

OAK RIDGE CITY COUNCIL MEETING

Virtual Meeting

April 13, 2020 - 7:00 p.m.

AGENDA

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PROCLAMATIONS AND PUBLIC RECOGNITIONS
(Proclamations will be voted on as part of the Consent Agenda.)
- V. SPECIAL REPORTS
(NONE)
- VII. CONSENT AGENDA
 - a. Approval of March 9, 2020 City Council regular meeting minutes
 - b. Approval of March 23, 2020 City Council special meeting minutes
 - c. A proclamation designating April, 2020 as Fair Housing Month
 - d. A proclamation designating April 13-17, 2020 as The Week of the Young Child
 - e. A proclamation designating April 13-17, 2020 as Community Development Week
 - f. A proclamation designating April 19-25, 2020 as Library Week
 - g. A proclamation designating April 22, 2020 as Earth Day
 - h. A proclamation designating April 26, 2020 as Holocaust Remembrance Day
 - i. A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR A SAFETY PARTNERS GRANTS AND A PROPERTY CONSERVATION GRANT FROM THE PUBLIC ENTITY PARTNERS, WITH MAXIMUM REIMBURSEMENT AMOUNTS OF \$2,000.00 AND \$5,000.00 RESPECTIVELY, AND TO ACCEPT SAID GRANTS IF APPROVED.
 - j. RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE TENNESSEE VALLEY AUTHORITY (TVA) TO AMEND THE GREEN POWER PROVIDERS PROGRAM.
 - k. A RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$70,161.50 FROM THE EQUIPMENT REPLACEMENT FUND FOR THE PURCHASE AND EQUIPPING OF ONE (1) VEHICLE FOR THE POLICE DEPARTMENT UTILIZING STATE CONTRACT PRICING.
 - l. A RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$46,018.16 FROM THE EQUIPMENT REPLACEMENT FUND FOR THE PURCHASE AND EQUIPPING OF ONE (1) VEHICLE FOR THE POLICE DEPARTMENT UTILIZING STATE CONTRACT PRICING.

- m. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MOTOROLA SOLUTIONS, SALT LAKE CITY, UTAH, FOR MAINTENANCE SERVICES FOR THE PUBLIC SAFETY COMPUTER SYSTEM FOR MAY 1, 2020 THROUGH APRIL 30, 2021 IN THE AMOUNT OF \$60,484.34.
- n. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO SUMMIT UNIFORMS, KNOXVILLE, TENNESSEE, FOR FURNISHING POLICE DEPARTMENT EMPLOYEE UNIFORMS FOR FISCAL YEAR 2020 IN AN AMOUNT NOT TO EXCEED \$50,000.00.

VIII. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

- a. AN ORDINANCE TO AMEND TITLE 5, TITLED "MUNICIPAL FINANCE AND TAXATION," CHAPTER 1, TITLED "MISCELLANEOUS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 5-102, TITLED "WHEN DUE, DELINQUENT," IN ITS ENTIRETY AND SUBSTITUTING THEREFOR A NEW SECTION 5-102, TITLED "WHEN DUE, DELINQUENT," TO BROADEN THE CIRCUMSTANCES UNDER WHICH THE CITY MAY DELAY THE DUE DATE AND DELINQUENCY DATE FOR PROPERTY TAXES FOR AN INDIVIDUAL TAX YEAR BY RESOLUTION OF CITY COUNCIL. **(No public hearing is required.)**

IX. FINAL ADOPTION OF ORDINANCES

(NONE)

X. RESOLUTIONS

- a. A RESOLUTION TO APPROVE A ONE-YEAR EXTENSION TO THE AGREEMENT WITH AID TO DISTRESSED FAMILIES OF APPALACHIAN COUNTIES, INC., FOR THE ADMINISTRATION OF THE CITY'S SOCIAL SERVICES POLICY FOR FISCAL YEAR 2021 IN THE AMOUNT OF \$166,965.00.
- b. A RESOLUTION TO AMEND THE CONTRACT (FY2016-001) WITH KNOX BLOUNT MAINTENANCE, INC., KNOXVILLE, TENNESSEE, FOR JANITORIAL SERVICES FOR CITY FACILITIES TO EXTEND THE CONTRACT FOR FISCAL YEAR 2021 IN AN AMOUNT NOT TO EXCEED \$215,000.00.
- c. A RESOLUTION AUTHORIZING AMENDMENT #2 IN THE AMOUNT OF \$50,000.00 TO THE PROFESSIONAL SERVICES AGREEMENT (FY2019-078) WITH BURR & FORMAN, LLP, FOR LEGAL SERVICES RELATED TO THE TENNESSEE RIVERKEEPER LAWSUIT.

XI. APPEARANCE OF CITIZENS

XII. ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

- a. Elections/Appointments
- b. Announcements
- c. Scheduling

XIII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

XIV. SUMMARY OF CURRENT EVENTS

a. CITY MANAGER'S REPORT

b. CITY ATTORNEY'S REPORT

XV. ADJOURNMENT

CONSENT AGENDA

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

March 9, 2020

Minutes

The regular meeting of the City Council of the City of Oak Ridge, Tennessee convened at 7:00 p.m. on March 9, 2020 in the Courtroom of the Municipal Building with Mayor Warren Gooch presiding.

INVOCATION

The invocation was given by Reverend Jason Sharpe, Heritage Fellowship Church

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Zachary Setzer from Boy Scout Troop 45.

ROLL CALL

Upon roll call the following Councilmembers were present: Councilmember Kelly Callison; Mayor Pro Tem Rick Chinn, Jr.; Councilmember Jim Dodson; Mayor Warren Gooch; Councilmember Derrick Hammond; and Councilmember Charles J. Hope, Jr. Councilmember Ellen Smith was absent to represent the City of Oak Ridge at a National League of Cities meeting.

Also present were Mark S. Watson, City Manager; Ken Krushenski, City Attorney; Mary Beth Hickman, City Clerk; and Janice McGinnis, Finance Director.

PROCLAMATIONS AND PUBLIC RECOGNITIONS

Public Recognitions

City Manager Mark Watson introduced three new employees for the City of Oak Ridge: Andrew Sibold, Assistant to the City Manager; Lauren Gray, Senior Communications Specialist; and Ross King, Personnel Director.

City Manager Mark Watson recognized City Clerk Beth Hickman and Deputy City Clerk Sandy Johnson for achieving their Certified Municipal Clerk designation through the International Institute of Municipal Clerks.

Proclamations

A proclamation designating March 13, 2020 as Arbor Day.

Councilmember Dodson moved for approval of the proclamation, and Councilmember Hammond seconded. The proclamation was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye." Councilmember Smith was absent.

SPECIAL REPORTS

FY2019 Audit Report – Conor O'Donoghue and Julie Hayes, Coulter & Justus

Representatives from Coulter & Justus accounting firm provided a report to Council on the FY2019 books. Councilmember Hope moved to accept the report for the record, and Councilmember Callison seconded. The motion was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye." Councilmember Smith was absent.

Transmittal of Capital Improvements Program FY21-26 with recommended priorities – Stephen Whitson, Chair, Oak Ridge Municipal Planning Commission

Planning Commission Chair Stephen Whitson officially transmitted the Capital Improvements Program to City Council. The report was accepted by unanimous consent.

Blueprint Annual Report – Sharon Kohler, Vice-Chair, Oak Ridge Municipal Planning Commission

Planning Commission Vice-Chair Sharon Kohler presented the annual report to the City Council on the progress of the Blueprint over the past year. Mayor Gooch noted that Planning Commission kept its commitment to provide an annual report on the Blueprint in a timely manner. Councilmember Dodson moved for receipt of the report for the record, and Councilmember Hammond seconded. The motion was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye." Councilmember Smith was absent.

CONSENT AGENDA

Councilmember Dodson moved for approval of the Consent Agenda as amended, and Councilmember Hammond seconded.

The Consent Agenda was approved unanimously as amended by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye." Councilmember Smith was absent.

Approval of the February 10, 2020 City Council regular meeting minutes

Resolution No. 3-14-2020

A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$183,000.00, WITH A LOCAL MATCH REQUIREMENT OF \$18,300.00, AND TO ACCEPT THE GRANT SHOULD IT BE AWARDED.

Resolution No. 3-15-2020

A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM THE STATE OF TENNESSEE, DEPARTMENT OF MILITARY, TENNESSEE EMERGENCY MANAGEMENT AGENCY (TEMA), IN THE AMOUNT OF \$16,000.00 WITH NO LOCAL MATCH REQUIRED FOR THE FIRE DEPARTMENT, AND TO ACCEPT THE GRANT SHOULD IT BE AWARDED.

Resolution No. 3-16-2020

A RESOLUTION AUTHORIZING THE PURCHASE OF SINGLE-PHASE PAD MOUNTED TRANSFORMERS FROM UTILITY SALES AGENCY, LENOIR CITY, TENNESSEE, IN THE AMOUNT OF \$230,491.00 FOR USE BY THE ELECTRIC DEPARTMENT.

Resolution No. 3-17-2020

A RESOLUTION AMENDING THE 2017 PILOT REAUTHORIZATION DOCUMENTS WHICH ARE USED BY THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF OAK RIDGE (IDB) AS A GUIDELINE FOR TAX ABATEMENTS AND PAYMENTS IN LIEU OF TAXES FOR QUALIFYING ENTITIES IN OAK RIDGE FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2020 TO REDUCE THE MAXIMUM CLOSING FEES.

Resolution No. 3-18-2020

A RESOLUTION AWARDED A CONTRACT (FY2020-117) TO BRABSTON TRUCKING, INC., KNOXVILLE, TENNESSEE, FOR REPLACEMENT OF A THREE-WAY WATER VALVE SYSTEM LOCATED NEAR THE WATER TREATMENT PLANT ON BEAR CREEK ROAD IN AN AMOUNT NOT TO EXCEED \$33,850.00.

PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

(NONE)

FINAL ADOPTION OF ORDINANCES

(NONE)

RESOLUTIONS

Resolution No. 3-19-2020

A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE CITY AND THE OAK RIDGE ROWING ASSOCIATION FOR USE OF SPACE LOCATED AT THE OAK RIDGE MARINA (MELTON LAKE PARK).

Mayor Pro Tem Chinn moved for approval of the resolution, and Councilmember Hammond seconded.

Mayor Gooch thanked Councilmember Hope for his leadership in the negotiation with the Oak Ridge Rowing Association lease. Councilmember Hope provided an overview of the agreement and also thanked Rowing Association board members and Convention and Visitors Bureau Executive Director Katy Jett for their participation.

The resolution was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye." Councilmember Smith was absent.

Resolution No. 3-20-2020

A RESOLUTION APPROVING THE PURCHASE OF SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) EQUIPMENT PANELS FOR USE IN SUBSTATIONS 100 AND 200 FROM KEYSTONE ELECTRIC MANUFACTURING CO., DES MOINES, IOWA, IN THE AMOUNT OF \$98,343.05.

Councilmember Dodson moved for approval of the resolution, and Councilmember Hammond seconded. Electric Department Director Jack Suggs provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye." Councilmember Smith was absent.

Resolution No. 3-21-2020

A RESOLUTION AWARDED A CONTRACT (FY2020-128) TO ROGERS GROUP, INC., OAK RIDGE, TENNESSEE, FOR DRAINAGE SYSTEM IMPROVEMENTS AT 181 LOUISIANA AVENUE IN AN AMOUNT NOT TO EXCEED \$117,772.00

Councilmember Callison moved for approval of the resolution, and Mayor Pro Tem Chinn seconded. City Engineer Roger Flynn provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye." Councilmember Smith was absent.

Resolution No. 3-22-2020

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH CANNON & CANNON, INC., KNOXVILLE, TENNESSEE, TO PROVIDE ENGINEERING, DESIGN, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE OAK RIDGE GATEWAY MONUMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$112,370.00.

Mayor Pro Tem Chinn moved for approval of the resolution, and Councilmember Dodson seconded. Recreation and Parks Director Jon Hetrick provided an overview of the resolution and answered questions from Council.

Mayor Pro Tem Chinn thanked everyone who was involved with this project and is excited about it coming to fruition. Councilmember Dodson requested that the public have input on the project.

The resolution was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye." Councilmember Smith was absent.

APPEARANCE OF CITIZENS

James Pack, 207 Whippoorwill Drive, Oak Ridge, addressed Council regarding current plans for the Horizon Center and presented a petition with fifty signatures from residents opposed to the proposed motorsports park.

Malcolm Stocks, 158 Whippoorwill Drive, Oak Ridge, addressed Council regarding the proposed motorsports park and asked that the City not proceed with the project prior to doing comprehensive studies as to the potential impacts on residents.

Ron Battle, 22 Westover Drive, Oak Ridge, addressed Council regarding the proposed motorsports park and asked that potential noise problems be considered when making a decision about the project.

Diane Cowin, 145 Whippoorwill Drive, Oak Ridge, spoke in support of the motorsports park project and stated there are misconceptions about the type of track being proposed.

Ken Cowin, 145 Whippoorwill Drive, Oak Ridge, spoke in support of the motorsports park project and stated that the noise is not going to be a significant issue.

Bernie Riemer, 107 Westwind Drive, Oak Ridge, spoke against the proposed motorsports park project and does not want the peace and quiet of the city to be jeopardized. He also stated that the Horizon Center property is set aside for industrial and not commercial use.

Rebecca Bowman, 214 Whippoorwill Drive, Oak Ridge, addressed Council regarding the proposed environmental management waste disposal facility and asked if there is any known conflict of interest on any issue that that be made known prior to any votes.

Suzanne Blokland, 120 Newell Lane, Oak Ridge, addressed Council regarding her concerns about the proposed motorsports park project and possible environmental impacts.

Bill Blokland, 120 Newell Lane, Oak Ridge, spoke against the proposed motorsports park and stated such a project would be a big changes for residents of the west side of the city due to noise concerns. He also provided Council with copies of an online petition to protect the City's environment.

Robert Kennedy, 209 Whippoorwill Drive, Oak Ridge, and Chair of the Environmental Quality Advisory Board, addressed Council regarding the permitted uses of the Horizon Center property.

Mary Saethre, 110 Winston Lane, Oak Ridge, addressed Council regarding her concerns that the research

park will be used for an entertainment center and asked that the City step back and think about the potential impacts before taking any action.

Susan Riemer, 107 Westwind Drive, Oak Ridge addressed Council regarding her concerns about the proposed motorsports park and stated that there is not enough information about the project to know exactly what the City is getting into. She also expressed concerns about a decrease in property values and noise issues.

Doug Colclasure, 103 Monticello Road, Oak Ridge, spoke against the proposed motorsports park project due to his concerns about potential noise issues.

Scott Keener, 129 Whippoorwill Drive, Oak Ridge, spoke against the proposed motorsports park project and stated that approving this project would preclude any other uses for the Horizon Center and possible new jobs and new residents.

Rick Bunge, 111 Winchester Circle, Oak Ridge, stated that the approval of the motorsports park will signal the beginning of the end for Oak Ridge.

Charlene Luther, 104 Ithaca Lane, Oak Ridge, asked where the money is coming from for the proposed motorsports park and if the city will be held accountable if the project stalls.

ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

Announcements

Councilmember Dodson stated that he feel that the Industrial Development Board would agree that there needs to be open discussion on the motorsports project and that it is important to listen to the concerns of residents.

Scheduling

City Manager Mark Watson stated that the City Council work session and the Budget and Finance Committee meeting would take place this month as scheduled.

COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

SUMMARY OF CURRENT EVENTS

CITY MANAGER'S REPORT

City Manager Mark Watson stated that city staff is spending a great deal of time on the Coronavirus and possible responses. He also stated that the Industrial Development Board has not yet received a presentation from the developer on the motorsports project, and that the Board will schedule a public meeting as soon as a presentation has been received.

CITY ATTORNEY'S REPORT

ADJOURNMENT: 8:16 p.m.

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

March 23, 2020

Minutes

A special meeting of the City Council of the City of Oak Ridge, Tennessee convened at 12:08 p.m. on March 23, 2020 in the Courtroom of the Municipal Building with Mayor Warren L. Gooch presiding.

The invocation was led by Councilmember Derrick Hammond, and the Pledge of Allegiance was led by Councilmember Kelly Callison.

ROLL CALL

Upon roll call the following Councilmembers were present: Councilmember Kelly Callison; Mayor Pro Tem Rick Chinn, Jr (via telephone); Councilmember Jim Dodson; Mayor Warren L. Gooch; Councilmember Derrick Hammond; Councilmember Charles J. Hope, Jr.; and Councilmember Ellen Smith

Also present were Mark S. Watson, City Manager (via telephone); Kenneth R. Krushenski, City Attorney, and Mary Beth Hickman, City Clerk.

ITEMS FOR CONSIDERATION

Resolution No. 3-23-2020

A RESOLUTION APPROVING AND ADOPTING A MAYORAL EXECUTIVE ORDER DATED MARCH 23, 2020 DECLARING A LOCAL STATE OF EMERGENCY DUE TO THE NOVEL CORONAVIRUS IN ORDER TO PREVENT THE SPREAD OF, AND TO FACILITATE THE CONTAINMENT OF, THE COVID-19 DISEASE.

Mayor Gooch moved for approval of the resolution, and Councilmember Dodson seconded.

Mayor Gooch moved to amend the resolution to include reference to Governor Bill Lee's Executive Order #17 that was signed on March 22, 2020 after the meeting agenda was posted. Councilmember Smith seconded, and the amendment was approved unanimously by voice vote.

Councilmember Smith moved to amend the resolution to increase the case count of the Coronavirus in Tennessee to "over 500 cases." Councilmember Hope seconded, and the amendment was approved unanimously by voice vote.

The resolution was approved unanimously as amended by roll call vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

Resolution No. 3-24-2020

A RESOLUTION CONFIRMING THE CITY MANAGER'S MANAGEMENT OF EMERGENCY LEAVE FOR CITY EMPLOYEES AS AUTHORIZED IN POLICY NUMBER F-378, SECTION 2.4.1 OF THE CITY'S ADMINISTRATIVE POLICY AND PROCEDURE MANUAL.

Councilmember Dodson moved for approval of the resolution, and Councilmember Hammond seconded. Personnel Director Ross King provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by roll call vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

Resolution No. 3-25-2020

A RESOLUTION APPROVING VARIOUS EMERGENCY MEASURES BY THE CITY OF OAK RIDGE IN RESPONSE TO THE IMPACT OF THE COVID-19 VIRUS INCLUDING THE SUSPENSION OF DISCONNECTION FOR NON-PAYMENT OF UTILITY CUSTOMERS FOR UP TO 90 DAYS AND THE EXECUTION OF A CONTRACT WITH AID TO DISTRESSED FAMILIES OF APPALACHIAN COUNTIES, INC. IN THE AMOUNT OF \$100,000 TO ASSIST CITY OF OAK RIDGE RESIDENTS WHO HAVE BEEN IMPACTED BY THE VIRUS WITH PAYMENT OF THEIR UTILITY BILLS.

Councilmember Hammond moved for approval of the resolution, and Councilmember Callison seconded. Electric Department Director Jack Suggs provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by roll call vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, and Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

Resolution No. 3-26-2020

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH LOCAL HOTELS REGARDING ESSENTIAL EMPLOYEE STAYS.

Councilmember Dodson moved for approval of the resolution, and Councilmember Hammond seconded. City Manager Mark Watson provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by roll call vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

QUESTIONS AND ANSWERS ON CITY OPERATIONS BY CITY MANAGER AND SENIOR STAFF.

City Manager Mark Watson and other Department Directors and senior staff answered questions from Council regarding the impact of the Coronavirus on City operations and the City's plan for mitigating it.

Councilmember Dodson addressed the issue of whether or not the City can issue a shelter-at-home order. The Mayor stated that under state law, that order must come from the County Health Department in areas such as Oak Ridge that do not have its own health department.

Councilmember Hammond encouraged the city to put out very strong advisories with respect to residents staying at home.

DISCUSSION AND ACTION ON A SCHEDULE FOR ONGOING AND FUTURE SPECIAL MEETINGS

City Manager Mark Watson discussed with Council the prospect of holding meetings by virtual technology and how Governor Lee's Executive Order addresses this. He stated that future special meetings may be necessary given the fast-changing Coronavirus situation. He stated that the Mayor's Executive Order declaring the local state of emergency can be automatically renewed each week without a need for a special meeting. He also indicated that all city board and commission meetings are suspended until further notice unless an emergency situation arises as deemed so by the City Manager.

ADJOURNMENT: 1:41 p.m.

CITY CLERK MEMORANDUM
20-06

DATE: April 7, 2020
TO: Honorable Mayor and Members of City Council
FROM: Mary Beth Hickman, City Clerk
SUBJECT: PROCLAMATIONS FOR THE APRIL 13, 2020 CITY COUNCIL MEETING AGENDA

The following proclamations are presented for the April 13, 2020 City Council meeting for the City Council's consideration:

A proclamation designating April, 2020 as Fair Housing Month

This request was submitted by Community Development Director Wayne Blasius to designate April, 2020 as Fair Housing Month. Approval of the proclamation is encouraged by the U.S. Department of Housing and Urban Development as part of the City's participation in the Community Development Block Grant Program.

A proclamation designating April 13-17, 2020 as the Week of the Young Child

This request was submitted by Tribby Kelly, Family and Community Engagement Compliance Monitor with the Oak Ridge Preschool in honor of *The Week of the Young Child*. *The Week of the Young Child* is an annual celebration sponsored by the National Association for the Education of Young Children (NAEYC), the world's largest early childhood education association.

A proclamation designating April 13-17, 2020 as Community Development Week

This request was submitted by Community Development Director Wayne Blasius to commemorate National Community Development Week, which pays tribute to the Community Development Block Grant and HOME Grant Programs.

A proclamation designating April 19-25, 2020 as Library Week.

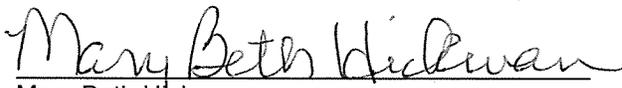
This request was submitted by Julie Forkner, Director of the Oak Ridge Public Library to designate April 19-25, 2020 as Library Week to coincide with National Library Week.

A proclamation designating April 22, 2020 as Earth Day

This request was submitted by Councilmember Ellen Smith to commemorate the 50th anniversary of Earth Day.

A proclamation designating April 26, 2020 as Holocaust Remembrance Day

This request was submitted by Rhonda Bogard with the Jewish Congregation of Oak Ridge. A Holocaust Remembrance Service was scheduled to be held on Sunday, April 26, 2020 at 3:30 p.m. in the sanctuary of the Jewish Congregation of Oak Ridge. However, due to the Coronavirus outbreak, that service may not be held.


Mary Beth Hickman

Attachment:
Proclamations

PROCLAMATION

WHEREAS, each year since the enactment of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, the Federal Government designates April, the anniversary month of said law, as "Fair Housing Month"; and

WHEREAS, because fair housing is consistent with the principle of equality and justice for all – a principle upon which our nation was founded – all of us should share in the fight to ensure that fair housing is a reality for all Americans; and

WHEREAS, fair housing is the policy of the City of Oak Ridge. On April 21, 1969, the Oak Ridge City Council adopted a Fair Housing Ordinance, which was one of the first of its kind in the State of Tennessee; and

WHEREAS, implementation of that policy requires the continuing positive commitment, involvement, and support of each one of our citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that the month of April, 2020 be proclaimed

FAIR HOUSING MONTH

in the City of Oak Ridge, Tennessee, and that all Oak Ridgers be urged to join in reaffirming the obligation and commitment to fair housing opportunities for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2020.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, *The Week of the Young Child* is an annual celebration sponsored by the National Association for the Education of Young Children (NAEYC), the world's largest early childhood educational association, with nearly 60,000 members and a network of 50 local, state and regional affiliates; and

WHEREAS, the purpose of *The Week of the Young Child* is to focus public attention on the needs of young children and their families as well as to recognize the early childhood programs and services that meet those needs; and

WHEREAS, *The Week of the Young Child* was first established in 1971 in recognition that the early childhood years (birth through age 8) lay the foundation for children's success in school and later life; and

WHEREAS, all young children and their families across the nation, and in Oak Ridge, deserve access to high-quality early education and care; and

WHEREAS, high quality early childhood services represent a worthy commitment to our children's future; and

WHEREAS, public policies that support early learning for all young children are crucial to ensuring the quality of life for our future leaders and citizens; and

WHEREAS, *The Week of the Young Child* is a time to recognize that children's opportunities are our responsibilities and to ensure that each and every child experiences the type of environment – at home, at child care, at school and in the community – that will promote their early learning.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE that April 13-17, 2020 be proclaimed

THE WEEK OF THE YOUNG CHILD

in the City of Oak Ridge, Tennessee, and that all citizens be urged to support the needs of young children in our community and to recognize teachers, organizations and others who make a difference in the lives of our young children.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2020.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, National Community Development Week was created in 1986 to bring national attention to the Community Development Block Grant (CDBG) Program and later expanded to include the HOME Investment Partnerships (HOME) Program; and

WHEREAS, National Community Development Week provides the opportunity for communities to promote, educate and advocate on behalf of both programs; and

WHEREAS, since 1975, the CDBG Program has provided annual funding and flexibility to local communities to provide affordable housing, a suitable living environment and economic opportunities; and

WHEREAS, since 1992, the HOME Program has created and preserved affordable housing for countless low-income families; and

WHEREAS, National Community Development Week is designed to focus local as well as national attention on these vital programs and provides a united voice of support and education on the successes of the programs and their value to local communities.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that April 13-17, 2020 be proclaimed

COMMUNITY DEVELOPMENT WEEK

in the City of Oak Ridge, Tennessee, and that all citizens be encouraged to support these valuable programs that have made tremendous contributions to the viability of the housing stock, infrastructure, public services and the economic vitality of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2020.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, Oak Ridge Public Library works to serve every member of the Oak Ridge community and strives to fulfill the city's goal of being an exceptional place to live, work and visit; and

WHEREAS, Oak Ridge Public Library is a source of reliable and accurate information; and

WHEREAS, Oak Ridge Public Library strives to make each and every person welcome and relevant; and

WHEREAS, Oak Ridge Public Library works ever day to be a leader in creating a livable city; and

WHEREAS, Oak Ridge Public Library serves as a foundational organization in getting every child ready to read and ready to learn, thus supporting Oak Ridge's excellent school system; and

WHEREAS, libraries have long served as trusted and treasured institutions where people of all backgrounds can be together and connect; and

WHEREAS, librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books and reliable electronic information; and

WHEREAS, librarians design and offer programs, facilities, and resources to meet their community's needs, providing residents with access to computers, Internet, and Wi-Fi, job seeking tools, homework help, electronic databases, story times, periodicals, senior book deliveries, local history archives, and genealogy resources; and

WHEREAS, libraries and librarians look beyond their traditional roles and provide transformative opportunities for education, employment, entrepreneurship, empowerment and engagement, as well as new services that connect closely with patrons' needs; and

WHEREAS, librarians and library workers partner with other civic organizations to make sure their community's needs are being met; and

WHEREAS, libraries continuously grow and evolve in how they provide for the needs of every member of their communities, offering places for education, opportunity and lifelong learning.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that the week of April 19-25, 2020 be proclaimed

LIBRARY WEEK

in the City of Oak Ridge, Tennessee, and that all residents be encouraged to "find your place" at the library.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2020.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, there is widespread public concern about protecting and sustaining the earth in the face of increasing demand for resources and environmental threats such as climate change; and

WHEREAS, citizens and business leaders are now recognizing environmental protection and resource conservation as essential prerequisites for sustained prosperity; and

WHEREAS, we are now in the throes of a pandemic that reminds us all of the critical interdependence and interconnection of all parts of this planet and all of its inhabitants; and

WHEREAS, the City of Oak Ridge has many critical environmental responsibilities, including land-use planning, delivery of safe drinking water, managing transportation infrastructure, and ensuring safe management of solid and liquid wastes; and

WHEREAS, the Oak Ridge citizenry has a history of individual and collective commitment to the environment, demonstrated by actions such as high rates of participation in recycling and green power purchase, as well as sustained public support for parks, greenbelts and greenways; and

WHEREAS, fifty years ago on April 22, 1970, millions of people in America and around the world joined together on the first Earth Day to express an unprecedented concern for the environment, and in the United States this collective action spurred the enactment of sweeping laws to protect air, water, lands, and wildlife; and

WHEREAS, following the first Earth Day, the City of Oak Ridge formed an environmental advisory committee that in 1973 was transformed by ordinance into the Environmental Quality Advisory Board, which continues to serve the community and this year is commemorating a half-century of this service; and

WHEREAS, over a decade ago, the City of Oak Ridge enacted a climate action plan that includes goals for reduction of greenhouse gas emissions; and

WHEREAS, although public commemorations are precluded at this time, the 50th anniversary of the first Earth Day is an occasion for citizens and their governments worldwide to renew our commitment to individual and collective action to protect the planet that we all share.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE that April 22, 2020 be proclaimed

EARTH DAY

in the City of Oak Ridge, Tennessee, and that citizens honor the day by reflecting on its significance and committing to continued public and private efforts to protect and enhance the global environment.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2020.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, the United States Congress established the Days of Remembrance as the Nation's annual commemoration of the Holocaust, which this year is observed from Sunday, April 19 to Sunday, April 26, 2020; and

WHEREAS, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies, and governments to ensure that lessons of tolerance and respect for all people are taught into perpetuity; and

WHEREAS, we the citizens of the City of Oak Ridge should always remember the tragic events of the Holocaust and remain vigilant against hatred, persecution, and tyranny; and

WHEREAS, six million Jews, including one and a half million children, lost their lives during the Holocaust; and

WHEREAS, it is our collective responsibility to counter the passage of time with education so we can illuminate the factors that led so quickly from isolation and separation to extermination; and

WHEREAS, the Jewish Congregation of Oak Ridge (JCOR) and the Oak Ridge Unitarian Universalist Church have partnered together for an Interfaith Study of the Holocaust led by Oak Ridge teachers Steve Reddick and Julie Kinder-McMillan and partnered also to hold a Holocaust Remembrance Service scheduled for April 26, 2020 at 3:30 p.m. at the JCOR sanctuary, which is open to the public; and

WHEREAS, the Holocaust Remembrance Service honors not only those who died but also those who were liberated, and serves to educate future generations so that the many sacrifices will not be forgotten.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that April 26, 2020 be proclaimed

HOLOCAUST REMEMBRANCE DAY

in the City of Oak Ridge, Tennessee, and that all citizens be encouraged to remember those whose lives were lost or forever affected during this time in our world's history.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2020.

WARREN L. GOOCH, MAYOR

**Personnel Memorandum
20-10**

DATE: March 23, 2020
TO: Mark S. Watson, City Manager
THROUGH: W. Ross King, Personnel Director
FROM: Cindi Gordon, Human Resources/Risk Program Administrator
SUBJECT: PUBLIC ENTITY PARTNERS (PEP) "SAFETY PARTNERS AND PROPERTY CONSERVATION" MATCHING GRANT PROGRAMS

Introduction

An item for Council's consideration is approval of a resolution to apply for and accept, if awarded, two grants from PEP in the amounts of \$2,000.00 and \$5,000.00.

Background

The Public Entity Partners (PEP) is offering both the Safety and Property Conservation Loss Control Matching Grants for the fiscal year 2019-2020 to all Pool members for purchases or training related to employee safety and property conservation. The Safety Grant will provide reimbursement up to 50% of the cost of the approved items(s) with a maximum reimbursement of \$2000.00 for a city in our priority classification; the Property Conservation Grant award provides reimbursement up to 50% of the cost of the approved item(s) with a maximum reimbursement of \$5000.00.

Safety Partners and Property Conservation

The Utility Business Office functions as the "bank" for the City Municipal Government. Employees in the UBO handle large amounts of revenue in a fast paced, customer-centric environment. Prior to renovation, the existing offices had access for the public to all areas, including the cash handling area. There was no protection for the cashiers from physical assault. The new layout has a two-level entry system with card key while the cashiering area has restricted access to only those with need. The counter has been rebuilt with an impact resistant shield and a bullet resistant front counter.

The contract for UBO renovation, provided by Wright Contracting, Inc., Knoxville, Tennessee, was approved by City Council for the amount of \$311,525.00. Receipt of the Safety and Property Conservation Loss Control Matching Grant Funding would be applied towards UBO renovation costs. PEP allows the grants to be used for item(s) already "purchased" within the grant's fiscal year.

Recommendation

Staff recommends adoption of the attached resolution.

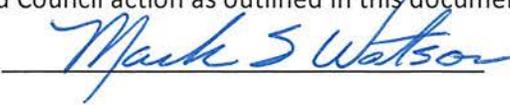


Cindi G. Gordon

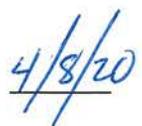
Attachment: Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR A SAFETY PARTNERS GRANTS AND A PROPERTY CONSERVATION GRANT FROM THE PUBLIC ENTITY PARTNERS, WITH MAXIMUM REIMBURSEMENT AMOUNTS OF \$2,000.00 AND \$5,000.00 RESPECTIVELY, AND TO ACCEPT SAID GRANTS IF APPROVED.

WHEREAS, grant monies are available through the Public Entity Partners' (PEP) Safety and Property Conservation matching grant programs, with PEP providing a maximum reimbursement of \$2,000.00 and \$5,000.00 respectively for the cost of approved item(s); and

WHEREAS, the City meets all grant requirements; and

WHEREAS, the City Manager recommends that the City submit both grant applications to PEP to be used to offset the City's cost for the Utility Business Office renovation under the Safety Partners Grant and the Property Conservation Grant to offset the costs associated with the Utility Business Office (UBO) renovation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to submit grant applications to the Public Entity Partners under the Safety Partners Grant with a maximum reimbursement amount of \$2,000.00 and the Property Conservation Grant with a maximum reimbursement amount of \$5,000.00, and to accept said grants if the applications are approved.

BE IT FURTHER RESOLVED that, if said grants are approved, the City will utilize the grant funds to offset the City's cost for the Utility Business Office renovation under the Safety Partners and the Property Conservation Grants.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April, 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

ELECTRIC DEPARTMENT MEMORANDUM

20-09

DATE: March 26, 2020
TO: Mark S. Watson, City Manager
FROM: Jack L. Suggs, Electric Director
SUBJECT: AMENDMENT TO THE TVA GREEN POWER PROVIDERS AGREEMENT

Introduction

An item for City Council's consideration is approving an amendment to the Green Power Providers Agreement between the City of Oak Ridge and the Tennessee Valley Authority.

Funding

There is no significant financial impact to this amendment.

Background/Analysis/Review/Consideration

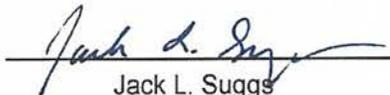
The City of Oak Ridge entered an agreement in October of 2012 through which individuals could sell electric power to TVA from privately owned distributed energy resources (DER), typically solar panels.

In 2012, the solar industry was in its infancy and there were numerous unknowns regarding how DER would influence the electric grid. In order to learn more about their behavior, the TVA contract required expensive time based metering, termed "interval metering," to be installed on all solar installations larger than 50kW. Over time, however, the characteristics of these systems have been well defined and much less expensive meters can now be used.

Approval of this amendment will reduce the cost to owners of future solar systems.

Recommendation

Staff recommends approval of the attached resolution.



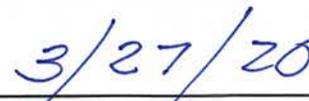
Jack L. Suggs

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

GREEN POWER PROVIDERS AMENDMENT

TV-54097A, Supp. No. ____

This Amendment is between OAK RIDGE, TENNESSEE ("**Distributor**") a Tennessee municipal corporation, and TENNESSEE VALLEY AUTHORITY ("**TVA**"), a corporate agency and instrumentality of the United States of America, created and existing under and by virtue of the Tennessee Valley Authority Act of 1933, as amended.

Distributor purchases all of its power requirements from TVA for resale under contract number TV-54097A, effective June 1, 1980, as amended ("**Power Contract**").

The parties previously entered into a Green Power Providers Agreement contract number TV-54097A, Supp. No. 84, effective October 17, 2012, as amended ("**GPP Agreement**"), under which TVA acquires electric energy from qualifying renewable generation systems installed or owned by customers served by Distributor.

The parties want to amend the GPP Agreement to eliminate any requirement to install interval metering for approved and operating systems under the Green Power Providers Program.

Therefore, the parties agree as follows:

SECTION 1 - TERM

This Amendment is effective throughout the remaining term of the GPP Agreement.

SECTION 2 - DEFINED TERMS

Capitalized and underlined terms not otherwise defined in this Amendment have the same meaning as defined in the GPP Agreement.

SECTION 3 - AMENDMENT TO GENERATION METERS

The GPP Agreement is amended by replacing sections 6.1 and 6.2 thereof with the following corresponding sections:

SECTION 6.1 - INTERVAL GENERATION METER

An Interval Generation Meter will be used if any of the following apply: (a) the Participant's Billing Meter is Demand-Metered, and Distributor has chosen Option 2 Metering Connection; (b) Distributor elects to install an Interval Generation Meter; or (c) modifications to either the Qualifying System or the Participant's Billing Meter result in the qualifications stated in clauses (a) and (b) above being met.

SECTION 6.2 - NON-INTERVAL GENERATION METER

A Non-Interval Generation Meter may be used on any Participant's Qualifying System if either the Participant's Billing Meter is not Demand-Metered; or the Participant's Billing Meter is Demand-Metered and Distributor has chosen Option 1 Metering Connection.

SECTION 4 - RATIFICATION OF THE GPP AGREEMENT

The parties hereby ratify and confirm that the GPP Agreement, as amended by this Amendment, is their continuing obligation.

This Amendment is effective on the date of TVA's signature.

OAK RIDGE, TENNESSEE

By _____

Title: _____

Date: _____

TENNESSEE VALLEY AUTHORITY

By _____

Director
Power Customer Contracts

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE TENNESSEE VALLEY AUTHORITY (TVA) TO AMEND THE GREEN POWER PROVIDERS PROGRAM.

WHEREAS, the City is currently a participant in the Tennessee Valley Authority's (TVA) Green Power Providers (GPP) Program so that customers can install and operate alternative energy generation systems (such as solar systems) and receive financial incentives from TVA; and

WHEREAS, when the solar industry was in its infancy and there were unknowns as to how solar would influence the electric grid, TVA required the use of expensive time-based metering (interval metering) be installed on all solar installations larger than 50kW; and

WHEREAS, now that the characteristics of the solar industry are well defined, TVA is agreeable to less expensive metering being used; and

WHEREAS, TVA is requesting changes to the program as it relates to interval and non-interval generation meters in order to align metering requirements across renewable programs; and

WHEREAS, the City desires to remain a participant in this program as the program is advantageous to the specific customers which will benefit from it; and

WHEREAS, the City Manager recommends approval the amendment to the GPP Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to enter an agreement with the Tennessee Valley Authority to amend the Green Power Providers Program.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

POLICE DEPARTMENT MEMORANDUM
20-02

DATE: April 2, 2020
TO: Mark S. Watson, City Manager
FROM: Charles R. Smith, Chief of Police
SUBJECT: Purchase of Replacement Vehicle for Vehicle 138

Introduction

An item for City Council's consideration is a resolution authorizing the purchase and equipping of one (1) 2020 Ford Police Utility AWD vehicle in an amount not to exceed \$70,161.50, utilizing the state contract pricing system for vehicles and required equipment.

Funding

Funding for this vehicle is available in the Equipment Replacement Fund. An insurance claim has been filed, and reimbursement is pending.

Background

The Ford Police Interceptor Utility AWD is a purpose-built, fuel-efficient, and versatile vehicle used by the Police Department and other law enforcement agencies across the state and country. If approved for purchase, this vehicle will be marked for use by a patrol officer. It will replace Vehicle 138, a marked patrol sedan, which was totaled in a traffic crash.

The state contract price for this vehicle is \$33,556.00. The cost of equipping this vehicle with the required emergency equipment, two-way radio, camera, laptop, and radar is \$36,605.50. The total cost to purchase this vehicle is \$70,161.50.

Recommendation

Approval of the attached resolution is recommended.



Charles R. Smith, Chief of Police

Attachments: Ford of Murfreesboro Sales Quote
Truckers Lighthouse Quote
Motorola Solutions Quote
Insight Quote
Kustom Signals Quote
Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson
Date 4/8/2020

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000064470

TO:

OAKRIDGE

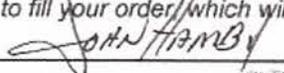
2020 FORD POLICE INTERCEPTOR UTILITY AWD
 AGATE BLACK

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: April 1, 2020
 We are pleased to quote you the following:

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	DELIVERY DATE
1	1	2020 FORD PI UTILITY	\$33,531.00	TBD
2		3.3 LITER V-6 GAS W/ 10 SPD TRANS		
3		EXTERIOR - AGATE BLACK		
4		INTERIOR - EBONY		
5		OPTIONS LISTED ON WINDOW STICKER		
6				
7		DARK CAR FEATURE	\$25.00	
8				
9				
10				
11				
12		TOTAL X 1	\$33,556.00	

We will be happy to supply any further information you may need and trust that you call on us to fill your order which will receive our prompt and careful attention.


 PER

April 1, 2020
 DATE



Truckers Lighthouse, Inc
 201 Crutchfield Ave
 Nashville TN 37210
 United States

Quote
 #EST1032
 4/1/2020

Bill To

OAK RIDGE POLICE DEPT
 200 S TULANE AVE
 Oak Ridge TN 37830-6747
 United States

TOTAL

\$22,596.40

Expires: 6/30/2020

Expires	Exp. Close	Sales Rep	Shipping Method
6/30/2020	4/1/2020	JEFFREY COGGINS	

Quantity	Item	Options	Rate	Amount
1	POL51-902 (51-902P) MASTER DISCONNECTOR		\$50.00	\$50.00
1	GO5344T-4L61 2020FordInterceptor UtilityLR Series Push Bumpers - (STEEL)4-Light - Whelen ION - Not included - Light Not included - Steel Texture Powdercoat		\$412.00	\$412.00
1	GO5344WHD 2020FordInterceptor UtilityHeavy Duty Wraparounds-		\$405.00	\$405.00
4	WHEXI2E DUO LINEAR ION BLU/WHT SMK BLK FRONT BUMPER		\$109.80	\$439.20
2	WHEVTX609B VERTEX SUPER-LED LIGHT BLUE TAILLIGHTS		\$71.40	\$142.80
4	WHEI2E DUO LINEAR ION BLUE/WHITE BLK REAR SIDE WINDOWS		\$109.80	\$439.20
2	WHEVTX609C VERTEX SUPER-LED LIGHT WHITE (4) TAILLIGHTS		\$71.40	\$142.80
2	WHESA315P SA315P SPEAKER, BLACK PLASTIC		\$196.80	\$393.60
2	WHESAK1 SA-315 MOUNT KIT UNIVERSAL		\$24.60	\$49.20
1	WHECCSRN4DA WC EXTERNAL AMPLIFIER		\$179.40	\$179.40
1	WHEHOWLER LOW FREQUENCY TONE SIREN SYS. NEED TO FIGURE OUT WHICH HOWLER BRACKET TO GET. NO COST ON BRACKET		\$453.00	\$453.00
2	WHETCRHD5 TRACER DUO 5-LAMP HOUSING		\$697.80	\$1,395.60
2	WHETCRB50 2020 Ford Police Interceptor Utility Running Board Mounting Kit, for 5 or 6 Lamp Tracer™, Each		\$24.00	\$48.00
1	HVC-VS-1012-INUT-H 2020 Ford Interceptor Utility Specific Angled Console		\$352.00	\$352.00



EST1032



Truckers Lighthouse, Inc
 201 Crutchfield Ave
 Nashville TN 37210
 United States

Quote
 #EST1032
 4/1/2020

Quantity	Item	Options	Rate	Amount
1	HVC-EB25-XTL-1P 2.5" MOTOROLA XTL2500-05 EQUIP		\$0.00	\$0.00
1	HVC-EB40-CCS-1P 4" WHELEN CENCOM EQUIP. BRACKE		\$0.00	\$0.00
1	HVC-FP-35 PLT,3.5MS,		\$0.00	\$0.00
1	HVC-FP-6 PLT,6MS,		\$0.00	\$0.00
1	HVC-LP-3 CON,ACSY,PLT,IM,2MS,[3]LPO,		\$34.00	\$34.00
1	HVC-CUP2-I CON,ACSY,CUPHLDR,IM,4MS,DUAL,		\$45.00	\$45.00
1	HVC-HDM-134 BASE,VMT,HDM,FXADP,PLT,1h,		\$64.60	\$64.60
1	HVC-MD-112 ACTADP,HDM,SLIDE,TS,SP,		\$240.00	\$240.00
1	HVDS-PAN-422-2 DEVMT,DOCKST,PAN,54,[2]HGANT,LIND,		\$939.00	\$939.00
1	HVC-ARM-103 CON,ACSY,ARM,EM,LPD,FLP,H-ADJT,		\$92.30	\$92.30
2	INVMAGMIC MAGNETIC MIC BRACKET		\$34.95	\$69.90
2	WHECANEM16 CANTROL/CARBIDE WC EXPAND MODU		\$139.20	\$278.40
1	PGPRPSP4714UJINT20A Poly Center Slider Window with Expanded Metal Insert		\$809.00	\$809.00
1	PGS4705UJINT20OSB Standard Transport Seat w/ 7 Ga. Steel Screen Window Cargo Barrier, and Outboard Seat Belts		\$1,506.00	\$1,506.00
1	PGWB47NPUJINT20 Pair, Steel Window Bars (for use with O.E.M. door panels only)		\$227.00	\$227.00
1	HVDS-DA-602 USBHUB,SP		\$151.00	\$151.00
1	HVC-OHB-105 CONS,ACSY,OVREHEAD,EQUIP,BRKT,CAM,INUT,		\$36.20	\$36.20
1	/SN PANORAMA ANTENNA		\$447.00	\$447.00



EST1032



Truckers Lighthouse, Inc
 201 Crutchfield Ave
 Nashville TN 37210
 United States

Quote
 #EST1032
 4/1/2020

Quantity	Item	Options	Rate	Amount
1	LDLOFT-PIU20-EC 20+ Ford Police Utility/Explorer Loft Electronic Equipment Tray - Interior Dimension 16.5" x 40" LOFT-PIU20-EC Includes removable stand-off electronics installation platform, allowing "bench" prep prior to installation. (Optional Accessories Available)		\$619.00	\$619.00
1	WHE3SR0CDRR 3" ROUND COMPARTMENT LT RED		\$45.00	\$45.00
1	WHE60CREGCS 12V WHT/RED 6" COMPARTMENT LT		\$122.40	\$122.40
2	WHETLIBX ION T-SERIES LINEAR LT BLU/SMK LIFTGATE		\$87.00	\$174.00
1	WHEIONBKT8 Optional Rear Hatch Brackets (pair) for 2020 Ford Police Interceptor Utility, Requires Two ION™ Series Lighthoods Purchased Separately		\$16.20	\$16.20
2	WHEX12J DUO LINEAR ION RED/BLU SMK BLK REAR HATCH		\$103.80	\$207.60
2	WHETLI2MX ION T-SERIES LINEAR DUO BA SMK		\$100.20	\$200.40
2	WHEM4M M4 LED FLASHER AMBER/BLUE LICENSE PLATE		\$140.40	\$280.80
1	MEIBRRSR ROUND ROCKER- RED LED- 20 AMP		\$10.00	\$10.00
2	WHE3SC0CDCR 3" ROUND COMPARTMENT LT WHITE		\$45.00	\$90.00
1	WHEP46S2B3 PAR-46 WARN/SPOT B/W 3-STATE		\$205.80	\$205.80
2	WHETLI2EX ION T-SERIES LINEAR DUO BW SMK		\$100.20	\$200.40
2	WHEX12E DUO LINEAR ION BLU/WHT SMK BLK		\$109.80	\$219.60
2	FXH-2209BW BLUE/WHITE CANNON LED HIDEAWAY		\$71.00	\$142.00
1	SEGK0068E Single T-Rail Mount 1 1082E Blac-Rac, Trigger Guard and Receiver ***NEW COLD WIRE TECHNOLOGY INCLUDED*** SOLD SEPARATELY Momentary Switch, Required if NOT wiring into Smart Siren Controller FOR REMINTON 870		\$599.00	\$599.00
1	SEBLACRAC_ADAPTOR REMINGTON 870 BLACRAC ADAPTOR FOR T-RAIL		\$25.00	\$25.00
1	SEBLACRAC_26007 BLACRAC HORIZONTAL OVERHEAD TUBE MOUNT		\$185.00	\$185.00



EST1032



Truckers Lighthouse, Inc
 201 Crutchfield Ave
 Nashville TN 37210
 United States

Quote
 #EST1032
 4/1/2020

Quantity	Item	Options	Rate	Amount
1	SEGK1409ETM BLACRAC OVERHEAD AR15 RIFLE MOUNT		\$569.00	\$569.00
	/C CUSTOMER SUPPLYING CAMERA AND RADAR			
2	/MON3 Shop supplies - Fuses, wire, etc.		\$50.00	\$100.00
1	WG5032 FUSE BLOCK W/COVER, 12 CIRCUIT		\$59.00	\$59.00
49	/LABKNX INSTALLATION CHARGE - KNOXVILLE		\$90.00	\$4,410.00
1	WHEGB8EEEE 48" LEGACY DUO BLUE/WHITE CORN MAKE SURE LENSES ARE SMOKED		\$2,395.00	\$2,395.00
1	WHESTPKT105 2020+ FORD EXPLORER STRAP KIT		\$57.00	\$57.00
1	WHECCSRNT5 CARBIDE SIREN W/CANPORT & T/A WITH CC5K1 AND RIGHT CONTROL HEAD		\$833.00	\$833.00
1	Freight Shipping Charges		\$990.00	\$990.00
			Subtotal	\$22,596.40
			Tax Total (%)	\$0.00
			Total	\$22,596.40



EST1032

Billing Address:
 OAK RIDGE POLICE DEPT, CITY
 OF
 200 S TULANE AVE
 OAK RIDGE, TN 37830
 US

Quote Date:03/31/2020
 Expiration Date:06/29/2020
 Quote Created By:
 Ashley Pearson
 ashley@criticalts.com

End Customer:
 OAK RIDGE POLICE DEPT, CITY OF
 Matt Johnston
 mjohnston@oakridgetn.gov
 +1.865.425.3504

Contract: 21424 - TENNESSEE

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	1	\$4,770.00	\$3,434.40	\$3,434.40
1a	G67DF	ADD: REMOTE MOUNT 05 MP	1	\$297.00	\$213.84	\$213.84
1b	GA00580AA	ADD: TDMA OPERATION	1	\$450.00	\$324.00	\$324.00
1c	GA01515AA	ADD: J600 ADAPTER CABLE	1	\$95.00	\$68.40	\$68.40
1d	W20CA	ADD: KEYPAD MIC GCAI APX	1	\$180.00	\$129.60	\$129.60
1e	G51AT	ENH:SMARTZONE	1	\$1,500.00	\$1,080.00	\$1,080.00
1f	G78AT	ENH: 3 YEAR ESSENTIAL SVC	1	\$168.00	\$168.00	\$168.00
1g	GA05508AA	DEL: DELETE VHF BAND	1	-\$800.00	-\$576.00	-\$576.00
1h	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
1i	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	1	\$60.00	\$43.20	\$43.20
1j	G89AC	ADD: NO RF ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
1k	G442AJ	ADD: APX O5 CONTROL HEAD	1	\$432.00	\$311.04	\$311.04
1l	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1m	G806BL	ENH: ASTRO DIGITAL CAI OP APX	1	\$515.00	\$370.80	\$370.80
1n	GA01767AG	ADD: RADIO AUTHENTICATION	1	\$100.00	\$72.00	\$72.00
1o	W969BG	ADD: MULTIKEY OPERATION	1	\$330.00	\$237.60	\$237.60
1p	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT)	1	\$0.00	\$0.00	\$0.00
1q	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	\$300.00	\$216.00	\$216.00
2	LSV00Q00202A	DEVICE PROGRAMMING	1	\$100.00	\$100.00	\$100.00

Grand Total
\$6,192.88(USD)


Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



INSIGHT PUBLIC SECTOR SLED
 6820 S HARL AVE
 TEMPE AZ 85283-4318
 Tel: 800-467-4448

SOLD-TO PARTY 10386639
 CITY OF OAK RIDGE
 PO BOX 1
 OAK RIDGE TN 37831-0001

SHIP-TO PARTY
 OAK RIDGE POLICE DEPT
 PATROL DIVISION
 200 S TULANE AVE
 OAK RIDGE TN 37830-6724

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Insight Assigned Carrier/Ground
Terms of Delivery : FOB DESTINATION
Currency : USD

In order for Insight to accept Purchase Orders against this contract and honor the prices on this quote, your agency must be registered with OMNIA Partners Public Sector (formerly U.S. Communities).
 Our sales teams would be happy to assist you with your registration. Please contact them for assistance -- the registration process takes less than five minutes.

Quotation	
Quotation Number	: 222174508
Document Date	: 01-APR-2020
PO Number	:
PO Release	:
Sales Rep	: Ashley McDonald
Email	: ASHLEY.MCDONALD@INSIGHT.COM
Telephone	: 8004674448
Sales Rep 2	: Branden Maiorano
Email	: BRANDEN.MAIORANO@INSIGHT.COM
Telephone	: 7372473702

Material	Material Description	Quantity	Unit Price	Extended Price
ARB-KIT-HD	ARBITRATOR MK3 HD CAMERA 256 GB SSD WIRELESS 1 INTEGRATED OPTION OMNIA PARTNERS IT PRODUCTS & SERVICES(# 4400006644)	1	4,306.93	4,306.93
ARB-M90	900 MHZ WIRELESS MICROPHONE FULL KIT OMNIA PARTNERS IT PRODUCTS & SERVICES(# 4400006644)	1	524.60	524.60
ARB-SOFICVOPBUN1	IN-CAR VIDEO UEMS1 ON PREM STORAGE BUNDLE PER DEVICE YEAR 1 (INCLUDES DEVICE L OMNIA PARTNERS IT PRODUCTS & SERVICES(# 4400006644)	1	76.01	76.01
ARB-WV-VC31-C	BACK SEAT CAMERA INCLUDES PERPCABLE OMNIA PARTNERS IT PRODUCTS & SERVICES(# 4400006644)	1	341.68	341.68

Product Subtotal	5,173.21
Services Subtotal	76.01
TAX	0.00
Total	5,249.22

Thank you for considering Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Ashley McDonald
 8004674448
ASHLEY.MCDONALD@INSIGHT.COM
 Fax 4807608991

Branden Maiorano
7372473702
BRANDEN.MAIORANO@INSIGHT.COM

OMNIA Partners (formerly U.S. Communities) IT Products, Services and Solutions Contract No. 4400006644

Insight Public Sector (IPS) is proud to be a contract holder for the OMNIA Partners Technology Products, Services & Solutions Contract.

This competitively solicited contract is available to participating agencies of OMNIA Partners. OMNIA Partners assists local and state government agencies, school districts (K-12), higher education, and nonprofits in reducing the cost of purchased goods by pooling the purchasing power of public agencies nationwide. This is an optional use program with no minimum volume requirements and no cost to agencies to participate.

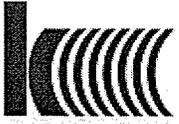
Regarding tariff impacts on IPS contract quotes, Insight is communicating with the contracting officials on the contracts held by Insight to minimize the impact of tariffs to our clients.

Thanks for choosing Insight!

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

The U.S. government has imposed tariffs on technology-related goods. Many of Insight's OEM and distribution partners have notified Insight that these tariffs will result in frequent and significant price increases. Some of our major partners have already provided Insight with cost increases, in some instances multiple times per day, while other providers are still assessing their situations. Due to the situation it is possible this quote may be subject to cost changes for Insight which will necessitate changes to the quoted pricing, or withdrawal of the quote.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by both your company and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at: http://www.insight.com/en_US/help/terms-of-sale-products-ips.html



KUSTOM SIGNALS, INC.

9652 Loiret Blvd, Lenexa, KS 66219-2406
913-492-1400 Fax 913-492-1703
sales@kustomsignals.com www.kustomsignals.com

Quotation

Date 02/04/2020

To... MATT JOHNSTON
OAK RIDGE POLICE DEPT
PO BOX 1
200 SOUTH TULANE AVE
OAK RIDGE TN 37831-0001

Quote # -34999961000SE
Terms Per Approved Terms
This Quote Expires on 05/04/2020
Phone 865-425-4399
Fax 865-482-8557

<u>Qty</u>	<u>Product Description</u>	<u>UnitPrice</u>	<u>SubTotal</u>
1	Eagle 3 Dual Ka-band antenna with Same Direction, Fastest and Scan Mode TN State Price #61499 includes all mounts and 3 year warranty (PO #198) SUV cables lengths, bail mount for Eagle 3, front Twistlock antenna mount, rear deck mount	\$2,567.00	\$2,567.00

Total \$2,567.00

Signature

* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.

Donnie Hendrickson
dhendrickson@kustomsignals.com
913-209-0937

Toll Free 800-4KUSTOM (800-458-7866)

KUSTOM SIGNALS, INC.
TERMS AND CONDITIONS

1. **APPLICABILITY.** Unless otherwise specified in a written bid, quote or contract, the following terms and conditions shall apply.

2. **PRICES AND TAXES.** Prices will be Kustom Signals, Inc.'s ("Seller") prices in effect on the date a purchase order is accepted by Seller, and Seller may change its prices at any time, in its sole discretion. All prices will be F.O.B. Chanute, Kansas, and net of any duties, sales, use or similar taxes, fees or assessments, and do not include shipping, packaging or any insurance costs, all of which are Buyer's responsibility.

3. **PAYMENT.** Unless otherwise provided on the face of the invoice, payment is to be paid in US dollars and in accordance with the Seller approved terms for Buyer. Partial payments are not permitted unless authorized in writing. Partial payments will be treated as non-payment. Each invoice is independent from shipping sequence and disputes relating to other invoices. Failure to pay an invoice within 30 days will be considered a default.

4. **DELIVERY AND PERFORMANCE.** Delivery dates are approximate. Seller disclaims all liability for late or partial delivery. Seller may deliver in such lots and at such times as is convenient for Seller.

5. **LOSS IN TRANSIT.** Risk of loss will pass to Buyer upon delivery of the goods to the carrier. In case of breakage or loss in transit, Buyer will have notation of same made on expense bill before paying freight. Seller may reject claims for shortages not made within 15 days of Buyer's receipt of the goods.

6. **TERMINATION, RESTOCKING CHARGES.** Buyer may terminate this purchase order for its convenience, in whole or in part, by written, faxed or telegraphic notice at any time. If Buyer terminates this purchase order for convenience, Buyer will be liable to Seller for Seller's reasonable costs incurred in the performance of this purchase order that Seller cannot mitigate. Unless otherwise agreed upon in advance in writing by Seller, Seller may charge Buyer a 25% restocking fee, if: (a) upon approval by Seller, the Buyer returns any non-defective goods covered by this invoice; or (b) prior to shipment, but after the goods are produced by Seller, Buyer cancels the order for the subject goods.

7. **WARRANTY.** Seller's warranty is provided separately.

8. **LIMITATION OF LIABILITY.** SELLER IS NOT LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, OR INCIDENTAL DAMAGES, OR ANY LOST PROFITS OR LOST SAVINGS, EVEN IF A SELLER REPRESENTATIVE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, DAMAGES, CLAIMS OR COSTS, NOR IS SELLER LIABLE FOR ANY CLAIM BY ANY THIRD PARTY. SELLER'S AGGREGATE LIABILITY UNDER OR IN CONNECTION WITH THIS PURCHASE ORDER IS LIMITED TO THE AMOUNT PAID FOR THE GOODS.

9. **INDEMNIFICATION.** Buyer will indemnify, defend and hold Seller harmless from all losses, damages, liabilities and costs, including attorneys' fees, incurred or sustained by Seller as a result of any third party claim made against Seller, including a claim by a customer of Buyer, arising from its negligent, reckless, willful, or intentional actions in marketing and reselling the goods.

10. **EXPORT RULES.** Exports and re-exports of the goods may be subject to United States export controls and sanctions administered by the U.S. Department of Commerce Bureau of Industry and Security under its Export Administration Regulations ("EAR"). Buyer shall comply with all laws, rules and regulations applicable to the export or re-export of goods including but not limited to EAR which includes, among other things, screening potential transactions against the U.S. Government's (i) list of prohibited end users, and (ii) list of prohibited countries. Buyer represents and warrants that (i) it has not been charged with, convicted of, or penalized for, any violation of EAR or any statute referenced in EAR §766.25, and (ii) it has not been notified by any government official of competent authority that it is under investigation for any violation of EAR or any statute referenced in EAR §766.25.

11. **MISCELLANEOUS.** These terms and conditions, together with any other written agreement between Buyer and Seller, if any: (i) are the exclusive statements of the parties with respect to the subject matter and supersedes any prior or contemporaneous communications; (ii) may not be amended except in writing executed by the parties and will prevail in any case where the terms of Buyer's purchase order or other communication are inconsistent; (iii) will be interpreted and enforced in accordance with the laws of the State of Kansas, without giving effect to principles of conflicts of law. These terms and conditions are: (1) solely for the benefit of the parties, and no provision of these terms and conditions will be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or other right. Each party consents to the exclusive personal jurisdiction of the state and federal courts located in the State of Kansas for purposes of any suit, action or other proceeding arising out of this Agreement, waives any argument that venue in any such forum is not convenient and agrees that the venue of any litigation initiated by either of them in connection with this Agreement will be in either the District Court of Johnson County, Kansas, or the United States District Court, District of Kansas. If any provision of these terms and conditions is unenforceable, the remaining provisions will remain in effect. No waiver (whether by course of dealing or otherwise) is effective unless it is made in writing and signed by the party to be charged with such waiver. Unless otherwise specified in writing, notices must be given in writing by registered or certified mail, return receipt requested, addressed to:

Kustom Signals, Inc.
Attn: Sales Dept.
9652 Loiret
Lenexa, KS 66219

RESOLUTION

A RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$70,161.50 FROM THE EQUIPMENT REPLACEMENT FUND FOR THE PURCHASE AND EQUIPPING OF ONE (1) VEHICLE FOR THE POLICE DEPARTMENT UTILIZING STATE CONTRACT PRICING.

WHEREAS, the Police Department has a vehicle (Vehicle #138) that was totaled in a traffic accident and is in need of replacement; and

WHEREAS, the Police Department desires to purchase a Ford Police Utility AWD for the replacement vehicle as it has proven to be purpose-built, fuel efficient, and versatile for law enforcement use; and

WHEREAS, the state contract price for one (1) 2020 Ford Police Utility vehicle is \$33,556.00, with an additional cost of \$36,605.50 for equipping the vehicle with required emergency equipment, in-car video cameras, and computers; and

WHEREAS, the City Manager requests approval to spend up to \$70,161.50 from the Equipment Replacement Fund for the purchase and equipping of one (1) vehicle using state contract pricing.

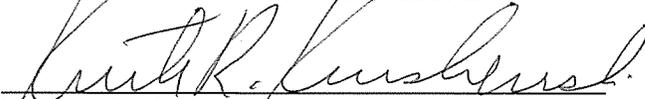
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to spend up to \$70,161.50 from the Equipment Replacement Fund for the purchase and equipping of one (1) 2020 Ford Police Utility All-Wheel Drive vehicle using state contract pricing to replace Vehicle #138 which was totaled in a traffic accident.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to enter into the appropriate legal instruments to accomplish the same.

This the 13th day of April 2020.

APPROVED AS TO FORM AND LEGALITY:


Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

POLICE DEPARTMENT MEMORANDUM
20-03

DATE: April 2, 2020
TO: Mark S. Watson, City Manager
FROM: Charles R. Smith, Chief of Police
SUBJECT: Purchase of Replacement Vehicle for Vehicle 160

Introduction

An item for City Council's consideration is a resolution authorizing the purchase and equipping of one (1) 2019 Ford F-150 Crew Cab XLT 4WD truck in an amount not to exceed \$46,018.16, utilizing the state contract pricing system for vehicles and required equipment.

Funding

Funding for this vehicle is available in the Equipment Replacement Fund.

Background

The Ford F-150 Crew Cab XLT 4WD is a durable, purpose-built, and versatile truck used by law enforcement and governmental agencies across the state and country. If approved for purchase, this vehicle will be unmarked for use by a Police Captain. It will replace Vehicle 160, an unmarked SUV, which the Public Works Fleet Maintenance Division has deemed unsafe to drive due to a severe interior mold problem caused by an unreparable water leak.

The state contract price for this truck is \$32,995.00. The cost of equipping this truck with the required emergency equipment and a two-way radio is \$13,023.16. The total cost to purchase and equip this vehicle is \$46,018.16.

Recommendation

Approval of the attached resolution is recommended.



Charles R. Smith, Chief of Police

Attachments: Public Works Vehicle Evaluation Memo
Ford of Murfreesboro Sales Quote
Truckers Lighthouse Quote
Motorola Solutions Quote
Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson

Date

**PUBLIC WORKS DEPARTMENT
INTEROFFICE MEMORANDUM
20-18**

DATE: March 26, 2020

TO: Shira A. McWaters, Public Works Director,
Robin Smith, Police Chief

FROM: Mike Miller, Streets and Fleet Manager

SUBJECT: EVALUATION OF VEHICLE 160

- 2012 Ford Explorer
- Assigned to the Police Department (Captain)
- In service since November 2011
- Over 88,000 miles at last service in January 2020
- Overall condition – Bad
- Last five (5) years maintenance costs total \$8,779.44
- This Explorer developed problems with leaking water in to the interior of the vehicle, as is common with this particular model. The City mechanics have tried to solve the problem. It has been sent to Ford for repairs. Each time it was thought the problem was fixed only to leak again. All door seals and weather stripping has been replaced and the carpet has been replaced. Unfortunately the problem has not been solved and the vehicle has been deemed unsafe to drive because of the mold problem that has developed.
- At this point as the Fleet Manager I am considering this vehicle unhealthy to drive.
- It is the opinion of the Fleet Maintenance Division that this vehicle has served its useful life with the City and it is no longer cost effective because of age and the mold problem to continue investing money in maintenance and repair.
- Recommend replacement.
- Approximate replacement cost – \$36,000.

cc: Michael Smith, Operations and Division Manager,
Matt Tedford, Lieutenant ORPD
Matt Johnston, Sargent ORPD

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000064470

TO:

OAKRIDGE

2019 FORD F-150 CREW CAB 4X4 XLT
 AGATE BLACK

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: *March 27, 2020*
 We are pleased to quote you the following:

ITEM	QUANTITY		UNIT PRICE	DELIVERY DATE
1				
2	1	2019 FORD F-150 CREW CAB XLT 4WD PICKUP 5.5FT BED	\$30,795.00	
3		5.0 LITER V-8 , 10 SPEED TRANS		
4		EXTERIOR MAGNETIC		
5		INTERIOR - MEDIUM GRAY CLOTH		
6		OPTIONS LISTED ON WINDOW	<u>\$2,200.00</u>	TBD
7				
8				
9		RHINO SPRAY IN BED LINER		
10		TINTED WINDOWS		
11				
12		TOTAL X 1	\$32,995.00	

We will be happy to supply any further information you may need and trust that you call on us to fill your order which will receive our prompt and careful attention.

John Hamby

 PER

March 27, 2020

 DATE

DRB-006432 TN

9-NORMAL, NB, LD 632, 2, 11, 1

220190925 0494

UIC CERT CODE CERT TAG BRAND BODY CASE BOOK MAKE

C

TH

11/21/2020

11/21/2020 KFD41661 NB

VEHICLE DESCRIPTION



Go Further
ford.com

F-150

2019 F-150 XLT SUPERCREW
TABS, WHEELBASE
CAB, V6
ELEC 10-SPEED AUTO W/TOW/MD

KF D41661

EXTERIOR
MAGNETIC
INTERIOR
MEDIUM GRAY CLOTH 4/25/20

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- EXTERIOR
- DAYTIME RUNNING LIGHTS
- EASY FUEL & CAPLESS FILLER
- FOG LAMPS
- FULLY BOXED STEEL FRAME
- HALOGEN HEADLAMPS
- HEADLAMPS - AUTO HIGH BEAM
- HEADLAMPS - AUTOLAMP (ON/OFF)
- LOCKING REMOVABLE TAILGATE
- MANUAL FOLD POWER MIRRORS
- PICKUP BOX THE DOWN HOOKS
- REAR PRIVACY GLASS
- TRAILER SWAY CONTROL

- INTERIOR
- TIDALCH UP/DOWN OR PASSES VRI
- 60/40 FOLD-UP REAR BENCH SEAT
- A/C W/MANUAL CLIMATE CONTROL, SINGLE ZONE
- COOR LOCKS - POWER
- DUAL VISOR VANITY MIRRORS (ON/OFF)
- LOCKING REMOVABLE TAILGATE
- MANUAL FOLD POWER MIRRORS
- PICKUP BOX THE DOWN HOOKS
- REAR PRIVACY GLASS
- TRAILER SWAY CONTROL

- FUNCTIONAL
- AUTO START STOP TECH
- CURVE CONTROL
- DYNAMIC HITCH/ASSIST
- ELECT 434 SHIFT-ON-FLY
- ELECTRIC-ASSIST PARK BRAKE
- FALL-SAFE COOLING SYSTEM
- FOURCAST™ CONNECT 4GM-FI
- HOTSPOT TELEMATICS MOCM
- GAS-CHARGED SHOCKS
- MYKEY®
- OUTBOARD MNTD REAR SHOCKS
- PRE-COLLISION ASSIST W/AEB
- REAR VIEW CAMERA
- SELECTSHIFT®
- SYNCHRONIZED TOUCHSCREEN

- SAFETY/SECURITY
- AIRBAGS/TRACTOR WITH RSC®
- AIRBAGS - FRONT SEAT
- MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY®
- CTR HIGH MOUNT STOP LAMP
- PERIMETER ALARM
- SECURITY CODE KEYPAD
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS
- WARRANTY
- 3YR/50,000 BUMPER TO BUMPER
- 5YR/100,000 POWERTRAIN
- 6YR/100,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE (MSRP)

EQUIPMENT GROUP 300A

XLT SERIES

OPTIONAL EQUIPMENT/OTHER

5.0L V8

36070R 17" OVAL ALL-TERRAIN

3.3T ELECTRONIC LOCK BRAXLE

7004 OVMR PACKAGE

FRONT LICENSE PLATE BRACKET

CLASIER WITH CH

CHASSIS BRACKET SYSTEM

FLEX FUEL VEHICLE

(MSRP)

BASE PRICE

TOTAL OPTIONS/OTHER

TOTAL VEHICLE & OPTIONS/OTHER

DESTINATION & DELIVERY

(MSRP)

BASE PRICE

TOTAL OPTIONS/OTHER

TOTAL VEHICLE & OPTIONS/OTHER

DESTINATION & DELIVERY

CA48

CONVOY

20-3606 O/T 2

This deal is offered pursuant to the Federal Motor Vehicle Information Disclosure Act. Gasoline, License and Title Fees, Sales and local taxes are not included. Dealer installed options or accessories are not included unless listed above.

KJ171 N RB 3X 560 006432 09 17 19

TOTAL MSRP \$47,495.00

Whether you decide to lease or finance your vehicle, you'll find the options that are right for you. See your dealer for details or visit www.ford.com/finance.

EPA Fuel Economy and Environment

Estimated Pick-up Truck (4099) from 12.16 25.993. The EPA estimates are based on the EPA and other factors. Performance and ratings are based on EPA.

18 MPG combined city/hwy

16 city

22 highway

5.6 gallons per 100 miles

You spend **\$3,500** more in fuel costs over 5 years compared to the average new vehicle.

flexible-fuel-vehicle
gasoline-ethanol (E85)

Smartphone QR Code

Smartphone QR Code

Annual fuel cost \$2,100

3 Fuel Economy & Greenhouse Gas Rating

Smartphone QR Code



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Frontal Crash ★★★★★

Side Crash ★★★★★

Rollover ★★★★★

Driver ★★★★★

Passenger ★★★★★

Front seat ★★★★★

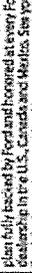
Rear seat ★★★★★

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA)

www.safercar.gov or 1-888-327-4236

1F1EW1E6KFD41661



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, oil mist, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not let the engine iddle except when necessary, service your vehicle in a well-ventilated area and wear your gloves or wash your hands thoroughly when servicing your vehicle. For more information go to www.P66Warnings.ca.gov/passenger-vehicle.

FORD PROTECT

Truck or off-road vehicle plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.fordprotect.com.

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Frontal Crash ★★★★★

Side Crash ★★★★★

Rollover ★★★★★

Driver ★★★★★

Passenger ★★★★★

Front seat ★★★★★

Rear seat ★★★★★

2201909250494

03/21/2020



Truckers Lighthouse, Inc
 201 Crutchfield Ave
 Nashville TN 37210
 United States

Quote
 #EST1031
 4/1/2020

Bill To

OAK RIDGE POLICE DEPT
 200 S TULANE AVE
 Oak Ridge TN 37830-6747
 United States

TOTAL

\$6,589.80

Expires: 6/30/2020

Expires	Exp. Close	Sales Rep	Shipping Method
6/30/2020	4/1/2020	JEFFREY COGGINS	

Quantity	Item	Options	Rate	Amount
1	WHEHHS4200 SIREN AMP W/ HAND-HELD CONTROL		\$419.40	\$419.40
1	WHESA315P SA315P SPEAKER, BLACK PLASTIC		\$196.80	\$196.80
1	WHESAK1 SA-315 MOUNT KIT UNIVERSAL		\$24.60	\$24.60
1	WHEISFW45X INNER EDGE FST WC 12-LT F150		\$681.60	\$681.60
12	WHEISDE One DUO™ Lighthouse for FST™ and RST™, For WeCanX™ and WeCan® Series Only, Price Available When Ordered with Inner Edge®		\$28.80	\$345.60
1	WHEISRW8 INNER EDGE RST WC 8-LT TRAY		\$671.40	\$671.40
8	WHEISDM One DUO™ Lighthouse for FST™ and RST™, For WeCanX™ and WeCan® Series Only, Price Available When Ordered with Inner Edge®		\$28.80	\$230.40
1	WHEISR47 ! F-150, 2015-2019 and F-250/350 2017-2019, Mounting Kit for use with ISRL* or ISRW* Lamp Trays (Not for Use with Sliding Rear Windows)		\$0.00	\$0.00
2	WHETCRHD6 TRACER DUO 6-LAMP HOUSING B/W		\$815.40	\$1,630.80
2	WHETCRB47 TRACER MTG KIT FORD F-150		\$51.00	\$102.00
4	WHETLI2M ION T-SERIES LINEAR DUO B/A UNDER TAILGATE		\$157.00	\$628.00
2	WHEVTX609E VERTEX SUPER-LED SPLIT BLU/WHT REVERSE		\$67.80	\$135.60
2	WHEVTX609R VERTEX SUPER-LED LIGHT RED TAILLIGHT		\$67.80	\$135.60
2	WHEWIONB NFPA ION LIGHT BLUE GRILL		\$84.00	\$168.00



EST1031



Truckers Lighthouse, Inc
201 Crutchfield Ave
Nashville TN 37210
United States

Quote
#EST1031
4/1/2020

Quantity	Item	Options	Rate	Amount
1	/MONKNOX KNOXVILLE SHOP SUPPLIES		\$50.00	\$50.00
13	/LABKNX INSTALLATION CHARGE - KNOXVILLE		\$90.00	\$1,170.00
			Subtotal	\$6,589.80
			Tax Total (%)	\$0.00
			Total	\$6,589.80



EST1031

Billing Address:
 OAK RIDGE POLICE DEPT, CITY
 OF
 200 S TULANE AVE
 OAK RIDGE, TN 37830
 US

Quote Date:03/31/2020
 Expiration Date:06/29/2020
 Quote Created By:
 Ashley Pearson
 ashley@criticalts.com

End Customer:
 OAK RIDGE POLICE DEPT, CITY OF
 Matt Johnston
 mjohnston@oakridgetn.gov
 +1.865.425.3504

Contract: 21424 - TENNESSEE

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	1	\$4,770.00	\$3,434.40	\$3,434.40
1a	G90AC	ADD: NO MICROPHONE NEEDED APX	1	\$0.00	\$0.00	\$0.00
1b	G72AD	ADD: APX O3 HANDHELD CH	1	\$946.00	\$681.12	\$681.12
1c	G67DE	ADD: REMOTE MOUNT O3 MP	1	\$297.00	\$213.84	\$213.84
1d	GA00580AA	ADD: TDMA OPERATION	1	\$450.00	\$324.00	\$324.00
1e	GA01515AA	ADD: J600 ADAPTER CABLE	1	\$95.00	\$68.40	\$68.40
1f	G51AT	ENH:SMARTZONE	1	\$1,500.00	\$1,080.00	\$1,080.00
1g	G78AT	ENH: 3 YEAR ESSENTIAL SVC	1	\$168.00	\$168.00	\$168.00
1h	GA05508AA	DEL: DELETE VHF BAND	1	-\$800.00	-\$576.00	-\$576.00
1i	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
1j	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	1	\$60.00	\$43.20	\$43.20
1k	G89AC	ADD: NO RF ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
1l	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1m	G806BL	ENH: ASTRO DIGITAL CAI OP APX	1	\$515.00	\$370.80	\$370.80
1n	GA01767AG	ADD: RADIO AUTHENTICATION	1	\$100.00	\$72.00	\$72.00
1o	W969BG	ADD: MULTIKEY OPERATION	1	\$330.00	\$237.60	\$237.60
1p	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT)	1	\$0.00	\$0.00	\$0.00
1q	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	\$300.00	\$216.00	\$216.00
2	LSV00Q00202A	DEVICE PROGRAMMING	1	\$100.00	\$100.00	\$100.00

Grand Total
\$6,433.36(USD)


Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.

RESOLUTION

A RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$46,018.16 FROM THE EQUIPMENT REPLACEMENT FUND FOR THE PURCHASE AND EQUIPPING OF ONE (1) VEHICLE FOR THE POLICE DEPARTMENT UTILIZING STATE CONTRACT PRICING.

WHEREAS, the Police Department has a vehicle (Vehicle #160) that has been deemed unsafe to drive due a severe interior mold issue resulting from an irreparable leak, which vehicle is in need of replacement; and

WHEREAS, the Police Department desires to purchase a Ford F-150 Crew Cab XLT 4WD for the replacement vehicle as Ford vehicles have proven to be purpose-built, fuel efficient, and versatile for law enforcement use; and

WHEREAS, the state contract price for one (1) 2019 Ford F-150 Crew Cab XLT 4WD is \$32,995.00, with an additional cost of \$13,023.16 for equipping the vehicle with required emergency equipment and two-way radio; and

WHEREAS, the City Manager requests approval to spend up to \$46,018.16 from the Equipment Replacement Fund for the purchase and equipping of one (1) vehicle using state contract pricing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to spend up to \$46,018.16 from the Equipment Replacement Fund for the purchase and equipping of one (1) 2019 Ford F-150 Crew Cab XLT 4WD vehicle using state contract pricing to replace Vehicle #160 which has been deemed unsafe to drive.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to enter into the appropriate legal instruments to accomplish the same.

This the 13th day of April 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

POLICE DEPARTMENT MEMORANDUM
20-04

DATE: April 7, 2020
TO: Mark S. Watson, City Manager
FROM: Charles R. Smith, Chief of Police
SUBJECT: Payment of Motorola Solutions CAD/Records management annual software maintenance

Introduction

An item for City Council's consideration is a resolution authorizing the payment of the Motorola Solutions (Formally known as Spillman) Computer Aided Dispatch (CAD)/Records management software annual maintenance for Police and Fire Departments in an estimated amount of \$60,484.34.

Funding

Funding for this purchase will come from the equipment replacement fund (11910.5265.1).

Consideration

The Motorola Solutions/Spillman Computer Aided Dispatch (CAD) and records management software (RMS) suite an on-premises public safety software solution for the 911 dispatch center, Oak Ridge Police Department, and Oak Ridge Fire Department.

Recommendation

Approval of the attached resolution is recommended to authorize payment to Motorola Solutions for Computer Aided Dispatch (CAD)/Records management software annual maintenance, in an the amount of \$60,484.34.



Charles R. Smith

Attachments: Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

 4/7/20
Mark S. Watson Date

Invoice



MOTOROLA
SOLUTIONS

4625 Lake Park Blvd.
Salt Lake City, Utah 84120
800.860.8026

Page 1/1
Invoice 42461
Date 4/1/2020

Bill To: Oak Ridge Police Department
Jeremy Huddleston
City of Oak Ridge
200 S Tulane Ave
Oak Ridge TN 37830

Ship To: Oak Ridge Police Department
Jeremy Huddleston
City of Oak Ridge
200 S Tulane Ave
Oak Ridge TN 37830
Oak Ridge TN 37830

Project #	Customer ID	Salesperson ID	PO Number	Payment Terms	Req Ship Date	Master No.	
Maintenance	TNOAKPD			Net 30	4/1/2020	38,311	
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1	1	0	MAINTENANCE	Annual Maintenance 05/01/2020 - 04/30/2021	\$0.00	\$60,484.34	\$60,484.34

Subtotal \$60,484.34
Misc \$0.00
Tax \$0.00

A service charge of 1 ½% per month will be charged on all past due amounts. Any issues disputing the timing or amount of any items on this invoice must be brought to the attention of Motorola Solutions within 20 days of the date of this invoice to avoid related service charge.

Total \$60,484.34

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MOTOROLA SOLUTIONS, SALT LAKE CITY, UTAH, FOR MAINTENANCE SERVICES FOR THE PUBLIC SAFETY COMPUTER SYSTEM FOR MAY 1, 2020 THROUGH APRIL 30, 2021 IN THE AMOUNT OF \$60,484.34.

WHEREAS, by Resolution 2-13-2014, City Council awarded a contract with Spillman Technologies, Inc., for implementation and annual maintenance of an enterprise-wide records management system (RMS) for the Police Department, which includes but is not limited to recurring training, software upgrades and enhancements for workstations and mobile servers, and 24/7 critical technical support for remote support connectivity and mobile records management; and

WHEREAS, Motorola Solutions has acquired Spillman Technologies, Inc., and is the sole source provider of their product and services, and annual maintenance will provide support to ensure system operation and training to ensure users understand the latest features and applications; and

WHEREAS, it is necessary for the maintenance contract to not lapse as costs would be significant if a failure of the records management system were to occur with no contract in place; and

WHEREAS, the City Manager recommends that competitive bids be waived and award be made to Motorola Solutions.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager to waive competitive bids is approved and award is hereby made to Motorola Solutions, 4625 Lake Park Blvd, Salt Lake City, Utah 84120, for maintenance to the public safety computer system for May 1, 2020 through April 30, 2021, in the amount of \$60,484.34.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to enter into the appropriate legal instruments to accomplish the same.

This the 13th day of April 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

POLICE DEPARTMENT MEMORANDUM
20-05

DATE: April 8, 2020
TO: Mark S. Watson, City Manager
FROM: Charles R. Smith, Chief of Police
SUBJECT: Authorization for Utilization of Sole Source Uniform Vendor

Introduction

An item for City Council's consideration is a resolution authorizing the Police Department to utilize Summit Uniforms in Knoxville as a sole source vendor for uniforms.

Funding

Funding for uniforms is available in the Police Department's Uniforms/Safety Equipment line item (5325) in the FY20 budget.

Background

The Police Department's total budget for uniforms and safety equipment in the approved FY20 budget is \$40,250.00. The Police Department's current FY20 expenditures with Summit Uniforms alone are approaching \$25,000.00. Approval to utilize Summit Uniforms as a sole source vendor will authorize the Police Department to exceed spending more than \$25,000.00 with Summit Uniforms during FY20.

Summit Uniforms is the only local vendor of police uniforms where Police Department employees can visit to be properly sized, measured, and serviced. To meet our uniform standards and to ensure prompt and reliable service, a local vendor is required.

Due to emergency uniform and equipment needs and purchases in our response to the COVID-19 pandemic, we anticipate exceeding the approved budget for uniforms and equipment in an amount not to exceed \$50,000.00 in FY20.

Recommendation

Approval of the attached resolution is recommended.



Charles R. Smith, Chief of Police

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

 4/8/2020
Mark S. Watson Date

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO SUMMIT UNIFORMS, KNOXVILLE, TENNESSEE, FOR FURNISHING POLICE DEPARTMENT EMPLOYEE UNIFORMS FOR FISCAL YEAR 2020 IN AN AMOUNT NOT TO EXCEED \$50,000.00.

WHEREAS, Summit Uniforms, Knoxville, Tennessee, is the sole source vendor providing police uniforms that meet the department's standards as well as providing prompt reliable service where employees can be properly fitted and uniforms can be serviced locally; and

WHEREAS, the amount spent to date for uniforms from Summit Uniforms is approaching \$25,000.00 and, therefore, City Council approval is needed for additional expenditures with this vendor; and

WHEREAS, the Police Department anticipates needing up to \$50,000.00 for Fiscal Year 2020 with this vendor as emergency uniforms and equipment are needed in response to the COVID-19 pandemic; and

WHEREAS, the City Manager recommends that competitive bids be waived and award be made to Summit Uniforms for furnishing uniforms for the Police Department.

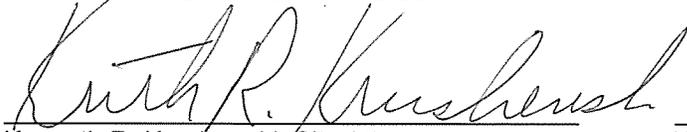
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and award is hereby made to Summit Uniforms, Knoxville, Tennessee, for furnishing employee uniforms for the Police Department for FY2020 (July 1, 2019 through June 30, 2020) in an amount not to exceed \$50,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

PUBLIC HEARINGS
AND
FIRST READING OF
ORDINANCES

FINANCE DEPARTMENT MEMORANDUM

20-01

DATE: April 6, 2020
TO: Mark S. Watson, City Manager
FROM: Janice E. McGinnis, Finance Director
SUBJECT: PROPERTY TAX DUE DATE REVISIONS

Introduction

An item for City Council's consideration is to amend Section 5-102 of the City Code to broaden the circumstances to change the due and delinquency dates for property taxes for an individual tax year by resolution of the City Council.

Background

Currently in Section 5-102 of the City Code, property taxes for each tax year become due and payable on July 1 and are delinquent after August 31st of each year. The property tax due and delinquent date may be amended by resolution of City Council in the event that the state and/or county appraisal process impacts the implementation timetable. In July 2015, this section was utilized to delay the due and payable date for the 2015 tax year to due and payable on September 1, 2015 and delinquent after October 31, 2015 due to such an impact.

The Coronavirus (COVID-19) has financially impacted the citizens and businesses located in Oak Ridge during a period when property tax bills will be due and payable within a few months. It has also impacted the timeline for the City's conversion to new software for utility and property tax billing. The software was scheduled to come into production in mid-May. That date has now been revised to mid-July which is between the current due and delinquent dates for the 2020 tax year. The current language in Section 5-102 is not broad enough to provide for the delay in the due and delinquent date by resolution for a specific tax year for either of these reasons.

Recommendation

Staff recommends approval of the revisions to Section 5-102 of the City Code which would allow revisions to the due and delinquent dates for property taxes due to identifiable circumstances deemed to be in the best interests of the City and/or its citizens by approved resolution of City Council.

It is currently staff's intention to bring forward a resolution after second reading of the ordinance change delaying the due and delinquency dates for the 2020 tax year, which would currently be due and payable July 1, 2020 and delinquent after August 31, 2020, to a later time frame to ease the near term financial burden on citizens and businesses in Oak Ridge and to allow for the 2020 property tax year billings to be initiated under the new software billing system.

Attachment

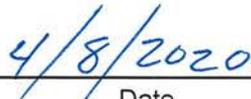

Janice McGinnis

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

TITLE

AN ORDINANCE TO AMEND TITLE 5, TITLED "MUNICIPAL FINANCE AND TAXATION," CHAPTER 1, TITLED "MISCELLANEOUS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 5-102, TITLED "WHEN DUE, DELINQUENT," IN ITS ENTIRETY AND SUBSTITUTING THEREFOR A NEW SECTION 5-102, TITLED "WHEN DUE, DELINQUENT," TO BROADEN THE CIRCUMSTANCES UNDER WHICH THE CITY MAY DELAY THE DUE DATE AND DELINQUENCY DATE FOR PROPERTY TAXES FOR AN INDIVIDUAL TAX YEAR BY RESOLUTION OF CITY COUNCIL.

WHEREAS, City Code §5-102 sets forth the due date (July 1) and delinquency date (August 31) for property taxes; and

WHEREAS, City Code §5-102 also sets forth a mechanism to modify the property tax due date and delinquency date schedule by resolution in the event the state and/or county appraisal process is delayed; and

WHEREAS, due to the national, state, and local emergency related to the COVID-19 crisis, citizens and businesses have been financially impacted at a time when property taxes are soon due and payable; and

WHEREAS, the COVID-19 crisis has also impacted the City's timeline for conversion to a new software for utility and property tax billing; and

WHEREAS, the software was scheduled to come into production in mid-May and has now been moved to mid-July which is between the current due date and delinquent date for 2020; and

WHEREAS, the current language in City Code §5-102 is not broad enough to allow the City to delay the due date and delinquency date by resolution for either of the above-stated reasons; and

WHEREAS, the City desires to broaden the circumstances under which the City may modify the tax due date and delinquency date schedule by resolution.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

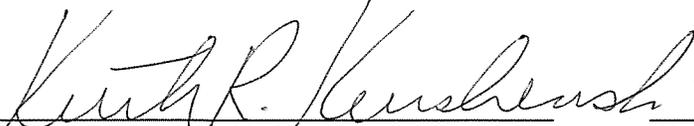
Section 1. Title 1, titled "Municipal Finance and Taxation," Chapter 1, titled "Miscellaneous," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by deleting Section 5-102, titled "When due, delinquent," in its entirety and substituting therefor a new Section 5-102, titled "When due, delinquent," which new section shall read as follows:

Sec. 5-102. When due, delinquent.

The taxes levied and assessed under § 5-102 of this chapter shall become due and payable on the first day of July each year for the then-current calendar year and shall become delinquent after the thirty-first day of August of each year. In the event circumstances exist that impact the property tax schedule, the finance director with the approval of the city manager may present a modified schedule for an individual tax year's due date and delinquent date for approval by resolution of city council. Such circumstances included, but are not limited to, a delay in the state and/or county appraisal processes, a state of emergency, or any other identifiable circumstance where a modification in the tax schedule would be in the best interests of the City and/or its citizens.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

RESOLUTIONS

ELECTRIC DEPARTMENT MEMORANDUM

20-10

DATE: March 30, 2020
TO: Mark S. Watson, City Manager
FROM: Jack L. Suggs, Electric Director
SUBJECT: ONE YEAR EXTENSION TO AN AGREEMENT BETWEEN CITY OF OAK RIDGE AND ADFAC

Introduction

An item for City Council's consideration is approving a one-year extension to an agreement between the City of Oak Ridge and Aid to Distressed Families of Appalachian Counties (ADFAC) for administering and implementing the City's Social Service Policy in the amount of \$166,965.00.

Funding

Funding for this agreement was included in the FY2020 budget in the amount of \$162,895. The adjusted figure of \$166,967.38 will be included as a general fund contribution in the budget to be proposed for FY2021, which will cover the time period in question.

Analysis

In July of 2015, City Council adopted resolution 7-77-2015 approving an agreement with ADFAC to administer the City's social services program. That document, last modified in 2015 specifies the level of assistance available from the City as well conditions it may be granted.

Under the terms of the 2015 proposal, ADFAC uses City provided funding to support housing, utility and counseling needs of persons at or below 185% of the federal poverty level. This is the same income level used for qualifications under the WIC and reduced price/ school fee waiver programs. The amount provided to each household does not exceed \$500 per year under this contract.

Note that the emergency contract granted to ADFAC to provide utility assistance during the COVID-19 epidemic is separate and apart from this primary agreement.

The original contract was in the amount of \$151,086.00, with four contract renewals. The value of the agreement was adjusted with each contract renewal by 100% of the CPI. The last of the pre-approved contract renewals expires on June 30, 2020. This emergency measure will extend the contract until June 30, 2021.

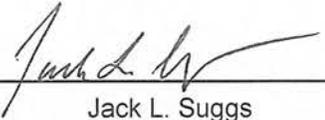
It was the intent of the City to seek new proposals for administering this important work at the end of five years. Unfortunately, the current COVID-19 crisis has created an overwhelming need for the services of ADFAC at a time when the logistics of seeking proposals are most difficult. For that reason, staff is recommending that the contract be extended for one additional year at a CPI adjusted amount of \$166,965.00.

ADFAC was contacted and has agreed to this extension.

ADFAC has been a valuable partner to the City in helping us meet the needs of the underprivileged in our community. Staff recommends approval of the attached resolution.

Recommendation

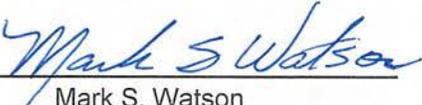
Staff recommends approval of the attached resolution.



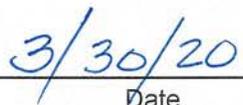
Jack L. Suggs

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

RESOLUTION

A RESOLUTION TO APPROVE A ONE-YEAR EXTENSION TO THE AGREEMENT WITH AID TO DISTRESSED FAMILIES OF APPALACHIAN COUNTIES, INC., FOR THE ADMINISTRATION OF THE CITY'S SOCIAL SERVICES POLICY FOR FISCAL YEAR 2021 IN THE AMOUNT OF \$166,965.00.

WHEREAS, the City provides assistance to City residents with rent, mortgage, and utility payments, as well as rent and utility deposits, through funding of the Social Services activity from the Grant Fund; and

WHEREAS, by Resolution 7-77-2015, City Council approved the City's Social Services Policy and approved an agreement with Aid to Distressed Families of Appalachian Counties, Inc., (ADFAC), to administer the City's Social Services Policy for FY2016 and for up to four additional fiscal years upon the mutual consent of both parties with a built-in price adjustment; and

WHEREAS, all renewal options were exercised and the current agreement expires on June 30, 2020; and

WHEREAS, the current COVID-19 crisis has created an overwhelming need for these services at a time when the logistics of seeking proposals are most difficult; and

WHEREAS, for that reason the City Manager recommends a one-year extension to the agreement with ADFAC.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the agreement between the City and Aid to Distressed Families of Appalachian Counties, Inc., to administer the City's Social Service Policy is hereby extended for Fiscal Year 2021 in the amount of \$166,965.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM
20-22**

DATE: April 1, 2020
TO: Dr. Mark S. Watson, PhD, City Manager
THROUGH: Shira A. McWaters, P.E., Public Works Director
FROM: Patrick S. Berge, P.E., Utility Manager
SUBJECT: **A RESOLUTION TO AMEND THE CONTRACT (FY2016-001) WITH KNOX BLOUNT MAINTENANCE, INC., KNOXVILLE, TENNESSEE, FOR JANITORIAL SERVICES FOR CITY FACILITIES TO EXTEND THE CONTRACT FOR FISCAL YEAR 2021**

Introduction

An item for City Council's consideration is a resolution authorizing the City to amend Contract FY2016-001 with Knox Blount Maintenance, Inc., Knoxville, TN, for janitorial services for City facilities to extend the contract for fiscal year 2021 in an amount not to exceed \$215,000.

Funding

Funding is available from the General Fund allocated to each building served.

Background

The current contract FY2016-01 began in fiscal year 2016 and has been renewed the allowable four times and will expire June 30, 2020. The City began the process of bidding a new contract to begin fiscal year 2021 in early 2020. During this process COVID-19 has resulted in minimizing contacts and has caused a delay in holding a prebid meeting. Due to the nature of these services a prebid meeting is necessary to accurately place a bid.

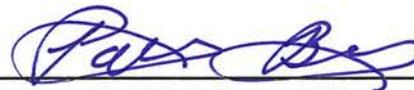
The original contract was for an estimated \$214,935.09 with adjustments based on the April Consumer Price Index (CPI). The actual dollar amount spent was \$215,532 in FY2016, \$215,310 in FY2017, \$196,834 in FY2018, \$195,649 in FY2019, and \$138,403 to date in FY 2020. Based on these numbers the cost to extend this contract an additional year should not exceed \$215,000 for FY2021. City staff have contacted the contractor and the company is agreeable to a one-year contract extension.

Janitorial services are essential to the City and must be maintained. Additionally, the cleaning requirements due to COVID-19 further require the City have janitorial services in place. Amending the current contract allows the City to continue this service without interruption during this time when bidding a new contract is not feasible.

Recommendation

Staff recommends approving an amendment to current contract FY2016-001 with Knox Blount Maintenance, in an amount not to exceed \$215,000 for janitorial services in City facilities.

Attachment(s)



Patrick S. Berge, P.E.

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

RESOLUTION

A RESOLUTION TO AMEND THE CONTRACT (FY2016-001) WITH KNOX BLOUNT MAINTENANCE, INC., KNOXVILLE, TENNESSEE, FOR JANITORIAL SERVICES FOR CITY FACILITIES TO EXTEND THE CONTRACT FOR FISCAL YEAR 2021 IN AN AMOUNT NOT TO EXCEED \$215,000.00.

WHEREAS, by Resolution 5-47-2015, City Council approved a contract (FY2016-001) with Knox Blount Maintenance, Inc., Knoxville, Tennessee, for janitorial services for certain City facilities in the estimated amount of \$214,935.09 for Fiscal Year 2016; and

WHEREAS, said contract had four (4) built-in renewal options with available price adjustments based upon the April Consumer Price Index (CPI), and the parties have exercised all available renewal options with the contract set to expire on June 30, 2020; and

WHEREAS, the City began the bidding process for janitorial service in the early stages of the COVID-19 crisis, however, this project necessitates a pre-bid meeting to ensure all bidders have sufficient information and first-hand knowledge of the facilities to be able to accurately develop a bid; and

WHEREAS, janitorial services in City facilities is an essential service that needs to be maintained during the current national, state, and local states of emergencies due to COVID-19; and

WHEREAS, staff has contacted the contractor to inquire if the company is agreeable to a one-year extension of the contract as if the contract had one more built-in renewal option, and the contractor has agreed; and

WHEREAS, City Staff recommends this contract be extended for one additional fiscal year to postpone the bidding process to a time when the process can be conducted in the usual course of business and in a safe manner for both city employees and potential bidders; and

WHEREAS, the City Manager recommends approval of an amendment to the existing contract to extend it for one year (July 1, 2020 through June 30, 2021); and

WHEREAS, based upon the historical data for this contract, the extension should not to exceed \$215,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the contract (FY2016-001) between the City and Knox Blount Maintenance, Inc., Knoxville, Tennessee, for janitorial services for certain City facilities is hereby amended to extend the contract for one year (July 1, 2020 through June 30, 2021) upon the same terms and conditions which includes a price adjustment equal to one hundred percent (100%) of the unadjusted Consumer Price Index for April 2020; said contact extension in an amount not to exceed \$215,000.00.

BE IT FURTHER RESOLVED that the current bid process for the janitorial services contract will be postponed until Calendar Year 2021.

BE IT FURTHER RESOLVED that the Mayor and City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

LEGAL DEPARTMENT MEMORANDUM
20-07

DATE: April 8, 2020

TO: Honorable Mayor and Members of City Council

FROM: Kenneth R. Krushenski, City Attorney

SUBJECT: AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT (FY2019-078) WITH BURR & FORMAN, LLP – SPECIAL COUNSEL – TENNESSEE RIVERKEEPERS, INC. V. CITY OF OAK RIDGE 9U.S. DISTRICT COURT FOR THE EASTERN DISTRICT, NORTHERN DIVISION, CIVIL ACTION NO. 3:28-CV-00374)

Introduction

An item for the agenda is a resolution to amend the Professional Services Agreement (fy2019-078) with Burr & Forman, LLP, Nashville, Tennessee, to increase the compensation by \$50,000.00.

Funding

Funding is available in the Waterworks Fund

Background

On or about November 8, 2018, the City was served with a copy of the above-captioned lawsuit (Tennessee Riverkeepers, Inc. v. City of Oak Ridge). It was filed as a “citizen” lawsuit under the provisions of the Federal Clean Water Act by a non-profit Alabama corporation authorized to operate in the State of Tennessee. The plaintiff alleges the City has violated the provisions of the Clean Water Act by discharging pollutants into the waters of the United States.

Since environmental pollution claims are excluded from the City’s liability insurance policy, the City entered into a Professional Services Agreement with Burr & Forman, LLP in November 2018, to provide consultation and legal representation services in this lawsuit. This law firm has represented other municipalities and private industry in claims made by the same plaintiff. Responsive pleadings have been filed on behalf of the City and the parties have engaged in pretrial discovery. Recently, presiding District Court Judge Mattice announced his retirement and his cases have been transferred to District Court Judge Thomas Varlan. As a result of the current COVID-19 crisis the original trial date of September 15, 2020 has been rescheduled to February 16, 2021.

Settlement negotiations between the parties have not been productive and it will be necessary to continue with pre-trial discovery. The discovery process may disclose evidence which will support the filing of a Motion for Summary Judgment on behalf of the City.

The original Professional Services Agreement was entered into under the City Manager’s signature authority in an amount not to exceed \$25,000.00. An additional \$50,000.00 was added to the original Professional Services Agreement by City Council Resolution #3-20-2019 dated March 12, 2019.

It appears that additional compensation will be required for retained Counsel as this litigation continues. It is recommended that an additional \$50,000.00 be added to the current Professional Services Agreement with William Penny and Gary Grooms of Burr & Forman, LLP.

Recommendation

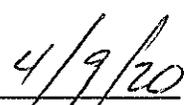
Approval of the attached Resolution is recommended.


Kenneth R. Krushenski

Attachments: Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

 
Mark S. Watson Date

RESOLUTION

A RESOLUTION AUTHORIZING AMENDMENT #2 IN THE AMOUNT OF \$50,000.00 TO THE PROFESSIONAL SERVICES AGREEMENT (FY2019-078) WITH BURR & FORMAN, LLP, FOR LEGAL SERVICES RELATED TO THE TENNESSEE RIVERKEEPER LAWSUIT.

WHEREAS, the City Manager approved a Professional Services Agreement with Burr & Forman, LLP, to provide legal representation and consultation in the Tennessee Riverkeeper, Inc., v. City of Oak Ridge lawsuit filed in federal court, in an amount not to exceed \$25,000.00; and

WHEREAS, by Resolution 3-20-2019, City Council approved Amendment #1 to this agreement in the amount of \$50,000.00 for a total not to exceed amount of \$75,000.00; and

WHEREAS, settlement negotiations between the parties have not been productive and it will be necessary to continue with pre-trial discovery, therefore, additional compensation is needed; and

WHEREAS, the City is requesting City Council approval for a contract amendment in the amount of \$50,000.00, which results in a new not to exceed amount of \$125,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That an amendment to the Professional Services Agreement (FY2019-078) with Burr & Forman, LLP, for legal services related to the Tennessee Riverkeeper lawsuit is hereby approved in the amount of \$50,000.00, which results in a new not to exceed amount of \$125,000.00 for the Professional Services Agreement.

BE IT FURTHER RESOLVED that the Mayor and City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2020.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk