

CITY CLERK MEMORANDUM
16-04

DATE: February 5, 2016
TO: Honorable Mayor and Members of City Council
FROM: Bruce M. Applegate Jr., Acting City Clerk
SUBJECT: ADDITION TO THE FEBRUARY 8, 2016 CITY COUNCIL AGENDA

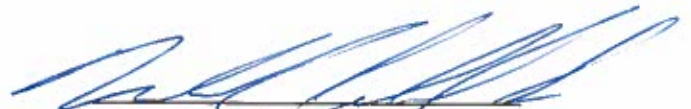
Since the agenda posting on Monday February 1, 2016, city staff has one additional item to include on the February 8, 2016 City Council Agenda and its packet.

The City Manager has requested that the following resolution be added to the February 8, 2016 agenda as part of "Resolutions:"

A RESOLUTION TO ACCEPT A GRANT FROM TENNESSEE VALLEY AUTHORITY (TVA) RELATED TO THE EXTREME ENERGY MAKEOVER PROJECT; TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH GILMARTIN ENGINEERING WORKS, INC., TO ADMINISTER THE GRANT; AND TO AUTHORIZE THE EXPENDITURE OF GRANT FUNDS.

City Council will need to consider an amendment to the agenda to formally add the aforementioned resolution to the agenda.

All of this information has also been posted on the City of Oak Ridge's website.



Bruce M. Applegate Jr.

Enclosure

cc: Mark S. Watson, City Manager
Kenneth R. Krushenski, City Attorney
Department Directors
Knoxville News Sentinel
The Oak Ridger
Oak Ridge Today
BBB Communications Channel 12

CITY MANAGER MEMORANDUM
16-04

DATE: February 5, 2016
TO: Fellow Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: TVA EXTREME ENERGY MAKEOVER PROGRAM GRANT ACCEPTANCE

Introduction

An additional item for the February City Council Agenda is a resolution to accept a grant award from Tennessee Valley Authority (TVA), approve a professional services agreement with Gilmartin Engineering Works, Inc., and to authorize the expenditure of grant funds.

Funding

Anticipated total cost of the project is not to exceed \$2,947,388.00. The TVA Extreme Energy Makeover Project award is for \$2,947,388.00 with no requirement of a local match.

Background

On Friday, September 25, 2015, Tennessee Valley Authority notified the City of Oak Ridge that we have been awarded \$2,947,388.00 in Round 3 of the Extreme Energy Makeover Project (EEMP) Grant program. The TVA Extreme Energy Makeover Project will provide residents of the City, meeting certain criteria, an opportunity for energy efficiency upgrades at no cost to the resident.

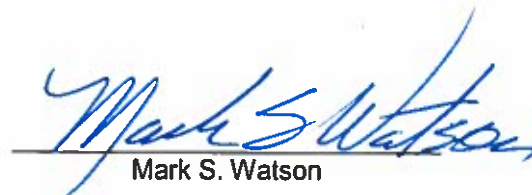
The project will target homes with high electrical energy consumption, and will provide deep energy retrofits to produce a net energy savings of 25%. Community outreach and educational programs will be utilized to continue education to both awardees and non-awardees on the merits of housing weatherization and energy saving practices.

The City will execute a professional services agreement with Gilmartin Engineering Works, Inc.(GEW) to administer the grant, and the many day to day activities of the projects implementation. GEW has been integral in retaining this grant, and their work through the early stages of development have led to investment toward its successful completion. GEW's familiarity with the project guarantees a timely completion of the project to the standards set by the contract between TVA and the City.

The City will also purchase the bulk materials through competitive bidding/price quotation process expediting the installation of improvements to a targeted 229 housing units.

Recommendation

Approval of the attached resolution is recommended.


Mark S. Watson

Attachment
Resolution

RESOLUTION

A RESOLUTION TO ACCEPT A GRANT FROM TENNESSEE VALLEY AUTHORITY (TVA) RELATED TO THE EXTREME ENERGY MAKEOVER PROJECT; TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH GILMARTIN ENGINEERING WORKS, INC., TO ADMINISTER THE GRANT; AND TO AUTHORIZE THE EXPENDITURE OF GRANT FUNDS.

WHEREAS, the City of Oak Ridge, Tennessee, has been selected by Tennessee Valley Authority (TVA) to receive up to \$2,947,388.00 in grant funds as part of the Extreme Energy Makeover program, which grant requires no local matching funds; and

WHEREAS, grant monies will be used to perform whole-home, deep energy retrofit upgrades to achieve a twenty-five percent (25%) reduction in electric energy usage and achieve annual total energy savings of 1,000 megawatt hours per year for older homes in the Oak Ridge community that meet designated criteria for this project; and

WHEREAS, this project has a targeted implementation date of April 1, 2016; and

WHEREAS, Gilmartin Engineering Works, Inc., Oak Ridge, Tennessee, has been the lead team member for this project since the application process and has the necessary skills and personnel to administer the grant; and

WHEREAS, while Gilmartin Engineering Works, Inc., will provide grant administration, it is the City's intent to purchase the bulk materials for this project which will provide tax savings and allow a larger portion of grant funds to be used toward whole-home energy improvements; and

WHEREAS, the City Manager recommends acceptance of the TVA grant; requests approval to engage the services of Gilmartin Engineering Works, Inc., to administer the grant; and requests authorization to expend grant funds including the bulk materials purchase utilizing the City's competitive bid process.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to accept a grant from Tennessee Valley Authority (TVA) in an amount of up to \$2,947,388.00 and to sign the associated contract prepared and provided by TVA.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to approve any necessary amendments to said contract between TVA and the City for this project.

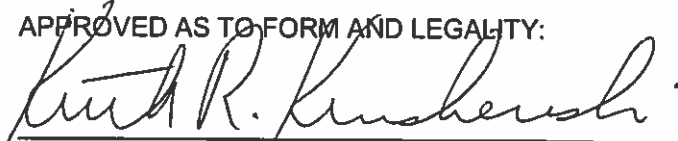
BE IT FURTHER RESOLVED that the City is hereby authorized to enter into a Professional Services Agreement with Gilmartin Engineering Works, Inc., to administer the grant and the City Attorney and City Manager are authorized to negotiate the terms of said agreement which will include compensation for grant administration as allowed by the terms of the TVA grant.

BE IT FURTHER RESOLVED that the City is hereby authorized to expend grant funds to purchase the bulk materials for this project providing such purchases are made utilizing the City's bidding process and/or State contract pricing.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 8th day of February 2016.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk