

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

July 12, 2010 – 7:00 p.m.

AGENDA

1. INVOCATION

The Reverend Alan Kloefkorn, Christian Outreach Center

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPEARANCE OF CITIZENS

5. APPROVAL OF AGENDA

6. RECOGNITION OF VISITORS

7. PROCLAMATIONS AND COURTESY RESOLUTIONS - None

8. PUBLIC HEARING – None

9. CONSENT AGENDA

- a. Approval of the Minutes of the June 7, 2010 Regular Meeting of City Council.
- b. Approval of the Minutes of the June 23, 2010 Special Meeting of City Council.
- c. Adoption of a resolution accepting the transfer of Lot 28, located at the intersection of Park Meade Place and Park Meade Drive from Southern Development Enterprises.
- d. Adoption of a resolution authorizing the City to submit a grant application in the amount of \$14,072.00 to the U.S. Department of Justice, which funding would be utilized to purchase equipment and computer programs.
- e. Adoption of a resolution awarding a bid in the estimated amount of \$25,960.00 to Ted Russell Ford-Lincoln-Mercury, Knoxville, Tennessee, for the furnishing of one (1) ½-ton four-wheel-drive Ford F-150 for use by the Fire Department.
- f. Adoption of a resolution awarding a bid in the estimated amount of \$46,288.00 to Display Sales, Bloomington, Minnesota, for the furnishing of 176 illuminated pole mounted holiday decorations with LED light bulbs.
- g. Adoption of a resolution awarding a bid in the estimated amount of \$30,867.00 to Gardner Denver, Peachtree City, Georgia, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for the refurbishment of three (3) blowers to the aeration basins at the Waste Water Treatment Plant.

10. **SPECIAL REPORTS**

- a. Mayor and City Council
- b. Special Committees
- c. Boards and Commissions
- d. Other

11. **APPROVAL OF MINUTES**

12. **ORDINANCES**

- a. First Reading of New Ordinances - None
- b. Adoption of Ordinances (Second Reading)

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF A PORTION OF PARCEL 2.00, ANDERSON COUNTY TAX MAP 101F, GROUP A, FROM R-3/PUD, MEDIUM DENSITY RESIDENTIAL WITH A PLANNED UNIT DEVELOPMENT OVERLAY, TO R-2/PUD, LOW DENSITY RESIDENTIAL WITH A PLANNED UNIT DEVELOPMENT OVERLAY, AND TO APPROVE THE REVISED FINAL MASTER PLAN FOR CENTENNIAL BLUFF AS SUBMITTED BY CENTENNIAL BLUFF, LLC.

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 033.00, ANDERSON COUNTY TAX MAP 99E, GROUP G, FROM R-1-C, SINGLE-FAMILY RESIDENTIAL, TO O-2, OFFICE, AND AMENDING THE COMPREHENSIVE PLAN'S LAND USE PLAN BY CHANGING THE DESIGNATION OF SAID PARCEL FROM R, RESIDENTIAL, TO O, OFFICE/INSTITUTIONAL.

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 030.00, PARCEL 032.00, AND A PORTION OF PARCEL 035.00, ANDERSON COUNTY TAX MAP 99E, GROUP G, FROM R-1-C, SINGLE-FAMILY RESIDENTIAL, TO R-2, LOW DENSITY RESIDENTIAL.

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE, ARTICLE III, TITLED "GENERAL PROVISIONS," SECTION 3.18, TITLED "TEMPORARY USE PERMITS," SUBSECTION (H), TITLED "PORTABLE STORAGE CONTAINER REGULATIONS," TO AMEND SUBSECTION (1) TO CLARIFY THAT STORAGE CONTAINERS ARE NOT FOR HUMAN OCCUPANCY AND TO AMEND SUBSECTION (2) TO LIMIT TEMPORARY STORAGE TO NINETY (90) DAYS WITH THE POSSIBILITY OF ONE NINETY-DAY EXTENSION.

13. RESOLUTIONS

a. General Resolutions

A resolution accepting the dedication of one water booster station, 3,491 feet of water lines located in dedicated easements, one sanitary sewer lift station, and 2,956 feet of sanitary sewer lines located in dedicated easements, as identified on the Final Plat for Oak Ridge Summit recorded in the Anderson County Register of Deeds Office on December 7, 2017 to use for public purposes.

A resolution authorizing the submittal of a proposal to the Department of Transportation for a TIGER II planning grant in the estimated amount of \$1.5 million, with eligible matching funds, if required, to be contributed by the MOU parties, including the City of Oak Ridge.

A resolution approving the abandonment of the South Florida Avenue right-of-way in its entirety and the dedication of the same to R & R Enterprises as the sole abutting property owner, conditioned upon R & R Enterprises being responsible for the costs associated with the required survey and legal documents, as well as recording costs.

A resolution approving the abandonment of the Berkley Road right-of-way in its entirety and the portion of the Wilberforce Avenue right-of-way which is adjacent to Oak Valley Baptist Church property, conditioned upon Oak Valley Baptist Church submitting a new plat for their consolidated properties and providing that the abutting property owners will be given the option of accepting half of the right-of-way to the center line or allowing the full right-of-way to be dedicated to Oak Valley Baptist Church, with the property owners who accept the rights-of-way being responsible for the costs associated with the required surveys and legal documents, as well as recording costs.

A resolution approving the abandonment of the right-of-way located between Sanford Lane and Rand Circle in its entirety and the dedication of the same to abutting property owners, conditioned upon the abutting property owners being responsible for the costs associated with the required surveys and legal documents, as well as recording costs.

A resolution authorizing the submittal of an application to the State of Tennessee Department of Transportation requesting design and construction of improvements to the overpass of Centrifuge Way over South Illinois Avenue (State Route 62) under the authority of the Industrial Highway Act of 1959.

b. Bids and Contracts

A resolution amending Section 2, Term, Subsection C, of the Employment Agreement between the City of Oak Ridge and Kenneth R. Krushenski as City Attorney to provide that it shall continue in effect until March 1, 2015.

A resolution approving the Economic Development Agreement between the City of Oak Ridge and the Oak Ridge Chamber of Commerce for economic development services, beginning on July 1, 2010 and ending on June 30, 2013, with available one-year renewal options, at a minimum annual compensation of \$253,752.00.

A resolution awarding a bid in the estimated amount of \$151,194.00 to WESCO Distribution, Inc., Chattanooga, Tennessee, for the furnishing of single-phase pole mounted transformers.

A resolution authorizing the City to sign the Memorandum of Understanding *Establishing a Regional Integrated Transportation Project* in order to participate in the planning and implementation of a regional sustainability initiative that can result in tangible benefits to the Oak Ridge community.

A resolution awarding bids in the grand total estimated amount of \$155,820.00 to Nedrow & Associates, Murfreesboro, Tennessee, for the purchase of three (3) replacement pumps and variable frequency drives for the Pennsylvania Avenue pumping station, and to GA Industries, LLC, c/o Principle Environmental, Inc., Atlanta, Georgia, for the purchase of three (3) rotary ball valves for the Pennsylvania Avenue pumping station.

A resolution authorizing the City to enter into a Professional Services Agreement with Cockrill Design & Planning, Inc., Knoxville, Tennessee, to develop a feasibility study and concept design for possible renovation and/or expansion of the Oak Ridge Public Library, in the estimated amount of \$50,000.00.

A resolution awarding a contract in the estimated amount of \$245,000.00 to Eskola Roofing, Morristown, Tennessee, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for the installation of a new roof at the Municipal Building.

14. ELECTIONS

Election of two (2) members to the Board of Building and Housing Code Appeals for three-year terms of office commencing on August 1, 2010.

Election of one (1) member to the Environmental Quality Advisory Board to complete the balance of an unexpired term of office ending on September 29, 2011.

Election of sixteen (16) members to the Youth Advisory Board for one-year terms of office commencing on August 1, 2010.

Notice of Elections

Six (6) elections are scheduled for the August 9, 2010 City Council meeting to appoint:

- One (1) member to the Board of Building and Housing Code Appeals
- Two (2) members to the Highland View Redevelopment Advisory Board
- One (1) member to the Board of Commissioners of the Oak Ridge Housing Authority
- Two (2) members to the Personnel Advisory Board
- One (1) member to the Board of Plumbing Examiners
- One (1) member to the Traffic Safety Advisory Board who shall be an Oak Ridge High School student

The deadline for filing is 5:00 p.m. on Tuesday, July 27, 2010.

15. COMMUNICATIONS - None

16. **CITY MANAGER'S REPORT**

Tennessee Valley Lineman Rodeo, Murfreesboro, Tennessee

17. **CITY ATTORNEY'S REPORT**

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **MISCELLANEOUS**

21. **UPCOMING MEETINGS/MAJOR ISSUES**

22. **ADJOURNMENT**

CONSENT AGENDA

MINUTES OF THE OAK RIDGE CITY COUNCIL MEETING

June 7, 2010

The regular meeting of the City Council of the City of Oak Ridge, Tennessee, convened at 7:00 p.m. on June 7, 2010 in the Courtroom of the Municipal Building with Mayor Thomas L. Beehan presiding.

INVOCATION

The Invocation was given by The Reverend Tim Borchert of First Baptist Church.

PLEDGE OF ALLEGIANCE

Ms. Rachel Foust, Chair of the City's Youth Advisory Board, led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

The following members of Council were present: Anne Garcia Garland, Thomas W. Hayes, L. Charles Hensley, D. Jane Miller, David N. Mosby, Ellen D. Smith, and Mayor Thomas L. Beehan.

Also present were Gary M. Cinder, Interim City Manager; Kenneth R. Krushenski, City Attorney; Steven W. Jenkins, Deputy City Manager; and Jacquelyn J. Bernard, City Clerk.

APPEARANCE OF CITIZENS – None

APPROVAL OF AGENDA

Councilwoman Miller moved that the agenda be approved as published, seconded by Councilwoman Smith.

The Mayor advised that Ms. Elizabeth Batchelor of the Elder Citizens Advisory Board has requested a proclamation designating June 15, 2010 as Elder Abuse Awareness Day. He recommended that the proclamation be added to the agenda under Proclamations and Courtesy Resolutions.

Councilman Hensley moved that the proclamation be added as recommended. The motion was seconded by Councilwoman Miller and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

The agenda was approved, as amended, by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

RECOGNITION OF VISITORS

Mayor Beehan welcomed all visitors to the meeting, according special recognition to the following:

- Mr. Allen Eubanks, Head Coach of Oak Ridge Rowing, who introduced Atomic Rowing's Women Youth Four and Coxswain: Ali Woods, Coxswain; Robin Parker, Loni Albricht, Bryna Oleshansky, and Bethany Dunn. He advised that this team has qualified to compete in the 2010 U.S. Rowing Youth National Championship in Cincinnati, Ohio, this weekend.

- Oak Ridge Troop #320 of the Boy Scouts of America who were present as a step in earning their citizenship merit badges.

PROCLAMATIONS AND COURTESY RESOLUTIONS

Resolution No. 6-41-10

A resolution reaffirming the *Agreement to Establish a Sister-City Alliance of International Friendship* between the City of Naka, Japan, and the City of Oak Ridge, Tennessee, in recognition of the 20th anniversary of the original agreement.

Councilman Hayes moved that the resolution be adopted, seconded by Councilman Hensley.

The Mayor reported that on July 4, 2010, he will be traveling to Naka, Japan, with a delegation that includes members of Oak Ridge's Sister-City Support Organization (SCSO), and this resolution will be presented to the Mayor of Naka as a gesture of support for the continuation of Oak Ridge's sister-city relationship in this the 20th anniversary year of the execution of the agreement with Naka. He explained that his airfare will be borne by the SCSO and he will be staying in the home of a host family; therefore, expenditures that may accrue to the City will be minimal.

The resolution was adopted by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

A proclamation designating June 18 and 19, 2010 as "Secret City Festival Time."

Councilman Hayes moved that the proclamation be adopted. The motion was seconded by Councilman Hensley and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Councilwoman Miller, who serves on the Secret City Festival Sponsorship Committee, reviewed upcoming events in connection with the festival and commented on the planned activities. She also thanked the several sponsors for their contributions to the Festival.

A proclamation designating the month of July, 2010, as "Americans with Disabilities Act (ADA) 20th Anniversary Month."

Councilwoman Smith moved that the proclamation be adopted. The motion was seconded by Councilman Hensley and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye." The proclamation was presented to Ms. Louise McKown, who serves on the Board of Directors of the Tennessee Disability Coalition. Ms. McKown requested that the proclamation be posted on www.2010anniversary.org, a website devoted to this ADA anniversary.

A proclamation designating June 15, 2010 as "Elder Abuse Awareness Day."

Councilman Hensley moved that the proclamation be adopted. The motion was seconded by Councilwoman Smith and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye." The proclamation was presented to Ms. Elizabeth Batchelor, Chair of the Anderson County Adult Safety Coalition and ElderWatch and a member of the City's Elder Citizens Advisory Board.

PUBLIC HEARING

A public hearing was held on the following:

Rezoning of approximately five (5) acres of Centennial Bluff from R-3 Planned Unit Development (PUD) to R-2 PUD as shown on the revised Centennial Bluff PUD Preliminary Master Plan, for the development of approximately 24 single-family detached dwellings.

The Interim City Manager reviewed this proposed rezoning and advised that the Oak Ridge Municipal Planning Commission has recommended its approval by a vote of 8/0.

There were no citizen comments.

Rezoning of Parcel 33.00 on Anderson County Tax Map 99E, Group G, approximately 0.28 acres, located at 313 Vermont Avenue, from R-1-C One-Family Residential to O-2 Office, and amendment of the Comprehensive Plan's Land Use Plan Map to change the designation of the property from R, Residential to O, Office/institutional.

The Interim City Manager reviewed this proposed rezoning and advised that the Oak Ridge Municipal Planning Commission has recommended its approval by a vote of 10/0.

There were no citizen comments.

Rezoning of Parcels 32.00, 30.00 and a portion of Parcel 35.00, Anderson County Tax Map 99E, Group G, located on Vermont Avenue, being property owned by St. Mary's Catholic Church, from R-1-C One-Family Residential to R-2 Low Density Residential.

The Interim City Manager reviewed this proposed rezoning and advised that the Oak Ridge Municipal Planning Commission has recommended its approval by a vote of 10/0.

There were no citizen comments.

Amendment of the Zoning Ordinance, Section 3.18, Temporary Use Permits, Subsection (h), Portable Storage Container Regulations, Subpart 1, Storage Structure, to provide that no portable storage container may be used for any kind of human occupancy; and Subpart 2, Portable Storage Containers, to provide that the purpose is for storage to prevent exceptional hardship, but shall be located on the premises no longer than ninety (90) days, that one (1) extension may be granted by the City Manager or the City Manager's designee for a period of ninety (90) days, and that the use of a portable storage container shall require a building permit with no associated fee.

The Interim City Manager and the Director of Community Development, Ms. Kathryn Baldwin, explained these proposed text amendments in greater detail, Ms. Baldwin adding that they were considered by the Oak Ridge Municipal Planning Commission on May 27, 2010 and recommended for approval by a vote of 10/0.

There were no citizen comments.

CONSENT AGENDA

Councilman Hensley moved that the Consent Agenda be approved as presented. The motion was seconded by Councilwoman Miller and was adopted, thereby:

Approving the Minutes of the May 24, 2010 City Council meeting;

- Adopting **Resolution No. 6-42-10** entering into an agreement with Aid to Distressed Families of Appalachian Counties, Inc., Oak Ridge, Tennessee, to administer and implement the activities of the City's Social Services Policy using the City's budgeted funds in the amount not to exceed \$140,000.00;
- Adopting **Resolution No. 6-43-10** awarding a contract in the estimated amount of \$74,998.10 to Kidz Zone Play Stations, Knoxville, Tennessee, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for the construction of a universally accessible playground at LaSalle Park;
- Confirming the appointment of Dr. Thomas L. Clary, III, to serve as a Commissioner of the Oak Ridge Utility District for a five-year term of office beginning July 1, 2010; and
- Confirming the appointment of Councilwoman D. Jane Miller to serve as the City's representative on the Anderson County Tourism Council for the Fiscal 2011 term.

The vote was unanimous with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

SPECIAL REPORTS

Intergovernmental Relations Special Committee

Mayor Beehan, who serves as Chair of the Council's Intergovernmental Relations Special Committee, reported that the Committee met on May 19, 2010, and the agenda included the following:

- State and federal legislative issues;
- The U.S. Department of Energy's draft request for proposals for the agency's environmental management contract; and
- The extension of Professional Service Agreements for the City's federal and state governmental relations contractors.

He advised that the meeting was attended by the Interim City Manager, the Deputy City Manager, the City Attorney, and the Government and Public Affairs Coordinator, as well as Mr. Bill Nolan, President of Bill Nolan and Associates; Mr. Kareem Murphy, Principal with The Ferguson Group; and an Oak Ridge resident who serves on the Oak Ridge Municipal Planning Commission.

The Mayor reported that the Committee recommended unanimously (1) the transmittal of a letter to DOE commenting on the draft request for proposals issued by DOE for the agency's upcoming environmental management contract, and (2) that the professional service agreements with Bill Nolan and Associates and The Ferguson Group be extended for twelve months, with the existing terms and payment scheduled to remain in effect. He noted that resolutions to accomplish these extensions appear later in the agenda.

Councilman Hensley moved that this report be received for the record. The motion was seconded by Councilwoman Miller and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Youth Advisory Board

Ms. Rachael Foust, Chair of the City's Youth Advisory Board, presented the Board's State of the Youth Address.

Councilman Hensley moved that the report be accepted. The motion was seconded by Councilman Hayes and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

APPROVAL OF MINUTES

See Consent Agenda.

ORDINANCES

First Reading of New Ordinances

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF A PORTION OF PARCEL 2.00, ANDERSON COUNTY TAX MAP 101F, GROUP A, FROM R-3/PUD, MEDIUM DENSITY RESIDENTIAL WITH A PLANNED UNIT DEVELOPMENT OVERLAY, TO R-2/PUD, LOW DENSITY RESIDENTIAL WITH A PLANNED UNIT DEVELOPMENT OVERLAY, AND TO APPROVE THE REVISED FINAL MASTER PLAN FOR CENTENNIAL BLUFF AS SUBMITTED BY CENTENNIAL BLUFF, LLC.

Councilman Hensley moved that the ordinance be approved on first reading, seconded by Councilwoman Smith.

Mayor Beehan advised that today the Council received a request from Mr. Bryan Mills of Adams Craft Herz Walker, requesting an amendment to the Centennial Bluff Master PUD plan on behalf of the developer; specifically, the developer is asking that the Master Plan be amended by removal of any reference to traffic calming devices.

The Director of Community Development, Ms. Kathryn Baldwin, explained that at the time the PUD Plan was reviewed by the staff and approved by the Planning Commission, the developer had proposed to remove the divided median from Centennial Bluff Boulevard and as a result, the staff had recommended inclusion of traffic calming devices to slow anticipated "cut through" traffic during peak traffic periods. She advised that the developer agreed and placed the traffic calming devices on the Master PUD Plan; however, in the interim time frame the Preliminary Plat for the duplexes located in Tract C on the Master Plan was presented and approved, and at that time, after careful consideration, a decision was made to reinstate the divided median in the right-of-way of Centennial Bluff Boulevard. Consequently, she stated, neither the staff nor the developer feel the traffic calming devices are warranted, and she recommended the amendment of the ordinance to remove any reference to traffic calming devices.

Councilman Hensley moved that Section 3 of the ordinance be amended to read as follows (proposed amendment underlined):

The Planned Unit Development Revised Final Master Plan for Centennial Bluff, as submitted by Centennial Bluff, LLC, and as shown on ACHW Drawing Number 5010MP-2, dated January 25, 2010, and their appendices attached hereto, is hereby approved as amended on June 7, 2010 by removal of any reference to traffic calming devices.

The motion was seconded by Councilwoman Smith and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting “Aye.”

The ordinance was approved on first reading, as amended, by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting “Aye.”

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED “THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE,” BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 033.00, ANDERSON COUNTY TAX MAP 99E, GROUP G, FROM R-1-C, SINGLE-FAMILY RESIDENTIAL, TO O-2, OFFICE, AND AMENDING THE COMPREHENSIVE PLAN’S LAND USE PLAN BY CHANGING THE DESIGNATION OF SAID PARCEL FROM R, RESIDENTIAL, TO O, OFFICE/INSTITUTIONAL.

Councilwoman Miller moved that the ordinance be approved on first reading. The motion was seconded by Councilwoman Smith and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting “Aye.”

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED “THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE,” BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 030.00, PARCEL 032.00, AND A PORTION OF PARCEL 035.00, ANDERSON COUNTY TAX MAP 99E, GROUP G, FROM R-1-C, SINGLE-FAMILY RESIDENTIAL, TO R-2, LOW DENSITY RESIDENTIAL.

Councilwoman Smith moved that the ordinance be approved on first reading. The motion was seconded by Councilwoman Garcia Garland and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting “Aye.”

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED “THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE, ARTICLE III, TITLED “GENERAL PROVISIONS,” SECTION 3.18, TITLED “TEMPORARY USE PERMITS,” SUBSECTION (H), TITLED “PORTABLE STORAGE CONTAINER REGULATIONS,” TO AMEND SUBSECTION (1) TO CLARIFY THAT STORAGE CONTAINERS ARE NOT FOR HUMAN OCCUPANCY AND TO AMEND SUBSECTION (2) TO LIMIT TEMPORARY STORAGE TO NINETY (90) DAYS WITH THE POSSIBILITY OF ONE NINETY-DAY EXTENSION.

Councilwoman Miller moved that the ordinance be approved on first reading. The motion was seconded by Councilwoman Smith and the ordinance was deliberated at some length, with the Interim City Manager and the Director of Community Development responding to the Council’s questions and comments.

The ordinance was approved on first reading by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting “Aye.”

Adoption of Ordinances (Second Reading) – None

RESOLUTIONS

General Resolutions

Resolution No. 6-44-10

A resolution accepting the dedication of such streets and sidewalks, together with all water, sanitary sewer, storm drainage infrastructure and electric utilities with easements for the same, as identified on the Final Plat for Clark's Preserve Subdivision Phase One and Phase Two.

Councilwoman Garcia Garland moved that the resolution be adopted, seconded by Councilman Hensley.

The resolution was deliberated at some length with the Interim City Manager, City Engineer Steve Byrd, and Mr. Len Hart, representing the developer, responding to the Council's questions and comments.

The resolution was adopted by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Bids and Contracts

Resolution No. 6-45-10

A resolution approving the Professional Services Agreement between the City of Oak Ridge and Bill Nolan and Associates, Oak Ridge, Tennessee, for the provision of consulting services in the area of relations with the Tennessee General Assembly and the Executive Branch of the State of Tennessee for agreed upon priorities for the City, in the estimated amount of \$55,800.00.

Councilman Hensley moved that the resolution be adopted, seconded by Councilwoman Smith.

Councilwoman Garcia Garland moved that this resolution be postponed until a City Council work session has been held on the subject. The motion was seconded by Councilwoman Smith but failed to carry by electronic vote with Council members Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Nay" and Council members Garcia Garland and Hayes voting "Aye."

The resolution was adopted by electronic vote with Council members Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye." Councilwoman Garcia Garland abstained.

Resolution No. 6-46-10

A resolution approving the Professional Services Agreement between the City of Oak Ridge and The Ferguson Group, LLC, Washington, D.C., for the provision of consulting services to develop a comprehensive federal government relations agenda and action plan to secure federal appropriations for agreed upon priorities for the City in the estimated amount of \$102,000.

Councilman Hensley moved that the resolution be adopted. The motion was seconded by Councilwoman Miller and the resolution was deliberated at some length with the City Attorney, the Government and Public Affairs Coordinator, and the Deputy City Manager responding to the Council's questions and comments.

The resolution was adopted by electronic vote with Council members Hayes, Hensley, Miller, Mosby, and Mayor Beehan voting "Aye" and Council members Garcia Garland and Smith voting "Nay."

Resolution No. 6-47-10

A resolution awarding a contract in the estimated amount of \$260,197.96 to Rogers Group, Inc., Oak Ridge, TN, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for the milling and resurfacing of City streets.

Councilwoman Smith moved that the resolution be adopted. The motion was seconded by Councilman Hensley and the resolution was deliberated at some length with the Interim City Manager responding to the Council's questions and comments.

On inquiry by Mr. Joe Lee, 99 E. Pasadena Road, the Interim City Manager confirmed that Rogers Group does capture and recycle the milled asphalt in the performance of its repaving work.

The resolution was adopted by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-48-10

A resolution awarding bids in the grand total estimated amount of \$956,500.00 for the furnishing of various materials as required by the City during Fiscal Year 2011.

Councilwoman Smith moved that the resolution be adopted. The motion was seconded by Councilman Hensley and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-49-10

A resolution waiving competitive bids and making awards in the grand total estimated amount of \$4,697,000.00 based upon written quotations and negotiated agreements with suppliers for the furnishing of routine materials, equipment and services required by the City during Fiscal Year 2011.

Councilman Hensley moved that the resolution be adopted. The motion was seconded by Councilwoman Garcia Garland and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-50-10

A resolution approving a contract between the City and the Oak Ridge Convention and Visitors Bureau for the provision of services and materials to promote tourism in Oak Ridge for the period July 1, 2010 through June 30, 2011, in the total amount of \$404,208.00.

Councilwoman Miller moved that the resolution be adopted. The motion was seconded by Councilman Hensley and the resolution was deliberated at some length, with the Interim City Manager, the Deputy City Manager, and Ms. Katy Brown, President of the Convention and Visitors Bureau, responding to the Council's questions and comments.

At the suggestion of Councilwoman Smith, it was agreed that the contract language, which has been essentially the same for several years, will be reviewed and updated prior to its submission for FY 2012.

The resolution was adopted by voice vote with Council members Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye" and Councilwoman Garcia Garland voting "Nay."

Resolution No. 6-51-10

A resolution awarding bids in the estimated total amount of \$1,182,198.54 to Aubrey Silvey Enterprises, Carrollton, Georgia, for the construction of a 13kV bay at Substation 800; to Gresco, Nashville, Tennessee, for the furnishing of regulators for Substation 800; and to HD Supply Utilities, Knoxville, Tennessee, for the furnishing of reclosers and controls for various distribution substations.

Councilwoman Miller moved that the resolution be adopted. The motion was seconded by Councilwoman Garcia Garland and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-52-10

A resolution awarding a contract in the estimated amount of \$114,054.00 to WESCO Distribution, Inc., Chattanooga, Tennessee, for the furnishing of single-phase pad mounted transformers.

Councilwoman Smith moved that the resolution be adopted. The motion was seconded by Councilman Hensley and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-53-10

A resolution authorizing the execution of the "Generation Partners Agreement Between the City and the Tennessee Valley Authority," thus maintaining the framework for the City to offer a pilot program to its citizens designed to evaluate the financial and operational feasibility of customer-owned renewable power generation.

Councilwoman Smith moved that the resolution be adopted. The motion was seconded by Councilwoman Miller and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

ELECTIONS

Anderson County Community Action Commission

On first ballot, Mr. Edward Alan Beauchamp was reelected to serve on the Board of Directors of the Anderson County Community Action Commission for a one-year term of office commencing on July 1, 2010. He received the votes of Council members Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan. Councilwoman Garcia Garland abstained. There were no other candidates.

Elder Citizens Advisory Board

Prior to balloting, Ms. Barbara Gunn, a candidate for the at-large seat on the Elder Citizens Advisory Board, presented a statement in support of her appointment to the Board.

Noting that there were two candidates for this at-large seat on the Board, Councilwoman Smith moved that the staff be directed to develop a resolution for consideration at the next meeting to expand the Elder Citizens Advisory Board to provide some sort of additional at-large representation, such as an alternate member, as well as a seat designated for a member of the Oak Ridge Institute for Continued Learning (ORICL). [The representative of ORICL was included at the suggestion of Mayor Beehan.] The motion was seconded by Councilwoman Garcia Garland and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

On first ballot, Ms. Elizabeth Batchelor, a member of the Anderson County Adult Safety Coalition and ElderWatch, and Ms. Margaret Gottshall, a member of the Senior Citizens Club, were elected to serve as representatives of their organizations on the Elder Citizens Advisory Board for three-year terms of office commencing on July 1, 2010; and Mr. Kerry Trammell was elected from the community at large for the same term of office. Ms. Batchelor and Ms. Gottshall were elected unanimously and Mr. Trammell received the votes of Council members Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan. Councilwoman Garcia Garland voted for Ms. Barbara Gunn.

Board of Zoning Appeals

On first ballot, Ms. Susan I. Donnelly was reelected to serve on the Board of Zoning Appeals for a five-year term of office commencing on June 18, 2010. She received the votes of Council members Garcia Garland, Miller, Mosby, Smith, and Mayor Beehan. Councilman Hayes voted for Hugh B. Ward, Jr., and Councilman Hensley abstained.

Notice of Elections

The Mayor announced that five (5) elections are scheduled for the July 12, 2010 City Council meeting to appoint:

- Three (3) members to the Board of Building and Housing Code Appeals
- Two (2) members to the Highland View Redevelopment Advisory Board
- One (1) member to the Board of Plumbing Examiners
- One (1) member to the Traffic Safety Advisory Board
- Sixteen (16) members to the Youth Advisory Board

Councilwoman Smith noted that a seat on the Environmental Quality Advisory Board has also become available, the notice having been posted subsequent to the distribution of the agenda for this meeting.

The deadline for filing is 5:00 p.m. on Tuesday, June 29, 2010, for all except the Youth Advisory Board which is Tuesday, June 22, 2010.

COMMUNICATIONS - None

CITY MANAGER'S REPORT - None

CITY ATTORNEY'S REPORT - None

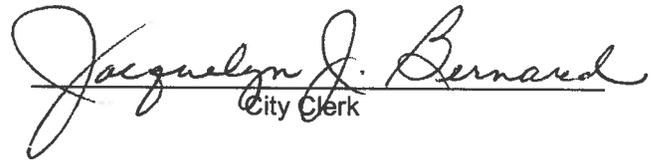
MISCELLANEOUS

Councilwoman Garcia Garland asked if the Council currently has an active Rules and Procedures Committee and the Mayor confirmed that it does, although its membership could not be recalled at this time.

Councilman Hensley reported on his attendance at today's meeting of the Industrial Development Board. This sparked a discussion of several issues that are before that Board at this time, with general concurrence that "good things are happening."

ADJOURNMENT

The meeting adjourned at 10:21 p.m.


City Clerk

MINUTES OF THE OAK RIDGE CITY COUNCIL SPECIAL MEETING

June 23, 2010

A special meeting of the City Council of the City of Oak Ridge, Tennessee, convened at 5:00 p.m. on June 23, 2010, in the Courtroom of the Municipal Building with Mayor Thomas L. Beehan presiding.

INVOCATION/PLEDGE

The Invocation was given by Councilman David N. Mosby, followed by the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

The following members of Council were present: Anne Garcia Garland, Thomas W. Hayes, L. Charles Hensley, D. Jane Miller, David N. Mosby, Ellen D. Smith, and Mayor Thomas L. Beehan.

Also present were Gary M. Cinder, Interim City Manager, Steven W. Jenkins, Deputy City Manager; Tammy N. Dunn, Senior Staff Attorney; and Jacquelyn J. Bernard, City Clerk.

RESOLUTION

A resolution directing Mr. James L. Mercer of The Mercer Group to add Ray N. Evans, Jr. of 107 Amanda Place in Oak Ridge, Tennessee, to the list of finalists for the position of City Manager of the City of Oak Ridge, Tennessee.

Councilwoman Miller moved that the resolution be adopted, seconded by Councilman Hensley.

Council members Miller and Hensley presented statements in support of the adoption of this resolution.

Council members Smith, Garcia Garland, Mosby, Hayes, and Mayor Beehan presented statements in opposition to its adoption.

The following citizens presented statements in support of the adoption of the resolution:

Mr. Aaron Wells, 107 Bradley Avenue
Mr. Martin McBride, 954 West Outer Drive
Mr. Michael Mahathy, 113 Fallberry Street
Mr. James Cape, 149 Bay Path Drive
Mr. Charles (Chuck) Agle, 101 W. Melbourne Road
Mr. Mark Harvey, 101 Park Meade Drive
Ms. Melissa Steele, 107 Bradley Avenue
Mr. Phil Parrott, 122 Wiltshire Drive
Mr. Tom Row, 114 Nebraska Avenue

The following citizens presented statements in opposition to the adoption of the resolution:

Mr. Andy Marathe, 127 Westlook Circle
Mr. Don Hurtubise, 114 Mason Lane

The resolution failed by electronic vote with Council members Garcia Garland, Hayes, Mosby, Smith, and Mayor Beehan voting "Nay" and Council members Hensley and Miller voting Aye."

ADJOURNMENT

The meeting adjourned at 5:55 p.m.


City Clerk

**COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM
10-55**

DATE: June 23, 2010
TO: Gary Cinder, Interim City Manager
THROUGH: Kathryn Baldwin, Community Development Director *KG*
FROM: Kahla Gentry, Senior Planner
SUBJECT: **TRANSFER OF LOT 28, PARK MEADE PLACE**

Southern Development Enterprises, LLC, owner of Lot 28 in Park Meade Place, wishes to transfer ownership of the lot to the City of Oak Ridge. Lot 28 is located at the intersection of Park Meade Place and Park Meade Drive, where a recent landslide has occurred. The transfer is being proposed as a result of the impact of the landslide on Lot 28 and the actions required for remediation. Southern Development Enterprises has offered to transfer Lot 28 to the City at no cost other than legal and related fees required for transfer. At their regular meeting on May 27, 2010 the Planning Commission voted 10-0 to recommend approval of the proposed transfer. Staff recommends approval of the accompanying resolution accepting the donation of Lot 28, Park Meade Place to the City of Oak Ridge.

Kahla Gentry

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Gary Cinder

Gary Cinder, Interim City Manager

6/30/10

Date

104 Westview Lane
Oak Ridge, Tennessee 37830
27 April, 2010

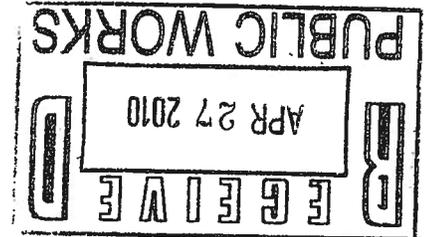
RECEIVED

2010 APR 27 A 11:37

Mr. Gary Cinder
Interim City Manager
City of Oak Ridge
PO Box 1
Oak Ridge, Tennessee 37831

OFFICE OF
CITY MANAGER

RE: Transfer of Asset, Lot 28, Park Meade Place



Dear Gary:

In light of the recent landslide issues along the Park Meade Boulevard slope and the actions necessary to remediate those issues, Southern Development Enterprises proposes to transfer the ownership of Lot 28, Park Meade Place to the City of Oak Ridge. The transfer would occur at no cost to the City other than legal and related fees which might be required for the transfer. Lot 28, a .307 acre tract, was originally designated as open space; however the Planning Commission removed the open space requirement for the Park Meade Place development some time ago.

We are available to discuss this request with you and your staff in detail at your convenience. We look forward to your favorable consideration of this request.

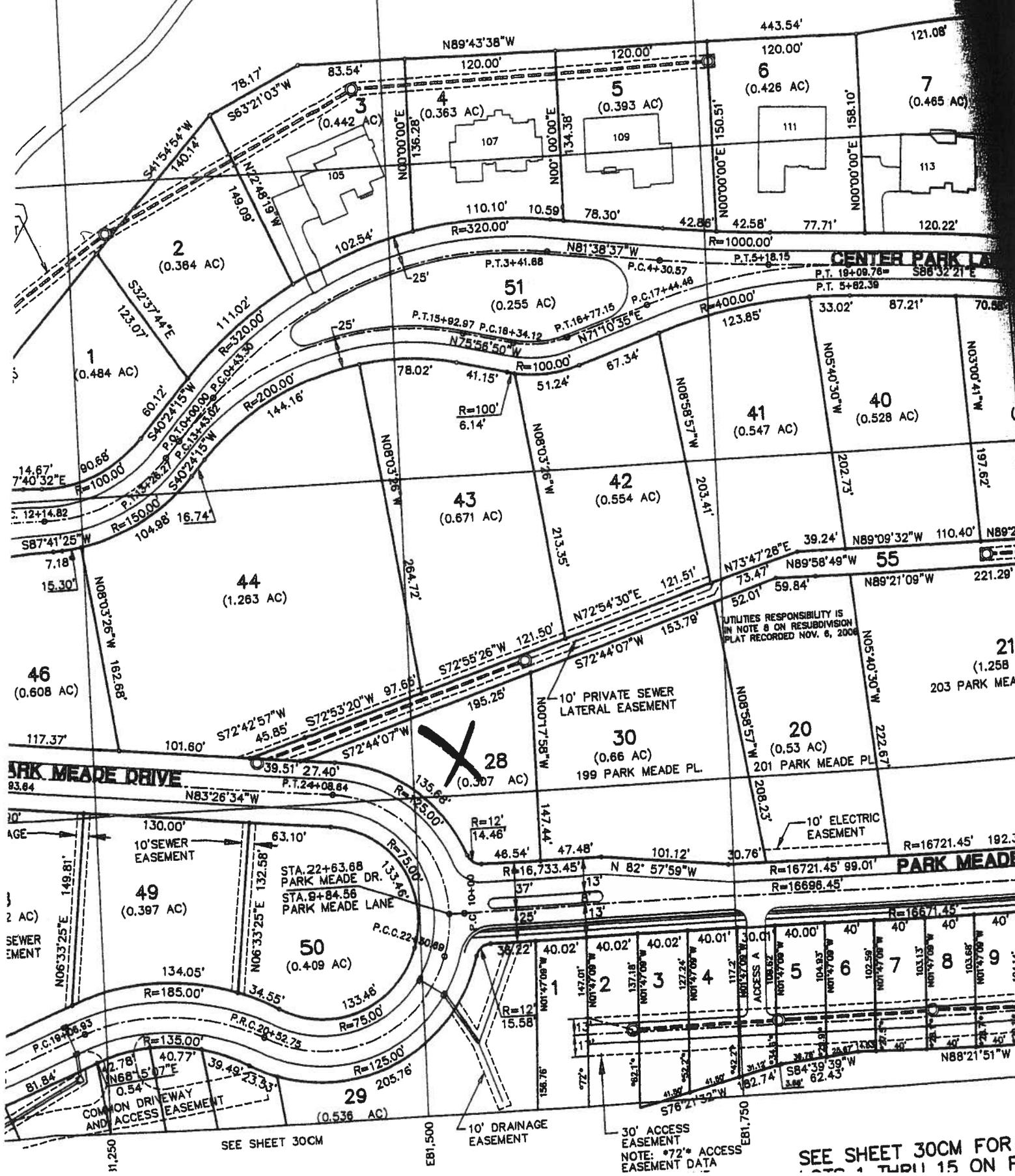
Sincerely

Ray N. Evans
Southern Development Enterprises, LLC

Copy: Len Hart

ASPHALT CART PATH

TEE BOXES #8



SEE SHEET 30CM FOR
 NOTE: *72* ACCESS
 EASEMENT DATA

SEE SHEET 30CM

COMMON DRIVEWAY
 AND ACCESS
 EASEMENT

UTILITIES RESPONSIBILITY IS
 IN NOTE 8 ON RESUBDIVISION
 PLAT RECORDED NOV. 6, 2008

10' PRIVATE SEWER
 LATERAL EASEMENT

10' ELECTRIC
 EASEMENT

10' DRAINAGE
 EASEMENT

30' ACCESS
 EASEMENT
 NOTE: *72* ACCESS
 EASEMENT DATA

10' AGE
 10' SEWER
 EASEMENT

2 AC
 SEWER
 EASEMENT

STA. 22+63.68
 PARK MEADE DR.
 STA. 9+84.56
 PARK MEADE LANE

PARK MEADE

PARK MEADE DRIVE

CENTER PARK LA

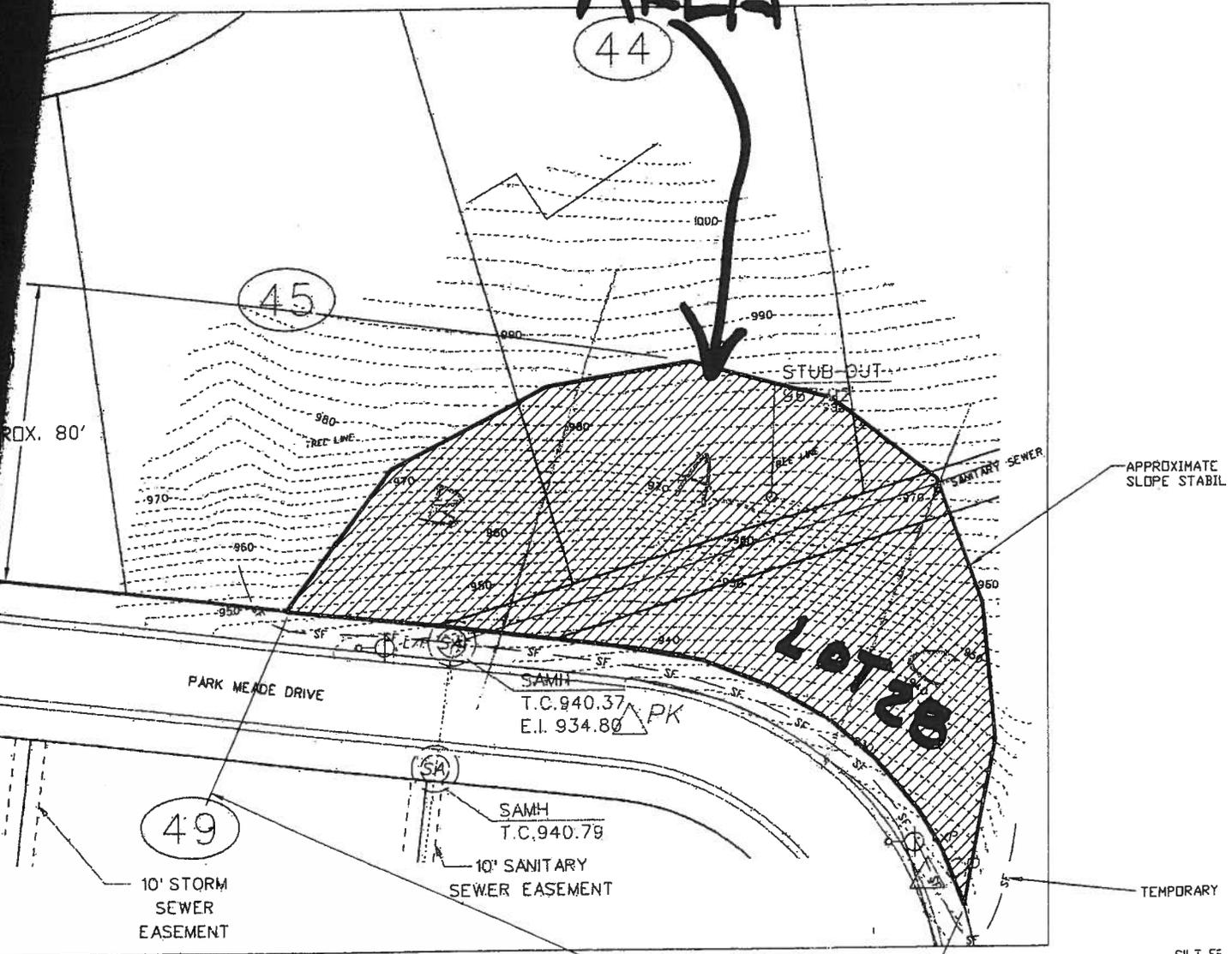
SLIDE AREA

44

45

49

Lot 28



ADAPTED FROM DRAWING C1.01, SITE PLAN, PREPARED BY BARGE
OWNER SUMNER & CANNON, INC., DATED 7-31-03.

APPROX. 200'

PLAN VIEW
SCALE: 1"=20'

SF SILT FE
TDOT

RESOLUTION

WHEREAS, Southern Development Enterprises, LLC, is the owner of Lot 28 located at the intersection of Park Meade Place and Park Meade Drive; and

WHEREAS, as a result of the impact of the recent landslide on Lot 28 and the actions required for remediation, the property owner has offered to transfer Lot 28 to the City at no cost other than legal and related fees associated with the transfer; and

WHEREAS, at its May 27, 2010 meeting, the Oak Ridge Municipal Planning Commission recommended approval of the proposed transfer; and

WHEREAS, the Interim City Manager recommends approval of the owner's request.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendations of the Interim City Manager and the Oak Ridge Municipal Planning Commission are approved and the City hereby accepts the transfer of Lot 28 located at the intersection of Park Meade Place and Park Meade Drive from Southern Development Enterprises.

BE IT FURTHER RESOLVED that said transfer is conditioned upon Southern Development Enterprises, LLC, transferring Lot 28 to the City by warranty deed free and clear of all liens and encumbrances.

BE IT FURTHER RESOLVED that the City shall be responsible for the legal and associated costs of the transfer.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

Memo to the City Manager

No. 10-10

Date: June 30, 2010
To: Gary M. Cinder, Interim City Manager
From: David H. Beams, Chief of Police
Re: Grant Application

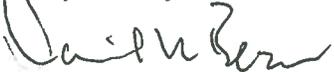
An item for Council's consideration at the July 12, 2010 meeting is a grant application in the amount of \$14,072.00. This allocation is a pre-determined amount awarded to the Police Department through the Fiscal Year 2010 Edward Byrne Memorial Justice Assistance Grant Program.

This grant requires Council's review of the grant application before it can be accepted. The deadline to submit this grant application is June 30, 2010. If Council approval has been granted through a resolution, this requirement will have been satisfied at the time the grant is approved.

In summary, the grant monies will be used to purchase equipment for patrol officers and to pay for computer programs to aid criminal investigations and crime analysis efforts. This grant requires no matching funds, no obligation to the City and is of no cost to the citizens.

Staff recommends approval.

Respectfully,



David H. Beams, Chief of Police

City Manager's Comments:

I have reviewed the above issue and recommend council action as outlined in this document.



Gary M. Cinder, Interim City Manager

6/30/10

Date

NUMBER _____

RESOLUTION

WHEREAS, the U.S. Department of Justice has grant monies available from the Byrne Memorial Justice Assistance Grant (JAG) for law enforcement agencies; and

WHEREAS, the City is eligible to receive grant funds in the amount of \$14,072.00, which would be utilized to purchase equipment and computer programs; and

WHEREAS, said grant requires no matching funds; and

WHEREAS, the Interim City Manager recommends that the City submit a grant application to the U.S. Department of Justice in the amount of \$14,072.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

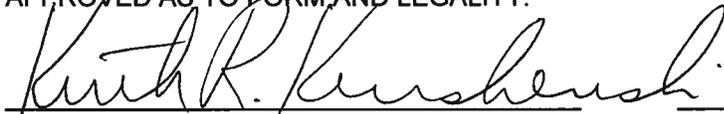
That the recommendation of the Interim City Manager is approved and the City is hereby authorized to submit a grant application in the amount of \$14,072.00 from the U.S. Department of Justice, which funding would be utilized to purchase equipment and computer programs.

BE IT FURTHER RESOLVED that if said application is approved, the City is authorized to accept said funding.

BE IT FURTHER RESOLVED that the Interim City Manager is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

**FIRE DEPARTMENT MEMORANDUM
10-31**

DATE: June 24, 2010
TO: Mr. Gary Cinder, Interim City Manager
FROM: Mack Bailey, Fire Chief 
SUBJECT: **PURCHASE OF PICKUP**

The attached resolution authorizes the purchase of a 2010 Ford F-150 pickup from Ted Russell Ford-Lincoln-Mercury, Inc., Kingston Pike, Knoxville, Tennessee for \$25,960.00 (twenty-five thousand nine hundred and sixty dollars).

Approximately thirty months ago, one of the pickups used in the fire specialist program was involved in an accident, and the City collected approximately \$4,500 in damages. The truck has not been replaced since that time. Additionally, since the retirement of Deputy Chief Thomas Hill, there has been no vehicle assigned to that position even though the incumbent is on call every third weekend, and subject to recall always.

The Chevrolet Suburban assigned to Chief Hill was used to tow the ACT/FAST trailer until it became unserviceable and was surplused. Since the approval of the contract to provide fire protection to the East Tennessee Technology Park, Chief Kerley has been using one of the pickups assigned to the Specialist program.

Upon approval of the resolution, a two door Jeep Cherokee (1993) will be declared surplus, and this pickup will initially be assigned to the Specialist program.

Staff recommends approval of the resolution.

CITY MANAGER'S COMMENTS:

I have reviewed the issue outlined above, and recommend City Council action as recommended..



Gary M. Cinder

6/30/10
Date

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

REQUEST NUMBER: 117850
OPENING DATE: MAY 18, 2010 2:00 P.M.

DESCRIPTION	ITEM	UNIT	BIDDER:		BIDDER:		BIDDER:	
			UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1/2 TON 4WD CREW CAB P/U TRUCK THE FURNISHING OF A 1/2 TON 4WD PICKUP TRUCK PER THE SPECIFICATIONS PROVIDED FOR THE CITY OF OAK RIDGE FIRE DEPARTMENT			\$	25,960.00	\$	25,983.00	\$	26,155.00
TOTAL PRICE			\$	25,960.00	\$	25,983.00	\$	26,155.00
TERMS				Net 30		Net 30		Net 30
DELIVERY				30-45 Days		60 Days		60 Days
F.O.B.				Oak Ridge		Oak Ridge		Oak Ridge
VIA				Vendor		Vendor		Vendor
OTHER BIDDERS CONTACTED--								
Jacky Jones - Sweetwater, TN								
Sexton Ford Morgan County - Wartburg, TN								
Beaty Chevrolet - Knoxville, TN								
Allan Vigil - Morrow, GA								
Cardinal Chrysler Jeep Dodge - Louisville, KY								
Golden Circle Ford Lincoln Mercury - Jackson, TN								
REASON FOR AWARD			RECOMMEND AWARD BE MADE TO:					
ONLY AVAILABLE SOURCE			Ted Russell Ford-Lincoln-Mercury, Inc.					
LOW PRICE			8551 Kingston Pike					
BETTER OR REQUIRED DESIGN			Knoxville, TN 37919					
EARLY DELIVERY								
LOWEST TOTAL COST			X					
BIDS OPENED AND RECORDED BY--								
 Lyn Dowlet Accounting Division Manager								
BIDS REVIEWED BY--								
 Janice McGinnis Director of Finance								

NUMBER _____

RESOLUTION

WHEREAS, the City of Oak Ridge Fire Department is in need of one (1) replacement pickup truck for the Fire Specialist Program to replace a vehicle that was damaged; and

WHEREAS, bids were received and publicly opened on May 18, 2010, with Ted Russell Ford-Lincoln-Mercury, Knoxville, submitting the lowest and best bid, which bid the Interim City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved and award is hereby made to Ted Russell Ford-Lincoln-Mercury, 8551 Kingston Pike, Knoxville, Tennessee 37919, for the furnishing of one (1) ½ ton 4wd Ford F-150 for use by the Fire Department in the estimated amount of \$25,960.00.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

ELECTRIC DEPARTMENT MEMORANDUM
10-16

DATE: June 25, 2010

To: Gary Cinder, Interim City Manager

From: Jack L. Suggs, Electrical Director

SUBJECT: PURCHASE OF REPLACEMENT HOLIDAY DECORATIONS

Attached is a resolution making an award to Display Sales, Bloomington, Minnesota in the amount of \$46,288.00 for the provision of 176 illuminated pole-mounted holiday decorations, and spare parts.

Starting in the early 1990's, members of the City Chamber of Commerce, headed by Wanda Craven began retail sales initiatives to provide the City with holiday decorations for the Christmas season. Specifications were developed with the aid of City staff and the City provided wiring to accommodate the selected designs, but the fixtures themselves were donated to the City over the course of several years.

The City has installed the lights every year since their purchase, expanding the program as more lights were donated. Special wiring has been installed on streetlights over time, and all bulbs have been replaced each year to provide a uniform appearance. During their use, staff has responded to fuse and other problems with the lights.

For the last several years, the wiring on these fixtures has been deteriorating rapidly due primarily to UV exposure. Also, some rust and discoloration has occurred. Staff has managed to keep most of the units in service by replacing sockets and sections of wire and several times sent a percentage of the units to a contractor to be repainted and re-wired. As deterioration continued, interest also developed in equipping the fixtures with LED bulbs. Staff obtained cost to have the fixtures striped of wire, sand blasted, repainted and equipped with new electrical wires and LED lights.

Surprisingly, the latest quotes for refurbishing the existing fixtures exceeded the cost of replacing the fixtures by about \$8,000 (for all fixtures when the value of the bulbs are included). Given this, staff designed specifications and received bids to replace the units. The replacement units were envisioned to be direct replacements, however with better wiring and LED bulbs instead of the incandescent bulbs in use.

Two bids for the replacement units and one "no-bid" were received. Neither bid supplied direct replacements- one being a heavier unit and one a lighter one. The specifications did allow, however, for bidders who were unable to comply exactly with the specification to bid with exceptions, provided that all exceptions were in writing and included with the bid. Due to a variety of factors, staff believes that Display Sales submitted the best bid- which bid is also the lowest.

The replacement fixtures will be slightly smaller and of a lighter material than the originals. The snowflakes will be six inches smaller in all direction (66 inches as apposed to 72 inches) and will weigh five pounds less. The Leaping Buck design was bid at 79 inches versus the 100 inches of

the existing units and weigh four and one half pounds less than the model in use. Other exceptions included were technical in nature.

Overall, staff considers the bid received as acceptable and meeting the intent of the specifications. We recommend approval of the attached resolution.

Failure to approve this purchase will result in the portions of the City covered by the decoration program being reduced by approximately 15% to 20% as unserviceable fixtures are removed from use. In future years, the area covered will continue to reduce. The item was listed in the Electric Department budget for this year.



Jack L. Suggs
Electrical Director

cc: Jerry Dover, Operations Manager
Lyn Dowlen, Finance Department

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Gary Cinder

6/30/10

Date

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

RFQ #118186
OPENING DATE: June 15, 2010 2:00 P.M.

DESCRIPTION	BIDDER:		BIDDER:		BIDDER:	
	ITEM	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL
FOR -- Holiday Lights Display Sales 10925 Nesbitt Avenue S. Bloomington, MN 55437 Wilburn Marketing 1061 Shadow Creek Blvd Buda, TX 78610						
FURNISH HOLIDAY LIGHTS REPLACEMENT PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE ELECTRIC DEPARTMENT						
Steel Frame Snowflakes	1	88	\$ 278.00	\$ 24,464.00	\$ 336.00	\$ 29,568.00
Steel Frame Leaping Buck	2	88	\$ 248.00	\$ 21,824.00	\$ 334.00	\$ 29,392.00
Spare Sockets	3	2000	Included	Free	\$ 0.17	\$ 340.00
Spare Wire	4	2000	Included	Free	\$ 0.43	\$ 860.00
Spare LED Bulbs	5	800	Included	Free	\$ 1.57	\$ 1,256.00
Shipping & Handling	6		Included	Free	\$	\$ 3,498.00
TOTAL PRICE			\$ 46,288.00	\$ 46,288.00	\$	\$ 64,914.00
TERMS			Net 30	Net 30		\$
DELIVERY			No later than Nov. 1	Oak Ridge		5-6 Weeks
F.O.B.			Oak Ridge	Oak Ridge		Oak Ridge
VIA			Best way	Best way		Best Way
OTHER BIDDERS CONTACTED: Dixie Decorations - Montevallo, AL Wayne Manufacturing - Chariton, IA Creative Displays - Stihwell, KS Universal Concepts - Cumming, GA All American Christmas Co - Sparta, TN December Lights - Dawsonville, GA						
REASON FOR AWARD ONLY BID RECEIVED LOW PRICE BETTER OR REQUIRED DESIGN EARLY DELIVERY LOWEST TOTAL COST						
RECOMMEND AWARD BE MADE TO: Display Sales 10925 Nesbitt Avenue S. Bloomington, MN 55437						
BIDS OPENED AND RECORDED BY-- Lyn Dowlen Accounting Division Manager						
BIDS REVIEWED BY-- Janice McGinnis Finance Director						

RESOLUTION

WHEREAS, since the early 1990s, the City of Oak Ridge has displayed illuminated holiday decorations on City-owned electric poles, expanding the program each year as more lights were donated; and

WHEREAS, over time, the wiring in the illuminated holiday decorations have deteriorated primarily due to UV exposure; and

WHEREAS, City Staff investigated the feasibility of refurbishing the fixtures, however, the estimated cost of refurbishment was approximately \$8,000.00 more than the cost of replacement; and

WHEREAS, the City of Oak Ridge has issued invitations to bid for the furnishing of 176 illuminated pole mounted holiday decorations with LED light bulbs; and

WHEREAS, bids were received and publicly opened on June 15, 2010, with Display Sales, Bloomington, Minnesota, submitting the lowest and best bid; which bid the Interim City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved and award is hereby made to Display Sales, 10925 Nesbitt Avenue S., Bloomington, Minnesota 55437, for the furnishing of 176 illuminated pole mounted holiday decorations with LED light bulbs; said award in strict accordance with the bid as received and publicly opened on June 15, 2010, and the required specifications, and in the estimated amount of \$46,288.00.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

PUBLIC WORKS MEMORANDUM
10-14

DATE: June 23, 2010
TO: Gary M. Cinder, Interim City Manager
FROM: Scott Jackson, Operations Manager
SUBJECT: Refurbishing Three Blowers at the Wastewater Treatment Plant

The accompanying resolution authorizes the expenditure of funds in the estimated amount of \$30,867 to Gardner Denver, Peachtree City, GA for the refurbishing of three blowers to the aeration basins at the Wastewater Treatment Plant.

The Wastewater Treatment Plant has three 250hp 6 stage Hoffman Blowers, which were installed 28 years ago when the plant was built. These blowers are critical to the plants operation providing low pressure, high volume air to the aeration basins and normally, two of the three blowers run continuously.

Staff contacted the manufacturer to evaluate the condition of each blower. The manufacturer's representative concluded that due to the quality of routine maintenance performed on these blowers over the years, their condition does not justify replacement, but should be refurbished. They recommended updating the bearing housings, oiler systems and equipment monitors. The bearing housings will be replaced with an updated design, which allows for longer bearing life. The equipment monitors and controls use obsolete, mercury filled components, which will be upgraded with a new system.

Sealed bids were solicited from several vendors for this work with Gardner Denver submitting the low bid. Funding for this project is available in the Water Works budget. Staff recommends approval of the accompanying resolution.



Scott Jackson

ks

Interim City Manager's Comments:

I have reviewed the above issue and recommend council action as outlined in this document.



Gary M. Cinder

6/30/10

Date

**CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids**

RFQ # 118447
OPENING DATE: June 22, 2010 2:00 P.M.

FOR --	DESCRIPTION	ITEM	UNIT(S)	BIDDER:		BIDDER:		BIDDER:	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
Wastewater Treatment Plant - Work on Three (3) Hoffman Blowers									
	WORK ON THREE (3) HOFFMAN BLOWERS FOR THE WASTEWATER TREATMENT PLANT PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE PUBLIC WORKS DEPARTMENT	1		\$ 30,867.00	\$				\$
TOTAL PRICE				\$ 30,867.00					
TERMS				Net 30					
DELIVERY				6 Weeks					
F.O.B.				Oak Ridge WWTP					
VIA				Best Way					
OTHER BIDDERS CONTACTED: Dickson-Pearson - Brentwood, TN John Bouchard & Sons Co. - Knoxville, TN Industrial Fabrication & Repair, Inc. - Knoxville, TN									
BIDS OPENED AND RECORDED BY-- <i>Lyn Doylen</i> Lyn Doylen Accounting Division Manager									
BIDS REVIEWED BY-- <i>Janice McGinnis</i> Janice McGinnis Finance Director									
REASON FOR AWARD				RECOMMEND AWARD BE MADE TO:					
<input checked="" type="checkbox"/> ONLY BID RECEIVED <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST				Gardner Denver 100 Gardner Park Peachtree City, GA 30269					

NUMBER _____

RESOLUTION

WHEREAS, the City of Oak Ridge has issued invitations to bid for the refurbishment of three (3) blowers to the aeration basins at the Wastewater Treatment Plant; and

WHEREAS, bids were received and publicly opened on June 22, 2010, with Gardner Denver, Peachtree City, Georgia, submitting the sole bid, which bid the Interim City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved and award is hereby made to Gardner Denver, 100 Gardner Park, Peachtree City, Georgia 30269, for the furnishing all labor, tools, materials, equipment and supplies necessary to perform all work and services for the refurbishment of three (3) blowers to the aeration basins at the Waste Water Treatment Plant; said award in strict accordance with Requisition No. 118447, the required specifications, and the bid as publicly opened on June 22, 2010, and in the estimated amount of \$30,867.00.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

ORDINANCES
SECOND READING

**COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM
10-51**

DATE: May 20, 2010
TO: Gary Cinder, Interim City Manager
THROUGH: Kathryn Baldwin, Community Development Director *KCB*
FROM: Kahla Gentry, Senior Planner
SUBJECT: **CENTENNIAL BLUFF PUD PLAN AMENDMENT**

An item for the City Council agenda is a request to amend the Centennial Bluff PUD by changing the zoning of approximately five acres from R-3, Medium Residential with a PUD overlay to R-2, Low Density Residential with a PUD overlay. This request is made by the developer in order to respond to marketing data indicating a demand for detached single-family units within the Centennial Bluff development. Detached single-family units are a permitted use within the R-2 District but not permitted in the R-3 District, thus requiring the change in zoning.

The proposed changes to the PUD reduces the density of Centennial Bluff by removing 3 of the previously approved condominium buildings and replacing them with 20 attached housing units and 24 detached housing units. This reduces the number of housing units from 405 to 336. The proposed duplex housing units are a permitted use within the R-3 base zone for Centennial Bluff and have been approved by the Planning Commission.

At their regular meeting on January 21, 2010 the Planning Commission reviewed the Centennial Bluff PUD revisions and voted 8-0 to recommend to City Council approval of the request to rezone approximately five acres from R-3 PUD to R-2 PUD to develop approximately 24 single-family detached dwellings as shown on the drawing prepared by ACHW titled "Final Master Plan and Sketch Plat East – Centennial Bluff at Centennial Village". A narrative describing the changes and development standards is also included as part of the PUD and the Planning Commission recommendation.

The proposed setbacks within the single-family section are as follows:

Front – 20 feet

Side – 5 feet

Rear – 15 feet

The minimum lot width is 40 feet and the minimum building lot size is 6,000 square feet. This is similar to lots in Willow Place, Clark's Preserve and Groves Park Commons. The exterior building materials will be consistent in color and general appearance to those materials used on the 32 unit building and the Community Clubhouse that are present on the site today.

The area proposed for redesign is located where the highest ground level elevations for Centennial Bluff are located. The higher elevation helps to off-set the difference in height between the single or two story units with the multi-story units nearby. In addition, landscaped buffers will be installed between the different uses. Staff recommends approval of the requested rezoning to R-2 PUD and revised PUD Master Plan for Centennial Bluff.

Karla Gentry

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Gary C. Cinder
Gary Cinder, Interim City Manager

5/24/10
Date

**Preliminary Master Plan, Final Master
Plan, & Sketch Plat Revisions**

for

Centennial Bluff

A 50+ Lifestyle Community

Table of Contents

- A.** Summary of Requested Revisions
- B.** Description of Architectural Character
- C.** Sample building elevations for Typical Duplexes
- D.** Sample rendering for Typical Single Family Units
- E.** Variances Request Letter (For proposed R-2, PUD)

Revision Summary

The developer of Centennial Bluff has requested the following changes:

Preliminary Master Plan

- Rezone ± 5 acres of the overall ± 39 acre development from R-3 PUD to R-2 PUD to allow for single family lots
- Along with the zoning change we are requesting the following setbacks be used for the proposed R-2 PUD section
 - Front-20'
 - Side-5'
 - Rear-15'
- Variances being requested for the zoning change
 - Reduce the lot width from 45' to 40'
 - Reduce the minimum building lot size for single family form 8,000sf to 6,000sf

Final Master Plan & Sketch Plat

- Add a section of duplexes (± 10) on ± 3 acres of the development and removing about 5 multi-family buildings to make room for duplexes and single family lots.
 - This reduces the maximum dwelling units from 405 to approx. 336
 - Showing additional 50' wide right of way to be provided to the city serving the duplex section.
 - Asking to have 15' rear setbacks for duplex area.
 - Asking to reduce the road width to 22' asphalt with curb & gutter in order to have a 5' landscaping area between the curb and sidewalk.
- Removed the 8' wide island that was along the centerline of Centennial Bluff Boulevard and moving the southern curb line in or north the 8' that the island occupied.
 - Need to move the street lighting previously in the island to the south side of the boulevard.
 - The sidewalk on the south side would like to be changed to a meandering 4' wide walkway along the area that the island was removed as there is more green space behind the curb and right of way line with the island removed and curb altered.
 - This will affect the storm drainage system along the south side of the boulevard and any structure currently constructed would have to be corrected by the developer.
- The plan shows the approximate modifications to the utilities to serve the duplexes and those affected by the boulevard change.

Architectural Character

The Centennial Bluff development (±39 acre) is located on the corner of Edgemoor Road SR 170 and Melton Lake Drive. There is currently one Residential building and Clubhouse that has been constructed. The original development showed 15 residential buildings which were to provide a maximum of 405 dwelling units. The community is set up for the active adult which is 50+ years old. The development takes advantage of the topography to provide exceptional views of Melton Lake, Centennial Golf Course, and the surrounding area as it sit on a hill with each building or development site stair stepping up the hillside. The current construction materials used in residential and clubhouse buildings is a combination of stone and hardi plank exterior with a natural or neutral appearance as seen in the pictures below taken of the two buildings.





The developer has decided to test the ever changing market by proposing to replace four of the residential multi-family and multi-story building with a small section of duplex units and a section of single family lots. The area of duplexes (± 3 acres) would sit up the hillside from the existing unit and clubhouse taking advantage of the existing topography. Developing the duplexes higher up the hillside will reduce the impact of the difference in height between the four story multi-family buildings and the one to two story duplexes. A vegetative buffer of at least 35' is planned to also separate and soften the change from the multi-family section and the ± 10 duplex units. An increase in street trees along the Centennial Bluff Boulevard will also provide some additional separate for the duplex area. The construction of the duplex is proposed to use shared driveways as shown on the following pages and the Revised Final Master Plan drawing. The construction material would be similar to existing materials used in order to closely matching the appearance of the clubhouse and residential buildings that are currently constructed (see attached descriptions). The floor area of the proposed one story units is between 1,300 and 1,450 square feet. This area doesn't require a zoning change as duplex units are allowed under the current R-3, PUD zoning but does need to get Planning Commission approval due to the concept change for the ± 3 acres area.

The single family section would require a zoning change as it is not allowed under the current R-3, PUD zoning. The developer is requesting to change the zoning of about ± 5 acres of the ± 39 overall acre development to R-2, PUD. The R-2 zoning would allow for the single family units. The single family units would again be place a little higher than the duplex units toward the top of the existing hill. The section would contain approximately 24 single family lots varying from a minimum 6,000 square feet to 14,000 square feet. This would require a variance for lot size as the minimum allowed under R-2 is 8,000 for single family detached. The developer is also requesting that the side setback be reduced from 8' to 5' and the rear to be 15'. The style and concept of these small single family units is to resemble the duplex area but to give potential buyers the opportunity to have a little more space and yard to enjoy. A typical rendering of a single family unit is attached. The single story units would be between 1,450 and 1,700 square feet. This area would again have a vegetative buffer between the multi-family areas of a minimum of 20' wide. The area would also increase the number of street trees along Centennial Bluff Boulevard to provide some additional separation and provided a visual buffer for the units which back-up to the boulevard. The construction material would be similar to existing materials used in order to closely matching the appearance of the clubhouse and residential buildings that are currently constructed (see attached descriptions).

The requested changes to The Centennial Bluff Development providing an area of duplexes and single family lots will reduce the number of dwelling units from 405 that has been previously approved to about 336 units. The active adult community will remain the overall concept with the clubhouse and the golf course as the main two recreational activities. The proximity to the walking trails along Melton Lake is an additional amenity. The requested changes gives the developer and interested active adults a variety of options of living arrangements while still benefiting from the clubhouse and small community atmosphere with similar neighbors. The existing topography helps to separate the different areas by provided different elevations for each section or building pad and helping to minimize one from blocking the view of the surrounding area from one another. The vegetative buffers between the multi-story buildings also soften the impact of the different heights and sizes of the buildings. This revision in the concept seems to reduce the amount of impervious surfaces which in turn will reduce the amount of runoff and provided more green space to the overall development.

Description of proposed exterior building materials to be used on the Carriage Homes at Centennial Bluff

The exterior building materials that will be utilized in the "Carriage Homes at Centennial Bluff" will be consistent in color and general appearance to those materials used on the 32 unit building and the Community Clubhouse that are present on the site today. The materials used on the Carriage Homes have been thoughtfully selected to offer these homeowners value, superior performance and the low maintenance lifestyle they desire. Each home is available in three elevations: all siding, siding with a stone water table (streetside elevation), or full stone front. Homebuyers will make their exterior color choices from several professionally selected color palettes to ensure a community whose architectural style and color palette blends with the existing structures and creates a consistent and appealing aesthetic.

Premium Cedar Impressions siding by Certainteed on street side elevations. On non-street side elevations, a low maintenance color coordinated horizontal vinyl siding, also by Certainteed will be used.

Energy efficient beige colored vinyl single hung windows with grilles in upper sashes only.

30 year dimensional asphalt shingle roof similar in color to the roof on the Clubhouse.

Craftsman style fiberglass front entry doors.

Craftsman inspired gable brackets, board & batten accent siding, board & batten style shutters, bracketed porch posts and carriage style garage doors enhance the curb appeal of these homes.

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF A PORTION OF PARCEL 2.00, ANDERSON COUNTY TAX MAP 101F, GROUP A, FROM R-3/PUD, MEDIUM DENSITY RESIDENTIAL WITH A PLANNED UNIT DEVELOPMENT OVERLAY, TO R-2/PUD, LOW DENSITY RESIDENTIAL WITH A PLANNED UNIT DEVELOPMENT OVERLAY AND TO APPROVE THE REVISED FINAL MASTER PLAN FOR CENTENNIAL BLUFF AS SUBMITTED BY CENTENNIAL BLUFF, LLC.

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE TENNESSEE:

Section 1. The district boundaries of the zoning map attached to and made a part of Ordinance No. 2, as amended, are revised in the following particulars:

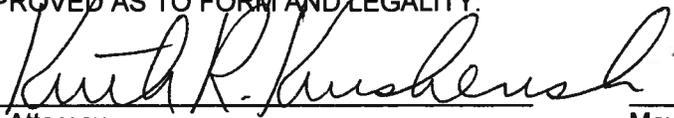
<u>Property Description</u>	<u>Location</u>	<u>Present Zoning District</u>	<u>New Zoning District</u>
A portion of Parcel 2.00, Map 101F, Group A (±5.00 Acres)	Centennial Bluff Blvd	R-3/PUD, Medium Density Residential with a Planned Unit Development Overlay	R-2/PUD, Low Density Residential with a Planned Unit Development Overlay

Section 2. The changes shall be imposed upon said map and shall be as much a part of Ordinance No. 2 as if fully described therein.

Section 3. The Planned Unit Development Revised Final Master Plan for Centennial Bluff, as submitted by Centennial Bluff, LLC, and as shown on ACHW Drawing Number 5010MP-2, dated January 25, 2010, and their appendices attached hereto, is hereby approved as amended on June 7, 2010 by removal of any reference to traffic calming devices.

Section 4. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



 City Attorney Mayor

 City Clerk

Public Hearing: 6/07/10
 First Reading: 6/07/10
 Publication Date: 6/14/10
 Second Reading: _____
 Publication Date: _____
 Effective Date: _____

COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM
10-49

DATE: May 20, 2010

TO: Gary Cinder, Interim City Manager

THROUGH: Kathryn Baldwin, Community Development Director *KGB*

FROM: Kahla Gentry, Senior Planner

SUBJECT: **REZONING AND LAND USE PLAN AMENDMENT; PARCEL 33, ANDERSON COUNTY TAX MAP 99E, GROUP G, 313 VERMONT AVENUE**

An item for the City Council agenda is a request to rezone the lot located at 313 Vermont Avenue from R-1-C, Single-Family Residential to O-2, Office, and to amend the Land Use Plan from R, Residential to O, Office/Institutional. The application is submitted by Regions Bank to allow the construction of an ATM adjacent to their bank building located at the corners of the Oak Ridge Turnpike, N. Rutgers Avenue and Vermont Avenue. The subject property was purchased by Heritage Bank, now Regions Financial, in 1994. The house that was located on the lot was demolished in 2002 and the lot is now vacant. The property proposed for rezoning has an area of approximately 0.28 acres. At their regular meeting on May 27, 2010, the Oak Ridge Municipal Planning Commission voted 10-0 to recommend approval of the requested rezoning and the associated Land Use Plan amendment from R, Residential to O, Office/Institutional.

The zoning and land uses of the adjacent properties are as follows. To the north across Vermont Avenue are single-family homes zoned R-1-C, One-Family Residential in the Manhattan District Overlay. The adjacent property on east, also owned by Regions Bank, is a banking facility zoned O-2, Office. Bounding the property on the west and south is St. Mary's Catholic Church, zoned R-2, Low Density Residential and R-1-C, Single-Family Residential.

Staff recommends approval of the rezoning and Land Use Plan amendment. The requested rezoning will unify the zoning of the property owned by Regions Bank. The rezoning is compatible with existing zoning and uses in the area, being an area of transition between institutional and commercial uses located on the Oak Ridge Turnpike and Vermont Avenue changing to residential north of Vermont Avenue. Single-family homes that were once located on the same side of Vermont Avenue as the subject property, between St. Mary's and the bank property have been removed or put to other use. The City's Land Use Plan designates the adjoining property on the east and south as O, Office/Institutional, and the rezoning will result in a small extension of this area.

Kahla Gentry

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Gary M. Cinder
_____ 5/28/10
Gary Cinder, Interim City Manager Date

Staff Review of Rezoning Request

Location & Approximate Area: 313 Vermont Avenue, portion of Regions Bank property. Lot 12, Block 18-CC; Anderson County Tax Map 99E, Group G, Parcel 33.00. The site has an approximate area of 0.28 acres.

Date: May 13, 2010

Owner: Regions Financial
250 Riverchase Pkwy. Suite 600
Birmingham, AL 35244

Applicant: Anthony Oliver, PKA Architects
2100 1st Ave. N., Suite 100
Birmingham, AL 35203

Request Rezoning

From: R-1-C, One-Family Residential

To: O-2, Office

Site Characteristics:

Vacant lot, former site of single-family residence.

Adjacent Land Uses & Zoning:

North: Single-family residences zoned R-1-C, One-family Residential in the Manhattan District Overlay zone.

West: St. Mary's Catholic Church properties zoned R-1-C, One-family Residential

South: St. Mary's Catholic Church property zoned R-2, Low Density Residential

East: Region's Bank, zoned O-2, Office.

Previous Rezoning Requests: None

Background:

Purpose: The lot is owned by Region's Bank. The rezoning is requested to allow the construction of an ATM.

Conformity with 1988 Comprehensive Plan:

a. Land Use Plan: The Land Use Plan designates the area proposed for rezoning as R, Residential. If rezoning is approved a major amendment to the Land Use Plan would be required changing the designation to O, Office/Institutional.

b. Applicable Policies:

Policy L-8: The City will promote the location of intensively-designed retail, service, office, hotel, multiple-family residential, and civic activities in the Turnpike-Illinois-Rutgers vicinity and in the Jackson Square - Jackson Plaza vicinity while allowing appropriately located and designed neighborhood shopping centers.

Policy L-11: The City will locate new industrial and office areas and enforce site design standards to ensure that residential neighborhoods are protected from the adverse effects of those activities.

Analysis:

The following criteria were used to evaluate the rezoning request.

1) Is the proposed zoning district consistent with the City's Comprehensive Plan?

The proposed zoning district is not consistent with the Residential land use designation, however the proposed zoning is consistent with the Office/Institutional designation for the abutting property east and south.

2) Are there substantial changes in the character of development in or near the area under consideration that support the proposed rezoning.

Yes. In 1994 Heritage Bank acquired 313 Vermont Avenue, the subject property, and the house located there was torn down. In 1999 St. Mary's Catholic Church purchased 315 Vermont Avenue. The house on that lot is still standing and being used for after-school daycare. In 2006 St. Mary's Catholic Church purchased 317 and 319 Vermont Avenue. The two houses on these lots were torn down and replaced with a youth center for St. Mary's.

3) Is the character of the area suitable for the uses permitted in the proposed zoning district and is the proposed zoning district compatible with surrounding zoning and uses?

Yes. This is an area of transition between residential and non-residential uses. There are commercial uses zoned UB-2, Unified General Business along Vermont Avenue east of Rutgers Avenue. Regions Bank, zoned O-2, Office is on the west side of Rutgers, between Vermont Avenue and the Oak Ridge Turnpike, with the subject property adjoining on the west. South and west of the subject property is the St. Mary's campus, zoned R-1-C and R-2, with an Office/Institutional land use plan designation. The north side of Vermont Avenue is zoned R-1-C/MDO, Single-Family Residential within the Manhattan District Overlay, with a single-family neighborhood extending from the north side of Vermont Avenue northward.

4) Will the proposed rezoning create an isolated district unrelated to adjacent and nearby districts?

No, the proposed rezoning will result in the Regions Bank property having one zoning designation, O-2, Office, instead of R-1-C and O-2.

5) Are public facilities and services adequate to accommodate the proposed zoning district?

Public utilities and road capacity are adequate.

6) Would the requested rezoning have environmental impacts?

Environmental impacts are minimal. This is a small previously developed lot. The primary impact will be removal of vegetation and an increase in impermeable area.

Neighborhood Position: No comments have been received as of May 19, 2010

Landscaping/Buffering requirements: If new construction takes place, at least 20% of the site must remain in green space. A landscaped area between the parking lot and the front lot lines is required.

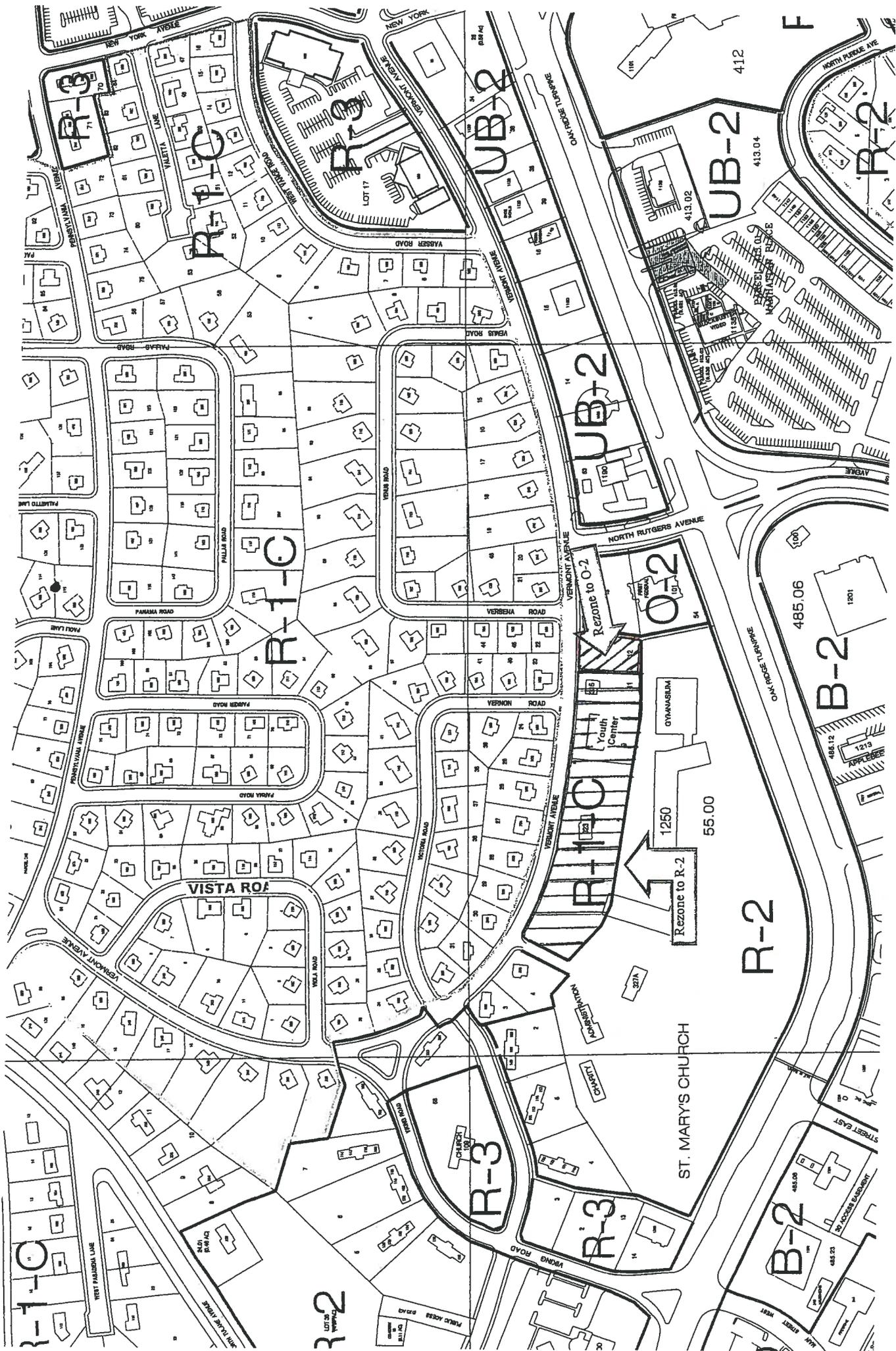
Notification of Property Owners Within 200': May 14, 2010

Rezoning signs posted: May 13, 2010

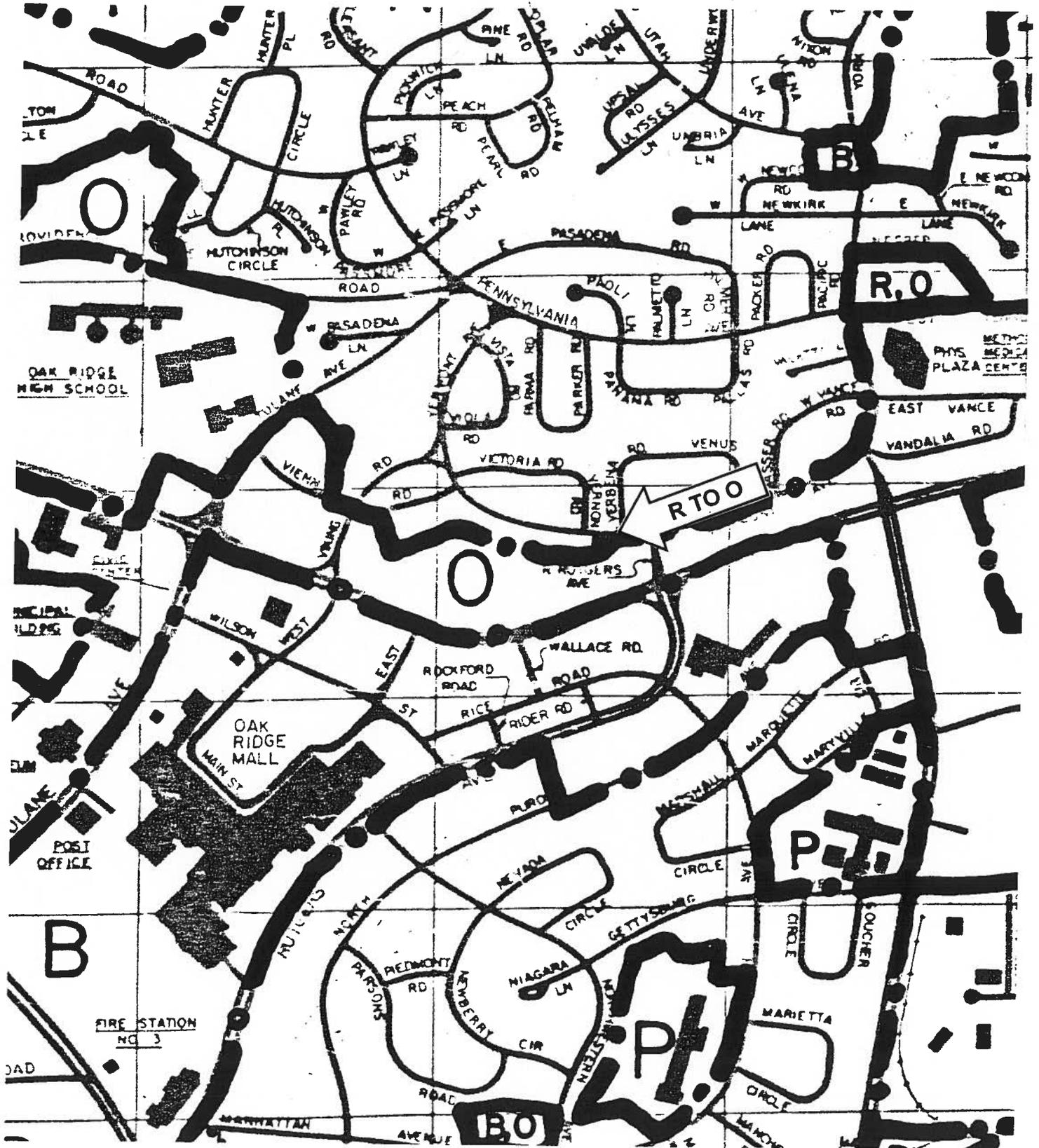
Conclusion and Planning Staff Recommendation: Staff recommends approval of the rezoning request. The requested rezoning will unify the zoning of the property owned by Regions Bank. The rezoning is compatible with existing zoning and uses in the area, being an area of mixed zoning transitioning between commercial and residential uses. Single-family homes that were once located on the same side of Vermont Avenue between St. Mary's and the bank property have been removed or put to other use. The City's Land Use Plan designates the adjoining property on the east and south as O, Office/Institutional, and the rezoning will result in a small extension of this area.

Planning Commission Recommendation: May 27, 2010:

Location Map
Rezoning a portion of St. Mary's Property from R-1-C to R-2
Rezoning 313 Vermont Avenue from R-1-C to O-2



AMEND LAND USE PLAN FROM R, RESIDENTIAL TO O, OFFICE/INSTITUTIONAL



TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 033.00, ANDERSON COUNTY TAX MAP 99E, GROUP G, FROM R-1-C, SINGLE-FAMILY RESIDENTIAL TO O-2, OFFICE, AND AMENDING THE COMPREHENSIVE PLAN'S LAND USE PLAN BY CHANGING THE DESIGNATION OF SAID PARCEL FROM R, RESIDENTIAL TO O, OFFICE/INSTITUTIONAL.

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE TENNESSEE:

Section 1. The district boundaries of the zoning map attached to and made a part of Ordinance No. 2, as amended, are revised in the following particulars:

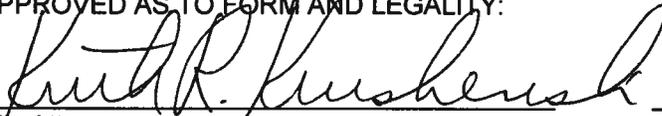
<u>Property Description</u>	<u>Location</u>	<u>Present Zoning District</u>	<u>New Zoning District</u>
Parcel 033.00, Map 99E, Group G (±0.28 Acres)	313 Vermont Avenue	R-1-C, Single-Family Residential	O-2, Office

Section 2. The changes shall be imposed upon said map and shall be as much a part of Ordinance No. 2 as if fully described therein.

Section 3. The rezoning requires a major amendment to the Comprehensive Plan's Land Use Plan, and said Plan is hereby amended by changing the designation of Parcel 033.00 Map 99E, Group G, to be changed from R, Residential to O, Office/Institutional.

Section 4. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



 City Attorney

 Mayor

 City Clerk

Public Hearing: 6/07/10
 First Reading: 6/07/10
 Publication Date: 6/14/10
 Second Reading: _____
 Publication Date: _____
 Effective Date: _____

**COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM
10-50**

DATE: May 20, 2010
TO: Gary Cinder, Interim City Manager
THROUGH: Kathryn Baldwin, Community Development Director *kgb*
FROM: Kahla Gentry, Senior Planner
SUBJECT: **REZONING PARCELS 30, 32 AND A PORTION OF PARCEL 35,
ANDERSON COUNTY TAX MAP 99E, GROUP G, VERMONT AVENUE**

An item for the City Council agenda is a request to rezone a portion of the property owned by St. Mary's Church from R-1-C, Single-Family Residential to R-2, Low Density Residential. The rezoning was initiated by city staff in order to unify the zoning of the St. Mary's campus. At their regular meeting on May 27, 2010 the Planning Commission voted 10-0 to recommend approval.

St. Mary's Church has been located at this site since the 1950's and has expanded over the years, acquiring lots on Vermont Avenue that were once used for single-family residences. In 1999 St. Mary's Catholic Church purchased 315 Vermont Avenue. The house on that lot is still standing and being used for after-school daycare. In 2006 St. Mary's purchased 317 and 319 Vermont Avenue. The two houses on these lots were torn down and replaced with a youth center for St. Mary's. Other single-family homes on Vermont Avenue that were bordering St. Mary's have been acquired and removed by the church in the past. The original church area is zoned R-2 and the area along Vermont Avenue where the church has expanded is zoned R-1-C. City staff is recommending unifying the zoning of the St. Mary's Church property to R-2.

Kahla Gentry

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Gary M. Cinder
Gary Cinder, Interim City Manager

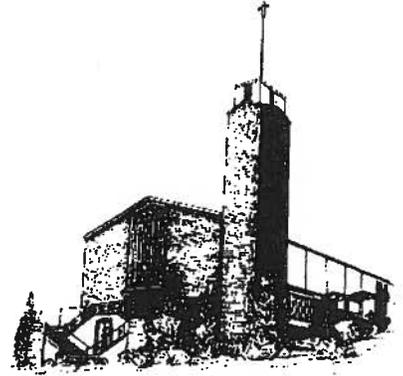
5/28/10
Date

St. Mary Church

327 VERMONT AVE.

OAK RIDGE, TENNESSEE 37830

865-482-2875



April 22, 2010

Monica Austin Carroll
Community Development Division Manager
City of Oak Ridge
PO Box 1
Oak Ridge TN 37831

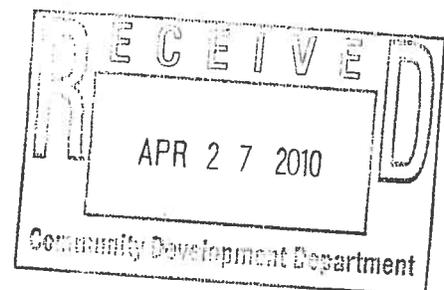
Dear Ms. Austin Carroll:

A proposal to rezone property along Vermont Avenue owned by St. Mary's Church from the current R1C zone designation to R2 zoning has been presented to St. Mary's Church. The proposed R2 zone designation will resolve the split-zoning of the properties along Vermont Avenue owned by St. Mary's Church. I am writing to confirm St. Mary's Church's concurrence with this proposal. Please let us know what St. Mary's needs to do to facilitate this change.

Sincerely,

John A. Wheeler
Business Manager

cc: Father William McKenzie



Staff Review of Rezoning Request

Location & Approximate Area: 315, 319 and a portion of 327 Vermont Avenue, portion of St. Mary's Catholic Church property. Anderson County Tax Map 99E, Group G, Parcels 30.00, 32.00 and a portion of Parcel 35.00.

Date: May 13, 2010

Owner: St. Mary's Catholic Church
327 Vermont Avenue
Oak Ridge, TN 37830

Applicant: City of Oak Ridge

Request Rezoning

From: R-1-C, One-Family Residential

To: R-2, Low Density Residential

Site Characteristics:

Portion of St. Mary's Church & school campus. Structures include a house used for after-school daycare, a youth center and a residence for the nuns.

Adjacent Land Uses & Zoning:

North: Single-family residences zoned R-1-C, One-family Residential in the Manhattan District Overlay zone.

West: Single-family homes zoned R-1-C, One-family Residential

South: St. Mary's Catholic Church property zoned R-2, Low Density Residential

East: Region's Bank, zoned R-1-C, One-family Residential and O-2, Office.

Previous Rezoning Requests: None

Background:

Purpose: The property is owned by the Roman Catholic Diocese, St. Mary's Catholic Church. The rezoning is being initiated by City to unify the zoning of the St. Mary's campus.

Conformity with 1988 Comprehensive Plan:

- a. Land Use Plan: The Land Use Plan designates the area proposed for rezoning as R, Residential.

Analysis:

The following criteria were used to evaluate the rezoning request.

- 1) **Is the proposed zoning district consistent with the City's Comprehensive Plan?**
The proposed zoning district is consistent with the Residential land use designation.
- 2) **Are there substantial changes in the character of development in or near the area under consideration that support the proposed rezoning.**
Yes. In 1999 St. Mary's Catholic Church purchased 315 Vermont Avenue. The house on that lot is still standing and being used for after-school daycare. In 2006 St. Mary's

Catholic Church purchased 317 and 319 Vermont Avenue. The two houses on these lots were torn down and replaced with a youth center for St. Mary's. Other single-family homes on Vermont Avenue that were bordering St. Mary's have been acquired and removed by the church in the past.

- 3) **Is the character of the area suitable for the uses permitted in the proposed zoning district and is the proposed zoning district compatible with surrounding zoning and uses?**

Yes. St. Mary's Church has been located here since the 1950's and has expanded over the years, acquiring lots on Vermont Avenue that were once used for single-family residences. The original church area is zoned R-2 and the area along Vermont Avenue where the church has expanded is zoned R-1-C. City staff is recommending unifying the zoning of the St. Mary's Church property to R-2.

- 4) **Are public facilities and services adequate to accommodate the proposed zoning district?**

Public utilities and road capacity are adequate.

- 5) **Would the requested rezoning have environmental impacts?**

No

Neighborhood Position: No comments have been received as of May 19, 2010

Landscaping/Buffering requirements: No changes.

Notification of Property Owners Within 200': May 14, 2010

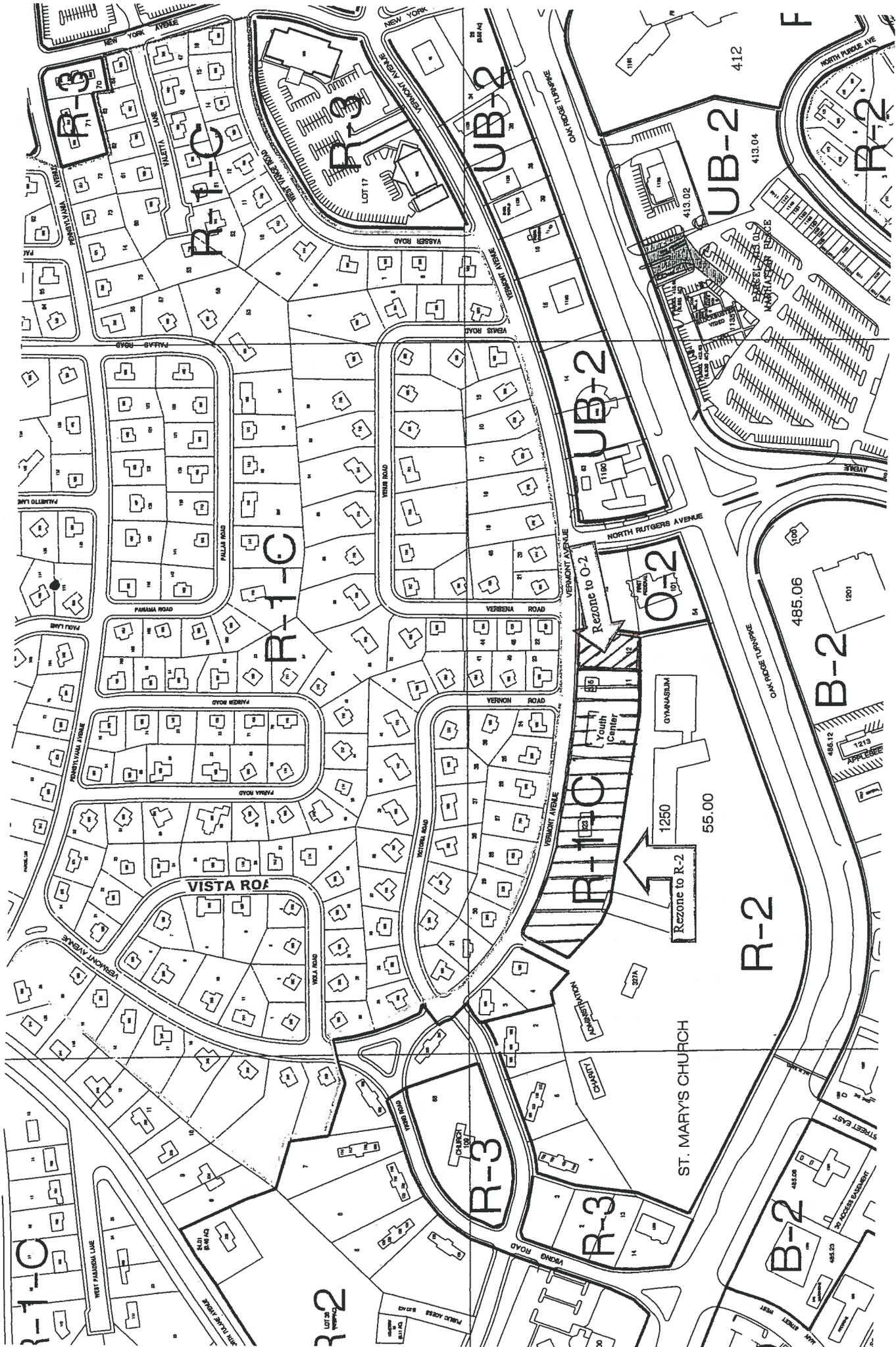
Rezoning signs posted: May 13, 2010

Conclusion and Planning Staff Recommendation: Staff recommends approval of the rezoning. The requested rezoning will unify the zoning of the property owned by St. Mary's Church.

Planning Commission Recommendation: May 27, 2010:

Location Map

Rezoning a portion of St. Mary's Property from R-1-C to R-2
Rezoning 313 Vermont Avenue from R-1-C to O-2



TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 030.00, PARCEL 032.00, AND A PORTION OF PARCEL 035.00, ANDERSON COUNTY TAX MAP 99E, GROUP G, FROM R-1-C, SINGLE-FAMILY RESIDENTIAL TO R-2, LOW DENSITY RESIDENTIAL.

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE TENNESSEE:

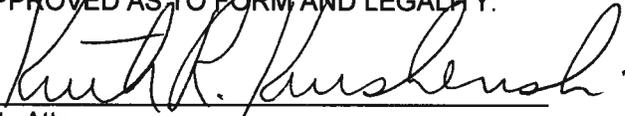
Section 1. The district boundaries of the zoning map attached to and made a part of Ordinance No. 2, as amended, are revised in the following particulars:

<u>Property Description</u>	<u>Location</u>	<u>Present Zoning District</u>	<u>New Zoning District</u>
Parcel 030.00, Map 99E, Group G (±0.495 Acres)	319 Vermont Avenue	R-1-C, Single-Family Residential	R-2, Low Density Residential
Parcel 032.00, Map 99E, Group G (±0.26 Acres)	315 Vermont Avenue	R-1-C, Single-Family Residential	R-2, Low Density Residential
A portion of Parcel 035.00, Map 99E, Group G (±1.7 Acres)	327 Vermont Avenue	R-1-C, Single-Family Residential	R-2, Low Density Residential

Section 2. The changes shall be imposed upon said map and shall be as much a part of Ordinance No. 2 as if fully described therein.

Section 3. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

Public Hearing: 6/07/10
First Reading: 6/07/10
Publication Date: 6/14/10
Second Reading: _____
Publication Date: _____
Effective Date: _____

**COMMUNITY DEVELOPMENT MEMORANDUM
PLANNING DIVISION
10-52**

DATE: May 21, 2010
TO: Gary Cinder, City Manager
FROM: Kathryn G. Baldwin, Community Development Director 
THROUGH: Monica Austin Carroll, AICP, Community Development Division Manager 
RE: **REVISIONS FOR THE ZONING ORDINANCE**

An item for the City Council agenda on June 7, 2010 is revisions to the zoning ordinance. The amendments were recommended for approval at the regular Planning Commission meeting on May 27, 2010 by a vote of 10-0. The proposed amendment is provided below and is noted in ***bold italics*** print.

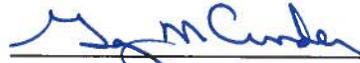
•Amend Section 3.18 (h) ***Portable Storage Container Regulations***

1. ***Storage Structure.*** In any residential zone, a storage structure shall be an accessory use and used only for storage of materials commonly incidental to the occupancy of the principal residential use. This shall include commercial dumpsters. Such portable buildings shall meet all requirements for setbacks and building coverage. The use of a portable storage container shall not be allowed as an accessory portable building included in this section. Such portable storage containers may be utilized for temporary storage during remodeling, damage by fire, explosion or natural phenomena. The purpose is for storage to prevent exceptional hardship, but shall be located on the premises no longer than ninety (90) days. One (1) extension may be granted by the City Manager or the City Manager's designee for a period of ninety (90) days. The use of a portable storage container shall require a building permit with no associated fee. ***No portable storage container may be used for any kind of human occupancy.***

2. ***Portable Storage Containers.*** In all other districts, no portable storage container may be used for any kind of human occupancy. Such portable storage containers may be used for storage in zoning districts that permit outside storage in designated loading areas as otherwise permitted herein provided that all site planning and screening criteria are met. ***The purpose is for storage to prevent exceptional hardship, but shall be located on the premises no longer than ninety (90) days. One (1) extension may be granted by the City Manager or the City Manager's designee for a period of ninety (90) days. The use of a portable storage container shall require a building permit with no associated fee.***

Interim City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Gary Cinder

5/24/10

Date

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE, ARTICLE III, TITLED "GENERAL PROVISIONS," SECTION 3.18, TITLED "TEMPORARY USE PERMITS," SUBSECTION (H), TITLED "PORTABLE STORAGE CONTAINER REGULATIONS," TO AMEND SUBSECTION (1) TO CLARIFY THAT STORAGE CONTAINERS ARE NOT FOR HUMAN OCCUPANCY AND TO AMEND SUBSECTION (2) TO LIMIT TEMPORARY STORAGE TO NINETY (90) DAYS WITH THE POSSIBILITY OF ONE NINETY-DAY EXTENSION.

WHEREAS, the City of Oak Ridge is continually reviewing the Zoning Ordinance to update provisions and make it more understandable to the general public; and

WHEREAS, the amendments will update the Zoning Ordinance as follows: to clarify that storage containers may not be used for human occupancy and to limit temporary storage to ninety (90) days with the possibility of one ninety-day extension; and

WHEREAS, the following changes have been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Section 3.18, titled "Temporary Use Permits," Subsection (h), titled "Portable Storage Container Regulations," is hereby amended by adding a new sentence to the end of Subpart (1), which new sentence shall read as follows:

Section 3.18. Temporary Use Permits

(h) Portable Storage Container Regulations

1. *Storage Structure.*

.... No portable storage container may be used for any kind of human occupancy.

Section 2. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Section 3.18, titled "Temporary Use Permits," Subsection (h), titled "Portable Storage Container Regulations," is hereby amended by adding three new sentences to the end of Subpart (2), which new sentences shall read as follows:

Section 3.18. Temporary Use Permits

(h) Portable Storage Container Regulations

2. *Portable Storage Containers.*

.... The purpose is for storage to prevent exceptional hardship, but shall be located on the premises no longer than ninety (90) days. One (1) extension may be granted by the City Manager or the City Manager's designee for a period of

RESOLUTIONS GENERAL

**PUBLIC WORKS MEMORANDUM
10-13**

DATE: June 15, 2010
TO: Gary M. Cinder, P.E., Interim City Manager
FROM: Steven R. Byrd, P.E., Acting Public Works Director
SUBJECT: Oak Ridge Summit Infrastructure Acceptance

The accompanying resolution authorizes infrastructure acceptance within Oak Ridge Summit as shown on the enclosed drawing. The owner/developer, Scientific and Technical Resources, has requested the City to formally accept a portion of the water and sanitary sewer infrastructure for perpetual maintenance purposes. A summary of the infrastructure to be accepted includes:

- One water booster station
- 3,491 feet of water lines located in dedicated easements
- One sanitary sewer lift station
- 2,956 feet of sanitary sewer lines located in dedicated easements

The subdivision Final Plat was recorded in Plat Cabinet 8, Envelopes 4B and 4C on December 7, 2007, in the register's Office of Anderson County. Prior to the recording of the Final Plat the developer completed most of the water and sanitary sewer infrastructure, but within the last two years there essentially has been no work performed within the subdivision. A portion of the water and sanitary sewer system is 100 percent complete and serves the BWXT facility. The completed infrastructure has a water booster station and a sanitary sewer lift station that has been maintained for several years by the owner. Over the years, the City has conducted inspections of the stations that have resulted in the owner having to make some repairs. Due to the length of time these stations have been operating, it is recommended that the City accept the portion of the infrastructure that is complete and that serves BWXT. This would assure a reliable water and sewer service for this facility. The remaining water and sanitary sewer infrastructure that is not ready for acceptance at this time will be dedicated to the City at some future date.

The infrastructure proposed for acceptance has been inspected by the City and has been completed in accordance with City Subdivision Regulations. At the time of Council acceptance, the owner will post a required one-year Warranty Bond for workmanship and materials in the amount of \$16,555. The Planning Commission will consider acceptance of the infrastructure at their June 24, 2010 meeting. Staff recommends acceptance of the water and sanitary sewer infrastructure.



Steven R. Byrd

Enclosure

ks

pc: Kathryn G. Baldwin, Community Development Director
W. Mack Bailey, Fire Chief
Dr. Nathaniel Revis

Interim City Manager's Comments:

I have reviewed the above issue and recommend council action as outlined in this document.

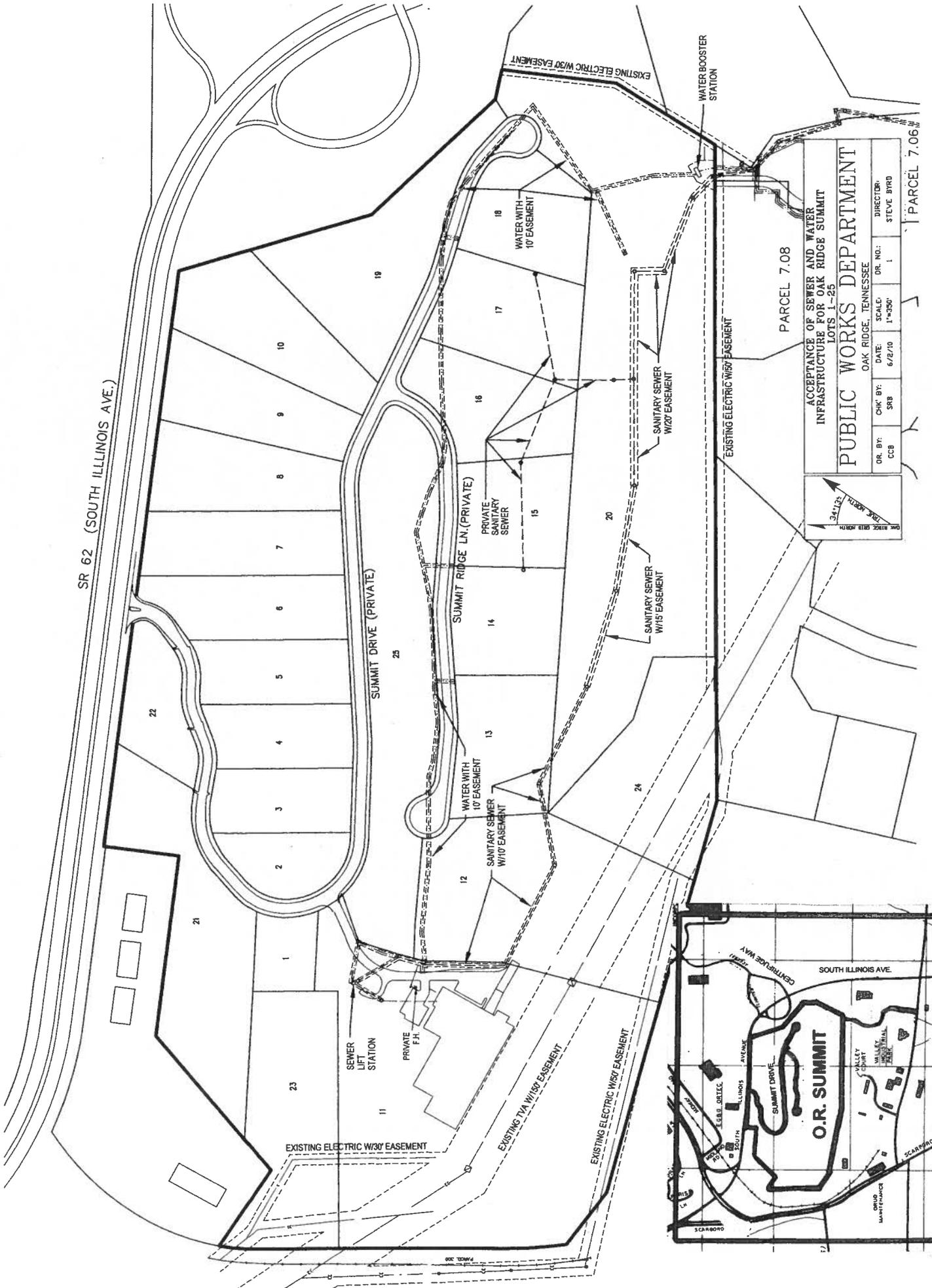


Gary M. Cinder

6/30/10

Date

SR 62 (SOUTH ILLINOIS AVE.)



ACCEPTANCE OF SEWER AND WATER INFRASTRUCTURE FOR OAK RIDGE SUMMIT LOTS 1-25

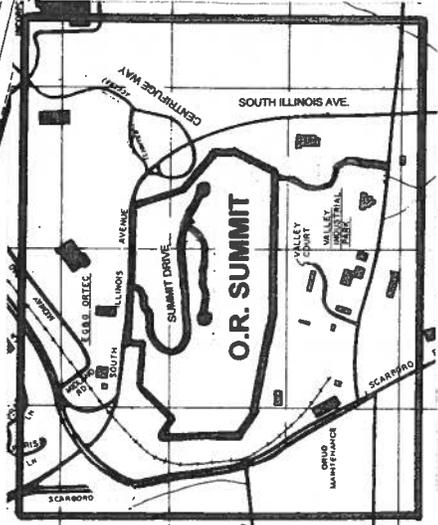
PUBLIC WORKS DEPARTMENT

OAK RIDGE, TENNESSEE

DR. BY: CCB	CHK. BY: SRB	DATE: 6/2/10	SCALE: 1"=300'	DR. NO.: 1	DIRECTOR: STEVE BYRD
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PARCEL 7.08

PARCEL 7.06



LOCATION MAP

**GOVERNMENT AND PUBLIC AFFAIRS MEMORANDUM
10-03**

TO: Gary M. Cinder
Interim City Manager

FROM: Amy Fitzgerald, Ph.D.
Government and Public Affairs Coordinator

DATE: June 28, 2010

RE: **Authorization to Apply for a U.S. Department of Transportation (DOT) National Infrastructure Investments Grants Transportation Planning Grant**

An item for the July 12th City Council meeting is the adoption of the attached resolution authorizing the City to submit a grant application in the estimated amount of \$1.5 million to the U.S. Department of Transportation (DOT) for a planning grant in support of a Regional Integrated Transportation Project in the Oak Ridge Energy Corridor. The application will be prepared in cooperation with signatories to the Oak Ridge Energy Corridor Memorandum of Understanding (MOU).

In February 2009, the President signed the Recovery Act, which appropriated \$1.5 billion of discretionary grant funds to be awarded by the DOT for "Transportation Investment Generating Economic Recovery" or "TIGER" grants, which were awarded in February 2010. The process was highly competitive; DOT received over 1400 applications with funding requests totaling almost \$60 billion. In February 2010, fifty-one projects were selected for funding.

The FY 2010 Appropriations Act appropriated an additional \$600 million to DOT for a program for National Infrastructure Investments, which DOT has named "TIGER II" discretionary grants. The FY 2010 Appropriations Act permits DOT to use an amount not to exceed \$35 million of the available TIGER II funds for the planning, preparation, or design of eligible public transportation projects that will have a significant impact on the Nation, a metropolitan area, or a region. Local governments are eligible applicants for TIGER II grants.

With the establishment of the Oak Ridge Energy Corridor (OREC) initiative, the parties have working to identify grants and other resources to develop and implement regional transportation projects. The Ferguson Group has assisted staff in this effort, and recently set up a series of meetings for the Mayor and staff to brief congressional staff and DOT on the OREC concept. Federal officials were very receptive to the regional initiative, and recommended that the concept be developed further into an integrated transportation plan.

The MOU parties have identified a project consisting of a regional Park and Ride system that would provide enhanced public transportation for Oak Ridge residents, pioneer an employer-based commute program, and demonstrate low-carbon mass transit services in an integrated, regional package. Congestion in Oak Ridge and along the Oak Ridge Energy Corridor could be relieved by enhancing pedestrian and bicycle movement, implementing intelligent transportation technologies, and by evaluating public transportation opportunities. The proposed project supports the goals of the DOT program, as well as the City's emissions reduction targets adopted by City Council last year. If successful, the grant would support detailed planning for these activities over a three-year period; capital projects would be identified, along with a funding plan for implementation.

With a population of less than 50,000 per the 2000 Census, it appears that the City's would be considered a "rural" applicant. According to the grant announcement, the 20% cost sharing for rural projects may be waived; however, rural areas can increase their competitiveness by demonstrating significant non-Federal

GOVERNMENT AND PUBLIC AFFAIRS MEMORANDUM 10-03

June 28, 2010

Page Two

financial contributions. Therefore, the MOU parties will be encouraged to participate in cost sharing through eligible in-kind and monetary contributions. In the City's case, non-budgeted financial contributions (other than in-kind) would require subsequent approval by City Council. The deadline for the pre-application is July 16th; final applications must be submitted by August 23rd.

Staff recommends adoption of the attached resolution.



Amy S. Fitzgerald

Attachment

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Gary M. Singer, Interim City Manager

6/30/10

Date

RESOLUTION

WHEREAS, on February 17, 2009, the President of the United States signed the Recovery Act, which appropriated \$1.5 billion of discretionary grant funds to be awarded by the U.S. Department of Transportation (DOT) for "Transportation Investment Generating Economic Recovery" or "TIGER" grants, which were awarded in February 2010; and

WHEREAS, on December 16, 2009, the President signed the FY 2010 Appropriations Act, which appropriated an additional \$600 million to DOT for a program for National Infrastructure Investments, which DOT has named "TIGER II" discretionary grants; and

WHEREAS, the FY 2010 Appropriations Act also permits DOT to use an amount not to exceed \$35 million of the available TIGER II funds for the planning, preparation, or design of eligible public transportation projects that will have a significant impact on the Nation, a metropolitan area, or a region; and

WHEREAS, "Eligible Applicants" for TIGER II grants include local governments; and

WHEREAS, pursuant to Resolution 1-12-10, the City of Oak Ridge entered into a Memorandum of Understanding (MOU) in support the Energy Parks initiative entitled *Establishing a Regional Integrated Transportation Project* within the Oak Ridge Energy Corridor; and

WHEREAS, projects developed through implementation of the MOU can assist the City of Oak Ridge realize the emissions reduction targets adopted by City Council Resolution 8-79-09 as a component of the Local Governments for Sustainability (ICLEI) milestones; and

WHEREAS, the MOU parties have identified a project consisting of a regional Park and Ride system that would provide enhanced public transportation for Oak Ridge residents, pioneer an employer-based commute program, and demonstrate low-carbon mass transit services in an integrated, regional package; and

WHEREAS, the City desires to submit an application to DOT for funds to develop this integrated, regional transportation plan in cooperation with the MOU parties; and

WHEREAS, the Interim City Manager recommends that the City of Oak Ridge submit a proposal to the Department of Transportation for a TIGER II planning grant in the estimated amount of \$1.5 million, with eligible matching funds, if required, be contributed by the MOU parties, including the City of Oak Ridge.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved, and the City of Oak Ridge shall submit a proposal to the Department of Transportation for a TIGER II planning grant in the estimated amount of \$1.5 million, with eligible matching funds, if required, to be contributed by the MOU parties, including the City of Oak Ridge.

**COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM
10-58**

DATE: June 28, 2010

TO: Gary Cinder, Interim City Manager

THROUGH: Kathryn Baldwin, Community Development Director 

FROM: Kahla Gentry, Senior Planner

SUBJECT: **ABANDONMENT OF S. FLORIDA AVENUE RIGHT-OF-WAY**

An item for the City Council agenda is a request to abandon the South Florida Avenue right-of-way, located between Fairbanks Plaza and 601 Oak Ridge Turnpike. At their regular meeting on June 24, 2010, the Oak Ridge Municipal Planning Commission voted 8-0 to recommend approval of the requested abandonment.

Although the right-of-way exists, a city street has not been constructed and it does not serve as a roadway. The right-of-way extends approximately 300 feet from the intersection with Fairbanks Avenue and dead ends at Ernie's Creek and the boundary of the Jefferson Middle School property. There is no expectation that the right-of-way will be necessary for future roadway use. R&R Enterprises owns the property on both sides of the right-of-way and has requested the abandonment as part of their redevelopment of Fairbanks Plaza. If abandoned, the right-of-way will be conveyed to R&R Enterprises.

Staff recommends approval of the attached resolution approving the abandonment of the South Florida Avenue right-of-way.



City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Gary Cinder, Interim City Manager

6/30/10

Date



ENTERPRISES

WWW.RRPROPERTIES.COM

RECEIVED

2010 JUN 14 P 3:44

OFFICE OF
CITY MANAGER

June 11, 2010

Gary Cinder
Interim City Manager
City of Oak Ridge
P.O. Box 1
Oak Ridge, TN. 37831-001

RE: Right of Way Abandonment

Dear Mr. Cinder,

R&R Enterprises requests the City of Oak Ridge to provide a Right of Way Abandonment for the dead end portion of South Florida Avenue between Fairbanks Plaza and the property behind NuSAFE (601A Oak Ridge Turnpike). We understand that this request will require City Council action and we would like to have this issue put on their agenda as soon as possible.

This would help fully utilize the street (a.k.a. the dead end portion of South Florida Avenue between Fairbanks Plaza and the property behind NuSAFE) in the redevelopment of Fairbanks Plaza. It would allow for through traffic needed for potential warehouse storage use.

If you have any additional questions, please don't hesitate to contact me at 865-482-3602.

Kind Regards,

C. Ryan Chinn

Owner R&R Enterprises



Request to Abandon S. Florida Ave. ROW



RESOLUTION

WHEREAS, R & R Enterprises, owner of Fairbanks Plaza, has requested the City to abandon the South Florida Avenue right-of-way and dedicate the property to R & R Enterprises to accommodate the proposed redevelopment of Fairbanks Plaza; and

WHEREAS, South Florida Avenue right-of-way does not serve a roadway and there is no expectation that the right-of-way will be necessary for future roadway use; and

WHEREAS, at its June 24, 2010 meeting, the Oak Ridge Municipal Planning Commission recommended approval of the abandonment; and

WHEREAS, the Interim City Manager recommends approval of the owner's request.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendations of the Interim City Manager and the Oak Ridge Municipal Planning Commission are approved and the City hereby abandons the South Florida Avenue right-of-way in its entirety and dedicates the same to R & R Enterprises as the sole abutting property owner.

BE IT FURTHER RESOLVED that the City will retain any necessary utility easements that are within the abandoned portion of the right-of-way.

BE IT FURTHER RESOLVED that said abandonment is conditioned upon R & R Enterprises being responsible for the costs associated with the required survey and legal documents, as well as recording costs.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

**COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM
10-59**

DATE: June 28, 2010
TO: Gary Cinder, Interim City Manager
THROUGH: Kathryn Baldwin, Community Development Director *KAB*
FROM: Kahla Gentry, Senior Planner
SUBJECT: **ABANDONMENT OF BERKLEY ROAD R.O.W. & PORTION OF
WILBERFORCE AVENUE R.O.W.**

An item for the City Council agenda is a request to abandon the Berkley Road right-of-way and a portion of the Wilberforce Avenue right-of-way located between Hampton Road and the eastern boundary of Groves Park Commons. At their regular meeting on June 24, 2010, the Oak Ridge Municipal Planning Commission voted 8-0 to recommend approval of the requested abandonment.

The request for abandonment has been submitted by Oak Valley Baptist Church as part of their plans for expansion. The Oak Valley Baptist Church owns all the property within the area bordered by Berkley Road, Wilberforce Avenue and Hampton Road and their church building is located on Hampton Road, south of the Berkley Road right-of-way. If Oak Valley Baptist Church wishes to combine their property for church expansion, with access on Hampton Road, then the Berkley Road right-of-way and the portion of the Wilberforce Avenue right-of-way bordering their property will not be needed to provide access. Before abandoning the right-of-way, Oak Valley Baptist Church will need to replat their property by removing the parcels that don't have frontage on Hampton Road. As part of the process, city staff will inform the owners of Groves Park Commons and the owner of Parcel 394.04, (properties also fronting on the right-of-ways proposed for abandonment) of the request. Owners of property abutting abandoned right-of-way have the option of accepting half of the right-of-way as their property or declining and having the full right-of-way combined with the property on one side.

Staff recommends approval of the attached resolution approving the abandonment of the Berkley Road right-of-way and the portion of the Wilberforce Avenue right-of-way west of Hampton Road.

Kahla Gentry

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

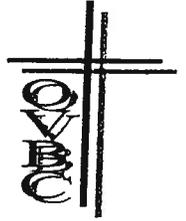
Gary Cinder

Gary Cinder, Interim City Manager *6/30/10*
Date

**Oak Valley Baptist
Church**

194 Hampton Road
Oak Ridge, TN 37830
Phone: (865) 483-5162
secretary@oakvalleybc.com
www.oakvalleybc.com

Rev. Dr. Hardil Thomas,
Senior Pastor



RECEIVED

2010 MAY 28 A 8:38

CITY MANAGER

May 23, 2010

Mr. Gary Cinder, Interim City Manager
The Oak Ridge Municipal Building
P.O. Box 1
Oak Ridge, Tennessee 37830

Dear Mr. Cinder:

The members of the Oak Valley Baptist Church Trustee Board met on Saturday, March 27, 2010, to discuss the need to consolidate the church's property between 170 Hampton Road and 194 Hampton Road in an effort to advance the church's plans for future building endeavors.

Our property currently has two city roads, Berkley Road and Wilberforce Avenue that run through it. Over the years, the portions of these roads that divided our properties have not been fully completed, utilized, or maintained by the city.

There was a consensus among the Board of Trustees that in order for us to move forward with expansion plans, we would need to acquire the right-of-way for the two roads, Berkley Road and Wilberforce Avenue.

We are respectfully requesting that the City of Oak Ridge dissolve it's right-of-way for these two streets to aid the church in its effort to expand church facilities. We look forward to hearing your response soon.

Sincerely,

Doris Colston, Chair
Board of Trustees

and

Rev. Hardil Thomas, Pastor

OVBC

powering The Individual
powering The Community
powering The Family

...Since 1946

"Empowering Our Generations"

Request to Abandon Berkley Rd ROW & Portion of Wilberforce Ave. ROW



1 inch = 300 feet

Legend

==== ROW to be Abandoned

RESOLUTION

WHEREAS, Oak Valley Baptist Church, owner of 170 Hampton Road and 194 Hampton Road, has requested the City to abandon the Berkley Road right-of-way and a portion of the Wilberforce Avenue right-of-way to accommodate their proposed church expansion; and

WHEREAS, the proposed church expansion will consolidate both properties and have access from Hampton Road, and the Berkley Road right-of-way and a portion of the Wilberforce Avenue right-of-way will not be needed to provide access to the church; and

WHEREAS, at its June 24, 2010 meeting, the Oak Ridge Municipal Planning Commission recommended approval of the abandonment; and

WHEREAS, the Interim City Manager recommends approval of the owner's request.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendations of the Interim City Manager and the Oak Ridge Municipal Planning Commission are approved and the City hereby abandons the Berkley Road right-of-way in its entirety and the portion of the Wilberforce Avenue right-of-way which is adjacent to Oak Valley Baptist Church property.

BE IT FURTHER RESOLVED that the City will retain any necessary utility easements that are within the abandoned portion of the rights-of-way.

BE IT FURTHER RESOLVED that said abandonment is conditioned upon Oak Valley Baptist Church submitting a new plat for their consolidated properties.

BE IT FURTHER RESOLVED that the abutting property owners will be given the option of accepting half of the right-of-way to the center line or allowing the full right-of-way to be dedicated to Oak Valley Baptist Church, with the property owners who accept the rights-of-way being responsible for the costs associated with the required surveys and legal documents, as well as recording costs.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

**COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM
10-60**

DATE: June 28, 2010

TO: Gary Cinder, Interim City Manager

THROUGH: Kathryn Baldwin, Community Development Director *KAD*

FROM: Kahla Gentry, Senior Planner

SUBJECT: **ABANDONMENT OF RIGHT-OF-WAY BETWEEN
SANFORD ROAD AND RAND CIRCLE**

An item for the City Council agenda is a request to abandon the right-of-way located between Sanford Lane and Rand Circle. At their regular meeting on June 24, 2010, the Oak Ridge Municipal Planning Commission voted 8-0 to recommend approval of the requested abandonment.

Although the right-of-way exists, a city street has not been constructed and it does not serve as a roadway. The right-of-way extends approximately 350 feet between Rand Circle and Sanford Lane. The property around the right-of-way has been developed for many years and there is no expectation that the right-of-way will be necessary for future roadway use. The existing lots have access either from Rand Circle or Sanford Lane. The request for abandonment was submitted by one of the abutting property owners. As part of the abandonment process, city staff will contact all abutting property owners. The abutting property owner may accept half of the right-of-way next to their property and pay their portion of the costs for surveying and legal fees or may waive their acceptance of the right-of-way.

Staff recommends approval of the attached resolution approving the abandonment of the right-of-way between Rand Circle and Sanford Lane.

Kahla Gentry

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Gary Cinder

Gary Cinder, Interim City Manager

8/30/10

Date

JUNE 6,2010

CITY MANAGER
CITY OF OAK RIDGE
OAK RIDGE, TN. 37830

RECEIVED

2010 JUN -8 A 9:03

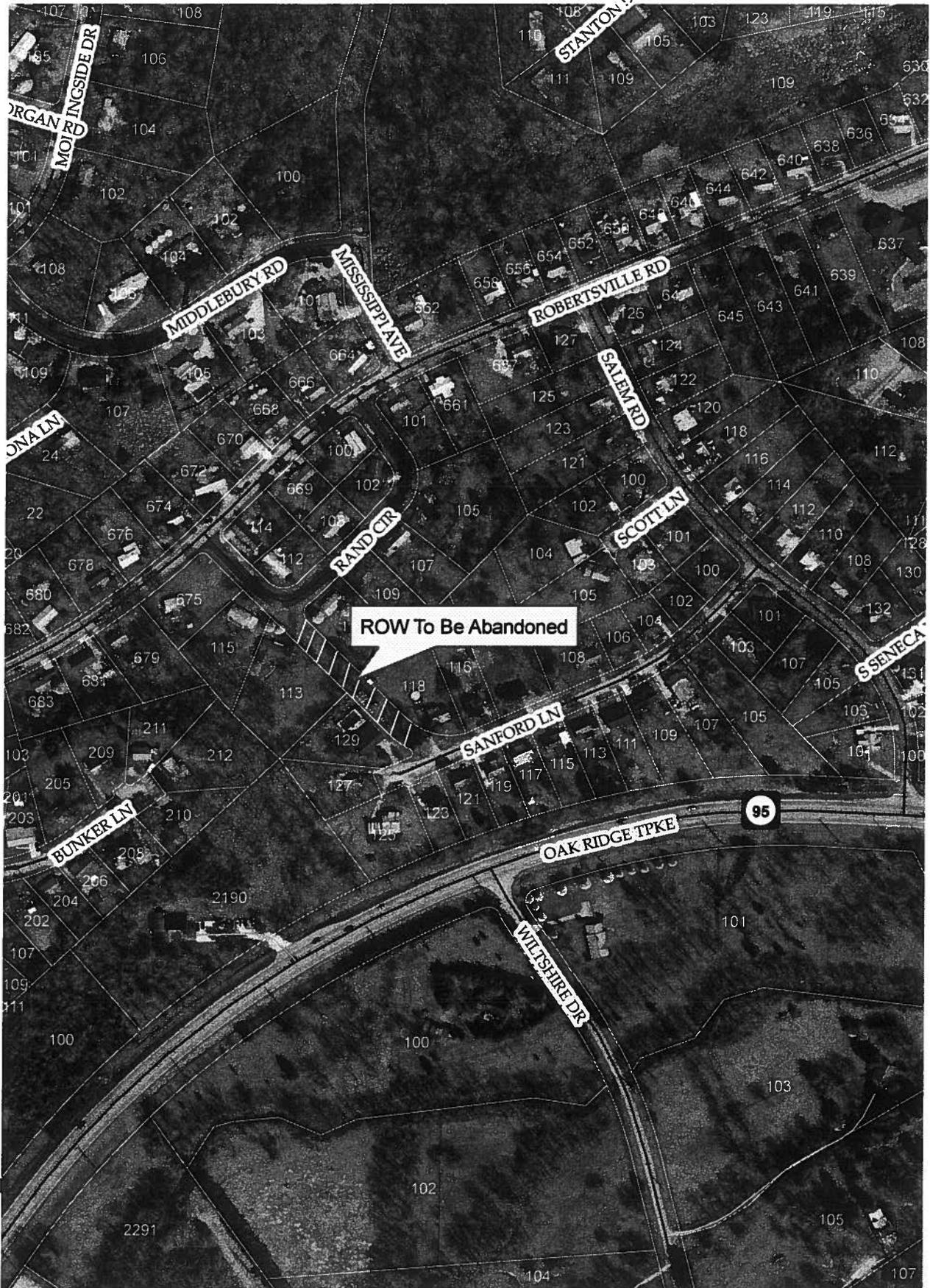
OFFICE OF
CITY MANAGER

MY NAME IS CLARENCE DANIEL. I RESIDE AT 118 SANFORD LANE. I HAVE LIVED HERE FOR 7 YEARS. I HAD MY PROPERTY SURVEYED ABOUT 5 MONTHS AGO AND IT WAS BROUGHT TO MY ATTENTION THAT THERE IS A CITY STREET RIGHT of WAY BETWEEN SANFORD LANE AND RAND CIRCLE. THIS RIGHT of WAY HAS BEEN HERE FOR APPROXIMATELY 50+ YEARS. I WOULD LIKE TO REQUEST THAT THE CITY ABANDON THIS RIGHT of WAY IF POSSIBLE. MY NEIGHBOR ON THE OTHER SIDE OF THE RIGHT of WAY (DANNY BUSH, 129 SANFORD LANE) AND I BOTH UNDERSTAND THAT WE WOULD HAVE TO INCUR THE COST OF A NEW SURVEY AND THE CHANGING OF THE DEED TO SHOW THE NEW PROPERTY LINES. THANKING YOU IN ADVANCE FOR YOUR CONSIDERATION IN THIS MATTER.


CLARENCE DANIEL
118 SANFORD LANE
OAK RIDGE, TN. 37830

865-483-6545

Request to Abandon ROW Between Sanford Lane & Rand Circle



1 inch = 300 feet

RESOLUTION

WHEREAS, Clarence Daniel, owner of 118 Sanford Lane, has requested the City to abandon the right-of-way located between Sanford Lane and Rand Circle; and

WHEREAS, this right-of-way does not serve a roadway and there is no expectation that the right-of-way will be necessary for future roadway use; and

WHEREAS, at its June 24, 2010 meeting, the Oak Ridge Municipal Planning Commission recommended approval of the abandonment; and

WHEREAS, the Interim City Manager recommends approval of the owner's request.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendations of the Interim City Manager and the Oak Ridge Municipal Planning Commission are approved and the City hereby abandons the right-of-way located between Sanford Lane and Rand Circle in its entirety and dedicates the same to abutting property owners.

BE IT FURTHER RESOLVED that the City will retain any necessary utility easements that are within the abandoned portion of the right-of-way.

BE IT FURTHER RESOLVED that said abandonment is conditioned upon the abutting property owners being responsible for the costs associated with the required surveys and legal documents, as well as recording costs.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

CITY COUNCIL MEMORANDUM
10-22

DATE: June 25, 2010

TO: Honorable Mayor and Members of City Council

FROM: Gary M. Cinder, Interim City Manager

SUBJECT: IMPROVEMENTS TO THE OVERPASS OF CENTRIFUGE WAY
OVER STATE ROUTE 62

The accompanying resolution requests the Tennessee Department of Transportation to design and construct improvements to the overpass of Centrifuge Way over South Illinois Avenue (State Route 62) under the Industrial Highway Act of 1959.

The City has received several requests to have the overpass of Centrifuge Way over S.R. 62 (Illinois Ave) improved. At present, it is a limited access facility with partial traffic movements. The requested improvements will make this interchange fully functional. The immediate industry to benefit from this improvement is the USEC facility. Retaining those jobs lost by the prior departure of Boeing is a critical component of this request and having full functionality will aid in traffic movement onto the site.

A companion benefit will be to allow the property currently owned by Dr. Nat Revis to have full access to this interchange. This will be a crucial feature for Dr. Revis to actively market his property for development.

Staff has been unofficially advised that TDOT is planning to assume full responsibility for the design and construction of these improvements at no cost to the City. Typically, the City would be responsible for the cost of any new right-of-way or utility relocations; however, neither of these came into play for the proposed project.

The attached resolution and its associated application will become the City's formal request for the project. Staff recommends approval of the resolution.



Gary M. Cinder

Attachment

RESOLUTION

WHEREAS, the City of Oak Ridge, Tennessee, is vitally interested in the economic welfare of its citizens and wishes to provide the necessary leadership to enhance this area's capabilities for growth and development; and

WHEREAS, the provision of jobs to area citizens by local industry is both necessary and vital to the economic well-being of the City of Oak Ridge; and

WHEREAS, the Industrial Highway Act of 1959 authorizes the Tennessee Department of Transportation (TDOT) to contract with cities and counties for the construction and maintenance of "Industrial Highways" to provide access to industrial areas and to facilitate the development and expansion of industry within the State of Tennessee; and

WHEREAS, improvements to the overpass of Centrifuge Way over South Illinois Avenue (State Route 62) would benefit the existing USEC facility and would increase the marketability of the planned business park located near the overpass and owned by Dr. Nat Revis; and

WHEREAS, constructing roadway improvements to the overpass will facilitate appropriate ingress and egress to aid in traffic movements to the sites, which is important to the future economic well-being of the area; and

WHEREAS, the Interim City Manager recommends submittal of an application to TDOT requesting design and construct improvements to the overpass.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved and the Mayor is hereby authorized to submit an application to the State of Tennessee Department of Transportation requesting design and construction of improvements to the overpass of Centrifuge Way over South Illinois Avenue (State Route 62) under the authority of the Industrial Highway Act of 1959.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

RESOLUTIONS BIDS AND CONTRACTS

MEMORANDUM

DATE: June 29, 2010

TO: Fellow Members of City Council

FROM: City Attorney Evaluation Committee
Councilman Thomas W. Hayes, Chair
Councilwoman D. Jane Miller
Councilman L. Charles Hensley

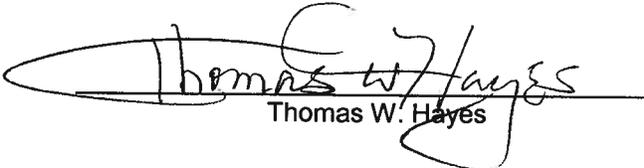
SUBJECT: REPORT AND RECOMMENDATION

The City Attorney Evaluation Committee met on June 7, 2010 to develop its recommendations to the Council based on the completed performance evaluation of the City Attorney. All Committee members were present along with the City Attorney, Kenneth R. Krushenski, and the City Clerk, Jacquelyn J. Bernard. The Committee reviewed the *Summary of City Attorney Evaluation Questionnaires* prepared by the City Clerk and the City Attorney's Employment Agreement. Copies of both are attached.

Following the review, the Committee voted unanimously to recommend:

1. That the City Attorney be awarded no salary increase even though his evaluation clearly indicates that he is worthy of one. This decision was based solely on the fact that the City budget for FY 2011 contains no money for salary increases for City employees. The City Attorney indicated his understanding of this decision and stated plainly that he did not expect an increase at a time when other employees were denied such an increase across the board.
2. That his term of office be extended for one additional year, to March 1, 2015. Mr. Krushenski's current term extends to March 1, 2014, and the recommendation to extend that term is likewise based on his performance evaluation as well as Council members' responses to Question 3 under "Overall Performance" on the Evaluation Questionnaire.

The attached resolution amends the City Attorney's Employment agreement to extend his term of office by one year. The Committee recommends its adoption as a measure of compensation for the City Attorney's outstanding performance during the FY 2010 reporting period.


Thomas W. Hayes

Attachments

SUMMARY OF CITY ATTORNEY EVALUATION QUESTIONNAIRES
MAY 2010

Rating Scale 1– 5
1=Very Dissatisfied, 5=Very Satisfied
(0 = No Opinion)

PERSONAL/PROFESSIONAL RELATIONSHIPS	1	2	3	4	5	0	AVERAGE	
							2009	2010
1. Does the City Attorney maintain high standards of ethics, honesty, and integrity in all personal and professional relationships?					6	1	4.9	5.0
Comments: <ul style="list-style-type: none"> I know nothing to contradict this. Totally professional in his relationships with staff, council and citizens. 								
2. Does the City Attorney retain your confidence when informing you of risks associated with proposed actions or decisions?			1		6		5.0	4.7
Comments: <ul style="list-style-type: none"> I think avoiding risk is over-emphasized and leads to lost opportunities. Absolutely. 								
OVERALL PERFORMANCE	1	2	3	4	5	0	AVERAGE	
							2009	2010
1. How would you rate the overall performance of the City Attorney over the past year?				1	6		4.6	4.9
Comments: <ul style="list-style-type: none"> Outstanding Insofar as doing what he is asked to do, Ken seems to be deliberate and prompt. Ken has done an excellent job – I would like to see the Applewood issue move forward but it is very complicated and I am interested in our discussions on this. I have no concerns. 								
2. Is a salary increase for the City Attorney warranted? Yes <u> 4 </u> No <u> 3 </u> If your answer is yes, how large a range would you recommend relative to the expected range of other municipal employee raises this year? (For example, top of range, middle of range, or bottom of range.) <ul style="list-style-type: none"> The City Attorney is worthy of a raise; however, under the current budget, no raise is available. Because no one in City should be getting a raise this year. Yes, but funds not available. Same as other municipal employees. I would recommend an increase similar to what other employees receive. If we don't have money for pay increases for other staff this year, we can't justify a raise for the city attorney. 	X	X	X	X	X	X	XXXXXXXX	

**SUMMARY OF CITY ATTORNEY EVALUATION QUESTIONNAIRES
MAY 2010**

Rating Scale 1– 5
1=Very Dissatisfied, 5=Very Satisfied
(0 = No Opinion)

OVERALL PERFORMANCE (Continued)	1	2	3	4	5	0	AVERAGE 2009 2010
<p>3. Is an extension of the City Attorney's Employment Agreement beyond 2014 warranted?</p> <p>Yes <u> 6 </u> No <u> 1 </u></p> <p>If your answer is yes, how long?</p> <ul style="list-style-type: none"> • But that probably goes against the SOP ("no" answer). I think contracts should not be extended until the final year. I realize it is not what has commonly been done but I believe that is how it should be. • Four-year extension. • One-year extension. • Add another year to the contract. 	X	X	X	X	X	X	XXXXXXXX
GOALS AND OBJECTIVES	X	X	X	X	X	X	XXXXXXXX
<p>1. Are there special goals and objectives that you would like the City Attorney to achieve during the next evaluation period?</p> <p>Yes <u> 4 </u> No <u> 2 </u></p> <p>If your answer is yes, please list them here.</p> <ul style="list-style-type: none"> • I wish the city attorney would strongly recommend to council pursuit of full scale prosecution of Mr. Levitt for all of his blighted properties simultaneously. Even though it would be expensive in time and money, I believe it would pay for itself in faster remediation of the neighborhoods Levitt's slumlord behavior have damaged and in preventing other similar landlords from bucking the city's codes enforcement. • A more aggressive approach to code violations would be helpful. • Be more proactive and aggressive in dealing with issues such as Highland View redevelopment. • I would like to see Applewood resolved in the courts. • Just keep doing what you're doing! • No answer. I expect, however, that Ken will provide legal advice in addressing some specific topics for which ordinance changes are perceived to be necessary. 							

**SUMMARY OF CITY ATTORNEY EVALUATION QUESTIONNAIRES
MAY 2010**

Rating Scale 1- 5
1=Very Dissatisfied, 5=Very Satisfied
(0 = No Opinion)

GENERAL COMMENTS ON THE CITY ATTORNEY'S PERFORMANCE OR THE EVALUATION PROCESS:	X	X	X	X	X	X	XXXXXXXXXX
<ul style="list-style-type: none"> • Ken is a valuable member of our team. He keeps us informed and briefed. He lets us know when we need to pay attention. He gives excellent advice. We appreciate all he does, and look forward to continuing his service. • I really don't have a lot of knowledge on which to evaluate Ken. He has always been helpful and considerate to me and I appreciate his availability and warmth. I think he does what we ask of him and what is required for the city's needs. He seems competent and knowledgeable. As for the evaluation process: I would like to discuss evaluation methods with the entire council during some work session. • Comments made on Ken's previous evaluations remain valid. We are very fortunate to have Ken as our City Attorney. • Ken is a pleasure to work with and is always responsive and helpful. • The City is fortunate to have such a dedicated and capable City Attorney. 							

EMPLOYMENT AGREEMENT City Attorney

This is an agreement entered into this 22nd day of February, 2001, between the City of Oak Ridge (the City) by the City Council and Kenneth R. Krushenski (City Attorney) to provide for the employment of Kenneth R. Krushenski as City Attorney of the City of Oak Ridge and to set forth the terms and conditions of his employment and the mutual obligations, rights and duties of each party.

Now, therefore, in consideration of the mutual promises as set forth in this Agreement, the City of Oak Ridge and Kenneth R. Krushenski agree as follows:

Section 1. Duties

City Council agrees to employ Kenneth R. Krushenski as City Attorney of the City of Oak Ridge to perform the functions and duties as specified in the City Charter and the City Code, and to perform such other legally permissible and proper duties and functions as the City Council shall from time to time assign. Article III, Section 13 of the Charter of the City of Oak Ridge specifies as follows:

The City Attorney shall be responsible for representing and defending the City in all litigation in which the City is a party, shall be the prosecuting officer in the City Court, shall advise the Council, City Manager, and other officers and employees of the City concerning legal aspects of the City's affairs, shall approve as to form and legality all contracts, deeds, bonds, ordinances, resolutions, motions, and other official documents and shall perform such other duties as may be prescribed by the Council or the City Manager.

The City Attorney shall also be responsible for representing all boards and commissions sanctioned by or established by the City Council. The City Attorney shall be responsible for defending all boards and commissions in all litigation in which the respective board or commission is a party and shall attend meetings of the various boards and commissions if in the discretion of the City Attorney his attendance is necessary.

Section 2. Term

A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City Council to terminate the services of the City Attorney at any time, subject only to the provisions set forth in Section 5, Paragraphs A and B of this Agreement.

B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City Attorney to resign at any time.

C. Except as otherwise herein stated, this Agreement shall become effective as of March 1, 2001, and shall continue in effect until March 1, 2014, except as provided in Section 2, Paragraph D. (Amended 6/2/03, Resolution No. 6-70-03; 5/23/05, Resolution No. 5-54-05; 6/19/06, Resolution No. 6-64-06; 5/21/07, Resolution No. 5-58-07; 5/19/08, Resolution No. 5-45-08; 5/18/09, Resolution 5-44-09)

City Attorney

D. In order to extend the term of this Agreement, City Council shall take action no later than six months prior to the expiration of the current term . However, upon the request of the City Attorney during this same period, City Council shall make a decision as to whether it desires to extend said Agreement. (Amended 6/3/02, Resolution No. 6-60-02; 5/19/08, Resolution No. 5-45-08)

Section 3. Performance Evaluation

A. No later than July 1st of each year, City Council and the City Attorney shall establish performance criteria and goals and objectives which shall provide the basis for the evaluation of the City Attorney. The performance criteria and the goals and objectives will be those that are necessary for the proper operation of the City and the attainment of City Council's policy objectives. The performance criteria and the goals and objectives shall be assigned a relative priority, and shall generally be attainable within the time limitations established and within the annual operating and capital budgets and the appropriations provided. Thereafter, City Council and the City Attorney may modify the performance criteria and the goals and objectives during the annual evaluation process. (Amended 5/19/08, Resolution No. 5-45-08)

B. The first formal evaluation of the City Attorney's performance shall be completed by May 30, 2002. Thereafter, evaluations shall be conducted on an annual basis by May 30th of each year.

Section 4. Code of Ethics

The City Attorney agrees to adhere to the standards of the American Bar Association Code of Professional Responsibility and the City of Oak Ridge Ethics Ordinance, and to conduct himself accordingly. (Amended 5/19/08, Resolution No. 5-45-08)

Section 5. Termination and Severance Pay

A. In the event the City Attorney's employment is terminated by the Council at its will and pleasure during such time that the City Attorney is willing and able to perform his duties under this Agreement, due to Kenneth R. Krushenski's longevity as City Attorney and his consistently high performance during fiscal years 2002 through 2009, the City agrees to pay to Mr. Krushenski a lump sum cash payment equal to nine (9) months' aggregate salary plus any accrued leave and benefits less applicable deductions as required by agreement, law, ordinance or policy for other employees and/or the City Attorney's matching portion of benefits provided for and during said nine (9) months' severance period. At City Council's option, the actual resignation date may be extended through earned and accrued leave balances due the City Attorney then in effect. Provided, however, that in the event the City Attorney is terminated "for just cause," then in such event, the City shall have no obligation to pay the aggregate severance sum designated in this paragraph. "Just cause" is defined and limited for the purposes of this Agreement to the following reasons: (1) willful neglect of duty; (2) felony or misdemeanor conviction of any crime involving moral turpitude; (3) violation of duties by the City Attorney of honesty and sobriety; (4) any other act of a similar nature of the same or greater seriousness. (Amended 5/18/09, Resolution No. 5-44-09)

B. In the event the City at any time reduces the salary or other financial benefits of the City Attorney in a greater percentage than an applicable across-the-board reduction for all City employees, then the City Attorney may at his option be deemed to be "terminated" at the date of such reduction under the terms of Section 5A, with the City Attorney being entitled to the lump sum cash payment as described.

Section 6. Disability

If the City Attorney becomes permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of six (6) successive weeks beyond any accrued leave, the City shall have the option to terminate this Agreement.

Section 7. Salary

A. City agrees to pay the City Attorney for his services rendered pursuant hereto an annual base salary of \$102,460.80, retroactive to February 22, 2009, and payable in installments at the same time as other City employees are paid. (Amended 6/3/02, Resolution No. 6-60-02; 5/18/04, Resolution No. 5-71-04; 5/23/05, Resolution No. 5-54-05; 6/19/06, Resolution No. 6-64-06; 5/21/07, Resolution No. 5-58-07; 5/19/08, Resolution No. 5-45-08; 5/18/09, Resolution No. 5-44-09).

B. In addition, the City Attorney shall be entitled to longevity payments in the same manner as other City employees and as specified in Article 6 of the Personnel Plan for Employees of the City of Oak Ridge. (Amended 6/19/06, Resolution No. 6-64-06)

C. City agrees to increase said base salary and/or other benefits of the City Attorney in such amounts and to such an extent as the City Council may determine desirable on the basis of the performance evaluation developed as required by Section 3 of this Agreement. Nothing in this paragraph shall require the City to increase the base salary or other benefits of the City Attorney. (Amended 6/19/06, Resolution No. 6-64-06)

Section 8. Hours of Work

A. The City of Oak Ridge requires the full-time service of its City Attorney and, therefore, in the event the City Attorney is not available for his duties, he shall designate the Senior Staff Attorney as his representative to be responsible in his place, and so inform members of City Council when appropriate. (Amended 5/19/08, Resolution No. 5-45-08)

Section 9. Communications Equipment

The City agrees to provide a cellular or digital telephone for the exclusive business and personal use of the City Attorney.

Section 10. Dues and Subscriptions

A. The City agrees to budget and pay the professional dues and subscriptions of the City Attorney for his continuance and full participation in national, regional, state and local associations and organizations as necessary and desirable for his continued professional participation, growth and advancement, and for the good of the City.

City Attorney

B. The City agrees to budget and pay the Tennessee Professional Privilege Tax and Tennessee Board of Professional Responsibility fees on behalf of the City Attorney.

Section 11. Professional Development

A. The City agrees to budget and to pay the travel and subsistence expenses of the City Attorney for professional and official travel, meetings, and occasions adequate to continue the professional development of the City Attorney and to adequately pursue necessary official and other functions for the City, including but not limited to the Annual Conference of the Tennessee Bar Association, the Tennessee Municipal League, and such other national, regional, state, and local governmental groups and committees thereof which the City Attorney serves as a member.

B. The City also agrees to budget and pay for the travel and subsistence expenses of the City Attorney for short courses, institutes, and seminars that are necessary for his professional development and for the good of the City.

Section 12. General and Emergency Leave

A. The City Attorney shall accrue general and emergency leave in the same manner as other City employees and as specified in Article 11 of the Personnel Ordinance.
(Amended 5/19/08, Resolution No. 5-45-08)

B. As of the date of commencement of the term of employment, the City Attorney shall have credited to his account ten (10) days of sick leave and one hundred twenty (120) hours of annual leave. Thereafter, the City Attorney shall accrue, and have credited to his personal account general leave and emergency leave at the same rate as other employees of the City. The City Attorney shall be entitled to all leave and employee benefit programs granted to all general employees of the City.
(Amended 5/19/08, Resolution No. 5-45-08)

Section 13. Medical, Dental, Disability and Life Insurance Benefits

The City agrees to provide medical, dental, disability, long-term care and life insurance benefits to the City Attorney and to pay the premiums thereon equal to that which is provided all other general employees of the City.
(Amended 5/19/08, Resolution No. 5-45-08)

Section 14. Retirement

The City Attorney shall be immediately covered by the Tennessee Consolidated Retirement System in the same manner as is provided all other general employees of the City.

Section 15. Liability Protection

The City shall provide the same liability protection for the City Attorney as provided for all general employees of the City, as specified in Section 13.4 of the Personnel Ordinance.

Section 16. Bonding

The City agrees to bear the full cost of any fidelity or other bonds required of the City Attorney under any law, ordinance or regulation.

Section 17. Residence

The City requires and the City Attorney agrees to maintain his principal residence inside the corporate limits of the City during the term of this Agreement, including any renewals and extensions.

Section 18. General Provisions

A. The text herein shall constitute the entire agreement between the parties.

B. If any provisions contained in this Agreement, or portion thereof, are held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

APPROVED AS TO FORM AND LEGALITY: CITY OF OAK RIDGE, TENNESSEE

/s/ Kenneth R. Krushenski
City Attorney

/s/ Thomas L. Beehan
Mayor

/s/ Kenneth R. Krushenski
City Attorney

ATTEST:

/s/ Jacquelyn J. Bernard
City Clerk

RESOLUTION

WHEREAS, Article III, Section 13, of the Charter of the City of Oak Ridge, Tennessee, provides that City Council shall appoint a City Attorney; and

WHEREAS, on February 22, 2001, City Council entered into an employment agreement in which the Council agreed to employ Kenneth R. Krushenski as City Attorney; and

WHEREAS, said Employment Agreement provides that formal evaluations of the City Attorney shall be conducted on an annual basis by May 30th of each year, and to this end the Council appointed a City Attorney Evaluation Committee (the Committee) to develop an evaluation procedure for the FY 2010 term; and

WHEREAS, the Committee has completed its work and based on the evaluation results, recommends that the City Attorney's term of office be extended by one year.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That Section 2, Term, Subsection C, of the Employment Agreement between the City of Oak Ridge and Kenneth R. Krushenski as City Attorney is hereby amended to provide that it shall continue in effect until March 1, 2015.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

CITY COUNCIL MEMORANDUM
10-21

DATE: June 25, 2010

TO: Honorable Mayor and Members of City Council

FROM: Gary M. Cinder, Interim City Manager

SUBJECT: OAK RIDGE CHAMBER OF COMMERCE AGREEMENT FOR
ECONOMIC DEVELOPMENT SERVICES

The accompanying resolution approves an Economic Development Agreement between the City and the Oak Ridge Chamber of Commerce (the Chamber) in the amount of \$253,752 for providing necessary services to attract, retain and expand industrial, office, retail, commercial, research and development and residential investment in the community.

For many years, the City has retained the Chamber to perform various activities relating to economic development on behalf of the City. The current contract for services expires on June 30, 2010. The proposed agreement will continue these activities for another three-year period.

Council will recall that a work session was held on February 22, 2010 in which the Chamber and its subsidiary, the Economic Partnership, shared with Council a summation of development successes seen in our community over the past few years. The Chamber and City staff discussed the desire to change the focus of the traditional contract from a standard services contract to a more flexible agreement. The idea being that in the past a finite set of performance requirements were stipulated and the Chamber was bound by contract to perform those specific tasks with little regard to the efficacy of those tasks.

In the current economic environment, a more flexible approach is needed to adjust to the changing business climate. The proposed agreement provides for a more collaborative approach between the City and the Chamber to regularly review strategies, programs, effectiveness and develop modifications as warranted. Appendix A of the agreement describes the primary strategies and associated tactics relating to these efforts.

Two joint reports will be presented each year to the Council and the Chamber Board of Directors highlighting activities as well as good faith estimates of the increase in revenues to the City via property, sales and lodging taxes generated as a result of projects resulting from the agreement.

It is significant to note that the City's contribution toward this agreement will be matched by other funds from the Chamber in an identical amount. The amount of investment by

both parties is proposed to increase in the second and third years of the agreement by the national rate of inflation. By agreement of both parties, this change may be modified.

It should be noted that it is proposed that this agreement be post dated to July 1, 2010 to cover the entire fiscal year. The services in the agreement have continued to be performed and it is planned to fully compensate the Chamber for the entire fiscal year.

Staff has a fine working relationship with the Chamber and the Economic Partnership in helping to grow our community. Funds are included in the FY2011 budget and staff recommends approval of this resolution.



Gary M. Cinder

Attachments

RESOLUTION

WHEREAS, the Oak Ridge Chamber of Commerce has contracted with the City for economic development services for several years to market industrial, office, research and development, commercial, retail, and residential development in order to expand and enhance the economy and to maintain and expand the City's current economic base; and

WHEREAS, the Oak Ridge Chamber of Commerce's current contract with the City is set to expire on June 30, 2010; and

WHEREAS, the parties mutually desire to enter into a new economic development agreement to market industrial, office, research and development, commercial, retail, and residential development in order to expand and enhance the economy and to maintain and expand the City's current economic base.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the attached Economic Development Agreement between the City of Oak Ridge and the Oak Ridge Chamber of Commerce for economic development services, beginning on July 1, 2010 and ending on June 30, 2013, with available one-year renewal options, at a minimum annual compensation of \$253,752.00, is hereby approved.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of June 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

ECONOMIC DEVELOPMENT AGREEMENT

This Agreement entered into this the _____ day of _____, 2010, to be effective July 1, 2010, by and between the City of Oak Ridge, Tennessee, hereinafter referred to as the "City," and the Oak Ridge Chamber of Commerce, hereinafter referred to as the "Chamber."

WITNESSETH:

WHEREAS, the City desires to continue marketing the many industrial, office, research and development, commercial, retail, and residential advantages Oak Ridge has to offer; and

WHEREAS, the Chamber shares in this desire and possesses the experience and ability to effectively market Oak Ridge.

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter contained, the City and the Chamber hereby agree as follows:

Section I. Term

This Agreement shall be for a term of three (3) years commencing July 1, 2010 through June 30, 2013, unless renewed in accordance with Section X, Renewal, or sooner terminated in accordance with Section IX, Termination.

Section II. Scope of Work

- A. The scope of work for this Agreement shall be to establish and operate a cooperative effort between the City and the Chamber in all matters related to the attraction, retention and expansion of industrial, office, retail, commercial, research and development, and residential investment and the attraction of new residents to the City. This Agreement is undertaken in order to enhance and expand the Oak Ridge economy, provide employment, shopping and residential opportunities, thereby expanding the City's economic base, its tax rolls and its business community.
- B. Appropriate strategies and plans agreed to by the City Manager and the President/CEO of the Oak Ridge Chamber of Commerce are attached as Appendix A. Implementation of such agreed-upon strategies, plans and supporting programs, initiatives and activities will be managed by the Chamber.
- C. All strategies, programs, initiatives and actions undertaken through this Agreement will be directed toward fostering the City's growth in the areas of industrial, office, retail, residential, commercial, research and development sectors of the City. At least thirty (30) calendar days prior to the end of each year, the City Manager and Chamber President/CEO will mutually review and, if appropriate, mutually revise strategies, programs, initiatives or actions. It is recognized by the City and the Chamber that numerous factors beyond the control of either or both parties to this Agreement may impact the achievement of any or all of the objectives or activities undertaken. Among these factors are, or could be, lack of available land/building inventory, limitations associated with infrastructure issues, City, County, State or Federal policies regarding incentives or inducements for new and/or expanding businesses, and the degree of community support for economic growth. It is further understood that unusual circumstances affecting the economy, actions taken by City, county, state and federal government entities and other factors beyond the parties control also may impact the achievement of any or all of the objectives or activities undertaken under this Agreement.
- D. The City and the Chamber may make changes as mutually agreed upon in writing signed by the duly authorized representatives of each party within the scope of work of this Agreement or in appendices attached to this Agreement.

- E. This Agreement may be implemented in cooperation with other members of the region's economic development community.
- F. In the event a conflict arises with responsibilities to other City entities, the Scope of Work stated in this Agreement shall take precedence.

Section III. Monitoring and Reporting Requirements

- A. Throughout the term of this Agreement the Chamber President and City Manager shall provide City Council or such committee or other body as the City Council may designate and the Board of Directors of the Oak Ridge Chamber of Commerce or such committee or other body the Board of Directors may designate with mid-year and annual written reports: the mid-year report being due January 31 and the annual report being due July 31. In preparing such reports, the Chamber President/CEO and the City Manager will render their best efforts to measure the impact of the effort upon the City's economy, employment of its citizens, and tax revenue generation. The reports may contain data or good faith estimates related to increased property tax, sales tax, lodging tax and/or other revenues generated as a result of this Agreement. It may also contain data or good faith estimates related to industrial, commercial, office, retail, and residential capital investment; land transfers and/or absorption, absorption of available office, commercial, retail or commercial space; numbers of new residents; job creation; and job retention; and other such information as the City Manager and The President/CEO of the Chamber deem appropriate. Upon the request of the City Council, the Board of Directors of the Oak Ridge Chamber of Commerce or their above-referenced designees, the Chamber President/CEO and City Manager shall appear at a regularly scheduled City Council and/or Chamber Board meeting to present the reports orally. The reports shall detail the efforts toward the accomplishment of the objectives outlined under Section II, Scope of Work, and Appendix A of this Agreement.
- B. Inasmuch as, under the terms of this Agreement, the Chamber will be the recipient of City funds, the Chamber's financial statements will be audited annually by a Certified Public Accountant. The Chamber shall provide to the City Manager a copy of the Chamber's annual audited financial report no later than June 30 of each agreement term, provided that such audited financial statement has been accepted by the Chamber's Board of Directors.

Section IV. Financial Support

- A. The City shall invest a minimum of \$253,752.00 annually toward the strategies, plans, and supporting program, initiatives and activities associated with this Agreement, which shall include the City's membership in the Chamber and recognition of the City as a Gold Millennium Partner. Should the Chamber's Board of Directors elect to discontinue the Millennium Partner affinity program, the Chamber will make a good faith effort to identify a distinction of similar value and will make such distinction available to the City. The Chamber will invest a minimum of \$253,752.00 toward the strategies, plans, and supporting programs, initiatives and activities associated with this Agreement. It is acknowledged that funds received from the Chamber from other parties or "value-in-kind" products or services provided by others to the Chamber may be applied by the Chamber as part of its investment. "Value-in-kind" support may include, but will not be limited to, advertising supported publications associated with marketing the City or its properties, and expenses incurred by Chamber member firms or volunteers on behalf of the effort. At the end of the first year (June 30, 2011) and at the end of each subsequent year, the above investments shall be increased consistent with the national rate of inflation as determined by the Bureau of Labor Statistics unless the Chamber and the City mutually agree otherwise. Should this Agreement be renewed or extended upon the mutual written consent of both parties as specified in Section X, Renewal, the investments of the Chamber and the City will be increased consistent with the national rate of inflation as determined by the Bureau of Labor

Statistics unless the Chamber and the City mutually agree otherwise.

- B. The City shall pay to the Chamber its investment as follows: one-fourth of the total investment amount payable at the beginning of each quarter of the City's fiscal year (July 1, October 1, January 1 and April 1). The Chamber shall allocate its investment to the effort as revenues are realized.
- C. If, due to either parties' actions or inactions, either the Chamber or the City shall fail to fulfill in a timely fashion its obligations under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the other party shall provide written notice within thirty (30) calendar days thereupon and shall have the right to withhold such amount of their investment as it deems appropriate until the other party has fulfilled said obligation or corrected any specified violation. In the event the City withholds payment, the Chamber may appeal to the Oak Ridge City Council such determination by the City within thirty (30) calendar days of the Chamber's receipt of such written notice. The City Council shall address such appeal within thirty (30) calendar days after its receipt of such appeal. In the event the Chamber successfully appeals such determination, the City shall, within the next seven (7) calendar days thereafter, rectify the matter. Should the City Council fail to address such appeal within thirty (30) calendar days, said matter shall be considered to be satisfactorily resolved, and the City shall, within the next seven (7) calendar days thereafter, rectify the matter. The City may appeal to the Chamber Board of Directors such determination by the Chamber within thirty (30) calendar days of the City's receipt of such written notice. The Chamber's Board of Directors shall address such appeal within thirty (30) calendar days after its receipt of such appeal. In the event the City successfully appeals such determination, the Chamber shall, within the next seven (7) calendar days thereafter, rectify the matter. Should the Chamber's Board of Directors fail to address such appeal within thirty (30) calendar days, said matter shall be considered to be satisfactorily resolved, and the Chamber shall, within the next seven (7) calendar days thereafter, rectify the matter.
- D. The Chamber shall reimburse the City within sixty (60) calendar days for any disbursements or expenditure of City funds, which the City Council determines in good faith, are not within the scope of this Agreement.

Section V. Assignment, Subcontracting, or Acquisition of Consultants

- A. As manager under this Agreement, the Chamber may assign, subcontract, use consultants, or direct affiliates, subsidiaries, or support corporations such as the Oak Ridge Economic Partnership for portions of work called for under this Agreement that it does not have in-house capability to perform, provided, however, that the Chamber shall exercise appropriate due diligence in the selection of such assignee, subcontractor, consultant, direct affiliate, subsidiary or support corporation. Such due diligence shall be performed to the satisfaction of the Chamber's Board of Directors and shall be conducted in accordance with such policies, procedures or practices as may be required by the by-laws or other such policies as have may have been, are, or shall be established or adopted by the Chamber's Board of Directors.
- B. Nothing contained in this Agreement shall create any contractual relation between any subcontractor, consultant, direct affiliate, support subsidiary or support corporation and the City.

Section VI. Staffing

As manager under this Agreement, the Chamber shall pay its employees under this Agreement at least the federal minimum wage and shall engage such staff, as the Chamber deems appropriate to fulfill the terms of this Agreement.

Section VII. Anti-discrimination

The Chamber, as manager under this Agreement, shall not discriminate against any person because of race, creed, color, national origin, age, sex, sexual orientation, disability, religion or other legally protected status. The Chamber acknowledges that the City of Oak Ridge encourages the utilization of minority and women-owned businesses in its contracting and subcontracting projects. The City acknowledges that the Chamber is a membership organization and affords preferential treatment to Chamber member companies in the selection of qualified subcontractors, consultants or vendors.

Section VIII. Amendment

During the term of this Agreement, the parties may submit any proposed amendments to this Agreement to the other party for review. The other party shall consider such proposal in good faith and respond within sixty (60) days. The parties may mutually agree to amendments at any time in writing signed by the duly authorized representative of each party. The approval of the City Council and the Board of Directors of the Oak Ridge Chamber of Commerce is required for any amendments to this Agreement.

Section IX. Termination

- A. *For Cause.* If either party shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or shall violate any of the covenants, agreements or stipulations of this Agreement, and not cure said breach within thirty (30) days, after written notice from the other party specifying the obligations or violations which said party has failed to perform, the other party shall thereupon have the right to terminate this Agreement by giving sixty (60) days written notice to the offending party of such termination. Provided however, that if the nature of the obligation is such that more than thirty (30) days are required for its performance and cure, then said party shall not be deemed to be in default if it shall commence such performance to cure within such thirty (30) day period and thereafter diligently prosecute the same to completion, subject to force majeure in either case.

References to "force majeure" hereinabove shall refer to delays due to strikes, riots, acts of God, governmental intervention or any other causes beyond the control of the Parties. Delays directly caused by the foregoing shall be excluded from the computations of deadlines in this Agreement.

- B. *Without Cause.* The parties may mutually agree to terminate this Agreement by written agreement signed by the duly authorized representatives of each party.
- C. Notwithstanding the above, neither party shall be relieved of liability by the other party by virtue of any breach of this Agreement by the offending party. The City may withhold any payments to the Chamber for the purpose of setoff until such time as the exact amount of damages due the City from the Chamber is determined. The Chamber may withhold any expenditure of funds for the purpose of setoff until such time as the exact amount of damages due the Chamber from the City is determined.
- D. Should this Agreement be terminated under this section, the Chamber, as manager under this Agreement, shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date.

Section X. Renewal

At the end of the initial three (3) -year term, this Agreement may be renewed for one (1) or more additional year(s) upon the same terms and conditions, upon the mutual written consent of both parties subject to the approval of the Board of Directors of the Oak Ridge Chamber of Commerce and the Oak Ridge City Council. In the event either party desires to renew this Agreement, such party shall submit written notice to the other by January 31. It is the non-requesting party's decision whether or not to consent to the renewal request. The non-requesting party shall communicate such decision to the

requesting party within thirty (30) calendar days of the receipt of such request.

Section XI. Agreement Representatives

- A. The Chamber's representative under this Agreement shall be the President/CEO or the President/CEO's duly authorized designee. The authorization of the appointment of such designee shall be communicated to the City within seven (7) calendar days of such authorization.
- B. The City's representative under this Agreement shall be the City Manager or the City Manager's duly authorized designee. The authorization of the appointment of such designee shall be communicated to the Chamber within seven (7) calendar days of such authorization.

Section XII. Availability of Documents and Information; Confidentiality

- A. All Chamber documents and reports pertaining to economic development activity within the scope of this Agreement shall be available for inspection at the Chamber's offices by the City Manager or the City Manager's duly authorized designee at all reasonable times.
- B. The Chamber shall maintain records in such a manner as to enable the City Manager or the City Manager's duly authorized designee to audit expenditures for compliance with financial agreements or budget allocations. The Chamber may at its election withhold financial information that is not directly relevant to the Chamber's activities under this Agreement. City inspection of any record shall be conducted at the offices of the Chamber. The City will not request reproduction of any record unless such record is necessary for the City's determination of the Chamber's compliance with the terms of this Agreement.
- C. The Chamber shall respond to inquiries by the City Manager or the City Manager's duly authorized designee or official requests of City Council in a timely fashion.
- D. The Chamber understands the City is bound by Tennessee's public records and disclosure laws, and that the City may be required to disclose documents in the City's possession pursuant to Tennessee law should a proper request be made for such document. It shall be the Chamber's responsibility to insure confidentiality of information deemed by the Chamber to be private, and not a responsibility of the City. The Chamber shall not request or require the City Manager to sign a confidentiality agreement to restrict dissemination of information regarding prospect activity or business plans.

Section XIII. City-Designated Representatives to the Chamber

The Mayor of the City of Oak Ridge will be afforded a voting membership on the Chamber's Board of Directors for the duration of this Agreement. The City Manager will be afforded a non-voting ex-officio on the Chamber's Board of Directors for the remaining duration of this Agreement. Should the Chamber's by-laws not provide for compliance with this provision of this Agreement, the Chamber shall, within thirty (30) calendar days of execution of this Agreement, take appropriate steps to rectify the matter in a manner consistent with the intent of this Agreement.

Section XIV. Entire Agreement

This Agreement, including all appendices hereto, constitutes the entire agreement of the parties and may not be amended or modified orally, but only by written instrument executed by both parties.

Section XV. Governing Law

This Agreement shall be construed under the laws of the State of Tennessee and shall be binding upon and inure to the benefit of the parties thereto, their respective successors, and to the extent permitted herein, assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written, the City of Oak Ridge, by its Mayor, by authority duly given.

APPROVED AS TO FORM AND LEGALITY

CITY OF OAK RIDGE, TENNESSEE

City Attorney

Mayor

OAK RIDGE CHAMBER OF COMMERCE

Signature

Printed or Typed Name and Title

Tax ID Number

Attachment: Appendix A

Approved by Resolution _____

Appendix A – Strategies and Tactics

The following Strategies and Tactics have been determined by and agreed to by the City Manager and the Chamber President/CEO, who shall monitor their effectiveness on an ongoing basis and amend or alter tactics based upon results achieved. The City Manager and Chamber President/CEO will inform the Oak Ridge City Council and Board of Directors of the Oak Ridge Chamber of Commerce as strategies and tactics are changed during the term of this Agreement.

Industrial and Office Sectors

Strategy: Conduct aggressive outbound business attraction missions

Tactics:

- Targeted trade shows linked to recruitment missions
- Site location consultant conferences
- Industrial broker gatherings

Strategy: Mount Proactive Business Retention/Expansion and Workforce Development programs

Tactics:

- Conduct existing industry visits and surveys
- Lead technology resource showcases
- Partner with Roane State Community College and/or other allies in pursuit of workforce development training grants
- Linkages with Vols4STEM and other appropriate allies

Strategy: Professionally manage active prospects

Tactics:

- Host prospect visits
- Professional assistance to walk-in/call-in prospects
- Respond appropriately to Requests for Information and Requests for Proposals

Strategy: Seize active external marketing opportunities

Tactics:

- Targeted advertising
- Targeted Direct mail
- Public and private property promotion for business parks and speculative buildings

Retail and Commercial Sectors

Strategy: Conduct aggressive outbound recruitment initiatives

Tactics:

- International Council of Shopping Center events
- Interaction with brokers, tenant representatives, etc.
- Production/distribution of demographic information and collateral materials

Strategy: Support Economic Restructuring of Existing Centers

Tactics:

- Collaboration with redevelopment manager of Oak Ridge Mall
- Partnerships with Oak Ridge Revitalization Effort toward legacy center improvements

Strategy: Professionally manage active prospects

Tactics:

- Host prospect visits
- Professional assistance to walk-in/call-in prospects
- Respond appropriately to Requests for Information and Requests for Proposals

Strategy: Assist local businesses and entrepreneurs

Tactics:

- Retail Roundtables or similar programs
- Small business counseling
- Workshops and seminars

Residential Sector

Strategy: Continue pro-active Live-Where-You-Work program

Tactics:

- Group familiarization tours
- One-on-one, small and large group interaction with potential residents, using staff and volunteer resources
- Outbound recruiting missions linked with new or expanding companies
- Special events
- Newcomer gatherings

Strategy: Pursue opportunities to stimulate development and construction

Tactics:

- Enhanced web-based marketing
- Apartment outreach as dictated by market demands
- Pursue promotion opportunities with builders, developers, and redevelopers
- Renovation and remodeling seminars

Strategy: Stimulate absorption of existing available properties

Tactics:

- Information support for open houses or similar events
- Oak Ridge "lifestyle" training for Realtors

**ELECTRIC DEPARTMENT MEMORANDUM
10-15**

DATE: June 25, 2010
To: Gary Cinder, Interim City Manager
From: Jack L. Suggs, Electrical Director
SUBJECT: AWARD OF BIDS FOR SINGLE PHASE PAD MOUNTED TRANSFORMERS

Attached is a resolution making an award to WESCO Distribution Inc., Chattanooga, Tennessee, in the estimated amount of \$151,194.00 for the purchase of one hundred nine single-phase pole mounted transformers ranging in size from 5 kVA to 100 kVA.

The electric system uses distribution transformers to provide power at voltages needed by its customers. Single-phase pole mounted transformers are used primarily to serve residential customers and small commercial loads. They can also be combined into banks of three to serve larger customers in overhead areas. The units being ordered will be place in stock for new loads, but primarily used for system maintenance and emergency replacement purposes. We believe the units purchased will meet our needs for the next 12 to 18 months.

Transformer bids are not evaluated on the basis of low bid but rather based on the Total Life Cycle Cost. Total Life Cycle Cost includes not only the purchase price of the unit, but also the value of the energy used by the unit itself over its lifetime (termed losses). Typically, more efficient transformers cost more to manufacture than those that have poor energy efficiency. Using Total Life Cycle Cost as the award criteria balances the two factors to the economic benefit of the system. As a side benefit, more efficient transformers are generally quieter and may resist mechanical failure better. This technique for transformer award is a standard industry practice of which the bidders are advised before the bid.

Failure to approve this resolution will result in the Electric Department either making purchases at higher cost under emergency conditions or not meeting customer electric needs. Funding for these purchases is through the Electric Fund. Staff recommends approval of the attached resolution.



Jack L. Suggs
Electrical Director

cc: Lyn Dowlen, Finance Department
Margaret Beams, Electrical Engineering Division Manager

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Gary Cinder

6/30/10
Date

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

OPENING DATE: JUNE 10, 2010 11:00 A.M.

FOR: SINGLE PHASE POLE MOUNTED TRANSFORMERS		BIDDER:	BIDDER:	BIDDER:	BIDDER:	BIDDER:
DESCRIPTION	ITEM #	QUANTITY	WESCO Distribution Inc. 1709 North Orchard Knob Avenue Chattanooga, TN 37406	Utility Sales Agency, LLC 1209 East Broadway Lenoir City, TN 37771	Stuart C. Irby Co. 501 West Mountain View Rd. Johnson City, TN 37604	Maloney Electric Inc. 35 Leading Road Toronto, Ontario Canada M9V 4B7
THE FURNISHING OF SINGLE PHASE POLE MOUNTED TRANSFORMERS FOR FY11 PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE ELECTRIC DEPARTMENT.			UNIT COST / LIFE CYCLE UNIT COST	UNIT COST / LIFE CYCLE UNIT COST	UNIT COST / LIFE CYCLE UNIT COST	UNIT COST / LIFE CYCLE UNIT COST
			TOTAL	TOTAL	TOTAL	TOTAL
1-POL-0005.0-13 5 KVA Evaluated Life Cost (Memo Only)	1	10	Power Partners \$ 510.00 \$ 814.80	ERMCO \$ 977.00 \$ 1,270.10	Howard Ind. \$ 528.00 \$ 911.15	Maloney Electric \$ 900.00 \$ 1,254.65
1-POL-0010.0-13 10 KVA Evaluated Life Cost (Memo Only)	2	10	\$ 619.00 \$ 1,105.80	\$ 981.00 \$ 1,376.70	\$ 880.00 \$ 1,375.50	\$ 1,175.00 \$ 1,628.40
1-POL-0010.0-15 10 KVA Evaluated Life Cost (Memo Only)	3	1	\$ 690.00 \$ 1,146.40	\$ 1,340.00 \$ 1,737.95	\$ 1,098.00 \$ 1,605.05	\$ 1,390.00 \$ 1,848.80
1-POL-0015.0-13 15 KVA Evaluated Life Cost (Memo Only)	4	10	\$ 665.00 \$ 1,292.90	\$ 1,094.00 \$ 1,697.25	\$ 1,052.00 \$ 1,738.50	\$ 1,425.00 \$ 2,023.10
1-POL-0025.0-13 25 KVA Evaluated Life Cost (Memo Only)	6	21	\$ 1,112.00 \$ 2,109.00	\$ 1,251.00 \$ 2,230.65	\$ 1,372.00 \$ 2,374.90	\$ 1,700.00 \$ 2,587.05
1-POL-0025.0-16 25 KVA Evaluated Life Cost (Memo Only)	8	3	\$ 1,048.00 \$ 1,998.40	\$ 1,306.00 \$ 2,251.70	\$ 1,454.00 \$ 2,466.15	\$ 1,800.00 \$ 2,694.75
1-POL-0037.5-13 37.5 KVA Evaluated Life Cost (Memo Only)	9	12	\$ 1,390.00 \$ 2,727.60	\$ 1,568.00 \$ 2,803.60	\$ 1,744.00 \$ 3,094.30	\$ 2,045.00 \$ 3,267.50
1-POL-0050.0-13 50 KVA Evaluated Life Cost (Memo Only)	11	18	\$ 1,658.00 \$ 3,406.25	\$ 1,693.00 \$ 3,280.45	\$ 2,133.00 \$ 3,794.75	\$ 2,380.00 \$ 3,895.20
1-POL-0075.0-13 75 KVA Evaluated Life Cost (Memo Only)	14	9	\$ 2,364.00 \$ 4,496.25	\$ 2,255.00 \$ 4,503.80	\$ 2,748.00 \$ 5,004.45	\$ 3,250.00 \$ 5,258.70
1-POL-0075.0-15 75 KVA Evaluated Life Cost (Memo Only)	15	3	\$ 1,894.00 \$ 4,121.15	\$ 2,359.00 \$ 4,455.85	\$ 2,817.00 \$ 5,132.80	\$ 3,430.00 \$ 5,472.90
1-POL-0075.5-16 75 KVA Evaluated Life Cost (Memo Only)	16	3	\$ 2,212.00 \$ 4,433.85	\$ 2,412.00 \$ 4,455.05	\$ 2,873.00 \$ 5,147.10	\$ 3,250.00 \$ 5,289.55
1-POL-0100.5-13 100 KVA Evaluated Life Cost (Memo Only)	17	3	\$ 2,852.00 \$ 5,749.70	\$ 3,063.00 \$ 5,636.50	\$ 3,833.00 \$ 6,636.65	\$ 4,080.00 \$ 6,637.00
1-POL-0100.5-15 100 KVA Evaluated Life Cost (Memo Only)	18	3	\$ 2,909.00 \$ 5,347.05	\$ 2,553.00 \$ 5,318.40	\$ 3,503.00 \$ 6,302.25	\$ 4,020.00 \$ 6,580.60
1-POL-0100.5-16 100 KVA Evaluated Life Cost (Memo Only)	19	3	\$ 2,889.00 \$ 5,669.70	\$ 2,517.00 \$ 5,194.25	\$ 3,572.00 \$ 6,395.35	\$ 4,010.00 \$ 6,579.40
Highlight = Total Evaluated Life Cost			\$ 294,039.90	\$ 307,182.85	\$ 338,447.50	\$ 361,472.85
TOTAL PRICE			NET 30 DAYS	NET 30 DAYS	NET 30 DAYS	NET 30 DAYS
TERMS			6 WEEKS ARO	8 WEEKS ARO	8-10 WEEKS ARO	8-10 WEEKS ARO
DELIVERY			OAK RIDGE, TN	OAK RIDGE, TN	OAK RIDGE, TN	OAK RIDGE, TN
F.O.B.			BEST WAY	BEST WAY	BEST WAY	BEST WAY
VIA						

OTHER BIDDERS CONTACTED:
Utilicoor-Nashville, TN/MANUFACTURER: GE Prolec
HD Supply-Knoxville, TN/MANUFACTURER: Cooper
MANUFACTURER: Central Maloney

REASON FOR AWARD:	
ONLY BID RECEIVED	
LOW PRICE	
BETTER OR REQUIRED DESIGN	X
EARLY DELIVERY	X
LOWEST TOTAL COST	X
EVALUATED LIFE COST	X

RECOMMEND AWARD, BASED ON LOWEST LIFE CYCLE COST, BE MADE TO:
WESCO Distribution Inc.
1709 North Orchard Knob Avenue
Chattanooga, TN 37406

BIDS OPENED AND RECORDED BY--
Lyn Doolen
Lyn Doolen
Accounting Division Manager

BIDS REVIEWED BY--
Janice McGinnis
Janice McGinnis
Financial Director

NUMBER _____

RESOLUTION

WHEREAS, the City of Oak Ridge operates an electric distribution utility, providing electricity to its citizens, such system requiring transformers for the delivery of electric power at usable voltages; and

WHEREAS, the City of Oak Ridge has issued invitations to bid for the purchase of single-phase pole mounted transformers for use in its electric distribution system; and

WHEREAS, bids were received and publicly opened on June 10, 2010, with WESCO Distribution, Inc., Chattanooga, Tennessee, submitting the best bid with the lowest total cost of ownership for the single-phase pole mounted transformers; which bid the Interim City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved and award is hereby made to WESCO Distribution, Inc., 1709 North Orchard Knob Avenue, Chattanooga, Tennessee 37406, for the furnishing of single-phase pole mounted transformers; said award in strict accordance with the bid as received and publicly opened on June 10, 2010, and the required specifications, and in the estimated amount of \$151,194.00.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

GOVERNMENT AND PUBLIC AFFAIRS MEMORANDUM
10-02

TO: Gary M. Cinder
Interim City Manager

FROM: Amy Fitzgerald, Ph.D.
Government and Public Affairs Coordinator

DATE: June 28, 2010

RE: **Resolution Authorizing An Amendment to the Energy Parks Memorandum of Understanding (MOU) Establishing a Regional Integrated Transportation Project Within the Oak Ridge Energy Corridor**

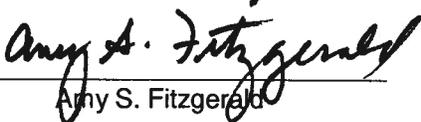
An item for the July 12th City Council meeting is the adoption of the attached resolution authorizing an amendment to the subject MOU to add two new participants: the East Tennessee Human Resource Agency (ETHRA) and Knoxville Area Transit (KAT). The City Council's Intergovernmental Relations Committee was briefed on the proposed amendment at its May 19th meeting.

City Council adopted Resolution 1-12-10 authorizing the city's participation in the MOU *Establishing a Regional Integrated Transportation Project* in order to participate in the planning and implementation of a regional sustainability initiative that can provide benefits to the Oak Ridge community. The MOU was signed by participating parties at a ceremony held at the National Transportation Research Center on February 18, 2010.

You may recall that the Oak Ridge Energy Corridor is one of two initiatives developed as a result of Department of Energy "Energy Parks" workshop in 2009. The Corridor has been defined as the region including Oak Ridge and parts of Blount, Knox and Anderson Counties, which has been designated an eight-hour non-attainment area for both ozone and PM-2.5 by the U.S. Environmental Protection Agency. The Corridor encompasses the intersection of major interstates I-40 and I-75 as well as the Pellissippi Parkway, McGhee Tyson Airport, the City of Oak Ridge and the DOE facilities located here.

For the past several months, the Executive Director of the Oak Ridge Energy Corridor and MOU participants have held a number of meetings to discuss next steps and identify possible funding sources. As discussions regarding regional transit progressed, it became evident that KAT and ETHRA should be included in the Oak Ridge Energy Corridor initiative. Established in 1974, ETHRA is the non-profit service agency offering on-demand transit programs and services to people throughout the 16 county region. Knoxville Area Transit is the mass transit system for the City of Knoxville; KAT operate approximately 80 buses, paratransit LIFT vehicles, and downtown trolleys. Last month, ETHRA's Board of Directors authorized the agency's participation in the MOU; KAT's Board approved participation in the MOU at their meeting last week.

The Staff recommends adoption of the resolution.


Amy S. Fitzgerald

Attachments

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Gary M. Cindler, Interim City Manager

6/30/10

Date

RESOLUTION

WHEREAS, the U.S. Department of Energy (DOE), has established an Energy Parks initiative designed to utilize DOE assets and expertise for projects that support national goals including greater energy-efficiency, energy security, and reductions in emissions to the environment; and

WHEREAS, pursuant to the Energy Parks initiative, key organizations including the City of Oak Ridge, the DOE, the Oak Ridge National Laboratory, the Y-12 National Security Complex, Oak Ridge Associated Universities, the National Transportation and Research Center, the Knoxville Regional Transportation Planning Organization, the Metropolitan Knoxville Airport Authority, and the Community Reuse Organization of East Tennessee (the Parties) have the facilities, capabilities and resources to effectively foster the development of energy technologies to serve regional needs and national goals; and

WHEREAS, the Oak Ridge Energy Corridor (the Corridor) has been defined as the region including Oak Ridge and parts of Blount, Knox and Anderson Counties, and an Executive Director has been appointed to coordinate Energy Parks initiatives within the Corridor; and

WHEREAS, the Parties desire to enter into a Memorandum of Understanding (MOU) in support the Energy Parks initiative entitled *Establishing a Regional Integrated Transportation Project* within the Oak Ridge Energy Corridor; and

WHEREAS, projects developed through implementation of the MOU can assist the City of Oak Ridge realize the emissions reduction targets adopted by City Council Resolution 8-79-09 as a component of the Local Governments for Sustainability (ICLEI) milestones; and

WHEREAS, the City Manager recommends that the City of Oak Ridge sign the MOU *Establishing a Regional Integrated Transportation Project* in order to participate in the planning and implementation of a regional sustainability initiative that can result in tangible benefits to the Oak Ridge community.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

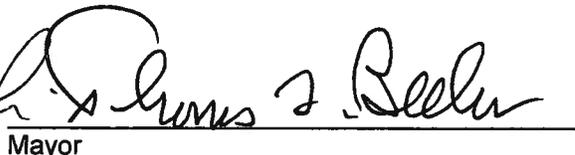
That the recommendation of the City Manager is approved and the City of Oak Ridge will sign the MOU *Establishing a Regional Integrated Transportation Project* in order to participate in the planning and implementation of a regional sustainability initiative that can result in tangible benefits to the Oak Ridge community.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 11th day of January 2010.

APPROVED AS TO FORM AND LEGALITY:


City Attorney


Mayor


City Clerk

MEMORANDUM OF UNDERSTANDING

**among
THE CITY OF OAK RIDGE, TENNESSEE
and
METROPOLITAN KNOXVILLE MUNICIPAL AIRPORT AUTHORITY
and
KNOXVILLE REGIONAL TRANSPORTATION PLANNING
ORGANIZATION
and
THE UNITED STATES DEPARTMENT OF ENERGY
and
UT-BATTELLE, LLC as Management and Contracting Operator for
OAK RIDGE NATIONAL LABORATORY
and
OAK RIDGE ASSOCIATED UNIVIERSITIES
and
Y-12 NATIONAL SECURITY COMPLEX
and
THE COMMUNITY REUSE ORGANIZATION OF EAST TENNESSEE
on**

***Establishing a Regional Integrated
Transportation Project***

I. OBJECTIVE

This Memorandum of Understanding (MOU) establishes a framework for continuing cooperation among the City of Oak Ridge ("the City"), the U.S. Department of Energy ("DOE"), UT-Battelle, LLC ("UT-Battelle") as management and operating contractor for Oak Ridge National Laboratory ("ORNL"), the Y-12 National Security Complex ("Y-12"), Oak Ridge Associated Universities ("ORAU"), the Knoxville Regional Transportation Planning Organization ("TPO"), the Metropolitan Knoxville Airport Authority ("MCAA"), and the Community Reuse Organization of East Tennessee ("CROET"), hereinafter referred to as "the Parties."

The objective of this MOU is to use the cooperation among the Parties to develop and implement a regional integrated transportation project within the Oak Ridge Energy Corridor (the Corridor), which is the geographic area in which the Parties are located. The Parties, by signing this agreement, pledge to work together to provide for the planning and implementation of a regional multimodal transportation system to demonstrate a safe, energy efficient and economical solution to a regional transportation challenge.

II. BACKGROUND

The Oak Ridge Energy Corridor provides a unique opportunity to test and demonstrate a scalable solution to a complex transportation challenge. The Oak Ridge-Knoxville region is unique in that commuter traffic is extremely high for a metropolitan area of its size. This corridor is a microcosm of current energy challenges experienced throughout the country and provides a demonstration region for a project that will positively impact national transportation and energy security.

The demonstration project will include alternatively fueled mass transit vehicles, integrated recharging and parking facilities for electric and hybrid vehicles, and intelligent transportation technology. In addition, interconnected bike and pedestrian paths will terminate at key parking and destination locations.

The Parties have a long history of cooperation. Their participation in this initiative will support the following outcomes:

- Enhanced electric vehicle use, minimized carbon footprint, and emissions reductions in a region that experiences non-attainment challenges,
- A platform to test, demonstrate, and evaluate intelligent transportation technology utilizing the expertise at the TDOT, ORNL, and Y-12.
- A public transportation opportunity for an underserved population in a community with a high influx of commuter traffic.
- An education opportunity for other regional transportation planning organizations during implementation of energy and environmentally sound transportation projects.

III. IMPLEMENTATION

A coordinating committee comprised of senior-level individuals from each of the Parties will meet periodically to continue communication, evaluate opportunities to obtain the implementing resources, resolve issues, and provide guidance. The project will be conducted under the energy park initiative in the area designated as the Oak Ridge Energy Corridor.

IV. ADMINISTRATION

This MOU is being entered into for the mutual benefit of the Parties and each Party intends to pursue the objectives set out in this MOU. While the Parties intend to pursue the objectives defined in this MOU, this MOU does not constitute a commitment of funding, intellectual property rights, or other resources by either Party. This MOU does not create any legally binding obligations. Any commitment of funds, intellectual property rights, disclosure of proprietary information, or other resources shall be made under a separate agreement and subject to the availability of funding. Likewise, this MOU does not supersede or void any existing understandings or agreements between or among the Parties.

Each Party acknowledges that it is responsible for its own compliance with all U.S. export control laws and regulations; and each party acknowledges it will not knowingly export directly or indirectly, through its affiliates, licensees, or subsidiaries, any export controlled hardware, software, or technical data in the performance of this MOU without a required license/authority which will be obtained by the responsible Party from the appropriate U.S. authority.

Issues may arise which cannot be resolved between the project personnel. Such issues should be raised to supervisory or managerial personnel for direct communication between the Parties.

For activities and operations conducted at ORNL, employees, staff and assignees will follow UT-Battelle's environment, safety, health, and security requirements and procedures. Research activities must be performed under a Research Safety Summary approved by UT-Battelle.

The Parties shall comply with all applicable federal, state, and local laws and ordinances and pertinent DOE orders.

This MOU will be in effect for a period of five (5) years effective upon the date of the last signature and may be extended or modified by mutual written agreement of the Parties. Any Party may terminate this MOU by giving written notice to the other Parties.

V. AUTHENTICATION

Those individuals whose signatures appear below hereby certify that they are authorized to sign on behalf of the respective Parties to this MOU. This MOU will be executed in a fashion that each Party will receive one document with original signatures by all, and is not effective until signed by all Parties.

Signature Page

Dr. Tom B. Ballard
Director of Partnerships, UT-Battelle for
Oak Ridge National Laboratory

Thomas L. Beehan
Mayor, City of Oak Ridge

Gerald Boyd
Manager, DOE Oak Ridge Office

Lawrence Young
President and CEO, CROET

Kirk Huddleston
Chairman, Board of Commissioners,
Metropolitan Knoxville Airport Authority

Mayor Don Mull, City of Alcoa
TPO Executive Board Chair

Harry Anderson (Andy) Page
President and CEO, Oak Ridge Associated Universities

Randy Spickard
Vice President and Executive Director of Science, Technology and Partnerships
B&W, Y-12

RESOLUTION

WHEREAS, the U.S. Department of Energy (DOE), has established an Energy Parks initiative designed to utilize DOE assets and expertise for projects that support national goals including greater energy-efficiency, energy security, and reductions in emissions to the environment; and

WHEREAS, pursuant to the Energy Parks initiative, key organizations including the City of Oak Ridge, the DOE, the Oak Ridge National Laboratory, the Y-12 National Security Complex, Oak Ridge Associated Universities, the National Transportation and Research Center, the Knoxville Regional Transportation Planning Organization, the Metropolitan Knoxville Airport Authority, and the Community Reuse Organization of East Tennessee (the Parties) have the facilities, capabilities and resources to effectively foster the development of energy technologies to serve regional needs and national goals; and

WHEREAS, the Oak Ridge Energy Corridor (the Corridor) has been defined as the region including Oak Ridge and parts of Blount, Knox and Anderson Counties, and an Executive Director has been appointed to coordinate Energy Parks initiatives within the Corridor; and

WHEREAS, pursuant to Resolution 1-12-10, the City of Oak Ridge entered into a Memorandum of Understanding (MOU) in support the Energy Parks initiative entitled *Establishing a Regional Integrated Transportation Project* within the Oak Ridge Energy Corridor; and

WHEREAS, projects developed through implementation of the MOU can assist the City of Oak Ridge realize the emissions reduction targets adopted by City Council Resolution 8-79-09 as a component of the Local Governments for Sustainability (ICLEI) milestones; and

WHEREAS, the East Tennessee Human Resource Agency (ETHRA) and the Knoxville Area Transit (KAT) desire to participate as a Party to the MOU; and

WHEREAS, the Parties desire the participation of ETHRA and KAT; and

WHEREAS, the Interim City Manager recommends that the City of Oak Ridge authorize an amendment to the MOU *Establishing a Regional Integrated Transportation Project* in order to add the East Tennessee Human Resource Agency and Knoxville Area Transit as Parties to participate in the planning and implementation of a regional sustainability initiative that can result in tangible benefits to the Oak Ridge community.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved and the City of Oak Ridge authorizes an amendment to the MOU *Establishing a Regional Integrated Transportation Project* in order to add the East Tennessee Human Resource Agency and Knoxville Area Transit as Parties to participate in the planning and implementation of a regional sustainability initiative that can result in tangible benefits to the Oak Ridge community.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of June 2010.

APPROVED AS TO FORM AND LEGALITY:

A handwritten signature in cursive script, reading "Keith R. Kushchewsk". The signature is written in black ink and is positioned above a horizontal line.

City Attorney

Mayor

City Clerk

PUBLIC WORKS MEMORANDUM
10-16

DATE: June 25, 2010
TO: Gary M. Cinder, Interim City Manager
FROM: Scott Jackson, Operations Manager
SUBJECT: **Pumps and Control Valve Replacements at Pennsylvania Pumping Station**

The accompanying resolution authorizes the expenditure of funds in the estimated amount of \$155,820 for the purchase of three replacement pumps, three variable frequency drives and three rotary ball valves required for pump control located at the Pennsylvania Avenue water pumping station.

There are two of these pump and valve assemblies at the station which pump water to the Orchard Lane reservoir for distribution. The design plans are for replacement to be with three assemblies. The pump and valve assemblies are the major components of this water pump station. The variable frequency drives will allow a more energy efficient control of the pumps and should use less electricity than the existing pumps. The drives will also help maintain a more constant level of water in the reservoir during the various flow demands. The Robertsville Road pump station had this same replacement last year and has proven to be much more efficient.

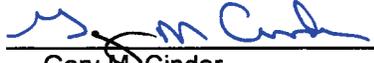
The existing assemblies are the original equipment installed when the station was built in 1942. The motors and pumps have been rebuilt numerous times and are failing on a regular basis. Staff continues the attempt to repair them, but due to their age, parts are no longer available and the manufacturer is out of business.

Sealed bids were solicited from several vendors for these assemblies with Principle Environmental Inc., submitting the low bid for the rotary ball valves and Nedrow & Associates submitting the only bid for the pumps and variable frequency drives. Funding for this project is available in the Water Works budget. Staff recommends approval of the accompanying resolution.



Scott Jackson

ks

Interim City Manager's Comments:	
I have reviewed the above issue and recommend council action as outlined in this document.	
 _____ Gary M. Cinder	<u>6/30/10</u> _____ Date

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

RFQ # 118449
OPENING DATE: June 22, 2010 2:10 P.M.

DESCRIPTION	ITEM	UNIT(S)	BIDDER:		BIDDER:		BIDDER:	
			UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
PURCHASE OF GOULDS PUMPS AND SQUARE D VARIABLE FREQUENCY DRIVE FOR THE PENNSYLVANIA AVENUE WATER BOOSTER STATION PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE PUBLIC WORKS DEPARTMENT	1	3	\$ 30,525.00	\$ 91,575.00	\$	\$	\$	\$
TOTAL PRICE			\$ 91,575.00					
TERMS			Net 30					
DELIVERY			8-10 Weeks ARO					
F.O.B.			Oak Ridge					
VIA			Best Way					
OTHER BIDDERS CONTACTED:								
Walter A. Wood Supply Co. - Chattanooga, TN								
Consolidated Pipe & Supply Company, Inc. - Knoxville, TN								
REASON FOR AWARD			RECOMMEND AWARD BE MADE TO:					
<input checked="" type="checkbox"/> ONLY BID RECEIVED <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST			Nedrow & Associates 2233 Southpark Dr. Murfreesboro, TN 37128					
BIDS OPENED AND RECORDED BY:— <i>Lynn Dowling</i> Lynn Dowling Accounting Division Manager			BIDS REVIEWED BY:— <i>Janice McGinnis</i> Janice McGinnis Finance Director					

RESOLUTION

WHEREAS, the City of Oak Ridge has issued invitations to bid for the purchase of pumps, drives and valves required for pump control at the Pennsylvania water pumping station; and

WHEREAS, bids were received and publicly opened on June 22, 2010, with Nedrow & Associates, Murfreesboro, Tennessee, submitting the sole bid for the pumps and drives, and with GA Industries, LLC, c/o Principle Environmental, Inc., Atlanta, Georgia, submitting the lowest and best bid for valves, which bids the Interim City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved and awards are hereby made as follows:

To Nedrow & Associates, 2233 Southpark Drive, Murfreesboro, Tennessee 37128, for the purchase of three (3) replacement pumps and variable frequency drives for the Pennsylvania Avenue pumping station; said award in strict accordance with Requisition No. 118449, the required specifications, and the bid as publicly opened on June 22, 2010, and in the estimated amount of \$91,575.00.

To GA Industries, LLC, c/o Principle Environmental, Inc., 1770 The Exchange Southeast, Suite 210, Atlanta, Georgia 30339, for the purchase of three (3) rotary ball valves for the Pennsylvania Avenue pumping station; said award in strict accordance with Requisition No. 118450, the required specifications, and the bid as publicly opened on June 22, 2010, and in the estimated amount of \$64,245.00.

Said awards in the grand total estimated amount of \$155,820.00.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

Library Memorandum
10-08

TO: Gary Cinder, Interim City Manager
FROM: Kathy McNeilly, Library Director
DATE: June 11, 2010
SUBJECT: Library Building Renovation and Expansion

The accompanying resolution awards a contract to Cockrill Design and Planning of Knoxville, Tennessee, in the estimated amount of \$50,000 to provide the professional engineering services for the feasibility and needs assessment study leading to the renovation and expansion of the Oak Ridge Public Library.

The work carried out in this study will contribute to shaping our community's library of the future. Cockrill Design and Planning (from their proposal) will be the lead company in providing the services from data gathering through concept design. They will partner with Providence Associates to examine the community needs, to assess the current facility, and, working with the staff, the City of Oak Ridge and the citizenry, to develop a vision of a new library with expanded services, collections and resources. They will conclude with concept design drawings of the library for future generations, drawing from the unique qualities of Oak Ridge and providing for the preservation of the history of the past.

The need for more library space is clear. The Oak Ridge Public Library was organized in 1944 and was located in the Jackson Square area across from the Alexander Inn. The Library moved to its current location on the Oak Ridge Turnpike in late 1970, opening its doors in November. Both the Library and the Recreation Building were built at the same time and funded through the NABOR (New and Better Oak Ridge) initiative.

In 1970, the Library had
a book stock of 70,088 items,
phonograph record collection 3,250 items,
Once-a-week Story Hour
and nearly 11,000 patrons.

Now, forty years later, in May of 2010, the Library has
a book stock of 111,101,
no phonograph collection,
a cassette collection of 3,774 items,
a compact disc collection of 7,084 items,
an MP3 collection of 844 items,
a video collection of 4,738 items,
a DVD collection of 4,285 items,
16 public computers,
an integrated automated on-line catalog,

Twice-a-week Storytime,
Once-a-month delivery to all senior residence facilities in town,
Oak Ridge Room of historical materials,
An on-going COROH collection of DOE and community oral histories,
and 22,372 patrons.

The project was advertised as a Request for Qualifications. Proposals were received from 13 architectural and engineering companies, and of that, four companies were selected to be interviewed by the selection committee. The selection committee consists of Gary Cinder, Interim City Manager; Josh Collins, Recreation and Parks Director; Jack Suggs, Electric Department Director; Lyn Dowlen, Materials Management Manager; Susie Stooksbury, Library assistant Director; Kathy McNeilly, Library Director. The selection of this firm was based on the firm's interview, their personnel and experience in building libraries, with Cockrill Design and Planning submitting the plan chosen by the selection committee.

Money for this project comes from the grant budget for the Center for Oak Ridge Oral History (COROH) that is housed at the public library. The source of this grant is the Department of Energy.

Staff recommends approval of the accompanying resolution.

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Gary Cinder

6/29/10
Date

RESOLUTION

WHEREAS, the City owns and operates the Oak Ridge Public Library located at 1401 Oak Ridge Turnpike; and

WHEREAS, since the original building was constructed in 1970, the Oak Ridge Public Library has expanded its collections and services resulting in a need for additional space; and

WHEREAS, the City desires to investigate the feasibility of renovating and/or expanding the Oak Ridge Public Library to address those needs; and

WHEREAS, grant funds from the U.S. Department of Energy are available to fund this project; and

WHEREAS, a Request for Qualifications was issued, with Cockrill Design & Planning, Inc., Knoxville, submitting the best proposal, which proposal the Interim City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved and the City is hereby authorized to enter into a Professional Services Agreement with Cockrill Design & Planning, Inc., 220 W. Jackson Avenue, Suite 106, Knoxville, Tennessee 37902, to develop a feasibility study and concept design for possible renovation and/or expansion of the Oak Ridge Public Library, in the estimated amount of \$50,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

PUBLIC WORKS MEMORANDUM
10-15

DATE: June 22, 2010
TO: Gary M. Cinder, Interim City Manager
THROUGH: Scott Jackson, Operations Manager *TJ*
FROM: James T. Nygard, Operation and Maintenance Manager
SUBJECT: Roof Replacement at the Oak Ridge Municipal Building

The accompanying resolution authorizes a contract in the estimated amount of \$245,000 to Eskola, LLC, Morristown, Tennessee for the labor, materials, supplies, tools and equipment required to install a new roofing system at the Oak Ridge Municipal building, 200 South Tulane Avenue, Oak Ridge, Tennessee.

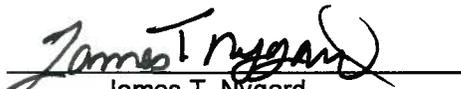
The contract includes work associated with preparing the existing roof deck for the installation of a new roofing system. The new roof will be a mechanically attached 60-mil membrane system with insulation and a fifteen-year product manufacturer warranty.

The Municipal Building houses some of the city's most valuable assets such as computers, servers, Police emergency dispatch systems and the Fire Department EOC that requires a dry environment. The last record of a roof replacement for the Municipal Building was in 1992. The roof covering at the Municipal Building (27,400 sf) has developed numerous roof leaks during the past three years, requiring significant repair.

The architect for this project, Bankston Architectural Group, provided research comparing white and black roof membranes. The architect's research found that the roofing industry places heavy emphasis on the R-value, the amount of insulation, to be more important for cost savings than the color of the roof membrane. Therefore, insulation is being added to this roof to provide energy savings. Based on staff discussions, the bid document included a price request for both black and white roof membranes. It is the architect's opinion that the additional cost for the white roof membrane would not be of great benefit because in the southeast (East Tennessee) there are approximately as many cooling days as heating days, so the color of the roof becomes less important than in areas with significantly more cooling days than heating days.

Competitive bids for this project were advertised and bids were received from three contractors with Eskola, LLC submitting the lowest bid. Funding for this project is included in the current Capital Improvements Project document.

Staff recommends approval of this resolution as submitted.


James T. Nygard

ks

Interim City Manager's Comments:

I have reviewed the above issue and recommend council action as outlined in this document.


Gary M. Cinder

6/30/10

Date

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

COR # 10-08

OPENING DATE: June 8, 2010 2:00 P.M.

DESCRIPTION	ITEM	UNIT(S)	BIDDER: Eskola Roofing, LLC 2418 Morelock Rd Morristown, TN 37814		BIDDER: Henley Roofing Co., Inc. 2309 Mitchell St Knoxville, TN 37917		BIDDER: C. M. Henley Company, LLC P. O. Box 1127 Powell, TN 37849	
			UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
FURNISH ALL LABOR, MATERIALS, TOOLS, AND EQUIPMENT NECESSARY TO PERFORM ALL WORK AND SERVICES REQUIRED FOR THE MUNICIPAL BUILDING ROOF REPLACEMENT PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE PUBLIC WORKS DEPARTMENT								
.060 inch Black non-reinforced EPDM Roof Membrane			\$ 245,000.00		\$ 253,728.00		\$ 286,000.00	
.060 inch White non-reinforced EPDM Roof Membrane			\$ 270,000.00		\$ 274,047.00		\$ 308,000.00	
TOTAL PRICE			\$ 245,000.00	Net 30	\$ 253,728.00	Net 30	\$ 286,000.00	\$ -
TERMS				per Contract		per Contract		
DELIVERY				Oak Ridge		Oak Ridge		
F.O.B.				Best Way		Best Way		
VIA								
OTHER BIDDERS CONTACTED			BIDS OPENED AND RECORDED BY---					
Brogdon Roofing Inc. - Oak Ridge, TN			Sunset Eng. Systems - Hixson, TN					
B&B Roofing, Inc. - Oneida, TN			Barrett Co. - Oak Ridge, TN					
G. N. Willard Roofing - Knoxville, TN			Porter Roofing Contractors - Crossville, TN					
Tram Roofing - Knoxville, TN			JBK, Inc. - Corbin, KY					
CentiMark - Knoxville, TN			Bankston Architectural Group - Knoxville, TN					
REASON FOR AWARD			RECOMMEND AWARD BE MADE TO:					
ONLY BID RECEIVED			Eskola Roofing, LLC					
LOW PRICE			2418 Morelock Rd					
BETTER OR REQUIRED DESIGN			Morristown, TN 37814					
EARLY DELIVERY			for .060 inch Black non-reinforced EPDM Roof Membrane					
LOWEST TOTAL COST								
			BIDS REVIEWED BY---					
			Lyn Dzwilien Accounting Division Manager					
			Janite McGinnis Finance Director					

RESOLUTION

WHEREAS, the City of Oak Ridge owns and maintains the Municipal Building located at 200 S. Tulane Avenue; and

WHEREAS, the existing roof has finished its useful life and needs to be removed and replaced; and

WHEREAS, the City of Oak Ridge has issued invitations to bid for the furnishing of all labor, tools, materials, equipment and supplies necessary for installation of a new roof for the Municipal Building; and

WHEREAS, bids were received and publicly opened on June 8, 2010, with Eskola Roofing, LLC, Morristown, submitting the lowest and best bid, which bid the Interim City Manager recommends be accepted.

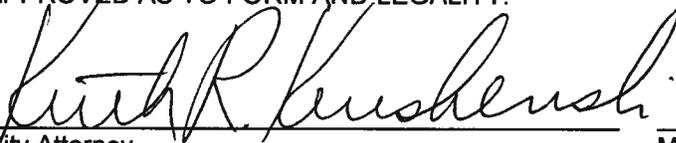
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Interim City Manager is approved and award is hereby made to Eskola Roofing, LLC, 2418 Morelock Road, Morristown, Tennessee 37814, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for the installation of a new roof at the Municipal Building; said award in strict accordance with COR 10-08, the required specifications, and the bid as publicly opened on June 8, 2010, and in the estimated amount of \$245,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of July 2010.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

City Clerk

ELECTIONS

**BOARD OF BUILDING
& HOUSING CODE
APPEALS**

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: John A. Russell, Jr.

BOARD OR COMMISSION: Board of Building and Housing Code Appeals

TIME IN OFFICE: Term of Office 3 Years

Date Appointed 7/15/91

Number of Terms Served 6 1/3

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 19

Number of Absences 3

Date Prepared 6/23/10

Attachment: Resume

934 W. Outer Drive
Oak Ridge, TN 37830
May 29 2010

RECEIVED
2010 JUN -1 AM 10:11
OFFICE OF THE CITY CLERK

The Honorable Mayor and Members of City Council
Oak Ridge City
P. O. Box 1
Oak Ridge, TN 37831

Gentlemen:

I have appreciated the opportunity to serve on the Board of Building and Housing Code Appeals since 1957 and I hope that I have contributed somewhat to the improvement of our city; it has been a pleasant experience for me. I am submitting my application for election for another term and I'm attaching an updated resume for your consideration.

Sincerely,



John A. Russell, Jr.

Nominee for the Board of Building and Housing Code Appeals

RECEIVED
2010 JUN -1 AM 10:11
OFFICE OF THE CITY CLERK

John Andrew Russell, Jr.
934 West Outer Drive
Oak Ridge, TN 37830

Resident of Oak Ridge since 1951.
Married (Spouse Deceased) - Wife: Betty, 3 Children, 7 Grandchildren.
Education: University of Maryland - BSEE 1951.

Professional Engineer - Tennessee Certificate 4765.

Inactive due to retirement and no longer in active practice.

Employment History:

National Bureau of Standards, Washington, DC. (3 1/2 years.)
Special instruments Section, Electricity Division.

Calibration of primary and secondary electrical standards and the development of new methods of calibrating standards.

Oak Ridge National Laboratory. (31 Years.)
Instrumentation and Controls Division.

Responsible for the design, procurement, and construction of automatic control systems used in energy research. Primary responsibility for design of the ORNL Radiation and Evacuation Alarm System, the ORIC Cyclotron, and other special electronic systems.

Coordinated design and construction activities for the Safeguards System for the Portsmouth Gas centrifuge Enrichment Plant.

Martin Marietta Energy Systems. (6 years.)
Computing and Telecommunications Division.
Local Area Networks Department.

Responsible for Interplant broadband Network operations, installation of central computer host connections, and user's connections.

Participated in network long range planning and the design of a fiber optic data network for all plants. The ORNL portion of this network was implemented.

Retired on December 31, 1991.

Community Activities:

Past President and Board Member of West Ridge Corporation.

Participated in the development of three main subdivision segments East of Montana Ave. The company has completed construction of the subdivision and no longer exists.

Boy Scouts of America

Member of District Eagle Candidate Review Board (Former Chairman).

Former member of Great Smoky Mt. Council Advisory Committee.

Member First Presbyterian Church.

Formerly lead volunteer on an aid to Distressed Families construction team specializing in decks, porches, handicap ramps, and handicap compliance.

Plant Tour guide for the Museum of Science and Energy since it's inception.

Board of Building and Housing Code Appeals (formerly Board of Building Code Appeals).
Member since 1972. (Currently Vice Chairman.)

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Bruce Ryan LeForce, M.D.

BOARD OR COMMISSION: Board of Building and Housing Code Appeals

TIME IN OFFICE: Term of Office 3 Years

Date Appointed 10/01/03

Number of Terms Served 2 1/3

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 19

Number of Absences 3

Date Prepared 6/23/10

Attachment: Resume

BRUCE RYAN LEFORCE, M.D.
NEUROLOGY AND CLINICAL NEUROPHYSIOLOGY
MEMBER, AMERICAN ACADEMY OF NEUROLOGY
MEMBER, AMERICAN EPILEPSY SOCIETY

Curriculum Vitae

Date Prepared: May 29, 2007
Name: Bruce Ryan LeForce
SSN: 228-96-6460
Date of Birth: October 9, 1958
Place of Birth: Middletown, Ohio
Family: Married, two children

Current address: 105 Center Park Lane
Oak Ridge, TN 37830
(865)483-8106

Current office address: 220 Fort Sanders West Blvd., Suite 300
Knoxville, TN 37922

(865)693-3499
FAX (865)693-5938
e-mail: bleforce@covhlth.com

Education

Undergraduate: Rhodes College, Memphis Tennessee
Graduated June 5, 1981
Bachelor of Science in Chemistry
Cum laude, with Honors

Graduate: University of Louisville, Louisville, Kentucky
Graduated May 11, 1985
Doctor of Medicine

Internship: Wilford Hall Medical Center, Lackland AFB, Texas
Internal Medicine
July 1, 1985 – June 30, 1986

Residency: Wilford Hall Medical Center, Lackland AFB, Texas
Neurology
July 1, 1986 – June 30, 1989

Fellowship: Cleveland Clinic Foundation, Cleveland, Ohio
Epilepsy and Clinical Neurophysiology
July 1, 1989 – June 30, 1990

Previous Military Service

Wilford Hall Medical Center, Lackland AFB, Texas
OIC, Electroencephalography Laboratory
July 1, 1990 – June 15, 1994

Professional Employment

San Antonio, Texas
Private Practice of Neurology
June 15, 1994 – June 1, 1998

Chief, Section of Neurology
Southwest Texas Methodist Hospital, San Antonio, Texas
1997

Cumberland Neurology Group
Oak Ridge, Tennessee
Independent Contractor for Neurology
June 1998 to July 2002

MedSolutions, Inc.
730 Cool Springs Blvd.
Suite 800
Franklin, Tennessee 37067
Associate Medical Director
July 2002 to June 2003
Consultant, July 2003 to present

Parkway Neurology Associates
220 Fort Sanders West Blvd., Suite 100
Knoxville, TN 37922
June 2003 to present

CORE

Peer Review Analysis
February 1997 to July 2002. Over 4000 peer reviews performed.

Medical Evaluation Specialists, Peer Review Services, 2004-present

Reliable Review Services, Consultant, 2004-present

Also previously contracted with South Florida Utilization Review, Blue Cross Blue Shield of Tennessee, InterMountain Healthcare, and PHP Companies for peer review and Utilization Review.

Methodist Medical Center committee membership: Pharmacy and Therapeutics – 1999-2002, Utilization Review – 2000-2002, Insurance Denials subcommittee, 2000-2002, Medication Errors subcommittee – 2000-2002, Bylaws Committee – 2000-2002.

Baptist West Hospital Pharmacy and Therapeutics Committee – 2004 - present

PHP Companies – CQIC committee member 2000-2002.

John Deer HealthCare – PAG member 2000 – 2002, PAB 2004-present

Covenant Health Neurosciences Board, 2004 - present

Board Certification

American Board of Psychiatry and Neurology, 1991

American Board of Psychiatry and Neurology with Added Qualification in Clinical Neurophysiology, 1992, 2003

American Board of Independent Medical Examiners, 2006

Professional Memberships

American Medical Association

American Academy of Neurology

American College of Physician Executives (Completed Physicians in Management Course I)

Medical Licensure

Tennessee MD30293

Texas J3533

Arizona 31289

Maryland D0060191

Publications and Continuing Medical Education

Barohn RJ, Gronseth GS, LeForce BR, et al. Peripheral nervous system involvement in a large cohort of human immunodeficiency virus-infected individuals. *Arch Neurol* 1993; 50:167-71.

Barohn RJ, Gronseth GS, Amato AA, McGuire SA, McVey AL, LeForce BR, and King RB. Cerebrospinal fluid and nerve conduction abnormalities in HIV positive individuals. *J Neurol Sci* 1996; 136:81-5.

Winner P, Ricalde O, LeForce B, et al. A double-blind study of subcutaneous dihydroergotamine vs subcutaneous sumatriptan in the acute treatment of migraine. *Arch Neurol* 1996; 53:180-4.

Abstracts

LeForce BR and Brey RL. The etiology of late onset seizures in a United States (US) population. American Academy of Neurology Annual Meeting, Cincinnati, Ohio, April 1987.

LeForce BR and Brey RL. The etiology of late onset seizures in a United States (US) population. AMEDD Neurology Course, Washington, DS, November 1987.

LeForce BR, Barohn RJ, Butzin CA, McVey AL, Marshall DW. Peripheral nerve involvement in human immunodeficiency virus (HIV) infection: A prospective study of a large cohort of HIV positive patients. AMEDD Neurology Course, San Francisco, CA, November 1988.

LeForce BR, Barohn RJ, Butzin CA, McVey AL, Marshall DW. Peripheral nerve involvement in human immunodeficiency virus (HIV) infection: A prospective study of a large cohort of HIV positive patients. Society of Air Force Physicians, Bethesda, MD, March 1989.

LeForce BR, Barohn RJ, McVey AL, Butzin CA, King RB, Marshall DW. Peripheral nervous system involvement in human immunodeficiency virus (HIV) infection: a prospective study of a large cohort of HIV seropositive individuals. American Association of Electromyography and Electrodiagnosis, Washington, DC, September 1989.

LeForce BR, Dinner DS, and Luders, H. Comparison of ictal onset with simultaneous scalp and depth or foramen oval electrodes. American Epilepsy Society, San Diego, CA, December 1990.

Stanek NW, LeForce BR, and Gronseth GS. Photoc driving in migrainers: fact or fiction? Clinical Neurology Update 1992, San Antonio, TX, November 20, 1992.

Barohn RJ, Gronseth G, McVey A, LeForce B, McGuire S, King R, and Butzin C. Correlating nerve conduction, cerebrospinal fluid, and CD4 T-lymphocyte parameters in a large cohort of HIV-positive individuals. American Association of Electromyography and Electrodiagnosis, New Orleans, LA, October 8, 1993.

Research Support

Source: Glaxo Inc. Research Institute

Title: Efficacy of subcutaneous sumatriptan (6 mg) in treatment of initial and repeat migraine attacks in a primarily non-caucasian population.

Period: 5/92 – 9/93

Direct Costs: \$107,900

Source: Sandoz USA

Title: A double-blind, randomized study comparing the efficacy and safety of injectable DHE45 and injectable sumatriptan in acute treatment of classical and common migraine.

Period: 3/93 – 9/93

Direct Costs: \$12,000

Source: Ciba-Geigy Corporation

Title: Diclofenac potassium vs ibuprofen vs placebo in the treatment of acute back pain.

Period: 4/93 – 1/94

Direct Costs: \$60,000

Source: Ortho-McNeill

Title: Topamax CAPSS

Period: 2000-2001

ENVIRONMENTAL
QUALITY ADVISORY
BOARD

RECEIVED
2010 JUN 30 AM 8:37
OFFICE OF THE CITY CLERK

June 29th, 2010

Mayor Tom Beehan and
Members of City Council
City of Oak Ridge
P.O. Box 1
Oak Ridge, TN 37830

Honorable Mayor and Members of City Council,

I humbly request that you consider me to serve on the Environmental Quality Advisory Board (EQAB). I truly believe that a well-founded sustainable framework for Oak Ridge has the potential to not only minimize environmental impact, but can also foster economical development and creativity.

As you can see from my curriculum vitae much of my education and my entire professional career has addressed environmental interests. As a molecular biologist at Oak Ridge National Laboratory (ORNL) my research focuses on improving bioenergy feedstocks (e.g., converting poplar to ethanol) and ecological understanding (e.g., plant/ecosystem responses to warming and drought).

Also evident from my curriculum vitae is a current lack of public service. Much of my time since graduating has been stretched between starting my career at ORNL and spending time with my wife and three young children (currently 7, 5, 3 years-old). This family time has exposed me to the wonderful resources available in Oak Ridge including the schools, festivals, waterways, greenways and the many parks to name a few. It would be an honor to give back to the city that has given my family so much by way of volunteering on the EQAB advisory board. Thank you for your consideration.

David J. Weston, Ph.D
103 Maltese Ln.
Oak Ridge, TN 37830
481-8830 (home)
westondj@ornl.gov

RECEIVED

2010 JUN 30 AM 8:37

OFFICE OF THE CITY CLERK

David J. Weston
103 Maltese Ln.
Oak Ridge, TN 37930
Tel: 865-481-8830
Email: westondj@ornl.gov

EDUCATION and TRAINING

Ph.D. Plant and Environmental Sciences, Clemson University, 2006.

M.S. Plant Physiology, Cornell University, 2001.

B.S. Plant Science, Cornell University, 1998.

RESEARCH and PROFESSIONAL EXPERIENCE

Staff Scientist, Oak Ridge National Laboratory, 2006-present

My long-term research objectives are to identify the molecular basis of stress adaptation in plants and then undertake studies to mathematically and computationally scale that information through multiple levels of biological organization to inform bioenergy feedstock strategies and plant and ecosystem responses to climate change.

- Four proposals funded for over \$1,920,300
- Over 10 peer-reviewed manuscripts
- Twenty four meeting abstracts
- Five invited talks

Assistant Professor, State University of NY, Cobleskill, 2001-2002

- Taught eight classes in biology, genetics and plant science
- Advised twelve undergraduate students
- Advised the plant genetics club
- Mentor for local high-school biology instructors

**YOUTH
ADVISORY
BOARD**

June 22, 2010

Honorable Mayor and Members of City Council
P.O. Box 1
Oak Ridge, TN 37831

Dear Council Members,

The City Youth Advisory Board Screening Panel for the 2010-2011 term of office consisted of City Council member Tom Hayes, ORHS staff member Connie Wilson, and Recreation and Parks Department staff member Matt Reedy. The YAB Screening Panel has selected the following sixteen students to recommend to City Council for appointment to the 2010-2011 Youth Advisory Board. The applications are attached to be included in the agenda for the July 12th meeting of the Oak Ridge City Council.

<u>NAME</u>	<u>ADDRESS</u>	<u>GRADE LEVEL</u>
Kelsey Bell	112 New Bedford Ln.	9
Aaron Chasan	46 Rivers Run Way	10
Calvin Cummings	9 Rivers Run Way	12
Emily Ducko	106 Westwind Dr.	11
Emily Gage	145 Wellington Cir.	8
Nadia Harris	105 Tamara Ln.	8
Magdalene King	104 Nantucket Way	9
Hannah Magill	135 Center Park	10
MaKenzie Mosby	106 Haven Hill Ln.	10
Zachary Plaster	623 Pennsylvania Ave.	12
Mackenzie Stearns	107 Olmstead Ln.	12
Nathan Stokely	104 Nebraska Ave.	9
Sarah Stokely	104 Nebraska Ave.	11
Rebecca Therrien	19 Raintree Crossing	12
Kelsey Warmbrod	106 Neville Ln.	10
Patrick Williams	102 Deerfield Ln.	10

Sincerely,



Matt Reedy
Liaison to the City Youth Advisory Board



YAB Screening Panel

June 21st, 2010

1	<u>Calvin Cummings</u>	9	<u>Emily Ducko</u>
2	<u>Rebecca Therrien</u>	10	<u>Makenzie Mosby</u>
3	<u>Sarah Stokely</u>	11	<u>Aaron Chasan</u>
4	<u>Nathan Stokely</u>	12	<u>Zachary Plaster</u>
5	<u>Mackenzie Stearns</u>	13	<u>Hannah Magill</u>
6	<u>Kelsey Warmbrod</u>	14	<u>Patrick Williams</u>
7	<u>Maggie King</u>	15	<u>Nadia Harris</u>
8	<u>Kelsey Bell</u>	16	<u>Emily Gage</u>

We, the YAB Screening Panel, recommend the 16 students
above to serve on the City Youth Advisory Board
for the 2010-2011 term of office.

Councilman Tom Hayes

ORHS Staff Connie Wilson

City Staff Matt Reedy

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Kelsey Bell

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 11/16/09

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 11

Number of Absences 2

Date Prepared 6/23/10

Attachment: Resume

Date Received: 5/19/10

City of Oak Ridge Youth Advisory Board
Application for Appointment

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Kelsey Bell Date of Birth 9/11/96
Address 112 New Bedford Lane Sex FM Race White (optional)
Home Phone 483-9477 Cell Phone 851-6816
Email StrawberryKiwi86@yahoo.com Years of service on YAB 1

School Information: (Currently enrolled)

School Name Homeschooled Grade 9th
GPA (grade point average) _____ Favorite Class History
Extra-curricular Activities Karate, sound company, violin,
uprising youth, and CRESO

Volunteer/Work Experiences:

- Organization CRESO Dates worked 2 years
Describe this experience: I track turtles. We glue transmitters
on the turtles shell and put them in some wood to
see what their habitat is like.
- Organization Babysitting Dates worked 2 years
Describe this experience: I babysit at Calvary Baptist on
Wednesday mornings.

Why do you want to serve on the City Youth Advisory Board? I want to
work with the YAB because I want to help
improve the city of Oak Ridge.

APPLICATION DUE: June 1, 2010

Date Received: S-18

City of Oak Ridge Youth Advisory Board
Application for Appointment

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Aaron Scott Chasan Date of Birth 2/28/95
Address 46 Rivers Run Way Sex M Race W (optional)
Home Phone (865) 482-3674 Cell Phone (865) 963-8386
Email aaronsc95@gmail.com Years of service on YAB 0

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 9th
GPA (grade point average) 4.3 (weighted) Favorite Class English
Extra-curricular Activities International Relations Club, High School JV Soccer Team, B'nai Brith Youth Organization (BBYO)

Volunteer/Work Experiences:

• Organization B'nai Brith Youth Organization Dates worked 2009-present
Describe this experience: BBYO is an international non-profit youth organization that focuses on 5 folds: community service, education, social, athletic, religious

• Organization J-Serve Dates worked 4/25/10
Describe this experience: J-serve is an international day for volunteerism among Jewish communities. Specifically, I assisted Beardsly Farms of Knoxville in planting food for the hungry.

Why do you want to serve on the City Youth Advisory Board? I have participated some volunteering in surrounding communities and would like to have more of an impact in the Oak Ridge community. I am interested in learning more about the city government and the opportunities, problems, and growth related to the youth of Oak Ridge.

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3442

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Calvin Cummings

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/20/09

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 18

Number of Absences 3

Date Prepared 6/23/10

Attachment: Resume

Date Received: 5/19/10

City of Oak Ridge Youth Advisory Board
Application for Appointment

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Calvin Thomas Cummings Date of Birth 11/16/92
Address 9 Rivers Run Way Sex M Race _____ (optional)
Home Phone (865) 482 2219 Cell Phone (865) 387 1233
Email calvin.t.cummings@gmail.com Years of service on YAB 4

Board Game Club, International Relations Club, Visc Golf Interest Club

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade (will be a) 12
GPA (grade point average) 4.1 Favorite Class Calculus/Physics

Extra-curricular Activities National Honor Society, Student Council, Haiti Outreach Club, Church youth group, church choir, and I'm also in a band ~~that~~ which is an extra-curricular activity, I think

Volunteer/Work Experiences:

• Organization YAB Dates worked Too many to count
Describe this experience: Taught me how to work with people younger and older than myself.

• Organization Volunteer Ministries Dates worked First Tuesday of Every Month
Describe this experience: Taught me how to enjoy serving in my community. Amazing Christian organization and opportunity to serve the homeless.

Why do you want to serve on the City Youth Advisory Board? Because I believe this Board has the power to do a lot of good for a lot of kids. I plan on running for Chairman next year and actually using our

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3450

influence and power to do more for the youth of Oak Ridge. It will take ~~work~~ a lot of work but it will be worth it. I'm ready to take on this challenge

Date Received: 4-21-10

**City of Oak Ridge Youth Advisory Board
Application for Appointment**

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Emily ^{Ann} Ducko Date of Birth 4/22/94
Address 106 Westwind Drive Sex F Race Caucasian (optional)
Home Phone 865-483-0903 Cell Phone 865-803-1551
Email mlebug26@comcast.net Years of service on YAB 0

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 10
GPA (grade point average) ≈ 3.0 Favorite Class English
Extra-curricular Activities Dance, piano, swimteam, First United
Methodist Church youth council member of four years, FUMC
Youth member, FUMC youth choir member

Volunteer/Work Experiences:

- Organization Appalachian Service Project Dates worked July 19-25, 2009
Describe this experience: I felt very humbled and moved by
the situation of the family I was helping out.
- Organization Buffalo Mountain Camp - Leadership camp Dates worked June 28 - July 3, 2009
Describe this experience: I worked with kids and I learned how
to be a ^{good} leader ~~and~~

Why do you want to serve on the City Youth Advisory Board? I want to take
part in having a voice for the youth of Oak Ridge

APPLICATION DUE: June 1, 2010

Date Received: 4/20/10

City of Oak Ridge Youth Advisory Board
Application for Appointment

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Emily E. Gage Date of Birth 12/02/10?
Address 145 Wellington Cir. Sex F Race Hispanic (optional)
Home Phone (865) 556-2326 Cell Phone (865) 332-7453
Email anthstella@live.com Years of service on YAB zero

School Information: (Currently enrolled)

School Name Robertsville Middle Grade 7th
GPA (grade point average) 92.6% Favorite Class English
Extra-curricular Activities Orchestra, titans club, Youth Act, Fiddle club

Volunteer/Work Experiences:

- Organization Titans Club Dates worked 11/7/09
Describe this experience: WE delivered thanksgiving meals to the Knox area rescue ministries and desinged Baskets of Hope Boxes
- Organization Youth Act Dates worked 4/19/10 - 4/23/10
Describe this experience: WE are selling T-shirts for \$10 and collecting the money to save to buy 2 Shelter boxes for haite people who don't have homes.

Why do you want to serve on the City Youth Advisory Board? I would like to serve on the City Youth Advisory Board because I think it would be a great opportunity to show my leadership skills and my responsibility

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3442

APPLICATION DUE: June 1, 2010

Date Received: June 1, 2010

City of Oak Ridge Youth Advisory Board
Application for Appointment

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Nadia "Shane" Harris Date of Birth 5-17-1997
Address 105 Tamara Ln OR, TN 37830 Sex F Race mixed (optional)
Home Phone (865) 483-17553 Cell Phone 301-520-9442
Email prettiangel2_butterfly@comcast.net Years of service on YAB _____
mp550@yahoo.com

School Information: (Currently enrolled)

School Name Robertsville Middle School Grade 7
GPA (grade point average) 3.8 Favorite Class Math
Extra-curricular Activities Youth Act, TSA, OUBC praise Dance, OUBC
choir, Feed the Hungry, Piano, Volleyball,

Volunteer/Work Experiences:

- Organization Childrens Museum Dates worked Summer 2009
Describe this experience: I helped in the garden, even cleaned up after a
white for the kids that were coming. I helped out in the camps
they had there. I even participated in the activities there too.
- Organization OUBC Feed The Hungry Ministry Dates worked 2008 - Present
Describe this experience: I help set-up tables and serve the homeless
people to include men, women and children at the homeless shelter in Knoxville.
I fellowship with them and help clean-up afterwards.

Why do you want to serve on the City Youth Advisory Board? I would like to
be on the YAB because I believe through my abilities that I can help.
I like to help people, and I am a creative person. It would be great to put
my abilities/skills to work. I can be influential to other students/young people.

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3442

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Maggie King

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/20/09

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 18

Number of Absences 0

Date Prepared 6/23/10

Attachment: Resume

Date Received: May 19

City of Oak Ridge Youth Advisory Board
Application for Appointment

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Magdalene K. King Date of Birth April 26, 1995
Address 104 Nantucket Way Sex FM Race white (optional)
Home Phone 865-481-0192 Cell Phone 865-304-0951
Email luumealways@rocketmail.com Years of service on YAB 1

School Information: (Currently enrolled)

School Name Robertsville Middle Grade 8
GPA (grade point average) _____ Favorite Class social studies
Extra-curricular Activities PEVC, volleyball, basketball,
babysitting, youth for christ, youthact,
uprising

Volunteer/Work Experiences:

• Organization babysitting Dates worked any
Describe this experience: watch kids, challenging

• Organization safety city Dates worked _____
Describe this experience: teaching kids the safety
to survive in oak ridge

Why do you want to serve on the City Youth Advisory Board? I worked
last year on the board, loved volunteering
in being involved in city activities.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3450

APPLICATION DUE: June 1, 2010

Date Received: 5-24-10

**City of Oak Ridge Youth Advisory Board
Application for Appointment**

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Hannah Magill Date of Birth Sept. 28, 1994
Address 135 Center Park Sex F Race White (optional)
Home Phone 482-0009 Cell Phone 748-3389 / 567-8495
Email atgermtr@comcast.net Years of service on YAB 0

School Information: (Currently enrolled)

School Name Hannah Magill Grade 9TH
GPA (grade point average) about 3.7 Favorite Class English / Biology
Extra-curricular Activities Rowing, Youth Group, Youth Choir

Volunteer/Work Experiences:

- Organization Oak Ridge Rowing Association. Dates worked 2009-10
Describe this experience: I volunteer at most of the regattas that I don't row in. Some times after my races are over, I help out wherever I can.
- Organization Friends of the Smokies Dates worked 2009-10
Describe this experience: I have helped set up for events and worked at a telethon.

Why do you want to serve on the City Youth Advisory Board? I think I could bring in new ideas - not only of my own but of friends and family as well.

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3442

APPLICATION DUE: June 1, 2010

Date Received:

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City of Oak Ridge Youth Advisory Board
Application for Appointment

OFFICE OF THE CITY CLERK

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name MaKenzie L. Mosby Date of Birth 7/13/1995
Address 106 Haven Hill Lane Sex F Race AA (optional)
Home Phone (865) 482-4113 Cell Phone (865) 242-4219
Email missmosby95@gmail.com Years of service on YAB 0

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 9th
GPA (grade point average) Not yet available Favorite Class Civics / Biology
Extra-curricular Activities See enclosed document

Volunteer/Work Experiences:

• Organization _____ Dates worked _____
Describe this experience: see enclosed document

• Organization _____ Dates worked _____
Describe this experience: see enclosed document

Why do you want to serve on the City Youth Advisory Board? I would like to help provide a voice for the under served youth in the community, and further my experiences of helping and representing the youth of the Oak Ridge community.

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3442

MaKenzie LaCarol Mosby
106 Haven Hill Lane
Oak Ridge, Tennessee 37830
(865) 482-4193 or (865) 242-4219
missmosby95@gmail.com

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OFFICE OF THE CITY CLERK

PROFILE

Rising Oak Ridge High School sophomore. Academically successful with an interest in civics and biology. Strong belief in community service and social action. Interested in the development and application of best practices to address current issues affecting youth within the community. Creative with experience in planning social activities and other events as well as working with others in a group setting.

EXTRA CURRICULA ACTIVITIES

Oak Ridge High School Marching/Concert Band

Five-year clarinetist. East Tennessee Schools Band and Orchestra Association Junior Clinic (8th Grade Gold Band 2008 and 9th Grade Band 2009 recipient)

Oak Ridge Rugby Football Club

Girl member starting Forward. Rookie of the Year Award recipient 2010.

SECME, Inc.

Five-year member. Repeated recipient of SECME scholar award. Oratorical participant in the Department of Energy Martin Luther King Jr. "Living the Legacy Program".

Holston Conference Council On Youth Ministries

Youth member representing the interest and concerns of Oak Ridge District youth for the United Methodist Church. Coordinate and provide leadership for events and programs on behalf of the Holston Conference youth.

Haven Chapel United Methodist Church

Active member of the Chosen 4 Christ Youth Group. Facilitate the planning of service projects and programs. Serve as a liaison for the youth group and Oak Ridge District youth.

VOLUNTEER/WORK EXPERIENCES

Children's Museum of Oak Ridge

Volunteered as summer intern 2008 assisting museum staff as needed. Served as a helper with summer camp programs for the younger children.

Scarboro Day Care Center

Assisted the Director as an after school volunteer during 2006 - 2008. Served as a helper to the staff with the preschool and after school children.

Date Received: 4-30-10

**City of Oak Ridge Youth Advisory Board
Application for Appointment**

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name <u>Zachary Michael Plaster</u>	Date of Birth <u>July 17, 1993</u>
Address <u>623 Pennsylvania Avenue</u>	Sex <u>Male</u> Race _____ (optional)
Home Phone <u>865-773-8845</u>	Cell Phone <u>865-773-8845</u>
Email <u>Zplaster@yahoo.com</u>	Years of service on YAB <u>0</u>

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 11th

GPA (grade point average) _____ Favorite Class English, History, & AP Environmental Science

Extra-curricular Activities Technology Student Association, Estudiantes Sirriendo en Español (Students Serving in Spanish), National Honors Society, National Spanish Honors Society, & Youth Group Leader.

Volunteer/Work Experiences:

- Organization Bethany Hills Camp & Conference Center Dates worked 679 hours.
Describe this experience: I counsel, plan, & direct fall & spring retreats as well as summer youth camps. It is the most rewarding activity I do. I love meeting people through this work as well as inspiring people through this work.
- Organization First Christian Church of Oak Ridge Dates worked (every week)
Describe this experience: At my church I am a local, regional, & national representative. Locally I deal with church workings, on the regional level I plan youth camps, & nationally I plan & run general church assemblies.

Why do you want to serve on the City Youth Advisory Board? I want to serve on this board so I can help to revitalize Oak Ridge & instill a needed sense of pride in our community.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3450

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Mackenzie Stearns

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/20/09

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 18

Number of Absences 5

Date Prepared 6/23/10

Attachment: Resume

Date Received: 5-18-10

**City of Oak Ridge Youth Advisory Board
Application for Appointment**

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Mackenzie Stearns Date of Birth May 31, 1992
Address 107 Olmstead Ln Sex F Race W (optional)
Oak Ridge TN 37830
Home Phone 425-2843 Cell Phone 865-621-7619
Email veggiemonster31@proy Years of service on YAB 1

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade Up coming 12th
GPA (grade point average) 3.2 Favorite Class photography
Extra-curricular Activities Jr Volunteer (Saturdays only), French club (Mon),
philosophy (Fridays)

Volunteer/Work Experiences:

- Organization Methodist Medical center Dates worked 2005 - 2010
Describe this experience: Hands on experience in the ER. able to see many procedures.
- Organization babysitting Dates worked N/A
Describe this experience: Child caregiver me to get CCR Certified

Why do you want to serve on the City Youth Advisory Board? I would like to make a difference in the community.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3450

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Nathan Stokely

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/20/09

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 18

Number of Absences 4

Date Prepared 6/23/10

Attachment: Resume

Date Received: 5/24/10

City of Oak Ridge Youth Advisory Board
Application for Appointment

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Nathaniel James Stokely Date of Birth 9/15/95
Address 104 Nebraska Ave. Sex M Race _____ (optional)
Home Phone (865) 482-3111 Cell Phone _____
Email njstokely @ bellsouth Years of service on YAB 1

School Information: (Currently enrolled)

School Name Robertsville Middle Grade 08
GPA (grade point average) 3.9 Favorite Class Math, Science, Social Studies, English
Extra-curricular Activities Track, Cross Country

Volunteer/Work Experiences:

• Organization YAB, Youth Act Dates worked 09-10
Describe this experience: It was a lot of fun and a very interesting learning experience.

• Organization Youthact Dates worked 08-10
Describe this experience: This was a club that I met with every Tuesday morning

Why do you want to serve on the City Youth Advisory Board? To further my experience in volunteering for my community.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3450

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Sarah Stokely

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/20/09

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 18

Number of Absences 4

Date Prepared 6/23/10

Attachment: Resume

Date Received: 5/19/10

**City of Oak Ridge Youth Advisory Board
Application for Appointment**

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Sarah Stohely Date of Birth 3/7/94
Address 104 Nebraska Ave. Sex F Race White (optional)
Home Phone 865-482-3711 Cell Phone —
Email sstohely@bellsouth.net Years of service on YAB 3

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 10
GPA (grade point average) 4.2 Favorite Class chemistry
Extra-curricular Activities Youth Advisory Board, Oak Ridge High School Student Council committees

Volunteer/Work Experiences:

• Organization Youth Advisory Board Dates worked Dec. 5, 2009

Describe this experience: I enjoy volunteering at the Breakfast with Santa event because I enjoy cooking and setting up for the event.

I also enjoy seeing the joy in children's faces when they see Santa.

• Organization Youth Advisory Board Dates worked April 30, 2010

Describe this experience: Battle of the Bands is another of my favorite events. I enjoy hearing friends of mine perform at this event.

This year was especially memorable because we partnered with the Haiti club at Oak Ridge High School and were able to raise money for this organization. The Youth Advisory Board also created a survey to learn about the issues facing teens. I think the survey will help YAB (or more even for youth and create greater interest in youth issues!

Why do you want to serve on the City Youth Advisory Board? I have thoroughly enjoyed serving on this board for the past three years because we serve as the voice of the youth in Oak Ridge. I hope to continue to be a part of this board because I want to make

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3450

a difference in my community. I enjoy sponsoring events for youth and hope to create more in the future. Finally, I enjoy serving on the Youth Advisory Board because I get to be an active member in my community.

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Rebecca Therrien

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/20/09

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 18

Number of Absences 4

Date Prepared 6/23/10

Attachment: Resume

Date Received: May 25

**City of Oak Ridge Youth Advisory Board
Application for Appointment**

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Rebecca Rachelle Therrien Date of Birth 7/16/93
Address 19 Paintree Crossing Sex F Race W (optional)
Home Phone 865-685-0349 Cell Phone 865-318-9453
Email becca.therrien@gmail.com Years of service on YAB 2

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 11
GPA (grade point average) _____ Favorite Class Math
Extra-curricular Activities Varsity Cross Country & Track,
National Honor Society,

Volunteer/Work Experiences:

- Organization Buddy's Race for the Cure Dates worked Nov.
Describe this experience: I passed out water to the
runners and cheered them on while
working with other youth
- Organization Tutored Dates worked Aug-May
Describe this experience: I tutored younger students
and helped them get better grades.

Why do you want to serve on the City Youth Advisory Board? I have been
on the board for 2 years and I greatly
enjoy helping the youth of Oak
Ridge.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3450

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Kelsey Warmbrod

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/20/09

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 18

Number of Absences 3

Date Prepared 6/23/10

Attachment: Resume

Date Received: 4/21/10

City of Oak Ridge Youth Advisory Board
Application for Appointment

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Kelsey Warmbrod Date of Birth December 28, 1995
Address 106 Neville Lane Sex F Race W (optional)
Home Phone (865) 425-0651 Cell Phone (865) 405-6408
Email klwarmbrod@hotmail.com Years of service on YAB 1

School Information: (Currently enrolled)

School Name Robertsville Middle Grade 8
GPA (grade point average) 4.0 Favorite Class English
Extra-curricular Activities Youthact, Rowing, YAB

Volunteer/Work Experiences:

- Organization Youthact Dates worked 2008-2010
Describe this experience: This was a Rotary group at Robertsville Middle School that did service projects for many groups.
- Organization Youth Advisory Board Dates worked 2009-2010
Describe this experience: We held events for the youth of the city to make it a better city for them.

Why do you want to serve on the City Youth Advisory Board? I enjoyed working on it this year and I want to help out the city more.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3450

APPLICATION DUE: June 1, 2010

Date Received: 6-1-10

City of Oak Ridge Youth Advisory Board
Application for Appointment

Note: *Residency in the city of Oak Ridge, TN is required to serve on the City YAB.*

General Information:

Full Name Patrick Dougherty Williams Date of Birth 1-24-95
Address 102 Deerfield Lane Sex M Race White (optional)
Home Phone (865) 482-4739 Cell Phone (865) 243-5010
Email Pat.williams101@gmail.com Years of service on YAB —

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 9th
GPA (grade point average) 3.8 I think Favorite Class Science
Extra-curricular Activities Swimming; TSA; ORCA; Youth Group; FCA

Volunteer/Work Experiences:

• Organization AYSO VIP Soccer (Buddy) Dates worked April-May
Describe this experience: I was a buddy to help with
mentally and physically handicapped children learn to
play and enjoy soccer

• Organization _____ Dates worked _____
Describe this experience: _____

Why do you want to serve on the City Youth Advisory Board? It would give
me a chance to meet other youth, improve our city,
and grow in my leadership abilities.

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831
Fax: 425-3418 Phone: 425-3442

**NOTICE
OF
ELECTIONS**

CITY CLERK MEMORANDUM

10-45

DATE: July 1, 2010

TO: Honorable Mayor and Members of City Council

FROM: Jacquelyn J. Bernard, City Clerk

SUBJECT: ELECTIONS – August 9, 2010

The following elections are scheduled for the August 9, 2010 City Council meeting:

Board of Building and Housing Code Appeals

With the election of two (2) members to serve on the Board of Building and Housing Code Appeals at this meeting (7/12/10), one vacancy will remain. The vacancy was created by the resignation of Michael Brown. This seat has no special qualifications attached to it and the term will end on July 31, 2012. As of this date, there are no candidates.

Highland View Redevelopment Advisory Board

Two (2) seats remain vacant on the Highland View Redevelopment Advisory Board. Those are the seats designated for a Social Services representative and a realtor; however, if no individuals meeting these criteria apply for appointment, the Council may appoint persons who do not possess such qualifications. The incumbents, Elizabeth Herbes (Social Services) and JoAnn Owens (Realtor and Highland View resident), have indicated that they do not choose to serve again and as of this date, there are no new candidates. The term of office is three years.

Oak Ridge Housing Authority

One (1) seat on the Board of Commissioners of the Oak Ridge Housing Authority will become vacant on August 18, 2010. That is the seat currently occupied by Ms. Dorothy T. Hightower. A letter will be sent to determine if she is interested in serving again and, of course, the seat will become available to the public at large. No special qualifications are required and the term of office is five years.

Personnel Advisory Board

Two (2) seats on the Personnel Advisory Board will become vacant on September 1, 2010. Those are the seats currently occupied by Jonathan Forstrom and William R. Tedford. Letters will be sent to both to determine if they wish to serve again and, of course, the seats will become available to the public at large. No special qualifications are required and the term of office is three years.

Board of Plumbing Examiners

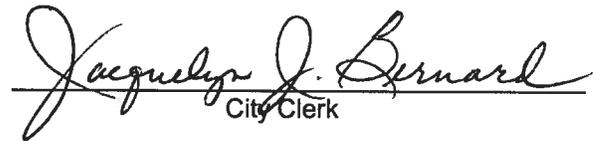
There is one (1) vacant seat on the Board of Plumbing Examiners due to the resignation of Mr. Gary M. Adkins. There are no special qualifications for this seat and as of this date, there are no candidates. This unexpired term of office will end on March 10, 2012.

Traffic Safety Advisory Board

On May 31, 2010, one (1) seat became vacant on the Traffic Safety Advisory Board. It is the seat designated for an Oak Ridge High School student. The incumbent, Sonja Solomon, has graduated and is thus not eligible to serve again and as of this date, there are no new candidates. The term of office is one year.

Deadline for Filing

The deadline for filing is 5:00 p.m. on Tuesday, July 27, 2010.


City Clerk

CITY MANAGER'S REPORT

**CITY COUNCIL MEMORANDUM
10-20**

DATE: June 24, 2010
TO: Honorable Mayor and Members of City Council
FROM: Gary M. Cinder, Interim City Manager
SUBJECT: CITY MANAGER'S REPORT

Tennessee Valley Lineman Rodeo, Murfreesboro, Tennessee

Council Action Recommended: None, for information only.

On June 18 and 19, members of the Oak Ridge Electric Department participated in the Tennessee Valley Lineman Rodeo held in Murfreesboro, Tennessee. The rodeo, which includes competitive events for apprentices, journeyman teams, individual linemen and senior individuals recognizes and rewards excellence in safety, skill and knowledge in their field.

The rodeo team consisted of Jeffrey Bales, Aaron England, Mike Jones, and Steve Wilson. The team competed in a "Hurt Man Rescue" (removing an unconscious worker from a utility pole without the aid of mechanized equipment), along with three events designed to simulate working in energized conditions on hooks from the power pole.

The skills demonstrated included proper temporary insulation (cover up), general safety practices and efficient movement. Each of these skills has a direct application to the Electric Department's everyday work environment.

Although the team did not "place" in the traditional sense, the lessons learned and skills developed will make a real contribution to the individual team members and the department as a whole, plus *there's always next year!*

In addition to the team members, Sam Robbins, Chris Russell and Roger Chadwell served as judges during the rodeo. Participation in the rodeo either as a team member or judge is voluntary for journey level workers.

Photos of the event can be found on the Electric Department's web page -- www.ored.org.



Gary M. Cinder

**UPCOMING
MEETINGS
MAJOR ISSUES**

CITY COUNCIL MEMORANDUM
10-23

DATE: June 30, 2010
TO: Honorable Mayor and Members of City Council
FROM: Gary M. Cinder, Interim City Manager
SUBJECT: UPCOMING MEETINGS/MAJOR ISSUES

Monday, August 2, 2010, 6:30 p.m. – Agenda Review Session, Multipurpose Room, Central Services Complex

Tuesday, August 3, 2010, 4:00 p.m. – 8:00 p.m. –National Night Out/City Council Night Out, A.K. Bissell Park

Monday, August 9, 2010, 7:00 p.m. – Regular Meeting

- Public Hearing
 - Rezoning – Parcels 100A C 15.00 and 100A C 16.00, Bus Terminal Road, from IND-1, Industrial to R-4, High Density Residential, for Development of an Assisted Living Facility
- Ordinances – First Reading
 - Rezoning – Parcels 100A C 15.00 and 100A C 16.00, Bus Terminal Road, from IND-1, Industrial to R-4, High Density Residential, for Development of an Assisted Living Facility
- Resolutions – General
 - Charter Commission Report on Proposed Charter Amendments
- Resolutions – Bids and Contracts
 - Purchase of Bulletproof Vests for Police Department



Gary M. Cinder