

**ELECTIONS
AND
APPOINTMENTS**

**CITY CLERK MEMORANDUM
20-01**

DATE: February 3, 2020
TO: Honorable Mayor and Members of City Council
FROM: Mary Beth Hickman, City Clerk
SUBJECT: 2019 END-OF-YEAR ELECTIONS

Elections to City Boards and Commissions

During the recruitment process, seventy-nine applicants expressed an interest in serving as a member of the various boards. This year, sixteen city and non-city boards had end-of-year expiring terms or current vacancies.

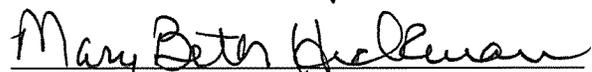
The reports for the boards contained in the agenda packet include information pertaining to special qualifications for specific boards and identifies incumbents. Resumes, cover letters, or other reference materials submitted by applicants have also been included in the agenda packet for Council's review.

At the beginning of each of the board applications, there is a list of the interested board applicants and their preference, terms of office, special qualifications, a current board roster, and a list of the terms of office. I have also included one sample ballot for City Council to familiarize themselves with the ballot process, which is similar to that of previous years. Ballot A will be used to elect the individuals to the board, and Ballot B will be used to designate which person will be chosen for a particular term of office if terms of office of different lengths are available. Official ballots will be distributed at the February 10, 2020 meeting that will be used to elect board members.

In some cases, the number of board vacancies matches the same number of applicants. In those cases, City Council may wish to elect those members by acclamation. I have also included an attendance record for the incumbent board members.

Election of City Council Representative to the Anderson County Economic Development Association

By virtue of its membership in the Anderson County Economic Development Association and based upon its level of funding, the City of Oak Ridge is allocated four (4) of the twenty-five (25) seats on the Board of Directors of the Association, in addition to the City Manager. Resolution No. 6-113-01, adopted by City Council on June 25, 2001, designated one of those seats for the Mayor of the City of Oak Ridge and provided that the others may be filled by members of City Council or from the public-at-large. The term for the undesignated seats is four years. At the January 14, 2019 City Council meeting, Mayor Pro Tem Rick Chinn was appointed by City Council to fill the balance of an unexpired term that became vacant due to resignation. Mayor Pro Tem Chinn is interested in continuing to serve on this board.



Mary Beth Hickman

Attachments:
Sample Ballots
Applications and Resumes

Voting Ballot A for Senior Advisory Board

Vacancies 5

Term Valid Through December 31, 2022 (Four positions); December 31, 2020 (One position)

	Full Name	Preference		
<input type="checkbox"/>	Elaine Bunick	1	<input type="checkbox"/>	Abstain
<input type="checkbox"/>	Gene R Dunaway (Incumbent)	1	<input type="checkbox"/>	Abstain
<input type="checkbox"/>	Lindsey McElvy	1	<input type="checkbox"/>	Abstain
<input type="checkbox"/>	Jackie Nichols (Incumbent)	1	<input type="checkbox"/>	Abstain
<input type="checkbox"/>	Lisa Plante (Incumbent)	1	<input type="checkbox"/>	Abstain
<input type="checkbox"/>	Lynda Rose	1	<input type="checkbox"/>	Abstain

*Currently holds a position on another board with a term that is not expiring

Member, Oak Ridge City Council
2/10/2020

Round: 1

SAMPLE

Voting Ballot B for Senior Advisory Board

Please write-in one of the elected member's name for each of the terms listed below:

Balance of an unexpired term ending December 31, 2020

Three-year term ending December 31, 2022

Member, Oak Ridge City Council
2/10/2020

Round: 1

SAMPLE

Anderson County Community Action Commission

NumVacancies 1 Total # of Members 1

Term of Office

December 31, 2020

Qualifications

Oak Ridge residency

Anderson County Community Action Commission	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Susan Asbury (Incumbent)		1/23/2020	1	2
Ms. Lynda Rose		1/12/2020	2	0
Total Number of Applicants: 2				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Susan Asbury		2/11/2020
1 of 1 members		

City of Oak Ridge Board Application 2019

BoardName: Anderson County Community Action Commission

Application Submitted

Applicant: Asbury, Susan

1/23/2020 12:21 PM

Race (Optional): caucasian

Preference: 1

Number of Times Previously Applied: 2

Address

Contact Information

118 East Magnolia Lane

Email: susanasbury@comcast.net

Oak Ridge, TN 37830

Mobile Phone: (865) 712-7501

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Anderson County Community Action Commission; Senior Advisory Board

Education, Professional and or Community Activity

BS degree, 34 years professional experience working in social services including mental health, developmental disabilities, special needs housing, and nursing home care. Currently, I serve on the City of Oak Ridge Senior Advisory Board. I am also a member of Altrusa International of Oak Ridge for the last 21 years.

Explain why you are interested in being appointed to this board, commission or committee

I would like to continue my position on this board.

Describe any special knowledge or past experience qualifying you for this appointment?

My entire career spent in social services.

Additional Information

Special Qualifications

End of Application for Asbury, Susan

For Board: Anderson County Community Action Commission

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Susan Asbury

BOARD OR COMMISSION: Anderson County Community Action Commission

TERM OF OFFICE: 1 Year

DATE APPOINTED: 1/8/2018

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held (See attached email)

Number of Absences

Attachment: Email from Susan Bowling, Executive Director, Anderson County
Community Action Commission

Johnson, Sandy

From: stbutk@juno.com
Sent: Tuesday, February 4, 2020 10:33 AM
To: Johnson, Sandy
Subject: Susan Asbury

Good morning,

Susan has been a great contributing member of the Board of Directors of CommunityAction. She has attended 10 of 12 meetings of the board. We appreciate her assistance with the activities of the board and the people we serve.

Susan Bowling
Executive Director
Anderson County Community Action.

City of Oak Ridge Board Application 2019

BoardName: Anderson County Community Action Commission

Application Submitted

Applicant: Rose, Lynda

1/12/2020 6:04 PM

Race (Optional): Caucasian

Preference: 2

Number of Times Previously Applied: 0

Address

301 E. Fernhill Lane

Oak Ridge, TN 37830

Contact Information

Email: mslynda1948@hotmail.com

Mobile Phone: (865) 307-5723

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Certified Dementia Practitioner (retired); University of Tennessee College of Social Work; Pellissippi State Community College (Social Work & minor in African American Studies); Second Languate ASL

Explain why you are interested in being appointed to this board, commission or committee

I would be able to bring something to the board--and being a part of "Action" means much to me. Anything I can do to improve the lives of people, and enrich the wholeness of my home city for all concerned would be an honor.

Describe any special knowledge or past experience qualifying you for this appointment?

I have worked in my capacity in healthcare with many families in many situations. Resourcing for them, their needs and to assist in bringing together supports for their overall good. Having knowledge of the resources in the community and state is extremely helpful.

Additional Information

Special Qualifications

End of Application for Rose, Lynda

For Board: Anderson County Community Action Commission

Monday, February 3, 2020

Beer Permit Board

NumVacancies 3 Total # of Members 7

Term of Office

Two positions ending December 31, 2022; one position ending December 31, 2020

Qualifications

Applicants must be at least twenty-two years of age and have resided within the corporate limits of the City for a period of at least two years preceding election

Beer Permit Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Mark Cantrell (Incumbent)		12/30/2019	1	1
Mr. Jeffrey Gebhart		12/31/2019	2	0
Ms. Tribby Kelly		12/27/2019	1	0
Mr. Christopher Melhorn		12/19/2019	1	0
Ms. Sara Moore		12/10/2019	1	0
Mr. Rodney Nelson (Incumbent)		1/6/2020	1	1
Total Number of Applicants: 6				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Mark Cantrell		2/11/2020
Ms. Wende Doolittle		12/31/2021
Mr. David Mosby		12/31/2020
Mr. Rodney Nelson		2/11/2020
Mr. David Vudragovich		12/31/2021
Mr. Danny Whitson		12/31/2021
6 of 7 members		

City of Oak Ridge Board Application 2019

BoardName: Beer Permit Board

Application Submitted

Applicant: Cantrell, Mark

12/30/2019

Race (Optional):

Preference: 1

Number of Times Previously Applied: 1

Address

Contact Information

124 Netherlands Road

Email: markethancantrell@gmail.com

Oak Ridge, TN 37830

Mobile Phone: (865) 599-1529

Current Company/Organization

Oak Ridge National Laboratory

Current Position / Title

Computer Analyst

Retired?

N

Do you currently serve on any other City board, commission or committee?

Beer Permit Board; Recreation & Parks Advisory Board

Education, Professional and or Community Activity

MBA - University of Tennessee Martin; BS - Purdue University; Current Member, Beer Permit Board; Current Member, Recreation and Parks Advisory Board

Explain why you are interested in being appointed to this board, commission or committee

I would like to continue to help my community grow and improve.

Describe any special knowledge or past experience qualifying you for this appointment?

Current Member, Beer Permit Board; Current Member, Recreation and Parks Advisory Board

Additional Information

Special Qualifications

End of Application for Cantrell, Mark

For Board: Beer Permit Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Mark Cantrell

BOARD OR COMMISSION: Beer Permit Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 1/9/2016

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 26

Number of Absences 4

City of Oak Ridge Board Application 2019

BoardName: Beer Permit Board

Application Submitted

Applicant: Gebhart, Jeffrey

12/31/2019 2:10 PM

Race (Optional):

Preference: 2

Number of Times Previously Applied: 0

Address Contact Information

161 Hendrix Drive

Email: jeff@gebhart.ca

Oak Ridge, TN 37830

Mobile Phone: (865) 712-9293

Current Company/Organization

TeamHealth

Current Position / Title

IT Solutions Architect

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BSc. Business

Explain why you are interested in being appointed to this board, commission or committee

I have a daughter (16) who is approaching the age at which activities of this board, and those that are regulated, could begin to have an impact upon her. I have lived in the Oak Ridge area (Autumn Ridge in Anderson County 2007-2014..literally my lot backed onto the Oak Ridge City Limits) since moving to the United States from Canada in 2007, and within the City of Oak Ridge since 2014. Oak Ridge has become my home, and I would like to contribute some of my time to the community.

Describe any special knowledge or past experience qualifying you for this appointment?

Other than the above, I have absolutely no ties to the industry, or anyone in the industry. While this may, at first blush, seem to be a drawback, it permits me to bring an entirely unbiased approach to decisions that come before this body, and ensure that decisions reached are based upon the best interests of the community within the mandate of the board, rather than preconceptions developed as a result of exposure to the business.

Additional Information

Special Qualifications

End of Application for Gebhart, Jeffrey

For Board: Beer Permit Board

City of Oak Ridge Board Application 2019

BoardName: Beer Permit Board

Application Submitted

Applicant: Kelly, Tribby

12/27/2019

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

118 Wiltshire Drive

Oak Ridge, TN 37830

Contact Information

Email: tribbyx4@gmail.com

Mobile Phone: (865) 384-8289

Current Company/Organization

Oak Ridge Schools Preschool

Current Position / Title

Family and Community Engagement Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

RSCC; Volunteer for ASAP, United Way, YWCA, Church

Explain why you are interested in being appointed to this board, commission or committee

I want to find ways to continue to serve the community that I live and work in. I enjoy giving back and making the city successful.

Describe any special knowledge or past experience qualifying you for this appointment?

I serve on the coalition for ASAP of Anderson. It is important to have knowledgeable individuals serving on this board.

Additional Information

Special Qualifications

Tribby Alane Kelly
118 Wiltshire Drive
Oak Ridge, TN 37830
865-384-8289
tribbyx4@gmail.com

I have lived in Oak Ridge for approximately 23years. I am married to an Oak Ridger and our 4 daughters attended Oak Ridge Schools - our youngest is a senior.

I work for Oak Ridge Schools Preschool as the Family and Community Engagement Manager, Enrollment, and Compliance Monitor. I have been an employee of OR Schools for 15 years.

I am currently serving as the Chair of the Coalition for ASAP of Anderson, Co-Chair of Anderson County Community Action Board, Secret City Festival Board, YWCA Domestic Violence Task Force and active volunteer for United Way of Anderson County.

I am a member of Oak Valley Baptist Church.

My passion is to serve in ways that will benefit ALL citizens of Oak Ridge.

Tribby Kelly

City of Oak Ridge Board Application 2019

BoardName: Beer Permit Board

Application Submitted

Applicant: Melhorn, Christopher

12/19/2019

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

104 Taylor Road

Oak Ridge, TN 37830

Contact Information

Email: cjmelhorn@gmail.com

Mobile Phone: (865) 456-0602

Current Company/Organization

Power System Sentinel Technologies, LLC

Current Position / Title

VP of Operations

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BS in Electrical Engineering, Served as member of various HOAs, Serve on Board of ORSA. Participate in various community events.

Explain why you are interested in being appointed to this board, commission or committee

I've always felt being active in a community was paramount to the success of the community and a civic duty as a citizen of that community. I've been a resident of Oak Ridge since February 2015 and I have found it a very delightful place to live. I am applying for board/council positions so that I can use my past experience serving on other boards, community councils, and professional experience to make Oak Ridge an even better and more attractive place for residents.

Describe any special knowledge or past experience qualifying you for this appointment?

I have past experience serving on various HOA boards, committees of professional organizations like the Institute of Electrical and Electronics Engineers (IEEE), serving my community as a Scout leader. I am familiar of the amount of involvement required to service in these types of positions and I have experience working with community organizations, councils, and boards.

Additional Information

Special Qualifications

Christopher J. Melhorn
104 Taylor Road, Oak Ridge, Tennessee 37830
865-456-0602
cjmelhorn@gmail.com

SKILLS SUMMARY

Business development executive with extensive experience in consultative and strategic selling, management consulting, marketing, and implementing solutions for the electric utility, energy markets, and nuclear power plants. Skilled in developing and presenting proposals to potential and existing clients and contract negotiations. Experienced in writing technical documents and conducting seminars.

Power System Sentinel Technologies, LLC

May 2016 – Present

Vice President, Operations

January 2017 – Present

- Oversee operations of manufacturing, field installations, and supply chain.
- Lead proposal development for products and services.
- Negotiate contracts, both technical and commercial aspects, with existing and potential clients.
- Oversee project management and development of the Open Phase Detection System including manufacturing, testing, installation, and commissioning under QA/QC process controls for the nuclear industry.
- Participate in business development as part of the executive team exploring new products and services for the nuclear and electric power industry.
- Develop and nurture client relationships with existing and potential clients.

Director, Client Relations

May 2016 – January 2017

- Developed and nurtured client relationships with existing and potential clients.
- Oversaw project management and development of the Open Phase Detection System including manufacturing, testing, installation, and commissioning under QA/QC process controls for the nuclear industry.
- Participated in business development as part of the executive team exploring new products and services for the nuclear and electric power industry.
- Conducted engineering and design reviews for existing product line to continually improve quality.

The Electric Power Research Institute (EPRI)

June 2000 – May 2016

Sr. Program Manager

June 2013 – May 2016

- Area manager for EPRI's Energy Delivery & Use, & Health Environmental Sciences programs in the Environment sector. Research areas of responsibility included T&D ROW Environmental Issues, EMF and RF Health Assessment, and Occupational Health and Safety research areas.
- Managed multi-million dollar portfolio of research and technology development programs for electric power utilities.
- Oversaw program budgets and execution.
- Directly led a technical staff of four researchers as well as various consultants from the industry and universities.
- Led strategic planning and business development activities with utility executive advisory committees.
- Presented technical results at national and international scientific and regulatory venues.

Christopher J. Melhorn
104 Taylor Road, Oak Ridge, Tennessee 37830
865-456-0602
cjmehorn@gmail.com

Account Executive / Technical Advisor February 2011 – June 2013

- Managed client relations with eleven major U.S. Electrical Utilities with a \$20M portfolio.
- Developed and nurtured client relationships with existing and potential clients.
- Proactively identified existing EPRI products and solutions that could be positioned to meet and exceed client needs.
- Managed the sales process from client needs assessment through close of sale and coordinated the appropriate internal cross-functional support as needed.
- Understood the client needs and communicated those needs within EPRI to effectively address the client strategic issues, business objectives, unique needs, and decision-making process.
Captured client, market, and product feedback to help support and influence future EPRI product development.
- Actively promoted the implementation and broad acceptance of EPRI's tools within the client organizations.

Engineering Manager/Sr. Project Manager June 2000 – February 2011

- Managed a nine person team which included four electrical engineers, three senior software developers, and two web developers.
- Designed and developed multi-week field investigation campaigns which included oversight of a team of engineers and technicians and coordination with various other government and private companies.
- Managed U.S. Government projects involving distribution power systems studies. Investigations look into the concerns with power line carrier (PLC) and other communication signals on distribution systems.
- Lead developer and content provider for EPRI Program 97 Website www.mypq.net and the EPRI monitoring service Website www.remotepq.com.
- Managed EPRI's PDM software development team.
- Managed EPRI's Power Quality Monitoring, Program 1 (2002 through 2005): Defined research topics, developed project objectives, selected research contractors, served as primary liaison between EPRI and funding utilities, managed projects, and developed reports.
- Managed EPRI's DPQ Phase II project, which required the coordination of 13 utilities and their power-measurement data (collected from the participating utilities). Statistically analyzed and presented data in an EPRI technical report, TR-1001678.
- Managed China Light and Power's (CLP Power) power quality monitoring system (PQMS), reviewed its current measurement system, and determined the specifications of a new Web-based monitoring platform.

Electrotek Concepts, Inc. February 1990 – June 2000
Manager, Power Quality Products & Services

Knoxville, TN

- Developed and managed Electrotek's Monitoring Service, which provided an affordable power quality monitoring (found at <http://www.pqmonitoring.com>) service.
- Served as project manager for Con Edison's power quality monitoring system and projects, including the installation of 80 monitors on its network in Manhattan.
- Managed a project to develop a monitoring program for Zapadoslovenske energeticke zavody (ZSE) in the Slovak Republic, involving the monitoring at transmission-level substations and industrial customer service entrances.

Christopher J. Melhorn
104 Taylor Road, Oak Ridge, Tennessee 37830
865-456-0602
cjmelhorn@gmail.com

- Performed power quality investigations for EPRI, utility, industrial, and commercial customers, including site surveys, power quality measurements, and simulations.
- Developed and wrote training manuals and assisted in the design and implementation of a power quality program for East Midlands Electricity in Nottingham, England.

**Bechtel Company
Electrical Engineer**

October 1989 - February 1990

Pottstown, PA

- Served as an electrical engineer in the Limerick Nuclear Power Plant. Duties included updating technical drawings to agree with as-built conditions and specifying the correct design non-compliant conditions (performed during the start-up phase of the power plant).

**Pennsylvania Power & Light Company
Engineering Co-op Student**

May 1989 - October 1989

Harrisburg, PA

- As an undergraduate at Penn State, participated in a co-op with Pennsylvania Power and Light Co. (PP&L) in Harrisburg, PA: Helped to design a monitoring procedure to evaluate the harmonic levels on five of PP&L's radial distribution feeders and design a monitoring system, take actual field measurements, conduct computer simulations using both V HARM and HARMFLO, and analyze the results.

**Industrial Electric Company of York
Supervisor**

September 1983 - May 1989

York, PA

- Responsibilities included the re-design of electrical apparatus such as induction motors and small transformers and management of the engineering office. Also, I oversaw the repair and rebuilding of electrical equipment and new construction work. This included scheduling the work for two other employees and inventory control.

**WEB SITE
DEVELOPMENT**

Developed and maintained Web sites for EPRI, Electrotek, other organizations, and for personal use.

MyPQ.Net - <http://mypq.epri.com>

I created the MyPQ.net Web site, which provides information and research to subscribers through an on-line research and content delivery platform. Under my direction, membership of the MyPQ.net Web site has grown at a tremendous rate. In fact, since the creation of the MyPQ.net Web site in 2003, membership has doubled each year. The MyPQ.net Incorporates, ASP, VB Script, MS SQL, and HTML to provide funding members of EPRI PEAC with the latest information related to Power Quality.

Oak Ridge Sportsmen's Association - <http://www.orsaonline.org>

The Oak Ridge Sportsmen's Association (ORSA) is an organization of shooters, hunters, archers, fishermen and others dedicated to outdoor sports and conservation located in East Tennessee.

Mid-Southern Restorations - <http://www.midsr.com>

I was hired by Mid-Southern Restorations to update their existing web site. The Web site was converted from straight HTML to a database driven site using ASP, VBScript, and JavaScript. This allowed for the development of a custom Control Panel which allowed for adding, editing, and deleting cars through a Web-based interface.

**SOFTWARE
LANGUAGES AND
DEVELOPMENT**

Proficient in Visual Basic, VBScript, JavaScript, ASP, HTML, and DHTML. Have written several engineering applications.

FlukeView. I conceived, designed, and developed the original version of FlukeView™ for the Fluke 97 Scopemeter® and, as a result, was awarded a contract from Fluke to add enhancements to FlukeView™ for the Fluke 97 and develop the software for the Fluke 41 Power Harmonics Analyzer.

PowerLogic System Manager. I was part of development team at Electrotek Concepts, Inc. Tested all versions of software and wrote the initial version of User's Manual.

TVPPA SkyLine. I was part of development team at Electrotek Concepts, Inc. I validated algorithms and functionality of software. I wrote the User's Manual and the Help system for the software.

The EMTP Workstation. I developed the workstation to facilitate batch mode processing of the electromagnetic transient program (EMTP) data files. I wrote the User's Manual and the Help system for the software.

EPRI Power Quality Tool Box. I designed and developed the Wiring and Grounding application for the tool box.

EDUCATION

B.S. in Electrical Engineering Technology, 1989
The Pennsylvania State University

A.S. in Engineering, 1987
York College of Pennsylvania

**PROFESSIONAL
ACTIVITIES**

- Senior Member, Institute of Electrical and Electronics Engineers (IEEE)
- Past Chairman, IEEE IAS Power Quality Sub-Committee
- Past Chairman, Voltage Sag Testing Recommended Practice – IEEE IAS P1668
- Past Secretary, IEEE IAS Emerald Book, IEEE Std. 1100-1999
- Chapter 3 Chairman, IEEE IAS Emerald Book, IEEE Std. 1100-1999
- IEEE Power Quality Monitoring – IEEE Std. 1159-1995
- IEEE Power System Engineering Committee
- IEEE Power System Engineering Design Sub-Committee
- IEEE Standards Coordinating Committee 22 Power Quality
- IEEE 519 Application Guide Task Force

**PUBLICATIONS AND
SEMINARS**

I have authored over 40 technical papers for organizations like the IEEE, EPRI, and CIREC, and contributed to three technical books on power quality and electrical engineering.

Developed and presented over 70 seminars and workshops on power quality, power quality monitoring, and using the World Wide Web as a data collection tool.

**AWARDS AND
CERTIFICATIONS**

- 2006 & 2008 recipient of the EPRI Chauncey Award Winner for Technical Merit
- Endowment Member in the NRA
- Certified NRA Instructor – Refuse To Be A Victim, Range Safety Officer
- FFL Holder: Both Class 07 and C&R
- Eagle Scout, Boy Scouts of America
- Third Place Region 3, IEEE Student Paper Contest, 1989

HOBBIES

- Shooting sports including handguns, rifles, and shotguns
- Woodworking
- Competitive Volleyball
- Scouting, Boy Scouts of America

REFERENCES

Available upon request

City of Oak Ridge Board Application 2019

BoardName: Beer Permit Board

Application Submitted

Applicant: Moore, Sara

12/10/2019 9:45 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

300 West Forest Lane

Oak Ridge, TN 37830

Contact Information

Email: smoorefire53@gmail.com

Mobile Phone: (864) 386-5855

Current Company/Organization

Southpoint Risk

Current Position / Title

Account Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education; Professional and or Community Activity

Immaculata University - Bachelor Degree in Human Performance Management and Organizational Dynamics Management; 13 years licensed as an insurance agent in the states of Tennessee, South Carolina, North Carolina, and other various states; prior Vice-President of SARG for 6 years and a current volunteer for their annual Paws of Life Gala; assisted with Anderson County Fire Chief's Fundraisers and Associate member on the board.

Explain why you are interested in being appointed to this board, commission or committee

If you're passionate about a cause in your community, serving on a board allows you the chance to give back in a different capacity. As a former board member for SARG, I had insight into the organization's bottom line and the opportunity to develop and design their main fundraiser. I love living in Oak Ridge, and I have a vast background in Emergency Services and also prior experience in the restaurant background and want to be a pivotal part of the community without running for a political office.

Describe any special knowledge or past experience qualifying you for this appointment?

I was a licensed bartender in the state of Pennsylvania for over 20 years. I also was a licensed EMT/Firefighter in the state of Pennsylvania for over 20 years and attended the Philadelphia Police Academy and was well aware of the underage serving of alcohol and also serving of alcohol to a person or persons who are already well over the legal limit and the consequences this can cause.

Additional Information

Special Qualifications

End of Application for Moore, Sara

For Board: Beer Permit Board

City of Oak Ridge Board Application 2019

BoardName: Beer Permit Board

Application Submitted

Applicant: Nelson, Rodney

1/6/2020 1:36 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 1

Address

128 Whippoorwill Drive

Contact Information

Home Phone: (865) 482-6521

Email: rnelson14@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Department of Energy

Do you currently serve on any other City board, commission or committee?

Oak Ridge Beer Permit Board

Education, Professional and or Community Activity

I have a Bachelor of Science degree in Chemistry from the University of Wisconsin-LaCrosse and a Master's degree in Engineering from the University of Utah. After graduating college, I enlisted in the Army and attended Basic Training, Advanced Infantry Training, Engineering Officer Candidate School, Army Officer Basic Course, Officer Advanced Course, and the Army Command and General Staff College. I am a highly decorated veteran of Vietnam. After leaving the Army I worked for a short period of time for Westinghouse and Exxon Nuclear and then went to work for the Department of Energy (DOE) and retired in 2002 after serving locally as the Assistant Manager of Defense Programs and the Assistant Manager of Environmental Management. Upon retiring from DOE, I worked for URS Corporation for five years and then started my own company that was a very successful service-disabled veteran-owned small business.

Explain why you are interested in being appointed to this board, commission or committee

My reason for serving on the Beer Permit Board is two-fold. First, as demonstrated by my enlisting in the Army after college and serving with honor and distinction I have a strong sense of country and community service. I have a desire to serve my community. During my thirty years of residence in Oak Ridge, I served many years on the Board of Directors for Girls, Inc. and coached Girls, Inc., high school summer softball teams and Oak Ridge recreation teams. Secondly, restaurants and other establishments of entertainment are important to the growth and economic welfare of our community. Permits for these establishments and show cause hearings must be balanced to allow these restaurants and establishments to succeed without undo restrictions and yet be held accountable to follow the laws and regulations to ensure the safety of the citizens of the community. I feel my prior experience has given me the background to make difficult and balanced decisions on these important issues. In my career, I have been called upon to make important decisions on an almost daily basis.

Describe any special knowledge or past experience qualifying you for this appointment?

I have served on the Oak Ridge Beer Permit Board for the past three years. During my appointment I have actively participated on the board during requests for beer permits and beer managers applications. I feel my participation was beneficial and resulted in all concerns and issues being raised and evaluated. During my three years on the Board I have only missed one meeting which was due to having surgery on the same day. During my time in the military I served on the Officers Club Board for several years. The club had a dining facility that served beer, wine, and mixed drinks. The club also had a bar that served alcoholic beverages. The board was responsible for overseeing the operation of the club to ensure servers and bartenders were trained and followed the rules and regulations pertaining to the safe and legal operation of the club.

Additional Information

Monday, February 3, 2020

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Rodney Nelson

BOARD OR COMMISSION: Beer Permit Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 1/9/2016

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 26

Number of Absences 1

Attachment: Resume
Form 1-5-10

Rodney R. Nelson
128 Whippoorwill Drive
Oak Ridge, Tennessee 37830

Office: (865) 387-4096

EXPERIENCE
HIGHLIGHTS

2007 to 2019

VETCO-TN, LLC

As President and founder of VETCO, LLC a Service-Disabled Veteran Owned Small Business I am responsible for all aspects of running the business including financing, business development, proposal preparation, and managing awarded work.

2002 to 2007

URS Corporation

As Director of DOE Programs for URS Corporation, was responsible for all aspects of business operations with the Department of Energy. Duties included responsibility for pursuing work with DOE and their contractors through electronic media and personal contacts. During the response to Sources Sought notices, pre-qualification submittals, and Request for Proposals, conducted market surveys, competition analysis, developed organizational strategies, strength and weakness summaries, and capture plans. Responsible for developing teaming strategies, identifying teaming partners and key personnel for major projects. Upon award of work was responsible to serve as the liaison with the customer to identify and resolve potential issues such that they didn't impact cost, schedule or negatively effect relations with the customer. During interfaces and discussions with customers served as corporate expert on environmental issues.

Served as an expert resource for the corporation in their long-term business strategy development and planning for the Department of Energy. Was called upon to provide input into corporate marketing plans and attend executive level planning sessions to support corporate measures to develop new market areas within DOE.

Was instrumental as a key member of the proposal team that prepared a proposal for the United States Department of Energy's Nationwide ID/IQ Multiple Award Task Order Contracts. URS was successful in being awarded contracts for two of the three line items; Environmental Remediation, Waste Management, Groundwater Characterization/Remediation, and Regulatory Documentation Preparation and Deactivation and Demolition. Upon award, was responsible for supporting management of the contracts.



**U.S. Department of Energy
Oak Ridge Operations Office
Oak Ridge, Tennessee**

1996 to 2002

Assistant Manager for Environmental Management. As a member of the Senior Executive Service and through a staff of up to 130 employees, was responsible for environmental restoration, decontamination and decommissioning programs and legacy waste management at the Oak Ridge Reservation; Weldon Spring, Missouri; Portsmouth, Ohio; and Paducah, Kentucky. Also responsible for newly generated waste management operations at Y-12 and ORNL. ORO is a multi-program complex that includes production or rework of nuclear weapons components, production of enriched uranium, special nuclear materials, basic energy and materials research, and waste management and environmental cleanup projects. The Environmental Management activities encompassed between 5,000 and 7,000 employees (Federal and contractor) with an annual budget of about \$750 million. Facilities in the complex included production centers, a national laboratory, nuclear physics accelerators, and sites undergoing environmental cleanup (restoration-both hazardous and radioactive waste contamination). These facilities spanned operations in seven states, and required extensive dealings with the public, labor, special interest groups, state and Federal regulators, and elected officials at all levels—local, state, and Federal. Specific accomplishments included:

- ◆ Provided the leadership in the transition to a new business strategy for the Environmental Management Program, based on the management and integration approach, which emphasizes competitive, performance based subcontracting for the execution of work. Through aggressive efforts, over a Billion dollars in fixed priced subcontracts have been awarded yielding a projected savings of over \$300 million.
- ◆ Personally initiated and created a “vision” for an on-site CERCLA disposal cell. Provided leadership and personal involvement in completion of all regulatory and procurement activities necessary for construction of the disposal cell that is key to the entire remedial action program at Oak Ridge. Personally negotiated the Record of Decision provisions and the Tipping Fee Consent Agreement with the Deputy Governor. The on-site cell is expected to result in savings of \$750 million over earlier plans to package and ship waste to commercial facilities for disposal.
- ◆ Provided leadership in the continuous improvement of the Environmental Management Integrated Safety Management System. Through personal involvement and a strong emphasis and commitment to health and safety, the Weldon Spring Site Remedial Action Project (WSSRAP) was awarded star status under the “Volunteer Protection Program (VPP)” which is the highest safety award offered by the Department. This is the first Environmental Restoration Project in DOE to win the VPP award.
- ◆ Enhanced the openness and outreach initiative with the public. Personally met with public groups and individuals to discuss issues they were concerned about. With personal leadership and attendance at meetings the



operations of the Site Specific Advisory Board (SSAB) was enhanced. Communications and relations with the state of Tennessee, Kentucky and EPA Region IV were improved through personal involvement and quarterly meetings.

1993 to 1996

Assistant Manager for Defense Programs. Responsible for planning, directing, and implementing policies and programs for nuclear weapons development and production. This included overall management of the Y-12 Plant, emergency preparedness to include management of the Emergency Operations Center, the safeguards and security program and training. These contractor-operated facilities and functions collectively represented budgets totaling over \$650 million with over 5,000 employees. Specific accomplishments include:

- ◆ Personally managed two Secretarial non-proliferation initiatives. "Project Sapphire" was the acquisition and relocation of weapons grade special materials from Kazakhstan to the Y-12 Plant. Processing equipment and workers were secretly deployed for this mission. Commended personally by the Secretary for the success of the mission. Successfully managed the placement of excess weapons grade material in Vault 16 at Y-12 under international safeguards. This was the first such operation of its kind in the world and was a Secretarial commitment to the International Atomic Energy Agency.
- ◆ During this period Defense Programs was in a rapid restructuring. Personally involved in worker and community transition activities by securing a grant for the City of Oak Ridge, and provided input and guidance to the Work Force Restructuring Plan which is still the model for the agency. Efforts were successful in providing alternate employment, retraining, and VRIFs for all 765 employees affected by the restructuring.

1990 to 1993

Assistant Manager for Environment, Safety and Quality. Responsible for planning, directing, and implementing policies and programs for the compliance and oversight programs for worker health and safety, facility safety, environmental protection, and quality assurance for the multi-program ORO complex, which included production or rework of nuclear weapons components, production of enriched uranium, special nuclear materials, basic energy and materials research, and waste management and environmental cleanup projects. These activities encompassed up to 21,000 employees.

1986 to 1990

Project Manager, Weldon Spring Site Remedial Action Project. Managed the Weldon Spring Site, the Weldon Spring Site Remedial Action Project, and all operations of the Project Office. Responsible to establish policies, plans and procedures for site operations. Managed the multiple contractors involved in the remedial action.

**U.S. Department of Energy (DOE)
Richland Operations Office
Richland, Washington**

The Richland Operations Office was a major DOE complex engaged in the production of special nuclear materials, basic energy and materials research and waste management operations. Facilities in the complex included an operating reactor; production, recovery, and conversion centers; Fast Breeder Test Reactor, and a national laboratory. The activities encompassed up to 20,000 employees with an annual budget of over \$1 billion.

- 1986 **Chief, Reactor Operations Branch.** Responsible for planning, coordinating, and providing general direction for operation of the N-Reactor. Also was responsible for the related program aspects of shipping and handling nuclear fuel.
- 1984 to 1986 **Chief, Nuclear Processing Branch.** Responsible for planning, coordinating, and providing general direction for chemical processing of nuclear materials at Richland, including operations and associated construction and maintenance of chemical processing and production facilities.
- 1981 to 1984 **Program Engineer, Nuclear Processing Branch.** Responsible for planning, organizing, and coordinating contractor-managed nuclear programs. Encompassed several programmatic areas, associated nuclear operations, and associated construction and maintenance projects.
- 1977 to 1981 **Senior Quality Assurance Engineer, FFTF Project Office.** Assigned duties of increased responsibilities until responsible for planning, directing, and implementing the quality assurance programs for acceptance testing and operation of the FFTF; design, procurement and fabrication of Breeder Reactor Fuel; and complex facilities being designed and constructed at Hanford.
- Exxon Nuclear Company**
- 1975 to 1977 **Quality Assurance Engineer.** Responsible for implementation, administration, and evaluation of the quality programs for nuclear fuel design, component procurement, and fuel fabrication.
- Westinghouse Corporation**
- 1973 to 1975 **Lead Quality Assurance Engineer.** Responsible for developing and implementing quality program for production of Fast Breeder Reactor Fuel.

EDUCATION

U.S. Army
Command and General Staff, 1985

University of Utah, Salt Lake City, Utah
Masters of Engineering Administration, 1973



University of Wisconsin, LaCrosse, Wisconsin
Bachelor of Science (Chemistry), 1968

**MILITARY
SERVICE**

Army Reserve; 1974 to 1991 - LT Colonel; Highest Rank Achieved
Company Commander, Battalion Commander, Battalion and Brigade Staff
Officer; 104th Training Division.

U.S. Army; 1968 to 1974 - Vietnam Veteran
Staff Officer, Unit Commander in Vietnam; Research and Development
Officer at Dugway Proving Grounds, Dugway, Utah

Board of Building and Housing Code Appeals

NumVacancies 2 Total # of Members 7

Term of Office
December 31, 2022

Qualifications
Oak Ridge residency

Board of Building and Housing Code Appeals	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jeremy Ashley		12/10/2019	2	0
Dr. Bruce Ryan LeForce (Incumbent)		12/11/2019	1	5
Mr. John McMillan		12/26/2019	1	1
Mr. Richard McWaters		12/10/2019	2	0
Total Number of Applicants: 4				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Joseph E. Lee		12/31/2021
Dr. Bruce Ryan LeForce		2/11/2020
Mr. Michael Marsh		12/31/2021
Mr. Patrick McMillan		12/31/2021
Mr. Philip W. Nipper		12/31/2020
Ms. Amy L. Seiber		12/31/2020
		6 of 7 members

City of Oak Ridge Board Application 2019

BoardName: Board of Building and Housing Code Appeals

Application Submitted

Applicant: Ashley, Jeremy

12/10/2019 9:38 AM

Race (Optional): Caucasian

Preference: 2

Number of Times Previously Applied: 0

Address

114 South Seneca Road

Oak Ridge, TN 37830

Contact Information

Mobile Phone: (865) 203-6807

Email: jeashley2017@icloud.com

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

I grew up in Oak Ridge and left to the Military for several years. I did do some college, and I currently work in Clinton, TN at a manufacturing company as a maintenance tech. I have been in maintenance most of my adult life. I would like to give back to the community that I was raised in.

Explain why you are interested in being appointed to this board, commission or committee

I am interested because I want to give back to the community that I was raised in and be at least a small part in a great city.

Describe any special knowledge or past experience qualifying you for this appointment?

I do have several years in maintenance and management. I would be a good fit because of my military background and my love for Oak Ridge.

Additional Information

Special Qualifications

Resume of

Jeremy Ashley

114 South Seneca Rd
Oak Ridge, TN 37830
865-203-6807
jeashley2017@icloud.com

Education:

Pellissippi State Community College
2014-2015: Business Management

New Horizon
2013-2013: A++ and Network +

Employment:

Nyrstar

2019 to Present

Job Title: Master Mechanic working on Cat underground haul truck, Cat loaders, Sandvik underground haul trucks and loaders. Also use SAP for creating work orders and writing plan work orders

Royal Metal Powder

2017 to 2019

Job Title: Maintenance department for insuring preventive maintenance is complete on the machinery, and also do fabrication to improve the line and to help improve production.

Key Safety System

2016 to 2017

Job Title: Loom Tech working on Looms and doing preventive Maintenance

WestRock

2015 to 2016

Job Title: Maintenance department for WestRock packaging company
Maintaining maintenance, preventive maintenance on the machinery, and also do fabrication to improve the line and to help improve production.

Tennessee National Guard – US Army

2012 to 2015

Job Title: Armor/ Supply 92Y

Gemcare

2014 to 2015

Job Title: Maintenance department for Timken rail bearing

Maintaining maintenance and preventive maintenance on the machinery. Also do fabrication to improve the shops to help improve production.

Waupaca Foundry

2013 to 2014

Job Title: Repairable Coordinator

As repairable Coordinator I worked for maintenance send part to vendors that can be repair. If needed buy new parts and expedite the parts so that they will always be in stock. The systems that I used to do this process was SAP and AS400

Total Demolition Services

2010 to 2012

Job Title: Maintenance Manager

I worked as the head mechanic for the Demolition Company, working on bobcats, bulldozers, excavators, and tractor trailers.

United States Marines

2003 to 2010

Rank: Corporal of Marines/ E-4

Job Title: 3521 Diesel Mechanic, Force Protection, and Instructor in Counter Terrorism

Specific Skills:

You will find that I possess the following specific skills that will enable me quickly to be of help and value to you and your company:

- 11 Years of Hazmat handling
- 11 Years of gas mask training
- Engine and vehicle mechanical repairs
- Mechanic for 1st Battalion 10th Marines for three years, was Shop Chief for the Maintenance shops in Iraq for C 1/10 and also Delta Company 4th Combat Engineers.
- Welding (high school, Marines, Timken, WestRock, and Royal Metal Powders)
- As a Corporal in the Marines I was in a leadership position, teaching and instructing the personal that is under my supervision.
- Computer skills in AutoCAD (5 years), Microsoft Word, Excel, A++ Certification, and Network+ Security
- Corporals Leadership Course.

I have been deployed to Iraq four times and have been in two different operations, Operation Iraqi Freedom and Operation Enduring Freedom

I would welcome an opportunity to demonstrate how I can exceed your expectations.

City of Oak Ridge Board Application 2019

BoardName: Board of Building and Housing Code Appeals

Application Submitted

Applicant: LeForce, Bruce

12/11/2019 11:09 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 5

Address

105 Center Park Lane

Oak Ridge, TN 37830

Current Company/Organization

UTMCK

Current Position / Title

Neurologist

Retired?

N

Do you currently serve on any other City board, commission or committee?

Board of Building and Housing Code Appeals

Education, Professional and or Community Activity

Board of Building and Housing Code Appeals; Keystone Adult Program Board

Explain why you are interested in being appointed to this board, commission or committee

I have served on this board for 15 years and have been Chair for 12 years.

Describe any special knowledge or past experience qualifying you for this appointment?

I have served on this board for 15 years and have been Chair for 12 years.

Additional Information

Special Qualifications

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Bruce LeForce

BOARD OR COMMISSION: Board of Building and Housing Code Appeals

TERM OF OFFICE: 3 Years

DATE APPOINTED: 10/0/2003

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 21

Number of Absences 6

Attachment: Resume

Curriculum Vitae

Name: Bruce Ryan LeForce, MD, FAAN
Date of Birth: October 9, 1958
Place of Birth: Middletown, Ohio

Education

Undergraduate: Rhodes College, Memphis Tennessee
August 1977-June 1981
Graduated June 5, 1981
Bachelor of Science in Chemistry
Cum laude, with Honors

Graduate: University of Louisville, Louisville, Kentucky
August 1981- May 1985
Graduated May 11, 1985
Doctor of Medicine

Internship: Wilford Hall Medical Center, Lackland AFB, Texas
July 1985-June 1986
Internal Medicine

Residency: Wilford Hall Medical Center, Lackland AFB, Texas July
1986-June 1989
Neurology

Fellowship; Cleveland Clinic Foundation, Cleveland, Ohio
July 1989-June 1990
Epilepsy and Clinical Neurophysiology

Military Service

July 1, 1990-June 15, 1994 Wilford Hall Medical Center, Lackland AFB, Texas OIC,
Electroencephalography Laboratory

Board Certification

American Board of Psychiatry and Neurology, 1991 (lifetime certificate) American
Board of Psychiatry and Neurology with Added Qualification in Clinical Neurophysiology,
1992, 2003
American Board of Independent Medical Examiners, 2006, 2011, 2015

Medical Licensure

Tennessee MD30293
Texas J3533

Society Memberships

American Medical Association
American Academy of Neurology
American Academy of Neurology, Fellow status 2016
2004-present

Hospital/Clinical Appointments

2004-2017
Covenant Health
Neurosciences Board

1997
Chief, Section of Neurology Southwest
Texas Methodist Hospital
San Antonio, Texas

Practice/Professional Experience

August 1, 2017 – present
Clinical Assistant Professor
University of Tennessee
Graduate School of Medicine The Pat
Summitt Clinic

June 14, 2017 – present
UT Medical Center

June 1, 2017 – December 31, 2017
Knoxville Neurology Clinic
UT Medical Center
Private Practice of Neurology

June 2003 - May 31, 2017
Parkway Neurology Associates
220 Fort Sanders West Blvd., Suite 300
Knoxville, TN 37922

June 15, 1994 - June 1, 1998
San Antonio, Texas
Private Practice of Neurology

June 1998 to July 2002
Cumberland Neurology Group
Oak Ridge, Tennessee
Independent Contractor for Neurology

Private Sector Appointments

July 2002 to June 2003
Consultant, July 2003 to present
MedSolutions, Inc./eviCore
730 Cool Springs Blvd., Suite 800
Franklin, Tennessee 37067
Associate Medical Director

February 1997 to July 2002.
CORE

Peer Review Analysis Over 4000 peer reviews performed.	Medical Evaluation Specialists, Peer Review Services
2004-present	Reliable Review Services Consultant
2012-present	Dane Street, Consultant
2004-2010	PAB
2000-2002	PHP Companies CQIC committee member
2000-2002	John Deer Health Care PAG member

Also previously contracted with South Florida Utilization Review, Blue Cross Blue Shield of Tennessee, InterMountain Healthcare, and PHP Companies for peer review and Utilization Review.

Committees and Offices Held

Baptist West Hospital:
Pharmacy and Therapeutics Committee - 2004 - 2010

Methodist Medical Center:
Utilization Review - 2000-2002
Insurance Denials subcommittee - 2000 2002 Medication
Errors subcommittee -2000-2002
Bylaws Committee - 2000-2002
Pharmacy and Therapeutics - 1999-2002

Research Support

1. Source: Glaxo Inc. Research Institute
Title: Efficacy of subcutaneous sumatriptan (6 mg) in treatment of initial and repeat migraine attacks in a primarily non-Caucasian population. Period: 5/92 -9/93 Direct Costs:
\$107,900
2. Source: Sandoz USA

Title: A double-blind, randomized study comparing the efficacy and safety of injectable DHE4S and injectable sumatriptan in acute treatment of classical and common migraine. Period: 3/93-9/93

Direct Costs: \$12,000

3. Source: Ciba-Geigy Corporation

Title: Diclofenac potassium vs ibuprofen vs placebo in the treatment of acute back pain. Period 4/93-11/94

Direct Costs: \$60,000

4. Source: Ortho-McNeill

TIUe:TopamaxCAPSS

Period: 2000-2001

Examining Physician:

1. A Double-blind, Placebo-controlled, Relapse Prevention Study of Pimavanserin (ACP-103045) for the Treatment of Hallucinations and Delusions Associated With Dementia-related Psychosis
Sponsor/Protocol: Acadia ACP-103-045
2. A Phase 3 multicenter, randomized, double-blind, placebo-controlled, parallel-group study to evaluate the efficacy and safety of Aducanumab (BIIB037) in subjects with Early Alzheimer's Disease
Sponsor/Protocol: Biogen 221AD301 ENGAGE
3. A Phase II, Randomized, Open Label, Three-Arm Study comparing Low-and-High Dose CAMPATH (MABCAMPATH) AND High-Dose Rebif in Patients with Early, Active Relapsing-Remitting Multiple Sclerosis
Sponsor/Protocol: Genzyme CAMMS223
4. A Randomized, Multicenter, Placebo-Controlled and Active Reference (Glatiramer Acetate) Comparison Study to evaluate the Efficacy and Safety of BG00012 in Subjects with Relapsing Remitting Multiple Sclerosis
Sponsor/Protocol: Biogen 109MS302
5. A Dose-Blind, Multicenter, Extension Study to Determine the Long-Term Safety and Efficacy of Two Doses of BG00012 Monotherapy in Subjects with Relapsing-Remitting Multiple Sclerosis
Sponsor/Protocol: Biogen 109MS303 ENDORSE
6. A Phase 3 Randomized, Rater-Blinded Study Comparing Two Annual Cycles of Intravenous Alemtuzumab to Three-Times Weekly Subcutaneous Interferon Beta-1a Rebif in Treatment Naive Patients with Relapsing-Remitting Multiple Sclerosis
Sponsor/Protocol: Genzyme CAMMS323
7. A Phase 3 Randomized, Rater-and Dose-Blinded Study Comparing Two Annual Cycles of Intravenous Low-and High-Dose Alemtuzumab to Three-Times Weekly Subcutaneous Interferon Beta-1a (Rebif) in Treatment-Experienced Patients with Relapsing-Remitting Multiple Sclerosis

Sponsor/Protocol: Genzyme CAMMS32400507

8. An Extension Protocol for Multiple Sclerosis Patients Who Participated in Genzyme Sponsored Studies of Alemtuzumab,
Sponsor/Protocol: Genzyme CAMMS03409
9. Multicenter, Double-blind, Randomized, Parallel-group, Monotherapy, Active-control Study to Determine the Efficacy and Safety of Daclizumab High Yield Process (DAC HYP) versus Avonex®(Interferon -1a) in Patients with Relapsing-Remitting Multiple Sclerosis
Sponsor/Protocol: Biogen Idec 205MS301 DECIDE
10. A Double-Blind, Placebo-Controlled Study of the Safety and Efficacy of ON0-4647 in Patients with relapsing remitting Multiple Sclerosis
Sponsor/Protocol: ON0-4641POU006 DREAMS
11. A Double Blind, Placebo-Controlled Study of the Safety and Efficacy of ON0-4647 in Patients with relapsing remitting Multiple Sclerosis
Sponsor/Protocol: ON0-4641POU007 DREAMS
10. A Double-blind, Randomized, Multicenter, Placebo-controlled, Parallel-group Study Comparing the Efficacy and Safety of 1.25mg FTY Administered Orally Once Daily Verses Placebo in Patients with Primary Progressive Multiple Sclerosis
Sponsor/Protocol: Novartis / CFTY720D2306 INFORMS
11. A Randomized, Double-Blind, Double-Dummy, Parallel-Group Study To Evaluate the Efficacy and Safety of Ocrelizumab in Comparison To Interferon Beta- la(Rebif) in Patients with Relapsing Multiple Sclerosis
Sponsor/Protocol: F. Hoffman-La Roche Ltd, Genetech Inc./ WA21093 OPERA
12. A 12-month, randomized, rater- and dose-blinded study to compare the efficacy and safety of fingolimod 0.25 mg and 0.5 mg administered orally once daily with Glatiramer acetate 20 mg administered subcutaneously once daily in patients with relapsing-remitting multiple sclerosis
Sponsor/Protocol: Novartis CFTY720D2312 ASSESS
13. An Open-Label, Two-Arm, Randomized Study to Characterize Flu-Like Symptoms in Relapsing Multiple Sclerosis Patients Transitioning from Current Interferon Beta Therapies to BIIB017
Sponsor/Protocol: Biogen 105MS303 ALLOW
14. Multicenter, Open-Label, Extension Study to Evaluate the Long-Term Safety and Efficacy of BIIB019, Daclizumab High Yield Process (DAC HYP), Monotherapy in Subjects with Multiple Sclerosis Who Have Completed Study 205MS301, Sponsor/Protocol: Biogen Idec 205MS303 EXTEND
15. Phase 4 A Multicenter, Randomized, Open-Label Study to Assess the Impact of Natalizumab versus Fingolimod on Central Nervous System Tissue Damage and Recovery in Active Relapsing-Remitting Multiple Sclerosis Patients Sponsor/Protocol: Biogen 1101MS408 (REVEAL)

16. A Phase 3, Multi-center, Randomized, Double-Blind, Double-Dummy, Active- Controlled, Parallel Group Study to Evaluate the Efficacy and Safety of RPC1063 Administered Orally to Relapsing Multiple Sclerosis Patients Sponsor/Protocol: Receptos JRPCOI-301 Sunbeam
17. A Long-term Follow-up Study for Multiple Sclerosis Patients Who Have Completed the Alemtuzumab Extension Study (CAMMS03409) Sponsor/Protocol: Sanofi/ LPS13649
18. A Phase 3 Open Label Study to Evaluate the Long-term Safety and Tolerability of ALKS 8700 in Adults with Relapsing Remitting Multiple Sclerosis Sponsor/Protocol: Alkermes/ALK8700-A301
19. A Multi-Center Phase IIa Dose-Finding Study of Ublituximab, a Third-Generation Anti- CD20 Monoclonal Antibody, in Patients with Relapsing Forms of Multiple Sclerosis Sponsor/Protocol: TG Therapeutics /TG1101-RMS201
20. A Phase 1, Multicenter, Randomized, 12-Week, Open-Label Study to Evaluate the Multiple-Dose Pharmacokinetics and Pharmacodynamics of RPC1063 in Patients with Relapsing Multiple Sclerosis Sponsor/Protocol: Cellgene / RPC01-1001
21. A Multi-Site, Open-Label Extension Trial of Oral RPC1063 in Relapsing Multiple Sclerosis Sponsor/Protocol: Receptos RPC01-3001
22. An Open-label Study to Evaluate the Effectiveness and Safety of Ocrelizumab in Patients with Relapsing Remitting Multiple Sclerosis Who Have Had a Suboptimal Response to an Adequate Course of Disease-Modifying Treatment Sponsor/Protocol: Roche/MN30035 Chords
23. A Phase 3 Study in Subjects with Relapsing Remitting Multiple Sclerosis to Evaluate the Tolerability of ALKS 8700 and Dimethyl Fumarate Sponsor/Protocol: Alkermes /ALK8700-A302

Publications (Journals)

1. Barohn RJ, Gronseth GS, LeForce BR, et al. Peripheral nervous system involvement in a large cohort of human immunodeficiency virus-infected individuals. *Arch Neuro/* 1993; 50:167-71.
2. Barohn RJ, Gronseth GS, Amato AA, McGuire SA, McVey AL, LeForce BR, and King RB. Cerebrospinal fluid and nerve conduction abnormalities in HIV positive individuals. *J Neuro/ Sci.* 1996; 136:81-5.
3. Winner P, Ricalde O, LeForce B, et al. A double-blind study of subcutaneous dihydroergotamine vs subcutaneous sumatriptan in the acute treatment of migraine. *Arch Neurol.* 1996; 53:180-4.

Abstracts

1. LeForce BR and Brey RL. The etiology of late onset seizures in a United States (US) population. American Academy of Neurology Annual Meeting, Cincinnati, Ohio, April 1987.
2. LeForce BR and Brey RL. The etiology of late onset seizures in a United States (US) population. AMEDD Neurology Course, Washington, DC, November 1987.
3. LeForce BR, Barohn RJ, Butzin CA, McVey AL, Marshall DW. Peripheral nerve involvement in human immunodeficiency virus (HIV) infection: A prospective study of a large cohort of HIV positive patients. AMEDD Neurology Course, San Francisco, CA, November 1988.
4. LeForce BR, Barohn RJ, Butzin CA, McVey AL, Marshall DW. Peripheral nerve involvement in human immunodeficiency virus (HIV) infection: A prospective study of a large cohort of HIV positive patients. Society of Air Force Physicians, Bethesda MD, March 1989.
5. LeForce BR, Barohn RJ, McVey AL, Butzin CA, King RB, Marshall DW. Peripheral nervous system involvement in human immunodeficiency virus (HIV) infection: a prospective study of a large cohort of HIV seropositive individuals. American Association of Electromyography and Electrodiagnosis, Washington, DC, September 1989.
6. LeForce BR, Dinner DS, and Luders H. Comparison of ictal onset with simultaneous scalp and depth or foramen oval electrodes. American Epilepsy Society, San Diego, CA, December 1990.
7. Stanek NW, LeForce BR, and Gronseth GS. Photic driving in migrainers: fact or fiction? Clinical Neurology Update 1992, San Antonio, TX, November 20, 1992.
8. Barohn RJ, Gronseth G, McVey A, LeForce B, McGuire S, King R, and Butzin C. Correlating nerve conduction, cerebrospinal fluid, and CD4 T-lymphocyte parameters in a large cohort of HIV-positive individuals. American Association of Electromyography and Electrodiagnosis, New Orleans, LA, October 8, 1993.

City of Oak Ridge Board Application 2019

BoardName: Board of Building and Housing Code Appeals

Application Submitted

Applicant: McMillan, John

12/26/2019

Race (Optional):

Preference: 1

Number of Times Previously Applied: 1

Address	Contact Information
973 W. Outer Drive Oak Ridge, TN 37830	Email: jdmcmillan1966@gmail.com Mobile Phone: (865) 299-3321

Current Company/Organization

Management Solutions, LLC

Current Position / Title

Construction Manager/Estimator

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Graduate of William Blount High School, 1984; 32 years, 11 months as a General Contractor; Former President of the Kiwanis Club of Alcoa

Explain why you are interested in being appointed to this board, commission or committee

I wish to volunteer my service to the community in which I live. I loved my time serving with the Kiwanis Club of Alcoa, but I live and work in Oak Ridge and as such it just isn't logistically possible.

Describe any special knowledge or past experience qualifying you for this appointment?

With 32-plus years experience with a general contractor, working practically every position during my career growth, I possess the knowledge and have the experience needed for the Board of Building and Housing Code Appeals or the Board of Zoning Appeals. As a superintendent, and later Project Manager, I dealt with building codes and codes officials often.

Additional Information

Special Qualifications

JOHN D. MCMILLAN

973 W. Outer Drive
Oak Ridge, TN 37830

865-299-3321

[linkedin.com/in/john-mcmillan-91317913/](https://www.linkedin.com/in/john-mcmillan-91317913/)

John prides himself on his meticulous, logical and efficient approach to every task at hand. John brings a sound work history, having worked for only three organizations since graduation in 1984. One of which was The United States Military, serving in both The U.S. Army and The Tennessee Army National Guard. With his knowledge of construction, skills and work ethic, John would make a sound and valued addition to any organization. Listed below are John's experiences, accomplishments, skills and personal activities.

EXPERIENCE

JULY 2019 – PRESENT

MANAGEMENT SOLUTIONS, LLC.

- John joined Management Solutions, LLC. Serving as a Construction Manager/Estimator. John works exclusively for the U.S. Department of Energy as a contractor, performing construction development, design development, cost estimates and project management, ensuring that the DOE general contractor performs projects in a timely manner, meeting all quality expectations and within budget.

JANUARY 1987 – MAY 2019

HICKORY CONSTRUCTION, INC.

- 1987 – 1988 GENERAL LABORER
John began his career at Hickory Construction (HCI) as a general laborer, where his initial duties were that of company truck driver. Tasks include material pickup/deliveries and jobsite cleaning.
- 1988 – 1990 CARPENTER'S HELPER/APPRENTICE
Realizing there was no potential for advancement in this position, John began investing in his professional career, purchasing not only the basic essential tools required for general construction, but much more advanced tools necessary for the advancement to skilled positions.
- 1990 – 1993 CARPENTER/MASTER CARPENTER
With the continual investment in John's personal career and the vast knowledge gained working with and learning from the company's many skilled craftsmen, John advanced to the role of carpenter/master carpenter. With this role in the company, some managerial duties were required.
- 1993 – 1995 Field Manager
As a result of John's successes with these required managerial duties, the company's upper management realized his future lay beyond that of skilled carpentry. John's Field Manager career included numerous successful renovations and additions. John's duties included also project management performing multiple renovations simultaneously.

- **1995 – 1997 MARKETING MANAGER**
 With the onset of company growth, a new position, Marketing Manager, was created. This new position was offered to John, whose initial duties were to develop and refine this position. Other duties included, but not limited to, assisting the company's Vice President of Marketing, manage all warranty and customer service requirements, meet with new customers, estimate and sale projects. However, John's most notable accomplishment as Marketing Manager was to develop Historical Project Cost Database and creating "Accelerated-Estimating" processes for budget analysis studies and preliminary estimating. These analysis and budget development processes greatly reduced the time required to create and present an estimate to the company's clients. These processes, though refined by John over the years, are still in place today.
- **1997 – 2019 VICE PRESIDENT – MARKETING**
 As the company's Vice President - Marketing transitioned into the role of Executive Vice President, John was elevated to the role of Vice President – Marketing. John's duties included those of the Marketing Manager, but also included all marketing and advertising, managing the design and development of all promotional materials, business development, develop and refine the company's customer service team, and manage the company's estimating department. With all these tasks, John continued to assemble estimates as the work load required, and personally oversaw the development and approval of estimates and proposal documents before client presentation.
- **2016 – 2019 SAFETY COMMITTEE CHAIRMAN**
 As a constant team player, given John's duties as VP, John also volunteered to take over the role of safety committee chairman when the company's then-chair left to pursue other interest. During John's time as chair, John spearheaded the update and revision of the company's safety committee manual. Through quarterly job site inspections, John evaluated the data for the purpose of recognizing and correcting consistent safety violations.

JANUARY 1985 – 1993

U.S. ARMY AND TENNESSEE ARMY NATIONAL GUARD

- John enlisted in military service in January 1985. John graduated from Basic Train at Ft. Knox in May of 1985, but remained at Ft. Knox to attend advanced TOW (Tube Launched, Optically Sighted, Wire Guided Missile) school. After his TOW training, John was sent home for one month to serve as a Recruiter's Aide. Upon completion of this assignment, John served the remainder of his Army Career with the 2/9 Army Cavalry Regiment, 24th Infantry Division at Ft. Stewart Georgia. Upon John's Honorable Discharge from The U.S. Army, John enlisted in The Tennessee Army National Guard, serving as a 13 Bravo Field Artilleryman. John served with distinction during his military career until receiving an honorable discharge in February, 1993. John reluctantly chose to end his military career at the rank of E-5, to concentrate on his professional career with HCI.

EDUCATION

- WILLIAM BLOUNT HIGH SCHOOL GRADUATE
- CUSTOMER-SERVICE TRAINING SEMINARS
- DISNEY'S "KEYS TO EXCELLENCE" CUSTOMER TRAINING PROGRAM
- MICROSOFT EXCEL
- CPR
- EPA LEAD PAINT CERTIFICATION

SKILLS

- Efficient and Logically minded
- Meticulous Development and Preparation Approach
- Customer Service Driven
- Excellent Time Management Skills
- Project Development
- Budget Development
- Pre-Construction Services
- Construction Consulting
- Feasibility Studies
- Cost Analysis
- Bid Packages / Contract Management / Procurement
- Project Management
- Construction Monitoring & Controls
- Change Order Management
- Project Closeout
- Portfolio Management
- Microsoft Excel
- Microsoft Word
- Sage 300/Timberline Estimating Software
- RSMeans Cost Estimating
- Excellent Written and Verbal communication
- Data Cataloging and Analyzation
- 32-plus years of actual hands-on construction knowledge

ACTIVITIES

John is an avid lover of History, particularly United States history. As such, many of his family outings include visiting Historical locations such as Colonial Williamsburg, Chickamauga Battlefield, Lookout Mountain, etcetera. John enjoys frequent visits to the gym, where he trains no less than 5 days per week. John understands the importance of personal service and giving back to the community. Volunteering with The Blount Chamber of Commerce and The Kiwanis Club. Most of John's time with Kiwanis was in a leadership capacity, serving as club president during the 2017-2018 club year as well as Board of Directors and other club officer positions.

REFERENCES

Charles F. Alexander 865-389-3918
Retired, former partner at Hickory Construction, Inc

Bill Andrews 865-544-1001 or 865-660-1170
Architect, Wm. Andrews Architects

Bruce Damrow 334-467-3129
Retired, United States Air Force

Randall De Ford 865-673-0743
Architect, C. Randall De Ford Architecture

Patricia Marshall 865-250-9476
Retired Photographer and Kiwanis Club Secretary/Treasurer

Jack Spratt 865-414-4366
Owner, Spratt Construction Company

City of Oak Ridge Board Application 2019

BoardName: Board of Building and Housing Code Appeals

Application Submitted

Applicant: McWaters, Richard

12/10/2019 12:42 PM

Race (Optional):

Preference: 2

Number of Times Previously Applied: 0

Address Contact Information

213 Whippoorwill Drive

Email: locomac49@gmail.com

Mobile Phone: (928) 890-7898

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BSEE

Explain why you are interested in being appointed to this board, commission or committee

I am interested in participating in local government. I have been a homeowner for 30 years with extensive work in home improvement.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

End of Application for McWaters, Richard

For Board: Board of Building and Housing Code Appeals

Board of Zoning Appeals

NumVacancies 1 Total # of Members 5

Term of Office
December 31, 2024

Qualifications

Board of Zoning Appeals	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jeffrey Gebhart		12/31/2019	3	0
Mr. John McMillan		12/4/2017	2	1
Mr. Roger Petrie		1/10/2020	1	2
Mr. Wesley Webb		1/8/2020	2	0
Total Number of Applicants: 4				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Syd Ball		12/31/2022
Mr. Keith Craft		12/31/2023
Ms. Susan Donnelly		12/31/2020
Mr. David R. Gengozian		12/31/2021
		4 of 5 members

City of Oak Ridge Board Application 2019

BoardName: Board of Zoning Appeals

Application Submitted

Applicant: Gebhart, Jeffrey

12/31/2019 2:10 PM

Race (Optional):

Preference: 3

Number of Times Previously Applied: 0

Address

Contact Information

161 Hendrix Drive

Email: jeff@gebhart.ca

Oak Ridge, TN 37830

Mobile Phone: (865) 712-9293

Current Company/Organization

TeamHealth

Current Position / Title

IT Solutions Architect

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BSc. Business

Explain why you are interested in being appointed to this board, commission or committee

I have a long interest in the balance between private property rights and the interest of neighbors and the community at large that reasonable planning decisions be upheld. As I understand it, this Board is responsible for weighing precisely these factors and reviewing discretionary uses and waivers for properties. I have lived in the Oak Ridge area (Autumn Ridge in Anderson County 2007-2014...literally my lot backed onto the Oak Ridge City Limits) since moving to the United States from Canada in 2007, and within the City of Oak Ridge since 2014. Oak Ridge has become my home, and I would like to contribute some of my time to the community.

Describe any special knowledge or past experience qualifying you for this appointment?

I have no ties to the construction or property development fields, either in Oak Ridge or elsewhere. As such, I have no conflicts of interest whatsoever, and expect to be able to weigh the evidence and recommendations presented in an unbiased and reasonable way.

Additional Information

Special Qualifications

End of Application for Gebhart, Jeffrey

For Board: Board of Zoning Appeals

City of Oak Ridge Board Application 2019

BoardName: Board of Zoning Appeals

Application Submitted

Applicant: McMillan, John

12/4/2017 1:59 PM

Race (Optional):

Preference: 2

Number of Times Previously Applied: 1

Address

973 W. Outer Drive

Oak Ridge, TN 37830

Contact Information

Email: jdmcmillan1966@gmail.com

Mobile Phone: (865) 299-3321

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Graduate of William Blount High School, 1984; 32 Years, 11 Months years as a General Contractor; Former president of The Kiwanis Club of Alcoa

Explain why you are interested in being appointed to this board, commission or committee

I wish to volunteer my service to the community in which I live. I loved my time serving with The Kiwanis Club of Alcoa, but I live and work in Oak Ridge and as such it just isn't logistically possible.

Describe any special knowledge or past experience qualifying you for this appointment?

With 32-plus years experience with a general contractor, working practically every position during my career growth, I possess the knowledge and have the experience needed for The Board of Building and Housing Code Appeals or the Board of Zoning Appeals. As a superintendent, and later Project Manager, I dealt with building codes and codes officials often.

Additional Information

Special Qualifications

End of Application for McMillan, John

For Board: Board of Zoning Appeals

JOHN D. MCMILLAN

973 W. Outer Drive
Oak Ridge, TN 37830

865-299-3321

[linkedin.com/in/john-mcmillan-91317913/](https://www.linkedin.com/in/john-mcmillan-91317913/)

John prides himself on his meticulous, logical and efficient approach to every task at hand. John brings a sound work history, having worked for only three organizations since graduation in 1984. One of which was The United States Military, serving in both The U.S. Army and The Tennessee Army National Guard. With his knowledge of construction, skills and work ethic, John would make a sound and valued addition to any organization. Listed below are John's experiences, accomplishments, skills and personal activities.

EXPERIENCE

JULY 2019 – PRESENT

MANAGEMENT SOLUTIONS, LLC.

- John joined Management Solutions, LLC. Serving as a Construction Manager/Estimator. John works exclusively for the U.S. Department of Energy as a contractor, performing construction development, design development, cost estimates and project management, ensuring that the DOE general contractor perform projects in a timely manner, meeting all quality expectations and within budget.

JANUARY 1987 – MAY 2019

HICKORY CONSTRUCTION, INC.

- 1987 – 1988 GENERAL LABORER
John began his career at Hickory Construction (HCI) as a general laborer, where his initial duties were that of company truck driver. Tasks include material pickup/deliveries and jobsite cleaning.
- 1988 – 1990 CARPENTER'S HELPER/APPRENTICE
Realizing there was no potential for advancement in this position, John began investing in his professional career, purchasing not only the basic essential tools required for general construction, but much more advanced tools necessary for the advancement to skilled positions.
- 1990 – 1993 CARPENTER/MASTER CARPENTER
With the continual investment in John's personal career and the vast knowledge gained working with and learning from the company's many skilled craftsmen, John advanced to the role of carpenter/master carpenter. With this role in the company, some managerial duties were required.
- 1993 – 1995 Field Manager
As a result of John's successes with these required managerial duties, the company's upper management realized his future lied beyond that of skilled carpentry. John's Field Manager career included numerous successful renovations and additions. John's duties included also project management performing multiple renovations simultaneously.

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- DISNEY'S "KEYS TO EXCELLENCE" CUSTOMER TRAINING PROGRAM
- MICROSOFT EXCEL
- CPR
- EPA LEAD PAINT CERTIFICATION

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- Budget Development
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- Construction Consulting
- Feasibility Studies
- Cost Analysis
- Bid Packages / Contract Management / Procurement
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REFERENCES

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Bill Andrews
Architect, Wm. Andrews Architects

865-544-1001 or 865-660-1170

Bruce Damrow 334-467-3129
Retired, United States Air Force

Randall De Ford 865-673-0743
Architect, C. Randall De Ford Architecture

Patricia Marshall 865-250-9476
Retired Photographer and Kiwanis Club Secretary/Treasurer

Jack Spratt 865-414-4366
Owner, Spratt Construction Company

City of Oak Ridge Board Application 2019

BoardName: Board of Zoning Appeals

Application Submitted

Applicant: Petrie, Roger

1/10/2020 1:24 PM

Race (Optional): White

Preference: 1

Number of Times Previously Applied: 2

Address

141 Claremont Road

Oak Ridge, TN 37830

Contact Information

Email: rpetrie7@comcast.net

Mobile Phone: (865) 567-6678

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Oak Ridge Municipal Planning Commission; Industrial Development Board

Education, Professional and or Community Activity

BS and MS Wildlife Fisheries Science; City of Oak Ridge Planning Commission; Oak Ridge Industrial Development Board; Oak Ridge Chamber of Commerce Board of Directors; Oak Ridge Chamber of Commerce Executive Committee; United Way Anderson County Vice-President; Center for Leadership and Community Development Board of Directors; Sunset Rotary Board of Directors; Adjunct Instructor, Pellissippi State Comm College

Explain why you are interested in being appointed to this board, commission or committee

I want to see that residential and economic growth in Oak Ridge proceeds in a manner that benefits all members of the community and takes into account the long-term goals of the City.

Describe any special knowledge or past experience qualifying you for this appointment?

Currently serving on the Chamber of Commerce Board of Directors and the Planning Commission has given me a breadth of knowledge to apply toward residential and economic development issues.

Additional Information

Special Qualifications

ROGER PETRIE

141 Claremont Rd
Oak Ridge, Tennessee 37830
865-567-6678
rpetrie7@comcast.net

CAREER SUMMARY

2015–Present RSI Entech, Inc. Oak Ridge, TN

Staff Engineer/ Scientist II Regulatory Support

- Provide staff augmentation to URS | CH2M Oak Ridge in Environmental Stakeholder Relations
- Implement Integrated Regulatory Team
- Serve as FFA and Regulatory Support Lead
- Provide focused support to the Department of Energy in the area of reindustrialization, regulatory affairs, and FFA program management

1997–2015 Tennessee Department of Environment and Conservation Oak Ridge, TN

Environmental Program Manager (2007-2015)

Environmental Restoration program manager, Department of Energy (DOE) Oversight Office
Federal Facility Agreement projects manager, State of Tennessee

Federal Facility Agreement Projects Manager

- Coordinate State participation in the Federal Facility Agreement (FFA) for the Oak Ridge Reservation. Includes negotiations with U.S. Environmental Protection Agency and DOE to schedule 18+ billion dollars of projects through completion of CERCLA activities ensuring adherence to state policy, procedures, rules and regulations.
- Analyze DOE Environmental Management annual 5+ billion dollars budget to evaluate spending trends and funding allocations at project baseline summary (PBS) level and work breakdown structure (WBS) level
- Crosswalk budget analysis to ensure DOE compliance with FFA milestones
- Evaluate DOE compliance with state and federal regulations within policy guidelines
- Coordinate State involvement in transfer of land released under the CERCLA process

Environmental Specialist (1997-2007)

Environmental Monitoring and Compliance Supervisor

- Supervised staff responsible for
 - oversight of DOE environmental compliance
 - monitoring exit pathways, including surface water, sediment and biota
 - Reviewed CERCLA project documentation to ensure applicable relevant and appropriate requirements (ARAR) compliance at state and federal levels
 - Evaluated results of environmental sampling to assess risk to human health and environment
 - Oversight of DOE compliance with NPDES permits
 - Developed environmental monitoring plans evaluating multiple exit pathways for surface water, sediment and biota; reported results to federal, state and public stakeholders
-

ROGER PETRIE

141 Claremont Rd
Oak Ridge, Tennessee 37830
865-567-6678
rpetrie7@comcast.net

2002–Present Pellissippi State Community College Oak Ridge, TN
Adjunct Instructor of Biology

- BIOL 1010 Biology I & Lab and BIOL 1110 General Biology I Lab

1996–1997 American Aquatics, Inc. Oak Ridge, TN
Environmental Specialist

- Biological field support Aquatic Biology Division of the Tennessee Valley Authority

1993-1996 JAYCOR Environmental, Inc. Oak Ridge, TN
Environmental Specialist

- Biological monitoring of biota; including collection, submission and interpretation of results as part of NPDES permit requirements for DOE
- Research at Oak Ridge National Laboratory of fate and transport of mercury and PCBs in biological systems
- Sample fish population surveys, benthic macroinvertebrates and fish bioindicators

1990-1993 Fish and Wildlife Associates, Inc. Norris, TN
Environmental Specialist

- Biological field support Aquatic Biology Division of the Tennessee Valley Authority
- Extensive biological sampling for fish tissue analysis in Tennessee River watershed
- Supervised field teams conducting surveys of biological integrity

ASSOCIATIONS / MEMBERSHIPS / PROFESSIONAL AFFILIATIONS

- Past President and Treasurer, Rotary Club of Oak Ridge Sunset
- Leadership Oak Ridge graduate
- Chairman of Center for Leadership and Community Development
- Oak Ridge Chamber of Commerce Board of Directors and Executive Committee
- United Way of Anderson County Board of Directors, Vice Chair
- Municipal Planning Commission, City of Oak Ridge
- Oak Ridge Industrial Development Board
- Current DOE Q clearance

PUBLICATIONS

Strange, R. J., R. B. Petrie and J. J. Cech, Jr. 1993. *Slight stress does not lower critical thermal maximums in hatchery-reared rainbow trout*. *Folia Zoologica* 42: 251-256.

EDUCATION

1990 The University of Tennessee Knoxville, TN
• M.S. Wildlife and Fisheries Science

1988 The University of Tennessee Knoxville, TN
• B.S. Wildlife and Fisheries Science

City of Oak Ridge Board Application 2019

BoardName: Board of Zoning Appeals

Application Submitted

Applicant: Webb, Wesley

1/8/2020 11:01 AM

Race (Optional):

Preference: 2

Number of Times Previously Applied: 0

Address

120 Wolf Creek Way

Oak Ridge, TN 37830

Contact Information

Email: wes.webb@gmail.com

Mobile Phone: (252) 259-7667

Current Company/Organization

LPL Financial

Current Position / Title

Senior Infrastructure Architect

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

MS Information Technology; MS Information Security; BS Information Technology; AS Information Security

Explain why you are interested in being appointed to this board, commission or committee

I am originally from Oak Ridge and have recently moved my family back home. I have always had an interest in Real Estate, am licensed in North Carolina, and am currently working to obtain my Tennessee license. I believe I would be a positive and appreciated addition to the board given my education, outside experience, and general interest in seeing Oak Ridge continue to thrive and prosper.

Describe any special knowledge or past experience qualifying you for this appointment?

NC and soon to be TN Real Estate license.

Additional Information

Special Qualifications

End of Application for Webb, Wesley

For Board: Board of Zoning Appeals

Convention and Visitors Bureau/Explore Oak Ridge

NumVacancies 5 Total # of Members 10

Term of Office

December 31, 2020 (Three positions)(Hotel); December 31, 2021 (Two positions)

Qualifications

Two applicants shall be residents at-large, and three applicants shall be representatives of local hotel/motel establishments as designated by the general managers.

Convention and Visitors Bureau/Explore Oak Ridge	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Robin Berrier	Hotel Representative	1/16/2020	1	0
Ms. Heather Brown (Incumbent)	Hotel Representative	1/8/2020	1	4
Mr. Alex Cruze (Incumbent)	Hotel Representative	1/22/2020	1	1
Mr. Terry C. Domm		1/24/2020	1	0
Ms. Emily Jernigan		1/24/2020	1	0
Ms. Tribby Kelly		12/27/2019	2	0
Ms. Elise Morris		1/8/2020	1	0
Ms. Brenna Russell		1/22/2020	2	N/A
Ms. Beth Shea		1/22/2020	1	N/A
Total Number of Applicants: 9				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Naomi Asher		12/31/2020
Ms. Heather Brown		2/11/2020
Mr. Alex Cruze		2/11/2020
Ms. Barbara Ferrell		12/31/2020
Ms. Leigha Humphries		12/31/2021
Ms. Carol Smallridge		12/31/2020
Ms. Rebecca Williams		12/31/2021
7 of 10 members		

City of Oak Ridge Board Application 2019

BoardName: Convention and Visitors Bureau/Explore Oak Ridge

Application Submitted

Applicant: Berrier, Robin

1/16/2020 11:24 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

134 Azalea Circle

Contact Information

Home Phone: (865) 314-2430

Email: rberrier@cooperhotels.com

Harriman, TN 37748

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Doubletree by Hilton, Oak Ridge, Guest Service Manager, Care Committee with Hilton, Hilton Honor Champion with Hilton, Holiday Bureau volunteer; Work with local schools for Special Education students to tour our property and ask questions pertaining to the Hospitality field.

Explain why you are interested in being appointed to this board, commission or committee

I want to help create a positive impact for visitors and residents of Oak Ridge. Working to ensure the rich history is promoted as well as the new businesses. I am passionate about creating growth within the community.

Describe any special knowledge or past experience qualifying you for this appointment?

Working in the hospitality field, I have a chance to hear from visitors and be their voice on likes and dislikes.

Additional Information

Special Qualifications

Hotel Representative

End of Application for Berrier, Robin

For Board: Convention and Visitors Bureau/Explore Oak Ridge

City of Oak Ridge Board Application 2019

BoardName: Convention and Visitors Bureau/Explore Oak Ridge

Application Submitted

Applicant: Brown, Heather

1/8/2020

Race (Optional):

Preference: 1

Number of Times Previously Applied: 4

Address

420 South Illinois Avenue

Contact Information

Home Phone: (865) 456-6568

Email: sales@kisnahospitality.com

Oak Ridge, TN 37830

Current Company/Organization

Staybridge Suites and Holiday Inn Express Oak Ridge

Current Position / Title

Director of Sales

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Convention and Visitors Bureau/Explore Oak Ridge

Education, Professional and or Community Activity

Present- Director of Sales for Staybridge Suites and Holiday Inn Express in Oak Ridge

Explain why you are interested in being appointed to this board, commission or committee

I would be honored to have the opportunity to continue to serve on the board for Explore Oak Ridge/CVB. I believe I bring a passion for hospitality and that I can be a positive contributor to the organization. In addition, it is a great opportunity to serve the Oak Ridge community utilizing my professional skills and knowledge.

Describe any special knowledge or past experience qualifying you for this appointment?

I have 18 years of hospitality experience including hotel operations and sales. Over the years I have gone through extensive hotel training and have acquired multiplied sales, marketing, and operations management certifications with three different hotel brands.

Additional Information

Special Qualifications

Hotel Representative

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Heather Brown

BOARD OR COMMISSION: Convention and Visitors Bureau/Explore Oak Ridge
(Hotel Representative)

TERM OF OFFICE: 1 Year

DATE APPOINTED: 1/19/2016

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 9

Number of Absences 1

Attachment: Resume

HEATHER BROWN

420 South Illinois Ave. ♦ Oak Ridge, TN 37830 ♦ (865) 456-6568 ♦ sales@kisnahospitality.com

PROFESSIONAL EXPERIENCE

HOLIDAY INN EXPRESS & SUITES STAYBRIDGE SUITES

Director of Sales, July 2015 to Present

Area Director of Sales for Kisna Hospitality's Oak Ridge properties. Responsible to grow revenue and market share through direct sales and marketing.

FAIRFIELD INN & SUITES - KNOXVILLE WEST

Director of Sales, February 2013 to June 2015

Area Director of Sales for Vision Hospitality Group's three greater Knoxville area properties. Holiday Inn Express & Suites, Lenoir City, Holiday Inn Express & Suites, Caryville, TN and the Fairfield Inn & Suites Knoxville West. February 2013 - March 2014. Responsible for hiring and training Sales Associates for existing properties while participating in the opening of the new Fairfield Inn & Suites. Resumed current responsibility of the Director of Sales Fairfield Inn & Suites as of property opening September 2013.

Key Results:

- ♦ Successfully established a core base of Corporate Account Business.
- ♦ Built strong relationships with the Farragut / West Knoxville Chamber of Commerce and Visit Knoxville
- ♦ Received Marriott Platinum Award and Took Top Honors in six major categories within Marriott's Customer Service 2014.
- ♦ Promoted, Developed and Mentored a Sales and Service Coordinator.

FAIRFIELD INN BY MARRIOTT - KNOXVILLE / ALCOA AIRPORT, TN

Assistant General Manager, June 2012 to February 2013

Interim General Manager, November 2012 - February 2013

Responsible for Hotel operations including: accounts receivable, accounts payable, management of front desk, Personal and labor relations, customer service management, budget revenue, expenditures, forecasting, entering in daily weekly and monthly operations reports, enforce brand standard, safety and quality assurance program. I also worked with General Manager on Daily tasks to make sure that all goals for the company were met.

Key Results:

- ♦ Marriott Spirit to serve award - a very prestigious award that recognizes associates for outstanding service and going above and beyond.

HALL LAW GROUP, P.C. — Wartburg, TN

Paralegal/Office Assistant, Dec. 2011 to June 2012

During my current internship I have assisted with scheduling meetings with clients, answering multiline calls, filing pleadings, legal memoranda and client correspondence, drafting complaints, document production and trial preparation, prepared billings for clients, interviewed clients for case intake.

Key Results:

- ♦ This position has allowed me to explore my interest in the law field with exciting challenges; fostering new career opportunities and enhancing my skills

HOLIDAY INN EXPRESS & SUITES — Lenoir City, TN

Assistant GM/Sales Manager, January 2007 to December 2011

Responsible for hotel operations including: sales, revenue, operations management functions, marketing plans, sales blitzes, security and safety programs, customer service management, personnel and labor relations, preparation of business plans, repairs, maintenance, budget revenue, and expenditures forecasting, quality assurance programs, hospitality assertion, review and enforce brand standard requirements of InterContinental Hotels Group, work with the General Manager to ensure daily, weekly, monthly goals and expectations are met. Active in the community and tourism organizations to identify, generate, and capture all business opportunities to increase revenue.

Key Results:

- ◆ Significantly improved guest satisfaction and helped play a large roll in achieving Torchbearer status, the most prestigious award in the IHG brand

HOLIDAY INN EXPRESS & SUITES — Harriman, TN

Assistant General Manager, 2006 to 2007

Accountable for all aspects of daily hotel operations including: scheduling, front desk management, hiring, banking, accounts payable and receivable, staffing, training, direct bills, inventories, filling systems, establishing major company contracts and maintaining business relationships.

Key Results:

- ◆ Held primary responsibility for maintaining the high standards that IHG set for new property regulations.

EDUCATION & CERTIFICATIONS

ROANE COUNTY HIGH SCHOOL — Kingston, TN Diploma, 1997

ROANE STATE COMMUNITY COLLEGE – BUSINESS MANAGEMENT, 2008

Certifications and Training:

- ◆ IHG Brand SMART Selling Certification, 2008
- ◆ Holidex Plus Rate Code & Rate Category Management, Opera Integrated Rate & Inventory Management, Social Marketing Cert., RESPro Effective Reservations & Sales, Maximizing Channel Contribution, Opera Group Management. Proficient skills in Windows; Microsoft Word, Excel, Outlook
- ◆ SAP Accounting Software – Working knowledge of SAP (Systems Applications and Products) Financial accounting and reporting system.
- ◆ May 2013 CPR Certified
- ◆ June 2013 Serve Safe Certified
- ◆ Marriott Confident Service Coach Certified
- ◆ Marriott Access Edge Sales Certification – (CFRST Marriott Branded Properties) 130 Hours of Sales Training
- ◆ Marriott Brand Reward Training Certification
- ◆ Proficient in Fosse Marriott PMS System & Sales Pro Tracking System

COMMUNITY SERVICE

Second Harvest Food Bank

Farragut 5K – Smoky Mountain Dogs Wounded Warrior Project

Wreaths Across America

Love Kitchen

Farragut West / Knoxville Chamber Charity Auction Committee

Professional Development:

Additionally, I set forth into the management field starting in 1998, and have had extensive on the job training and experience in the hotel industry; as well as a past work history with Department of Energy sub-contractors as Administrative Assistant and Records Management Specialist.

City of Oak Ridge Board Application 2019

BoardName: Convention and Visitors Bureau/Explore Oak Ridge

Application Submitted

Applicant: Cruze, Alex

1/22/2020 10:11 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 1

Address

409 Dogwood Drive

Maryville, TN 37804

Contact Information

Email: alex.cruze@hilton.com

Mobile Phone: (865) 321-3551

Current Company/Organization

Hampton Inn and Days Inn

Current Position / Title

General Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

Convention and Visitors Bureau/Explore Oak Ridge

Education, Professional and or Community Activity

Bachelor of Arts Degree from UTK; General Manager for the Hampton and Days Inn Oak Ridge; 2+ years at the Hampton and 1 year with the Days Inn. I am a member of the afternoon Oak Ridge Rotary Club. I have been with my company The 9 Group for 13 plus years with 10+ years in Knoxville. Currently serving on the Explore Oak Ridge Board. I am currently an Ambassador for the Chamber of Commerce as well. I have also completed Leadership Oak Ridge, Class of '18.

Explain why you are interested in being appointed to this board, commission or committee

I would like to continue on the board to help the City of Oak Ridge grow. The strides we made with rowing and other community activities really felt important to me. I felt it was a great year and we made a lot of progress for helping the community. This board has some great leaders, and I would like to continue working alongside them.

Describe any special knowledge or past experience qualifying you for this appointment?

14+ years in the hospitality industry and a great love for this city! Also, currently serving on the board. Looking to continue my growth in the city with this board and others if qualified.

Additional Information

Special Qualifications

Hotel Representative

End of Application for Cruze, Alex

For Board: Convention and Visitors Bureau/Explore Oak Ridge

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: William Alex Cruze

BOARD OR COMMISSION: Convention and Visitors Bureau/Explore Oak Ridge

TERM OF OFFICE: 1 Year

DATE APPOINTED: 1/14/2019

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 9

Number of Absences 2

City of Oak Ridge Board Application 2019

BoardName: Convention and Visitors Bureau/Explore Oak Ridge

Application Submitted

Applicant: Domm, Terry

1/24/2020 4:10 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

148 Whippoorwill Drive

Oak Ridge, TN 37830

Contact Information

Home Phone: (865) 482-3211

Email: dommtba@comcast.net

Office Phone: (865) 574-9747

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

MS in Mechanical Engineering, Georgia Tech; Registered Engineer in State of Tennessee; Girls Incorporated Board Member; President of the Oak Ridge Heritage and Preservation Association (ORHPA) Board

Explain why you are interested in being appointed to this board, commission or committee

The new Oak Ridge History Museum (ORHM), which is operated by ORHPA, promotes attracting heritage tourism visitors to Oak Ridge and the museum. My participation would provide a historic perspective to promotion of Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?

Previous experience in participation and leadership on City and non-profit boards. Experience in working with Explore Oak Ridge.

Additional Information

Special Qualifications

End of Application for Domm, Terry

For Board: Convention and Visitors Bureau/Explore Oak Ridge

City of Oak Ridge Board Application 2019

BoardName: Convention and Visitors Bureau/Explore Oak Ridge

Application Submitted

Applicant: Jernigan, Emily

1/24/2020 4:47 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

118 Claymore Lane

Contact Information

Home Phone: (865) 482-4836

Email: emily@jernigans.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BA and MA (Human Resource Development), Vanderbilt University; Breakfast Rotary Club - 14 years; President 2016-17; Chair, Club Foundation 2017-2020; many other offices; UT Arboretum Society board 16 years, 10 years as Editor of Branches newsletter; League of Women Voters Board, Voter Editor 10 years; Chair, Flatwater Festival (2 years); Chair and Co-Founder, Flatwater Tales Storytelling Festival (3 years); Owner, WordsWorth Editorial and Writing - 14 years; Editor, Holly Society of America International Journal 2009-2019

Explain why you are interested in being appointed to this board, commission or committee

As Chair of the Flatwater Tales Storytelling Festival for the last 3 years I have developed a deep interest in attracting visitors to Oak Ridge as well as area residents. As Chair of the Flatwater Festival for its two years of existence, I also worked to attract people to experience Oak Ridge's beauty and its people. The Plant Sales and lectures at the UT Arboretum also bring people into our city from a wide area.

Describe any special knowledge or past experience qualifying you for this appointment?

I have worked with Explore Oak Ridge for about 6 years on several projects like the above-mentioned Flatwater Festival and Flatwater Tales Storytelling Festival. I've lived in Oak Ridge since 1981 and am very familiar with our city as an engaged and active volunteer.

Additional Information

Special Qualifications

End of Application for Jernigan, Emily

For Board: Convention and Visitors Bureau/Explore Oak Ridge

City of Oak Ridge Board Application 2019

BoardName: Convention and Visitors Bureau/Explore Oak Ridge

Application Submitted

Applicant: Kelly, Tribby

12/27/2019

Race (Optional):

Preference: 2

Number of Times Previously Applied: 0

Address

Contact Information

118 Wiltshire Drive

Email: tribbyx4@gmail.com

Oak Ridge, TN 37830

Mobile Phone: (865) 384-8289

Current Company/Organization

Oak Ridge Schools Preschool

Current Position / Title

Family and Community Engagement Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

RSCC; Vounteer for ASAP, United Way, YWCA, Church

Explain why you are interested in being appointed to this board, commission or committee

I want to find ways to continue to serve the community that I live and work in. I enjoy giving back and making the city successful.

Describe any special knowledge or past experience qualifying you for this appointment?

It is important to have fresh ideas to sell Oak Ridge. All of Oak Ridge needs to be showcased to appreciate the history and future of our city.

Additional Information

Special Qualifications

Tribby Alane Kelly
118 Wiltshire Drive
Oak Ridge, TN 37830
865-384-8289
tribbyx4@gmail.com

I have lived in Oak Ridge for approximately 23years. I am married to an Oak Ridger and our 4 daughters attended Oak Ridge Schools - our youngest is a senior.

I work for Oak Ridge Schools Preschool as the Family and Community Engagement Manager, Enrollment, and Compliance Monitor. I have been an employee of OR Schools for 15 years.

I am currently serving as the Chair of the Coalition for ASAP of Anderson, Co-Chair of Anderson County Community Action Board, Secret City Festival Board, YWCA Domestic Violence Task Force and active volunteer for United Way of Anderson County.

I am a member of Oak Valley Baptist Church.

My passion is to serve in ways that will benefit ALL citizens of Oak Ridge.

Tribby Kelly

City of Oak Ridge Board Application 2019

BoardName: Convention and Visitors Bureau/Explore Oak Ridge

Application Submitted

Applicant: Morris, Elise

1/8/2020 4:07 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

130 Connors Drive

Oak Ridge, TN 37830

Contact Information

Email: elisemorris@gmail.com

Mobile Phone: (865) 206-2624

Current Company/Organization

Vendor Registry

Current Position / Title

Bid Specialist Coordinator

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Currently, a volunteer with the Soccer Club of Oak Ridge (SCOR). I sit on the board as VP. I've been involved with the organization for 11 years.

Explain why you are interested in being appointed to this board, commission or committee

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

End of Application for Morris, Elise

For Board: Convention and Visitors Bureau/Explore Oak Ridge

City of Oak Ridge Board Application 2019

BoardName: Convention and Visitors Bureau/Explore Oak Ridge

Application Submitted

Applicant: Russell, Brenna

1/22/2020 10:10 AM

Race (Optional):

Preference: 2

Number of Times Previously Applied: N/A

Address	Contact Information
134 Windham Road Oak Ridge, TN 37830	Email: beaker17@comcast.net Mobile Phone: (850) 814-1545

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Naval Surface Warfare Center Panama City Division

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

University of Tennessee, Knoxville, BS Eng. Physics, 1980; University of Tennessee, Knoxville, MS Physics, 1984; Naval Surface Warfare Center, Panama City Division, Tactician, Management, Division Strategic Analyst, 1987-2018; Leadership, management, personnel, and strategic planning experience.

Explain why you are interested in being appointed to this board, commission or committee

I have recently returned to Oak Ridge after retiring. I wish to give back to the community using the skills and knowledge gained through 32 years of service as a Navy civilian.

Describe any special knowledge or past experience qualifying you for this appointment?

As the Division Strategic Analyst, my responsibilities included managing and overseeing the development of Business and Strategic Plans; managing and overseeing the development of Division Strategic Investments; managing and overseeing the development of the strategic planning process; collaborating with portfolio managers in portfolio assessment and development of integrated strategy development, long-term implementation planning; providing guidance, tools and instructions in support of the Division's strategic planning process.

Additional Information

Special Qualifications

Brenna Kay Williams
6506 S. Lagoon Dr.
Panama City Beach, FL 32408
brenna.williams@navy.mil
(850) 814-1545 (c)
(850) 235-5615 (w)

Education: University of Tennessee, Knoxville
Master of Science, Physics, 1986
Thesis: *Experimental Test of the Mie Theory for Microlithographically Produced Silver Spheres*, Published in Physical Review B, February, 1987

University of Tennessee, Knoxville
Bachelor of Science, Engineering Physics, 1984

Employment: Naval Surface Warfare Center, Panama City Division
110 Vernon Ave, Panama City, FL 32407
May 1987 – present
40 hrs/wk, \$147,857, ND-1310-V
Current Supervisor: Dr. Kerry Commander
(850) 234-4851

**Current
Position** *Strategic Analyst*
OOX
February 2014 – Present
ND 1310-V

Responsibilities include managing and overseeing the development of Business and Strategic Plans; managing and overseeing the development of Division Strategic Investments; managing and overseeing the development of the strategic planning process; collaborating with portfolio managers in portfolio assessment and development of integrated strategy development, long-term implementation planning; providing guidance, tools and instructions in support of the Division's strategic planning process.

**Management
Positions**

*Deputy Department Head
Science & Technology Department
October 2013 – February 2014
ND-1310-V*

Responsibilities include communicating and building relationships with personnel and organizations both internal and external to the department to facilitate the smooth functioning and execution of the business of the department; supervising personnel; analyzing business data to make sound decisions; and monitoring department operations to ensure compliance with corporate, headquarters, and Navy regulations. Also, I am responsible for conducting root cause analyses to determine resolution to department business issues and processes.

*Acting Department Head
Business Operations Department
April 2013 - October 2013
ND-1310-V*

Responsibilities included leadership of the Business Operations Department including human resources, Infrastructure (facilities, safety, & environmental), public affairs, information assurance/technology, and compliance programs. Tasking included determining best methods to serve the customer while ensuring compliance requirements were met; improving management of tasking by the development of a corporate business plan, establishing processes and procedures, developing risk management processes, and establishing relationships with the customers. Additionally, developed business metrics to monitor each area within the department to ensure operations were in alignment with goals.

*Acting Department Head
Science, Technology, Analysis, and Simulation Department
January 2013 - February 2013
ND-1310-V*

Responsibilities included leadership of the Science, Technology, Analysis, and Simulation Department; supervision of personnel; monitoring the technical and business functions of the department, ensuring compliance of the organizational rules and regulations as it applied to the department; and making sound business decisions for the smooth functioning of the department.

*Deputy Department Head
Science, Technology, Analysis, and Simulation Department
July 2010 - March 2013
ND-1310-V*

Responsibilities included managing the execution of the science, technology, unmanned systems, modeling, simulation, analysis, and tactics programs within the department; championing and obtaining funding for associated programs; developing sponsor relationships; addressing communication lines between the department and the customers and Department input to the Division's responses to NSWC Headquarters and DON; interfacing and collaborating with the two Systems departments, the Acquisition department, the Business department, and other Warfare Centers; and driving the technology transition and fleet support processes. I also lead the development and implementation of a long-term organizational vision by combining the latest science and technology trends with unmanned systems, modeling and simulation, analysis, and tactics to address evolving Naval requirements. As such, I lead the development of the department's input to the strategic Littoral Warfare Dashboard metrics. In addition, I assist the Department Head with the management, planning, coordination, and accomplishment of work for the internal operations at the Department level including personnel, facilities, information technology and financial management. During FY12, I was the primary lead for the Technical Director in the execution of the Back to Basics Initiative, the development of the draft response to his 90 Day Tasker Letter and coordination for the development of White Papers for the systemic issues that were to be addressed; and the development of the 1st and 2nd edition of the Naval Surface Warfare Center Concept of Operations, the document that guides the execution of the business at NSWC PCD.

*Division Head
Tactics and Analysis Division; Science, Technology, Analysis, and Simulation
Department
April 2009 - July 2010
ND-1310-V*

I led the Analysis & Tactics Division, a diverse technical organization with 80 scientists, engineers and analysts with a \$36M budget. I was responsible for the full range of supervisory duties, including Equal Employment Opportunity (EEO), and the operation and execution of all projects and tasks for Mine Warfare (MIW) Analysis, Littoral Warfare (LW) Analysis, and Expeditionary Warfare (EXWAR) Analysis; Mine Countermeasures (MCM) Tactics, in particular, AMCM, SMCM, UMCM, and the emerging unmanned systems tactical applications; Mine & Threat Exploitation; Ship Susceptibility; Sweep Effectiveness; and

Intelligence Analysis. I was personally responsible for obtaining funding, developing sponsor relationships, driving technology transitions in the process analysis and tactical application areas, and providing the Fleet with the product and processes they required to perform their mission. During my tenure, I developed and implemented a long-term organizational vision for the division to ensure the transition of products to the acquisition programs and the fleet to address evolving Naval requirements. I accomplished this by leading a team of technical experts as they executed their work and ensuring the synergy of the team with the other divisions in X and in A and E departments. Other considerations were future requirements of the fleet, the S&T trends, and the capability gaps of the current systems. Duties included, but were not limited to, supervision of Branch Heads, Strategic Planning for Division, Technical Oversight of Programs, Sponsor Interaction, Future Workforce Planning, Mentoring of Scientist and Engineers, Future Facilities Planning, Financial Management, and IT/IA Requirements Management.

Deputy Department Head

Littoral Warfare Analysis and Assessment Department

~2005 – April 2009

ND-1310-V

Responsible for the tactical execution of the department's operations (\$44M budget; 120 scientist & engineers), focusing on the day-to-day aspects for Analysis, Tactics, Exploitation, Intelligence, and Modeling & Simulation. I assist the Department Head in all phases of department management and operations, including project planning & execution, business development, personnel management, operations management and leadership. I serve as a principal liaison between the department and other departments/offices at NSWC PCD. I was principle in the strategic planning development for the department and worked with the appropriate Customer Advocates and the sponsors as required. This includes developing the department's strategy from overarching Naval Strategy documents such as Joint Vision 2020...Forward from the Sea, Naval Vision 2020, Expeditionary Maneuver Warfare, and other overarching Naval and Marine Corps documents. Additionally, I developed processes within the department to ensure the effective and efficient execution of tasks and the hiring, development, and training of personnel. Other duties included participation on the Recruitment Advisory Board (RAB), the Position Management Board (PM Board), Deputies Forum, Approving Official for GPC, FLERB, Training Review Board, and Awards Board. In general, my duties required me to be able to interface and work with all other Department Deputies to ensure the needs of G Department were met in conjunction with the needs of NSWC PCD as a whole. Additionally, during my time as Deputy, I was also assigned the stewardship of the Learning & Growth Balance Scorecard,

leading to a broad understanding of the personnel requirements and issues across NSWC PC.

*Branch Head
Tactics Branch
September 1999 – ~2005
ND-1310-V*

Responsible for the development of tactics for individual systems currently in the Fleet and under development in the areas of surface mine countermeasures, air mine countermeasures, EOD mine countermeasures, analysis of future systems and requirements, and development of sweep effectiveness tactics against foreign mines. I supervised up to 34 scientist and engineers. I developed branch goals and strategic implementation plans in the area of Surface Mine Countermeasures (MCM) and Air Mine Countermeasures tactics, Expeditionary Warfare tactics, environmental analysis, and individual system and integrated tactics development. I reviewed and critiqued all project and program planning for the project and areas within the branch, ensuring that the JCIDS process was incorporated and followed throughout the lifecycle of the projects and tasks. This branch interfaced with all other departments across NSWC PC to provide support in the tactical areas.

**Technical
Positions (1987 – 1999)**

C4ISR Lead Analyst

Responsible for analysis of interconnectivity and interoperability (as defined by the DOD Joint Technical Architecture version 2.0) between the sensors, C2 nodes, and the shooter. In terms of Land Attack Warfare, it involved characterizing the C4ISR performance and identifying possible disconnects and incompatibilities. This was performed for a variety of missions against stationary, mobile, and moving target types. As Lead Analyst, I was required to have knowledge of all aspects of Littoral Warfare as it applies to Land Attack. This includes Expeditionary Warfare, Surface Warfare, Air Warfare, Submarine Warfare, Mine Warfare (MIW), Command and Control, Naval Surface Fire Support, and interfacing with USMC mission requirements. The task examined a variety of vignettes for the ships under consideration. Missions evaluated included Standalone, Command Platform, and Member of a Joint Task Force.

Additionally, I was responsible for the task planning and interface into the larger project to ensure milestones and deliverables were met.

Project Engineer for Simulation Based Analysis.

My duties entailed planning, guidance and management of the project, including interface between the CSS Modeling and Simulation Office, the production modelers, the Analysis Group, and the customers to ensure a complete and viable product was provided to meet the customers' requirements. The warfare areas involved were shallow water, surface and air mine countermeasures; EOD; and expeditionary warfare.

Systems Engineer for SAM II.

Responsibilities included project planning and execution; negotiations with Swedish counterparts for the harmonization of requirements; development of the Type A specification for the system; monitoring of contractors in their development of the Type B specification; verification that the system specifications will meet the operational requirements; conducting trade-off analyses to determine optimum system and operational requirements; development of the Mission Analysis; development of preliminary tactics; coordination of subsystem developments to ensure the system will meet the requirements overall, including directing work of the other SAM II team members; preparation and presentation of briefs to foreign and domestic officials; and directing the development of the required 5000.42 documents.

Lead Technical Roles

Study Director for the Shallow Water Mine Countermeasures (SWMCM) Cost and Effectiveness Analysis (COEA), 1993

Study Director for the SABRE, DET, and HSRIS Cost and Operational Effectiveness Analysis (COEA), 1993

Member of Littoral Battlespace Laboratory Strategic Initiatives Group, 1997-1998

Director and Founder, MCM CONTECH '99 War Game, 1999

Lead Tactician for AN/SQQ-32 sonar and PINS

Lead Analyst for SIMEX 95-1 and SIMEX 95-2, 1995

Special

Assignments: *NSTEP Assignment to OP 374*

A one year NSTEP assignment to OP 374 Mine Warfare Branch. In this position I was responsible for the management of the AMCM, SMCM, and UMCM programs for the Mine Warfare Branch and was the principle developer of the POM 92 for the MIW programs. This involved working directly with the NAVSEA program managers on a daily basis. This position allowed me to learn the acquisition process from the beginning stages of the POM development, through project initiation, to project management, and execution. As a result of this assignment, I was subsequently consulted by OP 374/363 and CSS management for POM development advice and support.

Chief of Naval Operations (OP-363)

Based on my performance in during my previous assignment, I was specifically requested by OP-363 to return to develop the POM 94 submit for the MIW branch. Responsibilities included evaluating current and proposed MIW systems in the areas of Shallow Water, Surface, Air MCM and Mine programs for financial, technical, and programmatic viability and preparing the POM 94 submit for the MIW mission area. During tenure there an ancillary duty was to train an O-4 in the preparation and development of the POM. Briefings to O-6 and O-7's were developed and given. (Temporary GM-13 approved)

Office of Naval Research

Responsibilities included evaluating and managing current and proposed science and technology programs for MIW in the areas of Shallow Water, Surface, and Air MCM specifically applied to acoustic, magnetic, and battery technologies. The position provided technical leadership and engineering management for the research and development efforts leading to system development projects. The assignment entailed comprehensive analysis and engineering efforts for design/performance tradeoffs, cost/benefit analysis, and technical risk assessment.

US Representative to NATO

Served as the US Technical Representative to the NATO Mine Warfare Working Group. (2000-2005)

Federal Women's Program Manager

Served as the Federal Women's Program Manager for the Naval Surface Warfare Center, Panama City; Naval Support Activity, Panama City; The Naval Experimental Diving Unit; and the Naval Diving and Salvage Training Center. This appointment was for 2 years (2 December 2004 through 30 November 2006).

**Professional Licenses/
Certificates:** DAWIA III Systems Planning Research Development & Engineering (SPRDE)
Member of the Defense Acquisition Corps
LEAN Champion

Publications: Experimental Test of the Mie Theory for Microlithographically Produced Silver Spheres, *Phys. Rev. B* 35, 2151–2154 (1987), B. K. Russell, J. G. Mantovani, V. E. Anderson, R. J. Warmack, and T. L. Ferrell

Basic Characteristics of U.S. and Soviet Detection Systems, 1987, B.K. Russell

Swedish SAM (Self Propelled Acoustic Magnetic Minesweep) Evaluation Report, 1991, B.K. Russell, R.E. Backus, S.A. Shoner

CLUSTER Pretzel Exploitation Report, 1992, R.E. Backus, B.K. Russell, J.G. Cowan, E.C. Kloess

Shallow Water Mine Countermeasures (MCM) Cost and Operational Effectiveness Analysis (COEA), 1993, B.K. Russell

Simulation Exercise 95-1, 1995, B.K. Russell, R.E. Nelson, C. Beckler, H.R. Demerest

Simulation Exercise 95-2, 1995, B.K. Russell

Simulation Based Analysis: DDG-51 Mine Avoidance Study, 1997, B.K. Williams

Reach Back, 1998, D.W. Shepherd, B.K. Williams, J.C. Wicke Jr.

DDG-81 Static C4ISR Interconnectivity and Interoperability Assessment for Surface Combatant Land Attack Warfare, 1999, B.K. Williams, R.L. Bianco, J. Price, R. Hoeckley

Using Simulation to Provide Analytical Data for Naval Mine Countermeasures, 2000, B.K. Williams, R. Hoeckley, J.A. Kent

Monte Carolo Approach to Mine Warfare, *Sea Power Magazine*, Feb. 2001, B.K. Williams, R. Hoeckley, J.A. Kent

Recognitions: NSWC PCD CO/TOM Annual Award for Superior Achievement in Management, 2004

Letter of Appreciation, PEO MIW, J.W. Davis, 3 May 1994
“...for contributions to the SAM II project. As systems engineer...”

Letter of Appreciation, PEO MIW, R.D. Williams, III, 16 August 1996
“...use of NMWS in Fleet Support applications...”

Letter of Commendation, Assistant Chief of Naval Operations (Surface Warfare), R.K.U. Kihune, 13 April 1992
“...for her exceptional performance and outstanding support during a four month temporary assignment on the OPNAV staff...”

Letter of Commendation, Assistant Chief of Naval Operations (Surface Warfare), R.K.U. Kihune, 30 Jan 1991
“...for absolutely outstanding performance she demonstrated while on a Naval Scientist Training and Exchange Program (NSTEP) assignment within OP-03.”

Meritorious Unit Commendation for Coastal Systems Station, Secretary of the Navy
“... in direct support of Operations DESERT SHIELD and DESERT STORM FROM 2 August 1990 to 11 April 1991.”

Letter of Commendation, Commander Mine Division 126, M.W, Harrer, 9 June 1990
“...for excellent support during FLEETEX”

Letter of Commendation, Commander Mine Division 126, M.W, Harrer, June 1989
“...for excellent support during FLEETEX”

Letter of Commendation for Naval Coastal Systems Center, Secretary of the Navy
“For meritorious service in direct support of Fleet operations in the Persian Gulf from 1 July 1987 to 31 December 1988.”

**Professional
Training:**

OPM Management Courses
Crisis Leadership Workshop
Developing & Communicating Your Leadership Competencies
Capturing New Business
Public Speaking
Conflict Management
Dealing with Difficult People
Successful Mentoring
Quality Management
ISO 2001
Lean Champion Course
Leadership – Creating Value, Vision, & Vitality in Government Organizations
Developing Customer Focused Organizations
Forging Stakeholder Relationships
Leader as Mentor
Recruiting Tomorrows Workforce
Conflict Management
Managing Change
Effective Communication Skills
Amphibious Planning Course
Systems Engineering Course
Basic Underwater Acoustics
R&D Requirements Officers Course

City of Oak Ridge Board Application 2019

BoardName: Convention and Visitors Bureau/Explore Oak Ridge

Application Submitted

Applicant: Shea, Beth

1/22/2020 11:09 AM

Race (Optional): White

Preference: 1

Number of Times Previously Applied: N/A

Address

101 Adelphi Road

Contact Information

Home Phone: (217) 416-7469

Email: beth.a.shea@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Children's Museum of Oak Ridge

Current Position / Title

Executive Director

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

MAT, Science Education, University of North Carolina at Chapel Hill; MS, Botany, Environmental Science Minor, University of Florida; BS, Agricultural Science, Russian Minor, Purdue University; Children's Museum of Oak Ridge Executive Director, January 2016-present; Over 27 years in the museum industry (working at tourist destinations); Current community activities include Anderson County Preschools Policy Council, 2019-present; Oak Ridge Dry Garden (Karensansui) Curator, 2019-present; Oak Ridge Kiwanis Club, 2019-present; Oak Ridge Breakfast Rotary Club, 2017-present; Altrusa International, Oak Ridge, TN 2016-2018; Daughters of the American Revolution, Clinch Bend Chapter, 2016-present; Secret City Festival Volunteer; Parent volunteer for ORHS NJROTC programs and events, 2018-present; volunteer driver for canine rescue groups, 2012-present.

Explain why you are interested in being appointed to this board, commission or committee

I moved here with my family in late 2015. While I have been helping with a variety of activities, I feel that I am ready to serve the community at a higher level. From living here and heading the Children's Museum, I feel that I know the city and understand its appeal and its tourism dynamics. I have 27 years of experience in a tourism-related industry (museums) and am knowledgeable about visitor and tourism dynamics, data, and trends. I am also part of the rowing community, and you can find me up in the Finish Tower at most of our regattas. I am definitely a part of that important aspect of our community. On a more personal note, I enjoy working on a team and I am creative - I am an idea person. I am a strong leader but I can follow as well. I know when to push and when to back off. I am a very hard worker, and if I tell you that I will do something it will be done on time and be of high quality. I am upbeat - life is too short to be negative. To close, Oak Ridge is a unique place...rich in history, rich in science, rich in scenic beauty and close to major tourist destinations. I would like to put my experience to use to help Oak Ridge be the best place that it can be to live, work and visit.

Describe any special knowledge or past experience qualifying you for this appointment?

Please see the above. I have over 27 years of experience in a tourism-related industry.

Additional Information

Special Qualifications

January 22, 2020

Please respectfully consider my application to serve on the Convention and Visitors Bureau/Explore Oak Ridge Board.

I moved here with my family in late 2015 to take the position of Executive Director at the Children's Museum of Oak Ridge. We moved here from Springfield, Illinois--a popular tourist destination because of Abraham Lincoln and the many historic sites and museums devoted to his legacy. I have a husband, Bill, who is a retired archaeologist, and we have one child -- a daughter, Beatrice, who is now a sophomore at Oak Ridge High School. Part of why we decided to buy a house in Oak Ridge--and not in Hardin Valley or Farragut--was the high quality of the public schools. I can't speak highly enough about our choice. Oak Ridge is a great place to raise a child and our schools are a big part of that.

While I have been helping with a variety of activities since we moved here, I feel I am ready to serve the community at a higher level. From living here and heading the Children's Museum, I feel that I know the city well and understand its appeal and its tourism dynamics. I have 27 years of experience in a tourism-related industry (museums) and am knowledgeable about visitor and tourism dynamics, data, and trends. I am also part of the rowing community--many years ago as a coxswain, but more recently as an Atomic Rowing parent, and currently as an Oak Ridge Rowing Association volunteer. You can find me up in the Finish Tower at most of our regattas. Rowing is a unique and important aspect of our community, and in Melton Lake we have the best venue in the country.

On a more personal note, I enjoy working on a team and I am creative -- I am an idea person. I am a strong leader but I can follow as well. I know when to push and when to back off. I am a very hard worker, and if I commit to something it will be done on time and be of high quality. I am also upbeat -- life is too short to be negative.

To close, Oak Ridge is a unique place... rich in history, rich in science, rich in scenic beauty, and close to other tourist destinations. I would like to put my experience to use to help Oak Ridge be the best place that it can be to live, work, and visit.

Thank you for your consideration!



Beth Shea

101 Adelphi Rd.
Oak Ridge TN 37830
(217) 416-7469
beth.a.shea@gmail.com

BETH SHEA
Executive Director
Children's Museum of Oak Ridge
Oak Ridge TN 37830

Phone: 865-482-1074
FAX: 865-481-4889
Cell: 217-416-7469
E-mail: bshea@childrensmuseumofoakridge.org

EDUCATION:

1988 MAT Science Education, University of North Carolina at Chapel Hill
1986 MS Botany, Environmental Science Minor, University of Florida
1983 BS Agricultural Science, Russian Minor, Purdue University

EXPERIENCE:

2016- Executive Director, Children's Museum of Oak Ridge, Oak Ridge, TN
2013-2015 Director of Education, Illinois State Museum, Springfield, IL
1994-2013 Education Chairperson, Illinois State Museum, Springfield, IL
1993-94 Assistant Director, Upward Bound Math Science Regional Center, Embry-Riddle University, Prescott, AZ
1991-93 Education Associate/Outreach Coordinator, Virginia Living Museum, Newport News, VA
1992 Adjunct Faculty, Department of Natural Science and Mathematics, Thomas Nelson Community College, Hampton, VA
1989-91 Wetland Ecologist, Espey, Huston and Associates, Williamsburg, VA

PROFESSIONAL ORGANIZATIONS:

American Alliance of Museums. EdCom Communications Committee 2015-16
American Association for State and Local History
Association of Midwest Museums. Membership Committee 1998-2002, Program Co-Chair 2003 (past member)
Southeastern Museums Conference
Tennessee Association of Museums
Visitor Studies Association. Resource Development Committee 2002-04; Proposal Reviewer 2004, 2005, 2015; Membership Committee Vice Chair 2009-2012; IT Task Force Chair and Co-Chair 2013-15; Board Member and Secretary 2015-2017

ADVISORY BOARDS/COMMUNITY SERVICE:

Anderson County Preschools Policy Council, 2019-present
Oak Ridge Dry Garden (Karensansui) Curator, 2019-present
Oak Ridge Kiwanis Club, 2019-present
Oak Ridge Breakfast Rotary Club, 2017-present
Altrusa International, Oak Ridge, TN, 2016-2018
Daughters of the American Revolution, 2007-present (Clinch Bend TN Chapter 2016-present)
Greater Springfield Chamber of Commerce, Business/Education Partnership Advisory Board, 2014-2015; Nominating Committee 2014; Secretary 2015
genHkids Coalition Anchor Partner, Springfield, IL, 2011-2015
Illinois Century Network, Policy and Procedures Committee, Alternate Member, 2007-2015

GRANTS:

2019-21 United Way of Anderson County. *Support for CMOR After School Program*
2019 Oak Ridge Breakfast Rotary. *Support for Camperships for Low Income Children*
2019 Tennessee Arts Commission. *Partnership Support Grant*
2019 Oak Ridge Altrusa/Rotary Literacy Program: *Baskets of Books Project*
2018 East TN Foundation CNS Y-12 Community Investment Fund. *Bringing the Flat Top Home*

GRANTS:

- 2018 East TN Foundation Arts Fund. *A Celebration of the Arts @ CMOR*
2018 Oak Ridge Breakfast Rotary. *Support for Free Admission for Highland View Residents*
2018 Tennessee Arts Commission. *Partnership Support Grant*
2018 United Way of Anderson County. *Support for CMOR After School Program*
2017 Tennessee Arts Commission. *Partnership Support Grant*
2017 Oak Ridge Breakfast Rotary. *Support for Healthy Living Project*
2017 United Way of Anderson County. *Support for CMOR After School & Youth Advisory Programs*
2016 United Way of Anderson County. *Support for CMOR After School Program*
2016 East Tennessee Foundation, CNS Y-12 Community Investment Fund. *Support for Imagination Station Summer Camp Scholarships*
2016-18 Institute of Museum and Library Services. Museums for America. *Kids in Action! Healthy Living*
2013 Susan Cook House Educational Trust. *Enhancements for the Play Museum*
2008 Ronald McDonald House Charities of Central Illinois. *The Play Museum*
2006 Institute of Museum and Library Services. Museums for America. *The Play Museum*
2004 National Science Foundation. ITEST Program. Co-P.I. *The Museum Tech Academy*
2003 Institute of Museum and Library Services. Learning Opportunities Grant. *Educational Programs for the Natural History Exhibition, Changes: Dynamic Illinois Environments*
2003-04 National Recreation Foundation. *Doing the Right Thing: A Celebration of African Art and Culture*
2001-02 Illinois State Board of Education. Museum Online Resources Program. *ISM Geology Online: Resources for Illinois K-12 Teachers*
2000-01 Illinois State Board of Education Scientific Literacy and Illinois Community Technology Fund. *The Museum Tech Academy*
1999-01 Illinois State Board of Education. Scientific Literacy. *The GeoExplorer Institute*
1996-99 Illinois State Board of Education. Museum in the Classroom Program. *Exploring Natural and Cultural Diversity*. Co-authored with Brookfield Zoo
1995-97 Illinois State Board of Education. Scientific Literacy. *The Interdisciplinary Teaching of Illinois Wetlands*
1995-2015 Monticello College Foundation. *Monticello Internship in Museum Education*

GRANT REVIEWER:

- 2019 Institute of Museum and Library Services, Museums for America Inspire! Program
2009-10, 2012, 2014-15, 2018 Institute of Museum and Library Services, Museums for America Program
2000-02 Illinois State Board of Education. Scientific Literacy Program
2000 Illinois State Board of Education. Charter School Program

PROFESSIONAL PAPERS & PRESENTATIONS:

- 2020 Shea, B. Nashville Women's Leadership Summit, Nashville, TN. *Leading During Change: Keep Your Team Going Through the Chaos* (Keynote).
2019 Shea, B. Partnerships and Progress in the Secret City. *Hand to Hand*, a publication of the *Association of Children's Museums*. Fall 2019: 6-7, 10.
2014 Illinois Association of Museums. Rockford, IL. *Transforming a Volunteer Program* (Chair and Panelist).
2013 Shea, B. A Look from the Inside: The Educational Framework Behind the Play Museum. *The Living Museum*. Vol. 75 (1&2): 4-17.
2013 Shea, B. The Importance of Play. *Capital City Parent*, an *Illinois Times* Publication, Spring 2013:13.
2009 Illinois Association of Museums. Bloomington-Normal. *Birthday Parties/Program Evaluation*. Round Table Discussion (Facilitator).
2009 Visitor Studies Association. St. Louis, MO. *Evaluating Long Term Youth Programs: It's a Whole Different Ballgame* (Panelist).
2003 Harris, B.R. & Shea, B. GeoExplorer: A Project for Encouraging Middle-School Earth Science Teachers to Authentically Integrate Technology. Paper presented at the annual convention of the Association for Educational Communications & Technology, Anaheim, CA. (Co-author).
2003 Association of Midwest Museums. Milwaukee, WI. *Rediscovering Discovery: Interactive Spaces for Families and Children* (Chair and Panelist).
2003 Illinois Science Teachers Association. Peoria, IL. *Illinois State Museum Geology Online* (Presenter).
2003 Visitor Studies Association. Columbus, OH. *Evaluation of Educational Programs* (Moderator).

PROFESSIONAL PAPERS & PRESENTATIONS:

- 2003 Madison Regional Office of Education Teacher Conference. *Bringing Our Collections to Your Classroom: ISM Geology Online* (Presenter).
- 2003 Carlinville Regional Office of Education Teacher Conference. *Bringing Our Collections to Your Classroom: ISM Geology Online* (Presenter).
- 2002 Illinois State Board of Education. Springfield, IL. *Web-Based Educational Resources at the Illinois State Museum* (Webcast).
- 2002 Illinois Education Association. Summer Leadership Conference. Normal, IL. *Web-Based Educational Resources at the Illinois State Museum* (Presenter).
- 2001 Association of Midwest Museums. Rockford, IL. *Web-Based Educational Resources at the Illinois State Museum* (Presenter).
- 2001 Visitor Studies Association. Orlando, FL. *What Visitors Say about Exhibits* (Moderator).
- 1998 Illinois Association of Museums. Rockford, IL. *The Museum in the Classroom Project* (Presentation, with Brookfield Zoo).

Environmental Quality Advisory Board

NumVacancies 3 Total # of Members 12

Term of Office

December 31, 2022 (Two positions); July 31, 2021 (Youth)

Qualifications

Oak Ridge residency; student representative must be a high school age student.

Environmental Quality Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Brittany Cramer		1/17/2020	1	0
Ms. Abigail Hausladen	Student	1/22/2020	1	0
Ms. Darcie Holcomb (Incumbent)		1/9/2020	1	1
Ms. Abby Magee	Student	1/22/2020	1	0
Ms. Sidney Ozcan	Student	1/18/2020	1	0
Ms. Ava Rowland	Student	1/16/2020	1	0
Ms. Erin Valdez	Student	1/16/2020	1	0
Mr. Elijah Welton	Student	1/22/2020	1	0
Total Number of Applicants: 8				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Atilio Anzellotti		12/31/2021
Ms. Rebecca Bowman		12/31/2020
Dr. William Dean		12/31/2020
Ms. Wende Doolittle		12/31/2020
Mr. Joel Hewett		12/31/2021
Ms. Darcie Holcomb		2/11/2020
Mr. Robert G Kennedy III, PE		12/31/2020
Ms. Sophia Krusen	Student	7/31/2020
Mr. Kelley Smith		12/31/2020
Ms. Kayla Wyatt		12/31/2021
10 of 12 members		

City of Oak Ridge Board Application 2019

BoardName: Environmental Quality Advisory Board

Application Submitted

Applicant: Cramer, Brittany

1/17/2020 4:12 PM

Race (Optional): Caucasian

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

103 Antioch Drive

Email: cramer.brittany@gmail.com

Oak Ridge, TN 37830

Mobile Phone: (865) 567-3343

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Sigma Alpha Lambda National Leadership and Honors Society

Explain why you are interested in being appointed to this board, commission or committee

I am interested in learning more and supporting the City's environmental efforts to improve and maintain the environmental integrity of our area.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

January 17, 2020

Subject: Oak Ridge Environmental Quality Advisory Board Application

To Whom It May Concern,

I am writing to express my interest in joining the Environmental Quality Advisory Board for the City of Oak Ridge.

Although I do not have a background in environmental sciences, I am interested in learning more and supporting what Oak Ridge is currently doing to enrich and maintain the environmental quality in our area. I am specifically interested in how I can empower the citizens of Oak Ridge to improve the environmental quality in and around their own homes. I believe that any positive act, no matter how small, creates a ripple that improves the environment for all of us.

I am currently a digital media specialist in the Energy and Environmental Sciences Directorate (EESD) at Oak Ridge National Laboratory where I lead web and social media promotion of EESD's key assets and priorities. In addition, I have a strong background in video production and frequently create project-based educational videos to support our communications efforts.

I look forward to hearing from you and learning more.

Sincerely,
Brittany Cramer

Brittany Cramer

Office: 865.241.8598 | Cell: 865.567.3343 | cramerbn@ornl.gov

Communications professional with experience in digital media and outreach, including certifications in Adobe Photoshop, InDesign, Illustrator, Powerpoint and HTML5 web design. Educated in Principles of Advertising and Multimedia Design with strong background in Final Cut Pro, After Effects, Motion, iLobby, Drupal and WordPress.

Professional Experience:

Oak Ridge National Laboratory

Communications Specialist: May 2015- current

- Leads website and social media promotion of ORNL key assets, scientific accomplishments and partnerships through collaboration with leadership, communications, creative media, web development and research staff.
- Responsible for certification, troubleshooting, reporting for all Energy and Environmental Sciences Directorate (EESD) websites.
- Collaborates with ORNL and DOE clients to design, develop and launch new websites, including [Innovation Crossroads](#), [HydroWISE](#) and the Center for Bioenergy Innovation.
- Responsible for transition and maintenance of all division and user facility web pages within EESD to new content management and analytics systems.
- Primary contact for social media accounts representing EESD, which have become the most successful social media sub-accounts at the laboratory.

Xcel Engineering at Oak Ridge National Laboratory

Program Support Specialist: December 2014-May 2015

- Worked with Oak Ridge National Laboratory communications and creative media staff to accurately reflect scientific findings and information to technical and non-technical audiences through a wide range of multimedia, including presentations, press releases, email campaigns, social media and printed documents.
- Planned and executed internal and external workshops, meetings, and tours held at the Manufacturing Demonstration Facility and Carbon Fiber Technology Facility, as well as off-site venues.
- Reviewed and maintained digital content for programmatic utilization in fulfilling requests from the Department of Energy and external stakeholders, as well as public utilization via internal/external website.

Education:

Bachelor of Fine Arts with a concentration in Media from The University Of Tennessee

Awards:

Significant Event Award, Oak Ridge National Laboratory; Sigma Alpha Lambda National Leadership and Honors

City of Oak Ridge Board Application 2019

BoardName: Environmental Quality Advisory Board

Application Submitted

Applicant: Hausladen, Abigail

1/22/2020 6:49 PM

Race (Optional): White

Preference: 1

Number of Times Previously Applied: 0

Address Contact Information

Email:

Mobile Phone:

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

I am a junior at Oak Ridge High School.

Explain why you are interested in being appointed to this board, commission or committee

My family has always been environmentally conscious and concerned about sustainability. We recycle, compost, and use many reusable products to reduce our carbon footprint. We have been contributors to Green Power Switch Program for fifteen years and are currently in the process of installing solar panels. I want to have a positive impact on the environmental quality in our community.

Describe any special knowledge or past experience qualifying you for this appointment?

I have taken AP microeconomics and have background knowledge of both positive and negative externalities.

Additional Information

Special Qualifications

Student

Abigail Hausladen

Oak Ridge, TN 37830

January 22, 2020

Oak Ridge City Clerk
200 South Tulane Ave.
P.O. Box 1
Oak Ridge, TN 37831

Dear City Clerk,

I am writing to express my interest in serving on the Environmental Quality Advisory Board as the Student Representative. Environmental sustainability has always been a concern of mine, and I welcome the opportunity to make a positive impact at the local level.

My family is dedicated to preserving and improving the quality of the environment in our community and in East Tennessee. My parents have modeled environmentally conscious behaviors for my sister and I including recycling, composting, and the use of reusable products. Exhibiting these behaviors has instilled a love of nature as well as a desire to improve the quality of our environment. In the past few years, we have taken more drastic steps to preserve the natural state of the planet by enrolling in the Green Power Switch and more recently the Green Power Provider Program through TVA.

I believe that I would be well suited for this position because I am conscientious, hard-working, have good communication skills, and am dedicated to this vital cause. As the Student Representative, I believe that I can make a positive contribution and I welcome the opportunity to serve this community.

Sincerely,

Abigail Hausladen

Abigail Hausladen

, Oak Ridge, TN 37830 ,

Education

OAK RIDGE HIGH SCHOOL | CLASS OF 2021

- GPA: 4.4

Activities

- Spanish Honor Society (2018-Present)
- Oak Ridge High School Varsity Cross Country (2017-2018)
- Oak Ridge High School Varsity Track Team (2018-2019)
- Knoxville Symphony Youth Orchestra (2009-2017)
- Knoxville Soccer Academy (2012-2017)
- Violin lessons (12 years)
- Piano lessons (10 years)

Honors and Awards

- Duke Talent Identification Program (2015)
- All East Tennessee Orchestra (2018-2019)
- Most Valuable Cross-Country Runner (2016)

Experience

- Counselor for Camp Invention (June 2016)
 - Implemented a week-long hands-on science-based curriculum for elementary school students with a focus on problem solving, teamwork and innovation
- Service Learning (2017, 2020)
 - Provided assistance with grading assignments, classroom tasks, and instruction for middle school and high school students

Skills

- Spanish Speaker- intermediate level

City of Oak Ridge Board Application 2019

BoardName: Environmental Quality Advisory Board

Application Submitted

Applicant: Holcomb, Darcie

1/9/2020 2:49 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 1

Address

105 Albany Road

Contact Information

Home Phone: (865) 483-7533

Email: dbholcomb@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Environmental Quality Advisory Board

Education, Professional and or Community Activity

I have been involved with EQAB since February of 2016, and I have spent many years serving on boards and advisory committees that deal with environmental issues. I have spent the majority of my career working to address environmental concerns; most often with a focus on watershed protection, restoration and stewardship. I currently serve in a role at ORAU in which I manage the production of three annual reports: the NRC's NUREG-0713, "Occupational Radiation Exposure at Commercial Nuclear Power Reactors and Other Facilities," NUREG/CR-2907, "Radioactive Effluents from Nuclear Power Plants," and the "DOE Occupational Radiation Exposure Report."

Explain why you are interested in being appointed to this board, commission or committee

I would like to continue working with the board and providing input to the city regarding environmental issues and policies that affect our community. Being a board member provides an opportunity to gather facts and provide input that in turn allows our leaders to make informed choices.

Describe any special knowledge or past experience qualifying you for this appointment?

I have been a member of this board since February of 2016 and I have served as board secretary for the past 2 of 3 years.

Additional Information

Special Qualifications

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Darcie Holcomb

BOARD OR COMMISSION: Environmental Quality Advisory Board

TERM OF OFFICE: 3 Year

DATE APPOINTED: 4/10/2017

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 27

Number of Absences 6

Attachment: Resume
Form 1-5-10

Darcie B. Holcomb, MBA, PMP
Oak Ridge Associated Universities (ORAU)



SUMMARY

Ms. Holcomb has more than 20 years of experience in environmental protection, analyses and advocacy. Her background in project management involves working in the non-profit and government sectors: providing leadership for water quality research projects, developing and implementing environmental education initiatives, and planning and hosting special events. Ms. Holcomb is currently a Research Associate/Health Studies Project Manager for the Health, Energy and Environment Program at Oak Ridge Associated Universities where she has responsibility for maintaining radiation exposure and effluent databases and coordinating the production of annual reports.

EDUCATION

- A.A.S. Environmental Health Technology, Magna Cum Laude, 2014, Roane State Community College
- Geographic Information Science Certification (Environmental Management), 2010, Gainesville State College
- M.B.A. Environmental Management and Logistics and Transportation, 1990, University of Tennessee
- B.S. Criminal Justice Minor: Psychology, Cum Laude, 1987, Old Dominion University

RELATED EXPERIENCE

ORAU, Health, Energy, and Environment Program, Oak Ridge, TN

Research Associate & Health Studies Project Manager

From October 2017 to Present

Ms. Holcomb provides records management support to the Radiation Exposure Information Reporting System project (REIRS) and the Radiation Exposure Monitoring System (REMS). She processes report submittals and maintains an extensive database to track the status of records from data entry through the quality assurance (QA) procedure. She oversees the data entry, Quality Control (QC), and QA functions for all manually input data. She maintains a database to track the status of records from DOE headquarter visitors throughout the year and the annual data submittals for DOE employees. In addition she coordinates receipt-to-database processing and reports, as needed, for the voluntary annual submittals of Agreement States occupational exposure records.

Ms. Holcomb coordinates the annual report production with the project's principal investigator, data manager, graphics personnel and editors to generate three annual reports: the NRC's NUREG-0713, "Occupational Radiation Exposure at Commercial Nuclear Power Reactors and Other Facilities", NUREG/CR-2907, "Radioactive Effluents from Nuclear Power Plants", and the "DOE Occupational Radiation Exposure Report". This includes providing draft reports, collecting and incorporating comments from the clients and producing final reports for publication.

In addition, Ms. Holcomb provides financial tracking for three projects and generates monthly status reports for the clients. She is also responsible for preparing technical and cost proposals for multi-year projects.

ORAU, Scientific Assessment and Workforce Development, Oak Ridge, TN

Program Specialist

From October 2015 to October 2017

Ms. Holcomb coordinated and performed administrative activities in support of 150+ participants in the Agricultural Research Service's (ARS) Research Participation Program, including screening and processing applications, setting up stipend payment batches, and completing tuition and payment reimbursements. Tracked and monitored participant progress using spreadsheets, APSS and ORACLE databases. Interacted with participants and mentors to provide general assistance and respond to inquiries. Coordinated with internal business partners providing support functions for the ARS program. Responsible for QA/QC of data entries in spreadsheets and APSS/ORACLE databases.

Oak Ridge City Schools, Oak Ridge, TN

Substitute Teacher ((Tennessee Certified in Earth Science (418) grades 7-12))

From October 2011 to October 2015

Fulfilled long (contract) and short term assignments across varied subject areas and grade levels. Effectively taught students with varied academic/age levels and diverse cultural backgrounds. Proctored tests and ensured that lessons adhered to required standards.

Upper Chattahoochee Riverkeeper (UCR), Gainesville, GA

Headwaters Conservation Director

From June 2001 to June 2009

Ms. Holcomb managed UCR's satellite office and associated water quality programs, having total responsibility for the annual office budget and grant related funding. She participated in policy development efforts on a state and local level, led a variety of education initiatives, and developed local partnerships to protect and restore the headwaters of the Chattahoochee River and its watershed. Ms. Holcomb served as a technical advisor to community watershed groups and water quality committees.

Tasks included tracking changes in water quality regulations and working with local governments to develop watershed protection ordinances and adopt sound water management policies. Ms. Holcomb conducted in-situ water quality monitoring using Hydrolab equipment and processed water samples for Chlorophyll a analysis at local college lab. In addition, she analysed data, prepared reports and monitored the effectiveness of /compliance with various regulatory programs. Ms. Holcomb also worked with GA's Environmental Protection Division to develop protocols (SOPs) to certify volunteer data for use in GA's water quality standards program.

Tennessee Valley Authority, Knoxville, TN

Watershed Specialist/Environmental Scientist

From February 1999 to June 2001

Ms. Holcomb completed business planning, budgeting and project management activities in support of water resources projects. She assessed water resource conditions, identified water quality impacts and developed partnerships to implement solutions. She served as a field crew member collecting fish and benthic data for streams and reservoirs and conducted pre/post project assessments for habitat enhancement and stream restoration projects. Ms. Holcomb assisted in the development of marina SPCC plans and provided input for environmental reviews (NEPA). She planned and conducted outreach activities and developed communication products for various audiences.

Environmental Education Specialist

From October 1994 to December 1997

Served on a self-managed team of water resource specialists with total responsibility for project management functions including project development/implementation; managing team allocations of resources and development of individual/team performance measures. Assisted in the development and implementation of an "Adopt-A-Watershed" pilot program and played a key role in the development of a multi-jurisdictional watershed partnership.

Economist

From August 1990 to October 1994

Prepared economic analyses and port impact studies in support of waterborne commerce. Evaluated environmental impact statements and assessments. Completed an environmental impact analysis of inter-modal traffic shifts for a dam reconstruction project.

ADDITIONAL COMPETENCIES AND RELEVANT PROFESSIONAL TRAINING COURSES

- 40-hr OSHA HAZWOPER certification (8/22/2014), 8-hr Refresher (2015-2018)(5/2/2019)
- Project Management Professional (PMP) Certification (2/9/2018)

- DOE/ORO Adv. Radioactive Materials Packaging & Transportation Training (40-hr 2011)
- NRCS Water Quality Monitoring and EPA Water Quality Standards Academy

PROFESSIONAL ASSOCIATIONS AND ORGANIZATIONAL LEADERSHIP

- Project Management Institute (PMI)
- East Tennessee Chapter Project Management Institute (ETPMI)
- City of Oak Ridge Environmental Quality Advisory Board (EQAB),(1/1/2016-12/31/19)

SELECTED PUBLICATIONS

- "Annual DOE Occupational Radiation Exposure, 2017 Report", N. Rao, D. Hagemeyer, D. Holcomb, December, 2018.
- "Occupational Radiation Exposure at Commercial Nuclear Power Reactors and Other Facilities, 2017," T.A. Brock, M.N. Nguyen, D.A. Hagemeyer, D. B. Holcomb, NUREG-0713, Vol. 39, March 2019.

City of Oak Ridge Board Application 2019

BoardName: Environmental Quality Advisory Board

Application Submitted

Applicant: Magee, Abby

1/22/2020 11:35 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address Contact Information

Home Phone:

Email:

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

I am currently a junior at Oak Ridge High School. I am taking lots of AP and honor classes and am looking to study medicine when I get to college. I have been working at Food City for 2 years, and this past summer I worked at the Oak Ridge Country Club pool as well as Food City. I also babysit and do LOTS of community volunteering through the Interact Club at the high school.

Explain why you are interested in being appointed to this board, commission or committee

As a teenager, I am VERY interested in the environment and how we are treating it. I feel it is very important for us to take care of the earth and all of its resources. I want a healthy planet for my children one day in the future!

Describe any special knowledge or past experience qualifying you for this appointment?

As I am still a high school student, I do not have lots of knowledge or experience. I have picked up trash in my neighborhood, and as stated before I am very interested in making sure our planet is healthy for my generation and the generations to come.

Additional Information

Special Qualifications

Student

End of Application for Magee, Abby

For Board: Environmental Quality Advisory Board

City of Oak Ridge Board Application 2019

BoardName: Environmental Quality Advisory Board

Application Submitted

Applicant: Ozcan, Sidney

1/18/2020 10:29 PM

Race (Optional): White

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

Home Phone:

Email:

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Oak Ridge High School Student

Explain why you are interested in being appointed to this board, commission or committee

I have lived in Oak Ridge for almost my entire life and this city's safe, beautiful environment has played a huge role in helping me grow into who I am today. I have so much respect and appreciation for those that put in the effort and hard work necessary for keeping this town the refreshing, happy place I grew up in, and I owe so much to them. As a result, I was beyond thrilled when I found out about this position and feel very passionately on giving back and having a role in maintaining and improving Oak Ridge's environment and surrounding ecosystem for both future generations and current residents. I can see no better opportunity for enhancing the quality of life for those living in Oak Ridge than through the Environmental Quality Advisory Board. I have looked into the projects and goals for this board, both big and small, and can confidently say I am very interested in being a part of it all. Oak Ridge is my home, and I have a lot of love for this town. The environment is a vital part in keeping people happy and healthy, and I would be honored to be a part of a team that plays such an important role for our town.

Describe any special knowledge or past experience qualifying you for this appointment?

In middle school I was a part of the Interact Club and contributed to many community service projects that include planting a garden outside of JMS, helping out at the animal shelter, and helping organize the annual food drive. While I was at JMS I also worked on an environmental project that eventually led to the start of the environmental club there. The project was centered on making use out of a large area of dead space on the campus that had been covered with cement which had cracked and had a lot of weeds growing in patches. In addition, last year as a freshman I self-studied AP Bio from the Campbell's biology textbook and earned a 5 on the AP test. During this process I read a lot about ecology and plants (over 500 textbook pages), and despite having taken the AP test last year, these topics intrigued me and I currently continue to read about these topics on a daily basis. I am also a part of ORHS Science Bowl and feel my scientific knowledge as well as my experience with community service and environmental projects has plenty to contribute to this team.

Additional Information

Special Qualifications

Student

End of Application for Ozcan, Sidney

For Board: Environmental Quality Advisory Board

Monday, February 3, 2020

City of Oak Ridge Board Application 2019

BoardName: Environmental Quality Advisory Board

Application Submitted

Applicant: Rowland, Ava

1/16/2020 8:03 AM

Race (Optional): White

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

Address

Home Phone:

Email:

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Oak Ridge High School Junior; Actor in ORHS's production of Little Women; Previously employed at Hwy 55 and Fulins

Explain why you are interested in being appointed to this board, commission or committee

Making Oak Ridge a healthier city would benefit everyone who lives in or commutes in for work for fun. I've got a lot of ideas on how to improve the city and make it more environmentally friendly. I'm also taking AP Environmental Science at the high school, so I also have possible solutions to correct problems.

Describe any special knowledge or past experience qualifying you for this appointment?

AP student, environmentally friendly, lived in Oak Ridge for 9 years.

Additional Information

Special Qualifications

Student

End of Application for Rowland, Ava

For Board: Environmental Quality Advisory Board

Monday, February 3, 2020

City of Oak Ridge Board Application 2019

BoardName: Environmental Quality Advisory Board

Application Submitted

Applicant: Valdez, Erin

1/16/2020 11:23 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

Home Phone:

Email:

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Oak Ridge High School Student, Junior; Oak Ridge Rowing Association

Explain why you are interested in being appointed to this board, commission or committee

I am interested in this board because, although I may only be a junior in high school, high school students should still have a voice in the community they live in. I am very deeply concerned with the environment, whether it be the protection of animals, or the picking up of what seems to be casual litter. I would like to share my voice for all other concerned students.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

Student

End of Application for Valdez, Erin

For Board: Environmental Quality Advisory Board

Monday, February 3, 2020

City of Oak Ridge Board Application 2019

BoardName: Environmental Quality Advisory Board

Application Submitted

Applicant: Welton, Elijah

1/22/2020 3:55 PM

Race (Optional): Caucasian

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

Email:

Mobile Phone:

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Oak Ridge High School student, professional state acting experience, Knoxville DSA member, co-founder of a now defunct debate club, and Homegrown Ambassadors program with Carpetbag Theatre.

Explain why you are interested in being appointed to this board, commission or committee

The greatest challenge of my generation is the prevention of a climate catastrophe, which must be resolved. Though Oak Ridge, Tennessee becoming more sustainable won't be the end of the story for saving the world, it's at least a start and one I would like to take.

Describe any special knowledge or past experience qualifying you for this appointment?

I'm knowledgeable of the scope of the challenge facing us as a society, and have a history of political activism, as well as a vested interest in the prevention of a climate catastrophe.

Additional Information

Special Qualifications

Student

Eli Welton

Tennessee High School Ethics Bowl 2019, 2020

Oak Ridge High School Philosophy Club

5 ORHS Theater productions, including Our Town and Little Women

Paid Street Character in Tennessee Medieval Fair and Pirate Fest for Five Years

Homegrown Ambassadors Program in Connection with the Carpetbag Theater

Political Activism in Connection with the Knoxville DSA

Volunteering via Photography with the Oak Ridge Children's Museum

Occasional Volunteering with UWAC

Health and Educational Facilities Board

NumVacancies 3 Total # of Members 9

Term of Office
December 31, 2025

Qualifications
Oak Ridge residency

Health and Educational Facilities Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Elaine Bunick		1/12/2020	2	0
Mr. Jeffrey Gebhart		12/31/2019	1	0
Ms. Janice Harris		12/17/2019	1	0
Mr. David E. Wilson (Incumbent)		1/16/2020	1	2
Total Number of Applicants: 4				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Leon Baker		12/31/2021
Ms. Sue Anne Lewis		12/31/2021
Mr. William Mark Logan		12/31/2021
Dr. Fay M. Martin Ph.D.		12/31/2023
Mr. David L. Mason		12/31/2023
Ms. Sara Wieland		12/31/2023
Mr. David E. Wilson		2/11/2020
		7 of 9 members

City of Oak Ridge Board Application 2019

BoardName: Health and Educational Facilities Board

Application Submitted

Applicant: Bunick, Elaine

1/12/2020 1:03 PM

Race (Optional): Caucasian

Preference: 2

Number of Times Previously Applied: 0

Address

117 Claymore Lane

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

1973 MD Medical College of Pennsylvania, Philadelphia; 1973-78 Medical Residency & Endocrine Fellowship @Hahnemann Medical College, Philadelphia, PA; July 1978-December 2017 Private Practice, Endocrinology in Oak Ridge, now consulting staff; Methodist Medical Center, Back-up Cardiac Rehab MD; Multiple Community Health screenings for diabetes, diabetes presentations and support groups; Health Nights on the Town, Presentations to various community groups, Continuing Medical Education Committee Chair for Medical Education of Doctors and Medical personnel; 1993-present Remote Area Medical serving patients in our surrounding counties; 2011-present Rotary Club of Oak Ridge multiple service projects in Oak Ridge and surrounding communities; 2018 ORICL Member and Lecturer.

Explain why you are interested in being appointed to this board, commission or committee

My 42 years of experience as a practicing physician in Oak Ridge is valuable in advising in health care matters. My 2 children attended and graduated from Oak Ridge schools and are medical doctors. I am a strong proponent of quality education in a compassionate, friendly, safe and thriving environment so that each individual can develop their skills, psychological adjustment for peace of mind and love of life and with desire to be productive and contribute to our community and society.

Describe any special knowledge or past experience qualifying you for this appointment?

See attached.

Additional Information

Special Qualifications

Elaine Marie Ciak Bunick, MD, FACE

Curriculum Vitae Update 2020

Home address: 117 Claymore Lane, Oak Ridge, Tennessee 37830

Home phone: 865 483-6971

Cell phone: 865 806-9628

Email: sugardoctn@gmail.com for Rotary: bunickrotaryor@gmail.com

Work: Endocrine Associates PC Endocrinology, Metabolism & Diabetes 1978 - 2018

Retired December 2017 after 40 years Private Practice Endocrinology & Diabetes

Widowed: Husband Gerard J. Bunick, PHD Protein X-ray Crystallographer ORNL, deceased 2007 Cancer

Children: Christopher G. Bunick, MD, PHD Yale, New Haven, Conn. Dermatology & Skin Cancer; Married to Lilia E. Urquiza

2 Grandchildren: Gerard & Ian Bunick

Elissa M. Bunick Fleming, OD Knoxville, TN. Married to Scott Fleming Pharm D

2 Grandchildren: Wyatt & Ella Fleming

Education & training:

1965 Graduated cum laude Classical High School Springfield, Massachusetts

1969 Graduated University of Massachusetts BS in Mathematics and Chemistry
Amherst, Massachusetts

1973 Graduated Medical College of Pennsylvania (now Drexel University College of Medicine) MD
Philadelphia, Pennsylvania

1973-76 Straight 3- year Medical Residency at Hahnemann Medical College (now Drexel University
College of Medicine) Philadelphia, Pennsylvania

1976-78 Fellowship in Endocrinology, Metabolism and Diabetes at Hahnemann Medical College (now
Drexel University of Medicine) Philadelphia, Pennsylvania under direction of Leslie I. Rose, MD

Board Certifications:

1976 Internal Medicine

1984 Endocrinology and Metabolism

Special Certifications:

1997 Fellow of American College of Endocrinology

1997 Certified Medtronic Insulin Pump Trainer

1999 Certified for Thyroid Ultrasound and Ultrasound-guided thyroid biopsy by American
Association of Clinical Endocrinologists

2000 Certified Clinical Densitometry by American Association of Clinical Endocrinologists and
International Society for Clinical Densitometry

2011 Updated Certification for Thyroid Ultrasound and Ultrasound -guided Biopsy by Endocrine Society

Private Practice in Endocrinology 1978 – 12-31-2017: Endocrine Associates PC Oak Ridge, Tennessee

Hospital Affiliations:

1978-present: Methodist Medical Center of Oak Ridge Active Staff 1978 until January 2018 - now Consulting Staff

Prior Hospital Committees:

Continuing Medical Education

Radiation Safety

Professional Memberships:

American Association of Clinical Endocrinologists

American College of Physicians

Endocrine Society

Tennessee Medical Association

Committee Positions and Organizational Offices Held:

- 1980-81 Secretary Roane-Anderson County Medical Association
- 1980-81 Chairman Infection Control Committee Oak Ridge Hospital
- 1981-82 President Roane-Anderson County Medical Society
- 1985-89 Board Member Tennessee Alliance for Continuing Medical Education
- 1995 Delegate Tennessee Medical Association
Methodist Medical Staff Leadership Program
- 1984-97 Chairman Continuing Medical Education Committee Methodist Medical Center
- 1985-13 Advisory Board for Diabetes Care at Methodist Medical Center's Women's and Wellness Centers, Diabetes Support Group, Hospital Diabetes Care
- 1997-2015 Continuing Medical Education Committee
- 1999- 2017 Radiation Safety Committee

Speaker's Bureau's for Disease Management, Physician and Medical Professional Education, and Public Education Programs & Newspaper Publications:

Topics: Diabetes, Obesity, Osteoporosis, Lipids, Thyroid

Pharmaceutical Company Sponsorships for many programs: E. Lilly, Novo, Aventis, P&G

Medical Mission and Special Projects:

- 1985 Guest Instructor in Endocrinology at Spartan Health Science St. Lucia, British West Indies
- 1986 Guest Lecturer in Osteoporosis University of Tennessee, Knoxville Tennessee Public Health Program
- 1989 People to People Endocrine Exchange Program China
- 1993-present Remote Area Medical Volunteer Corps – Stan Brock Director. Multiple missions to Rural Tennessee- Deer Lodge, Jellico, Wartburg, Clinton, Knoxville and Harriman, Tennessee Native American Diabetes Program at Cheyenne River Sioux Reservations in Eagle Butte and White Pine, South Dakota.
- 1995-2009 Sister City Medical Exchange Program Obninsk, Russia. Physician training program in diabetes and endocrinology
- 1997-8 Diabetes Care Program at Red Cross Clinic in Isla Mujeres, Mexico. The 2 Medical Missions were sponsored by the Rotary Club of Oak Ridge
- 2003-5 Parrish Twinning Program for Health Care in St Louis du Nord, Haiti. 3 Medical Missions sponsored by St Mary's Catholic Church Oak Ridge, TN. Mission Coordinator for 3rd mission.
- 2008-present Medical Missions to Nkonya-Wurupong, Ghana 9 missions to date.
Medical Mission Coordinator 2008, 2010, 2011, 2012, 2015, 2016, 2017, 2018.
Initially sponsored by Catholic Diocese of Knoxville, All Saint's and St. Mary's Catholic Churches. Then partnered with the Rotary Club of Oak Ridge - District 6780. Additional Rotary Clubs USA & Ghana Have provided support for these missions with large Global Grant. Education project 2015 – First Library, School furnishings, 2018 Bathroom and Septic Tank, Computer lab and furnishings
- 2014 – present Rotary Club of Oak Ridge USA & Mexico Heart 2 Heart Renal Transplant, Cleft Palate surgeries & water projects in Mexico
- 2016 – 2018 Rotary Global Grant 1530003 Rotary Clubs of Oak Ridge & Accra, Ghana for Renovating and Refurbishing and equipping Wurupong Health Center, Water & Sanitation projects, Health Care & Vocational Training. Dedication of the Wurupong Health Center in 2018
- 2018 -2019 Lecturer at ORICL at Roane State Community College – Endocrinology
- 2019 First Medical Service Mission Heart 2 Heart Guadalajara, Mexico January 2019
Second Medical Service Mission Heart 2 Heart Guadalajara, Mexico August 2019
November 2019 Heart 2 Heart Project evaluations and planning future projects for 2020-2021

Rotarian in The Rotary Club of Oak Ridge, TN District 6780 :

The Rotary Club of Oak Ridge Member since October 2011.

Paul Harris Fellow 2012

2012-2013 The Lacy-Bomar Award of Excellence for International Service Second Place

The Rotary Club of Oak Ridge District 6780 2012 – 2018 Ghana Medical Missions

2014- 2016 Heart to Heart Service Projects in Mexico – Multi Club Participating

Special Rotary Award: The Bill Sergeant Vocational Service Award June 2, 2016 (The most prestigious service award given by the Rotary Club of Oak Ridge)
2017-2018 The Lacy-Bomar Award of Excellence First Place International Service Ghana Projects
2018-2019 The Lacy-Bomar Award of Excellence First Place International Service Mexico & Ghana Projects
2018-2019 RCOR Rotarian of the Year Award

Page 3 CV
E. Bunick MD

Rotary Club Positions

2017 - 2018 Secretary, Board Member
2018 – 2019 Foundation Chair, Attendance Secretary, Board Member
2019 - 2020 Foundation Chair, Attendance Secretary, Board Member
2020 - 2021 Foundation Chair

Community Organizations and Activities :

Eucharistic Minister for St Mary's Catholic Church Oak Ridge, Tennessee
St. Mary's Garden Maintenance Team
Remote Area Medical Volunteer Corps – Medical Volunteer
ORICL: Member & Lecturer
Former:
Knoxville Diocese St Luke's Guild Advisory Board for Medical Professionals
Adult Competition Dance Team at Oak Ridge Academy of Dance
Girl Scout Assistant Leader Tanasi Girl Scout Council Tennessee
AYSO & USSF certified Soccer Coach & Referee

Biographical Summary : "Call to Service"

School years:

6th Grade: Received inspiration to become a medical missionary
Became a Girl Scout and started doing community service projects and camp service projects

College years:

Joined Gamma Sigma Sigma Service Sorority worked on university and community projects

Medical School and training years:

School sponsored projects and clinics for the poor & uninsured in Philadelphia, Pennsylvania.
Inspired by my dad, who was a Type 1 Diabetic, to become an Endocrinologist and treat diabetic patients

July 1978 Moved to Oak Ridge, Tennessee and started Endocrine Practice and Family.

Service projects over the years include:

Numerous Public Education Programs for Diabetes, Thyroid, Osteoporosis, Emergency Preparedness and other requested topics in conjunction with Methodist Medical Center Community Education Programs
Multiple News Paper articles on various Diabetes and Endocrine Problems
Multiple Public Screening Programs for Diabetes, Osteoporosis and Hypertension
Many fund raising projects for various charitable causes
Medical support for youth athletic and dance teams and Girl Scout activities
Remote Area Medical Corp with Stan Brock in the poorest areas of East Tennessee and the Sioux Reservations in South Dakota
2 Rotary sponsored Medical Missions to the Red Cross Clinic on Isla Mujeres, Mexico ; one during hurricane Isadore a category 5 bringing the emergency radio and much needed medical supplies !
Parish Twinning 3 Medical Missions to St. Louis du Nord Haiti with St. Mary's Church Group
9 Medical Missions to Nkonya-Wurupong in the Volta Region of Ghana 2008, 2010 & 2011; Rotary Club of Oak Ridge and Rotary Club of Accra supporting the 2012, 2015, 2016, 2017, 2018 missions
Rotary Global Grant for 2016 – 2018 Missions and renovation and upgrading first aid station to Health Center, vocational training for staff and training of doctors at Regional Hospital.
Rotary Heart 2 Heart Program in Mexico: Cleft Palate, Renal Transplant and Clean Water projects
Rotary District Grant for Water & Sanitation Wurupong Middle School in Ghana 2018-2019
Rotary District Grant for Computer Lab Wurupong Middle School in Ghana 2019
Rotary District Grant for Peace Bell Irrigation System 2019
Rotary District Grant 3rd Grade Reading Program 2019-2020
Rotary Heart 2 Heart Medical Missions to Guadalajara January & August 2019 and Project Evaluation and planning November 2019
Rotary District Grant Heart 2 Heart Medical Mission February 2020
Rotary District Grant for RISE Against Hunger Packing 20,000 meals March 2020

City of Oak Ridge Board Application 2019

BoardName: Health and Educational Facilities Board

Application Submitted

Applicant: Gebhart, Jeffrey

12/31/2019 2:10 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

161 Hendrix Drive

Email: jeff@gebhart.ca

Oak Ridge, TN 37830

Mobile Phone: (865) 712-9293

Current Company/Organization

TeamHealth

Current Position / Title

IT Solutions Architect

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BSc Business

Explain why you are interested in being appointed to this board, commission or committee

I have a strong interest in both the health care and educational areas, along with a desire to contribute to my community. I have lived in the Oak Ridge area (Autumn Ridge in Anderson County 2007-2014...literally my lot backed onto Oak Ridge City Limits) since moving to the United States from Canada in 2007 and within the City of Oak Ridge since 2014. Oak Ridge has become my home, and I would like to contribute some of my time to the community.

Describe any special knowledge or past experience qualifying you for this appointment?

I work for a healthcare company, however, to my knowledge there should be no conflicts of interest, as my employer (TeamHealth in Knoxville) does not maintain any facilities in Oak Ridge, nor, to my knowledge, is there any intention to do so (TeamHealth is not in the facilities business). I have a background in data analysis and bring a strong preference for "data driven decisionmaking" to everything that I do.

Additional Information

Special Qualifications

End of Application for Gebhart, Jeffrey

For Board: Health and Educational Facilities Board

City of Oak Ridge Board Application 2019

BoardName: Health and Educational Facilities Board

Application Submitted

Applicant: Harris, Janice

12/17/2019 1:17 PM

Race (Optional): Black

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

209 West Southwood Lane

Email: ladd746@gmail.com

Oak Ridge, TN 37830

Mobile Phone: (509) 201-7117

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Healthcare Administration, B.S.; Instructor of Technology and Military Science, A.S.; Restaurant, Hotel and Fitness Management, A.S.; Electronic Systems Technology, A.S.; Retired Air Force Veteran

Explain why you are interested in being appointed to this board, commission or committee

I would like to help provide health care information and importance thereof to the local community to ensure continued education so that we may grow and thrive.

Describe any special knowledge or past experience qualifying you for this appointment?

I have experience providing Federal and State provided health care information and subsidy aide for the State of Washington.

Additional Information

Special Qualifications

JANICE M. HARRIS

209 West Southwood Lane
Oak Ridge, TN 37830

Mobile 509-201-7117
ladd746@gmail.com

PROFESSIONAL EXPERIENCE

US AIR FORCE Active Duty Retired Technical Sergeant (E-6)

RECORDS COORDINATOR II

06/2019-present

TFE, Inc

- Provides additional supervision to Record Clerk group in absence of supervisor
- Locates and retrieves company records as requested
- Follows verification procedures and prepares records for archiving
- Inventories stored electronic records and may assist in weekly/monthly record count
- Performs quality check of electronic records with accuracy and speed before import into database

OFFICE MANAGER

11/2017-10/2018

WA Department of Social and Health Services, Spokane Trent Community Services Office

- Business office liaison for building operations, maintenance scheduling and deliveries
- Manages mailroom and office supply purchase operations for Region 1 Headquarters and 2 agencies
- Make service delivery program related task decisions based on specified criteria, regulation, policy, and/or procedure
- Supervisor of Customer Support Staff, facilitate day-to-day business office needs of 200+ employees
- Maintains Customer Service Office SharePoint page and provides administrative assistance to customer services office Administrator
- Develop electronic record filing system for over five years of state mandated paper documents

FINANCIAL SERVICE SPECIALIST

03/2016-11/2017

WA State Department of Social and Health Services, Spokane Trent Community Services Office

- Conduct intensive interviews, analyze written and oral information to determine or re-determine state and/or federal Financial, Child Care, Medical and/or Food benefits assistance.
- Explain Financial, Child Care, Medical and/or Food requirements, application procedures, verification needs and reported changes effects on continuing eligibility.
- Assist customers with the process of applying for Apple Healthcare by entering information into the Health Plan Finder (HPF) system on behalf of the customers.

CUSTOMER SERVICE SPECIALIST 2

10/2014-12/2014

WA State Department of Social and Health Services, Aging and Long-Term Support

- Review documents for completeness, accuracy, and compliance with Washington Administrative Code and HIPAA standards
- Establish and maintain electronic and manual file systems and/or database files
- Order, receive, and distribute forms, pamphlets, and other materials following established policies and procedures

EDUCATION AND CERTIFICATIONS

BS, Healthcare Administration, Kaplan University

AAS, Electronics Systems Technology, Community College of the Air Force

AAS, Instructor of Military Technology, Community College of the Air Force

Quality Assurance Evaluator, US Air Force 2004 - 2008

Enlisted Professional Military Education Instructor, US Air Force 2009 - 2013

Contracting Officer Representative, US Air Force 2013 - 2014

City of Oak Ridge Board Application 2019

BoardName: Health and Educational Facilities Board

Application Submitted

Applicant: Wilson, David

1/16/2020 10:51 AM

Race (Optional): caucasian

Preference: 1

Number of Times Previously Applied: 2

Address

1079 W. Outer Drive

Contact Information

Home Phone: (865) 482-5218

Email: dwilson1079@aol.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Health and Educational Facilities Board; Oak Ridge Industrial Development Board

Education, Professional and or Community Activity

Business, East Tennessee State University; Banking and Finance, Vanderbilt University; Graduate School of Real Estate Finance, Ohio State University; Current Chair of the Oak Ridge IDB

Explain why you are interested in being appointed to this board, commission or committee

Currently serve on this board

Describe any special knowledge or past experience qualifying you for this appointment?

Currently serve on this board

Additional Information

Special Qualifications

End of Application for Wilson, David

For Board: Health and Educational Facilities Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: David Wilson

BOARD OR COMMISSION: Health & Educational Facilities Board

TERM OF OFFICE: 6 Years

DATE APPOINTED: 6/16/2008

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 1

Number of Absences 0

Oak Ridge Heritage Railroad Authority

NumVacancies 1 Total # of Members 2

Term of Office

December 31, 2022

Qualifications

The applicant must be at least twenty-five years of age and shall have resided for one year preceding appointment in the boundaries of the municipality and the county wherein the Railroad Authority is located, which is Roane County.

Oak Ridge Heritage Railroad Authority	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Gordon G Fee (Incumbent)		12/18/2019	1	6
Mr. Richard McWaters		12/10/2019	1	0
Total Number of Applicants: 2				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Gordon G Fee		2/11/2020
Mr. Mike Magill		7/9/2021
2 of 2 members		

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Heritage Railroad Authority

Application Submitted

Applicant: Fee, Gordon

12/18/2019 10:01 AM

Race (Optional): White

Preference: 1

Number of Times Previously Applied: 6

Address

1064 W. Outer Drive

Contact Information

Home Phone: (865) 483-4018

Email: feeg@aol.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Lockheed Martin Energy Systems

Do you currently serve on any other City board, commission or committee?

Oak Ridge Heritage Railroad Authority

Education, Professional and or Community Activity

MS Nuclear Engineering, University of Tennessee; BS Physics, Pennsylvania State University; Retired President, Lockheed Martin Energy Systems; 45-year resident of Oak Ridge

Explain why you are interested in being appointed to this board, commission or committee

I have served as Chairman of the Oak Ridge Heritage Railroad Authority since its establishment in 2001. The primary function of the Authority has been to apply for, obtain and implement grants from the Tennessee Department of Transportation. These grants have been used to help maintain the Heritage Railroad which is the only current rail service to the City of Oak Ridge. I believe this railroad is an important addition to the infrastructure of the K-25 site.

Describe any special knowledge or past experience qualifying you for this appointment?

Having served as Chairman for the last 18 years I believe I have the background and knowledge of the Authorities business and I wish to continue to serve. The Authority has recently received an additional grant from TDOT and is in the process of obtaining a contractor to perform maintenance work on the railroad. Over the last 18 years the Authority has received over \$2,200,000 in grants.

Additional Information

Special Qualifications

End of Application for Fee, Gordon

For Board: Oak Ridge Heritage Railroad Authority

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Heritage Railroad Authority

Application Submitted

Applicant: McWaters, Richard

12/10/2019 12:42 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

213 Whippoorwill Drive

Email: locomac49@gmail.com

Mobile Phone: (928) 890-7898

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BSEE

Explain why you are interested in being appointed to this board, commission or committee

I am interested in participating in local government. My interest in trains is a good fit for this position.

Describe any special knowledge or past experience qualifying you for this appointment?

Member of Live Steam railroads for 25 years.

Additional Information

Special Qualifications

End of Application for McWaters, Richard

For Board: Oak Ridge Heritage Railroad Authority

Oak Ridge Housing Authority

NumVacancies 1 Total # of Members 5

Term of Office

December 31, 2024

Qualifications

Oak Ridge residency

Oak Ridge Housing Authority	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jeremy Ashley		12/10/2019	1	0
Mrs. Jean Lantrip (Incumbent)		12/31/2019	1	1
Ms. Lynda Rose		1/12/2020	3	0
Total Number of Applicants: 3				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Tom Beehan		12/31/2022
Sharon Crane		12/31/2023
Ms. Anne Dunthorn		12/31/2021
Mrs. Jean Lantrip		2/11/2020
Mr. James Palmer		12/31/2020
		5 of 5 members

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Housing Authority

Application Submitted

Applicant: Ashley, Jeremy

12/10/2019 9:38 AM

Race (Optional): Caucasian

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

114 South Seneca Road

Email: jeashley2017@icloud.com

Oak Ridge, TN 37830

Mobile Phone: (865) 203-6807

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

I grew up in Oak Ridge and left to the Military for several years. I did do some college, and I currently work in Clinton, TN at a manufacturing company as a maintenance tech. I have been in maintenance-most of my adult life. I would like to give back to the community I was raised in.

Explain why you are interested in being appointed to this board, commission or committee

I am interested because I want to give back to the community that I was raised in and be at least a small part in a great city.

Describe any special knowledge or past experience qualifying you for this appointment?

I do have several years in maintenance and management. I would be a good fit because of my military background and my love for Oak Ridge.

Additional Information

Special Qualifications

Resume of

Jeremy Ashley

114 South Seneca Rd
Oak Ridge, TN 37830
865-203-6807
jeashley2017@icloud.com

Education:

Pellissippi State Community College
2014-2015: Business Management

New Horizon
2013-2013: A++ and Network +

Employment:

Nyrstar

2019 to Present

Job Title: Master Mechanic working on Cat underground haul truck, Cat loaders, Sandvik underground haul trucks and loaders. Also use SAP for creating work orders and writing plan work orders

Royal Metal Powder

2017 to 2019

Job Title: Maintenance department for insuring preventive maintenance is complete on the machinery, and also do fabrication to improve the line and to help improve production.

Key Safety System

2016 to 2017

Job Title: Loom Tech working on Looms and doing preventive Maintenance

WestRock

2015 to 2016

Job Title: Maintenance department for WestRock packaging company
Maintaining maintenance, preventive maintenance on the machinery, and also do fabrication to improve the line and to help improve production.

Tennessee National Guard – US Army

2012 to 2015

Job Title: Armor/ Supply 92Y

Gemcare

2014 to 2015

Job Title: Maintenance department for Timken rail bearing

Maintaining maintenance and preventive maintenance on the machinery. Also do fabrication to improve the shops to help improve production.

Waupaca Foundry

2013 to 2014

Job Title: Repairable Coordinator

As repairable Coordinator I worked for maintenance send part to vendors that can be repair. If needed buy new parts and expedite the parts so that they will always be in stock. The systems that I used to do this process was SAP and AS400

Total Demolition Services

2010 to 2012

Job Title: Maintenance Manager

I worked as the head mechanic for the Demolition Company, working on bobcats, bulldozers, excavators, and tractor trailers.

United States Marines

2003 to 2010

Rank: Corporal of Marines/ E-4

Job Title: 3521 Diesel Mechanic, Force Protection, and Instructor in Counter Terrorism

Specific Skills:

You will find that I possess the following specific skills that will enable me quickly to be of help and value to you and your company:

- 11 Years of Hazmat handling
- 11 Years of gas mask training
- Engine and vehicle mechanical repairs
- Mechanic for 1st Battalion 10th Marines for three years, was Shop Chief for the Maintenance shops in Iraq for C 1/10 and also Delta Company 4th Combat Engineers.
- Welding (high school, Marines, Timken, WestRock, and Royal Metal Powders)
- As a Corporal in the Marines I was in a leadership position, teaching and instructing the personal that is under my supervision.
- Computer skills in AutoCAD (5 years), Microsoft Word, Excel, A++ Certification, and Network+ Security
- Corporals Leadership Course.

I have been deployed to Iraq four times and have been in two different operations, Operation Iraqi Freedom and Operation Enduring Freedom

I would welcome an opportunity to demonstrate how I can exceed your expectations.

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Housing Authority

Application Submitted

Applicant: Lantrip, Jean

12/31/2019

Race (Optional): Caucasian

Preference: 1

Number of Times Previously Applied: 1

Address

125 Brentwood Drive

Contact Information

Home Phone: (865) 483-1643

Email: jlantrip@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Ridgeview Psychiatric Hospital

Do you currently serve on any other City board, commission or committee?

Oak Ridge Housing Authority

Education, Professional and or Community Activity

Masters degree, Real Estate license, 5 years on ORHA Board, Chairman the past 4 years. Member of Altrusa, Finance Committee, Kern Memorial Methodist Church

Explain why you are interested in being appointed to this board, commission or committee

I have served on the ORHA board for the past five years, as chairman for the past four. I have the experience of "doing the job" in addition to HUD state level (TAHRA) training for board membership and in depth preparation for an upcoming conversion to RAD (Rental Assistance Demonstration) for the agency which will require extensive cooperation between the CEO, staff, and board. I was one of two board members who participated in RAD training.

Describe any special knowledge or past experience qualifying you for this appointment?

I have gained extraordinary experience over the past five years on the ORHA board, serving in a leadership capacity, overseeing management, assuring rules compliance with HUD, and spearheading the search for a new CEO, resulting in the hiring of Maria Catron in October. In addition, prior to this, I handled property acquisitions for Ridgeview Hospital, including renovations and codes compliance.

Additional Information

Special Qualifications

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Jean Lantrip

BOARD OR COMMISSION: Oak Ridge Housing Authority

TERM OF OFFICE: 5 Years

DATE APPOINTED: 1/12/2015

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 49

Number of Absences 7

January 10, 2020

To: Mayor and members of Oak Ridge City Council

Re: Re-election to the Board of Commissioners of the Oak Ridge Housing Authority

My name is Jean Lantrip. For the past 5 years I have enjoyed serving on the Board of Commissioners of the Oak Ridge Housing Authority, the past 4 years as Chairman of the Board. I have worked closely with Jim Ratliff, interim CEO, through the process of interviewing and hiring in October Maria Catron, our current Chief Executive Officer. With her at the helm, we look forward to making significant inroads into redevelopment of substandard housing and development of new housing in our community. As a member of our new Development Corporation, I will support her efforts in successfully completing the HOME program which will significantly renovate a number of substandard owned homes in Oak Ridge. When this project is completed in June, we plan to re-apply for next year's HOME program to continue these efforts. I would like to continue working with Maria to expand our efforts into new areas of housing development and improvement of the overall housing stock in the City.

During the past year our Development Corp. has acquired three raised lots on Waddell Place from the Land Bank on which we will build three moderately priced homes to kick off redevelopment of this neighborhood. We will be glad to share our architectural plans with new builders on the other 4 lots in the cul de sac to facilitate the creation of an attractive addition of affordable new homes to the community.

During my tenure I have participated in board training at the state level HUD organization (TAHRA) and on-going attendance at educational programs to keep me abreast of opportunities for advancement in supported housing. I want to continue contributing to the progress the Oak Ridge Housing Authority is making in maintaining quality public housing, Section 8 housing, and growth of our Development Corporation.

I would appreciate your support on February 10th.

Jean Lantrip

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Housing Authority

Application Submitted

Applicant: Rose, Lynda

1/12/2020 6:04 PM

Race (Optional): Caucasian

Preference: 3

Number of Times Previously Applied: 0

Address

301 E. Fernhill Lane

Oak Ridge, TN 37830

Contact Information

Mobile Phone: (865) 307-5723

Email: mslynda1948@hotmail.com

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Certified Dementia Practitioner (retired); University of Tennessee College of Social Work; Pellissippi State Community College (Social Work & minor in African American Studies); Second Languate ASL

Explain why you are interested in being appointed to this board, commission or committee

To be a part of assisting in the betterment of housing, housing placement and accountability from both sides. To ensure that codes and laws are met and that the quality of housing and placement grows.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

End of Application for Rose, Lynda

For Board: Oak Ridge Housing Authority

Oak Ridge Land Bank Corporation Board of Directors

NumVacancies 2 Total # of Members 7

Term of Office

December 31, 2022

Qualifications

In addition to Oak Ridge residency, preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions); real estate (including marketing, appraisals, and assessments); and law (especially those with an interest in property law). If persons with such fields of expertise are not available, consideration should be given to persons with experience in residential construction, renovation, and/or rehabilitation; knowledge of the historic neighborhood stock, individual neighborhoods and community assets; knowledge in land bank functions; and experience in non-profit organizations; or if no individuals meet the aforementioned criteria, Council may appoint persons with the best attributable qualifications.

Oak Ridge Land Bank Corporation Board of Directors	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Naomi Asher		12/19/2019	1	0
Ms. Melinda K. Hillman		1/16/2020	1	2
Mr. David Mosby (Incumbent)		1/17/2020	1	1
Ms. Kristin Robertucci		1/24/2020	1	0
Ms. Judy Stone Wilson		1/24/2020		0
Total Number of Applicants: 5				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Nikki Adkisson		12/31/2021
Mr. Peter Bancroft		12/31/2021
Mr. Kelly Callison		12/31/2020
Ms. Anne Dunthorn		12/31/2020
Mr. Charlie W. Jernigan		12/31/2020
Mr. David Mosby		2/11/2020
		6 of 7 members

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

Applicant: Asher, Naomi

12/19/2019

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

122 Cumberland View Drive

Contact Information

Home Phone: (865) 591-7636

Email: naomigasher@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

United Way of Anderson County

Current Position / Title

Executive Director

Retired?

N

Do you currently serve on any other City board, commission or committee?

Convention and Visitors Bureau/Explore Oak Ridge; Recreation and Parks Advisory Board

Education, Professional and or Community Activity

BS in Music and Theology; MBA in Marketing; Pursuing PhD in Community Leadership; Active in Rotary, Altrusa, Oak Ridge/Anderson County Chambers, Explore Oak Ridge, Secret City Festival

Explain why you are interested in being appointed to this board, commission or committee

I am very interested in ow the Land Bank allocates land to non-profits for community and agency use. Being as involved with the community and non-profits as I am, I believe I can lend good information to the conversation and further increase accountability.

Describe any special knowledge or past experience qualifying you for this appointment?

Working with non profits that receive and request land from this entity.

Additional Information

Special Qualifications

Naomi Asher

(865) 591-7636 / Naomigasher@gmail.com / www.linkedin.com/in/naomiasher

Summary

Highly motivated Executive Director with a proven track record of resource development and volunteer recruitment. Experience in a wide variety of areas, with a focus on fund development, program management, event coordination, marketing and leadership.

Work experience

United Way of Anderson County, Oak Ridge TN

May 2015 – current Executive Director

- Professional leadership and management: vision setting, strategic planning, value creation for stakeholders
- Champions the fundraising campaign: recruits campaign chairs, leads CEO calls, leads affinity group giving
- Establishes the vision for community impact: agency support, training calendar, creation of resources
- Management: works with Board members, staff and volunteers to further mission and attain strategic goals
- Marketing: provides consistent marketing opportunities for United Way and sells the mission

CASA (Court Appointed Special Advocates) of the Tennessee Heartland, Oak Ridge TN

July 2010 – current Executive Director

- Resource Development and Maintenance: Grant writing and administration, fundraising events, letter appeals
- Fiscal Management: Daily money management, grant reporting, annual budget / audit preparation
- Agency and Program Planning: Short term – staff supervision, submission of licensures, policy compliance
Long term – strategic planning, annual program and personnel reviews
- Community and Public Relations: Increase public awareness, develop community relationships, speaking engagements
- Personnel Management: Hire / supervise staff, revise job descriptions, create and implement staff development plans
- Board of Directors Liaison: Attend all board meetings / present director's report, oversee implementations of policies

February 2008 – June 2010 Office Manager / Resource Development

- Organize / follow up on all potential volunteer files
- Coordinate schedules, timesheets and information for employees of 3 offices and board of directors
- Organize, plan and coordinate all special events, mailings and other giving programs; write / submit all grant applications
- Write/ update and submit all press releases, newsletters, letters / mailings, and web based information
- Create and update all office forms and information; keep filing systems up to date; send out board mailings
- Make and cultivate contacts within National CASA and other local non-profit agencies

The Rush Fitness Complex, Oak Ridge TN

October 2005 – July 2010 Personal Trainer / Core Team Captain / Front Desk and Juice Bar

- Design specific workout programs for clients – work with clients to find the most effective way to achieve their goals while working with their individual personality and lifestyle
- Work with sales department to sell memberships, programs, personal training packages and supplements
- Keep in contact with all clients, keep accountability and review food intake and exercise logs, schedule appointments
- Lead promotions for core team / teach and train team members – train new employees about sales and promotions
- Front desk (phones, logs, computer check-ins and entry of all contracts)

Cokesbury United Methodist Church, Knoxville TN

July 2007 – February 2008 Kitchen Supervisor / Wedding Coordinator

- Planned menus for events and organized volunteer kitchen help – supervised and coordinated 40+ volunteers
- Attended staff meetings and gave input for advertising and community outreach for church
- Worked with brides / grooms to plan, organize and set-up wedding services

Oak Ridge Schools, Oak Ridge TN

August 2006 – May 2007 Teacher Assistant – CDC Classes / Preschool

- Wrote lesson plans for differing functioning levels
- Worked with children to help them achieve their personal and scholastic goals
- Various data entry projects and grant applications to assist the department

Education and College involvement

King College, Bristol TN - August 2012

Masters of Business Administration in Marketing

Johnson University, Knoxville TN - May 2005

Bachelors of Science in Bible and Music

Work Study: Admissions Office - prospective student support (student tours, interviews, events and calls)

Assistant campus worship planner (planning and executing creative worship services)

Member of the JBC gospel choir for 7 semesters: head of the PR team, drama writer / performer, housing coordinator

Resident Assistant: event planning, advertising, community involvement, fundraising and working one on one with students

University of Tennessee, Knoxville TN – 2014

Consortium for Social Enterprise Effectiveness

Additional Trainings / Certifications

Title VI Training

Office of Criminal Justice Programs

Darkness to Light

Stewards of children

Aha! Process

Bridges out of Poverty Facilitator

Emotional Poverty Facilitator

Certified National CASA Trainer

Training of the Facilitator

Organizations

Altrusa Oak Ridge

Past Foundation President / Past President

- Created and implemented electronic newsletters and social media accounts
- Created and implemented a new PR schedule for increase visibility of the club
- Executed annual fundraiser with an end net of \$7,000 more than any previous year

Oak Ridge Recreation and Parks

Advisory Board Member, Fundraising Chair, International Friendship Bell PR Committee Member

- Created donation request levels and marketing materials
- Coordinated PR and marketing efforts

Secret City Festival

Board Member and Marketing Chair

- Implemented clear marketing plan to include digital marketing
- Renegotiated all marketing contracts and added analytics and tracking systems
- Mediated strategic planning for goals of festival / desired community outcomes

Junior Achievement of East Tennessee

Teacher

Oak Ridge Rotary Club

Member

Anderson Achieves

Mentor

Explore Oak Ridge

Vice-Chair

First United Methodist Church

Contemporary Worship Leader

United Ways of Tennessee

Board member

Young Professionals of Anderson County

Board Member and Chair of Philanthropy

Past Development Chair

Current Programming Chair

Oak Ridge Arts Council

Board Member

Accomplishments at United Way of Anderson County

- Creation of a Strategic Planning Committee that identified 4 areas to address and has made marked improvement in each: Value Proposition, Reach and Resources, Branding and Operations
- All new / updated policies and procedures
 - o Personnel and volunteer policies
 - o Board policies and procedures
 - o Finance policies and procedures
- New website complete with agency support resource hub
- Campaign revenue increase of over \$600,000 in 4 years
- Operating expense decrease of more than \$100,000
- Increased digital media presence: Instagram, Facebook, Twitter, Google and web hits
- Creation of new events and affinity groups
- Increased major donor recognition, retention and recruitment through affinity new initiatives
- Creation of non-profit certification process

Accomplishments at CASA of the Tennessee Heartland

- \$60,000+ endowment established with supporting policies / procedures and marketing materials
- \$40,000+ reserve fund established with supporting policies / procedures
- Overall agency budget increase from \$165,000 (2010) to \$260,000 (2015)
- Agency-wide policy and procedure review / re-write
 - personnel and volunteer policies / procedures
 - orientation processes
 - staff and volunteer evaluations
 - annual program evaluations
 - purchasing and financial policies / procedures
 - board and committee guidelines
- Lead staff in Organizational Assessment through Knoxville Leadership Foundation Center for Communities
- Increased funded grants by \$30,000+ per year
- Increased event revenue by \$20,000+ per year
- Creation of successful fall event with guidelines to continue
- Renewed state contracts with TCCY, VOCA – clear state audits with no findings
- Worked with web designer to create and promote new website
 - social media creation and implementation: Facebook, Twitter, YouTube, Flickr
- Created email database; created monthly newsletters
- Developed and integrated an annual event / mailing / training plan and calendar for all counties
- Completion of National CASA reassessment certification with no findings

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

Applicant: Hillman, Melinda

1/16/2020 11:54 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 2

Address

832 West Outer Drive

Contact Information

Home Phone: (865) 607-4114

Email: mkhillman@ymail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Roane State Community College

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Masters Degree in Public Administration; 25 years experience in leading non-profit higher education foundations and certified as a fundraising executive; led Roane State's successful fundraising efforts to build 7 campuses and worked closely with building design, land acquisition and construction; served two terms as secretary for the Oak Ridge Land Bank; former Chair of the Oak Ridge Chamber of Commerce

Explain why you are interested in being appointed to this board, commission or committee

I retired from Roane State in 2017 to be a full-time mom for my granddaughters. Now that both are thriving in Oak Ridge Schools, I would like the opportunity to be involved with the Land Bank again. After researching and writing the Chamber of Commerce 2016 Housing report, I know how critical it is for Oak Ridge to have a land bank. Because most of the City's housing stock was built in 1942/43 and is comprised of small homes on small lots, the housing stock has traditionally been limited in Oak Ridge. The Land Bank provides a vehicle to mitigate blight by removing dilapidated homes and integrate new housing within existing neighborhoods. Expanding housing choices in the City is essential to its health and vitality. Increasing property tax revenues by increasing property values plays a vital role in improving the quality of life in our town. And ultimately, I want to be a part of making Oak Ridge even better than it is today.

Describe any special knowledge or past experience qualifying you for this appointment?

Extensive knowledge of not-for-profit operations; led the Oak Ridge Chamber of Commerce committee that produced the 2016 Oak Ridge Housing Report; served on the Oak Ridge Land Bank Board from inception through 2017; licensed realtor for 10 years

Additional Information

Special Qualifications

End of Application for Hillman, Melinda

For Board: Oak Ridge Land Bank Corporation Board of Directors

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

Applicant: Mosby, David

1/17/2020 12:00 PM

Race (Optional): African-American

Preference: 1

Number of Times Previously Applied: 1

Address

106 Haven Hill Lane

Contact Information

Home Phone: (865) 482-4193

Email: mosby1@aol.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Oak Ridge Beer Permit Board; Oak Ridge Land Bank Corporation Board of Directors

Education, Professional and or Community Activity

Masters Degree - Engineering Management (UTK); Bachelors Degree - Civil Engineering (TTU); Certified Project Manager (PMI); TN Registered Professional Engineer; Director, Oak Ridge Land Bank Corporation Board of Directors

Explain why you are interested in being appointed to this board, commission or committee

I have an extensive background in community planning and service. I want to offer my experience and knowledge of Oak Ridge to help to ensure that community assets are maintained at the highest and best use for all.

Describe any special knowledge or past experience qualifying you for this appointment?

Current Director, OR Land Bank (3 years); Former Oak Ridge City Council Member (14 years); Former Oak Ridge Planning Commissioner (14 years);

Additional Information

Special Qualifications

End of Application for Mosby, David

For Board: Oak Ridge Land Bank Corporation Board of Directors

Monday, February 3, 2020

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: David Mosby

BOARD OR COMMISSION: Oak Ridge Land Bank Board of Directors

TERM OF OFFICE: 2 Year Term

DATE APPOINTED: 1/8/2018

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 19

Number of Absences 7

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

Applicant: Robertucci, Kristin

1/24/2020 10:19 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

85 Rolling Links Boulevard

Email: krobertucci@gmail.com

Oak Ridge, TN 37830

Mobile Phone: (412) 601-0133

Current Company/Organization

ORNL Federal Credit Union

Current Position / Title

Senior Vice President/Chief Financial Officer

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

My professional experience and education are listed on the attached resume. Additionally, I have joined the Leadership Oak Ridge class of 2020, a leadership program supported by the Oak Ridge Chamber of Commerce.

Explain why you are interested in being appointed to this board, commission or committee

I am new to the Oak Ridge community, but as someone who resides and works in Oak Ridge I am passionate about becoming actively involved in shaping its future. Joining the Land Bank will provide me with an opportunity to proactively work with other civic-minded individuals to drive the revitalization of our neighborhoods and business districts in a manner most supportive of our local needs and priorities.

Describe any special knowledge or past experience qualifying you for this appointment?

I believe my extensive banking and finance experience will make me a valuable resource to the Land Bank.

Additional Information

Special Qualifications

KRISTIN S. ROBERTUCCI

85 Rolling Links Blvd • Oak Ridge, Tennessee 37830
krobertucci@gmail.com • Cell: (412) 601-0133

Summary

Highly accomplished financial executive with broad-based experience and expertise in corporate financial leadership. Hands-on experience in treasury, asset/liability, and capital management, budgeting, strategic business planning, accounting internal controls and procedures, financial reporting, and mergers and acquisitions.

Professional Experience

ORNL Federal Credit Union, Oak Ridge, Tn **August 2019 - Present**
ORNL FCU is a \$2.3 billion credit union with 28 branch locations and over 174,000 members within its 16 county charter in East Tennessee.

Senior Vice President / Chief Financial Officer

Key Responsibilities:

- Responsible for managing the investment portfolio and all aspects of Accounting, internal/external Financial Reporting, Asset and Liability Management and Liquidity Management.
- Short and long-term strategic planning focusing on organic growth and balance sheet management.
- Active member of Executive Committee, Employee Benefits Committee, Risk Committee, and Allowance for Loan Loss Committee.

First Commonwealth Financial, Indiana, Pa **April 2016 - Present**
FCF is a \$7.8 billion financial institution with over 140 community offices throughout Pennsylvania and Ohio.

Vice President / Finance

Key Responsibilities:

- SEC and regulatory preparation, review, reporting and filing.
- Leader in merger and acquisition preparation, accounting, and reporting.
- Risk oversight of SOX significant third party processes and software.
- Special projects.

NexTier Bank, Butler, Pa **January 2009 – April 2016**
(Formerly known as Farmers & Merchants Bank of Western Pa)
A \$1 billion community bank headquartered in Kittanning, Pennsylvania operating 24 branch locations and 1 loan center.

Senior Vice President / Chief Financial Officer

Key Responsibilities:

- Responsible for managing all aspects of Accounting, internal/external Financial Reporting, Asset and Liability Management, Taxes, External Audit Relations, and Treasury.

KRISTIN S. ROBERTUCCI

- Short and long-term strategic planning focusing on organic growth and balance sheet management.
- Liquidity management.
- Investment portfolio management including pre-purchase analysis and on-going due diligence review.

Fiserv – Norcross, GA (Formerly IPS-Sendero)

June 2008 – January 2009

A single-source provider offering a wide range of risk and compliance solutions focused on helping financial institutions optimize usage and return on capital by making risk actionable and transparent.

Product Marketing Manager / CPM Group

Key Responsibilities:

- Developing and crafting of IPS-Sendero's product solutions and go to market strategy for the financial services industry.
- Identifying the value propositions for product solutions.
- Providing input into the overall vision for the future of the IPS-Sendero suite of products and services.
- Supporting both internal and external evangelism initiatives on relevant topics related to IPS-Sendero's product solutions.

Irwin Bank – Irwin, PA

1994 - 2008

An \$800 million community bank headquartered in Irwin, Pennsylvania and publicly traded on the American Stock Exchange, operating 12 retail and 2 support locations.

Vice President/ Accounting / Controller
Assistant Vice President/ Accounting
Accounting Officer

April 2003 – June 2008
April 2000 – April 2003
July 1994 – April 2000

Education

Graduate School of Banking • Colorado University – Boulder, Co
Masters Business Administration – Accounting Specialization • Seton Hill University – Greensburg, PA
Bachelor of Science in Accounting • Clarion University – Clarion, PA
Disney Institute • Walt Disney World – Orlando, FL
Atlantic Central School of Banking • Dickinson College – Carlisle, PA

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

Applicant: Wilson, Judy

1/24/2020 10:41 AM

Race (Optional):

Preference:

Number of Times Previously Applied: 0

Address

790 Emory Valley Road
Apt. 521
Oak Ridge, TN 37830

Contact Information

Mobile Phone: (865) 414-7346

Email: wilsonjs44@gmail.com

Current Company/Organization

Realty Executives Associates

Current Position / Title

Realtor

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Rotary Club of Oak Ridge; Altrusa Club of Oak Ridge; Kern Methodist Church; Leadership Oak Ridge Advisory Council; MBA, Bristol; BS Business Administration, UTK; ORHS; Retired, DOE Contracts Division

Explain why you are interested in being appointed to this board, commission or committee

I am interested in the revitalization of the Oak Ridge housing stock to improve its desirability as a great place to live and work. The Land Bank presents unique opportunities for creating fresh starts for developers and new owners in established neighborhoods.

Describe any special knowledge or past experience qualifying you for this appointment?

As a native Oak Ridger and as a realtor, I am very familiar with neighborhoods, conditions, and issues related to our housing situation and our changing demographics.

Additional Information

Special Qualifications

End of Application for Wilson, Judy

For Board: Oak Ridge Land Bank Corporation Board of Directors

Oak Ridge Municipal Planning Commission

NumVacancies 2 Total # of Members 10

Term of Office

December 31, 2023

Qualifications

Oak Ridge residency

Oak Ridge Municipal Planning Commission	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Sharon Kohler (Incumbent)		1/21/2020	1	3
Ms. Brenna Russell		1/22/2020	3	0
Ms. Jane Shelton (Incumbent)		1/13/2020	1	7
Mr. Wesley Webb		1/8/2020	1	0
Total Number of Applicants: 4				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Jim Dodson		7/31/2020
L. Charles Hensley		12/31/2020
Ms. Sharon Kohler		2/11/2020
Ms. Claudia S Lever		12/31/2021
Mr. Roger Petrie		12/31/2022
Ms. Jane Shelton		2/11/2020
Mr. Benjamin J. Stephens II		12/31/2020
Mr. H. Stephen Whitson		12/31/2022
Mr. Todd Wilson		1/11/2021
Mr. Phillip Yager		12/31/2022
10 of 10 members		

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

Applicant: Kohler, Sharon

1/21/2020 2:23 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 3

Address

211 Sweetgum Ln

Oak Ridge, TN 37830

Contact Information

Home Phone: (865) 482-3675

Email: kohlersc@ornl.gov

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Oak Ridge Municipal Planning Commission

Education, Professional and or Community Activity

M.S. Industrial Engineering; Safety Services Director, UT-Battelle at ORNL; Roane County United Way Board; Center for Leadership and Community Development Chair; Oak Ridge Chamber of Commerce Board

Explain why you are interested in being appointed to this board, commission or committee

I have served on Planning Commission for a number of years now, currently serving as Vice Chair. We have accomplished a lot in the last few years with Blueprint. I love this city and want to continue to serve on the Planning Commission as the vision for Oak Ridge painted in Blueprint is realized.

Describe any special knowledge or past experience qualifying you for this appointment?

Currently serving as Vice Chair of Planning Commission and intimately involved with the development of Blueprint. Thank you for considering my continued service to the City of Oak Ridge.

Additional Information

Special Qualifications

End of Application for Kohler, Sharon

For Board: Oak Ridge Municipal Planning Commission

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Sharon Kohler

BOARD OR COMMISSION: Oak Ridge Municipal Planning Commission

TERM OF OFFICE: 4 Years

DATE APPOINTED: 12/16/2013

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 49

Number of Absences 8

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

Applicant: Russell, Brenna

1/22/2020 10:10 AM

Race (Optional):

Preference: 3

Number of Times Previously Applied: 0

Address

134 Windham Road

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Naval Surface Warfare Center Panama City Division

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

University of Tennessee, Knoxville, BS Eng. Physics, 1980; University of Tennessee, Knoxville MS Physics, 1984; Naval Surface Warfare Center, Panama City Division, Tactician, Management, Division Strategic Analyst, 1987-2018; Leadership, management, personnel, and strategic planning experience.

Explain why you are interested in being appointed to this board, commission or committee

I have recently returned to Oak Ridge after retiring. I wish to give back to the community using the skills and knowledge gained through 32 years of service as a Navy civilian.

Describe any special knowledge or past experience qualifying you for this appointment?

As the Division Strategic Analyst, my responsibilities included managing and overseeing the development of Business and Strategic Plans; managing and overseeing the development of Division Strategic Investments; managing and overseeing the development of the strategic planning process; collaborating with portfolio managers in portfolio assessment and development of integrated strategy development, long-term implementation planning; providing guidance, tools and instructions in support of the Division's strategic planning process.

Additional Information

Special Qualifications

Brenna Kay Williams
6506 S. Lagoon Dr.
Panama City Beach, FL 32408
brenna.williams@navy.mil
(850) 814-1545 (c)
(850) 235-5615 (w)

Education: University of Tennessee, Knoxville
Master of Science, Physics, 1986
Thesis: *Experimental Test of the Mie Theory for Microlithographically Produced Silver Spheres*, Published in Physical Review B, February, 1987

University of Tennessee, Knoxville
Bachelor of Science, Engineering Physics, 1984

Employment: Naval Surface Warfare Center, Panama City Division
110 Vernon Ave, Panama City, FL 32407
May 1987 – present
40 hrs/wk, \$147,857, ND-1310-V
Current Supervisor: Dr. Kerry Commander
(850) 234-4851

**Current
Position** *Strategic Analyst*
00X
February 2014 – Present
ND 1310-V

Responsibilities include managing and overseeing the development of Business and Strategic Plans; managing and overseeing the development of Division Strategic Investments; managing and overseeing the development of the strategic planning process; collaborating with portfolio managers in portfolio assessment and development of integrated strategy development, long-term implementation planning; providing guidance, tools and instructions in support of the Division's strategic planning process.

**Management
Positions**

*Deputy Department Head
Science & Technology Department
October 2013 – February 2014
ND-1310-V*

Responsibilities include communicating and building relationships with personnel and organizations both internal and external to the department to facilitate the smooth functioning and execution of the business of the department; supervising personnel; analyzing business data to make sound decisions; and monitoring department operations to ensure compliance with corporate, headquarters, and Navy regulations. Also, I am responsible for conducting root cause analyses to determine resolution to department business issues and processes.

*Acting Department Head
Business Operations Department
April 2013 - October 2013
ND-1310-V*

Responsibilities included leadership of the Business Operations Department including human resources, Infrastructure (facilities, safety, & environmental), public affairs, information assurance/technology, and compliance programs. Tasking included determining best methods to serve the customer while ensuring compliance requirements were met; improving management of tasking by the development of a corporate business plan, establishing processes and procedures, developing risk management processes, and establishing relationships with the customers. Additionally, developed business metrics to monitor each area within the department to ensure operations were in alignment with goals.

*Acting Department Head
Science, Technology, Analysis, and Simulation Department
January 2013 - February 2013
ND-1310-V*

Responsibilities included leadership of the Science, Technology, Analysis, and Simulation Department; supervision of personnel; monitoring the technical and business functions of the department, ensuring compliance of the organizational rules and regulations as it applied to the department; and making sound business decisions for the smooth functioning of the department.

*Deputy Department Head
Science, Technology, Analysis, and Simulation Department
July 2010 - March 2013
ND-1310-V*

Responsibilities included managing the execution of the science, technology, unmanned systems, modeling, simulation, analysis, and tactics programs within the department; championing and obtaining funding for associated programs; developing sponsor relationships; addressing communication lines between the department and the customers and Department input to the Division's responses to NSWC Headquarters and DON; interfacing and collaborating with the two Systems departments, the Acquisition department, the Business department, and other Warfare Centers; and driving the technology transition and fleet support processes. I also lead the development and implementation of a long-term organizational vision by combining the latest science and technology trends with unmanned systems, modeling and simulation, analysis, and tactics to address evolving Naval requirements. As such, I lead the development of the department's input to the strategic Littoral Warfare Dashboard metrics. In addition, I assist the Department Head with the management, planning, coordination, and accomplishment of work for the internal operations at the Department level including personnel, facilities, information technology and financial management. During FY12, I was the primary lead for the Technical Director in the execution of the Back to Basics Initiative, the development of the draft response to his 90 Day Tasker Letter and coordination for the development of White Papers for the systemic issues that were to be addressed; and the development of the 1st and 2nd edition of the Naval Surface Warfare Center Concept of Operations, the document that guides the execution of the business at NSWC PCD.

*Division Head
Tactics and Analysis Division; Science, Technology, Analysis, and Simulation
Department
April 2009 – July 2010
ND-1310-V*

I led the Analysis & Tactics Division, a diverse technical organization with 80 scientists, engineers and analysts with a \$36M budget. I was responsible for the full range of supervisory duties, including Equal Employment Opportunity (EEO), and the operation and execution of all projects and tasks for Mine Warfare (MIW) Analysis, Littoral Warfare (LW) Analysis, and Expeditionary Warfare (EXWAR) Analysis; Mine Countermeasures (MCM) Tactics, in particular, AMCM, SMCM, UMCM, and the emerging unmanned systems tactical applications; Mine & Threat Exploitation; Ship Susceptibility; Sweep Effectiveness; and

Intelligence Analysis. I was personally responsible for obtaining funding, developing sponsor relationships, driving technology transitions in the process analysis and tactical application areas, and providing the Fleet with the product and processes they required to perform their mission. During my tenure, I developed and implemented a long-term organizational vision for the division to ensure the transition of products to the acquisition programs and the fleet to address evolving Naval requirements. I accomplished this by leading a team of technical experts as they executed their work and ensuring the synergy of the team with the other divisions in X and in A and E departments. Other considerations were future requirements of the fleet, the S&T trends, and the capability gaps of the current systems. Duties included, but were not limited to, supervision of Branch Heads, Strategic Planning for Division, Technical Oversight of Programs, Sponsor Interaction, Future Workforce Planning, Mentoring of Scientist and Engineers, Future Facilities Planning, Financial Management, and IT/IA Requirements Management.

Deputy Department Head

Littoral Warfare Analysis and Assessment Department

~2005 – April 2009

ND-1310-V

Responsible for the tactical execution of the department's operations (\$44M budget; 120 scientist & engineers), focusing on the day-to-day aspects for Analysis, Tactics, Exploitation, Intelligence, and Modeling & Simulation. I assist the Department Head in all phases of department management and operations, including project planning & execution, business development, personnel management, operations management and leadership. I serve as a principal liaison between the department and other departments/offices at NSWC PCD. I was principle in the strategic planning development for the department and worked with the appropriate Customer Advocates and the sponsors as required. This includes developing the department's strategy from overarching Naval Strategy documents such as Joint Vision 2020...Forward from the Sea, Naval Vision 2020, Expeditionary Maneuver Warfare, and other overarching Naval and Marine Corps documents. Additionally, I developed processes within the department to ensure the effective and efficient execution of tasks and the hiring, development, and training of personnel. Other duties included participation on the Recruitment Advisory Board (RAB), the Position Management Board (PM Board), Deputies Forum, Approving Official for GPC, FLERB, Training Review Board, and Awards Board. In general, my duties required me to be able to interface and work with all other Department Deputies to ensure the needs of G Department were met in conjunction with the needs of NSWC PCD as a whole. Additionally, during my time as Deputy, I was also assigned the stewardship of the Learning & Growth Balance Scorecard,

leading to a broad understanding of the personnel requirements and issues across NSWC PC.

*Branch Head
Tactics Branch
September 1999 – ~2005
ND-1310-V*

Responsible for the development of tactics for individual systems currently in the Fleet and under development in the areas of surface mine countermeasures, air mine countermeasures, EOD mine countermeasures, analysis of future systems and requirements, and development of sweep effectiveness tactics against foreign mines. I supervised up to 34 scientist and engineers. I developed branch goals and strategic implementation plans in the area of Surface Mine Countermeasures (MCM) and Air Mine Countermeasures tactics, Expeditionary Warfare tactics, environmental analysis, and individual system and integrated tactics development. I reviewed and critiqued all project and program planning for the project and areas within the branch, ensuring that the JCIDS process was incorporated and followed throughout the lifecycle of the projects and tasks. This branch interfaced with all other departments across NSWC PC to provide support in the tactical areas.

**Technical
Positions (1987 – 1999)**

C4ISR Lead Analyst

Responsible for analysis of interconnectivity and interoperability (as defined by the DOD Joint Technical Architecture version 2.0) between the sensors, C2 nodes, and the shooter. In terms of Land Attack Warfare, it involved characterizing the C4ISR performance and identifying possible disconnects and incompatibilities. This was performed for a variety of missions against stationary, mobile, and moving target types. As Lead Analyst, I was required to have knowledge of all aspects of Littoral Warfare as it applies to Land Attack. This includes Expeditionary Warfare, Surface Warfare, Air Warfare, Submarine Warfare, Mine Warfare (MIW), Command and Control, Naval Surface Fire Support, and interfacing with USMC mission requirements. The task examined a variety of vignettes for the ships under consideration. Missions evaluated included Standalone, Command Platform, and Member of a Joint Task Force.

Additionally, I was responsible for the task planning and interface into the larger project to ensure milestones and deliverables were met.

Project Engineer for Simulation Based Analysis.

My duties entailed planning, guidance and management of the project, including interface between the CSS Modeling and Simulation Office, the production modelers, the Analysis Group, and the customers to ensure a complete and viable product was provided to meet the customers' requirements. The warfare areas involved were shallow water, surface and air mine countermeasures; EOD; and expeditionary warfare.

Systems Engineer for SAM II.

Responsibilities included project planning and execution; negotiations with Swedish counterparts for the harmonization of requirements; development of the Type A specification for the system; monitoring of contractors in their development of the Type B specification; verification that the system specifications will meet the operational requirements; conducting trade-off analyses to determine optimum system and operational requirements; development of the Mission Analysis; development of preliminary tactics; coordination of subsystem developments to ensure the system will meet the requirements overall, including directing work of the other SAM II team members; preparation and presentation of briefs to foreign and domestic officials; and directing the development of the required 5000.42 documents.

Lead Technical Roles

Study Director for the Shallow Water Mine Countermeasures (SWMCM) Cost and Effectiveness Analysis (COEA), 1993

Study Director for the SABRE, DET, and HSRIS Cost and Operational Effectiveness Analysis (COEA), 1993

Member of Littoral Battlespace Laboratory Strategic Initiatives Group, 1997-1998

Director and Founder, MCM CONTECH '99 War Game, 1999

Lead Tactician for AN/SQQ-32 sonar and PINS

Lead Analyst for SIMEX 95-1 and SIMEX 95-2, 1995

Special

Assignments: *NSTEP Assignment to OP 374*

A one year NSTEP assignment to OP 374 Mine Warfare Branch. In this position I was responsible for the management of the AMCM, SMCM, and UMCM programs for the Mine Warfare Branch and was the principle developer of the POM 92 for the MIW programs. This involved working directly with the NAVSEA program managers on a daily basis. This position allowed me to learn the acquisition process from the beginning stages of the POM development, through project initiation, to project management, and execution. As a result of this assignment, I was subsequently consulted by OP 374/363 and CSS management for POM development advice and support.

Chief of Naval Operations (OP-363)

Based on my performance in during my previous assignment, I was specifically requested by OP-363 to return to develop the POM 94 submit for the MIW branch. Responsibilities included evaluating current and proposed MIW systems in the areas of Shallow Water, Surface, Air MCM and Mine programs for financial, technical, and programmatic viability and preparing the POM 94 submit for the MIW mission area. During tenure there an ancillary duty was to train an O-4 in the preparation and development of the POM. Briefings to O-6 and O-7's were developed and given. (Temporary GM-13 approved)

Office of Naval Research

Responsibilities included evaluating and managing current and proposed science and technology programs for MIW in the areas of Shallow Water, Surface, and Air MCM specifically applied to acoustic, magnetic, and battery technologies. The position provided technical leadership and engineering management for the research and development efforts leading to system development projects. The assignment entailed comprehensive analysis and engineering efforts for design/performance tradeoffs, cost/benefit analysis, and technical risk assessment.

US Representative to NATO

Served as the US Technical Representative to the NATO Mine Warfare Working Group. (2000-2005)

Federal Women's Program Manager

Served as the Federal Women's Program Manager for the Naval Surface Warfare Center, Panama City; Naval Support Activity, Panama City; The Naval Experimental Diving Unit; and the Naval Diving and Salvage Training Center. This appointment was for 2 years (2 December 2004 through 30 November 2006).

**Professional
Licenses/
Certificates:**

DAWIA III Systems Planning Research Development & Engineering (SPRDE)
Member of the Defense Acquisition Corps
LEAN Champion

Publications:

Experimental Test of the Mie Theory for Microlithographically Produced Silver Spheres, *Phys. Rev. B* 35, 2151–2154 (1987), B. K. Russell, J. G. Mantovani, V. E. Anderson, R. J. Warmack, and T. L. Ferrell

Basic Characteristics of U.S. and Soviet Detection Systems, 1987, B.K. Russell

Swedish SAM (Self Propelled Acoustic Magnetic Minesweep) Evaluation Report, 1991, B.K. Russell, R.E. Backus, S.A. Shoner

CLUSTER Pretzel Exploitation Report, 1992, R.E. Backus, B.K. Russell, J.G. Cowan, E.C. Kloess

Shallow Water Mine Countermeasures (MCM) Cost and Operational Effectiveness Analysis (COEA), 1993, B.K. Russell

Simulation Exercise 95-1, 1995, B.K. Russell, R.E. Nelson, C. Beckler, H.R. Demerest

Simulation Exercise 95-2, 1995, B.K. Russell

Simulation Based Analysis: DDG-51 Mine Avoidance Study, 1997, B.K. Williams

Reach Back, 1998, D.W. Shepherd, B.K. Williams, J.C. Wicke Jr.

DDG-81 Static C4ISR Interconnectivity and Interoperability Assessment for Surface Combatant Land Attack Warfare, 1999, B.K. Williams, R.L. Bianco, J. Price, R. Hoeckley

Using Simulation to Provide Analytical Data for Naval Mine Countermeasures, 2000, B.K. Williams, R. Hoeckley, J.A. Kent

Monte Carolo Approach to Mine Warfare, *Sea Power Magazine*, Feb. 2001, B.K. Williams, R. Hoeckley, J.A. Kent

Recognitions:

NSWC PCD CO/TOM Annual Award for Superior Achievement in Management, 2004

Letter of Appreciation, PEO MIW, J.W. Davis, 3 May 1994
“...for contributions to the SAM II project. As systems engineer...”

Letter of Appreciation, PEO MIW, R.D. Williams, III, 16 August 1996
“...use of NMWS in Fleet Support applications...”

Letter of Commendation, Assistant Chief of Naval Operations (Surface Warfare), R.K.U. Kihune, 13 April 1992
“...for her exceptional performance and outstanding support during a four month temporary assignment on the OPNAV staff...”

Letter of Commendation, Assistant Chief of Naval Operations (Surface Warfare), R.K.U. Kihune, 30 Jan 1991
“...for absolutely outstanding performance she demonstrated while on a Naval Scientist Training and Exchange Program (NSTEP) assignment within OP-03.”

Meritorious Unit Commendation for Coastal Systems Station, Secretary of the Navy
“... in direct support of Operations DESERT SHIELD and DESERT STORM FROM 2 August 1990 to 11 April 1991.”

Letter of Commendation, Commander Mine Division 126, M.W, Harrer, 9 June 1990
“...for excellent support during FLEETEX”

Letter of Commendation, Commander Mine Division 126, M.W, Harrer, June 1989
“...for excellent support during FLEETEX”

Letter of Commendation for Naval Coastal Systems Center, Secretary of the Navy
“For meritorious service in direct support of Fleet operations in the Persian Gulf from 1 July 1987 to 31 December 1988.”

**Professional
Training:**

OPM Management Courses
Crisis Leadership Workshop
Developing & Communicating Your Leadership Competencies
Capturing New Business
Public Speaking
Conflict Management
Dealing with Difficult People
Successful Mentoring
Quality Management
ISO 2001
Lean Champion Course
Leadership – Creating Value, Vision, & Vitality in Government Organizations
Developing Customer Focused Organizations
Forging Stakeholder Relationships
Leader as Mentor
Recruiting Tomorrows Workforce
Conflict Management
Managing Change
Effective Communication Skills
Amphibious Planning Course
Systems Engineering Course
Basic Underwater Acoustics
R&D Requirements Officers Course

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

Applicant: Shelton, Jane

1/13/2020 1:08 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 7

Address

1029 West Outer Drive

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Pellissippi State Community College, Small Business Development Center

Do you currently serve on any other City board, commission or committee?

Oak Ridge Municipal Planning Commission

Education, Professional and or Community Activity

Associate Degree Art, Retired from 19 years at TN Small Business Development Center, Planning Commission Representative to Traffic Safety Advisory Board, member, Oak Ridge Planning Commission, Oak Ridge Chamber of Commerce, Oak Ridge Country Club

Explain why you are interested in being appointed to this board, commission or committee

I love our unique community. I want us to be the "best we can be". I love the planning process - from sketches through developer discussions, brainstorming, and negotiation to resolution. Granted, the results are now always optimal but the voices are heard and the decisions are informed. I feel everyone should do their part to leave this world a better place and Planning Commission is where I can make my best contribution.

Describe any special knowledge or past experience qualifying you for this appointment?

Historic chairperson for Oak Ridge Homecoming '86 and the nomination of our planned community to the National Register of Historic Places was my introduction to planning. I have served on the Oak Ridge Planning Commission for around 30 years, attended national conferences, participated in Plan East Tennessee, numerous programs on walkability, urban design, complete streets, participated in Oak Ridge's last Comprehensive Plan, Waterfront Plan, S. Illinois Corridor Plan and our Blue Print. My understanding of and experience with the planning process is my strong suit. I keep an open mind to new concepts and ideas, listen to experts and the people of our community. I am the appointed Planning Commission member to the Traffic Safety Advisory Board, have broadened my vision through this experience. I understand the importance of listening, and coordinating efforts amongst the various City departments, boards, community organizations, neighborhood groups, and individual citizens. Hopefully, our Oak Ridge Blue Print will facilitate this goal.

Additional Information

Special Qualifications

End of Application for Shelton, Jane

For Board: Oak Ridge Municipal Planning Commission

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Jane Shelton

BOARD OR COMMISSION: Oak Ridge Municipal Planning Commission

TERM OF OFFICE: 4 Years

DATE APPOINTED: 2/2/2004

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 49

Number of Absences 4

City of Oak Ridge Board Application 2019

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

Applicant: Webb, Wesley

1/8/2020 11:01 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

120 Wolf Creek Way

Oak Ridge, TN 37830

Contact Information

Email: wes.webb@gmail.com

Mobile Phone: (252) 259-7667

Current Company/Organization

LPL Financial

Current Position / Title

Senior Infrastructure Architect

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

MS Information Technology; MS Information Security; BS Information Technology; AS Information Security

Explain why you are interested in being appointed to this board, commission or committee

I am originally from Oak Ridge and have recently moved my family back home. I have always had an interest in Real Estate, am licensed in North Carolina, and am currently working to obtain my Tennessee license. I believe I would be a positive and appreciated addition to the board given my education, outside experience, and general interest in seeing Oak Ridge continue to thrive and prosper.

Describe any special knowledge or past experience qualifying you for this appointment?

NC and soon to be TN Real Estate License.

Additional Information

Special Qualifications

End of Application for Webb, Wesley

For Board: Oak Ridge Municipal Planning Commission

Personnel Advisory Board

NumVacancies 1 Total # of Members 5

Term of Office

December 31, 2021

Qualifications

In addition to Oak Ridge residency, it is desirable that Board members have a minimum of three (3) years Human Resources management experience at a company with 50 or more employees; however, lack of this experience shall not disqualify a citizen from applying for membership on this board.

Personnel Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Lynette Waite		1/30/2020	1	0
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Lisa Bollinger		12/31/2021
Ms. Anne Garcia		12/31/2021
Ms. Bonnie Hebert		12/31/2020
Ms. Martha Wallus		12/31/2020
4 of 5 members		

City of Oak Ridge Board Application 2019

BoardName: Personnel Advisory Board

Application Submitted

Applicant: Waite, Lynette

1/30/2020

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

111 Cedar Lane

Oak Ridge, TN 37830

Contact Information

Home Phone: (865) 835-3728

Email: lwaite1@covhlth.com

Current Company/Organization

Methodist Medical Center

Current Position / Title

HR Coordinator

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Education: Associates Degree - 2015; Currently attending the University of TN. I am scheduled to graduate with my BS degree in HR Management in 2021; Current Community Activities: I am not currently participating in any local community activities. However, I am still very active in fundraising for the Donna Foundation (Breast Cancer), located in Jacksonville, FL.

Explain why you are interested in being appointed to this board, commission or committee

I am very interested in being appointed to the Personnel Advisory Board. I know that the experience would enhance my skills and knowledge in the ever-changing world of Human Resources.

Describe any special knowledge or past experience qualifying you for this appointment?

I have worked in Human Resources since 1999. My 21 years in HR has allowed me to grow and develop both professionally in my knowledge and experience. I feel that a relationship with this board would be mutually beneficial, as my education background, HR experience, and qualifications would be a great resource for the City of Oak Ridge.

Additional Information

Special Qualifications

LYNETTE F. WAITE

111 Cedar Lane • Oak Ridge, TN 37830 • (904) 536-8384 • lynettef.waite@gmail.com

HUMAN RESOURCES MANAGEMENT

Highly organized, self-motivated professional with over 17 years of experience in the Human Resources industry. Exceptional organizational and time management skills combined with the ability to work collaboratively with professionals from a variety of diverse backgrounds. Analytical and oral/ written communication skills with a proven ability to excel in challenging and complex environments. Thrives in high-pressure, high-stress environments while maintaining composure and adhering to efficient, productive work processes.

AREAS OF EXPERTISE

Human Resource Management | Staff Development and Supervision| Salary Compensation| Effective Team Building| Recruitment| Risk Management| Budget Preparation| Administration| Regulatory Compliance| Quality Assurance| Client Need Assessment| Communication Skills| Strategic Planning and Analysis| Problem Resolution

PROFESSIONAL EXPERIENCE

METHODIST MEDICAL CENTER OAK RIDGE, Oak Ridge, TN

HR Coordinator, August 2016 – Present

- Facilitating human resources processes
- Administering employee health and welfare plans
- Acting as a liaison between employees and insurance providers
- Resolving benefits-related problems
- Ensuring the effective utilization of plans related to HR programs and services
- Administering health and welfare plans, including enrollments, changes, and terminations
- Answering employee requests and questions
- Assisting with new employee hiring processes
- Reconciling benefits statements
- Conducting audits of payroll, benefits, and other HR programs
- Assisting with the performance review and termination processes
- Assisting with the recruitment and interview processes

SUNRISE SENIOR LIVING –Jacksonville, Florida

Assisted Living Coordinator, July 2010 - 2014

- Management of Assisted Living Department Team, including recruiting, hiring, training, coaching and disciplining, timely performance appraisals.
- Staffing Coordination/ Schedule in accordance with operational and budgetary guidelines
- Trainer of Challenging Behaviors and Monthly Skill Builders
- Assists in Leadership and promotion of Safety and Risk Management
- Maintain Variable Labor in Coordination with Budget
- Recruitment and Interviewing Process
- Sales and Marketing
- Resident Care and Programming
- Plans, organizes, develops and leads the overall operation of the Assisted Living Neighborhood in accordance with federal, state, local laws and Sunrise Senior Living Standards

- Facilitates the Individual Service Plans and Daily Assignment Sheet development and monitors ongoing process and practices. Coordination of Monthly Assessments for Assisted Living Residents. Communication with Families on a Regular Basis
- Maintains current Resident Services book for Assisted Living Community in accordance with guidelines.
- Monthly Assessments of ALL Assisted Living Residents
- Maintain Variable Labor in Coordination with Productive Labor
- Assist with meeting or exceeding the revenue budget and NOI growth for Extended Care and Contingence Programming

SUNRISE SENIOR LIVING – Jacksonville, Florida, 2009 – 2010

HARBOR RETIREMENT – Gainesville & Jacksonville, Florida, 1999 - 2009

Business Office Coordinator/ Business Office Manager

- Human Resources and Benefits
- Recruitment, Interviewing, Hiring and Employment Processing
- Staffing Coordination
- Training Program for Associates
- Worker's Compensation
- Responsible for assuring conformance with regulations and policies.
- Prepare daily, weekly, and monthly reports for financials, daily labor tracking and monthly budgets.
- Assessing organizational needs in terms of cost efficiency and effective operations.
- Generating business through direct contact and personnel rapport.
- Sales and Marketing
- Responsible for Accounts Payable and Receivables: Yardi Accounting System
- Payroll: KRONOS, People Soft

EDUCATION & CERTIFICATIONS

- | | |
|---|-------------------|
| • University of Tennessee, Bachelor's Degree – Third Year | |
| o Human Resource Management | 05/2017 |
| • AA, Florida State College Jacksonville | 05/2015 |
| • CORE TRAINED CERTIFICATE 120623551 | 06/2012 |
| • E.D.I.T. (EXECUTIVE DIRECTOR IN TRAINING PROGRAM) | 09/2012 – 01/2014 |

PROFESSIONAL PROFICIENCIES

- iCims, Cyborg, Kronos, Yardi, People Soft, Signature, Microsoft Publisher, Microsoft Project
- Tennessee Notary Public at Large

ACTIVITIES

- ROARING AGAINST BREAST CANCER
- PICTURING THE CURE
- ALZHEIMER'S ASSOCIATION
- DONNA K FOUNDATION – DONNA K MARATHON

Recreation and Parks Advisory Board

NumVacancies 5 Total # of Members 9

Term of Office

December 31, 2022 (Four positions); December 31, 2021 (One position)

Qualifications

Oak Ridge residency

Recreation and Parks Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jeremy Ashley		12/10/2019	3	0
Mr. Mark Cantrell (Incumbent)		12/30/2019	1	1
Ms. Angela Dietrich		12/10/2019	1	0
Mr. Jake Greear		12/11/2019	1	0
Mr. Christopher Melhorn		12/19/2019	2	0
Ms. Lisa Plante		1/16/2020	2	0
Ms. Brenna Russell		1/22/2020	1	0
Mr. Bradley Spears (Incumbent)		1/6/2020	1	2
Ms. Ashley Taylor		1/13/2020	1	0
Ms. Michele Thornton		1/24/2020	1	0
Mr. Joseph Yates		12/15/2019	1	0
Total Number of Applicants: 11				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Mark Cantrell		2/11/2020
Mr. David Kitzmiller		12/31/2020
Ms. Melissa McMahan		12/31/2021
Mr. Daniel Robbins		12/31/2020
Mr. Ken Rueter		12/31/2020
Mr. Bradley Spears		2/11/2020
		6 of 9 members

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Ashley, Jeremy

12/10/2019 9:38 AM

Race (Optional): Caucasian

Preference: 3

Number of Times Previously Applied: 0

Address

114 South Seneca Road

Oak Ridge, TN 37830

Contact Information

Mobile Phone: (865) 203-6807

Email: jeashley2017@icloud.com

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

I grew up in Oak Ridge and left to the Military for several years. I did do some college, and I currently work in Clinton, TN at a manufacturing company as a maintenance tech. I have been in maintenance most of my adult life. I would like to give back to the community that I was raised in.

Explain why you are interested in being appointed to this board, commission or committee

I am interested because I want to give back to the community that I was raised in and be at least a small part in a great city.

Describe any special knowledge or past experience qualifying you for this appointment?

I do have several years in maintenance and management. I would be a good fit because of my military background and my love of Oak Ridge.

Additional Information

Special Qualifications

Resume of

Jeremy Ashley

114 South Seneca Rd
Oak Ridge, TN 37830
865-203-6807
jeashley2017@icloud.com

Education:

Pellissippi State Community College
2014-2015: Business Management

New Horizon
2013-2013: A++ and Network +

Employment:

Nyrstar

2019 to Present

Job Title: Master Mechanic working on Cat underground haul truck, Cat loaders, Sandvik underground haul trucks and loaders. Also use SAP for creating work orders and writing plan work orders

Royal Metal Powder

2017 to 2019

Job Title: Maintenance department for insuring preventive maintenance is complete on the machinery, and also do fabrication to improve the line and to help improve production.

Key Safety System

2016 to 2017

Job Title: Loom Tech working on Looms and doing preventive Maintenance

WestRock

2015 to 2016

Job Title: Maintenance department for WestRock packaging company
Maintaining maintenance, preventive maintenance on the machinery, and also do fabrication to improve the line and to help improve production.

Tennessee National Guard – US Army

2012 to 2015

Job Title: Armor/ Supply 92Y

Gemcare

2014 to 2015

Job Title: Maintenance department for Timken rail bearing

Maintaining maintenance and preventive maintenance on the machinery. Also do fabrication to improve the shops to help improve production.

Waupaca Foundry

2013 to 2014

Job Title: Repairable Coordinator

As repairable Coordinator I worked for maintenance send part to vendors that can be repair. If needed buy new parts and expedite the parts so that they will always be in stock. The systems that I used to do this process was SAP and AS400

Total Demolition Services

2010 to 2012

Job Title: Maintenance Manager

I worked as the head mechanic for the Demolition Company, working on bobcats, bulldozers, excavators, and tractor trailers.

United States Marines

2003 to 2010

Rank: Corporal of Marines/ E-4

Job Title: 3521 Diesel Mechanic, Force Protection, and Instructor in Counter Terrorism

Specific Skills:

You will find that I possess the following specific skills that will enable me quickly to be of help and value to you and your company:

- 11 Years of Hazmat handling
- 11 Years of gas mask training
- Engine and vehicle mechanical repairs
- Mechanic for 1st Battalion 10th Marines for three years, was Shop Chief for the Maintenance shops in Iraq for C 1/10 and also Delta Company 4th Combat Engineers.
- Welding (high school, Marines, Timken, WestRock, and Royal Metal Powders)
- As a Corporal in the Marines I was in a leadership position, teaching and instructing the personal that is under my supervision.
- Computer skills in AutoCAD (5 years), Microsoft Word, Excel, A++ Certification, and Network+ Security
- Corporals Leadership Course.

I have been deployed to Iraq four times and have been in two different operations, Operation Iraqi Freedom and Operation Enduring Freedom

I would welcome an opportunity to demonstrate how I can exceed your expectations.

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Cantrell, Mark

12/30/2019

Race (Optional):

Preference: 1

Number of Times Previously Applied: 1

Address

Contact Information

124 Netherlands Road

Email: markethancantrell@gmail.com

Mobile Phone: (865) 599-1529

Oak Ridge, TN 37830

Current Company/Organization

Oak Ridge National Laboratory

Current Position / Title

Computer Analyst

Retired?

N

Do you currently serve on any other City board, commission or committee?

Beer Permit Board; Recreation & Parks Advisory Board

Education, Professional and or Community Activity

Current Member Beer Permit Board; Current Member Recreation and Parks Advisory Board; MBA University of Tennessee - Martin; BS - Purdue University

Explain why you are interested in being appointed to this board, commission or committee

I would like to continue to help my community grow and improve.

Describe any special knowledge or past experience qualifying you for this appointment?

Current member: Beer Permit Board; Current member: Recreation and Parks Advisory Board

Additional Information

Special Qualifications

End of Application for Cantrell, Mark

For Board: Recreation and Parks Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Mark Cantrell

BOARD OR COMMISSION: Recreation & Parks Advisory Board

TERM OF OFFICE: 3 Year Term

DATE APPOINTED: 1/9/2017

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 24

Number of Absences 5

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Dietrich, Angela

12/10/2019 6:36 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

102 Kingsley Road

Contact Information

Home Phone: (865) 761-1488

Email: angeladietrich44@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Knox County Schools

Current Position / Title

Science Teacher

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Master of Arts, Science Education, Grades 5-9; Bachelor of Arts, Business Administration

Explain why you are interested in being appointed to this board, commission or committee

As a new resident, I am excited to be a part of the next phase of Oak Ridge's growth. As a hiker and outdoors person, I would like to help ensure our green spaces add entertainment value to residents and visitors alike.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

End of Application for Dietrich, Angela

For Board: Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Greear, Jake

12/11/2019 5:36 PM

Race (Optional): Caucasian

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

112 Newport Drive

Email:

Oak Ridge, TN 37830

Mobile Phone: (865) 603-2188

Current Company/Organization

McGill Associates

Current Position / Title

Project Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BS from Tennessee Tech University in Civil & Environmental Engineering; Professional Engineer for 18 years; TN Society of Professional Engineers member and Lakeway Chapter Treasurer; Water Quality Forum Treasurer (non-profit); church board member at Chapel on the Hill, and life-long soccer player and coach.

Explain why you are interested in being appointed to this board, commission or committee

Am an outdoor enthusiast, enjoy designing parks and recreation areas, love our City's recreational spaces and would like to see them expand and enhanced.

Describe any special knowledge or past experience qualifying you for this appointment?

Works for City government for 7 years and have an understanding of how they operate and the demands they experience; have been involved in the design of outdoor spaces through my work as a consultant; I use the City's and other regional park spaces on a regular basis and have lots of first-hand experience regarding opportunities.

Additional Information

Special Qualifications

2002 - 2007 City of Morristown, TN Morristown, TN

Staff Engineer

- Stormwater Program Coordinator – Drafted City’s Phase II MS4 Permit, managed program for 3+ years, and organized/led Stormwater Advisory Committee stakeholder group.
- Ordinance drafting.
- Site design of several municipal projects (including two new fire station locations, parks improvements, parking facilities, etc).
- Project management (including bid material preparation, bidding, construction coordination, etc).

2007 - 2013 McGill Associates Sevierville & Knoxville, TN

Senior Project Engineer

- Site design and project management for multiple residential, commercial, and municipal projects (including funding, reporting, studies, survey coordination, site design, jurisdictional approval, permitting, bid material preparation, bidding, and construction administration).

2013 - Current McGill Associates Knoxville, TN

Project Manager

- Continued design and project management for residential, commercial, and municipal projects.
- Managed budgeting, scheduling, and billing of projects.
- Provided staff oversight.

SOFTWARE EXPERIENCE

- AutoCAD (up to 2018 Civil 3D version)
- Microsoft Word, Excel & PowerPoint
- HydroCAD
- Hydraflow

PROFESSIONAL MEMBERSHIPS

- Tennessee Society of Professional Engineers – Served on State Board of Directors (Lakeway Chapter) and as State President in 2012-2013
- Southeast Stormwater Association – Served on Board of Directors
- American Society of Civil Engineering
- Tennessee Stormwater Association – Serving currently on Board of Directors

COMMUNITY ACTIVITIES

- Volunteer & donor to multiple non-profits.
- Youth soccer coach for 7 years.

REFERENCES

Available upon request.

SAMPLE PROJECT EXPERIENCE

- Morristown Farmer's Market (Morristown, TN)
- Y-12 Bear Creek Road Bypass (Oak Ridge, TN)
- Safe Routes to Schools (SRTS) Pedestrian Improvements (Etowah, TN)
- Hardin Park Greenway (Greeneville, TN)
- Halls Park to School Link - Phase II Greenway (Knox County, TN)
- Cumberland Gap Greenway (Cumberland Gap, TN)
- Turkey Creek Greenway - Phase III (Morristown, TN)
- LAMTPO SRTS School Zone Safety Study (Hamblen & Jefferson Counties)
- Farragut Outdoor Classroom (Farragut, TN)
- Pigeon River Boat Launches (Cocke County, TN)
- Roane Regional Business & Technology Park Sanitary Sewer System Review (Roane County, TN)
- Blue Bell Ice Cream Sewer Line Extension (Roane County, TN)
- Quality Inn Sanitary Sewer Line Extension (Sevierville, TN)
- General Civil Engineering Design & Development Review Services (Morristown, TN)
- Mountain Meadows & Rivergate Subdivisions Drainage Basin Study (Sevierville, TN)
- 2011 Neighborhood Drainage Project (Knoxville, TN)
- Jefferson City Library (Jefferson City, TN)
- Jefferson County Nursing Home (Dandridge, TN)
- Knoxville Comprehensive Breast Center (Knoxville, TN)
- Barger & Sons Concrete Batch Plant & Manufacturing Facility (Roane County, TN)
- Roane Regional Business & Technology Park Masterplan - Phases I & II (Roane County, TN)
- Douglas Lake Resort (Sevier & Jefferson Counties)
- Old Jones Road Improvements (Roane County, TN)
- Fire Stations #4 & 5 (Morristown, TN)
- Waste Resources Divisions Site & Stormwater BMP Evaluations (Chattanooga, TN)
- Good Housekeeping Manual (Alcoa, TN)
- Cocke County Solid Waste Program Assistance (Cocke County, TN)
- Supplemental Environmental Plan (SEP) - Upper West Prong Water Quality Improvement Plan (Gatlinburg, TN)

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Melhorn, Christopher

12/19/2019

Race (Optional):

Preference: 2

Number of Times Previously Applied: 0

Address

104 Taylor Road

Oak Ridge, TN 37830

Contact Information

Email: cjmelhorn@gmail.com

Mobile Phone: (865) 456-0602

Current Company/Organization

Power System Sentinel Technologies, LLC

Current Position / Title

VP of Operations

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BS in Electrical Engineering, Served as member of various HOAs, Serve on Board of ORSA. Participate in various community events.

Explain why you are interested in being appointed to this board, commission or committee

I've always felt being active in a community was paramount to the success of the community and a civic duty as a citizen of that community. I've been a resident of Oak Ridge since February 2015 and I have found it a very delightful place to live. I am applying for board/council positions so that I can use my past experience serving on other boards, community councils, and professional experience to make Oak Ridge an even better and more attractive place for residents.

Describe any special knowledge or past experience qualifying you for this appointment?

I have past experience serving on various HOA boards, committees of professional organizations like the Institute of Electrical and Electronics Engineers (IEEE), serving my community as a Scout leader. I am familiar of the amount of involvement required to service in these types of positions and I have experience working with community organizations, councils, and boards.

Additional Information

Special Qualifications

Christopher J. Melhorn
104 Taylor Road, Oak Ridge, Tennessee 37830
865-456-0602
cjmehorn@gmail.com

SKILLS SUMMARY

Business development executive with extensive experience in consultative and strategic selling, management consulting, marketing, and implementing solutions for the electric utility, energy markets, and nuclear power plants. Skilled in developing and presenting proposals to potential and existing clients and contract negotiations. Experienced in writing technical documents and conducting seminars.

Power System Sentinel Technologies, LLC

May 2016 – Present

Vice President, Operations

January 2017 – Present

- Oversee operations of manufacturing, field installations, and supply chain.
- Lead proposal development for products and services.
- Negotiate contracts, both technical and commercial aspects, with existing and potential clients.
- Oversee project management and development of the Open Phase Detection System including manufacturing, testing, installation, and commissioning under QA/QC process controls for the nuclear industry.
- Participate in business development as part of the executive team exploring new products and services for the nuclear and electric power industry.
- Develop and nurture client relationships with existing and potential clients.

Director, Client Relations

May 2016 – January 2017

- Developed and nurtured client relationships with existing and potential clients.
- Oversaw project management and development of the Open Phase Detection System including manufacturing, testing, installation, and commissioning under QA/QC process controls for the nuclear industry.
- Participated in business development as part of the executive team exploring new products and services for the nuclear and electric power industry.
- Conducted engineering and design reviews for existing product line to continually improve quality.

The Electric Power Research Institute (EPRI)

June 2000 – May 2016

Sr. Program Manager

June 2013 – May 2016

- Area manager for EPRI's Energy Delivery & Use, & Health Environmental Sciences programs in the Environment sector. Research areas of responsibility included T&D ROW Environmental Issues, EMF and RF Health Assessment, and Occupational Health and Safety research areas.
- Managed multi-million dollar portfolio of research and technology development programs for electric power utilities.
- Oversaw program budgets and execution.
- Directly led a technical staff of four researchers as well as various consultants from the industry and universities.
- Led strategic planning and business development activities with utility executive advisory committees.
- Presented technical results at national and international scientific and regulatory venues.

Christopher J. Melhorn
104 Taylor Road, Oak Ridge, Tennessee 37830
865-456-0602
cjmehorn@gmail.com

Account Executive / Technical Advisor February 2011 – June 2013

- Managed client relations with eleven major U.S. Electrical Utilities with a \$20M portfolio.
- Developed and nurtured client relationships with existing and potential clients.
- Proactively identified existing EPRI products and solutions that could be positioned to meet and exceed client needs.
- Managed the sales process from client needs assessment through close of sale and coordinated the appropriate internal cross-functional support as needed.
- Understood the client needs and communicated those needs within EPRI to effectively address the client strategic issues, business objectives, unique needs, and decision-making process.
Captured client, market, and product feedback to help support and influence future EPRI product development.
- Actively promoted the implementation and broad acceptance of EPRI's tools within the client organizations.

Engineering Manager/Sr. Project Manager June 2000 – February 2011

- Managed a nine person team which included four electrical engineers, three senior software developers, and two web developers.
- Designed and developed multi-week field investigation campaigns which included oversight of a team of engineers and technicians and coordination with various other government and private companies.
- Managed U.S. Government projects involving distribution power systems studies. Investigations look into the concerns with power line carrier (PLC) and other communication signals on distribution systems.
- Lead developer and content provider for EPRI Program 97 Website www.mypq.net and the EPRI monitoring service Website www.remotepq.com.
- Managed EPRI's PDM software development team.
- Managed EPRI's Power Quality Monitoring, Program 1 (2002 through 2005): Defined research topics, developed project objectives, selected research contractors, served as primary liaison between EPRI and funding utilities, managed projects, and developed reports.
- Managed EPRI's DPQ Phase II project, which required the coordination of 13 utilities and their power-measurement data (collected from the participating utilities). Statistically analyzed and presented data in an EPRI technical report, TR-1001678.
- Managed China Light and Power's (CLP Power) power quality monitoring system (PQMS), reviewed its current measurement system, and determined the specifications of a new Web-based monitoring platform.

Electrotek Concepts, Inc. February 1990 – June 2000

Manager, Power Quality Products & Services

Knoxville, TN

- Developed and managed Electrotek's Monitoring Service, which provided an affordable power quality monitoring (found at <http://www.pqmonitoring.com>) service.
- Served as project manager for Con Edison's power quality monitoring system and projects, including the installation of 80 monitors on its network in Manhattan.
- Managed a project to develop a monitoring program for Zapadoslovenske energeticke zavody (ZSE) in the Slovak Republic, involving the monitoring at transmission-level substations and industrial customer service entrances.

Christopher J. Melhorn
104 Taylor Road, Oak Ridge, Tennessee 37830
865-456-0602
cjmelhorn@gmail.com

- Performed power quality investigations for EPRI, utility, industrial, and commercial customers, including site surveys, power quality measurements, and simulations.
- Developed and wrote training manuals and assisted in the design and implementation of a power quality program for East Midlands Electricity in Nottingham, England.

Bechtel Company
Electrical Engineer

October 1989 – February 1990

Pottstown, PA

- Served as an electrical engineer in the Limerick Nuclear Power Plant. Duties included updating technical drawings to agree with as-built conditions and specifying the correct design non-compliant conditions (performed during the start-up phase of the power plant).

Pennsylvania Power & Light Company
Engineering Co-op Student

May 1989 – October 1989

Harrisburg, PA

- As an undergraduate at Penn State, participated in a co-op with Pennsylvania Power and Light Co. (PP&L) in Harrisburg, PA: Helped to design a monitoring procedure to evaluate the harmonic levels on five of PP&L's radial distribution feeders and design a monitoring system, take actual field measurements, conduct computer simulations using both V HARM and HARMFLO, and analyze the results.

Industrial Electric Company of York
Supervisor

September 1983 – May 1989

York, PA

- Responsibilities included the re-design of electrical apparatus such as induction motors and small transformers and management of the engineering office. Also, I oversaw the repair and rebuilding of electrical equipment and new construction work. This included scheduling the work for two other employees and inventory control.

**WEB SITE
DEVELOPMENT**

Developed and maintained Web sites for EPRI, Electrotek, other organizations, and for personal use.

MyPQ.Net – <http://mypq.epri.com>

I created the MyPQ.net Web site, which provides information and research to subscribers through an on-line research and content delivery platform. Under my direction, membership of the MyPQ.net Web site has grown at a tremendous rate. In fact, since the creation of the MyPQ.net Web site in 2003, membership has doubled each year. The MyPQ.net Incorporates, ASP, VB Script, MS SQL, and HTML to provide funding members of EPRI PEAC with the latest information related to Power Quality.

Oak Ridge Sportsmen's Association – <http://www.orsaonline.org>

The Oak Ridge Sportsmen's Association (ORSA) is an organization of shooters, hunters, archers, fishermen and others dedicated to outdoor sports and conservation located in East Tennessee.

Mid-Southern Restorations – <http://www.midsr.com>

I was hired by Mid-Southern Restorations to update their existing web site. The Web site was converted from straight HTML to a database driven site using ASP, VBScript, and JavaScript. This allowed for the development of a custom Control Panel which allowed for adding, editing, and deleting cars through a Web-based interface.

SOFTWARE LANGUAGES AND DEVELOPMENT

Proficient in Visual Basic, VBScript, JavaScript, ASP, HTML, and DHTML. Have written several engineering applications.

FlukeView. I conceived, designed, and developed the original version of FlukeView™ for the Fluke 97 Scopemeter® and, as a result, was awarded a contract from Fluke to add enhancements to FlukeView™ for the Fluke 97 and develop the software for the Fluke 41 Power Harmonics Analyzer.

PowerLogic System Manager. I was part of development team at Electrotek Concepts, Inc. Tested all versions of software and wrote the initial version of User's Manual.

TVPPA SkyLine. I was part of development team at Electrotek Concepts, Inc. I validated algorithms and functionality of software. I wrote the User's Manual and the Help system for the software.

The EMTP Workstation. I developed the workstation to facilitate batch mode processing of the electromagnetic transient program (EMTP) data files. I wrote the User's Manual and the Help system for the software.

EPRI Power Quality Tool Box. I designed and developed the Wiring and Grounding application for the tool box.

EDUCATION

B.S. in Electrical Engineering Technology, 1989
The Pennsylvania State University

A.S. in Engineering, 1987
York College of Pennsylvania

PROFESSIONAL ACTIVITIES

- Senior Member, Institute of Electrical and Electronics Engineers (IEEE)
- Past Chairman, IEEE IAS Power Quality Sub-Committee
- Past Chairman, Voltage Sag Testing Recommended Practice - IEEE IAS P1668
- Past Secretary, IEEE IAS Emerald Book, IEEE Std. 1100-1999
- Chapter 3 Chairman, IEEE IAS Emerald Book, IEEE Std. 1100-1999
- IEEE Power Quality Monitoring - IEEE Std. 1159-1995
- IEEE Power System Engineering Committee
- IEEE Power System Engineering Design Sub-Committee
- IEEE Standards Coordinating Committee 22 Power Quality
- IEEE 519 Application Guide Task Force

PUBLICATIONS AND SEMINARS

I have authored over 40 technical papers for organizations like the IEEE, EPRI, and CIREN, and contributed to three technical books on power quality and electrical engineering.

Developed and presented over 70 seminars and workshops on power quality, power quality monitoring, and using the World Wide Web as a data collection tool.

AWARDS AND CERTIFICATIONS

- 2006 & 2008 recipient of the EPRI Chauncey Award Winner for Technical Merit
- Endowment Member in the NRA
- Certified NRA Instructor - Refuse To Be A Victim, Range Safety Officer
- FFL Holder: Both Class 07 and C&R
- Eagle Scout, Boy Scouts of America
- Third Place Region 3, IEEE Student Paper Contest, 1989

HOBBIES

- Shooting sports including handguns, rifles, and shotguns
- Woodworking
- Competitive Volleyball
- Scouting, Boy Scouts of America

REFERENCES

Available upon request

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Plante, Lisa

1/16/2020 11:28 AM

Race (Optional):

Preference: 2

Number of Times Previously Applied: 0

Address

149 Georgia Avenue

Oak Ridge, TN 37830

Contact Information

Mobile Phone: (865) 230-2955

Email: plantelisa@gmail.com

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Senior Advisory Board

Education, Professional and or Community Activity

Doctorate in Cultural Studies; Master's in Education; Bachelor's in Education

Explain why you are interested in being appointed to this board, commission or committee

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

End of Application for Plante, Lisa

For Board: Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Russell, Brenna

1/22/2020 10:10 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

134 Windham Road

Email: beaker17@comcast.net

Oak Ridge, TN 37830

Mobile Phone: (850) 814-1545

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Naval Surface Warfare Center Panama City Division

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

University of Tennessee, Knoxville, BS Eng Physics, 1980; University of Tennessee, Knoxville, MS Physics, 1984; Naval Surface Warfare Center, Panama City Division, Tactician, Management, Division Strategic Analyst, 1987-2018; Leadership, management, personnel, and strategic planning experience.

Explain why you are interested in being appointed to this board, commission or committee

I have recently returned to Oak Ridge after retiring. I wish to give back to the community using the skills and knowledge gained through 32 years of service as a Navy civilian.

Describe any special knowledge or past experience qualifying you for this appointment?

As the Division Strategic Analyst, my responsibilities included managing and overseeing the development of Business and Strategic Plans; managing and overseeing the development of Division Strategic Investments; managing and overseeing the development of the strategic planning process; collaborating with portfolio managers in portfolio assessment and development of integrated strategy development, long-term implementation planning; providing guidance, tools and instructions in support of the Division's strategic planning process.

Additional Information

Special Qualifications

Brenna Kay Williams
6506 S. Lagoon Dr.
Panama City Beach, FL 32408
brenna.williams@navy.mil
(850) 814-1545 (c)
(850) 235-5615 (w)

Education: University of Tennessee, Knoxville
Master of Science, Physics, 1986
Thesis: *Experimental Test of the Mie Theory for Microlithographically Produced Silver Spheres*, Published in Physical Review B, February, 1987

University of Tennessee, Knoxville
Bachelor of Science, Engineering Physics, 1984

Employment: Naval Surface Warfare Center, Panama City Division
110 Vernon Ave, Panama City, FL 32407
May 1987 – present
40 hrs/wk, \$147,857, ND-1310-V
Current Supervisor: Dr. Kerry Commander
(850) 234-4851

**Current
Position** *Strategic Analyst*
00X
February 2014 – Present
ND 1310-V

Responsibilities include managing and overseeing the development of Business and Strategic Plans; managing and overseeing the development of Division Strategic Investments; managing and overseeing the development of the strategic planning process; collaborating with portfolio managers in portfolio assessment and development of integrated strategy development, long-term implementation planning; providing guidance, tools and instructions in support of the Division's strategic planning process.

**Management
Positions**

*Deputy Department Head
Science & Technology Department
October 2013 – February 2014
ND-1310-V*

Responsibilities include communicating and building relationships with personnel and organizations both internal and external to the department to facilitate the smooth functioning and execution of the business of the department; supervising personnel; analyzing business data to make sound decisions; and monitoring department operations to ensure compliance with corporate, headquarters, and Navy regulations. Also, I am responsible for conducting root cause analyses to determine resolution to department business issues and processes.

*Acting Department Head
Business Operations Department
April 2013 - October 2013
ND-1310-V*

Responsibilities included leadership of the Business Operations Department including human resources, Infrastructure (facilities, safety, & environmental), public affairs, information assurance/technology, and compliance programs. Tasking included determining best methods to serve the customer while ensuring compliance requirements were met; improving management of tasking by the development of a corporate business plan, establishing processes and procedures, developing risk management processes, and establishing relationships with the customers. Additionally, developed business metrics to monitor each area within the department to ensure operations were in alignment with goals.

*Acting Department Head
Science, Technology, Analysis, and Simulation Department
January 2013 - February 2013
ND-1310-V*

Responsibilities included leadership of the Science, Technology, Analysis, and Simulation Department; supervision of personnel; monitoring the technical and business functions of the department, ensuring compliance of the organizational rules and regulations as it applied to the department; and making sound business decisions for the smooth functioning of the department.

*Deputy Department Head
Science, Technology, Analysis, and Simulation Department
July 2010 - March 2013
ND-1310-V*

Responsibilities included managing the execution of the science, technology, unmanned systems, modeling, simulation, analysis, and tactics programs within the department; championing and obtaining funding for associated programs; developing sponsor relationships; addressing communication lines between the department and the customers and Department input to the Division's responses to NSWC Headquarters and DON; interfacing and collaborating with the two Systems departments, the Acquisition department, the Business department, and other Warfare Centers; and driving the technology transition and fleet support processes. I also lead the development and implementation of a long-term organizational vision by combining the latest science and technology trends with unmanned systems, modeling and simulation, analysis, and tactics to address evolving Naval requirements. As such, I lead the development of the department's input to the strategic Littoral Warfare Dashboard metrics. In addition, I assist the Department Head with the management, planning, coordination, and accomplishment of work for the internal operations at the Department level including personnel, facilities, information technology and financial management. During FY12, I was the primary lead for the Technical Director in the execution of the Back to Basics Initiative, the development of the draft response to his 90 Day Tasker Letter and coordination for the development of White Papers for the systemic issues that were to be addressed; and the development of the 1st and 2nd edition of the Naval Surface Warfare Center Concept of Operations, the document that guides the execution of the business at NSWC PCD.

*Division Head
Tactics and Analysis Division; Science, Technology, Analysis, and Simulation
Department
April 2009 – July 2010
ND-1310-V*

I led the Analysis & Tactics Division, a diverse technical organization with 80 scientists, engineers and analysts with a \$36M budget. I was responsible for the full range of supervisory duties, including Equal Employment Opportunity (EEO), and the operation and execution of all projects and tasks for Mine Warfare (MIW) Analysis, Littoral Warfare (LW) Analysis, and Expeditionary Warfare (EXWAR) Analysis; Mine Countermeasures (MCM) Tactics, in particular, AMCM, SMCM, UCM, and the emerging unmanned systems tactical applications; Mine & Threat Exploitation; Ship Susceptibility; Sweep Effectiveness; and

Intelligence Analysis. I was personally responsible for obtaining funding, developing sponsor relationships, driving technology transitions in the process analysis and tactical application areas, and providing the Fleet with the product and processes they required to perform their mission. During my tenure, I developed and implemented a long-term organizational vision for the division to ensure the transition of products to the acquisition programs and the fleet to address evolving Naval requirements. I accomplished this by leading a team of technical experts as they executed their work and ensuring the synergy of the team with the other divisions in X and in A and E departments. Other considerations were future requirements of the fleet, the S&T trends, and the capability gaps of the current systems. Duties included, but were not limited to, supervision of Branch Heads, Strategic Planning for Division, Technical Oversight of Programs, Sponsor Interaction, Future Workforce Planning, Mentoring of Scientist and Engineers, Future Facilities Planning, Financial Management, and IT/IA Requirements Management.

Deputy Department Head

Littoral Warfare Analysis and Assessment Department

~2005 – April 2009

ND-1310-V

Responsible for the tactical execution of the department's operations (\$44M budget; 120 scientist & engineers), focusing on the day-to-day aspects for Analysis, Tactics, Exploitation, Intelligence, and Modeling & Simulation. I assist the Department Head in all phases of department management and operations, including project planning & execution, business development, personnel management, operations management and leadership. I serve as a principal liaison between the department and other departments/offices at NSWC PCD. I was principle in the strategic planning development for the department and worked with the appropriate Customer Advocates and the sponsors as required. This includes developing the department's strategy from overarching Naval Strategy documents such as Joint Vision 2020...Forward from the Sea, Naval Vision 2020, Expeditionary Maneuver Warfare, and other overarching Naval and Marine Corps documents. Additionally, I developed processes within the department to ensure the effective and efficient execution of tasks and the hiring, development, and training of personnel. Other duties included participation on the Recruitment Advisory Board (RAB), the Position Management Board (PM Board), Deputies Forum, Approving Official for GPC, FLERB, Training Review Board, and Awards Board. In general, my duties required me to be able to interface and work with all other Department Deputies to ensure the needs of G Department were met in conjunction with the needs of NSWC PCD as a whole. Additionally, during my time as Deputy, I was also assigned the stewardship of the Learning & Growth Balance Scorecard,

leading to a broad understanding of the personnel requirements and issues across NSWC PC.

*Branch Head
Tactics Branch
September 1999 – ~2005
ND-1310-V*

Responsible for the development of tactics for individual systems currently in the Fleet and under development in the areas of surface mine countermeasures, air mine countermeasures, EOD mine countermeasures, analysis of future systems and requirements, and development of sweep effectiveness tactics against foreign mines. I supervised up to 34 scientist and engineers. I developed branch goals and strategic implementation plans in the area of Surface Mine Countermeasures (MCM) and Air Mine Countermeasures tactics, Expeditionary Warfare tactics, environmental analysis, and individual system and integrated tactics development. I reviewed and critiqued all project and program planning for the project and areas within the branch, ensuring that the JCIDS process was incorporated and followed throughout the lifecycle of the projects and tasks. This branch interfaced with all other departments across NSWC PC to provide support in the tactical areas.

**Technical
Positions (1987 – 1999)**

C4ISR Lead Analyst

Responsible for analysis of interconnectivity and interoperability (as defined by the DOD Joint Technical Architecture version 2.0) between the sensors, C2 nodes, and the shooter. In terms of Land Attack Warfare, it involved characterizing the C4ISR performance and identifying possible disconnects and incompatibilities. This was performed for a variety of missions against stationary, mobile, and moving target types. As Lead Analyst, I was required to have knowledge of all aspects of Littoral Warfare as it applies to Land Attack. This includes Expeditionary Warfare, Surface Warfare, Air Warfare, Submarine Warfare, Mine Warfare (MIW), Command and Control, Naval Surface Fire Support, and interfacing with USMC mission requirements. The task examined a variety of vignettes for the ships under consideration. Missions evaluated included Standalone, Command Platform, and Member of a Joint Task Force.

Additionally, I was responsible for the task planning and interface into the larger project to ensure milestones and deliverables were met.

Project Engineer for Simulation Based Analysis.

My duties entailed planning, guidance and management of the project, including interface between the CSS Modeling and Simulation Office, the production modelers, the Analysis Group, and the customers to ensure a complete and viable product was provided to meet the customers' requirements. The warfare areas involved were shallow water, surface and air mine countermeasures; EOD; and expeditionary warfare.

Systems Engineer for SAM II.

Responsibilities included project planning and execution; negotiations with Swedish counterparts for the harmonization of requirements; development of the Type A specification for the system; monitoring of contractors in their development of the Type B specification; verification that the system specifications will meet the operational requirements; conducting trade-off analyses to determine optimum system and operational requirements; development of the Mission Analysis; development of preliminary tactics; coordination of subsystem developments to ensure the system will meet the requirements overall, including directing work of the other SAM II team members; preparation and presentation of briefs to foreign and domestic officials; and directing the development of the required 5000.42 documents.

Lead Technical Roles

Study Director for the Shallow Water Mine Countermeasures (SWMCM) Cost and Effectiveness Analysis (COEA), 1993

Study Director for the SABRE, DET, and HSRIS Cost and Operational Effectiveness Analysis (COEA), 1993

Member of Littoral Battlespace Laboratory Strategic Initiatives Group, 1997-1998

Director and Founder, MCM CONTECH '99 War Game, 1999

Lead Tactician for AN/SQQ-32 sonar and PINS

Lead Analyst for SIMEX 95-1 and SIMEX 95-2, 1995

Special

Assignments: *NSTEP Assignment to OP 374*

A one year NSTEP assignment to OP 374 Mine Warfare Branch. In this position I was responsible for the management of the AMCM, SMCM, and UMCM programs for the Mine Warfare Branch and was the principle developer of the POM 92 for the MIW programs. This involved working directly with the NAVSEA program managers on a daily basis. This position allowed me to learn the acquisition process from the beginning stages of the POM development, through project initiation, to project management, and execution. As a result of this assignment, I was subsequently consulted by OP 374/363 and CSS management for POM development advice and support.

Chief of Naval Operations (OP-363)

Based on my performance in during my previous assignment, I was specifically requested by OP-363 to return to develop the POM 94 submit for the MIW branch. Responsibilities included evaluating current and proposed MIW systems in the areas of Shallow Water, Surface, Air MCM and Mine programs for financial, technical, and programmatic viability and preparing the POM 94 submit for the MIW mission area. During tenure there an ancillary duty was to train an O-4 in the preparation and development of the POM. Briefings to O-6 and O-7's were developed and given. (Temporary GM-13 approved)

Office of Naval Research

Responsibilities included evaluating and managing current and proposed science and technology programs for MIW in the areas of Shallow Water, Surface, and Air MCM specifically applied to acoustic, magnetic, and battery technologies. The position provided technical leadership and engineering management for the research and development efforts leading to system development projects. The assignment entailed comprehensive analysis and engineering efforts for design/performance tradeoffs, cost/benefit analysis, and technical risk assessment.

US Representative to NATO

Served as the US Technical Representative to the NATO Mine Warfare Working Group. (2000-2005)

Federal Women's Program Manager

Served as the Federal Women's Program Manager for the Naval Surface Warfare Center, Panama City; Naval Support Activity, Panama City; The Naval Experimental Diving Unit; and the Naval Diving and Salvage Training Center. This appointment was for 2 years (2 December 2004 through 30 November 2006).

Professional Licenses/ Certificates: DAWIA III Systems Planning Research Development & Engineering (SPRDE)
Member of the Defense Acquisition Corps
LEAN Champion

Publications: Experimental Test of the Mie Theory for Microlithographically Produced Silver Spheres, *Phys. Rev. B* 35, 2151–2154 (1987), B. K. Russell, J. G. Mantovani, V. E. Anderson, R. J. Warmack, and T. L. Ferrell
Basic Characteristics of U.S. and Soviet Detection Systems, 1987, B.K. Russell
Swedish SAM (Self Propelled Acoustic Magnetic Minesweep) Evaluation Report, 1991, B.K. Russell, R.E. Backus, S.A. Shoner
CLUSTER Pretzel Exploitation Report, 1992, R.E. Backus, B.K. Russell, J.G. Cowan, E.C. Kloess
Shallow Water Mine Countermeasures (MCM) Cost and Operational Effectiveness Analysis (COEA), 1993, B.K. Russell
Simulation Exercise 95-1, 1995, B.K. Russell, R.E. Nelson, C. Beckler, H.R. Demerest
Simulation Exercise 95-2, 1995, B.K. Russell
Simulation Based Analysis: DDG-51 Mine Avoidance Study, 1997, B.K. Williams
Reach Back, 1998, D.W. Shepherd, B.K. Williams, J.C. Wicke Jr.
DDG-81 Static C4ISR Interconnectivity and Interoperability Assessment for Surface Combatant Land Attack Warfare, 1999, B.K. Williams, R.L. Bianco, J. Price, R. Hoeckley
Using Simulation to Provide Analytical Data for Naval Mine Countermeasures, 2000, B.K. Williams, R. Hoeckley, J.A. Kent
Monte Carlo Approach to Mine Warfare, *Sea Power Magazine*, Feb. 2001, B.K. Williams, R. Hoeckley, J.A. Kent

Recognitions: NSWC PCD CO/TOM Annual Award for Superior Achievement in Management, 2004
Letter of Appreciation, PEO MIW, J.W. Davis, 3 May 1994
“...for contributions to the SAM II project. As systems engineer...”
Letter of Appreciation, PEO MIW, R.D. Williams, III, 16 August 1996
“...use of NMWS in Fleet Support applications...”
Letter of Commendation, Assistant Chief of Naval Operations (Surface Warfare), R.K.U. Kihune, 13 April 1992
“...for her exceptional performance and outstanding support during a four month temporary assignment on the OPNAV staff...”

Letter of Commendation, Assistant Chief of Naval Operations (Surface Warfare), R.K.U. Kihune, 30 Jan 1991
"...for absolutely outstanding performance she demonstrated while on a Naval Scientist Training and Exchange Program (NSTEP) assignment within OP-03."

Meritorious Unit Commendation for Coastal Systems Station, Secretary of the Navy
"... in direct support of Operations DESERT SHIELD and DESERT STORM FROM 2 August 1990 to 11 April 1991."

Letter of Commendation, Commander Mine Division 126, M.W. Harrer, 9 June 1990
"...for excellent support during FLEETEX"

Letter of Commendation, Commander Mine Division 126, M.W. Harrer, June 1989
" ...for excellent support during FLEETEX"

Letter of Commendation for Naval Coastal Systems Center, Secretary of the Navy
"For meritorious service in direct support of Fleet operations in the Persian Gulf from 1 July 1987 to 31 December 1988."

**Professional
Training:**

- OPM Management Courses
- Crisis Leadership Workshop
- Developing & Communicating Your Leadership Competencies
- Capturing New Business
- Public Speaking
- Conflict Management
- Dealing with Difficult People
- Successful Mentoring
- Quality Management
- ISO 2001
- Lean Champion Course
- Leadership – Creating Value, Vision, & Vitality in Government Organizations
- Developing Customer Focused Organizations
- Forging Stakeholder Relationships
- Leader as Mentor
- Recruiting Tomorrows Workforce
- Conflict Management
- Managing Change
- Effective Communication Skills
- Amphibious Planning Course
- Systems Engineering Course
- Basic Underwater Acoustics
- R&D Requirements Officers Course

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Spears, Bradley

1/6/2020 12:34 PM

Race (Optional): Caucasian

Preference: 1

Number of Times Previously Applied: 2

Address	Contact Information
77 Rolling Links Blvd.	Home Phone: (865) 804-4902 Email: bspears@rsienv.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Recreation and Parks Advisory Board

Education, Professional and or Community Activity

MBA, Business Management, Lincoln Memorial University, Harrogate, TN, 2011; B.S., Biology, Lindsey Wilson College, Columbia, KY, 2001; Postma Young Professional Medal Recipient 2019; Founder and President of Clinch Valley Trail Alliance; Leadership Knoxville, TN 2017; Leadership Oak Ridge, TN 2014; Oak Ridge Chamber of Commerce Board of Directors; Community Reuse Organization of East Tennessee Board of Directors

Explain why you are interested in being appointed to this board, commission or committee

Having served multiple terms on the Recreation and Parks Advisory Board, I recently began serving as the Chairman and believe that I can continue to provide the board with the leadership necessary to ensure that this board continues to be an active board and a board that provides value to the City Council as well as the City Recreation and Park Department.

Describe any special knowledge or past experience qualifying you for this appointment?

Besides having served previous terms on the board and being the current Chairman, my involvement in the community with other organizations is largely centered around areas that directly or indirectly involve and/or impact the Recreation and Parks Department. As President of the Clinch Valley Trail Alliance (CVTA), I have led the effort to build new assets for the City of Oak Ridge, including the recent Haw Ridge Pump Track and Skills Park that has resulted in a \$50,000 asset to the city that didn't cost the city a dime. The asset was completely funded by grants, volunteers and donations through the CVTA. Being involved in the Recreation and Parks Board is beneficial in order to allow me the insight and understanding of where I can add value to the city in other organizations I am involved in. Further, as a member of the Recreation and Parks Board there are still tasks and pursuits that I would like to continue leading via my role as chairman.

Additional Information

Special Qualifications

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Bradley Spears

BOARD OR COMMISSION: Recreation & Parks Advisory Board

TERM OF OFFICE: 3 Year Term

DATE APPOINTED: 7/14/2014

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 24

Number of Absences 6

General Information

I currently live and work in Oak Ridge, TN where I am happily married to my wife of 14 years, Rachel Spears and our 6 year old son, Grant. I've worked in Oak Ridge in the Environmental Cleanup and Remediation field for over 18 years and am currently the President for a government contractor that provides environmental cleanup services to the U.S. Department of Energy and other large agencies and utilities. My wife Rachel is a school teacher in Oliver Springs. Though I've worked in Oak Ridge for over 18 years, it wasn't until 5 years ago that I decided to make my home there. For 13 years, I was like many people in that I lived in Knoxville but commuted to Oak Ridge for work. Our decision to move to Oak Ridge was largely based on minimizing our commute time, the excellent school systems and the diversity in outdoor recreation opportunities that Oak Ridge provides. I now live less than 1 mile from Haw Ridge Park and I can access it entirely by greenway, which means I roll out of my garage on my mountain bike and have 36 miles of singletrack trail literally at my doorstep! Like many people in and near the Knoxville's urban wilderness, I chose my home based on its proximity to great trails.

Education

MBA, Business Management, Lincoln Memorial University, Harrogate, TN, 2011
B.S., Biology, Lindsey Wilson College, Columbia, KY, 2001

Boards & Community Service

- Postma Young Professional Medal Recipient 2019
- Clinch Valley Trail Alliance, President
- Oak Ridge Chamber of Commerce Board of Directors
- City of Oak Ridge Parks and Recreation Advisory Board
- Community Reuse Organization of East Tennessee (CROET) Board of Directors
- Graduate of Leadership Oak Ridge, 2014
- Graduate of Leadership Knoxville, 2017

Hobbies & Interests

- Outside of a pretty hectic work life, I'm primarily on the bike but as I get older I find myself being a little more "well rounded" from a fitness standpoint, so while I'm primarily on the bike, I also run a bit and dabble in Crossfit during the winter.
- Though not a hobby, I'm extremely active within the Oak Ridge community and serve on a number of boards and organizations. I'm getting better at saying "no" and trying to focus my energy on things that I truly have a passion for and that I really think I can impact in a positive way.
- Anything outdoors- When time allows, we have a little off grid hunting cabin in the mountains with about 58 acres. The cabin sits outside of Catoosa Wildlife Mgmt area and is about 6 miles from the nearest power pole or neighbor. It's truly my getaway.
- Normal "dad stuff"- soccer games, flag football etc...

Other Noteworthy Accomplishments

- Elite Level cyclist with multiple State Championship Titles and National Championship medals. Collegiate cycling scholarship to Lindsey Wilson College, 1998- 2001
- Co-Founder of Peak Mountain Sports (2014-2017) – Trail based events that generated thousands of dollars for local trail based organizations such as LPPF. Probably best known for its "Haw Ridge Trash Race"- a trash pick up / race where winners were determined by distance ran and weight of trash collected. In three years this event removed almost 2 tons of trash from Haw Ridge Park.

Noteworthy Discussion Topics

- **Cycling Background**- During the 1996 Atlanta Olympics, I watched the Olympic Mountain Bike race on TV and decided that it was something I wanted to try. Consistent with my personality, I dove in head first and began racing competitively the following year. After a few years racing mountain bikes, I caught the attention of Lindsey Wilson College, which at that time was one of only 3 or 4 schools in the nation giving scholarships for cycling. Now, it's much more common to see schools treating cycling as a varsity sport. While at Lindsey Wilson, I was exposed to more road racing and as we entered the "Lance era", I switched to racing on the road full time and hung up the mountain bike for the next decade. After about 17 years of racing at a high level, getting some decent results, traveling and meeting great people, I decided that it was time to step back from racing at a high level and focus on family life and giving back. That "given back" piece has ultimately lead me to my current role with the newly established Clinch Valley Trail Alliance.
- **Clinch Valley Trail Alliance (CVTA)** – I currently serve as President and founding member of the Clinch Valley Trail Alliance (CVTA) which is East Tennessee's newest trail based organization that has a mission of stewardship, advocacy, development and preservation of sustainable, multi-use trails within the City of Oak Ridge and the greater Roane and Anderson County regions of East Tennessee.
The Legacy Parks Foundation was very much a catalyst for the creation of the newly formed Clinch Valley Trail Alliance and the concept grew from discussion in with the LPF in early 2017. Because the LPF have taken on more of a presence in Oak Ridge with 3 new trail easements in place and 3 new trails on those easements (i.e. East Fork Poplar Creek, Sinkhole and Boulder Trails) the LPF needed an entity to be established in order to be the "stewards" of these trails as well as the "execution arm" of future projects. Recognizing that there were a number of future projects in this area, the need was evident and we responded recognizing the creation of the CVTA could help ensure MORE trails were built on Oak Ridge's "surplus" of land! To that end, a small strategic team was organized in November of 2017 to lay the groundwork for the CVTA. The organization has now been established and moving into May, we will be accepting new memberships via 4 events in early May. People that are interested can attend any of these events ranging from a pint night to group rides and trail runs and learn more about the CVTA...and hopefully sign up to be a part!
- **Back in the Saddle** – Though I never truly "hung up" the bike and have jumped into the occasional race here and there as an "old timer", it's been a few years since I've been really motivated to race or train at a high level until this year and the opportunity to race the Leadville MTB 100, held in August in Leadville CO. Leadville is arguably one of the toughest mountain bike races in the North America. Getting in might be as hard as the race itself, and so when I got into the race and then was given the ability to start with the pros (due to very old results that somehow still seemed relevant to the organizers), I knew I had to get my act together. So here I am, almost 40 and I'm training for one of the hardest MTB races in North America. The race is over 100 miles long...which isn't the hard part. The hard part is that it all takes place at above 10,200 elevation and tops out at 12,500 ft. The lack of oxygen combined with the 13000 ft of vertical elevation gain are what make it so difficult. Training now looks much different than it did in my late 20s and early 30s though. Finding the time to train is harder thanks to a busy work life, kids and other social obligations but finding the motivation is not. I look forward to it, as it truly seems like a privilege now, when it seemed like an obligation before. Another hard part now is getting rid of the pounds I put on over the last year or so!!!



Bradley Spears

President

Education and Certification

MBA, Business Management, Lincoln Memorial University, Harrogate, TN, 2011
B.S., Biology, Lindsey Wilson College, Columbia, KY, 2001
Active DOE "Q" Clearance
Hazardous Waste Operations and Emergency Response, 40 hour
Postma Young Professional Medal Recipient 2019
Leadership Knoxville, TN 2017
Leadership Oak Ridge, TN 2014
SBA 8(a) Training for Tribal, Alaska Native Corporation, and Native Hawaiian Organization Executives
Oak Ridge Chamber of Commerce Board of Directors
Community Reuse Organization of East Tennessee Board of Directors

Expertise

Mr. Spears currently serves as the President for RSI Services, LLC and is responsible for all business management and operations, project execution and performance, and customer relations management. In 2018, he led the creation and startup of RSI Services as business growth and diversification platform for parent company RSI EnTech, LLC (RSI). Mr. Spears successfully led the accreditation of RSI Services as a U.S. Small Business Administration (SBA) 8(a) Small Disadvantaged Business (SDB), a key business strategy in achieving sustained company growth and long-term success. He served in project and business management positions at RSI for 10 years prior to leading the establishment of RSI Services. Mr. Spears' expertise includes business and project management for U.S. Department of Energy (DOE) prime contractors, including UT-Battelle, LLC; energy utilities; and Fortune 500 engineering and construction companies. He has more than 18 years of experience providing technical and staff augmentation services, project management services, environmental cleanup and waste project management, including facility characterization in support of decontamination and decommissioning (D&D) of facilities at Oak Ridge National Laboratory (ORNL), the Y-12 National Security Complex (NSC), and the East Tennessee Technology Park (ETTP). Mr. Spears has been responsible for contract management and administration for two major staff augmentation contracts, each deploying more than 50 technical personnel to customer locations continuously for over eight years.

Professional Experience

- **President.** Mr. Spears serves as the single point of customer accountability for all performance, compliance, safety, quality assurance, and contractual matters for RSI Services. Since establishment in 2018, RSI Services has grown organically to eight new employees providing project management and controls, safety, quality, and engineering support to a Fortune 500 engineering and construction company constructing a new industrial facility in Pennsylvania. Mr. Spears was integral in recruiting, hiring, and onboarding six technical personnel local to the Pennsylvania jobsite. He also led the successful bid to UT-Battelle Development Corporation (UT-BDC) to provide Independent Review of Design-Build Construction Proposals. RSI Services is providing engineering and cost estimate reviews of contractor-developed engineering designs on behalf of UT-BDC using local company resources.
- **Business Manager.** Responsibilities included overseeing the operations and business functions of a more than \$35-million, 280- person company, which included accounting, project controls, procurement/contracts, and annual business planning.
- **Characterization Manager for the OR22 Hot Cells Project at Oak Ridge National Laboratory.** Responsibilities included planning and development of all associated characterization activities for the project; development and submittal of regulatory documentation associated with waste characterization for disposal; planning and coordination of personnel; preparation and tracking of spending, costs, and

associated budgets; preparation and coordination of baseline schedules; and implementation of characterization scope for all three facilities under the OR22 Hot Cells Project.

- Field Manager for the Y-12 National Security Complex (NSC) 81-10 Area Project Geoprobe® characterization. Responsibilities include all project-related tracking, reporting, and field implementation for the Geoprobe® activities beneath ORISE as a major contractor at the Y-12 NSC. Additional responsibilities include the coordination of personnel for daily activities and project integration with various contractors working on the project.
- Project Characterization Lead for Phase 1 of the B&W Y-12 American Recovery and Reinvestment Act legacy material characterization project in the Y-12 Alpha 5 Facility. Responsibilities included daily project reporting and planning activities, document preparation, and contractor interface. The project was completed ahead of schedule for all Phase 1 field sampling and characterization activities.
- Water Quality Project Leader for the Water Resources and Restoration (WRRP) water quality program for surface water and groundwater sampling scopes under the U.S. Department of Energy (DOE) contract with Bechtel Jacobs Company LLC. Responsibilities included collection of the pre-processing stream flow data as part of the flux calculations scope of the WRRP water quality monitoring program. Also ensured schedules were met and projects completed per project-specific sampling and analysis plans.
- Project Manager for a U.S. Department of Interior, Office of Surface Mining project in Knoxville, Tennessee. Responsibilities included ensuring submittals were reported properly and on time, all field work was done in accordance to contractual requirements, and was responsible for reporting and collecting data.
- Environmental Sampling Technician at the East Tennessee Technology Park, Oak Ridge, Tennessee. Responsibilities included assisting in operational efforts by conducting routine sampling, monitoring, and data collection activities. Calibrated, set up, and operated field and laboratory instrumentation equipment. Followed defined and detailed plans and procedures to manually or automatically collect environmental samples such as water, soil, vegetation, biota, ambient air, and waste samples. Conducted field measurements such as pH, temperature, dissolved oxygen, conductivity, and turbidity. Verified sample accountability by facilitating chain of custodies. Led craft workers in specific D&D work.
- Served as liaison between the Nature Conservancy and U.S. Corps of Engineers for Green River Restoration Project at Green River Lake in Kentucky. Responsibilities included water testing, analysis, monitoring, and recommendations for restoration of local downstream farmland.

Employment History

President	RSI Services, LLC	04/2018 - Present
Business Manager	RSI EnTech, LLC	10/2015-03/2018
Associate Business Manager	Restoration Services, Inc	8/2011-10/2015
Environmental Scientist/Project Manager	Restoration Services, Inc	11/2009-8/2011
Environmental Project Leader/ Senior Environmental Scientist	Commodore Advanced Sciences, Inc.	12/2004-11/2009
Environmental Sampling Technician	MDM Services Corporation	11/2002-12/2004
Biology/Ecology Assistant	U.S. Corp of Engineers	8/2001-12/2001

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Taylor, Ashley

1/13/2020 4:10 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

111 Cedar Lane

Home Phone: (904) 469-3918

Email: ashley.n.taylor@icloud.com

Oak Ridge, TN 37830

Current Company/Organization

WIN Learning

Current Position / Title

Customer Support Specialist

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Explain why you are interested in being appointed to this board, commission or committee

I am interested in these boards because I have children and therefore we go to the parks regularly. I would also like to serve my community.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

End of Application for Taylor, Ashley

For Board: Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Thornton, Michele

1/24/2020 2:24 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

105 William Lane

Contact Information

Home Phone: (865) 323-5807

Email: michele.thornton@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

MS Stream Ecology - Idaho State University; BS Biological Sciences - Michigan State University; ORNL Staff: GIS Analyst, ORNL DAAC; RMS Ramsat - Mentor; ORHS Masquers - Parent Helper; ORHS Wildband - Parent Helper; ORHS Robotics - Parent Helper (past); RMS TSA - Mentor (past); TCWP - Vice President; ORUUC - member

Explain why you are interested in being appointed to this board, commission or committee

As a resident of Oak Ridge with an active family, I have actively used the Oak Ridge Greenways and Park system for the 12 years that we have lived in Oak Ridge. The Greenways and the City's active support and endorsement of these wonderful areas are what drew me and my husband to move to Oak Ridge when we relocated for work. Having lived in many wonderful areas (Missoula, MT; Boulder, CO; Pocatello, ID), I feel that the active preservation of our wonderful forested areas and trail system is vital to our community. I am pleased that the City's Blue Print demonstrates the community's support of our Parks and Greenways. I am also very impressed with the amount of natural and undisturbed land surrounding Oak Ridge as a happy result of the Oak Ridge Reservation. These relatively intact and undisturbed areas are such a vital area of habitat. I would like to help with the preservation and protection of these areas along with our parks and greenways. I think it's important to find a balance between active trail building and protecting fragile and naturally designated areas.

Describe any special knowledge or past experience qualifying you for this appointment?

I have a strong background in the combined fields of ecology and geospatial data. I enjoy working with all groups of people and being an active member of my community in areas where I feel I can contribute to positive outcomes and initiatives.

Additional Information

Special Qualifications

Michele Thornton

105 William Lane, Oak Ridge, TN 37830 • (865) 272-3420

michele.thornton@comcast.net

PROFILE AND STRENGTHS

Geographic Information Systems Professional with expertise and education in biology, ecology, natural sciences and natural resources. Experience coordinating data flow and personnel in the derivation of large datasets from raw inputs to web-based delivery system. Tenured professional teacher. Experience and skills include:

ESRI ArcGIS Suite,

Geoprocessing, Model Builder,

ArcPy GeoProcessing, Geodatabase

Grid / Vector Datasets / Spatial Databases

Multiband and Multi-temporal Datasets

Python, Batch, and Shell Scripting

GDAL / NCO Utilities

NetCDF file format manipulation

Web Design, Content, Data Distribution Best Practices

EDUCATION

M.S., Biology (emphasis in Stream Ecology), Idaho State University, 1997

B.S., Biological Sciences, minor chemistry, Michigan State University, 1989

Certification: Secondary Education

PROFESSIONAL EXPERIENCE

Daymet Technical Lead/GIS Professional, Environmental Sciences Division at Oak Ridge National Lab/DAAC, 9/08 – present. Relocation and continuation of work as *Associate Scientist II,* Institute for the Study of Society and Environment at NCAR, 2/08 – 8/08

- Coordination and prioritization of data needs and personnel (scientists and staff) of ORNL to accomplish Daymet data runs, data management, data storage, and web-based data distribution (<http://www.daymet.ornl.gov>)
- Execute surface weather interpolation software and post processing of gridded data products
 - Develop geo-referenced point database of surface weather observations from multiple resources including NRCS, NCDC, GHCN-D, and others covering North America
 - Geospatial datasets including DEM and Land Water Mask
 - Configuration, execution, and management of computational flow through dedicated software interface including QA/QC
 - Management of data inputs and outputs for 30 year daily dataset at 1km gridded spatial resolution covering North America
 - Statistical summarization and mosaicing of interpolated surface weather data
 - Conversion of binary data outputs to CF compliant NetCDF file formats for distribution to public
 - Design and implementation of Daymet website for data distribution
- Data analysis and GIS support of North American Carbon Program (NACP) Modeling and Synthesis Thematic Data Center (MAST-DC).
 - Standardization and summarization of multiple forward and inverse terrestrial carbon cycle models.
- Developed the GIS methodology for the analysis of climate projections from CCSM in a GIS. <http://gisclimatechange.ucar.edu/> under "Tutorial".

- Provide technical assistance to NCAR scientists and engineers with GIS data and ArcGIS analytical and mapping functions

Curriculum Developer, AllPoints GIS, Denver, CO, Contract work 2002 -2004

- Updated ESRI-based curriculum from 7.x to 8.x (UNIX to Windows OS based software)
 - Content included GIS basics, Projections, ArcGIS data models, ArcMap, ArcCatalog, Analysis with Spatial Analyst and 3D Analyst, Editing, Cartographic Production, and Geodatabase Layers
- Developed curriculum content and spatial data for raster data concepts and analysis including multi-temporal vegetation analysis and burn severity

Forestry Coordinator, EOS Training Center/NTSG, University of Montana, 1998 – 2001

- Responsible for all aspects of MODIS/NASA EOS Land Product multi-day training workshops including personnel coordination, workshop logistics, participant recruitment, curriculum development, data acquisition and processing, and teaching
- Conference presentations highlighting EOS Training Center and MODIS land products and applications. Responsible for yearly reports.
- Designed and provided content for the EOS Training Center Natural Resource Project web site

Image Analyst/GIS Technician, Wildlife Spatial Analysis Lab (WSL), University of Montana, 1996 – 1998

- Performed multiple land cover classifications using Landsat TM/ETM+ images running ESRI AML software for multiple uses including the Montana GAP Analysis program.
(<http://mtnhp.org/ecology/Gap/Intro.pdf>)
- Performed unsupervised and supervised classification procedures using TM channels 1-7 and DEM derived variables of slope, aspect, and elevation
 - Compilation of training data including USFS stand exam plot locations
 - Manual delineation of urban, riparian, and agricultural areas
 - Performed accuracy assessments for final land cover classifications
- Derived statewide Stewardship ESRI vector layer for Montana GAP Analysis
 - Acquired polygon layers of stewardship from multiple agencies across Montana
 - Converted, projected, reprojected, standardized attributes, and edge matched vector files into complete Stewardship layer
- Provided FGDC compliant metadata, cartography and individual scene reports
(<http://geo.gov.ckan.org/harvest/object/1a062545-4bb4-489e-b5f2-1403e5746bf9/html/original>)
- Derived USFS Research Natural Areas for the state of Idaho

Biological Technician, Plum Creek Timber Company, L.P., Missoula, MT, 1996

- Field data collection of riparian vegetation structure, stream habitat variables, and fish identification by snorkeling for GIS study of fish abundance and diversity.

Field and Laboratory Technician, Stream Ecology Center, Idaho State University, 1993 – 1996

- MS Thesis: Use of Geomorphic Variables to Predict Riparian Vegetation Patterns: A Comparison of GIS and Field Techniques
 - Image processing and classification, supervised classification of riparian vegetation, DEM derivation of elevation, slope, aspect, and valley width, and collection and correction of Global Position System field plot locations
 - Field surveys of riparian vegetation and riparian community type identification
- Field assistant for river ecosystem metabolism studies of Kootenia and Snake Rivers, Idaho
 - Operation of recirculating metabolism chambers and open system instrumentation to monitor aquatic carbon and nutrient fluxes
- Performed stream surveys, monitoring, and assessment
- Data entry and analysis

- Collection and taxonomy of aquatic invertebrates.

Lead Instructor, Teton Science School, Kelly, Wyoming, 1992 – 1993

- Classroom instructor and curriculum development for public schools, Elderhostel, Smithsonian, and day long on-site programs throughout the Greater Yellowstone Ecosystem

Teacher, Webber Junior High School, Saginaw, Michigan, 1989 – 1992, *Tenure 1991*

- Taught ninth grade physical science and seventh grade earth and general science

AUTHORED EVENTS

Data Set:

Thornton, P.E., M.M. Thornton, B.W. Mayer, N. Wilhelmi, Y. Wei, R. Devarakonda, and R.B. Cook. 2014. Daymet: Daily Surface Weather Data on a 1-km Grid for North America, Version 2. Data set. Available on-line [<http://daac.ornl.gov>] from Oak Ridge National Laboratory Distributed Active Archive Center, Oak Ridge, Tennessee, USA. Date accessed: YYYY/MM/DD. Temporal range: YYYY/MM/DD-YYYY/MM/DD. Spatial range: N=DD.DD, S=DD.DD, E=DDD.DD, W=DDD.DD. <http://dx.doi.org/10.3334/ORNLDAAAC/1219>

Publications, Talks, and Posters:

Liu, S., Wei, Y., Post, W. M., Cook, R. B., Schaefer, K., and Thornton, M. M.: The Unified North American Soil Map and its implication on the soil organic carbon stock in North America, *Biogeosciences*, 10, 2915-2930, doi:10.5194/bg-10-2915-2013, 2013.

“Daymet Gridded subdaily weather data for North America”. Author - poster presented at NASA Carbon Cycle and Ecosystems Joint Workshop, Alexandria, VA. 2011.

http://cce.nasa.gov/meeting_2011/abs_and_discussions/mtg2011_ab_searchab_id173.html

“Modeling and Synthesis Thematic Data Center (MAST-DC) Support for North American Carbon Program Interim Syntheses” Co-author - poster presented at NACP All- Investigators Meeting, San Diego, CA. 2009.

“Preliminary Results of the NACP Regional Interim Synthesis” Co-author - talk presented at American Geophysical Union conference, San Francisco, 2009.

Redmond, R. L., et al. “The Montana gap analysis project: final report.” *Montana Cooperative Wildlife Research Unit, University of Montana, Missoula, Montana. xiii* (1998).

Educational Materials:

“Accessing Daymet Data Through Web-Based Tools and Services”. Presenter, NASA Earthdata Webinar.

Developed methods for Exploring Climate Data using GIS now in use at the Earth Exploration Toolkit:

http://serc.carleton.edu/eet/ncardatagis/teaching_notes.html Highlighted by ESRI:

<http://www.esri.com/news/arcnews/winter0405/articles/ncar.html> . And also available at:

<http://gisclimatechange.ucar.edu/> under “Tutorial”.

City of Oak Ridge Board Application 2019

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Yates, Joseph

12/15/2019 1:26 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

105 Edinboro Lane, Apt. B21

Contact Information

Home Phone: (865) 268-6045

Email: dftbajay13@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Unemployed

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Explain why you are interested in being appointed to this board, commission or committee

I love going to the local parks and would love to be a part of what keeps the city of Oak Ridge beautiful.

Describe any special knowledge or past experience qualifying you for this appointment?

I took an Environmental Wellness class that taught me ways to best manage local partks for the betterment of local wildlife, the surrounding environment, and the citizens of Oak Ridge.

Additional Information

Special Qualifications

End of Application for Yates, Joseph

For Board: Recreation and Parks Advisory Board

Senior Advisory Board

NumVacancies 5 Total # of Members 11

Term of Office

December 31, 2022 (Four positions); December 31, 2020 (One position)

Qualifications

In addition to Oak Ridge residency, preference may be given to applicants who reflect a variety of ages as well as knowledge and background in senior interests such as health, safety, recreational activities, and transportation.

Senior Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Elaine Bunick		1/12/2020	1	0
Mr. Gene R Dunaway (Incumbent)		12/12/2019	1	3
Ms. Lindsey McElvy		1/24/2020	1	0
Ms. Jackie Nichols (Incumbent)		1/10/2020	1	1
Ms. Lisa Plante (Incumbent)		1/16/2020	1	1
Ms. Lynda Rose		1/12/2020	1	0
Total Number of Applicants: 6				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Martha Adler-Jasny		12/31/2020
Ms. Susan Asbury		12/31/2020
Mr. Gene R Dunaway		2/11/2020
Ms. Patricia Gengozian		12/31/2021
Ms. Jackie Nichols		2/11/2020
Ms. Lisa Plante		2/12/2020
Mr. Alfred Skyberg		12/31/2020
Mr. Robert Smallridge		12/31/2021
Mr. David Vudragovich		12/31/2020
9 of 11 members		

City of Oak Ridge Board Application 2019

BoardName: Senior Advisory Board

Application Submitted

Applicant: Bunick, Elaine

1/12/2020 1:03 PM

Race (Optional): Caucasian

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

117 Claymore Lane

Home Phone: (865) 483-6971

Email: sugardoctn@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

1973 MD Medical College of Pennsylvania, Philadelphia: 1973-1978 Medical Residency & Endocrine Fellowship @Hahnemann Medical College, Philadelphia, PA; July 1978-December 2017 Private Practice, Endocrinology in Oak Ridge, now consulting staff; Methodist Medical Center, Back-up Cardiac Rehab MD; Multiple Community Health screenings for Diabetes, Diabetes Presentations and Support groups; Health Nights on the Town, Presentations to various community groups, Continuing Medical Education of Doctors and Medical personnel; 1993-present Remote Area Medical serving patients in our surrounding counties; 2011-present Rotary Club of Oak Ridge multiple service projects in Oak Ridge and surrounding communities. 2018 ORICL Member and Lecturer; see attached CV

Explain why you are interested in being appointed to this board, commission or committee

I have lived and worked serving the citizens of Oak Ridge for 42 years and intend to continue living in beautiful Oak Ridge. My 2 children were born and raised in Oak Ridge and attended Oak Ridge public schools. My husband worked at ORNL. I have taken care of patients of various ages (9-99 years) with a variety of medical conditions, provided medications to those in need/without insurance and learned of their personal, social and environmental needs and situations. I have worked with the administrators and staff of Methodist Medical Center to start to provide educational programs to the community and support groups, especially for diabetics and those with heart conditions. I have discussed community medical and service needs with my colleague pharmacist at MMC and fellow Rotarian Randy McNally over these years. I have discussed issues with City Manager Mark Watson and City Council members and Rotarians Chuck Hope, Ben Stephens and Charlie Hensley and participated in Rotary service projects for Oak Ridge. I am now 72 years old and one of the 25% of Oak Ridge's senior population. I recently retired from private practice and have time to engage with other community activities and service committees. I have discussed this position with Anne Dunthorn and Pat Gengozian and I feel I can use my experiences to contribute advice and service to Oak Ridge's aging population.

Describe any special knowledge or past experience qualifying you for this appointment?

I have watched and helped Oak Ridge grow and develop over the past 42 years!

Additional Information

Special Qualifications

Elaine Marie Ciak Bunick, MD, FACE

Curriculum Vitae Update 2020

Home address: 117 Claymore Lane, Oak Ridge, Tennessee 37830

Home phone: 865 483-6971

Cell phone: 865 806-9628

Email: sugardoctn@gmail.com for Rotary: bunickrotaryor@gmail.com

Work: Endocrine Associates PC Endocrinology, Metabolism & Diabetes 1978 - 2018

Retired December 2017 after 40 years Private Practice Endocrinology & Diabetes

Widowed: Husband Gerard J. Bunick, PHD Protein X-ray Crystallographer ORNL, deceased 2007 Cancer

Children: Christopher G. Bunick, MD, PHD Yale, New Haven, Conn. Dermatology & Skin Cancer; Married to Lilia E. Urquiza

2 Grandchildren: Gerard & Ian Bunick

Elissa M. Bunick Fleming, OD Knoxville, TN. Married to Scott Fleming Pharm D

2 Grandchildren: Wyatt & Ella Fleming

Education & training:

1965 Graduated cum laude Classical High School Springfield, Massachusetts

1969 Graduated University of Massachusetts BS in Mathematics and Chemistry
Amherst, Massachusetts

1973 Graduated Medical College of Pennsylvania (now Drexel University College of Medicine) MD
Philadelphia, Pennsylvania

1973-76 Straight 3- year Medical Residency at Hahnemann Medical College (now Drexel University
College of Medicine) Philadelphia, Pennsylvania

1976-78 Fellowship in Endocrinology, Metabolism and Diabetes at Hahnemann Medical College (now
Drexel University of Medicine) Philadelphia, Pennsylvania under direction of Leslie I. Rose, MD

Board Certifications:

1976 Internal Medicine

1984 Endocrinology and Metabolism

Special Certifications:

1997 Fellow of American College of Endocrinology

1997 Certified Medtronic Insulin Pump Trainer

1999 Certified for Thyroid Ultrasound and Ultrasound-guided thyroid biopsy by American
Association of Clinical Endocrinologists

2000 Certified Clinical Densitometry by American Association of Clinical Endocrinologists and
International Society for Clinical Densitometry

2011 Updated Certification for Thyroid Ultrasound and Ultrasound -guided Biopsy by Endocrine Society

Private Practice in Endocrinology 1978 – 12-31-2017: Endocrine Associates PC Oak Ridge, Tennessee

Hospital Affiliations:

1978-present: Methodist Medical Center of Oak Ridge Active Staff 1978 until January 2018 - now Consulting Staff

Prior Hospital Committees:

Continuing Medical Education

Radiation Safety

Professional Memberships:

American Association of Clinical Endocrinologists

American College of Physicians

Endocrine Society

Tennessee Medical Association

Committee Positions and Organizational Offices Held:

- 1980-81 Secretary Roane-Anderson County Medical Association
- 1980-81 Chairman Infection Control Committee Oak Ridge Hospital
- 1981-82 President Roane-Anderson County Medical Society
- 1985-89 Board Member Tennessee Alliance for Continuing Medical Education
- 1995 Delegate Tennessee Medical Association
Methodist Medical Staff Leadership Program
- 1984-97 Chairman Continuing Medical Education Committee Methodist Medical Center
- 1985-13 Advisory Board for Diabetes Care at Methodist Medical Center's Women's and Wellness Centers, Diabetes Support Group, Hospital Diabetes Care
- 1997-2015 Continuing Medical Education Committee
- 1999- 2017 Radiation Safety Committee

Speaker's Bureau's for Disease Management, Physician and Medical Professional Education, and Public Education Programs & Newspaper Publications:

- Topics: Diabetes, Obesity, Osteoporosis, Lipids, Thyroid
- Pharmaceutical Company Sponsorships for many programs: E. Lilly, Novo, Aventis, P&G

Medical Mission and Special Projects:

- 1985 Guest Instructor in Endocrinology at Spartan Health Science St. Lucia, British West Indies
- 1986 Guest Lecturer in Osteoporosis University of Tennessee, Knoxville Tennessee Public Health Program
- 1989 People to People Endocrine Exchange Program China
- 1993-present Remote Area Medical Volunteer Corps – Stan Brock Director. Multiple missions to Rural Tennessee- Deer Lodge, Jellico, Wartburg, Clinton, Knoxville and Harriman, Tennessee Native American Diabetes Program at Cheyenne River Sioux Reservations in Eagle Butte and White Pine, South Dakota.
- 1995-2009 Sister City Medical Exchange Program Obninsk, Russia. Physician training program in diabetes and endocrinology
- 1997-8 Diabetes Care Program at Red Cross Clinic in Isla Mujeres, Mexico. The 2 Medical Missions were sponsored by the Rotary Club of Oak Ridge
- 2003-5 Parrish Twinning Program for Health Care in St Louis du Nord, Haiti. 3 Medical Missions sponsored by St Mary's Catholic Church Oak Ridge, TN. Mission Coordinator for 3rd mission.
- 2008-present Medical Missions to Nkonya-Wurupong, Ghana 9 missions to date.
Medical Mission Coordinator 2008, 2010, 2011, 2012, 2015, 2016, 2017, 2018.
Initially sponsored by Catholic Diocese of Knoxville, All Saint's and St. Mary's Catholic Churches.
Then partnered with the Rotary Club of Oak Ridge - District 6780. Additional Rotary Clubs USA & Ghana
Have provided support for these missions with large Global Grant. Education project 2015 – First Library, School furnishings, 2018 Bathroom and Septic Tank, Computer lab and furnishings
- 2014 – present Rotary Club of Oak Ridge USA & Mexico Heart 2 Heart Renal Transplant, Cleft Palate surgeries & water projects in Mexico
- 2016 – 2018 Rotary Global Grant 1530003 Rotary Clubs of Oak Ridge & Accra, Ghana for Renovating and Refurbishing and equipping Wurupong Health Center, Water & Sanitation projects, Health Care & Vocational Training. Dedication of the Wurupong Health Center in 2018
- 2018 -2019 Lecturer at ORICL at Roane State Community College – Endocrinology
- 2019 First Medical Service Mission Heart 2 Heart Guadalajara, Mexico January 2019
Second Medical Service Mission Heart 2 Heart Guadalajara, Mexico August 2019
November 2019 Heart 2 Heart Project evaluations and planning future projects for 2020-2021

Rotarian in The Rotary Club of Oak Ridge, TN District 6780 :

- The Rotary Club of Oak Ridge Member since October 2011.
- Paul Harris Fellow 2012
- 2012-2013 The Lacy-Bomar Award of Excellence for International Service Second Place
The Rotary Club of Oak Ridge District 6780 2012 – 2018 Ghana Medical Missions
- 2014- 2016 Heart to Heart Service Projects in Mexico – Multi Club Participating

Special Rotary Award: The Bill Sergeant Vocational Service Award June 2, 2016 (The most prestigious service award given by the Rotary Club of Oak Ridge)
2017-2018 The Lacy-Bomar Award of Excellence First Place International Service Ghana Projects
2018-2019 The Lacy-Bomar Award of Excellence First Place International Service Mexico & Ghana Projects
2018-2019 RCOR Rotarian of the Year Award

Rotary Club Positions

2017 - 2018 Secretary, Board Member
2018 – 2019 Foundation Chair, Attendance Secretary, Board Member
2019 - 2020 Foundation Chair, Attendance Secretary, Board Member
2020 - 2021 Foundation Chair

Community Organizations and Activities :

Eucharistic Minister for St Mary's Catholic Church Oak Ridge, Tennessee
St. Mary's Garden Maintenance Team
Remote Area Medical Volunteer Corps – Medical Volunteer
ORICL: Member & Lecturer
Former:
Knoxville Diocese St Luke's Guild Advisory Board for Medical Professionals
Adult Competition Dance Team at Oak Ridge Academy of Dance
Girl Scout Assistant Leader Tanasi Girl Scout Council Tennessee
AYSO & USSF certified Soccer Coach & Referee

Biographical Summary : "Call to Service"

School years:

6th Grade: Received inspiration to become a medical missionary
Became a Girl Scout and started doing community service projects and camp service projects

College years:

Joined Gamma Sigma Sigma Service Sorority worked on university and community projects

Medical School and training years:

School sponsored projects and clinics for the poor & uninsured in Philadelphia, Pennsylvania.
Inspired by my dad, who was a Type 1 Diabetic, to become an Endocrinologist and treat diabetic patients

July 1978 Moved to Oak Ridge, Tennessee and started Endocrine Practice and Family.

Service projects over the years include:

Numerous Public Education Programs for Diabetes, Thyroid, Osteoporosis, Emergency Preparedness and other requested topics in conjunction with Methodist Medical Center Community Education Programs
Multiple News Paper articles on various Diabetes and Endocrine Problems
Multiple Public Screening Programs for Diabetes, Osteoporosis and Hypertension
Many fund raising projects for various charitable causes
Medical support for youth athletic and dance teams and Girl Scout activities
Remote Area Medical Corp with Stan Brock in the poorest areas of East Tennessee and the Sioux Reservations in South Dakota
2 Rotary sponsored Medical Missions to the Red Cross Clinic on Isla Mujeres, Mexico ; one during hurricane Isadore a category 5 bringing the emergency radio and much needed medical supplies !
Parish Twinning 3 Medical Missions to St. Louis du Nord Haiti with St. Mary's Church Group
9 Medical Missions to Nkonya-Wurupong in the Volta Region of Ghana 2008, 2010 & 2011; Rotary Club of Oak Ridge and Rotary Club of Accra supporting the 2012, 2015, 2016, 2017, 2018 missions
Rotary Global Grant for 2016 – 2018 Missions and renovation and upgrading first aid station to Health Center, vocational training for staff and training of doctors at Regional Hospital.
Rotary Heart 2 Heart Program in Mexico: Cleft Palate, Renal Transplant and Clean Water projects
Rotary District Grant for Water & Sanitation Wurupong Middle School in Ghana 2018-2019
Rotary District Grant for Computer Lab Wurupong Middle School in Ghana 2019
Rotary District Grant for Peace Bell Irrigation System 2019
Rotary District Grant 3rd Grade Reading Program 2019-2020
Rotary Heart 2 Heart Medical Missions to Guadalajara January & August 2019 and Project Evaluation and planning November 2019
Rotary District Grant Heart 2 Heart Medical Mission February 2020
Rotary District Grant for RISE Against Hunger Packing 20,000 meals March 2020

City of Oak Ridge Board Application 2019

BoardName: Senior Advisory Board

Application Submitted

Applicant: Dunaway, Gene

12/12/2019 9:39 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 3

Address

125 Vienna Road

Contact Information

Home Phone: (865) 934-9956

Email: grdunaway@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Federal Reserve Bank

Do you currently serve on any other City board, commission or committee?

Senior Advisory Board

Education, Professional and or Community Activity

Education and professional activities are listed in prior application for reappointment. Current activities include volunteer House Supervisor for Oak Ridge Playhouse (10 years); Christmas Parade marshal (5 years); active volunteer for Rec & Parks activities (15 years); supporter of the Chestnut Ridge Volunteer Fire Department, Morgan County (8 years); supporter of ORCMS Choral Society; volunteer driver for RideShare program; supporter of the Oliver Springs chapter of the DAV (Tri-county #26); volunteer participant for various church related programs, including those of Oak Valley Baptist Church, FUMCOR, ORUUC, St. Stevens, and Robertsville Baptist (Tabatha's Table for 14 years); assistant to the Vice-President of the Anderson County Fair Association (6 years); volunteer judge for the Tennessee Association of Fairs (3 years).

Explain why you are interested in being appointed to this board, commission or committee

I wish to continue being an active participant of this Board now that we have accomplished our goal of erecting and moving into a new state-of-the-art Senior Center. We are involved in enhancing current programs, nurturing the new RideShare program, and incorporating new programs now that we have a permanent location.

Describe any special knowledge or past experience qualifying you for this appointment?

While on this Board I have had the privilege of visiting over 2 dozen Senior Centers (governmental and privately supported) ranging from Nashville, Chattanooga, and the tri-state area. I've shared our more successful programs with them and studied their successes with the idea of incorporating them into our situation. As a personal goal, I would like to shepard Oak Ridge in adopting the AARP "Where We Live" program, which is aimed at making an entire community "senior friendly."

Additional Information

Special Qualifications

End of Application for Dunaway, Gene

For Board: Senior Advisory Board

Monday, February 3, 2020

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Gene Dunaway

BOARD OR COMMISSION: Senior Advisory Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 2/11/2013

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 33

Number of Absences 4

City of Oak Ridge Board Application 2019

BoardName: Senior Advisory Board

Application Submitted

Applicant: McElvy, Lindsey

1/24/2020 3:38 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 0

Address

Contact Information

140 Georgia Avenue

Email: lindseymcelvy@gmail.com

Oak Ridge, TN 37830

Mobile Phone: (731) 608-5641

Current Company/Organization

Contact Care Line, Inc.

Current Position / Title

Deputy Director and Reassurance Program Coordinator

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Current member of Altrusa International of Oak Ridge, TN, Inc.; Member of the Anderson County Elder Justice Coalition

Explain why you are interested in being appointed to this board, commission or committee

My first passion for the geriatric population would be the first characteristic I could bring to the Senior Advisory Board. With current and past job experiences, I believe I'd be able to explore, recommend and transfer ideas to help our senior community in Oak Ridge, TN. I would be considered a younger board members, but I believe passion is what drives people to help those around them. I have a love for the senior community, and it would be an honor to join the Board members as they put our senior members' needs and wishes first to the best of their ability - always striving to have a listening ear.

Describe any special knowledge or past experience qualifying you for this appointment?

Again, passion is what any board needs. Part of a board member's job is to question why things happen certain ways, how those things will change or improve, and what to do about opportunities and threats that arise in our community. I experienced those responsibilities while I was a Certified Long Term Care Ombudsman in Alabama. I had to face challenging situations with the senior community, and I had a responsibility to question, development, and help maintain their health, safety, their personal wishes in their own community. I believe that all seniors in our community should receive the same amount of love and attention as any other population. They have a voice too.

Additional Information

Special Qualifications

Lindsey Solomon McElvy

140 Georgia Avenue ■ Oak Ridge, Tennessee 37830
731-608-5641 (Mobile)
lindseymcelvy@gmail.com

SKILLS

Microsoft Office (Word, Powerpoint, Excel, and Photoshop) * Listens attentively * Openly expresses ideas * Intuitive
* Excellent written and verbal communication skills * Works well in a team structure * Supportive * Understands feelings * Accepts responsibility * Meets goals * Analyzes issues * Manages projects effectively * Manages conflict
* Delegates responsibility * Works well in fast-paced environment

EDUCATION

Freed Hardeman University Henderson, TN
Major: Bachelor of Science in Social Work 7/09- 05/13

Relevant Courses

Introduction to Social Work * General Psychology * General Sociology * Social Work Practice 1 * HBSE 1: Childhood & Adolescence * HBSE 2: Adulthood & Aging * Careers in Social Work * Professional Communication in Social Work Practice * Social Work Practice 2 * Social Work Practice 3 * Social Welfare Policies & Services 1 & 11 * Methods of Social & Behavioral Research I & II * Ethnic Cultures * Intervention with Populations-at-Risk * Seminar in Social Work Practice * Senior Social Work Practicum

EXPERIENCE

Contact Care Line, Inc. Oak Ridge, TN
Deputy Executive Director 3/19 – Current

*Communicate organization goals and operational plans to all levels of the organization and to donors.
*Assist the executive director with strategic planning and coordination of the organization's programs, projects, and policy positions.
*Manage the organization in the absence of the executive director

Reassurance Program Coordinator 7/18 - Current

*Recruit and train sufficient numbers of volunteer Reassurance Specialists (RS) to meet client demand.
*Recruit, screen and enroll clients for the Reassurance Calling Program (includes in-home visits)
*Create schedule for volunteer Reassurance Specialists (RS) monthly to cover all necessary call shifts.
*Provide on-going support and training for RSs.
*Represent Contact Care Line at public events, health fairs, senior centers and other appropriate public relations and marketing events.
*Develop, plan, execute, volunteer continuing education events and volunteer retention activities.
*Write monthly newsletter and other communications for volunteers and public.
*Member of the Anderson County Elder Justice Coalition

Central Alabama Aging Consortium Montgomery, AL
Certified Community Long-Term Care Ombudsman 11/14- 04/18

*Protected the rights of long-term care residents and assure that residents receive fair treatment and quality care
*Advocated for residents' rights and quality care in nursing homes, and assisted-living facilities
*Investigated and resolved complaints made by or for residents of long-term care facilities
*Mediated between residents, family members and facility staff
*Advocated residents' interest before the state and federal government
*Promoted the development of citizen organizations, family councils and resident councils
*Conducted in-services to long-term facility staff on residents' rights, abuse and neglect and other topics promoting the health and well-being of residents in long-term care facilities
*Established a volunteer program
*Established a quarterly Ombudsman Advisory Council to promote and increase the effectiveness of the Ombudsman Program
*Established a yearly Elder Abuse and Caregiver Conference
*Designed and maintained the quarterly agency newsletter

*Twice a month helped out with I&A (Information and Assistance) – Providing information to individuals requesting assistance, determining their needs and possible sources of assistance without the counties the agency provided.

Conference America Montgomery, AL
Conference Operator 08/13- 04/17

- * Responsible for all operational duties
- * Working with high communications skills over the phone
- * Assisting highly significant calls, update of client accounts and collecting participant information
- * Assisting with editing recordings

Area Relief Ministries Jackson, TN
Social Work Practicum 01/13-05/13

- * Worked as a case manager to clients within poverty needing utility assistance
- * Helped teach an informational class about utility assistance within the home
- * Mentored children with the Hillcrest Community at the HUB Club after school program

Freed-Hardeman University Office of Admissions Henderson, TN
Campus Delegate Team 08/10-05/12

- * Gave campus tours and wrote postcards to incoming freshman
- * Worked in a team for a goal in mind
- *Traveled the southeast promoting the school while public speaking / communicating with students

CERTIFICATIONS

A Matter of Balance...Managing Concerns about Falls	Montgomery, AL 12/16
Prescription & Alcohol Misuse / Abuse Among the Elderly	Montgomery, AL 09/16
Certified Community Long-Term Care Ombudsman	Montgomery, AL 02/15
State Health Insurance Assistance Program – Counselor Certification Program	Montgomery, AL 01/15

CLUBS, HONORS, ACTIVITIES & VOLUNTEER

Member of Altrusa International of Oak Ridge, TN, INC.	Oak Ridge, TN 2019 – Current
Reach and Rise YMCA Program	Montgomery, AL 2015
Volunteer with Hands On River Region	Montgomery, AL 2015

REFERENCES

Bruce Marshall, Executive Director, Contact Care Line, Inc.

P.O. Box 4641
Oak Ridge, TN 37831
1.865.312.7450

Susan Segrest, Executive Director, Central Alabama Aging Consortium

2500 Fairlane Drive, Suite 200
Montgomery, AL 36116
1.334.240.4680

DeLane Richardson, LTC Ombudsman, Central Alabama Aging Consortium

2500 Fairlane Drive, Suite 200
Montgomery, AL 36116
1.334.240.4680

City of Oak Ridge Board Application 2019

BoardName: Senior Advisory Board

Application Submitted

Applicant: Nichols, Jackie

1/10/2020 12:53 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 1

Address

159 High Point Lane

Contact Information

Home Phone: (865) 483-5325

Email: jnichols.okr@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y

Do you currently serve on any other City board, commission or committee?

Senior Advisory Board

Education, Professional and or Community Activity

Oak Ridge High School graduate; attended night classes at University of Tennessee; Retired; President, Anderson County Chamber of Commerce; just completed first term as Senior Advisory Board member.

Explain why you are interested in being appointed to this board, commission or committee

I feel serving on the Senior Advisory Board provides me the opportunity to give back to those that supported me, their City and the community over many years.

Describe any special knowledge or past experience qualifying you for this appointment?

Community involvement with non-profit organizations that enhanced our community, i.e., Graduate, Leadership Oak Ridge; past Board Chairman of Girls, Incorporated and Arts Council Oak Ridge.

Additional Information

Special Qualifications

End of Application for Nichols, Jackie

For Board: Senior Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Jackie Nichols

BOARD OR COMMISSION: Senior Advisory Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 1/09/2017

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 33

Number of Absences 11

City of Oak Ridge Board Application 2019

BoardName: Senior Advisory Board

Application Submitted

Applicant: Plante, Lisa

1/16/2020 11:28 AM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 1

Address	Contact Information
149 Georgia Avenue Oak Ridge, TN 37830	Email: plantelisa@gmail.com Mobile Phone: (865) 230-2955

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Senior Advisory Board

Education, Professional and or Community Activity

Doctorate in Cultural Studies; Master's in Education; Bachelor's in Education

Explain why you are interested in being appointed to this board, commission or committee

I am interested in helping senior citizens develop, create, and maintain meaningful and interesting lives.

Describe any special knowledge or past experience qualifying you for this appointment?

My education has focused on human development and cultural growth. I have worked with people of all ages, including seniors and the super elderly and have studied their needs and desires and helped develop plans and activities to meet those. I have served one term on the Senior Advisory Board, during which we have made significant progress in bringing about and adapting program and facilities for seniors.

Additional Information

Special Qualifications

End of Application for Plante, Lisa

For Board: Senior Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Lisa Plante

BOARD OR COMMISSION: Senior Advisory Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 1/09/2017

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 33

Number of Absences 7

City of Oak Ridge Board Application 2019

BoardName: Senior Advisory Board

Application Submitted

Applicant: Rose, Lynda

1/12/2020 6:04 PM

Race (Optional): Caucasian

Preference: 1

Number of Times Previously Applied: 0

Address Contact Information

301 E. Fernhill Lane

Email: mslynda1948@hotmail.com

Oak Ridge, TN 37830

Mobile Phone: (865) 307-5723

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Certified Dementia Practitioner (retired); University of Tennessee College of Social Work; Pellissippi State Community College (Social Wk & minor in African American Studies); Second Language ASL; Have been active my entire life with community affairs, state affairs, improvements and especially in the senior communities of my residence. I have permanently retired and moved to Oak Ridge; purchased my home here.

Explain why you are interested in being appointed to this board, commission or committee

I desire to be a part of progress, systems and visions for Oak Ridge. I wasn't to be an active part of the lives I live amongst. Sharing my knowledge, receiving knowledge and most of all making a difference. Service to my city and community is important to me.

Describe any special knowledge or past experience qualifying you for this appointment?

I was born and raised in Washington, D.C. My parents worked for NSA and the FBI respectively. The environment I grew up in played a huge part of my paying attention to systems, protocols and managements. I was involved in the Red Cross, National Peace Corps, Feed the Nation, taught sign language during summer courses in community churches; my career was in work directing facilities, writing care plans and developing intervention for dementia and Alzheimer's patients. I directed a 24-bed facility and a staff of twenty-two, won the THCA's 2012 Award for Most Innovative Program Award for the State of Tennessee in Healthcare. I have worked with level four lock down teens. I have honestly had a unique and positive career and interaction with various and diverse areas of my communities, law enforcement, seniors, juveniles, health care, animals, etc. I have sat and served on several boards during my years of service. I was a personal assistant to Congresswoman Joyce Sewell when she served our great state. I have been active in Chambers of Commerce, including the national Chamber.

Additional Information

Special Qualifications

End of Application for Rose, Lynda

For Board: Senior Advisory Board

Trade Licensing Board

NumVacancies 4 Total # of Members 7

Term of Office

December 31, 2022

Qualifications

In addition to Oak Ridge residency, preference shall be given to applicants who possess a current and valid electrical, plumbing or mechanical license from the City of Oak Ridge. In the event no qualified resident applies, the vacancy may be filled by a non-resident applicant providing such applicant maintains an office in Oak Ridge and possesses a current Oak Ridge business license.

Trade Licensing Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Michael Maddux (Incumbent)		1/24/2020	1	2
Mr. Joe McCarty (Incumbent)		1/13/2020	1	11
Mr. Danny Scott (Incumbent)		1/24/2020	1	2
Mr. Jerry Seiber (Incumbent)		1/10/2020	1	2
Total Number of Applicants: 4				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Jawrell Cook		12/31/2020
Mr. F. Wayne Garber		12/31/2021
Mr. Jeff Lewis		12/31/2020
Mr. Michael Maddux		2/11/2020
Mr. Joe McCarty		2/11/2020
Mr. Danny Scott		2/11/2020
Mr. Jerry Seiber		2/12/2020
7 of 7 members		

City of Oak Ridge Board Application 2019

BoardName: Trade Licensing Board

Application Submitted

Applicant: Maddux, Michael

1/24/2020

Race (Optional):

Preference: 1

Number of Times Previously Applied: 2

Address

115 Antioch Drive

Contact Information

Home Phone: (865) 556-2551

Email: madduxmichael@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Keith Powell Heating & Cooling

Current Position / Title

Commercial Super

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Trade Licensing Board

Education, Professional and or Community Activity

K-12 Oak Ridge Schools; 2 years MTSU, UTK

Explain why you are interested in being appointed to this board, commission or committee

I have been on the board for 6 years and would like to continue to serve our city.

Describe any special knowledge or past experience qualifying you for this appointment?

6 years on Trade Licensing Board

Additional Information

Special Qualifications

End of Application for Maddux, Michael

For Board: Trade Licensing Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Michael Maddux

BOARD OR COMMISSION: Trade Licensing Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 12/17/2012

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 14

Number of Absences 1

City of Oak Ridge Board Application 2019

BoardName: Trade Licensing Board

Application Submitted

Applicant: McCarty, Joe

1/13/2020 4:11 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 11

Address

101 Timbercrest Drive

Oak Ridge, TN 37830

Current Company/Organization

Diversified Electric

Current Position / Title

Owner

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Trade Licensing Board

Education, Professional and or Community Activity

Owner of Diversified Electric in Oak Ridge

Explain why you are interested in being appointed to this board, commission or committee

Community Service

Describe any special knowledge or past experience qualifying you for this appointment?

Electrical contractor since 1981

Additional Information

Special Qualifications

End of Application for McCarty, Joe

For Board: Trade Licensing Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Joe McCarty

BOARD OR COMMISSION: Trade Licensing Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 3/7/2011

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 14

Number of Absences 3

City of Oak Ridge Board Application 2019

BoardName: Trade Licensing Board

Application Submitted

Applicant: Scott, Danny

1/24/2020

Race (Optional):

Preference: 1

Number of Times Previously Applied: 2

Address

128 Nebraska Ave.

Contact Information

Home Phone: (865) 482-9449

Email: dannysplumbing@att.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Self-Employed

Retired?

N

Do you currently serve on any other City board, commission or committee?

Trade Licensing Board

Education, Professional and or Community Activity

High School

Explain why you are interested in being appointed to this board, commission or committee

Help the community

Describe any special knowledge or past experience qualifying you for this appointment?

Plumber for 40 years

Additional Information

Special Qualifications

End of Application for Scott, Danny

For Board: Trade Licensing Board

Monday, February 3, 2020

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Danny Scott

BOARD OR COMMISSION: Trade Licensing Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 2/11/2014

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 14

Number of Absences 6

City of Oak Ridge Board Application 2019

BoardName: Trade Licensing Board

Application Submitted

Applicant: Seiber, Jerry

1/10/2020 12:40 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 2

Address

301 E. Forest Lane

Oak Ridge, TN 37830

Contact Information

Home Phone: (865) 481-3588

Email: ridger2@bellsouth.net

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Trade Licensing Board

Education, Professional and or Community Activity

See attached resume

Explain why you are interested in being appointed to this board, commission or committee

Currently serving

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Jerry Seiber

BOARD OR COMMISSION: Trade Licensing Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 3/7/2011

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 14

Number of Absences 1

Attachment: Resume
Form 1-5-10

Jerry W. Seiber
301 East Forest Road
Oak Ridge, TN 37830
865-481-3588
ridger2@bellsouth.net

Employment History:

06/01/97-Present	Ridge Electric Service Co. 301 East Forest Road Oak Ridge, TN 3783	General Partner Responsible for supervision, scheduling, quality control and management of electrical work. Estimating and installation.
06/88-06/97	Lewis Electric Co., Inc. 101-B Valley Court Oak Ridge, TN 37830	Journeyman electrician. Jobs included commercial, residential, and industrial under \$300,000. Such as SEG, Coors, TN Valley Steel Mill and Harriman Recycling.
06/86-06/88	Southland Electric Alcoa, TN	Commercial and Industrial electrical from \$3000,000 to 1 million. Such as St. Marys Hospital, Walmart, UT Dorms, and West Hills High School.
06/80-06/86	Trails of Woodlake Houston, TX	Maintenance supervisor including all electrical work for approximately 400 residential units and several office buildings.

Traffic Safety Advisory Board

NumVacancies 4 Total # of Members 10

Term of Office
December 31, 2022

Qualifications
Oak Ridge residency

Traffic Safety Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jake Greear		12/11/2019	2	0
Mr. Andrew Howe (Incumbent)		12/9/2019	1	2
Mr. Ronald Linkins (Incumbent)		12/30/2019	1	1
Mr. John McMillan		12/4/2017	3	0
Mr. William Polfus (Incumbent)		1/6/2020	1	2
Ms. Ashley Taylor		1/13/2020	2	0
Total Number of Applicants: 6				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Martha Adler-Jasny		12/31/2020
Mr. Andrew Howe		2/11/2020
Ms. Jana F. Humphrey		12/31/2021
Ms. Ilona Kaczocho		12/31/2021
Mr. Ronald Linkins		2/11/2020
Mr. Colin Loring		12/31/2021
Ms. Melissa McMahan		12/31/2020
Mr. Levi Parish	Oak Ridge High School Student and resident	7/31/2020
Mr. William Polfus		2/11/2020
9 of 10 members		

City of Oak Ridge Board Application 2019

BoardName: Traffic Safety Advisory Board

Application Submitted

Applicant: Greear, Jake

12/11/2019 5:36 PM

Race (Optional): Caucasian

Preference: 2

Number of Times Previously Applied: 0

Address

Contact Information

112 Newport Drive

Email:

Oak Ridge, TN 37830

Mobile Phone: (865) 603-2188

Current Company/Organization

McGill Associates

Current Position / Title

Project Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

BS from Tennessee Tech University in Civil and Environmental Engineering; Professional Engineer for 18 years; designer and plans reviewer for vehicular and pedestrian transportation facilities; TN Society of Professional Engineers member and Lakeway Chapter Treasurer; Water Quality Forum Treasurer (non-profit), and church board member at Chapel on the Hill.

Explain why you are interested in being appointed to this board, commission or committee

Have lots of experience in automotive and pedestrian design and would enjoy participating in the improvement of Oak Ridge's systems.

Describe any special knowledge or past experience qualifying you for this appointment?

Worked for City government for 8 years and have an understanding of how they function; have been regularly involved in the design and review of road, greenway and sidewalk plans and studies through my work as a consultant.

Additional Information

Special Qualifications

JOHN (JAKE) GREEAR, P.E.

OBJECTIVE

To obtain a lead engineering position within a progressive municipality where my professional abilities can be used in the planning, design, and oversight of varied community projects. A work atmosphere providing team interaction and advancement opportunities is desired.

EDUCATION

- 1993 - 1998 Tennessee Technological University Cookeville, TN
Civil Engineering
- Emphasis in Environmental Engineering.
 - Chi Epsilon member – U.S. national civil engineering honor society
 - 3.4 GPA

PROFESSIONAL EXPERIENCE

- 1996 - 1997 Vaughn & Melton Greeneville, TN
Engineering Intern
- Co-operative position.
 - Work included surveying activities and site engineering design.

- 1998 - 2000 Lose & Associates, Inc. Nashville, TN
Engineer-In-Training
- Site engineering design for residential, commercial, and public projects (including stormwater drainage & management, site grading, roadway layout, sanitary sewer collection systems, utility layout, etc).
 - Light project management.

- 2000 - 2002 City of Morristown, TN Morristown, TN
Engineer-In-Training
- Site construction review coordinator for all projects within City (including pre-construction plans review, regulatory construction coordination, and post-construction site inspections).
 - Long-range planning and inventorying of storm & sanitary sewer systems.
 - Assist in capitol improvements design & maintenance for streets, storm drainage, and sanitary sewerage systems.

June 2002 Obtained Professional Licensure in State of Tennessee
Registration #107564

2002 - 2007 City of Morristown, TN Morristown, TN

Staff Engineer

- Stormwater Program Coordinator – Drafted City’s Phase II MS4 Permit, managed program for 3+ years, and organized/led Stormwater Advisory Committee stakeholder group.
- Ordinance drafting.
- Site design of several municipal projects (including two new fire station locations, parks improvements, parking facilities, etc).
- Project management (including bid material preparation, bidding, construction coordination, etc).

2007 - 2013 McGill Associates Sevierville & Knoxville, TN

Senior Project Engineer

- Site design and project management for multiple residential, commercial, and municipal projects (including funding, reporting, studies, survey coordination, site design, jurisdictional approval, permitting, bid material preparation, bidding, and construction administration).

2013 - Current McGill Associates Knoxville, TN

Project Manager

- Continued design and project management for residential, commercial, and municipal projects.
- Managed budgeting, scheduling, and billing of projects.
- Provided staff oversight.

SOFTWARE EXPERIENCE

- AutoCAD (up to 2018 Civil 3D version)
- Microsoft Word, Excel & PowerPoint
- HydroCAD
- Hydraflow

PROFESSIONAL MEMBERSHIPS

- Tennessee Society of Professional Engineers – Served on State Board of Directors (Lakeway Chapter) and as State President in 2012-2013
- Southeast Stormwater Association – Served on Board of Directors
- American Society of Civil Engineering
- Tennessee Stormwater Association – Serving currently on Board of Directors

COMMUNITY ACTIVITIES

- Volunteer & donor to multiple non-profits.
- Youth soccer coach for 7 years.

REFERENCES

Available upon request.

SAMPLE PROJECT EXPERIENCE

- Morristown Farmer's Market (Morristown, TN)
- Y-12 Bear Creek Road Bypass (Oak Ridge, TN)
- Safe Routes to Schools (SRTS) Pedestrian Improvements (Etowah, TN)
- Hardin Park Greenway (Greeneville, TN)
- Halls Park to School Link - Phase II Greenway (Knox County, TN)
- Cumberland Gap Greenway (Cumberland Gap, TN)
- Turkey Creek Greenway - Phase III (Morristown, TN)
- LAMTPO SRTS School Zone Safety Study (Hamblen & Jefferson Counties)
- Farragut Outdoor Classroom (Farragut, TN)
- Pigeon River Boat Launches (Cocke County, TN)
- Roane Regional Business & Technology Park Sanitary Sewer System Review (Roane County, TN)
- Blue Bell Ice Cream Sewer Line Extension (Roane County, TN)
- Quality Inn Sanitary Sewer Line Extension (Sevierville, TN)
- General Civil Engineering Design & Development Review Services (Morristown, TN)
- Mountain Meadows & Rivergate Subdivisions Drainage Basin Study (Sevierville, TN)
- 2011 Neighborhood Drainage Project (Knoxville, TN)
- Jefferson City Library (Jefferson City, TN)
- Jefferson County Nursing Home (Dandridge, TN)
- Knoxville Comprehensive Breast Center (Knoxville, TN)
- Barger & Sons Concrete Batch Plant & Manufacturing Facility (Roane County, TN)
- Roane Regional Business & Technology Park Masterplan - Phases I & II (Roane County, TN)
- Douglas Lake Resort (Sevier & Jefferson Counties)
- Old Jones Road Improvements (Roane County, TN)
- Fire Stations #4 & 5 (Morristown, TN)
- Waste Resources Divisions Site & Stormwater BMP Evaluations (Chattanooga, TN)
- Good Housekeeping Manual (Alcoa, TN)
- Cocke County Solid Waste Program Assistance (Cocke County, TN)
- Supplemental Environmental Plan (SEP) - Upper West Prong Water Quality Improvement Plan (Gatlinburg, TN)

City of Oak Ridge Board Application 2019

BoardName: Traffic Safety Advisory Board

Application Submitted

Applicant: Howe, Andrew

12/9/2019 5:14 PM

Race (Optional): White

Preference: 1

Number of Times Previously Applied: 2

Address

115 E. Maiden Lane

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Traffic Safety Advisory Board

Education, Professional and or Community Activity

B.S. in Computer Science, MIT; Treasurer of Arts Council of Oak Ridge

Explain why you are interested in being appointed to this board, commission or committee

I like this board. I am Vice-Chair now. I want to continue.

Describe any special knowledge or past experience qualifying you for this appointment?

This will be my third term.

Additional Information

Special Qualifications

End of Application for Howe, Andrew

For Board: Traffic Safety Advisory Board

Monday, February 3, 2020

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Andrew Howe

BOARD OR COMMISSION: Traffic Safety Advisory Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 12/16/2013

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 24

Number of Absences 4

City of Oak Ridge Board Application 2019

BoardName: Traffic Safety Advisory Board

Application Submitted

Applicant: Linkins, Ronald

12/30/2019

Race (Optional):

Preference: 1

Number of Times Previously Applied: 1

Address

114 Marshall Circle

Contact Information

Home Phone: (865) 755-6862

Email: rlinkins2@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Knoxville Police Department

Current Position / Title

Criminal Investigator/Polygraph Examiner

Retired?

N

Do you currently serve on any other City board, commission or committee?

Traffic Safety Advisory Board

Education, Professional and or Community Activity

B.S., Criminal Justice, Bethel University; Uncompleted graduate work on Public Administration (MPA) degree from Anna Maria College.

Explain why you are interested in being appointed to this board, commission or committee

I have been a resident of the the City of Oak Ridge for over 17 years. I seek this reappointment in order to allow me to continue to use my professional training and experience as a means of giving back to the community in which I live.

Describe any special knowledge or past experience qualifying you for this appointment?

Tennessee POST certified law enforcement officer for nearly 25 years. Certified emergency vehicle operations instructor. Demonstrated ability to professionally problem-solve by collaborating with entities both inside and outside of municipal government agencies.

Additional Information

Special Qualifications

End of Application for Linkins, Ronald

For Board: Traffic Safety Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Ronald Linkins

BOARD OR COMMISSION: Traffic Safety Advisory Board

TERM OF OFFICE: Balance of an unexpired term

DATE APPOINTED: 1/14/2019

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 9

Number of Absences 1

City of Oak Ridge Board Application 2019

BoardName: Traffic Safety Advisory Board

Application Submitted

Applicant: McMillan, John

12/4/2017 1:59 PM

Race (Optional):

Preference: 3

Number of Times Previously Applied: 0

Address

Contact Information

973 W. Outer Drive

Email: jdmcmillan1966@gmail.com

Mobile Phone: (865) 299-3321

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Graduate of William Blount High School, 1984; 32 Years, 11 Months years as a General Contractor; Former president of The Kiwanis Club of Alcoa

Explain why you are interested in being appointed to this board, commission or committee

I wish to volunteer my service to the community in which I live. I loved my time serving with The Kiwanis Club of Alcoa, but I live and work in Oak Ridge and as such it just isn't logistically possible.

Describe any special knowledge or past experience qualifying you for this appointment?

With 32-plus years experience with a general contractor, working practically every position during my career growth, I possess the knowledge and have the experience needed for The Board of Building and Housing Code Appeals or the Board of Zoning Appeals. As a superintendent, and later Project Manager, I dealt with building codes and codes officials often.

Additional Information

Special Qualifications

End of Application for McMillan, John

For Board: Traffic Safety Advisory Board

Monday, February 3, 2020

JOHN D. MCMILLAN

973 W. Outer Drive
Oak Ridge, TN 37830

865-299-3321

[linkedin.com/in/john-mcmillan-91317913/](https://www.linkedin.com/in/john-mcmillan-91317913/)

John prides himself on his meticulous, logical and efficient approach to every task at hand. John brings a sound work history, having work for only three organizations since graduation in 1984. One of which was The United States Military, serving in both The U.S. Army and The Tennessee Army National Guard. With his knowledge of construction, skills and work ethic, John would make a sound and valued addition to any organization. Listed below are John's experiences, accomplishments, skills and personal activities.

EXPERIENCE

JULY 2019 – PRESENT

MANAGEMENT SOLUTIONS, LLC.

- John joined Management Solutions, LLC. Serving as a Construction Manager/Estimator. John works exclusively for the U.S. Department of Energy as a contractor, performing construction development, design development, cost estimates and project management, ensuring that the DOE general contractor perform projects in a timely manner, meeting all quality expectations and within budget.

JANUARY 1987 – MAY 2019

HICKORY CONSTRUCTION, INC.

- 1987 – 1988 GENERAL LABORER
John began his career at Hickory Construction (HCI) as a general laborer, where his initial duties were that of company truck driver. Tasks include material pickup/deliveries and jobsite cleaning.
- 1988 – 1990 CARPENTER'S HELPER/APPRENTICE
Realizing there was no potential for advancement in this position, John began investing in his professional career, purchasing not only the basic essential tools required for general construction, but much more advanced tools necessary for the advancement to skilled positions.
- 1990 – 1993 CARPENTER/MASTER CARPENTER
With the continual investment in John's personal career and the vast knowledge gained working with and learning from the company's many skilled craftsmen, John advanced to the role of carpenter/master carpenter. With this role in the company, some managerial duties were required.
- 1993 – 1995 Field Manager
As a result of John's successes with these required managerial duties, the company's upper management realized his future lied beyond that of skilled carpentry. John's Field Manager career included numerous successful renovations and additions. John's duties included also project management performing multiple renovations simultaneously.

- **1995 – 1997 MARKETING MANAGER**
With the onset of company growth, a new position, Marketing Manager, was created. This new position was offered to John, whose initial duties were to develop and refine this position. Other duties included, but not limited to, assisting the company's Vice President of Marketing, manage all warranty and customer service requirements, meet with new customers, estimate and sale projects. However, John's most notable accomplishment as Marketing Manager was to develop Historical Project Cost Database and creating "Accelerated-Estimating" processes for budget analysis studies and preliminary estimating. These analysis and budget development processes greatly reduced the time required to create and present an estimate to the company's clients. These processes, though refined by John over the years, are still in place today.
- **1997 – 2019 VICE PRESIDENT – MARKETING**
As the company's Vice President - Marketing transitioned into the role of Executive Vice President, John was elevated to the role of Vice President – Marketing. John's duties included those of the Marketing Manager, but also included all marketing and advertising, managing the design and development of all promotional materials, business development, develop and refine the company's customer service team, and manage the company's estimating department. With all these tasks, John continued to assemble estimates as the work load required, and personally oversaw the development and approval of estimates and proposal documents before client presentation.
- **2016 – 2019 SAFETY COMMITTEE CHAIRMAN**
As a constant team player, given John's duties as VP, John also volunteered to take over the role of safety committee chairman when the company's then-chair left to pursue other interest. During John's time as chair, John spearheaded the update and revision of the company's safety committee manual. Through quarterly job site inspections, John evaluated the data for the purpose of recognizing and correcting consistent safety violations.

JANUARY 1985 – 1993

U.S. ARMY AND TENNESSEE ARMY NATIONAL GUARD

- John enlisted in military service in January 1985. John graduated from Basic Train at Ft. Knox in May of 1985, but remained at Ft. Knox to attend advanced TOW (Tube Launched, Optically Sighted, Wire Guided Missile) school. After his TOW training, John was sent home for one month to serve as a Recruiter's Aide. Upon completion of this assignment, John served the remainder of his Army Career with the 2/9 Army Cavalry Regiment, 24th Infantry Division at Ft. Stewart Georgia. Upon John's Honorable Discharge from The U.S. Army, John enlisted in The Tennessee Army National Guard, serving as a 13 Bravo Field Artilleryman. John served with distinction during his military career until receiving an honorable discharge in February, 1993. John reluctantly chose to end his military career at the rank of E-5, to concentrate on his professional career with HCI.

EDUCATION

- WILLIAM BLOUNT HIGH SCHOOL GRADUATE
- CUSTOMER-SERVICE TRAINING SEMINARS
- DISNEY'S "KEYS TO EXCELLENCE" CUSTOMER TRAINING PROGRAM
- MICROSOFT EXCEL
- CPR
- EPA LEAD PAINT CERTIFICATION

SKILLS

- Efficient and Logically minded
- Meticulous Development and Preparation Approach
- Customer Service Driven
- Excellent Time Management Skills
- Project Development
- Budget Development
- Pre-Construction Services
- Construction Consulting
- Feasibility Studies
- Cost Analysis
- Bid Packages / Contract Management / Procurement
- Project Management
- Construction Monitoring & Controls
- Change Order Management
- Project Closeout
- Portfolio Management
- Microsoft Excel
- Microsoft Word
- Sage 300/Timberline Estimating Software
- RSMeans Cost Estimating
- Excellent Written and Verbal communication
- Data Cataloging and Analyzation
- 32-plus years of actual hands-on construction knowledge

ACTIVITIES

John is an avid lover of History, particularly United States history. As such, many of his family outings include visiting Historical locations such as Colonial Williamsburg, Chickamauga Battlefield, Lookout Mountain, etcetera. John enjoys frequent visits to the gym, where he trains no less than 5 days per week. John understands the importance of personal service and giving back to the community. Volunteering with The Blount Chamber of Commerce and The Kiwanis Club. Most of John's time with Kiwanis was in a leadership capacity, serving as club president during the 2017-2018 club year as well as Board of Directors and other club officer positions.

REFERENCES

Charles F. Alexander 865-389-3918
Retired, former partner at Hickory Construction, Inc

Bill Andrews 865-544-1001 or 865-660-1170
Architect, Wm. Andrews Architects

Bruce Damrow 334-467-3129
Retired, United States Air Force

Randall De Ford 865-673-0743
Architect, C. Randall De Ford Architecture

Patricia Marshall 865-250-9476
Retired Photographer and Kiwanis Club Secretary/Treasurer

Jack Spratt 865-414-4366
Owner, Spratt Construction Company

City of Oak Ridge Board Application 2019

BoardName: Traffic Safety Advisory Board

Application Submitted

Applicant: Polfus, William

1/6/2020 2:46 PM

Race (Optional):

Preference: 1

Number of Times Previously Applied: 2

Address

110 Victoria Road

Contact Information

Home Phone: (865) 482-8068

Email: polfi1@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y The Boeing Company

Do you currently serve on any other City board, commission or committee?

Traffic Safety Advisory Board

Education, Professional and or Community Activity

BSIE - Texas A&M University, 1976; MBA - Pacific Lutheran University, 1984; Retired - The Boeing Company, 1977-2012; Chairman, Oak Ridge-Traffic Safety Advisory Board 2019

Explain why you are interested in being appointed to this board, commission or committee

I have lived in Oak Ridge for over 20 years and care deeply about automotive and pedestrian safety within our city. I have been on the Traffic Safety Advisory Board for over 5 years which provides me with operational and historical perspective.

Describe any special knowledge or past experience qualifying you for this appointment?

I have been on the Traffic Safety Advisory Board for several terms, and I am currently the Chairman.

Additional Information

Special Qualifications

End of Application for Polfus, William

For Board: Traffic Safety Advisory Board

Monday, February 3, 2020

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: William Polfus

BOARD OR COMMISSION: Traffic Safety Advisory Board

TERM OF OFFICE: 3 Years

DATE APPOINTED: 12/16/2013

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 24

Number of Absences 3

City of Oak Ridge Board Application 2019

BoardName: Traffic Safety Advisory Board

Application Submitted

Applicant: Taylor, Ashley

1/13/2020 4:10 PM

Race (Optional):

Preference: 2

Number of Times Previously Applied: 0

Address

111 Cedar Lane

Contact Information

Home Phone: (904) 469-3918

Email: ashley.n.taylor@icloud.com

Oak Ridge, TN 37830

Current Company/Organization

WIN Learning

Current Position / Title

Customer Support Specialist

Retired?

N

Do you currently serve on any other City board, commission or committee?

No

Education, Professional and or Community Activity

Explain why you are interested in being appointed to this board, commission or committee

I would like to serve my community and help to make Oak Ridge as great of a community as I can.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

End of Application for Taylor, Ashley

For Board: Traffic Safety Advisory Board

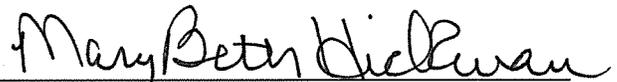
CITY CLERK MEMORANDUM
20-02

DATE: February 3, 2020
TO: Honorable Mayor and Members of City Council
FROM: Mary Beth Hickman, City Clerk
SUBJECT: ESTABLISHING AN AD HOC SALARY REVIEW COMMITTEE FOR THE CITY JUDGE

An item for Council's consideration is the appointment of the City Judge Salary Review Committee. Article III, Section 2, of the City Charter provides that Council sets the compensation of the City Judge by ordinance which amount may not be related to the amount of money collected by the court. State law (Tennessee Code Annotated §16-18-205) provides that any modification in the judge's salary may not take effect during the judge's term of office. Therefore, any salary modification must take effect with the new term cycle.

By Resolution 12-141-06, Council is required to appoint a committee comprised of three councilmembers to review the salary of the City Judge in the year in which the City Judge is elected. The City Judge is elected on the same cycle as City Council, which means the City Judge will be elected this November. The resolution further provides that any modification in salary becomes effective with first full pay period following the election. By Resolution 11-87-2012, any salary modification recommendation must be made by July 1 of the election year to afford ample opportunity for Council to adopt an ordinance to modify the salary prior to the deadline for candidates to register for the election. According to the Anderson County Election Commission, the qualifying deadline is August 20, 2020. The current base salary of the City Judge is \$41,600.00 established in 2006 by Ordinance 19-06 (effective June 2007).

In 2012, the Council appointed members to this committee who were not up for election that year with the City Judge. Because this year is also an election year, the City Clerk recommends Mayor Pro Tem Chinn, Councilmember Callison, and Councilmember Smith to serve as the ad hoc Salary Review Committee. Following the established membership of the Committee, the City Clerk will begin working with the Committee to develop a procedure and timeline for when a report will be provided to the full City Council.


Mary Beth Hickman

Attachments:

Resolution 12-141-06 - Appointment of 3-member Salary Review Committee for City Judge
Resolution 11-87-2012 - Deadline for salary modification recommendation for City Judge

RESOLUTION

WHEREAS, Article III, Section 2 of the Charter of the City of Oak Ridge, Tennessee, provides that City Council shall by ordinance provide for the compensation of the City Judge; and

WHEREAS, Tennessee Code Annotated § 16-18-205 provides that the salary of the popularly elected City Judge may be fixed prior to the term of office and shall not be increased nor diminished during the term; and

WHEREAS, the City Judge of Oak Ridge is elected at the same time as members of City Council and the Board of Education and serves the same term of four years; and

WHEREAS, it is the desire of City Council to establish a policy and procedure for determining the appropriate level of compensation for the City Judge based upon a review to be conducted at four-year intervals in compliance with the provisions of the Oak Ridge City Charter and the Tennessee Code Annotated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That to aid in determining the appropriate level of compensation for the City Judge, City Council shall appoint three of its members to serve as an ad hoc Salary Review Committee in January of the year in which the term of office of the City Judge shall expire.

BE IT FURTHER RESOLVED that said committee shall complete its work and present a recommendation regarding the compensation of the City Judge to City Council at least three months prior to the expiration of the sitting Judge's term of office.

BE IT FURTHER RESOLVED that in the event City Council chooses to modify the base salary of the City Judge, such modified salary shall become effective with the first full pay period following the election to be held on the first Tuesday of June in that same year.

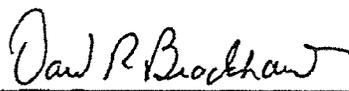
BE IT FURTHER RESOLVED that upon presentation of its report and recommendations to City Council, the current Salary Review Committee shall cease to exist unless continued by action of City Council.

This the 18th day of December 2006.

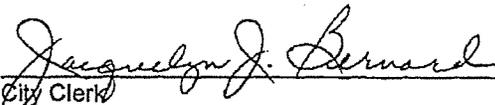
APPROVED AS TO FORM AND LEGALITY:



City Attorney



Mayor



City Clerk

RESOLUTION

A RESOLUTION AMENDING RESOLUTION 12-141-06 TO REQUIRE THE CITY JUDGE SALARY REVIEW COMMITTEE TO RECOMMEND TO CITY COUNCIL ANY MODIFICATIONS TO THE COMPENSATION OF THE CITY JUDGE NO LATER THAN JULY 1 OF THE YEAR IN WHICH THE TERM OF OFFICE IS SET TO EXPIRE.

WHEREAS, Article III, Section 2 of the Charter of the City of Oak Ridge, Tennessee, provides that City Council shall by ordinance provide for the compensation of the City Judge; and

WHEREAS, Tennessee Code Annotated § 16-18-205 provides that the salary of the popularly elected City Judge may be fixed prior to the term of office and shall not be increased nor diminished during the term; and

WHEREAS, the City Judge of Oak Ridge is elected at the same time as members of City Council and the Board of Education and serves the same term of four years; and

WHEREAS, by Resolution 12-141-06, City Council established a policy and procedure for determining the appropriate level of compensation for the City Judge based upon a review to be conducted at four-year intervals in compliance with the provisions of the Oak Ridge City Charter and the Tennessee Code Annotated; and

WHEREAS, at their October 17, 2012 meeting, the City Judge Salary Review Committee unanimously voted to recommend to that, in the future, any modification in the City Judge's salary be established by ordinance prior to judicial candidates registering for the election; and

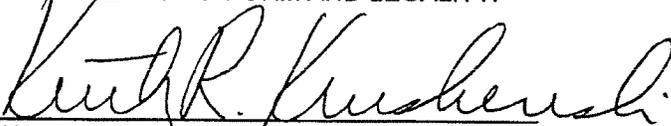
WHEREAS, the City Judge Salary Review Committee at the same meeting met to consider the current compensation of the City Judge, and unanimously voted to recommend that no changes be made in compensation for the City Judge for the current term.

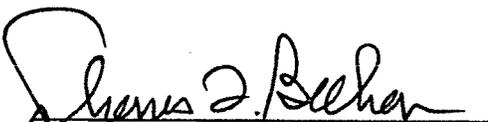
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

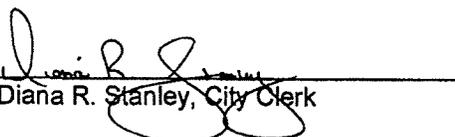
That the recommendation of the City Judge Salary Review Committee is approved and Resolution 12-141-06 is hereby amended to require the Salary Review Committee to recommend to City Council any modifications to the compensation of City Judge no later than July 1 of the year in which the term of office is set to expire so as to afford ample opportunity for City Council to enact an ordinance on said salary modification prior to the deadline for candidates to register for the election.

This the 5th day of November 2012.

APPROVED AS TO FORM AND LEGALITY:


Kenneth R. Krushenski, City Attorney


Thomas L. Beehan, Mayor


Diana R. Stanley, City Clerk

CITY COUNCIL MEMORANDUM

20-03

DATE: February 4, 2020
TO: Mayor and City Council
FROM: Mark S. Watson, City Manager
SUBJECT: **SELECTION OF CITY COUNCIL MEMBER FOR SAB PROJECT**

Recommendation

The City Council shall select a City Councilmember to serve as a representative on a special task force with the City Manager, City staff and Board of Education representatives to develop a strategy for addressing future location of School Administration.

Background

At the joint work session of the Board of Education and City Council held on January 21, 2020, one topic of discussion was that of a new site for the School Administrative Building (SAB). This building houses the administrative offices of the school system, including the School Superintendent and the activities of the Board of Education. The catalyst for this discussion is the completion of the new Pre-K school in the Scarboro neighborhood. As was anticipated during the siting of the Pre-K facility, the SAB administrative staff remains as the only activities remaining in the building on New York Avenue. During the work on the Pre-K facility, a committee was formed with both City and School officials and led by Shirley Raines as the Chair.

A similar arrangement was proposed during the joint meeting as a discussion would continue to develop a path forward for school offices. The City Manager and School Superintendent have discussed the necessary staff members to be utilized by the committee and the Board of Education has discussed an appointment of one of the Board members. Two City Council members have expressed interest and background in serving as that liaison with the City Council: Jim Dodson and Kelly Callison. After the work session, Mr. Dodson indicated his strong desire to work on this project. Due to his long-standing school tenure, Planning Commission participation, knowledge of school needs and facilities along with awareness of City perspectives on local matters, Mr. Dodson has expressed his strong interest to contribute to the City in this project. Mr. Callison has served on the City's Budget and Finance Committee, Oak Ridge Education Foundation and has served as Chair of the Oak Ridge Housing Committee. Kelly has indicated his desire to contribute his working knowledge of city finances which will be a key consideration in this project. Both have indicated a desire to serve and can meet regularly on the project.

The City Council should select a representative from either of the two above for the representation. The project will be starting in early March.



Mark S. Watson, City Manager

**MAYOR'S MEMORANDUM
20-01**

DATE: February 3, 2020
TO: Members of City Council
FROM: Warren L. Gooch, Mayor
SUBJECT: APPOINTMENT TO ANDERSON COUNTY REGIONAL SOLID WASTE PLANNING BOARD

At the February 10, 2020 meeting, City Council will be asked to approve the Mayor's re-appointment of Public Works Director Shira McWaters to the Anderson County Regional Solid Waste Planning Board.

Pursuant to Tennessee Code Annotated §68-211-813(b)(1), the City of Oak Ridge shall have a representative on the Regional Solid Waste Planning Board that is appointed by the Mayor and approved by the City Council. Ms. McWaters has served one term on this board since she joined the City in 2016.

It is recommended that Shira McWaters be appointed as the representative from the City of Oak Ridge on the Anderson County Regional Solid Waste Planning Board.



Warren L. Gooch, Mayor