



**BEER PERMIT BOARD
REGULAR MEETING**

Central Services Complex Multipurpose Room
100 Woodbury Lane

August 3, 2022 - 5:15 PM

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF GUESTS
- IV. APPROVAL OF MINUTES
 - a. July 6, 2022 Minutes
[Beer Permit Board Minutes 7-6-2022.pdf](#)
- V. UNFINISHED BUSINESS
- VI. NEW BUSINESS
 - a. MANAGER APPLICATION - ROBERT ELWOOD, WOODY'S BAR AND GRILL
[ElwoodManagerApplication.pdf](#)
 - b. MANAGER APPLICATION - GAYNOR ALCYIA LUSBY BYRGE, ATOMIC BATTLE AXE
[ByrgeManagerApplication.pdf](#)
 - c. PRESENTATION BY REPRESENTATIVES FROM THE TENNESSEE ALCOHOLIC BEVERAGE COMMISSION - AARON RUMMAGE, DIRECTOR OF LEGISLATION, POLICY, AND COMMUNICATION; STEPHANIE SMITH, SPECIAL AGENT IN CHARGE, KNOXVILLE OFFICE; AND STEVEN GROOMS, ASSISTANT SPECIAL AGENT IN CHARGE, KNOXVILLE OFFICE
 - d. PRESENTATION FROM PERRY LEWIS, DIRECTOR, 7TH JUDICIAL DISTRICT CRIMES TASK FORCE
- VII. REPORT FROM OAK RIDGE POLICE DEPARTMENT
- VIII. APPEARANCE OF CITIZENS (Non-Agenda Items)
- IX. ANNOUNCEMENTS
- X. ADJOURNMENT

MINUTES OF THE

OAK RIDGE BEER PERMIT BOARD
Regular Meeting

Central Services Complex Multipurpose Room
Wednesday, July 6, 2022
5:15 p.m.

PRESENT: Wende Doolittle, Chair; Mark Cantrell, Vice-Chair; Richard Bell, Secretary; Raynauld Cherry, Chip Dooley, Pam Layne, and Rodney Nelson

ABSENT: NONE

ALSO PRESENT: Beth Hickman, Staff Liaison; Lieutenant Jeremy Huddleston, Oak Ridge Police Department

AUDIENCE MEMBERS: Stacey Pratt, ASAP of Anderson

ROLL CALL

Chairman Doolittle called the meeting to order at 5:16 p.m. Staff Liaison Beth Hickman completed the calling of the roll. All members were present.

APPROVAL OF MINUTES

The minutes from the June 1, 2022 meeting were approved as presented.

UNFINISHED BUSINESS

(NONE)

NEW BUSINESS

WOODY'S BAR AND GRILL, 114 UNION VALLEY ROAD, PERMIT 1617, CLASS C – ROBERT ELWOOD OWNER

Mr. Elwood was present to discuss his permit application and answer questions from the Board. He stated the hours of operation will be 10:30 a.m. to 8:00 or 9:00 p.m., and the business will not be open late or on weekends. The business will have sixteen cameras, including four outside and 6-8 employees. All staff will undergo training, and 100 percent of customers will be ID'ed. Mr. Elwood submitted his Manager application after the publication deadline, so it will be considered at the August 3, 2022 meeting.

Mr. Dooley moved for approval of the application, and Ms. Layne seconded. The motion was approved unanimously. The permit will be provided to the establishment after completion of the life safety inspection and approval of the manager application.

MANAGER APPLICATION – CHRISTOPHER PAUL WHITSELL, WALGREEN'S #03137

Jason Welch, new Manager at the Weigel's #79, appeared before the Board and answered questions.

Mr. Dooley moved for approval of the manager application, and Ms. Layne seconded. The motion was approved unanimously.

OAK RIDGE UNITARIAN UNIVERSALIST CHURCH FUNDRAISER, SPECIAL EVENT PERMIT, CLASS E – CHRISTINE REHDER

Ms. Rehder was present to discuss the special event permit application and answer questions. She stated the event would be attended by around 50 people and would run from 6:00 to 8:00 p.m. at the church. Volunteers would be checking ID's and monitoring consumption.

Mr. Cherry moved for approval of the permit, and Mr. Nelson seconded. The motion was approved unanimously.

TENNESSEE VALLEY MEDICAL SOCIETY FAMILY FRIENDLY SOCIAL FRO AREA PHYSICIANS, SPECIAL EVENT PERMIT, CLASS E – MARGARET MADDOX

Ms. Maddox was present to discuss the special event permit application and answer questions. She stated that the event is being sponsored by the Knoxville Academy of Medicine and is only attended by invited guests. No beer will be sold. Guests will be given drink tickets; no beer will be sold.

Mr. Cherry moved for approval of the application, and Mr. Nelson seconded. The motion was approved unanimously.

APPROVAL OF BYLAWS

It was agreed by unanimous consent to amend the Bylaws to allow five days' notice of a hearing on each permit application instead of ten.

Mr. Cantrell moved to approve the Bylaws as amended, and Mr. Nelson seconded. The motion was approved unanimously.

DISCUSSION OF RULES AND PROCEDURES

During discussion of the Rules and Procedures, there was discussion about the creation of a fine matrix for dealing with serving to minors and incorporating the matrix into city code. The Board also requested that language be added to the instructions for permit applications that an accompanying manager application must be submitted at the time the application for a new permit is submitted.

There was also discussion of a second letter template that would be attached to the Rules and Procedures as an appendix that would be sent to businesses that have had incidents reported to the Beer Board by the Police Department, but more information is needed from the business, as well as discussion, before the need for a show cause hearing is determined. Changes were suggested to the letter, and Staff Liaison Beth Hickman will make the changes and bring the letter back before the Board next month.

DISCUSSION OF PROCESS FOR COMPLIANCE CHECKS

Staff Liaison Beth Hickman stated that she is going to invite a representative from the Tennessee Alcoholic Beverage Commission to the next meeting to discuss that agency's process for compliance checks. Stacey Pratt with ASAP of Anderson suggested asking Perry Lewis, Director of the 7th Judicial District Task Force to attend as well, as that agency conducts compliance checks for beer permitted establishments for other cities as well as the county.

REPORT FROM THE POLICE DEPARTMENT

The Police Department had no incidents to report.

APPEARANCE OF CITIZENS

(NONE)

ANNOUNCEMENTS

The next meeting of the Board will be Wednesday, August 3, 2022 at 5:15 p.m. in the Multipurpose Room of the Central Services Building.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Secretary

**CITY OF OAK RIDGE, TENNESSEE
APPLICATION FOR APPROVAL AS MANAGER**

I hereby make application to the Oak Ridge Beer Permit Board for approval as Manager of the below named business pursuant to the Oak Ridge City Code. This application is based upon the following information:

1. Business Name WOODY'S BAR & GRILL, LLC
Business Address 114 UNION VALLEY RD OAK RIDGE TN 37830
2. Manager's Full Name ROBERT H ELWOOD
Manager's Email Address ELWOOD@ATOMICSSPEEDSHOP.COM
3. If not a brand new business, request is made as (check which applies): Additional Manager _____
or Replacement Manager _____. If Replacement Manager, name of prior manager being replaced: _____
4. Manager's prior experience selling/serving beer or other alcoholic beverage:
NONE - STAFF EXPERIENCED
5. Manager's Work History:
How long have you been at the business? New
Date you became Manager: _____
Name of Previous Manager: _____ Date left: _____
Previous Employment for the past ten (10) years (name of business, address, length of employment, position held). Attach additional sheets if necessary):


6. Beer Permit History:
Have you ever been employed at an establishment with a beer permit? No
If so, where and when: _____
Have you ever been a manager of an establishment with a beer permit? No
Have you ever had a beer permit refused, suspended or revoked? No
If so, where and when: _____
7. Manager's Criminal History:
Have you ever been convicted of any violation of federal laws, state statutes, or city ordinances involving the possession, sale, manufacture or transportation of intoxicating liquors, drugs or narcotics, or of a crime of moral turpitude with the past ten years? NO
If so, provide details of the offense and when you were convicted:

8. Describe steps which will be taken to prevent the sale of beer to persons under twenty-one (21):
FOLLOW ABC GUIDELINES. TRAIN STAFF

Applicant hereby solemnly swears or affirms the following:

- Every statement in this application is true and correct, and if any statement therein is false, the permit issued thereto may be revoked by the Beer Board, after notice of a hearing, in which event the burden shall be on the applicant to prove the correctness of all statements in the application.
- I am of good moral character and as manager of the business am able to conduct the sale of beer.
- The City has my full authorization and release to obtain all relevant information to investigate and determine my character, qualifications, and suitability for the issuance of a beer permit.
- I have not been convicted of driving under the influence within the past ten (10) years. (Not applicable if manager also possesses a current server permit from the Tennessee Alcoholic Beverage Commission)
- Unlawful gambling and gaming devices will not be allowed in the business.
- Beer will not be sold or served to a person who appears to be intoxicated.
- Beer will not be sold or served to a person under the age of twenty-one (21).
- Persons under the age of twenty-one (21) will not be allowed to consume beer or other alcoholic beverage, nor will they be allowed to loiter on the premises.
- The business will comply with the provisions of Tennessee Code Annotated §57-5-301(e)(1) regarding possession and transportation of beer by persons under the age of twenty-one (21).
- All laws, ordinances, rules, and regulations governing the sale or distribution of beer will be observed and complied with, and all employees will be trained accordingly.
- The business will be conducted in an orderly, peaceable and lawful manner and no loud or obnoxious noises will be allowed.
- No beer or other alcoholic beverages will be sold or consumed on the premises except during lawful hours as set by city ordinance.
- Should I cease to act as manager, this fact shall be reported to the City Clerk's office at 425-3411 within five (5) days.
- The City Manager (through the Oak Ridge Police Department) has full power, including right of entry, to enforce the beer ordinances and to inspect and investigate any reported or alleged violations without the necessity of a search warrant.
- My manager approval may be revoked or suspended, after notice and a hearing by the Board, for any violations of the above statements, for any misinformation or omission contained within this application, for any violation of the City's beer ordinances, or for any violations of State law relating to beer, alcohol or crimes of moral turpitude.

I hereby release, absolve and hold harmless the City of Oak Ridge, the Oak Ridge Beer Permit Board, the Oak Ridge Police Department, and their employees, agents and representatives from any and all liability of whatever type for any damages, causes of action, personal property injuries which may result as a consequence of my application for a beer permit, background investigation, release of documents or other matters related to my application. I hereby waive all possible liability of the City of Oak Ridge, the Oak Ridge Beer Permit Board, the Oak Ridge Police Department, and their employees, agents and representatives as stated above.

This the 20th day of June, 2022

Signature of Applicant

Sworn to and subscribed before me this 20th day of June, 2022.

My commission expires: 04.15.2025.

Erin E. Yerebush
Notary Public


**CITY OF OAK RIDGE, TENNESSEE
APPLICATION FOR APPROVAL AS MANAGER**

I hereby make application to the Oak Ridge Beer Permit Board for approval as Manager of the below named business pursuant to the Oak Ridge City Code. This application is based upon the following information:

1. Business Name Atomic Battle Axe
Business Address 295 Oak Ridge Turnpike, Oak Ridge TN 37830
2. Manager's Full Name Gaynor Alycia Lushy Byrge
Manager's Email Address gaynorlushy@yahoo.com
3. If not a brand new business, request is made as (check which applies): Additional Manager
or Replacement Manager . If Replacement Manager, name of prior manager being replaced: _____
4. Manager's prior experience selling/serving beer or other alcoholic beverage:
worked Sunrise Market + Deli - back in early 2000
went to day school at Budwiser
5. Manager's Work History:
How long have you been at the business? NA
Date you became Manager: NA
Name of Previous Manager: NA Date left: _____
Previous Employment for the past ten (10) years (name of business, address, length of employment, position held). Attach additional sheets if necessary):
Retired from State Government -
Oct 2017 - Feb 2019 Sub for Union Co + Oak Ridge City Schools
MARCH 2019 - MUSEUM OF APPALACHIAN + RECENT
6. Beer Permit History:
Have you ever been employed at an establishment with a beer permit? yes
If so, where and when: SUNRISE MARKET + DELI - 2000 - Knoxville TN
Have you ever been a manager of an establishment with a beer permit? NO
Have you ever had a beer permit refused, suspended or revoked? NO
If so, where and when: _____
7. Manager's Criminal History:
Have you ever been convicted of any violation of federal laws, state statutes, or city ordinances involving the possession, sale, manufacture or transportation of intoxicating liquors, drugs or narcotics, or of a crime of moral turpitude with the past ten years? NO
If so, provide details of the offense and when you were convicted:

8. Describe steps which will be taken to prevent the sale of beer to persons under twenty-one (21):
check EVERYONES Id - for age and photo

Applicant hereby solemnly swears or affirms the following:

- Every statement in this application is true and correct, and if any statement therein is false, the permit issued thereto may be revoked by the Beer Board, after notice of a hearing, in which event the burden shall be on the applicant to prove the correctness of all statements in the application.
- I am of good moral character and as manager of the business am able to conduct the sale of beer.
- The City has my full authorization and release to obtain all relevant information to investigate and determine my character, qualifications, and suitability for the issuance of a beer permit.
- I have not been convicted of driving under the influence within the past ten (10) years. (Not applicable if manager also possesses a current server permit from the Tennessee Alcoholic Beverage Commission)
- Unlawful gambling and gaming devices will not be allowed in the business.
- Beer will not be sold or served to a person who appears to be intoxicated.
- Beer will not be sold or served to a person under the age of twenty-one (21).
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- My manager approval may be revoked or suspended, after notice and a hearing by the Board, for any violations of the above statements, for any misinformation or omission contained within this application, for any violation of the City's beer ordinances, or for any violations of State law relating to beer, alcohol or crimes of moral turpitude.

I hereby release, absolve and hold harmless the City of Oak Ridge, the Oak Ridge Beer Permit Board, the Oak Ridge Police Department, and their employees, agents and representatives from any and all liability of whatever type for any damages, causes of action, personal property injuries which may result as a consequence of my application for a beer permit, background investigation, release of documents or other matters related to my application. I hereby waive all possible liability of the City of Oak Ridge, the Oak Ridge Beer Permit Board, the Oak Ridge Police Department, and their employees, agents and representatives as stated above.

This the 15th day of July, 2022.

Gaynor Byrge
Signature of Applicant

Sworn to and subscribed before me this 15th day of July, 2022.

My commission expires: March 4, 2026.

Eric Ashton
Notary Public

