

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

May 13, 2019 - 7:00 p.m.

AGENDA

I. INVOCATION

Rabbi Victor Rashkovsky, Jewish Congregation of Oak Ridge

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PROCLAMATIONS AND PUBLIC RECOGNITIONS

Public Recognitions

- a. Recognition of Mira Kimmelman and presentation of proclamation
- b. Recognition of Ellen Reid and presentation of proclamation
- c. Recognition of Young Southeast Asian Leaders Initiative Fellow Smey Taing

Proclamations

- a. A proclamation designating May 31-June 1, 2019 as Flatwater Tales Storytelling Festival Weekend
- b. A proclamation designating May 12-18, 2019 as Police Week and May 15, 2019 as Police Memorial Day
- c. A proclamation designating May 19-25, 2019 as Public Works Week
- d. A proclamation designating June 7-8, 2019 as Secret City Festival Weekend

V. SPECIAL REPORTS

- a. A RESOLUTION APPROVING THE CITY BLUEPRINT AS A "LIVING" PLAN TO GUIDE CITY COUNCIL AND THE OAK RIDGE MUNICIPAL PLANNING COMMISSION IN THEIR EFFORTS TO ENCOURAGE AND MAINTAIN QUALITY COMMUNITY GROWTH AND DEVELOPMENT IN OAK RIDGE.

VI. CONSENT AGENDA

- a. Approval of April 8, 2019 City Council regular meeting minutes
- b. A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF OAK RIDGE A CERTIFICATE OF GOOD MORAL CHARACTER FOR BARBARA PARMAN, FRATERNAL ORDER OF EAGLES 2514, 1650 OAK RIDGE TURNPIKE.
- c. A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC., NASHVILLE, TENNESSEE, FOR ENGINEERING SERVICES IN AN AMOUNT NOT TO EXCEED \$360,000.00 FOR DEVELOPING PLANS FOR PHASE II OF THE OAK RIDGE SIGNAL TIMING OPTIMIZATION PROGRAM.

- d. A RESOLUTION AUTHORIZING THE CITY TO SUBMIT DOCUMENTATION TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) TO FINALIZE THE CITY'S AWARD OF CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT (CMAQ) PROGRAM FUNDS FOR PHASE III OF THE CITY'S SIGNAL TIMING OPTIMIZATION.
- e. A RESOLUTION APPROVING A CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) FOR MAINTENANCE OF STATE HIGHWAYS WITHIN THE CORPORATE CITY LIMITS WHEREBY THE CITY IS REIMBURSED BY TDOT FOR SAID SERVICES IN THE AMOUNT OF \$139,627.05.
- f. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MOTOROLA SOLUTIONS, SALT LAKE CITY, UTAH, FOR MAINTENANCE SERVICES FOR THE PUBLIC SAFETY COMPUTER SYSTEM FOR MAY 1, 2019 THROUGH APRIL 30, 2020 IN THE AMOUNT OF \$57,141.87.
- g. A RESOLUTION WAIVING COMPETITIVE BIDS AND AUTHORIZING THE CITY TO PURCHASE A FARO ULTRA-PORTABLE FOCUS LASER SCANNER IN AN AMOUNT NOT TO EXCEED \$40,000.00.
- h. A RESOLUTION AWARDED A CONTRACT (FY2020-001) TO SWEEPING CORPORATION OF AMERICA, INC., NASHVILLE, TENNESSEE, FOR STREET SWEEPING IN AN AMOUNT NOT TO EXCEED \$92,604.38.
- i. A RESOLUTION MAKING AWARD TO STAFFING SOLUTIONS FOR FURNISHING AS NEEDED TEMPORARY EMPLOYMENT SERVICES FOR THE COMMUNITY DEVELOPMENT DEPARTMENT FOR FISCAL YEAR 2019 IN AN AMOUNT NOT TO EXCEED \$42,000.00.

VII. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

- a. AN ORDINANCE TO AMEND THE MAIN STREET OAK RIDGE PLANNED UNIT DEVELOPMENT (PUD) MASTER PLAN TO REMOVE MULTI-FAMILY USES AND AN EXISTING ACCESS POINT AND TO ADD NEW RETAIL USES, SIDEWALKS, OPEN SPACE, AND FUTURE PHASES OF DEVELOPMENT; SAID PROPERTY IS BORDERED BY RUTGERS AVENUE, SOUTH ILLINOIS AVENUE, SOUTH TULANE AVENUE, AND OAK RIDGE TURNPIKE AND CONTAINS PARCELS 003.00, 003.04, 003.05, 003.06, 003.08, 003.09, 003.10, 003.11, 003.12, 003.13, AND 036.00, TAX MAP 099L, GROUP A, (APPROXIMATELY 58.54 ACRES), WITH NO CHANGE TO THE ZONING DISTRICT WHICH REMAINS UB-2/PUD, UNIFIED GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY. **(Public Hearing is required.)**

VIII. FINAL ADOPTION OF ORDINANCES

- a. AN ORDINANCE TO AMEND TITLE 12, TITLED "BUILDING, UTILITY, ETC. CODES," CHAPTER 12, TITLED "ENERGY CONSERVATION CODE," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 12-1201, TITLED "ENERGY CONSERVATION CODE ADOPTED," IN ITS ENTIRETY AND SUBSTITUTING THEREFOR A NEW SECTION 12-1201, TITLED "ENERGY CONSERVATION CODE ADOPTED," AND BY CREATING A NEW SECTION 12-1202, TITLED "AMENDMENTS," ALL FOR THE PURPOSE OF ADOPTING THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE FOR COMPLIANCE WITH TENNESSEE DEPARTMENT OF COMMERCE AND INSURANCE, DIVISION OF FIRE PREVENTION, REQUIREMENTS.

IX. RESOLUTIONS

- a. A RESOLUTION APPROVING A RESALE RATE SCHEDULE AGREEMENT WITH THE TENNESSEE VALLEY AUTHORITY (TVA) WHICH ADOPTS A NEW SUPPLEMENTAL RESIDENTIAL RATE SCHEDULE (SRS) APPLICABLE TO CERTAIN RESIDENTIAL STRUCTURES.
- b. A RESOLUTION AWARDED A CONTRACT (FY2020-003) TO OLAMETER CORPORATION, MATTHEWS, NORTH CAROLINA, TO PROVIDE ELECTRIC AND WATER METER READING SERVICES IN AN AMOUNT NOT TO EXCEED \$778,980.10.
- c. A RESOLUTION AWARDED A CONTRACT (FY2019-164) TO HENLEY ROOFING, INC., HEISKELL, TENNESSEE, FOR ROOF REPLACEMENT AT ROBERTSVILLE MIDDLE SCHOOL IN AN AMOUNT NOT TO EXCEED \$1,230,000.00.

X. APPEARANCE OF CITIZENS

XI. ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

- a. Elections/Appointments
 - i. Appointment of City Council representative to Youth Advisory Board Screening Panel
- b. Announcements
- c. Scheduling

XII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

XIII. SUMMARY OF CURRENT EVENTS

- a. CITY MANAGER'S REPORT
- b. CITY ATTORNEY'S REPORT

XIV. ADJOURNMENT

PROCLAMATIONS
AND
PUBLIC RECOGNITIONS

CITY CLERK MEMORANDUM
19-07

DATE: May 6, 2019
TO: Honorable Mayor and Members of City Council
FROM: Mary Beth Hickman, City Clerk
SUBJECT: PROCLAMATIONS FOR THE MAY 13, 2019 CITY COUNCIL MEETING AGENDA

The following proclamations are presented for the May 13, 2019 City Council meeting for the City Council's consideration:

A proclamation paying tribute to Mira Kimmelman for her service to the Oak Ridge community and her dedication to educating future generations about the tragedies of the Holocaust.

This request was submitted by Mayor Warren Gooch and City Manager Mark Watson to honor Mira Kimmelman, who passed away on April 17, 2019. The proclamation pays tribute to Ms. Kimmelman for her service to the Oak Ridge community and her dedication to educating future generations about the tragedies of the Holocaust.

A proclamation paying tribute to Ellen Reid on occasion of her receipt of the 2019 Pulitzer Prize for Music

This request was submitted by Mayor Warren Gooch to honor Oak Ridge native Ellen Reid for her receipt of the 2019 Pulitzer Prize for Music.

A proclamation designating May 31-June 1, 2019 as Flatwater Tales Storytelling Festival Weekend.

This request was submitted by Emily Jernigan through Councilmember Jim Dodson to designate May 31-June 1, 2019 as Flatwater Tales Storytelling Festival Weekend in honor of the 2nd annual festival sponsored by the three Rotary Clubs in Oak Ridge.

A proclamation designating May 12-18, 2019 as Police Week and May 15, 2019 as Police Memorial Day

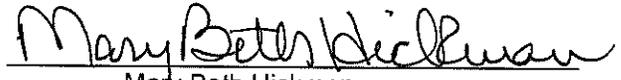
This request was submitted by Oak Ridge Police Chief Robin Smith in recognition of Police Week May 12-18, 2019 and Police Memorial Day on May 15, 2019. The City will hold a Police Memorial Day Ceremony on May 15th.

A proclamation designating May 19-25, 2019 as Public Works Week

This request was submitted by Tasha Pitsenbarger on behalf of the Public Works Employee Relations Committee to designate May 19-25, 2019 as Public Works Week in recognition of the service of our Public Works employees.

A proclamation designating June 7-8, 2019 as Secret City Festival Time

This request was submitted by City Manager Mark Watson to designate June 7-8, 2019 as Secret City Festival Time in recognition of the many activities taking place in Oak Ridge in conjunction with the Secret City Festival.


Mary Beth Hickman

Attachment:

Proclamation paying tribute to Mira Kimmelman
Proclamation paying tribute to Ellen Reid
Proclamation designating May 31-June 1, 2019 as Flatwater Tales Storytelling Festival
Proclamation designating May 12-18, 2019 as Police Week and May 15, 2019 as Police Memorial Day
Proclamation designating May 19-25, 2019 as Public Works Week
Proclamation designating June 7-8, 2019 as Secret City Festival Time

PROCLAMATION

WHEREAS, Mira Kimmelman was born on September 17, 1923 in the seaside resort of Zoppot, a suburb of the free city of Danzig; and

WHEREAS, in 1939, Mira and her family were driven from their home by the Nazi invasion of Danzig into ghettos in Warsaw and Tomaszow Mazowiecki, then to concentration camps Blizyn-Majdanek and Auschwitz and thereafter on a horrific death march to Bergen-Belsen where she was liberated and reunited with her father; and

WHEREAS, Mira met another Holocaust survivor, Max Kimmelman, who had lost his wife and daughter, and they married on May 19, 1946 in Germany, and the two immigrated to the United States on August 2, 1948 and resided in Cincinnati, Ohio; and

WHEREAS, in 1964, Mira, Max, and their children, Benno and Gene, moved to Oak Ridge, Tennessee, where Mira continued her tradition of volunteerism and giving back to her community; and

WHEREAS, in addition to volunteering in various capacities in her sons' school, Mira also gave of her time to the Jewish community for fifty years, including teaching in and directing the religious school of the Jewish Congregation of Oak Ridge, teaching Hebrew, as well as tutoring children for the Bar and Bat Mitzvah; and

WHEREAS, Mira was also active in the Oak Ridge community by serving as President of the American Field Service from 1977 to 1970 and as President of the United Nations Committee of Oak Ridge from 1970 to 1982 and 1984 to 1993; and

WHEREAS, Mira's dedication was rewarded with numerous honors, among them the Sertoma Annual Heritage and Freedom Award (1983), the Knoxville Women's Club Annie Selwyn Award for Teaching and Lecturing on the Holocaust (1987), the Oak Ridge Chapter of Hadassah National Leadership Award (1987), the Women's League of Torah Award (1992), the National Conference for Community and Justice Award for Religious Services (1997), the YWCA of Oak Ridge 2001 Women of Distinction Award in the category of religion, and the Jewish Congregation of Oak Ridge Recognition Award for forty years of teaching (2003); and

WHEREAS,; Mira lectured both locally and nationally on her experiences in the Holocaust and authored and published two books in which she recounted the story of her survival in the hope that remembering the horrors of the past would ensure that this tragic part of history would not be repeated; and

WHEREAS, Mira Kimmelman passed away on April 17, 2019, leaving behind an indelible legacy of strength, survival, and love of her community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That in recognition of her distinguished service and contributions to the Oak Ridge community, the Oak Ridge City Council pays tribute to

MIRA KIMMELMAN

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 8th day of April in the year 2019.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, the Pulitzer Prize in Music is one of seven Pulitzer Prizes awarded annually and is awarded for a distinguished musical composition for significant dimension by an American that has had its first performance in the United States during the award year; and

WHEREAS, Oak Ridge native Ellen Reid is the 2019 recipient of the Pulitzer Prize in music for her debut opera titled "*p r i s m*" which was described by the Pulitzer Prize Board as "a bold new operatic work that uses sophisticated vocal writing and striking instrumental timbres to confront difficult subject matter: the effects of sexual and emotional abuse; and

WHEREAS, a 2001 graduate of Oak Ridge High School, Ellen received her bachelor's degree in fine arts from Columbia University and her master's degree in arts from California Institute of the Arts; and

WHEREAS, Ellen lived in Thailand for two and a half years, where she taught music at an international school and collaborated with Thai artists and created pieces for the United Nations and the Patravadi Theater; and

WHEREAS, Ellen recently became the first composer to have works premiered by Los Angeles' four leading musical institutions within one year; and

WHEREAS, other upcoming projects for Ellen include a new composition for the New York Philharmonic and a collaboration with Janet Cardiff and George Bures Miller on a sound installation for the Los Angeles Philharmonic's Walt Disney Concert Hall; and

WHEREAS, in the fall of 2019, Ellen will start a three-year appointment as creative adviser and composer-in-residence for Los Angeles Chamber Orchestra; and

WHEREAS,; while growing up in Oak Ridge, Ellen showcased her talent as part of the First United Methodist Church children's and youth choirs; and

WHEREAS, Ellen's proud parents, Randy and Karen Reid, continue to call Oak Ridge home.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That in recognition of her extraordinary talent and her receipt of the 2019 Pulitzer Prize in Music, the Oak Ridge City Council pays tribute to

ELLEN REID

and wishes her all the best in all of her future endeavors as a talented artist touching lives all over the world.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of May in the year 2019.

WARREN L. GOOCH
MAYOR

PROCLAMATION

WHEREAS, the 2nd Annual Flatwater Tales Storytelling Festival is being held May 31-June 1, 2019 in Oak Ridge; and

WHEREAS, this volunteer-led festival is sponsored by the three Rotary Clubs in Oak Ridge; and

WHEREAS, a portion of the proceeds will go to the Flatwater Tale's Community Partner, the Historic Grove Theater, for restoration of the theater and the building's exterior wall, which will feature historic photographs of Oak Ridge from the collection of the late Ed Westcott; and

WHEREAS, the goals of the Festival are to help bring the community together, introduce people to Oak Ridge, support local economic activity, and celebrate and support the community projects of the Rotary Clubs; and

WHEREAS, the Festival is expected to grow to include local and regional lore, music and history in order to share the Oak Ridge story – past, present, and future – with a wider audience and to expand storytelling training to assist children in finding their voices; and

WHEREAS, the storytelling weekend kicks off on Friday, May 31st with a writing workshop led by Minton Sparks from 1:00 p.m. to 4:00 p.m. at the UT Arboretum Auditorium.; and

WHEREAS, on Saturday, June 1st, the Festival presents the art and magic of live storytelling at the Historic Grove Theater with three performances by nationally and internationally acclaimed storytellers Bil Lepp, Carmen Agra Deedy and Bobby Norfolk; and

WHEREAS, the Flatwater Tales Storytelling Festival provides an opportunity for visitors to embrace the beauty and rich history of Oak Ridge while experiencing amazing stories from world-renowned storytellers.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that May 31-June 1, 2019 be proclaimed

FLATWATER TALES STORYTELLING FESTIVAL WEEKEND

in the city of Oak Ridge, Tennessee, and that all residents be encouraged to participate in the weekend's festivities and welcome visitors to our great city.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of May in the year 2019.

WARREN L. GOOCH
MAYOR

PROCLAMATION

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which it falls as National Police Week; and

WHEREAS, the members of the Oak Ridge Police Department perform an essential role in safeguarding the rights and freedoms of the citizens of Oak Ridge; and

WHEREAS, it is important that all citizens know and understand the challenges, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the men and women of the Oak Ridge Police Department provide a vital public service unceasingly.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE that the week of May 12 - 18, 2019 be proclaimed

POLICE WEEK

in the City of Oak Ridge, Tennessee, and that all citizens observe this week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities, and in so doing have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

BE IT FURTHER RESOLVED that Wednesday, May 15, 2019 be proclaimed

POLICE MEMORIAL DAY

in honor of those peace officers who have lost their lives or have become disabled in the performance of their duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of May in the year 2019.

WARREN L. GOOCH
MAYOR

PROCLAMATION

WHEREAS, Public Works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support and education of an informed citizenry is vital to the efficient operations of Public Works divisions and facilities, such as water distribution, sewer collection, water and wastewater treatment, streets, sidewalks, storm drains, stormwater management, public buildings, snow removal, fleet maintenance, and many other public services; and

WHEREAS, the health, safety, and comfort of our community depends greatly on these services; and

WHEREAS, the efficiency and dedication of all Public Works Department personnel is directly and indirectly influenced by the citizenry's attitude toward and understanding of the importance of the work they perform daily.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that the week of May 19-25, 2019 be proclaimed

PUBLIC WORKS WEEK

in the City of Oak Ridge, Tennessee, and that all citizens be urged to acquaint themselves with the issues involved in providing our City's public works and to recognize the contributions made by our Public Works personnel every day to ensure a healthy, safe, and comfortable quality of life for all citizens of Oak Ridge.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of May in the year 2019.

WARREN L. GOOCH
MAYOR

PROCLAMATION

WHEREAS, the weekend of June 7-8, 2019 has been set aside in Oak Ridge as a time for celebration of Oak Ridge's heritage and future through the 17th Annual Secret City Festival; and

WHEREAS, during this event, the public will be invited to participate in a variety of activities intended to provide education, entertainment and enhancement of the community's cultural life; and

WHEREAS, these activities will be presented by Celebrate Oak Ridge with primary festival sponsors being the City of Oak Ridge, CNS, and ORNL-UT Battelle, joined by forty-three additional sponsors; and

WHEREAS, the festival provides for educational opportunities such as the Oak Ridge National Lab Traveling Science Fair, American Museum of Science and Energy science moments and tours, a FIRST Secret City Invitational robotics competition, library speakers to reflect on city history and innovation, and a Technology Village highlighting local business and educational institutions; and

WHEREAS, the festival provides entertainment through several pre-Festival events, including an Arts night, Outdoor Movie night and Battle of the Bands, and two Festival concerts, with headliners Loverboy on Friday night and 38 Special on Saturday night; and

WHEREAS, the festival provides enhancement of the community's cultural life through a Tennessee Creates juried art show, the Atomic City Sportsmen Club Golf Tournament, and a pre-festival community picnic celebrating the next seventy-five years of Oak Ridge history, as well as community arts and crafts exhibitions, retail and non-profit exhibitors, and food vendors; and

WHEREAS, Oak Ridge's heritage, innovation and quality of life are causes for great celebration to be shared with our past, current and future community.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that June 7- 8, 2019 be proclaimed

SECRET CITY FESTIVAL TIME

in the City of Oak Ridge, Tennessee, and that all citizens celebrate the showcasing of the City's distinct heritage and growth to a dynamic, growing community rich in history and continuing technological advancements, and participate in the fun-filled events of the Secret City Festival.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of May in the year 2019.

WARREN L. GOOCH
MAYOR

SPECIAL REPORTS

**COMMUNITY DEVELOPMENT MEMORANDUM
PLANNING DIVISION
19-28**

DATE: May 6, 2019
TO: Mark S. Watson, City Manager
THROUGH: Wayne E. Blasius, Community Development Director
FROM: Nathalie A. Schmidt, Senior Planner
SUBJECT: CITY BLUEPRINT

Introduction

An item for City Council's consideration is a resolution for the approval of *City Blueprint*, a community engaged, long range plan for future growth and development in Oak Ridge. *City Blueprint* is located online at www.oakridgetn.gov/online/blueprint.

Funding

No funding is necessary to approve this request.

Background

The Oak Ridge Municipal Planning Commission began a planning process in January 2017, called *City Blueprint*, to address the need for a new long-range plan to guide quality citywide growth and development in Oak Ridge. The two-year Blueprint effort has emphasized public participation and feedback.

At its regular meeting on March 21, 2019, the Oak Ridge Municipal Planning Commission held a public hearing and voted unanimously to approve the Plan and transmit it to City Council for recognition at their April Meeting. Planning Commission Chairman Whitson and Wayne Blasius, Director of Community Development, presented for discussion at the City Council Work Session in April.

City Blueprint identifies Oak Ridge's most valued attributes as well as the challenges faced by the community. Community values include natural beauty and resources, exceptional pre-K-12th grade public education, a fascinating history with worldwide influence, and the continued international research, federal security operations, and related industry and jobs. These values can provide a basis for decision-making by City leaders, and provide helpful guidance during unexpected change in demographics, market conditions, or other influencing factors of development.

To address challenges such as aging infrastructure and public facilities, and a stationary or static population and tax base, the Blueprint suggests that enhancing Oak Ridge by attracting workers and residents to live in the city is critical for our future. Not headlong sprawl, careless or haphazard growth; but directed, high quality growth. Well-planned growth can broaden and deepen the tax base, allowing community improvement without increasing taxes.

Today, *City Blueprint* presents a planning vision and framework, including big picture ideas and action steps that have benefitted from significant community input. As growth or change occurs, Blueprint will continue to evolve and remain accessible on the City's website. The site will become a hub for new and updated City plans, promote coordination between City departments and other agencies, assist the development community, and continue to encourage public participation and education.

Recommendation

City Blueprint is a "living" plan to guide the City Council and Municipal Planning Commission in their efforts to encourage and maintain sustainable community growth and future development in Oak Ridge. Approval of the attached resolution is recommended.

Nathalie Schmidt

Nathalie A. Schmidt, AICP, Senior Planner

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Mark S. Watson

Mark S. Watson

May 7, 2019

Date

RESOLUTION

A RESOLUTION APPROVING THE CITY BLUEPRINT AS A "LIVING" PLAN TO GUIDE CITY COUNCIL AND THE OAK RIDGE MUNICIPAL PLANNING COMMISSION IN THEIR EFFORTS TO ENCOURAGE AND MAINTAIN QUALITY COMMUNITY GROWTH AND DEVELOPMENT IN OAK RIDGE.

WHEREAS, the Oak Ridge Municipal Planning Commission began a planning process in January 2017, referred to as the City Blueprint, to address the need for a new long-range plan to guide quality citywide growth and development in Oak Ridge; and

WHEREAS, this process has emphasized public participation and feedback; and

WHEREAS, at their March 21, 2019 meeting, the Oak Ridge Municipal Planning Commission unanimously voted to approve the City Blueprint; and

WHEREAS, the City Blueprint identifies the City's most valued community attributes as well as the challenges faced by the community; and

WHEREAS, the City Blueprint suggests that growing Oak Ridge by attracting workers and residents to live here is critical for the City's future; and

WHEREAS, the City Blueprint presents a planning vision and framework with big picture ideas and action steps, with an intent to continually evolve as growth and/or change occurs; and

WHEREAS, the City Manager recommends City Council approval of the City Blueprint as a "living" plan to support City Council and the Oak Ridge Municipal Planning Commission in their efforts to encourage and maintain enduring community growth and development in Oak Ridge.

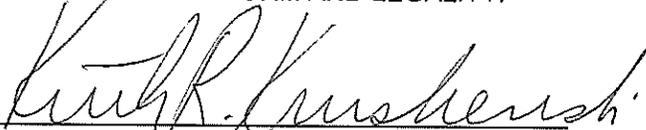
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City Blueprint is hereby approved as a "living" plan to provide ongoing guidance to City Council and the Oak Ridge Municipal Planning Commission in their efforts to encourage and maintain sustainable community growth and development in Oak Ridge.

BE IT FURTHER RESOLVED that the Oak Ridge Municipal Planning Commission shall regularly review progress related to the City Blueprint, collect ongoing public feedback to gauge its effectiveness, and propose updates and modifications for inclusion in the City Blueprint so as to ensure an inclusive and consistent method of planning for development and redevelopment.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

CONSENT AGENDA

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

April 8, 2019

Minutes

The regular meeting of the City Council of the City of Oak Ridge, Tennessee convened at 7:00 p.m. on April 8, 2019 in the Courtroom of the Municipal Building with Mayor Warren L. Gooch presiding.

INVOCATION

The invocation was given by Pastor Bobby McCoy with Oak Ridge Baptist Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Colby and Lacy Salzman.

ROLL CALL

Upon roll call the following Councilmembers were present: Councilmember Kelly Callison; Mayor Pro Tem Rick Chinn, Jr.; Councilmember Jim Dodson; Mayor Warren L. Gooch; Councilmember Derrick Hammond; Councilmember Charles J. Hope, Jr.; and Councilmember Ellen Smith

Also present were Mark S. Watson, City Manager; Kenneth R. Krushenski, City Attorney, Mary Beth Hickman, City Clerk; and Janice McGinnis, Finance Director.

PROCLAMATIONS AND PUBLIC RECOGNITIONS

Public Recognitions

City Manager Mark Watson recognized Anderson County Road Superintendent Gary Long and the Anderson County Highway Department for their assistance with the Blankenship Field revitalization project.

Oak Ridge Police Chief Robin Smith recognized Captain Brad Jenkins for his recent promotion to Captain.

Proclamations

A proclamation paying tribute to Ed Westcott for his contributions to Oak Ridge and the nation.
Mayor Pro Tem Chinn moved for approval of the proclamation, and Councilmember Dodson seconded. The proclamation was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

A proclamation designating May 5, 2019 as Holocaust Remembrance Day.
Commissioner Dodson moved for approval of the proclamation, and Councilmember Smith seconded. The proclamation was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

A proclamation designating April 7-13, 2019 as Library Week.
Mayor Pro Tem Chinn moved for approval of the proclamation, and Councilmember Callison seconded. The proclamation was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

A proclamation designating April 15-19, 2019 as the Week of the Young Child.
Councilmember Dodson moved for approval of the proclamation, and Councilmember Smith seconded.

The proclamation was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

A proclamation designating April, 2019 as Fair Housing Month.

Mayor Pro Tem Chinn moved for approval of the proclamation, and Councilmember Hope seconded. The proclamation was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

A proclamation designating April 22-26, 2019 as Community Development Week.

Councilmember Dodson moved for approval of the proclamation, and Councilmember Callison seconded. The proclamation was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

A proclamation designating May 8, 2019 as Oak Ridge Wellness Day.

Mayor Pro Tem Chinn moved for approval of the proclamation, and Councilmember Smith seconded. The proclamation was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

SPECIAL REPORTS

Transmittal and Acceptance of Blueprint Report – Steve Whitson, Chair, Oak Ridge Municipal Planning Commission

Councilmember Smith moved to receive the report for the record, and Councilmember Callison seconded. The motion was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

CONSENT AGENDA

Mayor Pro Tem Chinn moved for approval of the Consent Agenda, and Councilmember Callison seconded.

The Consent Agenda was approved unanimously by voice vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

Approval of the March 11, 2019 City Council regular meeting minutes

Resolution No. 4-24-2019

A RESOLUTION TO AUTHORIZE THE SUBMITTAL OF AN OPT-IN LETTER TO THE STATE OF TENNESSEE LOCAL GOVERNMENT HEALTH INSURANCE PROGRAM FOR THE CITY TO ELECT TO PROVIDE DENTAL AND VISION INSURANCE FOR EMPLOYEES BEGINNING JANUARY 1, 2020.

Resolution No. 4-25-2019

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO THE HARTFORD FOR EMPLOYEE BASIC LIFE INSURANCE, DEPENDENT LIFE INSURANCE, SUPPLEMENTAL LIFE INSURANCE, AND LONG TERM DISABILITY INSURANCE FOR FISCAL YEAR 2020 IN THE ESTIMATED AMOUNT OF \$90,373.46 WITH ONE RENEWAL OPTION AT THE SAME RATES.

Resolution No. 4-26-2019

A RESOLUTION EXTENDING THE MEMORANDUM OF AGREEMENT BETWEEN THE CITY AND THE UNITED STATES DEPARTMENT OF ENERGY FOR THE PROVISION OF FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES AT THE EAST TENNESSEE TECHNOLOGY PARK, WITH SAID EXTENSION THROUGH SEPTEMBER 30, 2020.

Resolution No. 4-27-2019

A RESOLUTION TO APPROVE A THREE-YEAR EXTENSION TO THE CONTRACT WITH COULTER AND JUSTUS, P.C., KNOXVILLE, TENNESSEE, TO CONDUCT AN AUDIT OF THE CITY'S ACCOUNTS AND FUNDS IN THE AMOUNT OF \$69,000.00 FOR FISCAL YEAR 2019.

PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

AN ORDINANCE TO AMEND TITLE 12, TITLED "BUILDING, UTILITY, ETC. CODES," CHAPTER 12, TITLED "ENERGY CONSERVATION CODE," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 12-1201, TITLED "ENERGY CONSERVATION CODE ADOPTED," IN ITS ENTIRETY AND SUBSTITUTING THEREFOR A NEW SECTION 12-1201, TITLED "ENERGY CONSERVATION CODE ADOPTED," AND BY CREATING A NEW SECTION 12-1202, TITLED "AMENDMENTS," ALL FOR THE PURPOSE OF ADOPTING THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE FOR COMPLIANCE WITH TENNESSEE DEPARTMENT OF COMMERCE AND INSURANCE, DIVISION OF FIRE PREVENTION, REQUIREMENTS.

Mayor Pro Tem Chinn moved for approval of the ordinance, and Councilmember Callison seconded.

The ordinance was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

FINAL ADOPTION OF ORDINANCES

Ordinance No. 14-2019

AN ORDINANCE TO AMEND TITLE 8, TITLED "ALCOHOLIC BEVERAGES," CHAPTER 8, TITLED "BEER AND OTHER LIGHT BEVERAGES – PROHIBITIONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, TO DELETE SECTION 8-806, TITLED "CURB SERVICE PROHIBITED."

Councilmember Dodson moved for adoption of the ordinance, and Councilmember Callison seconded. City Attorney Ken Krushenski provided an overview of the ordinance.

The ordinance was adopted unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

Ordinance No. 15-2019

AN ORDINANCE TO AMEND TITLE 11, TITLED "MUNICIPAL OFFENSES," CHAPTER 2, TITLED "ALCOHOL, DRUGS, ETC.," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, TO AMEND SECTION 11-201, TITLED "CUSTOMER'S ABILITY TO BRING ALCOHOLIC BEVERAGES INTO A PLACE OF BUSINESS FOR PERSONAL CONSUMPTION," TO LESSEN THE RESTRICTIONS FOR SUCH ACTIVITY.

Mayor Pro Tem Chinn moved for adoption of the ordinance, and Councilmember Smith seconded. City Attorney Ken Krushenski provided an overview of the ordinance.

The ordinance was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

RESOLUTIONS

Resolution No. 4-28-2019

A RESOLUTION TO ACCEPT A GRANT FROM THE EAST TENNESSEE HUMAN RESOURCE AGENCY, INC., (ETHRA) AND/OR THE EAST TENNESSEE AREA AGENCY ON AGING AND DISABILITY (ETAAD) FOR THE CITY'S SENIOR VOLUNTEER TRANSPORTATION PROGRAM, SAID GRANT IN THE AMOUNT OF \$30,000.00 PER TERM YEAR AND ANTICIPATED TO OCCUR OVER THREE GRANT TERM YEARS.

Mayor Pro Tem Chinn moved for approval of the resolution, and Councilmember Smith seconded. City Manager Mark Watson provided an overview of the resolutions and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

Resolution No. 4-29-2019

A RESOLUTION DEDICATING FIRE STATION #4 AND NAMING IT IN HONOR OF THOMAS HOWARD SCOTT, OAK RIDGE FIRE DEPARTMENT PHOTOGRAPHER AND HISTORIAN.

Councilmember Dodson moved for approval of the resolution, and Councilmember Smith seconded. Fire Chief Darryl Kerley recognized Tom Scott, who addressed Council prior to the vote.

The resolution was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

Resolution No. 4-30-2019

A RESOLUTION AWARDED A CONTRACT (FY2019-100) TO DESIGN & CONSTRUCTION SERVICES, INC., KNOXVILLE, TENNESSEE, FOR THE PURCHASE AND INSTALLATION OF A SAMPLING PLATFORM AT THE DIGESTERS AT THE TURTLE PARK WASTEWATER TREATMENT PLANT IN AN AMOUNT NOT TO EXCEED \$49,481.00.

Councilmember Smith moved for approval of the resolution, and Councilmember Callison seconded. Operations Manager Patrick Berge provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

Resolution No. 4-31-2019

A RESOLUTION AUTHORIZING AND PROVIDING FOR THE FINANCING OF THE CONSTRUCTION OF A WATER FACILITIES PROJECT, INCLUDING AUTHORIZING THE EXECUTION OF APPLICATIONS, CONTRACTUAL AGREEMENTS, AND OTHER NECESSARY DOCUMENTS, AND MAKING CERTAIN REPRESENTATIONS, CERTIFICATIONS, AND PLEDGES OF CERTAIN REVENUE IN CONNECTION WITH SUCH FINANCING.

Councilmember Hammond moved for approval of the resolution, and Councilmember Callison seconded. Finance Director Janice McGinnis provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

Resolution No. 4-32-2019

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH JACOBS ENGINEERING GROUP, INC., KNOXVILLE, TENNESSEE, FOR THE DESIGN OF THE PROPOSED NEW WATER TREATMENT PLANT IN AN AMOUNT NOT TO EXCEED \$3,133,00.00.

Councilmember Callison moved for approval of the resolution, and Councilmember Smith seconded. Public Works Director Shira McWaters provided an overview of the resolution.

Mayor Pro Tem Chinn requested that regular updates regarding the status of the water contract with the Department of Energy be provided to the Budget and Finance Committee.

The resolution was approved unanimously by board vote with Councilmembers Callison, Dodson, Hammond, Hope, Smith, Mayor Gooch and Mayor Pro Tem Chinn voting "Aye."

APPEARANCE OF CITIZENS

Colin Colverson, 109 Clarion Road, Oak Ridge, addressed Council on behalf of the Clinch Valley Trail Alliance regarding a possible change in the zoning ordinance to allow multi-purpose uses on greenbelt trails.

ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

Announcements

Councilmember Smith provided a briefing on the National League of Cities Conference, which she attended on behalf of the City of Oak Ridge.

Councilmember Dodson thanked everyone who participated in the March 19th AMSE event and the opening of the History Museum.

Mayor Pro Tem Chinn reported on a meeting that took place between the Rowing Association and local hoteliers.

Scheduling

City Manager Mark Watson informed Council that a discussion of the Blueprint report would take place at the April 16, 2019 work session.

COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

Councilmember Hammond stated that he would like information as to the diversity and inclusion of minority contractors on City projects and encouraged the City to make a concerted effort to ensure diversity and inclusion.

SUMMARY OF CURRENT EVENTS

CITY MANAGER'S REPORT

City Manager Mark Watson informed Council that the training with the Tennessee Housing Development Agency for administration of the HOME Grant program had taken place, and the City had received a one-year extension of the grant.

The City Manager also reported that the fencing around Blankenship Field will be done by the start of football season but not in time for graduation.

CITY ATTORNEY'S REPORT

ADJOURNMENT: 8:41 p.m.

CITY COUNCIL MEMORANDUM
19-11

DATE: April 29, 2019

TO: Honorable Mayor and Members of City Council

FROM: Mark S. Watson, City Manager

SUBJECT: CERTIFICATE OF GOOD MORAL CHARACTER –
BARBARA PARMAN, FRATERNAL ORDER OF EAGLES 2514

Introduction

An item for City Council's consideration is a resolution authorizing the Mayor to execute on behalf of the City of Oak Ridge a Certificate of Good Moral Character for Barbara Parman, Fraternal Order of Eagles 2514:

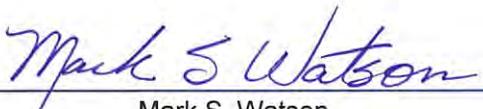
Review

State statute requires that as a condition for a club seeking a license to sell alcoholic beverages for consumption on the premises, the person in the actual charge of the sale of alcoholic beverages shall submit to the state a certificate stating that he/she is of good moral character.

A request for a Certificate of Good Moral Character for Barbara Parman, Fraternal Order of Eagles 2514, has been submitted for consideration. A police background check on this individual has been conducted and previously provided to the Council.

Recommendation

Adoption of the attached resolution is recommended.



Mark S. Watson

Attachment: Resolution

RESOLUTION

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF OAK RIDGE A CERTIFICATE OF GOOD MORAL CHARACTER FOR BARBARA PARMAN, FRATERNAL ORDER OF EAGLES 2514, 1650 OAK RIDGE TURNPIKE.

WHEREAS, Tennessee Code Annotated, Section 57-4-201(c)(2), requires that as a condition for obtaining a license to sell alcoholic beverages for consumption on the premises that a club obtain a Certificate of Good Moral Character for the person who will be responsible for the operation of the establishment, and

WHEREAS, Barbara Parman, on behalf of the Fraternal Order of Eagles 2514, 1650 Oak Ridge Turnpike, has made application to the City of Oak Ridge for such Certificate of Good Moral Character.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the Mayor is hereby authorized to execute on behalf of the City of Oak Ridge a Certificate of Good Moral Character for Barbara Parman, Fraternal Order of Eagles 2514, 1650 Oak Ridge Turnpike, City Council having made an investigation of the general character of Ms. Parman and from such investigation her character is found to be good.

This the 13th day of May 2019.



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM
19-39**

DATE: April 18, 2019
TO: Mark S. Watson, City Manager
FROM: Roger Flynn, P.E. City Engineer
THROUGH: Shira McWaters, P.E., Public Works Director SAM
**SUBJECT: PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR PHASE II OAK
RIDGE SIGNAL TIMING OPTIMIZATION PROGRAM**

Introduction

An item for City Council's consideration is a resolution authorizing a Professional Services Agreement with Kimley Horn and Associates, Inc., Nashville, TN, for developing plans for Phase II of the Oak Ridge Signal Timing Optimization Program in the amount of \$ 360,000.

Funding

At its October 8, 2018 meeting, City Council approved resolution 10-87-2018 to accept a Congestion Mitigation and Air Quality Improvement (CMAQ) grant in the amount of \$2,855,400. This contract for engineering services for the CMAQ Phase II project will be 100% funded through the CMAQ federal program.

Background/Analysis

In February of 2014, City Council approved resolution 2-11-14 to accept a CMAQ grant in the amount \$237,500, which funded Phase I of the Oak Ridge Signal Timing Optimization Program and provided services to update traffic signal timing and develop a timing model using Synchro software. That work was completed in 2016.

This contract will provide professional engineering services to design installation of advanced traffic controls at eleven (11) intersections, the installation of aerial and underground fiber optic cable to connect fourteen (14) signal that are near the City's existing fiber network, the replacement of loop detectors with non-intrusive radar vehicle detection, replacement of older existing signal heads with LED signals, and the establishment of a traffic operation center at the City's Central Service Complex.

This contract consists of a total of eleven (11) tasks. Tasks one (1) through ten (10) are for services prior to and during the bid process. The tasks and associated fees are:

Project Coordination Services	\$20,500
Environmental Documentation Services	\$8,100
Data Collection Service	\$26,300
System Engineering Analysis Service	\$3,500
Preliminary / Right of Way Design Services	\$72,400
Final Design Phase Services	\$37,600
Pre Bid Phase Services	\$7,700
Bid Phase Services	\$18,700
Signal Timing Optimization Services	\$67,600
Central Software Procurement Support Service	<u>\$19,600</u>
	\$282,200

Because of the size and nature of this project, TDOT requires the City to contract with a firm other than the design firm for Construction Engineering and Inspection (CEI). Task eleven (11), Engineer of Record Services, is for services after the bid letting during construction other than the actual on site inspection.

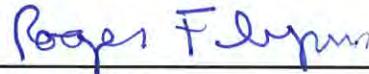
Engineer of Record Services

\$78,000

This contract is subject to final approval from TDOT LPO. No billable work will occur until a notice to proceed for the first phase of the project is received from TDOT.

Recommendation

The procurement process specified by the TDOT LPO was followed. Kimley Horn is a pre-qualified TDOT vendor and in one of six (6) firms that TDOT has chosen for TDOT on call services. Kimley Horn was the design consultant for the CMAQ Phase I project. Their experience with the Oak Ridge traffic signal system is considered valuable and both Public Works and the Oak Ridge City Electric Department are satisfied with their work. TDOT concurs with staff's recommendation to select Kimley Horn. Staff recommends approval of the accompanying resolution.



Roger Flynn, P.E.

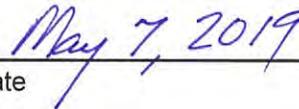
Attachment:
Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

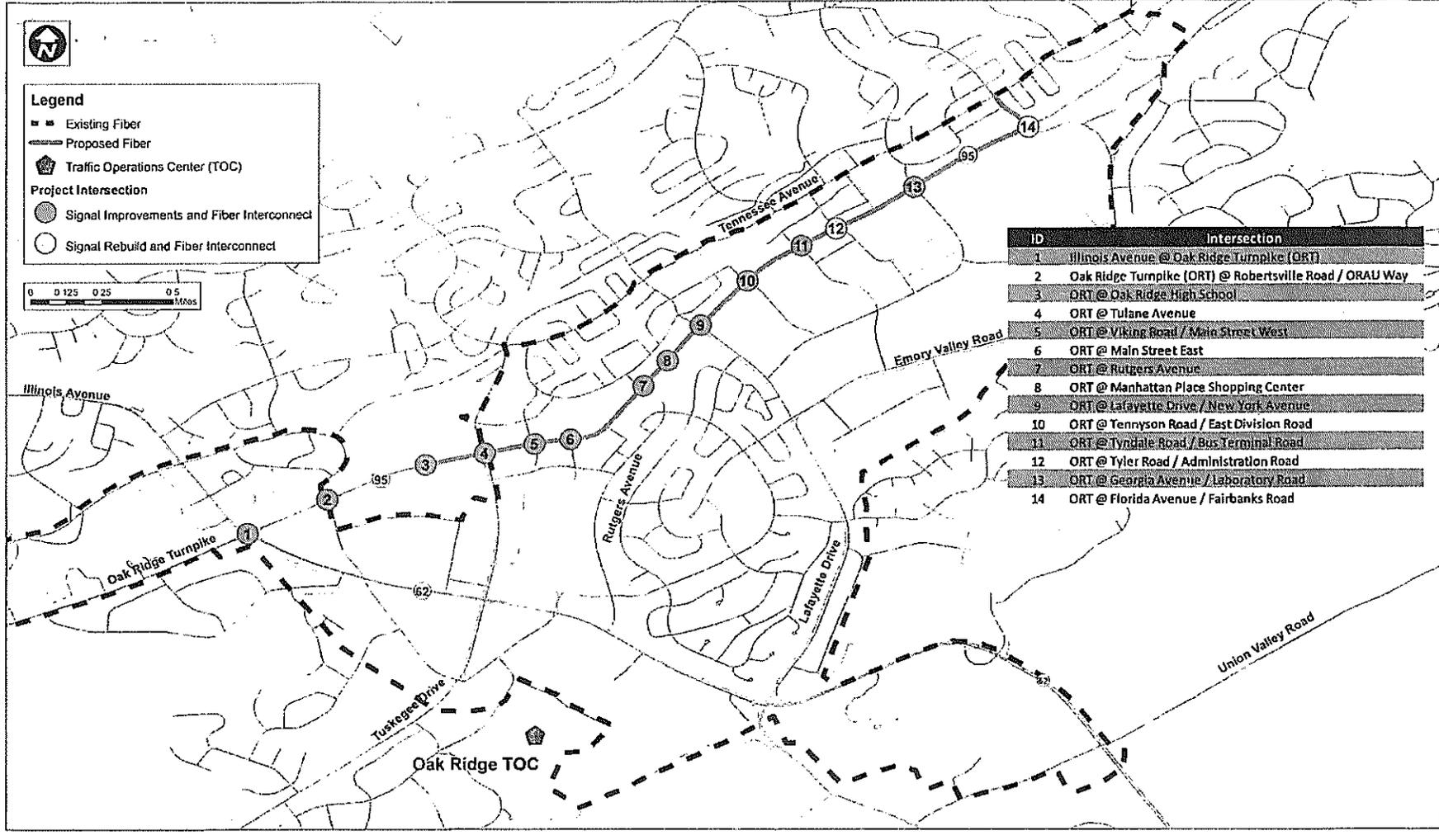
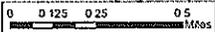
Oak Ridge CMAQ Improvements

Oak Ridge, Tennessee



Legend

- Existing Fiber
- Proposed Fiber
- Traffic Operations Center (TOC)
- Project Intersection**
- Signal Improvements and Fiber Interconnect
- Signal Rebuild and Fiber Interconnect



ID	Intersection
1	Illinois Avenue @ Oak Ridge Turnpike (ORT)
2	Oak Ridge Turnpike (ORT) @ Robertsville Road / ORAU Way
3	ORT @ Oak Ridge High School
4	ORT @ Tulane Avenue
5	ORT @ Viking Road / Main Street West
6	ORT @ Main Street East
7	ORT @ Rutgers Avenue
8	ORT @ Manhattan Place Shopping Center
9	ORT @ Lafayette Drive / New York Avenue
10	ORT @ Tennyson Road / East Division Road
11	ORT @ Tyndale Road / Bus Terminal Road
12	ORT @ Tyler Road / Administration Road
13	ORT @ Georgia Avenue / Laboratory Road
14	ORT @ Florida Avenue / Fairbanks Road

RESOLUTION

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC., NASHVILLE, TENNESSEE, FOR ENGINEERING SERVICES IN AN AMOUNT NOT TO EXCEED \$360,000.00 FOR DEVELOPING PLANS FOR PHASE II OF THE OAK RIDGE SIGNAL TIMING OPTIMIZATION PROGRAM.

WHEREAS, by Resolution 10-87-2018, City Council applied for and accepted a grant from the State of Tennessee Department of Transportation (TDOT) for \$2,855,440.00 in Congestion Mitigation and Air Quality (CMAQ) funding for Phase II of the City's Signal Timing Optimization Program; and

WHEREAS, the City is ready to move forward with this project; and

WHEREAS, Kimley-Horn and Associates, Inc., Nashville, Tennessee, was the design consultant for Phase I of this project and, due to their experience with the City's traffic signal system and past performance, the City desires to select Kimley-Horn for Phase II engineering services; and

WHEREAS, TDOT concurs with staff's recommendation to select Kimley-Horn; and

WHEREAS, the agreement will provide engineering services to design installation of advanced traffic controls, aerial and underground fiber optic cable, replacement of loop detectors with non-intrusive radar vehicle detection, replacement of older signal heads with LED signals, and the establishment of a traffic operation center; and

WHEREAS, the City Manager recommends approval of a professional services agreement with Kimley-Horn for said services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and a Professional Services Agreement with Kimley-Horn and Associates, Inc., 214 Oceanside Drive, Nashville, Tennessee 37204, for engineering services from the pre-construction phase through the construction and inspection phase related to Phase II of the City's Signal Timing Optimization Program is hereby approved in an amount not to exceed \$360,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:


Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

PUBLIC WORKS DEPARTMENT MEMORANDUM
19-38

DATE: April 17, 2019
TO: Mark S. Watson, City Manager
FROM: Roger Flynn, P.E., City Engineer
THROUGH: Shira McWaters, P.E., Director of Public Works SAM
SUBJECT: CMAQ GRANT INITIATION FORM FOR THE OAK RIDGE SIGNAL TIMING OPTIMIZATION PROGRAM PHASE III

Introduction

An item for City Council's consideration is a resolution to authorize the submission of a project initiation form for Congestion and Mitigation and Air Quality (CMAQ) funding for Phase III of a series of projects to improve the pedestrian and traffic flow along with the City's traffic signal system.

Funding

Funding for this project was awarded in April of this year pending approval by City Council to submit the application and execute the contract when received. This project is being added to the Knoxville Regional Transportation Planning Organization's (TPO) Transportation Improvement (TIP) Program for FY2020 – FY2023. The initial grant award is for \$2,900,000. Work funded by CMAQ solely for the purpose of air quality improvement is eligible for 100% federal funding; however, improvements for pedestrian conductivity (i.e., ADA) that are done in conjunction, require a 20% match. The match for this project is estimated to be \$55,000.

Background

In 2013, staff began pursuing funds through the Tennessee Department of Transportation (TDOT) Local Programs Office (LPO) to improve both pedestrian and vehicle movement along the Oak Ridge Turnpike (ORTP SR-95) and S. Illinois Ave. (SR-62). One of the potential funding sources identified was the federal CMAQ program. The federal CMAQ program was established to fund transportation projects in non-attainment areas that reduce transportation related congestion and emissions. Several counties around Knoxville, including Anderson County, are in non-attainment for ozone and are therefore eligible to receive CMAQ funds to be distributed by the Knoxville Transportation Planning Organization (TPO).

In February of 2014, council approved resolution 2-11-14 to accept a CMAQ grant in the amount \$237,500. This grant funded Phase I of the Oak Ridge Signal Timing Optimization Program, which was completed in 2016. Since that time, the City has received three (3) additional TDOT grants. The first of these is the Oak Ridge Pedestrian Improvement Project at the intersections of ORTP and Tulane Avenue and East Division Street. This grant was in the amount of \$432,960 and required a 20% match of \$108,240. This project is under construction and is approximately 75% complete.

The second is the ORTP Multimodal Conductivity Improvement Project, primarily for the purpose of constructing new sidewalk and ADA facilities. This grant is in the amount of \$975,811. This project is in design. The third is the CMAQ Phase II grant in the amount of \$2,855,400, which is awaiting approval for a contract for engineering services. These grants total \$4,501,671. With the addition of this fifth grant, the total is \$7,401,671.

The previous CMAQ projects concentrated primarily on Oak Ridge Turnpike (SR-95), between S. Illinois Avenue (SR-62) east to Florida Avenue. This project is primarily located along Illinois Avenue and includes

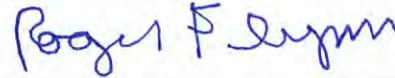
signals on streets adjacent to that corridor. As submitted, the project includes installation of advance traffic controllers at nineteen (19) intersections, along with wireless interconnection and radar vehicle detection. These signals can be configured remotely from the Traffic Operations Center (TOC) using real time information.

The April 9 letter from TDOT states that the award amount is \$2,900,000, however, this is non-binding. Staff believes that TDOT may rule some of the locations in the proposal ineligible; therefore, the actual grant amount, and the footprint of the project, may be reduced. The actual grant amount won't be known for certain until a contract is issued. The scope of the project will be adjusted during design to match the available funding.

Recommendation

Staff recommends approval of the resolution to submit a CMAQ grant application and also to grant approval for execution of contract for acceptance of funding.

Attachment(s)
Award Letter dated April 4, 2019
Resolution



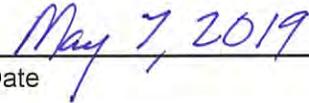
Roger Flynn, P.E.

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

LONG RANGE PLANNING DIVISION
SUITE 900, JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1402
(615) 741-3421

CLAY BRIGHT
COMMISSIONER

BILL LEE
GOVERNOR

04/09/2019

Roger Flynn, P.E.,
City Engineer
City of Oak Ridge
100 Woodbury Lane
Oak Ridge, TN 37830

Dear Roger Flynn, P.E.,

It is my pleasure to confirm that the Tennessee Department of Transportation (TDOT) has selected your proposal for funding under the federal Congestion Mitigation and Air Quality Improvement (CMAQ) program. The Oak Ridge Signal Timing Optimization Program: Phase III Project will help reduce mobile source emissions and improve our state's air quality.

The Oak Ridge Signal Timing Optimization Program: Phase III Project will be funded with \$2,900,000.00 in federal CMAQ funds. The project includes a match of \$55,000.00, and the total project cost is \$2,955,000.00. The total project cost and the federal and local match amounts are pending any ADA Compliance findings per Instructional Bulletin No. 19-02. Should any new or additional compliance issues be noted throughout the project development process, the total project award and/or match amounts are subject to change. The first year of funding for this project will be determined by the amount of CMAQ funds that TDOT receives, and how quickly you request to start the federal obligation process.

Please work with the Knoxville Transportation Planning Organization to get this project amended into the Knoxville TPO TIP. Also, contact Taylor Lee in the TDOT Local Programs Office to complete Form 3-1: Project Initiation Form and Checklist to begin the project development process.

Congratulations on this grant award. Please reach out to TDOT.CMAQ@TN.gov with any questions moving forward.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry McGoogin".

Larry McGoogin
Acting Director, Long Range Planning

Cc: Toks Omishakin,
Whitney Britt,
Taylor Lee,
Nancy Hirsch,
Kwabena Aboagye,
Troy J. Ebbert,
Rashad Pinckney,
Jeff Welch

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY TO SUBMIT DOCUMENTATION TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) TO FINALIZE THE CITY'S AWARD OF CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT (CMAQ) PROGRAM FUNDS FOR PHASE III OF THE CITY'S SIGNAL TIMING OPTIMIZATION PROGRAM, AND AUTHORIZING ACCEPTANCE OF THE CONTRACT WHEN RECEIVED.

WHEREAS, grants funds are available as part of the federal Congestion Mitigation and Air Quality Improvement (CMAQ) program to fund projects that reduce transportation related congestion and emissions; and

WHEREAS, CMAQ applications must be submitted to the Knoxville Transportation Planning Organization (TPO) who then reviews and ranks applications and submits a list of viable projects to the Tennessee Department of Transportation (TDOT) for consideration; and

WHEREAS, by Resolution 2-11-2014, the City submitted an application and was approved for \$237,500.00 in CMAQ funding for development of the City's Signal Timing Optimization Program, which program was developed by Kimley-Horn and Associates, Inc., under a contract approved by City Council through Resolution 1-3-2015; and

WHEREAS, by Resolution 10-87-2018, the City submitted an application and was approved for \$2,855,440.00 in CMAQ funding for Phase II of the City's Signal Timing Optimization Program, which project is awaiting approval for engineering services; and

WHEREAS, the City is ready to move forward with Phase III of this project, at an estimated project cost of \$2,900,000.00; and

WHEREAS, the project is eligible for 100% federal funding; however, improvements for pedestrian conductivity (i.e., ADA) that are done in conjunction will require a twenty percent (20%) local match which the City estimates at \$55,000.00; and

WHEREAS, the City Manager recommends submittal of the necessary documentation to finalize the City's award and acceptance of CMAQ funds from TDOT for Phase III of this project.

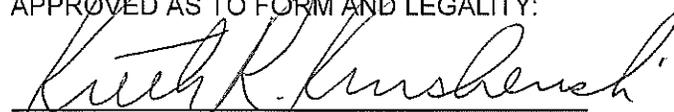
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved the City is hereby authorized to submit all necessary documentation to finalize the City's award of Congestion Mitigation and Air Quality Improvement (CMAQ) funds from the Tennessee Department of Transportation for Phase III of the City's Signal Timing Optimization Program, and to accept said contract.

BE IT FURTHER RESOLVED that the City Manager and Mayor are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

PUBLIC WORKS DEPARTMENT MEMORANDUM
19-37

DATE: April 17, 2019
TO: Mark S. Watson, City Manager
FROM: Shira A. McWaters, P.E., Public Works Director
SUBJECT: ANNUAL ORDER - STATE HIGHWAY MAINTENANCE CONTRACT FY2020

Introduction

An item for City Council's consideration is a Resolution authorizing a contract between the City of Oak Ridge and the State of Tennessee, Department of Transportation (TDOT) that provides reimbursement to the City for maintenance of prescribed portions of State Highways located within the City limits for the period of July 1, 2019 to June 30, 2020.

Funding

The contract includes a total reimbursement of \$139,627.05, which is the same amount allowed for FY2019. The total is based on the approximate reimbursement of \$130,027.05 for roadway and pavement maintenance, \$5,580.00 for mowing of medians, and \$4,020.00 for litter removal.

The pavement maintenance reimbursement is calculated at \$0.15 per square yard of pavement, with a total pavement or curb-to-curb width area of 866,847 square yards. While the cost of street maintenance continues to rise, based upon historical records our costs will continue to be fully reimbursed.

The mowing reimbursement is based on a monthly cycle for six (6) months of the year for the 20.58 acres of median located along the state routes at a rate of \$45 per acre. The City is not reimbursed for any mowing of the right-of-way located back of the curb or edge of pavement. The contract also provides reimbursement for twelve (12) monthly litter pickups along State routes.

Background

Activities covered by this contract include all routine maintenance, such as pavement repair, striping, sweeping, snow removal, mowing of medians, and litter removal. Only work performed in the areas located between curb and curb, or between shoulders is eligible for reimbursement.

The sections of roadway included in the contract are:

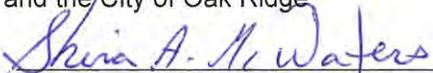
- State Route 95 (Oak Ridge Turnpike) from the Roane/Anderson County Lines to the eastern City limits;
- State Route 62 (Illinois Avenue) from the northern City limit to the Solway Bridge; and
- State Route 170 (Edgemoor Road) from the Edgemoor Bridge to the SR62 interchange.

Recommendation

Staff recommends approval of the Resolution as submitted.

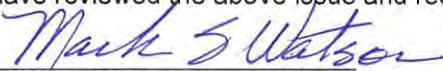
Attachment(s)

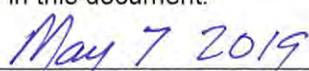
Contract between the State of Tennessee Department of Transportation and the City of Oak Ridge


Shira A. McWaters, P.E.

City Manager's Comments:

I have reviewed the above issue and recommend council action as outlined in this document.


Mark S. Watson


Date

**CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF TRANSPORTATION
AND
CITY OF OAK RIDGE**

This Contract, by and between the State of Tennessee, Department of Transportation, hereinafter referred to as the "State" and City of Oak Ridge, hereinafter referred to as the "Contractor," is for the provision of the routine maintenance of state routes (mowing, litter), as further defined in the "SCOPE OF SERVICES."

Contractor Edison Registration ID # 0000002875
Contract #: CMA 2024

A. SCOPE OF SERVICES:

- A.1. The Contractor shall provide all service and deliverables as required, described, and detailed herein and shall meet all service and delivery timelines as specified by this Contract.
- A.2. Tenn. Code Ann. § 54-5-201 provides that the State is authorized to enter into contracts with municipalities regarding the improvement and maintenance of streets over which traffic on state highways is routed.
- A.3. Tenn. Code Ann. § 54-5-202 provides that streets constructed, reconstructed, improved and maintained by the State shall be of a width and type that the State deems proper, but the width so constructed, reconstructed, improved and maintained shall not be less than eighteen feet (18'); and, in the case of resurfacing and maintenance, from curb to curb where curbs exist, or the full width of the roadway where no curbs exist.
- A.4. Tenn. Code Ann. § 54-5-203 provides that the State is authorized to enter into contracts with municipalities that are organized to care for streets to reimburse, subject to the approval of the State, for improvements and maintenance.
- A.5. Tenn. Code Ann. § 54-16-106 provides that the highway authorities of the state, counties, cities, and town are authorized to enter into agreements with each other respecting the improvement and maintenance of controlled-access facilities, defined by Tenn. Code Ann. § 54-16-101 as a highway or street specially designed for through traffic, and over, from or to which owners or occupants of abutting land or other persons have no right or easement of access from abutting properties.
- A.6. Tenn. Code Ann. § 54-5-139 provides that the State may enter into a contract with a qualified county to perform maintenance activities upon the rights-of-way of state highways located outside of municipalities and metropolitan governments; and, that the reimbursement shall be on an actual cost basis.
- A.7. The State is hereby contracting with the Contractor for the improvements and maintenance specified in Attachment "Exhibit A" titled "Guidelines Covering Maintenance of State Highways through Municipalities," attached and incorporated hereto as part of this Contract.

B. TERM OF CONTRACT:

This Contract shall be effective on July 1, 2019 ("Effective Date"), and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation for goods or services provided by the Contractor prior to the Effective Date.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed one hundred thirty nine thousand six hundred twenty seven dollars and five cents (\$139,627.05). The payment rates in section C.3 shall constitute the entire compensation due the Contractor for all service and Contractor obligations hereunder regardless of the difficulty, materials or equipment required. The payment rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the payment rates detailed in section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

C.2. Compensation Firm. The payment rates and the maximum liability of the State under this Contract are firm for the duration of the Contract and are not subject to escalation for any reason unless amended.

C.3. Payment Methodology. The Contractor shall be compensated based on the payment rates herein for units of service authorized by the State in a total amount not to exceed the Contract Maximum Liability established in section C.1.

- a. The Contractor's compensation shall be contingent upon the satisfactory completion of units, milestones, or increments of service defined in section A.
- b. The Contractor shall be compensated for said units, milestones, or increments of service based upon the following payment rates:

Service Description	Amount (per compensable increment)
"Exhibit A" titled "Guidelines Covering Maintenance of State Highways through Municipalities"	See Exhibit A
"Exhibit B" containing the maximum allowable labor and equipment rates.	See Exhibit B

C.4. Travel Compensation. The Contractor shall not be compensated or reimbursed for travel, meals, or lodging.

C.5. Invoice Requirements. The Contractor shall invoice the State only for completed increments of service and for the amount stipulated in section C.3, above, and present said invoices no more often than monthly, with all necessary supporting documentation, to:

State of Tennessee Department of Transportation
1045 Maintenance Lane
Knoxville, TN 37914

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
 - (1) Invoice Number (assigned by the Contractor)
 - (2) Invoice Date

- (3) Contract Number (assigned by the State)
- (4) Customer Account Name: Tennessee Department of Transportation
- (5) Customer Account Number (assigned by the Contractor to the above-referenced Customer)
- (6) Contractor Name
- (7) Contractor Tennessee Edison Registration ID Number Referenced in Preamble of this Contract
- (8) Contractor Contact for Invoice Questions (name, phone, and/or fax)
- (9) Contractor Remittance Address
- (10) Description of Delivered Service
- (11) Complete Itemization of Charges, which shall detail the following:
 - i. Service or Milestone Description (including name & title as applicable) of each service invoiced
 - ii. Number of Completed Units, Increments, Hours, or Days as applicable, of each service invoiced
 - iii. Applicable Payment Rate (as stipulated in Section C.3.) of each service invoiced
 - iv. Amount Due by Service
 - v. Total Amount Due for the invoice period

b. The Contractor understands and agrees that an invoice under this Contract shall:

- (1) include only charges for service described in Contract Section A and in accordance with payment terms and conditions set forth in Contract Section C;
- (2) only be submitted for completed service and shall not include any charge for future work;
- (3) not include sales tax or shipping charges; and
- (4) initiate the timeframe for payment (and any discounts) only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

C.6. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any payment, invoice, or matter in relation thereto. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount invoiced.

C.7. Invoice Reductions. The Contractor's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by the State, on the basis of audits conducted in accordance with the terms of this Contract, not to constitute proper remuneration for compensable services.

C.8. Deductions. The State reserves the right to deduct from amounts, which are or shall become due and payable to the Contractor under this or any contract between the Contractor and the State of Tennessee any amounts, which are or shall become due and payable to the State of Tennessee by the Contractor.

C.9. Prerequisite Documentation. The Contractor shall not invoice the State under this Contract until the State has received the following documentation properly completed.

- a. The Contractor shall complete, sign, and present to the State the "Authorization Agreement for Automatic Deposit Form" provided by the State. By doing so, the Contractor acknowledges and agrees that, once this form is received by the State, payments to the Contractor, under this or any other contract the Contractor has with the State of Tennessee, may be made by ACH; and
- b. The Contractor shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the

Contractor's Federal Employer Identification Number or Social Security Number referenced in the Contractor's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Contract until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Contract may be modified only by a written amendment signed by all parties hereto and approved by both the officials who approved the base contract and, depending upon the specifics of the contract as amended, any additional officials required by Tennessee laws and regulations (said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Contract without cause for any reason. Said termination shall not be deemed a breach of contract by the State. The State shall give the Contractor at least thirty (30) days written notice before the effective termination date. The Contractor shall be entitled to compensation for satisfactory, authorized service completed as of the termination date, but in no event shall the State be liable to the Contractor for compensation for any service which has not been rendered. Upon such termination, the Contractor shall have no right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.4. Termination for Cause. If the Contractor fails to properly perform its obligations under this Contract in a timely or proper manner, or if the Contractor violates any terms of this Contract, the State shall have the right to immediately terminate the Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the above, the Contractor shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Contract by the Contractor.
- D.5. Subcontracting. The Contractor shall not assign this Contract or enter into a subcontract for any of the services performed under this Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Contract below pertaining to "Conflicts of Interest," "Nondiscrimination," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work performed.
- D.6. Conflicts of Interest. The Contractor warrants that no part of the total Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Contractor in connection with any work contemplated or performed relative to this Contract.
- D.7. Nondiscrimination. The Contractor hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of the Contractor on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Contractor shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.8. Records. The Contractor shall maintain documentation for all charges under this Contract. The books, records, and documents of the Contractor, insofar as they relate to work performed or money received under this Contract, shall be maintained for a period of three (3) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon

reasonable notice by the State, the Comptroller of the Treasury, or their duly appointed representatives. The financial statements shall be prepared in accordance with generally accepted accounting principles.

- D.9. Prevailing Wage Rates. All contracts for construction, erection, or demolition or to install goods or materials that involve the expenditure of any funds derived from the State require compliance with the prevailing wage laws as provided in *Tennessee Code Annotated*, Section 12-4-401 *et seq.*
- D.10. Monitoring. The Contractor's activities conducted and records maintained pursuant to this Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.11. Progress Reports. The Contractor shall submit brief, periodic, progress reports to the State as requested.
- D.12. Strict Performance. Failure by any party to this Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Contract shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties hereto.
- D.13. Independent Contractor. The parties hereto, in the performance of this Contract, shall not act as employees, partners, joint venturers, or associates of one another. It is expressly acknowledged by the parties hereto that such parties are independent contracting entities and that nothing in this Contract shall be construed to create a employer/employee relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

The Contractor, being a Tennessee governmental entity, is governed by the provisions of the Tennessee Government Tort Liability Act, *Tennessee Code Annotated*, Sections 29-20-101 *et seq.*, for causes of action sounding in tort. Further, no contract provision requiring a Tennessee political entity to indemnify or hold harmless the State beyond the liability imposed by law is enforceable because it appropriates public money and nullifies governmental immunity without the authorization of the General Assembly.

- D.14. State Liability. The State shall have no liability except as specifically provided in this Contract.
- D.15. Force Majeure. The obligations of the parties to this Contract are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care including, but not limited to, natural disasters, riots, wars, epidemics, or any other similar cause.
- D.16. State and Federal Compliance. The Contractor shall comply with all applicable State and Federal laws and regulations in the performance of this Contract.
- D.17. Governing Law. This Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The Contractor agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Contract. The Contractor acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising therefrom, shall be subject to and limited to those rights and remedies, if any, available under *Tennessee Code Annotated*, Sections 9-8-101 through 9-8-407.
- D.18. Completeness. This Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

- D.19. Severability. If any terms and conditions of this Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Contract are declared severable.
- D.20. Headings. Section headings of this Contract are for reference purposes only and shall not be construed as part of this Contract.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Contract, these special terms and conditions shall control.
- E.2. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by EMAIL or facsimile transmission with recipient confirmation. Any such communications, regardless of method of transmission, shall be addressed to the respective party at the appropriate mailing address, facsimile number, or EMAIL address as set forth below or to that of such other party or address, as may be hereafter specified by written notice.

The State:

Tommy Berry, ASA 2
State of Tennessee Department of Transportation
1045 Maintenance Lane
Knoxville, TN 37914
Tommy.berry@tn.gov
Telephone # 865-594-2718
FAX # 865-594-2730

The Contractor:

Shira A. McWaters, Director of Public Works
City of Oak Ridge
P.O. Box 1
Oak Ridge, TN 37831-0001
Telephone # 865-425-1875
FAX # 865-425-1843

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- E.3. Subject to Funds Availability. The Contract is subject to the appropriation and availability of State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate the Contract upon written notice to the Contractor. Said termination shall not be deemed a breach of Contract by the State. Upon receipt of the written notice, the Contractor shall cease all work associated with the Contract. Should such an event occur, the Contractor shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Contractor shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- E.4. MUTCD. In accordance with Tenn. Code Ann. 54-5-108, the Contractor shall conform to and act in accordance with the current edition of the Manual on Uniform Traffic Control Devices (MUTCD) as adopted by rules of the State. Particularly, the Contractor shall sign work-zones associated with this Contract in accordance with the aforesaid MUTCD.

E. 5. Maintenance. Nothing contained in this Contract shall change the maintenance obligations governed by the laws of the State of Tennessee, it being the intent of this Contract not to enlarge the present maintenance obligations of the State.

IN WITNESS WHEREOF,

CITY OF OAK RIDGE:

CONTRACTOR SIGNATURE

DATE

PRINTED NAME AND TITLE OF CONTRACTOR SIGNATORY (above)

APPROVED AS TO FORM AND LEGALITY

CONTRACTOR ATTORNEY SIGNATURE

DATE

PRINTED NAME AND TITLE OF CONTRACTOR ATTORNEY SIGNATORY (above)

STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION:

CLAY BRIGHT, COMMISSIONER

DATE

APPROVED AS TO FORM AND LEGALITY

JOHN REINBOLD, GENERAL COUNSEL

DATE

GUIDELINES COVERING MAINTENANCE
OF STATE HIGHWAYS THROUGH MUNICIPALITIES

The following items where applicable are eligible for reimbursement by the State to the Contractor under the Standard Maintenance Agreement:

Activity	Maintenance Work Type	Unit Of Measure
401	Manual Spot Patching	Tons
402	Crack Repair	Pounds
404	Mechanical Continuous Patching	Tons
405	Milling	Square Yards
406	Surface Replacement	Tons
411	Concrete Pavement Repair	Cubic Yards
412	Concrete Joint Repair	Linear Feet
425	Grading Unpaved Surface (Shoulder)**	Linear Miles
427	Patching Unpaved Surface (Shoulder)**	Tons
435	Machine Mowing**	Acres
438	Debris Removal**	Man Hours
441	Litter Removal**	Roadway Miles
446	Mechanical Sweeping and Street Flushing	Miles
447	Manual Roadway Sweeping	Man Hours
460	Plowing Snow	Lane Miles
461	De-icing Salt and/or Sand for Snow & Ice Removal	Tons
463	Anti-icing (Salt Brine)	Gallons
470	Pavement Markings	Line Miles
471	Specialty Markings	Each

** Work must be inside the area eligible for reimbursements as detailed in "CITY MAINTENANCE ROADWAY TYPICAL SECTIONS".

The following items are the responsibility of the Contractor and are not eligible for reimbursement by the State:

1. Crosswalk Striping
2. Mowing right-of-way back of curbs or beyond edge of paved surface on roadway segments which are not access controlled.
3. Litter from right-of-way back of curbs or beyond edge of paved surface on roadway segments which are not access controlled.
4. Storm drainage
5. Traffic control signs and signals and any other traffic control or monitoring devices.
6. Street lighting
7. Street name signs
8. Tree removal and vegetation control on right-of-way back of curbs or beyond edge of paved surface on roadway segments which are not access controlled.
9. Sidewalks

NOTE:

1. Major resurfacing when generally required will be performed by the State as a construction project, in accordance with a program developed after consultation with the Contractor.
2. The State will furnish and maintain route markers through the Municipalities.

CITY MAINTENANCE ROADWAY TYPICAL SECTIONS

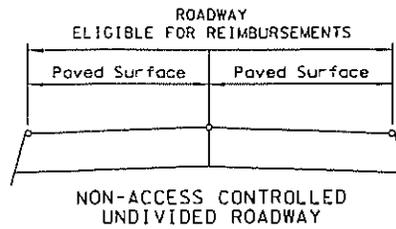


FIGURE 1A

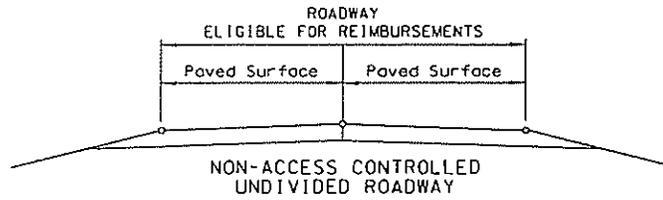


FIGURE 1B

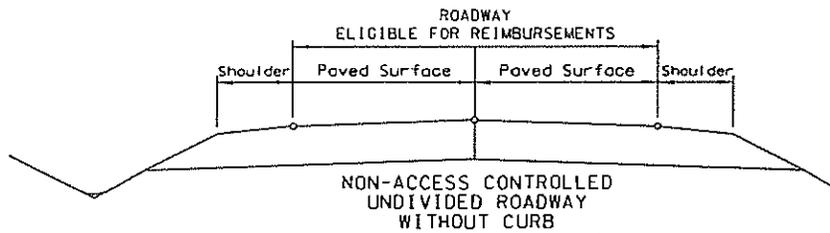


FIGURE 1C

NOTE: IN FIGURES 1A, 1B, AND 1C FOR NON-CONTROLLED ROUTES THE PAVED SURFACE WILL INCLUDE PAVED SHOULDERS.

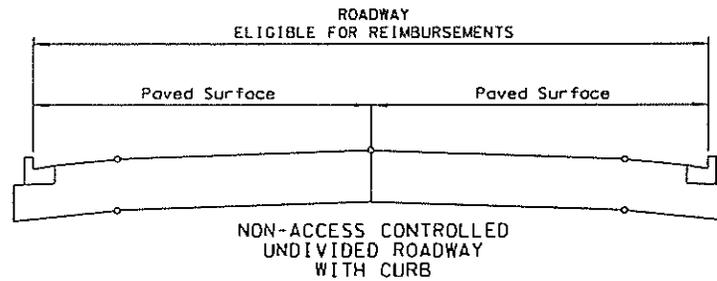


FIGURE 1D

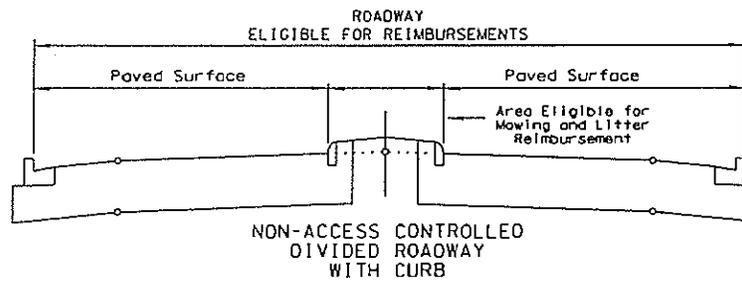


FIGURE 1E

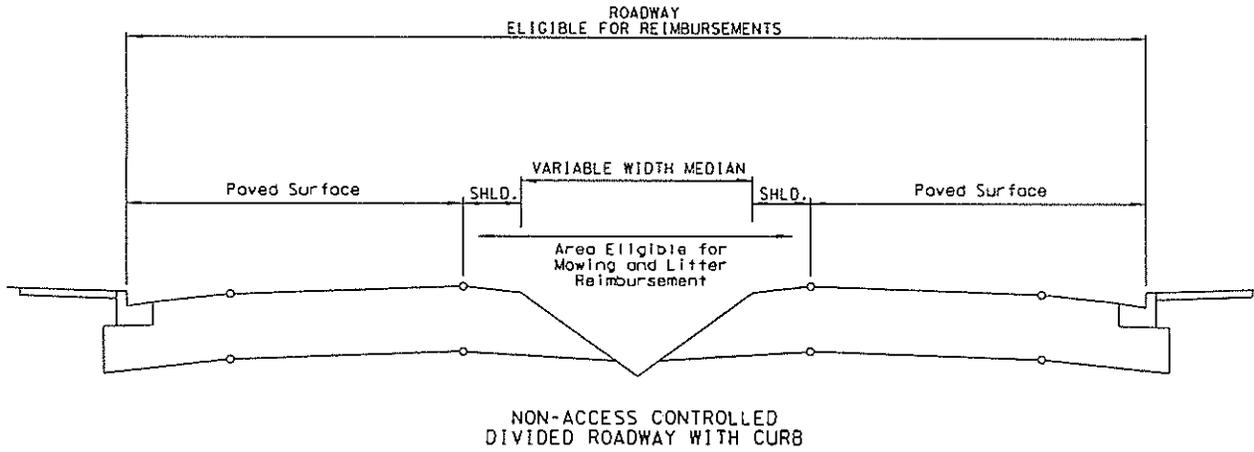


FIGURE 1F

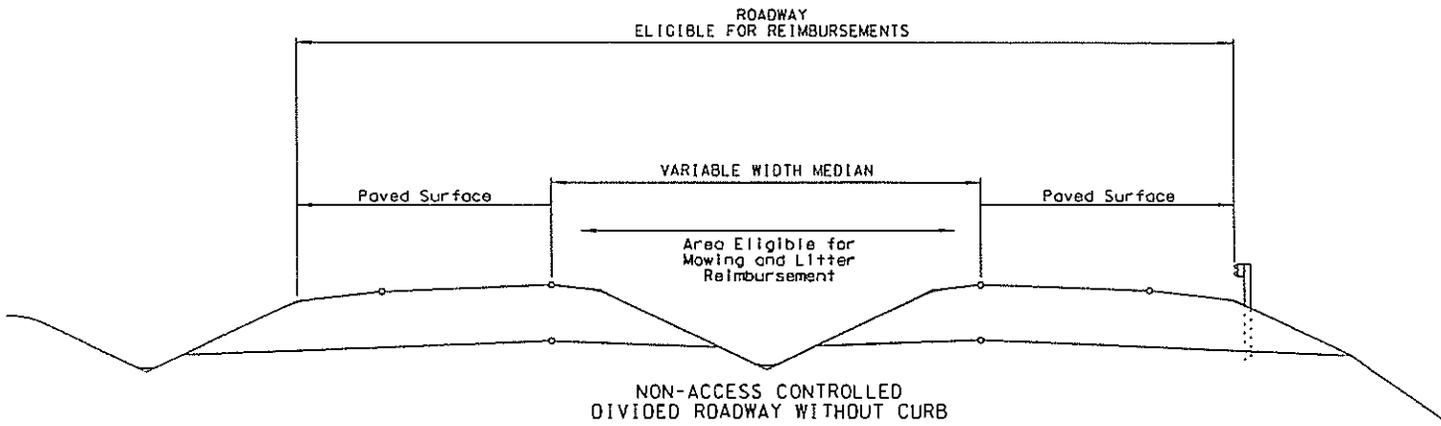


FIGURE 1G

NOTE:
 IF FIGURES 1F AND 1G FOR NON-ACCESS CONTROLLED ROUTES
 THE PAVED SURFACE WILL INCLUDE PAVED SHOULDERS.

CITY MAINTENANCE
ROADWAY TYPICAL SECTIONS

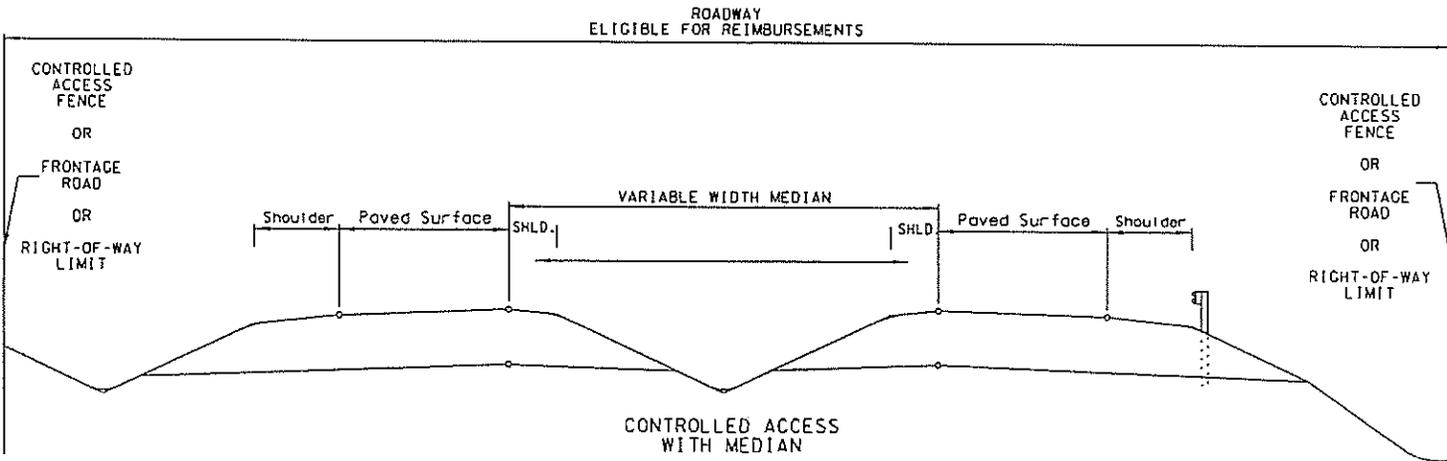


FIGURE 2A

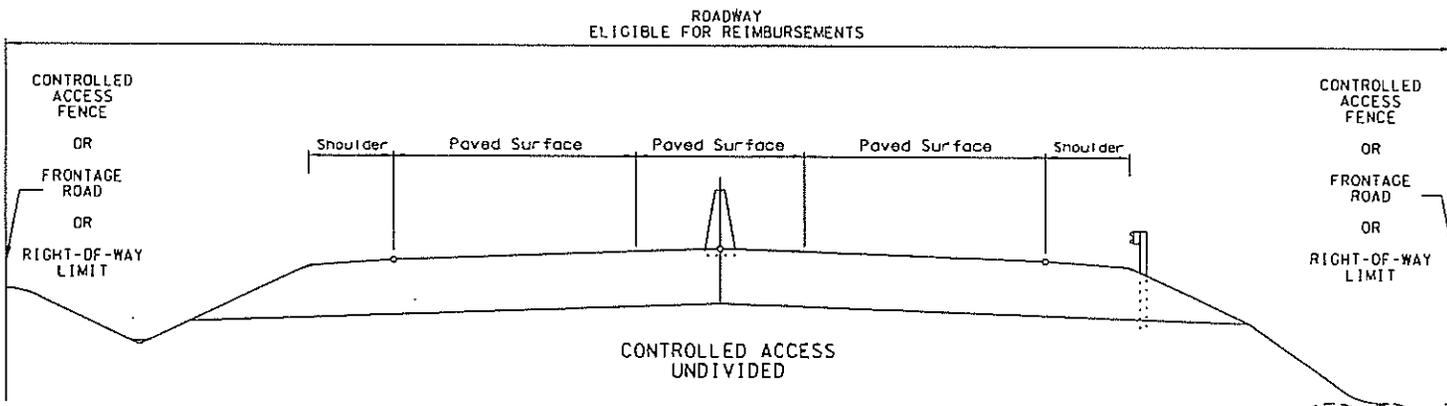


FIGURE 2B

"EXHIBIT B"
MAXIMUM ALLOWABLE EQUIPMENT RATES
2019-2020 FISCAL YEAR

ITEM NO.	DESCRIPTION OF EQUIPMENT	RATE	UNIT
1	SEDAN, POLICE OR FULL SIZE	12.00	HR
2	TRUCK, PICKUP	11.00	HR
3	TRUCK, ¾ TO 1 TON LIGHT DUTY	12.00	HR
4	TRUCK, ¾ TO 1 TON 4X4	13.00	HR
5	TRUCK, UTILITY/SERVICE BODY	14.00	HR
6	TRUCK, DUMP UP TO 15,000 GVWR	24.65	HR
7	TRUCK, DUMP OVER 15,000 UP TO 20,000 GVWR	28.12	HR
8	TRUCK, DUMP OVER 20,000 UP TO 40,000 GVWR	42.35	HR
9	TRUCK, DUMP TANDEM AXLE OVER 40,000 GVWR	68.00	HR
10	TRUCK, STAKE OR FLATBED UP TO 10,000 GVWR	17.45	HR
11	TRUCK, STAKE OR FLATBED OVER 10,000 UP TO 20,000 GVWR	26.10	HR
12	TRUCK, STAKE OR FLATBED OVER 20,000	42.00	HR
13	TRUCK, FLATBED OVER 32,500 GVWR	54.00	HR
14	TRUCK, TRACTOR SINGLE AXLE	37.00	HR
15	TRUCK, TRACTOR TANDEM AXLE	40.15	HR
16	TRUCK, SEWER/CULVERT/CATCH BASIN/ CLEANER (VAC-ALL)	82.20	HR
17	SWEEPER, TRUCK MOUNTED	55.89	HR
18	SWEEPER, SELF-PROPELLED	43.71	HR
19	TRUCK, W/STREET FLUSHER	70.16	HR
20	TRUCK, CRANE	28.28	HR
21	TRUCK, EXCAVATOR	64.73	HR
22	TRUCK, REFUSE COLLECTION	30.50	HR
23	TRACTOR, W/SWEEPER	32.68	HR
24	TRACTOR, W/DITCHER	62.12	HR
25	TRACTOR, WHEEL	48.22	HR
26	CHIPPER, BRUSH	36.81	HR
27	TRAILER, TILT	8.04	HR
28	TRAILER, PLATFORM OR GENERAL	10.12	HR
29	TRAILER, LOW BOY TANDEM	20.78	HR
30	JOINT & CRACK SEALING MACHINE	28.55	HR
31	ASPHALT RECLAIMER/RECYCLER MACHINE	135.78	HR
32	PAVER, ASPHALT SELF-PROPELLED	154.53	HR
33	PAVER, ASPHALT PULL TYPE	7.45	HR
34	DISTRIBUTOR, ASPHALT, PULL TYPE	27.37	HR
35	CHIP SPREADER MACHINE	57.42	HR
36	EXCAVATOR, TRACK TYPE (TRACKHOE)	87.31	HR

"EXHIBIT B"
MAXIMUM ALLOWABLE EQUIPMENT RATES

2019-2020 FISCAL YEAR

ITEM NO.	DESCRIPTION OF EQUIPMENT	RATE	UNIT
37	DRAGLINES AND CRANES	75.99	HR
38	TRACTOR, CRAWLER (DOZER)	98.18	HR
39	MOTOR GRADER	65.30	HR
40	BACKHOE	37.90	HR
41	LOADER, FT END RUBBER TIRED (ARTICULATED) UP TO 1 CU. YD.	32.13	HR
42	LOADER, FT END RUBBER TIRED (ARTICULATED) OVER 1 UP TO 1.5 CY	47.50	HR
43	LOADER, FT END RUBBER TIRED (ARTICULATED) OVER 1.5 CU. YD.	59.71	HR
44	LOADER, FRONT END TRACK TYPE	71.50	HR
45	LOADER, SKID-STEER	58.46	HR
46	PROFILER, MILLING MACHINE	305.76	HR
47	ROLLER, WALK BEHIND	4.27	HR
48	ROLLER, STEEL WHEEL, 1 TO 5 TONS	88.84	HR
49	ROLLER, STEEL WHEEL, OVER 5 TONS	41.93	HR
50	GENERATOR, PORTABLE	8.30	HR
51	AIR COMPRESSOR, PORTABLE OR PULL TYPE	36.40	HR
52	WELDER, PORTABLE OR PULL TYPE	5.76	HR
53	CONCRETE MIXER, PORTABLE OR PULL TYPE	32.07	HR
54	CURBING MACHINE	65.74	HR
55	PAINT MACHINE, WALK BEHIND	31.57	HR
56	PAINT MACHINE, TRUCK MOUNTED (LARGE)	84.61	HR
57	THERMOPLASTIC MARKING MACHINE, WALK BEHIND	23.24	HR
58	TRAFFIC LINE REMOVER (WATER BLASTER)	43.68	HR
59	ARROW BOARD, TRAILER OR TRUCK MOUNTED	4.15	HR
60	MESSAGE SIGN, TRAILER MOUNTED	1.14	HR
61	LIGHT TOWER, TRAILER MOUNTED	24.18	HR
62	TRUCK MOUNTED ATTENUATOR	10.00	HR

"EXHIBIT B"
 CITY OF OAK RIDGE
 MAXIMUM ALLOWABLE LABOR RATES
 (To be supplied by the City at this time)

Beginning July 1, 2019 and ending June 30, 2020

Job Title Classification	Low Rate	High Rate
Maintenance Tech I	\$12.06	\$16.27
Maintenance Tech II	\$12.90	\$17.41
Maintenance Tech III/Line Locator	\$13.80	\$18.63
Equipment Operator I	\$14.77	\$19.94
Equipment Operator II	\$15.95	\$21.53
Maintenance Specialist	\$18.78	\$25.35
Foreman (General, Street, Utilities)	\$20.28	\$27.38
Plumber/HVAC Tech	\$21.49	\$29.02
Temporary Laborer	\$10.25	\$18.00

Note: An overhead fee of 96% for fringe benefits and associated overhead will be applied to the above performance rates during the fiscal year for all employees other than Temporary Laborers.

NUMBER _____

RESOLUTION

A RESOLUTION APPROVING A CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) FOR MAINTENANCE OF STATE HIGHWAYS WITHIN THE CORPORATE CITY LIMITS WHEREBY THE CITY IS REIMBURSED BY TDOT FOR SAID SERVICES IN THE AMOUNT OF \$139,627.05.

WHEREAS, the City of Oak Ridge has heretofore entered into one-year contracts with the State of Tennessee whereby the City performs and is reimbursed for maintenance on State highways located within the corporate city limits; and

WHEREAS, the State has proposed a contract for said maintenance activity for the period beginning July 1, 2019 through June 30, 2020 for a total reimbursement of \$139,627.05, which contract the City Manager recommends be approved.

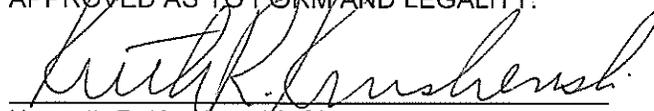
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to enter into a contract with the State of Tennessee, Department of Transportation, Nashville, Tennessee, for the maintenance of prescribed sections of State routes within Oak Ridge during the period of July 1, 2019 through June 30, 2020 for a total reimbursement of \$139,627.05, and for the considerations set out in said contract prepared by the State and presented to the City for execution.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

POLICE DEPARTMENT MEMORANDUM
19-02

DATE: April 20, 2019
TO: Mark S. Watson, City Manager
FROM: Charles R. Smith, Chief of Police
SUBJECT: Payment of Motorola Solutions CAD/Records management annual software maintenance

Introduction

An item for City Council's consideration is a resolution authorizing the payment of the Motorola Solutions (Formally known as Spillman) Computer Aided Dispatch (CAD)/Records management software annual maintenance, Police Department (ORPD) in an estimated amount of \$57,141.87.

Funding

Funding for this purchase will come from the equipment replacement fund (11910.5265.1)

Consideration

The Motorola Solutions (Formally known as Spillman) Computer Aided Dispatch (CAD) and records management software (RMS) suite an on-premises public safety software solution for the 911 dispatch center, Oak Ridge Police Department, and Oak Ridge Fire Department.

Recommendation

Approval of the attached resolution is recommended to authorize payment of Motorola Solutions Computer Aided Dispatch (CAD)/Records management software annual maintenance, Police Department (ORPD) in an estimated amount of \$57,141.87.

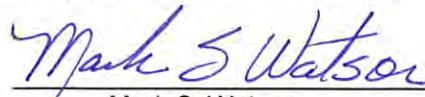
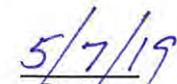


Charles R. Smith, Chief of Police

Attachments: Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson

Date

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MOTOROLA SOLUTIONS, SALT LAKE CITY, UTAH, FOR MAINTENANCE SERVICES FOR THE PUBLIC SAFETY COMPUTER SYSTEM FOR MAY 1, 2019 THROUGH APRIL 30, 2020 IN THE AMOUNT OF \$57,141.87.

WHEREAS, by Resolution 2-13-2014, City Council awarded a contract with Spillman Technologies, Inc., for implementation and annual maintenance of an enterprise-wide records management system (RMS) for the Police Department, which includes but is not limited to recurring training, software upgrades and enhancements for workstations and mobile servers, and 24/7 critical technical support for remote support connectivity and mobile records management; and

WHEREAS, Motorola Solutions has acquired Spillman Technologies, Inc., and is the sole source provider of their product and services, and annual maintenance will provide support to ensure system operation and training to ensure users understand the latest features and applications; and

WHEREAS, it is necessary for the maintenance contract to not lapse as costs would be significant if a failure of the records management system were to occur with no contract in place; and

WHEREAS, the City Manager recommends that competitive bids be waived and award be made to Motorola Solutions.

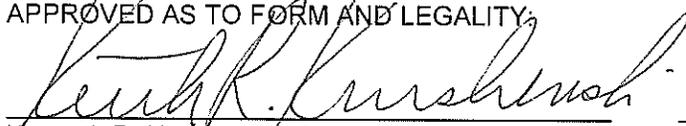
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager to waive competitive bids is approved and award is hereby made to Motorola Solutions, 4625 Lake Park Blvd, Salt Lake City, Utah 84120, for maintenance to the public safety computer system for May 1, 2019 through April 30, 2020, in the amount of \$57,141.87.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to enter into the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

POLICE DEPARTMENT MEMORANDUM
19-01

DATE: April 2, 2019
TO: Mark S. Watson, City Manager
FROM: Charles R. Smith, Chief of Police
SUBJECT: PURCHASE OF FARO SCANNER

Introduction

An item for the agenda is a resolution to purchase a FARO ultra-portable Focus Laser Scanner in an amount not to exceed \$40,000.

Funding

Grant funds are available from the U.S. Department of Energy for this purchase. No matching funds are required.

Consideration

The Oak Ridge Police Department continues to work complex investigations and the need for newer technology exists. The FARO Scanner will speed up evidence collections, lessen man-hours and give investigators the ability to rebuild the scene of the crime in a more detailed way. The Faro scanner enables you to capture fast, straightforward and accurate measurements of complex objects and buildings. This will be beneficial in crash investigations, crime scenes, arson investigations and possibly have other uses throughout the city and with other departments.

This item was not put out for bid due to the City of Oak Ridge Police Department already using the software to run this system. The Police Department would be trading in its existing Faro equipment to offset the cost.

Recommendation

Approval of the attached resolution is recommended. As a reminder, bid waiver requires unanimous approval of City Council.

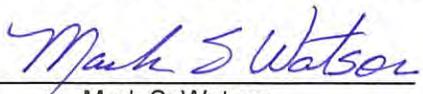


Charles R. Smith, Chief of Police

Attachments: Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

 5/7/19
Mark S. Watson Date

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BIDS AND AUTHORIZING THE CITY TO PURCHASE A FARO ULTRA-PORTABLE FOCUS LASER SCANNER IN AN AMOUNT NOT TO EXCEED \$40,000.00.

WHEREAS, the City's Police Department is requesting the purchase of a FARO scanner which will speed up evidence collections, lessen man-hours, and give investigators the ability to rebuild the scene of the crime in a more detailed way due to newer technology that is available with this scanner; and

WHEREAS, the FARO scanner will benefit crash, crime scene, and arson investigations by capturing fast, straightforward, and accurate measurements of complex objects and buildings; and

WHEREAS, this scanner is compatible with current software used by the Police Department and will be purchased using a trade of existing FARO equipment to offset the total cost, with remaining cost being paid from available U.S. Department of Energy grant funds; and

WHEREAS, the City Manager recommends that competitive bids be waived and the City be authorized to purchase the requested equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager to waive competitive bids is approved and the City is hereby authorized to purchase a FARO ultra-portable focus laser scanner in an amount not to exceed \$40,000.00 and to trade in existing FARO equipment to offset the total cost.

BE IT FURTHER RESOLVED that the Mayor and City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

PUBLIC WORKS DEPARTMENT MEMORANDUM
19-45

DATE: April 30, 2019
TO: Mark S. Watson, City Manager
FROM: Shira A. McWaters, P.E., Public Works Director
SUBJECT: STREET SWEEPING CONTRACT

Introduction

An item for City Council's consideration is a resolution authorizing a contract with Sweeping Corporation of America, Inc., Nashville, TN for all labor, supplies and equipment necessary for street sweeping services in the not to exceed amount of \$92,604.38.

Funding

Funding for these services is provided by several activities within the budget, such as State Highway Maintenance (100% reimbursed by TDOT), General Maintenance and Facilities.

Review

Sweeping Corporation of America, Inc. has provided street sweeping services for the City for the past several years in accordance with their contract and the Public Works Department is satisfied with their service. The table below provides the current frequencies and the frequencies bid for the fiscal year 2020 contract.

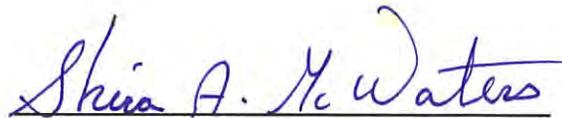
TYPE OF AREA	RECOMMENDED
State Streets (95, 62 and 170)	Bimonthly (6 times/year)
City Parking Lots	Quarterly (4 times/year)
City Facilities Parking Lots	Quarterly (4 times/year)
City Streets (post leaf and brush pickup)	Semiannual (2 times/year)

The contract term is for one year with up to four (4) fiscal year renewal options.

Recommendation

Sealed bids were solicited for this contract, with Sweeping Corporation of America, Inc. submitting the sole bid. Staff recommends approval of the accompanying resolution.

Attachment(s)
Abstract of Bids



Shira A. McWaters, P.E.

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

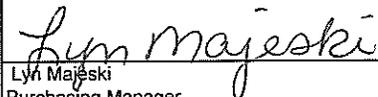
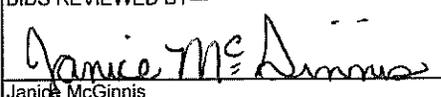


Mark S. Watson

5/7/19
Date

**CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids**

FY2020-001
OPENING DATE: April 9, 2019 2:00 P.M.

FOR --- Street Sweeping Project			BIDDER: Sweeping Corporation of America, Inc. 713 Melpark Drive Nashville, TN 37204		BIDDER:		BIDDER:		BIDDER:		
DESCRIPTION	ITEM	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
THE FURNISHING OF ALL LABOR, MATERIALS, SUPPLIES, TOOLS, AND EQUIPMENT NECESSARY TO PERFORM ALL WORK AND SERVICES NECESSARY FOR THE STREET SWEEPING PROJECT CONTRACT PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE, PUBLIC WORKS DEPARTMENT				\$ 92,604.38							
TOTAL PRICE				\$ 92,604.38		\$ -		\$ -		\$ -	
TERMS				Net 30							
DELIVERY				Per Contract							
F.O.B.				Oak Ridge							
VIA				Vendor							
OTHER BIDDERS CONTACTED: See Bid Process Form							BIDS OPENED AND RECORDED BY---				
							 Lyn Majeski Purchasing Manager				
REASON FOR AWARD: ONLY BID RECEIVED <input checked="" type="checkbox"/> X LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input type="checkbox"/>				RECOMMEND AWARD BE MADE TO: Sweeping Corporation of America, Inc. 713 Melpark Drive Nashville, TN 37204			BIDS REVIEWED BY---				
							 Janice McGinnis Finance Director				

BID PROCESS FORM

BID NAME FY2020-001 **DESCRIPTION** Street Sweeping Project

CITY COUNCIL MEETING May 13, 2019

BIDDERS CONTACTED (CONTACT INFORMATION)

<u>Company</u>	<u>Name</u>	<u>Address</u>	<u>City, State ZIP</u>	<u>Phone</u>	<u>Email</u>	<u>Contacted Via</u>
Sweeping Corporation of America, Inc.	June Woodard	713 Melpark Drive	Nashville, TN 37204	615-622-1142	jwoodward@sweepingcorp.com	[e-mail]
A-Vac Sweeping	Eddie Meyers	802 Lovell Road	Knoxville, TN 37932	865-659-9412	avacsweeping@hotmail.com	[e-mail]
Allies Sweepers		125 Litton Drive	Seymour, TN 37865	865-573-1099	john88day@gmail.com	[e-mail]
Goody's Power Sweeping, LLC		780 Pennine Road	Spring City, TN 37381	423-280-6809	goodyspowersweeping@yahoo.com	[e-mail]
Widespread Vacuuming		4916 Macrama Lane	Powell, TN 37849	865-258-9322	info@widespreadvacuuming.com	[e-mail]

BIDS RECEIVED

Sweeping Corporation of America, Inc.

ADVERTISEMENT

The City of Oak Ridge advertised this bid on the Finance Department's Departmental Webpage for a duration of 33 days.

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2020-001) TO SWEEPING CORPORATION OF AMERICA, INC., NASHVILLE, TENNESSEE, FOR STREET SWEEPING IN AN AMOUNT NOT TO EXCEED \$92,604.38.

WHEREAS, the City owns and maintains numerous streets within the City Limits; and

WHEREAS, the current contract for street sweeping services expires June 30, 2019, therefore, the City issued an invitation to bid for the furnishing of all labor, tools, materials, equipment, and supplies necessary for the sweeping of city streets; and

WHEREAS, bids were received and publicly opened on April 9, 2019, with Sweeping Corporation of America, Inc., Nashville, Tennessee, submitting the sole bid; and

WHEREAS, Sweeping Corporation of America, Inc., has provided street sweeping services to the City since at least FY2014; and

WHEREAS, the City Manager recommends the bid be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Sweeping Corporation of America, Inc., 713 Melpark Drive, Nashville, Tennessee 37204, for the furnishing of all labor, tools, materials, equipment and supplies necessary for the sweeping of city streets; said award in strict accordance with FY2020-001, the required specifications, and the bid as publicly opened on April 9, 2019, and in an amount not to exceed \$92,604.38.

BE IT FURTHER RESOLVED that said contract is for Fiscal Year 2020 (July 1, 2019 through June 30, 2020) with four (4) additional fiscal-year renewal options at the City's sole option.

BE IT FURTHER RESOLVED that the City Manager may authorize renewals of this contract for satisfactory services if budgeted funds allow, with renewal terms having a price adjustment based upon the Consumer Price Index (CPI).

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

CITY COUNCIL MEMORANDUM
19-12

DATE: May 7, 2019

TO: Honorable Mayor and Members of City Council

FROM: Mark S. Watson, City Manager
Wayne Blasius, Community Development Director

SUBJECT: TEMPORARY ADMINISTRATIVE SUPPORT SERVICES

Introduction

An item for City Council's consideration is a resolution making award to Staffing Solutions, P. O. Box 102332, Atlanta, Georgia 30368-2332, for furnishing as needed temporary employment services for the Community Development Department for Fiscal Year 2019 in an amount not to exceed \$42,000.00.

Funding

Funding for these services will be provided from salary savings from vacancies due to staffing turnover in the Community Development Department.

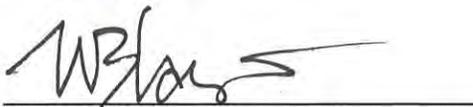
Review

During the past year, the Community Development Department has experienced turnover in both administrative and professional staff. The department has utilized Staffing Solutions to provide temporary administrative support during staff vacancies and employee outages for medical and other leave. Said usage is anticipated to exceed City Manager authorized amount of \$25,000 representing a projected difference of up to \$17,000.

Recommendation

Adoption of the attached resolution is recommended.


Mark S. Watson


Wayne Blasius

Attachment

RESOLUTION

A RESOLUTION MAKING AWARD TO STAFFING SOLUTIONS FOR FURNISHING AS NEEDED TEMPORARY EMPLOYMENT SERVICES FOR THE COMMUNITY DEVELOPMENT DEPARTMENT FOR FISCAL YEAR 2019 IN AN AMOUNT NOT TO EXCEED \$42,000.00.

WHEREAS, the City's Community Development Department has been in need of temporary services throughout Fiscal Year 2019 as a result of administrative and professional staff vacancies (now filled) and employee absences due to medical or other urgent leave; and

WHEREAS, the Community Development Department has been utilizing services from Staffing Solutions to provide temporary administrative support during said time; and

WHEREAS, the total cost of said services will exceed the City Manager's signature authority but is estimated to be less than \$42,000.00; and

WHEREAS, the City Manager recommends authorization to spend up to \$42,000.00 with Staffing Solutions for Fiscal Year 2019 for the Community Development Department's temporary administrative support services.

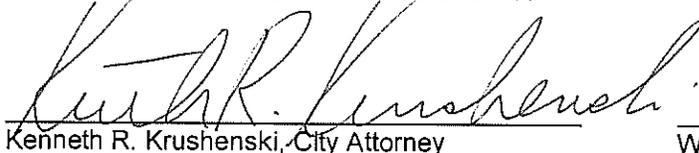
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to spend up to \$42,000.00 with Staff Solutions for temporary employment services for the Community Development Department for Fiscal Year 2019 (July 1, 2018 through June 30, 2019).

BE IT FURTHER RESOLVED the City Manager is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

PUBLIC HEARINGS
AND
FIRST READING OF
ORDINANCES

**COMMUNITY DEVELOPMENT MEMORANDUM
PLANNING DIVISION
19-25**

DATE: May 3, 2019
TO: Mark S. Watson, City Manager
THROUGH: Wayne E. Blasius, Community Development Director 
FROM: Nathalie A. Schmidt, Senior Planner
SUBJECT: AMENDMENT TO THE MAIN STREET OAK RIDGE PLANNED UNIT DEVELOPMENT (PUD) MASTER PLAN

Introduction

An item for City Council's consideration is an ordinance to amend the Planned Unit Development Master Plan for the Main Street Oak Ridge PUD, Anderson County Tax Map 99L, Group A, Parcels 003.00, 003.04, 003.05, 003.06, 003.08, 003.09, 003.10, 003.11, 003.12, 003.13, and 036.00, approximately 58.54 acres bordered by Rutgers Avenue, South Illinois Avenue, South Tulane Avenue, and Oak Ridge Turnpike, with no change to the zoning district which remains UB-2/PUD, Unified General Business with a Planned Unit Development overlay.

Funding

No funding is necessary to approve this request.

Background

The Main Street Oak Ridge PUD was approved by City Council in May 2015, by Ordinance 07-2015. The ordinance established the UB-2 zoning district with PUD overlay, and a master plan for development. Phase I of the project has been mostly completed, with the hotel and approximately 330,000 square feet of retail space, including the space occupied by the recently relocated American Museum of Science and Energy.

The applicant and owner-developer of the property, TN Oak Ridge Rutgers LLC, submitted their first request to amend the PUD Master Plan in October 2018. After six meetings and work sessions, the Planning Commission voted (5-4) at a Special Called meeting in December, to recommend approval with a list of ten conditions. The recommendation was brought to a Special Called City Council meeting in December for first reading, where the conditions were amended to seven. At second reading of the ordinance in January, the PUD amendment failed.

The applicant and owner-developer of the property, TN Oak Ridge Rutgers LLC, has now submitted a second similar request to amend the PUD Master Plan, to replace centrally located multifamily uses (not constructed) and vehicular access from Rutgers Ave (constructed) with new retail uses and usable green space, added sidewalks, and future development areas including mixed uses along Wilson Street.

Analysis

The applicant's requested PUD amendment presents a phasing plan for planned development, with Phase I considered completed. Phase II includes approximately 90,000 square feet of new retail buildings, an open space area near the Belk store, and new sidewalks and crosswalks. Phase III identifies three areas of future development, each with associated sidewalk and landscaping improvements. An estimated 3.5 acres facing Rutgers Avenue are reserved for retail uses, and a similar-sized, future mixed use area along Wilson Street is reserved for "residential, commercial, retail, civil, and/or hospitality" uses.

During a recent work session, the Planning Commission discussed several issues with the applicant, including pedestrian connections and amenities, community gathering space and events, and issues related to project phasing. The applicant acknowledged and expressed agreement to items and issues that have been raised up to this point, including:

- Completing construction of sidewalks as submitted in application, in conjunction with each phase of development;
- Installing a fence or vegetative screening along the backs of west-facing retail buildings (Electronic Express, PetSmart, and future Phase II buildings) to screen retail loading docks from Rutgers Avenue. Screening can be replaced by future structures facing Rutgers Ave;
- Remove on-site, stored building materials (such as the central parking area) during the course of Phase II construction. Move usable materials to individual building sites, repair or improve parking areas where they are now stored, and ensure that new long-term storage areas are not created at the end of Phase II construction.

Site review comments received from City Staff during the recent review process, specifically regarding a traffic study and identifying electric utility easements and facilities on the overall PUD Plan, were acknowledged and found to be able to be addressed during Site Plan and Final Master Plan reviews, which require Planning Commission approval.

General urban design standards for mixed-use development are not included in the proposed amendment to the PUD Master Plan, nor are they found in current City standards or ordinances. Therefore, qualities and characteristics for mixed-use development are included as a condition of the recommended approval by the Planning Commission in order to provide guidance for subsequent review of Final Master Plans and Site Plans.

The revised PUD Master Plan proposes to serve as Final Master Plan for all phases except Phases III A, Mixed Use Area, and III C, Future Retail on Rutgers Ave, which will require separate Final Master Plan approval, as noted in Note #6 on the PUD Master Plan Revision. Upon Final Master Plan approval, each phase is subject to Site Plan approval by the Planning Commission.

Planning Commission Recommendation

At their business meeting on April 25, 2019, the Planning Commission voted (7-1, one member absent, one seat vacant) to **recommend conditional approval** of the proposed PUD Master Plan Revision and PUD Sidewalk & Landscape Exhibit, dated 4-05-2019 by Arnold Consulting, which would amend the Main Street Oak Ridge PUD Master Plan.

Recommended conditions of the approval are listed below. The applicant discussed these items with the Commission and indicated agreement during the meeting. In response, the applicant has revised the PUD drawings to reflect the first three items in Section I. **The revised drawings, dated 5-01-2019, are attached to this memorandum and replace previously submitted PUD drawings.**

- I. The following notations should be added to the PUD Master Plan and PUD Sidewalk & Landscape Exhibit prior to adoption of the ordinance, in order to clarify important elements of the development. These elements were discussed in agreement with the applicant during the recent review process.
 - i. Phase III Mixed Use Areas to include the following characteristics:
 - Mix of retail, restaurant, residential, and/or office uses, with residential element being a critical ingredient;
 - Multi-story buildings located at back of sidewalk (i.e. no parking between buildings and street);
 - Articulated, independent storefront appearance at street level;
 - Attractive streetscape including: generous sidewalk area for circulation, street furniture, etc; crosswalks, street trees/urban landscaping, decorative lighting; on-street parking; and quality public space/community gathering space incorporated via design to be jointly developed in upcoming planning process with City.
 - Pedestrian connectivity from Wilson Street to the core of the property.
(Included in the revised PUD Master Plan Revision and PUD Sidewalk and Landscape Exhibit, dated 5-01-2019)
 - ii. Identify the future green space adjacent AMSE to be completed with Phase II, and add a Note to indicate there will be user amenities that may include shade trees, permeable but rigid surface for street furniture (e.g. pavers, grass-block, etc), picnic tables, benches, trash receptacles, etc.
(Included in the revised PUD Sidewalk and Landscape Exhibit, dated 5-01-2019; the applicant has expressed the intent to coincide this item with Phase II A, expected completion in Spring 2020)
 - iii. Strike the word "Limited" regarding parking lot improvements associated with individual phases.
(Included in the revised PUD Sidewalk and Landscape Exhibit, dated 5-01-2019)
 - iv. Add Note stating that all Site Plan and Final Master Plan submittals shall provide for landscaping, including trees and benches, to be located within sidewalk areas between the curb and the face of the buildings. **(Not included in the revised drawings. The applicant has expressed the intent to address this item in Phase II A, alone. The Planning Commission intends this item to be addressed during each phase of development, in order to address specific site constraints and opportunities, as well as ensure consistent and quality amenities for pedestrians)**

- II. The following items are recommended by the Planning Commission to be memorialized in a Memorandum of Understanding or other appropriate agreement between the property owner and City. Parties commit to execution of MOU or other agreement by July 1, 2019, to support efforts beginning at that time to study, design, and work towards achieving viable mixed-use, pedestrian-oriented development along Wilson Street. Securing such an agreement would help to ensure that infrastructure projects and investments by the City, as well as other private investment and development around the city center will be based on common understanding.
- i. Participation in Mixed-Use Development planning and implementation for Wilson Street
 - Commit to participate with other property owner/stakeholders in planning process;
 - Express willingness to sell parcels at market rate to developers interested in doing mixed-use projects, and/or partner with developer(s) experienced in this type of development; to implement projects in accordance with plan (above);
 - Postpone new development in Wilson Street Mixed Use Areas that might inhibit mixed-use development until plan is complete, or December 31, 2019, whichever comes first.

 - ii. Cooperation to allow parking areas and open space to be used for community gatherings such as organized events. 'Community Event' could be defined as a publicly available activity attracting people to gather peacefully, add to quality of life, and related to local arts, culture, culinary, entertainment and/or seasonal personality of Oak Ridge.
 - Agree to work with the City to identify blackout dates for cooperative use of parking areas, consistent with existing (or negotiated future) tenant leases and agreements;
 - Designate potential areas in parking areas and open space where community events may be held, subject to RealtyLink acknowledgement and approval;
 - Establish reasonable usage rules, and liability/hold harmless coverage to be secured by anyone conducting community event;
 - Establish a procedure in conjunction with City Departments for acknowledgement/approval and notification of each community event, excluding blackout dates.

Recommendation

Approval of the attached ordinance is recommended, which approves an amendment to the Main Street Oak Ridge Planned Unit Development (PUD) Master Plan as submitted by the applicant, and subject to conditions of approval recommended by the Municipal Planning Commission.

- Attachments: Letter from TN Oak Ridge Rutgers, LLC (applicant), dated 4-08-2019
- Application to Amend the PUD Master Plan, Building Elevations, and entrance rendering, received 3-22-2019
- Proposed PUD Master Plan Revision by Arnold Consulting, revised 5-01-2019
- Proposed PUD Sidewalk & Landscape Exhibit by Arnold Consulting, revised 5-01-2019
- Supplemental Exhibit for Sidewalks (to more clearly present the same information contained in the PUD Plans)
- 2015 Main Street Oak Ridge Master Plan (sheets MP 1.01, MP 2.01 & Schematic Elevations)

Nathalie Schmidt

Nathalie A. Schmidt, AICP, Senior Planner

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Mark S. Watson

Mark S. Watson

5/8/19

Date

TN OAK RIDGE RUTGERS, LLC

April 8, 2019

Nathalie Schmidt
Senior Planner
City of Oak Ridge TN.

RE: TN Oak Ridge Rutgers, LLC (Main Street PUD Site Plan Amendment)

Nathalie

TN Oak Ridge Rutgers, LLC (developer) is submitting this letter as part of the Main Street PUD Site Plan Amendment.

The developer is re-submitting the PUD Site Plan Amendment to Planning commission due to a failed attempt last year. The previous application was approved by Planning Commission with conditions. However the developer felt that the conditions of approval were not acceptable and petitioned City Council to review and remove some of the conditions applied by Planning Commission. City Council reviewed the developer's petition and unfortunately did not vote in favor of the developer's request.

We would like to assure staff and Planning Commission that we did listen to comments and believe that we heard the concerns. I would like to add a few comments to several of the comments/concerns mentioned by either Planning Commission or City Council.

- **Closing of the Access from Rutgers:** The original /primary purpose for the entrance from Rutgers as shown on the currently approved PUD was to provide access to the proposed 200 multi-family residential units and 32,000 sf of associated retail/commercial. Now that the multi-family development is being planned for across Tulane Avenue the need for the thru access from Rutgers has diminished.
- **Pedestrian Connectivity:** As part of the revised PUD submittal we have prepared an exhibit showing existing and proposed sidewalks in both public and private properties. We believe that this exhibit shows a very functional pedestrian connectivity pattern for the development.
- **Sense of Arrival:** Councilman Hope indicated that he felt important to create a sense of arrival to the shopping center from the Wilson Street side of the development. We agree and as such have included an exhibit providing a visual showing enhanced landscaping and signage for both Main Street East and West entrances along Wilson Street.
- **Commitment to Mixed Use Development in Phase III:** Councilman Dodson spoke to the need for a commitment from the developer for Mixed Use development in the Phase IIIA area to assist with creating sense of a town center along Wilson Street. We committed during the City Council meeting to make our very best effort for the Phase IIIA be developed as mixed use. However, we also admitted that we are not residential developers but will work to recruit a Mixed Use Development partner for the residential component in this Phase.

Gathering/Community Space: We heard comments from Community Development staff, Planning Commission and City Council requesting a "Gathering Place" for community events. We shared with both Planning Commission and City council that loosing parking spaces in this area was absolutely not an option. That being said, we are willing to look for opportunities to create an area within the parking lot that could be temporarily configured such that it would allow public events.

Overall Project Renderings: Several comments requesting that the developer provide an overall rendering of the shopping center like Crossland did in the beginning. We understand the request and if we thought that it would truly be of value in this process we would be happy to comply. However in this case we don't feel that the outcome is worth the investment. We have provided elevations for the new Phase IIA shops which will have the same overall look as what we have previously constructed. Regarding the Phase IIIa mixed use area we are simply not in a position to provide renderings for something that we don't fully understand or have a partner for the residential component.

With the above clarifications, the developer is now re-submitting Application for PUD Site Plan approval with additional documents that we hope will provide clarity and assist planning commission in their review and approval.

Should you have any questions feel free to contact me at (864) 263-5426 or via email: brogers@realitylinkdev.com

Thank you.

Sincerely,
Brett Rogers
Dir of Construction



CITY OF OAK RIDGE
CHECKLIST FOR APPLICANTS
PLANNED UNIT DEVELOPMENT
PRELIMINARY MASTER PLAN
ZONING DOCUMENT

The PUD Preliminary Master Plan and the request for approval of a PUD overlay zone is the first step in the PUD approval process.

Name of Planned Unit Development - Lot(s)/Parcel(s) Block No: Parcel 003.00 Tax ID 099L A and Parcel 036.00 Tax ID 009L A - Main Street Oak Ridge PUD Master Plan

Owner TN Oak Ridge Rutgers, LLC Telephone No. (864) 263-5425
Address 550 South Main Street, Suite 300, Greenville, SC 29601

Name of Agent/Engineer/Surveyor Arnold Consulting Engineering Services, Inc.
Address P.O. Box 1138, Bowling Green, KY 42102 Telephone No. (270) 780-9445

General description of project: 1) Eliminate multi-family use and add additional commercial use in that area
2) Relocate hotel use and add additional commercial uses

Zoning Designation of Property: UB-2 PUD

Fees Paid: X \$200.00 Seven copies for initial review by staff. Seventeen copies of revision for staff and Planning Commission (ten folded; seven rolled). After recommendation by Planning Commission, fifteen copies for City Council meeting. If plan does not include all the items listed on this checklist, the plans will be returned to the applicant to be completed before the deadline of the following month.

Any revisions submitted in response to staff comments must have the revision number on the drawing and each change must be clearly delineated.

ARE ANY VARIANCES REQUESTED AS PART OF THIS PROPOSAL?

 YES (Attach letter detailing each, and its justification)
 X NO

I hereby certify that this submission is complete and ready for city staff review.

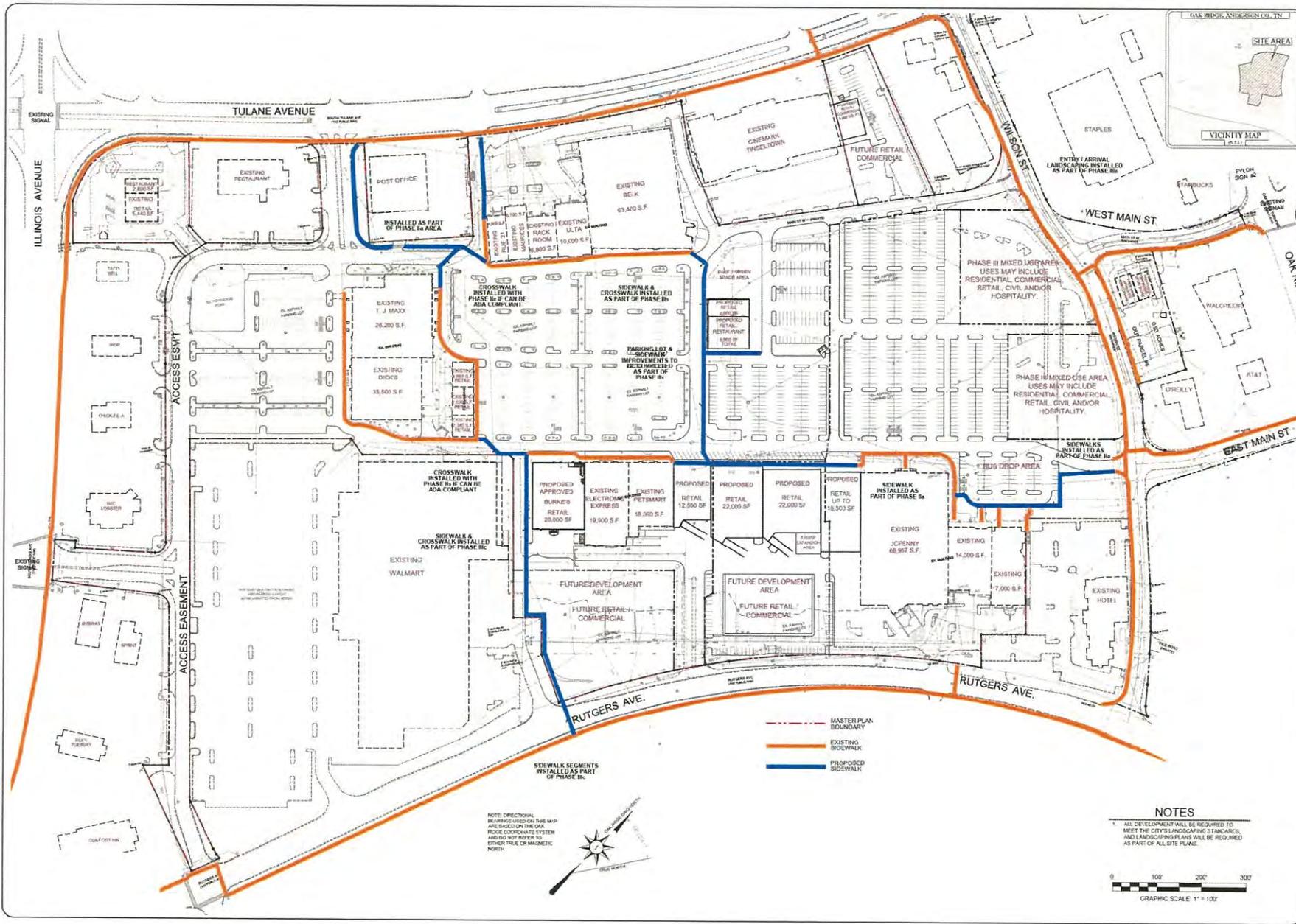
SIGNATURE OF AGENT: Brandy Zackery

I authorize Brandy Zackery to serve as my agent.

SIGNATURE OF OWNER: Brett Lynn (OWN OF CONST.)

DATE: 3/4/19

City of Oak Ridge Community Development Dept. Site Representative _____



REVISIONS

PUD MASTER PLAN AT OAK RIDGE CITY CENTER

OAK RIDGE, TENNESSEE

ACES
 ANNEKE B. STANLEY, INC.
 ENGINEERING & ARCHITECTURE
 1000 BOWLING GREEN, N.W. 4TH FLOOR
 BOWLING GREEN, TN 37620-4415
 PHONE: 615.707.7800

JOB NUMBER: 18-4173-L
 DATE: 05-01-2019
 SCALE: 1" = 100'
 DRAWN: C. WICKER
 CHECKED: B. ZACKERY
 FILE PATH: E:\PROJECTS\18-4173-L\18-4173-L_PUD_MASTER_PLAN.dwg

- MASTER PLAN BOUNDARY
- EXISTING SIDEWALK
- PROPOSED SIDEWALK



NOTES

- ALL DEVELOPMENT SHALL BE REQUIRED TO MEET THE CITY'S LANDSCAPING STANDARDS, AND LANDSCAPING PLANS WILL BE REQUIRED AS PART OF ALL SITE PLANS.

0 100' 200' 300'
 GRAPHIC SCALE: 1" = 100'

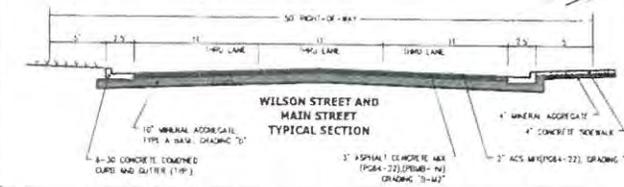
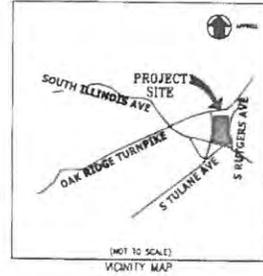
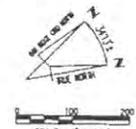
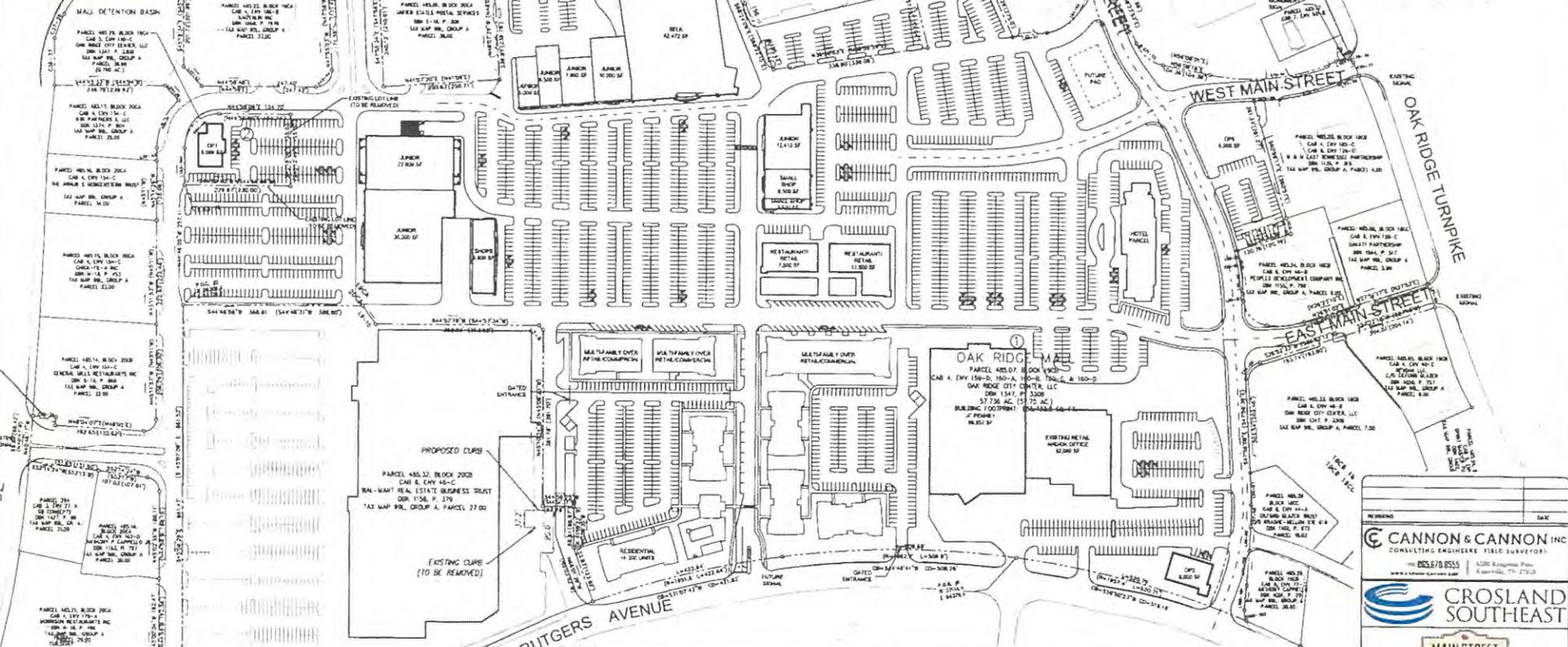
PUD

SIDEWALK
EXHIBIT

PARKING SUMMARY		
USE	REQUIRED	PROVIDED
PROPOSED SHOPPING CENTER (440,000 SQ. FT.) 4.5 SPACES PER 1000 SQ. FT. OF USABLE FLOOR AREA	440,000/1000 x 4.5 = 1,980 SPACES	2,015 SPACES
PROPOSED HOTEL (150 ROOMS) 1 PER GUEST BEDROOM	=150 SPACES	150 SPACES
PROPOSED MULTIFAMILY (230 UNITS) 1.5 PER DWELLING UNIT	230 x 1.5 = 345 SPACES	428 STD SPACES
TOTALS	2,475 SPACES	2,593 SPACES

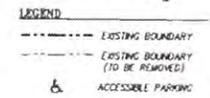
PERMITTED USES:
THE REQUESTED ZONING FOR THE MALL IS UB-2. ALL USES WITHIN THE UB-2 ZONING DISTRICT WILL BE ALLOWED, EXCEPT FOR THE FOLLOWING: OFFICE OF PLUMBER, ELECTRICIAN OR UPHOLSTER, ANIMAL HOSPITAL, PENAL OR CORRECTIONAL INSTITUTION, FAMILY DAY CARE, SINGLE DWELLING UNIT AS QUARTERS FOR WATCHMAN, CARETAKER, OR CUSTODIAN ON THE PREMISES, PUBLIC RECREATION USES SUCH AS GOLF COURSES, BALL FIELDS, ATHLETIC FIELDS OR STADIUMS, HOSPITAL, DEPOT FOR THE COLLECTION AND DELIVERY OF ARTICLES AND MERCHANDISE, INCLUDING FACILITIES FOR THE STORAGE AND SERVICING OF VEHICLES AND EQUIPMENT USED IN CONNECTION THEREWITH, HELICOPTER PASSENGER STATION, NIGHT CLUBS, DANCE CLUBS, CLUBS (PRIVATE), LODGES, AND SIMILAR USES.

- VARIANCES:
 1. UB-2 SECTION 704-D MAXIMUM REQUIRED SET BACK FROM 30 FT. PROPOSED 20 FT. MINIMUM
 2. UB-2 SECTION 704-D MAXIMUM BUILDING HEIGHT 35 FT. PROPOSED 90 FT. MAXIMUM
 3. PRELIMINARY AND FINAL MASTER PLAN SUBMITTAL TO BE COMBINED INTO ONE APPROVAL
 4. VARIANCES WERE APPROVED BY PLANNING COMMISSION ON MARCH 26, 2015
 5. *REDUCE THE MULTIFAMILY UNIT PARKING RATE FROM 2 PER DWELLING UNIT TO 1.5 PER DWELLING UNIT
 6. *REDUCE PARKING STALL DIMENSION FROM 9'X18.5' TO 9'X18'
 7. *REDUCE DRIVE AISLE DIMENSION FROM 26 TO 24'
 8. VARIANCES WERE APPROVED BY PLANNING COMMISSION ON APRIL 23, 2015



- NOTES:
 1. BACKGROUND INFORMATION TAKEN FROM ALTA/ACSM LAND TITLE SURVEY PERFORMED MAY 2013 OF OAK RIDGE MALL, OAK RIDGE, TN FOR CROSLAND SOUTHEAST
 2. CURRENT ZONING IS B-2 PUD TO BE REZONED TO UB-2 PUD.
 3. LOTS:
 (1) PARCEL 003.00 TAX ID 009A = 57.25 AC.
 (2) PARCEL 036.00 TAX ID 009A = 40.75 AC.
 4. SUBJECT PROPERTY DOES NOT LIE WITHIN ZONE "I" AS SHOWN ON FLOOD INSURANCE MAP 47001C0219K, DATED 1/17/2007
 5. MINIMUM REQUIRED SET BACKS:
 FRONT = 30 FEET
 SIDE = 30 FEET WHEN ADJOINING A DIFFERENT ZONING DISTRICT
 REAR = 30 FEET WHEN ADJOINING A DIFFERENT ZONING DISTRICT
 6. FINAL DRAFTS OF COVENANTS WILL BE REQUIRED AT TIME OF RECORDING OF FINAL PLAT

7. THERE IS NO COMMON OPEN SPACE INCLUDED WITH THE DEVELOPMENT
 8. ALL OFF-STREET PARKING AND LOADING PLAN INDICATING GROUND COVERAGE OF ALL PARKING AREAS WILL BE ADDRESSED DURING THE SITE REVIEW PROCESS.
 9. IF ANY PRIVATE STREETS ARE DEDICATED TO THE CITY OF OAK RIDGE, THEY SHALL BE CONSTRUCTED TO CITY STANDARDS, INCLUDING SIDE WALKS
 10. EXISTING OVERWAY ACCESS TO DEVELOPED PARCELS ON WEST MAIN STREET, EAST MAIN STREET AND WELSON STREET WILL NOT BE IMPACTED OR AFFECTED WITHOUT THE EXISTING PROPERTY OWNER'S CONSENT. ADDITIONALLY, UNDEVELOPED PARCELS WILL BE AFFORDED ACCESS FROM THESE STREETS WITH THE DRIVEWAY CONNECTION TO BE ESTABLISHED DURING THE SITE PLAN SUBMITTAL FOR EACH PARCEL



REVISIONS

NO. 1	DATE

CANNON & CANNON INC.
CONSULTING ENGINEERS (TILE SURVEYORS)
855.670.8555 4300 Bridgeport Plaza
www.cannon-cannon.com Knoxville, TN 37919

CROSLAND SOUTHEAST

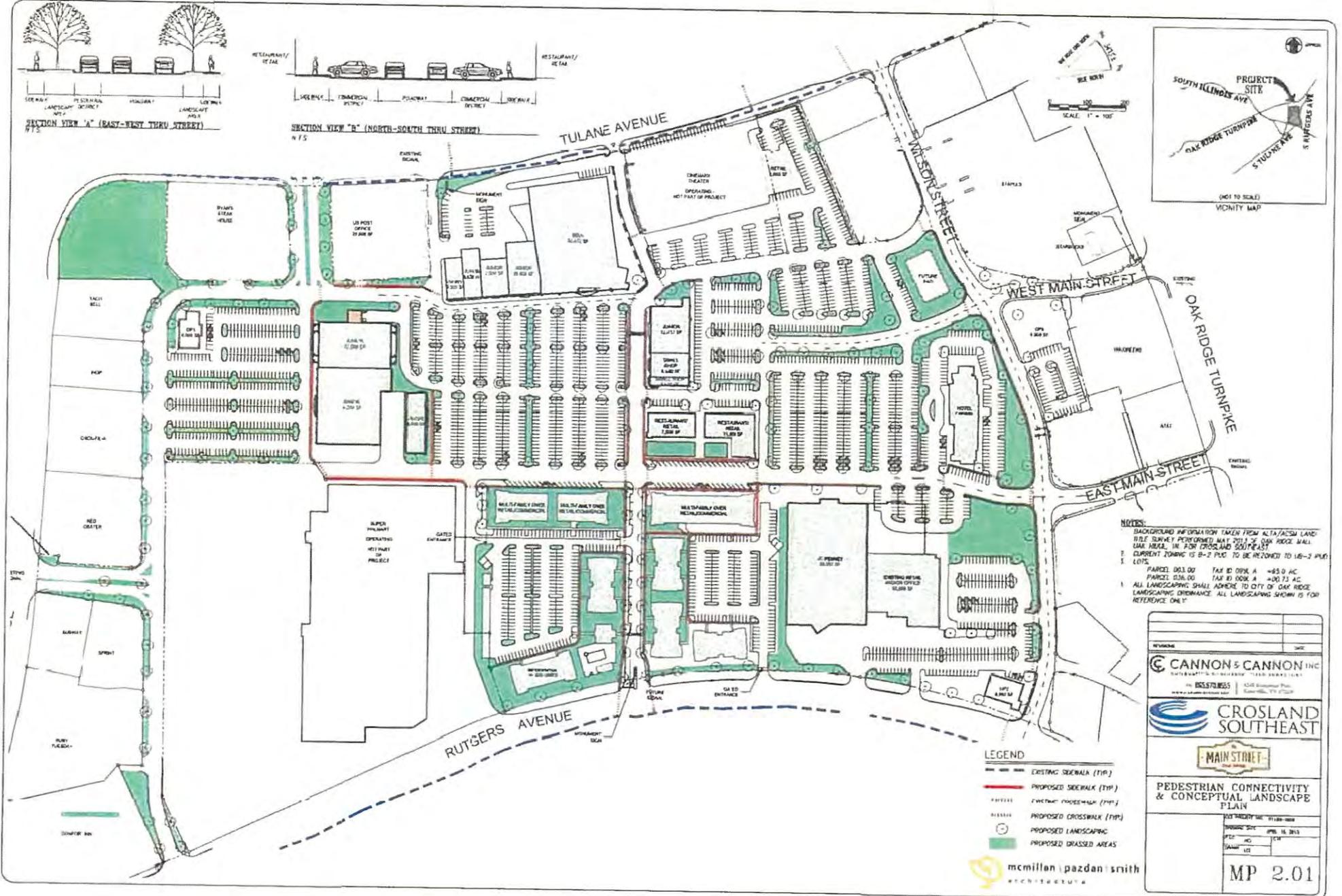
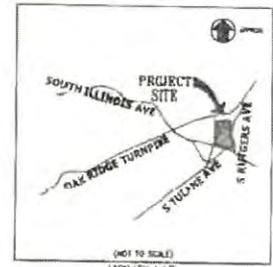
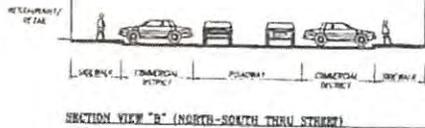
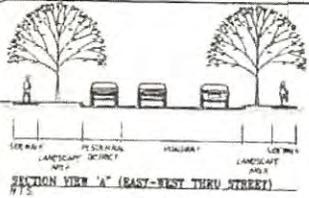
MAIN STREET
OAK RIDGE, TN

MASTERPLAN

LAST PREPARED BY: 8/16/2010
 DRAWING DATE: APRIL 24, 2015
 PLOT: 100' X 100'
 SHEET: 1/2

ARCHITECT: **mcmillan | pazdan | smith** architecture

MP 1.01



NOTES:
 1. BACKGROUND INFORMATION TAKEN FROM ALTA/ACSM LAND TITLE SURVEY PERFORMED MAY 2011 OF OAK RIDGE MALL. OAK RIDGE MALL FROM CROSLAND SOUTHEAST.
 2. CURRENT ZONING IS B-2 PLD TO BE REZONED TO UG-2 PLD.
 3. LOTS:
 PARCEL 063.00 TAX ID 006A - 48.0 AC.
 PARCEL 036.00 TAX ID 006A - 40.13 AC.
 4. ALL LANDSCAPING SHALL ADHERE TO CITY OF OAK RIDGE LANDSCAPING ORDINANCE. ALL LANDSCAPING SHOWN IS FOR REFERENCE ONLY.

- LEGEND**
- EXISTING SIDEWALK (TYP)
 - PROPOSED SIDEWALK (TYP)
 - EXISTING CROSSWALK (TYP)
 - PROPOSED CROSSWALK (TYP)
 - PROPOSED LANDSCAPING
 - PROPOSED GRASSED AREAS

REVISION	DATE
CANNON 5 CANNON INC DATEPATTENTED BY CANNON 5 CANNON INC	
CROSLAND SOUTHEAST	
MAIN STREET	
PEDESTRIAN CONNECTIVITY & CONCEPTUAL LANDSCAPE PLAN	
PROJECT NO.	11180-000
ISSUE DATE	APR. 14, 2013
FILE NO.	111
DATE	1/11
MP 2.01	

mcmillan | pazdan | smith
ARCHITECTS



COR3 Design, LLC

150 South Main Street
Suite 200
Greenville, SC 29601
Phone: 864.451.5288
Fax: 864.990.3065
www.cor3design.com

ARCHITECT
ALAN W. THORNTON
2311 OAKRIDGE DRIVE
GREENVILLE, SC 29607
864.751.1000

MECHANICAL
CSC ENGINEERING
17 HUNTERSWOOD DRIVE, SUITE 100
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864.751.1000

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864.751.1000



REACTYLINK

SD5.01
PHASE IIA
Retail Elevation



TITLE

AN ORDINANCE TO AMEND THE MAIN STREET OAK RIDGE PLANNED UNIT DEVELOPMENT (PUD) MASTER PLAN TO REMOVE MULTI-FAMILY USES AND AN EXISTING ACCESS POINT AND TO ADD NEW RETAIL USES, SIDEWALKS, OPEN SPACE, AND FUTURE PHASES OF DEVELOPMENT; SAID PROPERTY IS BORDERED BY RUTGERS AVENUE, SOUTH ILLINOIS AVENUE, SOUTH TULANE AVENUE, AND OAK RIDGE TURNPIKE AND CONTAINS PARCELS 003.00, 003.04, 003.05, 003.06, 003.08, 003.09, 003.10, 003.11, 003.12, 003.13, AND 036.00, TAX MAP 099L, GROUP A, (APPROXIMATELY 58.54 ACRES), WITH NO CHANGE TO THE ZONING DISTRICT WHICH REMAINS UB-2/PUD, UNIFIED GENERAL BUSINESS WITH A PLANNED UNIT DEVELOPMENT OVERLAY.

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission; and

WHEREAS, at their April 25, 2019 meeting, the Oak Ridge Municipal Planning Commission approved the same with multiple conditions, several of which have been already been incorporated into the attached drawings submitted by the developer; and

WHEREAS, a public hearing thereon has been held as required by law for the plan as submitted by the developer.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE TENNESSEE:

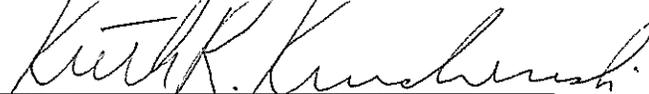
Section 1. That the Main Street Oak Ridge Planned Unit Development is hereby amended as set forth on the attached drawings submitted by Arnold Consulting Engineering Services, Inc., dated May 1, 2019, titled "PUD Master Plan at Oak Ridge City Center, Master Plan Revision" and "PUD Master Plan at Oak Ridge City Center, PUD Sidewalk & Landscape Exhibit," and subject to the following conditions as recommended by the Oak Ridge Municipal Planning Commission at their April 25, 2019 meeting:

1. To include a notation on the drawings that all Site Plan and Final Master Plan submittals shall provide for elements such as: landscaping, trees and benches, to be located within sidewalk areas between the curb and the face of the buildings as space allows; and
2. To memorialize through a written agreement between the City and the developer, the developer's intent to support study, design, and projects towards achieving viable mixed-use, pedestrian-oriented development along new public investment along Wilson Street, and to cooperate to allow parking areas and open space to be used for Community Events with certain restrictions.

Section 2. This amendment to the Main Street Oak Ridge Planned Unit Development does not change the overall zoning district, which remains UB-2/PUD, Unified General Business with a Planned Unit Development Overlay.

Section 3. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

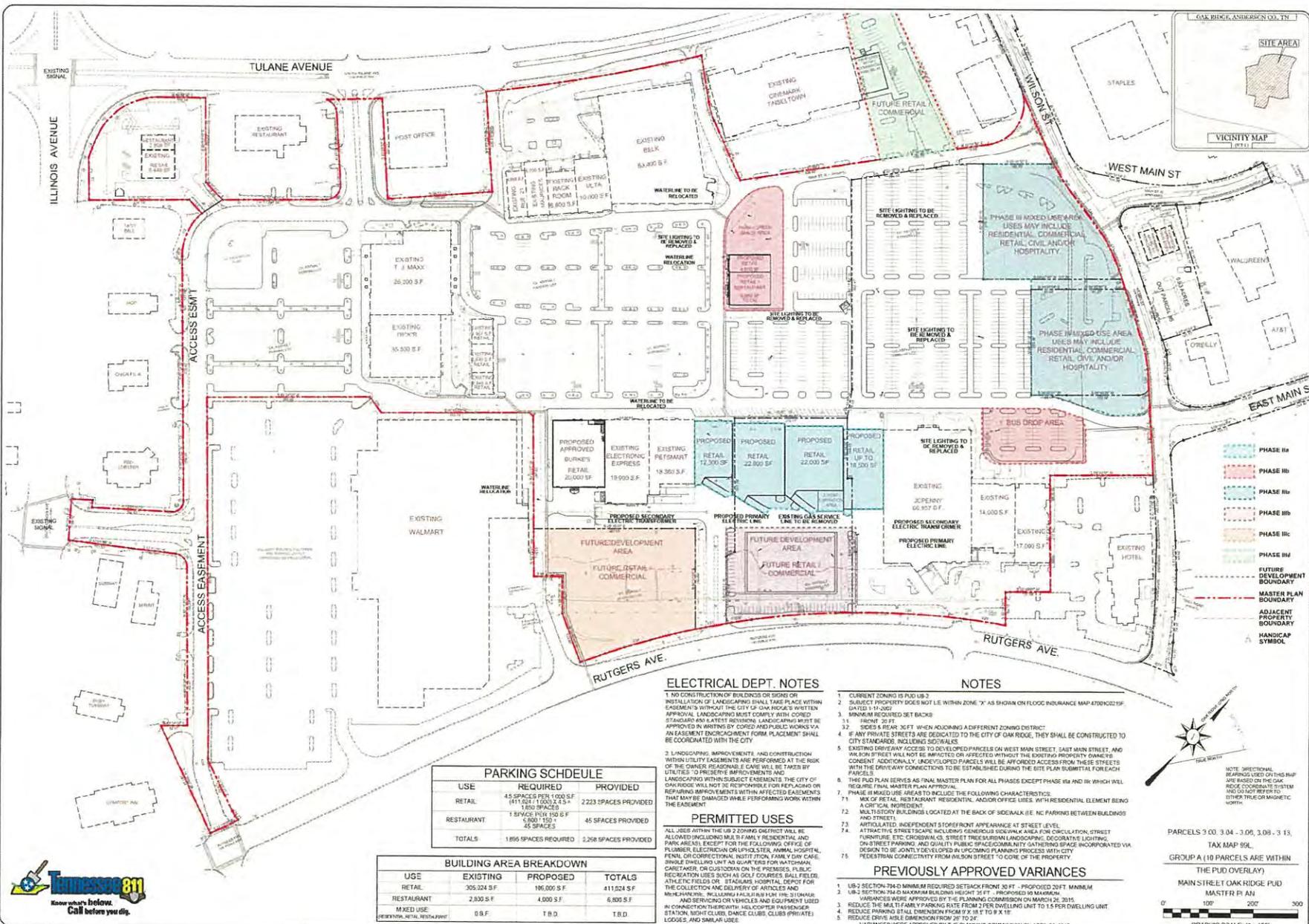


Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

Publication Date: 04/26/2019
Public Hearing: _____
First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____



REVISIONS

PUD MASTER PLAN AT OAK RIDGE CITY CENTER

OAK RIDGE, TENNESSEE

ACES
ARNOLD CONSULTING
ENGINEERING, INC.
1000 BOWLING GREEN, KY 40101
PHONE: 670-750-4415

JOB NUMBER: 18-1173-L
DATE: 05-01-2018
SCALE: 1" = 100'
DRAWN: C WICKER
CHECKED: B ZACKERY
FILE PATH: E:\PUD\18-1173-L\UP

PUD MASTER PLAN REVISION

ELECTRICAL DEPT. NOTES

1. NO CONSTRUCTION OF BUILDINGS OR SIGNS OR INSTALLATION OF LANDSCAPING SHALL TAKE PLACE WITHIN EASEMENTS WITHOUT THE CITY OF OAK RIDGE'S WRITTEN APPROVAL. LANDSCAPING MUST COMPLY WITH CODED STANDARDS AND LATEST REVISIONS. LANDSCAPING MUST BE APPROVED IN WRITING BY CODED AND FIELD WORKERS. AN EASEMENT ENCROACHMENT FORMA PLACEMENT SHALL BE COORDINATED WITH THE CITY.
2. LANDSCAPING, IMPROVEMENTS AND CONTRIBUTION WITHIN UTILITY EASEMENTS ARE PERFORMED AT THE RISK OF THE OWNER. REASONABLE CARE WILL BE TAKEN BY UTILITIES TO PREVENT IMPROVEMENTS AND LANDSCAPING WITHIN SUBJECT EASEMENTS. THE CITY OF OAK RIDGE WILL NOT BE RESPONSIBLE FOR REPLACING OR REPAIRING IMPROVEMENTS WITHIN AFFECTED EASEMENTS THAT MAY BE DAMAGED WHILE PERFORMING WORK WITHIN THE EASEMENT.

PERMITTED USES

ALL USES WITHIN THE URBAN 2 ZONING DISTRICT SHALL BE ALLOWED UNLESS OTHERWISE SPECIFIED FOR THE FOLLOWING: RESTAURANT, HOTEL, MOTEL, BOARDING HOUSE, NIGHT CLUB, DANCE CLUBS, CLUBS (PRIVATE) LOBBIES, AND SIMILAR USES.

NOTES

1. CURRENT ZONING IS PUD LB 2
2. SUBJECT PROPERTY DOES NOT LIE WITHIN ZONE "X" AS SHOWN ON FLOOD INSURANCE MAP AT 10/20/19. DATED: 11-17-2007
3. MINIMUM REQUIRED SET BACKS:
11' FRONT, 50' FT
4. IF ANY PRIVATE STREETS ARE DEDICATED TO THE CITY OF OAK RIDGE, THEY SHALL BE CONSTRUCTED TO CITY STANDARDS, INCLUDING SIDEWALKS
5. EXISTING UTILITY ACCESS TO DEVELOPED PARCELS ON WEST MAIN STREET, EAST MAIN STREET, AND WILSON STREET WILL NOT BE IMPACTED OR AFFECTED WITHOUT THE EXISTING PROPERTY OWNER'S CONSENT. ADDITIONALLY, UNDEVELOPED PARCELS WILL BE AFFORDED ACCESS FROM THESE STREETS WITH THE DRIVEWAY CONNECTIONS TO BE ESTABLISHED DURING THE SITE PLAN SUBMITTAL FOR EACH PARCEL.
6. THIS PLAN Serves AS FINAL MASTER PLAN FOR ALL PHASES EXCEPT PHASE IIA AND IIB WHICH WILL REQUIRE FINAL MASTER PLAN APPROVAL
7. PHASE II MIXED USE AREAS TO INCLUDE THE FOLLOWING CHARACTERISTICS:
7.1. MIX OF RETAIL, RESTAURANT, RESIDENTIAL, AND/OR OFFICE USES, WITH RESIDENTIAL ELEMENT BEING A CRITICAL COMPONENT.
7.2. MULTISTORY BUILDINGS LOCATED AT THE BACK OF SIDEWALK (I.E. PARKING BETWEEN BUILDINGS AND STREET)
7.3. ARTICULATED, INDEPENDENT STOREFRONT APPEARANCE AT STREET LEVEL
7.4. ATTRACTIVE STREET SCENES INCLUDING GENEROUS SIDEWALK AREA FOR OCCUPATION, STREET FURNITURE, ETC. CROSSWALK AT STREET INTERSECTIONS, DECORATIVE LIGHTING, ON-STREET PARKING, AND QUALITY PUBLIC SPACE. MINIMUM 5% GREEN SPACE INCORPORATED VIA DESIGN TO BE JOINTLY DEVELOPED AN UPCOMING PLANNING PROCESS WITH CITY
7.5. PREDESTINATED CORRECTIVITY FROM WILSON STREET TO CORE OF THE PROPERTY

PREVIOUSLY APPROVED VARIANCES

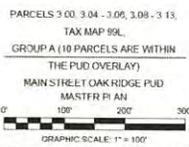
1. URBAN 2 SECTION 794.0 MINIMUM REQUIRED SETBACK FRONT 30 FT - PROPOSED 20 FT. MINIMUM
2. URBAN 2 SECTION 794.0 MAXIMUM BUILDING HEIGHT 25 FT. - PROPOSED 30 MAXIMUM
3. VARIANCES WERE APPROVED BY THE PLANNING COMMISSION ON MARCH 26, 2015
4. REDUCE THE MULTI-FAMILY PARKING RATE FROM 2 PER DWELLING UNIT TO 1.5 PER DWELLING UNIT
5. REDUCE PARKING SET BACK DIMENSION FROM 25 FT. TO 15 FT.
6. VARIANCES WERE APPROVED BY THE PLANNING COMMISSION ON APRIL 23, 2015

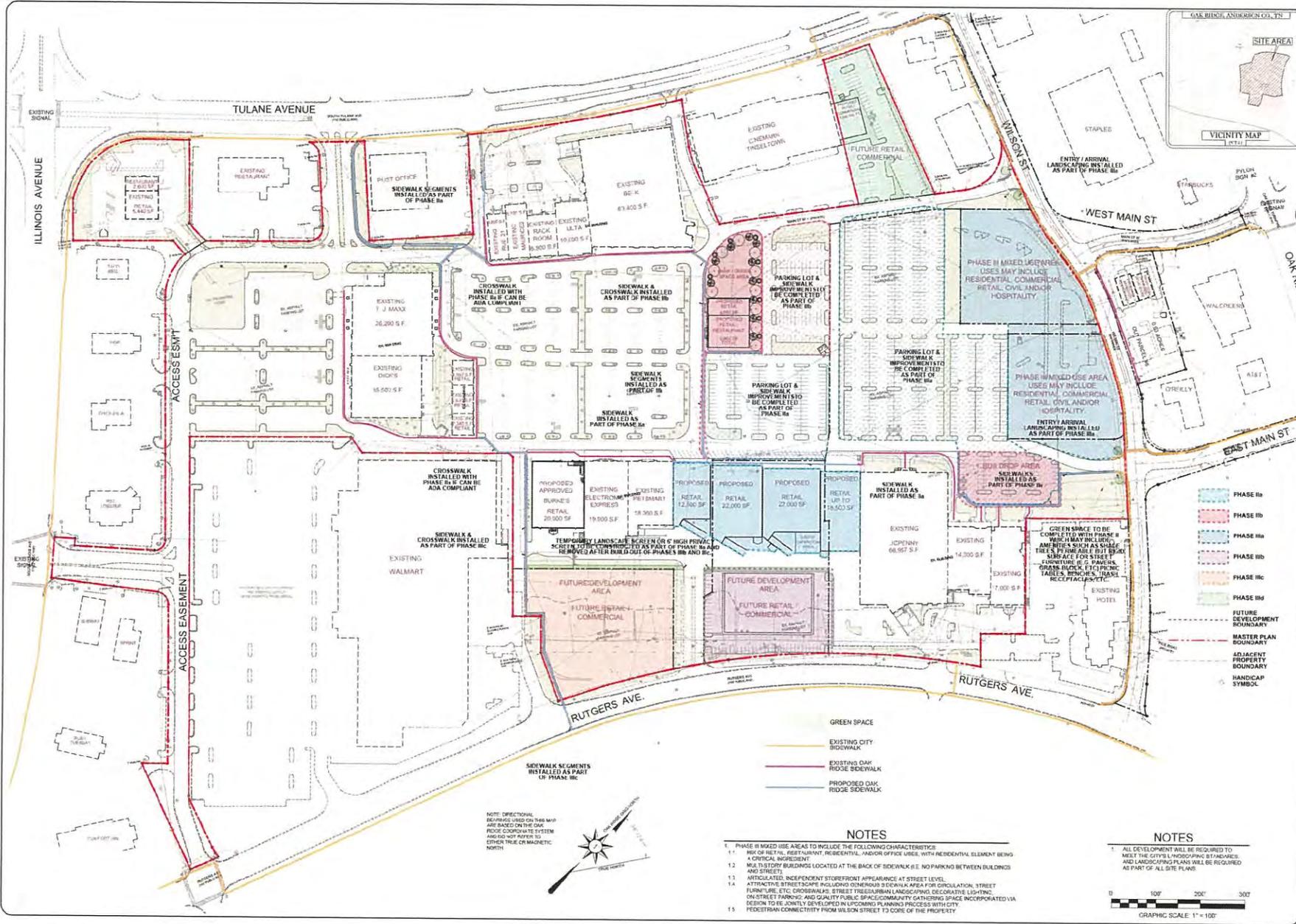
PARKING SCHEDULE

USE	REQUIRED	PROVIDED
RETAIL	4.5 SPACES PER 1,000 S.F. (41,124 S.F. / 1,000 S.F. X 4.5 = 1856 SPACES)	2,233 SPACES PROVIDED
RESTAURANT	1 SPACE PER 150 S.F. 45 SPACES	45 SPACES PROVIDED
TOTALS	1,856 SPACES REQUIRED	2,268 SPACES PROVIDED

BUILDING AREA BREAKDOWN

USE	EXISTING	PROPOSED	TOTALS
RETAIL	305,324 S.F.	186,000 S.F.	411,324 S.F.
RESTAURANT	2,830 S.F.	4,000 S.F.	6,830 S.F.
MIXED USE	O & F	T & D	T & D





REVISIONS

PUD MASTER PLAN AT OAK RIDGE CITY CENTER

OAK RIDGE, TENNESSEE

ACES
 ANNEAL & ASSOCIATES
 ENGINEERING & ARCHITECTURE
 100 BOX 438
 POWELL CREEK, TN 37068
 PHONE: 615.706.4445

JOB NUMBER: 18-4173-L
 DATE: 05-01-2019
 SCALE: 1" = 100'
 DRAWN: C. WICKER
 CHECKED: B. ZACKERY
 FILE PATH:
 2:\PUD\DEVELOPMENT\SEWALKS

PUD SIDEWALK & LANDSCAPE EXHIBIT

- NOTES**
- PHASE II MIXED USE AREAS TO INCLUDE THE FOLLOWING CHARACTERISTICS:
 - NO. OF RETAIL, RESTAURANT, RESIDENTIAL, AND/OR OFFICE USES, WITH RESIDENTIAL ELEMENT BEING A CRITICAL COMPONENT.
 - MULTI-STORY BUILDINGS LOCATED AT THE BACK OF SIDEWALK II.E. NO PARKING BETWEEN BUILDINGS AND STREETS.
 - ARTICULATED, INDEPENDENT STOREFRONT APPEARANCE AT STREET LEVEL.
 - ATTRACTIVE STREETSCAPE INCLUDING OTHER SIDEWALK AREA FOR CIRCULATION, STREET FURNITURE, ETC. CROSSWALKS, STREET TREES/URBAN LANDSCAPING, DECORATIVE LIGHTING, ON-STREET PARKING, AND QUALITY PUBLIC SPACE/COMMUNITY GATHERING SPACE INCORPORATED VIA DESIGN TO BE JOINTLY DEVELOPED IN UPCOMING PLANNING PROCESS WITH CITY.
 - PEDESTRIAN CONNECTIVITY FROM WILSON STREET TO CORE OF THE PROPERTY.

NOTES

- ALL DEVELOPMENT WILL BE REQUIRED TO MEET THE CITY'S LANDSCAPING STANDARDS AND LANDSCAPING PLANS WILL BE REQUIRED AS PART OF ALL SITE PLANS.

0 100' 200' 300'
 GRAPHIC SCALE: 1" = 100'

FINAL ADOPTION
OF
ORDINANCES

**COMMUNITY DEVELOPMENT MEMORANDUM
CODE ENFORCEMENT DIVISION
19-19**

DATE: April 3, 2019
TO: Mark S. Watson, City Manager
THROUGH: Wayne E. Blasius, Community Development Director
FROM: Arnold A. Blackwell, Code Enforcement Supervisor
RE: **ORDINANCE TO AMEND THE 2018 ENERGY CODE (2018 IECC)**

Introduction

Items for the agenda is one (1) ordinance amendment to the City Code to continue to maintain compliance with the requirements of the State of Tennessee Department of Commerce and Insurance, Division of Fire Prevention.

Funding

No funding is associated with this item.

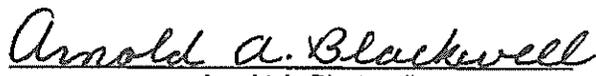
Background

The proposed amendment is to change the maximum U-factor requirement for glazing installed in windows, doors and skylights listed in tables 402.1.2 and 402.1.4 of the 2018 (IECC). Amending these tables will allow installed glazing to carry a higher U-factor rating and still maintain compliance with the State of Tennessee Department of Commerce and Insurance, Division of Fire Prevention.

Recommendation

City Staff is recommending the adoption of the 2018 International Energy Conservation Code amendment.

Approval of the attached ordinance is recommended.


Arnold A. Blackwell

Attachments: Proposed Ordinance

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Mark S. Watson 4-3-19

Mark S. Watson

Date

TITLE

AN ORDINANCE TO AMEND TITLE 12, TITLED "BUILDING, UTILITY, ETC. CODES," CHAPTER 12, TITLED "ENERGY CONSERVATION CODE," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 12-1201, TITLED "ENERGY CONSERVATION CODE ADOPTED," IN ITS ENTIRETY AND SUBSTITUTING THEREFOR A NEW SECTION 12-1201, TITLED "ENERGY CONSERVATION CODE ADOPTED," AND BY CREATING A NEW SECTION 12-1202, TITLED "AMENDMENTS," ALL FOR THE PURPOSE OF ADOPTING THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE FOR COMPLIANCE WITH TENNESSEE DEPARTMENT OF COMMERCE AND INSURANCE, DIVISION OF FIRE PREVENTION, REQUIREMENTS.

WHEREAS, the State of Tennessee Department of Commerce and Insurance, Division of Fire Prevention, allows cities to be up to seven (7) years behind the most current edition of available building and fire codes; and

WHEREAS, the City's currently adopted energy code is the 2009 International Energy Conversation Code; and

WHEREAS, the City desires to adopt the 2018 edition of the International Energy Conservation Code to be in compliance with State requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Title 12, titled "Building, Utility, Etc. Codes," Chapter 12, titled "Energy Conservation Code," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by deleting Section 12-1201, titled "Energy Conservation Code Adopted," in its entirety and substituting therefor a new Section 12-1201, titled "Energy Conversation Code Adopted," which new section shall read as follows:

Sec. 12-1201. Energy Conservation Code Adopted.

The International Energy Conservation Code, 2018 edition, is hereby adopted by reference and shall become a part of this chapter as if copied herein verbatim, and shall be known as the "Energy Conservation Code."

Section 2. Title 12, titled "Building, Utility, Etc. Codes," Chapter 12, titled "Energy Conservation Code," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by creating a new Section 12-1202, titled "Amendments," which new section shall read as follows:

Sec. 12-1202. Amendments.

(1) Table R402.1.2 Insulation and Fenestration Requirements by Component.

In the row for Climate Zone 4 except Marine, change the following: Ceiling R-Value from "49" to "38"; Wood Frame Wall R-Value from "20 or 13+5" to "13"; and Mass Wall R-Value "8/13" to "5/10." Fenestration U-Factor from "0.32" to "0.35"; Skylight U-Factor from "0.55" to "0.60"; Glazed Fenestration SHGC from "0.40" to "NR".

(2) Table R402.1.4 Equivalent U-Factors.

In the row for Climate Zone 4 except Marine, change the following: Ceiling U-Factor from "0.026" to "0.030"; Frame Wall U-Factor from "0.060" to "0.082"; and

Mass Wall U-Factor from "0.098" to "0.141." Fenestration U-Factor from "0.32" to "0.35"; Skylight U-Factor from "0.55" to "0.60".

- (3) Section R402.4.1.2 Testing.

Delete in its entirety without replacement.

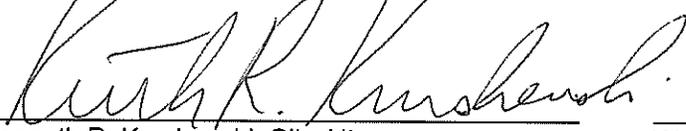
- (4) Section R403.3.3 Duct Testing (Mandatory).

Delete in its entirety without replacement.

Section 3. There shall be a ninety (90) day grace period from the effective date of the ordinance to allow City Staff time to educate the development community and local contractors on the changes.

Section 4. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: 04/08/2019
Publication Date: 04/11/2019
Second Reading: _____
Publication Date: _____
Effective Date: _____

RESOLUTIONS

ELECTRIC DEPARTMENT MEMORANDUM
18-13

DATE: April 24, 2019
TO: Mark S. Watson, City Manager
FROM: Jack L. Suggs, Electric Director
SUBJECT: ADOPTION OF SRS RATE

Introduction

An item for City Council's consideration is a resolution adopting a new SRS rate applicable to certain residential structures in the City.

Funding

There is no immediate funding requirement associated with this item. The action does have a negligible negative impact on Electric Fund revenue, as described in this text.

Review

In accordance with our TVA contract, electric rates are established for various classes. Residential customers enjoy lower customer charges and lower energy rates than commercial customers.

The existing customer charge for residential customers is \$15.43 per month and energy cost are \$0.0847 per kWh (plus fuel cost which will be omitted from this discussion). Power sold for residential use is not subject to sales tax. For comparison purposes, a small commercial customer on the GSA-1 rate pays \$18.14 per month in customer charges and \$0.09239 for energy. Electric power sold to commercial customers is also taxable.

The residential rate is further reduced by a discount termed the "hydro-credit." The hydro credit represents energy savings from various low-cost hydro-electric facilities, the production of which is targeted for residential customers. With the hydro credit included, the customer charge for residential customers drops to \$13.83 per month.

TVA only allows each residential customer to benefit from a single hydro-credit. This becomes an issue when a residential customer creates a second utility account for the purpose of serving a residential outbuilding, such as a detached garage. (Normally such structures are supplied electric power from the main dwelling, but on occasion various constraints make this impractical.)

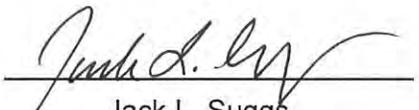
Historically, these outbuildings have been charged the GSA-1 rate. Although allowable, this designation results in a slightly higher bill than other residential uses and introduces a complication with sales tax, since at times we have been told that since GSA-1 is a "commercial rate," then power sold under that rate should be taxed.

To resolve this situation, TVA has developed the SRS rate (for supplemental residential structures). The rate was developed to be applicable only for residential uses (thus being clearly non-taxable) and to not include the hydro credit. Adoption of the rate is optional, but recommended.

Over time, the Business Office will begin converting appropriate accounts from GSA to SRS. We expect about twenty four accounts to be affected by this change. This will result in a slight savings to our customers and a clarification of the sales tax situation.

Recommendation

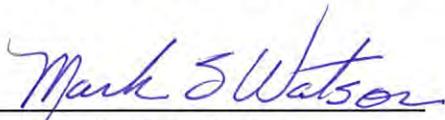
Staff recommends approval of the attached resolution adopting the SRS rate.



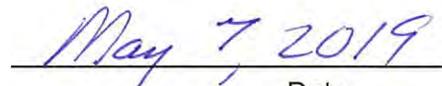
Jack L. Suggs

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

RESOLUTION

A RESOLUTION APPROVING A RESALE RATE SCHEDULE AGREEMENT WITH THE TENNESSEE VALLEY AUTHORITY (TVA) WHICH ADOPTS A NEW SUPPLEMENTAL RESIDENTIAL RATE SCHEDULE (SRS) APPLICABLE TO CERTAIN RESIDENTIAL STRUCTURES.

WHEREAS, the City purchases its power requirements from the Tennessee Valley Authority (TVA) for resale under TVA contract number TV-54097-A, effective June 1, 1980, as amended (the "Power Contract"); and

WHEREAS, residential rates are non-taxable, benefit from a hydro-credit energy savings from TVA, and are lower than commercial rates; and

WHEREAS, some residences, however, may have a separate utility account for an outbuilding (such as a detached garage) when supplying power from the main dwelling is impractical, and the City has approximately twenty-four (24) of these accounts; and

WHEREAS, due to TVA's rate structures and requirements, the additional residential utility account for the outbuildings are billed at a commercial rate; and

WHEREAS, to address the City's concern over the higher taxable rate, TVA has developed a new Supplemental Residential Rate Schedule (SRS) which will only be applicable for residential uses and will allow the City to charge the new SRS rate instead of the higher commercial rate to these residential outbuildings; and

WHEREAS, the City and TVA desire to amend the Power Contract to adopt the new SRS rate; and

WHEREAS, the City Manager recommends approval the amendment to the Power Contract.

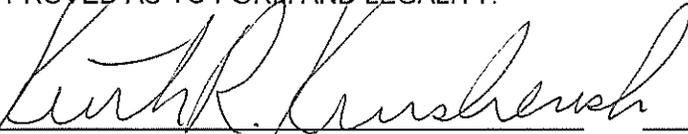
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to enter a Resale Rate Schedule Agreement to adopt a new Supplemental Residential Rate Schedule (SRS), which agreement amends the Power Contract (TV-54097A) with the Tennessee Valley Authority.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

ELECTRIC DEPARTMENT MEMORANDUM

19-14

DATE: April 25, 2019
TO: Mark S. Watson, City Manager
FROM: Jack L. Suggs, Electric Director
SUBJECT: AWARD OF CONTRACT FOR METER READING SERVICES

Introduction

An item for City Council's consideration is award of a contract to Olameter Corporation, Matthews, North Carolina, in the not to exceed amount of \$778,980.10 for the provision of meter reading services for the electric and water systems; said contract for an initial term of three years with up to two additional one-year renewal options at the City's discretion.

Funding

Funding is supplied by the Electric and Water Funds.

Review

Since 2005, the City has utilized contract meter readers to read its roughly 30,000 electric and water meters. Beginning in 2014, we have worked under a unit price contract for meter reading with a provision for a part time service technician to aid in areas such as audits, disconnects and reconnects.

The existing contract, including renewals, will expire on June 30 of this year.

Staff prepared specifications to continue the practice of compensating the contractor by the meter read. It contains incentives for more accurate reading in the form of a bonus/penalty clause as well as liquidated damage provisions. The assistance of a part time meter service technician is again included.

Sealed bids were opened on April 17, 2019 for the new contract. Five bids were received, with the low bid being submitted by Olameter Corporation, the current supplier of contract meter reading services. Staff has evaluated this bid and finds it acceptable.

Council may wish to know that there was an error in the City's bid documents which overstated the number of commercial water meters to be read each month. This error was corrected in evaluating the bids and it did not impact the bid order. Olameter has been contacted and concurs with the correction made.

As noted, the bid allows for a bonus for excellent performance. There is also active growth in our customer base which will result in an increase of meter reads each month. A twelve percent (12%) allowance was calculated to provide funds for both of these eventualities, increasing the bid amount by \$83,462.15 over the life of the 3 year contract. This amount has been added to the submitted bid to arrive at the recommended award amount.

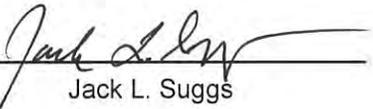
As a final note, staff is embarking on a technology plan as has been discussed with City Council. Part of this plan will be the evaluation and installation of an Automated Meter Reading (AMR) system. As AMR is implemented, this contract will be impacted. Since it is a unit price contract, adjustment will happen automatically as the number of meters being manually read decrease without need for Council action until such time as either the City or Olameter Corporation determines that continuation is no longer in their

best interest. At that point, the contract provides that either party may terminate the contract without cause given ninety days' notice.

When such notice is given, the staff will move to provide the necessary services through some other means.

Recommendation

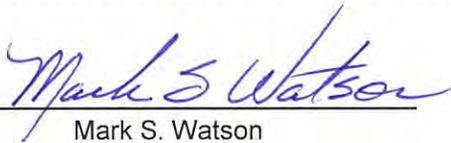
Staff recommends approval of the attached resolution.



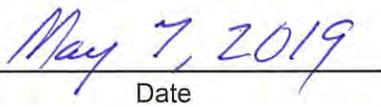
Jack L. Suggs

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



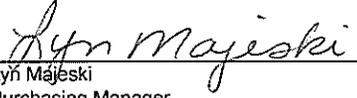
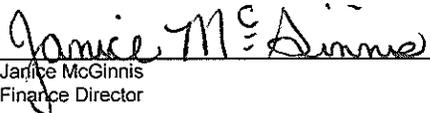
Date

cc: Marlene Bannon, Business Office Manager
Lyn Majeski, Purchasing Manager

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

FY2020-003

OPENING DATE: April 17, 2019 2:00 P.M.

FOR --- Electric and Water Meter Reading Services			BIDDER: Olameter Corporation 1150 Crews Road, Suite 1 Matthews, NC 28105		BIDDER: Bermex, Inc. 4500 Courthouse Blvd, Suite 150 Stow, OH 44224		BIDDER: Heath Consultants Incorporated 9030 Monroe Road Houston, TX 77061		BIDDER: Service Electric Company, Inc. 1020 US Hwy 11E New Market, TN 37820		
DESCRIPTION	ITEM		UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
THE FURNISHING OF ELECTRIC AND WATER METER READING SERVICES FOR THIRTY-SIX MONTHS METER READING SERVICES PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE ELECTRIC DEPARTMENT	1			\$ 1,046,119.50		\$1,047,537.00		\$ 1,729,096.20		\$ 2,126,827.80	
LESS CORRECTION FOR METER COUNT ERROR	2			\$ 350,601.55		\$ 344,628.00		\$ 574,380.00		\$ 785,751.84	
PLUS TWELVE PERCENT (12%) ALLOWANCE FOR BONUS & GROWTH	3			\$ 83,462.15		\$ 84,349.08		\$ 138,565.94		\$ 160,929.12	
TOTAL PRICE				\$ 778,980.10		\$ 787,258.08		\$ 1,293,282.14		\$ 1,502,005.08	
TERMS				Net 30		Net 30		Net 30		Net 30	
DELIVERY				Per Contract		Per Contract		Per Contract		Per Contract	
OTHER BIDDERS CONTACTED: See Bid Process Form							BIDS OPENED AND RECORDED BY---  Lyn Majeski Purchasing Manager				
REASON FOR AWARD:			RECOMMEND AWARD BE MADE TO:				BIDS REVIEWED BY---				
ONLY BID RECEIVED <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input checked="" type="checkbox"/>			Olameter Corporation 1150 Crews Road, Suite 1 Matthews, NC 28105				 Janice McGinnis Finance Director				

BID PROCESS FORM

BID NAME FY2020-003 **DESCRIPTION** Electric and Water Meter Reading Services

CITY COUNCIL MEETING May 13, 2019

BIDDERS CONTACTED (CONTACT INFORMATION)

<u>Company</u>	<u>Name</u>	<u>Address</u>	<u>City, State ZIP</u>	<u>Phone</u>	<u>Email</u>	<u>Contacted Via</u>
Olameter Corporation		1150 Crew Road, Suite 1	Matthews, NC 28105	225-752-5384	rfuller@olameter.com jcowx@olameter.com tpietrzyk@olameter.com	[e-mail] [e-mail] [e-mail]
Grid One Solutions, Inc. Utiliquet, LLC	Nick Starke	700 N Turner Way 2575 Westside Pkwy #100	Aston, PA 19014 Alpharetta, GA 30004	800-606-7981 678-461-3900	info@gridonesolutions.com nick.starke@utiliquet.com	[e-mail] [e-mail]
Bellwether Management Solutions Bermex, Inc.	Ken Saxon	8210 Village Harbor Dr 4500 Courthouse Blvd, Suite 150	Cornelius, NC 28031 Stow, OH 44224	704-895-6399 678-725-6427	randy.watson@bellwether-ms.com ksaxon@bermexinc.com hmello@bermexinc.com	[e-mail] [e-mail] [e-mail]
Heath Consultants Incorporated	Sharon Keys	9030 Monroe Road	Houston, TX 77061	713-844-1300	contractsadmin@heathus.com k.sakrouja@heathus.com	[e-mail] [e-mail]
Service Electric Company, Inc.	Harold Hicks	1020 US Hwy 11 E	New Market, TN 37820	865-475-7521	hhicks@serviceelectricco.com jhicks@serviceelectricco.com	[e-mail] [e-mail]
Catawba Infrastructure	Ronnie Beck	185 Lafayette Drive	Oak Ridge, TN 37830	803-493-3907	ronnie.beck@catawbaindian.net	[e-mail]

BIDS RECEIVED

Olameter Corporation, Bermex, Inc., Heath Consultants Incorporated, Service Electric Company, Inc. and Catawba Infrastructure

ADVERTISEMENT

The City of Oak Ridge advertised this bid on the Finance Department's Departmental Webpage for a duration of 27 days.

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2020-003) TO OLAMETER CORPORATION, MATTHEWS, NORTH CAROLINA, TO PROVIDE ELECTRIC AND WATER METER READING SERVICES IN AN AMOUNT NOT TO EXCEED \$778,980.10.

WHEREAS, the current contract for meter reading services expires June 30, 2019, therefore, the City issued an invitation to bid for the furnishing of all labor, tools, materials, equipment, and supplies necessary for electric and water meter reading services; and

WHEREAS, bids were received and publicly opened on April 17, 2019, with Olameter Corporation, Matthews, North Carolina, submitting the lowest and best bid; and

WHEREAS, Olameter Corporation has been the City's provider for meter reading services since June 2014; and

WHEREAS, the City Manager recommends the bid be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Olameter Corporation, 1150 Crews Road, Suite 1, Matthews, North Carolina 28105, for the furnishing of all labor, tools, materials, equipment and supplies necessary for the furnishing of electric and water meter reading services; said award in strict accordance with Contract FY2020-003, the required specifications, and the bid as publicly opened on April 17, 2019, and in an amount not to exceed \$778,980.10.

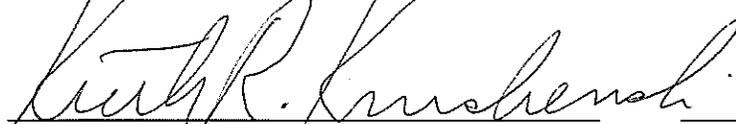
BE IT FURTHER RESOLVED that the contract is for an initial term of three years (July 1, 2019 through June 30, 2022) with the City having the option to renew for up to two (2) additional one-year terms and upon each renewal, if exercised, the contract amount will be adjusted based on the Consumer Price Index.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to renew the contract if services are satisfactory and budgeted funds are available.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

PUBLIC WORKS DEPARTMENT MEMORANDUM
19-41

DATE: May 1, 2019
TO: Mark S. Watson, City Manager
FROM: Shira McWaters, P.E., Public Works Director
SUBJECT: ROBERTSVILLE MIDDLE SCHOOL – ROOF REPLACEMENT

Introduction

An item for City Council's consideration is the recommendation for approval of a resolution authorizing a contract in the not to exceed amount of \$1,230,000 with Henley Roofing Inc., located in Heiskell, TN, for the replacement of the Robertsville Middle School (RMS) roof. The total not to exceed price includes the base bid price of \$1,170,000 and an allowance of up to \$60,000 for contingencies

Funding

Funds are available in the Capital Projects Fund.

Background and Analysis

An evaluation of all the City-owned buildings, conducted by Roof Connect National Roofing Services, dated December 2017, showed multiples defects and described the RMS roof as being in poor condition and in need of a full tear down to the decking of the existing PUF and shingled roofs. As part of the energy savings project, recently completed, several improvements have been made at this school including lighting upgrades, new HVAC units and controls, and new ceiling tiles. Replacement of this roof is needed to protect this important asset.

The award for this contract is based on a not to exceed price for the removal and replacement of the existing PUF and shingle roofs, and repair of the existing steel roof. The not to exceed base bid for the removal and replacement of the exiting roof sections and the repair of the existing steel roof is \$1,170,000.

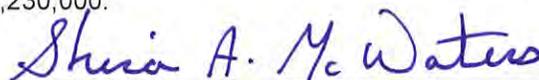
This amount is over the original estimate of approximately \$1,011,000 noted in the 2017 Roofing Study. The increase can be attributed to the newly adopted 2018 Building Codes, which impact the following:

- 1) Adds additional layers of insulation and adhesive for the insulation, therefore, added materials and labor.
- 2) The additional base insulation impacts the designed layout of the tapered insulation required to incorporate new slope to the flat areas of the building.
- 3) Changes the height around the perimeter of all roof sections in order to accommodate the increased depth of insulation. Requires additional labor and materials.
- 4) Increase the width of the metal fascia around all perimeters to accommodate the increased blocking installed at the perimeters in order to accommodate the additional insulation
- 5) Raise all curbs to maintain required minimum flashing heights.

The bid proposal asked for unit prices for items, such as the repair/replacement of the structural deck and related components that may be required to support the new roof assembly. Most of these items, needing to be replaced, cannot be seen until the old roof sections are removed; therefore, the quantities required are not known in advance. An allowance has been provided in the contract that is not included in the base bid price of \$1,170,000. An allowance in the amount of \$60,000 has been included to provide compensation for potential unknown quantities. Allowance item payment will only be provided for units actually used.

Recommendation

Sealed bids were solicited and responses were received from two (2) bidders. Based on this information, Public Works is satisfied with the results of the bid process and recommends award of the contract to Henley Roof, Inc., located in Heiskell, TN, in the not to exceed amount of \$1,230,000.



Shira A. McWaters, P.E.

Attachment(s)

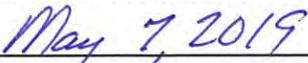
Abstract of bids
RoofConnect – Bid Submission Review

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

CITY OF OAK RIDGE, TENNESSEE

Abstract of Bids

FY2019-164

OPENING DATE: April 30, 2019 2:00 P.M.

FOR --- Robertsville Middle School - Roof Replacement			BIDDER: Henley Roofing Co. 514 Gamble Drive Heiskell, TN 37754		BIDDER: Eskola, LLC 2933 Northwest Park Drive Knoxville, TN 37921		BIDDER:		BIDDER:		
DESCRIPTION	ITEM	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
THE FURNISHING OF ALL LABOR, MATERIALS, SUPPLIES, TOOLS, AND EQUIPMENT NECESSARY TO PERFORM ALL WORK AND SERVICES NECESSARY FOR THE ROBERTSVILLE MIDDLE SCHOOL - ROOF REPLACEMENT PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE, PUBLIC WORKS DEPARTMENT				\$ 1,170,000.00		\$ 1,450,850.00					
ALLOWANCE NOT-TO EXCEED				\$ 60,000.00		\$ 60,000.00					
TOTAL PRICE				\$ 1,230,000.00		\$ 1,510,850.00		\$ -		\$ -	
TERMS				Net 30		Net 30					
DELIVERY				Per Contract		Per Contract					
F.O.B.				Oak Ridge		Oak Ridge					
VIA				Vendor		Vendor					
OTHER BIDDERS CONTACTED: See Bid Process Form							BIDS OPENED AND RECORDED BY---				
							<i>Lyn Majeski</i>				
							Lyn Majeski Purchasing Manager				
REASON FOR AWARD:			RECOMMEND AWARD BE MADE TO:				BIDS REVIEWED BY---				
ONLY BID RECEIVED <input type="checkbox"/>			Henley Roofing Co.				<i>Janice McGinnis</i>				
LOW PRICE <input type="checkbox"/>			514 Gamble Drive				Janice McGinnis				
BETTER OR REQUIRED DESIGN <input type="checkbox"/>			Heiskell, TN 37754				Finance Director				
EARLY DELIVERY <input type="checkbox"/>											
LOWEST TOTAL COST <input checked="" type="checkbox"/>											

BID PROCESS FORM

BID NAME FY2019-164 **DESCRIPTION** Robertsville Middle School - Roof Replacement

CITY COUNCIL MEETING May 13, 2019

BIDDERS CONTACTED (CONTACT INFORMATION)

<u>Company</u>	<u>Name</u>	<u>Address</u>	<u>City, State ZIP</u>	<u>Phone</u>	<u>Email</u>	<u>Contacted Via</u>
Dixie Roofing, Inc.	Larry Rosson	1703 Depot Street	Powell, TN 37839	865-938-9880	larryDR1@aol.com	[e-mail]
Rackley East TN Eskola, LLC	Sam Watkins				Sam@Dixierooftnginc.com	
	Eric McMillan	2117 Mitchell Street	Knoxville, TN 37917	865-525-0313	eric.mcmilian@rackleyeasttn.com	[e-mail]
	Jon Eskola	2933 NW Park Drive	Knoxville, TN 37921	865-224-3106	jeskola@eskolarooftng.com	[e-mail]
Porter Roofing Contractors, Inc.	David Strange				dstrange@eskolarooftng.com	[e-mail]
	Jason Schaffer	9057 Manchester Highway	Morrison, TN 37110	931-668-2298	Jason@porter-rooftng.com	[e-mail]
	Barrett B Darren Jenkins				BarrettB@porter-rooftng.com	
Brogdon Roofing	Eric Cason				EricCason@porter-rooftng.com	
	David Brogdon	108 Meco Lane	Oak Ridge, TN 37830	865-483-8900	carol@brogdonrooftnginc.com	[e-mail]
Henley Roofing Co. Anderson Lumber Company, Inc.	Wayne				wayne@brogdonrooftnginc.com	
	Luke Grooms	514 Gamble Drive	Heiskell, TN 37754	865-859-9051	henleyrooftng@comcast.net	[e-mail]
Eskola, LLC	Michael Richardson	780 Louisville Road	Alcoa, TN 37701	865-389-7994	mrichardson@andersonlumbercompany.co	[e-mail]
	Jon Eskola	2933 NW Park Drive	Knoxville, TN 37921	865-224-3106	jeskola@eskolarooftng.com	[e-mail]
	Greg Reed	249 Bateman Lane	Loudon, TN 37774	865-986-2946	adamsrooftng1@msn.com	[e-mail]
Adams Roofing & Remodeling Tennessee Roofing Corporation	Bradley Hatcher	2511 N Central St	Knoxville, TN 37917	865-525-2119	bhatcher@tnroofcorp.com	[e-mail]
	Price				cprice@tnroofcorp.com	[e-mail]
Cleveland Roofing Zurix Roofing Henry Company	Terry Wyatt	307 Industrial Way SW	Cleveland, TN 37311	423-472-4581	cract15@yahoo.com	[e-mail]
	Brandelyn Smith	9111 Cross Park Dr. Bldg. D, Ste. 284	Knoxville, TN 37923	404-932-7022	bhall@zurixrooftng.com	[e-mail]
	Gary	300 Commerce Dr.	LaGrange, OH 44050	440-355-4682	gary.hluszli@wdg.silicones.com	[e-mail]

BIDDERS WHO CONTACTED THE CITY AFTER ADVERTISED (CONTACT INFORMATION)

Allen's Roofing, Inc. E. Cornell Malone Corp.	Russell Jennings	3701 Neal Drive	Knoxville, TN 37918	865-377-3535	russellsevierjennings@gmail.com	
	Nathan Chamberlain	6214 Enterprise Drive	Knoxville, TN 37909	865-770-4441	Nathan@ecmalone.com	
	James Luntz				jkuntz@ecmalone.com	
Rackley Roofing Co., Inc. Showlter Roofing Service Inc.	John Kubic	105 Hunter Avenue	Carthage, TN 37030	615-735-1197	john.kubic@rackleyrooftng.com	
	Dave Prescher	875 US-321 #600	Lenoir City, TN 37771	865-281-3502	dwprescher@showalterrooftng.com	
	CJ Marlin					
Ridge Roofing Sika Corporation	Rodney Hembree				rodneyh1958@gmail.com	
	Michael Rauth	1930 Sarasota Business Pkwy NE	Conyers, GA 30013	470-304-9543	rauth.michael@us.sika.com	

BIDS RECEIVED

Henley Roofing Co. and Eskola, LLC

ADVERTISEMENT

The City of Oak Ridge advertised this bid on the Finance Department's Departmental Webpage for a duration of 19 days.



May 1, 2019

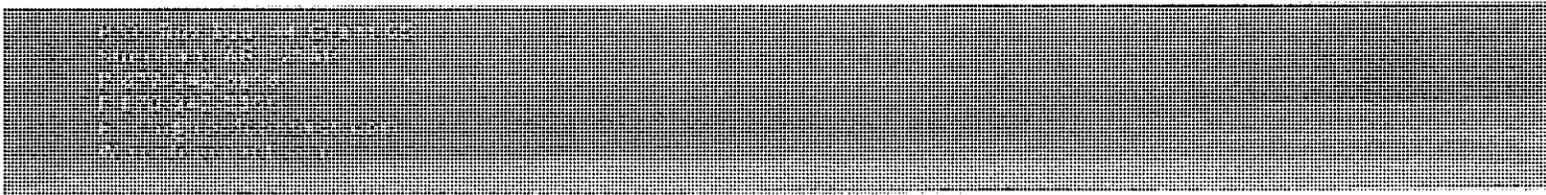
Shira McWaters,
Public Works Director
City of Oak Ridge
100 Woodbury Lane
Oak Ridge, TN 37830

Project: Robertsville Middle School – FY2019-164

Dear Shira,

We have conducted a review of the bid submission for Henley Roofing Company. The review consisted of the following:

- 1) **Contacting the three required references:** Please note that there are only two customers referenced but three projects. The Knox County School reference had two projects listed. In speaking with Mr. Dennis Webster, Facilities and Construction Manager, he gave a very high level of recommendation. Henley has conducted numerous projects over the years for Knox County Schools and Mr. Webster indicated that these were always done before the specified completion date and the work was of good quality. The largest project he could recall that they had completed was in the 500K-1,000K category. The second reference, Mr. Doyle E. Jones, architect of record for Blount County Schools, indicated that their work has always been satisfactory, and they completed their work on time and in accordance with the specifications. The Vocational School project referenced was in the 500-600K range. While there are only two customer references, both references indicated multiple projects over multiple years and no poor performance attributes were noted.
- 2) **Addenda:** All three addenda were noted as received.
- 3) **Unit Prices:** all unit prices were within industry norms. While unit prices always vary from one contractor to the next, our review is focused on industry norms indicating understanding by the contractor of the specified work.
- 4) **Price breakdown:** While the delineated cost for the steel roof (bid #4) appears to be higher than anticipated, the overall project cost was within budget. This higher price could be related to unfamiliarity of this type of work, possibly requiring subcontracting this portion of the work or requiring additional expertise to be obtained to complete the scope requirements.



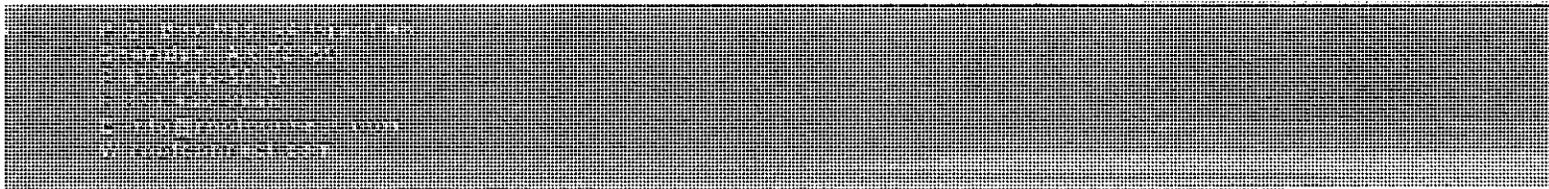


Summary:

The Henley company while a smaller roof contracting firm, reports to have has been in business since 1963. As a smaller roofing concern, their focus and dedication to this project would likely be high. Further, they would want to ensure completion on time and in a satisfactory manner, so as to protect their own self-interests for a profitable deliverable. Their references indicate a satisfactory performance on other school projects and their unit prices appear to be within industry norms. Based on these factors, we did not find any capability restrictions for the Henley Roofing Company on this project

Sincerely,

Ralph P. Velasquez
Federal Business Manager



RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2019-164) TO HENLEY ROOFING, INC., HEISKELL, TENNESSEE, FOR ROOF REPLACEMENT AT ROBERTSVILLE MIDDLE SCHOOL IN AN AMOUNT NOT TO EXCEED \$1,230,000.00.

WHEREAS, the roof at Robertsville Middle School is in poor condition and in need of replacement; and

WHEREAS, bids were received and publicly opened on April 30, 2019, with Henley Roofing, Inc., Heiskell, Tennessee, submitting the lowest and best bid, which bid the City Manager recommends be accepted.

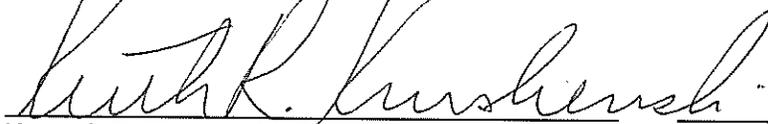
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Henley Roofing, Inc., 514 Gamble Drive, Heiskell, Tennessee 37754, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services necessary for roof replacement at the Robertsville Middle School; said award in strict accordance with contract number FY2019-164, the required specifications, the bid as publicly opened on April 30, 2019, and in an amount not to exceed \$1,230,000.00, which amount includes a \$60,000.00 contingency for potential unknown quantities that will not be known until the old roof is removed.

BE IT FURTHER RESOLVED that the Mayor and City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of May 2019.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

**ELECTIONS
AND
APPOINTMENTS**

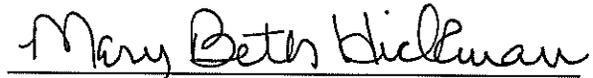
CITY CLERK MEMORANDUM
19-08

DATE: May 6, 2019
TO: Honorable Mayor and Members of City Council
FROM: Mary Beth Hickman, City Clerk
SUBJECT: APPOINTMENT TO YOUTH ADVISORY BOARD SCREENING PANEL

City staff has begun accepting applications to elect new members to the Youth Advisory Board (YAB) for the 2019-2020 school year.

Resolution No. 6-54-08, Section 2 states that the "members of the Youth Advisory Board (YAB) shall be appointed by the Oak Ridge City Council upon recommendation by a YAB Screening Panel which shall be composed of one member of City Council, one member of the faculty of the Oak Ridge Schools, and the City staff member assigned to work with the Board."

In 2018, Councilmember Jim Dodson began his second term on the panel and has expressed an interest in serving again. In accordance with the abovementioned resolution, City Council will need to appoint a Council representative to this panel.


Mary Beth Hickman
Mary Beth Hickman