

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

August 10, 2020 - 7:00 p.m.

AGENDA

- I. INVOCATION
Reverend Bailey Norman, St. Stephens Episcopal Church
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. ELECTIONS/APPOINTMENTS
 - a. Elect one (1) high school representative to the Environmental Quality Advisory Board for a two-year term commencing at time of appointment.
 - b. Elect one (1) high school representative to the Traffic Safety Advisory Board for a one-year term commencing at time of appointment.
 - c. Confirm the appointment of Sharon Kohler as the Oak Ridge Municipal Planning Commission representative on the Traffic Safety Advisory Board
 - d. Election of one (1) City Council representative to the Oak Ridge Municipal Planning Commission
 - e. Appointment of City Manager Evaluation Committee
 - f. Appointment of City Attorney Evaluation Committee
- V. PROCLAMATIONS AND PUBLIC RECOGNITIONS
 - a. A proclamation honoring Morgan Smith, President and Chief Executive Officer of Consolidated Nuclear Security, LLC
 - b. A proclamation designating September 6, 2020 as Oak Ridge-85 Students Day
- VI. CONSENT AGENDA
 - a. Approval of July 13, 2020 City Council regular meeting minutes
 - b. Approval of July 20, 2020 City Council special meeting minutes
 - c. Approval of July 21, 2020 City Council special meeting minutes
 - d. A RESOLUTION ACCEPTING A LIBRARY SERVICES AND TECHNOLOGY GRANT FROM THE STATE OF TENNESSEE FOR THE OAK RIDGE PUBLIC LIBRARY IN THE AMOUNT OF \$2,408.00, WITH A LOCAL MATCH REQUIREMENT OF \$2,408.00.
 - e. A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$303,008.07 FROM THE EQUIPMENT REPLACEMENT FUND AND WATERWORKS FUND FOR THE PURCHASE OF FOUR (4) VEHICLES AND ONE (1) EQUIPMENT ITEM FOR THE PUBLIC WORKS DEPARTMENT UTILIZING STATE CONTRACT PRICING.

VII. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

(NONE)

VIII. FINAL ADOPTION OF ORDINANCES

- a. AN ORDINANCE TO AMEND TITLE 11, TITLED "MUNICIPAL OFFENSES," CHAPTER 1, TITLED "MISCELLANEOUS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY AMENDING SECTION 11-111, CURRENTLY A DELETED SECTION, AND SUBSTITUTING THEREFOR A NEW SECTION 11-111, TITLED "SMOKING AT PLAYGROUNDS PROHIBITED," TO PROHIBIT SMOKING AT PLAYGROUNDS.
- b. AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 003.11, TAX MAP 099L, GROUP A, FROM UB-2/PUD, UNIFIED GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY, TO B-2/PUD, GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY; AND TO AMEND THE MAIN STREET OAK RIDGE PLANNED UNIT DEVELOPMENT (PUD) MASTER PLAN TO ADD SELF-STORAGE FACILITIES TO SAID PARCEL.

IX. RESOLUTIONS

- a. A RESOLUTION TO ABANDON A PORTION OF RIGHT-OF-WAY ON WEDGEWOOD ROAD ADJACENT TO 400 WEST OUTER DRIVE.
- b. A RESOLUTION AWARDED A CONTRACT TO PLAYWORLD PREFERRED, INC., HUNTERSVILLE, NORTH CAROLINA, FOR INSTALLATION OF A NEW PLAYGROUND AT SCARBORO PARK IN AN AMOUNT NOT TO EXCEED \$120,000.00.
- c. A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH ROOFCONNECT®, SHERIDAN, ARKANSAS, FOR SERVICES RELATED TO TWO ROOF REPLACEMENT PROJECTS IN AN AMOUNT NOT TO EXCEED \$137,000.00 AND AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDERS UP TO \$20,000.00 FOR ADDITIONAL SERVICES, IF NEEDED, WHICH ARISE DURING THE CONSTRUCTION PROJECTS.
- d. A RESOLUTION AUTHORIZING THE CITY MANAGER TO REQUEST, AND ACCEPT IF AWARDED, AN ECONOMIC DEVELOPMENT GRANT FROM THE TENNESSEE VALLEY AUTHORITY IN THE AMOUNT OF \$40,000.00 TO BE USED FOR CONSULTING SERVICES ASSOCIATED WITH THE OAK RIDGE GENERAL AVIATION AIRPORT.

X. APPEARANCE OF CITIZENS

XI. ANNOUNCEMENTS AND SCHEDULING

- a. Announcements
- b. Scheduling

XII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

XIII. SUMMARY OF CURRENT EVENTS

a. CITY MANAGER'S REPORT

b. CITY ATTORNEY'S REPORT

XIV. ADJOURNMENT

**ELECTIONS
AND
APPOINTMENTS**

CITY CLERK MEMORANDUM
20-13

DATE: August 3, 2020
TO: Honorable Mayor and Members of City Council
FROM: Mary Beth Hickman, City Clerk
SUBJECT: 2020 MID-YEAR BOARDS AND COMMISSIONS ELECTIONS

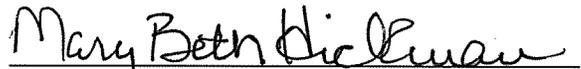
2020 Mid-Year Elections

The mid-year election cycle included one vacancy each for high school representatives on the Environmental Quality Advisory Board and the Traffic Safety Advisory Board.

The City Clerk's Office ran an ad in the Oak Ridger advertising the vacancies, as well as published the list on the city's website. Due to the COVID-19 pandemic and schools being closed, recruitment efforts were severely limited. There were efforts to recruit applicants for the student positions through contacts at Oak Ridge High School and through applicants to the Youth Advisory Board. One application was received for the available high school representative position on each board. Information for the applicants are included in your packet. Since there was only one applicant each for these positions, the elections can occur by acclamation.

Confirmation of the Appointment of Oak Ridge Municipal Planning Commission Representative to the Traffic Safety Advisory Board

On July 16, 2020, the Oak Ridge Municipal Planning Commission elected Sharon Kohler to serve as its representative on the Traffic Safety Advisory Board. Ms. Kohler will need to be confirmed by City Council.



Mary Beth Hickman

Attachments

Application for Sophia Krusen for the high school representative position on the Environmental Quality Advisory Board
Application for Luca Filigenzi for the high school representative position on the Traffic Safety Advisory Board



The City of Oak Ridge

Environmental Quality Advisory Board

Board Details

The purpose of the Board is to serve as an advisory body to Council. When requested by Council, the Board gives advice and assistance in matters contributing to a quality environment. Further, upon request, the Board advises the City Manager and the Oak Ridge Municipal Planning Commission on specific environmental matters.

Overview

 **Size** 12 Seats

 **Term Length** 3

 **Term Limit** N/A

Contact

 **Name** Sandy Johnson

 **Email** sjohnson@oakridgetn.gov

 **Phone** (865) 425-3414

Additional

Enacting Resolution

Established by Section 2-102, of the Code of Ordinance

Enacting Resolution Website

Application Form

Profile

Sophia

First Name

J

Middle Initial

Krusen

Last Name

[Redacted]

Email Address

[Redacted]

Home Address

Oak Ridge

City

TN

State

37830

Postal Code

[Redacted]

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Environmental Quality Advisory Board: Submitted

Question applies to multiple boards

List Education, Professional and/or Current Community Activities

I'm entering my senior year of high school. I've already served my term on EQAB, but I would like to stay for one more year.

Question applies to multiple boards

Describe any special knowledge or past experience qualifying you for this appointment.

As stated above, I've already been on the board for 2 years.

Interests & Experiences

Please Agree with the Following Statement

All information provided is considered public pursuant to the Tennessee Public Records Act. Applicant Statement: I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all the requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.

I Agree

Signature:

Sophia Krusen

Date:

6/11/2020



The City of Oak Ridge

Environmental Quality Advisory Board

Board Roster



Atilio Anzellotti

1st Term Jan 15, 2019 - Dec 31, 2021

Email anzellott@hotmail.com

Home Phone (865) 237-6068

Address

790 Emory Valley Road, Apt. 407
Oak Ridge, TN 37830

Appointing Authority Council Elected



Rebecca Bowman

1st Term Jan 08, 2018 - Dec 31, 2020

Email rbowman@ibdinc.org

Home Phone (505) 699-3641

Alternate Phone (865) 272-3140

Address

214 Whippoorwill Drive
Oak Ridge, TN 37830

Appointing Authority Council Elected



Brittany Cramer

1st Term Feb 11, 2020 - Dec 31, 2022

Email cramer.brittany@gmail.com

Home Phone (865)567-3343

Appointing Authority Council Elected



William Dean

1st Term Jan 09, 2018 - Dec 31, 2020

Email wdean1@utk.edu

Home Phone (865) 425-9836

Address

106 Westlook Circle
Oak Ridge, TN 37830

Appointing Authority Council Elected



Wende Doolittle

1st Term Jan 09, 2018 - Dec 31, 2020

Email wendesarm@mindspring.com

Home Phone (615) 574-5004

Alternate Phone (865) 813-2131

Address

108 Locust Lane
Oak Ridge, TN 37830

Appointing Authority Council Elected

Position Vice Chair



Abigail Hausladen

1st Term Feb 11, 2020 - Jul 31, 2021

Email [REDACTED]

Home Phone [REDACTED]

Appointing Authority Council Elected

Category Oak Ridge High School Student and resident



Joel Hewett

1st Term Jan 15, 2019 - Dec 31, 2021

Email johewett@gmail.com

Home Phone (704) 962-0758

Address

301 Virginia Road
Oak Ridge, TN 37830

Appointing Authority Council Elected



Darcie Holcomb

2nd Term Feb 11, 2020 - Dec 31, 2022

Email dbholcomb@gmail.com

Home Phone (678) 523-2567

Address

105 Albany Road
Oak Ridge, TN 37830

Appointing Authority Council Elected

Position Secretary

Office/Role Secretary

Robert Kennedy III, PE

3rd Term Jan 09, 2018 - Dec 31, 2020

Email robert.kennedy@tetrattech.com

Home Phone (865) 405-5806

Alternate Phone (865) 483-6104

Address

209 Whippoorwill Drive
Oak Ridge, TN 37830

Appointing Authority Council Elected

Position Chair



Sophia Krusen

1st Term Jul 30, 2018 - Jul 31, 2020

Email [REDACTED]

Home Phone [REDACTED]

Alternate Phone [REDACTED]

Address

[REDACTED]

Oak Ridge, TN 37830

Appointing Authority Council Elected

Category Oak Ridge High School Student and resident



Kelley Smith

1st Term Jan 15, 2019 - Dec 31, 2020

Email kelleysargent@gmail.com

Home Phone (508) 364-4612

Address

128 Claremont Drive

Oak Ridge, TN 37830

Appointing Authority Council Elected



Kayla Wyatt

1st Term Jan 15, 2019 - Dec 31, 2021

Email kmcain90@gmail.com

Home Phone (865) 406-0122

Address

121 Revere Circle

Oak Ridge, TN 37830

Appointing Authority Council Elected



The City of Oak Ridge

Traffic Safety Advisory Board

Board Details

The purpose of the Board is to serve as an advisory body to City Council. In the performance of this function, the Board reviews any traffic safety issue requiring Council approval. Upon request, the Board also gives advice and assistance in other matters concerning traffic safety. Upon request, the Board may advise the City Manager and the Planning Commission on specific issues. The Board is required to submit an annual report of its activities and recommendations to City Council, along with a recommended program of work for the ensuing year.

The Board is comprised of ten (10) members, one of whom shall be nominated from the membership of the Oak Ridge Municipal Planning Commission and one of whom shall be an Oak Ridge High School (ORHS) student. Members are elected by Council for three-year staggered terms, except the ORHS student who serves a one-year term of office. Six (6) members constitute a quorum and the concurring vote of a majority of those members present at a meeting is required for any board action.

Overview

 **Size** 10 Seats

 **Term Length** 3

 **Term Limit**

Contact

 **Name** Roger Flynn

 **Email** rflynn@oakridgetn.gov

 **Phone** (865) 425-1875

Additional

Enacting Resolution

Established by Resolution No. 8-112-85 as amended by Resolution No. 1-149-88

Enacting Resolution Website

Application Form

Profile

Luca

First Name

T

Middle Initial

Filigenzi

Last Name

[Redacted]

Email Address

[Redacted]

Home Address

Oak ridge

City

TN

State

37840

Postal Code

Home: [Redacted]

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Retired

No

Which Boards would you like to apply for?

Traffic Safety Advisory Board: Submitted

Question applies to multiple boards

First Board Choice / Preference

Youth advisory board

Question applies to multiple boards

Second Board Choice / Preference

Traffic safety

Question applies to multiple boards

Third Board Choice / Preference

Environmental help

Question applies to multiple boards

List Education, Professional and/or Current Community Activities

Currently in High School, 3.3 GPA. 6 Hours of community service

Question applies to multiple boards

Describe any special knowledge or past experience qualifying you for this appointment.

has been in student council for 3 years, very interested in city's government

Interests & Experiences

Upload a Resume

Please Agree with the Following Statement

All information provided is considered public pursuant to the Tennessee Public Records Act. Applicant Statement: I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all the requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.

I Agree

Signature:

Luca Filigenzi

Date:

7/3/20

Name: Luca Filigenzi

Age: 15

Application: Oak Ridge traffic safety council

Experience: I am currently the sophomore class president at Oak Ridge High School, and was previously the treasurer at Saint Mary's catholic school. I am very fond of learning about our city's government and it's history. Along with several hours of community service.



The City of Oak Ridge
Traffic Safety Advisory Board

Board Roster



Martha Adler-Jasny

Current Term Jan 09, 2018 - Dec 31, 2020

Email adlerjasnym@bellsouth.net

Appointing Authority Council Elected

Home Phone (865) 806-6829

Alternate Phone (865) 483-9455

Address

128 Indian Lane
Oak Ridge, TN 37830



Andrew Howe

2nd Term Feb 11, 2020 - Dec 31, 2022

Email ahowe23@gmail.com

Appointing Authority Council Elected

Home Phone (865) 640-5704

Position Vice Chair

Address

115 E. Maiden Lane
Oak Ridge, TN 37830



Jana Humphrey

1st Term Jan 15, 2019 - Dec 14, 2021

Email janahumphrey@fake.com

Appointing Authority Council Elected

Home Phone (865) 228-4676

Alternate Phone (865) 482-4317

Address

104 N. Hickory Lane
Oak Ridge, TN 37830



Ilona Kaczocha

1st Term Jan 15, 2019 - Dec 31, 2021

Email zaba121517@gmail.com

Appointing Authority Council Elected

Home Phone (865) 773-6529

Alternate Phone (865) 773-6529

Address

107 Wesley Lane
Oak Ridge, TN 37830



Ronald M Linkins

2nd Term Feb 11, 2020 - Dec 31, 2022

Email rlinkins2@gmail.com

Home Phone Home: (865) 755-6862

Alternate Phone Home: (865) 755-6862

Address

114 Marshall Circle
Oak Ridge, TN 37830

Appointing Authority Council Elected



Colin Loring

1st Term Jan 15, 2019 - Dec 31, 2021

Email collor53@gmail.com

Home Phone (864) 420-1518

Address

239 Alhambra Road
Oak Ridge, TN 37830

Appointing Authority Council Elected



Melissa McMahan

1st Term Jan 15, 2019 - Dec 31, 2020

Email mhmcMahon@gmail.com

Home Phone (865) 314-6375

Alternate Phone (865) 314-6375

Address

102 Newell Lane
Oak Ridge, TN 37830

Appointing Authority Council Appointment

Position Secretary

Levi Parish

Current Term Jul 08, 2019 - Jul 31, 2020

Email [REDACTED]

Home Phone [REDACTED]

Alternate Phone (865) 105-5816

Address

[REDACTED]
Oak Ridge, TN 37830

Appointing Authority Council Elected

Category Oak Ridge High School Student and resident



William Polfus

2nd Term Feb 11, 2020 - Dec 31, 2022

Email polfi1@comcast.net

Home Phone (865) 567-0375

Alternate Phone (865) 482-8068

Address

110 Victoria Road
Oak Ridge, TN 37830

Appointing Authority Council Elected

Position Chair



Vacancy

Appointing Authority Council Appointment

Category Planning Commission Representative

CITY CLERK MEMORANDUM
20-14

DATE: August 3, 2020

TO: Honorable Mayor and Members of City Council

FROM: Mary Beth Hickman, City Clerk

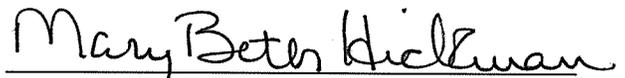
SUBJECT: ELECTION OF CITY COUNCIL REPRESENTATIVE TO OAK RIDGE MUNICIPAL PLANNING COMMISSION

An item that City Council will consider at the August 10, 2020 meeting is the appointment of a City Council representative to the Oak Ridge Municipal Planning Commission.

The City Council representative on the Planning Commission serves for two (2) years or until his or her term on Council expires, whichever occurs first. Because Councilmember Jim Dodson was appointed to fill the vacancy left by the resignation of former Councilmember Hans Vogel in July, 2018, the two-year period occurs prior to the expiration of his term on Council.

Councilmembers Kelly Callison and Jim Dodson have expressed interest in serving in this position. Their statements of interest are attached.

I have included a sample ballot that will be used for election of this position. The ballot includes the names of all City Council members.



Mary Beth Hickman

Attachments:
Statement of interest for Councilmember Kelly Callison
Statement of interest for Councilmember Jim Dodson
Sample Ballot

July 25, 2020

Honorable Mayor Gooch and Members of City Council

I am putting my name in the running to become the Council's Representative to the Oak Ridge City Municipal Planning Commission. The Planning Commission is actually where I first started to get involved in what was happening in the city. I served on the Planning Commission for 3 years until I ran for City Council.

The two things that attracted Stacey and I to Oak Ridge besides the job at IIA were the schools and the opportunity to become involved in so many civic activities.

Having lived in cities across the United States during my 20 years of public service as a Coast Guard Officer and well over 20 years of public and private business experience gives me a unique perspective. Each location, like Oak Ridge, had its challenges to overcome. I bring insights from those experiences to the issues facing Oak Ridge, both near and long-term.

Although I know there are a number of issues facing us, I have identified two priorities:

- To expand our retail/commercial/industrial tax base
- To continue to improve our housing situation

If elected I will give up my seat as the Council representative on the Landbank.

I would greatly appreciate your support.

Kelly Callison

Jim Dodson

10 Presidential Drive
Oak Ridge, TN 37830
865-256-2580
Jdodson@oakridgetn.gov

July 2, 2020

Honorable Mayor and Members of City Council,

I have enjoyed serving as your representative to the Oak Ridge Municipal Planning Commission over the past two years and would like to continue serving alongside this hard working and knowledgeable group as we continue to help guide both residential and economic growth in Oak Ridge.

Given the experience working with several regional and state organization's as well as city appointed boards, I feel uniquely qualified to serve in this capacity. Working with our chamber of commerce and explore Oak Ridge, I have seen marked growth in industry and tourism over the past several years. We need to continue to attract young families and new businesses to our town by providing unique amenities that will set us apart from other towns. We still have much to do to clean up blighted neighborhoods and provide affordable housing in our town but we have measures in place such as our land Bank to accomplish this.

I would also like to work with commission to ensure our main street development continues to offer both retail and residential while also attracting foot traffic and visitors a true central city.

As for the term commitment, please review my attendance record to the commission meetings and consider that I have stepped down from some major responsibilities so I should have the time needed to devote to this important responsibility.

Over the last two years, the planning commission has more specifically been involved in zoning request for several major residential developments such as the Preserve at Clinch River, Harbor Pointe, Forest Creek, and a new development near Centrifuge Way. All will provide more affordable and new housing to attract families to our community. We also are continuing to work on other projects like the "Rails to Trails" and several legacy home projects such as the redevelopment of Waddell Place.

I have a vision for continued growth and diversification of our city. As an artist, I know how to facilitate team processes to make this vision a reality in an aesthetically pleasing way. I also believe I have a unique connection to younger Oak Ridge citizens and my vision is to work towards a city that brings our young families back to their hometown. I have spent my whole career working to make Oak Ridge a better place to enjoy our special history, strong arts culture and beautiful natural settings. I would be honored and excited to serve council for a second term as your planning commission representative.

Again, it has been my honor serving with the talented and dedicated members of planning commission and I hope you will appoint me as your representative for a second term.

Sincerely yours,

Jim Dodson

**Voting Ballot for City Council Representative to
the Oak Ridge Municipal Planning Commission**

Kelly Callison	<input type="checkbox"/>
Rick Chinn, Jr.	<input type="checkbox"/>
Jim Dodson	<input type="checkbox"/>
Warren L. Gooch	<input type="checkbox"/>
Derrick Hammond	<input type="checkbox"/>
Charles J. Hope, Jr.	<input type="checkbox"/>
Ellen D. Smith	<input type="checkbox"/>
Abstain	<input type="checkbox"/>

** Please select only one candidate or box above and sign below.

Member, Oak Ridge City Council
August 10, 2020

Round 1

CITY CLERK MEMORANDUM
20-15

DATE: August 3, 2020

TO: Honorable Mayor and Members of City Council

FROM: Mary Beth Hickman, City Clerk

SUBJECT: APPOINTMENT OF CITY MANAGER AND CITY ATTORNEY EVALUATION COMMITTEES

At the August 10, 2020 City Council meeting, City Council will need to confirm appointments to the City Attorney and City Manager Evaluation Committees. Given that these committees are appointed on an annual basis, City Council will be utilizing the appointment methods provided in Resolution No. 11-106-07, which provides for a method of rotation of Councilmembers between the two committees with one Councilmember rotating off annually.

As outlined in the employment agreements, City Council shall complete performance evaluations for both the City Attorney and the City Manager on an annual basis. In November, 2019, City Council approved Resolution No. 11-118-2019, which stipulated that the City Attorney's evaluation would commence in July, 2020 and again in March, 2021 to get the evaluation process back on track by Calendar Year 2021 in order to comply with the evaluation timing requirements of the employment agreement. The City Manager's evaluation will be on schedule for the requirements of his employment agreement, which should be re-evaluated in August.

Resolution No.11-106-07 established a policy of rotating councilmembers from committees, and that policy has been in practice for the selection of councilmembers for the Evaluation Committees for the City Attorney and City Manager with the listing of committee members maintained by the City Clerk. In FY2019, the City Attorney's Evaluation Committee consisted of Councilmembers Jim Dodson, Chair; Ellen Smith, and Derrick Hammond, and the City Manager's Evaluation Committee consisted of Mayor Warren Gooch, Chair; Councilmember Kelly Callison, and Councilmember Chuck Hope.

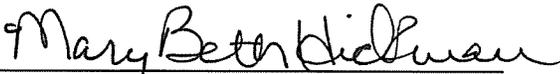
The below committee composition is recommended:

City Attorney's Evaluation
Ellen Smith, Chair
Derrick Hammond
Rick Chinn, Jr.

City Manager's Evaluation
Kelly Callison, Chair
Chuck Hope
Jim Dodson

Following the established membership of the Committees, it is recommended that all members of City Council receive the evaluation forms utilized for the FY2019 evaluations and upon receipt by staff of all completed forms, the committee members will meet with the City Manager and City Attorney to review the evaluations and discuss recommendations to provide to City Council.

Staff recommends appointment of the City Attorney and City Manager Evaluation Committees as presented above.



Mary Beth Hickman

PROCLAMATIONS

CITY CLERK MEMORANDUM
20-16

DATE: August 4, 2020
TO: Honorable Mayor and Members of City Council
FROM: Mary Beth Hickman, City Clerk
SUBJECT: PROCLAMATIONS FOR THE AUGUST 10, 2020 CITY COUNCIL MEETING AGENDA

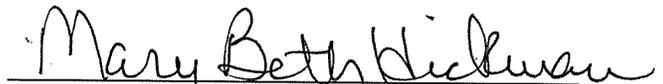
The following proclamations are presented for the August 10, 2020 City Council meeting for the City Council's consideration:

A proclamation honoring Morgan Smith, President and Chief Financial Officer of Consolidated Nuclear Security, LLC

This request was submitted by Mayor Warren Gooch to recognize Mr. Smith for his accomplishments and his commitment to the Oak Ridge community.

A proclamation designating September 6, 2020 as Oak Ridge-85 Students Day

This request was submitted by Martin McBride and Rose Weaver, Co-Chairs of the 65th Anniversary Committee commemorating the desegregation of Oak Ridge Schools. The proclamation will be read at a community celebration that is tentatively scheduled for September 6, 2020.



Mary Beth Hickman

Attachment:
Proclamations

PROCLAMATION

WHEREAS, Morgan Smith has served as President and Chief Executive Officer of Consolidated Nuclear Security, LLC since 2014, when he initiated the consolidation of operations of the Y-12 and Pantex facilities under one Department of Energy contract; and

WHEREAS, Mr. Smith has more than thirty-six years of prior technical and managerial leadership experience within the Naval Nuclear Propulsion Program; and

WHEREAS, Mr. Smith's career has been focused on leading disciplined nuclear operations and improving performance in high-risk environments; and

WHEREAS, prior to coming to Oak Ridge, Mr. Smith served as General Manager of Knolls Atomic Power Laboratory and co-managed the Bechtel Marine Propulsion Corporation, where he and his co-manager led approximately 7,000 employees who performed nearly \$2 billion in work annually at five sites under a joint contract with the Department of Energy and the United States Navy; and

WHEREAS, Mr. Smith also served as President of Bechtel Bettis, Inc., and General Manager of Bettis Atomic Power Laboratory, where he managed contracts with the Department of Energy and the United States Navy that had combined revenues of more than \$600 million and approximately 3,500 employees at three main sites and eight field offices; and

WHEREAS, Mr. Smith also served as President and General Manager of Bechtel Plant Machinery, Inc., where he managed 900 employees at multiple sites with an annual operating budget of \$110 million and annual subcontracts averaging approximately \$600 million; and

WHEREAS, throughout his career, Mr. Smith has exhibited a deep commitment to the communities where he has lived, including service on his local school board; and

WHEREAS, Mr. Smith is a past recipient of the Oak Ridge Chamber of Commerce Volunteer of the Year Award, and served as Chairman of the Chamber Board in 2019; and

WHEREAS, Mr. Smith has remained committed to the best interests of his country, family, community, and the people with whom he works; and

WHEREAS, Mr. Smith has exemplified servant leadership, fair dealing and outstanding judgment, and he has always been accessible and a generous contributor of his time and resources to the advancement of Oak Ridge.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that in recognition of his distinguished service and contributions to the Oak Ridge community, the City of Oak Ridge pays tribute to

MORGAN SMITH

and wishes him the best on his future endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 10th day of August in the year 2020.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, the first public school desegregation in the Southeast occurred at the direction of the Department of Energy (then the Atomic Energy Commission) Defense Nuclear Complex Headquarters in Oak Ridge in September, 1955; and

WHEREAS, back in 1955, this public school desegregation was closely monitored by schools across the Southeast because, although not the first school desegregation to occur in the nation, it was the first in the Southeast to contest the harsh and sometimes dangerous Jim Crow segregation culture; and

WHEREAS, the City of Oak Ridge and its public schools were still owned and managed by America's Defense Nuclear Complex (now known as the Department of Energy's National Nuclear Security Administration) back in 1955; and

WHEREAS, today, almost no one in America knows about this landmark civil rights achievement; and

WHEREAS, eighty-five Oak Ridge African-American students showed amazing courage and resolve as they entered the previously all-white classrooms of Oak Ridge High School and Robertsville Junior High School on Tuesday, September 6, 1955; and

WHEREAS, these students experienced racial epithets on the school buildings, negative statements, stinging indignities, some fistfights, as well as the stress of having to attend classes where they were the only black students; and

WHEREAS, despite the individual problems, the overall desegregation went smoothly and quietly, thanks to the great courage of the Oak Ridge-85 students, their parents, teachers, and school administrators, as well as great overall community support and wonderful civil rights leadership from the Department of Energy and the National Nuclear Security Administration; and

WHEREAS, before Oak Ridge schools opened for the 1955-1956 school year, Scarboro community church ministers, parents, teacher, and the Scarboro School staff talked with students to help prepare them for the new journey they would take and told them that nothing less than exemplary behavior would be expected; and

WHEREAS, Oak Ridge-85 students Fred Guinn and Lawrence Graham became the first black students on the Oak Ridge High School basketball team and, because of objections from other teams to playing against black players, could not play in some of the games; and

WHEREAS, America has benefited on so many levels from public school desegregation, as it opened the door to a whole new group of talented, creative individuals to help our country solve the important and very challenging problems in front of it.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that September 6, 2020 be proclaimed

OAK RIDGE-85 STUDENTS DAY

in the City of Oak Ridge, Tennessee, and that all citizens be encouraged to pause and reflect on the courage of these amazing students and the wonderful gift of civil rights they provided to our city and our nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 10th day of August in the year 2020.

WARREN L. GOOCH, MAYOR

CONSENT AGENDA

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

July 13, 2020

Minutes

The regular meeting of the City Council of the City of Oak Ridge, Tennessee convened at 7:00 p.m. on July 13, 2020 in the Municipal Building Courtroom.

ELECTION OF TEMPORARY CHAIR

In the absence of Mayor Warren Gooch and Mayor Pro Tem Rick Chinn, Councilmember Ellen Smith was elected unanimously as temporary meeting chair.

INVOCATION

The invocation was given by Pastor Steve Sherman of First Christian Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City Attorney Ken Krushenski.

ROLL CALL

Upon roll call the following Councilmembers were present: Councilmember Kelly Callison; Councilmember Jim Dodson; Councilmember Derrick Hammond; Councilmember Charles J. Hope, Jr. and Councilmember Ellen Smith. Mayor Warren Gooch and Mayor Pro Tem Rick Chinn were absent.

Also present were Mark S. Watson, City Manager; Ken Krushenski, City Attorney; Janice McGinnis, Finance Director; and Mary Beth Hickman, City Clerk.

PROCLAMATIONS AND PUBLIC RECOGNITIONS

Public Recognitions

City Manager Mark Watson recognized Oak Ridge Police Department Sergeant John Thomas, Officer Garrett Robbins, and Officer Christina Askren for their dedicated service to the community.

Proclamations

A proclamation designating July, 2020 as National Parks and Recreation Month.

Councilmember Dodson moved for approval of the proclamation, and Councilmember Callison seconded. The proclamation was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, and Smith voting "Aye." Mayor Gooch and Mayor Pro Tem Chinn were absent.

CONSENT AGENDA

Councilmember Dodson moved for approval of the Consent Agenda, and Councilmember Hammond seconded.

The Consent Agenda was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, and Smith voting "Aye." Mayor Gooch and Mayor Pro Tem Chinn were absent.

Approval of the June 8, 2020 City Council regular meeting minutes

Approval of the June 15, 2020 City Council special meeting minutes

Approval of the June 22, 2020 City Council special meeting minutes

Confirmation of sixteen (16) members to the Youth Advisory Board, as selected by the YAB Screening Panel, for one-year terms of office commencing on August 1, 2020

Resolution No. 7-66-2020

A RESOLUTION MAKING AN AWARD TO EMERGENCY VEHICLE SPECIALIST, INC., NASHVILLE, TENNESSEE, THROUGH THE H-GAC PURCHASING COOPERATIVE FOR FURNISHING VEHICLE RESCUE EXTRICATION EQUIPMENT FOR THE FIRE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$48,000.00.

Resolution No. 7-67-2020

A RESOLUTION AUTHORIZING AN AWARD TO MUNICIPAL EMERGENCY SERVICES, INC., CHARLOTTE, NORTH CAROLINA, THROUGH THE FIRE RESCUE GPO, A PURCHASING COOPERATIVE, FOR FURNISHING PERSONAL PROTECTIVE EQUIPMENT AND UNIFORMS FOR FIRE DEPARTMENT STATION-BASED EMPLOYEES FOR FISCAL YEAR 2021 IN AN AMOUNT NOT TO EXCEED \$90,000.00.

Resolution No. 7-68-2020

A RESOLUTION TO APPROVE UPDATED RULES AND PROCEDURES FOR THE OAK RIDGE BEER PERMIT BOARD.

Resolution No. 7-69-2020

A RESOLUTION MAKING AWARD TO QUALIFIED TEMPORARY EMPLOYMENT COMPANIES FOR FURNISHING AS NEEDED TEMPORARY EMPLOYMENT SERVICES FOR CITY DEPARTMENTS (EXCLUSIVE OF THE PUBLIC WORKS DEPARTMENT) FOR FISCAL YEAR 2021 IN AN AMOUNT NOT TO EXCEED \$100,000.00.

Resolution No. 7-70-2020

A RESOLUTION AWARDED BIDS IN AN AMOUNT NOT TO EXCEED \$1,900,120.00 FOR THE ANNUAL ORDER OF VARIOUS MATERIALS AS REQUIRED BY THE CITY DURING FISCAL YEAR 2021.

Resolution No. 7-71-2020

A RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTANCE OF A GRANT FROM THE TENNESSEE DEPARTMENT OF TOURIST DEVELOPMENT IN AN AMOUNT UP TO \$75,000.00 FOR IMPROVEMENTS TO THE BOAT RAMP AT MELTON LAKE PARK.

Resolution No. 7-72-2020

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR AND ACCEPT A LOCAL GOVERNMENT SUPPORT GRANT FROM THE STATE OF TENNESSEE IN THE ESTIMATED AMOUNT OF \$672,390.00.

PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF THE FOLLOWING PARCELS WHICH ARE ALL LOCATED ON SUMMIT DRIVE AND CONTAINED WITHIN ANDERSON COUNTY TAX MAP 106G, GROUP A: PARCELS 002.01, 002.21, 002.22, AND 002.23, APPROXIMATELY 11.95 ACRES, FROM O-2, OFFICE, TO R-4-C, MULTIPLE FAMILY RESIDENTIAL DISTRICT; PARCELS 002.02, 002.10, AND 002.25, APPROXIMATELY 21.77 ACRES, FROM O-2, OFFICE, AND IND-2, INDUSTRIAL DISTRICT, TO R-4-C, MULTIPLE FAMILY RESIDENTIAL DISTRICT; AND

PARCELS 002.20 AND 002.24, APPROXIMATELY 48.99 ACRES, FROM IND-2, INDUSTRIAL DISTRICT, TO R-2, LOW DENSITY RESIDENTIAL DISTRICT. **(Public hearing is required.)**

Councilmember Dodson moved for approval of the ordinance, and Councilmember Callison seconded.

Councilmember Hope moved to open the public hearing, and Councilmember Hammond seconded. The motion carried unanimously. Seeing no citizen who wished to address Council regarding the ordinance, Councilmember Dodson moved to close the public hearing. Councilmember Hammond seconded, and the motion carried unanimously.

Senior Planner Jennifer Williams provided an overview of the ordinance and answered questions from Council.

The ordinance was approved by board vote with Councilmembers Callison, Dodson, Hammond, Hope and Smith voting "Aye." Mayor Gooch and Mayor Pro Tem Chinn were absent.

AN ORDINANCE TO AMEND TITLE 11, TITLED "MUNICIPAL OFFENSES," CHAPTER 1, TITLED "MISCELLANEOUS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY AMENDING SECTION 11-111, CURRENTLY A DELETED SECTION, AND SUBSTITUTING THEREFOR A NEW SECTION 11-111, TITLED "SMOKING AT PLAYGROUNDS PROHIBITED," TO PROHIBIT SMOKING AT PLAYGROUNDS.

Councilmember Dodson moved for approval of the ordinance, and Councilmember Callison seconded. City Manager Mark Watson provided an overview of the ordinance and answered questions from Council.

The ordinance was approved by board vote with Councilmembers Callison, Dodson, Hammond, Hope, and Smith voting "Aye." Mayor Gooch and Mayor Pro Tem Chinn were absent.

FINAL ADOPTION OF ORDINANCES

Ordinance No. 5-2020

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF AN APPROXIMATE 201.917 ACRE PORTION OF FOREST CREEK VILLAGE SUBDIVISION (FORMERLY RARITY OAKS SUBDIVISION), FROM R-1-B, SINGLE FAMILY RESIDENTIAL, TO R-1-C, SINGLE FAMILY RESIDENTIAL. **(Public hearing is required.)**

Councilmember Dodson moved for adoption of the ordinance, and Councilmember Hammond seconded.

Councilmember Hope moved to open the public hearing, and Councilmember Hammond seconded. The motion passed unanimously. Seeing not citizen that wished to address Council regarding the ordinance, Councilmember Hope moved to close the public hearing, and Councilmember Callison seconded. The motion passed unanimously.

The ordinance was adopted by board vote with Councilmembers Callison, Dodson, Hammond, Hope and Smith voting "Aye." Mayor Gooch and Mayor Pro Tem Chinn were absent.

Ordinance No. 6-2020

AN ORDINANCE TO REPEAL ORDINANCE NO. 5-11 WHICH ADOPTED THE RULES AND REGULATIONS GOVERNING DISTRIBUTION OF ELECTRIC POWER, AND TO ADOPT NEW RULES AND REGULATIONS GOVERNING DISTRIBUTION OF ELECTRIC POWER WITHIN THE CITY OF OAK RIDGE, TENNESSEE.

Councilmember Hope moved for adoption of the ordinance, and Councilmember Callison seconded. Electric Department Director Jack Suggs provided an overview of the ordinance and answered questions from Council.

The ordinance was adopted by board vote with Councilmembers Callison, Dodson, Hammond, Hope and Smith voting "Aye." Mayor Gooch and Mayor Pro Tem Chinn were absent.

RESOLUTIONS

Resolution No. 7-73-2020

A RESOLUTION AMENDING THE PY2019/FY2020 ANNUAL ACTION PLAN TO INCORPORATE ADDITIONAL FUNDING AND REALLOCATING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUNDS FOR PY2019/FY2020. **(Public hearing is required.)**

Councilmember Hope moved for approval of the resolution, and Councilmember Dodson seconded. The motion passed unanimously.

Councilmember Hope moved to open the public hearing, and Councilmember Callison seconded. Seeing no citizen who wished to address Council regarding the resolution, Councilmember Hope moved to close the public hearing, and Councilmember Callison seconded. The motion passed unanimously.

The resolution was approved by board vote with Councilmembers Callison, Dodson, Hammond, Hope and Smith voting "Aye." Mayor Gooch and Mayor Pro Tem Chinn were absent.

Resolution No. 7-74-2020

A RESOLUTION ESTABLISHING THE CITY'S TAX RATE AT \$2.3136, WHICH IS THE EQUALIZED/CERTIFIED TAX RATE AS DETERMINED BY THE STATE OF TENNESSEE.

Councilmember Dodson moved for approval of the resolution, and Councilmember Callison seconded.

The resolution was approved by board vote with Councilmembers Callison, Dodson, Hammond, Hope and Smith voting "Aye." Mayor Gooch and Mayor Pro Tem Chinn were absent.

APPEARANCE OF CITIZENS

Levi Smith, 162 Outer Drive, Oak Ridge, addressed Council regarding the need to open everything back up that was closed due to the COVID-19 pandemic.

Suzanne Blokland, 120 Newell Lane, Oak Ridge, addressed Council in opposition to the proposed motorsports park and urged Council to expand the downtown vision – not shrink it.

Martin McBride, 954 W. Outer Drive, Oak Ridge, who also serves as Co-Chair of the 65th Anniversary Committee to celebrate school integration, provided an overview of proposed upcoming events for the celebration and gave an update regarding communication with the National Nuclear Security Administration.

Rose Weaver, 142 Hendrix Drive, Oak Ridge, who also serves as Co-Chair of the 65th Anniversary Committee, also addressed Council regarding the celebration and stated that she is embarrassed that the integration is just now being celebrated, and most of the nation is not aware of the role Oak Ridge Schools played in integration.

Trevor King, 217 S. Fiske Avenue, Oak Ridge, also addressed Council regarding desegregation and discussed the importance of implementing curriculum to teach about desegregation and to establish programs for at-risk youth in the City.

ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

Announcements

Councilmember Dodson reminded Council and citizens about the mobile hot spots being provided by the Oak Ridge Public Library and stated that the City should be doing anything possible to assist students who need access to the internet.

Councilmember Hammond relayed to Council that Pastor Henry Watson from Mt. Zion Baptist Church lost his father to COVID-19.

Scheduling

City Manager Mark Watson reminded Council of two upcoming special-called City Council meetings on July 20th and 21st.

COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

Several Council members discussed the possibility of drafting a resolution regarding asking Governor Bill Lee to grant municipalities authority regarding masks within the city limits.

SUMMARY OF CURRENT EVENTS

CITY MANAGER'S REPORT

City Manager Mark Watson informed Council that based on resolutions that was approved on the Consent Agenda, the City will be vying for a Tourism grant for assistance with improvements to the boat ramp at Melton Lake Park, as well as a local government support grant pertaining to COVID-19. The City Manager also stated that a fencing will be placed around the drainage retention pond in Scarboro Park.

CITY ATTORNEY'S REPORT

ADJOURNMENT: 8:42 p.m.

OAK RIDGE CITY COUNCIL SPECIAL MEETING
Municipal Building Courtroom

July 20, 2020

Minutes

A special meeting of the City Council of the City of Oak Ridge, Tennessee convened at 7:00 p.m. on July 20, 2020 in the Courtroom of the Municipal Building with Mayor Warren L. Gooch presiding.

ROLL CALL

Upon roll call the following Councilmembers were present: Councilmember Kelly Callison; Mayor Pro Tem Rick Chinn, Jr.; Councilmember Jim Dodson; Mayor Warren L. Gooch; Councilmember Derrick Hammond; Councilmember Charles J. Hope, Jr.; and Councilmember Ellen Smith.

Also present were Mark S. Watson, City Manager; Kenneth R. Krushenski, City Attorney; Janice McGinnis, Finance Director, and Mary Beth Hickman, City Clerk.

PUBLIC HEARING AND FIRST READING OF ORDINANCES

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 003.11, TAX MAP 099L, GROUP A, FROM UB-2/PUD, UNIFIED GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY, TO B-2/PUD, GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY; AND TO AMEND THE MAIN STREET OAK RIDGE PLANNED UNIT DEVELOPMENT (PUD) MASTER PLAN TO ADD SELF-STORAGE FACILITIES TO SAID PARCEL. (**Public hearing is required.**)

Mayor Pro Tem Chinn moved for approval of the resolution, and Councilmember Callison seconded. City Manager Mark Watson provided an overview of the ordinance, and Neil Wilson with Realty Link answered questions from Council.

Councilmember Dodson moved to open the public hearing, and Mayor Pro Tem Chinn seconded. The motion was approved unanimously by voice vote.

Jerry Wheeler, 500 Scarboro Road Oak Ridge, spoke in opposition to the ordinance and asked that the facility not be placed in the middle of town.

Joe Lee, 99 E. Pasadena Road, Oak Ridge, spoke in support of the ordinance and urged Council to keep moving forward.

David Kitzmiller, 144 Wellington Circle, Oak Ridge, spoke in opposition to the ordinance, and stated that during the entire Blueprint process, no one ever commented on the need for storage, and the City should stick to the original downtown vision.

Matt Bailey, 17 Riverside Drive, Oak Ridge, spoke in support of the ordinance and pointed out that not much has ever been built on the property in the past and has not generated much revenue for the City.

Nate Barker, 102 Locust Lane, Oak Ridge, spoke in opposition to the ordinance and stated that a nice downtown where people could gather was what was promised.

Jay Adams, 105 Cottage Court, Oak Ridge, spoke in opposition to the ordinance, and urged Council to give future residents more of a reason to stay in Oak Ridge by sticking to the downtown vision that was originally promised.

Steve Long, 150 Cairo Lane, Oak Ridge, spoke in opposition to the ordinance and pointed out that there was no need for additional storage facilities in Oak Ridge.

Aaron Peacock, 133 Wolf Creek Lane, Oak Ridge, spoke in opposition to the ordinance and stated that if the project is partially taxpayer-funded, there is no fair play.

Alex Dahl, 545 Bush Road, Oak Ridge, spoke in opposition to the ordinance and stated that he supports a downtown area where youth can come together and express themselves.

Seeing no additional citizens who wished to address Council, Mayor Pro Tem Chinn moved to close the public hearing, and Councilmember Callison seconded. The motion passed unanimously by voice vote.

Each Councilmember took the opportunity to make comments regarding the proposed ordinance. Multiple Councilmembers requested that if the ordinance is approved on first reading, they would like to see a written commitment that Realty Link will commit to beginning construction of Phase II of the retail phase before commencing with construction of the storage facility when the ordinance comes back for second reading.

The ordinance was approved by board vote with Councilmembers Callison, Hammond, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye" and Councilmembers Dodson and Hope voting "No."

ADJOURNMENT: 9:08 p.m.

OAK RIDGE CITY COUNCIL SPECIAL MEETING
Municipal Building Courtroom

July 21, 2020

Minutes

A special meeting of the City Council of the City of Oak Ridge, Tennessee convened at 6:00 p.m. on July 21, 2020 in the Courtroom of the Municipal Building with Mayor Warren L. Gooch presiding.

ROLL CALL

Upon roll call the following Councilmembers were present: Councilmember Kelly Callison; Mayor Pro Tem Rick Chinn, Jr.; Councilmember Jim Dodson; Mayor Warren L. Gooch; Councilmember Derrick Hammond; Councilmember Charles J. Hope, Jr.; and Councilmember Ellen Smith.

Also present were Mark S. Watson, City Manager; Kenneth R. Krushenski, City Attorney; Janice McGinnis, Finance Director, and Mary Beth Hickman, City Clerk.

RESOLUTIONS

Resolution No. 7-75-2020

A RESOLUTION AUTHORIZING ACTIONS FOR THE CONTINUED APPLICATION AND DEVELOPMENT OF THE OAK RIDGE GENERAL AVIATION AIRPORT, INDICATION OF THE TRANSFER TO THE CITY OF OAK RIDGE AS PRIMARY SPONSORING PARTY FROM METROPOLITAN AIRPORT AUTHORITY (MCAA), AND AUTHORIZING THE CITY MANAGER TO TAKE ANY NECESSARY ACTIONS TO PURSUE FEDERAL AVIATION ADMINISTRATION (FAA), TENNESSEE AERONAUTICS DIVISION (TAC), AND APPALACHIAN REGIONAL COMMISSION (ARC) IMPLEMENTATION OF THE PROJECT.

Councilmember Dodson moved for approval of the resolution, and Councilmember Callison seconded. City Manager Mark Watson provided an overview of the resolution and answered questions from Council. Presentations were made by Jeff Smith, Chair of the General Aviation Committee of the Metropolitan Knoxville Airport Authority; and Patrick Wilson, President of the Metropolitan Knoxville Airport Authority. Ray Evans, Economic Development Consultant for the City of Oak Ridge, who is also assisting with the airport project, discussed with Council a possible timeline for environmental assessment and design.

Bernie Riemer, 107 Westwind Drive, Oak Ridge, inquired as to what circumstances are different now than in the past that make the airport a viable project and asked that the City not give away the farm when deciding whether or not to go forward and also to make sure certain actions do not jeopardize Project Coqui.

Councilmember Smith suggested holding a peer exchange with other similar cities that have an airport in order to hear their experiences.

The resolution was adopted unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch, and Mayor Pro Tem Chinn voting "Aye."

Resolution No. 7-76-2020

A RESOLUTION REQUESTING GOVERNOR BILL LEE ALLOW AUTHORITY TO MUNICIPALITIES TO ISSUE ORDERS OR MEASURES REQUIRING OR RECOMMENDING THE WEARING OF FACE COVERINGS WITHIN THEIR JURISDICTIONS DURING THE COVID-19 PANDEMIC.

Councilmember Dodson moved for approval of the resolution, and Councilmember Smith seconded. City Attorney Ken Krushenski stated that a substitute resolution was being brought forward with additional language added at the request of Councilmember Smith. The new language is as follows:

WHEREAS, under the City Charter and Tennessee law, the City of Oak Ridge has the authority to regulate conduct that is liable to be detrimental to the health or welfare of the inhabitants of the city; and

Councilmember Dodson moved for consideration of the substitute resolution, and Councilmember Smith seconded. The motion passed unanimously.

Roane County Executive Ron Woody addressed Council in support of the resolution. He stated that even though he had not decided to enact a mask mandate in Roane County, this resolution is a good idea because most of the enforcement would take place in the cities.

Councilmember Dodson discussed some of the history behind how this resolution originated and stated that this resolution would give cities the authority to make their own decisions with respect to the mandatory wearing of masks.

Councilmember Smith discussed data that has shown that most of the activity related to COVID-19 cases has occurred in cities.

Councilmember Hope shared his concerns that mandating masks would be a slippery slope with respect to treading on individual rights.

Mayor Pro Tem Chinn shared his concerns about treading on civil rights, but stated that this issue is whether or not to grant cities the authority to make its own decision on the local level and not have a decision handed down from above.

Councilmember Hammond spoke in support of the resolution and stated that if cities were to be given the authority, it would be an opportunity for substantial dialogue and conversation on this issue.

The resolution was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

ADJOURNMENT: 8:13 p.m.

LIBRARY MEMORANDUM

20-11

DATE: July 17, 2020

TO: Mark S. Watson, City Manager

FROM: Julie P. Forkner, Library Director

SUBJECT: Annual LSTA Technology Grant

Introduction:

An item for City Council's consideration is a resolution to accept, if awarded, the annual Library Services and Technology Act Technology grant in the amount of \$2,408. The total project cost is \$4,816.

Funding:

This is a 50/50 matching grant that is administered as a reimbursement. The library will initially pay the total project cost of \$4,816 and recover \$2,408, at the end of the grant cycle. The funds will come from the library's FY 21 Commodities/Tools/Supplies budget.

Background:

The LSTA grant is made available annually through the Library Services and Technology Act and administered by the Tennessee State Library and Archives. This year's grant will be used to purchase an Early Literacy computer station for the Children's Room and to buy demonstration e-readers and tablets for consumer education.

Recommendation:

Approval of the attached resolution is recommended.

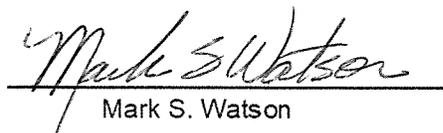


Julie P. Forkner, Library Director

Attachment: Resolution to accept, if awarded, LSTA Technology Grant for FY 21

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



8/4/20
Date

RESOLUTION

A RESOLUTION ACCEPTING A LIBRARY SERVICES AND TECHNOLOGY GRANT FROM THE STATE OF TENNESSEE FOR THE OAK RIDGE PUBLIC LIBRARY IN THE AMOUNT OF \$2,408.00, WITH A LOCAL MATCH REQUIREMENT OF \$2,408.00.

WHEREAS, grant funds are available from the Tennessee State Library and Archives; and

WHEREAS, the City's Oak Ridge Public Library is eligible to receive a \$2,408.00 reimbursement grant award, which award requires a \$2,408.00 local match for a total project cost of \$4,816.00; and

WHEREAS, funds are available in the Library's budget for the required local match; and

WHEREAS, if awarded, the Library intends to use the grant to purchase an Early Literacy computer station for the Children's Room and to purchase demonstration e-readers and tablets for consumer education; and

WHEREAS, the grant term begins October 1, 2020 and ends April 30, 2021; and

WHEREAS, the City Manager recommends acceptance of the grant if awarded.

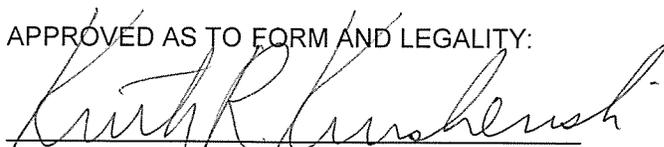
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to accept a Library Services and Technology Act reimbursement grant from the Tennessee State Library and Archives in the amount of \$2,408.00 to be used by the Oak Ridge Public Library in accordance with the terms of the grant agreement; said grant requiring a local match of \$2,408.00 for a total project cost of \$4,816.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to enter into the appropriate legal instruments to accomplish the same.

This the 10th day of August 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM
20-52**

DATE: July 30, 2020
TO: Dr. Mark S. Watson, PhD, City Manager
FROM: Shira A. McWaters, P.E., Public Works Director
SUBJECT: FY21 PURCHASE OF VEHICLES/EQUIPMENT FOR PUBLIC WORKS DEPARTMENT

Introduction

An item for City Council's consideration is a resolution approving the purchase of four (4) vehicles and one (1) backhoe for the Public Works Department through State of Tennessee contract pricing. The resolution makes awards to Ford of Murfreesboro, Tennessee in the amount of \$195,612.00 for the furnishing of one (1) Ford F-450 Super Cab 4WD, one (1) Ford Ranger 4WD, one (1) Ford Transit Cargo High Roof with RWD, and one (1) F-450 Regular Cab 4WD; and to Stowers Machinery Corporation, Knoxville in the amount of \$107,396.07 for the furnishing of a backhoe for a total combined amount of \$303,008.07.

Funding

Funding for vehicles are through the Waterworks fund and Equipment Replacement fund. All items are identified in the FY21 budget.

Review

The Public Works Department uses a variety of trucks and equipment in its daily operations. The vehicles/equipment were assessed based on condition, current use and if they should be replaced in-kind, downsized or changed.

The equipment shop has evaluated the existing vehicles/equipment and recommends that it be replaced based on its condition and maintenance requirements. All items are recommended to be purchased from the State of Tennessee purchasing contracts.

The first item is for the purchase of a 2020 Ford F450 Super Cab 4WD Chassis to replace Vehicle 394 used by the public works water distribution crew. This vehicle is used in the daily maintenance and operation of the water distribution system. Vehicle 394 is a 2008 Ford F450 with over 115,000 miles. It is in fair condition and is recommended for replacement. This vehicle has a 6.4 diesel engine that has been difficult to maintain and will be replaced with a gas-powered truck. This vehicle will be auctioned. The bid received from Ford of Murfreesboro is \$70,870.00

The second item for consideration is the purchase of a 2020 Ford Ranger Crew Cab XLT 4WD to replace Vehicle 285 used by the Streets and Fleet Manager. Vehicle 285 is a 2009 Ford Explore and has over 99,000 miles. It is in fair condition and experienced two transmission replacements and is currently experiencing transmission problems and therefore is recommended for replacement. This vehicle will be auctioned. The bid received from Ford of Murfreesboro is \$29,440.00

The third item for consideration is the purchase of a 2020 Ford Transit Cargo High Roof RWD to replace Vehicle 309 used by the Facility HVAC Technician. Vehicle 309 is a 2001 Dodge 3500 and has over 109,000 miles. It is in fair condition and the continued maintenance is not considered cost effective. This vehicle is recommended for replacement and will be auctioned. The bid received from Ford of Murfreesboro is \$31,919.

The fourth item for consideration is the purchase of a 2020 Ford F450 Regular Cab 4WD Chassis to replace Vehicle 240 used by the Public Works Signs and Street Marking Specialist. Vehicle 240 is a 2006 Ford F250 with over 98,000 miles. It is in fair condition. Based on its age, mileage and maintenance record this vehicle is recommended for replacement. The new vehicle will be used to pull trailers and needs a larger bed for tools and equipment for the specialist, so it has been upsized. Vehicle 240 will be auctioned. The bid received from Ford of Murfreesboro is \$63,383.00

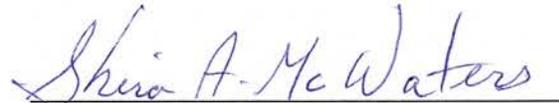
The last item is for the purchase of a new backhoe to replace backhoe 422 which is used by the water crew. Unit 422 is approximately 14 years old and has over 6700 hours at last service and is in fair condition. This backhoe will be auctioned. The bid received from Stowers Machinery Corp. is \$107,396.07.

All vehicles and equipment to be replaced have been evaluated by the equipment shop who recommends replacements of the units listed.

Recommendation

Staff recommends approval of the attached resolution.

Attachment(s)
Equipment Shop Evaluations
State Contract Bid Quotes



Shira A. McWaters, P.E.

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson

8/4/20
Date

**PUBLIC WORKS DEPARTMENT
INTRAOFFICE MEMORANDUM
20-32**

DATE: June 8, 2020
TO: Shira A. McWaters, Public Works Director
FROM: Mike Miller, Streets and Fleet Manager
SUBJECT: EVALUATION OF VEHICLE 394

- 2008 Ford F 450
- Assigned to Public Works Water Crew
- In service since January 2008
- Over 115,000 miles at last service in April 2020
- Overall condition – Fair
- This truck has a 6.4 diesel engine. These engines have been problems from the beginning. We will be replacing with a more dependable gas powered truck.
- After a lengthy conversation with the Shop Foreman we determined that this vehicle needs to be replaced. We have trucks with higher mileage but this one is in worse overall condition. It is the opinion of the Fleet Maintenance Division that this vehicle has served its useful life with the City and it is no longer cost effective because of age and mileage to continue investing money in maintenance and repair. At this age and mileage more expensive repairs would be expected.
- Recommend replacement.
- Approximate replacement cost – \$65,000.

cc: Patrick Berge

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000064470

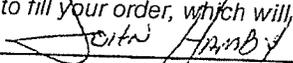
TO:		TRUCK# 394
OAKRIDGE		
2020 F-450 SUPER CAB 4WD CHASSIS		
OXFORD WHITE	SERVICE BODY	

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: July 10, 2020
 We are pleased to quote you the following:

ITEM	QUANTITY		UNIT PRICE	DELIVERY DATE	
1	1	2021 FORD F-450 SUPER CAB 4WD CHASSIS 168 WB 7.3 LITER V-8 GAS , 10 SPEED TRANS EXTERIOR OXFORD WHITE INTERIOR - MEDIUM GRAY VINYL OPTIONS LISTED ON WINDOW OPTIONS	\$36,740.00	TBD	
2					
3					
4					
5					
6					
7					
8			READING MDL US108ADW SERVICE BODY		\$31,850.00
9			DESCRIPTION LISTED BELOW		
10					
11					
12					
TOTAL X 1			\$70,870.00		

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.


 PER

July 10, 2020
 DATE

- Reading model US108ADW
- Flip top lids
- Master locking
- 7 draw unit curb front (1)7"-(2)5"-(4)3"
- Compartment lights
- 3,000 w inverter and battery rode side front
- G.F.I. road side rear
- Side mount angel ladder rack curb side
- Rear hitch with 7 blade plug
- (4) holder tool rack road
- V-mac VR140 under hood
- Air tank in curb front cargo with cover line-x
- Line-X Cargo top of sides bumper
- Powder coat white
- L.E.D. stop-tail-turn lights

Prepared by: JOHN HAMBY
07/10/2020



Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 F-450 Chassis 4x4 SD Super Cab 168" WB DRW XL (X4H)

Price Level: 40

Major Equipment

(Based on selected options, shown at right)

7.3L V-8 OHV w/SMPI 350hp
TorqShift 10 speed automatic w/OD

- * 4-wheel ABS
- * Traction control
- * Battery with run-down protection
- * Air conditioning
- * AM/FM stereo with seek-scan, external memory control
- * Daytime running
- * Variable intermittent wipers
- * Dual front airbags w/passenger cancel
- * SecurILock immobilizer
- * Message Center
- * Reclining front split-bench seats
- * Vinyl seats
- * Audio control on steering wheel
- * Rear axle capacity: 13660 lbs.
- * Rear spring rating: 12880 lbs.
- * Frame Yield Strength 50000 psi
- * Axle to end of frame: 47.2"

- Exterior: Oxford White
- Interior: Medium Earth Gray
- * Brake assistance
- * LT 225/70R19.5 G BSW AS S-rated tires
- * Firm suspension
- * Tinted glass
- * Bluetooth streaming audio
- * Dual power remote heated mirrors
- * 19.5 x 6 steel wheels
- * Driver and front passenger seat mounted side airbags
- * Tachometer
- * Underseat ducts
- * 60-40 folding rear split-bench
- * Side steps
- * Front axle capacity: 7000 lbs.
- * Front spring rating: 5600 lbs.
- * Frame section modulus: 12.7 cu.in.
- * Cab to axle: 60"
- * Transmission PTO Provision

As Configured Vehicle

	MSRP
STANDARD VEHICLE PRICE	\$45,385.00
Order Code 650A	N/C
Engine: 7.3L 2V DEVCT NA PFI V8 Gas	Included
Transmission: TorqShift 10-Speed Automatic	Included
4.88 Axle Ratio	Included
GVWR: 16,500 lb Payload Package	Included
Tires: 225/70Rx19.5G BSW A/P	Included
Wheels: 19.5" x 6" Argent Painted Steel	Included
HD Vinyl 40/20/40 Split Bench Seat	Included
Monotone Paint Application	STD
168" Wheelbase	STD
Radio: AM/FM Stereo w/MP3 Player	Included
50-State Emissions System	STD
SYNC Communications & Entertainment System	Included
Oxford White	N/C
Medium Earth Gray	N/C
Spare Tire, Wheel & Jack	\$350.00
6-Ton Hydraulic Jack	Included
XL Value Package	\$395.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: JOHN HAMBY
07/10/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 F-450 Chassis 4x4 SD Super Cab 168" WB DRW XL (X4H)

Price Level: 40

Major Equipment

City
N/A



Hwy
N/A

As Configured Vehicle

MSRP

XL Decor Group	Included
Chrome Front Bumper	Included
Steering Wheel-Mounted Cruise Control	Included
Power Equipment Group	\$915.00
Accessory Delay	Included
Advanced Security Pack	Included
Folding Trailer Tow Mirrors w/Power Heated Glass	Included
MyKey	Included
Power Front & Rear Side Windows	Included
Power Locks	Included
Remote Keyless Entry	Included
Heavy-Service Front Suspension Package	\$125.00
Transmission Power Take-Off Provision	\$280.00
Trailer Brake Controller	\$270.00
Platform Running Boards	\$445.00
Rear View Camera & Prep Kit	\$415.00
SUBTOTAL	\$48,580.00
Destination Charge	\$1,695.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN HAMBY
07/10/2020



2020 F-450 Chassis 4x4 SD Super Cab 168" WB DRW XL (X4H)

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

Price Level: 40

<i>As Configured Vehicle</i>	MSRP
TOTAL	\$50,275.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**PUBLIC WORKS DEPARTMENT
INTRAOFFICE MEMORANDUM
20-33**

DATE: May 26, 2020
TO: Shira A. McWaters, Public Works Director
FROM: Mike Miller, Streets and Fleet Manager
SUBJECT: EVALUATION OF VEHICLE 285

- 2009 Ford Explorer
- Assigned to the Streets and Fleet Manager
- In service since November 2009
- Over 99,000 miles
- Overall condition – Fair
- This vehicle has had 2 transmission replacements and is currently experiencing problems again. This model year is prone to transmission trouble. Also has current computer issues that are unable to be repaired because of lack of parts availability.
- It is the opinion of the Fleet Maintenance Division that this vehicle has served its useful life with the City and it is no longer cost effective because of age and mileage to continue investing money in maintenance and repair. At this age and mileage more expensive repairs would be expected.
- Recommend replacement.
- Approximate replacement cost – \$27,000

cc: Patrick Berge

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000064470

TO:

OAKRIDGE TRUCK #285

2020 FORD RANGER CREW CAB XLT 4WD
 OXFORD WHITE

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: July 8, 2020
 We are pleased to quote you the following:

ITEM	QUANTITY		UNIT PRICE	DELIVERY DATE	
1	1	2020 FORD RANGER CREW XLT 4WD 2.3 LITER ECO BOOST , 10 SPEED TRANS EXTERIOR OXFORD WHITE INTERIOR - EBONY OPTIONS LISTED ON WINDOW		TBD	
2					
3					
4					
5					
6					
7					OPTIONS
8					
9					
10					
11					
12					
TOTAL X 1			\$29,440.00		

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.

John Hamby

PER

July 8, 2020

DATE

#285



Prepared by: JOHN HAMBY
07/08/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 Ranger 4x4 SuperCrew 5' box 126.8" WB XLT (R4F)

Price Level: 35

Major Equipment

(Based on selected options, shown at right)

EcoBoost 2.3L I-4 DOHC w/gasoline direct injection 270hp

10 speed automatic w/OD

* Auto stop-start feature

* Brake assistance

* P 255/65R17 BSW AT S-rated tires

* Advance Trac w/Roll Stability Control

* Dual zone electronic automatic temperature control

* AM/FM/Satellite with seek-scan, external memory control

* Daytime running

* Rear child safety locks

* Variable intermittent wipers

* Dual front airbags

* Airbag occupancy sensor

* Rear window defroster

* Underseat ducts

* Full folding rear bench

* Front axle capacity: 3108 lbs.

* Front spring rating: 3130 lbs.

Exterior: Oxford White

Interior: Ebony

* 4-wheel ABS

* Traction control

* Battery with run down protection

* Automatic air conditioning

* Tinted glass

* Bluetooth streaming audio

* LED brakelights

* Dual power remote mirrors

* 17 x 8 aluminum wheels

* Driver and front passenger seat mounted side airbags

* SecuriLock immobilizer

* Message Center

* Reclining front bucket seats

* Audio control on steering wheel

* Rear axle capacity: 3370 lbs.

* Rear spring rating: 3370 lbs.

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE \$34,635.00

Equipment Group 300A Base N/C

Engine: 2.3L EcoBoost Included

Transmission: Electronic 10-Speed SelectShift Auto Included

3.73 Axle Ratio Included

GVWR: 6,050 lbs Included

Tires: P255/65R17 A/T BSW Included

Wheels: 17" Silver-Painted Aluminum Included

Front Premium Cloth Bucket Seats Included

126.8" Wheelbase STD

Monotone Paint Application STD

Radio: AM/FM Stereo Included

50-State Emissions System STD

SiriusXM Satellite Radio Included

SYNC 3 Included

Oxford White N/C

Ebony N/C

SUBTOTAL \$34,635.00

Fuel Economy

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: JOHN HAMBY
07/08/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 Ranger 4x4 SuperCrew 5' box 126.8" WB XLT (R4F)

Price Level: 35

Major Equipment

City
20 mpg



Hwy
24 mpg

As Configured Vehicle

MSRP

Destination Charge

\$1,195.00

TOTAL

\$35,830.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

RAY VARNER FORD

VEHICLE ORDER CONFIRMATION

CNGP530
==>

07/10/20 11:52:30
Dealer: F21669
Page: 1 of 1

2020 RANGER

Order No: 2100 Priority: K1 Ord FIN: QI074 Order Type: 5B Price Level: 035
Ord Code: 300A Cust/Flt Name: OAK RIDGE PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
R4F RANGER 4X4 C/C	\$34635	\$33250.00	REMARKS TRAILER		
.126" WHEELBASE			SP DLR ACCT ADJ		(1226.00)
YZ OXFORD WHITE			SP FLT ACCT CR		(970.00)
L PREM CLOTH ST			FUEL CHARGE		7.92
H EBONY INTERIOR			B4A NET INV FLT OPT	NC	7.00
300A EQUIP GRP			DEST AND DELIV	1195	1195.00
.XLT SERIES			TOTAL BASE AND OPTIONS	36485	32528.92
99H .2.3L ECOBOOST	NC	NC	TOTAL	36485	32528.92
44U .10-SPD AUTO TR	NC	NC	*THIS IS NOT AN INVOICE*		
255/65R17 A/T			*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*		
JOB #2 ORDER					
FLEET SPCL ADJ	NC	(350.00)			
17C FLR LINER-TRAY	160	150.00			
53R TRAILER TOW PKG	495	465.00			
794 PRICE CONCESSN					

LIST 33028.
+500

F1=Help F2=Return to Order F3/F12=Veh Ord Menu
F4=Submit F5=Add to Library F9=View Trailers
S099 - PRESS F4 TO SUBMIT QC05623

LESS
GOVT
PRICE

~~33028~~
2
33028
- 3200

29828
1
BID PRICE

MEMILLER
@OAKRIDGE.TN.GOV

**PUBLIC WORKS DEPARTMENT
INTRAOFFICE MEMORANDUM
20-34**

DATE: June 5, 2020
TO: Shira A. McWaters, Public Works Director
FROM: Mike Miller, Streets and Fleet Manager
SUBJECT: EVALUATION OF VEHICLE 309

- 2001 Dodge 3500
- Assigned to the HVAC Technician
- In service since 2001
- Over 109,000 miles at last service in May 2020
- Overall condition – Fair
- At 19 years old major repairs are expected with continued daily use.
- It is the opinion of the Fleet Maintenance Division that this vehicle has served its useful life with the City and it is no longer cost effective because of age and mileage to continue investing money in maintenance and repair. At this age and mileage more expensive repairs would be expected.
- Recommend replacement.
- A High Cargo Roof type van would be more suitable for this position.
- Approximate replacement cost – \$35,000.

cc: Patrick Berge

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000064470

TO:	TRUCK# 255 309 SIGNATURE HVAC
OAKRIDGE	
2020 TRANSIT CARGO HIGH ROOF RWD	
OXFORD WHITE	

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: July 10, 2020
 We are pleased to quote you the following:

ITEM	QUANTITY		UNIT PRICE	DELIVERY DATE
1	1	2020 FORD TRANSIT CARGO RWD HR 3.5 LITER V-6 GAS , 10 SPEED TRANS EXTERIOR OXFORD WHITE INTERIOR - DARK PALAZZO OPTIONS LISTED ON WINDOW OPTIONS FOG LIGHTS, CRUISE CTRL, VINYL FLOOR COVERING FRT/REAR	\$31,244.00	TBD
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.

John Hamby
 PER

July 10, 2020
 DATE



Prepared by: JOHN HAMBY
07/08/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 Transit-350 Cargo RWD High Roof Van 148" WB Base (W1X)

Price Level: 40

Major Equipment

(Based on selected options, shown at right)

3.5L V-6 DOHC w/port/direct injection 275hp
10 speed automatic w/OD

Exterior: Oxford White
Interior: Dark Palazzo

- * 4-wheel ABS
- * Traction control
- * Battery with run down protection
- * Air conditioning
- * AM/FM stereo with seek-scan, auxiliary audio input, external memory control
- * Dual power remote mirrors
- * 16 x 6.5 steel wheels
- * Driver and front passenger seat mounted side airbags
- * SecuriLock immobilizer
- * Reclining front bucket seats

- * Brake assistance
- * LT 235/65R16 C BSW AS S-rated tires
- * Advance Trac w/Roll Stability Control
- * Tinted glass
- * Bluetooth streaming audio
- * Variable intermittent wipers
- * Dual front airbags w/passenger cancel
- * Airbag occupancy sensor
- * Tachometer
- * Audio control on steering wheel

Fuel Economy

City
N/A



Hwy
N/A

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE	\$41,285.00
Order Code 101A	N/C
Engine: 3.5L PFDi V6 Flex-Fuel	Included
Transmission: 10-Spd Automatic w/OD & SelectShift	Included
4.10 Limited-Slip Axle Ratio	Included
GVWR: 9,500 lbs	Included
Tires: 235/65R16C 121/119 R AS BSW	Included
Wheels: 16" Silver Steel w/Black Hubcap	Included
Dark Palazzo Gray Vinyl Bucket Seats	Included
Vinyl Front Bucket Seats	Included
Monotone Paint Application	STD
148" Wheelbase	STD
Radio: AM/FM Stereo	Included
50-State Emissions System	STD
Oxford White	N/C
Dark Palazzo	N/C
Front Fog Lamps	\$105.00
Cruise Control w/Adjustable Spd Limiting Device (ASLD)	\$325.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: JOHN HAMBY

07/08/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 Transit-350 Cargo RWD High Roof Van 148" WB Base (W1X)

Price Level: 40

<i>As Configured Vehicle</i>		MSRP
Front & Rear Vinyl Floor Covering		\$245.00
SUBTOTAL		\$41,960.00
Destination Charge		\$1,695.00
TOTAL		\$43,655.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**PUBLIC WORKS DEPARTMENT
INTRAOFFICE MEMORANDUM
20-35**

DATE: June 5, 2020
TO: Shira A. McWaters, Public Works Director
FROM: Mike Miller, Streets and Fleet Manager
SUBJECT: EVALUATION OF VEHICLE 240

- 2006 Ford F 250
- Assigned to Public Works Sign and Street Marking Specialist
- In service since July 2006
- Over 98,000 miles at last service in May 2020
- Overall condition – Fair
- It is the opinion of the Fleet Maintenance Division that this vehicle has served its useful life with the City and it is no longer cost effective because of age and mileage to continue investing money in maintenance and repair. At this age and mileage more expensive repairs would be expected.
- Recommend replacement.
- This position and job requirements would be best suited with a dual wheel truck to pull trailers and have bigger bed space for tools and equipment required for sign replacement and maintenance.
- Approximate replacement cost – \$55,000.

cc: Patrick Berge

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000064470

TO:	
OAKRIDGE	TRUCK# 240 sign trk
2020 F-450 REGULAR CAB 4WD CHASSIS OXFORD WHITE	SERVICE BODY

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: July 10, 2020
 We are pleased to quote you the following:

ITEM	QUANTITY		UNIT PRICE	DELIVERY DATE
1	1	2020 FORD F-450 REGULAR CAB 4WD CHASSIS 145 WB	\$34,203.00	TBD
2		7.3 LITER V-8 GAS , 10 SPEED TRANS		
3		EXTERIOR OXFORD WHITE		
4		INTERIOR - MEDIUM GRAY VINYL		
5		OPTIONS LISTED ON WINDOW	OPTIONS	
6			<u>\$2,155.00</u>	
7				
8		KNAPHEIDE 9FT SERVICE BODY		
9		DESCRIPTION LISTED BELOW	\$27,025.00	
10				
11				
12			TOTAL X 1	

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.

John Hamby
 PER

July 10, 2020
 DATE

- Knapheide 9 ft service body
- 7 drawer drawers curb side
- Spray in bed top of boxes and bumper
- Painted white
- Rear receiver hitch 7 blade plug
- 140 CFM under hood 7.3 GAS engine
- Included in optional air compressor hose reels

Prepared by: JOHN HAMBY
07/09/2020



2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

Price Level: 40

Major Equipment

(Based on selected options, shown at right)

- 7.3L V-8 OHV w/SMPI 350hp
- TorqShift 10 speed automatic w/OD
- * 4-wheel ABS
- * Traction control
- * ~~Battery with run-down protection~~
- * Air conditioning
- * AM/FM stereo with seek-scan, external memory control
- * Daytime running
- * Variable intermittent wipers
- * Dual front airbags w/passenger cancel
- * SecuriLock immobilizer
- * Message Center
- * Vinyl seats
- * Audio control on steering wheel
- * Rear axle capacity: 13660 lbs.
- * Rear spring rating: 12880 lbs.
- * Frame Yield Strength 50000 psi
- * Axle to end of frame: 47.2"

- Exterior: Oxford White
- Interior: Medium Earth Gray
- * Brake assistance
- * LT 225/70R19.5 G BSW AS S-rated tires
- * Firm suspension
- * Tinted glass
- * Bluetooth streaming audio
- * Dual power remote heated mirrors
- * 19.5 x 6 steel wheels
- * Driver and front passenger seat mounted side airbags
- * Tachometer
- * Reclining front split-bench seats
- * Side steps
- * Front axle capacity: 7000 lbs.
- * Front spring rating: 5200 lbs.
- * Frame section modulus: 12.7 cu.in.
- * Cab to axle: 60"
- * Transmission PTO Provision

As Configured Vehicle

	MSRP
STANDARD VEHICLE PRICE	\$42,495.00
Order Code 650A	N/C
Engine: 7.3L 2V DEVCT NA PFI V8 Gas	Included
Transmission: TorqShift 10-Speed Automatic	Included
4.88 Axle Ratio	Included
GVWR: 16,500 lb Payload Package	Included
Tires: 225/70Rx19.5G BSW A/P	Included
Wheels: 19.5" x 6" Argent Painted Steel	Included
HD Vinyl 40/20/40 Split Bench Seat	Included
Monotone Paint Application	STD
145" Wheelbase	STD
Radio: AM/FM Stereo w/MP3 Player	Included
50-State Emissions System	STD
SYNC Communications & Entertainment System	Included
Oxford White	N/C
Medium Earth Gray	N/C
Spare Tire, Wheel & Jack	\$350.00
6-Ton Hydraulic Jack	Included
Power Equipment Group	\$915.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN HAMBY
07/09/2020



2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

Price Level: 40

Major Equipment

City
N/A



Hwy
N/A

As Configured Vehicle

MSRP

Accessory Delay	Included
Advanced Security Pack	Included
Folding Trailer Tow Mirrors w/Power Heated Glass	Included
MyKey	Included
Power Front Side Windows	Included
Power Locks	Included
Remote Keyless Entry	Included
XL Value Package	\$395.00
XL Decor Group	Included
Chrome Front Bumper	Included
Steering Wheel-Mounted Cruise Control	Included
Heavy-Service Front Suspension Package	\$125.00
Transmission Power Take-Off Provision	\$280.00
Trailer Brake Controller	\$270.00
Platform Running Boards	\$320.00
Rear View Camera & Prep Kit	\$415.00
SUBTOTAL	\$45,565.00
Destination Charge	\$1,695.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: JOHN HAMBY
07/09/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Price Level: 40

<i>As Configured Vehicle</i>	MSRP
TOTAL	\$47,260.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**PUBLIC WORKS DEPARTMENT
INTRAOFFICE MEMORANDUM
20-31**

DATE: May 26, 2020
TO: Shira A. McWaters, Public Works Director
FROM: Mike Miller, Streets and Fleet Manager
SUBJECT: EVALUATION OF BACKHOE 422

- 2006 Caterpillar 420D
- Assigned to the Public Works Water Crew
- In service since August 2006
- Over 6700 hours at last service in March 2020
- Overall condition – Fair
- Average value is approx. \$25,000.00
- We would like to retain this backhoe as a loader backhoe for bulk stone, salt and topsoil at the CSC location. We would surplus the current backhoe being used for this task, (421) it has over 1000 more hours.
- It is the opinion of the Fleet Maintenance Division that with the age and hours, if this backhoe remains in daily use more expensive repairs would be expected.
- Recommend replacement.
- Approximate replacement cost – \$110,000.

cc: Patrick Berge



VENDOR ID: 00000916
 CONTRACT#: 48446
 UNIT ID: 1000171676 BACKHOE - HEAVY EQUIPMENT

Quote for: CITY OF OAK RIDGE
 DATE: 7/9/2020

Respond to:
 TONY PARKERSON
 Phone (865) 546-1414
 Fax (865) 595-1030

SERIAL #	TBD		CURRENT LIST
DESCRIPTION			PRICE
589-5419	420 XE BACKHOE LOADER	\$	149,695.59
529-5931	LOADER QUICK COUPLER	\$	-
541-9540	TIER 4 FINAL ENGINE	\$	-
545-5048	TOUCH SCREEN DISPLAY	\$	-
533-0488	340 80-18/500 70-24 MICHELIN RADIAL TIRES	\$	1,682.84
491-6734	WORKLIGHTS (8) HALOGEN LAMPS	\$	-
430-9944	ANSI INSTRUCTIONS	\$	-
206-1747	2" SEAT BELT	\$	-
553-5854	USB CHARGING PORT	\$	-
567-5090	AUTO-UP STABILIZERS	\$	-
9R-6007	FLIP OVER STABILIZER PADS	\$	343.73
219-3387	24" HEAVY DUTY BUCKET	\$	1,756.49
421-8926	SERIALIZED TECHNICAL MEDIA KIT	\$	-
551-6453	RIDE CONTROL	\$	-
543-4284	EXTENDIBLE STICK	\$	-
544-0883	DELUXE CAB	\$	-
542-7;810	AIR CONDITIONER	\$	-
507-5500	DELUXE HEATED SEAT	\$	-
542-7775	6 FUNCTION/8 BANK HYDRAULICS	\$	-
544-1063	4 WHEEL DRIVE AUTOSHIFT TRANSMISSION	\$	-
560-6797	PLE643 PRODUCT LINK	\$	-
548-1231	E STICK LINES	\$	-
337-9696	1,015 POUND COUNTERWEIGHT	\$	-
251-1800	1.3 CYD IT LOADER BUCKET	\$	3,767.00
9R-5320	CUTTING EDGE	\$	337.00
	SUBTOTAL	\$	157,582.65
	DISCOUNT 37.00%	\$	(58,305.58)
461-6839	SHIPPING/STORAGE PROTECTION	\$	203.00
462-1033	RUST PREVENTION	\$	108.00
DELIVERY	DELIVERY TO SITE	FREIGHT	\$ 250.00
PREP		PREP	\$ 1,057.00
540-2298	AM/FM RADIO (Includes Dealer Installation)	\$	600.00
398-2882	COLD WEATHER PACKAGE (Includes Dealer Installation)	\$	1,560.00
211-4292	MAGNETIC MOUNT BEACON (Includes Dealer Installation)	\$	236.00
353-1389	STABILIZER GUARDS (Includes Dealer Installation)	\$	855.00
423-7607	BOOM WEAR PLATE GROUP (Includes dealer installation)	\$	221.00
444-7500	MANUAL QUICK COUPLER (Includes Dealer Installation)	\$	2,138.00
178-3593	COUPLER PINS (Includes Dealer Installation)	\$	151.00
	QUOTE 1594068011930	STD WARRANTY	\$ 740.00
		TOTAL PRICE	\$ 107,396.07

NORMAL PRICING

STATE CONTRACT

ESTIMATED \$110,000

Price quote is good for 2020 deliveries
 This quotation is submitted subject to the prices, terms and governmental regulations in effect at date of delivery, for all machines, parts and service. Stowers Machinery Corporation reserves the right to correct clerical errors. Shipping costs and state and local taxes are not included unless specified.
 TERMS OF SALE: FINANCING AVAILABLE
 Approx. Ship Date: August 2020

Submitted by

Sales Representative

RESOLUTION

A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$303,008.07 FROM THE EQUIPMENT REPLACEMENT FUND AND WATERWORKS FUND FOR THE PURCHASE OF FOUR (4) VEHICLES AND ONE (1) EQUIPMENT ITEM FOR THE PUBLIC WORKS DEPARTMENT UTILIZING STATE CONTRACT PRICING.

WHEREAS, the Public Works Department has identified a number of vehicles that are scheduled for replacement based upon condition and maintenance requirements; and

WHEREAS, the Public Works Department desires to purchase four (4) replacement vehicles and one (1) replacement equipment item (backhoe) utilizing state contract pricing; and

WHEREAS, funds are available in the Equipment Replacement Fund and the Waterworks Fund for these purchases; and

WHEREAS, the City Manager requests approval to spend \$303,008.07 for the purchases set forth herein for the Public Works Department using state contract pricing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and awards are hereby made as follows: the City is hereby authorized to purchase the following vehicles using state contract pricing:

- To Ford of Murfreesboro, 1550 NW Broad St, Murfreesboro, Tennessee 37129, for the furnishing of one (1) 2020 Ford F-450 Super Cab 4WD to replace Vehicle #394 used by the water distribution crew, in the amount of \$70,870.00.
- To Ford of Murfreesboro, 1550 NW Broad St, Murfreesboro, Tennessee 37129, for the furnishing of one (1) 2020 Ford Ranger Crew Cab XLT 4WD to replace Vehicle #285 used by the Streets and Fleet Manager, in the amount of \$29,440.00.
- To Ford of Murfreesboro, 1550 NW Broad St, Murfreesboro, Tennessee 37129, for the furnishing of one (1) 2020 Ford Transit Cargo High Roof RWD to replace Vehicle #309 used by the Facility HVAC Technician, in the amount of \$31,919.00.
- To Ford of Murfreesboro, 1550 NW Broad St, Murfreesboro, Tennessee 37129, for the furnishing of one (1) 2020 Ford F-450 Regular Cab 4WD to replace Vehicle #220 used by the Signs and Street Marking Specialist, in the amount of \$63,383.00.
- To Stowers Machinery Corporation, 10644 Lexington Drive, Knoxville, Tennessee 37932, for the furnishing of a backhoe to replace backhoe #422 used by the water crew, in the amount of \$107,396.07.

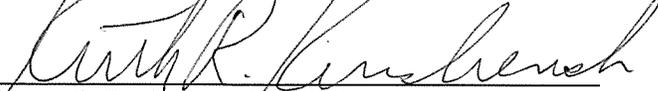
Said awards in the grand total of \$303,008.07.

BE IT FURTHER RESOLVED that the following Public Works Department vehicles and equipment are surplus to the City's needs and will be taken out of service and sold: Vehicle #394, 2008 Ford F-450; Vehicle #285, 2009 Ford Explorer; Vehicle #309, 2001 Dodge 3500; Vehicle #220, 2006 Ford F-250; and Equipment #422, backhoe.

BE IT FURTHER RESOLVED that the City Manager is hereby authority to execute the appropriate legal instruments to accomplish the same.

This the 13th day of January 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

**FINAL ADOPTION
OF
ORDINANCES**

**RECREATION & PARKS DEPARTMENT MEMORANDUM
20-10**

DATE: June 25, 2020
TO: Mark S. Watson, City Manager
FROM: Jonathan W. Hetrick, Recreation & Parks Director
SUBJECT: AN ORDINANCE AMENDMENT TO PROHIBIT SMOKING AT CITY-OWNED PLAYGROUNDS

Introduction

An item for the agenda is an ordinance to amend Section 11-111 of the City Code to prohibit smoking on the grounds of any City-owned playground.

Funding

No funding is associated with this item.

Consideration

City Council, by Resolution 3-24-2017, urged the General Assembly to repeal the preemption of local control to regulate smoking. On March 10, 2020, Governor Bill Lee signed Public Chapter 529 which amends Tennessee Code Annotated §39-17-1551 to allow local governments to prohibit smoking on the defined grounds of a playground by adopting a resolution or ordinance approved by a two-thirds vote of the legislative body of the local government.

Recommendation

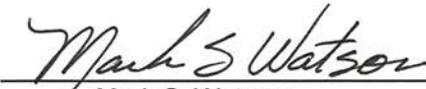
Approval of the attached ordinance is recommended.


Jonathan W. Hetrick

Attachments: Ordinance

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson 7/7/2020
Date

TITLE

AN ORDINANCE TO AMEND TITLE 11, TITLED "MUNICIPAL OFFENSES," CHAPTER 1, TITLED "MISCELLANEOUS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY AMENDING SECTION 11-111, CURRENTLY A DELETED SECTION, AND SUBSTITUTING THEREFOR A NEW SECTION 11-111, TITLED "SMOKING AT PLAYGROUNDS PROHIBITED," TO PROHIBIT SMOKING AT PLAYGROUNDS.

WHEREAS, by Resolution 3-24-2017, City Council urged the General Assembly to repeal the preemption of local control to regulate smoking citing the Centers for Disease Control and Prevention's (CDC) Fact Sheet on the Health Effects of Secondhand Smoke and the U.S. Surgeon General's report, "*The Health Consequences of Involuntary Exposure to Tobacco Smoke*;" and

WHEREAS, on March 10, 2020, Governor Bill Lee signed Public Chapter 529 which amends Tennessee Code Annotated §39-17-1551 to allow local governments to prohibit smoking on the grounds of a playground by adopting a resolution or ordinance approved by a two-thirds vote of the legislative body of the local government; and

WHEREAS, in light of the CDC's and U.S. Surgeon General's publications on secondhand smoke, City Council desires to establish an ordinance prohibiting smoking on the grounds of City-owned playgrounds.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

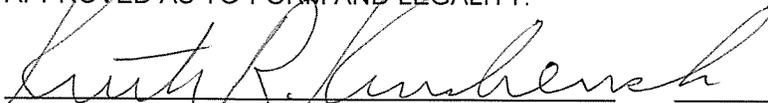
Section 1. Title 11, titled, "Municipal Offenses," Chapter 1, titled "Miscellaneous," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended dedicating Section 11-111 to the prohibition of smoking on the grounds of playgrounds, said section to read as follows:

Section 11-111. Smoking at Playgrounds Prohibited.

- (1) It is a violation for any person to smoke on the grounds of any City-owned playground.
- (2) As used in this section:
 - A. "Playground" is any indoor or outdoor facility that is intended for recreation of children.
 - B. "Smoking" means the burning of a tobacco product, hemp product, or any other drug or substance, but does not include the use of a vapor product.
 - C. "Grounds" means the entire real property upon which a playground is located, as determined by the property lot lines, including the parking areas and any permanent or temporary restroom facilities.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: 07/13/2020
Publication Date: 07/16/2020
Second Reading: _____
Publication Date: _____
Effective Date: _____

**CITY COUNCIL MEMORANDUM
20-23**

Date: August 6, 2020
To: Mayor and City Council
From: Mark S. Watson, City Manager
Subject: SUBSTITUTE ORDINANCE FOR CONSIDERATION – REZONING OF PARCEL 003.11 TAX MAP 099L GROUP A FROM UB-2/PUD TO B-2/PUD, AND ASSOCIATED PUD AMENDMENT FOR THE MAIN STREET OAK RIDGE PROJECT

Introduction

An item for the City Council's consideration is a substitute ordinance for second reading of the rezoning ordinance for Parcel 003.11 Tax Map 099L Group A located at Main Street Oak Ridge bounded by Walmart to the south, Rutgers Avenue to the east and existing retail to the west, along with the associated PUD amendment for the mall property.

Funding

No funding is required for this item as it is regulatory in nature.

Background

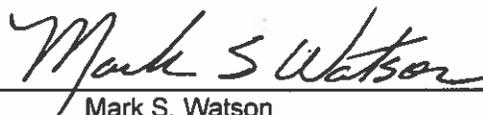
The requested change in zoning for this parcel and associated PUD amendment was approved by the City Council on first reading after considerable discussion, public comment, and review of the Planning Commission's assessment. During the discussion, two major concerns were expressed by the City Council, including the condition of the property after construction by excess soil, pipe, and general cleanup. The City Council also expressed concern for the construction prioritization for Phase II A of proposed retail development. These two concerns were confirmed by the City Clerk through review of the oral record of discussion.

The City Manager, after discussion with the Legal Department, identified that a memorandum of understanding (MOU) would be the best tool for use in defining the construction process of the project. An agreement has been developed to address concerns regarding construction timing and removal of construction debris. The MOU is

included with the substitute ordinance as an attachment. A modification of the ordinance has been made to recognize the understandings within the MOU. Recognizing the City Council priority of retail store development, this activity must reach vertical construction stage on Phase II-A before a building permit is considered for any storage facility (estimated retail construction to start within 90 days). Additionally, at the end of the project, if any soil, dirt, construction material, piping or related material remains on site, it must be removed from Main Street within 120 days. The MOU expires December 31, 2021 or when upon completion of construction of Phase II-A and the self-storage facility, whichever occurs later.

Recommendation

The City Manager recommends approval of the substitute ordinance which incorporates the MOU.



Handwritten signature of Mark S. Watson in cursive script, positioned above a horizontal line.

Mark S. Watson

Attachments: Substitute Ordinance
Memorandum of Understanding

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 003.11, TAX MAP 099L, GROUP A, FROM UB-2/PUD, UNIFIED GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY, TO B-2/PUD, GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY; AND TO AMEND THE MAIN STREET OAK RIDGE PLANNED UNIT DEVELOPMENT (PUD) MASTER PLAN TO ADD SELF-STORAGE FACILITIES TO SAID PARCEL.

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission disapproved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE TENNESSEE:

Section 1. The district boundaries of the zoning map attached to and made a part of Ordinance No. 2, as amended, are revised in the following particulars:

<u>Property Description</u>	<u>Location</u>	<u>Present Zoning District</u>	<u>New Zoning District</u>
Parcel 003.11 Tax Map 099L Group A, ± 2.19 acres	S. Rutgers Avenue (north of Walmart)	UB-2/PUD, Unified General Business with a Planned Unit Development Overlay	B-2/PUD, General Business with a Planned Unit Development Overlay

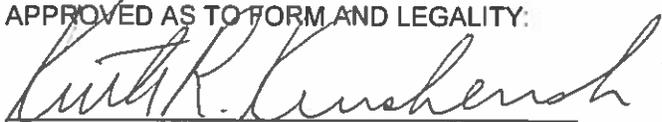
Section 2. The change shall be imposed upon said map and shall be as much a part of Ordinance No. 2 as if fully described therein.

Section 3. That the Main Street Oak Ridge Planned Unit Development is hereby amended as set forth on the attached drawings submitted by Arnold Consulting Engineering Services, Inc., dated June 8, 2020, titled "PUD Master Plan at Oak Ridge City Center, Master Plan Revision"; "PUD Master Plan at Oak Ridge City Center, PUD Sidewalk Exhibit"; and "PUD Master Plan at Oak Ridge City Center, PUD Open Space Exhibit"; the drawing submitted by COR3 Design LLC, titled "LOD Exterior Elevations," Sheet Number LOD5.01, dated May 27, 2020; and Main Street PUD – Self Storage Design Standards, received June 9, 2020.

Section 4. [TN Oak Ridge Rutgers LLC, owner of Parcel 003.11 Tax Map 099L Group A, has executed a Memorandum of Understanding, dated August 5, 2020, attached hereto, setting forth certain stipulations associated with the timing of development on the parcel and the adjacent retail development known as Phase 2A, as set forth on the attached.](#)

Section 5. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



 Kenneth R. Krushenski, City Attorney

 Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

Public Hearing: _____
Publication Date: _____
First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MOU") is made and entered into as of this the 5th day of August, 2020, by and between TN Oak Ridge Rutgers, LLC, (the "Owner") and the City of Oak Ridge, Tennessee (the "City"). Collectively, the Owner and the City are referred to as the "Parties" or individually as a "Party."

RECITALS

WHEREAS, the Owner is the owner of real property located within the boundaries of S. Rutgers Avenue, S. Illinois Avenue, S. Tulane Avenue, and Wilson Street, commonly referred to as Main Street Oak Ridge (the "Property"); and

WHEREAS, on July 20, 2020, City Council considered an ordinance on first reading at the request of the Owner to rezone Parcel 003.11, Tax Map 099L, Group A, (the "Parcel"), from UB-2/PUD, Unified General Business with a Planned Unit Development Overlay, to B-2/PUD, General Business with a Planned Unit Development Overlay, which request also included a request to amend the PUD Master Plan (collectively referred to as the "Ordinance"); and

WHEREAS, the Ordinance, if approved, would allow construction of a self-storage facility on the Parcel (the "Self-Storage Facility"), which parcel is part of the Property, and is part of the Phase III.C. development of the Property; and

WHEREAS, at the meeting, concerns were expressed by City Council members regarding the timing of construction for Phase II A of the development of the Property and construction of the Self-Storage Facility; and

WHEREAS, the Owner expressed his intent to commence construction of the Phase II A retail spaces (known as Phase II.A. on the current approved Site Plan) prior to the commencement of construction of the Self-Storage Facility citing leasing obligations to deliver four (4) of the five (5) retail spaces to the tenants no later than Fall 2021; and

WHEREAS, the Owner further responded to those concerns by suggesting City Council include, as a condition of approval, that construction commence on Phase II A prior to any construction beginning on the Self-Storage Facility; and

WHEREAS, at the meeting, concerns were also expressed regarding the construction and fill materials stored in the active center of the Property; and

WHEREAS, the Owner responded to those concerns by assuring City Council the materials are part of the Phase II A construction; and

WHEREAS, at the meeting, some councilmembers stated these concerns need to be addressed in writing prior to second reading of the rezoning request.

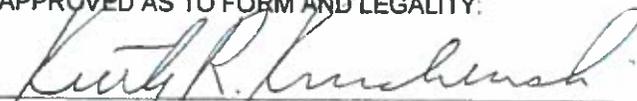
NOW, THEREFORE, the Owner and the City, in consideration of the foregoing, hereby agree as follows:

1. Recitals. Each of the recitals above is true and accurate and incorporated here as a material part of this MOU.
2. Term. This MOU goes into effect upon execution of this MOU by both Parties and approval of the Ordinance (the "Effective Date"). This MOU will expire upon completion of the Phase II.A. construction and completion of the Self-Storage Facility or December 31, 2021, whichever occurs later.

3. Site Plan Review. The type and intensity of land uses within the Property as shown on the amended Planned Unit Development Master Plan are subject to being further refined and finalized through approval of the final Site Plan. Any Site Plan shall be submitted to the City for approval in accordance with applicable laws and will be reviewed in the normal process. Regardless of any modifications to the site plans on the Property, when this MOU refers to Phase II.A. it means the (five) retail stores between PetSmart and JCPenney, the associated parking area for these retail stores, and the sidewalk linking these retail stores to the existing Belk retail store.
4. Zoning. The Property is zoned UB-2/PUD, Unified General Business with a Planned Unit Development overlay. The Parcel is scheduled to be rezoned to B-2/PUD, General Business with a Planned Unit Development overlay. Any new construction or reconstruction on the Property and the Parcel shall be accomplished in accordance with applicable laws, including but not limited to the City's Zoning Ordinance, and approved site plans.
5. Timing of Construction. Prior to submittal of a building permit application for the Self-Storage Facility, the Owner must commence vertical construction for Phase II.A. It is anticipated by the Owner that construction of Phase II.A. will commence within ninety (90) days of the Effective Date of this MOU. It is the intent of the Owner to construct the Self-Storage Facility after, or simultaneously with, construction of Phase II.A.
6. Construction Materials / Dirt. The construction materials (ex. underground utility pipe) and dirt pile on the Property are part of the Phase II.A. construction. Upon completion of the Phase II.A. construction, the remainder of the construction materials and dirt pile will be removed from the Property. If for whatever reason construction of Phase II.A. does not commence within one hundred and twenty (120) days of the Effective Date of this MOU, the Owner will immediately remove the construction materials, fencing, and dirt pile from the Property and restore the Property to a useable condition.
7. Default. If the Owner defaults with respect to the Owner's obligations in Section 6 above, then the Owner will be cited for violations of the City's property maintenance regulations as the City may deem appropriate.
8. Transfer. If the Owner should transfer title to the Self-Storage Facility site to a third party, all the requirements and obligations of the Owner associated with the Self-Storage Facility in this MOU will transfer to the new owner(s).

IN WITNESS WHEREOF, the Parties have executed this MOU as of the date first written above.

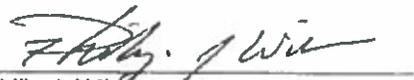
APPROVED AS TO FORM AND LEGALITY:


 Kenneth R. Krushenski, City Attorney

CITY OF OAK RIDGE, TENNESSEE


 Mark S. Watson, City Manager

TN OAK RIDGE RUTGERS, LLC


 Philip J. Wilson

Title: Manager

Attachments: None

**CITY COUNCIL MEMORANDUM
20-20**

DATE: July 14, 2020
TO: Mayor and City Council
FROM: Mark S. Watson, City Manager
SUBJECT: ORDINANCE TO REZONE PROPERTY IN THE MAIN STREET OAK RIDGE PUD,
FROM UB-2 TO B-2

Introduction

An item for the City Council to consider is an ordinance allowing for the rezoning of property in the Main Street Oak Ridge PUD to change from UB-2 zoning to B-2 zoning. The proposal is for 2.9 acres of land adjacent to the current Walmart property in Oak Ridge and along Rutgers Avenue be considered for the change. Said change will allow the use of the property for the intended activity of a storage facility as allowed under the provisions of B-2 zoning.

Funding

No funding impacts are anticipated with this change.

Background

The City of Oak Ridge Community Development Department has provided oversight and modifications to the proposed development of 58.54 acres known as the Oak Ridge Main Street Project. The project began its work in 2015 and is now in process to begin Phase II-A for development. In the southeast portion of the project site, now covered by a Planned Unit Development (PUD), a 2.19 acre, undeveloped, and former parking lot site of the former Mall is located along Rutgers Avenue. The site also backs up to the delivery and loading dock areas of the current Walmart store. The project has been in a continuous stage of development and adaptation to retail market demands, planning initiatives for Wilson Street and site location for the facility.

The adjacent zoning to the proposed site is B-2 on the Walmart property. This will allow the usage of a proposed storage facility within the zoning category. The proposed site as part of the PUD Overlay district for the 58.54 acre tract is zoned UB-2. This zoning does not allow for the provision of storage facilities within the zoning category. When previously proposed, the storage location was adjacent to a planned mixed-use area and a main entrance to the development. The PUD Master Plan was amended in 2019, closing the main access point and relocating mixed use areas north to Wilson street. Now the self-storage location is separated from the frontal developments of the project and has much less impact on the rest of the existing planned development areas. It also provides buffering from the delivery areas on the south and west portions of the 2.9 acre tract. Rather than amending the PUD Overlay regulations, it is appropriate by planning standards to consider the addition and connection of self-storage site with that of the Walmart B-2 site.

Further factors for consideration in the consideration is the screening of the loading areas of the buildings to the south and west of the site which is a requirement of the Main Street PUD. The property taxes for the proposed storage unit will add approximately \$60,000 in additional tax dollars to pay off the tax

increment finance district. Market conditions have changed with the COVID-19 virus and this project, along with the completion of the Main Street Phase II-A, will further activate the site and retail interest which is critical for sales tax generation and future retail leases. RealtyLink has identified that there is a market demand for the project and the financing is available for the project.

Recommendation

The Planning Commission recommended denial of the request. The City Manager and city staff recommend approval of the zoning request and passage of the ordinance.


Mark S. Watson

**COMMUNITY DEVELOPMENT MEMORANDUM
PLANNING DIVISION
20-45**

DATE: July 14, 2020
TO: Mark S. Watson, City Manager
THROUGH: Wayne E. Blasius, Community Development Director
FROM: Nathalie A. Schmidt, Senior Planner
SUBJECT: REQUEST TO REZONE ONE PARCEL (099L A 003.11) FROM UB-2/PUD to B-2/PUD, AND TO AMEND THE PRELIMINARY MASTER PLAN FOR THE MAIN STREET PLANNED UNIT DEVELOPMENT TO ALLOW SELF-STORAGE USE

Introduction

An item for City Council's consideration is an ordinance to rezone a single 2.19-acre parcel on Rutgers Avenue, Anderson County Tax Map 99L, Group A, Parcels 003.11, from UB-2/PUD, Unified General Business with a Planned Unit Development overlay to B-2/PUD, General Business with a Planned Unit Development overlay, and to subsequently amend the Planned Unit Development Master Plan for the Main Street Oak Ridge PUD, involving Parcels 003.04, 003.05, 003.06, 003.08, 003.09, 003.11, 003.12, and 003.13, approximately 58.54 acres bordered by Rutgers Avenue, South Illinois Avenue, South Tulane Avenue, and Oak Ridge Turnpike, for the purpose of allowing self-storage use on the 2.19-acre parcel.

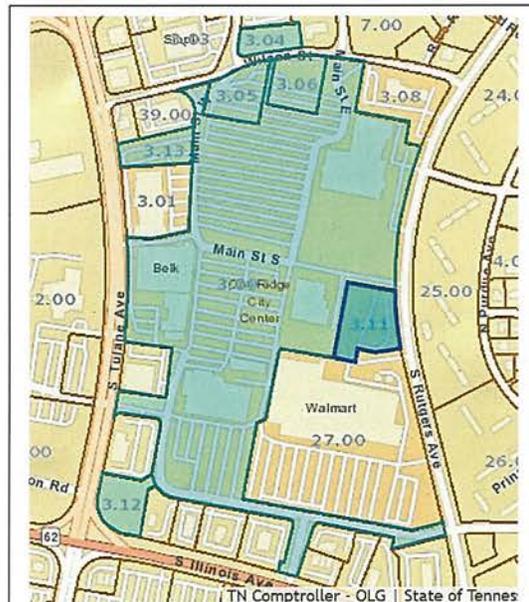
Funding

No funding is necessary to approve this request.

Background

A change to the base zoning designation (UB-2 to B-2) within a planned development necessitates a change to the existing PUD Master Plan, which provides additional zoning regulation for the land use, density, and design of the development. The base zoning designation and the PUD zoning overlay work together to regulate development of the property.

Self-storage use is permitted in any B-2 district by special exception. Uses which require special exception approval may be allowed within PUDs provided that the location, nature and extent of such activities are approved initially by the Planning Commission and by City Council as part of the Master Plan or any subsequent amendment.



The shaded parcels, plus the hotel at the corner of Wilson Street, are within the PUD. The highlighted parcel facing Rutgers Ave is the 2.19-acre property.

The planned development known as Main Street Oak Ridge resulted from negotiations to develop a retail-driven, multi-use project under the Economic Impact Plan for the Redevelopment of the Oak Ridge Mall Economic Development Area, and a Tax Increment Finance (TIF) District created in 2013.

In 2015, the properties were rezoned from B-2 to UB-2 and a mixed-use PUD Master Plan was adopted. At the same time, the City amended the Zoning Ordinance to permit multifamily use in UB-2 Districts and to eliminate several commercial uses that would not promote a viable downtown, including warehouse and storage.

In 2019, the current owner-developer amended the 2015 PUD Master Plan to replace planned multifamily units with retail stores. The configuration closes an access point from Rutgers Ave and allows back-of-house loading and service areas to face Rutgers Ave until two vacant parcels facing Rutgers Ave, including the subject property, are also developed. Future mixed use areas are newly identified along Wilson Street.

Following the 2019 amendment, construction of Phase II-A began in March and was delayed due to the COVID-19 pandemic. This Phase was approved to include over 80,000 square feet of new retail space, most notably between JC Penney and PetSmart; sidewalks and crosswalks; landscaped open space; and improved surface parking on approximately 13.8 acres; plus, new sidewalks and crosswalks in the Phase I project area. The developer has indicated that some building and site improvements in this phase may not be completed until the next phase, due to costs. The developer has also indicated that the current request to amend the PUD for self-storage is related to construction of Phase II-A.

Analysis

Certain criteria for approval apply to the rezoning request, as follows:

- UB-2 to B-2 Rezoning: Changing a base zoning district affects allowable types of land uses as well as density, height and setbacks. Therefore, a rezoning is evaluated based on whether the proposed change is consistent with City-approved plans, whether uses permitted in the district are consistent with the use and character of surrounding properties or districts, and whether there will be adequate public facilities for future development.
- PUD Overlay Amendment: Changing an adopted PUD should demonstrate consistency with the character and intent of the original PUD approval. Generally, a PUD Amendment is evaluated based on whether a high standard is maintained for the protection and preservation of environmentally sensitive lands, well-planned living, working and shopping environments, and the timely provision of essential utilities and streets. (*Zoning Ordinance, Section 9.05(a) General Provisions*)
- PUD Overlay Amendment to Allow Storage Use: The selection of uses permitted within any particular PUD is guided by the appropriateness of each use based on the intended function of the PUD, the unique nature of the property surrounding each development, and consistency with any adopted area Master Plan that may be applicable to the proposed site. (*Section 9.05(w)(1)(b)*)

Planning Commission Recommendation

At their regular business meeting on June 18th, 2020, the Planning Commission voted 8-2 (no votes: Hensley, Stephens) to recommend disapproval of the rezoning request. The decision is based upon finding that the change to the underlying zoning and the PUD Master Plan is not consistent with the City's desire to create a vibrant city center that can be a gathering place for Oak Ridge.

In their decision, the Planning Commission found that policies and strategies in the current (1988) Comprehensive Plan, and plans over the following decades, are still relevant and important to the community. The Planning Commission identifies guiding principles to help shape a vibrant city center, such as urban development, walkability, and connecting to natural assets and neighborhoods.

Public comments were submitted to the Planning Commission, beginning in early May, when two self-storage text amendments were presented to City Council. Over the course of five Planning Commission meetings, seventy-two (72) written comments were received; with 94% stating that storage would not be appropriate in the downtown area (6% remained neutral). Twenty-four (24) people attended the meeting on June 18 to offer their comments in person. Planning Commission work sessions and business meetings have been live-streamed and recorded and can be found on the City's website.

Process

City Council may act to approve, conditionally approve, or disapprove the request based on the criteria provided above (see Analysis) for Rezoning and Amending a PUD Overlay. An ordinance is attached for consideration.

Attachments:

Applicant's submittal for the Rezoning Request

Signed application forms to Rezone and to Amend the PUD Master Plan, received 5-18-20

Proposed PUD Master Plan Revision, Sidewalk & Open Space Exhibits by Arnold Consulting, each dated 6-08-20 (received 6-09-20)

Self-storage, LOD **Exterior Elevations** by COR 3 Design, LLC, Sheet LOD5.01, received 6-09-20

Main Street PUD – Self Storage **Design Standards**, received 6-09-20

Photos of a similar, recently constructed storage building

Supporting information

Oak Ridge Zoning Map of the vicinity

Table of Uses permitted in B-2, UB-2, and Main Street PUD

PUD Master Plan & Sidewalk Exhibit, Approved by City Council 5-24-2019

Public Comments submitted to the Planning Commission between 5-12-20 – 6-18-20

Ordinance

Nathalie Schmidt

Nathalie A. Schmidt, AICP, Senior Planner

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Mark S. Watson

Date

CITY OF OAK RIDGE
ZONING CHANGE REQUEST

Application to Amend Zoning Map

NAMES OF APPLICANTS	ADDRESSES WITH ZIP CODES	DAYTIME PHONE NO'S W/AREA CODE	
1. TN Oak Ridge Rutgers LLC	201 Riverplace, Ste 400, Greenville SC, 29601	864-991-2466	
2.			
3.			

Present Zoning Classification of the Area: UB-2 PUD

Requested Zoning Classification of the Area: B-2 PUD

Description of area to be rezoned: (Use Anderson or Roane County tax map numbers where possible as well as City of Oak Ridge Michael Baker Lot and Block numbers.)

Main Street Oak Ridge Master Plan - Parcel 003.00 Tax ID 009L A and Parcel 036.00 Tax ID 009L A

Only parcel 009L A 003.11 (Lot 485.49), with frontage on Rutgers Avenue, is proposed to be rezoned to B-2.
The remaining area within the PUD will remain UB-2. (added by NS)

Reasons why proposed zoning is more appropriate: The adjacent property (Wal-Mart) is zoned as B-2. While the PUD designation allows for the mixed used as shown on the attached, the underlying B-2 zone would provide continuity with the adjacent property

Land use in acres: 51.9 acres (See Master Plan for breakdown of uses) 2.19 acres proposed to be rezoned (added by NS)

Specific plans for development if rezoned (if known): See attached Master Plan for the multiple uses and areas which they are allowed.

The applicant is is not the fee owner of the property for which application is made. (If applicant is NOT the fee owner, the following is to be signed by the owner.)

The undersigned, as fee owner of the above described property, is aware of the applicant's intent to make application to amend the Zoning Map as stated and is acting in my behalf in making this request.

Date: _____ Signed: _____
Owner

Address

In making application to amend the Zoning Map, the applicant states that the information given is, to the best of his/her knowledge, true and accurate. It is understood and agreed by the applicant that any error, misstatement or misrepresentation of fact, either with or without intention on his/her part, shall constitute sufficient grounds for denial of this request.

Date of Filing: 5-18-2020

Brett Rogers (DM of m/SE)
Signature of Applicant

Area Map: Upon request, this application must be accompanied by a map prepared by a civil engineer, surveyor or other competent person showing all lots and streets in the area requested to be rezoned and the surrounding area within at least 300 feet. Scale of this map is to be 1" equals 100 feet.

CITY OF OAK RIDGE
CHECKLIST FOR APPLICANTS
PLANNED UNIT DEVELOPMENT
PRELIMINARY MASTER PLAN
ZONING DOCUMENT

The PUD Preliminary Master Plan and the request for approval of a PUD overlay zone is the first step in the PUD approval process.

Name of Planned Unit Development - Lot(s)/Parcel(s) Block No: Parcel 003.00 Tax ID 099L A and Parcel 036.00 Tax ID 009L A - Main Street Oak Ridge PUD Master Plan

Owner TN Oak Ridge Rutgers, LLC Telephone No. (864) 263-5425
Address 550 South Main Street, Suite 300, Greenville, SC 29601

Name of Agent/Engineer/Surveyor Arnold Consulting Engineering Services, Inc.
Address P.O. Box 1138, Bowling Green, KY 42102 Telephone No. (270) 780-9445

General description of project: 1) To amend underlying zoning from UB-2 PUD to B-2 PUD, 2) To Amend the approved PUD to show self storage.

Zoning Designation of Property: UB-2 PUD

Fees Paid: X \$200.00 Seven copies for initial review by staff. Seventeen copies of revision for staff and Planning Commission (ten folded; seven rolled). After recommendation by Planning Commission, fifteen copies for City Council meeting. If plan does not include all the items listed on this checklist, the plans will be returned to the applicant to be completed before the deadline of the following month.

Any revisions submitted in response to staff comments must have the revision number on the drawing and each change must be clearly delineated.

ARE ANY VARIANCES REQUESTED AS PART OF THIS PROPOSAL?
 YES (Attach letter detailing each, and its justification)
 X NO

I hereby certify that this submission is complete and ready for city staff review.

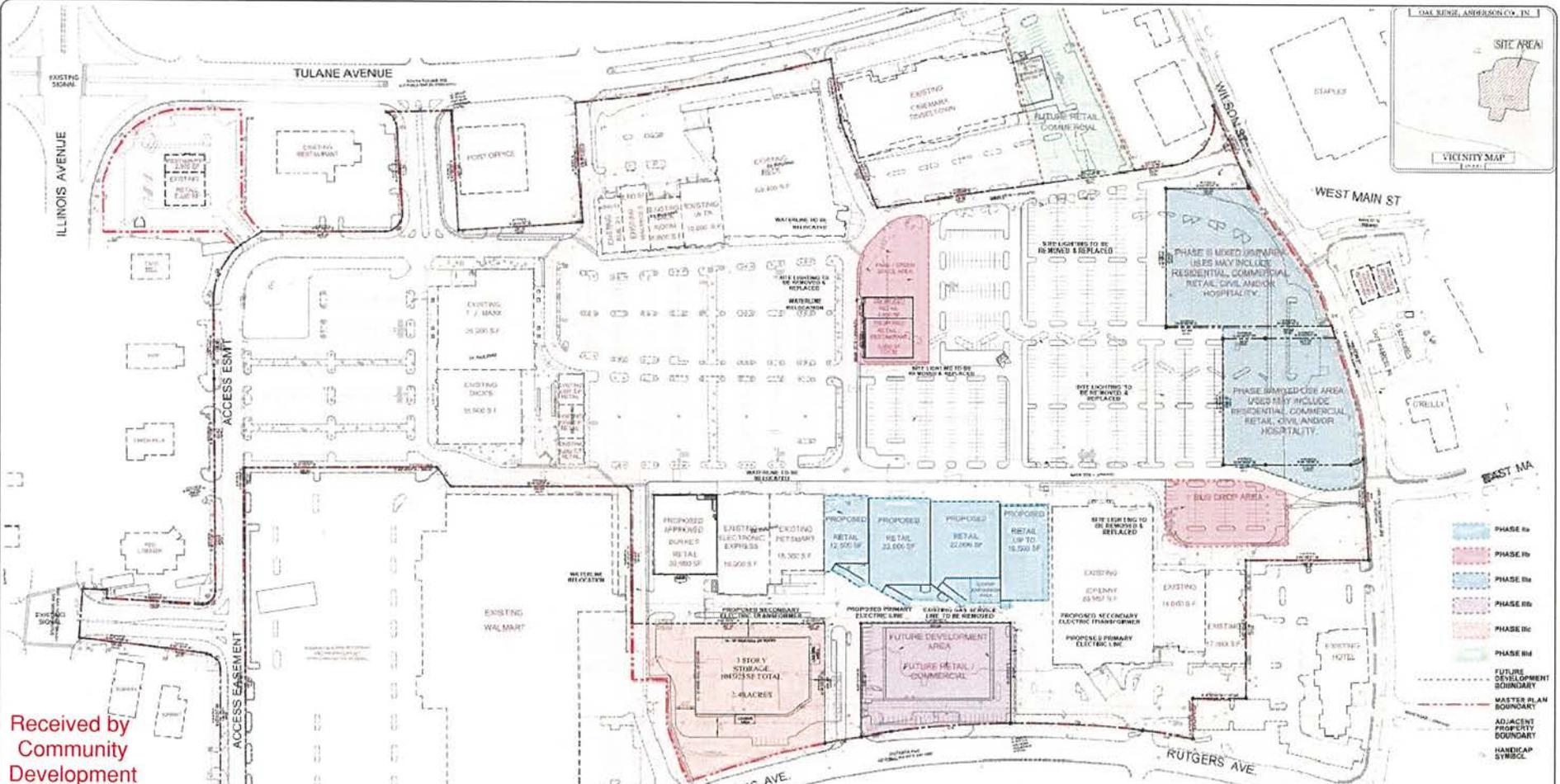
SIGNATURE OF AGENT: *Daniel Whitley*

I authorize
Daniel Whitley - Arnold Consulting Engineering Services to serve as my agent.

SIGNATURE OF OWNER: *Burt Rogers (Dir of Const)*

DATE: 5/18/2020

City of Oak Ridge Community Development Dept. Site Representative Received complete application 5/19/2020_NS



REVISIONS

PUD MASTER PLAN AT OAK RIDGE CITY CENTER

OAK RIDGE, TENNESSEE



JOB NUMBER: 18-4170-L
 DATE: 06-09-2020
 SCALE: 1" = 100'
 DRAWN BY: MCDONNELL
 CHECKED BY: ZACKERY
 FILE PATH: E:\2018\18-4170\18-4170-PUD.rvt

Received by
 Community
 Development
 6.09.2020



USE	REQUIRED	PROVIDED
RETAIL	4.5 SPACES PER 1,000 S.F. (11,250 - 17,000 S.F. = 151 - 780 SPACES)	2,223 SPACES PROVIDED
RESTAURANT	1 SPACE PER 150 S.F. (6,000 S.F. = 40 SPACES)	65 SPACES PROVIDED
SELF STORAGE	0.5 SPACES PER 1,000 S.F. IN RECREATION UNITS WITH INTRUSION-ONLY ACCESS 1.2 SPACES REQUIRED	18 SPACES PROVIDED
TOTALS	2,820 SPACES REQUIRED	2,278 SPACES PROVIDED

USE	EXISTING	PROPOSED	TOTALS
RETAIL	386,024 S.F.	106,000 S.F.	492,024 S.F.
RESTAURANT	2,000 S.F.	4,000 S.F.	6,000 S.F.
SELF STORAGE	0 S.F.	104,920 S.F.	104,920 S.F.
MIXED USE (MIXTURE WITH RESTAURANT)	0 S.F.	7,810 S.F.	7,810 S.F.

ELECTRICAL DEPT. NOTES

1. NO CONDUIT OR CABLES SHALL BE INSTALLED OR REPAIRED WITHOUT THE CITY OF OAK RIDGE'S WRITTEN APPROVAL. LANDSCAPING MUST COMPLY WITH CURRENT STANDARDS AND LATEST PRACTICES. LANDSCAPING MUST BE APPROVED BY THE CITY OF OAK RIDGE'S LANDSCAPING DEPARTMENT. PLACEMENT SHALL BE COORDINATED WITH THE CITY.

2. LANDSCAPING, TREES, AND CONSTRUCTION WITHIN UTILITY EASEMENTS ARE PERMITTED AT THE RISK OF THE OWNER. RESPONSIBLE CARE SHALL BE TAKEN BY UTILITIES TO PRESERVE ANY EXISTING LANDSCAPING WITHIN UTILITY EASEMENTS. THE CITY OF OAK RIDGE WILL NOT BE RESPONSIBLE FOR REPLACING OR REPAIRING ANY UTILITIES WITHIN AFFECTED EASEMENTS THAT MAY BE DAMAGED WHILE PERFORMING WORK WITHIN THE EASEMENT.

PERMITTED USES

ALL USES WITHIN THE U.S. 230 CORRIDOR DISTRICT SHALL BE ALLOWED UNLESS OTHERWISE SPECIFIED. ALL USES SHALL BE SUBJECT TO THE CITY OF OAK RIDGE'S WRITTEN APPROVAL. THE CITY OF OAK RIDGE'S WRITTEN APPROVAL IS REQUIRED FOR ALL USES THAT ARE NOT LISTED IN THIS LIST. THE CITY OF OAK RIDGE'S WRITTEN APPROVAL IS REQUIRED FOR ALL USES THAT ARE NOT LISTED IN THIS LIST. THE CITY OF OAK RIDGE'S WRITTEN APPROVAL IS REQUIRED FOR ALL USES THAT ARE NOT LISTED IN THIS LIST.

NOTES

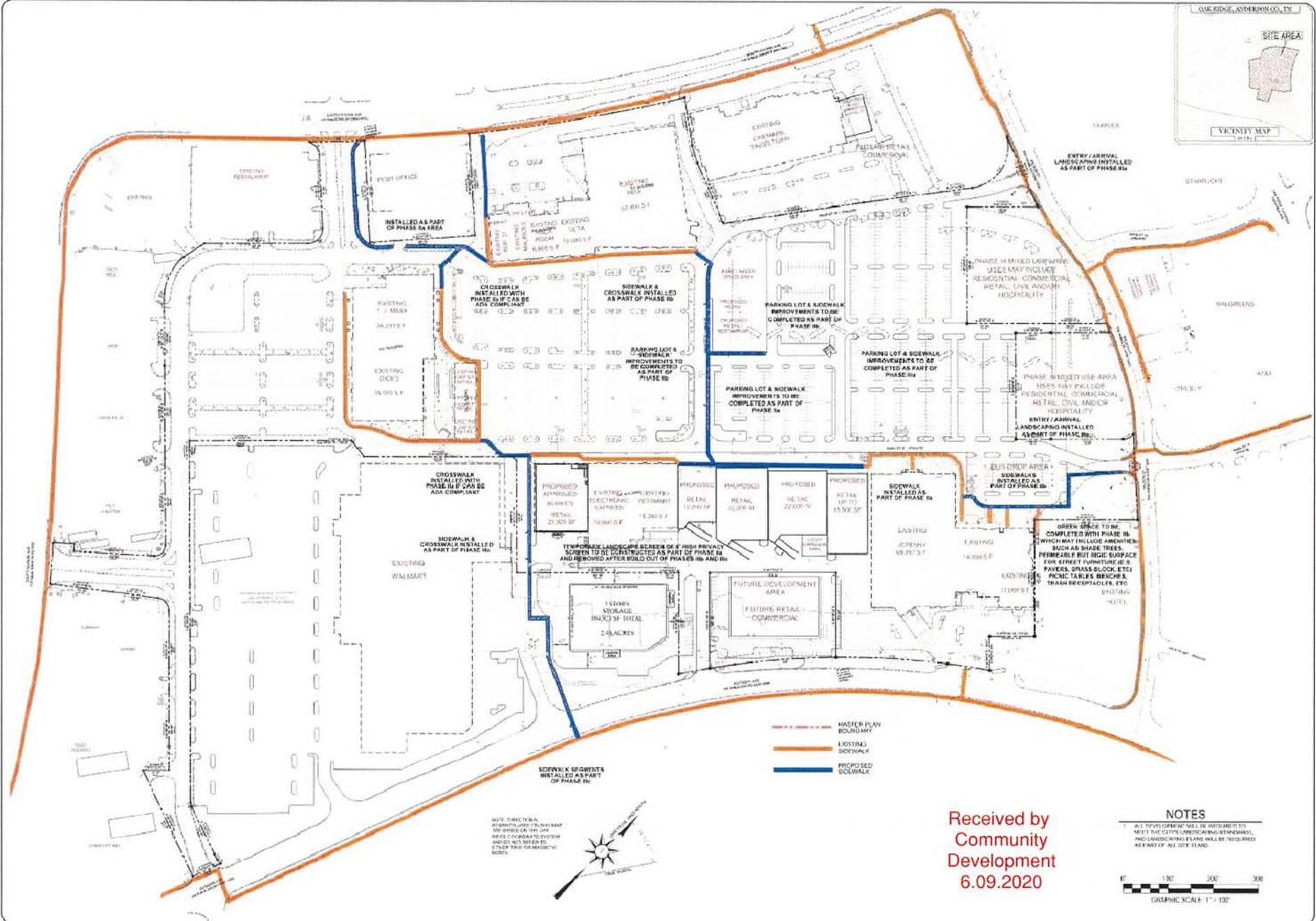
- CURRENT ZONING IS U.S. 230-PUD.
- PROPOSED CHANGES TO THE ZONING DISTRICT ARE SHOWN ON THE ATTACHED MAP. ALL CHANGES TO THE ZONING DISTRICT ARE SUBJECT TO THE CITY OF OAK RIDGE'S WRITTEN APPROVAL.
- WHEREAS THE CITY OF OAK RIDGE HAS ADOPTED THE FOLLOWING CHARACTERISTICS:
1. FRONT SETBACK: 25 FT FOR ALL DISTRICTS.
2. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
3. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
4. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
5. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
6. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
7. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
8. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
9. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
10. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
11. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
12. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
13. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
14. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.
15. SIDE AND REAR SETBACK: 10 FT FOR ALL DISTRICTS.

PREVIOUSLY APPROVED VARIANCES

- U.S. 230 SECTION 10-B MINIMUM REQUIRED SETBACK FRONT: 30 FT. PROPOSED: 20 FT. MINIMUM.
- U.S. 230 SECTION 10-B MINIMUM REQUIRED SETBACK SIDE: 10 FT. PROPOSED: 5 FT. MINIMUM.
- VARIANCES WERE APPROVED BY THE PLANNING COMMISSION ON MARCH 25, 2015.
- REDUCE THE MAXIMUM FRONT SETBACK FROM 25 FT TO 10 FT FOR ALL DISTRICTS.
- REDUCE THE MAXIMUM SIDE SETBACK FROM 10 FT TO 5 FT FOR ALL DISTRICTS.
- REDUCE THE MAXIMUM SIDE SETBACK FROM 10 FT TO 5 FT FOR ALL DISTRICTS.
- REDUCE THE MAXIMUM SIDE SETBACK FROM 10 FT TO 5 FT FOR ALL DISTRICTS.
- REDUCE THE MAXIMUM SIDE SETBACK FROM 10 FT TO 5 FT FOR ALL DISTRICTS.
- REDUCE THE MAXIMUM SIDE SETBACK FROM 10 FT TO 5 FT FOR ALL DISTRICTS.
- REDUCE THE MAXIMUM SIDE SETBACK FROM 10 FT TO 5 FT FOR ALL DISTRICTS.

PARCELS 3 00 3 04 3 06 3 08 3 13
 TAX MAP 90L
 GROUP A 10 PARCELS ARE WITHIN
 THE PUD OVERLAY
 MAIN STREET OAK RIDGE PUD
 MASTER PLAN
 GRAPHIC SCALE: 1" = 100'

PUD MASTER PLAN REVISION



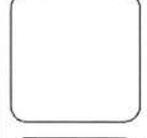
REVISIONS

**PUD MASTER PLAN
AT OAK RIDGE CITY CENTER**

OAK RIDGE, TENNESSEE

ACES
ANALYSIS AND CONSULTING
ENGINEERING SERVICES, INC.
P.O. BOX 1234
BIRMINGHAM, AL 35201
PHONE: (205) 756-1415

JCB NUMBER: 18-4170-L
DATE: 06-08-2020
SCALE: 1" = 100'
DRAWN BY: McDANIEL
CHECKED BY: ZACKERY
FILE PATH: \\SERVER\PROJECTS\18-4170-L



Received by
Community
Development
6.09.2020

PUD
SIDEWALK
EXHIBIT

#285



Prepared by: JOHN HAMBY
07/08/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 Ranger 4x4 SuperCrew 5' box 126.8" WB XLT (R4F)

Price Level: 35

Major Equipment

(Based on selected options, shown at right)

EcoBoost 2.3L I-4 DOHC w/gasoline direct injection 270hp

10 speed automatic w/OD

* Auto stop-start feature

* Brake assistance

* P 255/65R17 BSW AT S-rated tires

* Advance Trac w/Roll Stability Control

* Dual zone electronic automatic temperature control

* AM/FM/Satellite with seek-scan, external memory control

* Daytime running

* Rear child safety locks

* Variable intermittent wipers

* Dual front airbags

* Airbag occupancy sensor

* Rear window defroster

* Underseat ducts

* Full folding rear bench

* Front axle capacity: 3108 lbs.

* Front spring rating: 3130 lbs.

Fuel Economy

Exterior: Oxford White

Interior: Ebony

* 4-wheel ABS

* Traction control

* Battery with run down protection

* Automatic air conditioning

* Tinted glass

* Bluetooth streaming audio

* LED brakelights

* Dual power remote mirrors

* 17 x 8 aluminum wheels

* Driver and front passenger seat mounted side airbags

* SecuriLock immobilizer

* Message Center

* Reclining front bucket seats

* Audio control on steering wheel

* Rear axle capacity: 3370 lbs.

* Rear spring rating: 3370 lbs.

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE \$34,635.00

Equipment Group 300A Base N/C

Engine: 2.3L EcoBoost Included

Transmission: Electronic 10-Speed SelectShift Auto Included

3.73 Axle Ratio Included

GVWR: 6,050 lbs Included

Tires: P255/65R17 A/T BSW Included

Wheels: 17" Silver-Painted Aluminum Included

Front Premium Cloth Bucket Seats Included

126.8" Wheelbase STD

Monotone Paint Application STD

Radio: AM/FM Stereo Included

50-State Emissions System STD

SiriusXM Satellite Radio Included

SYNC 3 Included

Oxford White N/C

Ebony N/C

SUBTOTAL \$34,635.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: JOHN HAMBY
07/08/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 Ranger 4x4 SuperCrew 5' box 126.8" WB XLT (R4F)

Price Level: 35

Major Equipment

City
20 mpg



Hwy
24 mpg

As Configured Vehicle

MSRP

Destination Charge

\$1,195.00

TOTAL

\$35,830.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: JOHN HAMBY
07/08/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 Transit-350 Cargo RWD High Roof Van 148" WB Base (W1X)

Price Level: 40

Major Equipment

(Based on selected options, shown at right)

3.5L V-6 DOHC w/port/direct injection 275hp
10 speed automatic w/OD

Exterior: Oxford White
Interior: Dark Palazzo

- * 4-wheel ABS
- * Traction control
- * Battery with run down protection
- * Air conditioning
- * AM/FM stereo with seek-scan, auxiliary audio input, external memory control
- * Dual power remote mirrors
- * 16 x 6.5 steel wheels
- * Driver and front passenger seat mounted side airbags
- * SecuriLock immobilizer
- * Reclining front bucket seats

- * Brake assistance
- * LT 235/65R16 C BSW AS S-rated tires
- * Advance Trac w/Roll Stability Control
- * Tinted glass
- * Bluetooth streaming audio
- * Variable intermittent wipers
- * Dual front airbags w/passenger cancel
- * Airbag occupancy sensor
- * Tachometer
- * Audio control on steering wheel

Fuel Economy

City
N/A



Hwy
N/A

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE	\$41,285.00
Order Code 101A	N/C
Engine: 3.5L PFDi V6 Flex-Fuel	Included
Transmission: 10-Spd Automatic w/OD & SelectShift	Included
4.10 Limited-Slip Axle Ratio	Included
GVWR: 9,500 lbs	Included
Tires: 235/65R16C 121/119 R AS BSW	Included
Wheels: 16" Silver Steel w/Black Hubcap	Included
Dark Palazzo Gray Vinyl Bucket Seats	Included
Vinyl Front Bucket Seats	Included
Monotone Paint Application	STD
148" Wheelbase	STD
Radio: AM/FM Stereo	Included
50-State Emissions System	STD
Oxford White	N/C
Dark Palazzo	N/C
Front Fog Lamps	\$105.00
Cruise Control w/Adjustable Spd Limiting Device (ASLD)	\$325.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: JOHN HAMBY

07/08/2020

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 Transit-350 Cargo RWD High Roof Van 148" WB Base (W1X)

Price Level: 40

<i>As Configured Vehicle</i>	MSRP
Front & Rear Vinyl Floor Covering	\$245.00
<hr/>	
SUBTOTAL	\$41,960.00
Destination Charge	\$1,695.00
<hr/>	
TOTAL	\$43,655.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN HAMBY
07/09/2020



2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

Price Level: 40

Major Equipment

(Based on selected options, shown at right)

- 7.3L V-8 OHV w/SMPI 350hp
- TorqShift 10 speed automatic w/OD
- * 4-wheel ABS
- * Traction control
- * ~~Battery with run-down protection~~
- * Air conditioning
- * AM/FM stereo with seek-scan, external memory control
- * Daytime running
- * Variable intermittent wipers
- * Dual front airbags w/passenger cancel
- * SecuriLock immobilizer
- * Message Center
- * Vinyl seats
- * Audio control on steering wheel
- * Rear axle capacity: 13660 lbs.
- * Rear spring rating: 12880 lbs.
- * Frame Yield Strength 50000 psi
- * Axle to end of frame: 47.2"

- Exterior: Oxford White
- Interior: Medium Earth Gray
- * Brake assistance
- * LT 225/70R19.5 G BSW AS S-rated tires
- * Firm suspension
- * Tinted glass
- * Bluetooth streaming audio
- * Dual power remote heated mirrors
- * 19.5 x 6 steel wheels
- * Driver and front passenger seat mounted side airbags
- * Tachometer
- * Reclining front split-bench seats
- * Side steps
- * Front axle capacity: 7000 lbs.
- * Front spring rating: 5200 lbs.
- * Frame section modulus: 12.7 cu.in.
- * Cab to axle: 60"
- * Transmission PTO Provision

As Configured Vehicle

	MSRP
STANDARD VEHICLE PRICE	\$42,495.00
Order Code 650A	N/C
Engine: 7.3L 2V DEVCT NA PFI V8 Gas	Included
Transmission: TorqShift 10-Speed Automatic	Included
4.88 Axle Ratio	Included
GVWR: 16,500 lb Payload Package	Included
Tires: 225/70Rx19.5G BSW A/P	Included
Wheels: 19.5" x 6" Argent Painted Steel	Included
HD Vinyl 40/20/40 Split Bench Seat	Included
Monotone Paint Application	STD
145" Wheelbase	STD
Radio: AM/FM Stereo w/MP3 Player	Included
50-State Emissions System	STD
SYNC Communications & Entertainment System	Included
Oxford White	N/C
Medium Earth Gray	N/C
Spare Tire, Wheel & Jack	\$350.00
6-Ton Hydraulic Jack	Included
Power Equipment Group	\$915.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN HAMBY
07/09/2020



2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

Price Level: 40

Major Equipment

City
N/A



Hwy
N/A

As Configured Vehicle

MSRP

Accessory Delay	Included
Advanced Security Pack	Included
Folding Trailer Tow Mirrors w/Power Heated Glass	Included
MyKey	Included
Power Front Side Windows	Included
Power Locks	Included
Remote Keyless Entry	Included
XL Value Package	\$395.00
XL Decor Group	Included
Chrome Front Bumper	Included
Steering Wheel-Mounted Cruise Control	Included
Heavy-Service Front Suspension Package	\$125.00
Transmission Power Take-Off Provision	\$280.00
Trailer Brake Controller	\$270.00
Platform Running Boards	\$320.00
Rear View Camera & Prep Kit	\$415.00
SUBTOTAL	\$45,565.00
Destination Charge	\$1,695.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: JOHN HAMBY
07/09/2020

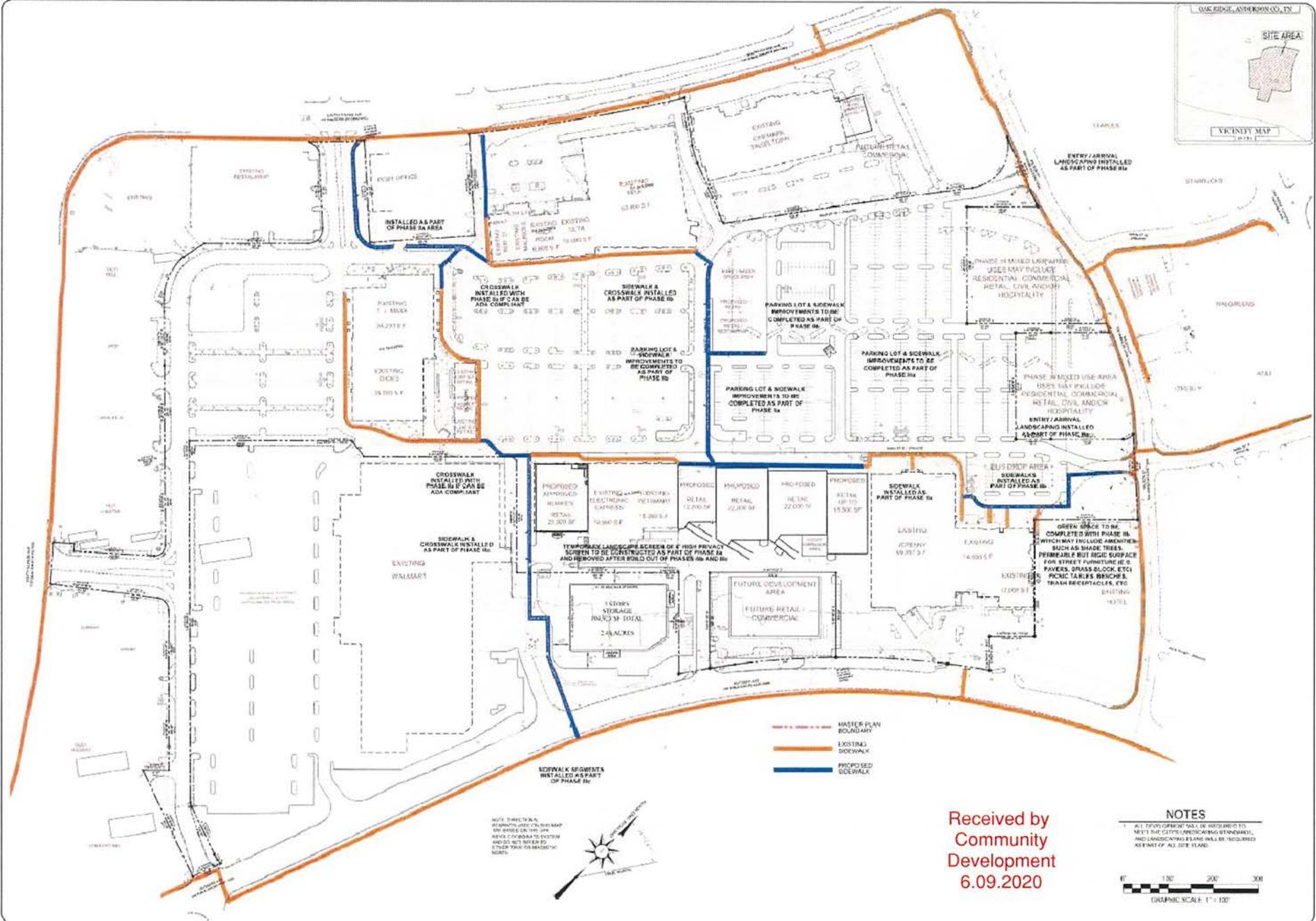
Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Price Level: 40

<i>As Configured Vehicle</i>	MSRP
TOTAL	\$47,260.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



REVISIONS

**PUD MASTER PLAN
AT OAK RIDGE CITY CENTER**

OAK RIDGE, TENNESSEE

ACES
 ANASO ARCHITECTURAL
 ENGINEERING SERVICES, INC.
 P.O. BOX 1238
 BOWLING GREEN, KY 42301
 PHONE: (270) 758-0445

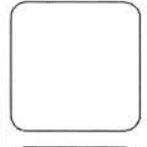
JCB NUMBER: 18-4170-L
 DATE: 06-08-2020
 SCALE: 1" = 100'
 DRAWN BY: McDANIEL
 CHECKED BY: ZACKERY
 FILE PATH: \\S:\18-4170-L\PROJECTS\18-4170-L.dwg

Received by
 Community
 Development
 6.09.2020

NOTES

1. ALL EXISTING SIDEWALKS TO BE RECONSTRUCTED TO MEET THE CURRENT LANDSCAPING, SIGNAGE, AND LANDSCAPING PLANS SHALL BE RECONSTRUCTED AS PART OF ALL SIDE PLANS.

1" = 100'
 GRAPHIC SCALE: 1" = 100'



PUD
 SIDEWALK
 EXHIBIT



COR3 Design, Inc.
 201 RiverPlace
 Suite 401
 Greenville, SC 29601
 Phone: 864 451 5288
 Fax: 864 990 3083
 www.cor3design.com

- STRUCTURAL**
 [Faint text]
- PLUMBING**
 [Faint text]
- MECHANICAL**
 [Faint text]
- ELECTRICAL**
 [Faint text]

TN OAK RIDGE
 RUTGERS SELF
 STORAGE



Received by
 Community
 Developer
 6.08.2020

LOD5.0
 LOD EXTERIOR ELEVATIONS



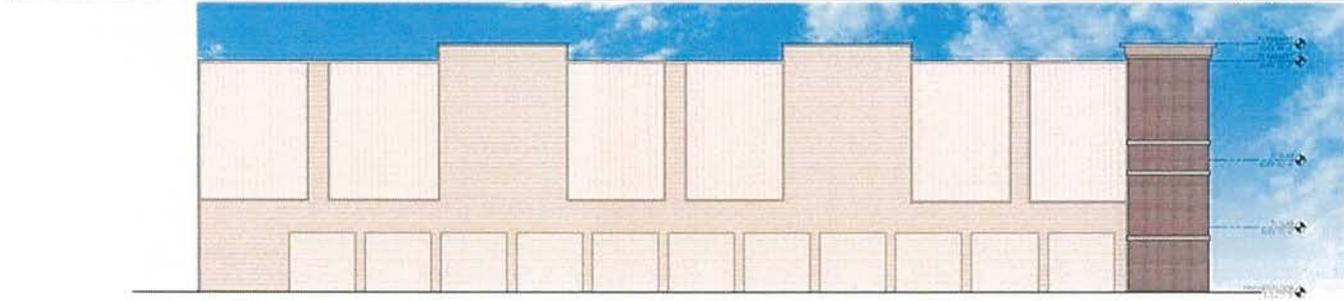
I FRONT ELEVATION



II SIDE ELEVATION

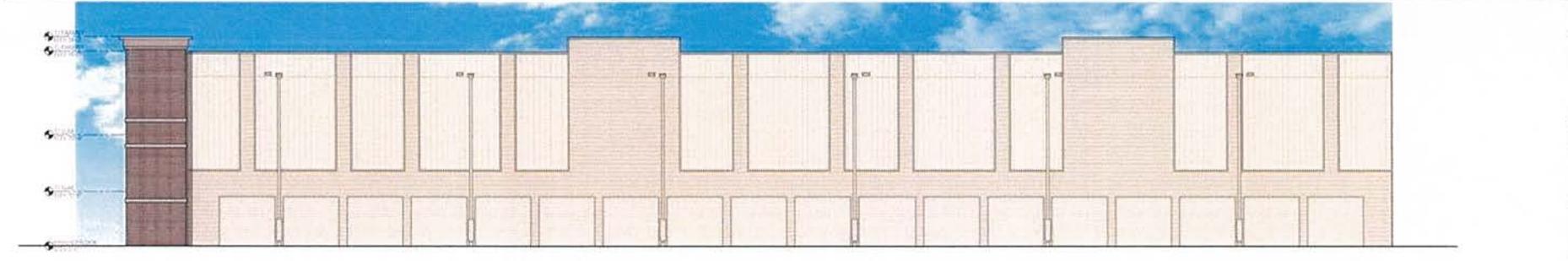


G13 ANGLED ELEVATION



FINISH LEGEND	
FIN.	BRICK
FF-1	PAINTED BRICK
FF-2	PAINTED BRICK
FF-3	PAINTED BRICK
FF-4	PAINTED BRICK
FF-5	PAINTED BRICK
FF-6	PAINTED BRICK
FF-7	PAINTED BRICK
FF-8	PAINTED BRICK
FF-9	PAINTED BRICK
FF-10	PAINTED BRICK
FF-11	PAINTED BRICK
FF-12	PAINTED BRICK
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III SIDE ELEVATION



IV REAR ELEVATION

MAIN STREET PUD – SELF STORAGE DESIGN STANDARDS

1. Minimum lot size shall be two (2) acres.
2. The facility must contain at least 60,000 SF of space including office and support areas and must be a minimum of two stories.
3. Activities within the facility shall be limited to the rental of storage space and the administration and maintenance of the facility. Storage areas shall not be used as workshops or hobby shops, manufacturing and commercial activity.
4. Access to individual storage units shall be both internal and external to the structure.
5. The exterior of indoor storage buildings shall meet the following design standards:
 - i. All floors shall contain a minimum glazed area of thirty-three percent (33%) on front entry façade. Display windows may count for a portion of the transparency.
 - ii. Entrances and windows shall include recessed or projecting elements to create shadow and articulation.
 - iii. Front façade shall be designed to be viewed from multiple directions with consistent materials and treatments visible from a public street.
 - iv. Blank facades, particularly those that appear large and monotonous relative to surrounding development, are not permitted to be visible from public streets or surrounding residential properties.
 - v. The exterior of the building shall have an architectural treatment similar to other commercial/retail buildings within the Main Street PUD Allowable finishes include a combination of brick veneer, EIFS (exterior insulation and finish system), architectural CMU infill and architectural metal panels.
6. Except in areas of the façade with fenestrations, all doors of individual storage units, as well as loading and unloading areas shall be adequately screened from public streets and adjacent properties and shall adhere to Landscaping and Design Standards, Article XIII of this ordinance.
7. Retail component: A self-storage facility may have a retail component as a part of the rental office. This component may be devoted to the rental and sale of retail items used for moving and storage including but not limited to hand trucks, cartons, tape, and packing materials. Additional retail components not directly related to the self-storage facility are allowed and encouraged where appropriate but not are required.

Received by
Community Development
6.09.2020



Recent self-storage development by RealtyLink in Simpsonville, SC



Recent self-storage development by RealtyLink in Simpsonville, SC

Oak Ridge Zoning Map
prepared by Community Development
May 2020

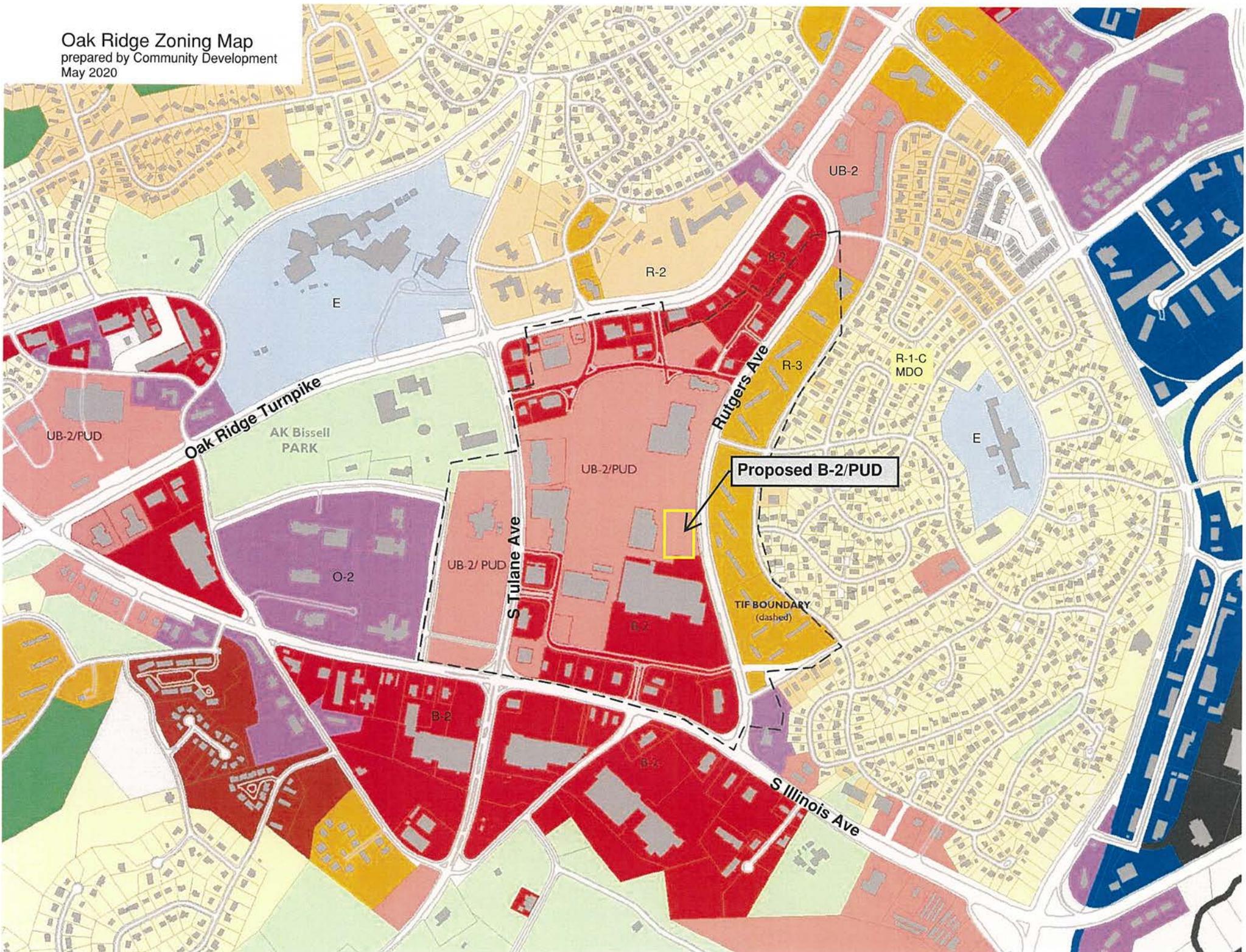


TABLE OF PERMITTED USES

P = Permitted Principal Use S = Special Exception Requiring Board of Zoning Appeals Approval

Land Use Classification	B-2 Districts	UB-2 Districts	Main Street PUD Overlay
Any retail business, whose principal activity is the sale of new merchandise in an enclosed building.	P	P	P
Open air retail sale of trees, shrubbery, plants, flowers, seed, top soil, humus, fertilizer, trellises, lawn furniture, playground equipment and other home garden supplies and equipment.	P		
Open air retail sale of fruit and vegetables.	P		
Open air retail sale of automobiles, house trailers and boats.	P	(removed in 2015)	
Open air business tennis courts, archery courts, shuffleboard, horseshoe courts, miniature golf, children's amusement park, theater, or similar recreation uses.	P		
Open air rental services for bicycles, trailers, motor vehicles, or home improvement.	P		
Open air transient circuses, carnivals, or exhibitions, ...	P		
Office building uses resulting from any of the following occupations: professional services, business services, accounting, banking, drafting, and graphic arts.	P	P	P
Office, showroom and workshop of a plumber, electrician, decorator, dressmaker, tailor, baker, printer, upholsterer, or an establishment doing photographic reproduction, laundering, dyeing, cleaning, radio or home appliance repair, and similar establishments ...	P	P	
Restaurant, tea room, cafe, or other place serving food or beverage.	P	P	P
Enclosed theater, radio and television studio, assembly hall, concert hall, dance hall, bowling alley, skating rink, or similar recreation use or place of assembly.	P	P	P
Service establishments such as: laundromat, dry cleaning, shoe repair and shoe shine shops, barber shops, beauty shops.	P	P	P
Church, school, public library.	P	P	P
Clinic, mental health clinic, but excluding penal or correctional institutions.	P	P	P
Community buildings and meeting rooms, nonprofit school, religious, educational, charitable, philanthropic, civic, or professional club except where a principal activity thereof is a service customarily carried on as a business.	P	P	P
Filling station, off-street parking lot, and general garage.	P	P	P
Public and semipublic uses: Municipal use, state or federal uses, public utility building, telephone exchange, electric transmission towers, pumping station, gas regulation station, transformer station with service yard but without storage yard.	P	P	P
Mortuary establishment.	P	(removed in 2015)	
Bus passenger station.	P	(removed in 2015)	
Commercial greenhouse or nursery.	P	(removed in 2015)	
Hotel, motel, or tourist home.	P	P	P
Research laboratory including incidental pilot plant processing operations ...	P	P	P
Family day care home, child care center, and private education institution.	P	P	
Adult entertainment establishment.	P		
Escort services.	P		
Massage establishments.	P		
Veterinary clinic and small animal hospital, no outdoor pens or runs.	P	S	
Fitness and Recreational Centers (added 2016)	P	P	P
Mixed Use Developments provided ... (added 2019)	P	P	P
Public museum.	S	P	P
Public recreation uses such as parks, playgrounds, golf courses, ball fields, athletic fields, and stadiums; ...	S	S	P (parks only)
Multifamily dwellings when part of an overall PUD zone designation. (added 2015)		S	P
Hospital, ...	S	S	
Cemetery, ...	S	(removed in 2015)	
Self-storage facility, no outdoor storage.	S	(removed in 2015)	PROPOSED TO ADD 2020
Outdoor theater or golf driving range.	S		
Depot for the collection and delivery of articles and merchandise, including facilities for the storage and servicing of vehicles and equipment used in connection therewith.	S	S	
Helicopter passenger station.	S	S	
Transitional Accessory Uses.	S	(removed in 2015)	
Light manufacturing ...	S		
Night Clubs, Dance Clubs, Taverns, Clubs (private), Lodges and Similar Uses.	S	S	
Towers.	S		
Indoor Shooting Range. (added 2014)	S	S	

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 003.11, TAX MAP 099L, GROUP A, FROM UB-2/PUD, UNIFIED GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY, TO B-2/PUD, GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY; AND TO AMEND THE MAIN STREET OAK RIDGE PLANNED UNIT DEVELOPMENT (PUD) MASTER PLAN TO ADD SELF-STORAGE FACILITIES TO SAID PARCEL.

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission disapproved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE TENNESSEE:

Section 1. The district boundaries of the zoning map attached to and made a part of Ordinance No. 2, as amended, are revised in the following particulars:

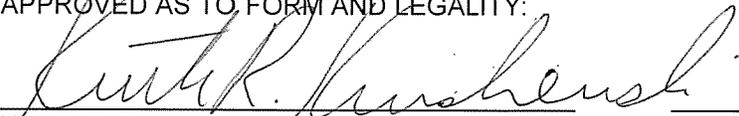
<u>Property Description</u>	<u>Location</u>	<u>Present Zoning District</u>	<u>New Zoning District</u>
Parcel 003.11 Tax Map 099L Group A, ± 2.19 acres	S. Rutgers Avenue (north of Walmart)	UB-2/PUD, Unified General Business with a Planned Unit Development Overlay	B-2/PUD, General Business with a Planned Unit Development Overlay

Section 2. The change shall be imposed upon said map and shall be as much a part of Ordinance No. 2 as if fully described therein.

Section 3. That the Main Street Oak Ridge Planned Unit Development is hereby amended as set forth on the attached drawings submitted by Arnold Consulting Engineering Services, Inc., dated June 8, 2020, titled "PUD Master Plan at Oak Ridge City Center, Master Plan Revision"; "PUD Master Plan at Oak Ridge City Center, PUD Sidewalk Exhibit"; and "PUD Master Plan at Oak Ridge City Center, PUD Open Space Exhibit"; the drawing submitted by COR3 Design LLC, titled "LOD Exterior Elevations," Sheet Number LOD5.01, dated May 27, 2020; and Main Street PUD – Self Storage Design Standards, received June 9, 2020.

Section 4. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

Publication Date: 07/03/2020
First Reading: 07/20/2020
Public Hearing: 7/20/2020
Publication Date: 07/23/2020
Second Reading: _____
Publication Date: _____
Effective Date: _____

RESOLUTIONS

**COMMUNITY DEVELOPMENT MEMORANDUM
20-53**

DATE: July 21, 2020
TO: Mark S. Watson, City Manager
THROUGH: Wayne E. Blasius, Community Development Director 
FROM: Jennifer L. Williams, Senior Planner
SUBJECT: RIGHT OF WAY ABANDONMENT REQUEST – WEDGEWOOD ROAD

Introduction

An item for City Council's consideration is a resolution that will abandon a .06 acre portion of Wedgewood Road's right of way. Said right of way will be absorbed by resubdivision plat into Tax Map Parcel 099C A 36.00, or 400 W Outer Drive.

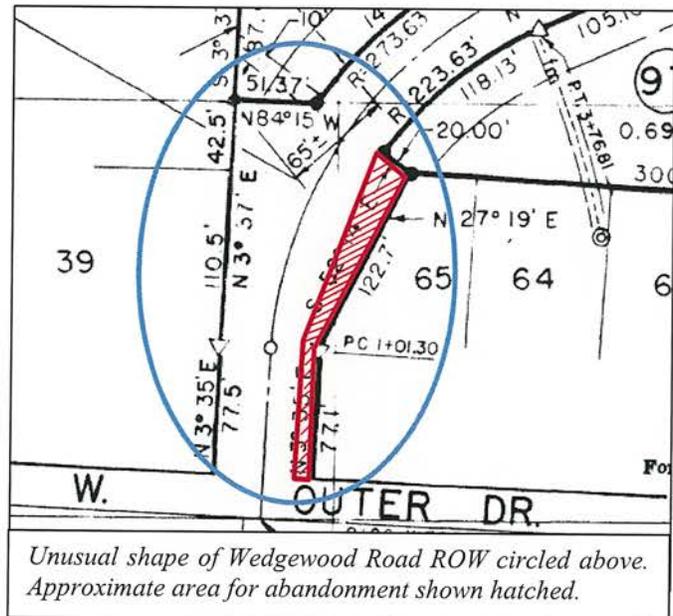
Funding

No funding is associated with this item.

Background/Description of Request

The Wedgewood Road right of way was created when the Peach Orchard Heights subdivision was platted in 1965. The existing space between 400 and 416 W Outer was absorbed into the new right of way, giving it a very unusual shape.

The current owner of 400 W Outer, Mr. David Craft of C&C Ventures, has requested a strip of the right of way adjacent to 400 W Outer be abandoned. The purpose of the request is to increase the size of 400 W Outer so it is large enough to be subdivided. The minimum lot size for the property's R-2 zoning is 8,000 square feet, meaning the lot has to be at least 16,000 square feet to be subdivided. 400 W Outer is currently ~15,681 square feet. The abandoned right of way area would increase its size to 18,466 square feet.



Analysis

In reviewing any request for a right of way abandonment, there are several factors to consider:

- Will the abandonment land lock any properties? *No, because only a small strip of the right of way would be abandoned, no lots will be left without street access.*
- Does the City have any utilities or other infrastructure within the right of way? *No, there are no utilities in the area of right of way proposed for abandonment.*

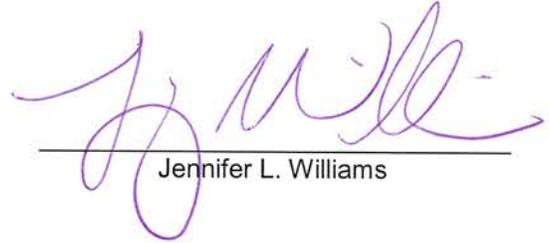
- Will the proposed abandonment cause the remaining Wedgewood Avenue right of way to be in violation of any City standards? *No, the remaining Wedgewood Avenue right of way will still be over 50 feet wide at its most narrow point.*

If the request is approved by Council, the applicant will be required to provide a quit claim deed. This deed and the attached resubdivision plat will be filed at the Anderson County Register of Deeds office, and the abandonment will be finalized.

The Planning Commission considered this request at their July 16, 2020 meeting. The Planning Commission recommended **approval** of this item with a vote of 8-0.

Recommendation

Approval of the attached resolution is recommended.



Jennifer L. Williams

Attachments: Request for abandonment
Resubdivision Plat showing abandonment
Proposed resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson

8/6/20
Date

June 24,2020

City of Oak Ridge
Jennifer Williams
PO Box 1
Oak Ridge, TN 37831

RE: Right of Way Abandonment

Dear Ms. Williams

We are here by requesting the City of Oak Ridge to provide a Right of Way Abandonment for the lot located at 400 W Outer Drive. We understand that this request will require City Council action and we request that this item be added to the agenda.

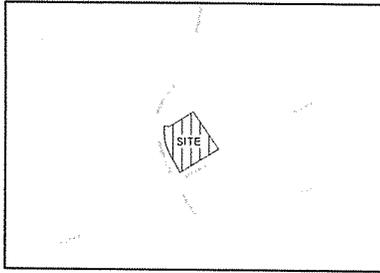
This request would allow me to put two residential homes on this lot, so that it adheres to the lot size requirements that the City of Oak Ridge has in place.

Sincerely

A handwritten signature in black ink that reads "David Craft". The signature is written in a cursive style with a large, prominent "D" and "C".

David Craft
Owner

LOCATION MAP



NOT TO SCALE

CERTIFICATE OF OWNERSHIP & DESIGNATION

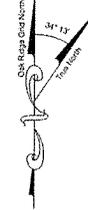
I HEREBY CERTIFY THAT I AM (THE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY JOINTLY THE PLAN OF SUBDIVISION WITH THE (OUR) THIS CONSENT, ESTABLISH THE PLANNING BUILDING RESTRICTION LINES, AND DEDICATE ALL STREETS ALLEYS, WALKS, PARKS AND OTHER OPEN SPACES TO PUBLIC USE AS NOTED.

DATE _____ OWNER _____
DATE _____ OWNER _____

CERTIFICATION OF THE APPROVAL OF WATER AND SEWAGE SYSTEMS

I HEREBY CERTIFY THAT THE WATER SUPPLY AND SEWAGE SPECIAL UTILITY SYSTEM INSTALLED OR PROPOSED FOR INSTALLATION, FULLY MEETS THE REQUIREMENTS OF THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION AND LOCALLY ESTABLISHED STANDARDS, AND ARE HEREBY APPROVED AS SHOWN.

DATE _____ HEALTH OFFICER DESIGNATED BY THE PLANNING COMMISSION _____



NOTES

- (1) DIRECTIONAL BEARING USED ON THIS MAP ARE BASED ON THE OAK RIDGE COORDINATE SYSTEM AND DO NOT REFER TO EITHER TRUE OR MAGNETIC NORTH.
- (2) NORTH FOR THIS SURVEY AND MAP IS OAK RIDGE GRID NORTH. THIS PLAT AS IT REFERS TO LOTS 64 & 65 SUPERSEDES PREVIOUSLY RECORDED PLAT IN PLAT CABINET 3, ENVELOPE 10-0 IN THE ANDERSON COUNTY REGISTER OF DEEDS OFFICE.
- (3) NO PORTION OF THIS SUBDIVISION IS BEING DESIGNATED AS OPEN SPACE OR PUBLIC/Private RESERVATION.
- (4) NO NEW CONSTRUCTION OF PUBLIC WATER OR SEWER LINES IS BEING PROPOSED.
- (5) PLAT FOUND ON TAX MAP 099C-A-099C3-035 00 & 036 00
- (6) REFERENCE DEED: 1716/846 & 1716/845
- (7) MINIMUM BUILDING SETBACK: 5' FRONT, 5' SIDE & 5' REAR
- (8) TOTAL NUMBER OF LOTS: 2
- (9) ZONED R-2 (MANHATTAN DISTRICT OVERLAY)
- (10) AN EASEMENT OF 5' INSIDE ALL LOT LINES IS HEREBY RESERVED FOR UTILITY PURPOSES IN FAVOR OF THE CITY OF OAK RIDGE. ALL EASEMENTS SHOWN ON THIS PLAT ARE IN FAVOR OF THE CITY OF OAK RIDGE UNLESS NOTED OTHERWISE.
- (11) ANY REQUEST TO RELOCATE EXISTING ELECTRICAL FACILITIES SHALL BE PAID BY THE REQUESTING PARTY. THE PARTY WILL ALSO BE RESPONSIBLE FOR SERVING AND RECORDING ANY EASEMENTS REQUIRED FOR RELOCATED FACILITIES.
- (12) NO CONSTRUCTION OF BUILDINGS OR SIGNS OR INSTALLATION OF LANDSCAPING SHALL TAKE PLACE WITHIN EASEMENTS WITHOUT THE CITY OF OAK RIDGE'S WRITTEN APPROVAL. LANDSCAPING MUST COMPLY WITH CODED STANDARDS FOR (LARGEST RELEVANT) LANDSCAPING MUST BE APPROVED IN WRITING BY CODED AND PUBLIC WORKS VIA AN EASEMENT ENCROACHMENT FORM. PLACEMENT SHALL BE COORDINATED WITH THE CITY.
- (13) LANDSCAPING IMPROVEMENTS, AND CONSTRUCTION WITHIN UTILITY EASEMENTS ARE PERFORMED AT THE RISK OF THE OWNER. REASONABLE CARE WILL BE TAKEN BY UTILITIES TO PRESERVE IMPROVEMENTS AND LANDSCAPING WITHIN SUBJECT EASEMENTS. THE CITY OF OAK RIDGE WILL NOT BE RESPONSIBLE FOR REPLACING OR REPAIRING IMPROVEMENTS WITHIN AFFECTED EASEMENTS THAT MAY BE DAMAGED WHILE PERFORMING WORK WITHIN THE EASEMENT.
- (14) THIS PROPERTY IS LOCATED IN ZONE A (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD PLAIN) BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AS SHOWN ON FLOOD INSURANCE RATE MAP 12010C019 WITH AN EFFECTIVE DATE OF JANUARY 17, 2007 FOR COMMITMENT NO. 470217 IN THE UNINCORPORATED AREAS OF ANDERSON COUNTY, TN & 02564 IN THE CITY OF OAK RIDGE, TN.

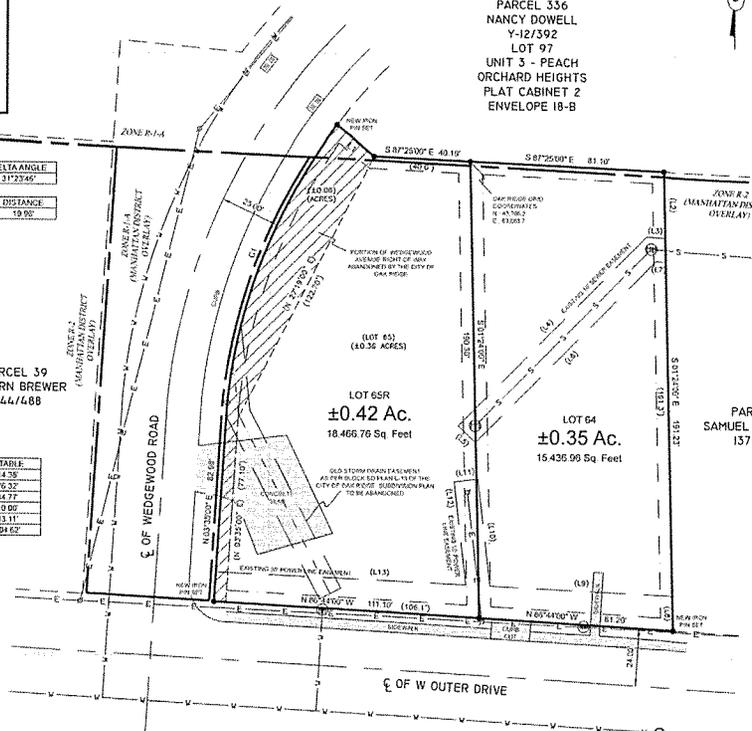
LEGEND

THESE STANDARD SYMBOLS WILL BE FOUND IN THE DRAWING

- OLD IRON PIN FOUND UNLESS NOTED OTHERWISE
- POWER POLE
- ⊖ STORM DRAIN
- ⊕ MANHOLE
- ⊗ WATER METER
- ⊙ FIRE HYDRANT
- PROPERTY LINE
- - - ADJOINING PROPERTY LINE
- - - REMOVED PROPERTY LINE
- - - EASEMENT LINE
- - - OVERHEAD ELECTRIC LINE
- - - SEWER LINE
- - - WATER LINE
- - - BUILDING SETBACK LINE
- - - ZONING DISTRICT LINE
- [XXX] REMOVED DATA
- (XXX) OLD DATA
- XXX NEW DATA
- ▨ ABANDONED RIGHT-OF-WAY

POWER LINE EASEMENT LINE TABLE

LINE	BEARING	DISTANCE
L5	N01°24'00"W	14.25'
L9	N87°18'01"W	76.25'
L10	N06°44'03"W	44.77'
L11	S03°15'51"E	10.00'
L12	S°04'42"0"E	43.11'
L13	N87°18'01"W	104.62'



SEWER EASEMENT LINE TABLE

LINE	BEARING	DISTANCE
L2	S01°24'00"E	27.21'
L3	N85°51'44"W	7.77'
L4	S44°42'33"W	111.54'
L5	S45°19'21"E	10.00'
L6	N°44'00'00"E	106.80'
L7	S85°51'44"E	4.14'

CERTIFICATE OF APPROVAL FOR RECORDING

THIS IS TO CERTIFY THAT THE SUBDIVISION PLAT SHOWN HERE HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION PLAT ACT FOR OAK RIDGE, TENNESSEE WITH THE EXCEPTION OF SUCH VARIANCES, IF ANY, AS ARE NOTED IN THE MINUTES OF THE PLANNING COMMISSION AND THAT IT HAS BEEN APPROVED BY THAT BODY FOR RECORDING IN THE OFFICE OF THE COUNTY REGISTER OF DEEDS.

DATE _____ PLANNING COMMISSION SECRETARY _____

CERTIFICATE OF APPROVAL OF ELECTRIC UTILITIES AND REQUIRED IMPROVEMENTS

I HEREBY CERTIFY THAT:
(1) ALL REQUIRED IMPROVEMENTS HAVE BEEN COMPLETED SATISFACTORILY, OR
(2) THERE ARE NO ELECTRICAL INFRASTRUCTURE REQUIREMENTS FOR THIS PROJECT
(3) A BOND IN THE AMOUNT OF _____ HAS BEEN POSTED BY THE DEVELOPER FOR THE UNFINISHED PORTION OF THE ELECTRICAL INFRASTRUCTURE (AS OF _____) FOR WHICH HE IS RESPONSIBLE.
(4) A DEVELOPER'S AGREEMENT HAS BEEN FACILETED: YES _____ NO _____
(5) THE DEVELOPER HAS PAID THE CITY OF OAK RIDGE FOR COSTS AGREED TO IN THE DEVELOPER'S AGREEMENT: YES _____ NO _____

DATE _____ ELECTRIC DEPARTMENT MEMBER OR DESIGNEE _____

CERTIFICATION OF THE APPROVAL OF UTILITIES AND REQUIRED IMPROVEMENTS

I HEREBY CERTIFY THAT:
(1) ALL REQUIRED IMPROVEMENTS HAVE BEEN COMPLETED SATISFACTORILY, OR
(2) THE REQUIRED IMPROVEMENTS ARE INCLUDED IN THIS PROJECT,
(3) A SECURITY BOND IN THE AMOUNT OF \$ _____ HAS BEEN POSTED TO ASSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS IN CASE OF DEFAULT.

DATE _____ APPROVING AGENT DESIGNATED BY THE PLANNING COMMISSION _____

Certificate of Accuracy

I HEREBY CERTIFY THAT THE PLAN SHOWN AND DESCRIBED HEREON IS A TRUE AND CORRECT SURVEY TO THE ACCURACY REQUIRED BY THE OAK RIDGE SUBDIVISION REGULATIONS AND THAT THE SURVEYORS HAVE BEEN PLACED AS SHOWN HEREON, TO THE SPECIFIC PURPOSES OF SAID REGULATIONS.



I HEREBY CERTIFY THAT THIS IS A CATEGORY 'A' SURVEY AND THE RATIO OF PRECISION OF THE UNADJUSTED SURVEY IS NOT LESS THAN 1:10,000 AS SHOWN HEREON.



RESUBDIVISION OF PARCEL 65 OF BLOCK SD PLAN C-13 OF THE CITY OF OAK RIDGE SUBDIVISION PLAN

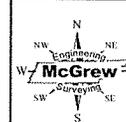
RESUBDIVISION OF A 10.36 ACRE TRACT ON W OUTER DRIVE & WEDGEWOOD ROAD IN THE SECOND CIVIL DISTRICT OF ANDERSON COUNTY, TN

DRAWN BY: LEB
APPROVED BY: GAM
SCALE: 1" = 30'
DATE: 4-27-20

353 N. CULLUM ST. CLINTON, TN 37716
PHONE: (865) 457-1864 FAX: (865) 463-7609
EMAIL: mcgreeweb@mcgweb.com

DRAWING NO: MKV-47614

OWNER
C & C VENTURES, LLC
15 SHEFFIELD LANE
CLINTON, TN 37716



RESOLUTION

A RESOLUTION TO ABANDON A PORTION OF RIGHT-OF-WAY ON WEDGEWOOD ROAD ADJACENT TO 400 WEST OUTER DRIVE.

WHEREAS, C&C Ventures, LLC, owner of 400 West Outer Drive (Tax Map Parcel 099C A 36.00), has requested the City to abandon a portion of right-of-way on Wedgewood Road to accommodate the proposed resubdivision of the parcel into two lots; and

WHEREAS, approval of the request would leave sufficient right-of-way remaining on Wedgewood Road for compliance with city standards; and

WHEREAS, at its July 16, 2020 meeting, the Oak Ridge Municipal Planning Commission recommended approval of the abandonment; and

WHEREAS, the City Manager recommends approval of the owner's request.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendations of the City Manager and the Oak Ridge Municipal Planning Commission are approved and the City hereby abandons approximately 0.06 acres of right-of-way on Wedgewood Road adjacent to 400 West Outer Drive (Tax Map Parcel 099C A 36.00) as shown on the attached resubdivision plat (Drawing No. MKV-4761A), prepared by McGrew Engineering & Surveying, dated April 27, 2020.

BE IT FURTHER RESOLVED that C&C Ventures, LLC, will receive the right-of-way once abandoned, and shall bear the costs of preparing and recording the deed and resubdivision plat establishing the new lot configuration, with the City retaining the existing 30 foot power line easement that is within the abandoned portion of the right-of-way.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 10th day of August 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

**RECREATION & PARKS DEPARTMENT MEMORANDUM
20-11**

DATE: July 27, 2020
TO: Mark S. Watson, City Manager
FROM: Jonathan W. Hetrick, Recreation & Parks Director
SUBJECT: CONSIDERATION OF A CONTRACT FOR THE CONSTRUCTION OF A NEW
PLAYGROUND AT SCARBORO PARK

Introduction

An item for City Council's consideration is the recommendation for approval of a resolution authorizing a contract in the not to exceed amount of \$120,000 with Playworld Preferred Inc., located in Huntersville, NC, for the installation of a new playground at Scarboro Park. The total not to exceed price includes the base bid price of \$110,000 and an allowance of up to \$10,000 for contingencies. Any unexpended contingency will be used for new benches, trash receptacles and similar amenities for the playground.

Funding

Funding for this item is included in the FY2021 Capital Improvement Program.

Consideration

The City issued a Request for Proposals for a new playground to be located in Scarboro Park, adjacent to the Scarboro Community Center, in February 2020. Proposals fulfilling the requirements of the RFP were selected for Community Input Sessions held on July 22nd and 23rd at the Scarboro Community Center. Community members had an opportunity to review the designs, ask questions and submit comments. Additionally, the designs were posted on the City website and social media to reach those unable to attend the Community Input Sessions. Based on a combination of the comments received, a design by PlayWorld Preferred Inc. was selected from the proposals submitted.

The new playground will replace and update the existing playground, installed in 2002. The existing playground is the smallest in our park system and the equipment is showing the effects of wear and tear along with environmental exposure. The new playground will meet or exceed all current safety and accessibility standards while providing substantially more play opportunity. This enhancement will complement other recently completed Scarboro Park improvements, which include a picnic shelter, walking trail, basketball and multi-use courts and additional parking for the park.

The contract cost includes all playground equipment and required safety surfacing and borders, with installation by certified playground installers. Department staff will remove the existing playground equipment prior to the installation of the new playground.

Recommendation

Approval of the attached resolution is recommended.



Jonathan W. Hetrick

Attachments: Resolution
Proposal
Design

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Mark S. Watson 8/4/20
Mark S. Watson Date



POST & COMPONENT	ROTMOLD PLASTIC	2-COLOR PLASTIC	ECO-ARMOR
<ul style="list-style-type: none"> Cobalt Blue Red 	<ul style="list-style-type: none"> Red Blue 	<ul style="list-style-type: none"> Gray-Black SHADE Blue 	<ul style="list-style-type: none"> Gray

Scarboro Park - Option 2
 Scarboro, Tennessee
 20-0562C

Sales Representative

Equipment Manufacturer



RESOLUTION

A RESOLUTION AWARDING A CONTRACT TO PLAYWORLD PREFERRED, INC., HUNTERSVILLE, NORTH CAROLINA, FOR INSTALLATION OF A NEW PLAYGROUND AT SCARBORO PARK IN AN AMOUNT NOT TO EXCEED \$120,000.00.

WHEREAS, the existing playground equipment at Scarboro Park, installed in 2002, is showing signs of wear and tear and environmental exposure, and is in need of replacement; and

WHEREAS, the new playground will meet or exceed all current safety and accessibility standards, provide substantially more play opportunity, and complement the other recently completed park improvements including a picnic shelter, walking trail, basketball and multi-use courts, and additional parking; and

WHEREAS, the City issued a request for proposals and public input was solicited on submitted proposals in July 2020; and

WHEREAS, Playworld Preferred, Inc., Huntersville, North Carolina, was selected as the best proposal meeting the City's needs, which proposal the City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Playworld Preferred, Inc., 11515 Vanstory Drive Suite 100, Huntersville, North Carolina 28078, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services necessary for construction of a new playground at Scarboro Park; said award in strict accordance with the required specifications, the proposal as submitted, and in an amount not to exceed \$120,000.00, which amount includes \$10,000.00 to be used for contingencies or additional park amenities such as benches or trash receptacles.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 10th day of August 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM
20-51**

DATE: July 30, 2020
TO: Mark S. Watson, City Manager
FROM: Shira A. McWaters, P.E., Public Works Director
SUBJECT: PROPOSAL FOR PROFESSIONAL SERVICES – GLENWOOD ELEMENTARY & OAK RIDGE HIGH SCHOOL ROOFS

Introduction

An item for City Council's consideration is the recommendation of a professional services agreement, in a not to exceed amount of \$137,000, with RoofConnect®, National Roofing Services, Sheridan, AR, for design, bid, construction administration and part time resident observation services for the replacement of the subject roofs.

Funding

Funding is available in the Capital Projects Fund.

Background/ Consideration

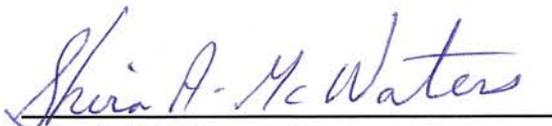
A city-wide roofing study was completed by RoofConnect® in December 2017, which recommended a projected \$12 million in roof replacement over the next 10 to 12 years. The study which is now 3 years old surveyed 32 locations including multiple buildings at the High School. The study estimated the remaining useful life of the Glenwood School roof at 2 to 4 years and building G at the High School at 0 to 2 years. Replacement of these roofs will help protect the structures and contents of both buildings.

The not to exceed fee in the proposal is \$137,000 which includes field investigation services, preparation of construction documents, bidding services, construction administration, and up to 50 total site visits for resident observation services. We recommend an additional allowance, only to be used if needed and approved by the City, of **\$20,000** for additional professional services and additional observation services that may be needed based on the condition of the roof's underlayment, which is unknown at this time. The additional allowance will allow the City to add additional days for inspections, project meetings, etc., if needed. The proposal cost and allowance, if used represents approximately **12%** of the total estimated construction cost of **\$1,350,000**, which is within industry standards for design and construction services.

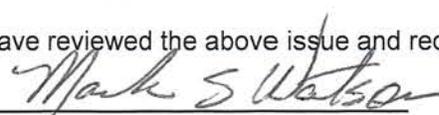
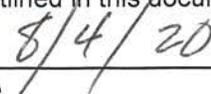
Recommendation

One project designed by RoofConnect® is complete and 2 more are under construction and staff remains satisfied with their work. A written proposal was received from RoofConnect® to provide design, bid, construction administration, and part-time resident observation for this project. Based on the review of the scope of work and submitted cost proposal, Staff recommends a Professional Service Agreement with RoofConnect®. Adoption of the attached resolution is recommended.

Attachment(s)
RoofConnect® proposal
Resolution



Shira A. McWaters, P.E.

City Manager's Comments:	
I have reviewed the above issue and recommend Council action as outlined in this document.	
 _____ Mark S. Watson	 _____ Date



July 23, 2020

Ms. Shira McWaters
Public Works Department Director
City of Oak Ridge
100 Woodbury Lane, PO Box 1
Oak Ridge, TN 37836

City of Oak Ridge:

- Glenwood Elementary School
- Oak Ridge High School

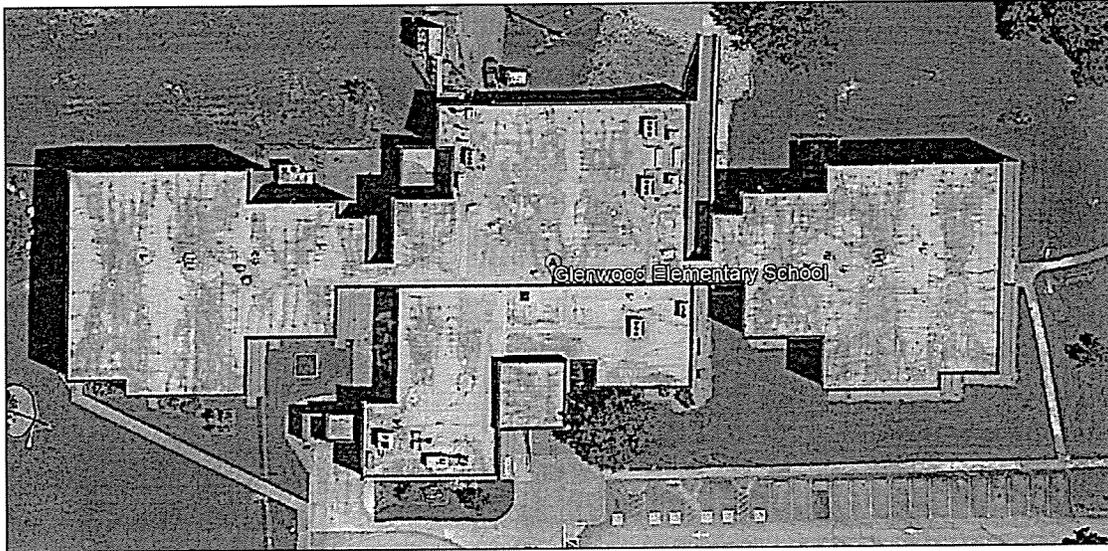
ROOFCONNECT is pleased to present this proposal to provide our Professional Roof Consulting Services to assist with the proposed roof work at the school building discussed in this proposal. Our scope of services will include a Visual Roof Survey is to provide a physical assessment of the existing roof systems, base flashings, and the building envelope components adjacent to the roofs for the purpose of developing a comprehensive technical report.

This proposal also includes our scope of services and fee schedule for the preparation of the technical specification sections and detail drawings for the proposed roofing activities. Our proposal also includes the scope and fee schedule to assist with Project Bidding, Project Administration Services, and Rooftop Observation during construction activities.

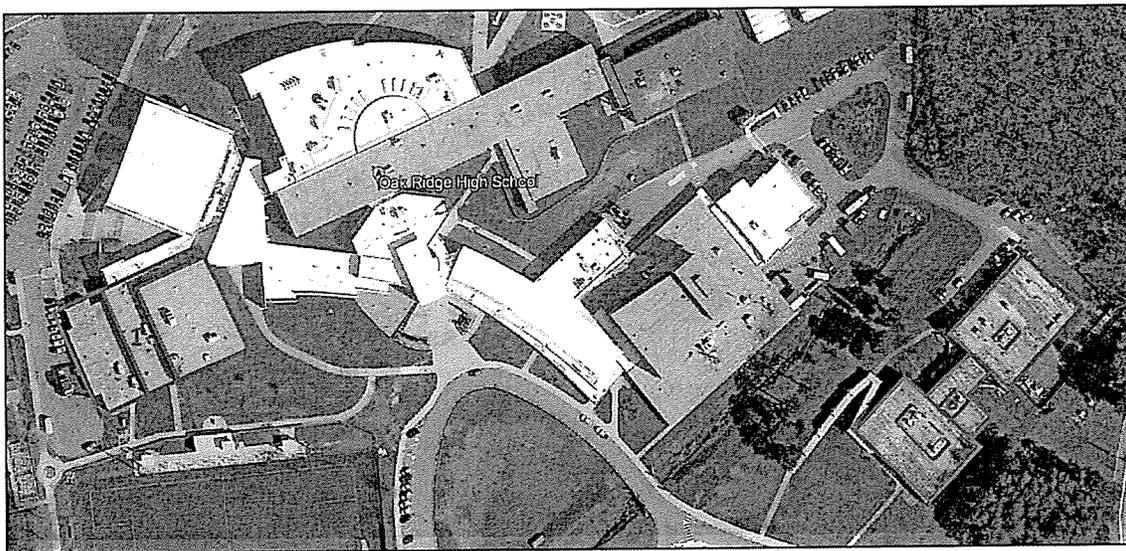
P. O. Box 908, 44 Grant 65
Sheridan, AR 72150
P 877 - 942 - 5613
F 870 - 942 - 2666
E info@roofconnect.com
W roofconnect.com

Basis of Understanding and Services Requested

- Glenwood Elementary School is reported to be located at 125 Audubon Road, Oak Ridge, Tennessee. The building is 42,450 sq. ft. and a foam retrofit system was installed over the existing roofs approximately 15 years ago.



- Oak Ridge High School is reported to be located at 1449 Oak Ridge Turnpike, Oak Ridge, Tennessee. Building 1 (e), (f), (g) is approximately 30,000 Sq.Ft. Building 6 (a), (b), (c) is approximately 35,000 Sq.Ft. There are multiple roof sections. A foam retrofit system was installed over the existing roofs approximately 15 years ago.



Purpose and Scope of Services

Our services will also include the preparation of construction documents to be used to complete roofing work. The purpose for preparing the documents is to obtain competitive bids from qualified contractors based on an identical scope of work. RoofConnect is proposing to provide the following scope of services.

1. Field Investigation Services

- a. Interviews with the key project and site personnel to discuss the site conditions, proposed construction activities, ground level staging, site work restrictions, and other construction related items
- b. Collect/Copy existing building drawings applicable to the planned roofing activities
- c. Review available documents and information including existing construction drawings to assist with the field investigation and preparation of new construction documents
- d. Visual Observations of readily accessible components of the roof and adjoining wall systems to determine as-built construction conditions including:
 - Verify type, size, and condition of the drainage components to verify with local code requirements
 - Roof top equipment covers and housings from a perspective of watertight integrity
 - Exterior building walls and conditions; if issues related to the exterior walls are identified, RoofConnect will advise Owner's representative of concerns.

Roof deck and supporting structural components to identify visible deficiencies. This will not be a structural evaluation. *(If structural issues are identified during the field investigation that require the onsite services of a structural engineer, RoofConnect will provide a proposal for those services separate from this proposal).*

- e. Destructive Investigation of field and typical flashing details to verify as-built construction conditions at locations determined by RoofConnect.
 - Intensive Destructive Investigation: The need for additional investigation beyond the work identified above. This work is to allow for investigation of existing construction conditions that cannot be seen by standard investigation normal processes. Building component must be removed and then reassembled. These services and costs will be brought to the owner's attention as a change order to the original contract.
- f. Roof Cores will be taken to verify the roof construction condition. If the roofs are reported to be under warranty, then no cores will be taken.

- g. Sketches will be prepared in the field to allow for the preparation of a scaled roof plan to show roof perimeters, locations of roof penetrations, and to prepare construction details showing construction conditions at typical roof perimeters and penetrations for the new roof components.
- h. Sustainability Review of existing roofing components to determine if components can be reused after construction to reduce project costs. RoofConnect cannot guarantee that any of the components may be reused.
- i. Code Review Meeting with local code officials to verify requirements for the roofing products. This will be included: energy, drainage, and other local code requirements for the work.
- j. Material Manufacturer Interviews to review roofing materials and systems as options for the new roofing systems to meet all applicable code and client requirements. Additionally, warranty options and costs will be reviewed for the various roofing systems.
- k. Written Recommendations in a summary letter will be prepared which will include results of our field services and recommendations with more accurate construction estimates.

2. Construction Documents

Based on the approved design criteria, the roof survey, and confirmed budget, RoofConnect will prepare construction documents to use for competitive bidding. The construction documents will be prepared in general accordance with the Construction Specification Institute (CSI) formats, which are the current industry standard. Front end documents including bidding forms, contract conditions, and contract forms will be provided by the Owner. The documents may include the following:

- a. Roof plans indicating dimensions, roof equipment, roof drains, slopes, and flashings
- b. Project specific detailed scope of work
- c. Project specific roofing details indicating roofing system design, metal flashings, miscellaneous carpentry, drain connections, etc.
- d. Project technical specifications detailing requirements for roofing materials and methods of construction, warranty, and schedule issues. The construction documents shall be prepared by a Registered Roof Consultant (RRC as certified by IIBEC.).

Architectural Services:

- Review of documents provided
- Conference call to discuss preliminary analysis
- Draft preliminary details

- Conference call to discuss preliminary details
- Review design documents for construction
- Follow up assistance during implementation

3. Bidding Services

RoofConnect will assist with the bidding process. We will invite pre-qualified contractors, attend one pre-bid meeting on behalf of the client, issue meeting minutes, respond to inquiries during the bidding period, review the bids, and make recommendations for award. After Client negotiates and awards the construction contract to the successful bidder, RoofConnect will provide project administration services as outlined below.

4. Project Administration and Closeout Services

- a. Review Contractor's construction schedule
- b. Review Contractor's submittals for compliance with specification documents
- c. Conduct / attend one pre-construction meeting
- d. Review change orders for client approval
- e. Assist Owner with the following close-out items:
 - Punch list inspection at substantial completion of Work
 - Final inspection with manufacturer's representative to confirm warranty compliance
 - Review Contractor Provided As-Built Drawings

5. Rooftop Quality Assurance Inspection Services

RoofConnect proposes to provide periodic on-site observation services during construction activities. While on site we will observe and document the contractor's construction activities. The observation will promote quality and verify that the work is completed in compliance with the approved construction documents.

Field reports will be prepared during the site visits and the reports will be reviewed by one of our Registered Roof Consultants (RRC). The information in the reports typically include:

- a. Roofing contractor crew size

- b. General weather conditions
- c. General roof area where work was observed
- d. General description of observed work
- e. Approximate quantities of roof components installed
- f. Documentation of "Unit Price" work items
- g. Photographic documentation
- h. Open construction items requiring resolution

Fifty (50) site inspections will be included for the project. If project requires more than fifty inspections, then a unit cost per inspection will be applied. With periodic observation, RoofConnect will only be able to observe roof construction for some of the construction activities. RoofConnect will not be able to report on the quality or methods of construction for work completed while we are not on site. With periodic observation, the time and days of the site visits will be scheduled to coincide with the installation of key components or construction milestones. RoofConnect can also provide a scope and fee schedule for full-time roof observation services.

6. Project Close Out Service

RoofConnect will assist Owner in obtaining copies of information pertaining to the project including:

1. Specifications / Drawings
2. Reports documenting construction work during site visits
3. Final Inspection Report
4. Manufacturer's and Contractor's Warranty Documents
5. Assist Owner with following close-out items:
 - Punch list inspection at substantial completion of Work
 - Final inspection with manufacturer's representative to confirm warranty compliance
 - Review Contractor Provided As-Built Drawings

RoofConnect will provide target completion dates when the project is authorized as outlined in the "Project Authorization" section of this proposal. The completion of our fieldwork will be impacted by weather variables which could impact our completion schedule. The construction documents can generally be completed within two to four weeks after agreement on the final scope of work.

The pricing offered for our services is based upon RoofConnect personnel being able to work continuously without interruption to complete the planned work during one mobilization. Delays due to site shutdowns or work restrictions beyond RoofConnect's control once at the site will impact pricing.

We are proposing to complete the fieldwork with one or two people on site. If the client has site specific work requirements or more restrictive safety protocols that require additional personnel or safety requirements, then these policies must be communicated to us during the proposal phase. Client will need to arrange for our access to the property and the buildings as required to complete these services.

RoofConnect shall not be liable for any delays or additional costs as a result of our inability to access the site during the requested/authorized work hours. The fees shown below do not include any costs for background checks, drug screening, or on-site safety training requirements that may delay the completion of our work.

The following other work conditions shall apply to our services and fees for this project:

- Access to all roofs can be achieved through existing stairs, roof hatches, or wall mounted ladders
- If roof access requires the use of aerial lifts, the Client shall provide the aerial lifts and the lifts will be operated by Client personnel. RoofConnect will provide OSHA approved fall protection harnesses and lanyards.
- To ensure that sealed drawings can be provided, existing building drawings (architectural, structural, etc.) shall be provided to us to gather the information necessary to provide an engineer's seal. If existing building drawings do not exist, RoofConnect may not be able to provide sealed drawings without providing additional services to create the necessary drawings. We will provide a separate proposal with the additional scope of work and fees.
- Our services SHALL NOT INCLUDE the preparation of structural drawings to determine the existing load capacities of the structure if the necessary structural drawings are not available.



Scope of Services Provided

RoofConnect proposes to provide the outlined scope of services based on the following schedule:

Service Description (Glenwood Elementary & Oak Ridge High School)	Fee
Field Investigation for Construction Documents	\$25,750
Preparation of Construction Documents	\$40,000
Pre-Bid Meeting and Meeting Minutes	\$6,750
Bid Analysis and Recommendation for Award	\$5,000
Submittal Review	\$5,000
Pre-Construction Meeting and Meeting Minutes	\$6,000
Progress Meetings and Field Observations (50 Site Visits @ \$500 / Visit)	\$25,000
Punch List Inspection & Report	\$9,000
Final Inspection & Report	\$7,750
Project Closeout Activities & Report	\$6,750
Total for Construction Document and Project Administration Services	\$137,000

The roof observation services will include the site time, report preparation time, travel, and other associated fees to complete the work. If requested, our Roof Observer can attend a Project Meeting with the Owner during our site visits. The roof observation services can be discussed once the project schedule is determined.

Fee Notes

1. The pricing shown is based on this proposal being used as the contract document for RoofConnect services. Any Terms and Conditions noted on any alternative contracting document will require legal review by RoofConnect prior to acceptance and may affect the pricing. If an AIA document is to be used for contracting, an additional \$300 (minimum) legal review fee shall apply.
2. Proposal fee includes all management, labor, equipment, fees and associated expenses. Travel costs are based on 7-10 advanced notice / booking. The pricing offered is based on the Insurance Limits outlined in Section 9 of the Standard Provisions. If additional coverage is required, RoofConnect will amend the pricing to reflect the additional cost.
3. The pricing in this proposal is based on "Net 30" payment terms from the date of invoice. RoofConnect reserves the right to revise our pricing based on other payment terms. If a third-party payment vendor is required for payment, the additional fee to use the service shall be added to the cost.
4. Payment by major credit card is acceptable but is subject to an additional 4% administrative fee per payment.
5. Refer to RoofConnect's Standard Provisions for specific items that govern our service.
6. When required, Client is responsible for providing OSHA approved roof access to the roofs.

We appreciate the opportunity to provide a proposal for these services and look forward to the opportunity to continue to serve as your Professional Building Envelope Consultant. The following pages contain the Project Authorization, a Client Project Information Sheet, and our Standard Provisions for services. Please review all the information and feel free to contact us if you have any questions.



Client Authorization

RoofConnect

Authorized Signature

Ryan Schlei

Authorized Signature

Print Name

Ryan Schlei
Print Name

Title

Consulting Manager
Title

Date

July 23, 2020
Date

Standard Provisions

1. **SERVICES.** The Consultant shall provide professional services in accordance with the terms of the Services Agreement, ("Agreement"), and the terms contained in these Standard Provisions shall be incorporated into a binding part of the Agreement.
2. **EFFECTIVE DATE.** This agreement shall become effective upon of the tangible performance of the services or delivery goods by the consultant, or the signatures of the parties executing this Agreement and shall remain in effect for six months from the date of proposal, unless earlier terminated by either party pursuant to the terms of the Service Agreement and any attachments thereto. The parties may rely on transmittal of the signed Agreement via facsimile or email, and the parties agree that the original of the executed Agreement will be provided to consultant immediately upon signature by the client.
3. **INITIATION OF SERVICES.** The Consultant is authorized to proceed with services upon receipt of the Agreement evidencing that Client has executed the Agreement. This Agreement shall commence on the date fully executed by the parties and shall remain in effect until project completion, unless terminated in accordance with this Agreement. This Agreement may be terminated by either party without cause by providing thirty (30) days written notice to the other party. In addition, this Agreement may be terminated by either party immediately for cause due to a material breach by the other; provided, however, that the non-breaching party shall have a period of fifteen (15) days from the date of receipt of written notice of breach to cure any breach in that party's performance; provided, however, that client shall have a period of five (5) days to cure any non-payment.

If this Agreement is terminated by Client with or without cause, the Client shall remain responsible for payment of any amounts due for contracts or agreements entered into or purchases made by Consultant for the benefit or on behalf of Client and for which Consultant remains liable to pay or perform. Client will indemnify and hold Consultant harmless for any amounts due or owing to any such third party regarding any such contracts, agreements, or purchases.
4. **STANDARD OF CARE.** Services provided by the Consultant to Client under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. This representation is in lieu of any warranties or other representations either express or implied.
5. **INDEPENDENT CONTRACTORS/CONSULTANT.** Consultant and Client are and will remain independent contractors and neither is to be construed as an employee or in an employment relationship with the other. Each shall be solely responsible for payment of all taxes, benefits, expenses related to their respective employees and businesses.

6. **COLLECTION COSTS AND EXPENSES.** In the event legal action is necessary by Consultant to enforce any payment terms or provisions of this Agreement, or if Client fails to make payment within thirty (30) days of the date of any invoice, Client shall be liable for any costs, expenses, expert fees, reasonable attorney fees, and/or any other expense incurred by Consultant in connection with any claim filed or settlement reached with Client in connection with any claims against Client or in defense of any counterclaim by Client.
7. **OWNERSHIP OF DOCUMENTS.** All drawings, specifications, reports, programs, manuals, or any other documents including, without limitation, documents on electronic media or in hard copy (hereinafter collectively referred to as "Drawings") prepared pursuant to or in anticipation of this Agreement are and shall remain the sole and exclusive property of Consultant. The Consultant will retain all common law, statutory, and other reserved rights including all copyrights obtained by or available to Consultant. The Consultant hereby grants to Customer a revocable right and license to use the drawings during this Agreement. The Consultant may provide Client with copies of such documents, subject to the terms of this Agreement; provided, however, that Consultant does not authorize reuse of or modification to said documents, and Client agrees to indemnify and hold consultant harmless for any such unauthorized reuse or modification of said Drawings.
8. **SITE VISITS/OBSERVATION.** Full Time Project Management fees or services not included in this proposal. ROOFCONNECT is not responsible for any structural or structure issues of the building. A structural evaluation has not been completed.
9. **INSURANCE.** The Consultant will maintain the following levels of insurance during the term of this Agreement.
- a. Commercial General Liability Insurance, including contractual liability and completed operations/products liability coverage, with minimum limits of not less than \$1,000,000 per occurrence and \$2,000,000 "General Aggregate".
 - b. Automobile Liability "Combined Single Limit" of \$1,000,000
 - c. Umbrella Liability Insurance of \$5,000,000 per occurrence and \$5,000,000 aggregate. This excludes Professional Errors & Omissions Coverage.
 - d. Professional Liability (E&O) - \$1,000,000.00 each claim and in the aggregate.
10. **LIMITATION OF LIABILITY.** In recognition of the relative risks and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and its' sub consultants on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the Consultant and its sub consultants to all those named shall not exceed the greater of the total fees for services in this proposal or \$25,000. Such claims and causes include, but are not limited to professional errors or omissions, strict liability, breach of contract, or warranty. This limitation of liability set forth in this section specifically does not include negligence on the part of the Consultant or any sub consultants.

11. **LIMITATION/DISCLAIMER OF WARRANTIES.** Any liability of the Consultant and any of its sub-consultants for any claims, losses, costs, demands, or damages of whatsoever kind or nature, or claims or expenses from any cause or causes against Consultant shall be limited to the amount of insurance coverage of the Consultant, and Client waives any claim for liability or damages against Consultant not covered by Consultant's insurance.

Consultant makes no warranties, express or implied. In addition, Consultant hereby disclaims all warranties, whether express or implied, including, without limitation, any and all implied warranties of quality, performance, merchantability, or fitness for a particular purpose.

The parties agree that Consultant shall not be liable for any structural or related issues of the building or structure upon which Consultant or any sub-consultant performs or otherwise provides any services.

12. **ARBITRATION.** Any action, litigation or claim of either party arising out of, in connection with, or related to this Agreement shall be decided by final and binding arbitration in accordance with the rules of the American Arbitration Association. The action shall be brought and heard in Oak Ridge, TN, and any award of the arbitrators shall be enforced, if necessary, through the Anderson County Court of Common Pleas.

Prior to the initiation of any arbitration claim or action, the parties agree to submit any dispute to mediation, through the mediation procedures of the American Arbitration Association.

13. **CONTROLLING LAW/JURISDICTION.** This Agreement shall be construed in accordance with the laws of the State of Tennessee and any action to enforce any terms or conditions contained herein shall be brought in the Anderson County Court of Common Pleas in Oak Ridge, TN.

14. **SEVERABILITY AND SURVIVAL.** Any provision of this Agreement held to be unenforceable by a court of competent jurisdiction shall be deemed void and all remaining provisions of this Agreement shall continue in full force and effect. All obligations arising prior to the termination of this Agreement or as otherwise provided for as continuing obligations elsewhere in this Agreement shall survive the completion of the services hereunder and the termination of this Agreement.

15. **CONFIDENTIALITY.** The parties agree and acknowledge that during the term of this Agreement there will be confidential information exchanged or provided by one party to the other (hereinafter defined as "Confidential Information") and each party agrees that it will refrain from disclosing the Confidential Information of the other to any third party without the prior written consent of the other. The parties further agree that neither will use the Confidential Information of the other or otherwise disclose it to a third party during the term of this Agreement or thereafter. For purposes of this Agreement, "Confidential Information" means the terms and provisions of this Agreement and all information concerning the business, operations, quotes, financial relationship of the parties, or any other information exchanged that is considered confidential to the discloser.



Confidential Information shall not include information that (i) is in the public domain at the time of disclosure by the discloser to the recipient or lawfully becomes a part of the public domain thereafter through no improper action or inaction by the recipient, (ii) was rightfully within the recipient's possession prior to the time of disclosure to the recipient, (iii) was rightfully disclosed to the recipient by another party without restriction, (iv) was independently developed by the recipient without reference to the discloser's Confidential Information.

"SUBCONSULTANT EXPENSES" represent the cost of outside sub Consultant technical services and expenses. They include but are not limited to Engineering Services (All disciplines, Field Testing, Technical Consultants, Laboratory Tests, Contractor costs, Estimating Services, Computer Services, and Materials.

P. O. Box 908, 44 Grant 65
Sheridan, AR 72150
P 877 - 942 - 5613
F 870 - 942 - 2666
E info@roofconnect.com
W roofconnect.com

RESOLUTION

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH ROOFCONNECT®, SHERIDAN, ARKANSAS, FOR SERVICES RELATED TO TWO ROOF REPLACEMENT PROJECTS IN AN AMOUNT NOT TO EXCEED \$137,000.00 AND AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDERS UP TO \$20,000.00 FOR ADDITIONAL SERVICES, IF NEEDED, WHICH ARISE DURING THE CONSTRUCTION PROJECTS.

WHEREAS, in late 2017, the City contracted with RoofConnect® of Sheridan, Arkansas, to conduct a roofing study for city and school facilities; and

WHEREAS, said study showed the roofs at various locations were at the end of their useful life and is in need of replacement; and

WHEREAS, the City desires to move forward with replacement of the roofs at the following locations: Glenwood Elementary and two buildings at the Oak Ridge High School; and

WHEREAS, replacement of these roofs will serve to help protect the building structures and their interior contents; and

WHEREAS, RoofConnect® has submitted a proposal to provide the following services for these projects: field investigation, construction document preparation, bidding services, project administration and closeout, construction observation, and project close documentation; and

WHEREAS, the City Manager recommends approval of a professional services agreement with RoofConnect® for these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and a Professional Services Agreement with RoofConnect®, P.O. Box 908, 44 Grant 65, Sheridan, Arkansas 72150, to provide field investigation, construction document preparation, bidding services, project administration and closeout, rooftop quality assurance inspection, and project close documentation services in an amount not to exceed \$137,000.00 is hereby approved for the following roof replacement projects: Glenwood Elementary, Building 1 at the Oak Ridge High School, and Building 6 at the Oak Ridge High School.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute amendments and change orders in an amount up to \$20,000.00 over the contract price for additional services, if needed, which arise during the construction project such as additional professional services and observation services based upon the condition of the roof's underlayment which is unknown at this time.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 10th day of August 2020.

APPROVED AS TO FORM AND LEGALITY:



 Kenneth R. Krushenski, City Attorney

 Warren L. Goch, Mayor

 Mary Beth Hickman, City Clerk

ELECTRIC DEPARTMENT MEMORANDUM

Memo 20-20

DATE: August 6, 2020
TO: Mark S. Watson, City Manager
FROM: Jack L. Suggs, Electric Director
SUBJECT: REQUEST AND ACCEPTANCE OF \$40,000 ECONOMIC DEVELOPMENT GRANT FROM TENNESSEE VALLEY AUTHORITY

Introduction

An item for City Council's consideration is authorizing the City Manager to request and receive an economic development grant from the Tennessee Valley Authority in the amount of \$40,000.

Funding

No match or other funding is associated with receipt of this grant.

Review

Earlier this year when the City began to reconsider its role in the development of the Oak Ridge General Aviation Airport, it became clear that the assistance of specialized consultants would be valuable in helping City Staff maneuver the complicated waters of the FAA processes.

Initially, these consultants might provide advice and assistance with regard to preparing and reviewing RFPs and RFQs, determining which agencies might be responsible for which aspects of the work and other such tasks. Later they could help in crafting necessary letters and documents or in determining where and in what agencies request for various approvals, processes or grant moneys might be made.

The Electric Director was aware that TVA maintained an economic development fund which might be accessed for "seed money" for major economic development projects. He approached TVA with an inquiry as to the appropriateness of asking for a grant to aid the City in obtaining this expert help to steer the project in the proper direction and received a positive response.

After supplying additional information, on August 5, the Electric Director was verbally informed that TVA was prepared to offer a \$40,000 grant to aid the City in obtaining consulting services relative to the development of the airport. There is no match required and a letter specifying the needs and intended use of the funds was the only application necessary.

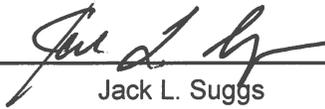
A draft letter is attached which requests the funding. According to TVA, this is the only application required. The attached resolution approves submitting the letter and receiving a grant as a result of that funding.

The Electric Director believes that this is an excellent opportunity for Oak Ridge to leverage its partnership with TVA for the benefit of our community.

Recommendation

Adoption of the attached resolution is recommended.

Attachment: Draft letter requesting grant
Vendor Payment Form



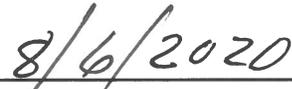
Jack L. Suggs

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

Attached Letter
Roxann Fry
Regional Development Specialist
Tennessee Valley Authority
400 W. Summit Hill Drive (WT-9A)
Knoxville, Tennessee 37902

via email: rfry@tva.gov

Dear Ms. Fry:

The City of Oak Ridge is endeavoring to take responsibility for the construction of a General Aviation Airport to be located at the East Tennessee Technology Park (ETTP) in Oak Ridge.

We believe the airport is important to further economic development in our area. The Airport, as examples, should provide significant assistance with the development of both the ETTP and Horizon Center as well as support activities at Oak Ridge National Laboratory and the Y-12 Security Complex.

This Oak Ridge General Aviation Airport was first championed by Metropolitan Knoxville Airport Authority (MCAA) who is desirous of discontinuing their affiliation with the project. For it to move forward from this point a public body must pick up the project, and the City of Oak Ridge is working to do just that. By Council action the City has authorized the City Manager to establish an Aviation Department and to apply for sponsorship of the new airport.

The majority of the funding to complete the airport will come from state and federal funding. We are currently working to access funding from the Appalachian Regional Commission and the Tennessee Aeronautical Commission totaling over \$22 Million. That funding has been approved, but is now targeted toward MCAA.

In seeking the reassignment of that funding, the City is in need of help from one or more consultants that will represent and guide us through the process. We also need advice on preparation and review of RFP's and RFQ's for companies who will do the actual EA and design work. The company or individual has not yet been selected, but we expect the total initial cost to be in the \$40,000 range.

This is an unexpected and unbudgeted cost, for which we are requesting TVA economic development funds. It is our understanding that TVA is willing to provide us a grant in this amount to be used in the manner described to move this important project forward.

We appreciate TVA's continued investment in our region and in our community and look forward to our continued partnership well into the future.

Sincerely,

Mark S. Watson, PhD
City Manager
Oak Ridge, Tennessee

**TENNESSEE VALLEY AUTHORITY
ELECTRONIC VENDOR PAYMENT FORM
(For Fed Wire Transfers)**

COMPANY/SUPPLIER INFORMATION

Name:

Taxpayer Identification Number:

Accounts Receivable Contact Name:

Phone Number:

Fax Number:

Select one of the options below to receive your remittance information:

- Send remittance information to fax machine number:
- Send remittance information to email address:
- Send remittance information to bank with payment
- Send remittance information to EDI mailbox. If this selection is made, provide the following:
Sender/receiver ID; Qualifier ID; VAN; and brand of EDI software:

FINANCIAL INSTITUTION INFORMATION

Bank Name:

Address:

Phone Number:

Fed Wire ABA Routing Number (nine digits):

Account Number:

Type of Account: Checking Savings

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY MANAGER TO REQUEST, AND ACCEPT IF AWARDED, AN ECONOMIC DEVELOPMENT GRANT FROM THE TENNESSEE VALLEY AUTHORITY IN THE AMOUNT OF \$40,000.00 TO BE USED FOR CONSULTING SERVICES ASSOCIATED WITH THE OAK RIDGE GENERAL AVIATION AIRPORT.

WHEREAS, grant funds are available from the Tennessee Valley Authority (TVA) for economic development; and

WHEREAS, the City of Oak Ridge is eligible to receive a \$40,000.00 economic development grant, which grant requires no local matching funds; and

WHEREAS, if awarded the City will use the grant funds for obtaining consulting services associated with development of Oak Ridge General Aviation Airport; and

WHEREAS, the grant requires submittal of a letter to request funding; and

WHEREAS, the City Manager recommends submittal of a request letter to TVA and acceptance of the grant if awarded.

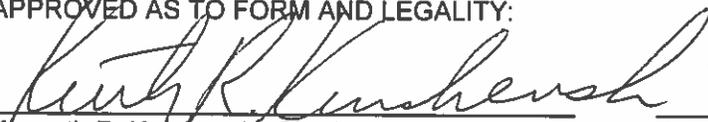
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City Manager is hereby authorized to submit a letter to the Tennessee Valley Authority requesting an economic development grant in the amount of \$40,000.00 to be used for consulting services associated with development of Oak Ridge General Aviation Airport and to accept said grant if awarded; said grant requires no local matching funds.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 10th day of August 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk