

ADMINISTRATIVE MEMORANDUM
13-06

DATE: June 13, 2013

TO: Diana R. Stanley, City Clerk

FROM: Mark S. Watson, City Manager

SUBJECT: SPECIAL CITY COUNCIL MEETING

In accordance with Article II, Section 2, of the Charter of the City of Oak Ridge, you are hereby requested to call a special meeting of the Oak Ridge City Council for Tuesday, June 18, 2013, at 6:00 p.m. in the Multipurpose Room at the Central Services Complex for consideration of the following:

- A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MANSFIELD OIL COMPANY FOR FURNISHING UNLEADED AND DIESEL FUEL FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$712,800.
- A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO THE BEST PROVIDERS FOR FURNISHING CHEMICALS FOR THE WATER AND WASTEWATER TREATMENT PLANTS FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$450,000.
- A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MERCER, INSURANCE BROKER, FOR EMPLOYEE LIFE INSURANCE AND LONG-TERM DISABILITY INSURANCE WITH STANDARD INSURANCE COMPANY FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$179,000.
- A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO TENNESSEE MUNICIPAL LEAGUE RISK MANAGEMENT POOL FOR PROPERTY, LIABILITY, AND WORKERS' COMPENSATION INSURANCE FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$1,242,000.
- A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MOTOROLA COMMUNICATIONS AND ELECTRONICS, INC., FOR FURNISHING OF MAINTENANCE OF THE 800 MHZ TRUNKED COMMUNICATIONS SYSTEM FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$84,000.
- A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO AT&T, WINDSTREAM COMMUNICATIONS, AND SOUTHEASTERN COMMUNICATIONS, INC., FOR FURNISHING PHONE, DATA, AND TELECOMMUNICATION SERVICES TO THE CITY FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$130,000.



Mark S. Watson

**OAK RIDGE CITY COUNCIL
SPECIAL MEETING**
Multipurpose Room, Central Services Complex

June 18, 2013—6:00 p.m.

AGENDA

- I. ROLL CALL
- II. RESOLUTIONS
 - a. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MANSFIELD OIL COMPANY FOR FURNISHING UNLEADED AND DIESEL FUEL FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$712,800.00.
 - b. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO THE BEST PROVIDERS FOR FURNISHING CHEMICALS FOR THE WATER AND WASTEWATER TREATMENT PLANTS FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$450,000.00.
 - c. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MERCER, INSURANCE BROKER, FOR EMPLOYEE LIFE INSURANCE AND LONG TERM DISABILITY INSURANCE WITH STANDARD INSURANCE COMPANY FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$179,000.00.
 - d. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO TENNESSEE MUNICIPAL LEAGUE RISK MANAGEMENT POOL FOR PROPERTY, LIABILITY, AND WORKERS' COMPENSATION INSURANCE FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$1,242,000.00.
 - e. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MOTOROLA COMMUNICATIONS AND ELECTRONICS, INC., FOR FURNISHING OF MAINTENANCE OF THE 800 MHZ TRUNKED COMMUNICATIONS SYSTEM FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$84,000.00.
 - f. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO AT&T, WINDSTREAM COMMUNICATIONS, AND SOUTHEASTERN COMMUNICATIONS, INC., FOR FURNISHING PHONE, DATA, AND TELECOMMUNICATION SERVICES TO THE CITY FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$130,000.00.
- III. ADJOURNMENT

FINANCE DEPARTMENT MEMORANDUM
13-14

DATE: June 12, 2013
TO: Mark S. Watson, City Manager
THROUGH: Janice E. McGinnis, Finance Director 
FROM: Lyn Majeski, Accounting Division Manager
SUBJECT: **NEGOTIATED ANNUAL ORDERS FOR FISCAL YEAR 2014**
Best Provider, Six Items, for 6/18/13 Meeting

The accompanying six resolutions provide for certain routine annual orders totaling **\$2,797,800** for those services and materials that do not lend themselves to the normal competitive bidding procedure. It is recommended that competitive bids be waived and awards made to a Best Provider based upon written quotations and agreements with the perspective suppliers.

While the bulk of the City's requirements for products and services are competitively bid on a routine basis, the nature and circumstances of certain needs require a negotiated award. Each requirement is listed in the accompanying six resolutions and the following information is provided to explain each recommendation.

BEST PROVIDER

These providers are determined to be the best source of the services or products based on the provider's expertise, service record or contractual agreement.

1. Unleaded and Diesel Fuel

Fuel located at the Central Service Complex and at East Tennessee Technology Park is considered warehouse stock. The City of Oak Ridge has had a long-term satisfactory relationship with the vendor, Mansfield Oil Company. The City continues to receive a lower rate than would be available if we rebid, and have found out through research with other purchasing agents that companies will bid low to obtain our business and then increase prices significantly. Maintaining this relationship has been very beneficial to the City through the years and has insured fuel to be available for our fleet even during fuel shortages, as was the not the case for many area entities during the 2008 fuel shortage. During extreme working conditions, i.e. running trucks continuously after a bad storm, fuel has always been available for our fleet. This vendor saves several staff hours each month by monitoring and shipping fuel as needed. Costs for fuel have historically fluctuated on an annual basis, with an overall increasing trend, as is the case nationwide. Fuel costs increased 33% from FY10 (\$486,901) to FY11 (\$648,481) and increased 6% from FY11 to FY12 (\$688,033). Estimated fuel cost for FY13 (\$648,000) is at a 6% decrease from FY12. Due to fluctuating fuel costs, staff estimates a 10% price increase over the FY13 projected cost for this commodity. The total estimated amount is **\$712,800**.

2. Chemical Supplies for Waterworks

Most treatment chemicals in waterworks are process and plant specific. Prior to purchasing, the chemicals have been pretested in our plants and found to perform satisfactorily. Any major change of chemicals used requires bench, lab, and field testing to ensure proper performance and compatibility prior to making any full scale changes in chemical or vendor. Usage of some of the chemicals is quite variable depending on specific circumstances, such as raw water conditions, i.e. clear versus muddy. Prompt delivery after order is critical and the current vendors continue to meet that criterion. The chemicals are ordered on an as needed. The price of the chemicals can fluctuate depending on cost and availability of the products used to make the chemicals.

BEST PROVIDER, Continued
CONTRACTUAL SERVICES, Chemical Supplies for Waterworks

Establishing long-term working relationships with a variety of vendors allows plant staff to learn about the required chemicals and conduct the bench and lab testing as needed. Vendor sales representatives are welcome at all plants to provide information to staff concerning the chemicals required.

These items are warehouse stock. They include various chemicals which are used on a routine basis by the water and wastewater treatment plants. These chemicals include Chlorine, Hydrofluosilicic Acid, Ferric Chloride, Activated Carbon, Polymer, Phosphate, Corrosion Inhibitor and Hydrogen Peroxide. These chemicals are purchased from suppliers such as DPC Enterprises, L.P., The Dycho Co., Inc., USALCO, Nalco Company, and Norit Americas Inc. The estimated amount for FY14 is **\$450,000**.

The following suppliers submitted bids or cost proposals in a previous fiscal year for the provision of materials and services on a multi-year basis.

Please reference the two attached memo's from the Personnel Department for further detail on Items 3 and 4 below. Item 6 below also has an attachment for further reference.

3. Employee Life and Long Term Disability Insurance

Mercer, insurance broker for the City, negotiates the employee life insurance rates with Standard Insurance Company. Staff reviewed quotes in May 2012 from seven (7) potential providers and determined it was in the best interest of the City to stay with Standard Insurance Company. The total estimated amount for FY14 is **\$179,000**.

- Life Insurance \$109,000
- LTD Premium \$ 70,000

4. Property, Liability and Workers' Compensation Insurance

TML Risk Management Pool has agreed to renew the City's property, liability and workers' compensation insurance policies for FY14. The City has been insured by TML Risk Management Pool since 1981 and has been satisfied with their service. The City receives a \$5,000 per year full package discount as well as almost \$40,000 per year savings because the City is a member of TML. The total estimated amount is **\$1,242,000**.

- Property Insurance \$310,000
- Liability Insurance \$521,000
- Workers' Compensation \$411,000

5. Motorola Radio System

The City negotiated an extension to the contract with Motorola Communications and Electronics, Inc., for the provision of maintenance for the 800 MHz Trunked Communications System. It is critical that the maintenance contract does not lapse. Costs would be significant if there were a failure which occurred with no contract in place. Also, customers who are on a maintenance plan receive service before non-contractual customers. City employees rely on this Communication Service to perform their daily tasks and it would create a crisis situation if the Emergency Communication Center was unable to communicate with Public Safety and other departments. The total estimated amount is **\$84,000**.

BEST PROVIDER, Continued
CONTRACTUAL SERVICES

6. Integrated Services Digital Network (ISDN) Primary Rate Interface (PRI) Local Service, Data Services, other Communications and Maintenance and Support

There are three companies that provide critical support for the City's IT infrastructure.

- AT&T provides T-1 data circuits, 1FB - One Flat-rate Business phone line (fax, alarm and local phone lines). These services are on the state contract via the NetTN statewide, multi-year contract ending 2018. The City purchased these services at the state negotiated rates. The City purchase 26 T-1 lines for data connectivity to city sites, and numerous phone, fax and alarm lines.
- Windstream provides two PRI's (Primary Rate Interfaces - the connection to the phone network) for the Municipal Building and for the Central Services Facility. We have a three year contract and are mid-cycle in that contract. Windstream is the City's Internet provider with a 50mbps connection. This Internet service is bundled with the Municipal Building contract at this time. The contract will end fall 2014. At that time the City staff will explore bidding out these PRI services and Internet service as done in the past.
- Southeastern Communications, Inc. from Knoxville, TN provides installation, maintenance and support of the telephone system for the City. They have experience with the system design and operation, and have been reliable and responsive to fix problems and provide software updates. We have had an annual contract with them since they installed the systems. We currently have three of the City Phone systems under contract. The three IP Phone systems under support are Municipal building, Water Treatment Plant and the Waste Water Treatment Plant. The Central Service Center Phone System is also supported by Southeastern Communications, Inc. on a per instance support do to the phone system being due for replacement and requires little work at this point in time.

The total estimated amount for these services for FY14 is **\$130,000**.

Staff recommends approval of the attached six resolutions as submitted. Funds are budgeted and available in fiscal year 2014 and included in the existing property tax and utility rates. As the recommendation is that competitive bids be waived, council is reminded that a unanimous vote is required for approval.


Lyn Majeski

City Manager's Comment: I have reviewed the above issue and recommend council action as outlined in this document.


Mark S. Watson

6/13/13
Date

**PERSONNEL DEPARTMENT
13-071**

June 12, 2013

TO: Evelyn S. Majeski, Accounting Division Manager
FROM: Personnel Director
SUBJECT: EMPLOYEE LIFE AND LONG TERM DISABILITY INSURANCE

The above item was not approved at the June 10, 2013 City Council meeting and is to be considered again at the special City Council meeting on June 18, 2013.

In a report dated May 12, 2012 the City's broker, Martin Steele with Mercer, provided the City with information relative to his research on prospective providers for basic life insurance, supplemental life insurance, dependent life insurance and long term disability for City employees. In addition to Standard Insurance Company, Mr. Steele contacted seven (7) other potential providers. Mr. Steele and Personnel Department staff members reviewed the results and determined that a continuation with Standard Insurance Company was in the best interest of all parties. While some of the other potential providers had minor price reductions in some areas, we agreed that the staff costs associated with having each employee complete a new set of forms certainly outweighed any potential savings. We also wanted to deal with only one company rather than have certain elements of these benefits with different carriers.

As the attached report indicates, the quotes from Standard Insurance Company were guaranteed from July 1, 2012 through June 30, 2014.

Mr. Steele will again be looking at various providers in the spring of 2014 for employee life and disability insurance coverage for FY 2015.

If you need additional information, please let me know.



Penelope H. Sissom

Attachment

cc: Mark S. Watson, City Manager
Janice E. McGinnis, Finance Director

May 17, 2012

City of Oak Ridge

2012 Ancillary Renewal

Martin Steele



**City of Oak Ridge
2012 Ancillary Renewal
Disclosure and Consent Form - Quotations**

Disclosure and Consent Form Delivery Date: May 17, 2012

Client
Penny Sissom Personnel Administrator City of Oak Ridge 200 South Tulane Avenue Oak Ridge, TN 37830 Phone: 865.425.3563 Fax: 865.425.3421

Consultant
Martin Steele Senior Associate Mercer 1801 West End Avenue, Suite 1500 Nashville, TN 37203 martin.steele@mercer.com Phone: 615.340.2482 Fax: 615.340.2592

In response to requests for quotes on your behalf, carriers/vendors may issue a binding quote (Q), provide an indication quote that is not binding (I), decline to quote (D), fail to respond altogether (N), or issue a quote that is either unsolicited or fails to conform with your strategy and/or specifications as we understand them (U).

Marsh & McLennan Companies, Inc. and its subsidiaries own equity interests in certain insurers and have contractual arrangements with certain insurers and wholesale brokers. Information regarding such interests and contracts is available at www.mercer.com/transparency. Material ownership, if any, that a quoting insurer has in Marsh & McLennan Companies, Inc. or its subsidiaries is available upon request.

Please refer to the Disclosure & Consent Form Explanation and the Footnotes and Comments page for additional information.

EVIDENCE OF CONSENT
Mercer will confirm coverage or service for those coverage and service options marked "Y" on the Quotations Page of this Disclosure and Consent Form. Your payment of premium on the policies disclosed on this form constitutes your consent to any carrier compensation that may be payable to Mercer as identified on the Quotation Page, including any increases, and to the use of, and compensation paid to, any disclosed Intermediary or Sub-Broker unless you object within ten (10) business days from the date of this notice.
Where applicable, if you do not wish Mercer to receive Supplemental Compensation on the coverage selected, please cross out the entry in the Supplemental Compensation column, write in "Decline Supplemental Compensation", and initial and return to Mercer.

Please see attached Explanation for further details regarding the information contained in this report
Response: Q - Quote; I - Indication; D - Decline; N - No Response; U - Unsolicited (including quotes that do not conform with plan specifications)
Policy Type: T - Term-Specific; A - Auto-Renewal; C - Continuous; SI - Self-Insured; SC - Service Contract
Supplemental Compensation: Includes Enhanced Commission Compensation (ECC) that is fixed prior to placement and Market Service Revenue (MSR) that may vary based on future volume, growth and/or retention.
Client's Coverage Selection: Indicate the client's coverage selection by placing a "Y" next to the selected plan or service.

Line of Coverage	Carrier	Plan Description/ Location	Current Plan	Response	Coverage Start	Coverage End	Policy Type	Rate Tier	Rate	Base Commission	Supplemental Compensation	Policy Specific Footnotes	Policy Specific Comments	Client's Coverage Selection
Basic Life	Standard Insurance Company	Renewal	Y	Q	07/01/2012	06/30/2014	A	per \$1,000	\$ 19	Graded 15%	ECC: 2% for Life/AD&D, LTD & STD; 1% for Dental & Vision; 0% if policy excludes base commissions	5, 32, 41, 42, 53		Y
Basic AD&D	Standard Insurance Company	Renewal	Y	Q	07/01/2012	06/30/2014	A	per \$1,000	\$ 02	Graded 15%	ECC: 2% for Life/AD&D, LTD & STD; 1% for Dental & Vision; 0% if policy excludes base commissions	5, 32, 41, 42, 53		Y
Dependent Life	Standard Insurance Company	Renewal	Y	Q	07/01/2012	06/30/2014	A	per Unit	\$3.41	Graded 15%	ECC: 2% for Life/AD&D, LTD & STD; 1% for Dental & Vision; 0% if policy excludes base commissions	5, 32, 41, 42, 53		Y
Supplemental Life	Standard Insurance Company	Renewal	Y	Q	07/01/2012	06/30/2014	A	Age Banded	See Attached	Graded 15%	ECC: 2% for Life/AD&D, LTD & STD; 1% for Dental & Vision; 0% if policy excludes base commissions	5, 6, 32, 41, 42, 53		Y
Long Term Disability	Standard Insurance Company	Renewal	Y	Q	07/01/2012	06/30/2014	A	per \$100 of monthly covered payroll	\$ 39	9.5%	ECC: 2% for Life/AD&D, LTD & STD; 1% for Dental & Vision; 0% if policy excludes base commissions	32, 41, 42, 53		Y
Basic Life	Fort Dearborn	Proposed		Q	07/01/2012	06/30/2014	A	per \$1,000	\$ 16	Graded 15%				
Basic AD&D	Fort Dearborn	Proposed		Q	07/01/2012	06/30/2014	A	per \$1,000	\$ 02	Graded 15%				
Dependent Life	Fort Dearborn	Proposed		Q	07/01/2012	06/30/2014	A	per Unit	\$3.40	Graded 15%				
Supplemental Life	Fort Dearborn	Proposed		Q	07/01/2012	06/30/2014	A	Age Banded	See Attached	Graded 15%		6		

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Line of Coverage	Carrier	Plan Description/ Location	Current Plan	Response	Coverage Start	Coverage End	Policy Type	Rate Tier	Rate	Base Commission	Supplemental Compensation	Policy Specific Footnotes	Policy Specific Comments	Client's Coverage Selection
Long Term Disability	Fort Dearborn	Proposed		Q	07/01/2012	06/30/2014	A	per \$100 of monthly covered pay roll	\$.43	9.5%				
Basic Life	The Hartford	Proposed		Q	07/01/2012	06/30/2015	A	per \$1,000	\$.17	Graded 15%	ECC: 1st policy year: 2%. Renewal years: 1%	32, 41, 42, 57		
Basic AD&D	The Hartford	Proposed		Q	07/01/2012	06/30/2015	A	per \$1,000	\$.03	Graded 15%	ECC: 1st policy year: 2%. Renewal years: 1%	32, 41, 42, 57		
Dependent Life	The Hartford	Proposed		Q	07/01/2012	06/30/2015	A	per Unit	\$3.41	Graded 15%	ECC: 1st policy year: 2%. Renewal years: 1%	32, 41, 42, 57		
Supplemental Life	The Hartford	Proposed		Q	07/01/2012	06/30/2015	A	Age Banded	See Attached	Graded 15%	ECC: 1st policy year: 2%. Renewal years: 1%	6, 32, 41, 42, 57		
Long Term Disability	The Hartford	Proposed		Q	07/01/2012	06/30/2015	A	per \$100 of monthly covered pay roll	\$.32	9.5%	ECC: 1st policy year: 2%. Renewal years: 1%	32, 41, 42, 57		
Basic Life	Lincoln Financial Group	Proposed		Q	07/01/2012	06/30/2014	A	per \$1,000	\$.19	Graded 15%	MSR: See attached Summary of MSR Programs	41, 42		
Basic AD&D	Lincoln Financial Group	Proposed		Q	07/01/2012	06/30/2014	A	per \$1,000	\$.03	Graded 15%	MSR: See attached Summary of MSR Programs	41, 42		
Dependent Life	Lincoln Financial Group	Proposed		Q	07/01/2012	06/30/2014	A	per Unit	\$3.39	Graded 15%	MSR: See attached Summary of MSR Programs	41, 42		
Supplemental Life	Lincoln Financial Group	Proposed		Q	07/01/2012	06/30/2014	A	Age Banded	See Attached	15%	MSR: See attached Summary of MSR Programs	6, 41, 42		
Long Term Disability	Lincoln Financial Group	Proposed		Q	07/01/2012	06/30/2014	A	per \$100 of monthly covered pay roll	\$.41	9.5%	MSR: See attached Summary of MSR Programs	41, 42		

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Line of Coverage	Carrier	Plan Description/ Location	Current Plan	Response	Coverage Start	Coverage End	Policy Type	Rate Tier	Rate	Base Commission	Supplemental Compensation	Policy Specific Footnotes	Policy Specific Comments	Client's Coverage Selection
Basic Life	Prudential	Proposed		Q	07/01/2012	06/30/2015	A	per \$1,000	\$ 185	Graded 15%	ECC: effective 1/1/2012: - Up to 2.5% for new placements; - Up to 1.5% for renewal years	32, 41, 42, 52		
Basic AD&D	Prudential	Proposed		Q	07/01/2012	06/30/2015	A	per \$1,000	\$ 019	Graded 15%	ECC: effective 1/1/2012: - Up to 2.5% for new placements; - Up to 1.5% for renewal years	32, 41, 42, 52		
Supplemental Life	Prudential	Proposed		Q	07/01/2012	06/30/2015	A	Age Banded	See Attached	Graded 15%	ECC: effective 1/1/2012: - Up to 2.5% for new placements; - Up to 1.5% for renewal years	6, 32, 41, 42, 52		
Long Term Disability	Prudential	Proposed		Q	07/01/2012	06/30/2014	A	per \$100 of monthly covered payroll	\$.46	9.5%	ECC: effective 1/1/2012: - Up to 2.5% for new placements; - Up to 1.5% for renewal years	32, 41, 42, 52		
Basic Life	United Healthcare	Proposed		Q	07/01/2012	06/30/2014	A	per \$1,000	\$.21	12%	MSR: See attached Summary of MSR Programs	32, 41, 42		
Basic AD&D	United Healthcare	Proposed		Q	07/01/2012	06/30/2014	A	per \$1,000	\$.02	12%	MSR: See attached Summary of MSR Programs	32, 41, 42		
Dependent Life	United Healthcare	Proposed		Q	07/01/2012	06/30/2014	A	per Unit	\$3.41	12%	MSR: See attached Summary of MSR Programs	32, 41, 42		
Supplemental Life	United Healthcare	Proposed		Q	07/01/2012	06/30/2014	A	Age Banded	See Attached	12%	MSR: See attached Summary of MSR Programs	6, 32, 41, 42		
Long Term Disability	United Healthcare	Proposed		Q	07/01/2012	06/30/2014	A	per \$100 of monthly covered payroll	\$.46	9.5%	MSR: See attached Summary of MSR Programs	32, 41, 42		

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Line of Coverage	Carrier	Plan Description/ Location	Current Plan	Response	Coverage Start	Coverage End	Policy Type	Rate Tier	Rate	Base Commission	Supplemental Compensation	Policy Specific Footnotes	Policy Specific Comments	Client's Coverage Selection
All Lines	MetLife			D								23		
All Lines	Reliance Standard			D								22		

**City of Oak Ridge
2012 Ancillary Renewal
Carrier Information Form**

See the accompanying brochure for information related to A.M. Best financial ratings. Financial ratings source: © A.M. Best Company - used by permission.

Insurance Company	A.M. Best Rating	Rating Effective Date
Standard Insurance Company	A	06/23/2011
Fort Dearborn	A+	10/10/2011
The Hartford	A	03/21/2012
Lincoln Financial Group	A+	11/08/2011
Prudential	A+	06/08/2011
United Healthcare	A	01/26/2012
MetLife	No Quote	
Reliance Standard	No Quote	

City of Oak Ridge - 2012 Ancillary Renewal

Disclosure and Consent Form - Supplemental Compensation

Summary of Enhanced Commission Compensation (ECC) Programs of Carriers Asked to Quote.

ECC will not affect your policy's premium rates. Please contact your Mercer consultant if you have any questions regarding ECC. If you do not wish Mercer to receive ECC on this policy, please cross out the ECC percentage on the DCF, write in "Decline ECC", initial and return the form to your Mercer consultant.

Group Insurance Programs	Program Effective Date	General ECC percentage	Maximums or caps on ECC or premium eligible for ECC per client or policy, as appropriate	Are "Participating" ("experience-rated") insured contracts subject to ECC?	Key lines of coverage or groups excluded from carrier's ECC program	Other exceptions to the general ECC percentage	Are ASO fees subject to ECC?
Prudential	1/1/2009 (as amended through 1/1/2012)	ECC: effective 1/1/2012: - Up to 2.5% for new placements; - Up to 1.5% for renewal years	Program caps ECC payments at \$200,000 per client per year; effective 1/1/2012, Prudential ECC for renewal years for all Mercer clients will be capped at \$2.5 million per year.	Yes	Premium collected through Alternative Funding Devices (e.g., Advance Premium Clause); GVUL placed prior to 10/1/08; GUL & GVUL side fund contributions; securities-based products; Union or union management groups; individual products	"Buyout" premium: 30% of premium subject to ECC, subject to case maximum (refers to lump-sum premium to transfer a liability to carrier)	No
Standard Insurance Company	1/1/2009 (as amended 1/1/2010)	Life/AD&D, Long-Term Disability and Short-Term Disability: 2.0% Dental and Vision: 1.0%	Program caps premium eligible for ECC at \$1,250,000 per policy for each Life/AD&D, Long-Term Disability or Short-Term Disability policy; no cap for Dental or Vision	Yes	All lines are EXCLUDED except for the following: Life/AD&D, LTD, STD, Dental & Vision. ECC is excluded for policies that exclude base commissions & "trust" products.	Net-of-commission policies are excluded	No
The Hartford	2/1/2009 (as amended 2/1/2010)	1st policy year: 2.0% Renewal years: 1.0%	Program caps premium eligible for ECC per year at the client (not policy) level at \$2M (maximum of \$40,000 ECC for 1st policy year and \$20,000 ECC for a renewal year)	Yes	All lines are EXCLUDED except for the following lines which are specifically included: Life, AD&D, LTD and Short-Term Disability (incl. Statutory)		No

**City of Oak Ridge
2012 Ancillary Renewal
Disclosure and Consent Form - Footnotes and Comments**

DISCLOSURE AND CONSENT FOOTNOTES AND COMMENTS
<p>POLICY-SPECIFIC FOOTNOTES</p> <p>The following footnotes apply as indicated in the Comments / Footnotes column on the Quotations page.</p> <p>5. A detailed commission schedule is attached for your reference.</p> <p>6. A detailed rate table is attached for your reference.</p> <p>22. This carrier states they are not competitive.</p> <p>23. This carrier declined to quote due to unfavorable claims history.</p> <p>32. This carrier is a Mercer Value Service Provider; see the attached brochure concerning Mercer Value Service Providers.</p> <p>41. This Supplemental Compensation will not affect your policy's premium rates. Please contact your Mercer consultant if you have any questions regarding Supplemental Compensation.</p> <p>42. If you do not wish Mercer to receive Supplemental Compensation on this policy, please cross out the percentage, write in "Decline Supplemental Compensation" and initial.</p> <p>52. Under Prudential's program, the maximum Enhanced Commission Compensation payment per policyholder per year is \$200,000. Further, effective 1/1/2012, Prudential ECC for all Mercer clients will be capped at \$2.5 million per year.</p> <p>53. Standard Insurance Company caps premium eligible for ECC at \$1,250,000 per policy for Life/AD&D, STD and LTD; the ECC program applies only to those lines plus Dental and Vision, and it excludes both policies that exclude base commissions and "trust" policies.</p> <p>57. Under The Hartford's program, Enhanced Commission Compensation (ECC) applies only to insured Life, AD&D, STD, and LTD policies; further, ECC applies to a maximum of \$2,000,000 of premium per client per year.</p>
<p>GENERAL NOTES AND COMMENTS</p> <p>None</p>
<p>ATTACHMENTS</p> <p>See the following attachments to the Disclosure and Consent Form:</p> <p>Summary of Enhanced Commission Compensation (ECC) Programs of Carriers Asked to Quote Client Authorization Form (CAF) -- The attached CAF must be signed and returned to Mercer on a timely basis in order for Mercer to receive Supplemental Compensation. Explanation Brochure</p>

**City of Oak Ridge - 2012 Ancillary Renewal
Disclosure and Consent Form - Supplemental Compensation
Summary of Market Service Revenue (MSR) Programs of Carriers Asked to Quote**

MSR will not affect your policy's premium rates. Please contact your Mercer consultant if you have any questions regarding MSR or desire additional information.

If you do not wish Mercer to receive MSR on this policy, please cross out the MSR entry on the Disclosure and Consent Form, write in "Decline MSR," initial and return the form to your Mercer consultant.

Mercer has accepted an offer from the following carrier(s) to receive supplemental compensation in addition to the existing commission compensation they pay to Mercer, provided we meet certain conditions.

Supplemental compensation for carriers can be based on one or more of the following: our book of business with that carrier, new sales and/or retention produced by Mercer. The programs of some carriers are only applicable to contracts in specified ranges of eligible or covered lives, and some programs vary depending upon the situs of the policy or contract. These programs are common in the insurance industry and are designed to recognize the value of the broker/consultant as a distribution channel for the carriers' products and services. All such programs are designed by the insurance carriers, permitted by state insurance commissioners, and considered a marketing or administrative expense by the carriers. *The rate of premium you pay to the following carrier(s) for this coverage will not be affected by whether or not Mercer collects supplemental compensation.*

Effective on the later of the policy effective date or the date noted below, Mercer is eligible for these additional compensation payments for the policies that Mercer Health & Benefits (H&B) places and renews on your behalf with the following carrier(s). Upon your request, we will provide you additional information about our compensation and any other quotes for coverage you may desire. You may request this information directly from your Mercer consultant or by e-mail (supplementalcompensation@mercer.com) or by mail (Mercer, Attention: Supplemental Compensation, 3560 Lenox Road, Suite 2400, Atlanta, GA 30326).

As a Mercer client, you may request a summary of the compensation received by us during the preceding calendar year, including any supplemental compensation. This is provided in addition to any Form 5500 Schedule A information the carrier may provide. You can submit the request to your Mercer consultant, to our H&B Hotline (+1 877 441 2590) or via e-mail address (annualdisclosure@mercer.com). Please indicate your contact information, including your name, company, telephone number, and mail and e-mail addresses, to facilitate the processing of your request.

Please do not hesitate to contact your Mercer consultant or our H&B Compliance Hotline (+1 877 441 2590) if you have any questions or desire additional information.



Summary of Market Service Revenue (MSR) Programs of Carriers Asked to Quote (continued)

Carrier	MSR Program Name	Program Effective
Lincoln Financial Group	Broker Bonus Incentive Program	2011
United Healthcare	Producer Performance Guide	2010

**City of Oak Ridge
2012 Ancillary Renewal
Age-Banded Rate Tables**

	<i>Standard</i>	<i>Fort Dearborn</i>	<i>The Hartford</i>	<i>Lincoln Financial</i>	<i>Prudential</i>	<i>United Healthcare</i>
<i>Under 30</i>	\$0.045	\$0.045	\$0.045	\$0.045	\$0.045	\$0.045
<i>30 - 34</i>	\$0.055	\$0.055	\$0.055	\$0.055	\$0.055	\$0.055
<i>35 - 39</i>	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080
<i>40 - 44</i>	\$0.125	\$0.125	\$0.125	\$0.125	\$0.125	\$0.125
<i>45 - 49</i>	\$0.205	\$0.205	\$0.205	\$0.205	\$0.205	\$0.205
<i>50 - 54</i>	\$0.350	\$0.350	\$0.350	\$0.350	\$0.350	\$0.350
<i>55 - 59</i>	\$0.550	\$0.500	\$0.550	\$0.550	\$0.550	\$0.550
<i>60 - 64</i>	\$0.820	\$0.820	\$0.820	\$0.820	\$0.820	\$0.820
<i>65 - 69</i>	\$1.180	\$1.180	\$1.180	\$1.180	\$1.180	\$1.180
<i>70 - 74</i>	\$2.100	\$2.100	\$2.100	\$2.100	\$2.100	\$2.100
<i>75+</i>	\$3.590	\$3.590	\$3.590	\$3.590	\$3.590	\$3.590

**City of Oak Ridge
2012 Ancillary Renewal
Graded Commission Scales**

<i>Standard Insurance</i>	
First \$2,000	15%
Next \$8,000	10%
Next \$15,000	6%
Next \$25,000	4%
Next \$50,000	2%
Next \$150,000	1%
Over \$250,000	0.5%

**PERSONNEL DEPARTMENT
13-072**

June 12, 2013

TO: Evelyn S. Majeski, Accounting Division Manager
FROM: Personnel Director
SUBJECT: PROPERTY, LIABILITY AND WORKERS' COMPENSATION INSURANCE

The above item was not approved at the June 10, 2013 City Council meeting and is to be considered again at the special City Council meeting on June 18, 2013.

The City has been insured by the Tennessee Municipal League Risk Management Pool for several years for property, liability and workers' compensation insurance and has been satisfied with the relationship and their service. In addition to having established contacts, since all three of these elements are with the Pool, we receive a \$5,000 per year full package discount as well as almost \$40,000 per year savings because the City is a member of TML.

In addition to providing the basic insurance the Pool also provides case management for workers' compensation claims, investigative services on all types of claims as requested, free property appraisal of City facilities, consultative engineering services and legal staff for workers' compensation and Federal lawsuits.

As City Council is aware from periodic memoranda from City Attorney Krushenski, the City is involved in several litigation cases in which the Pool is providing legal assistance. We also have some current workers' compensation cases and several long standing injuries that have been settled with open medical. In both the litigation cases and the on-the-job injuries, a monetary relationship would have to continue with the Pool.

It would require a minimum of three to four months for the City to go out for bids for property, liability and workers' compensation insurance; and historically, we have found that companies will bid a low amount to get the business and then come up with significant increases in subsequent years.

If you need additional information, please let me know.



Penelope H. Sissom

cc: Mark S. Watson, City Manager
Janice E. McGinnis, Finance Director

NetTN Back Ground

<http://www.nettn.net/Home.aspx>

http://www.nettn.net/docs/documents/2904_amendment_7_stamped_copy.pdf?sfvrsn=2

In 2008, AT&T was awarded the NetTN contract for telecommunication services. This contract includes the data network products and services that support the statewide 10 Gbps backbone infrastructure, utilizing Multi-Protocol Label Switching (MPLS) to facilitate secure, redundant, high performance wide area network connectivity. NetTN is a fully meshed network in compliance with the latest convergence technology. It can be scaled to any office's size and needs, and it accommodates various access methods such as DSL, Private Line, Metro Ethernet and Wavelength services. **The details of the base NetTN contract are available [here](#). The latest NetTN Catalog of Service offerings, with rates, is available [here](#).**

The basic design of the NetTN MPLS network allows each customer's data traffic to travel a Virtual Private Network (VPN) path from the point of entry into the network to the final destination. Customers can control which of their offices are allowed to communicate with other customer offices and those that must maintain complete separation. MPLS allows for the co-existence of all government, education, eHealth, 911 and non-profit organizations on the network, along with providing the products and services needed to support new technologies and multiple options for connectivity, performance, and quality of service.

The NetTN network is designed and constructed to accommodate data, voice (VoIP), multimedia and video over the same access circuit. Differentiated Services (DiffServ) is utilized within the network for end to end IP QoS features.

NetTN is designed for 99.999% accuracy at the core and 99.95% accuracy at the end sites. (See "Service level Agreements" in the NetTN [contract](#) information.)

Service Components or Product Features included in Base Price:

- Circuit to the customer premises
- Managed router services (Cisco model dependent on circuit size)
- Internet access (optional)
- Managed firewall security to and from the Internet
- Managed intrusion prevention and intrusion detection to and from the Internet
- Connectivity to all other sites on the NetTN network
- Internet2 for eligible entities
- Proactive network management and monitoring
- Industry leading service level agreements

Optional NetTN Managed Services

H.323 Video - NetTN provides a fully managed H.323 video network for all NetTN Partners. This video network provides low cost, multiple point video bridges, as well as no cost point-to-point for sites on the NetTN network. NetTN video also has access to the Internet to bridge NetTN sites with video users outside of the NetTN community. NetTN also provides easy-to-use video conference scheduling software to schedule a call 24 hours a day. The website for the NetTN video conference scheduler can be found [here](#). NetTN also provides a video conference support group to proactively manage all calls from start to finish.

Remote Access - NetTN provides a low cost dial-up service for end users to remotely connect to resources on the NetTN network. A single access number is used to provide this service throughout Tennessee. Remote access also includes options for broadband access, SSL VPN, and multi-factor authentication services.

Managed Internet Service - For those customers who are looking for Internet access only, the NetTN contract is meeting those needs. Customers can order Internet service from T1 to 1Gbps. Please call and verify availability in your area.

Email, Content Filtering, and web hosting services are also available.

Non-managed services include low cost:

Point-to-Point Data Circuits - For those end users who need unmanaged data connectivity to support the connection between service locations, NetTN provides DSL, T1 or a DS3 at a low cost.

Primary Rate ISDN Service - The NetTN contract provides its customers with low cost PRI service for many locations throughout Tennessee. This service is only available in certain areas.

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MANSFIELD OIL COMPANY FOR FURNISHING UNLEADED AND DIESEL FUEL FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$712,800.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2014 (July 1, 2013 through June 30, 2014) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, the City has a long-term relationship with Mansfield Oil Company for furnishing unleaded and diesel fuel and continues to receive a lower rate than would be anticipated upon rebid due to research with other purchasing agents in the area; and

WHEREAS, maintaining this relationship has been beneficial to the City, especially during the 2008 fuel shortage when the City's fuel supply was never low; and

WHEREAS, the City Manager recommends that competitive bids be waived and award be made to Mansfield Oil Company for furnishing unleaded and diesel fuel.

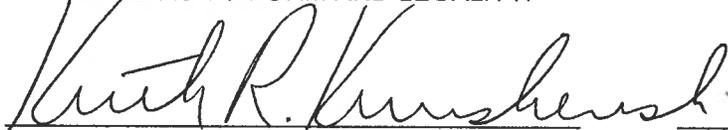
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and award is hereby made to Mansfield Oil Company for the furnishing of unleaded and diesel fuel for FY2014 (July 1, 2013 through June 30, 2014), in the estimated amount of \$712,800.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute contracts for and on behalf of the City of Oak Ridge in connection with supplying the above services, where required by law.

This the 18th day of June 2013.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO THE BEST PROVIDERS FOR FURNISHING CHEMICALS FOR THE WATER AND WASTEWATER TREATMENT PLANTS FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$450,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2014 (July 1, 2013 through June 30, 2014) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, the City has long-term relationships with various vendors for supplying chemicals for the Water and Wastewater Treatment Plants including chlorine, hydrofluosilic acid, ferric chloride, activated carbon, polymer, phosphate, corrosion inhibitor, and hydrogen peroxide; and

WHEREAS, prior to utilizing chemicals in the plants, the chemicals must be pretested to perform satisfactorily in the plants and any major change in chemicals would require bench, lab, and field testing to ensure proper performance; and

WHEREAS, the City Manager recommends that competitive bids be waived and awards be made to the best providers for chemicals for the Water and Wastewater Plants.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and awards are hereby made to DPC Enterprises, L.P.; The Dycho Co., Inc.; USALCO; Nalco Company; Norit Americas Inc.; and other qualified providers for the furnishing of chemicals for the Water and Wastewater Plants for FY2014 (July 1, 2013 through June 30, 2014), in the estimated amount of \$450,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute contracts for and on behalf of the City of Oak Ridge in connection with supplying the above services, where required by law.

This the 18th day of June 2013.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MERCER, INSURANCE BROKER, FOR EMPLOYEE LIFE INSURANCE AND LONG TERM DISABILITY INSURANCE WITH STANDARD INSURANCE COMPANY FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$179,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2014 (July 1, 2013 through June 30, 2014) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, in May 2012 the City's insurance broker, Martin Steele with Mercer, provided the City will research on prospective providers for basic life insurance, supplemental life insurance, dependent life insurance, and long term disability insurance for City employees which included eight potential providers; and

WHEREAS, Mr. Steele and City Staff reviewed the results of the research and determined it was in the City and the employees' best interest to continue with Standard Insurance Company; and

WHEREAS, the City Manager recommends that competitive bids be waived and award be made to Mercer, insurance broker, for life insurance and long term disability insurance with Standard Insurance Company.

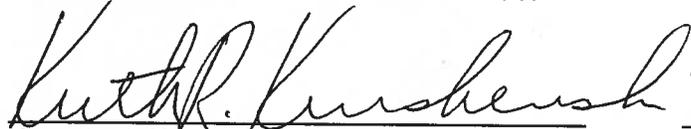
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and award is hereby made to Mercer, insurance broker, for employee life insurance and long-term disability insurance with Standard Insurance Company for FY2014 (July 1, 2013 through June 30, 2014), in the estimated amount of \$179,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute contracts for and on behalf of the City of Oak Ridge in connection with supplying the above services, where required by law.

This the 18th day of June 2013.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krusherski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO TENNESSEE MUNICIPAL LEAGUE RISK MANAGEMENT POOL FOR PROPERTY, LIABILITY, AND WORKERS' COMPENSATION INSURANCE FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$1,242,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment, and services during Fiscal Year 2014 (July 1, 2013 through June 30, 2014) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, the Tennessee Municipal League Risk Management Pool (TML) has been the City's provider for property, liability, and workers' compensation insurance for several years; and

WHEREAS, the City receives a discount on these services by using TML for all three types of insurance and receives an additional discount as a TML member city; and

WHEREAS, TML provides satisfactory service to the City for these services, as well as provides case management services for workers' compensation claims, investigative services as requested for various types of claims, free property appraisal services for City facilities, consultative engineering services, and legal services for worker's compensation and certain lawsuits; and

WHEREAS, the City Manager recommends that competitive bids be waived and award be made to TML for property, liability, and workers' compensation insurance.

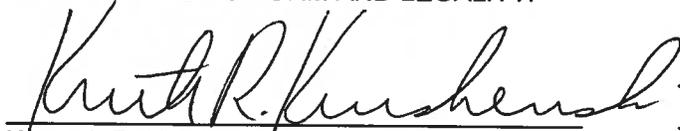
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and award is hereby made to Tennessee Municipal League Risk Management Pool for property, liability, and workers' compensation insurance for FY2014 (July 1, 2013 through June 30, 2014), in the estimated amount of \$ \$1,242,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute contracts for and on behalf of the City of Oak Ridge in connection with supplying the above services, where required by law.

This the 18th day of June 2013.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MOTOROLA COMMUNICATIONS AND ELECTRONICS, INC., FOR FURNISHING OF MAINTENANCE OF THE 800 MHZ TRUNKED COMMUNICATIONS SYSTEM FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$84,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment, and services during Fiscal Year 2014 (July 1, 2013 through June 30, 2014) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, Motorola is the current supplier of and provides maintenance for all infrastructure, including the tower site, and all individual radios and equipment for Police, Fire, and other City departments; and

WHEREAS, it is critical that maintenance of the 800 MHz Trunked Communications System remain with Motorola for compatibility purposes, local 24/7 service, and it is critical to not have a lapse in service due to higher costs if an incident were to occur outside of a maintenance contract; and

WHEREAS, the City Manager recommends that competitive bids be waived and award be made to Motorola Communications and Electronics, Inc., for maintenance of the 800 MHz Trunked Communication System.

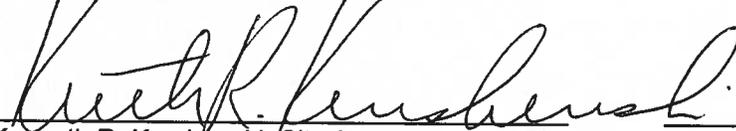
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and award is hereby made to Motorola Communications and Electronics, Inc., for the furnishing of maintenance of the 800 MHz Trunked Communications System for FY2014 (July 1, 2013 through June 30, 2014), in the estimated amount of \$84,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute contracts for and on behalf of the City of Oak Ridge in connection with supplying the above services, where required by law.

This the 18th day of June 2013.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO AT&T, WINDSTREAM COMMUNICATIONS, AND SOUTHEASTERN COMMUNICATIONS, INC., FOR FURNISHING PHONE, DATA, AND TELECOMMUNICATION SERVICES TO THE CITY FOR FISCAL YEAR 2014 IN THE ESTIMATED AMOUNT OF \$130,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2014 (July 1, 2013 through June 30, 2014) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, AT&T provides T-1 data circuits, 1FB - One Flat-rate Business phone lines (fax, alarm and local phone lines) to the City under a state contract via the NetTN statewide, multi-year contract at state negotiated rates; and

WHEREAS, Windstream provides two Primary Rate Interfaces for the Municipal Building and the Central Services Complex, and provides the City's Internet service which is bundled with the Municipal Building contract through Fall 2014, after which time bidding options will be explored; and

WHEREAS, Southeastern Communications, Inc., provides installation, maintenance, and support for the City's telephone system and the company has provided reliable and responsive service to fix problems and provide software updates since installation of the systems; and

WHEREAS, these suppliers have submitted bids or cost proposals in a previous fiscal year for the provision of materials and services on a multi-year basis; and

WHEREAS, the City Manager recommends that competitive bids be waived and awards be made to AT&T, Windstream Communications, and Southeastern Communications, Inc., for furnishing phone, data, and telecommunication services for the City.

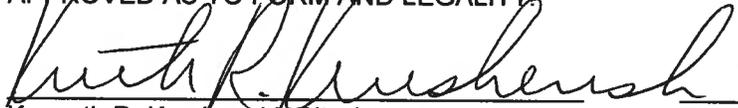
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and award is hereby made to AT&T, Windstream Communications, and Southeastern Communications, Inc., for furnishing phone, data, and telecommunication services for the City for FY2014 (July 1, 2013 through June 30, 2014), in the estimated amount of \$130,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute contracts for and on behalf of the City of Oak Ridge in connection with supplying the above services, where required by law.

This the 18th day of June 2013.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk