

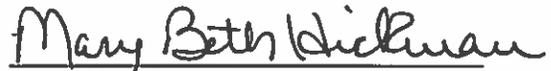
CITY CLERK MEMORANDUM
20-11

DATE: June 17, 2020
TO: Honorable Mayor and Members of City Council
FROM: Mary Beth Hickman, City Clerk
SUBJECT: SPECIAL MEETING OF CITY COUNCIL

At the request of City Manager Mark Watson, and in accordance with Article II, Section 2, of the Charter of the City of Oak Ridge, Tennessee, a special meeting of City Council is hereby called for **Monday, June 22, 2020 at 7:00 p.m.** in the Municipal Building Courtroom, 200 S. Tulane Avenue. The meeting will be limited to consideration of the following:

- AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS. (A public hearing will be held prior to consideration.)
- A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACTS WITH DESIGNATED ENTITIES AND INDIVIDUALS FOR BUDGETED SERVICES FOR FISCAL YEAR 2021.

In accordance with the City Charter, matters transacted at this special meeting shall be limited to the subjects recited in the notice of the meeting.


Mary Beth Hickman

cc: Mark S. Watson, City Manager
Kenneth R. Krushenski, City Attorney
Department Directors
The Oak Ridger
Oak Ridge Today
The Knoxville News Sentinel
BBB Communications

ADMINISTRATIVE MEMORANDUM
20-05

DATE: June 17, 2020
TO: Mary Beth Hickman, City Clerk
FROM: Mark S. Watson, City Manager
SUBJECT: SPECIAL CITY COUNCIL MEETING

In accordance with Article II, Section 2 of the Charter of the City of Oak Ridge, you are hereby requested to call a special meeting of the Oak Ridge City Council for Monday, June 22, 2020 at 7:00 p.m. in the Municipal Building Courtroom, 200 S. Tulane Avenue. This meeting will be limited to consideration of the following:

- AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.
- A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACTS WITH DESIGNATED ENTITIES AND INDIVIDUALS FOR BUDGETED SERVICES FOR FISCAL YEAR 2021.



Mark S. Watson

**OAK RIDGE CITY COUNCIL
SPECIAL MEETING**

Municipal Building Courtroom
Monday, June 22, 2020

7:00 p.m.

AGENDA

- I. **ROLL CALL**
- II. **FINAL ADOPTION OF ORDINANCES**
 - a. AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS. (A public hearing will be held prior to consideration.)
- III. **RESOLUTIONS**
 - a. A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACTS WITH DESIGNATED ENTITIES AND INDIVIDUALS FOR BUDGETED SERVICES FOR FISCAL YEAR 2021.
- IV. **ADJOURNMENT**

CITY COUNCIL MEMORANDUM

20 - 15

DATE: June 11, 2020
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: ADOPTION OF THE APPROPRIATION ORDINANCE FOR FY2021

Introduction

An item for City Council's consideration is the FY2021 Budget Appropriation Ordinance reflecting appropriations for the various City Funds as presented in the proposed budget document. The presented property tax rate is \$2.56 per \$100 of assessed valuation as outlined in Section 2 of the Ordinance, which is the same property tax rate as FY2020. The property tax rate in the ordinance will be amended to the certified property tax rate once the rate has been received from the State Board of Equalization.

Review

The appropriation ordinance reflects the budgeted expenditures of City and School Funds including debt servicing, utility funds and special revenue funds of \$210,184,784. Of this amount, the General Fund budget represents \$26,883,275 for municipal expenditures.

For FY2021, the Oak Ridge Schools have requested an operating transfer from the City at the same level as FY2020 at \$15,493,963.

Scheduling

First reading of the appropriation ordinance will occur at the June 15, 2020 special City Council meeting, with second reading occurring the following Monday, June 22, 2020. The City has advertised for two (2) public hearings to occur as part of the consideration of the ordinance with the June 22, 2020 public hearing serving as the official Charter requirement.

Recommendation

Adoption of the attached ordinance is recommended.

Attachment:
Ordinance


Mark S. Watson

TITLE

AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.

WHEREAS, the City Manager, in accordance with the requirements of Article V, Section 10, of the Charter of the City of Oak Ridge, has submitted to City Council a proposed budget prior to the beginning of the fiscal year upon which a public hearing was held on June 15, 2020 and June 22, 2020 as required by law; and

WHEREAS, in accordance with the requirements of the same Charter section, the Council held meetings which served to provide guidance to the City Manager on the preparation of the proposed budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. The budget for the fiscal year beginning July 1, 2020 submitted to City Council by the City Manager, is hereby adopted.

Section 2. In order to provide revenue for municipal purposes, there is hereby imposed on the value of all property within the City of Oak Ridge as such value has been ascertained by the taxing authority of the City, a levy at the rate of \$2.56 upon each One Hundred Dollars' (\$100.00) worth of assessed value of all taxable property, this levy to be the tax rate for the year 2020. This levy shall also be imposed upon such assessments as may be certified for tax purposes to the City of Oak Ridge by the Public Service Commission of the State of Tennessee.

Section 3. In accordance with Article V, Section 13, of the Charter of the City of Oak Ridge, the following amounts shall be and hereby are adopted as appropriations by funds for the operation of the City of Oak Ridge, Tennessee, for Fiscal Year 2021:

General Fund, Municipal Operations	\$ 26,883,275
Debt Service (Bond and Interest Redemption Fund)	\$ 9,665,245
State Street Aid Fund	\$ 2,841,000
Drug Enforcement Program Fund	\$ 255,200
General Purpose School Fund	\$ 68,867,639
Capital Projects Fund	\$ 21,836,660
Solid Waste Fund	\$ 3,084,370
West End Fund	\$ 3,012,280

Section 4. The following amounts in the proprietary-type funds are projected expenses for Fiscal Year 2021 and are provided for informational purposes:

Electric Fund	\$ 55,202,335
Waterworks Fund	\$ 20,180,287
Emergency Communications District Fund	\$ 791,462

Section 5. In order to provide funds to meet the expenditure requirements, the following transfers are projected for Fiscal Year 2021 and are provided for informational purposes:

To General Fund For Tax Equivalent

From Electric Fund	\$ 1,675,500
From Waterworks Fund	\$ 1,732,000

To General Purpose School Fund for Operations

From General Fund	\$ 15,493,963
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To Debt Service Fund

From General Fund	\$ 4,970,000
From General Purpose School Fund	\$ 287,205

To Capital Projects Fund

From General Fund	\$ 900,000
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To State Street Aid Fund

From General Fund	\$ 730,000
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To Solid Waste Fund

From General Fund	\$ 890,000
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Section 6. All proceeds received through fines, forfeitures and the disposal of seized goods resulting from the City's drug enforcement program shall be used exclusively for that program. A Special Revenue Fund has been established and any funds expended will be limited to the funds collected for that program.

Section 7. The taxes levied under this Ordinance shall become due and payable, shall become delinquent and shall be subject to penalties, the execution of distress warrants and sale of property levied upon as provided by law.

Section 8. The levy provided for herein shall be imposed on all taxable property as the same has been reported to the Council as a final total assessment of each class of property by the legally constituted Boards of Equalization for property situated in either Anderson County or Roane County within the City of Oak Ridge. The written report of the Equalization Boards shall be the assessment roll of the City of Oak Ridge.

Section 9. This Ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

Publication Date: 06/04/2020
Public Hearing: 06/15/2020
First Reading: 06/15/2020
Public Hearing: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

**CITY COUNCIL MEMORANDUM
20-16**

DATE: June 17, 2020
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: AUTHORIZATION TO NEGOTIATE CONTRACTS UPON BUDGET APPROVAL

Introduction

The City Council should consider a resolution authorizing the City Manager to negotiate existing contracts that have been approved by the City Council in the upcoming annual budget for specified services to the City of Oak Ridge.

Funding

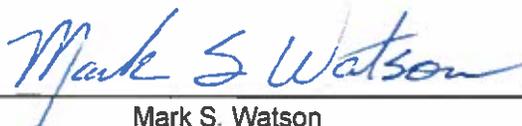
Funding for such contracts have been specifically allocated in the City of Oak Ridge annual budget for consulting services, lobbying services, economic development services and tourism and promotion services. Contracts shall not exceed authorized amounts and allow continuation of services during budgetary changeover. No funding shall exceed the amounts authorized in the budget.

Review

The City of Oak Ridge has several contracts for services to be provided to the City during a budget year. Many of these contracts have continued through several years, such as an agreement with the Chamber of Commerce as part of the Economic Development Initiative. Each year, these contracts have been reapproved by the City Council, despite being approved in the City budget. This has resulted in delays of payment, when discovered that these authorized budgetary expenses haven't been reapproved by the City Council as a contract. After consultation with the City Attorney, the attached resolution will allow the City Manager to execute these agreements without delay.

Recommendation

The City Manager recommends approval of the resolution.


Mark S. Watson

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACTS WITH DESIGNATED ENTITIES AND INDIVIDUALS FOR BUDGETED SERVICES FOR FISCAL YEAR 2021.

WHEREAS, the City has the following annual economic development contracts that are set to expire on June 30, 2020: the Oak Ridge Chamber of Commerce, Ray Evans, and Steve Jones; and

WHEREAS, in addition to the economic development contracts, the City has an annual tourism contract with the Oak Ridge Convention and Visitors Bureau (Explore Oak Ridge) and an annual grant to Prevent Child Abuse of Tennessee, both of which are also set to expire on June 30, 2020; and

WHEREAS, by Ordinance 4-2020, City Council adopted the appropriations ordinance to establish the City's budget for Fiscal Year 2021 (July 1, 2020 through June 30, 2021); and

WHEREAS, the appropriations ordinance sets forth a budgeted amount for the above-referenced annual contracts for Fiscal Year 2021; and

WHEREAS, City Council desires to renew the contractual relationships with the above-referenced entities and individuals for Fiscal Year 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the City Manager is hereby authorized to negotiate contracts with the following entities and individuals for Fiscal Year 2021 (July, 2020 through June 30, 2021) in the not to exceed amounts as approved in the budget:

- The Oak Ridge Chamber of Commerce for economic development activities in Oak Ridge;
- Ray Evans for economic development services;
- Steve Jones for economic development services;
- The Oak Ridge Convention and Visitors Bureau (Explore Oak Ridge) for the promotion of tourism in Oak Ridge; and
- Prevent Child Abuse of Tennessee for use in the Healthy Start of Anderson County Program.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 22nd day of June 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk