

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

June 4, 2018 - 7:00 p.m.

AGENDA

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PROCLAMATIONS AND PUBLIC RECOGNITIONS
- V. SPECIAL REPORTS
- VI. CONSENT AGENDA
- VII. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES
 - a. AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2018, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.
- VIII. FINAL ADOPTION OF ORDINANCES
- IX. RESOLUTIONS
 - a. A RESOLUTION TO AMEND RESOLUTION 4-23-2018 AWARDING A CONTRACT FY2018-142 TO ROGERS GROUP, INC., KNOXVILLE, TENNESSEE, FOR STREET MILLING AND RESURFACING OF DESIGNATED CITY STREETS TO INCREASE THE SCOPE OF WORK AND FUNDING WITH RESPECT TO REPAIRS TO MELTON LAKE DRIVE.
- X. APPEARANCE OF CITIZENS
- XI. ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING
 - a. Elections/Appointments
 - b. Announcements
 - c. Scheduling
- XII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS
- XIII. SUMMARY OF CURRENT EVENTS
 - a. CITY MANAGER'S REPORT
 - b. CITY ATTORNEY'S REPORT
- XIV. ADJOURNMENT

CITY COUNCIL MEMORANDUM
18-16

DATE: May 31, 2018
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: ADOPTION OF THE APPROPRIATION ORDINANCE FOR FY2019

Introduction

An item for City Council's consideration is the fiscal 2019 Budget Appropriation Ordinance reflecting appropriations for the various City Funds as presented in the proposed budget document. The presented property tax rate is \$2.54 per \$100 of assessed valuation as outlined in Section 2 of the Ordinance, which is a 2-cent tax increase over the fiscal 2018 tax rate of \$2.52. Each cent on the property tax rate generates approximately \$80,000 in revenue.

Review

The appropriation ordinance reflects the budgeted expenditures of City and School Funds including debt servicing, utility funds and special revenue funds of \$205,840,692. Of this amount, the General Fund budget represents \$24,177,407 for municipal expenditures.

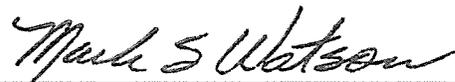
For fiscal 2019, the Oak Ridge Schools has requested an operating transfer from the City at the same level as fiscal 2018 at \$15,493,963.

Scheduling

First reading of the appropriation ordinance will occur at the June 4, 2018 City Council meeting, with second reading occurring the following Monday, June 11, 2018. The City has advertised for two (2) public hearings to occur as part of the consideration of the ordinance with the June 11, 2018 public hearing serving as the official Charter requirement.

Recommendation

Adoption of the attached ordinance is recommended.



Mark S. Watson

Attachment

TITLE

AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2018, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.

WHEREAS, the City Manager, in accordance with the requirements of Article V, Section 10, of the Charter of the City of Oak Ridge, has submitted to City Council a proposed budget prior to the beginning of the fiscal year upon which a public hearing was held on June 4, 2018 and June 11, 2018 as required by law; and

WHEREAS, in accordance with the requirements of the same Charter section, the Council held meetings which served to provide guidance to the City Manager on the preparation of the proposed budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. The budget for the fiscal year beginning July 1, 2018 submitted to City Council by the City Manager, is hereby adopted.

Section 2. In order to provide revenue for municipal purposes, there is hereby imposed on the value of all property within the City of Oak Ridge as such value has been ascertained by the taxing authority of the City, a levy at the rate of \$2.54 upon each One Hundred Dollars' (\$100.00) worth of assessed value of all taxable property, this levy to be the tax rate for the year 2018. This levy shall also be imposed upon such assessments as may be certified for tax purposes to the City of Oak Ridge by the Public Service Commission of the State of Tennessee.

Section 3. In accordance with Article V, Section 13, of the Charter of the City of Oak Ridge, the following amounts shall be and hereby are adopted as appropriations by funds for the operation of the City of Oak Ridge, Tennessee, for Fiscal Year 2019:

General Fund, Municipal Operations	\$ 24,177,407
Debt Service (Bond and Interest Redemption Fund)	\$ 9,279,000
State Street Aid Fund	\$ 2,216,000
Drug Enforcement Program Fund	\$ 255,200
General Purpose School Fund	\$ 63,268,196
Golf Course Fund	\$ 976,995
Capital Projects Fund	\$ 25,134,204
Solid Waste Fund	\$ 2,940,460
West End Fund	\$ 3,254,300

Section 4. The following amounts in the proprietary-type funds are projected expenses for Fiscal Year 2019 and are provided for informational purposes:

Electric Fund	\$ 54,018,525
Waterworks Fund	\$ 19,685,000
Emergency Communications District Fund	\$ 635,405

Section 5. In order to provide funds to meet the expenditure requirements, the following transfers are projected for Fiscal Year 2019 and are provided for informational purposes:

<u>To General Fund For Tax Equivalent</u>	
From Electric Fund	\$ 1,657,725
From Waterworks Fund	\$ 1,700,000
<u>To General Purpose School Fund for Operations</u>	
From General Fund	\$ 15,493,963
<u>To Debt Service Fund</u>	
From General Fund	\$ 4,750,000
From General Purpose School Fund	\$ 287,205
<u>To Capital Projects Fund</u>	
From General Fund	\$ 900,000
<u>To State Street Aid Fund</u>	
From General Fund	\$ 730,000
<u>To Solid Waste Fund</u>	
From General Fund	\$ 850,000
<u>To Golf Course Fund</u>	
From General Fund	\$ 100,000

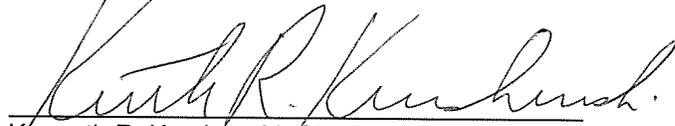
Section 6. All proceeds received through fines, forfeitures and the disposal of seized goods resulting from the City's drug enforcement program shall be used exclusively for that program. A Special Revenue Fund has been established and any funds expended will be limited to the funds collected for that program.

Section 7. The taxes levied under this Ordinance shall become due and payable, shall become delinquent and shall be subject to penalties, the execution of distress warrants and sale of property levied upon as provided by law.

Section 8. The levy provided for herein shall be imposed on all taxable property as the same has been reported to the Council as a final total assessment of each class of property by the legally constituted Boards of Equalization for property situated in either Anderson County or Roane County within the City of Oak Ridge. The written report of the Equalization Boards shall be the assessment roll of the City of Oak Ridge.

Section 9. This Ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

Publication Date: 05/24/2018
Public Hearing: _____
First Reading: _____
Public Hearing: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

PUBLIC WORKS DEPARTMENT MEMORANDUM
18-40

DATE: May 31, 2018
TO: Mark S. Watson, City Manager
FROM: Roger Flynn, P.E., City Engineer
THROUGH: Shira A. McWaters, P.E., Public Works Director *SAM*
SUBJECT: **AMENDMENT TO STREET RESURFACING CONTRACT FY2018-142**

Introduction

An item for City Council's consideration is a Resolution authorizing an amendment to contract FY2018-142 for an additional amount of \$34,467.72, bringing the total of the contract to \$611,250.97. The purpose of the amendment is for the cost of the additional repairs needed for preparation prior to resurfacing of Melton Lake Drive.

Funding

Funding is available in the State Street Aid Fund.

Background

Public Works Memorandum 18-16 was presented to City Council at the March 12, 2018 Council meeting with a recommendation to approve Street Resurfacing Contract FY2018-142. One of the proposed streets is Melton Lake Drive, from a point just south of Marywater Lane to a point just north of Amanda Drive, which is approximately 15,441 yd. sq., and a distance of 0.94 miles.

Between the time a contract is let and when the contractor mobilizes to pave, City crews will typically make repairs to potholes and locations that exhibit localized subgrade failures. There is some urgency to complete Melton Lake Drive prior to the remaining streets due to an upcoming cycling event that will utilize this section of roadway. Rogers Group, Inc., has been very accommodating and has agreed to pave Melton Lake Drive as soon as City crews can make their repairs; however, when City personnel measured and inspected the road, it was discovered that the magnitude of repairs needed is beyond that which can be done in-house.

Specifically, the only equipment available to City personnel to excavate these repairs are backhoes that have a twenty four (24") inch wide bucket. For small repairs this is adequate; however, the areas that need repairs total approximately 428 yards square. The most effective and expeditious method to effect these repairs is by using Rogers Group's milling machine.

A quote for the cost of additional repairs is attached. Staff anticipated the need for some repairs and requested and received a \$10,000 contingency. That amount will be applied to this cost if it is not required at other locations.

Recommendation

Public Works is comfortable with the unit prices quoted, and is pleased with the contractor's past performance. Staff recommends approval of this contract amendment.

Attachment:
Quote



Roger Flynn, P.E.

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson

6/1/18

Date



ROGERS GROUP, INC.

601 Maryville Pike
Knoxville, TN 37920

(865) 425-1122
FAX (865) 425-1151

CHANGE ORDER

Number: 1

TO: City of Oak Ridge
P.O. Box 100
Oak Ridge, TN 37830

PHONE 425-1815	DATE 6-1-18
JOB NAME / LOCATION Street Resurfacing 2018-142	
JOB NUMBER 04399026	JOB PHONE
EXISTING CONTRACT NO. FY2018-142	DATE OF EXISTING CONTRACT 4-9-2018

ADDITIONAL Work on Melton Lake Road

Excavate 10" in depth in Failed Areas Approximately 444 SY @ \$25.00/SY = \$11,100.00
Place 4" of base stone in Excavated Areas Approximately 444 SY @ \$14.13/SY = \$6,273.72
Place 6" of Asphalt Binder Hot Mix 6" in Depth 444 SY @ \$38.50/SY = \$17,094.00

Total SY Unit Price \$77.63/SY @ 444 SY = \$34,467.72

NOTE: This Change Order shall, to the extent provided above, serve to amend the above identified Contract and any exhibits, schedules and drawings that are related thereto.

WE AGREE hereby to make the change(s) specified above at this price ⇒		\$ TBD	
Date	6-1-2018	PREVIOUS CONTRACT AMOUNT	\$ TBD
Authorized Signature (Rogers Group, Inc.)	Gary Seepe	REVISED CONTRACT TOTAL	\$ TBD

ACCEPTED - The above quoted prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Date of acceptance _____
Signature _____
(Owner or Second Party)

RESOLUTION

A RESOLUTION TO AMEND RESOLUTION 4-23-2018 AWARDING A CONTRACT (FY2018-142) TO ROGERS GROUP, INC., KNOXVILLE, TENNESSEE, FOR STREET MILLING AND RESURFACING OF DESIGNATED CITY STREETS TO INCREASE THE SCOPE OF WORK AND FUNDING WITH RESPECT TO REPAIRS TO MELTON LAKE DRIVE.

WHEREAS, by Resolution 4-23-2018, City Council awarded a contract (FY2018-142) to Rogers Group, Inc., Knoxville, Tennessee, for street milling and resurfacing of designated city streets in the estimated amount of \$576,783.25; and

WHEREAS, prior to the contractor performing work, City crews typically make repairs to prepare the roadways for resurfacing work; and

WHEREAS, this project involves resurfacing of Melton Lake Drive and, while city crews were evaluating the necessary repairs to this roadway, it was determined that the magnitude of the repairs were beyond what could be done in-house; and

WHEREAS, Rogers Group, Inc., has provided an estimate to complete the additional repair work for Melton Lake Drive and has agreed to perform such services as an additional scope of work under the current contract; and

WHEREAS, the City Manager recommends an amendment to the current contract with Rogers Group, Inc., to increase the scope of work and funding.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and Resolution 4-23-2018 is hereby amended to increase the scope of work and funding for the street milling and resurfacing contract (FY2018-142) with Rogers Group, Inc., Knoxville, Tennessee, to increase the scope to include repair work on Melton Lake Drive in the estimated amount of \$34,467.72, for a new total estimated contract amount of \$611,250.97.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 4th day of June 2018.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk