

**OAK RIDGE CITY COUNCIL
SPECIAL MEETING**
Municipal Building Courtroom

December 15, 2014—7:00 p.m.

AGENDA

I. ROLL CALL

II. ELECTIONS (Boards and Commissions)

- a. Elect one (1) applicant to the Anderson County Board of Equalization
- b. Elect one (1) applicant to the Anderson County Community Action Commission
- c. Elect one (1) applicant to the Beer Permit Board
- d. Elect two (2) applicants to the Board of Building and Housing Code of Appeals
- e. Elect seven (7) applicants to the Oak Ridge Convention and Visitors Bureau (including the hotel representatives)
- f. Elect five (5) applicants to the Environmental Quality Advisory Board
- g. Elect four (4) applicants to the Industrial Development Board
- h. Elect one (1) applicant to the Oak Ridge Housing Authority
- i. Elect three (3) applicants to the Oak Ridge Land Bank Corporation Board of Directors
- j. Elect three (3) applicants to the Oak Ridge Municipal Planning Commission
- k. Elect one (1) applicant to the Personnel Advisory Board
- l. Elect three (3) applicants to the Recreation and Parks Advisory Board
- m. Elect three (3) applicants to the Senior Advisory Board
- n. Elect one (1) applicant to the Trade Licensing Board
- o. Elect one (1) applicant to the Traffic Safety Advisory Board

III. ADJOURNMENT

CITY CLERK MEMORANDUM
14-83

DATE: November 19, 2014

TO: Honorable Mayor and Members of City Council

FROM: Diana R. Stanley, City Clerk

SUBJECT: 2014 END-OF-YEAR ELECTIONS

At the direction of the City Manager and in accordance with Article II, Section 2, of the Charter of the City of Oak Ridge, Tennessee, a special meeting of City Council is hereby called for Monday, December 15, 2014, beginning at 7:00 p.m. in the Courtroom of the Municipal Building, 200 S. Tulane Avenue for consideration of the following—to fill vacancies on City and Non-City Boards and Commissions (See Attached Administrative Memorandum).

Election (Boards and Commissions)

During the recruitment processes, approximately 38 applicants expressed an interest in serving as a member to the various boards. This year, there were approximately 16 city and non-city boards that had end-of-year expiring terms or current vacancies.

As part of the process for completing these reports for City Council, the City Clerk's Office has taken measures in allowing applicants who submitted hand written applicants to view the electronic versions of their applications. The reports for the boards also contain information pertaining special qualifications and identifies not only incumbents, but those who are serving on other boards. Resumes, cover letters, or other reference materials submitted by applicants or otherwise noted by them for the end-of-year elections has also been included in the agenda packet for Council's review. An attendance record of the incumbents has also been included as part of the incumbent's application.

At the beginning of each of the board applications, there is a list of the interested board applicants and their preference, terms of office, special qualifications, a current board roster, and a listing of the terms of office.

I have also included a sample ballot for City Council to familiarize themselves with the ballot process, which is similar to the last three (3) previous years. Official ballots will be distributed at the December 15, 2014 meeting that will be used to elect board members. In some cases, the number of board vacancies matches the same number of applicants. In those cases, City Council may wish to elect those members by acclamation. Additionally, the City Council may wish to elect someone by acclamation based on the special qualifications of a specific membership. Ballots have been included in those cases as an additional, helpful measure for City Council.

Additionally, there were some short comings for City Council to be made aware of in relation to a board's quorum. Details are below:

Beer Permit Board

During the recruitment process, the City Clerk's Office received only one (1) application for the two (2) vacancies. This board is a seven-member board, where four (4) members constitute a quorum. (Code of Ordinance 8-602)

Board of Zoning Appeals

During the recruitment process, no applications were received for the Board of Zoning Appeals. This board is a five-member board, where three (3) members constitute a quorum. (Zoning Ordinance and TCA 13-7-205)

Personnel Advisory Board

During the recruitment process, the City Clerk's Office received only one (1) application for the two (2) vacancies. This board is a five-member board, where four (3) members constitute a quorum. (Article III, Section 5 of the Charter and Code of Ordinances 4-201)

Senior Advisory Board

During the recruitment process, the City Clerk's Office received only three (3) applications for the five (5) vacancies. This board is an 11 member board, where six (6) members constitute a quorum. (Resolution No. 7-75-77)

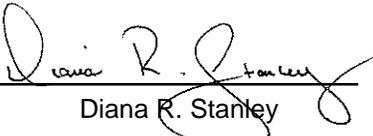
Trade Licensing Board

During the recruitment process, the City Clerk's Office received only one (1) application for the two (2) vacancies. This board is a seven-member board, where four (4) members constitute a quorum. (Code of Ordinance 12-301)

Traffic Safety Advisory Board

During the recruitment process, the City Clerk's Office received only one (1) application for the two (2) vacancies. This board is a 10 member board, where six (6) members constitute a quorum. (Resolution No. 8-112-85)

City Council may wish to fill these vacancies as part of the 2015 mid-year election provided that the boards do not experience quorum issues.


Diana R. Stanley

Attachments

ADMINISTRATIVE MEMORANDUM
14-13

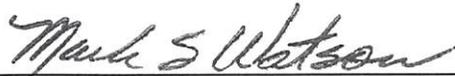
DATE: November 19, 2014

TO: Diana R. Stanley, City Clerk

FROM: Mark S. Watson, City Manager

SUBJECT: SPECIAL CITY COUNCIL MEETING

In accordance with Article II, Section 2, of the Charter of the City of Oak Ridge, you are hereby requested to call a special meeting of the Oak Ridge City Council for Monday, December 15, 2014 at 7:00 p.m. in the Municipal Building Courtroom, 200 South Tulane Avenue, to elect applicants to current and end-of-year vacancies on both City and Non-City Boards and Commissions.



Mark S. Watson

Anderson County Board of Equalization

NumVacancies 1 Total # of Members 1

Term of Office

Two (2) years commencing on January 1, 2015

Qualifications

The applicant must be an Oak Ridge resident and a "freeholder and taxpayer."

Anderson County Board of Equalization	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Leonard Abbatiello	The applicant must be an Oak Ridge resident and a "freeholder and taxpayer."	10/1/2014	1	4
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Leonard Abbatiello	The appointee must be an Oak Ridge resident and a "freeholder and taxpayer."	2014

City of Oak Ridge Board Application 2014

BoardName: Anderson County Board of Equalization

Application Submitted

10/1/2014

Applicant: Abbatiello, Leonard

Race (Optional):

Number of Times Previously Applied: 4

Preference: 1

Address Contact Information

110 Dover Lane

Home Phone: (865) 483-8264

Email: laaaca@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired

Retired? Company / Organization Retired From

Y BWXT-Y12

Do you currently serve on any other City board, commission or committee?

Anderson County Board of Equalization Anderson County Development Corporation Anderson County Economic Development Association

Education, Professional and or Community Activity

Systems analysis and development was a 45 year, full time professional endeavor for me.

I have an indepth understand life cycle systems / cost analysis, appraisal process and other money related endeavors.

Explain why you are interested in being appointed to this board, commission or committee

I have served on this board for many years, and I have developed systamitic ways of conducting board hearings that are comprehensive, revealing, fair and educational for all of those appearing before the board.

I initated comprehensive annual reporting to the Oak Ridge City Council several years ago.

Describe any special knowledge or past experience qualifying you for this appointment?

I have an indepth understand life cycle systems / cost analysis, appraisal process and other money related endeavors.

I have taken the MAI appraisers course. including the 14 required tests. (Not for credit, and I am not a registered MAI as I have no desire to pursue any professional appraisal activities.)

My initial experience was when I appeared before the Anderson County Board of Equalization in 1973 and had a less than gradifying experience. After a second appearance in 1983, I was asked to join the Board by one of its members.

Additional Information

Special Qualifications

The applicant must be an Oak Ridge resident and a "freeholder and taxpayer."

End of Application for

Abbatiello, Leonard

For Board:

Anderson County Board of Equalization

From: [Sexton, Sandy](#)
To: [Stanley, Diana](#)
Subject: FW: Equalization Board Attendance
Date: Tuesday, November 18, 2014 8:21:20 AM

From: John Alley [mailto:John.Alley@cot.tn.gov]
Sent: Monday, November 17, 2014 4:49 PM
To: Sexton, Sandy
Cc: bbrownacgis@gmail.com
Subject: Equalization Board Attendance

Sandy,
Leonard Abbatiello missed one of nine days of the 2013 Equalization Board hearings and attended all 8 days of the hearings for 2014. He is currently a board member in good standing. Please call if I can be of further assistance.
Thank you,

John K. Alley, Jr.
Assessor of Property
Anderson County
865-457-6219

Voting Ballot A for Anderson County Board of Equalization

Vacancies 1

Term Valid Through Two (2) years commencing on January 1, 2015

Full Name

Preference

Leonard Abbatiello (Incumbent)
The applicant must be an Oak Ridge
resident and a "freeholder and
taxpayer."

1

Abstain

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Anderson County Community Action Commission

NumVacancies 1 Total # of Members 1

Term of Office

One (1) year commencing on January 1, 2015

Qualifications

The applicant must be an Oak Ridge resident and may include a member of City Council.

Anderson County Community Action Commission	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mrs. Mare Martell-Stotler		11/1/2014	1	1
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Mrs. Mare Martell-Stotler		2014

City of Oak Ridge Board Application 2014

BoardName: Anderson County Community Action Commission

Application Submitted

11/1/2014

Applicant: Martell-Stotler, Mare

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

103A Wakefield Rd

Home Phone: (865) 209-7380

Email: maremartell@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?

N

Do you currently serve on any other City board, commission or committee?

Anderson County Community Action Commissio

Education, Professional and or Community Activity

I currently serve on this board that I was appointed to but had not applied for.

Explain why you are interested in being appointed to this board, commission or committee

I've served on this board faithfully for the past year. I'm currently working on establishing a social media presence and was encouraged by the Director, Susan T. Bowling to re-up my commission so that I may continue to build a solid web presence for the Anderson County Community Action Commission. When I lamented that I didn't feel as if I'd accomplished anything, she said that people sometimes need to be nudged towards progress including herself. I hope you'll reconsider me for this position for the 2015 year of service.

Describe any special knowledge or past experience qualifying you for this appointment?

I'm already currently serving on the board. Now that I'm more familiar with how the reporting works, how they actively work, I feel I can better serve in the name of the City of Oak Ridge, but also for the greater good of Anderson County.

Additional Information

Special Qualifications

End of Application for

Martell-Stotler, Mare

For Board:

Anderson County Community Action Commission

Thursday, November 13, 2014

From: [Sexton, Sandy](#)
To: [Stanley, Diana](#)
Subject: FW: Mare Martelle Anderson County Community Action
Date: Monday, November 17, 2014 11:27:36 AM

Diana,

I've been working on getting attendance records for all the boards and commissions. So, here is the information I obtained concerning Mare Martelle who is on the Anderson County Community Action Commission.

Sandy

-----Original Message-----

From: stbutk@juno.com [<mailto:stbutk@juno.com>]
Sent: Monday, November 17, 2014 11:20 AM
To: Sexton, Sandy
Subject: Mare Martelle Anderson County Community Action

Good Morning

It was good to talk to you this morning.

Regarding Mare Martelle:

She is an active participant on ACCAC Board of Directors. She is interested in the needs of her community as well as the whole county.

Mare is currently assisting us with our electronic media needs. Her goal is to help us design a web page.

Transportation issues have been resolved and she currently rides with another board member the has an office in Oak Ridge.

If you need further information, please call me at 865-457-5500.

Susan T. Bowling
Executive Director
Anderson County CAC

Voting Ballot A for Anderson County Community Action Commission

Vacancies 1

Term Valid Through One (1) year commencing on January 1, 2015

Full Name	Preference
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<input type="checkbox"/> Mare Martell-Stotler (Incumbent)

1

Abstain

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Beer Permit Board

NumVacancies 2 Total # of Members 7

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

The applicants must be least twenty-two (22) years of age who have resided within the corporate limits of the City for a period of at least two (2) years immediately preceding their election by the City Council.

Beer Permit Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. William Barton Bailey		10/8/2014	1	2
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. William Barton Bailey		2014
Mr. Colin Colverson		2014
Mr. Darren Osborne		2016
Ms. Theresa Scott		2015
Ms. Debra K. Solmonson		2016
Mr. William Randy Tedford		2015
Dr. Wendy Williams		2015

City of Oak Ridge Board Application 2014

BoardName: Beer Permit Board

Application Submitted

10/8/2014

Applicant: Bailey, William

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Address

128 Chestnut Hill Road

Contact Information

Home Phone: (865) 483-6966

Email: wbbaily49@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

UT-Battelle/Oak Ridge National Laboratory

Current Position / Title

Instrument Systems Engineer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Beer Permit Board

Education, Professional and or Community Activity

Graduate - Oak Ridge High School, 1997

B.S. in Mechanical Engineering - University of South Carolina, 2001

M.S. in Mechanical Engineering - University of South Carolina, 2005

Employed at Oak Ridge National Laboratory, 2004 - Present

Member Oak Ridge Beer Permit Board, January 2007 - Present

(Board Secretary, February 2008 - Present)

Explain why you are interested in being appointed to this board, commission or committee

During my tenure as a member of the board, I feel we have become more proactive in our dealings with businesses that fail to operate properly under city codes regarding the sale of beer. We have held nine show cause hearings in the current year alone to speak with businesses regarding their beer sales. We have been firm, but fair in our dealings with these businesses and I would like to return for another term on the Beer Permit Board so that we can continue the work we have started together. I feel honored to serve my community in this manner and would appreciate being considered for re-election to allow me to continue that service.

Describe any special knowledge or past experience qualifying you for this appointment?

I have been a member of the Beer Permit Board since November of 2006 and I was elected Secretary of the Board in February of 2008 and have continued to serve in that post having been re-elected by the members of the Board every year since. I am the third longest tenured member of the Board. Having worked as a member of the Board with Chief Massengill and Ms. Dunn over that time, I have learned a great deal, and I feel that experience qualifies me to continue serving.

Additional Information

Special Qualifications

End of Application for

Bailey, William

For Board:

Beer Permit Board

Thursday, November 13, 2014

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: William Bailey

BOARD OR COMMISSION: Beer Permit Board

TIME IN OFFICE: Date Appointed 11/20/06

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 44

Number of Absences 10

Date Prepared 11/12/14

Voting Ballot A for Beer Permit Board

Vacancies 2

Term Valid Through Three (3) years commencing on January 1, 2015

Full Name

Preference

William Barton Bailey (Incumbent)

1

Abstain

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Board of Building and Housing Code Appeals

NumVacancies 2 Total # of Members 7

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Board of Building and Housing Code Appeals	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Philip W. Nipper		10/1/2014	1	2
Ms. Amy L. Seiber		10/16/2014	1	3
Total Number of Applicants: 2				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Joseph E. Lee	Building-related contractor or Building supply dealer (Construction Superintendent)	2015
Dr. Bruce Ryan LeForce	Physician (Neurologist)	2016
Mr. Philip W. Nipper	Public-at-large	2014
Ms. Amy L. Seiber	Public-at-large	2014
Mr. Leonard Vaughen	an architect or engineer	2015
Mr. Aaron Wells	Incumbent	2015
Mr. Phillip Yager	public-at-large	2016

City of Oak Ridge Board Application 2014

BoardName: Board of Building and Housing Code Appeals

Application Submitted

10/1/2014

Applicant: Nipper, Philip

Race (Optional):

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
167 Hendrix Drive	Home Phone: (865) 272-3035 Email: pnipper09@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?	Company / Organization Retired From
Y	DOD / United States Navy

Do you currently serve on any other City board, commission or committee?
Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity
please attached resume

Explain why you are interested in being appointed to this board, commission or committee
I have served on the BBHCA since July 2008. I feel I bring a high degree of trade knowledge to the board, keen leadership experience as well as in depth knowledge of Oak Ridge itself as I have lived here, except for a shot 20 years in our navy, since 1961. I have enjoyed being a member of the BBHCA and if re-appointed, will remain vigilant towards solving some our housing issues in Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?
please see attached resume

Additional Information

Special Qualifications

**PHILIP W. NIPPER
167 HENDRIX DRIVE
OAK RIDGE, TN 37830
865-272-3035
pnipper09@comcast.net**

SEEKING TO BE RE-APPOINTED TO THE BOARD OF BUILDING AND HOUSING
CODE APPEALS.
THE FOLLOWING INFORMATION IS PROVIDED:

EMPLOYMENT HISTORY / EXPERIENCE

- SENIOR CHIEF HULL MAINTENACE TECHNICAIN UNITED STATES NAVY (RET). DECEMBER 7
1987 - JUNE 30 2008
- SELF EMPLOYED PLUMBER IN OAK RIDGE, TN FROM 1982 TO 1986
- PIPE FITTER / PLUMBER WITH DANIELS CONSTRUCTION INTERNATIONAL, BOISE CASCADE
PAPER MILL PROJECT, RUMFORD MAINE AND A. E. STALEY PROJECT LOUDON, TN, 1980-1982
- LICENSED MASTER PLUMBER WITH THE CITY OF OAK RIDGE. LICENSE NUMBER 880 ISSUED IN
1980
- APPRENTICE / JOURNEYMAN / MASTER PLUMBER 1975 - 1987. EMPLOYED WITH FLATT
PLUMBING, KNOXVILLE, TN., A&M PLUMBING, OAK RIDGE, TN,
NICK PESCE PLUMBING, OAK RIDGE, TN AND HAYDEN PLUMBING, OAK RIDGE, TN
- OVER 36 YEARS COMBINED CIVILIAN AND MILITARY EXPERIENCE IN MECHANICAL SYSTEM
REPAIR AND INSTALLATION. TRAINED IN NAVAL NUCLEAR PROPULSION SYSTEM
MAINTENANCE INCLUDING SURFACE SHIP AND SUBMARINE HIGH PRESSURE PIPING REPAIR,
STRUCTURAL SYSTEM AND COMPONENT REPAIR AND VENTILATION SYSTEM INSTALLATION
AND REPAIR
- OVER 13 YEARS OF SENIOR ENLISTED MILITARY LEADERSHIP EXPERIENCE
- SERVED AS DIVISION LEADING CHIEF PETTY OFFICER / DIVISION OFFICER FOR PLANNING
AND ESTIMATING AND HULL REPAIR DIVISIONS AT SHORE BASED NAVAL COMMANDS AND
FORWARD DEPLOYED SUBMARINE REPAIR SHIPS INCLUDING:
TRIDENT REPAIR FACILITY, KINGS BAY GA
NUCLEAR PROPULSION TRAINING UNIT, CHARLESTON, SC
USS EMORY S. LAND (AS 39) LA MADDALENA, ITALY

EDUCATION

- OAK RIDGE SCHOOL SYSTEM K-12. ORHS GRADUATE CLASS OF 1975
- HIGH PRESSURE PIPE WELDING SCHOOL, UNITED STATES NAVY, SAN DIEGO, CA. 1988

- NAVY NUCLEAR COMPONENTS WELDING SCHOOL, UNITED STATES NAVY, SAN DIEGO, CA.
1988
- U. S. NAVY CHIEF PETTY OFFICER LEADERSHIP SCHOOL, KINGS BAY SUBMARINE BASE, GA.
2000
- DEPARTMENT OF THE NAVY / DEPARTMENT OF LABOR ASBESTOS CONTAINMENT / RIP-OUT
SUPERVISOR SCHOOL, UNITED STATES NAVY
LA MADDALENA, ITALY 2001

REFERENCES

Mr. William Hale
LCDR USN (ret)
116 Hendrix Drive
Oak Ridge, TN 37830
865-481-0500
Former Repair Officer at NPTU, Charleston, SC
My Department Head from 2005-2006

Mr. Len Perrier
LCDR USN (ret)
184 Marigold Drive
O'Fallon, IL 62269
618-628-3274
Former Hull Repair Officer at TRF Kings Bay, GA
My Division Officer from 1998-2001

Mr. Brian Hayden
110 Westlook Cr
Oak Ridge, TN 37830
865-482-3749
Former employer from 1986-1987

End of Application for

Nipper, Philip

For Board:

Board of Building and Housing Code Appeals

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Philip Nipper

BOARD OR COMMISSION: Board of Building and Housing Code of Appeals

TIME IN OFFICE: Date Appointed 8/18/08

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 21

Number of Absences 1

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Board of Building and Housing Code Appeals

Application Submitted

10/16/2014

Applicant: Seiber, Amy

Race (Optional):

Number of Times Previously Applied: 3

Preference: 1

Address	Contact Information
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301 East Forest Road

Home Phone: (865) 924-2021

Email: ridger2@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Ridge Electric Service Co.

Current Position / Title

Partner

Retired? Company / Organization Retired From
--

Do you currently serve on any other City board, commission or committee?
--

Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity

See attached

Explain why you are interested in being appointed to this board, commission or committee
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As a long time citizen and previously a visitor to Oak Ridge I have an active interest in seeing this City grow and prosper while continuing to maintain the rich and unique history.

Describe any special knowledge or past experience qualifying you for this appointment?
--

Background in construction.

Building and Housing Code Appeals Board Secretary since 2002.

Additional Information

Special Qualifications

Amy L. Seiber
301 East Forest Road
Oak Ridge, TN 37830
865-483-3325 865-924-2021
Ridger2@bellsouth.net

Employment History:

08/01-present	Ridge Electric Service Co. 175-C Robertsville Road Oak Ridge, TN 37830	General Partner Responsible for all accounting including payroll and all state, federal and local taxes. Field work includes estimating and installation. Master Electrician License 2005. Proficient in Excel, Quickbooks, Powerpoint, Ms. Word. Jerry Seiber 481-3588
08/01-present	Ridge Tax Service	Registered tax preparer
07/97-08/01	Aid to Distressed Families of Appalachian Counties, Inc. (ADFAC) P.O. Box 5953 Oak Ridge, TN 37831-5953	Financial Director. Responsible for all accounting of non-profit agency. Proficient in Quickbooks, Excel, Word, Powerpoint. Kathy Womack, Executive Director 865-425-0256 Ext. 0
12/87-05/97	Lewis Electric Service Co. 101-B Valley Court Oak Ridge, TN 37830	Office Manager and Bookkeeper. Responsible for all accounting including payroll and taxes for corporation and three partnerships. Proficient in Peachtree Accounting, Excel and Ms Word. Jeff Lewis, Owner 865-483-5774
09/87-12/87	Dean Stallings Ford 480 South Illinois Avenue Oak Ridge, TN 37830	Accounts Receivable. Responsible for all billing and collections. 865-483-4352

Education:

03/77-06/80	Roane State Community College	Graduated Magna Cum Laude Associate of Science Degree Emphasis on English and Accounting
07/89-05/91	University of Tennessee	30+ hours toward Bachelor in Accounting Degree

Registered tax return preparer.

Community Service:

2002 to present	Oak Ridge Board of Building and Housing Code Appeals	Secretary
2011 to present	Oak Ridge Heritage & Preservation Association	Treasurer

End of Application for

Seiber, Amy

For Board:

Board of Building and Housing Code Appeals

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Amy Seiber

BOARD OR COMMISSION: Board of Building and Housing Code of Appeals

TIME IN OFFICE: Date Appointed 2/18/02

Recent Term Length 3 Years

Number of Terms Served 4

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 21

Number of Absences 0

Date Prepared 11/12/14

Voting Ballot A for Board of Building and Housing Code Appeals

Vacancies 2

Term Valid Through Three (3) years commencing on January 1, 2015

Full Name	Preference
<input type="checkbox"/> Philip W. Nipper (Incumbent)	1
<input type="checkbox"/> Amy L. Seiber (Incumbent)	1

Abstain

Abstain

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Convention and Visitors Bureau

NumVacancies 7 Total # of Members 10

Term of Office

The one (1) vacant position is for a balance of an unexpired term ending on December 31, 2015; three (3) positions are for three (3) years commencing on January 1, 2015; and the remaining three (3) positions are for a one (1) year term commencing on January 1, 2015 (Hotel Representatives)

Qualifications

Four (4) members shall be residents at-large, two (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections, and one (1) member shall be the general manager of one of the remaining local hotel/motel establishments.

Convention and Visitors Bureau	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jim Dodson		10/29/2014	1	1
Mrs. Anne Garcia Garland		11/7/2014	1	0
Ms. Gretchen A. Julius	"[T]wo (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections."	10/27/2014	1	2
Ms. Melissa McMahan		11/4/2014	3	0
Mr. Amit Patel	Two (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections.	11/7/2014	1	0
Mr. Troy Patel	One (1) member shall be the general manager of one of the remaining local hotel/motel establishments.	11/4/2014	1	1
Mrs. Carol Smallridge		11/3/2014	1	2
Mr. Phillip Yager		10/13/2014	3	0
Total Number of Applicants: 8				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Mary Anne Damos		2015
Mr. Jim Dodson		2014
Mr. J. Mark Harvey		2015
Ms. Gretchen A. Julius	Hotel Representative (General Manager)	2014
Mr. Troy Patel	Hotel Representative (General Manager)	2014
Mrs. Patti Shelton		2014

Mrs. Carol Smallridge		2014
Mr. Aaron Wells		2015
Ms. Misty Williams	Hotel Representative (General Manager)	2014

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

10/29/2014

Applicant: Dodson, Jim

Race (Optional): Caucasian

Number of Times Previously Applied: 1

Preference: 1

Address	Contact Information
10 Presidential Drive	Home Phone: (865) 482-5589 Email: Jdodsonart@aol.com

Oak Ridge, TN 37830

Current Company/Organization
Oak Ridge Schools

Current Position / Title
Teacher

Retired?
N

Do you currently serve on any other City board, commission or committee?
Convention and Visitors Bureau

Education, Professional and or Community Activity
(Ed.S) Specialist in Education, University of Tennessee, August 1991. (MS) Master of Science in Education, University of Tennessee, December 1987. (BS) Bachelor of Science in Education with honors, University of Tennessee, December 1986. (BFA) Bachelor of Fine Arts with honors, University of Tennessee, March 1986. Graduate Doyle High School, Knoxville Tennessee, June 1981.

Explain why you are interested in being appointed to this board, commission or committee
I am interested in serving another term on the CVB board because I believe in our community and its potential. I am also excited about working with the newly appointed Executive Director of the Convention and Visitors Bureau. We have several opportunities as a town to grow and flourish through the development of our world class rowing venue, the renovation of the mall facility as well as continuing to support events such as the Secret City Festival, Lavender Festival and other offerings that will bring visitors to Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?
I am currently serving on the Convention and Visitors Bureau board of directors. Past Executive Director of the Arts Council of Oak Ridge. Past-President of the Arts Council of Oak Ridge. Founder of the Youth Leadership Oak Ridge Program through the Chamber of Commerce. Past - Parish Council Chair St. Mary's Church Oak Ridge. Educator for the past 28 years with the Oak Ridge School System.

Additional Information

Special Qualifications

Vitae

James Dodson

10 Presidential Drive

Oak Ridge, Tennessee 37830



Degrees held, Institution(s) and other education:

(Ed.S) Specialist in Education, University of Tennessee, August 1991.

(MS) Master of Science in Education, University of Tennessee, December 1987.

(BS) Bachelor of Science in Education with honors, University of Tennessee, December 1986.

(BFA) Bachelor of Fine Arts with honors, University of Tennessee, March 1986.

Graduate Doyle High School, Knoxville Tennessee, June 1981.

Activities on the national and regional level including offices held, committees, honors, service, etc:

NAEA National Middle Level Art Educator of the Year, 1999.

Presenter, NAEA Convention, Los Angeles, CA, 2000.

TAEA State Student Art Exhibition Coordinator, 2008-2014. (Secured over 7 million dollars in scholarship opportunities from 10 national art colleges for High School students over six years). Coordinated the exhibition of over 2800 pieces of student art in three major museums across the state of Tennessee.

Delegate to NAEA Convention, San Francisco, CA, 1996.

Delegate to NAEA Convention, New Orleans, LA, 1997.

Participant Southeastern President's Forum, 1995 & 1996.

NAEA Award of Excellence, TAEA Newsletter, 1992.

Participant in the 1992 Improving Arts Education Seminar, sponsored by the Getty Center for Education in the Arts, 1992.

State/province and local art education association activities, offices held, committees, honors, service, etc:

TAEA State Art Educator of the Year, 1998.

Visual Art Director, Tennessee Arts Academy for Art Educators, Belmont College, Nashville TN, 2009-2014.

TAEA State Student Art Exhibition Coordinator, 2008-2014.

TAEA East Tennessee Regional Student Art Exhibition Coordinator, 2006-2014.

President of the Arts Council of Oak Ridge, Oak Ridge TN, 2006-2011.

Executive Director of the Arts Council of Oak Ridge, Oak Ridge TN, 2011-2013.

State Art Curriculum Standards Committee, State of Tennessee Department of Education, 2009.

Outstanding Teacher Award, Tennessee Governor's School for the Arts, 1991,1997,2008,2009.

President of the Tennessee Art Education Association (TAEA), 1995 & 1996.

TAEA Newsletter Editor, 1992.

Tennessee Arts Commission Advisory Panel, 1991-1994

Other leadership roles and accomplishments:

East Tennessee Regional Leadership Class of 2010

Oak Ridge Chamber of Commerce, Leadership Oak Ridge Class of 2009.

Board Member, Arts Council of Oak Ridge, 2005-2009.

Knoxville Tennessee Chamber of Commerce, Leadership Education Class of 1994.

State Adjudicator, Governor's School for the Arts, 1992-2012.

President of the Oak Ridge Education Association, 1999.

Vice-President of the Oak Ridge Education Association, 1998.

Director/Principal, Oak Ridge High School Summer School, 1991-1993.

Superintendent's Staff Advisory Committee, 1994, 2009-2012.

System-wide Technology Committee, Oak Ridge Schools, 1995.

Coordinator Secondary Arts Institute, Oak Ridge High School, 1990.

Evaluator, Southern Association of Colleges and Schools, 1992.

Membership in other professional organizations, including offices held, honors, etc.:

President, President-Elect, Newsletter Editor, Awards Chair, Middle Division Representative -TAEA.

President, Vice-President, Treasurer - Oak Ridge Education Association.

President, Arts Council of Oak Ridge.

Executive Director, Arts Council of Oak Ridge.

Board Member, Arts Council of Oak Ridge.

Visual Art Director - Tennessee Arts Academy

State Student Art Exhibition Coordinator - TAEA

Advisory Panel - Tennessee Arts Commission

Advisory Panel - Knoxville Museum of Art

Founding Committee Member - Oak Ridge Youth Leadership Program.

Member: Pi Lambda Theta National Honor Society, Phi Delta Kappa National Honor Society, National Education Association, Tennessee Education Association, National Art Education Association, Tennessee Art Education Association, Oak Ridge Education Association.

Publications and/or exhibits:

Exhibited in the Knoxville Museum of Art, 2007.

Exhibited in Watkin's College of Art and Design, 2007.

Third place in TAEA Tennessee Art Teacher's Exhibition, 2007.

Honorable Mention in TAEA Tennessee Art Teacher's Exhibition in the Tennessee State Museum, 1992.

Exhibited in Belmont University Show, 1997.

Exhibited in Tennessee Arts Commission Show, 1993.

Leadership Knoxville Commissioned Print, 1985, 1986.

Presidential Prints Commissioned for Walt Disney World, 1986.

Published twice in University of Tennessee's Phoenix Art Magazine.

Published illustrations in Listen and Act Story Book, (children's educational book), 1987.

Holy Ghost Catholic Church Commissioned Print, 1982.

Other teaching and/or related experiences:

National Publications (art students)

Jason McNair - Scholastic Scope Magazine, cover, 1990.

Jason McNair - School Art Magazine, 1990.

Heather Stoufer - Crayola Arts Magazine, 1992.

National Awards (art students): National Scholastic Art Awards

Russ Turpin - "Hallmark Award Winner", 1989.

Jason McNair - "Gold Medal Award Winner", 1990.

Holly Disney - "Gold Medal Award Winner", 1993.

End of Application for

Dodson, Jim

For Board:

Convention and Visitors Bureau

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Jim Dodson

BOARD OR COMMISSION: Convention & Visitors Bureau Board of Directors

TIME IN OFFICE: Date Appointed 7/14/14

Recent Term Length Balance of 3-year term

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 3

Number of Absences 0

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/7/2014

Applicant: Garcia Garland, Anne

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
120 Outer Drive	Home Phone: (865) 482-3294 Email: agg@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Retired

Current Position / Title

Retired? Company / Organization Retired From

Y Garcia Empowerment Services

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

BS Math, Peabody College

Teacher; Accounting Manager for a nationally recognized market research firm; Training Coordinator for major DOE contractor; Training and Team Building Consultant; newspaper editor and journalist. (These are the professional activities pertinent to CVB.)

Currently member of AAUW, League of Women Voters, and chair of the Board of Directors of United Church. Also doing volunteer tours of Oak Ridge and volunteer English tutoring for GED.

Explain why you are interested in being appointed to this board, commission or committee

Among the means for attracting more residents to Oak Ridge, CVB activities have dual purposes and dual focuses. They serve to attract tourists, teams, and companies to come to town temporarily to spend money on hotels, restaurants, and retail and they are the first introduction to the town's assets for many who may choose the town for permanent residence. Their focuses are on both advertising the town's assets for events and tourism and on creating an enthusing and enjoyable visit once folks come into town.

During my tenure on city council I have had a great opportunity to engage with a variety of people visiting and moving to Oak Ridge and gotten a lot of interesting ideas for CVB directions that I would like to share with that board in a committed manner. I very much wish to continue to serve the town's future and this is the board for which I feel best fitted.

Describe any special knowledge or past experience qualifying you for this appointment?

Five years on city council mostly in concert with the current city manager and strong familiarity with all the boards and commissions. 13 years experience in a marketing research company. Service for the past year on the Anderson County Tourism Council and the Anderson County Chamber of Commerce board of directors.

Additional Information

Special Qualifications

End of Application for

Garcia Garland, Anne

For Board:

Convention and Visitors Bureau

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

10/27/2014

Applicant: Julius, Gretchen

Race (Optional):

Number of Times Previously Applied: 2

Preference: 1

Address Contact Information

1500 Spring View Drive

Home Phone: (865) 988-1835

Email: gjulius@cooperhotels.com

Lenoir City, TN 37772

Office Phone: (865) 481-2468

Current Company/Organization

DoubleTree by Hilton Oak Ridge-Knoxville

Current Position / Title

General Manager

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Convention and Visitors Bureau

Education, Professional and or Community Activity

Bachelor of Sciences, University of Tennessee Knoxville, 1992

Explain why you are interested in being appointed to this board, commission or committee

Being a hotelier in the city, I have a vested interest in the success of this board and tourism in the city. I am currently General Manager of the DoubleTree, which is the largest collector of the city's hotel tax.

Describe any special knowledge or past experience qualifying you for this appointment?

I am currently serving on the board and have for the past few years.

Additional Information

Special Qualifications

"[T]wo (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections."

End of Application for

Julius, Gretchen

For Board:

Convention and Visitors Bureau

Thursday, November 13, 2014

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Gretchen Julius

BOARD OR COMMISSION: Convention & Visitors Bureau Board of Directors

TIME IN OFFICE: Date Appointed 9/12/11

Recent Term Length 1 Year

Number of Terms Served 3

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 9

Number of Absences 1

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/4/2014

Applicant: McMahan, Melissa

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 3

Address	Contact Information
102 Newell Lane	Home Phone: (865) 483-1727 Email: mhmcman@gmail.com

Oak Ridge, TN 37830

Current Company/Organization
ORNL Federal Credit Union

Current Position / Title
VP, IT Core Transformation

Retired?
N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity
Resume' attached. 2008 graduate UT Knoxville, Masters in Business Administration. Currently employed with ORNL Federal Credit Union for 23 years. Currently serving on the Girls Inc Oak Ridge board, Secretary.

Explain why you are interested in being appointed to this board, commission or committee
<p>I've lived in Oak Ridge for 8 years now but worked here for more than 20 years. My husband is employed by Spallation Neutron Source at the ORNL facility; although we both worked in Oak Ridge, we lived for 13 years in a rural area of Knoxville. However, not long after the arrival of our oldest child, we realized that it made far more sense to live where we worked. We already loved the Oak Ridge community and the added advantage of the amazing education system that Oak Ridge offers was enough to make us take action. I enjoy living and working in Oak Ridge and would love to do my part, if possible, to help others see not only what an amazing place Oak Ridge is but also to give back to this awesome community in any way that I can.</p> <p>The amount of activity Oak Ridge is having right now, this moment, is nothing short of amazing. It's a great time to live in Oak Ridge and I would love to be an enthusiastic member of the group that works so very hard on bringing to light this amazing city has to offer for those that wish to know! The Secret City Festival is one of many local (Tennessee) festivals that my family and I enjoy and I would love to see if there are ways I can contribute to an award winning event.</p>

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

Melissa McMahan
865.599.9434
mhcmahan@gmail.com

Profile Summary

- Experienced professional with a successful career in financial services, from operational experience to delivering member facing service.
- Excel at interfacing with others at all levels to ensure organizational goals are attained.
- Possess excellent interpersonal and organizational skills.
- An effective manager with the skills necessary to lead both small and large divisions.

Professional experience

- 2011 – Present **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President – IT Core Transformation

- Focus on the credit union's core processing system, Symitar's Episys Quest with the emphasis on process improvement and gaining efficiencies
- Area includes launch of informal project management office with a focus on assisting all areas with better project and strategic initiative management
- Launch of Mindjet's Spigit product, ideation software with a focus on internal efficiencies utilizing employee suggested improvements
- Close relationship with Information Technology department to act as resource, business analyst, and liaison between IT and non-IT areas

- 2006 –2011 **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President - Remote Services Delivery

- Responsible for focus and direction for the Credit Union's Contact Center, eServices and Automated Dispenser Services areas
- Division included responsibility for 50000+ member phone calls per month with target abandon rate of 6% or less utilizing Nortel then Cisco telephony equipment along with CallParrot call recording software
- Division included responsibility for issuance of over 140,000 debit cards, credit cards, 40+ ATMs all via the PSCU platform(s); online banking oversight via Symitar's NTMCW then Net Teller, mobile banking via Symitar's GoDough mobile product, bill pay via CheckFree then iPay, and all ACH transactions both incoming and outgoing
- Division included 3 reporting managers, 3 assistant-managers, 4 team leaders, live chat agents, outbound calling agents, incoming agents, eServices and ADS employees totaling 60
- Identified and implemented efficiencies for work flow and application processes utilized by employees in all areas of responsibility
- Responsible for various projects Credit Union wide
- Sought out and identified new technologies as they emerged to find appropriate fits for the Credit Union and its members
- Responsible for new and established product development in relation to remote delivery channels

-

- 2004 –2006 **ORNL Federal Credit Union**
Oak Ridge, TN

Assistant Vice-President - Manager, IT Department

- Responsible for oversight of core processing and networking systems for the Credit Union
- Oversaw department of 10 employees responsible for upkeep, maintenance and uptime for 400+ employees and 20+ branches
- Responsible for month end, quarter end, and year end processes for the Credit Union
- Responsible for overseeing and assisting product development by driving the project from the IT perspective and/or assisted in the project for other areas of the Credit Union.

- 2000 – 2005 **ORNL Federal Credit Union**
Oak Ridge, TN

eBranch Manager

- Responsible for assisting in creating a new department for the Credit Union that would include our Contact Center and Electronic Services for the Credit Union
- Maintained Senior Lending Underwriting Authority to underwrite decisions on A through E paper loans and championed our “eLenders” with their decisions, coaching them to assist in their achievement of their Senior Lending Authority
- Managed department of 40+ employees, responsible for creating and managing budget of over 3 million dollars annually
- Drove projects including converting ATM processors, improvements in telecom equipment, and assisted in multiple conversions of various software platforms Credit Union wide
- Worked closely with our IT department on implementation and improvements of various functions

- 1991- 2000 **ORNL Federal Credit Union**
Oak Ridge, TN

Various positions held at the Credit Union, including but not limited to:

- Electronic Services Supervisor
- CyberBranch Administrator – Credit Union Internet and Telephone banking service
- Member Services Officer, Fountain City Location
- Central Loan Approval Group Underwriter – Centralized loan underwriter
- Member Services Officer, Oak Ridge and various branch locations as needed
- Senior Loan Processor

Education

- Masters Business Administration
University of Tennessee, Knoxville, TN 2008
- Bachelors of Science in Organizational Management
Cum Laude
Tusculum College, Knoxville, TN 2006

- Accredited ACH Professional, 2002-2007

**Community
Involvement**

- Girls Inc
Oak Ridge Turnpike, Oak Ridge, TN
- Secretary of the board 2012 -present
- Board member 2011 -present

Girls Inc. is a national nonprofit organization serving girls with roots dating back to 1864. Girls Inc of Oak Ridge is a local affiliate that began in 1976, with the goal of teaching girls how to advocate for themselves and their communities while building self-confidence, expanding their horizons and preparing today to become women of tomorrow.

- Junior Achievement
- TN Achieves

End of Application for

McMahan, Melissa

For Board:

Convention and Visitors Bureau

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/7/2014

Applicant: Patel, Amit

Race (Optional): Indian

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

420 S Illinois Ave

Home Phone: (865) 384-7191

Email: apatel@kisnahospitality.com

Oak Ridge, TN 37830

Current Company/Organization

Staybridge Suites and Holiday Inn Express

Current Position / Title

Owner

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

University of Tennessee, Current Owner of Staybridge Suites and Holiday Inn Express of Oak Ridge

Explain why you are interested in being appointed to this board, commission or committee

Having two hotels in Oak Ridge has placed a sense of urgency in my mind to help promote events that will increase tourism and revenue for our hotels and retail businesses.

Describe any special knowledge or past experience qualifying you for this appointment?

I have an extensive background in the hospitality business and have marketed our properties throughout the region both through human interaction and social media.

Additional Information

Special Qualifications

Two (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections.

End of Application for For Board:

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/4/2014

Applicant: Patel, Troy

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

433 S Rutgers Ave

Home Phone: (865) 481-8200

Email: tpatel@comfortinnoakridge.com

Oak Ridge, TN 37830

Current Company/Organization

Comfort Inn

Current Position / Title

General Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

Convention and Visitors Bureau

Education, Professional and or Community Activity

Bachelors Degree in Business Administration

Bachelors Degree in Finance

Current Board Member of Convention and Visitors Bureau

Explain why you are interested in being appointed to this board, commission or committee

I am currently a board member of the Oak Ridge Convention and Visitors Bureau and have enjoyed the role so far. I would like to continue in serving another term and help to achieve the Convention and Visitors Bureau goals. I also feel with more knowledge of the current and future goals, coinciding with my vast experience in hospitality and tourism, I have the ability to help achieve these goals

Describe any special knowledge or past experience qualifying you for this appointment?

I have had the opportunities to work in various markets which has allowed me to gain the knowledge to understand tourism. Also I have served a term this past year and I have gained more knowledge of Oak Ridge Tourism and the needs that need to be met in order for the CVB to achieve its goals.

9+ Years in Hospitality Management experience in various markets.

2+ Years of knowledge in Oak Ridge and surrounding areas.

Additional Information

Special Qualifications

One (1) member shall be the general manager of one of the remaining local hotel/motel establishments.

End of Application for For Board:

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Troy Patel

BOARD OR COMMISSION: Convention & Visitors Bureau Board of Directors

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length 1 Year

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 9

Number of Absences 1

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/3/2014

Applicant: Smallridge, Carol

Race (Optional):

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
108 Carnegie Drive	Home Phone: (865) 483-0797 Email: leadershipcarol@yahoo.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?	Company / Organization Retired From
Y	

Do you currently serve on any other City board, commission or committee?
Convention and Visitors Bureau

Education, Professional and or Community Activity
A.A.S. Retailing and Marketing
RAM Certification (Registered Apartment Manager Training)
Current Community Activities: MMC Board, ORCVB Board. ADFAC, United Way, Altrusa International ofOakRidge

Explain why you are interested in being appointed to this board, commission or committee
I enjoy promoting Oak Ridge as it has so much potential!

Describe any special knowledge or past experience qualifying you for this appointment?
Fund raiser for many local organizations —20 years
Shopping Center event planner-3 years
Community Co-ordinator for Oak Ridge 50th Birthday (planned many events-blg/small)

Additional Information

Special Qualifications

Carol Smallridge 108 Carnegie Drive Oak Ridge, Tennessee 37830

Originally from Rochester, New York

Has lived in Oak Ridge since 1972

Married for 48 years to Bob Smallridge (also from Rochester) and former O.R. Schools Supt.

Has 3 children-Cheryl Kress and Julie Dallas of Oak Ridge; son, Tim Smallridge of Knoxville

11 grandchildren

Has a degree in Marketing/Retailing

Work Experience:

Clothing Buyer for large department store in Rochester, N.Y.

Event and Marketing Representative for shopping centers in 3 states

Welcome Wagon Representative for Oak Ridge

Community Co-ordinator for Oak Ridges 50th birthday celebration

Business for Russia Co-ordinator at ORAU

Public Relation and Marketing Executive for Apartment Housing

Held (as a part time job) the position of Leadership Oak Ridge Co-ordinator/Director for 21 years

Past to present Community Involvement:

PTA Boards, Mental Health Advisory Board; YWCA Board; Big Brothers/Big Sisters Board; Campfire Leader and Board Member; Altrusa Board; United Way of Anderson County Board; American Heart Board; Methodist Medical Center Foundation Board; Regional Leadership Board; Tennessee Association of Community Leadership Board, Convention & Visitor Bureau Board

Other involvements:

YWCA Aerobic Dance Instructor

BB/BS "Bowl for Kids Sake Chairperson '84, '85, '86, '87

Oak Ridge 50th Birthday Community Co-Ordinator

United Way Campaign Chair (with husband Bob) 1995

Have chaired many community fund-raisers (including the MMC annual Casino Night) for many years, raising thousands of dollars)

Most memorable "fun accomplishments"

Co-ordinating the arrival of Alex Haley in a horse drawn carriage to the first BB/BS Bowl for Kids Sake fundraiser and netting over \$18K!

Co-chairing the first Anderson County American Heart Golf Tournament (as one who has never played golf) and netting 14K !

Bringing Lee Greenwood to Oak Ridge to put on a fantastic concert for Oak Ridges 50th Birthday Celebration

Most humbling accomplishments:

Received United Ways Volunteer of the Year Recognition in '96

Received O.R. "Key to the City" in 2008 for Leadership Oak Ridge recognition

End of Application for

Smallridge, Carol

For Board:

Convention and Visitors Bureau

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Carol Smallridge

BOARD OR COMMISSION: Convention & Visitors Bureau Board of Directors

TIME IN OFFICE: Date Appointed 10/20/08

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 33

Number of Absences 0

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

10/13/2014

Applicant: Yager, Phillip

Race (Optional):

Number of Times Previously Applied: 0

Preference: 3

Address Contact Information

66 Riverview Drive

Home Phone: (865) 272-5153

Email: psyager@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Goetzer Investment Mgmt, NatCity Investments, City Securities Corp, Better Business Bureau

Do you currently serve on any other City board, commission or committee?

Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity

Indiana Wesleyan University, as. Business Administration

Emory Valley Center - Board of Directors

Board of Building and Housing Code of Appeals - Board Member

Oak Ridge Neighborhood Watch Program - Volunteer

Explain why you are interested in being appointed to this board, commission or committee

I believe the Convention and Visitors Bureau can accomplish much more than ever before. With the new director appointed, I have heard Mr. DeRose speak, and I believe his vision is what Oak Ridge needs to bring more activities into this town, exciting visitors and residents alike. With tangible goals in place regarding hotel occupancy and other goals, this is an exciting time to be part of such a forward-looking and positive board. I look forward to hearing all of the ideas and plans, as well as adding thoughts of my own.

Describe any special knowledge or past experience qualifying you for this appointment?

I have no special knowledge in the convention and visitors business, however, I have a great deal of enthusiasm and willingness to work as hard as I can to transform this city into a destination of choice.

Additional Information

Special Qualifications

PHILLIP S. YAGER
66 Riverview Dr
Oak Ridge, TN 37830

Home: (865) 272-5153
e-mail: psyager@gmail.com

OAK RIDGE ORGANIZATIONS AND CITY BOARDS

EMORY VALLEY CENTER – BOARD OF DIRECTORS
BOARD OF BUILDING & HOUSING CODE OF APPEALS – BOARD MEMBER
OAK RIDGE NEIGHBORHOOD WATCH - VOLUNTEER

SUMMARY OF QUALIFICATIONS

An experienced professional with a broad range of skills. I have many years of handling large amounts of responsibilities, quality work, consciousness work habits, and sound decision making. I am a motivated individual who tackles challenges with enthusiasm with results and works well on my own, as well as in team environments. My fervent desire is to seek out opportunities that can utilize my abilities and experience, as well as add to them through different skill sets.

CAREER EXPERIENCE

GOELZER INVESTMENT MANAGEMENT, Indianapolis, IN
Vice President

NATCITY INVESTMENTS, Indianapolis, IN
NASDAQ Equity Trader

BETTER BUSINESS BUREAU, Indianapolis, Indiana
Director of Consumer Relations

CITY SECURITIES CORPORATION, Indianapolis, Indiana
Assistant Vice President,

EDUCATION AND PROFESSIONAL LICENSES

Indiana Wesleyan University, Indianapolis, Indiana
B.S. Business Administration

End of Application for

Yager, Phillip

For Board:

Convention and Visitors Bureau

Voting Ballot A for Convention and Visitors Bureau

Vacancies 7

Term Valid Through The one (1) vacant position is for a balance of an unexpired term ending on December 31, 2015; three (3) positions are for three (3) years commencing on January 1, 2015; and the remaining three (3) positions are for a one (1) year term commencing on January 1, 2015

Full Name	Preference
<input type="checkbox"/> Jim Dodson (Incumbent)	1
<input type="checkbox"/> Anne Garcia Garland	1
<input type="checkbox"/> Gretchen A. Julius (Incumbent) "[T]wo (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections."	1
<input type="checkbox"/> Melissa McMahan	3
<input type="checkbox"/> Amit Patel Two (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections.	1
<input type="checkbox"/> Troy Patel (Incumbent) One (1) member shall be the general manager of one of the remaining local hotel/motel establishments.	1
<input type="checkbox"/> Carol Smallridge (Incumbent)	1
<input type="checkbox"/> Phillip Yager	3

Abstain

Abstain

Abstain

Abstain

Abstain

Abstain

Abstain

Abstain

Voting Ballot B for Convention and Visitors Bureau

Please write-in one of the elected member's name for each of the terms listed below:

Hotel position is for a one (1) year term commencing on January 1, 2015

Hotel position is for a one (1) year term commencing on January 1, 2015

Hotel position is for a one (1) year term commencing on January 1, 2015

Three (3) years commencing on January 1, 2015

Three (3) years commencing on January 1, 2015

Three (3) years commencing on January 1, 2015

Balance of an unexpired term ending on December 31, 2015

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Environmental Quality Advisory Board

NumVacancies 5 Total # of Members 12

Term of Office

Three (3) year commencing on January 1, 2015; and balance of an unexpired term ending on December 31, 2015.

Qualifications

No special qualifications, other than Oak Ridge residency.

Environmental Quality Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mrs. Rhonda Bogard		10/27/2014	1	0
Ms. Marisol Bonnet		11/4/2014	1	N/A
Dr. William Dean		11/4/2014	1	2
Mrs. Patricia Imperato		11/6/2014	1	2
Mr. Robert G Kennedy III, PE		11/6/2014	1	2
Total Number of Applicants: 5				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Aditya Chourey	Oak Ridge High School Student Representative	2015
Mrs. Patricia Imperato		2014
Mr. Robert G Kennedy III, PE		2014
Mr. Stephen Todd Kenworthy		2016
Ms. Donna Kridelbaugh		2016
Dr. Sylvia Milanez		2014
Ms. Emma Milloway	Oak Ridge High School Student Representative	2015
Mrs. Paige R. Z. Russell		2015
Dr. Aditya Savara		2015
Mr. Joseph Wood		2016

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

10/27/2014

Applicant: Bogard, Rhonda

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
102 Evans Lane	Home Phone: (865) 482-7991 Email: rhondabogard@comcast.net

Oak Ridge, TN 37830

Current Company/Organization
Retired

Current Position / Title
Retired

Retired?	Company / Organization Retired From
Y	Y-12

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

B.S. in Plant and Soil Science from University of Tennessee- 1978
M.P. H. in Occupational Health and Safety from University of Tennessee- 1985.
Manager of Radiation Protection Dosimetry Department at Y-12 1991-2013
Retired after 33 years of service at K-25/Y-12

Served in volunteer positions with the following Boards-

Childrens Museum of Oak Ridge- current
Site Specific Advisory Board
East Tenn Chapter of the Health Physics Society
Hadassah Organization

Member of various hiking organizations, and member of various conservation efforts i.e. National Parks Conservation Assoc., Nature Conservancy, Foothills Land Con., and have interests in native plants, birding, and outdoor activities.

Explain why you are interested in being appointed to this board, commission or committee

As a native-born and current resident of Oak Ridge I have an interest in the quality of life in this community. I am interested in adequate open spaces, clean water, clean air, and recreational opportunities. I have chosen to live here and work here, and retire here. I love living in this community, and I think it is more beautiful than anywhere else I have traveled. I believe we can attract newcomers with our dedication to positive amenities such as outdoor recreational activities and protection of the natural landscape.

Describe any special knowledge or past experience qualifying you for this appointment?

I have a background in occupational health and safety, and acquired environmental knowledge of the area from my time on the Site Specific Advisory Board.

Additional Information

Special Qualifications

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

10/27/2014

Applicant: Bogard, Rhonda

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 1

End of Application for

Bogard, Rhonda

For Board:

Environmental Quality Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/4/2014

Applicant: Bonnet, Marisol

Race (Optional): Hispanic

Number of Times Previously Applied: N/A

Preference: 1

Address Contact Information

103 C Arcadia Lane

Email: maribonpr@gmail.com

Mobile Phone: (787) 399-0104

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Oak Ridge National Laboratory

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

I graduated college last December with a Bachelor's in Environmental Engineering and now work with the Hydropower Group at Oak Ridge National Lab. Environmental quality was a big part of my engineering training; this also applies to my work at ORNL where we strive to make hydropower safer for the environment.

Explain why you are interested in being appointed to this board, commission or committee

I think I have quite a bit of knowledge in this area and I would be interested in contributing to a board that cares about the environment and wants to better the quality of our surroundings. At the same time I would gain leadership experience and more knowledge in policy and the way the City deals with environmental issues.

Describe any special knowledge or past experience qualifying you for this appointment?

During my undergraduate studies I learned a lot about environmental issues and qualitative/quantitative methods to approach different environmental scenarios. I have had internship experiences related to air quality, water quality, soil and climate change.

Additional Information

Special Qualifications

Marisol Bonnet

103 C Arcadia Lane
Oak Ridge, TN 37830

(787) 399-0104
maribonpr@gmail.com

Education

CUNY – The City College of New York

Bachelor of Science, *magna cum laude*, Environmental Engineering, December 2013
Overall GPA: 3.61/4.00

Skills

Computer: Microsoft Office, MATLAB, Pro/Engineer Wildfire, ArcGIS

Key Qualities: Excellent writing, management and interpersonal skills; organized; motivated; able to work in a team to achieve common goals

Languages: Native speaker of Spanish and English

Experience

Oak Ridge National Laboratory

Oak Ridge, TN

Energy-Water Resource Systems Team

Research Intern, July 2014-present

- Conduct research in different hydropower areas, such as modular pumped storage and multi-purpose hydropower.
- Assist in the strategic writing of the hydropower section of the 2015 Quadrennial Technology Review, a detailed DOE report informing on the status and potential of various energy technologies.
- As part of the National Hydropower Vision Report, act as deputy leader of the Design, Infrastructure and Technology Chapter Task Force, consisting of Department of Energy, national laboratories and industry experts in the hydropower field.

Sensors & Controls Group

Research Intern, January 2014 - June 2014

- Assisted the nation's top scientists and engineers in various research projects.
- Developed a prototype of a multi-sensor probe able to measure a variety of environmental parameters in soil and water, such as methane, carbon dioxide, redox, and temperature.
- Built, calibrated and collected data from optical sensors for the measurement of dissolved oxygen. These sensors were then included in the multi-sensor probe.
- Researched and developed various techniques for identifying and extracting rare earth magnets located inside computer hard drives with the purpose of recycling them.

Department of Energy and Brookhaven National Laboratory

New York, NY

Student Intern, Summer 2013

- Participated in one of the largest urban airflow studies ever conducted: the Subway-Surface Air Flow Exchange (S-SAFE) project.
- Collected air samples at various New York City subway stations to better understand the risks posed by airborne contaminants, including chemical, biological and radiological weapons, as they might be dispersed in the New York City atmosphere and subway system.

Center for Mid-IR Technologies for Health and the Environment

New York, NY

Research Intern, Summer 2012

- Worked with a team of faculty members and post-doctoral students on the design and development of a mid-infrared LIDAR for aerosol and cloud detection.
- Developed a MATLAB program to simulate the LIDAR's performance in different scenarios.
- Collected, processed and analyzed aerosol and cloud data from an existing near-infrared LIDAR system.

Honors & Awards

Mitsubishi Nuclear Energy Scholarship, Spring 2013

Dean's List, Spring 2011-Fall 2013

Engineering Alumni Award – Top Ranking Senior in Environmental Eng., May 2014

End of Application for

Bonnet, Marisol

For Board:

Environmental Quality Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/4/2014

Applicant: Dean, William

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
106 Westlook Circle	Home Phone: (865) 425-9836 Email: wdean1@utk.edu

Oak Ridge, TN 37830

Current Company/Organization
University of Tennessee

Current Position / Title
Lecturere

Retired?
N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Lecturer, term appointment (2010-2014)

- Department of Earth and Planetary Science
- University of Tennessee, Knoxville

Adjunct faculty (2010-2012)

- Department of Behavioral and Natural Sciences
- Pellissippi State Community College, Knoxville, TN

Adjunct faculty (2013)

- Math and Sciences Department
- Roane State Community College
- Oak Ridge Campus, Oak Ridge, TN

Education

Ph.D. – Geology, 2003, University of Tennessee, Knoxville

Dissertation: “Biodiversity Trends of the Cenozoic Caribbean”

M.S. – Geology, University of Tennessee, Knoxville

Thesis: “Evolutionary Flux in Fossil Echinoids: New Metrics for Old Dogmas”

B.S. – Communication Arts, Georgia Southern University, Statesboro, GA

Emphasis: Radio and Television Production

Community Service

Board of Advisors, Botanical Gardens and Bob Campbell Geology Museum, Clemson, SC, June 2007-2010.

Environmental Quality Advisory Board, City of Oak Ridge, TN, March – December 2012 Elected to finish term of vacated position

University Service 2013-2014

1. Life of the Mind discussion leader

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/4/2014

Applicant: Dean, William

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Freshman common reading for First Year Studies program

2. Undergraduate Summer Research Fellowship judge, College of Arts and Sciences
Evaluated and selected research proposals for awards

3. General Education Assessment Evaluator
Evaluated course testing for compliance with educational goals and objectives

Explain why you are interested in being appointed to this board, commission or committee

I have a deep interest in maintaining and improving the green space and environmental character of Oak Ridge. My wife and I are relatively new residents (4 years), having lived in Knoxville previously. Our desire to move to Oak Ridge was determined, in part, by the abundance and diversity of outdoor recreation and green space within the Oak Ridge community. For many years we have enjoyed the greenbelts, greenways, biking, hiking and water sports that Oak Ridge offers. Due to her position at ORNL, we finally decided to move closer to her work and to an area we enjoy. I hope to contribute to the City's environment by helping promote and protect the existing green infrastructure as well as potentially developing new opportunities. My environmental science background (geology) and knowledge of environmental issues provides me with deep insight to assist EQAB and the City in making decisions about the future of the environmental resources enjoyed here.

I sincerely believe Oak Ridge has a major asset in the abundance and quality of green space and in turn, this provides the City with a unique opportunity to attract and keep young professionals and active families. I also understand the greenspace and natural areas of the city not only improve the beauty of the City, but also help the functionality of such services as controlling storm water runoff and erosion. Further, I appreciate the the biodiversity here which I attribute to the green belts and greenways that connect the DOE lands of ORNL and Y12 with the community.

I have previously worked with EQAB, filling an unexpired vacated position from March - December 2012. During this time I was able to forge new friendships and working relationships with EQAB members and others from the community. If elected to this position, I will strive to improve the Environmental Quality of Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?

I know most of the present EQAB members and have first-hand experience with most of the trail systems and green belts of the City. I also have a deep background (PhD) in geology and am able to contribute effectively on topics ranging from hydrology to biodiversity. I have also previously served on EQAB (filling an unexpired vacancy). Further, I have been a board member volunteer at various organizations, previously

Additional Information

Special Qualifications

W. Gray Dean

wdean1@utk.edu

106 Westlook Circle
Oak Ridge, TN 37830
(865) 425-9836

Goals

Promoting science and education through the development and management of educational projects and the recruitment of appropriate talent.

Skills, Knowledge and Abilities

- Creative, analytical, problem-solver
- Scientific educational background – BS, MS & PhD in Geology
- Documented ability to successfully communicate ideas to diverse audiences
- Faculty Experience at Clemson, UTK, PSCC & RSCC (12 years)
- Successful academic recruiter
- Excellent interpersonal and leadership skills
- Energetic and enthused personality

Current status

Lecturer, term appointment (2010-2014)

- Department of Earth and Planetary Science
- University of Tennessee, Knoxville

Adjunct faculty (2010-2012)

- Department of Behavioral and Natural Sciences
- Pellissippi State Community College, Knoxville, TN

Adjunct faculty (2013)

- Math and Sciences Department
- Roane State Community College
- Oak Ridge Campus, Oak Ridge, TN

Education

Ph.D. – Geology, 2003, University of Tennessee, Knoxville

Dissertation: “Biodiversity Trends of the Cenozoic Caribbean”

M.S. – Geology, University of Tennessee, Knoxville

Thesis: “Evolutionary Flux in Fossil Echinoids: New Metrics for Old Dogmas”

B.S. – Communication Arts, Georgia Southern University, Statesboro, GA

Emphasis: Radio and Television Production

Previous Work History

2004 – 2010. Geology Lecturer and Introductory Lab Supervisor (Full time faculty)

Clemson University, Clemson, SC

Responsibilities: Introductory Geology program. Lecturer for Introductory and Upper division Geology courses; new course development and administration; Undergraduate research leader; supervising, training and administration of Graduate Teaching Assistants; scheduling labs and teaching assignments; maintaining lab samples and equipment; organizing and leading Introductory Geology field trips; new major recruitment; community outreach.

Taught 300+ students over 2-3 classes per semester

Supervised 7-9 graduate teaching assistants per semester

(Resigned position to be closer to significant other)

2002 – 2004. Lecturer and Introductory Lab Supervisor (Full time faculty)

University of Tennessee, Knoxville

Responsibilities: Lecturer for Physical, Environmental and Historical Geology; supervising and training Graduate Teaching Assistants; scheduling labs and teaching assignments; maintaining lab samples and equipment; organizing and leading Introductory Geology field trips.

Taught 150+ students over 1 -2 classes per semester

Supervised 20 – 24 graduate teaching assistants per semester.

1994 – 2002. Graduate Teaching Assistant, University of Tennessee

Lab Instructor; Summer Lecturer + Thesis and Dissertation research.

Taught 2-3 labs per semester, plus summer sessions

Labs included introductory course and upper division courses

Course lecturer during Summer Sessions

Community Service

Board of Advisors, Botanical Gardens and Bob Campbell Geology Museum, Clemson, SC, June 2007-2010.

Environmental Quality Advisory Board, City of Oak Ridge, TN, March – December 2012

Elected to finish term of vacated position

University Service 2013-2014

1. *Life of the Mind* discussion leader

Freshman common reading for First Year Studies program

2. Undergraduate Summer Research Fellowship judge, College of Arts and Sciences

Evaluated and selected research proposals for awards

3. General Education Assessment Evaluator

Evaluated course testing for compliance with educational goals and objectives

References:

1. Dr. Larry McKay,
Department Chair &
Jones Professor of Hydrology
Earth and Planetary Sciences
1412 Circle Drive
University of Tennessee
Knoxville, TN 37996-1410
lmckay@utk.edu
(865) 974-0821

2. Dr. Michael L. McKinney
Director, Environmental Studies Program
Professor of Earth & Planetary Sciences and
Ecology/Evolutionary Biology
University of Tennessee
Knoxville, TN 37996
mmckinne@utk.edu
(865) 974-6359

3. Dr. Thomas Broadhead
Office of Undergraduate Admissions
320 Student Services Building
University of Tennessee, Knoxville
Knoxville, TN 37996
twbroadhead@utk.edu
(865) 974-115

4. Dr. John Wagner
Professor Emeritus
Environmental Engineering and Earth Science
Clemson University
Clemson, SC 29657
jrwgnr@clemson.edu
(864)-656-5024

5. Dr. Richard Warner
Professor Emeritus
Environmental Engineering and Earth Science
Clemson University
Clemson, SC 29657
wrichar@clemson.edu
(864)-656-5023

End of Application for

Dean, William

For Board:

Environmental Quality Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/6/2014

Applicant: Imperato, Patricia

Race (Optional): caucasian

Number of Times Previously Applied: 2

Preference: 1

Address Contact Information

131 Whippoorwill Dr.

Home Phone: (865) 272-3451

Email: psimperato@aol.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Tanasi Girl Scout Council

Do you currently serve on any other City board, commission or committee?

Environmental Quality Advisory Board Neighborhood Watch

Education, Professional and or Community Activity

BA - Chemistry

Graduate work in Water Resources Engineering

Executive Director (12 years) of statewide environmental org - PA Resources Council

Vice-chair for 4 years - Keep Anderson County Beautiful

President of Westwood Home-Owners Association, term expires July, 2015

Sec't of Oak Ridge Neighborhood Watch Program

Chair of Board of Trustees for Children's Museum of Oak Ridge, term expires March, 2015

Explain why you are interested in being appointed to this board, commission or committee

I wish to have another term on EQAB in order to help develop a tree plan for the City. I have a good attendance record.

Describe any special knowledge or past experience qualifying you for this appointment?

I've worked as an inspector of water and wastewater (pubic and industrial) facilities for Chester County Health Dept.

I was founding member of the Delaware Green Building Council. I ran an environmental non-profit organization for 12 years.

I have served 4 governors in PA on environmental advisory boards.

I have an environmental background that will help me to understanding environmental issues in Oak Ridge and its environs.

I currently am on an advisory board for Senator Yager.

Additional Information

Special Qualifications

Patricia S. Imperato
610-888-0456 (cell)
865-272-3451 (home)

131 Whippoorwill Dr.
Oak Ridge, TN 37830
psimperato@aol.com

RESUME

BASIC GOAL: I want to continue to provide leadership within a non-profit or government organization that seeks vision and energy to improve the sustainability and quality of life for individuals and communities.

KEY QUALIFICATIONS:

- 15 years leadership experience creating, merging and managing non-profits in environmental and social service areas
- Proven results in fundraising from foundations and corporations
- Served as member/ leader on more than 25 non-profit and government Boards, Commissions, and Advisory Councils
- Polished communication skills in conveying advocacy/education messages using television, radio and print media; and speaking to large and small groups
- High energy, detail-oriented, skilled at multi-tasking and setting priorities with ability to quickly comprehend complex technical information
- Skilled in building consensus and partnerships to take visions through strategic planning and into final implementation of plans

JOBS AND ACCOMPLISHMENTS:

Girl Scouts of the Tanasi Council Chief Development Officer 2008-current

- Responsible for fund development to support a \$1.7 million operating budget.
- Develop and implement a funding strategy
- Plan and coordinate fundraising events
- Develop a planned giving program
- Improve database system
- Improve coordination of programming and membership in fund development

The Bernardine Center Director/Executive Director 2004 - 2007

Responsible for administration of a faith-based social service agency in the 4th poorest city in the U.S. Tasked to provide more diversity in programs and sustainable funding. Within 3 years.

- Increased cash reserves from \$3,500 to \$122,000
- Increased material donations 30%
- Increased cash donations more than 3-fold
- Increased service population 50%
- Expanded volunteer participation 300%
- Improved operational efficiency, service hours and staff morale
- Created new community partnerships leading to first-time fee for service contracts
- Improved the organization's visibility in the community that led to increased donations
- Improved communication with donors which increased donations
- Developed feasibility study/resource analysis on inherited strategic plan

Pennsylvania Resources Council Director/Executive Director 1992-2003

July, 2008

Responsible for administration of statewide non-profit environmental organization; promoting organization's mission and program; developing coalition partners; and growing the organization

- Reported directly to a 40-member statewide Board of Directors; organized and guided multiple board committees. Managed 2 regional directors, multiple contractors and consultants. Oversight of program development and organizational/grant budgets.
- Increased budget five-fold; increased staff from 5 to 18; initiated over \$5 million dollars in new revenue sources, expanding funding sources and organizational visibility
- Negotiated and coordinated move to 76-acre property in Ridley Creek State Park
- Initiated \$1 million capital campaign to develop Environmental Living Education Center
- Merged two non-profits; established a supporting non-profit, and co-founded two other non-profit organizations
- Sponsored successful coalitions/partnerships to support new and re-authorized environmental legislation in Harrisburg. Helped develop legislative language.
- Worked 5-year strategic plan to improve non-profit's programming, funding, communications, advocacy, and organizational strength. Introduced computer and Internet technology to organization operation and programs. Expanded existing programs to address broader audiences and attract new funders
- Wrote and executed grants for program development/expansion and capacity building
- Developed and supervised large program contracts with state agencies
- Developing a land bank program to encourage storm water recharge
- Assisted in the creation of a statewide Recycling Markets Development Center to create markets for recycling materials collected throughout PA with a \$1 million start-up budget
- Assisted in start-up of Keep Pennsylvania Beautiful Chapter
- Served on multiple environmental advisory committees serving the organization and political leaders
- Provided oversight for development of model municipal ordinances to address environmental issues
- Encouraged coalition and partnerships with other organizations to create more effective environmental programs

Pro-bono Board Positions:

Member of the Philadelphia Archdiocese Nutritional Development Services Board

Member of the Delaware County Inter-faith Food Assistance Network

Member of Pennsylvania Environmental Council – created a network of local environmental quality advisory boards in the 5-county region of Philadelphia

Vice-Chair of the Chester County Planning Commission

Charter Member and Treasurer of the Delaware Valley Green Building Council

Vice-chair of the Pennsylvania Solid Waste Advisory Council

Member of the Pennsylvania Recycling Advisory Fund

OTHER IMPORTANT JOB EXPERIENCES

Delaware Valley Green Building Council Board Member and Treasurer for organization's first 5 years
2002-2007

Assisted in creating new non-profit to promote the design and construction of energy and resource efficient buildings in the Delaware Valley area to enhance the region's sustainability. Involved in coordinating development efforts. Established a forum of green building advocates in Pennsylvania to promote principles of sustainable development at top government levels and in legislation. Worked with Philadelphia School District in providing oversight for \$1.5 billion building/renovation program to encourage inclusion of green building practices in RFP specifications.

Chester County Planning Commission Member- Vice-Chair **1999 – 2004**

Appointed by County Commissioners to serve on commission to oversee implementation of nationally recognized Landscape Plan to promote orderly development within the county. Provide

recommendations to the County Board of Commissioners on new initiatives to preserve open space and reduce suburban sprawl. Involved in task force to develop strategies/incentives to reduce amount of land consumed per dwelling unit. Planning Commission staff provides technical assistance to municipalities on comprehensive plan development thus exposing me to best land use management practices and model ordinance programs.

Easttown Township Board of Supervisors **1991-1997**
Elected to serve Easttown Township in eastern Chester County. Successfully set an agenda to establish schedule of regular road maintenance and road reconstruction; acquired first Township Park; initiated construction of new library; and initiated \$10 million bond for infrastructure improvements. From 1989 through 2002, served on the local planning commission and Municipal Waste Commission. Designed successful curbside recycling program for community with an ultimate 42% waste diversion rate. Developed first (and 3 subsequent) proposals for contracted waste and recycling collection township.

League of Women Voters Local President and State Environmental Chair **1980-1991**
Developed environmental education programs and conferences for communities throughout the state. Through consensus developed organization position on environmental issues and then created advocacy campaigns to promote position. Worked over 6 years in coalition with other organizations to create Act 101, Pennsylvania's mandatory recycling law.

Stay-Home Mom **1978-1992**
Raised 2 children. Active volunteer leadership in school, church, scouting, and community organizations.

Resource Management Associates Project Manager **1975 – 1978**
Conducted research for environmental consulting firm. Responsible for managing nutrient transport mathematical model project on Lake Erie for Army Corps of Engineers.

Brandywine Conservancy Project Researcher/manager **1973-1975**
Developed one of the earliest computerized database systems for storing and retrieving water quality data. Developed land use-water quality model for the Brandywine River under a project led by Tom Cahill with the U.S Geological Survey. Assisted in the development of the first computer generated land use maps—precursor to today's GIS (Geographical Information System)

Chester County Health Department Laboratory Director **1969-1973**
Developed the first analytical water quality laboratory for Chester County Health Dept. Inspected all industrial and municipal waste treatment facilities and water treatment plants in Chester County. Prepared documents for enforcement.

AWARDS:

- Leadership Award, Chester Rotary, 2007
- Outstanding Environmental Achievement Award, Pennsylvania Resources Council, 2003
- Anna Estes Strawbridge Award for outstanding leadership and service to the community, League of Women Voters, 1993
- SWEP Touchstone Award for setting a standard for quality and excellence in the environmental field, Society for Women Environmental Professionals Greater Philadelphia 1997
- Stafford Award for Protection of the Scenic Environment, Scenic America, 1999
- Special Service Award, Pennsylvania Department of Environmental Protection, 2000
- Variety of awards, citations, and legislative acknowledgement for programmatic achievement

EDUCATION:

BA Chemistry – West Chester University

Post Graduate training in analytical laboratory techniques – variety of government training centers
Post Graduate work in Water Resources Engineering – Villanova University
Environmental Dispute Resolution Training – PennAccord

LOCAL COMMUNITY ORGANIZATIONS:

The Oak Ridge Breakfast Rotary - Member

The Oak Ridge League of Women Voters - Member

The Children's Museum of Oak Ridge – Board of Directors

Keep Anderson County Beautiful – Board of Directors

Oak Ridge Environmental Quality Board - Member appointed to fill vacancy in March, 2008. Vacancy expires December, 2014

End of Application for

Imperato, Patricia

For Board:

Environmental Quality Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Patricia Imperato

BOARD OR COMMISSION: Environmental Quality Advisory Board

TIME IN OFFICE: Date Appointed 2/18/08

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 33

Number of Absences 5

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/6/2014

Applicant: Kennedy, Robert

Race (Optional): white

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
209 Whippoorwill Drive	Home Phone: (865) 483-6104 Email: robot@ultimax.com

Oak Ridge, TN 37830

Current Company/Organization
Tetra Tech

Current Position / Title
senior systems engineer VI

Retired?
N

Do you currently serve on any other City board, commission or committee?
Environmental Quality Advisory Board

Education, Professional and or Community Activity
MA, National Security Studies, California State University, San Bernardino, California, 1988. BS, Mechanical Engineering, California State Polytechnic University, Pomona, California, 1986. Post Graduate and ongoing studies: - Advanced Robot Dynamics, California State Polytechnic University, Pomona, California. - General Systems Theory I & II, California State Polytechnic University, Pomona, California. - Russian Business Culture, United States Department of Agriculture, Washington DC. Foreign Languages: Russian, Latin, Greek, Arabic, learning Navajo now (one Client's language). 1993, Professional Engineer, Tennessee (License No. 023348). 1990, Professional Engineer, California (License No. M27364). currently vice-chairman of EQAB; treasurer, Oak Ridge Section of Amer. Soc. of Mech. Engineers. active in community science/technology/engineering/math (STEM) initiatives.

Explain why you are interested in being appointed to this board, commission or committee
continue moving the City toward energy security for good governance

Describe any special knowledge or past experience qualifying you for this appointment?
co-author of City of Oak Ridge's Climate Action Plan; 6+ years of service on EQAB (March 2008)

Additional Information

Special Qualifications

ROBERT G. KENNEDY III, PE

Senior Systems Engineer VI

Tetra Tech [Oak Ridge]

EDUCATION/TRAINING

MA, National Security Studies, California State University, San Bernardino, California, 1988
BS, Mechanical Engineering, California State Polytechnic University, Pomona, California,
1986

Post Graduate and ongoing studies:

- Advanced Robot Dynamics, California State Polytechnic University, Pomona, California
- General Systems Theory I & II, California State Polytechnic University, Pomona, California
- Russian Business Culture, United States Department of Agriculture, Washington DC

Foreign Languages: Russian, Latin, Greek, Arabic

Published commercial artist and writer

PROFESSIONAL CERTIFICATIONS

1993, Professional Engineer, Tennessee (*License No. 023348*)

1990, Professional Engineer, California (*License No. M27364*)

YEARS OF EXPERIENCE

Years of Relevant Experience: 28

Years with Tetra Tech: 7

SPECIALTIES

Energy and resource analysis, utilization, optimization; strategic studies and international affairs; on-line-network security analysis and threat assessment; design and implementation of robotic systems for military, nuclear or industrial applications; design and implementation of space-based systems; computer languages (Unix, Macintosh, Windows, Perl, Java, JavaScript, ASP, HTML and XML, SQL, C++, Fortran, BASIC, CommonLISP, assembler, voder, barcode-39, various microcodes); natural languages (read, write, and speak Russian and Latin languages, some Arabic and Greek); basic bookkeeping and accounting; and desktop publishing, computer graphics, 3-D CAD/CAM/CAE.

QUALIFICATIONS

Robert Kennedy is a systems engineer with 28 years of combined experience in broad disciplines, including: **renewable energy and resources, esp. solar, geothermal & biomass;** network security analysis and threat assessment; strategic studies and international affairs; design and implementation of robotic systems for military, nuclear, and industrial applications, as well as space-based systems and orbital technologies. In addition, Mr. Kennedy has skills in architectural design; the full suite of desktop publishing and computer graphics software across Windows and Macintosh platforms; bookkeeping and accounting, including balance sheets, profit/loss statements, engineering economics and net present value estimation; facilities capital budgets; and local/state/federal for-profit and non-profit tax preparation. He is a published author and lecturer.

As a Congressional Fellow to the United States House of Representatives Science Committee, Mr. Kennedy wrote White Papers, advised members on Russian affairs and space/technology issues, and helped develop legislation, organize hearings, and prepare expert witnesses. For last 7 years, he has focused on energy-efficiency and renewable-resources business lines for Tetra Tech. As the founder/president of The Ultimax Group, Inc., Mr. Kennedy gave a lecture on geo-engineering to a large international scientific audience in Moscow at the behest of the Russian Academy of Sciences, to be submitted by them to the Intergovernmental Panel of Climate Change's *Fifth Report*. He was unanimously reelected to the City of Oak Ridge green energy board as vice-chairman.

PROJECT EXPERIENCE

- **Senior Systems Engineer, Tetra Tech; Oak Ridge, Tennessee (2007–Present)**—
Mr. Kennedy's responsibilities at Tetra Tech include providing renewable energy systems engineering, business development, as well as public energy policy at the local (Oak Ridge), state (Tennessee), regional (southeastern), and national levels. Examples of his current and recent work include:
 - Preliminary systems engineering of 10-megawatt-electric (MW_e) geothermal power plant for remote Caribbean island. (current)
 - Critical issues and preliminary transmission analysis for an approximately 4,000-MW_e photovoltaic complex on "checker-boarded" tribal lands in New Mexico; currently following with full feasibility studies.
 - Critical issues analysis, systems engineering, field fabrication and test, and market research regarding state-of-the-art proprietary solar thermal power generation, solar-thermal desalination, and **solar-thermal+geoexchange applications** for a confidential private-sector large industrial client.
 - Occasional ongoing evaluation and vetting of multiple geothermal power applicants for loan facility for a confidential Western state-sector client.
 - Installation-wide renewable energy feasibility study, inc. geoexchange heating districts, for ~1 million square feet (ft²) of facilities at Selfridge Air National Guard Base, Michigan. ACASS rating "Excellent" and "Very Good".
 - Conceptual analysis, systems design, and component vendor selection for state-of-the-art proprietary carbon capture and sequestration system for a confidential client.
 - Three full siting studies for approximately 6,000 MW_e solar power complexes on state lands in Arizona. Considerations include: solar, wind, biomass, and **geothermal** generating technologies; land use; terrain features/topographic constraints; water courses; infrastructure and roads; transmission corridors/voltages/substations; interconnect/queuing issues; and access to power markets. More studies to follow.
 - Conceptual design and technological/economic evaluation of 200 MW_e state-of-the-art 1-km-high solar-updraft chimney (hybrid solar-thermal-wind system) in Arizona.
 - Economic appraisal of public water resources/well infrastructure in Arizona, avoiding over \$300,000 in planned capital acquisition cost for ratepayers.
 - Energy audit plus renewable resource assessment, inc. innovative asynchronous thermal aquifer geoexchange heating districts, for 3 million square feet (ft²) of facilities at Buckley Air Force Base, Colorado, yielding \$58,000 utility rebate and approximately \$200,000 savings.

- Feasibility study and conceptual design for \$7-million, 3-megawatt-thermal (MW_t) woody biomass-fired trigeneration plant and district heating system for 500,000 ft² regional hospital in rural Virginia, including investment-grade *pro forma*, showing approximately 19-percent pre-tax internal rate of return.
- Arranged Tetra Tech's participation the first Southeast Solar Summit at Oak Ridge National Laboratory in Oak Ridge, Tennessee.
- Invented TetraGeneration™; U.S. Patent Office granted design mark #77/746,647 on 15 June 2010. Registered Service Mark #4,495,045 published 11 March 2014.
- Appointed by Oak Ridge City Council in March 2008 (and unanimously reelected for full term on December 19, 2011) to Environmental Advisory Quality Board, and elected vice-chair by Board, to write green policy for the city. Initiated policy processes and saw through to successful votes by Council:
 - February 2008 decision to approve and grid-tie up to 5.15 MW_e of solar/wind power;
 - March 2009 vote to convert city to single-stream-recycling-with-rewards (first city to do so in southeastern United States);
 - September 2009 adoption of aggressive 80-percent-by-2050 greenhouse reduction targets by city;
 - December 2010 Climate Action Plan, including Dark Skies-compliant street lighting plan;
 - Reconfigured site plan of 40-unit showcase development of workforce housing to optimize utilization of **solar energy and geexchange loops for local heating district**, first in the southeastern United States; and
 - Developed sophisticated economic models to support all these initiatives.
- Wrote articles and delivered many public lectures on green energy, sustainability, and security to numerous civic, technical, and policymaking groups across the United States and around the world (Italy, Russia).
- Volunteer on the national Energy Committee of the American Society of Mechanical Engineers tasked with writing the White Paper on Transportation, as well as “Energy Talking Points” series, for presentation to the 111th and 112th United States Congresses. Briefed U.S. Department of Energy, Congressional staff, and legislators on President's Fiscal Year 2011 Budget Request.

Prior to Tetra Tech

Owner, The Ultimax Group, Oak Ridge, Tennessee (1992-Present)

- Independent consultation, research, analysis, design, and publication
 - Network security and counter-cracking, plus infrastructure and other threat scenarios.
 - Climate change, natural disaster and recovery studies.

- Pandemic modeling and historical studies of infectious disease.
- Military affairs, including enhanced radiation warhead-tipped anti-ballistic missile defense and anti-satellite studies, energy parks, counter-proliferation, and Soviet military history. Commercially published.
- Software publishing: Soviet nuclear weapons and space history.
- Co-invented space-based geo-engineering technique for solar shading and power generation (featured on ABC News – *Good Morning America*).

Congressional Fellow, sponsored by American Society of Mechanical Engineers (1994-1995)

- Worked for U.S. House of Representatives Subcommittee on Space in 103rd Congress.
- Developed legislation, wrote White Papers, advised members on space and technology issues, organized hearings, and prepared expert witnesses. Contributed expertise on Russian affairs, Space Station, Milstar, and commercial remote sensing.

PUBLICATIONS/LECTURES

[long list snipped]

EMPLOYMENT HISTORY

2007–Present	Tetra Tech, Inc. 800 Oak Ridge Turnpike, Suite A-600 Oak Ridge, Tennessee 37830
1992–Present	The Ultimax Group, Inc. Oak Ridge, Tennessee
1994-1995	Subcommittee on Space United States House of Representatives Washington, DC
1987-1991	Douglas Aircraft Company Long Beach, California
1987	Oak Ridge National Laboratory Oak Ridge, Tennessee

End of Application for

Kennedy, Robert

For Board:

Environmental Quality Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Robert Kennedy

BOARD OR COMMISSION: Environmental Quality Advisory Board

TIME IN OFFICE: Date Appointed 3/17/08

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 33

Number of Absences 4

Date Prepared 11/12/14

Voting Ballot A for Environmental Quality Advisory Board

Vacancies 5

Term Valid Through Three (3) year commencing on January 1, 2015; and balance of an unexpired term ending on December 31, 2015.

Full Name	Preference	
<input type="checkbox"/> Rhonda Bogard	1	<input type="checkbox"/> Abstain
<input type="checkbox"/> Marisol Bonnet	1	<input type="checkbox"/> Abstain
<input type="checkbox"/> William Dean	1	<input type="checkbox"/> Abstain
<input type="checkbox"/> Patricia Imperato (Incumbent)	1	<input type="checkbox"/> Abstain
<input type="checkbox"/> Robert G Kennedy (Incumbent)	1	<input type="checkbox"/> Abstain

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Voting Ballot B for Environmental Quality Advisory Board

Please write-in one of the elected member's name for each of the terms listed below:

Balance of an unexpired term ending on December 31, 2015

Three (3) year commencing on January 1, 2015

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Industrial Development Board

NumVacancies 4 Total # of Members 9

Term of Office

Six (6) years commencing on January 1, 2015

Qualifications

All applicants shall be duly qualified electors of and taxpayers of the City of Oak Ridge.

Industrial Development Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mrs. Anne Garcia Garland		11/7/2014	2	0
Mr. Dominic R. Giuliano		10/24/2014	1	0
Mr. Harold Trapp		11/7/2014	1	3
Mr. Aaron Wells		11/7/2014	1	0
Mr. Phillip Yager		10/13/2014	1	1
Total Number of Applicants: 5				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Richard G Chinn Sr.		2016
Ms. Louise B. Dunlap		2014
Mr. Chris Johnson		2016
Mr. David L. Mason		2018
Mr. Harold D. Osucha		2018
Mr. Buzz Patrick		2016
Mr. Harold Trapp		2014
Mr. David E. Wilson		2014

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

11/7/2014

Applicant: Garcia Garland, Anne

Race (Optional):

Number of Times Previously Applied: 0

Preference: 2

Address	Contact Information
120 Outer Drive	Home Phone: (865) 482-3294 Email: agg@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Retired

Current Position / Title

Retired? Company / Organization Retired From

Y Garcia Empowerment Services

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

BS Math, Peabody College Masters coursework in Training and Development
Teacher; Accounting Manager for a nationally recognized market research firm; Training Coordinator for major DOE contractor; Training and Team Building Consultant; newspaper editor and journalist. Experience in turnkey business development, industrial business development, personnel issues, and accounting.

Currently member of AAUW, League of Women Voters, and chair of the Board of Directors of United Church. Also doing volunteer tours of Oak Ridge and volunteer English tutoring for GED.

Explain why you are interested in being appointed to this board, commission or committee

The IDB is a vital segment of the town's efforts to strengthen and expand its economic base. I think I can bring added experience and a team spirit to this well-established board. I have no conflicting economic interests since retiring from industry.

Describe any special knowledge or past experience qualifying you for this appointment?

I have put together turnkey small business for others, operated several businesses for myself and others, and helped establish an industrial business in Oak Ridge which remains successful after being sold. I have experience in Oak Ridge administration and processes.

Additional Information

Special Qualifications

End of Application for

Garcia Garland, Anne

For Board:

Industrial Development Board

Thursday, November 13, 2014

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

10/24/2014

Applicant: Giuliano, Dominic

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
103 Liberty Court	Home Phone: 513-328-0638 Email: domgiuliano@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Nuclear Mechanical Engineer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Anderson County Economic Development Association

Education, Professional and or Community Activity

Master's Degree in Nuclear Engineering
Young Professionals of Oak Ridge
Anderson County Economic Development Association

Explain why you are interested in being appointed to this board, commission or committee

I have a passion to help Oak Ridge transform into a community that will allow it to fully meet its potential.
I have ideas about ways to evolve the community into a town that people will enjoy and not want to leave.

Describe any special knowledge or past experience qualifying you for this appointment?

Over the past 3 years I have been on the Anderson County Economic Development Association. During that time I have learned how a city works, what expenses are required of the city to maintain its infrastructure, and how a city obtains the funds to meet these expenses. I have also studied community economics, and reasons why people live where they do. I believe I have a good understanding of how a city can work efficiently to provide it's citizens with infrastructure and services they desire without having to ask for too much from them in the form of property taxes.

Additional Information

Special Qualifications

Dominic Giuliano

Work Address:
PO Box 2008 MS-6304
Oak Ridge, TN 37831-6304

(865) 574-7389
giulianodr@ornl.gov

Permanent Address:
103 Liberty Court
Oak Ridge, TN 37830

Education

University of Cincinnati, College of Engineering, Cincinnati, OH Sep 2005 – Sep 2010

- BS Mechanical Engineering, G.P.A.: 3.6/4.0
- MS Nuclear Engineering, G.P.A.: 3.8/4.0

Experience

Oak Ridge National Laboratory, Remote Systems, Oak Ridge, TN Oct 2010 - Present

- Led engineering team in the design, analysis, and fabrication of remote manufacturing equipment used for californium-252 production.
- Completed thermal analyses of high temperature fission chambers and reactor targets.
- Designed manipulators for refueling high temperature molten salt reactors.
- Designed target for rare isotope generator.
- Constructed detailed MCNPX models and radiation analyses for nuclear facilities.
- Designed new containers and facilities for used fuel disposition.
- Assessed United States' ability and need to procure strategic materials.
- Designed particle collectors for post detonation analysis.

Oak Ridge National Laboratory, High Flux Isotope Reactor, Oak Ridge, TN Jun 2010 – Sep 2010

- Characterized the neutron flux in the gamma irradiation facility.
- Designed new experiments for user facility.
- Updated and improved MCNPX models of HFIR reactor vessel.

Oak Ridge Institute for Science and Education, Remote Systems, Oak Ridge, TN Mar 2009 - Jun 2009
Sep 2008 - Dec 2008

- Designed and tested remote tooling for radiation environments.
- Designed hot cells for new nuclear facilities.
- Analyzed second generation target design for the Spallation Neutron Source
- Analyzed vibration data for transportation of mercury flasks.
- Sized equipment and parts for nuclear fusion reactor.

First Energy, Davis Besse Nuclear Power Plant, Oak Harbor, OH Mar 2008 – Jun 2008
Sep 2007 – Dec 2007

- Programmed a fuel movement sheet generator.
- Analyzed fuel assembly grid wear and fuel cycle data.
- Reviewed reactor physics calculations.
- Updated system descriptions, and piping models.

First Energy, Perry Nuclear Power Plant, Perry, OH Mar 2007 – Jun 2007

- Tracked foreign material concerns.
- Managed accountability of foreign material.
- Determined reportability of condition reports.

Activities/Awards

College:	American Society of Mechanical Engineers American Nuclear Society National Dean's List National Society of Collegiate Scholars Recipient of the Cincinnatus Scholarship National Academy for Nuclear Training Fellowship Conducted research on nucleate boiling
Professional:	Certified Reviewer of Safety Analysis Reports for Radioactive Packages
Community:	Boy Scouts (Eagle Scout) Young Professionals of Oak Ridge Oak Ridge Revitalization Effort Anderson County Economic Development Board Member

Computer Skills

Programming:	MATLAB Visual Basic
CAD:	Solid Edge SolidWorks NX-5 Pro/Engineer
Radiation Transport:	MCNPX TRIM

Technical Reports

- D.R. Giuliano, *Pump Room Dose Rate Distribution*, (2014) Oak Ridge, Tennessee
- D.R. Giuliano, *Tritium Buildup in the FRIB Beam Dump Cooling Loop*, (2014) Oak Ridge, Tennessee
- D.R. Giuliano, *Strontium Oxide Target Heat Transfer Calculation*, (2013) Oak Ridge, Tennessee
- D.R. Giuliano *Radiation Transport Calculation for Beam Dump and Target Ion Exchange Columns as part of the FRIB Design*, (2012) Oak Ridge, Tennessee
- D.R. Giuliano *Helium-3 Production by High Energy Gamma Ray Irradiation*, (2012) Oak Ridge, Tennessee
- D.R. Giuliano *Radiation Transport Calculation of Areas Surrounding the Beam Dump and Target Delay Tanks, and Gas Liquid Separators as Part of the FRIB Design*, (2012) Oak Ridge, Tennessee
- J.R. DeVore, D.R. Giuliano *Recirculating Primary Confinement Exhaust Model for FRIB Design*, (2011) Oak Ridge Tennessee
- D.R. Giuliano *Neutron Flux Measurements and Calculations in the Gamma Irradiation Facility Using MCNPX*, (2010) Oak Ridge, Tennessee

End of Application for

Giuliano, Dominic

For Board:

Industrial Development Board

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

11/7/2014

Applicant: Trapp, Harold

Race (Optional):

Number of Times Previously Applied: 3

Preference: 1

Address Contact Information

102 Concord Road

Home Phone: (865) 483-3105

Email: haroldtrapp@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Harold Trapp & Associates Ins.

Current Position / Title

Owner

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Industrial Development Board

Education, Professional and or Community Activity

Accounting Degree from LMU, Owner of Harold Trapp & Assoc. Ins. for 40 years serving the Oak Ridge and Clinton area.
Current Board Member of the Industrial Development Board.

Explain why you are interested in being appointed to this board, commission or committee

I have served on the Industrial Development Board as a member and Secretary/ Treasurer for 19 years now and would like to continue to serve Oak Ridge as it grows.

Describe any special knowledge or past experience qualifying you for this appointment?

I have had 19 years of experience on the Industrial Development Board as not only a member but as Secretary/Treasurer. I enjoy bringing jobs into our community by bringing in more businesses such as Panera Bread, Aubrey's, Alexander Inn and now focusing on bringing the mall back. There are a lot of projects going on in the IDB to help Oak Ridge grow and I would like to continue to be apart of that.

Additional Information

Special Qualifications

End of Application for For Board:

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Harold Trapp

BOARD OR COMMISSION: Industrial Development Board

TIME IN OFFICE: Date Appointed 4/8/96

Recent Term Length 6 Years

Number of Terms Served 3

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 81

Number of Absences 10

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

11/7/2014

Applicant: Wells, Aaron

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

113 E. Melbourne Road

Home Phone: (865) 898-7471

Email: aaronwellsoakridge@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Staybridge Suites, Holiday Inn Express, and Madison Insurance Group

Current Position / Title

Director of Sales

Retired?

N

Do you currently serve on any other City board, commission or committee?

Board of Building and Housing Code of Appeals; Convention and Visitors Bureau

Education, Professional and or Community Activity

Currently serve as Chairman of the CVB and the Boys & Girls Club of Oak Ridge. Director of Sales for the Staybridge Suites and Holiday Inn Express of Oak Ridge.

Explain why you are interested in being appointed to this board, commission or committee

I have a sincere desire to help advance Oak Ridge's manufacturing workforce. Development of this sector is critical for our city if we are to grow our residential population and increase property values.

Describe any special knowledge or past experience qualifying you for this appointment?

I have over a decade of experience in Real Estate and Property development in the Oak Ridge Market as well as extensive connections with state and federal officials.

Additional Information

Special Qualifications

End of Application for For Board:

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

10/13/2014

Applicant: Yager, Phillip

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

66 Riverview Drive

Home Phone: (865) 272-5153

Email: psyager@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Goetzer Investment Mgmt, NatCity Investments, City Securities Corp, Better Business Bureau

Do you currently serve on any other City board, commission or committee?

Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity

Indiana Wesleyan University, as. Business Administration

Emory Valley Center - Board of Directors

Board of Building and Housing Code of Appeals - Board Member

Oak Ridge Neighborhood Watch Program - Volunteer

Explain why you are interested in being appointed to this board, commission or committee

I think industrial development, as well as retail development, is one of the most Important needs of Oak Ridge. The job environment of a city is one of the primary building blocks in the lifeline of a growing and thriving economy. Improving business development will have a positive impact on other aspects of community, such as housing, increased tax base for schools, and the morale of residents. If good jobs are coming into town, people will be excited to live here.

I will not benefit monetarily in any way, as I have no allegiances, alliances, or beneficial interests in any current or future development. This will allow me to maintain complete objectivity in listening and making decisions for the betterment of Oak Ridge.

My wife and I moved to Oak Ridge in order to benefit from what the city offers, as well as ways that allow us to contribute to the growth and betterment of our chosen hometown.

Describe any special knowledge or past experience qualifying you for this appointment?

I have no experience in this exact field, but my thirty years experience in the investment industry and financial analysis allows me to look at projects and needs from a different perspective.

I would be a great board for me to be a member of. My wife has told me that she is never moving from Oak Ridge, so I would like to do all that I can to ensure this city is the best it can be.

Additional Information

Special Qualifications

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

Applicant: Yager, Phillip

10/13/2014

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

PHILLIP S. YAGER
66 Riverview Dr
Oak Ridge, TN 37830

Home: (865) 272-5153
e-mail: psyager@gmail.com

OAK RIDGE ORGANIZATIONS AND CITY BOARDS

EMORY VALLEY CENTER – BOARD OF DIRECTORS
BOARD OF BUILDING & HOUSING CODE OF APPEALS – BOARD MEMBER
OAK RIDGE NEIGHBORHOOD WATCH - VOLUNTEER

SUMMARY OF QUALIFICATIONS

An experienced professional with a broad range of skills. I have many years of handling large amounts of responsibilities, quality work, consciousness work habits, and sound decision making. I am a motivated individual who tackles challenges with enthusiasm with results and works well on my own, as well as in team environments. My fervent desire is to seek out opportunities that can utilize my abilities and experience, as well as add to them through different skill sets.

CAREER EXPERIENCE

GOELZER INVESTMENT MANAGEMENT, Indianapolis, IN
Vice President

NATCITY INVESTMENTS, Indianapolis, IN
NASDAQ Equity Trader

BETTER BUSINESS BUREAU, Indianapolis, Indiana
Director of Consumer Relations

CITY SECURITIES CORPORATION, Indianapolis, Indiana
Assistant Vice President,

EDUCATION AND PROFESSIONAL LICENSES

Indiana Wesleyan University, Indianapolis, Indiana
B.S. Business Administration

End of Application for

Yager, Phillip

For Board:

Industrial Development Board

Voting Ballot A for Industrial Development Board

Vacancies 4

Term Valid Through Six (6) years commencing on January 1, 2015

Full Name	Preference
<input type="checkbox"/> Anne Garcia Garland	2
<input type="checkbox"/> Dominic R. Giuliano	1
<input type="checkbox"/> Harold Trapp (Incumbent)	1
<input type="checkbox"/> Aaron Wells	1
<input type="checkbox"/> Phillip Yager	1

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Oak Ridge Housing Authority

NumVacancies 1 Total # of Members 5

Term of Office

Five (5) years commencing on January 1, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Oak Ridge Housing Authority	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mrs. Jean Lantrip		11/1/2014	1	0
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Carol G. Cox		2015
Ms. Sharon Crane		2018
Mr. Charlie W. Jernigan		2016
Ms. Judith L. Osucha		2017

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Housing Authority

Application Submitted

11/1/2014

Applicant: Lantrip, Jean

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

125 Brentwood Drive

Home Phone: (865) 483-1643

Email: jlantrip@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Ridgeview Psychiatric Hospital and Center, Inc.

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Masters in Social Work. Business courses at Roane State, Licensed Affiliate Broker certification, and 36 credit hours in Public Horticulture at the University of Tennessee, Knoxville. After working 16 years as a Licensed Clinical Social Worker at Ridgeview Psychiatric Hospital & Center, Inc., I moved into administration, establishing the organization's first purchasing department and developing the Facility Manager/Chief Safety Officer position. My responsibilities included meeting fire safety codes, leasing, furnishing and maintaining facilities, contracting support services including housekeeping and grounds maintenance, and assuring that all Ridgeview's facilities met requirements for Joint Commission on Hospital Accreditation.

Current community activities include the Professional Advisory Committee of Clinch River Home Health, Inc., Altrusa International of Oak Ridge, Keep Anderson County Beautiful, volunteer at the Ecumenical Storehouse, and garden maintenance at Kern Memorial Methodist Church and the Oak Ridge Pre-school Program.

Explain why you are interested in being appointed to this board, commission or committee

I am interested in being appointed to the Oak Ridge Housing Authority board because I appreciate the work this board does to support quality housing for low-income residents of Oak Ridge. Safe, affordable housing for people working their way up is a basic need that must be met for residents to succeed in improving their lives and the lives of their children.

Describe any special knowledge or past experience qualifying you for this appointment?

My extensive background managing offices, apartments, supportive living facilities, group homes and Ridgeview's hospital has given me an understanding of housing issues affecting low income citizens. In this capacity I worked closely with Ridgeview's Director of Support Services to locate appropriate housing facilities, negotiated leases, renovated facilities to fit program needs and to meet life safety codes, furnished them, provided contracts for support services, maintained the facilities and brokered client/landlord problems. For 16 years I treated low income clients with emotional issues and gained an appreciation of their need for stability in their lives, with housing being a major need. In addition, my part-time work with Linda Brown Realty as an affiliate broker gave me an inside look at general housing issues affecting all socio-economic groups in Oak Ridge.

Additional Information

Special Qualifications

JEAN LANTRIP
125 Brentwood Drive
Oak Ridge, TN 37830
(865) 483-1643
jlantrip@bellsouth.net

EDUCATION

- Bachelor of Arts, Sociology, Florida State University, 1967
- Masters in Social Work, Florida State University, 1972
- Accounting, Business Calculus courses, Roane State Community College, 1989-1990
- Licensed Affiliate Broker Certification, Tennessee Estate Educational Systems, Inc., 1992
- University of Tennessee College of Agriculture, completed 36 credit hours in Public Horticulture Program, 1995-2008

EMPLOYMENT

Anderson County Day Care Program
Social Service Supervisor

Worked with Administrator and Teaching Supervisor to establish Eleven Title IV low-income day care programs throughout Anderson County. Supervised four social workers in providing support services to pre-K children and their families, 1972-1973.

Ridgeview Psychiatric Hospital and Center, Inc.
Licensed Clinical Social Worker

Provided individual and group psychotherapy to teens and adults , 1973-1989.

Facility Manager/Chief Safety Officer

Developed Ridgeview's purchasing department and Facility Manager Position, supervising purchasing, maintenance, and the organization's safety program. Responsible for Ridgeview's 21 physical facilities in Scott, Campbell, Roane and Anderson Counties. Negotiated leases on property, furnished and maintained facilities. Worked closely with Ridgeview's Director of Housing to establish and maintain a continuum of housing for low-income clients from most restrictive (hospital) to least restrictive (independent living), including three apartment complexes, three group homes, and two half-way houses. Responsible for meeting hospital accreditation guidelines for facilities, 1989-2006.

COMMUNITY ACTIVITIES

Professional Advisory Committee of Clinch River Home Health, Inc., 2014.

Volunteer at Ecumenical Storehouse, garden maintenance at Kern Methodist Church, Oak Ridge Pre-school, and the Oak Ridge Convention & Visitor's Bureau, 2011-present.

Keep Anderson County Beautiful, 2009-present.

Past president and member of Altrusa International of Oak Ridge, 1989-present.

Researched and identified first grant to establish a safe house for battered women and their children in Oak Ridge for the Oak Ridge YWCA, 1985.

Established the Anderson County Bar Auxiliary, first President, 1974.

End of Application for

Lantrip, Jean

For Board:

Oak Ridge Housing Authority

Voting Ballot A for Oak Ridge Housing Authority

Vacancies 1

Term Valid Through Five (5) years commencing on January 1, 2015

Full Name

Preference

Jean Lantrip

1

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Oak Ridge Land Bank Corporation Board of Directors

NumVacancies 3 Total # of Members 7

Term of Office

Two (2) years commencing on January 1, 2015

Qualifications

Preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions); real estate (including marketing, appraisals, and assessments); and law (especially those with an interest in property law). If persons with such fields of expertise are not available, consideration should be given to persons with experience in residential construction, renovation, and/or rehabilitation; knowledge of the historic neighborhood stock, individual neighborhoods and community assets; knowledge in land bank functions; and experience in non-profit organizations; or if no individuals meet the aforementioned criteria, Council may appoint persons with the best attributable qualifications.

Oak Ridge Land Bank Corporation Board of Directors	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Colin Anderson	[P]reference may be given for persons with expertise in the fields of banking (including financing and property acquisitions).	10/9/2014	1	1
Mr. Colin Colverson	Preference may be given to applicants with expertise in the fields of law (especially those with an interest in property law).	11/7/2014	1	1
Mr. Adam Shelton	Preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions).	11/7/2014	1	0
Mr. Hugh B. Ward Jr.	[P]reference may be given for persons with expertise in the fields of . . . law (especially those with an interest in property law).	10/2/2014	1	1
Total Number of Applicants: 4				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Colin Anderson	Chief Financial Officer (expertise in the field of banking)	2014
Mr. Colin Colverson	Law	2014
Mrs. Anne Dunthorn		2015
Councilmember L. Charles Hensley	City Council Representative	2016
Mrs. Melinda K. Hillman		2015
Mr. Charlie W. Jernigan		2015

Thursday, November 13, 2014

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

10/9/2014

Applicant: Anderson, Colin

Race (Optional): Caucasian

Number of Times Previously Applied: 1

Preference: 1

Address

790 Emory Valley Road - Apt. 623

Oak Ridge, TN 37830

Contact Information

Email: Anderson.Colin.D@gmail.com

Mobile Phone: (865) 296-1097

Current Company/Organization

ORNL Federal Credit Union

Current Position / Title

Chief Financial Officer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Oak Ridge Land Bank Corporation Board of Directors

Education, Professional and or Community Activity

I am currently a member of the Board of Directors for the Oak Ridge Land Bank Corporation, having been appointed to a one-year term by the City Council in December, 2013. Because my term expires at the end of 2014, I am seeking a second appointment to the Board.

Although I moved to Oak Ridge in 2013, I have previous experience in a number of other community organizations, such as: Salvation Army, Habitat for Humanity, Chambers of Commerce and other civic organizations too.

I graduated from Drake University (in Des Moines, IA) with both a B.S. - Finance and an MBA. Since graduation, I've spent my career in the banking industry. In my leadership roles in Banking, I've become very familiar with the needs of borrowers, lenders, and communities.

I can provide an updated resume, if needed, but I plan to attend the City Council meeting at which these appointments will be made. I am available to respond to any questions or concerns of the City Council before then.

Explain why you are interested in being appointed to this board, commission or committee

I seek a second appointment so I can leverage the knowledge and experience I acquired during my first term into future success for the ORLBC - and the City of Oak Ridge. During my first term, I have become more familiar with the housing needs and demographics of the City of Oak Ridge. In addition, I've come to know and respect my fellow board members because of their experience, knowledge and dedication to the ORLBC. I am confident that we can continue to provide value to the City of Oak Ridge through our continued work together.

Describe any special knowledge or past experience qualifying you for this appointment?

As a current member of the Board of Directors of the ORLBC, I believe I am uniquely qualified for this role. Because I have been involved in the organizational efforts of the Board during the past few months, I have a better understanding of the vision, partnerships and procedures that will be necessary to succeed.

I've truly enjoyed my role on the Board. As a new resident to Oak Ridge, it has been a valuable experience. I hope to leverage my experience on the Board into other community development opportunities, too.

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

Applicant: Anderson, Colin

10/9/2014

Race (Optional): Caucasian

Number of Times Previously Applied: 1

Preference: 1

Additional Information

Special Qualifications

[P]reference may be given for persons with expertise in the fields of banking (including financing and property acquisitions).

End of Application for

Anderson, Colin

For Board:

Oak Ridge Land Bank Corporation Board of Directors

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Colin Anderson

BOARD OR COMMISSION: Oak Ridge Land Bank Corporation Board of Directors

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length 1 Year

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 13

Number of Absences 0

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

11/7/2014

Applicant: Colverson, Colin

Race (Optional): N/A

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

109 Clarion Rd

Email: ccolverson@gmail.com

Mobile Phone: (865) 210-3247

Oak Ridge, TN 37830

Current Company/Organization

U.S. Department of Energy, Office of Chief Counsel

Current Position / Title

Attorney-Advisor

Retired?

N

Do you currently serve on any other City board, commission or committee?

Beer Permit Board Oak Ridge Land Bank Corporation Board of Directors

Education, Professional and or Community Activity

Education:

- Law Degree from the University of South Carolina
- Bachelor of Science Degree from the University of Florida

Professional Activities:

- Attorney-Advisor for the U.S. Department of Energy
- Manhattan Project National Historical Park Liason for the Oak Ridge Reservation

Community Activities:

- Currently member of the Oak Ridge Land Bank Corporation (ORLBC) Board of Directors, serving as the Secretary/Treasurer for the ORLBC
- Currently member of the Oak Ridge Beer Permit Board
- Currently Board Member for Big Brothers Big Sisters of East Tennessee (BBBS)
- Currently a Big Brother for BBBS
- Founder and Principal of the Mutt Strutt, a charity Dog Walk that raises money for the Oak Ridge Animal Shelter
- Member of the Young Professionals of Oak Ridge
- 2012 Graduate of Leadership Oak Ridge
- Member of First Presbyterian Church of Oak Ridge
- Winner of the 2013 Postma Young Professional Award, an annual award given to young professionals dedicated to the community of Oak Ridge

Explain why you are interested in being appointed to this board, commission or committee

The Oak Ridge Land Bank Corporation (ORLBC) has the potential to be a significant tool in the toolbox in the overall effort to improve Oak Ridge's housing options for potential and existing residents. I am very interested in another term on the ORLBC Board of Directors because I believe that much of what we have accomplished can now enable forward progress towards our goals. The Manhattan Project-era housing provides a unique opportunity in urban-density within a rural setting, with sidewalks, community parks and greenways very close by. It provides an inexpensive housing option for young families and professionals that are open to performing remodeling and maintenance work and enjoy the natural and neighborhood

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

11/7/2014

Applicant: Colverson, Colin

Race (Optional): N/A

Number of Times Previously Applied: 1

Preference: 1

amenities that are at times lacking in modern tract developments. As a proud resident in an original Oak Ridge home, I am interested in doing what I can to make the ORLBC successful to improve the chances of this area of our community to once again be an asset and not an eyesore.

Describe any special knowledge or past experience qualifying you for this appointment?

I believe that I am an excellent candidate for re-appointment to the Oak Ridge Land Bank Corporation (ORLBC) Board of Directors based on my past experience with this body, my perspective and passion, and my professional skillset. I am interested in being re-appointed to begin to execute on the ORLBC's great potential.

Past Experience - as a charter member of the ORLBC, I have been a part of every decision made to date and have done a fair amount of the underlying work that has created a structure and platform for the ORLBC to be successful in the near future. I believe that my understanding of the ORLBC's capabilities gives me a significant advantage to any candidate who is seeking a chair on the Board of Directors for the first time.

Perspective and Passion - I am a proud owner of an original Oak Ridge Home, within which we have invested tens of thousands of our own dollars and hundreds of hours of our precious time. I am a firm believer that the Manhattan Project-era housing and neighborhoods provide a unique opportunity for Oak Ridge, and my money is where my mouth is in terms of living in an original home.

I believe that the ORLBC stands at the intersection of what the private sector won't do and what the public sector can't do. The ORLBC has the chance to facilitate private investment in our Manhattan Project-era housing and neighborhoods, and can do so in an open and competitive manner that enables all citizens to feel that they were given an opportunity to participate.

Professional Skillset - My legal training and professional practice provide me a very useful set of skills to contribute to the ORLBC. My knowledge and understanding of public-private partnership, open and competitive bidding, quasi-public corporations, unique legal mechanisms to achieve legislative purpose, etc are all beneficial to the ORLBC's perspective and functionality. I believe that my fellow board members agree that I am an asset to the ORLBC's future activities.

Additional Information

Special Qualifications

Preference may be given to applicants with expertise in the fields of law (especially those with an interest in property law).

Colin D. Colverson

109 Clarion Rd., Oak Ridge, TN 37830 ~ (352)-222-7611 ~ ccolverson@gmail.com

EMPLOYMENT

U.S. Department of Energy *Attorney-Advisor, Manhattan Project National Historical Park ORO Liaison, Grades 11-14*

Attorney-Advisor - 08/09 – Present – 40-50 hours per week - Provide advice and representation on environmental, property, administrative and contracting law and policy. Specific responsibilities include advising DOE Environmental Management senior leadership on project compliance with CERCLA, RCRA, CWA, CAA, TSCA, NEPA, and other environmental laws. Represent DOE before judicial and administrative forums on a wide variety of issues; independently draft correspondence, reports, and memoranda etc which represent the opinion of DOE. Currently lead attorney for the Oak Ridge Reservation NRDA settlement process, which looks to settle past damages to natural resources and pre-determine what environmental liabilities will remain extant after CERCLA remedial activities have been completed. Through innovative teamwork and collaboration, it is anticipated that the NRDA settlement will precede the CERCLA remedial activities cleanup by several decades. Additionally, I represent DOE in numerous permit appeals, show cause hearings and contract actions with potential judgments exceeding \$68 million; litigated issues have liabilities typically in excess of \$1 million.

Manhattan Project National Historical Park ORO Liaison - 01/12 – Present –Coordinate Oak Ridge Office, their programmatic clients, DOE Headquarters and field offices, state delegation, and the local community in communicating and implementing Oak Ridge's legislative and administrative efforts towards a Manhattan Project National Historical Park (MPNHP) which complements and supports ORO and DOE's enduring mission in Oak Ridge. Responsibilities include communication strategy, legislative and media drafting, policy coordination and project control.

Southeastern Environmental Law Journal *Editor in Chief*

03/08 – 06/09 – Responsible for the production of a bi-annual nationally distributed scholarly journal. Managed 39 staff members, coordinated Journal activities, implemented Journal policy and procedure, and served as final editor. Second edition focused specifically on the interaction of climate change with the ocean; organized a symposium entitled “**Climate Change and the Oceans: Regulating the Seas to Protect the Atmosphere & Vice Versa.**” See <http://www.law.sc.edu/elj/2008symposium/>

Coastal Conservation League & Conservation Voters of SC *Legislative Liaison*

05/08 – 09/08 – Research, drafting and advocacy for environmental issues in South Carolina, particular focus on legislative and policy advocacy for coastal conservation issues. Worked with other environmental organizations in developing and scoring a "legislator report card" for South Carolinian legislators.

McDonald, McKenzie, Rubin, Miller & Lybrand, LLP *Law Clerk*

09/07 – 05/08 - Research and drafting for a general civil litigation firm (primarily defense), with cases and projects that dealt with insurance, foreclosure, real estate closings, civil banking litigation, and automobile litigation.

Samuel A. Mutch, P.A. *Law Clerk*

05/07 – 09/07 - Research and drafting for a general civil litigation firm (primarily plaintiff), with cases that dealt with property, zoning, environmental, contract, family, business, and tort law.

Florida Organic Growers *Contract Author*

05/06 – 08/06 – Wrote a manual for educators on benefits of incorporating gardening into their curricula. www.foginfo.org/about/Project_School_Gardens.pdf

Allied Engineering & Testing *System Designer*

05/05 – 05/06 – Interpretation of Florida state water law and regulation for design of engineered construction plans, while incorporating wetland delineation, groundwater behavior and site soil traits.

Florida Department of Health *Environmental Specialist II, Special Project Manager*

Environmental Specialist - 01/04 – 05/05 - Interpretation and enforcement of Florida state water law; specifically in the regulation of potential threats to ground water sources. Additionally, I served as director of the Lee County Sanitary Nuisance program.

Special Project Manager - 05/06 – 08/06 - Created a water quality database for local watersheds in Alachua County, FL. Interviewed property owners, collected field data, created a research methodology and created a GIS database.

City of Gainesville Public Works Department *Engineering Intern*

08/02 – 12/02 - Coordinated sedimentation study in local watershed, and measured pervious surface area for storm water retention basins.

The Nature Conservancy *Land Acquisition Assistant*

05/01 – 09/01 - Property appraisal, preliminary title searches, property field research, assessor and property appraiser interaction, map assessment, database creation.

EDUCATION

University of South Carolina	University of Florida
J.D. – May, 2009	B.A. – Environmental Policy – December
Honor Council Representative – 2	Distinguished – Blue Key Honor Society
Treasurer Public Interest Law Society	Cabinet Director – Environmental Affairs, UF
Board of Directors – Pro Bono Program	Vice President – Dept of Natural Resources
	Founder/Director – UF Environmental Coalition

Admitted to Practice Law in the State of South Carolina; Bar License # 78771

LANGUAGES

Fluent in Spanish – Served as a Translator for:

Global Health Organization – Honduras	Florida Department of Health – Migrant Labor Program
Heifer Project International – Various Conferences	Project AYUDA – Pro Bono Program, USC School of Law

VOLUNTEER/NON-PROFIT (CURRENTLY)

Board Member – Big Brothers Big Sisters of East Tennessee	Pastor Nominating Committee/Youth Leader - First Presbyterian Church of Oak Ridge
Founder and Director – Charity Dog Walk/Mutt Strutt	College Mentor - TnAchieves
Board Member – City of Oak Ridge Beer Board	Member – Hamilton Burnett Chapter of the Inn of Court

AWARDS/ACCOLADES

- 2013 Postma Young Professional Award – awarded by the East Tennessee Economic Council
<http://eteconline.org/awards/postma-young-professional-medal/>

REFERENCES

Prof. Joshua Eagle
USC School of Law
701 S. Main St.
Columbia SC 29208
803-777-2486
eaglej@law.sc.edu

John Eschenberg
Uranium Processing Facility Federal Project Director, U.S. Department of Energy
Routing - NA-APM-1
Oak Ridge, TN 37830
865-574-5620
eschenbergjr@yso.doe.gov

Suzanne Bauknight, Esq.
Civil Chief, AUSA
United States Attorney's Office, Eastern District of Tennessee
900 S Gay Street # 2200
Knoxville, TN 37902
865-225-1660
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Mark Whitney
Principal Deputy Assistant Secretary for Environmental Management, U.S. Department of Energy
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Washington DC 20585
202-586-7709
mark.whitney@em.doe.gov

US CITIZEN

REGISTERED WITH THE SELECTIVE SERVICE

ACTIVE TOP SECRET "Q" CLEARANCE

End of Application for

Colverson, Colin

For Board:

Oak Ridge Land Bank Corporation Board of Directors

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Colin Colverson

BOARD OR COMMISSION: Oak Ridge Land Bank Corporation Board of Directors

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length 1 Year

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 13

Number of Absences 2

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

11/7/2014

Applicant: Shelton, Adam

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
135 Amanda Drive	Home Phone: (865) 385-4242 Email: aoshelton@gmail.com

Oak Ridge, TN 37830

Current Company/Organization
Sierra Pacific Mortgage

Current Position / Title
Owner / Branch Manager

Retired?
N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Bachelor of Arts (2000), University of Tennessee - Political Science, Sociology, and Legal Studies.

Owner/Branch Manager - Sierra Pacific Mortgage (Knoxville Branch).

Nationwide Mortgage Licensing System (NMLS) licensed mortgage professional.

Owner - The Title Partners, LLC 2006-2011, Licensed Real Estate Title Agent 2006-2012.

Financial Advisor with Ameriprise, Morgan Stanley, and Merrill Lynch spanning the years of 2000-2006. During this time I was Series 7, 63, and 24 securities licensed.

Explain why you are interested in being appointed to this board, commission or committee

Due to age of development and many historical factors outside of our present control, the City of Oak Ridge faces some unique challenges moving forward. Specifically, some element of decay/blight has occurred within the city which has led to difficulties in the collection of revenues/taxes, lack of quality housing stock, and limited future development (both commercial and residential).

To that end, I'm excited about the opportunity to help re-shape the community in which I live by lending my (what I hope to be) unique base of knowledge. I believe my collective background covering macro finance, mortgage finance, property valuation, and knowledge of Tennessee property and real estate law makes me uniquely qualified to serve on the Oak Ridge Land Bank Corporation Board of Directors.

My family has been part of the City of Oak Ridge since 2005, and while that makes us relative newcomers in a city filled with such great history, I think it also provides a unique perspective which can allow us to move forward while also respecting the past. I am 36 years old, so I hope that my age will allow me to provide a unique perspective on the particular demographic (young families) we need to attract for the city to thrive and prosper in future years. My wife has been a teacher at ORHS since the 2005-2006 school year, I have a 7 year old daughter in 2nd grade at Woodland Elementary, and my 3.5 year old son attends Oak Ridge Nursery School (as did my daughter before him).

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

11/7/2014

Applicant: Shelton, Adam

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Describe any special knowledge or past experience qualifying you for this appointment?

Since 2008 I have owned and operated of a mortgage company in Knoxville, and from 2006-2011 I also owned and operated a real estate title and escrow company. I have been responsible for the oversight of more than \$50mm in real estate transactions since 2006.

As it specifically relates to my desire to serve on the Land Bank Corporation Board of Directors I have extensive and specific knowledge of real estate and title law, investment banking and macro economics, property appraisal and valuation methods, and mortgage loan guidelines and procurement.

If chosen, it would be my honor to serve on this Board.

Additional Information

Special Qualifications

Preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions).

End of Application for

Shelton, Adam

For Board:

Oak Ridge Land Bank Corporation Board of Directors

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

10/2/2014

Applicant: Ward, Hugh

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address	Contact Information
27 Montclair Road	Home Phone: (865) 482-7303 Email: hugh@ywlawfirm.com

Oak Ridge, TN 37830

Current Company/Organization
Young Williams Law Firm, PC

Current Position / Title
Attorney

Retired?
N

Do you currently serve on any other City board, commission or committee?
Oak Ridge Land Bank Corporation Board of Directors

Education, Professional and or Community Activity
Shippensburg University, Shippensburg, Pa. B.A. American University, Washington, D.C. M.A. George Mason University, J.D. Present: City of Oak Ridge Administrative Hearing Officer Present: Board of Directors Oak Ridge Land Bank Corporation Present: Oak Ridge Rotary Club Present: St Mary's Catholic Church, Oak Ridge, Finance Board Former: Oak Ridge Board of Building and Housing Code Appeals Former: Oak Ridge Convention and Visitors Bureau, Board of Directors

Explain why you are interested in being appointed to this board, commission or committee
Public Service to my community

Describe any special knowledge or past experience qualifying you for this appointment?
Legal Knowledge and Experience with Oak Ridge Municipal Code Knowledge and Experience Oak Ridge Housing and Real Estate Issues. Present Service on the Board of Directors Oak Ridge Land Bank Corporation Past Service on Boards as set forth herein.

Additional Information
Special Qualifications [P]reference may be given for persons with expertise in the fields of . . . law (especially those with an interest in property law).

**Hugh B. Ward, Jr.
27 Montclair Road
Oak Ridge, TN 37830**

**Young Williams Law Firm, PC
www.ywlawfirm.com
hugh@ywlawfirm.com
865-740-1003 (mobile) 865-637-1440 (office)**

In 2010, I concluded twenty-years of federal service to resume private law practice. My tenure as a federal prosecutor offers diverse experience for a range of legal services, including: corporate compliance and governance; government relations; regulatory affairs; civil litigation; white collar criminal defense; municipal law; tax controversies; real estate litigation; intellectual property; estate matters; fraud, identity theft and cyber security investigations.

Federal Service:

United States Department of Justice (1990-2009), Assistant United States Attorney. Represented the United States in investigations and prosecutions of violations of federal criminal laws in the Eastern District of Tennessee; national security, anti-terrorism, white collar crimes, organized crimes, Top Secret, SCI security clearance. Counsel to the Executive Office for United States Trustees.

United States Consumer Product Safety Commission (1985-1988), Congressional Relations.

United States House of Representative (1975-1978), Legislative Analyst.

Private Sector:

**Gilmartin Engineering Works, Inc., General Counsel
Tennessee Tech University, Adjunct Professor
City of Oak Ridge, Land Bank Corporation, Board of Directors
City of Oak Ridge, Convention and Visitors Bureau, Board of Directors
State of Tennessee Board of Professional Responsibility, Hearing Panel Member
Institute for Nuclear Security, University of Tennessee, Commentator
WUOT, University of Tennessee, National Public Radio, Commentator
City of Oak Ridge, Board of Building and Housing Code Appeals (2010-2014)
Bernstein, Stair, McAdams, LLP (2010-2013)
Bush-Cheney Transition (2000-2001), Transition Advisory Committee.
Roane State Community College (1998), Adjunct Professor
Kramer Rayson, LLP (1991-1992)
Hotel Association of New York City (1988-1989), Counsel
Reagan-Bush Campaign (1984), Assistant Director**

Education:

**George Mason University School of Law, Arlington, Virginia, Juris Doctor, 1987.
The American University, Washington, D.C. Master of Arts, School of International Service, 1980.
L'Universite de Franche-Comte, Besancon, France
Shippensburg University, Shippensburg, Pennsylvania, Bachelor of Arts, 1975.**

Professional Affiliations:

Admitted to practice in all state courts of Tennessee, and the District of Columbia.
Admitted to practice in United States District Courts in Tennessee and Pennsylvania.
Admitted to practice in the United States Court of Appeals for the Fourth and Sixth Circuits.
State of Tennessee, Certified Administrative Hearing Officer
East Tennessee Economic Council (ETEC), Oak Ridge Tennessee
Oak Ridge Rotary Club, Oak Ridge, Tennessee

End of Application for

Ward, Hugh

For Board:

Oak Ridge Land Bank Corporation Board of Directors

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Hugh Ward

BOARD OR COMMISSION: Oak Ridge Land Bank Corporation Board of Directors

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length 1 Year

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 13

Number of Absences 1

Date Prepared 11/12/14

Voting Ballot A for Oak Ridge Land Bank Corporation Board of Directors

Vacancies 3

Term Valid Through Two (2) years commencing on January 1, 2015

Full Name	Preference
<input type="checkbox"/> Colin Anderson (Incumbent) [P]reference may be given for persons with expertise in the fields of banking (including financing and property acquisitions).	1
<input type="checkbox"/> Colin Colverson (Incumbent) Preference may be given to applicants with expertise in the fields of law (especially those with an interest in property law).	1
<input type="checkbox"/> Adam Shelton Preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions).	1
<input type="checkbox"/> Hugh B. Ward (Incumbent) [P]reference may be given for persons with expertise in the fields of . . . law (especially those with an interest in property law).	1

Member, Oak Ridge City Council
12/15/2014

Round: 1

Oak Ridge Municipal Planning Commission

NumVacancies 3 Total # of Members 10

Term of Office

Two terms are four (4) years commencing on January 1, 2015; and the remaining term is a balance of an unexpired term ending on December 31, 2015.

Qualifications

No special qualifications, other than Oak Ridge residency.

Oak Ridge Municipal Planning Commission	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Sharon Kohler		10/2/2014	1	1
Mr. Austin Lance		9/30/2014	1	2
Ms. Zabrina Minor		11/7/2014	1	0
Mr. Eric Tobler		11/7/2014	1	0
Mr. Phillip Yager		10/13/2014	2	0
Total Number of Applicants: 5				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Terry Domm	Serves as Mayor's designee concurrent with his term as Mayor	2014
Mr. Sheldon Green		2015
Councilmember L. Charles Hensley	City Council Representative	2014
Ms. Sharon Kohler		2014
Mr. Austin Lance		2014
Ms. Claudia S Lever		2016
Mr. Patrick McMillan		2016
Ms. Jane Shelton		2016
Mr. H. Stephen Stephen Whitson		2016

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

10/2/2014

Applicant: Kohler, Sharon

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

216 Whippoorwill Drive

Home Phone: (865) 482-3675

Email: kohlersc@ornl.gov

Oak Ridge, TN 37830

Current Company/Organization

UT-Battelle/ORNL

Current Position / Title

Safety Services Division Director

Retired?

N

Do you currently serve on any other City board, commission or committee?

Oak Ridge Municipal Planning Commission

Education, Professional and or Community Activity

M.S. - Industrial Engineering, Occupational and System Safety, University of Cincinnati

B.S. - Business, Management, Virginia Tech

Certified Safety Professional

Active DOE Q Security Clearance

TN Achieves Mentor - helping Oak Ridge and Oliver Springs high school seniors achieve their post-secondary dreams. TN Achieves is a last dollar scholarship and mentoring program designed to provide an opportunity for Tennessee public high school graduates to receive up to \$4,000 annually for community college tuition.

Oak Ridge Municipal Planning Commission

Roane County United Way Board Member

Leadership Oak Ridge class of 2011

Explain why you are interested in being appointed to this board, commission or committee

Served on the Oak Ridge Municipal Planning Commission beginning in January 2014. Attended several continuing education opportunities to understand important topics for Oak Ridge. There are great things happening in Oak Ridge and I want to do my part as a community leader to help that process.

Describe any special knowledge or past experience qualifying you for this appointment?

Served on the Oak Ridge Municipal Planning Commission beginning in January 2014. Attended several continuing education opportunities to understand important topics for Oak Ridge.

Additional Information

Special Qualifications

End of Application for Kohler, Sharon For Board: Oak Ridge Municipal Planning Commission

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Sharon Kohler

BOARD OR COMMISSION: Oak Ridge Municipal Planning Commission

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length Balance of 4-year term

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 7

Number of Absences 0

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

9/30/2014

Applicant: Lance, Austin

Race (Optional): White

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
138 Center Park Lane	Home Phone: (865) 483-7108 Email: alance.associates@gmail.com

Oak Ridge, TN 37830

Current Company/Organization
Lance Associates

Current Position / Title
Owner- President

Retired? Company / Organization Retired From
International Paper Corporation

Do you currently serve on any other City board, commission or committee?
Oak Ridge Municipal Planning Commission

Education, Professional and or Community Activity
Education: MBA University of Dayton; BS-Accounting University of Tennessee Professional/Community Membership: Oak Ridge Municipal Planning Commission; Board member Oak Ridge Chamber of Commerce; Board Member Oak Ridge Breakfast Rotary Club; Board Member Knoxworx-Knoxville Leadership Foundation; Lecturer University of Tennessee College of Business/MBA School; Elder- Cedar Spring Presbyterian Church; John Maxwell Team Certified Coach/Trainer/Teacher; Member of ETEC Retired Officer and Executive of International Paper Corporation

Explain why you are interested in being appointed to this board, commission or committee
I have been on the Municipal Planning Commission of Oak Ridge for 3+ years engaged in moving Oak Ridge forward. I feel I have been a contributor to Oak Ridge's success. As a Chamber of Commerce Board Member and Executive Committee member I have been engaged in development and redevelopment of Oak Ridge Housing and retail/commercial development. There is much more work to accomplish to position Oak Ridge for the future growth it is capable of seeing. I want to be engaged with the Planning Commission to help accomplish this and finish project and work already started.

Describe any special knowledge or past experience qualifying you for this appointment?
Past Municipal Planning Commission Member Chamber of Commerce Executive Board Member Engaged with the City and City Manager on multiple projects bringing teams of MBA students to assess and recommend actions on City assigned issues I grew up in Oak Ridge and understand its history, capability and growth potential. I am a member of ETEC which provides perspective on economic and business development for the City and Region I have completed multiple Planning Commission training seminars which broaden my perspective and ability to perform on

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

Applicant: Lance, Austin

9/30/2014

Race (Optional): White

Number of Times Previously Applied: 2

Preference: 1

the Planning Commission

Additional Information

Special Qualifications

Biography of Austin Lance

Austin Lance is President of Lance Associates, a management consulting business helping clients improve results by resolving strategic, operational and organizational challenges. He brings strong leadership and management expertise to clients from his 41 years in business, consulting and teaching. He is a lecturer at the University of Tennessee in both the MBA and Undergraduate Business Program, and a certified coach, trainer and speaker with the John Maxwell Team.

Austin retired in 2009 as an Executive and Officer of International Paper Corporation, where he was VP/GM of a Global Foodservice Packaging Division. He began his career with the Papers Group of International Paper in 1995. Prior to Foodservice Packaging, he held positions as VP/GM Coated Papers Division, a manufacturer of catalog and publication papers, and VP/GM Converting Papers Division, a manufacturer of envelope, forms and specialty papers.

Before joining International Paper, Austin spent 22 years with Mead Corporation, serving in a variety of sales, marketing, operations, and financial positions in multiple manufacturing and distribution divisions of that Forest Products Corporation.

Austin a member of the East Tennessee Economic Council, a Board member of Oak Ridge Chamber of Commerce, Former President of Oak Ridge Rotary, a Board member of ORBRC Foundation, a Commissioner on the City of Oak Ridge Municipal Planning Commission, a board member of KnoxWorx Inc., and an Elder at Cedar Springs Presbyterian Church

He was past board chairman of Ducart IP Foodservice, Ltd., of Ashrat, Israel, and served on the boards of the Foodservice Packaging Institute, Nextier, IDEAlliance and Envases Puros International Paper Ltda., of Bogota, Columbia.

He has served on the Strategic Long Range Planning Committee of the Envelope Manufacturers Association, the Printing and Writing Executive Committee of the American Forest Products Association, and held membership in multiple other marketing, paper industry and packaging industry associations.

He holds a Degree in Accounting from the University of Tennessee, an MBA from the University of Dayton, a Paper Technology Institute Certificate from the University of Maine, and completed the International Paper Executive Marketing Program from Kellogg Graduate School of Management at Northwestern University. He has received recognition and numerous awards in leadership, sales, marketing and product innovation.



Austin E. Lance

**Principal and President
Lance Associates
Management Consultants**

**138 Center Park Lane
Oak Ridge, Tennessee 37830**

Email: www.alance.associates@gmail.com

Website: www.lanceassociates.org

Phone: 901 569 4443

Fax: 865 483 7108

Cell: 901 569 4443

University Email: alance@utk.edu

University Address:

University of Tennessee

Stokley Management Center 4th Floor -407

Knoxville, TN 37996-0545

University Phone: 865 974 0520

End of Application for

Lance, Austin

For Board:

Oak Ridge Municipal Planning Commission

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Austin Lance

BOARD OR COMMISSION: Oak Ridge Municipal Planning Commission

TIME IN OFFICE: Date Appointed 2/8/10

Recent Term Length 4 Years

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 52

Number of Absences 15

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

11/7/2014

Applicant: Minor, Zabrina

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

101 Norwood Lane

Email:

Oak Ridge, TN 37830

Mobile Phone: (205) 873-4537

Current Company/Organization

TORCH

Current Position / Title

Executive Director

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

BA, from the University of Tennessee in Sociology.

Currently I am pursuing my Professional Grant Writing Certificate through the University of Tennessee professional programs.

Current Community Activities:

Young Professionals of Oak Ridge, President

Leadership Oak Ridge, Class of 2014

Governing Council for the Tennessee Valley Continuum of Care

Foster Care Review Board Member for Anderson County Juvenile Court

Explain why you are interested in being appointed to this board, commission or committee

I feel that as a young person who recently purchased property in the City of Oak Ridge I am invested in the future of the City. Planning Commission is a great way for me to become actively involved in resolving issues that arise for projects that will move the city forward.

Over the past four years I have been involved in many community activities in the City of Oak Ridge. I have developed relationships with this community and I feel that these relationships have allowed me to see assets, and challenges through many different lenses. I feel that my understanding of the City will allow me to do my part as a citizen of this great community.

Describe any special knowledge or past experience qualifying you for this appointment?

Throughout my career I have been very housing focused, I have a good understanding of the housing needs and challenges this community faces. I will be able to translate that knowledge into healthy decision making for all challenges facing projects brought before planning commission.

Additional Information

Special Qualifications

101 NORWOOD LANE • OAK RIDGE, TN 37830
PHONE 205-873-4537 • E-MAIL ZABRINAMINOR@GMAIL.COM

ZABRINA R. MINOR

EDUCATION

University of Tennessee Knoxville, TN	October 2010-Present <i>Professional Grant Writing Certificate</i>
University of Tennessee Knoxville, TN	May 2008 <i>B.A.- Sociology</i>

EXPERIENCE

1/2013-Present **TORCH (Trinity Out-Reach Center of Hope)**
Oak Ridge, TN *Executive Director*

- Worked to create a start-up non-profit to address the needs of the impoverished and homeless in the Anderson County area
- Work collectively with our local Continuum of Care to mainstream social services to make them more accessible and efficient
- Advocate for the homeless in various arenas
- Work with state, local and federal governments to bring resources into the county to address issues related to poverty and homelessness.
- Write, implement and over see federal, state, and local grants
- Manage/oversee staff over 15 and volunteers
- Design, implement and oversee fundraising operations for the organization
- Work with families to assist them in obtaining basic resources such as food, clothing and shelter
- Conduct an annual Point In Time Count of the homeless in Anderson County
- Maintain, Oversee and track HMIS (homeless management information system data) entry

4/2011- 1/2013 **Oak Ridge Housing Authority**
Oak Ridge, TN *Family Self Sufficiency Coordinator*

- Worked with families to set goals and connect them resources in the community to reach those goals.
- Counseled families on homeownership, and credit issues
- Maintained a 36 family caseload
- Entered data, and tracked client progress in a computer based system
- Wrote for and obtained a grant for full salary and benefits for this position

2/2010-5/2011 **Anderson County Schools –Preschool**
Clinton, TN *Family Advocate for Early Head Start*

- Provide positive safe academic environment for students to learn and thrive

- **2013** President Elect for the Young Professionals Of Oak Ridge (YPOR)
- **2013** Oak Ridge Pre-school Policy Council Representative
- **2010-Present** Oak Ridge Interagency Coalition Member
- **2013** Planned and implemented a Charity Dog walk that raised \$3,800 for the local Animal Shelter
- **2013** Serve on the Governing Council for the Tennessee Valley Continuum of Care
- **2012-2013** Served as a volunteer for the TORCH start up non-profit
- **2011-Present** Foster Care Review Board Member for Anderson County Juvenile Court
- **2011-2012** Fundraising and Grant Writing committee member for CASA (Court Appointed Special Advocates) of the TN Heartland
- **2010-Present** Member of the Community Action Advisory Board
- **2010** Anderson County Preschool committee representative for the Program Coordinating Committee for Oak Ridge Housing Authority
- **2010** Volunteer with Habitat for Humanity of Anderson County
- **2010** Big Sister for Knoxville Big Brothers Big Sisters

References Available Upon Request

End of Application for

Minor, Zabrina

For Board:

Oak Ridge Municipal Planning Commission

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

11/7/2014

Applicant: Tobler, Eric

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

105 Crest Point Lane

Email: ejtobler@gmail.com

Mobile Phone: (865) 755-2590

Oak Ridge, TN 37830

Current Company/Organization

Tobler Enterprises Inc.

Current Position / Title

President

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Local builder and developer

Licensed General Contractor and Real Estate Agent

BSBA-Tusculum College

AS-Contemporary Management-Roane State

Certified-PMP

Explain why you are interested in being appointed to this board, commission or committee

To help Oak Ridge move forward by ensuring future projects meet the requirements and promote the vision set forth by City Council.

Describe any special knowledge or past experience qualifying you for this appointment?

Created and managed 72 acre residential development in Oak Ridge.

Additional Information

Special Qualifications

Eric J. Tobler, PMP

105 Crest point Ln. ▪ Oak Ridge, TN 37830 ▪ (865) 755-2590 ▪ ejtobler@gmail.com

Construction and Safety Manager / Field Engineer

Construction and Remediation Manager, with 25 years of experience in private and governmental contracts. Knowledgeable in planning, scheduling, and controlling, various subcontract activities. Proficient in the direction of labor resources for safe and efficient production. Recent focus has been private land development, with new construction improvements, and commercial construction build outs, including a planned unit development (PUD) in Oak Ridge, Tennessee. Previous technical and managerial experience in Environmental Remediation, Nuclear D& D, and Hazardous Waste storage, transportation, and disposal. Also experienced in Health physics and industrial hygiene support. Skills include technical drawing interpretation, budget creation and control, problem solving, and resource management. Proficient in the oversight of all quality controls, regulation compliance, health and safety support, related to remediation and hazardous work sites. Reputation for safe work environments job sites, through the design and implementation of proper industrial hygiene strategies and the implementation of operational safety guidelines.

Q-cleared (currently inactive)

Current Responsibilities

1999–Present

Tobler Enterprises, Inc.

A full-service property corporation with 1) a home and property maintenance division, 2) a new home construction division, and 3) a renovation and remediation division. Responsibilities include contract negotiations, operations, health and safety, subcontract awards and administrative direction. Construction projects increased in value through better architectural and engineering design implementation, as well as proper application of construction codes and regulations. Corrective actions were identified and used early in the projects to maintain budget and schedule allocations. This knowledge has been applied from conception through completion of various projects. Cost controls were maintained through proper allocation of resources, including material, equipment, and human equity. The successful control of these projects is done through the use of Microsoft applications, such as Excel, Word, Outlook, and Peachtree Accounting.

Previous Relevant Experience

10/91 – 8/94

Environmental Technician III/Facilities Manager/Conduct of Operations Agent, Waste Transportation Coordinator(Y-12, ORNL, K-25) Lockheed Martin

Responsible for proper packaging, storage, and burial of various radioactive and hazardous materials for several facilities located in the Y-12 complex. Coordinated all shipments, on and off site, with Plant Shift Superintendent, Security, and Labor support. Ensured proper characterization, packaging, and preparation of waste shipments leaving the Y-12 complex. Quality management of work packages and the maintaining of all support documentation, ensured all requirements were met as defined in 49 CFR. Coordinated and evaluated all health physics and industrial hygiene data and support, as well as

planned, scheduled, and supervised the union labor required to support all shipping and operations for these facilities. Participated in the initial implementation of the Conduct of Operations program for the Y-12 complex, and represented the Waste Management Group as the Conduct of Operations Agent. Functioned as the facility manager for several storage facilities and ensured that all engineering and safety controls were maintained and recorded. The facilities included PCB Storage facilities, and RCRA Facilities, and fissile material storage sites. Under the direction of the Department manager, ensured that all facility emergency response, personnel safety and monitoring, and site regulation compliance procedures were met. Managed the operations and monitoring at Sanitary Landfill II and the Asbestos Landfill for Y-12.

4/90–10/91

Material and Waste Shipping and Handling Coordinator/Labor and Subcontract Supervisor, Bechtel National, Inc., San Diego, California

Responsible for the organization and supervision of labor in the decontamination and demolition operations at the Sorrento Valley Plant nuclear fuel fabrication facility. Directed the execution of several decontamination and demolition work packages, including the proper characterization and packaging of the wastes generated. Continually ensured all proper radiological protection requirements were met. Conducted training workshops on industrial hygiene procedures, safety concerns, and the equipment operation used in deconstruction projects. Responsible for proper packaging and transportation of all radioactive material related to decontamination activities. Participated in the job and site characterization and conducted all pre-job briefings. Supervised all asbestos abatement activities and ensured all industrial hygiene controls were adhered to. Also organized and managed site warehouse. Trained personnel and maintained documentation for emergency response and evacuation. Received, installed and operated the super compactor operations for all radioactive waste. Maintained all daily logs, waste generation and incident reports for day to day operations.

7/89–4/90

**Health Physics Technician, D&D Technician
Bechtel National Service Center Oak Ridge, Tennessee 37830**

Ensured workplace safety in the use of radioactive material or monitored the exposure of radioactivity, in scientific research and decontamination efforts in the Bechtel Service Center. Assisted in the implementation of procedures and programs crafted by health physicists, through monitoring nuclear activity, collecting data and analyzing results. Participated in the design of safe work environments and performed site inspections to certify the safety of facilities. Operated spectrometers and gamma counters to determine levels of radiation. This helped in monitoring the work environment for fluctuations in radioactivity levels and the success of decontamination efforts. Additional duties included maintenance of equipment, creating reports and maintaining safety records.

Qualifications and Training

State of Tennessee **Licensed General Contractor**, 2005-Present

Certified PMP, PMI Institute 2011-Present

State of Tennessee **Licensed Real Estate agent**, 2008-Present

Proficient in Excel, Word, and Outlook

Experience in Primavera, Peachtree Accounting

PCB Regulations Training, Management, Radiation Worker Trained

RCRA Regulation Training, Operation and Emergency Response Training

OSHA qualified in Health and Safety Aspects of Hazardous Waste Operation and Management of Hazardous Waste Operation

Radioactive Materials Training covering the Hazardous Waste Materials Regulations of the United States
Department of Transportation
Q Cleared (inactive)

Education

Tusculum College, Bachelors Business Administration-2013
Roane State Community College, A.S. Degree Contemporary Management-2011
Roane State Community College, A.S. Degree Technology-Health Physics Concentration-2011
University of Tennessee, College of Engineering
Seminary Graduate-1983
PMP Certification 2011

Community Involvement

Bishop, Church of Jesus Christ of Latter Day Saints
Charter Organization Rep, Boy Scouts of America, Troop 320
Member of Oak Ridge Development Forum
Member Oak Ridge Chamber of Commerce
Member Project Management Institute
Member Knoxville Association of Realtors
Volunteer Softball Coach, Girls Inc.

References

Upon Request

End of Application for

Tobler, Eric

For Board:

Oak Ridge Municipal Planning Commission

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

10/13/2014

Applicant: Yager, Phillip

Race (Optional):

Number of Times Previously Applied: 0

Preference: 2

Address Contact Information

66 Riverview Drive

Home Phone: (865) 272-5153

Email: psyager@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Goetzer Investment Mgmt, NatCity Investments, City Securities Corp, Better Business Bureau

Do you currently serve on any other City board, commission or committee?

Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity

Indiana Wesleyan University, as. Business Administration

Emory Valley Center - Board of Directors

Board of Building and Housing Code of Appeals - Board Member

Oak Ridge Neighborhood Watch Program - Volunteer

Explain why you are interested in being appointed to this board, commission or committee

Being involved in the Municipal Planning Commission would be an excellent way to help Oak Ridge continue on its path of revitalization. I believe that the city should try to encourage businesses to choose Oak Ridge as a great place to do business. A Making the process to open businesses more user friendly and cooperative than any other city In the area would reverse along standing perception that this is a difficult place to pursue opportunities.

My extensive experience in municipal financing through my career in the investment field will prove to be an additional voice in the decision making process. Bond ratings, duration, and alternative choices should all be considered when making recommendations on the financial aspect of ways to fund projects.

Describe any special knowledge or past experience qualifying you for this appointment?

I have no previous experience serving on a board of this type, but I believe my career will be a positive addition to the Municipal Planning Commission.

Additional Information

Special Qualifications

PHILLIP S. YAGER
66 Riverview Dr
Oak Ridge, TN 37830

Home: (865) 272-5153
e-mail: psyager@gmail.com

OAK RIDGE ORGANIZATIONS AND CITY BOARDS

EMORY VALLEY CENTER – BOARD OF DIRECTORS
BOARD OF BUILDING & HOUSING CODE OF APPEALS – BOARD MEMBER
OAK RIDGE NEIGHBORHOOD WATCH - VOLUNTEER

SUMMARY OF QUALIFICATIONS

An experienced professional with a broad range of skills. I have many years of handling large amounts of responsibilities, quality work, consciousness work habits, and sound decision making. I am a motivated individual who tackles challenges with enthusiasm with results and works well on my own, as well as in team environments. My fervent desire is to seek out opportunities that can utilize my abilities and experience, as well as add to them through different skill sets.

CAREER EXPERIENCE

GOELZER INVESTMENT MANAGEMENT, Indianapolis, IN
Vice President

NATCITY INVESTMENTS, Indianapolis, IN
NASDAQ Equity Trader

BETTER BUSINESS BUREAU, Indianapolis, Indiana
Director of Consumer Relations

CITY SECURITIES CORPORATION, Indianapolis, Indiana
Assistant Vice President,

EDUCATION AND PROFESSIONAL LICENSES

Indiana Wesleyan University, Indianapolis, Indiana
B.S. Business Administration

End of Application for

Yager, Phillip

For Board:

Oak Ridge Municipal Planning Commission

Voting Ballot A for Oak Ridge Municipal Planning Commission

Vacancies 3

Term Valid Through Two terms are four (4) years commencing on January 1, 2015; and the remaining term is a balance of an unexpired term ending on December 31, 2015.

Full Name	Preference
<input type="checkbox"/> Sharon Kohler (Incumbent)	1
<input type="checkbox"/> Austin Lance (Incumbent)	1
<input type="checkbox"/> Zabrina Minor	1
<input type="checkbox"/> Eric Tobler	1
<input type="checkbox"/> Phillip Yager	2

Abstain

Abstain

Abstain

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Voting Ballot B for Oak Ridge Municipal Planning Commission

Please write-in one of the elected member's name for each of the terms listed below:

Balance of an unexpired term ending on December 31, 2015

Four (4) years commencing on January 1, 2015

Four (4) years commencing on January 1, 2015

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Personnel Advisory Board

NumVacancies 2 Total # of Members 5

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Personnel Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Martha Wallus		10/1/2014	1	2
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Ella H. DuBose		2015
Mr. Bill Henry		2016
Mr. William Randy Tedford		2016
Ms. Mary Frances Tolliver		2014
Ms. Martha Wallus		2014

City of Oak Ridge Board Application 2014

BoardName: Personnel Advisory Board

Application Submitted

10/1/2014

Applicant: Wallus, Martha

Race (Optional): W

Number of Times Previously Applied: 2

Preference: 1

Address Contact Information

128 Hampshire Court

Email: martha.wallus@gmail.com

Mobile Phone: (865) 456-8611

Oak Ridge, TN 37830

Current Company/Organization

Ila

Current Position / Title

VP for HR and Administration

Retired?

N

Do you currently serve on any other City board, commission or committee?

Personnel Advisory Board

Education, Professional and or Community Activity

SUMMARY OF RELEVANT EXPERIENCE

Ms Wallus is Ila Corporate Vice President of Human Resources and Administration, is a member of Ila's Executive Committee and has been contract manager for Ila's Education and Training Division. She has a Department of Defense (DoD) "Secret" clearance and has Level II security clearance at NRC.

EDUCATION

B.S., English and Biology, Austin Peay State University, 1967

PROFESSIONAL AFFILIATIONS/REGISTRATIONS

- SPHR
- Elected Member, Oak Ridge Personnel Advisory Board, 2014-Present
- Professionally trained mediator

PROFESSIONAL EXPERIENCE

Information International Associates, Inc., Vice President for HR and Administration; Project Manager, (2000- present)
Responsible for development and implementation of Ila HR policies, processes and procedures. Decides on strategic planning for personnel and administration as a member of Ila's Executive Committee.

Handles HR activities for 195 employees in 6 states, and the UK.

Completes federal government contractor compliance reporting (EEO, AAP, Vets-100).

Adheres to compliance policies and training for ES&H, EEO, unlawful harassment, affirmative action, anti-discrimination, business ethics, safeguards and security, diversity Program, pre-employment screening, hiring, performance evaluations, and discipline.

Negotiates health and business liability insurance, retirement, and welfare benefit vendor contracts annually.

Ensures Service Contract Act employees are in complete compliance with DOL laws.

Negotiates leases, manages facilities, procures furniture and fixtures, and ensures maintenance issues are addressed.

Established business licenses and practices in compliance with UK.

Successfully defended against an age discrimination claim through EEOC.

Successfully passed two DOL regional desk audits.

Developed and implemented Ila's "Compensation Plan" to include job descriptions, pay ranges, and advancement steps.

Implemented and manages Ila's USERRA program for active-duty veterans.

Coordinated relocation activities for three progressively complex Ila corporate office moves.

City of Oak Ridge Board Application 2014

BoardName: Personnel Advisory Board

Application Submitted

10/1/2014

Applicant: Wallus, Martha

Race (Optional): W

Number of Times Previously Applied: 2

Preference: 1

Managed contracts between Ila and U.S. Air Force at Eglin AFB, FL; Edwards AFB, CA; RAF Mildenhall and Lakenheath Bases, UK; and USAFE Headquarters, Ramstein, Germany.

H&R Technical Associates, (business closed), Director of Human Resources (1993-2000)

Established H&R's first retirement plan.

Managed the company's HR department, including development and implementation of all HR policies, processes and procedures.

Accountable for all HR activities for over 150 employees in three states.

Handled compliance reporting as a federal government contractor (EEO, AAP, Vets-100).

Communicated compliance policies and training as a government contractor including ES&H, EEO, Unlawful Harassment, Affirmative Action, Anti-Discrimination, Safeguards and Security, Recruitment, Hiring, Performance Evaluations, and Discipline.

Negotiated benefit vendor contracts for health, retirement, and welfare annually.

Wrote and maintained the company's first personnel handbook. Operated as part of the executive management team.

US Congresswoman (Ret.) Marilyn Lloyd, US House of Representatives, DOE ORO Office Building, Administrative Assistant (1989-1993)

Home Federal Bank of Tennessee, Bank Branch Manager (1978-1989)

Responsible for branch operations totaling amounts in excess of \$3M.

Supervised a staff of 6 tellers, customer service clerks, and auditors. Provided performance metrics for strategic planning to the Knoxville home office.

Represented Home Federal at public functions, including Oak Ridge and Anderson County Chambers, ETEC, ETEBA, United Way, and other non-profit organizations.

Explain why you are interested in being appointed to this board, commission or committee

I am extremely interested in the fair and equitable treatment of all employees.

Describe any special knowledge or past experience qualifying you for this appointment?

20 years as an HR professional

Additional Information

Special Qualifications

MARTHA WALLUS, SPHR
VP for HR and Administration

SUMMARY OF RELEVANT EXPERIENCE

Ms Wallus is Iia Corporate Vice President of Human Resources and Administration, is a member of Iia's Executive Committee and has been contract manager for Iia's Education and Training Division. She has a Department of Defense (DoD) "Secret" clearance and has Level II security clearance at NRC.

EDUCATION

- B.S., English and Biology, Austin Peay State University, 1967

PROFESSIONAL AFFILIATIONS/REGISTRATIONS

- SPHR
- Elected Member, Oak Ridge Personnel Advisory Board, 2014-Present
- Professionally trained mediator

PROFESSIONAL EXPERIENCE

- **Information International Associates, Inc.,** *Vice President for HR and Administration; Project Manager, (2000- present)*
 - ▶ Responsible for development and implementation of Iia HR policies, processes and procedures.
 - ▶ Decides on strategic planning for personnel and administration as a member of Iia's Executive Committee.
 - ▶ Handles HR activities for 195 employees in 6 states, and the UK.
 - ▶ Completes federal government contractor compliance reporting (EEO, AAP, Vets-100).
 - ▶ Adheres to compliance policies and training for ES&H, EEO, unlawful harassment, affirmative action, anti-discrimination, business ethics, safeguards and security, diversity Program, pre-employment screening, hiring, performance evaluations, and discipline.
 - ▶ Negotiates health and business liability insurance, retirement, and welfare benefit vendor contracts annually.
 - ▶ Ensures *Service Contract Act* employees are in complete compliance with DOL laws.
 - ▶ Negotiates leases, manages facilities, procures furniture and fixtures, and ensures maintenance issues are addressed.
 - ▶ Established business licenses and practices in compliance with UK.
 - ▶ Successfully defended against an age discrimination claim through EEOC.
 - ▶ Successfully passed two DOL regional desk audits.
 - ▶ Developed and implemented Iia's "Compensation Plan" to include job descriptions, pay ranges, and advancement steps.
 - ▶ Implemented and manages Iia's USERRA program for active-duty veterans.
 - ▶ Coordinated relocation activities for three progressively complex Iia corporate office moves.

- ▶ Managed contracts between IIA and U.S. Air Force at Eglin AFB, FL; Edwards AFB, CA; RAF Mildenhall and Lakenheath Bases, UK; and USAFE Headquarters, Ramstein, Germany.
- ▶ **H&R Technical Associates, (business closed), Director of Human Resources (1993-2000)**
 - ▶ Established H&R's first retirement plan.
 - ▶ Managed the company's HR department, including development and implementation of all HR policies, processes and procedures.
 - ▶ Accountable for all HR activities for over 150 employees in three states.
 - ▶ Handled compliance reporting as a federal government contractor (EEO, AAP, Vets-100).
 - ▶ Communicated compliance policies and training as a government contractor including ES&H, EEO, Unlawful Harassment, Affirmative Action, Anti-Discrimination, Safeguards and Security, Recruitment, Hiring, Performance Evaluations, and Discipline.
 - ▶ Negotiated benefit vendor contracts for health, retirement, and welfare annually.
 - ▶ Wrote and maintained the company's first personnel handbook.
 - ▶ Operated as part of the executive management team.
- ▶ **US Congresswoman (Ret.) Marilyn Lloyd, US House of Representatives, DOE ORO Office Building, Administrative Assistant (1989-1993)**
- ▶ **Home Federal Bank of Tennessee, Bank Branch Manager (1978-1989)**
 - ▶ Responsible for branch operations totaling amounts in excess of \$3M.
 - ▶ Supervised a staff of 6 tellers, customer service clerks, and auditors.
 - ▶ Provided performance metrics for strategic planning to the Knoxville home office.
 - ▶ Represented Home Federal at public functions, including Oak Ridge and Anderson County Chambers, ETEC, ETEBA, United Way, and other non-profit organizations.

End of Application for

Wallus, Martha

For Board:

Personnel Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Martha Wallus

BOARD OR COMMISSION: Personnel Advisory Board

TIME IN OFFICE: Date Appointed 12/17/12

Recent Term Length Balance of a 3-year term

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 2

Number of Absences 1

Date Prepared 11/12/14

Voting Ballot A for Personnel Advisory Board

Vacancies 2

Term Valid Through Three (3) years commencing on January 1, 2015

Full Name

Preference

Martha Wallus (Incumbent)

1

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Recreation and Parks Advisory Board

NumVacancies 3 Total # of Members 9

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Recreation and Parks Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mrs. Rhonda Bogard		10/27/2014	2	0
Mr. David Kitzmiller		10/22/2014	1	0
Ms. Melissa McMahan		11/4/2014	2	0
Mr. Daniel Robbins		10/16/2014	1	1
Mr. Bradley Spears		10/13/2014	1	2
Total Number of Applicants: 5				

Current Members

Member Name	Special Qualifications	Term Expires
Mrs. Naomi Asher		2016
Mr. John Clayton		2015
Mr. Steven Dittner		2016
Mr. Ray Garrett		2016
Dr. Fay M. Martin Ph.D.		2016
Mr. Daniel Robbins		2014
Mr. Bradley Spears		2014
Mr. B. Alan Tatum		2015
Ms. Catherine Toth		2014

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/27/2014

Applicant: Bogard, Rhonda

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 2

Address	Contact Information
102 Evans Lane	Home Phone: (865) 482-7991 Email: rhondabogard@comcast.net

Oak Ridge, TN 37830

Current Company/Organization
Retired

Current Position / Title
Retired

Retired?	Company / Organization Retired From
Y	Y-12

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

B.S. in Plant and Soil Science from University of Tennessee- 1978
M.P. H. in Occupational Health and Safety from University of Tennessee- 1985.
Manager of Radiation Protection Dosimetry Department at Y-12 1991-2013
Retired after 33 years of service at K-25/Y-12

Served in volunteer positions with the following Boards-

Childrens Museum of Oak Ridge- current
Site Specific Advisory Board
East Tenn Chapter of the Health Physics Society
Hadassah Organization

Member of various hiking organizations, and member of various conservation efforts i.e. National Parks Conservation Assoc., Nature Conservancy, Foothills Land Con., and have interests in native plants, birding, and outdoor activities.

Explain why you are interested in being appointed to this board, commission or committee

As a native-born and current resident of Oak Ridge I have an interest in the quality of life in this community. I am interested in adequate open spaces, clean water, clean air, and recreational opportunities. I have chosen to live here and work here, and retire here. I love living in this community, and I think it is more beautiful than anywhere else I have traveled. I believe we can attract newcomers by committing to the protection of the natural landscape, and providing and maintaining outdoor amenities such as our parks, walking trails, waterways, and gardens.

Describe any special knowledge or past experience qualifying you for this appointment?

Mostly just a desire to be part of those dedicated to providing and preserving parks, and keeping opportunities available to children and adults to be educated and have fun outdoors.

Additional Information

Special Qualifications

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/27/2014

Applicant: Bogard, Rhonda

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 2

End of Application for

Bogard, Rhonda

For Board:

Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/22/2014

Applicant: Kitzmiller, David

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

144 Wellington Circle

Email: kitzmiller.david@gmail.com

Mobile Phone: (865) 806-5696

Oak Ridge, TN 37830

Current Company/Organization

Covenant Health

Current Position / Title

Application Analyst

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Bachelors of Science in Business Management, Johnson & Wales University, Denver CO, 2004

I serve as a Big Brother for Knoxville, Big Brothers Big Sisters 2014

Explain why you are interested in being appointed to this board, commission or committee

I feel that Oak Ridge has great parks and recreational facilities that are not being promoted and used to there full potential. We do not draw adult sports leagues to Oak Ridge as our surrounding communities do. I think there is potential for this board to work with the CVB and other entities to highlight our great parks and bring people into our city. I think we have a great foundation and facilities we just need to learn how to get more out of what we have.

Describe any special knowledge or past experience qualifying you for this appointment?

For the last 6-10 years I have driven to Knoxville (City and County), Town of Farragut and Maryville for recreational sports leagues. I have first hand knowledge of what is keeping people from joining Oak Ridge. I have first hand knowledge of how surrounding municipalities are utilizing free social media markets to promote there recreational activities. I feel like I can bring new ideas to Oak Ridge to promote and encourage more use of our already insisting facilities.

Additional Information

Special Qualifications

Dear Council,

I am asking for your support in joining the parks and recreation board for the city. I have been a homeowner in Oak Ridge since 2006 and as long as I have lived here I have taken part in recreational sports in surrounding towns. I often wondered why Oak Ridge does not try to bring these leagues to Oak Ridge. Then I played in City of Oak Ridge leagues and saw continuing decline in participation. I feel that I can bring new ideas to this board to help promote and encourage use of our great facilities. Oak Ridge has invested a great deal of money in developing great parks and recreational facilities. I would like to see these utilized more and explore how these can help make our city more attractive to new potential residents. It is a pivotal time for the department with new leadership and all the great new activities coming to Oak Ridge. I hope that you will allow me to join this board. If you have any questions feel free to email me at Kitzmilller.david@gmail.com

Thank You,
David Kitzmiller
144 Wellington Circle
Oak Ridge, TN 37830

End of Application for

Kitzmilller, David

For Board:

Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

11/4/2014

Applicant: McMahan, Melissa

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 2

Address	Contact Information
102 Newell Lane	Home Phone: (865) 483-1727 Email: mhmcman@gmail.com

Oak Ridge, TN 37830

Current Company/Organization
ORNL Federal Credit Union

Current Position / Title
VP, IT Core Transformation

Retired?
N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Resume' attached. 2008 graduate UT Knoxville, Masters in Business Administration. Currently employed with ORNL Federal Credit Union for 23 years. Currently serving on the Girls Inc Oak Ridge board, Secretary.

Explain why you are interested in being appointed to this board, commission or committee

I've lived in Oak Ridge for 8 years now but worked here for more than 20 years. My husband is employed by Spallation Neutron Source at the ORNL facility; although we both worked in Oak Ridge, we lived for 13 years in a rural area of Knoxville. However, not long after the arrival of our oldest child, we realized that it made far more sense to live where we worked. We already loved the Oak Ridge community and the added advantage of the amazing education system that Oak Ridge offers was enough to make us take action. I enjoy living and working in Oak Ridge and would love to do my part, if possible, to help others see not only what an amazing place Oak Ridge is but also to give back to this awesome community in any way that I can.

My youngest child is an active, engaged Boy Scout. The local parks and recreational areas hold special meaning for him for those endeavors alone, but add in his mountain biking and his father's participation in scouts as a leader and mentor and that seals the deal!

Describe any special knowledge or past experience qualifying you for this appointment?

None

Additional Information

Special Qualifications

Melissa McMahan
865.599.9434
mhcmahan@gmail.com

Profile Summary

- Experienced professional with a successful career in financial services, from operational experience to delivering member facing service.
- Excel at interfacing with others at all levels to ensure organizational goals are attained.
- Possess excellent interpersonal and organizational skills.
- An effective manager with the skills necessary to lead both small and large divisions.

Professional experience

- 2011 – Present **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President – IT Core Transformation

- Focus on the credit union's core processing system, Symitar's Episys Quest with the emphasis on process improvement and gaining efficiencies
- Area includes launch of informal project management office with a focus on assisting all areas with better project and strategic initiative management
- Launch of Mindjet's Spigit product, ideation software with a focus on internal efficiencies utilizing employee suggested improvements
- Close relationship with Information Technology department to act as resource, business analyst, and liaison between IT and non-IT areas

- 2006 –2011 **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President - Remote Services Delivery

- Responsible for focus and direction for the Credit Union's Contact Center, eServices and Automated Dispenser Services areas
- Division included responsibility for 50000+ member phone calls per month with target abandon rate of 6% or less utilizing Nortel then Cisco telephony equipment along with CallParrot call recording software
- Division included responsibility for issuance of over 140,000 debit cards, credit cards, 40+ ATMs all via the PSCU platform(s); online banking oversight via Symitar's NTMCW then Net Teller, mobile banking via Symitar's GoDough mobile product, bill pay via CheckFree then iPay, and all ACH transactions both incoming and outgoing
- Division included 3 reporting managers, 3 assistant-managers, 4 team leaders, live chat agents, outbound calling agents, incoming agents, eServices and ADS employees totaling 60
- Identified and implemented efficiencies for work flow and application processes utilized by employees in all areas of responsibility
- Responsible for various projects Credit Union wide
- Sought out and identified new technologies as they emerged to find appropriate fits for the Credit Union and its members
- Responsible for new and established product development in relation to remote delivery channels

-

- 2004 –2006 **ORNL Federal Credit Union**
Oak Ridge, TN

Assistant Vice-President - Manager, IT Department

- Responsible for oversight of core processing and networking systems for the Credit Union
- Oversaw department of 10 employees responsible for upkeep, maintenance and uptime for 400+ employees and 20+ branches
- Responsible for month end, quarter end, and year end processes for the Credit Union
- Responsible for overseeing and assisting product development by driving the project from the IT perspective and/or assisted in the project for other areas of the Credit Union.

- 2000 – 2005 **ORNL Federal Credit Union**
Oak Ridge, TN

eBranch Manager

- Responsible for assisting in creating a new department for the Credit Union that would include our Contact Center and Electronic Services for the Credit Union
- Maintained Senior Lending Underwriting Authority to underwrite decisions on A through E paper loans and championed our “eLenders” with their decisions, coaching them to assist in their achievement of their Senior Lending Authority
- Managed department of 40+ employees, responsible for creating and managing budget of over 3 million dollars annually
- Drove projects including converting ATM processors, improvements in telecom equipment, and assisted in multiple conversions of various software platforms Credit Union wide
- Worked closely with our IT department on implementation and improvements of various functions

- 1991- 2000 **ORNL Federal Credit Union**
Oak Ridge, TN

Various positions held at the Credit Union, including but not limited to:

- Electronic Services Supervisor
- CyberBranch Administrator – Credit Union Internet and Telephone banking service
- Member Services Officer, Fountain City Location
- Central Loan Approval Group Underwriter – Centralized loan underwriter
- Member Services Officer, Oak Ridge and various branch locations as needed
- Senior Loan Processor

Education

- Masters Business Administration
University of Tennessee, Knoxville, TN 2008
- Bachelors of Science in Organizational Management
Cum Laude
Tusculum College, Knoxville, TN 2006

- Accredited ACH Professional, 2002-2007

**Community
Involvement**

- Girls Inc
Oak Ridge Turnpike, Oak Ridge, TN
- Secretary of the board 2012 -present
- Board member 2011 -present

Girls Inc. is a national nonprofit organization serving girls with roots dating back to 1864. Girls Inc of Oak Ridge is a local affiliate that began in 1976, with the goal of teaching girls how to advocate for themselves and their communities while building self-confidence, expanding their horizons and preparing today to become women of tomorrow.

- Junior Achievement
- TN Achieves

End of Application for

McMahan, Melissa

For Board:

Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/16/2014

Applicant: Robbins, Daniel

Race (Optional): White

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

41 Riverview Drive

Home Phone: (865) 483-4920

Email: gdrobbins@aol.com

Oak Ridge, TN 37830

Office Phone: (865) 574-7178

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y B&W Y-12

Do you currently serve on any other City board, commission or committee?

Recreation and Parks Advisory Board

Education, Professional and or Community Activity

B.S. (chemistry) UNC Chapel Hill

M.S. and PhD (chemistry) Princeton University

Retired as Director of Analytical Chemistry @ B&W Y-12 as of Oct. 1, 2013

Founding and current Chairman of Greenways Oak Ridge since 1993

Current member of Anderson County Greenways Committee

Current member of the Oak Ridge Recreation and Parks Advisory Board

Member and Past President of the Oak Ridge Breakfast Rotary Club

Explain why you are interested in being appointed to this board, commission or committee

Three years ago I was honored to be one (of two) candidates selected on the first ballot by unanimous vote of City Council from among the 63 who applied for the newly created Recreation and Parks Advisory Board.

I am proud of what we have accomplished in the past three years: selecting the design and siting of the pavilion at the Marina; creating the Pet Safe Dog Park; getting DOE to recognize and remedy their contractor's mistake in putting baseball-sized rocks on the North Ridge Trail, making it un-useable for runners and bikers until they replaced these with appropriately-sized gravel; completing and dedicating the Melton Lake Phase IV Greenway; responding to the City Manager's request for advice on temporarily moving the Friendship Bell and removing the pavilion; hosting a number of open house meetings to gain citizen input on various issues before the Board; and advising the Recreation and Parks Director on the many items he brought before the Advisory Board.

Describe any special knowledge or past experience qualifying you for this appointment?

In 1993 when City Council unanimously accepted the Greenways Taskforce Report and recommendations I had presented - and incorporated them into the City's Comprehensive Plan - they requested the group continue to promote greenways in Oak Ridge. I was honored to be elected as the Chainman of the newly formed Greenways Oak Ridge Organization, and have been pleased to serve the community in this capacity ever since.

Since retiring a year ago, I have served as Trail Steward for the Melton Lake Greenway Phase IV (from Edgemore Bridge to Haw Ridge Park) and walk the 4.4 mile trail 5 - 6 times a week, removing litter and dog poop, handing out doggie bags, and chatting with bikers, runners, walkers, and dog owners. (I am pleased to say that these efforts have reduced the dog poop from about 5 per day to 0 - 1 now.)

Thursday, November 13, 2014

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/16/2014

Applicant: Robbins, Daniel

Race (Optional): White

Number of Times Previously Applied: 1

Preference: 1

I serve as head of the Breakfast Rotary Melton Lake Shoreline Cleanup activity each spring.

I have served for three years on the City's Recreation and Parks Board and am a member of the Anderson Count Greenways Committee.

Additional Information

Special Qualifications

End of Application for

Robbins, Daniel

For Board:

Recreation and Parks Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Daniel Robbins

BOARD OR COMMISSION: Recreation and Parks Advisory Board

TIME IN OFFICE: Date Appointed 4/11/11

Recent Term Length 3 Years

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 39

Number of Absences 7

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/13/2014

Applicant: Spears, Bradley

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
77 Rolling Links Blvd.	Home Phone: (865) 804-4902 Email: bradleyspears@comcast.net

Oak Ridge, TN 37830

Current Company/Organization
Restoration Services, Inc.

Current Position / Title
Business Manager

Retired?
N

Do you currently serve on any other City board, commission or committee?
Recreation and Parks Advisory Board

Education, Professional and or Community Activity

As provided with my attached resume, my education includes a B.S. in Biology and an M.B.A in Business Management. Professional organizations include Leadership Oak Ridge (class of 2014).

Though I have worked in Oak Ridge for over 13 years, I have only been an Oak Ridge City resident for approximately 2 years. Therefore, my community organizational involvement is still growing. Though still a relatively new resident, I am and have been quite active within the community in regards to participation in organized community events. In April of last year, I hosted a unique concept for a trail running race that combined trail running with trash collection. This unique approach led to 540 lbs of trash being removed from the shoreline at Haw Ridge Park. Additionally, in September of this year, I hosted a highly competitive trail running race in Haw Ridge that drew in runner from from seven states. It is my intent to showcase what this town has to offer.

Explain why you are interested in being appointed to this board, commission or committee
--

As I alluded to above, I am an active person with an intense love of the outdoors with my favorite pastimes related to cycling, running, and hiking. These activities and passions along with a great school system are what led my wife and I to choose Oak Ridge as our home. When the decision was made to move here, we specifically chose our home due to its proximity to the Melton Hill Greenway and Haw Ridge Park. Since living here (and because I have a toddler that loves playgrounds), I have also become quite familiar with most of Oak Ridge's city parks as well. With mornings that start on the Melton Hill Greenway for a run and evenings that end with my child and I playing in a local city park, there are several days each week where I may spend as much time in an Oak Ridge park as I have my own home. Therefore, it goes without saying that I am interested in how Oak Ridge's parks are maintained, developed and managed.

I also believe that our parks, waterways and hiking trails are some of Oak Ridge's best assets. Unfortunately, they could arguably be some of Oak Ridge's most underutilized assets as well, with so much potential for more growth and exposure. As a "young adult" with a child that I intend to raise here in Oak Ridge, I have a vested interest into the future of this city. I sincerely believe that highlighting and branding this city's assets to a younger generation is one way to ensure that this city continues to grow and develop beyond just being a "DOE" town.

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Spears, Bradley

10/13/2014

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Describe any special knowledge or past experience qualifying you for this appointment?

Beyond the inherent knowledge that I have of Oak Ridge's parks and recreational areas attained from the amount of time I have spent in them, I am also currently serving a short term on the board. This short term has allowed me to gain insight into not only how important this board is, but also how it operates. I am confident that my skill set is an attribute to this board.

Additional Information

Special Qualifications

BRADLEY G. SPEARS

77 Rolling Links Blvd. • Oak Ridge, TN 37830 • PHONE (865) 804-4902

PROFESSIONAL PROFILE:

Degreed professional with undergraduate studies in biology and ecology, coupled with a graduate degree in business management • Over 13 years experience in the environmental services field • Possesses excellent communication, organizational, and written presentation skills with an acute attention to details • Excels in team environments that require leadership skills and strong work ethics

EDUCATION:

MBA, Business Management
Lincoln Memorial University, Harrogate, TN
Graduated December 2011

Bachelor of Science, Biology Major
Lindsey Wilson College, Columbia, KY
Member of Student League of Sciences
Graduated December 2001

Tennessee Technological University
Cookeville, TN
Attended 1996-1999

CLEARANCES:

“Q” Clearance (Active)
Department of Energy

EXPERIENCE:

Associate Business Manager Restoration Services, Inc., Oak Ridge, Tennessee

- Associate Business Manager for corporate operations and business functions for a more than \$45 million, 270 person company, which includes Accounting, Project Controls, Procurement / Contracts, Human Resources, Information Technology and annual Business Planning. Currently serving as the single point of customer accountability for performance, compliance, quality assurance and contractual matters for several multi-million dollar contracts.

Project Manager Restoration Services, Inc., Oak Ridge, Tennessee

- Characterization Manager for the OR22 Hot Cells Project at Oak Ridge National Laboratory. Responsibilities include the planning and development of all associated characterization activities for the project; development and submittal of regulatory documentation associated with waste characterization for disposal; planning and coordination of personnel; preparation and tracking of spending, costs, and associated budgets; preparation and coordination of baseline schedules; and implementation of characterization scope for all three facilities under the OR22 Hot Cells Project.
- Field Manager for the Y-12 National Security Complex (NSC) 81-10 Area Project Geoprobe® characterization. Responsibilities include all project-related tracking, reporting, and field implementation for the Geoprobe® activities beneath ORISE as a major contractor at the Y-12 NSC. Additional responsibilities include the coordination of personnel for daily activities and project integration with various contractors working on the project.

- Project Characterization Lead for Phase 1 of the B&W Y-12 American Recovery and Reinvestment Act legacy material characterization project in the Y-12 Alpha 5 Facility. Responsibilities included daily project reporting and planning activities, document preparation, and contractor interface. The project was completed ahead of schedule for all Phase 1 field sampling and characterization activities.

**Environmental Project Leader / Sr. Environmental Scientist
Commodore Advanced Sciences, Inc., Oak Ridge, Tennessee**

- Water Quality Project Leader for the Water Resources and Restoration (WRRP) water quality program for surface water and groundwater sampling scopes under the U.S. Department of Energy (DOE) contract with Bechtel Jacobs Company LLC. Responsibilities included collection of the pre-processing stream flow data as part of the flux calculations scope of the WRRP water quality monitoring program. Also ensured schedules were met and projects completed per project-specific sampling and analysis plans.
- Project Manager for a Department of Interior, Office of Surface Mining project in Knoxville, Tennessee. Responsibilities included ensuring submittals were reported properly and on time, all field work was done in accordance to contractual requirements, and was responsible for reporting and collecting data.

**Environmental Sampling Technician
MDM Services Corporation, Oak Ridge, Tennessee**

- Environmental Sampling Technician at the East Tennessee Technology Park, Oak Ridge, Tennessee. Responsibilities included assisting in operational efforts by conducting routine sampling, monitoring, and data collection activities. Calibrated, set up, and operated field and laboratory instrumentation equipment. Followed defined and detailed plans and procedures to manually or automatically collect environmental samples such as water, soil, vegetation, biota, ambient air, and waste samples. Conducted field measurements such as pH, temperature, dissolved oxygen, conductivity, and turbidity. Verified sample accountability by facilitating chain of custodies.

**Biology/Ecology Assistant
U.S. Corp of Engineers, Green River Lake, KY**

- Performed as liaison between the Nature Conservancy and U.S. Corps of Engineers for Green River Restoration Project at Green River Lake in Kentucky. Responsibilities included water testing, analysis, monitoring, and recommendations for restoration of local downstream farmland.

Employment History

Associate Business Manager	Restoration Services, Inc.	11/2009 – Present
Environmental Project Leader/ Senior Environmental Scientist	Commodore Advanced Sciences, Inc.	12/2004 – 11/2009
Environmental Sampling Technician	MDM Services Corporation	11/2002 – 12/2004
Biology/Ecology Assistant	U.S. Corp of Engineers	8-12/2001

References and Other Work Experience Available Upon Request

BRADLEY G. SPEARS

77 Rolling Links Blvd. • Oak Ridge, TN 37830 • PHONE (865) 804-4902

PROFESSIONAL REFERENCES:

Richard Ferguson

Vice President, Restoration Services, Inc.
203 Victorious Blvd.
Oak Ridge, TN 37830
865-297-4900 ext. 106 (office)
865-806-0876 (cell)

Peter Caswell

Vice President, Restoration Services, Inc.
203 Victorious Blvd.
Oak Ridge, TN 37830
865-297-4900 ext. 173 (office)
865-776-1588 (cell)

Barry C. Money

Senior Business Manager, Restoration Services, Inc.
203 Victorious Blvd.
Oak Ridge, TN 37830
865-297-4900 ext. 184 (office)

PERSONAL REFERENCES:

Brian Shelton

Business Owner, Foothills Running Company
155 W. Broad Street
Cookeville, TN 38501
(931)-267-4357

Tom Martin

Hendrick Contracting
111 Nathan Lane
Oak Ridge, TN
(865)-755-2664

Jeff Bale

360 Chestnut Ridge, Rd.
Kingston, TN 37763
(865)719-9706

End of Application for

Spears, Bradley

For Board:

Recreation and Parks Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Bradley Spears

BOARD OR COMMISSION: Recreation and Parks Advisory Board

TIME IN OFFICE: Date Appointed 7/14/14

Recent Term Length Balance of 3-year term

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 3

Number of Absences 1

Date Prepared 11/12/14

Voting Ballot A for Recreation and Parks Advisory Board

Vacancies 3

Term Valid Through Three (3) years commencing on January 1, 2015

Full Name	Preference
<input type="checkbox"/> Rhonda Bogard	2
<input type="checkbox"/> David Kitzmiller	1
<input type="checkbox"/> Melissa McMahan	2
<input type="checkbox"/> Daniel Robbins (Incumbent)	1
<input type="checkbox"/> Bradley Spears (Incumbent)	1

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Senior Advisory Board

NumVacancies 5 Total # of Members 11

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

Preference may be given to applicants who reflect a variety of ages as well as knowledge and background in senior interests such as health, safety, recreational activities, and transportation.

Senior Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Susan Asbury		11/6/2014	1	N/A
Ms. Delores Moyer		11/6/2014	1	1
Mr. Alfred Skyberg		11/6/2014	1	1
Total Number of Applicants: 3				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Elizabeth Batchelor	Representative of the Anderson County Adult Safety Coalition and Elder Watch	2016
Mrs. Lynne Burchell	Anderson County Office on Aging	2014
Mr. Gene R Dunaway	At-Large Position	2016
Mr. Lee Roy Gilliam	Anderson County ADA Oversight Committee	2015
Mr. David McCoy	At Large	2014
Mr. William A. Pryor	National Association of Retired Federal Employees	2015
Mr. Alfred Skyberg	At Large	2014
Mr. Robert Smallridge	Oak Ridge Retired Teachers' Association	2015
Dr. Wendy Williams	Senior Citizen's Club	2016

City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

11/6/2014

Applicant: Asbury, Susan

Race (Optional): caucasian

Number of Times Previously Applied: N/A

Preference: 1

Address Contact Information

118 East Magnolia Lane

Email: sasbury9@comcast.net

Mobile Phone: (865) 712-7501

Oak Ridge, TN 37830

Current Company/Organization

NHC HealthCare Oak Ridge

Current Position / Title

Social Services Director

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Bachelor of Science

Member Altrusa International Inc. of Oak Ridge

Club President 2005

Served in various board position

Served as District Four First Vice Governor

Leadership Oak Ridge 1998

Explain why you are interested in being appointed to this board, commission or committee

It would be my pleasure to serve the city of Oak Ridge in almost any position. This city has afforded both my children a top quality public education and has been a wonderful place for them to grow up. My feelings are strong about the need to give back to my community. Given my profession working with the elder population of our community, I believe this is the area in which I have the most to offer. I am knowledgeable about issues facing our senior population especially in the areas of services available, housing, and health insurance. My experience would make me a good addition to this board.

Describe any special knowledge or past experience qualifying you for this appointment?

I have worked at NHC Oak Ridge for 15 years. As Social Services Director, I have had the opportunity, over the years, to work one on one with many seniors in our community. This has given me tremendous insight into the many issues and concerns of this population. My understanding of those these issues such as safety, transportation, healthcare, activities, etc. would be an asset to this board. I also have a unique understanding of housing and other services available to seniors in our community.

Additional Information

Special Qualifications

End of Application for

Asbury, Susan

For Board:

Senior Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

11/6/2014

Applicant: Moyer, Delores

Race (Optional): White (Caucasian)

Number of Times Previously Applied: 1

Preference: 1

Address	Contact Information
169 Glassboro Drive	Home Phone: (865) 482-0349 Email: dc68308@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization
Optimum Health Care

Current Position / Title
President/CEO

Retired?	Company / Organization Retired From
Y	Optimum Health Care

Do you currently serve on any other City board, commission or committee?
Health and Educational Facilities Board

Education, Professional and or Community Activity
Serve as Ombudsmen for Nursing Health and Assisted Living Facility here in Oak Ridge, Tn. and visit each weekly to assure residents are being treated appropriately, are not abused or neglected, and resolve any complaints and/or regulatory issues as related to their care/treatment (volunteer for state's program) Teach/provide information to those who sign up for ORICL classes at Roane State (long-term area services) and continue to teach as hour long waiting lists.

Explain why you are interested in being appointed to this board, commission or committee
(left blank)

Describe any special knowledge or past experience qualifying you for this appointment?
(left blank)

Additional Information
Special Qualifications

Resume of Delores C. Moyer, MHA/LNHA

169 Glassboro Drive
Oak Ridge, Tn., 37830

865-482-0349 (home)
865-250-3196 (cell)

dc68308@bellsouth.net

Health Care Profile

- Health Care Administrator & Consultant in the long-term care industry over the past 14 years (most current being in nursing facility administration/management areas). Turned-around facilities (most current from a 1 STAR facility to a 5 STAR facility in NC), excellent surveys with no jeopardy tags/fines, honored by ACHA for excellent leadership, established new/innovative programs, put systems in place that included follow-through/audit processes to assure on-going compliance with regulations, etc., built teams to assure resident satisfaction with no blemishes on records/licenses. Also, during this period, worked for a period with a rural medical center as their NH Adm. as well as the medical center's Compliance Officer (developing program, educating everyone to requirements, developing Compliance Plans for each entity as well as auditing processes).
- Interim assignments/consultant work during period as related to assuring on-going compliance, survey readiness/success, writing policies/procedures and manuals as well as doing research/development for new programs/services. Education of staff to policies & procedures, new programs and survey/compliance requirements/readiness.
- Prior to 1998, worked in home health industry – administrative and consultant work from 1991-1998. Developed several programs in this industry as well (wound care program as integrated with local wound care center, a psychiatric home program as well as a home health program in association with the Baptist system's overall cardiac programs).
- Began as a health care administrator as a Hospital executive (Adm. and VP positions) while in Memphis and during residency in San Antonio, Tx.; often times, managing very large multi-million dollar enterprises and being involved in all aspects of management). Established first skilled units in a large hospital system and became a Nursing Home Administrator as a result. Also, developed system's wellness programs, first MRI in state, joint venture for the area's first lithotripsy center, an epilepsy center, the first head injury rehab. unit in a rehab. hospital in Tn. and a regional reference lab. Also, reorganized the 21 labs in the system into a centralized processing center to decrease issues related to lost requests, not receiving them, lost specimens, etc. System worked exceptionally well and corrected all internal problems.
- Other - worked as a Radiologic Technologist initially for 13 years and, while in Memphis, taught in several Universities on the undergraduate as well as graduate health care adm. levels. Put together and delivered various inservices in all areas I have worked in over the years.

Skills Highlights

- Leadership/Communications and Team Building
- Analytical thinker
- Knowledge of regulations/compliance issues
- Financial management/budgeting and analysis. Ability to establish feed-back loops/systems to assure on-going financial viability of a facility and its accountability.
- Marketing/public relations and follow-through to develop census & relationships with all clients (physicians, residents, families, contractors, insurers, other providers, etc.)
- HR/personnel and legal knowledge/base to work through issues and development of strategies to enhance overall staff performance, professionalism & inservice needs, resident commitment and satisfaction. At ease with developing contracts and the management thereof to assure compliance with these contracts, etc.
- Consulting abilities – able to walk into a facility and within 10-30 minutes have a very good idea of building/staff compliance, resident/family satisfaction, financial viability as well as departmental performance and further needs/issues to resolve.
- Excellent writing skills (development of policies/procedures in all areas, manuals, etc).
- Excellent ability to develop educational program as well as presenting them to others.
- Visionary, able to see the big picture, weigh strengths & weaknesses with opportunities (strategic planning) and develop new/innovative programs/services.
- Focus on goals; setting goals/priorities and communicating them to staff in all areas; financial, quality/performance improvement, HR, marketing/development, etc.
- Set-up systems for all areas to assure on-going compliance with regulations, PI/QA and on-going survey preparedness as well as performing mock surveys, etc.
- Development of new/innovative programs (many programs developed over the years in hospitals-acute & rehabilitation, home care agencies and long-term care facilities).
- Able to utilize normal office equipment including most computer programs needed for the various health care services I have been involved with.

Experience/Most Recent Positions in Nursing/Rehab. Facility Management

- Optimum Health Care – Tennessee/North Carolina Consulting Services & Interim Administration
- Skyland Care Center – Sylva, NC
Administrator over a 94 bed nursing & rehab. facility from Sept., 2007 through May, 2011 (facility went from 1 STAR to a 5 STAR facility while there) and had excellent surveys. Left to move back to home in Oak Ridge, Tn. Trained replacement as her preceptor. For several months after leaving, did some interim work as the Administrator for Willow Ridge Health & Rehab. Center in Rutherfordton, NC and was asked to return later but had moved back to Tn.
- Tsali Care Center – Cherokee, NC
Administrator over their 64 bed nursing & rehab. facility from Sept., 2003 through July, 2006 and acted as Consultant to them prior to becoming their Administrator to “fix problems in facility and assure systems were in place to maintain compliance”.

- **LaFollette Medical Center – LaFollette, Tn.**
Administrator for the medical center's 98 bed nursing & rehab. center while working with the Baptist System out of Knoxville, Tn; from Jan., 1998 to Jan., 2001. Was also selected to be the medical center's Compliance Officer (see above as to details). Fixed all broken/non-functioning areas towards compliance/regulatory success and excellent surveys. Baptist eventually lost contract to manage the medical center and many staff members went elsewhere. I did some consulting/interim management during the years between 2001-2003 and ended up working in NC (first in interim/consulting assignments and, then with Tsalu Care Center, etc.)
- Before Nursing Home Management, was working for several Home Care Agencies (first managing one for hospital system in Memphis and later, as VP of Home Care Services in Texas and then moved to Oak Ridge where daughter lived and worked until asked by Baptist Health System to work in LaFollette as the Hospital's Compliance Officer & long-term care Administrator).
- Hospital executive (CEO/VP Positions) prior to this time with data presented as requested.

Education

- AA – Biology from Frederick Community College, Frederick, Maryland
- BS – Business Administration/Finance from Trinity University, San Antonio, Tx.
- MS – Health Care Administration from Trinity University, San Antonio, Tx.
(Residency in HCA at Metropolitan Gen. Hospital in San Antonio as part of this Training)
- Radiologic Technology from Elkhart General Hospital, Elkhart, Indiana (where I was raised and managed depts., did diagnostic/radiation therapies and consulting to physicians when setting up practices as to radiology services).

Licensure/Special Education

- Nursing Home Administrator license in Tn. and formerly in NC (recently made inactive) and held license as well in Kentucky (also inactive at this time) since I'm not practicing in either State at this time and wish to remain in Tennessee.
- Radiologic Technologist (national registration) held while in that business.

Other Relevant Information

- Community relationships include being on various Boards of Directors over the years, being honored by various organizations, being a member (Diplomat) of the American College of Health Care Executives (hospital organization for professionals). Sigma Iota Epsilon member (Business Honorary Society)

- Taught at Christian Brothers University in Memphis, Tn. for 5 years (allied health care administration for those with health care backgrounds who wish to get a BA in allied health care adm) and at the College of St. Francis (off-campus graduate programs in health care administration).
- Currently, on the Oak Ridge, Tn. Board/Commission for Education & Health (2014 selected to Board), doing volunteer work as an Ombudsman (Patient Advocate) for the State of Tennessee at several long-term care facilities in the Oak Ridge area and Lecturer at ORICL in long-term care services at Roan State Community College (ORICL is a local university for Seniors whereas lecturers volunteer their time to teach courses of interest to seniors and classes are non-credit classes).
- Sentinel volunteer for The Heritage Foundation – Political prominent entity located in Washington, D.C. and involved on a local/regional level.
- References on request.

End of Application for

Moyer, Delores

For Board:

Senior Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

11/6/2014

Applicant: Skyberg, Alfred

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

115 Bermuda Rd

Home Phone: (865) 483-5557

Email: carriagetrade@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Lockheed Martin @CSN

Do you currently serve on any other City board, commission or committee?

Senior Advisory Board

Education, Professional and or Community Activity

Bucknell Univ; past member EQAB.

Explain why you are interested in being appointed to this board, commission or committee

Oak Ridge has a growing percentile of senior citizens. I am interested in ensuring that all possible activities and accomodations are in place and other outlets are explored.

Describe any special knowledge or past experience qualifying you for this appointment?

I am a senior and I realize that, as such, I can relate to the difficulties that seniors face on a daily basis,

Additional Information

Special Qualifications

End of Application for Skyberg, Alfred

For Board: Senior Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Alfred Skyberg

BOARD OR COMMISSION: Senior Advisory Board

TIME IN OFFICE: Date Appointed 12/19/11

Recent Term Length 3 Years

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 35

Number of Absences 9

Date Prepared 11/12/14

Voting Ballot A for Senior Advisory Board

Vacancies 5

Term Valid Through Three (3) years commencing on January 1, 2015

Full Name	Preference
<input type="checkbox"/> Susan Asbury	1
<input type="checkbox"/> Delores Moyer	1
<input type="checkbox"/> Alfred Skyberg (Incumbent)	1

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Trade Licensing Board

NumVacancies 2 Total # of Members 7

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

One (1) applicant shall hold a currently and valid plumber's license from the City of Oak Ridge; and the remaining applicant shall hold a current and valid Class I or II electrical license from the City of Oak Ridge.

Trade Licensing Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jeff Lewis	Applicant shall hold a current and valid Class I or II electrical license from the City of Oak Ridge.	11/6/2014	1	N/A
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. F. Wayne Garber	Mechanical or Public-at-Large	2015
Mr. Brian T Hayden	Plumber position	2014
Mr. Jeff Lewis	Electrician position	2014
Mr. Michael Maddux	Mechanical License (Heating and Air)	2016
Mr. Joe McCarty	Current and valid Class I or II Electrical License (Electrical Contractor)	2016
Mr. Danny Scott	Plumber position	2016
Mr. Jerry Seiber	(Electrical Contractor; however, currently serving the at-large position)	2016

City of Oak Ridge Board Application 2014

BoardName: Trade Licensing Board

Application Submitted

11/6/2014

Applicant: Lewis, Jeff

Race (Optional):

Number of Times Previously Applied: N/A

Preference: 1

Address Contact Information

110 Concord Road

Home Phone: (865) 483-5774

Email: jeffcclewis58@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Lewis Electirc

Current Position / Title

Owner/Vice President

Retired?

N

Do you currently serve on any other City board, commission or committee?

Trade Licensing Board

Education, Professional and or Community Activity

Owner Lewis Electric Since Feb. 1981

Current member of the Board

Explain why you are interested in being appointed to this board, commission or committee

To help oversee trade qualities for the citizens of Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?

Have severed on this board for many years.

Additional Information

Special Qualifications

Applicant shall hold a current and valid Class I or II electrical license from the City of Oak Ridge.

End of Application for

Lewis, Jeff

For Board:

Trade Licensing Board

Thursday, November 13, 2014

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Jeff Lewis

BOARD OR COMMISSION: Trade Licensing Board

TIME IN OFFICE: Date Appointed 3/7/11

Recent Term Length 3 Years

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 23

Number of Absences 4

Date Prepared 11/12/14

Voting Ballot A for Trade Licensing Board

Vacancies 2

Term Valid Through Three (3) years commencing on January 1, 2015

Full Name

Preference

Jeff Lewis (Incumbent)

1

Applicant shall hold a current and valid
Class I or II electrical license from the
City of Oak Ridge.

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Traffic Safety Advisory Board

NumVacancies 2 Total # of Members 10

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Traffic Safety Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Melissa McMahan		11/4/2014	1	0
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Alexander Crutchfield	Oak Ridge High School Student Representative	2015
Mr. William A Davis		2014
Mr. Gene R Dunaway		2015
Mr. Andrew Howe		2016
Ms. Jana F. Humphrey		2015
Mr. William Polfus		2016
Mr. Ben Redmond		2016
Dr. Aditya Savara		2015
Ms. Jane Shelton	Oak Ridge Municipal Planning Commission Representative	2016

City of Oak Ridge Board Application 2014

BoardName: Traffic Safety Advisory Board

Application Submitted

11/4/2014

Applicant: McMahan, Melissa

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
102 Newell Lane	Home Phone: (865) 483-1727 Email: mhmcman@gmail.com

Oak Ridge, TN 37830

Current Company/Organization
ORNL Federal Credit Union

Current Position / Title
VP, IT Core Transformation

Retired?
N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Resume' attached. 2008 graduate UT Knoxville, Masters in Business Administration. Currently employed with ORNL Federal Credit Union for 23 years. Currently serving on the Girls Inc Oak Ridge board, Secretary.

Explain why you are interested in being appointed to this board, commission or committee

I've lived in Oak Ridge for 8 years now but worked here for more than 20 years. My husband is employed by Spallation Neutron Source at the ORNL facility; although we both worked in Oak Ridge, we lived for 13 years in a rural area of Knoxville. However, not long after the arrival of our oldest child, we realized that it made far more sense to live where we worked. We already loved the Oak Ridge community and the added advantage of the amazing education system that Oak Ridge offers was enough to make us take action. I enjoy living and working in Oak Ridge and would love to do my part, if possible, to help others see not only what an amazing place Oak Ridge is but also to give back to this awesome community in any way that I can.

Describe any special knowledge or past experience qualifying you for this appointment?

None

Additional Information

Special Qualifications

Melissa McMahan
865.599.9434
mhcmahan@gmail.com

Profile Summary

- Experienced professional with a successful career in financial services, from operational experience to delivering member facing service.
- Excel at interfacing with others at all levels to ensure organizational goals are attained.
- Possess excellent interpersonal and organizational skills.
- An effective manager with the skills necessary to lead both small and large divisions.

Professional experience

- 2011 – Present **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President – IT Core Transformation

- Focus on the credit union's core processing system, Symitar's Episys Quest with the emphasis on process improvement and gaining efficiencies
- Area includes launch of informal project management office with a focus on assisting all areas with better project and strategic initiative management
- Launch of Mindjet's Spigit product, ideation software with a focus on internal efficiencies utilizing employee suggested improvements
- Close relationship with Information Technology department to act as resource, business analyst, and liaison between IT and non-IT areas

- 2006 –2011 **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President - Remote Services Delivery

- Responsible for focus and direction for the Credit Union's Contact Center, eServices and Automated Dispenser Services areas
- Division included responsibility for 50000+ member phone calls per month with target abandon rate of 6% or less utilizing Nortel then Cisco telephony equipment along with CallParrot call recording software
- Division included responsibility for issuance of over 140,000 debit cards, credit cards, 40+ ATMs all via the PSCU platform(s); online banking oversight via Symitar's NTMCW then Net Teller, mobile banking via Symitar's GoDough mobile product, bill pay via CheckFree then iPay, and all ACH transactions both incoming and outgoing
- Division included 3 reporting managers, 3 assistant-managers, 4 team leaders, live chat agents, outbound calling agents, incoming agents, eServices and ADS employees totaling 60
- Identified and implemented efficiencies for work flow and application processes utilized by employees in all areas of responsibility
- Responsible for various projects Credit Union wide
- Sought out and identified new technologies as they emerged to find appropriate fits for the Credit Union and its members
- Responsible for new and established product development in relation to remote delivery channels

-

- 2004 –2006 **ORNL Federal Credit Union**
Oak Ridge, TN

Assistant Vice-President - Manager, IT Department

- Responsible for oversight of core processing and networking systems for the Credit Union
- Oversaw department of 10 employees responsible for upkeep, maintenance and uptime for 400+ employees and 20+ branches
- Responsible for month end, quarter end, and year end processes for the Credit Union
- Responsible for overseeing and assisting product development by driving the project from the IT perspective and/or assisted in the project for other areas of the Credit Union.

- 2000 – 2005 **ORNL Federal Credit Union**
Oak Ridge, TN

eBranch Manager

- Responsible for assisting in creating a new department for the Credit Union that would include our Contact Center and Electronic Services for the Credit Union
- Maintained Senior Lending Underwriting Authority to underwrite decisions on A through E paper loans and championed our “eLenders” with their decisions, coaching them to assist in their achievement of their Senior Lending Authority
- Managed department of 40+ employees, responsible for creating and managing budget of over 3 million dollars annually
- Drove projects including converting ATM processors, improvements in telecom equipment, and assisted in multiple conversions of various software platforms Credit Union wide
- Worked closely with our IT department on implementation and improvements of various functions

- 1991- 2000 **ORNL Federal Credit Union**
Oak Ridge, TN

Various positions held at the Credit Union, including but not limited to:

- Electronic Services Supervisor
- CyberBranch Administrator – Credit Union Internet and Telephone banking service
- Member Services Officer, Fountain City Location
- Central Loan Approval Group Underwriter – Centralized loan underwriter
- Member Services Officer, Oak Ridge and various branch locations as needed
- Senior Loan Processor

Education

- Masters Business Administration
University of Tennessee, Knoxville, TN 2008
- Bachelors of Science in Organizational Management
Cum Laude
Tusculum College, Knoxville, TN 2006

- Accredited ACH Professional, 2002-2007

**Community
Involvement**

- Girls Inc
Oak Ridge Turnpike, Oak Ridge, TN
- Secretary of the board 2012 -present
- Board member 2011 -present

Girls Inc. is a national nonprofit organization serving girls with roots dating back to 1864. Girls Inc of Oak Ridge is a local affiliate that began in 1976, with the goal of teaching girls how to advocate for themselves and their communities while building self-confidence, expanding their horizons and preparing today to become women of tomorrow.

- Junior Achievement
- TN Achieves

End of Application for

McMahan, Melissa

For Board:

Traffic Safety Advisory Board

Voting Ballot A for Traffic Safety Advisory Board

Vacancies 2

Term Valid Through Three (3) years commencing on January 1, 2015

Full Name

Preference

Melissa McMahan

1

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE