

**OAK RIDGE CITY COUNCIL MEETING**  
Municipal Building Courtroom

July 14, 2014—7:00 p.m.

AGENDA

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPEARANCE OF CITIZENS
- V. PROCLAMATIONS AND PUBLIC RECOGNITIONS
  - A proclamation paying tribute to the Oak Ridge Community Band.
  - A proclamation designating July 14-19, 2014 as “Anderson County Fair Week.”
  - Tennessee Valley Authority (TVA) presentation of EPA Green Power Community Recognition.
- VI. SPECIAL REPORTS
  - (NONE)
- VII. CONSENT AGENDA
  - a. Approval of the May 27, 2014 City Council Work Session minutes.
  - b. Approval of the June 2, 2014 City Council meetings minutes.
  - c. Approval of the June 9, 2014 City Council meetings minutes.
  - d. Approval of the June 16, 2014 City Council meetings minutes
  - e. Confirmation of sixteen (16) members to the Youth Advisory Board (YAB), as selected by the YAB Screening Panel, for one year terms of office commencing on August 1, 2014.
  - f. Adoption of a resolution approving a contract with the Tennessee Department of Transportation (TDOT) for maintenance of State highways within the corporate city limits whereby the City is reimbursed by TDOT for said services in the amount of \$151,947.00.
  - g. Adoption of a resolution awarding a bid to Graybar, Knoxville, Tennessee, for the furnishing of a replacement motor control center for the East Plant Sewer Pump Station in the estimated amount of \$82,600.00.
  - h. Adoption of a resolution awarding a bid to Nixon Power Services Company, Knoxville, Tennessee, for the furnishing of a replacement generator and automatic transfer switch for the East Plant Sewer Pump Station in the estimated amount of \$94,500.00.
  - i. A resolution awarding a contract (FY2015-003) to Rogers Group, Inc., oak ridge, Tennessee, for the resurfacing of a portion of west bear creek road in the estimated amount of \$48,571.75.
  - j. Adoption of a resolution authorizing a professional services agreement with Consolidated

Technologies, Inc., (CTI), Knoxville, Tennessee, for engineering services for the East Tennessee Technology Park K-1530 Potable Water Storage Tank Rehabilitation, modification, and repainting project in the estimated amount of \$86,800.00.

- k. Adoption of a resolution authorizing the City to continue participation in the East Tennessee Economic Development Agency, with annual membership dues in the amount of \$26,116.00 for the 2014 calendar year.

VIII. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

- a. AN ORDINANCE TO AMEND ORDINANCE NO. 06-2014, WHICH ORDINANCE IMPOSES A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, BY AMENDING SAID APPROPRIATIONS.
- b. AN ORDINANCE TO AMEND TITLE 15, TITLED “MOTOR VEHICLES, TRAFFIC AND PARKING,” CHAPTER 5, TITLED “SPEED REGULATIONS,” SECTION 15-502, TITLED “SCHOOL ZONE SPEED LIMITS,” OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, TO CREATE A NEW SUBSECTION (3) REGARDING THE DISPOSITION OF TRAFFIC CITATIONS FOR SCHOOL ZONE SPEED VIOLATIONS.
- c. AN ORDINANCE TO AMEND TITLE 15, TITLED “MOTOR VEHICLES, TRAFFIC AND PARKING,” CHAPTER 5, TITLED “SPEED REGULATIONS,” OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 15-802, TITLED “RIGHT-OF-WAY IN CROSSWALKS,” IN ITS ENTIRETY AND SUBSTITUTING THEREFOR A NEW SECTION 15-802, TITLED “RIGHT-OF-WAY IN CROSSWALKS,” FOR THE PURPOSE OF CREATING ADDITIONAL PEDESTRIAN PROTECTION IN SCHOOL ZONES.

IX. RESOLUTIONS

- a. A RESOLUTION AMENDING THE MEMORANDUM OF AGREEMENT BETWEEN THE CITY AND THE UNITED STATES DEPARTMENT OF ENERGY FOR THE PROVISION OF FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES AT THE EAST TENNESSEE TECHNOLOGY PARK TO REVISE THE RESPONSIBILITY FOR JANITORIAL, MAINTENANCE, AND NON-ELECTRIC UTILITY SERVICES FOR THE FIRST FLOOR OF BUILDING K-1652 AND TO REQUIRE THE CITY TO PROVIDE Q-CLEARED ESCORTS FOR PUBLIC WORKS EMPLOYEES ENTERING SECURED AREAS FOR WATER SUPPLY REPAIRS AND MAINTENANCE.
- b. A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS WITH CANNON & CANNON, INC., AND FULGHUM, MACINDOE & ASSOCIATES, INC., FOR ENGINEERING SERVICES PERTAINING TO SEWER REMEDIATION PROJECTS AS REQUIRED FOR COMPLIANCE WITH THE U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA) ADMINISTRATIVE ORDER, IN THE COLLECTIVE ESTIMATED AMOUNT OF \$350,000.00.
- c. A RESOLUTION AWARDED A CONTRACT TO THE FERGUSON GROUP, LLC, WASHINGTON D.C., TO CONDUCT A COMMUNITY IMPACT ASSESSMENT OF THE U.S. DEPARTMENT OF ENERGY’S PROPOSED ENVIRONMENTAL MANAGEMENT DISPOSAL FACILITY IN OAK RIDGE IN THE ESTIMATED AMOUNT OF \$69,000.00.
- d. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AWARDS TO POORE’S TREE SERVICE, BLANK’S TREE SERVICE, WOLF TREE EXPERTS, INC., AND OTHER SUITABLE COMPANIES AS NEEDED FOR TREE REMOVAL AND TRIMMING

SERVICES FOR THE PUBLIC WORKS DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$30,000.00.

- e. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AWARDS TO ROGERS GROUP, INC., J.G. MULLINS CONSTRUCTION COMPANY, APAC TENNESSEE, AND OTHER SUITABLE COMPANIES AS NEEDED FOR EMERGENCY STREET RESURFACING FOR THE PUBLIC WORKS DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$175,000.00.
- f. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AWARDS TO STOWERS, BOBCAT, CONTRACTORS MACHINERY, UNITED RENTALS, NORTRAX, AND OTHER SUITABLE COMPANIES AS NEEDED FOR THE RENTAL OF HEAVY EQUIPMENT FOR THE PUBLIC WORKS DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$75,000.00
- g. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO WASTE MANAGEMENT FOR THE DISPOSAL OF BIOSOLIDS AT THE CHESTNUT RIDGE LANDFILL FOR THE PUBLIC WORKS DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$85,000.00.
- h. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MANSFIELD OIL COMPANY FOR FURNISHING UNLEADED AND DIESEL FUEL FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$683,000.00.
- i. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO HD SUPPLY POWER SOLUTIONS AND OTHER SUITABLE QUALIFIED PROVIDERS FOR FURNISHING ABB BRAND CUTOUTS OR OTHER QUALIFIED BRANDS FOR THE ELECTRIC DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$35,000.00.
- j. A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO THE BEST PROVIDERS FOR FURNISHING CHEMICALS FOR THE WATER AND WASTEWATER TREATMENT PLANTS FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$300,000.00.
- k. A RESOLUTION AWARDED BIDS IN THE GRAND TOTAL ESTIMATED AMOUNT OF \$1,419,739.00 FOR THE FURNISHING OF VARIOUS MATERIALS AS REQUIRED BY THE CITY DURING FISCAL YEAR 2015.
- l. A RESOLUTION APPROVING AMENDMENT NO. 3 TO THE LEASE AGREEMENT BETWEEN THE CITY AND THE OAK RIDGE CHAMBER OF COMMERCE TO ELIMINATE THE PROHIBITION ON POLITICAL ACTIVITIES.

X. FINAL ADOPTION OF ORDINANCES

(NONE)

XI. ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

a. Elections/Appointments

- i. 2014 Mid-Year Election
  - 1. Elect two (2) applicants to the Board of Building and Housing Code of Appeals
  - 2. Elect one (1) applicant to the Convention and Visitors Bureau

3. Elect one (1) applicant to the Oak Ridge Housing Authority
4. Elect two (2) applicants to the Recreation and Parks Advisory Board
5. Elect one (1) applicant to the Senior Advisory Board

b. Announcements

c. Scheduling

Scheduling of a special-called City Council meeting on Monday, July 21, 2014 at 5:00 p.m. in the Courtroom of the Municipal Building for second reading of the appropriation ordinance.

XII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

XIII. SUMMARY OF CURRENT EVENTS

a. CITY MANAGER'S REPORT

International Legislative Process and Governance Professional Fellows Program

b. CITY ATTORNEY'S REPORT

XIV. ADJOURNMENT

**PROCLAMATIONS  
AND  
PUBLIC RECOGNITIONS**

**CITY CLERK MEMORANDUM**  
**14-45**

**DATE:** July 1, 2014  
**TO:** Honorable Mayor and Members of City Council  
**FROM:** Diana R. Stanley, City Clerk  
**SUBJECT:** PROCLAMATIONS FOR JULY CITY COUNCIL AGENDA

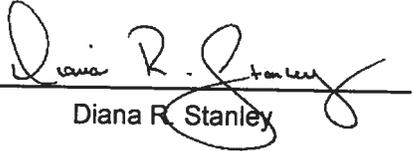
The following proclamation is presented for the June 14, 2014 City Council meeting for City Council's consideration:

The Oak Ridge Community Band

This request was submitted by Dale Pendley, Band Director, in recognition of the years of musical entertainment provided by the band for the community.

Anderson County Fair Week

This request was submitted by Robin Biloski, Anderson County Commissioner, in support of this year's Anderson County Fair. The proclamation will be accepted by Mr. Steve Queener and Mr. E.T. Stamey.

  
Diana R. Stanley

Attachments:  
The Oak Ridge Community Band Proclamation  
Anderson County Fair Week Proclamation

# PROCLAMATION

**WHEREAS**, in December 1943, a group of musicians meet in the Music Room of the Oak Ridge High School to begin rehearsing as the Community Concern Band; and

**WHEREAS**, on July 4, 1944, the Community Concert Band performs their first concert in Jackson Square with 20 musicians performing a program of marches; and

**WHEREAS**, the Community Concert Band reorganized under the leadership of Steve "Doc" Combs, Band Director at the Oak Ridge High School, to form the Oak Ridge Community Band in 1967; and

**WHEREAS**, by 1985, the Oak Ridge Community Band increased its membership to nearly 80 volunteer musicians and performs a year-round schedule of concerts; and

**WHEREAS**, "Doc" Combs retired from the band in 2001 and was replaced by Dale Pendley, who was the Band Director of Jefferson Middle School, and helps to continue the tradition of excellent band performances; and

**WHEREAS**, the Oak Ridge Community Band is proud to be one of the oldest and most active organizations in the City of Oak Ridge; and

**WHEREAS**, the goal of the Oak Ridge Community Band is to provide musical enjoyment for its audiences and to give area musicians the opportunity to perform; and

**WHEREAS**, band members range in age from high school students to members in their 90's; and

**WHEREAS**, the band has a large and varied repertoire of music ranging from marches to classical and includes jazz, swing, Dixieland, movie tunes, novelty pieces, and seasonal favorites.

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:**

That in recognition of providing excellent musical entertainment to the citizens of Oak Ridge and surrounding communities, the residents of the City of Oak Ridge pays tribute

## THE OAK RIDGE COMMUNITY BAND

and accords them an honored place as outstanding citizens in the history of this city.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 14<sup>th</sup> day of July in the year 2014.

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**THOMAS L. BEEHAN**  
**MAYOR**

# PROCLAMATION

**WHEREAS**, the Anderson County Fair was established in its present form in 1889 and the 2014 Fair will be the 125<sup>th</sup> fair in its proud history; and

**WHEREAS**, the Anderson County Fair was designated as a "Century Fair" by the Tennessee Department of Agriculture in 2003, in recognition of 100+ years of continuous operation within the State of Tennessee; and

**WHEREAS**, the Anderson County Fair is an annual educational and entertainment opportunity that is enjoyed by thousands of people of all ages; and

**WHEREAS**, it is a true partnership of hundreds of volunteers working together with local agencies, businesses and industries to provide an opportunity to showcase the Anderson County area, and to effectively highlight Tennessee agriculture and products; and

**WHEREAS**, the Anderson County Fair Association, which is the Fair's governing agency, is completely a volunteer organization and its members serve the community; and

**WHEREAS**, the Fair was awarded "2nd Runner Up Champion of Fairs AAA Division" in 2011, and will continue to increase its rich tradition by getting bigger and better with each passing year; and

**WHEREAS**, Oak Ridgers are proud to be a part of Anderson County and, like all Anderson County citizens, take great pride in the outstanding Anderson County Fair.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE**, that the week of July 14-19, 2014 be proclaimed

## ANDERSON COUNTY FAIR WEEK

in the City of Oak Ridge, Tennessee, and that all Oak Ridgers be encouraged to support the Anderson County Fair Association as it endeavors to produce the best fair in Tennessee, and to honor the Anderson County Fair slogan – *The Best Six Days of Summer* – by attending and enjoying the 2014 fair during the week of July 14-19.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed this the 14<sup>th</sup> day of July in the year 2014.

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**THOMAS L. BEEHAN**  
**MAYOR**

## ELECTRIC DEPARTMENT MEMORANDUM

14-12

**DATE:** June 30, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Jack L. Suggs, Electric Director  
**SUBJECT:** EPA GREEN POWER COMMUNITY PRESENTATION

### Introduction

Members of the Tennessee Valley Authority (TVA) senior staff will be attending the July 14 Council meeting to present the Council with recognition for the City of Oak Ridge becoming one of only fifty-one Green Power Communities and the first in the Southeast.

Making the presentation will be Mr. **Rob Manning**, TVA's Executive Vice President & Chief External Relations Officer. Mr. Manning will be accompanied by Patty West, Director, Renewable Energy Programs; Jim Hopson, Manager, Public Relations; Robbie Ansary, Customer Service Manager; and Christy Cagle-Brooks, Program Manager.

### Review

Early this year, TVA approached City of Oak Ridge staff to tell us about an opportunity for Oak Ridge to become an EPA Green Power Community. As previously described to Council, staff embraced the idea and, working closely with TVA, began pursuing that goal.

In order to qualify for the award, the community had to meet several objectives.

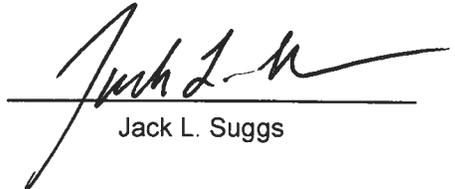
- Purchase 3% of its energy from renewable resources
- The local government had to participate at a 5% level
- Create a community challenge event to increase green power enrollment
- Have a community service day

The TVA and the Oak Ridge team headed by Ms. Marlene Witt launched our effort on April 26 at the Earth Day Festival. Efforts included targeted advertisements and targeted home visits to discuss the benefits of Green Power. We sought community recognition for the cause through press releases, public discussion and participation in the Secret City Festival and the Dragon Boat Races.

Through these efforts the number of participants in Oak Ridge increased from 167 to over 475. Unofficially, this will give Oak Ridge the highest participation rate in the Tennessee Valley.

A wrap up event was held on June 21 where volunteers worked at the University of Tennessee Arboretum cleaning up trails and constructing benches.

Staff would like to express appreciation to TVA for their diligent work in helping us achieve this award. We would also like to acknowledge that the Department of Energy's renewable purchases were instrumental in the award, and finally, tip our hat to the volunteers at the UT Arboretum event, and particularly to Olameter, our meter reading contractor, who made a corporate decision to supply help at this event.



Jack L. Suggs

# CONSENT AGENDA

**OAK RIDGE CITY COUNCIL  
WORK SESSION MINUTES**

**May 27, 2014**

The Work Session of the Oak Ridge City Council convened at 7:00 p.m. on May 27, 2014 in the Courtroom of the Municipal Building.

Present: Trina Baughn, Councilmember  
Tom Beehan, Mayor  
Anne Garcia Garland, Councilmember  
Charlie Hensley, Councilmember  
Chuck Hope, Councilmember  
Jane Miller, Mayor Pro Tem  
David Mosby, Councilmember

Also Present: Mark S. Watson, City Manager  
Ken Krushenski, City Attorney  
Diana Stanley, City Clerk

**BRIEF DEMONSTRATION TO THE OAK RIDGE CITY COUNCIL ON NEW AUDIO AND VOTING UPGRADES TO THE MUNICIPAL BUILDING COURTROOM.**

Mike Brown with M&M Productions provided an overview to the City Council on the audio and voting upgrades that would be occurring to the Courtroom and discussed the potential of moving forward, in the future, with integration upgrades for video and agenda management.

**REPORT FROM IRMA MUTIAHSARI AND HERA NUGRAHAYU ON THE “LITTLE LIBRARY” PROGRAM AND APPLICATIONS TO NEIGHBORHOODS IN OAK RIDGE.**

Irma Mutiahsari and Hera Nugrahayu both provided details on their report on the prospect of a “Little Library” Program—a program to create small “library-like” establishments in areas of community gathering—in Oak Ridge and how it could potentially be utilized in the community.

**DISCUSSION AND REVIEW BY THE CITY MANAGER REGARDING THE NATIONAL PARK SERVICE DESIGNATION AND INTEGRATION OF THE FUTURE OF THE AMERICAN MUSEUM OF SCIENCE AND ENERGY (AMSE) AND OAK RIDGE LIBRARY INTO STRATEGIC PLANNING AND VISION.**

The City Manager explained that there was potential for future planning to integrate all of the aforementioned organizations into the community for the historical promotional focus of Oak Ridge. He further explained that he would like for the City to obtain community ideas/feedback regarding this potential integration and move forward with discussions of interested prospects, both locally and regionally, for a possible corporation to move forward.

David Moore, Director of AMSE, provided City Council with his background and indicated that he was looking forward to beginning discussions of the museum’s future.

**JOINT DISCUSSIONS WITH THE OAK RIDGE CONVENTION AND VISITORS BUREAU AND CITY COUNCIL ON THE FUTURE DIRECTION OF THE ORGANIZATION.**

The City Manager provided City Council with an overview of the Oak Ridge Convention and Visitors Bureau (CVB), noting current contract provisions; composition and goals of the board; present challenges; finances, including the decline in hotel tax collections over the last few years; and recommendations to integrate the organization as a part of city services.

Following this presentation, the City Council provided their pros and the cons of the proposal introduced by the City Manager to Hugh Ward, Vice Chair of the CVB and Katy Brown, Executive Director of the CVB, with the general consensus of Council wishing to leave the CVB as a stand-alone entity based on their autonomy to complete tasks and projects outside the scope of procedures of the City.

During these discussions, members of City Council also expressed their interest in the CVB considering new alternatives to achieving goals set by them for the City Council and exploring others means to continue to better promote tourism in the area.

#### **DISCUSSION ON FRIENDSHIP BELL REPORT AND SUGGESTED NEXT STEPS FOR REPAIR.**

During these discussions on repair of the Friendship Bell, City Council offered several solutions for the City to consider for funding, such as public and/or government support, community fundraisers, and a community repair initiative.

Josh Collins, Recreation and Parks Department Director, and Tim Carty of TetraTech reviewed the engineering report, as prepared by TetraTech. During this review, it was noted by Mr. Collins that the new structure to support the bell would need to be built for longevity and water management, as water was one of the main issues that deteriorated the structure.

As part of their recommendations, City Council also wished to see repair ideas recommended by the Recreation and Parks Board later in the fall.

#### **CHARTER REQUEST FROM COUNCILMEMBER BAUGHN.**

Councilmember Baughn explained that she had requested discussions on potential Charter amendments related to the school's budgetary projections and the expenditures to have community input in time for the elections this November.

The City Attorney explained that the language provided in the General Law of the State of Tennessee was also presented in the Charter and that the City cannot violate General State Law in that the City can only appropriate and modify appropriations for the school's budget, not dictate spending.

The City Attorney explained that he would explore this issue further and bring suggestions back before City Council. As part of these discussions, City Council also discussed the idea of school projects requiring major funding be brought before City Council by the Board of Education earlier in the budget year for ample consideration.

#### **UPDATES:**

##### *White House Initiative Mayor's Makers Challenge*

The City Manager noted that information in this initiative would be forthcoming.

##### *Informal Meetings with City Council*

The City Manager suggested continuing informal meetings of City Council as was done with the budget discussion earlier in April with topics potentially chosen by Council. During this update, it was noted by Councilmember Garcia Garland that these meetings would not substitute her original request for additional meetings.

##### *Questions on recent "wine in grocery store" bill*

The City Manager noted that a citizen petition had begun supporting wine in grocery stores and that he would keep Council informed of updates on that initiative.

#### **ADJOURNMENT**

The meeting adjourned at 9:30 p.m.

Diana R. Stanley, City Clerk  
CITY OF OAK RIDGE, TENNESSEE

**MINUTES OF THE  
OAK RIDGE CITY COUNCIL MEETING**

June 2, 2014

The regular meeting of the City Council of the City of Oak Ridge convened at 7:00 p.m. on June 2, 2014, in the Courtroom of the Municipal Building with Mayor Thomas L. Beehan presiding.

**INVOCATION**

The Invocation was delivered by Brian Scott, Pastor of Robertsville Baptist Church.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag of the United States of America was led by Mr. Andrew Crusen.

**ROLL CALL**

Upon roll call, the following councilmembers were present: Councilmember Trina Baughn; Mayor Thomas L. Beehan; Councilmember Anne Garcia Garland; Councilmember L. Charles Hensley; Councilmember Charles J. Hope, Jr.; Mayor Pro Tem D. Jane Miller; and Councilmember David N. Mosby.

Also present were Mark S. Watson, City Manager; Kenneth R. Krushenski, City Attorney; Janice E. McGinnis, Finance Director; Diana R. Stanley, City Clerk.

**APPEARANCE OF CITIZENS**

Mr. Aditya Savara, 109 Trenton Drive, expressed his concern over a parking ticket citation received by a resident in which the citation did not have a fine listed on the ticket or provide for a warning.

Mr. Martin McBride, 954 West Outer Drive, commented about the Dragon Boat Race event and its success. Additionally, Mr. McBride, commented about a recognition to commemorate the end of World War II next year and the City's possible role and that of Y-12 National Security Complex.

Mr. Boyce Griffith, 107 Beechwood Lane, encouraged the citizens to exercise and commented about his litter pick-up efforts and asked for assistance from residents to keep the greenway clean of litter.

**PROCLAMATIONS AND PUBLIC RECOGNITIONS**

*A proclamation designating June 21, 2014 as C. Vaughn Leslie & Boys' Night Out Day.*

Councilmember Hensley moved, seconded by Councilmember Hope that the proclamation be adopted. The motion was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting "Aye."

The proclamation was accepted by Mr. Jeff Ginsburg with the C. Vaughn Leslie & Boys' Night Out Band.

*A proclamation in recognition of Tim and Teresa Myrick.*

Councilmember Hensley moved, seconded by Councilmember Hope that the proclamation be adopted. The motion was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting "Aye."

The proclamation was accepted by Tim and Teresa Myrick.

**SPECIAL REPORTS**

*Presentation of the City of Oak Ridge's FY 2015 Proposed Budget by Mark S. Watson, City Manager.*

The City Manager presented an overview of the City's proposed FY 2015 Budget noting that the City is proposing to retain the current property tax rate of \$2.39. The budget presentation included a brief progress of the City from the past year, city-wide goals, a breakdown of funds of major city funds, general fund impacts, personnel, waterworks and electric fund summaries, economic development initiatives, projects of state and federal governments in Oak Ridge, Board of Education property tax increase of \$0.32 per \$100.00 and Council's consideration, and lastly information on the budget process and schedule.

Following the presentation, the City Manager responded to inquiries of the City Council.

Next, Board of Education Chairman Keys Fillauer introduced Oak Ridge Schools Superintendent Dr. Bruce Borchers to provide the City Council with a presentation of the Oak Ridge School's FY 2015 proposed budget.

Dr. Borchers provided an overview to City Council on their "Keys" and the STEM (Students Teachers Energizing Minds) programs and their importance to the schools. Additionally, he reviewed the school's focus on 1:1 ratio for technology and the school's personnel, and provided data of technology approaches by neighboring school systems. Dr. Borchers provided information on the school's proposal of a modified budget ("retain") which includes a \$3.2 million increase in the City's funding.

Following the presentation, the Superintendent responded to inquiries of the City Council.

#### Agenda Addition

Mayor Beehan explained that City Council had received a request to add an item under "Resolution" regarding the Mayors' Maker Challenge, and in order to achieve this, the agenda would need to be amended to include this addition. Mayor Pro Tem Miller moved, seconded by Councilmember Mosby to amend the agenda to include the following resolution to the agenda:

A RESOLUTION ACCEPTING THE MAYORS' MAKER CHALLENGE ORGANIZED BY THE  
MANUFACTURING ALLIANCE OF COMMUNITIES AND PLEDGING TO SUPPORT AT LEAST  
ONE MAKER INITIATIVE DURING CALENDAR YEAR 2014.

The motion was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting "Aye."

#### **CONSENT AGENDA**

Councilmember Mosby requested to remove the following resolution from the "Consent Agenda" titled "a resolution awarding a contract (FY2015-002) to Sweeping Corporation of America, Inc., Nashville, Tennessee, for street sweeping services in the estimated amount of \$76,360.58."

Following the removal of the item, Councilmember Hensley moved, seconded by Councilmember Hope to approve the remainder of the "Consent Agenda." The motion was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting "Aye," thereby:

Approving the May 12, 2014 City Council meeting minutes.

Adopting **Resolution No. 06-40-2014** authorizing the Mayor to execute on behalf of the City of Oak Ridge a Certificate of Good Moral Character for John G. Calvert, Oak Ridge BPOE (Elks) Lodge No. 1684.

Adopting **Resolution No. 06-41-2014** authorizing the purchase of two (2) pickup trucks from Sam Swope Auto Group, Chattanooga; one (1) pickup truck from Ford of Murfreesboro, Murfreesboro; and one (1) dump truck from Rainbow Ford, LaFollette; all for use by the Public Works Department in the grand total

estimated amount of \$119,987.00.

Item Removed from "Consent Agenda"

**Resolution No. 06-42-2014**

**A resolution awarding a contract (FY2015-002) to Sweeping Corporation of America, Inc., Nashville, Tennessee, for street sweeping services in the estimated amount of \$76,360.58.**

Public Works Director Gary Cinder responded to inquiries of Councilmember Mosby regarding the City's bid processes.

Following these discussions, Mayor Pro Tem Miller moved, seconded by Councilmember Hensley that the resolution be adopted. The resolution was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting "Aye."

**RESOLUTIONS**

**Resolution No. 06-43-2014**

**A RESOLUTION AUTHORIZING THE CONVERSION OF EAST MADISON ROAD FROM A ONE-WAY STREET TO A TWO-WAY STREET.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hope that the resolution be adopted.

Mr. Ken Hollbrook, Representing Owner of Jackson Square Apartments, requested that the item be deferred so as to permit more information to be examined before this conversion of East Madison Road occurs.

Following brief discussions, the resolution was approved by board vote with Councilmembers Baughn, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting "Aye, and Councilmember Garcia Garland abstaining.

**Resolution No. 06-44-2014**

**A RESOLUTION AWARDDING A CONTRACT (FY2015-004) TO PITTSBURG TANK & TOWER COMPANY, INC., HENDERSON, KENTUCKY, FOR REHABILITATION AND REPAINTING OF THE STEEL POTABLE WATER STORAGE TANK (K-1530) AT THE EAST TENNESSEE TECHNOLOGY PARK (ETTP) WATER TREATMENT PLANT IN THE ESTIMATED AMOUNT OF \$699,200.00.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hensley that the resolution be adopted.

Public Works Director Gary Cinder responded to inquiries of Council regarding the amount being subsidized by the Department of Energy (DOE).

Following these discussions, the resolution was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting "Aye."

**Resolution No. 06-45-2014**

**A RESOLUTION AWARDDING A CONTRACT (FY2014-99) TO HURST EXCAVATING, LLC, KNOXVILLE, TENNESSEE, FOR THE WASTEWATER SYSTEM REHABILITATION PROGRAM Y-12 I PROJECT AS REQUIRED FOR COMPLIANCE WITH THE U.S. ENVIRONMENTAL PROTECTION AGENCY ADMINISTRATIVE ORDER, SAID CONTRACT IN THE ESTIMATED AMOUNT OF \$1,170,565.00.**

Councilmember Hensley moved, seconded by Mayor Pro Tem Miller that the resolution be adopted.

Upon review of and discussion of the EPA Remediation Plan Cost Analysis as provided by the Public

Works Department, the resolution was approved by board vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye,” and Councilmember Baughn voting “Nay.”

**Resolution No. 06-46-2014**

**A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO TENNESSEE MUNICIPAL LEAGUE RISK MANAGEMENT POOL FOR PROPERTY, LIABILITY, AND WORKERS’ COMPENSATION INSURANCE FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$1,242,000.00.**

Councilmember Hope moved, seconded by Councilmember Hensley that the resolution be adopted.

Mr. Aditya Savara, 109 Trenton Drive, inquired about the City waiving the competitive bidding process for this item and the possibility of other cities pooling together for a bidding process.

City staff outlined the benefits for continuing service with the Tennessee Municipal League Risk Management Pool with regards to service and costs.

The resolution was approved by unanimous board vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye.”

**Resolution No. 06-47-2014**

**A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AWARDS TO INTEGRACON AND OTHER SUITABLE COMPANIES AS NEEDED FOR FURNISHING TEMPORARY TECHNICAL SUPPORT FOR THE INFORMATION SERVICES DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$150,000.00.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hensley that the resolution be adopted.

Information Services Manager Adam Fiscor explained that the services offered by Integracon were specialized or for complicated troubleshooting measures outside of staff’s resources and that the company would be assisting with migration services ongoing by the department.

The resolution was approved by unanimous board vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye.”

**Resolution No. 06-48-2014**

**A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MOTOROLA COMMUNICATIONS AND ELECTRONICS, INC., FOR FURNISHING OF MAINTENANCE OF THE 800 MHZ TRUNKED COMMUNICATIONS SYSTEM FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$84,000.00.**

Councilmember Hope moved, seconded by Mayor Pro Tem Miller that the resolution be adopted. The resolution was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye.”

**A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO TRITECH SOFTWARE SYSTEMS FOR FURNISHING ANNUAL MAINTENANCE FOR THE PUBLIC SAFETY COMPUTER SYSTEM SOFTWARE FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$79,982.86.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hope that the resolution be adopted.

Information Services Manager Adam Fiscor explained that this company was still being utilized during the transition to a new software migration for the Oak Ridge Police Department. Oak Ridge Police Chief James Akagi further explained that the contract between the Police Department and Spillman

Technologies (the new software provider) took longer to implement than planned and reiterated it was advantageous to continue services with the existing contractor during this interim.

Following discussions of City Council regarding this time lapse of implementation for the new contract with Spillman Technologies, the resolution received “Aye” board votes from the following Councilmembers Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan and a “Nay” vote from Councilmember Baughn.

NOTE: The aforementioned resolution did not pass as it did not receive unanimous consent from the City Council as is required by the Article V, Section 17 of the Oak Ridge City Charter for purchasing requirements.

A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH THE FERGUSON GROUP, LLC, WASHINGTON, D.C., FOR THE PROVISION OF CONSULTING SERVICES TO PROVIDE GRANT SUPPORT AND TO DEVELOP A COMPREHENSIVE FEDERAL GOVERNMENT RELATIONS AGENDA AND ACTION PLAN FOR AGREED UPON PRIORITIES FOR THE CITY IN THE AMOUNT OF \$30,000.00 AT A MAXIMUM RATE OF \$425.00 PER HOUR WITH AN ALLOWANCE OF \$5,000.00 FOR EXPENSES.

Mayor Pro Tem Miller moved, seconded by Councilmember Hensley that the resolution be adopted.

During discussions on this item, members of City Council raised questions to the Information Services and Public Affairs Director Amy Fitzgerald about the total amount spent on the contract for services during Fiscal Year 2014 and inquired about a report on the services being provided by the Ferguson Group.

Based on these inquiries, the City Manager recommended that City Council consider tabling the item until a later meeting in the month of June so as to allow staff enough time to provide Council with additional information.

Councilmember Garcia Garland moved, seconded by Councilmember Baughn to table consideration of the item until the June 9, 2014 City Council meeting. The motion was approved by board vote with Councilmembers Baughn, Garcia Garland, Hope, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye,” and Councilmembers Hensley and Mosby voting “Nay.”

**Resolution No. 06-49-2014**

**A RESOLUTION TO APPROVE AN AGREEMENT WITH RAY EVANS FOR ECONOMIC DEVELOPMENT SERVICES FOR FISCAL YEAR 2015 IN THE AMOUNT OF \$42,000.00.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hope that the resolution be adopted.

Following discussions from members of City Council regarding Mr. Evans’s services and time provided, the resolution was approved by board vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye,” and Councilmember Baughn voting “Nay.”

**Resolution No. 06-50-2014**

**A RESOLUTION TO APPROVE AN AGREEMENT WITH STEVE JONES FOR ECONOMIC DEVELOPMENT SERVICES FOR FISCAL YEAR 2015 IN THE AMOUNT OF \$42,000.00.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hope that the resolution be adopted.

The resolution was approved unanimously by board vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye.”

Added Resolution-Amended Agenda

**Resolution No. 06-51-2014**

**A RESOLUTION ACCEPTING THE MAYORS' MAKER CHALLENGE ORGANIZED BY THE MANUFACTURING ALLIANCE OF COMMUNITIES AND PLEDGING TO SUPPORT AT LEAST ONE MAKER INITIATIVE DURING CALENDAR YEAR 2014.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hensley that the resolution be adopted.

Mayor Beehan provided a review of the initiative and explained the importance of the program to the community.

Members of City Council discussed the potential of delaying consideration of this item to allow more time to review the material.

Following these discussions, the resolution was approved by board vote with Councilmembers Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting "Aye," and Councilmembers Baughn and Garcia Garland voting "Nay."

**PUBLIC HEARINGS AND FIRST READING OF ORDINANCES**

First Reading of an Ordinance

AN ORDINANCE TO AMEND ORDINANCE NO. 21-82, AS AMENDED, BY ADDING A NEW SECTION 13.1, TITLED "FACILITIES CHARGE," PERTAINING TO THE U.S. DEPARTMENT OF ENERGY'S (DOE) WASTEWATER UTILITY BILLINGS FOR COSTS RELATED TO THE EQUALIZATION BASIN THAT WILL SERVICE THE WASTEWATER FLOW FROM DOE FACILITIES.

Councilmember Hensley moved, seconded by Mayor Pro Tem Miller that the ordinance be approved on first reading.

Following brief discussions, the ordinance was unanimously approved on first reading with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting "Aye."

**FINAL ADOPTION OF ORDINANCES**

**Ordinance No. 05-2014**

**AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE, BY AMENDING THE FOLLOWING: ARTICLE II, TITLED "DEFINITIONS" TO UPDATE THE DEFINITION OF "BUSINESS SERVICES"; SUBSECTIONS 5.07(C), 5.08(C), 6.01(C), 6.02(C), 7.01(C), 7.02(C), 7.03(C), 7.04(C), 7.05(C), 8.01(D), 8.02(D), 8.03(D), 9.02(C), 9.03(C), AND 9.04(F) TO CHANGE THE PHRASE "USES REQUIRING BOARD OF APPEALS PERMIT" TO "SPECIAL EXCEPTION REQUIRING BOARD OF ZONING APPEALS APPROVAL"; SECTION 5.05, TITLED "R-3, MEDIUM RESIDENTIAL DISTRICT" TO CHANGE THE TITLE TO "R-3, MEDIUM DENSITY RESIDENTIAL DISTRICT," TO REVISE THE PERMITTED PRINCIPAL USE OF BUSINESS AND PROFESSIONAL OFFICES IN SUBPART 4; SECTION 7.03, TITLED "B-2, GENERAL BUSINESS DISTRICTS," TO REVISE THE PERMITTED PRINCIPAL USE OF OFFICE BUILDINGS; SECTION 7.04, TITLED "UB-2, UNIFIED GENERAL BUSINESS DISTRICTS," TO REVISE THE PERMITTED PRINCIPAL USE OF OFFICE BUILDINGS; AND SECTION 11.02, TITLED "REQUIRED OFF-STREET PARKING," TO CLARIFY THE SIDE AND REAR SETBACK REQUIREMENTS FOR R-1-C AND R-2 IN SUBSECTION (E)(2)(A); ALL FOR THE PURPOSES OF ADDRESSING ITEMS THAT WERE ABSENT FROM THE ORDINANCE AND TO UPDATE PROVISIONS IN NEED OF CLARIFICATION.**

Community Development Director Kathryn Baldwin reviewed the zoning ordinance and explained that the Planning Commission would further review the language for the shooting ranges that was included in the zoning ordinance during first reading, but was removed from the substitute ordinance provided by staff.

Councilmember Hensley moved, seconded by Councilmember Baughn to approve the substitute ordinance on second reading.

The ordinance was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye.”

### **ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING**

Elections/Appointments

Announcements

Scheduling

### **COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS**

Councilmember Mosby requested that City Council consider discussing the proposal received from the Board of Education regarding a property tax increase for Fiscal Year 2015 budget. City Council discussed the budget proposal submitted by the Board of Education for the property tax increase with a general consensus noting that the time for those discussion should have occurred much earlier in the fiscal year.

### **SUMMARY OF CURRENT EVENTS**

CITY MANAGER'S REPORT

CITY ATTORNEY'S REPORT

### **ADJOURNMENT**

The meeting adjourned at 11:00 p.m.

Diana R. Stanley, City Clerk  
CITY OF OAK RIDGE, TENNESSEE

**MINUTES OF THE  
OAK RIDGE CITY COUNCIL MEETING**

June 9, 2014

The regular meeting of the City Council of the City of Oak Ridge convened at 7:00 p.m. on June 9, 2014, in the Courtroom of the Municipal Building with Mayor Thomas L. Beehan presiding.

**INVOCATION**

The Invocation was delivered by the Reverend Sharon Young, Pastor of First Presbyterian Church.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag of the United States of America was led by Mr. Jim Dodson

**ROLL CALL**

Upon roll call, the following councilmembers were present: Councilmember Trina Baughn; Mayor Thomas L. Beehan; Councilmember Anne Garcia Garland; Councilmember L. Charles Hensley; Councilmember Charles J. Hope, Jr.; Mayor Pro Tem D. Jane Miller; and Councilmember David N. Mosby.

Also present were Mark S. Watson, City Manager; Kenneth R. Krushenski, City Attorney; Janice E. McGinnis, Finance Director; Diana R. Stanley, City Clerk.

**APPEARANCE OF CITIZENS**

Mr. Boyce Griffith, 107 Beechwood Lane, advocated for citizen participation to help clean the Oak Ridge trails and encouraged citizens to consider donating blood.

Dr. Jim Horton, 106 Carson Lane, expressed his opposition in the new date change in property tax and delinquency property tax date collections.

**PROCLAMATIONS AND PUBLIC RECOGNITIONS**

(NONE)

**SPECIAL REPORTS**

(NONE)

**CONSENT AGENDA**

(NONE)

**PUBLIC HEARINGS AND FIRST READING OF ORDINANCES**

AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.

Mayor Pro Tem Miller moved, seconded by Councilmember Hope that the ordinance be approved on first reading.

Mr. Watson provided a brief overview of the appropriation ordinance presented and noted that the property tax rate and funds presented reflected the Oak Ridge School's budget requests for their technology initiative and salary adjustments for school staff. Additionally, the City Manager noted major changes in the budget with regards to personnel, meter reading services, vehicle fleet management,

travel reductions in staff budgets, additional training for software for staff, allocations for not-for-profits, contractual review, and recreational events.

Following brief discussions of these changes between the City Council and the City Manager on the proposed budget, the Mayor opened the floor to receive comments from the public for the scheduled public hearing.

During the public hearing, the following residents spoke in support of the school's request for a property tax increase to support the Oak Ridge School's Technology Initiative and salary adjustments for school staff:

Mr. Chris Johnson, 134 Danbury Lane  
Mr. Andrew Campbell, 116 Newport Drive  
Mr. Matthew Mahathy, 113 Fallberry Street  
Ms. Melinda Hillman, 182 West Outer Drive  
Ms. Ferna Foertter, 921 West Outer Drive  
Donna Reat, 972 West Outer Drive  
Mr. Joe Lee, 99 East Pasadena Road

Ms. Mary Ann Wildgruber, 122 Connors Drive, asked that City Council consider a delay in support of the 1:1 technology program of the schools until further research could show the value of tablet technology and that raises for public employees be considered as both a step increase and cost of living raise.

Ms. Linda Mabry, 106 Montana Avenue, commented about the importance of interpersonal teaching with students as opposed to a focus on technology. Additionally, she requested that Council not consider a property tax increase.

Mr. Chris Marczak, 109 Deerfield Lane, wanted to advocate for courage for the City Council to consider decisions with the best interest of the community.

Mr. Joseph Smith, 126 North Jefferson Circle, commented about the loss of the Fire Specialist Program in the FY2015 Budget and inquired to this loss.

(Diverting from the public hearing)

At the request of City Council, the City Manager and Oak Ridge Fire Chief Darryl Kerley responded to inquiries of Council regarding the Fire Specialist Program. Mr. Watson noted that only half of the amount from the program was spent in the last few fiscal years. Additionally, the City Manager remarked that the funds would help manage the new dispatch system upgrades that were occurring in the Oak Ridge Police Department. The Fire Chief further explained that based on the history of the spending of the Fire Specialist Program, he recommending repurposing the money for the safety of the community by way of an investment in the dispatch system.

Mr. Bob Eby, 101 Winston Lane, Vice Chairman of the Board of Education, commented about raising property taxes as a means to support city services, such as fire, police, and schools.

Mr. Martin McBride, 954 West Outer Drive, commented about the importance of residency in Oak Ridge and informing the public about Oak Ridge. Lastly, Mr. McBride noted that he was opposed to a property tax increase.

Mr. Keys Fillauer, 17 Palisades Parkway, Chairman of the Board of Education, remarked that the school's request is a property tax raise to fund the school's technology initiative. Additionally, Mr. Fillauer commented that there are several differences between the Oak Ridge school system and surrounding school systems.

Ms. Karen Mitchell, 417 East Drive, commented that the school should conduct further research for the technology initiative or consider slower implementation of the program.

Mayor Pro Tem Miller moved, seconded by Councilmember Hensley to close the public hearing. The motion was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye.”

Councilmember Baughn moved to adjust the school operating transfer (“General Purpose School Fund for Operations”) to \$14,629,302 to reduce the property tax rate to \$2.39. The motion was seconded by Councilmember Garcia Garland.

Following discussions by the City Council regarding the future budget funding, the amendment passed by board vote with Councilmembers Baughn, Garcia Garland, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye,” and Councilmembers Hensley and Hope voting “Nay.”

Additionally, the City Council discussed possible funding options for the Oak Ridge Convention and Visitors Bureau and the Fire Specialist Program as part of consideration of second reading of the ordinance.

The ordinance, as amended, passed by board vote with Councilmembers Baughn, Garcia Garland, Hensley, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye,” and Councilmember Hope voting “Nay.”

## **RESOLUTIONS**

### **Resolution No. 06-52-2014**

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH THE FERGUSON GROUP, LLC, WASHINGTON, D.C., FOR THE PROVISION OF CONSULTING SERVICES TO PROVIDE GRANT SUPPORT AND TO DEVELOP A COMPREHENSIVE FEDERAL GOVERNMENT RELATIONS AGENDA AND ACTION PLAN FOR AGREED UPON PRIORITIES FOR THE CITY IN THE AMOUNT OF \$30,000.00 AT A MAXIMUM RATE OF \$425.00 PER HOUR WITH AN ALLOWANCE OF \$5,000.00 FOR EXPENSES.**

Councilmember Hensley moved, seconded by Councilmember Garcia Garland that the resolution be approved.

Following discussions of funding for the Ferguson Group with City Council and the City Manager, the resolution was approved by unanimous voice vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye.”

### **Resolution No. 06-53-2014**

**A RESOLUTION TO ESTABLISH TWO ADDITIONAL MONTHLY MEETINGS IN THE MONTHS OF JULY, AUGUST, SEPTEMBER, AND OCTOBER 2014 FOR THE SPECIFIC PURPOSE OF DISCUSSING POLICY AND STRATEGIC PLANNING IN ORDER TO PROVIDE DIRECTION FOR THE CITY MANAGER WITH NO ACTION TO BE TAKEN AT THESE MEETINGS.**

Councilmember Baughn moved, seconded by Councilmember Mosby that the resolution be approved.

During consideration, City Council discussed the meeting format, topics for discussion, and the possible future implementation of policies that could form as a result of those discussions for these proposed Work Sessions.

Following discussions, the resolution was approved by board vote with Councilmembers Baughn, Garcia Garland, Hensley, Hope, and Mosby voting “Aye,” and Mayor Pro Tem Miller and Mayor Beehan voting “Nay.”

**FINAL ADOPTION OF ORDINANCES**

(NONE)

**ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING**

Elections/Appointments

Announcements

Scheduling

**COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS**

**SUMMARY OF CURRENT EVENTS**

CITY MANAGER'S REPORT

CITY ATTORNEY'S REPORT

**ADJOURNMENT**

The meeting adjourned at 9:40 p.m.

Diana R. Stanley, City Clerk  
CITY OF OAK RIDGE, TENNESSEE

**MINUTES OF THE  
OAK RIDGE CITY COUNCIL MEETING**

June 16, 2014

The regular meeting of the City Council of the City of Oak Ridge convened at 7:00 p.m. on June 16, 2014, in the Courtroom of the Municipal Building with Mayor Thomas L. Beehan presiding.

**INVOCATION**

The Invocation was delivered by Mayor Pro Tem D. Jane Miller.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag of the United States of America was led by Oak Ridge Police Chief James T. Akagi along with his son Nicholas and daughter Shea.

**ROLL CALL**

Upon roll call, the following councilmembers were present: Mayor Thomas L. Beehan; Councilmember Anne Garcia Garland; Councilmember L. Charles Hensley; Councilmember Charles J. Hope, Jr.; Mayor Pro Tem D. Jane Miller; and Councilmember David N. Mosby.

Councilmember Trina Baughn was absent.

Also present were Mark S. Watson, City Manager; Kenneth R. Krushenski, City Attorney; Janice E. McGinnis, Finance Director; Diana R. Stanley, City Clerk.

**APPEARANCE OF CITIZENS**

Mr. Martin McBride, 954 West Outer Drive, commented about his experience with the Department of Energy (DOE) residency recruitment during his employment phase which he remarked was centered outside of the City of Oak Ridge. He also stressed the decline in residency by DOE employees in Oak Ridge and requested that City Council consider a joint work session of neighboring counties to market residency in the community.

Mr. Matthew Mahathy, 113 Fallberry Street, wished to echo Mr. McBride's comments on residency from the Department of Energy.

Mr. Boyce Griffith, 107 Beechwood Lane, commented about receiving points for his recycling as was done with the expired RecycleBank Program, or reducing the recycling charge on his utility bill.

Dr. Jim Horton, 106 Carson Lane, expressed his opposition in the new date change in property tax and delinquency property tax date collections.

The City Manager had a response from Coulter & Justus, P.C., the City's new auditing firm, regarding the City's change in the property tax levy date to which the firm signified that, based upon review of the authoritative accounting literature and other sources, the change in the tax levy date would not have a significant impact on the budget or statement of revenues, expenditures, and changes in fund balance of the City.

Mr. Joe Lee, 99 East Pasadena Road, commented about the success and his enjoyment of the recent Secret City Festival.

**PROCLAMATIONS AND PUBLIC RECOGNITIONS**

(NONE)

### **SPECIAL REPORTS**

*Presentation of State Forms CT-0253 Report on Debt Obligation for the State Revolving Fund Loan in the amount of \$3,000,000.00.*

Finance Director Janice McGinnis noted that the form was related to the completion of financing on the Environmental Protection Agency (EPA) Remediation Plan. Ms. McGinnis noted that this presentation at a public meeting was part of a new requirement from the State of Tennessee Comptroller's Office when a city issues debt and that the item was presented for informational and discussion purposes of City Council.

### **CONSENT AGENDA**

(NONE)

### **FINAL ADOPTION OF ORDINANCES**

#### Public Hearing and Final Adoption of an Ordinance

##### **Ordinance No. 06-2014**

**AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.**

The City Manager noted that after the discussions at the June 9, 2014 City Council meeting regarding the Fire Specialist Program, city staff had provided recommendations to City Council that included the following at less than \$20,000.00:

- An equipment upgrade of the Fire Tower apparatus.
- Adjustments to the budget to provide for one (1) Fire Specialist for 365 day coverage.
- Funding for one (1) additional Dispatcher.
- Exploration of the concept in the coming year for a "dispatch specialist" program providing additional assistance during peak load work periods and emergencies

The Mayor opened the floor to receive comments from the public for the scheduled public hearing.

During the public hearing, the following residents spoke in support of the school's request for a property tax increase to support the Oak Ridge School's Technology Initiative and salary adjustments for school staff:

Mr. Stephen Reddick, 109 Belle Creek Road  
Ms. Liz Batchelor, 119 Greystone Drive  
Mr. Aditya Savara, 109 Trenton Drive  
Ms. Angi Agle, 101 West Melbourne Road  
Mr. Matthew Mahathy, 113 Fallberry Street  
Ms. Jessica Steed, 104 Brentwood Drive

Mr. Phil Parrett, 122 Wilshire Drive, inquired about why a percentage of teachers were not living in the city-limits and paying taxes.

Mr. David Johnson, 505 Emory Valley Road, commented about the community living within its means given the current economic situation.

Dr. Jim Horton, 106 Carson Lane, commented about the potential loss and gain of residents with supporting a property tax increase to draw in families for services, but also losing families because of the property tax rate.

Ms. Elaine Smith, 109 A Arcadia Lane, wished to clarify the frustrations being expressed of both bodies— City Council and Board of Education.

Mr. Chuck Agle, 119 West Melbourne Road, commented that the Oak Ridge School System was still excelling despite housing hardships.

Mr. Walter Zobel, 110 Stanton Lane, expressed his opposition to the property tax increase

Mr. Evelyn Armstrong, 21 Rivers Court, commented about the economic hardships of Oak Ridge and how great the city was.

Mr. Charles Chinn, 13 Cooper Lane, commented about the education that he had received as a student at Oak Ridge.

Mr. Don Hurtubise, 114 Mason Lane, commented about maintaining current spending and consider improving other amenities of the community to attract potential residents.

Mr. Keys Fillauer, 17 Palisades Parkway, Chairman of the Board of Education, invited City Council to discussions of a vision for education with the Board of Education after the November election.

Mr. David Kitzmiller, 144 Wellington Circle, commented about supporting funding the schools without a property tax increase and examine other issues of Oak Ridge, such as economics and recreations.

The Mayor closed the floor for the public hearing.

Councilmember Hope moved to amend the ordinance with a \$0.12 property tax increase to support the Oak Ridge School Systems. The motion was seconded by Councilmember Hensley.

Following discussions on the proposed amendment, the amendment failed by board vote with Councilmembers Garcia Garland, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Nay,” and Councilmembers Hensley and Hope voting “Aye.”

Mayor Pro Tem Miller moved, seconded by Councilmember Hensley to approve the recommendation of the City Manager for the Fire Specialist Program as referenced in the Finance Department Memorandum dated June 12, 2014 to amend the ordinance. The amendment was approved by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miler, and Mayor Beehan voting “Aye.”

Councilmember Hensley moved to amend the ordinance with a \$0.10 property tax increase in support of the Oak Ridge Schools. The motion was seconded by Councilmember Hope. The amendment failed by board vote with Councilmembers Garcia Garland, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Nay,” and Councilmembers Hensley and Hope voting “Aye.”

The ordinance, as amended, was approved by board vote with Councilmembers Garcia Garland, Mosby, Mayor Pro Tem Miller, and Mayor Beehan voting “Aye,” and Councilmembers Hensley and Hope voting “Nay.”

**RESOLUTIONS**

**06-54-2014**

**A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MERCER, INSURANCE BROKER, FOR EMPLOYEE LIFE INSURANCE AND LONG TERM DISABILITY INSURANCE WITH HARTFORD FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$76,764.00, AND AUTHORIZING THE CITY TO RENEW SAID CONTRACT FOR UP TO TWO (2) ADDITIONAL ONE-YEAR TERMS AT THE SAME RATES IF SERVICES ARE SATISFACTORY.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hope that the resolution be approved. The motion was approved by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miler, and Mayor Beehan voting "Aye."

**06-55-2014**

**A RESOLUTION AWARDED CONTRACTS (FY2014-144 AND FY2014-146) TO CHRISTOPOULOS & KENNEDY CONSTRUCTION, INC., KNOXVILLE, TENNESSEE, FOR THE SPRINKLER SYSTEM PROJECT AT FIRE STATION #3 IN THE TOTAL ESTIMATED AMOUNT OF \$93,267.00, AND AUTHORIZING AN ENCUMBRANCE UP TO \$93,267.00 OF AVAILABLE RESIDUAL FUNDS FROM THE GENERAL FUND FY2014 BUDGET TO PAY FOR A PORTION, IF NOT ALL, OF THIS PROJECT.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hensley that the resolution be approved.

The Finance Director explained the utilization of the encumbrance to fund this project with residuals not spent in the FY2014 budget. Following this explanation, the resolution passed by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miler, and Mayor Beehan voting "Aye."

**06-56-2014**

**A RESOLUTION AWARDED A BID IN THE ESTIMATED AMOUNT OF \$319,765.00 TO IRBY UTILITY DISTRIBUTOR, NASHVILLE, TENNESSEE, FOR THE FURNISHING OF AN ELECTRICAL SWITCHGEAR AND ASSOCIATED EQUIPMENT NEEDED FOR EMERGENCY REPAIR AT THE WASTEWATER TREATMENT PLANT.**

Mayor Pro Tem Miller moved, seconded by Councilmember Hope that the resolution be approved.

Electric Department Director Jack Suggs explained the urgency to obtain the equipment to make the necessary repairs. Following discussions, the resolution passed by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miler, and Mayor Beehan voting "Aye."

**06-57-2014**

**A RESOLUTION ESTABLISHING A COMPENSATION AMOUNT NOT TO EXCEED \$175,000.00 FOR FISCAL YEAR 2015 FOR THE ECONOMIC DEVELOPMENT SERVICES CONTRACT BETWEEN THE CITY AND THE OAK RIDGE CHAMBER OF COMMERCE APPROVED BY RESOLUTION 8-81-2013.**

Councilmember Hope moved, seconded by Mayor Pro Tem Miller that the resolution be approved.

Following brief discussion of City Council and the City Manager, the resolution passed by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miler, and Mayor Beehan voting "Aye."

**PUBLIC HEARINGS AND FIRST READING OF ORDINANCES**

(NONE)

**ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING**

Elections/Appointments

*Confirmation of Nomination Alan L. Liby by the Oak Ridge Utility District Board of Commissioners for a five-year term beginning July 1, 2014.*

Councilmember Hensley moved, seconded by Councilmember Hope to confirm that nomination of Mr. Alan L. Liby. The motion was approved by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Mayor Pro Tem Miler, and Mayor Beehan voting “Aye.”

Announcements

Mayor Beehan explained that he would be traveling to Washington, D.C. for the Mayor’s Maker Initiative with the Mayor of Knoxville and representatives from the Oak Ridge National Laboratory.

Scheduling

**COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS**

Councilmember Mosby requested a presentation or briefing regarding the reappraisal of property in Anderson County.

Councilmember Hope requested that the City Manager and City Staff review the new plan of the Blankenship Field Committee to make sure plans are still compliant with some of the parking lot upgrades achieved by the City.

Councilmember Garcia Garland suggested that City Council request a meeting with the Board of Education and all other parties involved in the Blankenship Field renovation project to be well informed, and consider amending the Blankenship resolution, in the future, for the funding for the renovation without marking it for any specific project

As part of the discussions on Blankenship Field, Councilmember Hensley requested that the trees be preserved surrounding the area of the Field.

**SUMMARY OF CURRENT EVENTS**

CITY MANAGER’S REPORT

CITY ATTORNEY’S REPORT

The City Attorney noted that Anderson County Delinquency Tax Sale is set for September 1 and he would provide City Council with additional information.

**ADJOURNMENT**

The meeting adjourned at 9:30 p.m.

Diana R. Stanley, City Clerk  
CITY OF OAK RIDGE, TENNESSEE

# CITY OF OAK RIDGE



POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

June 17, 2014

Honorable Mayor and Members of City Council  
P.O. Box 1  
Oak Ridge, TN 37831

Dear Council Members:

The City Youth Advisory Board Screening Panel for the 2014-2015 term of office consisted of City Council member Chuck Hope, ORHS staff member Connie Wilson, and Recreation and Parks Department staff member Matt Reedy. The YAB Screening Panel has selected the following sixteen students to recommend to City Council for appointment to the 2014-2015 Youth Advisory Board. The applications are attached to be included in the agenda for the July 14, 2014, meeting of the Oak Ridge City Council.

<u>NAME</u>	<u>ADDRESS</u>	<u>GRADE LEVEL</u>
Caroline Bradshaw	112 Wiltshire Drive.	12
Shane Harris	105 Tamara Ln.	12
Ovi Kabir	102 Center Park Ln.	12
Wesley Robinson	131 Brentwood Dr.	12
Lauren Collier	38 Riverside Dr.	11
Peter Magill	135 Center Park Ln.	11
Riley Mosby	106 Havenhill Ln.	11
Ashley Riedy	82 Rolling Links Blvd.	11
Curtis Rookard	114 West Pasadena	11
Lewis Wang	304 E. Faunce Ln.	11
Shichen Zhang	110 Tiffany Pl.	11
Stella Powell	166 Glassboro Dr.	10
Koren Foglesanger	621 Pennsylvania Ave.	9
Hannah Oran	104 Eaton Ln.	9
Candace Pang	111 Heritage Dr.	9
Brent Robinson	131 Brentwood Dr.	9

Sincerely,

Matt Reedy

Liaison to the City Youth Advisory Board



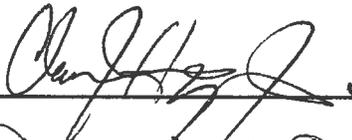
## YAB Screening Panel

DATE: 6-17-14

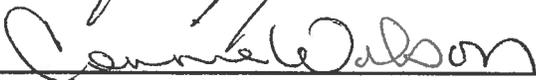
- |                            |                              |
|----------------------------|------------------------------|
| 1 <u>Caroline Bradshaw</u> | 9 <u>Shichen Zhang</u>       |
| 2 <u>Lauren Collier</u>    | 10 <u>Koren Fogle Sanger</u> |
| 3 <u>Shane Harris</u>      | 11 <u>Candace Pang</u>       |
| 4 <u>Peter Magill</u>      | 12 <u>Curtis Rookard</u>     |
| 5 <u>Riley Mosby</u>       | 13 <u>Stella Powell</u>      |
| 6 <u>Ashley Riedy</u>      | 14 <u>Ovi Kabir</u>          |
| 7 <u>Wesley Robinson</u>   | 15 <u>Brent Robinson</u>     |
| 8 <u>Lewis Wang</u>        | 16 <u>Hannah Oran</u>        |

We, the YAB Screening Panel, recommend the 16 students  
above to serve on the City Youth Advisory Board  
for the 2014-2015 term of office.

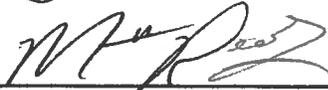
Councilman Chuck Hope



ORHS Staff Connie Wilson



City Staff Matt Reedy



# Youth Advisory Board

Election Date: 7/14/2014

Number of Vacancies: 16

Term Valid Through: One-year term of office  
commencing on August 1,  
2014.

Number of Members: 16

Qualifications:

Applicants must be residents of Oak Ridge and entering grade levels 8th through 12th.

## Applicants

FirstName	LastName	Submission Date
Caroline	Bradshaw	5/30/2014
Ethan	Collier	5/30/2014
Koren	Fogelsanger	5/7/2014
Shane	Harris	4/29/2014
Ovi	Kabir	5/30/2014
Peter	Magill	5/9/2014
Riley	Mosby	5/30/2014
Hannah	Oran	5/30/2014
Candace	Pang	4/30/2014
Stella	Powell	5/30/2014
Ashley	Riedy	5/29/2014
Wesley	Robinson	5/7/2014
Brent	Robinson	5/16/2014
Curtis	Rookard	5/7/2014
Lewis	Wang	5/20/2014
Shichen	Zhang	4/26/2014

Total Applicants: 16

## Current Members

FirstName	LastName	Term Expires
Caroline	Bradshaw	7/31/2014
Shelby	Chambers	7/31/2014
Lauren	Collier	7/31/2014
Abigail	Douglas	7/31/2014
Richard	Goyette	7/31/2014
Shane	Harris	7/31/2014

Shane	Harris	7/31/2014
Peter	Magill	7/31/2014
Ryan	Mihealsick	7/31/2014
Riley	Mosby	7/31/2014
Ashley	Riedy	7/31/2014
Wesley	Robinson	7/31/2014
Laura	Skipper	7/31/2014
Joel	Turner	7/31/2014
Lewis	Wang	7/31/2014
Kelsey	Warmbrod	7/31/2014
Shichen	Zhang	7/31/2014

# Youth Advisory Board Applicants

Application Submission Date: 5/30/2014

Prefix	FirstName	LastName	
Ms.	Caroline	Bradshaw	
Address	City	St	Race (Optional):
112 Wiltshire Drive	Oak Ridge	TN	White
Phone Number	Email		
(865) 483-3343	quinn55@comcast.net		
Submission Date	Currently serving YAB?	Number of previous applications	Number of Years Served on YAB
5/30/2014	Yes		22
School Name			
Oak Ridge High School			
School Grade	GPA	Favorite Class	
12th		Economics	
Extra Curricular Activities			
Soccer ORHS Golf Volunteer at Oak Ridge Playhouse President of Key Club National Honor Society Piano Youth Group			
Volunteer Work Experience (1)			
Oak Ridge Playhouse			
Dates			
2010- present			
Description			
I have thoroughly enjoyed my experience volunteering at the Oak Ridge Playhouse. During my years volunteering I have been trusted with various leadership positions. I have been Stage Manager, Assistant Stage Manager, Lightboard Operator, Props Master, and other various occupations. By holding these positions I have learned many leadership skills and communication.			
Volunteer Work Experience (2)			
Kern United Methodist Church			
Dates			
2010- Present			
Description			
When I first started working in the nursery at Kern, I volunteered. Before I could be paid, I had to volunteer for 50 hours. During this experience I have used my knowledge of childcare to successfully take care of the children. I am trusted with monitoring the kids. I have enjoyed my experience working at Kern because I can use my talents to help out at church.			
Why do you want to serve on the YAB?			
I want to serve on the YAB because I want my voice to be heard. I wish to have a say in what happens in my community. I have enjoyed my past two terms on the board, and I wish to continue my service to the community.			

End of Application for Caroline Bradshaw

# Youth Advisory Board Applicants

Application Submission Date: 5/30/2014

Prefix	FirstName	LastName	
Mr.	Ethan	Collier	
Address	City	St	Race (Optional):
38 Riverside Drive	Oak Ridge	TN	
Phone Number	Email		
(865) 567-5572	ethanc_8@yahoo.com		
Submission Date	Currently serving YAB?	Number of previous applications	Number of Years Served on YAB
5/30/2014	No		
School Name			
Jefferson Middle School			
School Grade	GPA	Favorite Class	
9th		French	
Extra Curricular Activities			
I have been a member of the Technology Student Association, the Math Club, the Wilderness Connections Club, and the Foreign Language Club at Jefferson Middle School. I also participated in cross county and ACAC swim team. Currently, I am a member of Sound Company of Oak Ridge and a piano student under Celeste Varajona. Last summer, I was chosen to be a student ambassador on the Naka-Shi Exchange Program, and I spent 10 days in Japan.			
Volunteer Work Experience (1)			
First United Methodist Vacation Bible School			
Dates			
June 17-21, 2012, 9 am-noon			
Description			
Working at Vacation Bible School was a very rewarding experience. I helped young children ages 3 to 5 learn about the Bible in fun and creative ways. My partners and I helped the kids create pieces of art, such as hand-made crosses and finger-painting. From this experience, I learned how to be patient with children and that I enjoy working with them greatly.			
Volunteer Work Experience (2)			
Dates			
Description			
Why do you want to serve on the YAB?			
I would like to serve on the YAB because I enjoy volunteer work. I believe I a responsible and dedicated. I believe I will attain skills essential to my life. I want to make a difference my community.			

End of Application for Ethan Collier

# Youth Advisory Board Applicants

Application Submission Date: 5/7/2014

Prefix	FirstName		LastName	
Ms.	Koren		Fogelsanger	
Address		City	St	Race (Optional):
621 Pennsylvania Avenue		Oak Ridge	TN	White
Phone Number		Email		
(865) 456-4053		babypea21@yahoo.com		
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB
5/7/2014	Yes			11
School Name				
Oak Ridge High School				
School Grade	GPA	Favorite Class		
9th		3.3 Chorus/Language Arts		
Extra Curricular Activities				
Titans, Chess, Diversity, Chain Links, Rambassadors, Interact, Girl Scouts, Kids Church Helper, Babysitting, YAB, SALT (Girl Scout Leadership), Chorus, Computer/Keyboarding, Cross Country.				
Volunteer Work Experience (1)				
Life House Church				
Dates				
2011-2014 Sundays				
Description				
As a Lifehouse Church Helper, I run the media, collect offering, help with skits. I really enjoy this because I get to work with children ages 5-11. I also work well with older people as I help with prayer and other various things.				
Volunteer Work Experience (2)				
Secret City Festival				
Dates				
Last Secret City Festival				
Description				
I work at several booths that included Lifehouse Church, Girl Scout (GSCSA), and Healthy Start. I worked well and introduced myself to new people.				
Why do you want to serve on the YAB?				
I want to serve on this board is because I really enjoyed being an at large member and I want to be able to serve for my community.				

End of Application for Koren Fogelsanger

# Youth Advisory Board Applicants

Application Submission Date: 4/29/2014

Prefix	FirstName	LastName		
Ms.	Shane	Harris		
Address	City	St	Race (Optional):	
105 Tamara Lane	Oak Ridge	TN		
Phone Number	Email			
(865) 483-7553	silverlightharris@gmail.com			
Submission Date	Currently serving YAB?	Number of previous applications	Number of Years Served on YAB	
4/29/2014	Yes		4	
School Name				
Oak Ridge High School				
School Grade	GPA	Favorite Class		
12th		3.7/APUSH		
Extra Curricular Activities				
Piano Men of Tomorrow Program Youth Advisory Board Oak Valley Baptist Church (Choir, Youth dept., and Praise Dance team ORHS Masquers Drama Club				
Volunteer Work Experience (1)				
Children's Museum of Oak Ridge				
Dates				
Summer 2009, 2010, 2011				
Description				
I worked at CMOR with during the summer with different camps and programs that went on at the museum. I worked with children and we did cooking camps, baking camps, and art/crafts camp, as well as working in the garden.				
Volunteer Work Experience (2)				
Knoxville KARM/ YouthACT				
Dates				
Once every two months				
Description				
OVBC Youth group goes to KARM in Knoxville where we serve and feed the hungry and homeless. We spend about 2-4 hours either serving them food, or talking and praying with them. Sometimes we even sing for them.				
Why do you want to serve on the YAB?				
I believe that before I graduate, I would like to make a few changes that would carry on even after I'm gone. I believe an open-mind, creative and innovative ideas, as well as a willingness to help, are qualities that I have that can contribute to a prospering Oak Ridge. I believe that with the YAB, the youth of Oak Ridge have a voice and can contribute their own ideas to bring about a neoteric generation for a successful future in Oak Ridge, TN.				

End of Application for Shane Harris

# Youth Advisory Board Applicants

Application Submission Date: 5/30/2014

Prefix		FirstName		LastName	
Mr.		Ovi		Kabir	
Address		City		St	Race (Optional):
102 Center Park Lane		Oak Ridge		TN	Asian
Phone Number			Email		
(865) 617-1552			oviakabir@gmail.com		
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB	
5/30/2014	No				
School Name					
Oak Ridge High School					
School Grade	GPA		Favorite Class		
11th			4 A.P. U.S. History		
Extra Curricular Activities					
International Relations Club (IRC) Atomic Rowing Chess Club Prom Board Junior Committee Board Student Council NHS					
Volunteer Work Experience (1)					
Oak Ridge Rowing Association					
Dates					
June-July 2013					
Description					
I volunteered to give children ages 8 and up How to Row Lessons in Melton Lake throughout the Summer of 2013. It was a great experience because I was able to give back to the community and ORRA because I also learned from these lessons before. It was heartwarming to see how much many of the kids enjoyed to learn to row and probably one of my favorite summer memories.					
Volunteer Work Experience (2)					
Willow Brook Elementary School					
Dates					
July 12, 2014					
Description					
I volunteered at Willow Brook Elementary School for supplier for kids. We gave free backpacks, books, pencils, and all sorts of things related to school that these children for themselves. It was very humbling to be able to help people who needed and greatly made me appreciate all the opportunities I've been given.					
Why do you want to serve on the YAB?					
I would like to serve on the Youth Advisory Board of Oak Ridge because I'd like to give back to the community that has given so much to em. I feel I could contribute and give helpful input on the board. I think it would be a great experience and I would definitely grow from it. The YAB would be a great place to make connection with people I have not and I think it would truly be fund to just help out with activities by the YAB.					

**End of Application for Ovi Kabir**

# Youth Advisory Board Applicants

Application Submission Date: 5/9/2014

Prefix		FirstName		LastName	
Mr.		Peter		Magill	
Address		City		St	Race (Optional):
135 Center Park Lane		Oak Ridge		TN	white
Phone Number			Email		
(865) 482-0009			petermagill1998@gmail.com		
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB	
5/9/2014	Yes			2/2	
School Name					
Oak Ridge High School					
School Grade	GPA		Favorite Class		
11th	3.8		History		
Extra Curricular Activities					
Golf Soccer International Relations					
Volunteer Work Experience (1)					
First United Methodist Church					
Dates					
2009-2013					
Description					
Every summer I work at my church for Vacation Bible School (VBS). It is a great experience because everyday I see and get to know the same kids and watch them grow in faith. But it is a big job because you are these kids leaders for 3 hours everyday, but I live it.					
Volunteer Work Experience (2)					
VIP Soccer					
Dates					
2011-2013					
Description					
At VIP Soccer, you help handicapped children play soccer. This job takes a lot of patience because these kids may not listen the first time. At the end of the season, these kids affect you more than you did them. This is why this activity is such a great experience for me.					
Why do you want to serve on the YAB?					
I think this board could make a lot of great change for the teens and teens to come. Also, I think we could have a lot of fun while serving on the board. Lastly, it is a great experience that could help me a lot later on if life.					

**End of Application for Peter Magill**

# Youth Advisory Board Applicants

Application Submission Date: 5/30/2014

Prefix	FirstName		LastName	
Ms.	Riley		Mosby	
Address		City	St	Race (Optional):
106 Havenill Hill Lane		Oak Ridge	TN	African American
Phone Number			Email	
(865) 482-4193			riley.mosby98@gmail.com	
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB
5/30/2014	Yes			11
School Name				
Oak Ridge High School				
School Grade	GPA		Favorite Class	
11th			4 English	
Extra Curricular Activities				
Oak Ridge YAB 2013-2014 ORHS WildBand National Achievers Society 2013-2014 Haven Chapel Youth Group Vice President Haven Chapel Dance Team				
Volunteer Work Experience (1)				
City of Oak Ridge Egg Hunt				
Dates				
April 12, 2014				
Description				
I volunteered at the Egg Hunt this year hiding egg and helping the Kindergarten group as they hunt. I enjoyed the experience and look forward to volunteering for many years to come.				
Volunteer Work Experience (2)				
Rainbow Camp				
Dates				
2010-2013				
Description				
Each summer for four years, I have been a volunteer at a week-long day camp for kids. I helped the campers learn about various world cultures and ways of life. I had an unforgettable time helping out and plan to do it again as often as I can.				
Why do you want to serve on the YAB?				
I will bring valuable insight and helpful ideas to the Board. I served on the Board last year and had a great time. If re-elected I would love to get the chance to be more involved and take a leading role of an event.				

End of Application for Riley Mosby

# Youth Advisory Board Applicants

Application Submission Date: 5/30/2014

Prefix		FirstName		LastName	
Ms.		Hannah		Oran	
Address		City		St	Race (Optional):
104 Eaton Lane		Oak Ridge		TN	White
Phone Number			Email		
(865) 210-3091			Hannah.Oran@yahoo.com		
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB	
5/30/2014	No			1	
School Name					
Oak Ridge High School					
School Grade	GPA		Favorite Class		
9th			3 Social Studies		
Extra Curricular Activities					
Student Council, Orchestra, After School Orchestra, Church, and Youth.					
Volunteer Work Experience (1)					
Excel at Glenwood Elementary					
Dates					
June 2013					
Description					
Work total: 97 hours (I am going again this summer) I helped elementary school with their work. I also assisted in serving them food, and I watched and played with them on the playground. I also served as a chaperon on field trips, watching the kids, and helping them to the bathroom.					
Volunteer Work Experience (2)					
Glenwood Elementary					
Dates					
12/19/13					
Description					
(4 Hous) I worked as an elf on Santa night. I worked at the cookie decorating station. I put sugar cookies on plates, and asked the kids what icing they want, then I would put a dollop of icing on their plate. Then I would help them decorate their cookies if needed. I also helped set up and clean up. I really enjoyed it.					
Why do you want to serve on the YAB?					
I am interested in pursuing a career either in ministry or in politics/business ethics. I believe that if you want something to change then you need to do something about it rather than waiting for it to happen on it's own. The world doesn't work that way. When I group up, I want to travel to other countries. Also, I love to plan things. I love when a project pulls through and I can see it completed and how happy it makes people. I have helped plan/organize school dances, church lock-ins, charity events, and birthday parties. It's so much fund.					

**End of Application for Hannah Oran**

# Youth Advisory Board Applicants

Application Submission Date: 4/30/2014

Prefix	FirstName		LastName	
Ms.	Candace		Pang	
Address		City	St	Race (Optional):
111 Heritage Dr		Oak Ridge	TN	Asian
Phone Number		Email		
(865) 482-3195		candace.317@gmail.com		
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB
4/30/2014	No			1
School Name				
Jefferson Middle School				
School Grade	GPA	Favorite Class		
9th		4:Mathematics		
Extra Curricular Activities				
<p>I take part in my school's Math Club. I have for every year and have won many awards at competitions and gained recognition at ceremonies. I have also had hands on experiences with technology and engineering through Technology Student Association. We work hard and take our projects to three competitions throughout the year: Regional, State, and National. I competed in multiple events, placing in the top three consecutively since 6th grade. Other than having academics in my life, I work with music. I've played the violin beginning in 4th grade and have been in my school orchestra ever since. On Wednesdays I help out at Jefferson's After School Orchestra. During Monday nights I participate in a more challenging Knoxville Symphony Youth Orchestra. I take private lessons as well and put in bountiful hours of practice. Over the summer I received the best opportunity to travel the world to meet amazing people and to learn a new culture. In February of 2013 I, along with numerous amount of other people, competed to have the chance to go to Japan. There were only 5 spots open in my school and I was fortunate enough to be chosen after submitting a questionnaire and interview. The trip was life changing and unforgettable. I also housed a student for a week and taught to her about the American lifestyle. Since then I am part of the Oak Ridge Sister Cities group to prolong international friendships and peace. I am also a member of the Wilderness Connections club. I went on a physically, mentally, and psychologically challenging trip to hike countless miles with a 30 pound backpack. The 4-day experience opened up my perception about how to use our mindset to conquer whatever.</p>				

# Youth Advisory Board Applicants

## Volunteer Work Experience (1)

Oak Ridge Halloween Party

### Dates

Oct. 25, 2013

### Description

The Halloween party brought out a great crowd. I was in charge of trying to persuade people to sign up for a costume party and the list was filled. Many of the costumes were outstanding. Nothing went amiss and I think everyone had a wonderful time.

## Volunteer Work Experience (2)

Oak Ridge Egg Hunt

### Dates

April 12, 2014

### Description

Working with adults and other students in order to create a fun day for the children of Oak Ridge was a wonderful time. Hiding the eggs was an adventure in itself and watching elementary school children find them was an amusing sight. Many had a great time and nobody was left out.

### Why do you want to serve on the YAB?

Being able to have served on YAB was a tremendous experience as a student, citizen, and well being. I've learn unbelievable amounts of skills and wisdom all through last year. Each moment was dealt with amiability and understanding. This upcoming year I want to participate more and be more pronounced rather than just an eight grade at-large member. I plan to do more for our community and be more serviceable. I understand how to do so now. It is all for the happiness of each person in the city of Oak Ridge. To be able to work toward that goal is an pleasure.

End of Application for Candace Pang

# Youth Advisory Board Applicants

Application Submission Date: 5/30/2014

Prefix		FirstName		LastName	
Ms.		Stella		Powell	
Address		City		St	Race (Optional):
166 Glassboro Drive		Oak Ridge		TN	Caucasian
Phone Number			Email		
(865) 481-3357			mmichellepowell@gmail.com		
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB	
5/30/2014	No				
School Name					
Oak Ridge High School					
School Grade	GPA		Favorite Class		
10th			4 Spanish and Civics		
Extra Curricular Activities					
Oak Ridge High School Volleyball Team International Relations Club CBFO Volleyball Church Choir Church Handbey Choir					
Volunteer Work Experience (1)					
Oak Ridge Civic Music Association					
Dates					
May 2013-Current					
Description					
Starting my eighth grade year, I have been a stagehand for the Oak Ridge Civic Music Association. During this experience I worked with concert preparation assisting with ticket sales, and post-concert striking of the stage.					
Volunteer Work Experience (2)					
Rainbow Camp					
Dates					
June 2011, June 2012, and June 2013					
Description					
Rainbow camp is a one-week camp that, during the summer, invites children of all races and ethnicity to become informed of one another's cultures. During the summer of 2011, I worked as a counselor-in-training, where I would volunteer cleaning up in the kitchen. The next two summers, I was a counselor, where I lead a group of about 7-8 children around through different activities such as cooking, games, and learning other languages.					
Why do you want to serve on the YAB?					
To me, educating the youth of today to be aware of the world around them is crucial in order to create a thriving future. Admittedly, I have not had too much experience with the organizations in the City of Oak Ridge, but I believe experiencing these organizations first-hand and learning about the authorities that run our town would not only be an enriching experience, but a rewarding one. I also strongly support and encourage the idea that the youth in our town have a voice. Our perspectives could bring to the table new insight that may not be apparent to other generations.					

**End of Application for Stella Powell**

# Youth Advisory Board Applicants

Application Submission Date: 5/29/2014

Prefix	FirstName	LastName	
Ms.	Ashley	Riedy	
Address	City	St	Race (Optional):
82 Rolling Links Blvd.	Oak Ridge	TN	Female
Phone Number	Email		
(865) 300-4910	riedyashley@yahoo.com		
Submission Date	Currently serving YAB?	Number of previous applications	Number of Years Served on YAB
5/29/2014	Yes		11
School Name			
Oak Ridge High School			
School Grade	GPA	Favorite Class	
11th	4.28	Biology	
Extra Curricular Activities			
Orchestra-8 years (violin) Young Life Spanish Club Volunteer at Children's Museum of Oak Ridg Spanish National Honor Society Choir at Christ Community Church			
Volunteer Work Experience (1)			
Angel Tree			
Dates			
December of 2011, 2012, and 2013			
Description			
For Angel Tree, I helped pick out toys, clothing, and other necessities for children who would otherwise not receive such things. Being able to provide presents to other children, especially during the holiday season, is always a rewarding experience. I particularly enjoy knowing that the presents are going to kids who will truly appreciate them.			
Volunteer Work Experience (2)			
UNICEF			
Dates			
October 2012 and 2013			
Description			
For UNICEF, on Halloween I collected donations while trick or treating. I originally did this in October of 2012 for Action Now club at ORHS, and then chose to do it on my own again this past year because of how fun and successful it was! Helping to collect donations for a great cause while also enjoying the excitement of Halloween made for some great memories.			
Why do you want to serve on the YAB?			
I would like to serve on Youth Advisory Board because I feel my time serving on the board this past year was extremely beneficial in bettering my leadership and communication skills. Youth Advisory Board has taught me the importance of staying in touch with the community and upcoming events. I have loved having the experience of interacting with other students and adults and discussing problems facing our city. I hope to be able to continue my time as a member of Youth Advisory Board in order to further better myself and make a difference in our community.			

End of Application for Ashley Riedy

# Youth Advisory Board Applicants

Application Submission Date: 5/7/2014

Prefix	FirstName	LastName	
Mr.	Wesley	Robinson	
Address	City	St	Race (Optional):
131 Brentwood Dr.	Oak Ridge	TN	White
Phone Number	Email		
(865) 483-9586	wesleyrobinson22@gmail.com		
Submission Date	Currently serving YAB?	Number of previous applications	Number of Years Served on YAB
5/7/2014	Yes		11
School Name			
Oak Ridge High School			
School Grade	GPA	Favorite Class	
11th		4 Math	
Extra Curricular Activities			
Varsity Cross Country Varsity Track Wildcat Pride Club International Relations Club Youth Leadership Oak Ridge Oak Ridge Young Life			
Volunteer Work Experience (1)			
Life Development Center (Haw Ridge)			
Dates			
July 8-12			
Description			
This experience was most definitely a highlight of my summer. My friend, Tatz, and I volunteered to help out an adventure camp at the Life Development Center of Oak Ridge. We spent 5 days doing everything from biking to rafting with camp counselors, Kent and Megan, and 10 crazy middle school girls. We had tons of fun doing all these different activities as well as learning valuable leadership and life lessons along the way.			
Volunteer Work Experience (2)			
Boys and Girls Club of Oak Ridge			
Dates			
2 days during Summer 2013			
Description			
This was an extremely unique experience I had never seen before. My friend Blake, my brother Brent, and I volunteered to help a group of kids learn to play some soccer in our free time. It was extremely beneficial as we interacted with groups of kids we would never regularly spend time with while also playing a game that we all loved.			
Why do you want to serve on the YAB?			
I want to serve on the YAB to play an active role in the lives of the youth both my age and younger than I. I would like to assist the city in providing fun and exciting activities for the youth to keep them out of trouble. Along with helping the community, I would also like to add this to my college resume as I will soon be sending my resume to many colleges throughout the southeast. I am very excited at this opportunity to help myself as well as the community to become better.			

Please see additional attachments.

## **Wesley G. Robinson**

131 Brentwood Drive  
Oak Ridge, Tennessee 37830  
865.483.9586 (home)  
865.824.8271 (cell)  
wesleyrobinson22@gmail.com

### **Education**

- Currently a junior at Oak Ridge High School, Oak Ridge, Tennessee
- Courses previously or currently taking: AP Calculus BC, PreCalculus Analysis Honors, AP Physics B, AP Computer Science, Spanish I, II, III, Digital Arts & Design I, II, III
- Jefferson Middle School, 2007-2011

### **Achievements**

- Award of Excellence in Computer Applications, 2013
- Award of Excellence in Digital Arts & Design II, 2013
- Most Improved for Oak Ridge High School Varsity Soccer Team, 2012
- Most Competitive for Oak Ridge High School Varsity Cross Country Team, 2013

### **Extracurricular Activities**

- International Relations Club, 2013-present
- Youth Advisory Board Member, 2013-present
- Youth Leadership Oak Ridge, 2013-present
- Wildcat Pride Club Class Representative, 2012-present
- Oak Ridge High School Varsity Cross Country Team (lettered), 2013-present
- Oak Ridge High School Varsity Track Team (lettered), 2014-present
- Oak Ridge High School Varsity Soccer Team (lettered), 2011-2013
- Oak Ridge Young Life, 2012-present

### **Work Experience**

- Briarcliff Community Club Lifeguard, 2013-present, Supervisor: Glenn Romanoski

### **Volunteer Activities**

- Helper for the Boys and Girls Club of Oak Ridge, Summer 2013
- Junior Counselor at GREATS Adventure Camp, Summer 2013

### **References**

Available upon request

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End of Application for

Robinson, Wesley

For Board:

Youth Advisory Board

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# Youth Advisory Board Applicants

Application Submission Date: 5/16/2014

Prefix		FirstName		LastName	
Mr.		Brent		Robinson	
Address		City		St	Race (Optional):
131 Brentwood Dr.		Oak Ridge		TN	Caucasian
Phone Number			Email		
(865) 483-9586			bmoneyallday@icloud.com		
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB	
5/16/2014	No				
School Name					
Oak Ridge High School					
School Grade	GPA		Favorite Class		
9th			4 Spanish		
Extra Curricular Activities					
Civic center basketball league Varsity Oak Ridge High School Soccer Lifeguarding Camping with friends/boy scouts disc golfing tennis					
Volunteer Work Experience (1)					
Keep Anderson County Beautiful					
Dates					
Description					
Attended litter cleanups with organization Keep Anderson County Beautiful at the high school.					
Volunteer Work Experience (2)					
Dates					
Description					
Why do you want to serve on the YAB?					
YAB has awesome events like disc golf, battle of the bands, etc. that give youth the opportunity to try new things. I could help bring more kids to these events and suggest new ideas like camping trips.					

**End of Application for Brent Robinson**

# Youth Advisory Board Applicants

Application Submission Date: 5/7/2014

Prefix	FirstName		LastName	
Mr.	Curtis		Rookard	
Address		City	St	Race (Optional):
114 West Pasadena		Oak Ridge	TN	Asian/Pacific Islander
Phone Number			Email	
(865) 272-3919			curtrook@gmail.com	
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB
5/7/2014	No			
School Name				
Oak Ridge High School				
School Grade	GPA	Favorite Class		
11th	4.18	AP Chemistry		
Extra Curricular Activities				
Oak Ridge Atomic Rowing Civil Air Patrol (US Air Force Civilian Auxiliary) International Relations Club (ORHS)				
Volunteer Work Experience (1)				
ORNL Internship (Summer)				
Dates				
June 17-July 15, 2013				
Description				
I had been awarded this internship for having attended Sci Sat (Science Saturdays) and also having completed research on a cure for the common cold. The internship consisted mainly of office work, and furthering research on locations around the world that were deemed efficient for soil carbon cycling. I had also completed research on various rain forests around the world, taking note of their various carbon levels, soil phosphorus levels, and soil nitrogen levels, along with noting what their soil type was. I primarily worked indoors, and would take trips with my other interns to various places around the National Laboratory. Overall, I enjoyed this experience very much.				
Volunteer Work Experience (2)				
Oak Ridge Civil Air Patrol/Trick or Treat Cave				
Dates				
October 25, 26, 31 2013				
Description				
As Civil Air Patrol is a volunteer, non-profit organization, we need to cooperate with the community to not only assist them, but also to fund ourselves. This event consisted mainly of parking and directing cars to a proper parking was withing a rather difficult parking space. Work hours were anywhere between 3 to 4 hours long, and traffic was variable. Work was generally alright, yet weather was bad. Work was usually cold and very windy.				
Why do you want to serve on the YAB?				
I would want to serve on the Youth Advisory Board because I would not only want to be a leader in the community, but I would also be very willing to volunteer my time and hours to the City of Oak Ridge. I believe that the more we put into a community, the more successful and productive it will be. I do also believe that YAB will also be a fun and enlightening experience, and will hopefully teach me skills that I will be able to carry into my future.				

Please see additional attachments.

# **Curtis Rookard**

114 West Pasadena Lane • Oak Ridge TN, 37830

865-272-3919 • curtrook@gmail.com

## **Objective**

- To receive a rewarding and fulfilling experience in the Youth Advisory Board of Oak Ridge.

## **Education**

- Woodland Elementary (2003-2008)
- Jefferson Middle School (2008-12)
- Roane State Community College (2012)
- Oak Ridge High School (2012-14)

## **Work Experience (All Non-monetary)**

- Mowed Yards
- Planted Trees
- Washed Cars
- ORNL Internship
  - Environmental Sciences Division, Soil Carbon Cycling Research

## **Skills**

- Some Vocational Skills, such as
  - Change Tires
  - Woodwork
- Ability to speak Limited Spanish
- Ability to speak Limited French
- Ability to use Microsoft Office
- Well-Conditioned and Athletic

## **Activities**

- Woodland Chess Club (2004-2008)
- Jefferson Middle School Band (2008-2012)
- Math Olympian (2008-2012)
- Student Council (2009-2011)
- Jefferson Eagles Football (2011)
- Jefferson Track and Field (2012)
- Civil Air Patrol (2010-Present)
- ORHS Cross Country (2012-2013)
- ORHS Track (2013)
- ORHS Ski Club (2013-2014)
- Oak Ridge Atomic Rowing (2013-Present)

## **Awards**

- 1<sup>st</sup> Place Crossville Scholastics Elementary Champion (2007/Chess)
- Outstanding Life Skills Award (2008/Woodland)
- 3<sup>rd</sup> Place Franklin Math Bowl 6<sup>th</sup> Grade Math (2009/Math Club)
- Outstanding Band Member (2010-11/JMS Band)
- JMS Eagles Football Academic Award (2011/JMS Football)
- 8<sup>th</sup> Place Muscle Shoals Pre-Algebra Division II Math Tournament (2011/Math Club)
- JMS Track Most Improved Distance (2012/JMS Track)
- Cadet 1<sup>st</sup> Lieutenant/Cadet Deputy Commander (Present/Civil Air Patrol)

## **Interests**

- Foreign Language/Cultures of the world
- Sciences, such as Biochemistry and Physics
- Running (Cross Country and Track)
- Rowing

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End of Application for

Rookard, Curtis

For Board:

Youth Advisory Board

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# Youth Advisory Board Applicants

Application Submission Date: 5/20/2014

Prefix		FirstName		LastName	
Mr.		Lewis		Wang	
Address		City		St	Race (Optional):
304 E. Faunce Ln.		Oak Ridge		TN	Asian
Phone Number			Email		
(865) 675-6066			lewwiswang@gmail.com		
Submission Date	Currently serving YAB?	Number of previous applications		Number of Years Served on YAB	
5/20/2014	Yes			11	
School Name					
Oak Ridge High School					
School Grade	GPA		Favorite Class		
11th	4.07		History		
Extra Curricular Activities					
Oak Ridge High School Boys Varsity Soccer FC Alliance Club Soccer Scholars owl International Relations Club Science Bowl Science Olympiad Reclit Children's Museum Camp Counselor/Helper					
Volunteer Work Experience (1)					
Oak Ridge Children's Museum					
Dates					
Tuesdays and Wednesday of Summer					
Description					
At the Children's Museum, I performed a large variety of duties as a volunteer. I served as camp counselors and teaching assistants on some days. Others, I helped with maintenance and helped out with washing dishes for cooking camp, painting stairs, changing light bulbs, and general sweeping of the complex. My experience was actually very enjoyable because I worked with a lot of my friends from school.					
Volunteer Work Experience (2)					
Civic Center Summer Camp					
Dates					
July 22-26, 29, August 21, 2013					
Description					
At the Civic Center Summer Camp, I volunteered as a Rec-Lit. I was basically an assistant counselor and helped out with the full-time counselors. There, I performed many of the same chores and assignments as I had at the Oak Ridge Children's Museum. However, during shirt signing, I learned that I was pretty good at working with children because many wrote that I was their favorite Rec-Lit.					
Why do you want to serve on the YAB?					
Youth Advisory Board is an extremely fun and educational experience. This year, I enjoyed being able to input my thoughts and ideas towards my community events. YAB kept me up-to-date on many local and business news. Volunteering at the YAB sponsored events was also quite enjoyable. Overall, I really learned a lot and I am looking forward towards replicating the experience next year.					

End of Application for Lewis Wang

# Youth Advisory Board Applicants

Application Submission Date: 4/26/2014

Prefix	FirstName	LastName	
Ms.	Shichen	Zhang	
Address	City	St	Race (Optional):
110 Tiffany Pl.	Oak Ridge	TN	Asian
Phone Number	Email		
(865) 228-0320	shichen98@gmail.com		
Submission Date	Currently serving YAB?	Number of previous applications	Number of Years Served on YAB
4/26/2014	Yes		32
School Name			
Oak Ridge High School			
School Grade	GPA	Favorite Class	
11th	4.35	Math	
Extra Curricular Activities			
I am an active member of Student Council, especially for the Concessions Committee, where I serve as Chair. I also spend time in Technology Student Association as well as swim for Oak Ridge High School.			
Volunteer Work Experience (1)			
Children's Museum of Oak Ridge			
Dates			
June 6, 2011- Present			
Description			
Volunteering at the Children's Museum allowed me to work with both children and administrative officials. This experience helped me create a happy medium between two very different groups of people and has granted me the opportunity to give back to the community as well as understand the dynamic between youths in our city.			
Volunteer Work Experience (2)			
Gage Talent, Inc.			
Dates			
June 2012- Present			
Description			
Working as a model has allowed me to manage my time to the best of my ability as well as create a confident persona that will serve me well in communications and other aspects of life. While traveling across the state has been hard, the experience allowed me to keep a careful track of time as well as make the most of my connections.			
Why do you want to serve on the YAB?			
I believe YAB can turn Oak Ridge into a place where teens want to be, and as a teen, I would love to contribute to that. Being in YAB previously has granted me the opportunity of meeting all types of city officials and has helped me understand the importance of making Oak Ridge a safe and happy place for everyone. As a member, I want to assist in minimizing community problems relating to youth, and to encourage positive growth and development of youths in Oak Ridge.			

End of Application for Shichen Zhang

**PUBLIC WORKS MEMORANDUM**  
**14-27**

**DATE:** June 19, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Director of Public Works  
**SUBJECT:** STATE HIGHWAY MAINTENANCE CONTRACT

Introduction

An item for City Council's consideration is the accompanying resolution authorizing a contract between the City of Oak Ridge and the State of Tennessee that provides reimbursement to the City for maintenance of prescribed portions of State Highways located within the city limits for the period of July 1, 2014 to June 30, 2015.

Funding

The contract includes a total reimbursement of \$151,947.00 which is an increase of \$10,771.00 to the current contract for this fiscal year. The total is based on the approximate reimbursement of \$140,799.00 for roadway and pavement maintenance, \$5,580.00 for mowing of medians, and \$5,568.00 for litter removal.

The pavement maintenance reimbursement is calculated at \$0.15 per square yard of pavement with a total pavement or curb-to-curb width area of 938,659 square yards. While the cost of street maintenance continues to rise, based upon historical records our costs will continue to be fully reimbursed.

The mowing reimbursement is based on monthly cycle for six months of the year for the 20.58 acres of median located along the state routes at a rate of \$45 per acre. The City is not reimbursed for any mowing of the right-of-way located back of the curb or edge of pavement. Based on the City's current mowing contract, the annual cost for mowing along the state routes and medians is approximately \$93,828.00. Unlike the state's criteria of once per month, the City mows medians and right-of-ways along the state routes once every 10 days or three times per month. The contract also provides reimbursement for twelve monthly litter pickups along state routes.

Analysis

Activities covered by this contract include all routine maintenance such as pavement repair, striping, sweeping, snow removal, mowing of medians and litter removal. Only work performed in the areas located between curb and curb or between shoulders is eligible for reimbursement.

The sections of roadway included in the contract are:

- State Route 95 (Oak Ridge Turnpike) from the intersection of SR61 and SR95 to Wisconsin Avenue;
- State Route 62 (Illinois Avenue) from the northern city limit to the Solway Bridge; and
- State Route 170 (Edgemoor Road) from the Edgemoor Bridge to the SR62 interchange.

Recommendation

Staff recommends approval of the accompanying resolution.

Attachment(s)

Maintenance of State Highways through Municipalities  
Exhibit B (Rates)

  
\_\_\_\_\_  
Gary M. Cinder

**City Manager's Comments:**

I have reviewed the above issue and recommend council action as outlined in this document.

  
\_\_\_\_\_  
Mark S. Watson

7/2/14  
\_\_\_\_\_  
Date

GUIDELINES COVERING MAINTENANCE  
OF STATE HIGHWAYS THROUGH MUNICIPALITIES

The following items where applicable are eligible for reimbursement by the State to the Municipalities under our Standard Maintenance Agreement:

Activity	Maintenance Work Type	Unit Of Measure
401	Manual Spot Patching	Tons
402	Crack Repair	Pounds
404	Mechanical Continuous Patching	Tons
405	Milling	Square Yards
406	Surface Replacement	Tons
411	Concrete Pavement Repair	Cubic Yards
412	Concrete Joint Repair	Linear Feet
425	Grading Unpaved Surface (Shoulder)**	Linear Miles
427	Patching Unpaved Surface (Shoulder)**	Tons
435	Machine Mowing**	Acres
438	Debris Removal**	Man Hours
441	Litter Removal**	Roadway Miles
446	Mechanical Sweeping and Street Flushing	Miles
447	Manual Roadway Sweeping	Man Hours
460	Plowing Snow	Lane Miles
461	De-icing Salt and/or Sand for Snow & Ice Removal	Tons
463	Anti-icing (Salt Brine)	Gallons
470	Pavement Markings	Line Miles
471	Specialty Markings	Each

\*\* Work must be inside the area eligible for reimbursements as detailed in "CITY MAINTENANCE ROADWAY TYPICAL SECTIONS".

The following items are the responsibility of the Municipalities and are not eligible for State maintenance reimbursement:

1. Crosswalk Striping
2. Mowing right-of-way back of curbs or beyond edge of paved surface on roadway segments which are not access controlled.
3. Litter from right-of-way back of curbs or beyond edge of paved surface on roadway segments which are not access controlled.
4. Storm drainage
5. Traffic control signs and signals and any other traffic control or monitoring devices.
6. Street lighting
7. Street name signs
8. Tree removal and vegetation control on right-of-way back of curbs or beyond edge of paved surface on roadway segments which are not access controlled.
9. Sidewalks

NOTE:

1. Major resurfacing when generally required will be performed by the Tennessee Department of Transportation as a construction project, in accordance with a program developed after consultation with the municipalities.
2. The Department of Transportation will furnish and maintain route markers through the Municipalities.
3. The Department of Transportation assumes responsibility for maintaining everything inside the right-of-way fences on the Interstate System of Defense Highways with its own forces, except lighting systems. (Chapter 54-5-206, Tennessee Code Annotated.) Rev. 5-11-04.







CITY MAINTENANCE  
ROADWAY TYPICAL SECTIONS

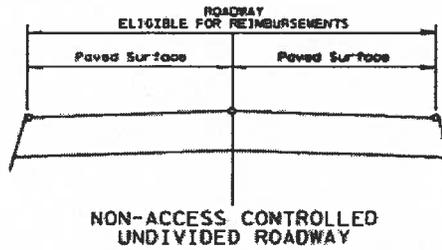


FIGURE 1A

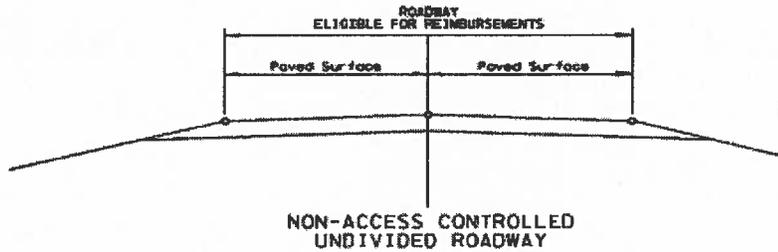


FIGURE 1B

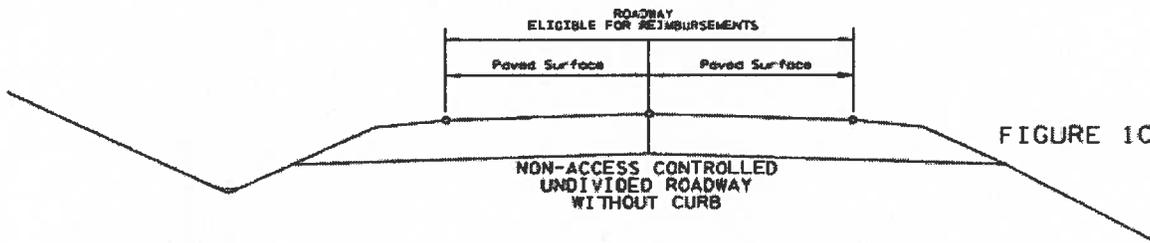


FIGURE 1C

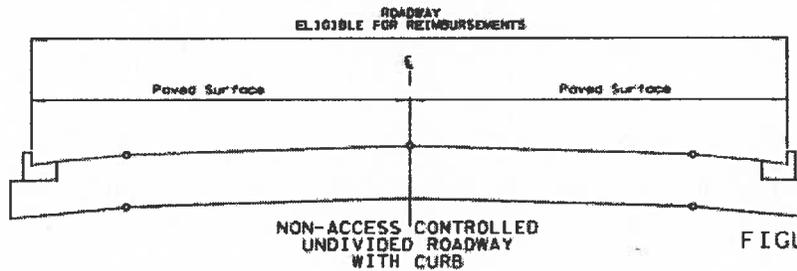


FIGURE 1D

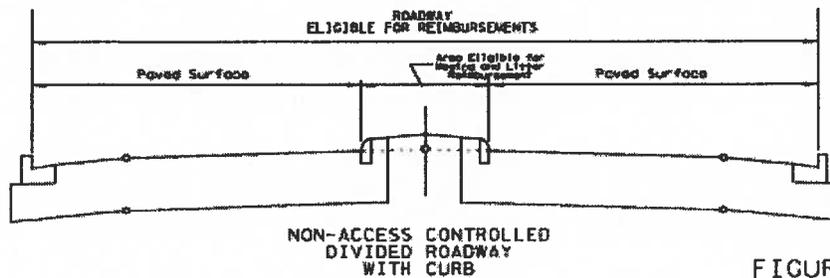
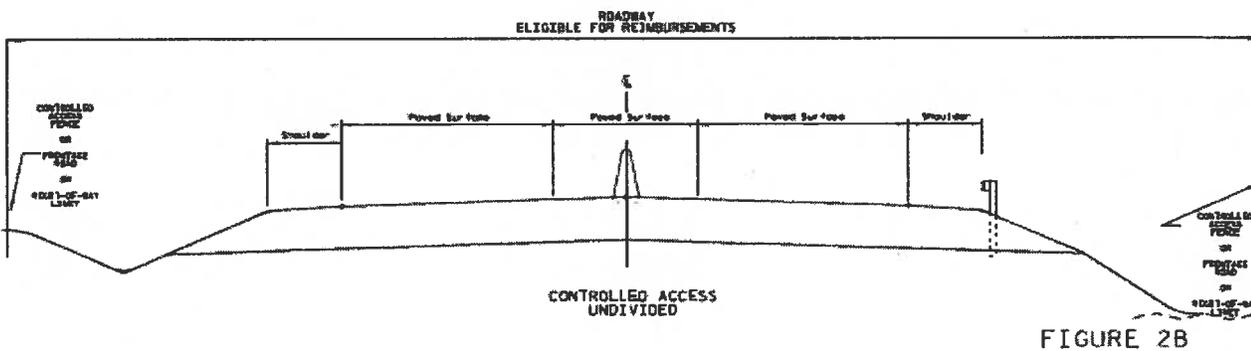
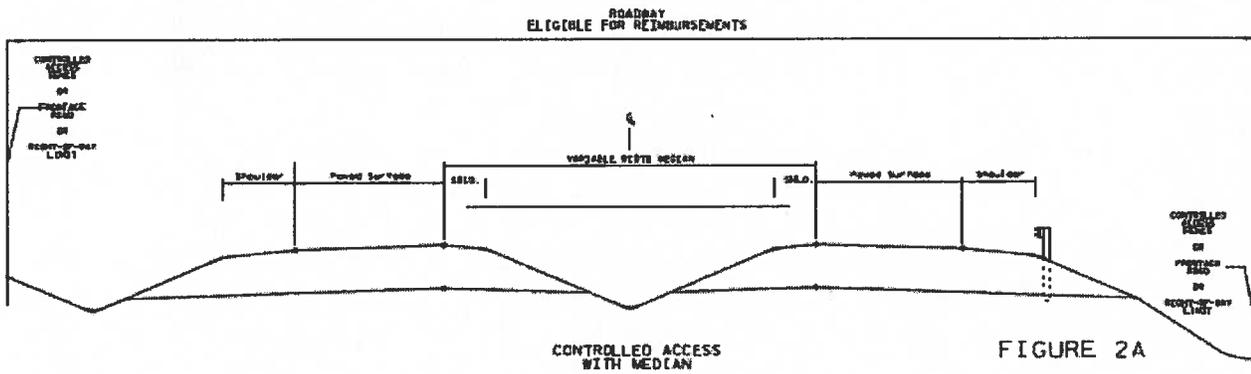
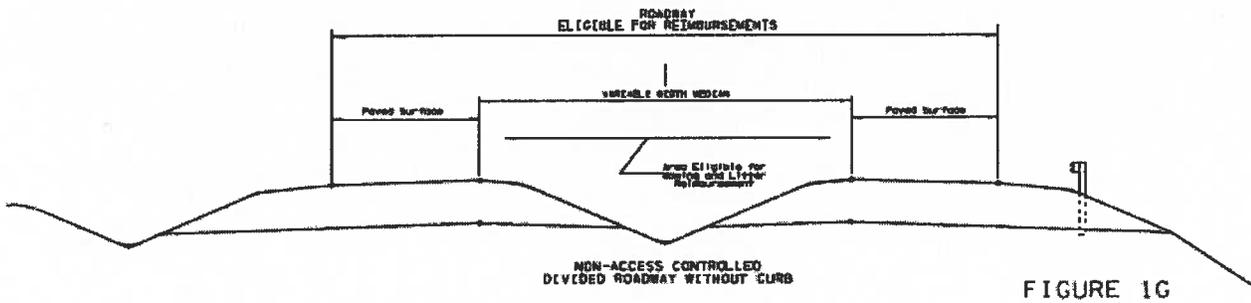
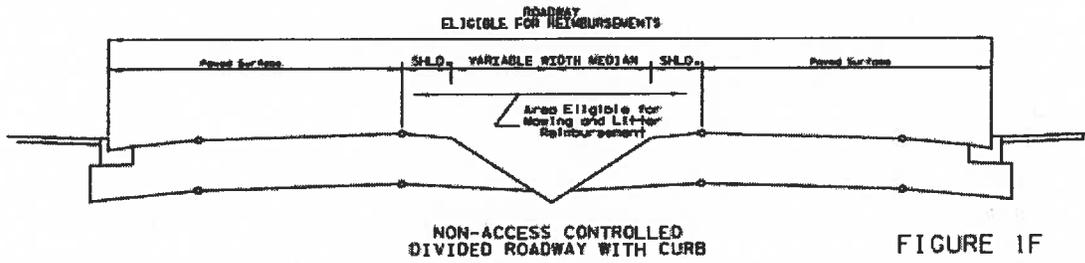


FIGURE 1E

### CITY MAINTENANCE ROADWAY TYPICAL SECTIONS



"EXHIBIT B"  
CITY OF OAK RIDGE  
MAXIMUM ALLOWABLE EQUIPMENT RATES  
2014-2015 FISCAL YEAR

ITEM NO	DESCRIPTION OF EQUIPMENT	RATE	UNIT
01	SEDAN, POLICE OR FULL SIZE	12.00	HR
02	TRUCK, PICKUP	11.00	HR
03	TRUCK, ¾ TO 1 TON LIGHT DUTY	12.00	HR
04	TRUCK, ¾ TO 1 TON 4X4	13.00	HR
05	TRUCK, UTILITY/SERVICE BODY	14.00	HR
06	TRUCK, DUMP UP TO 15,000 GVWR	24.65	HR
07	TRUCK, DUMP OVER 15,000 UP TO 20,000 GVWR	28.12	HR
08	TRUCK, DUMP OVER 20,000 UP TO 40,000 GVWR	42.35	HR
09	TRUCK, DUMP TANDEM AXLE OVER 40,000 GVWR	68.00	HR
10	TRUCK, STAKE OR FLATBED UP TO 10,000 GVWR	17.45	HR
11	TRUCK, STAKE OR FLATBED OVER 10,000 UP TO 20,000 GVWR	26.10	HR
12	TRUCK, STAKE OR FLATBED OVER 20,000	42.00	HR
13	TRUCK, FLATBED OVER 32,500 GVWR	54.00	HR
14	TRUCK, TRACTOR SINGLE AXLE	37.00	HR
15	TRUCK, TRACTOR TANDEM AXLE	40.15	HR
16	TRUCK, SEWER/CULVERT/CATCH BASIN/ CLEANER (VAC-ALL)	82.20	HR
17	SWEeper, TRUCK MOUNTED	55.89	HR
18	SWEeper, SELF-PROPELLED	43.71	HR
19	TRUCK, W/STREET FLUSHER	70.16	HR
20	TRUCK, CRANE	28.28	HR
21	TRUCK, EXCAVATOR	64.73	HR
22	TRUCK, REFUSE COLLECTION	30.50	HR
23	TRACTOR, W/SWEeper	32.68	HR
24	TRACTOR, W/DITCHER	62.12	HR
25	TRACTOR, WHEEL	48.22	HR
26	CHIPPER, BRUSH	36.81	HR
27	TRAILER, TILT	8.04	HR
28	TRAILER, PLATFORM OR GENERAL	10.12	HR
29	TRAILER, LOW BOY TANDEM	20.78	HR
30	JOINT & CRACK SEALING MACHINE	28.55	HR
31	ASPHALT RECLAIMER/RECYCLER MACHINE	135.78	HR
32	PAVER, ASPHALT SELF-PROPELLED	154.53	HR
33	PAVER, ASPHALT PULL TYPE	7.45	HR
34	DISTRIBUTOR, ASPHALT, PULL TYPE	27.37	HR
35	CHIP SPREADER MACHINE	57.42	HR
36	EXCAVATOR, TRACK TYPE (TRACKHOE)	87.31	HR
37	DRAGLINES AND CRANES	75.99	HR
38	TRACTOR, CRAWLER (DOZER)	98.18	HR
39	MOTOR GRADER	65.30	HR
40	BACKHOE	37.90	HR
41	LOADER, FT END RUBBER TIRE (ARTICULATED) UP TO 1 CU. YD.	32.13	HR
42	LOADER, FT END RUBBER TIRE (ARTICULATED) OVER 1 UP TO 1.5 CY	47.50	HR





**“EXHIBIT B”  
CITY OF OAK RIDGE  
MAXIMUM ALLOWABLE EQUIPMENT RATES  
2014-2015 FISCAL YEAR**

**LABOR RATES                      Beginning July 1, 2014 and ending June 30, 2015**

<b>Job Title Classification</b>	<b>Low Rate</b>	<b>High Rate</b>
<b>Maintenance Worker</b>	<b>\$     12.59</b>	<b>\$     19.64</b>
<b>Maintenance Mechanic</b>	<b>\$     13.89</b>	<b>\$     21.67</b>
<b>Utility Maintenance Specialist</b>	<b>\$     16.88</b>	<b>\$     26.33</b>
<b>Equipment Operations Specialist</b>	<b>\$     15.31</b>	<b>\$     23.88</b>
<b>Facilities Maintenance Specialist</b>	<b>\$     16.88</b>	<b>\$     26.33</b>
<b>Signs &amp; Markings Specialist</b>	<b>\$     16.88</b>	<b>\$     26.33</b>
<b>Utility Line Maintenance Crew Chief</b>	<b>\$     20.51</b>	<b>\$     32.00</b>
<b>Street Maintenance Crew Chief</b>	<b>\$     18.60</b>	<b>\$     29.03</b>
<b>Temporary Laborer</b>	<b>\$     12.00</b>	<b>\$     18.73</b>

**Note: An overhead fee of 97% for fringe benefits and associated overhead will be applied to the above performance rates during the fiscal year for all employees other than Temporary Laborers.**

NUMBER \_\_\_\_\_

**RESOLUTION**

A RESOLUTION APPROVING A CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) FOR MAINTENANCE OF STATE HIGHWAYS WITHIN THE CORPORATE CITY LIMITS WHEREBY THE CITY IS REIMBURSED BY TDOT FOR SAID SERVICES IN THE AMOUNT OF \$151,947.00.

WHEREAS, the City of Oak Ridge has heretofore entered into one-year contracts with the State of Tennessee whereby the City performs and is reimbursed for maintenance on State highways located within the corporate city limits; and

WHEREAS, the State has proposed a contract for said maintenance activity for the period beginning July 1, 2014 through June 30, 2015 for a total reimbursement of \$151,947.00, which contract the City Manager recommends be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to enter into a contract with the State of Tennessee, Department of Transportation, Nashville, Tennessee, for the maintenance of prescribed sections of State routes within Oak Ridge during the period of July 1, 2014 through June 30, 2015, for the considerations set out in said contract prepared by the State and presented to the City for execution.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**PUBLIC WORKS MEMORANDUM**  
**14-26**

**DATE:** June 23, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Director of Public Works  
**SUBJECT:** REPLACEMENT MOTOR CONTROL CENTER FOR THE EAST PLANT SEWER PUMP STATION

Introduction

An item for City Council's consideration is the expenditure of funds in the estimated amount of \$82,600.00 to Graybar, Knoxville, TN for the purchase of a replacement Motor Control Center (MCC) at the East Plant Sewer Pump Station.

Funding

Funding for the MCC is available in the Water Works Budget.

Background

The existing MCC is original equipment over thirty years old. There have been several fires in this equipment which have drastically degraded its reliability and parts are hard to find. Replacement of the MCC has been planned to coincide with additional work and upgrades necessary for the installation of the East Plant equalization basin located on the same site which include installation of a third pump in the pump station. The MCC will have Variable Frequency Drives (VFD's) for all three pumps which is a power saving feature.

Sealed bids were solicited from several vendors for the MCC with Graybar submitting the low bid.

Recommendation

Staff recommends approval of the accompanying resolution for this purchase.

  
\_\_\_\_\_  
Gary M. Cinder, P.E.

**City Manager's Comments:**

*I have reviewed the above issue and recommend Council action as outlined in this document.*

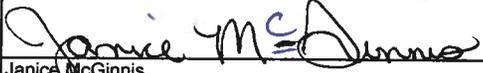
  
\_\_\_\_\_  
Mark S. Watson

  
\_\_\_\_\_  
Date

**CITY OF OAK RIDGE, TENNESSEE**  
**Abstract of Bids**

RFQ #138873

OPENING DATE: June 12, 2014 2:00 P.M.

FOR -- Low Voltage Motor Control Center - East Plant Pump Station			BIDDER: Graybar 3020 N Central Street Knoxville, TN 37917		BIDDER: Stokes Electric Company 1701 McCalla Avenue Knoxville, TN 37915		BIDDER: W.W. Grainger, Inc. 6500 Baum Drive Knoxville, TN 37919		BIDDER:		
DESCRIPTION	ITEM	QTY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
LOW VOLTAGE MOTOR CONTROL CENTER ADJUSTABLE FREQUENCY DRIVE CONTROLLER INSTALLED AT EAST PLANT PUMP STATION WITH ONE DAY ON-SITE TRAINING PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE PUBLIC WORKS DEPARTMENT	1	1		\$ 82,600.00		\$ 83,728.00		\$ 87,370.00			
<b>TOTAL PRICE</b>				\$ 82,600.00		\$ 83,728.00		\$ 87,370.00		\$ -	
<b>TERMS</b>				Net 30 days		Net 30 days		Net 30 days			
<b>DELIVERY DATE</b>				25 Days ARO		25 Days ARO		25 Days ARO			
<b>F.O.B.</b>				F/A Freight Allowed		Allowed		Destination			
<b>VIA</b>				Best Way		Best Way		UPS Ground			
<b>OTHER BIDDERS CONTACTED:</b> Edwards Supply Co., Inc. - Oak Ridge, TN Kendall Electric, Inc. - Oak Ridge, TN Customer Service Electric Supply - Knoxville, TN Nedrow & Associates - Murfreesboro, TN							<b>BIDS OPENED AND RECORDED BY--</b>  Lyn Majeski Accounting Division Manager				
<b>REASON FOR AWARD:</b> ONLY BID RECEIVED <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input checked="" type="checkbox"/>				<b>RECOMMEND AWARD BE MADE TO:</b>  Graybar 3020 N Central Street Knoxville, TN 37917			<b>BIDS REVIEWED BY--</b>  Janice McGinnis Finance Director				

NUMBER \_\_\_\_\_

**RESOLUTION**

A RESOLUTION AWARDING A BID TO GRAYBAR, KNOXVILLE, TENNESSEE, FOR THE FURNISHING OF A REPLACEMENT MOTOR CONTROL CENTER FOR THE EAST PLANT SEWER PUMP STATION IN THE ESTIMATED AMOUNT OF \$82,600.00.

WHEREAS, the City of Oak Ridge issued an invitation to bid for the purchase of a replacement Motor Control Center for the East Plant Sewer Pump Station; and

WHEREAS, bids were received and publicly opened on June 12, 2014, with Graybar, Knoxville, Tennessee, submitting the lowest and best bid, which bid the City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Graybar, 3020 N. Central Avenue, Knoxville, Tennessee 37917, for the purchase of a replacement Motor Control Center for the East Plant Sewer Pump Station; said award in strict accordance with Requisition No. 138873, the required specifications, and the bid as publicly opened on June 12, 2014, and in the estimated amount of \$82,600.00.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**PUBLIC WORKS MEMORANDUM  
14-25**

**DATE:** June 23, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Director of Public Works  
**SUBJECT:** REPLACEMENT GENERATOR AND TRANSFER SWITCH FOR THE EAST PLANT SEWER PUMP STATION

Introduction

An item for City Council's consideration is the expenditure of funds in the estimated amount of \$94,500.00 to Nixon Power Services Company, Knoxville, TN for the purchase of a replacement generator and automatic transfer switch at the East Plant Sewer Pump Station.

Funding

Funding for the generator and transfer switch is available in the Water Works Budget.

Background

The existing generator is a 260KW unit and is original equipment over thirty years old. The replacement generator is a larger, 510KW unit designed to supply power to a third motor and pump being installed at this pump station. It is a permanent, fixed in place generator. Replacement of the generator and transfer switch has been planned to coincide with additional work and upgrades necessary for the installation of the East Plant equalization basin located on the same site.

The supplier will remove the existing generator and place the new unit. City forces will perform the installation of the transfer switch and all electrical connections.

Sealed bids were solicited from several vendors for this generator and transfer switch with Nixon Power Services Company submitting the low bid.

Recommendation

Staff recommends approval of the accompanying resolution for this purchase.

  
\_\_\_\_\_  
Gary M. Cinder, P.E.

**City Manager's Comments:**

*I have reviewed the above issue and recommend Council action as outlined in this document.*

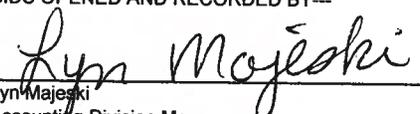
  
\_\_\_\_\_  
Mark S. Watson

  
\_\_\_\_\_  
Date

**CITY OF OAK RIDGE, TENNESSEE  
Abstract of Bids**

RFQ #139287

OPENING DATE: June 19, 2014 2:30 P.M.

FOR --- Generator and Transfer Switch East Plant Pump Station			BIDDER: Nixon Power Services Company 6306 Thomgrove Pike Knoxville, TN 37914		BIDDER:		BIDDER:		BIDDER:	
DESCRIPTION	ITEM	QTY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
GENERATOR AND TRANSFER SWITCH TO BE INSTALLED AT EAST PLANT PUMP STATION WITH EIGHT HOUR ON-SITE TRAINING PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE PUBLIC WORKS DEPARTMENT	1	1		\$ 94,500.00						
<b>TOTAL PRICE</b>			\$	94,500.00	\$	-	\$	-	\$	-
<b>TERMS</b>			Net 30 days							
<b>DELIVERY DATE</b>			6 & 12 WEEKS ARO							
<b>F.O.B.</b>			Delivery to Prepared Site							
<b>VIA</b>			Motor Freight							
<b>OTHER BIDDERS CONTACTED:</b> StowersCAT - Knoxville, TN (Non-Responsive Bid) Lightning Power Electric Industry, Inc. - Coral Gables, FL						<b>BIDS OPENED AND RECORDED BY---</b>  Lyn Majeski Accounting Division Manager				
<b>REASON FOR AWARD:</b>			<b>RECOMMEND AWARD BE MADE TO:</b>			<b>BIDS REVIEWED BY---</b>  Janice McGinnis Finance Director				
ONLY BID MEETING BID SPECIFICATIONS <input checked="" type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input type="checkbox"/>			Nixon Power Services Company 6306 Thomgrove Pike Knoxville, TN 37914							

**RESOLUTION**

A RESOLUTION AWARDING A BID TO NIXON POWER SERVICES COMPANY, KNOXVILLE, TENNESSEE, FOR THE FURNISHING OF A REPLACEMENT GENERATOR AND AUTOMATIC TRANSFER SWITCH FOR THE EAST PLANT SEWER PUMP STATION IN THE ESTIMATED AMOUNT OF \$94,500.00.

WHEREAS, the City of Oak Ridge issued an invitation to bid for the purchase of a replacement generator and automatic transfer switch for the East Plant Sewer Pump Station; and

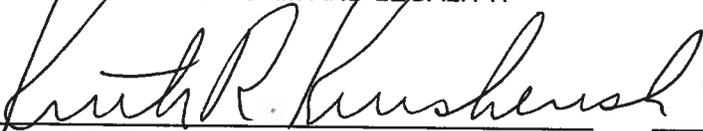
WHEREAS, bids were received and publicly opened on June 19, 2014, with Nixon Power Services Company, Knoxville, Tennessee, submitting the sole bid, which bid the City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Nixon Power Services Company, 6306 Thorngrove Pike, Knoxville, Tennessee 37914, for the purchase of a replacement generator and automatic transfer switch for the East Plant Sewer Pump Station; said award in strict accordance with Requisition No. 139287, the required specifications, and the bid as publicly opened on June 19, 2014, and in the estimated amount of \$94,500.00.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**PUBLIC WORKS MEMORANDUM**  
**14-28**

**DATE:** June 19, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Director of Public Works  
**SUBJECT:** WEST END WATER IMPROVEMENT PROJECT  
CONTACT FY2015-003 BEAR CREEK RD. RESURFACING

Introduction

An item for City Council's consideration is a resolution authorizing a contract with Rogers Group, Inc., Oak Ridge, TN in the estimated amount of \$48,581.75 to resurface a portion of west Bear Creek Road.

Funding

Funds for the subject contract are available from EPA Special Appropriations Project Grant #XP-95452410. Application for and acceptance of this grant along with approval of the City share of matching funds was approved by Council at the June 19, 2006 meeting by resolution 6-63-06. The grant which provides 55 percent of project funding up to \$955,600 requires 45 percent City match.

Background

Public Works has been working for approximately twelve years toward the goal of constructing a water distribution system capable of transporting water from the City's main water treatment plant on Bear Creek Road to the extreme west end of Oak Ridge west of the Clinch River. Accomplishing this required five major construction contracts. A new sixteen- inch waterline from Illinois Avenue to Horizon Center was constructed under two contracts with TDOT during the widening of SR-95.

The other three contracts which were for the purpose of laying waterline on both the east and west sides of the river for installing a bore under the river and constructing a water booster pumping station have been funded with the EPA grant. This fourth contract will resurface the portion of west Bear Creek Road that was excavated for the purpose of laying lines beneath its surface.

Recommendation

This project was publically advertised and solicitation for bids were provided to five local firms qualified to provide street resurfacing services. Three bids were received including one from an MBE/WBE firm that resulted from the advertisement.

Final award of this contract is subject to approval of the funding agency. Staff recommends approval of this contract.

Attachment(s)

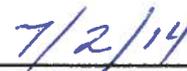
West Bear Creek Road Resurfacing Project – Location Drawing

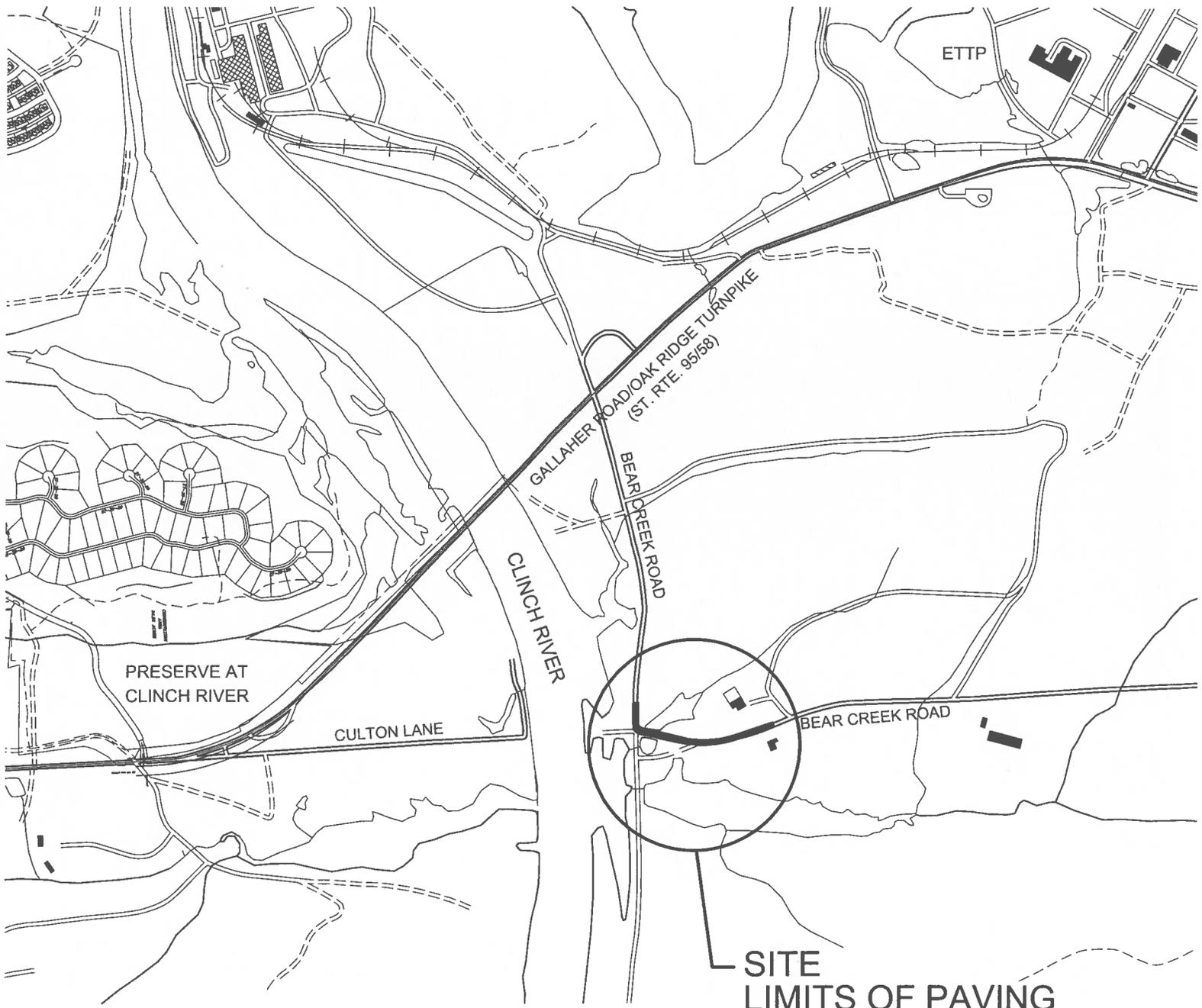


Gary M. Cinder, P.E.

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
Mark S. Watson  
Date

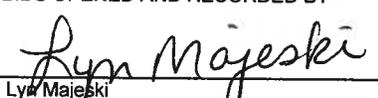
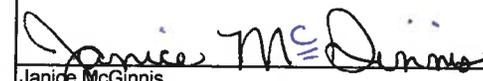


<p>WEST BEAR CREEK ROAD RESURFACING PROJECT FY 2015-003</p> <p><b>PUBLIC WORKS DEPARTMENT</b></p> <p>OAK RIDGE, TENNESSEE</p>					
DR. BY: CCB	CHK' BY: RF	DATE: 6/19/14	SCALE: NTS	DR. NO.: 1	DIRECTOR: GARY CINDER

**CITY OF OAK RIDGE, TENNESSEE  
Abstract of Bids**

FY2015-003

OPENING DATE: May 27, 2014 2:00 P.M.

FOR --- West End Water Project Bear Creek Road Resurfacing Project			BIDDER: Roger's Group, Inc. 250 Union Valley Road Oak Ridge, TN 37830		BIDDER: Weston Paving Co., Inc. 704 Haig Street Maryville, TN 37801		BIDDER: Duracap Asphalt Paving Co., Inc. 2535 Asbury Rd Knoxville, TN 37914		BIDDER:		
DESCRIPTION	ITEM	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
THE FURNISHING OF ALL LABOR, TOOLS, EQUIPMENT AND SUPPLIES NECESSARY TO PERFORM ALL WORK AND SERVICES NECESSARY FOR THE WEST END WATER PROJECT BEAR CREEK ROAD RESURFACING PROJECT CONTRACT PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE, PUBLIC WORKS DEPARTMENT				\$ 48,581.75		\$ 58,940.00		\$ 58,942.64			
<b>TOTAL PRICE</b>				\$ 48,581.75		\$ 58,940.00		\$ 58,942.64		\$ -	
<b>TERMS</b>				Net 30		Net 30		Net 30			
<b>DELIVERY</b>				Per Contract		Per Contract		Per Contract			
<b>F.O.B.</b>				Oak Ridge		Oak Ridge		Oak Ridge			
<b>VIA</b>				Vendor		Vendor		Vendor			
<b>OTHER BIDDERS CONTACTED:</b> Cozy Excavation & Contracting, LLC - Clinton, TN Harrison Asphalt Division - Knoxville, TN JG Mullins Construction Co. - Knoxville, TN							<b>BIDS OPENED AND RECORDED BY---</b>  Lynn Majeski Accounting Division Manager				
<b>REASON FOR AWARD:</b> ONLY BID RECEIVED <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input checked="" type="checkbox"/>				<b>RECOMMEND AWARD BE MADE TO:</b>  Roger's Group, Inc. 250 Union Valley Road Oak Ridge, TN 37830				<b>BIDS REVIEWED BY---</b>  Janice McGinnis Finance Director			

**RESOLUTION**

A RESOLUTION AWARDING A CONTRACT (FY2015-003) TO ROGERS GROUP, INC., OAK RIDGE, TENNESSEE, FOR THE RESURFACING OF A PORTION OF WEST BEAR CREEK ROAD IN THE ESTIMATED AMOUNT OF \$48,571.75.

WHEREAS, the City of Oak Ridge has issued an invitation to bid for the furnishing of all labor, tools, materials, equipment and supplies necessary for the resurfacing of a portion of west Bear Creek Road; and

WHEREAS, bids were received and publicly opened on May 27, 2014, with Rogers Group, Inc., Oak Ridge, Tennessee, submitting the lowest and best bid, which bid the City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby Rogers Group, Inc., 250 Union Valley Road, Oak Ridge, Tennessee 37830, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for the resurfacing of a portion of west Bear Creek Road; said award in strict accordance with contract number FY2015-003, the required specifications, and the bid as publicly opened on May 27, 2014, and in the estimated amount of \$48,571.75.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**PUBLIC WORKS MEMORANDUM**

14-19

**DATE:** June 23, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Director of Public Works  
**SUBJECT:** ENGINEERING SERVICES FOR ETPP K-1530 POTABLE WATER STORAGE TANK

Introduction

An item for City Council's consideration is the expenditure of funds not to exceed the amount of \$86,800.00 to Consolidated Technologies, Inc. (CTI), Knoxville, TN for professional engineering services including Resident Project Representative (RPR) for rehabilitations, modifications, and repainting the ETPP K-1530 potable water storage tank.

Funding

Funding for this project is available in the Water Fund budget.

Background

Under previous contracts, CTI has provided the City with engineering services on several water tank projects including preparation of the Technical Specifications for this project in June of 2012. Services to be provided by CTI with this agreement include review of contractor shop drawings and pay requests; engineering services during construction, oversight of critical point inspections and quality assurance; full time RPR if needed; and final inspection of all work when completed.

Recommendation

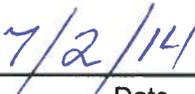
Staff recommends approval of the accompanying resolution.

  
\_\_\_\_\_  
Gary M. Cinder, P.E.

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
\_\_\_\_\_  
Mark S. Watson

  
\_\_\_\_\_  
Date

**RESOLUTION**

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH CONSOLIDATED TECHNOLOGIES, INC., (CTI), KNOXVILLE, TENNESSEE, FOR ENGINEERING SERVICES FOR THE EAST TENNESSEE TECHNOLOGY PARK K-1530 POTABLE WATER STORAGE TANK REHABILITATION, MODIFICATION, AND REPAINTING PROJECT IN THE ESTIMATED AMOUNT OF \$86,800.00

WHEREAS, the City of Oak Ridge has a need for professional engineering services for the East Tennessee Technology Park (ETTP) K-1530 potable water storage tank rehabilitation, modification, and repainting, which includes review of contractor shop drawings and pay requests, engineering services during construction, oversight of critical point inspections and quality assurance, full time Resident Project Representative when needed, and final inspection of all work completed; and

WHEREAS, Consolidated Technologies, Inc., (CTI), Knoxville, has provided engineering services to the City in the past on several water tank projects including preparation of the Technical Specifications for the ETTP K-1530 potable water storage tank rehabilitation, modification, and repainting project; and

WHEREAS, the City Manager recommends approval of a professional services agreement with CTI for said services.

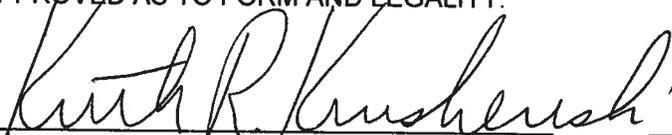
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to enter into a professional services agreement with Consolidated Technologies, Inc., 112 Durwood Road, Suite A, Knoxville, Tennessee 37922, for engineering services for the East Tennessee Technology Park (ETTP) K-1530 potable water storage tank rehabilitation, modification, and repainting project in the estimated amount of \$86,800.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

## ELECTRIC DEPARTMENT MEMORANDUM

14-11

**DATE:** June 25, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Jack L. Suggs, Electric Director  
**SUBJECT:** MEMBERSHIP AND DUES PAYMENT FOR ETEDA

### Introduction

An item for City Council's consideration is a resolution approving membership in the East Tennessee Economic Development Agency (ETEDA) and authorizing payment of membership dues in the amount of \$26,116.00.

### Funding

The City joined ETEDA through its functioning as a TVA Regional Industrial Development Agency (RIDA). Thus, the funding for the membership is through the Electric Fund and the Electrical Director sits on the ETEDA Board. TVA encourages membership on the Board by reimbursing the City for approximately one half of the membership dues. Therefore, the actual cost of membership will be \$13,058.00. Further, as a member of the Board, the Electrical Director can designate that the local match be used to support specific projects or initiatives by our development parties.

### Background/Analysis/Review/Consideration

ETEDA is a regional marketing and business recruitment organization that promotes our 16 county region through a variety of efforts and provides site location information and assistance to companies interested in locating here.

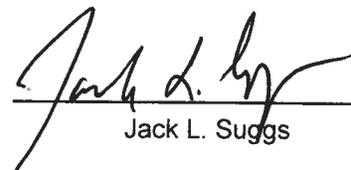
ETEDA is co-located with the Tennessee Valley Authority Economic Development Specialist for our area. This provides a nearly seamless experience for industrial prospects and is frequently sighted as a positive model of cooperation and efficiency.

The full range of services offered to industrial clients can be found on the ETEDA website, but these include providing information such as labor and training statistics, utility service availability and cost of transportation information. ETEDA also provides regional real estate location information, including a complex, well-maintained database of available properties and buildings.

Specific ETEDA programs and accomplishments are detailed in the organization's quarterly newsletter. This newsletter is mailed to the City Manager's Office and members of the Council.

### Recommendation

It is the opinion of staff that ETEDA has been a real and valuable asset to the City and to our region as a whole. As such we recommend approval of the attached resolution.

  
\_\_\_\_\_  
Jack L. Suggs

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

*Mark S. Watson*

Mark S. Watson

*7/2/14*

Date

**RESOLUTION**

A RESOLUTION AUTHORIZING THE CITY TO CONTINUE PARTICIPATION IN THE EAST TENNESSEE ECONOMIC DEVELOPMENT AGENCY, WITH ANNUAL MEMBERSHIP DUES IN THE AMOUNT OF \$26,116.00 FOR THE 2014 CALENDAR YEAR.

WHEREAS, the City of Oak Ridge recognizes the value of the East Tennessee Economic Development Agency (ETEDA), an organization operating in East Tennessee to promote retention and expansion of existing industrial business and the development of new business in the East Tennessee area; and

WHEREAS, the City of Oak Ridge is a member of ETEDA and wishes to continue that membership in an effort to promote economic development in the East Tennessee area in general and Oak Ridge in particular; and

WHEREAS, the membership dues for ETEDA for calendar year 2014 are \$26,116.00; and

WHEREAS, \$13,058.00 of the membership dues will be reimbursed to the City by the Tennessee Valley Authority (TVA) under a separate contract termed the Industrial Development Contract (Contract 01BKY-268931), approved by City Council through Resolution 3-46-01; and

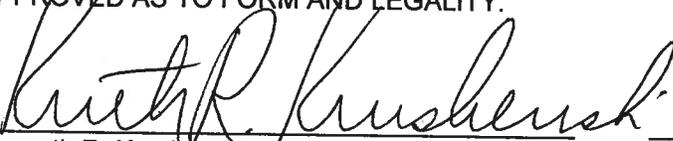
WHEREAS, the City Manager recommends the City's continued participation in ETEDA and payment of the above stated dues.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to continue participation in the East Tennessee Economic Development Agency, with annual membership dues in the amount of \$26,116.00 for the 2014 calendar year.

This the 14th day of June 2014.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

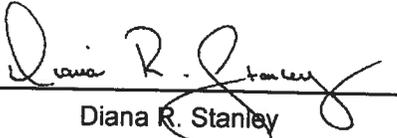
**PUBLIC HEARINGS  
AND  
FIRST READING OF  
ORDINANCES**

**CITY CLERK MEMORANDUM**  
**14-44**

**DATE:** July 1, 2014  
**TO:** Honorable Mayor and Members of City Council  
**FROM:** Diana R. Stanley, City Clerk  
**SUBJECT:** FORMAT OF JULY 14, 2014 CITY COUNCIL AGENDA

Article III, Section A of City Council's Rules and Procedures permits the normal agenda format to be altered on a per meeting basis with approval from the City Manager.

Given the significance of the consideration of the amendment to appropriation ordinance, its two (2) public hearings, and the number of items to be considered on the agenda, city staff recommends that the Public Hearing and First Reading of Ordinances be placed before Resolutions. This new arrangement will allow an opportunity to receive public comments earlier in the agenda.

  
Diana R. Stanley

CITY COUNCIL MEMORANDUM  
14-23

DATE: July 7, 2014  
TO: Honorable Mayor and Members of City Council  
FROM: Mark S. Watson, City Manager  
SUBJECT: REVISED APPROPRIATION TO THE GENERAL PURPOSE SCHOOL FUND AND  
THE WEST END FUND

Introduction:

An item for City Council's consideration is first reading of an ordinance amending the FY 2015 Budget appropriations to the General Purpose School Fund and the West End Fund.

Funding:

The City Manager and the Finance Director have reviewed the financial impacts of the proposed changes and concur with a finding that the FY 2015 Budget can be sustained at the same tax level and revenue projection level as identified at budget adoption.

Background:

Pursuant to action by the Council at its June 16, 2014 meeting that established a tax rate of \$2.39 for the FY 2015 year, the Oak Ridge Board of Education has reviewed its previously recommended budget and reduced its scope to conform with approved dollars by the Oak Ridge City Council. The Board of Education has recommended a change of [-\$7,251,430] to a new budget of \$55,588,127.

Additionally, subsequent to June 16, 2014, the West End Fire Service Budget has an adjustment of [+\$132,412] to a revised budgeted expenditure amount of \$2,729,522. The adjustment is for additional services provided by the Department in the form of building maintenance and for escort services to restricted areas of the site. The additional funding will be supported by DOE dollars as renegotiated through our West End contract.

A public hearing will be held in conjunction with approval of the attached ordinance. The ordinance will also need to be approved on a second reading scheduled for a special meeting at least one week later. Urgency is requested to meet State of Tennessee deadlines and requirements for our Oak Ridge Schools.

Recommendation:

Approval of the attached ordinance is recommended.

  
Mark W. Watson

Attachment

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 06-2014, WHICH ORDINANCE IMPOSES A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, BY AMENDING SAID APPROPRIATIONS.

WHEREAS, there exists a need to provide for two (2) amendments to the original appropriations for Fiscal Year 2015 and for the accomplishment of the same, a public hearing has been held before the City Council after ten (10) days' notice thereof published in The Oak Ridger, the official newspaper, as provided by law; and

WHEREAS, the Oak Ridge Board of Education amended their FY2015 budget and the amendment is to reflect the School's adopted, revised appropriation to the General Purpose School Fund for \$ 55,588,127 and

WHEREAS, a modification occurred to the City's Memorandum of Agreement (MOA) for Fire Protection and Emergency Response at East Tennessee Technology Park, dated September 11, 2011 during FY2015 revising the responsibility for janitorial, maintenance, and utilities for building K-1652 which is reflected in the amended West End Fund; and

WHEREAS, the City Manager has certified in writing that a sufficient amount of unappropriated revenue will be available for the needed amendment.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 06-2014, which adopts appropriations for Fiscal Year 2015, is hereby amended by revising Section 3 so that the same, as revised, will read as follows:

Section 3. In accordance with Article V, Section 13, of the Charter of the City of Oak Ridge, the following amounts shall be and hereby are adopted as appropriations by funds for the operation of the City of Oak Ridge, Tennessee, for Fiscal Year 2015:

General Fund, Municipal Operations	\$ 20,517,510
Debt Service (Bond and Interest Redemption Fund)	\$ 8,000,000
State Street Aid Fund	\$ 2,221,000
Streets and Public Transportation Fund	\$ 260,000
Drug Enforcement Program Fund	\$ 255,200
Grant Fund	\$ 3,553,188
General Purpose School Fund	\$ 55,588,127
Golf Course Fund	\$ 1,292,112
Capital Projects Fund	\$ 2,797,272
Solid Waste Fund	\$ 2,704,000
West End Fund	\$ 2,729,522
Special Programs Fund	\$ 830,000

Section 2. This Ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

Publication Date: \_\_\_\_\_  
Public Hearing: \_\_\_\_\_  
First Reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

LEGAL DEPARTMENT MEMORANDUM  
14-23

DATE: June 25, 2014

TO: Mark S. Watson, City Manager

FROM: Kenneth R. Krushenski, City Attorney  
Tammy M. Dunn, Senior Staff Attorney

SUBJECT: ORDINANCE AMENDMENTS PERTAINING TO SCHOOL ZONE SAFETY –  
CITY CODE §15-502 (SCHOOL ZONE SPEED LIMITS) AND CITY CODE §15-802  
(RIGHT-OF-WAY IN CROSSWALKS)

Introduction

An item for the agenda is City Council's consideration of two ordinance amendments pertaining to school zone safety. The first ordinance, an amendment to City Code §15-502 (School Zone Speed Limits), will no longer allow school zone speeding violators the option of attending a driver education training course to keep the violation off of the driver's driving record with the Tennessee Department of Safety. The second ordinance, an amendment to City Code §15-802 (Right-of-Way in Crosswalks), will provide for additional pedestrian crosswalk protection while school zone speed limits are in effect and subject to enforcement.

Background – City Code §15-502

City Code §15-502, School Zone Speed Limits, provides authority to the City Manager to establish special school speed limit zones provided certain conditions are met and establishes a school speed limit zone of fifteen miles per hour (15 mph) for all school zones for which a special school speed limit zone has not been established by the City Manager. This section also addresses the effective time and enforcement of school speed limit zones for school zones with and without warning flashers.

School zone speed limits are in effect and subject to enforcement during the following times: (1) while warning flashers are flashing, or (2) for zones without warning flashers, for period of ninety (90) minutes before the opening hour of the school and for a period of ninety (90) minutes after the closing hour of the school. A driver who receives a city ordinance citation for violation of the posted school zone speed limit is currently eligible to attend a driver education training course to keep the violation off his or her driving record with the Tennessee Department of Safety if the driver has not attended a driver education training course out of City Court before and the driver does not possess a Commercial Driver's License (CDL).

In an effort to provide a deterrent to school zone speed limit violations and to protect the health, safety, and welfare of students, school personnel, and other persons present during school zone speed limit hours of operation, it is proposed to amend City Code §15-502 to add a subsection that prevents a school zone speed limit violator from being eligible to attend a driver education training course for the school zone speed violation citation. This will result in the violation being placed on the driver's record with the Tennessee Department of Safety and will result in the assessment of points on the driver's record.

A copy of the ordinance is attached. A bold-strikethrough of the ordinance amendment was not included as the ordinance adds a new subsection and does not alter or amend any existing language.

Background – City Code §15-802

City Code §15-802, Right-of-Way in Crosswalks, establishes the procedure for when drivers are required to stop or slow down for pedestrians crossing a roadway. This city ordinance mirrors State law with one exception. Tennessee Code Annotated §55-8-134(a)(2) provides for additional protections to pedestrians crossing the roadway in school zones equipped with warning flashers by requiring drivers to remain stopped until the pedestrian has crossed the roadway. This is different from “regular” crosswalk driver requirements in that a driver can proceed to travel if the pedestrian is not within the half of the roadway upon when the vehicle is traveling or so closely approaching as to be in danger.

In order to provide greater protection for the health, safety, and welfare of pedestrians in school zones, it is proposed that City Code §15-802 be amended to add the additional crosswalk protection to all school zones regardless of the presence of warning flasher devices.

As part of the ordinance to add the above language, a code subsections was reorganized for clarity, which is shown on the attached bold-strikethrough version of the proposed ordinance. Additionally, a new subsection was added for compliance with state law regarding pedestrians yielding the right-of-way to vehicles if a pedestrian chooses to cross a roadway at a location where a pedestrian tunnel or overhead (bridge) crossing is present. While there are currently no pedestrian tunnels or bridges within the City Limits, the subsection was added for completeness and compliance with state law.

Recommendation

Approval of both ordinances is recommended.

  
\_\_\_\_\_  
Kenneth R. Krushenski

  
\_\_\_\_\_  
Tammy M. Dunn

Attachments: Bold-Strikethrough of Proposed Amendment to City Code §15-802  
Ordinance – City Code §15-502(3)  
Ordinance – City Code §15-802

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
\_\_\_\_\_  
Mark S. Watson

  
\_\_\_\_\_  
Date

**BOLD/STRIKETHROUGH OF PROPOSED CHANGE  
(CROSSWALKS IN SCHOOL ZONES)**

City Code §15-802. Right-of-way in crosswalks.

- (1) (a) **Unless in a posted school zone when school zone speed limits are in operation and subject to enforcement per City Code §15-502, When when traffic-control signals are not in place or not in operation, the driver of a vehicle shall yield the right-of-way, slowing down or stopping if need be to so yield, to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger. , but no pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield.**
- (b) **When in a posted school zone during the times school zone speed limits are in effect and subject to enforcement per City Code §15-502, the driver of a vehicle shall stop to yield the right-of-way to a pedestrian crossing the roadway within a marked crosswalk or at an intersection with no marked crosswalk. The driver shall remain stopped until the pedestrian has crossed the roadway on which the vehicle is stopped.**
- (2) Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass the stopped vehicle.
- (3) **No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield.**
- (4) **Subsection (1) above does not apply under the conditions stated in City Code §15-806.**

Notes:

- The bold language in subsection (3) is not new language. It is the same language shown in the strikethrough of subsection (1)(a). Since the language applies to pedestrians in all situations, it was relocated to be a stand-alone subsection.
- The language in subsection (4) is for compliance with State law (Tennessee Code Annotated §55-8-134(c)). The reference to City Code §15-806 pertains to pedestrians who choose to cross a roadway at a location where a pedestrian tunnel or overhead (bridge) crossing is provided. In those circumstances, the pedestrian choosing to cross the roadway rather than use the tunnel or bridge must yield the right-of-way to vehicles.

TITLE

AN ORDINANCE TO AMEND TITLE 15, TITLED "MOTOR VEHICLES, TRAFFIC AND PARKING," CHAPTER 5, TITLED "SPEED REGULATIONS," SECTION 15-502, TITLED "SCHOOL ZONE SPEED LIMITS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, TO CREATE A NEW SUBSECTION (3) REGARDING THE DISPOSITION OF TRAFFIC CITATIONS FOR SCHOOL ZONE SPEED VIOLATIONS.

WHEREAS, there are approximately eleven (11) school zones within the City Limits of Oak Ridge with speed limits ranging from 15 mph to 20 mph; and

WHEREAS, in order to protect the health, safety, and welfare of students, school personnel, and other persons present during school zone speed limit hours of operation, the City desires to prevent a school zone speed limit violator's ability to keep a conviction for the offense from being reported to the Tennessee Department of Safety through deferment or diversion of the citation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

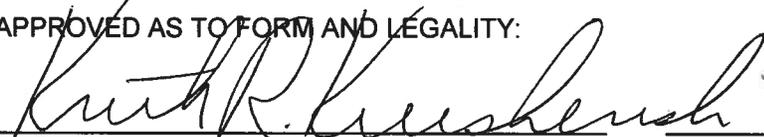
Section 1. Title 15, titled, "Motor Vehicles, Traffic and Parking," Chapter 5, titled "Speed Regulations," Section 15-502, titled "School zone speed limits," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by creating a new subsection (3), which new subsection shall read as follows:

Sec. 15-502. School zone speed limits.

- (3) For speeding violations occurring during school zone speed limits, the City shall not defer imposition of judgment or allow the defendant to enter into a diversion program, including but not limited to a driver education training course, that would prevent such defendant's conviction for the violation from appearing on the person's driving record with the Tennessee Department of Safety.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

  
 \_\_\_\_\_  
 Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
 Thomas L. Beehan, Mayor

\_\_\_\_\_  
 Diana R. Stanley, City Clerk

First Reading: \_\_\_\_\_  
 Publication Date: \_\_\_\_\_  
 Second Reading: \_\_\_\_\_  
 Publication Date: \_\_\_\_\_  
 Effective Date: \_\_\_\_\_

TITLE

AN ORDINANCE TO AMEND TITLE 15, TITLED "MOTOR VEHICLES, TRAFFIC AND PARKING," CHAPTER 5, TITLED "SPEED REGULATIONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 15-802, TITLED "RIGHT-OF-WAY IN CROSSWALKS," IN ITS ENTIRETY AND SUBSTITUTING THEREFOR A NEW SECTION 15-802, TITLED "RIGHT-OF-WAY IN CROSSWALKS," FOR THE PURPOSE OF CREATING ADDITIONAL PEDESTRIAN PROTECTION IN SCHOOL ZONES.

WHEREAS, City Code §15-802 is in need of updating for state law compliance regarding pedestrians in school zones while warning flashers are in operation; and

WHEREAS, in order to protect the health, safety, and welfare of pedestrians crossing the roadways at all school locations regardless of the presence of warning flasher devices, the City desires to require a driver to stop for the duration of the time a pedestrian is crossing the roadway in a school speed limit zone area at such times when the school zone speed limit time is in effect and enforceable.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

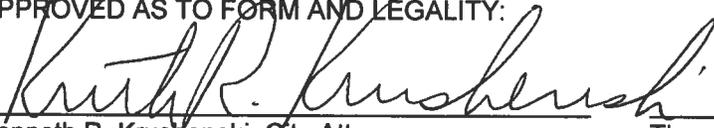
Section 1. Title 15, titled, "Motor Vehicles, Traffic and Parking," Chapter 5, titled "Speed Regulations," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by deleting Section 15-802, titled "Right-of-way in crosswalks," in its entirety and substituting therefor a new Section 15-802, titled "Right-of-way in crosswalks," which new section shall read as follows:

City Code §15-802. Right-of-way in crosswalks.

- (1) (a) Unless in a posted school zone when school zone speed limits are in operation and subject to enforcement per City Code §15-502, when traffic-control signals are not in place or not in operation, the driver of a vehicle shall yield the right-of-way, slowing down or stopping if need be to so yield, to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.
- (b) When in a posted school zone during the times school zone speed limits are in effect and subject to enforcement per City Code §15-502, the driver of a vehicle shall stop to yield the right-of-way to a pedestrian crossing the roadway within a marked crosswalk or at an intersection with no marked crosswalk. The driver shall remain stopped until the pedestrian has crossed the roadway on which the vehicle is stopped.
- (2) Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass the stopped vehicle.
- (3) No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield.
- (4) Subsection (1) above does not apply under the conditions stated in City Code §15-806.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

First Reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

# RESOLUTIONS

**FIRE DEPARTMENT HEADQUARTERS  
MEMORANDUM**

HQ-14-12

**DATE:** June 25, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Darryl Kerley, Fire Chief  
**SUBJECT:** **Modification of Memorandum of Agreement for Fire Protection and Emergency Response at East Tennessee Technology Park**

Introduction

An item for the agenda is a resolution approving a modification to the Memorandum of Agreement (MOA) for Fire Protection and Emergency Response at East Tennessee Technology Park, dated September 11, 2011 revising the responsibility for janitorial, maintenance, and utilities for building K-1652.

Funding

The funding for these activities have previously been allocated to the DOE prime contractor through a provision in the MOA termed "LESS RENT". An amount of \$201,898.00 has been credited to DOE from the fire department operations budget for the West End fire station in-order for the prime contractor to pay for janitorial, maintenance, and utilities for building K-1652. This revision will reallocate \$132,412.00 per year back into the fire department West End budget to provide the above services and provide Q-cleared escorts for public works when required. These services will be provided by Fire Department personnel.

Background

During the initial negotiations of the MOA in 2006, the Department of Energy (DOE) requested we credit the DOE \$ 201,898.00 from the Fire Department West End Station 4 budget for the purpose of leaving the utilities, maintenance, and janitorial services under the responsibility of the DOE Prime contractor for the site. This rebate is shown in the MOA's budget explanation schedule (page 2) as "Less Rent", a term DOE chose to track these particular funds. On October 1, 2014 UCOR plans to be entirely out of the K-1652 building so that work on the interpretive center in the upstairs (2<sup>nd</sup> floor) of the building may begin. The National Strategic Protective Services (NSPS) will remain in the 1<sup>st</sup> floor of the building which will eventually become the main fire station. With UCOR leaving the building, it will be a more workable and coordinated partnership between the City of Oak Ridge and NSPS if we plan the final transition of the building from security services to a fire station, with the fire department managing the space being used by NSPS rather than UCOR. The fire department and NSPS share this space and currently work well together in shared spaces of the building. In addition to the services currently provided by the prime contractor, DOE has also requested the fire department provide Q-cleared escorts for our public works employees who need to enter secured areas for water supply repairs and maintenance.

Analysis

A survey was conducted by the Fire Chief, along with Larry Perkins, DOE Acting Manager of Nuclear Energy. Pictures were taken documenting the current condition and repairs needed to the 1<sup>st</sup> floor, shared area of building K-1652, and estimates were obtained on the cost of the utilities based on the previous 24 months usage. The results of the survey were provided to DOE through correspondence from Chief Kerley to Steven Sherwood, Project Manager at the DOE, along with a plan of action to make repairs and clean the facility. The results and plan of action and pictures are available for review in the Fire Chiefs office. After review of the request to modify the MOA and the budget presented to fund the modification request, DOE has concurred with the request.

Recommendation

Staff recommends approval of the attached resolution authorizing the City to modify the Memorandum of Agreement dated September 22, 2011.

Attachments:

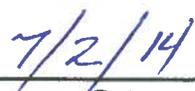
Copy of September 22, 2011 MOA  
Analysis and Budget of K-1652

  
\_\_\_\_\_  
Darryl Kerley, Fire Chief

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
\_\_\_\_\_  
Mark S. Watson

  
\_\_\_\_\_  
Date

**MEMORANDUM OF AGREEMENT  
BETWEEN THE U.S. DEPARTMENT OF ENERGY AND THE  
CITY OF OAK RIDGE, TENNESSEE, ON THE  
EAST TENNESSEE TECHNOLOGY PARK  
FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES**

The parties to this agreement are the United States Department of Energy (DOE) and the City of Oak Ridge, Tennessee (the City). Collectively, DOE and the City shall be referred to as "the Parties."

**1.0 BACKGROUND**

DOE and the City have historically worked together in good faith to find mutually acceptable solutions to common issues or concerns. A common issue of concern to both parties is how best to provide fire protection and emergency response services for the East Tennessee Technology Park (ETTP) as the site transitions from a DOE Environmental Management (EM) cleanup site to a private business/industrial park. To this end, the Parties entered into a Memorandum of Agreement (MOA-07-165) in September 2007 that transitioned fire protection and emergency response services at the ETTP from the DOE EM contractor to the City. ETTP is currently managed on behalf of DOE by URS CH2M Oak Ridge LLC (UCOR).

**2.0 PURPOSE**

This Memorandum of Agreement (MOA) is a follow-on agreement to the September 2007 MOA which addressed ETTP fire protection and emergency response services for fiscal years 2008, 2009, 2010, and 2011. The purpose of this MOA is to continue the provision of specified fire protection and emergency response services to ETTP by the City for fiscal years 2012, 2013, 2014, and 2015.

**3.0 RESPONSIBILITIES FOR ETTP FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES**

The City will continue to provide certain fire protection and emergency response services to ETTP on a 24 hours/day, 7 days/week basis. The City will provide the following services based from the K-1652 facility:

- Fire Response
- Hazmat Emergency Service
- Emergency Medical Response (including transport)
- Emergency Rescue Response
- Pre-Fire Plans for Facilities at ETTP

The services and staffing will be consistent with Option 4 of the Staffing Options Document prepared by the City and presented to DOE on July 25, 2007. A description of this option is included as Attachment A to this MOA.

The City will support and participate in the site emergency drill and exercise program. The designated City incident commander will integrate field response activities with the site Emergency Operations Center. The City will identify a

## Memorandum of Agreement

primary point-of-contact to be responsible for coordination of operational issues at the site (Liaison Officer).

It is agreed that the ETP Fire Station will continue to be fully integrated within the City's structure/system, and that it will be designated as Fire Station #4. Further, integration of the ETP Fire Station into the City's structure will mean that the assigned staff and equipment will be used for backup when required, and that assistance from other fire stations will be provided to ETP when necessary. It is also agreed that the mobile equipment transferred to the City will be replaced on the same schedule as equipment assigned to the other City-owned fire stations.

It is agreed that DOE may review performance measures on an annual basis or as mutually agreed by the parties.

DOE/UCOR will continue to provide the following site services:

- Fire alarm monitoring for remaining DOE/UCOR facilities on site.
- Inspection, testing, and maintenance of fire alarms, and sprinkler systems of remaining DOE/UCOR facilities.

In addition, DOE/UCOR will sponsor the security clearances that the City staff will be required to hold until such time that the clearances are no longer required.

### 4.0 COMPENSATION FOR SERVICES

DOE will compensate the City for the provision of the specified fire protection and emergency response services to ETP. DOE anticipates need for these services as long as it has activities at the site requiring fire protection and emergency response services that exceed the level of service normally provided by the City of Oak Ridge Fire Department to all taxpayers. The Parties intend that the annual compensation for provision of the specified services shall be as follows:

FISCAL YEAR	TOTAL COST	LESS RENT	AMOUNT DUE	LESS TAX RELIEF	TOTAL AMOUNT DUE
2012	\$2,629,994	\$201,898	\$2,428,096	\$95,000	\$2,333,096
2013	\$2,671,545	\$201,898	\$2,469,647	\$100,000	\$2,369,647
2014	\$2,713,927	\$201,898	\$2,512,029	\$100,000	\$2,412,029
2015	\$2,757,156	\$201,898	\$2,555,258	\$105,000	\$2,450,258

The annual compensation above (amount due) includes \$240,000 per year in estimated consumable materials. All unused portions of these funds will be deducted from the final year's compensation due in fiscal year (FY) 2015 as a part of the rebate program established for the services which may not be accurately estimated due to the changing economy.

## Memorandum of Agreement

Each year will begin on October 1 and end on September 30 of the following calendar year.

The Parties anticipate that UCOR will pay compensation for emergency response services in equal monthly installments, based on the annual budget amount, paid by the 15<sup>th</sup> of each month.

DOE's obligation under this agreement is subject to, and contingent upon, the availability of appropriated funds. Nothing in this agreement shall be construed as implying that the Congress will, at a later date, appropriate funds sufficient to meet deficiencies.

### 5.0 LEASE OF SPACE TO UCOR

The Parties recognize that UCOR, in support of its contract with DOE, will require occupancy of certain portions of Building K-1652. The City has leased UCOR the space necessary to accommodate the required occupancy through the end of FY12 with lease options for the remaining years. In general, these areas include the entire second floor, the main office areas of the first floor, the guard force storage area, and the alarm room within Building K-1652. The areas in Building K-1652 that are leased to UCOR will require security clearances in order to gain unescorted access.

The Parties agree that \$201,898 of each year's lease shall be deducted from the compensation for emergency services as shown above in Section 4.0. In consideration for this deduction, all utilities and maintenance to Building K-1652 shall be provided by UCOR with the exception of maintenance in the fire department kitchen, hose tower, breathing air compressor room, training room, commander's office, and emergency vehicle truck bay, for which the City as part of the rental agreement will be responsible. UCOR shall provide janitorial services, including janitorial and restroom supplies for the DOE/UCOR occupied areas of the building. The lease of portions of Building K-1652 to UCOR shall include continued use of the existing furnishings during the lease term.

### 6.0 APPROVALS

It is understood by the Parties hereto that all agreements, documents, dedications, and acceptances required under this MOA to bind the City shall be subject to the approval of the Oak Ridge City Council and such other city boards and commissions as are required by Tennessee State Law.

It is understood by the Parties hereto that UCOR actions are subject to terms and conditions of UCOR's prime contract with DOE, the direction of DOE, and the adequate provision of funds by DOE to accomplish the required tasks.

Therefore, these agreements are subject to these requirements, obligations, and approvals.

**Memorandum of Agreement**

**7.0 EFFECTIVE DATE**

The agreement will be effective on the last date signed by the respective Parties.

**8.0 MODIFICATIONS**

This agreement may be modified with the mutual consent of the Parties.

**9.0 TERMINATION**

This agreement may be terminated by either of the Parties by providing a written notice to the other party at least 180 days prior to its effect, or at any time with the mutual consent of both Parties.

**10.0 SIGNATURES**

United States Department of Energy

By:  9/23/11

Title: Manager, Oak Ridge Office

Date: \_\_\_\_\_

City of Oak Ridge, Tennessee

By: 

Title: Mayor

Date: 9/26/11

## Attachment A

### Fire Station #4 Staffing plan and response policy.

The station will be staffed with four (4) captains and twenty-one (21) firefighters. One of the Captains will be the Liaison Officer working Monday through Friday 8:00 a.m. till 4:00 p.m. and will serve as the COR/DOE/UCOR Liaison Officer. The Liaison Officer will be assigned specifically to the ETTP site and will not respond to routine emergencies off-site. The other three captains will be assigned as the company officers (A, B, and C shift) and will respond on Engine 4. The firefighters will be assigned, seven per shift, and staff the engine, rescue truck and ambulance. A minimum of one firefighter on each shift will be a state licensed paramedic assigned to the ambulance; however, the fire engine will also be supplied with advanced life support (ALS) equipment.

The engine company will respond to emergencies both on and off site as expected by a municipal fire department. They will also be in-service working on special assignments within the Station #4 response area testing fire hydrants, inspecting buildings, learning roads and pre-planning commercial structures. If an emergency occurs on the ETTP site during in-service training, the engine company would be expected to return to ETTP within normal time frames of a company response (4 to 8 minutes). During the engine response back to the ETTP site, the Liaison Officer would respond on the second engine, along with the ambulance and rescue truck and begin to assess the emergency.

There will be times Engine 4 and the crew will need to report to Fire Station #3 for specialized training offered at the fire training tower. During these periods another COR Engine Company will be assigned to standby at Fire Station #4 for emergency response. These training events will be occasional periods of 3 to 6 hour intervals. The Liaison Officer will remain on-site to direct and coordinate emergency response, if needed. The COR Liaison Officer will work closely with the UCOR supervisors to meet the emergency response needs across the site.

The ambulance will remain in the Oak Ridge Fire Department (ORFD) Station #4 response area at all times unless requested to respond outside the area by Anderson or Roane County ambulance services during an extreme emergency. The ORFD ambulance will only transport DOE personnel or DOE contractors unless a patient presents the ORFD with a life-threatening emergency at which time ORFD will begin transport and notify the local county service.

This agreement continues the following established staffing model:

<b>0800 hours till 1600 hours</b>			<b>1600 hours till 0800 hours</b>		
		<b>Radio Designation</b>			
Station 4	Liaison Officer (day shift only)	F7			
Engine 4	Captain	401	Engine 4	Captain	
	Firefighter/Engineer	402		Firefighter/Engineer	
	Firefighter/EMT	403		Firefighter/EMT	
	Firefighter/EMT	404		Firefighter/EMT	
Rescue 40	Firefighter/Engineer	4002	Rescue 40	Firefighter/Engineer	
	Firefighter/Paramedic	4001		Firefighter/Paramedic	
Medic 42	Firefighter/EMT	4202			
	Firefighter/Paramedic	4201		Firefighter/Paramedic	
ETTP	Alarm room operator & TMI	311	ETTP	Alarm room operator	
PSS Office		Station 9			
Minimum on duty Staff COR: 8			Minimum on duty Staff COR: 7 personnel		

## 2010 Highway 58 Building K-1652 Fire Station Maintenance Account

		Annual	Avg. Monthly	DOE	ORFD	Budget
Electric Cost (estimated)	Pd by DOE	\$51,735.00	\$0.00	responsibility		
Waster Cost (estimated)	UCOR	\$1,942.20	\$111.85		responsibility	
Sewer Cost (estimated)	UCOR	\$2,442.50	\$161.88		responsibility	29,912.00
Gas Cost (estimated)	UCOR	\$15,854.64	\$1,321.22		responsibility	
Janitorial (estimated)	labor	\$39,325.00	\$3,277.08		responsibility	
Supplies		\$4,920.00	\$410.00		responsibility	55,000.00
Quarterly Maintenance		\$9,800.00	\$816.67		responsibility	
<i>Building up grades and repairs</i>		\$53,727.50	\$4,477.29		responsibility	42,000.00
<i>Estimate</i>						
Provide Escort services to public works		\$5,500.00	\$458.00			Total 5,500.00
Total Monthly charge			\$11,034.00			Total 132,412.00
Total Annual Fee			\$132,412.00			

REVENUES to Pay for Maintenance and Utilities				
ORFD MOA				\$201,898.00

**Survey Results for needed repairs and Maintenance**

**FY15 Repairs and Maintenance to K-1652**

**1. Replace Ceiling Tiles**

Clean sprinkler heads, repair ceilings and replace ceiling tiles **\$11,000.00**

(4) employees 140\hr X 8 hours X 5 days \$5,600.00

72 boxes of tiles at \$72.00 box \$5,400.00

**2. Clean Ductwork in downstairs**

Outside contractor to clean and spray with antibacterial treatment **\$6,320.00**

**3. Paint**

**\$3,950.00**

Materials \$1,750.00

Labor \$2,200.00

**4. Refinish and seal shower and locker room benches**

**\$3,310.00**

Materials \$610.00

Labor \$1,700.00

**5. Strip, clean and reseal floors**

**\$3,176.00**

Materials \$ 376.00

Labor \$2,800.00

**Total \$ 27,756.00**

UCOR's attempt to repair the ceiling in the change room

Sprinkler Pipe



**RESOLUTION**

A RESOLUTION AMENDING THE MEMORANDUM OF AGREEMENT BETWEEN THE CITY AND THE UNITED STATES DEPARTMENT OF ENERGY FOR THE PROVISION OF FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES AT THE EAST TENNESSEE TECHNOLOGY PARK TO REVISE THE RESPONSIBILITY FOR JANITORIAL, MAINTENANCE, AND NON-ELECTRIC UTILITY SERVICES FOR THE FIRST FLOOR OF BUILDING K-1652 AND TO REQUIRE THE CITY TO PROVIDE Q-CLEARED ESCORTS FOR PUBLIC WORKS EMPLOYEES ENTERING SECURED AREAS FOR WATER SUPPLY REPAIRS AND MAINTENANCE.

WHEREAS, by Resolution 9-87-11, the City entered into a memorandum of agreement with the U.S. Department of Energy (DOE) to continue fire protection and emergency response services at the East Tennessee Technology Park (ETTP) through September 30, 2015; and

WHEREAS, the parties desire to amend the memorandum of agreement to change the responsibilities for janitorial service, maintenance, and non-electric utility services for the first floor of Building K-1652 from DOE to the City with electricity remaining the responsibility of DOE; and

WHEREAS, janitorial services, maintenance, and utility services for the second floor will also remain the responsibility of DOE, however, the second floor is anticipated to become vacant in the near future for the conversion to the interruptive center; and

WHEREAS, DOE has requested the City's Fire Department to provide Q-cleared escorts for Public Works employees entering secured areas for water supply repairs and maintenance; and

WHEREAS, these proposed changes will result in the City receiving an additional \$132,412.00 per year for the remainder of the agreement term; and

WHEREAS, the City Manager recommends approval of the proposed amendments.

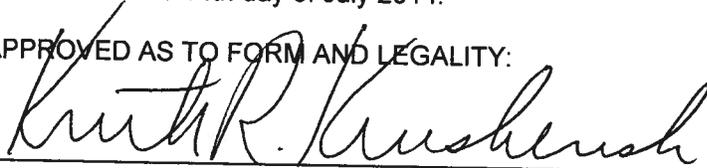
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the memorandum of agreement between the City and the U.S. Department of Energy (DOE) to continue fire protection and emergency response services at the East Tennessee Technology Park (ETTP) through September 30, 2015 is hereby amended to revise the responsibility for janitorial, maintenance, and non-electric utility services for the first floor of Building K-1652 to be City, not DOE, responsibilities and to require the City to provide Q-cleared escorts for Public Works employees entering secured areas for water supply repairs and maintenance.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:

  
 \_\_\_\_\_  
 Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
 Thomas L. Beehan, Mayor

\_\_\_\_\_  
 Diana R. Stanley, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM  
14-15**

**DATE:** June 4, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Public Works Director

**SUBJECT: ENGINEERING SERVICES FOR SEWER REMEDIATION PROJECTS**

Introduction

An item for City Council's consideration is a resolution authorizing phase two of professional service agreements with two engineering firms, Cannon & Cannon, Inc., and Fulghum, MacIndoe & Associates, Inc., both of Knoxville, TN to provide services for sewer remediation projects as required in compliance with the Administrative Order (Order) received by the City of Oak Ridge, from the U.S. Environmental Protection Agency (EPA), in the estimated amount of \$350,000.

Funding

Funding for the required engineering services is budgeted and available from the approved SRF loans 2013-324 (\$4,000,000) and 2014-337 (\$3,000,000).

Consideration

City Council approved phase one of professional services agreements with five engineering firms (Barge Waggoner Sumner and Cannon; Cannon & Cannon, Inc.; Fulghum, MacIndoe & Associates, Jacobs Engineering and McGill and Associates) by Resolution 7-67-11 on July 11, 2011 in the amount of \$1,000,000. The funding approved for phase one is almost expended.

The authorization of \$350,000 for phase two professional services agreements will provide the funding for the remaining engineering by Cannon & Cannon, Inc. and Fulghum, MacIndoe & Associates for the EPA Remediation Plan projects. Below is a table listing the engineering services provided in phase one and the services included in phase two.

Phase One Engineering approved by Resolution 7-67-11 in the amount of \$1,000,000								
	EP I	EP II	EP III	EP IV	CC I	Y-12 I	WE I	TP I
Design Services	\$68,000	\$55,100	\$208,952	\$154,000	\$124,930	\$44,000	\$43,930	
Services During Construction	\$60,000	\$63,900	*	*	\$97,615	\$34,573	*	*
Post-Preparation of Record Drawings	\$20,000	\$25,000	*	*			*	*
<b>Phase One Subtotal of \$1,000,000</b>	<b>\$148,000</b>	<b>\$144,000</b>	<b>\$208,952</b>	<b>\$154,000</b>	<b>\$222,545</b>	<b>\$78,573</b>	<b>\$43,930</b>	<b>\$0</b>
Phase Two Engineering recommended in the amount of \$350,000								
	EP I	EP II	EP III	EP IV	CC I	Y-12 I	WE I	TP I
Design Services								\$144,500
Services During Construction						\$108,427		
Post-Preparation of Record Drawings					\$35,000 (budget)	\$40,000 (budget)		
<b>Phase Two Subtotal of \$350,000 (budget)</b>					<b>\$35,000 (budget)</b>	<b>\$148,427 (budget)</b>		<b>\$144,500</b>

\*Represents services provided by LDA Engineering approved by Resolutions 7-77-11 and 6-39-2013 for EPA Program Management and related services. These costs are not included in the \$1,000,000 authorization or this recommendation.

Recommendation

A requirement of the SRF loan is to forward all engineering work authorizations to TDEC for review. Therefore, final award of the work authorizations for the engineering services is subject to TDEC approval. Staff recommends approval of the accompanying resolution.

  
\_\_\_\_\_  
Gary M. Cinder

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
\_\_\_\_\_  
Mark S. Watson

  
\_\_\_\_\_  
Date

**RESOLUTION**

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS WITH CANNON & CANNON, INC., AND FULGHUM, MACINDOE & ASSOCIATES, INC., FOR ENGINEERING SERVICES PERTAINING TO SEWER REMEDIATION PROJECTS AS REQUIRED FOR COMPLIANCE WITH THE U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA) ADMINISTRATIVE ORDER, IN THE COLLECTIVE ESTIMATED AMOUNT OF \$350,000.00.

WHEREAS, at the September 27, 2010 work session, City Council was briefed by the City Manager and Public Works Director on an Administrative Order with the United States Environmental Protection Agency (EPA) outlining the various studies, plans, and corrective actions to be taken by the City related to the violations determined by the EPA regarding periodic overflows from the sanitary sewer collection system; and

WHEREAS, as part of the Administrative Order, the City is required to have a wastewater collection and transportation system remediation plan that provides details of repairing the sewer system, which plan will require the services of several firms to design projects and assist in construction oversight; and

WHEREAS, by Resolution 7-67-11, City Council authorized agreements with Barge, Waggoner, Sumner & Cannon, Inc.; Cannon & Cannon, Inc.; Fulghum, MacIndoe & Associates, Inc.; Jacobs Engineering Group, Inc.; and McGill Associates, P.A. for Phase One of the project in the estimated amount of \$1,000,000.00; and

WHEREAS, the City is ready to move forward with Phase Two of the project and recommends agreements with Cannon & Cannon, Inc., and Fulghum, MacIndoe & Associates, Inc.; and

WHEREAS, the City Manager recommends approval of professional services agreements with both firms for said services.

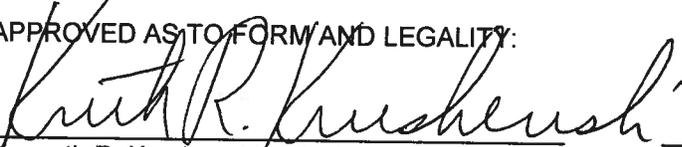
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to enter into professional services agreements with Cannon & Cannon, Inc., 8550 Kingston Pike, Knoxville, Tennessee 37919, and Fulghum, MacIndoe & Associates, Inc., 10330 Hardin Valley Road, Knoxville, Tennessee 37932 for services associated with the Phase Two of the wastewater collection and transportation system remediation plan as required by the United States Environmental Protection Agency Administrative Order, in the collective estimated amount of \$350,000.00,.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:

  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**INFORMATION SERVICES MEMORANDUM**  
**14-04**

**TO:** Mark Watson  
City Manager

**FROM:** Amy Fitzgerald  
Government Affairs & Information Services Director

**DATE:** June 26, 2014

**SUBJECT:** CONTRACT TO CONDUCT A COMMUNITY IMPACT ASSESSMENT OF THE U.S. DEPARTMENT OF ENERGY'S PROPOSED ENVIRONMENTAL MANAGEMENT DISPOSAL FACILITY IN OAK RIDGE, TENNESSEE

Introduction

An item for the July 14 City Council agenda is consideration of the attached resolution authorizing a contract between the City and The Ferguson Group, LLC located in Washington, DC for the provision of specialized professional consulting services to conduct a Community Impact Assessment of the U.S. Department of Energy's (DOE) Proposed Environmental Management Disposal Facility (EMDF) in the total estimated amount of \$69,000. The Ferguson Group's proposal was one of five received in response to the City's Request for Proposals (RFP) issued in May 2014.

Funding

Funds for this project are included in the Tennessee Department of Environment and Conservation (TDEC) Tennessee Oversight Interlocal Agreement grant. This grant is managed by the City of Oak Ridge on behalf of the Oak Ridge Reservation Communities Alliance (ORRCA), as approved by City Council Resolution 6-48-2012.

Background

The Tennessee Oversight Agreement (TOA) was established between the State of Tennessee (State) and the U.S. Department of Energy (DOE) in May 1991 to assure the citizens of Tennessee that their health, safety, and environment are being protected by DOE. The agreement provides funding to TDEC and to the Tennessee Emergency Management Agency to reimburse the State for CERCLA (Superfund) oversight activities, emergency response activities and non-regulatory oversight activities. TDEC established the DOE-Oversight Division in the early 1990s to help implement the agreement. The agreement has been renewed every five years, with the most recent renewal period FY2012-2016.

A portion of the State grant is set aside to assist local governments in their efforts for a better understanding of issues related to the cleanup of the Oak Ridge Reservation. After a series of meetings in 2011 to determine the efficacy of the local government outreach, City Council adopted the Tennessee Oversight Interlocal Agreement (TOIA) by Resolution 11-101-11, for the purpose of implementing the local government provisions of the Tennessee Oversight Agreement. Additional local governments adopted the TOIA-- including Anderson County, Roane County, Knox County, and Morgan County—and named their group the Oak Ridge Reservation Communities Alliance (ORRCA). The ORRCA members requested that the City of Oak Ridge apply for, and serve as the fiscal agent for a grant from TDEC to perform the local government outreach prescribed in the TOA. By Resolution 6-48-2012, City Council authorized to the City to apply for, accept, and serve as fiscal agent for a grant from TDEC to assist in

local government outreach. As a result, approximately \$808,000 was awarded by TDEC for the five-year period FY2012-2016.

In addition to the TOA, TDEC, along with DOE and the U.S. Environmental Protection Agency (EPA) constitute the parties to Tennessee's Federal Facilities Agreement (FFA), a compliance agreement created in 1992 that sets forth the terms, framework, and enforceable schedule for the federal government's environmental cleanup program in Oak Ridge.

In 1999, the three parties signed a Record of Decision (ROD) to construct the Environmental Management Waste Management Facility (EMWMF) CERCLA Waste Cell on the ORR in Oak Ridge. The EMWMF is a land disposal facility that serves as the on-site landfill for cleanup waste from the ORR. The facility is authorized to receive low-level radioactive waste and wastes regulated under the Resource Conservation and Recovery Act and Toxic Substances Control Act from CERCLA-regulated cleanup work. The ROD called for the design, construction, operation and closure of an on-site earthen disposal cell and its supporting facilities, located in East Bear Creek Valley. The EMWMF opened in 2002 on a 120-acre site and contains four cells, totaling the size of almost 20 football fields. A fifth cell is currently under construction. Typical waste placed in the facility originates from contaminated soils, dismantled buildings, and scrap piles. The original ROD was modified in 2000 to allow for the burial of classified waste. City Council toured the facility in 2013.

A sixth and final cell would raise the capacity to approximately 2.2 million cubic yards. This increased capacity is not deemed by the FFA parties as sufficient for the total volume of CERCLA waste expected to be generated during the life of the cleanup program. Therefore, additional waste disposition strategies for the total CERCLA waste volumes are being evaluated, with DOE's preferred alternative being the construction of a second landfill, the proposed EMDF, which is the focus of a September 2012 Feasibility Study prepared by DOE. According to the current FFA schedule, a ROD for the second landfill—the EMDF—will be issued in May 2016.

Most federal construction projects require a comprehensive analysis pursuant to the National Environmental Policy Act (NEPA). A DOE policy established in 1994, however, allows NEPA values to be incorporated into CERCLA-related projects in order to streamline analyses and expedite cleanup activities. Thus, the 1999 EMWMF ROD was based on CERCLA criteria as analyzed in DOE's 1999 RI/FS. The nine criteria include:

- Overall protection of human health and the environment;
- Compliance with Applicable or Relevant and Appropriate Requirements (ARARs);
- Long-term effectiveness and permanence;
- Reduction of toxicity, mobility, or volume;
- Short-term effectiveness;
- Implementability;

- Cost;
- State acceptance; and
- Community acceptance.

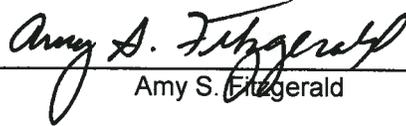
Similar to the 1999 study, these are the criteria DOE applied in its 2012 Feasibility Study for construction of a second facility, the proposed EMDF.

From a community standpoint, however, the CERCLA process does not require the detailed, robust socioeconomic analysis as prescribed by NEPA. The NEPA requires consideration of potential human impacts of proposed federal actions, including socioeconomic impacts, cultural and cumulative impacts, and off-site effects. Since the proposed EMDF would be a permanent facility that will require perpetual surveillance and maintenance, information regarding the potential impacts on the community should be thoroughly evaluated and incorporated into the decision making process.

The ORRCA members concur that the proposed Community Impact Assessment will be beneficial, and have incorporated funding for the project in their approved FY15 work plan and grant budget.

Recommendation

The preparation of a Community Impact Assessment will provide valuable information to Oak Ridge officials, County officials, and other decision makers as they evaluate the proposed construction of a second nuclear waste landfill on the Oak Ridge Reservation in Oak Ridge. The proposal submitted by The Ferguson Group was the most comprehensive and insightful of those submitted, and the credentials of their proposed team most closely fit the direction of the community as it seeks to assess the human, community, and socioeconomic impacts associated with the landfill. If approved, the study will be completed within a seven-month time frame. Staff recommends approval of the attached resolution.

  
\_\_\_\_\_  
Amy S. Fitzgerald

Attachments

**City Manager's Comments:**

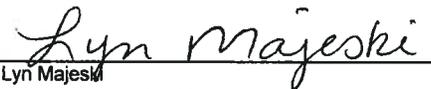
I have reviewed the above issue and recommend Council action as outlined in this document.

   
\_\_\_\_\_  
Mark S. Watson                      Date

**CITY OF OAK RIDGE, TENNESSEE  
Abstract of Proposals**

FY2015-110

OPENING DATE: June 19, 2014 2:00 P.M.

FOR --- Proposal for Community Impact Assessment of U.S. Department of Energy's Proposed Environmental Management Disposal Facility in Oak Ridge, Tennessee		PROPOSER: The Ferguson Group, LLC 1130 Connecticut Avenue, N.W. Suite 300 Washington, DC 20036	PROPOSER: Tetra Tech 1093 Commerce Park Drive Suite 100 Oak Ridge, TN 37830	PROPOSER: AECOM Technical Services, Inc. 1420 Kettner Boulevard Suite 500 San Diego, CA 92101	PROPOSER: RKG Associates, Inc. 634 Central Avenue Dover, NH 03820
DESCRIPTION	OPTION	TOTAL	TOTAL	TOTAL	TOTAL
PERFORM ALL SERVICES THAT ARE LISTED IN THE SCOPE OF SERVICES FOR THE COMMUNITY IMPACT ASSESSMENT OF U. S. DEPARTMENT OF ENERGY'S PROPOSED ENVIRONMENTAL MANAGEMENT DISPOSAL FACILITY IN OAK RIDGE, TENNESSEE PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE.		\$ 69,000.00	\$ 99,224.45	\$ 99,583.00	\$ 280,000.00
<b>TOTAL PRICE</b>		\$ 69,000.00	\$ 99,224.45	\$ 99,583.00	\$ 280,000.00
<b>TERMS</b>		NET 30	NET 30	NET 30	NET 30
<b>DELIVERY</b>		PER CONTRACT	PER CONTRACT	PER CONTRACT	PER CONTRACT
<b>VIA</b>		CONSULTANT	CONSULTANT	CONSULTANT	CONSULTANT
<b>OTHER PROPOSERS CONTACTED:</b> Susan Gawarecki - Oak Ridge, TN (Non-Responsive Proposal) The Energy Technology and Environmental Business Association - Oak Ridge, TN Crescent Strategies - Columbus, SC Katherine Probst Consulting - Washington, DC U.S. State Department - Washington, DC Conestoga-Rovers & Associates - Kutak Rock - Omaha, NE				<b>BIDS OPENED AND RECORDED BY---</b>   Lyn Majeski Accounting Division Manager	
<b>REASON FOR AWARD:</b> ONLY PROPOSAL RECEIVED <input type="checkbox"/> LOW PRICE <input checked="" type="checkbox"/> BEST MEETS SPECIFICATIONS <input checked="" type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input type="checkbox"/>		<b>RECOMMEND AWARD BE MADE TO:</b>  The Ferguson Group, LLC 1130 Connecticut Avenue, N.W. Suite 300 Washington, DC 20036		<b>BIDS REVIEWED BY---</b>   Janice McGinnis Finance Director	

**RESOLUTION**

A RESOLUTION AWARDING A CONTRACT TO THE FERGUSON GROUP, LLC, WASHINGTON D.C., TO CONDUCT A COMMUNITY IMPACT ASSESSMENT OF THE U.S. DEPARTMENT OF ENERGY'S PROPOSED ENVIRONMENTAL MANAGEMENT DISPOSAL FACILITY IN OAK RIDGE IN THE ESTIMATED AMOUNT OF \$69,000.00.

WHEREAS, the U.S. Department of Energy (DOE) is proposing to construct a second landfill (Environmental Management Disposal Facility) in Oak Ridge to address the total volume of CERCLA waste expected to be generated during the life of the Oak Ridge Reservation cleanup program; and

WHEREAS, the City issued a Request for Proposals for a Community Impact Assessment of DOE's proposed Environmental Management Disposal Facility; and

WHEREAS, by Resolution 6-48-2012, City Council authorized the City to apply, accept, and serve as fiscal agent for a grant from the Tennessee Department of Environment and Conservation (TDEC) to support implementation of the Tennessee Oversight Interlocal Agreement that was adopted by Resolution 11-101-11; and

WHEREAS, TDEC grant monies are available to fund the Community Impact Assessment project; and

WHEREAS, proposals were received and publicly opened on June 19, 2014, with The Ferguson Group, Washington D.C., submitting the best proposal which proposal the City Manager recommends be accepted.

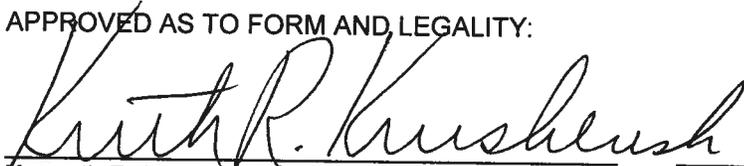
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to The Ferguson Group, LLC, 1130 Connecticut Avenue, Suite 300, Washington, D.C. 20036, to conduct a Community Impact Assessment of the U.S. Department of Energy's proposed Environmental Management Disposal Facility in Oak Ridge; said award in strict accordance with contract number FY2015-110, the Request for Proposals, and the proposal as received and publicly opened on June 19, 2014, and in the estimated amount of \$69,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to enter into the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM**  
**14-22**

**DATE:** June 5, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Public Works Director  
**SUBJECT: ANNUAL ORDER – TREE REMOVAL AND TRIMMING SERVICES**

Introduction

An item for City Council's consideration is a recommendation for the authority to expend funds for the provision of tree removal and trimming services for the Public Works Department in the estimated amount of \$30,000.

Funding

Trees are periodically required to be removed or trimmed from sewer easements, water main easements, street right-of-way and city properties. When a tree is removed or trimmed the appropriate fund will be charged with the expense, such as the waterworks, general maintenance or state street aid.

Background

It is the responsibility of the Public Works Department for tree removal and trimming services for trees located in the sewer easements, water main easements, street right-of-way and on City property. The removal and trimming of the trees are usually in response to a complaint or an observation by staff.

When it is determined that tree removal or trimming services are required, Public Works personnel solicit quotes from area contractors such as Poore's Tree Service, Clinton, TN, Blank's Tree Service, Harriman, TN and Wolf Tree Experts, Inc., Knoxville, TN. The contractors are required to provide liability insurance information to the Legal Department and must be willing to perform the work and wait until the City issues them payment. It is not common for small contractors to provide the necessary information to the Legal Department (with no guarantee of work) and be able to wait for payment.

Once the quotes are received for tree removal or trimming services, the award is made based on price and availability. Historically, the work for these services has been awarded to Poore's Tree Service based on price. It is not known year to year how many trees will need to be trimmed or removed. Below is a table with the amount paid for the previous three fiscal years for these services.

FY2012	FY2013	FY2014 as of May 31
\$32,650	\$29,650	\$23,150

Recommendation

Staff recommends approval of the attached resolution as submitted. As the recommendation is a waiver of soliciting sealed bids due to the uncertainty of how many trees will require removal or trimming, Council is reminded that a unanimous vote is required for approval.



Gary M. Cinder, P.E.

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson

7/2/14  
Date

**RESOLUTION**

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AWARDS TO POORE'S TREE SERVICE, BLANK'S TREE SERVICE, WOLF TREE EXPERTS, INC., AND OTHER SUITABLE COMPANIES AS NEEDED FOR TREE REMOVAL AND TRIMMING SERVICES FOR THE PUBLIC WORKS DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$30,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2015 (July 1, 2014 through June 30, 2015) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, the Public Works Department is responsible for tree removal and trimming services for trees located in the sewer easements, water main easements, street rights-of-way, and on City property; and

WHEREAS, when a need for service arises, the Public Works Department solicits quotes from area contractors that are willing and able to provide the City with the required proof of liability insurance and are willing and able to follow the City's payment process, and then award is made based upon price and availability; and

WHEREAS, in the past, those companies have been Poore's Tree Service, Blank's Tree Service, and Wolf Tree Experts, Inc.; and

WHEREAS, the City Manager recommends that competitive bids be waived and awards be made to Poore's Tree Service, Blank's Tree Service, and Wolf Tree Experts, Inc., and other suitable companies for as needed tree removal and trimming services for the Public Works Department.

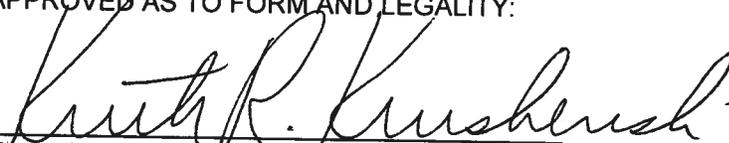
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and awards are hereby made to Poore's Tree Service, Blank's Tree Service, Wolf Tree Experts, Inc., and other suitable companies for as needed tree removal and trimming services for the Public Works Department for FY2015 (July 1, 2014 through June 30, 2015) in the estimated amount of \$30,000.00

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM**  
**14-24**

**DATE:** June 5, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Public Works Director  
**SUBJECT: ANNUAL ORDER – STREET RESURFACING EMERGENCY SERVICE**

Introduction

An item for City Council's consideration is a recommendation for the authority to expend funds for the provision of street resurfacing emergency service for the Public Works Department in the estimated amount of \$175,000.

Funding

At times, such as a water break on the Turnpike or other major street, it is required for the street to be resurfaced quickly to allow for daily traffic flow. When these services are required, the appropriate fund will be charged with the expense such as waterworks, state street aid, or state highway maintenance.

Background

A majority of the emergency street resurfacing services are required because the area is too large or difficult for the City crews and equipment to complete. When the need for these services arises, staff reviews the work with contractors such as Rogers Group, Inc., J.G. Mullins Construction Company, and APAC Tennessee on site and negotiates a price and time schedule for the work. Below is a table of the amounts for emergency street resurfacing services for the previous three fiscal years.

FY2012	FY2013	FY2014 (projected)
\$149,980	\$117,492	\$143,500

Recommendation

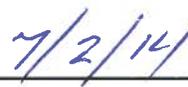
Staff recommends approval of the attached resolution as submitted. As this recommendation is a waiver of soliciting competitive bids due to the urgency of completing the work, Council is reminded that a unanimous vote is required for approval.

  
\_\_\_\_\_  
Gary M. Cinder, P.E.

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
\_\_\_\_\_  
Mark S. Watson

  
\_\_\_\_\_  
Date

**RESOLUTION**

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AWARDS TO ROGERS GROUP, INC., J.G. MULLINS CONSTRUCTION COMPANY, APAC TENNESSEE, AND OTHER SUITABLE COMPANIES AS NEEDED FOR EMERGENCY STREET RESURFACING FOR THE PUBLIC WORKS DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$175,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2015 (July 1, 2014 through June 30, 2015) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, there are times—such as a water break on a major street—when emergency street resurfacing must take place in order to allow for daily traffic flow; and

WHEREAS, in the past, the City has utilized the services of Rogers Group, Inc., J.G. Mullins Construction Company, and APAC Tennessee for similar work; and

WHEREAS, the City Manager recommends that competitive bids be waived and awards be made to Rogers Group, Inc., J.G. Mullins Construction Company, APAC Tennessee, and other suitable companies for as needed emergency street resurfacing for the Public Works Department.

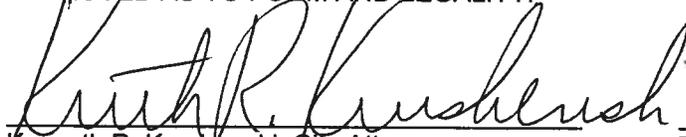
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and awards are hereby made to Rogers Group, Inc., J.G. Mullins Construction Company, APAC Tennessee, and other suitable companies for as needed emergency street resurfacing for the Public Works Department for FY2015 (July 1, 2014 through June 30, 2015) in the estimated amount of \$175,000.00

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM  
14-23**

**DATE:** June 5, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Public Works Director  
**SUBJECT: ANNUAL ORDER – RENTAL OF HEAVY EQUIPMENT**

Introduction

An item for City Council's consideration is a recommendation for the authority to expend funds for the rental of heavy equipment by the Public Works Department in the estimated amount of \$75,000.

Funding

Heavy equipment is rented for a variety of projects throughout the fiscal year. When equipment is rented, the appropriate fund will be charged with the expense, such as the waterworks, general maintenance or state street aid.

Background

The City owns standard heavy equipment such as backhoes and front loaders. Some work tasks occasionally require different equipment such as a dozer, excavator or mini-excavator. In recent years, the City has chosen to rent this specialized equipment instead of purchasing the equipment.

When special heavy equipment is required for a work task, rental prices are negotiated with vendors such as Stowers, Bobcat, Contractors Machinery, United Rentals and Nortrax, all located in Knoxville. The rental period for this equipment can range from a few hours to a few weeks, depending on the project(s). The vendors offer hourly, daily, weekly and monthly rental terms, with the award of the rental agreement based on type of equipment required, price and availability on a case by case basis. Below is a table of the amounts paid for rental of heavy equipment for the previous three fiscal years.

FY2012	FY2013	FY2014 as of May 31
\$57,362	\$60,896	\$68,983

Recommendation

Staff recommends approval of the attached resolution as submitted. As the recommendation is a waiver of soliciting sealed bids due to the unknown heavy equipment and duration required, Council is reminded that a unanimous vote is required for approval.

  
\_\_\_\_\_  
Gary M. Cinder, P.E.

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
\_\_\_\_\_  
Mark S. Watson

  
\_\_\_\_\_  
Date

**RESOLUTION**

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AWARDS TO STOWERS, BOBCAT, CONTRACTORS MACHINERY, UNITED RENTALS, NORTRAX, AND OTHER SUITABLE COMPANIES AS NEEDED FOR THE RENTAL OF HEAVY EQUIPMENT FOR THE PUBLIC WORKS DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$75,000.00.

WHEREAS, the City has a need for the rental of heavy equipment for various projects which sometimes requires a quick response that may not allow time for competitive bidding and over the fiscal year could exceed the City's sealed bid limit; and

WHEREAS, in the past, the City has utilized Stowers, Bobcat, Contractors Machinery, United Rentals, and Nortrax for as needed heavy equipment rentals; and

WHEREAS, the City Manager recommends that competitive bids be waived and awards be made to Stowers, Bobcat, Contractors Machinery, United Rentals, Nortrax, and other suitable companies for as needed the rental of heavy equipment for the Public Works Department.

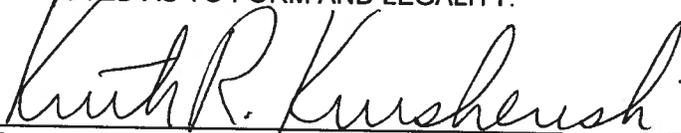
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and awards are hereby made to Stowers, Bobcat, Contractors Machinery, United Rentals, Nortrax, and other suitable companies for as needed heavy equipment rental for the Public Works Department for FY2015 (July 1, 2014 through June 30, 2015) in the estimated amount of \$75,000.00

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:

  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM**  
**14-21**

**DATE:** June 5, 2014  
**TO:** Mark S. Watson, City Manager  
**FROM:** Gary M. Cinder, P.E., Public Works Director  
**SUBJECT: ANNUAL ORDER – RECYCLED BIOSOLIDS DISPOSAL**

Introduction

An item for City Council's consideration is a recommendation for the authority to expend funds for the disposal of recycled biosolids to Waste Management, Chestnut Ridge Landfill, in the estimated amount of \$85,000.

Funding

Funding for this expense is budgeted and available in the waterworks fund.

Background

During 2003, the City began using a portable belt press to process biosolids produced at the Wastewater Treatment Plant. In 2013 the City was permitted to return to the DOE Reservation for the disposal of biosolids as well. As this is confined by various permit conditions and affected by weather events, maintaining the ability to utilize the landfill as a backup for biosolids disposal is vital to plant operations.

Chestnut Ridge Landfill owned and operated by Waste Management is an approved solid waste landfill, the closest landfill to the Wastewater Treatment Plant and is in Anderson County. The estimated unit rate for FY2015 is \$32.00 per ton that is applied to the biosolids disposed at Chestnut Ridge. Below is a table of the biosolids disposal cost for the previous three fiscal years.

	FY2012	FY2013	FY2014 (projected)
Annual Cost	\$101,443	\$58,580	\$78, 500
Cost per Ton	\$28.52	\$30.23	\$30.23

Recommendation

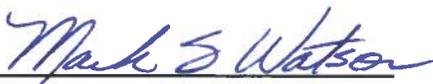
Staff recommends approval of the attached resolution as submitted. As this recommendation is a waiver of soliciting competitive bids due to Waste Management, Chestnut Ridge Landfill being the best provider based on qualifications and location, Council is reminded that a unanimous vote is required for approval.



Gary M. Cinder, P.E.

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
Mark S. Watson  
Date

**RESOLUTION**

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO WASTE MANAGEMENT FOR THE DISPOSAL OF BIOSOLIDS AT THE CHESTNUT RIDGE LANDFILL FOR THE PUBLIC WORKS DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$85,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2015 (July 1, 2014 through June 30, 2015) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, while the City utilizes the DOE Reservation for disposal of biosolids, this use is confined by various permit conditions and weather events, therefore, it is important to plant operations to maintain a backup landfill location; and

WHEREAS, the Chestnut Ridge Landfill, owned and operated by Waste Management, is the closest approved solid waste landfill and has been used for such purposes in the past; and

WHEREAS, the City Manager recommends that competitive bids be waived and award be made to Waste Management for disposal of biosolids.

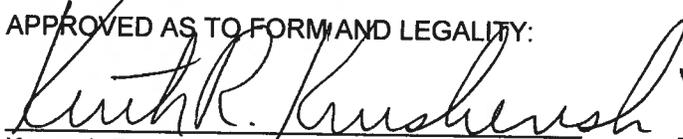
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and award is hereby made to Waste Management for the disposal of the City's biosolids at the Chestnut Ridge Landfill for the Public Works Department for Fiscal Year 2015 (July 1, 2014 through June 30, 2015) based on a unit rate of \$32.00 per ton and in an estimated amount of \$85,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**FINANCE DEPARTMENT MEMORANDUM**  
**14-14**

**DATE:** June 24, 2014

**TO:** Mark S. Watson, City Manager

**THROUGH:** Janice E. McGinnis, Finance Director 

**FROM:** Lyn Majeski, Accounting Division Manager

**SUBJECT:** BEST PROVIDER COMMODITY REQUIREMENTS FOR FISCAL YEAR 2015

Introduction

An item for City Council's consideration is a recommendation for three resolutions authorizing the approval of the City's routine commodity requirements in the total estimated amount of **\$1,018,000**.

Funding

Funds are budgeted and available in FY 2015 and included in the existing property tax and utility rates.

Background/Analysis/Review/Consideration

The following three items are warehouse stock. These providers are determined to be the best source of the services or products based on the provider's expertise, service record or contractual agreement. It is recommended that competitive bids be waived and awards made to a Best Provider based upon written quotations and agreements with the perspective suppliers. The following information is provided to further explain the evaluation and recommendation process.

UNLEADED AND DIESEL FUEL

Fuel located at the Central Service Complex and at East Tennessee Technology Park is considered warehouse stock. The City of Oak Ridge has had an excellent long-term relationship with the vendor, Mansfield Oil Company. The City continues to receive the lowest rack price available from Mansfield. The pricing structure the City receives from Mansfield is no longer available with new contracts. Mansfield continues to honor our pricing due to our long-term relationship with them. When compared with State Contract pricing the City is saving over \$45,000/year. Maintaining this relationship has been very beneficial to the City through the years and has insured fuel to be available for our fleet even during fuel shortages, as was the not the case for other area entities during the 2008 fuel shortage. A contract customer receives priority treatment versus a spot customer. Mansfield has many options to provide fuel, not just one provider, their network includes access to most major refiners, terminals and transportation companies. Mansfield has a large network of haulers which enables them more availability to get us a haul when we need it. During extreme working conditions, i.e. running trucks continuously after a bad storm, fuel has always been available for our fleet. This vendor saves several staff hours each month by monitoring and shipping fuel as needed. Costs for fuel have historically fluctuated on an annual basis, with an overall increasing trend, as is the case nationwide. Fuel costs increased 33% from FY10 (\$486,901) to FY11 (\$648,481), increased 6% from FY11 to FY12 (\$688,033) and a less than 1% decrease for FY13 (\$683,520). Estimated fuel cost for FY14 (\$683,000) is stable with FY12 & FY13. Due to two years of stable fuel costs for the City, staff estimates no price increase for FY15 projected cost for this commodity. The total estimated amount is **\$683,000**.

ELECTRICAL CUTOUTS

Cutouts are included in warehouse stock for the Electric Department. The Electric Department has authorized only the ABB brand for cutouts and HD Supply Power Solutions is the sole East Tennessee distributor. The estimated amount is **\$35,000**.

**CHEMICAL SUPPLIES FOR WATERWORKS**

Most treatment chemicals in waterworks are process and plant specific. Prior to purchasing, the chemicals have been pretested in our plants and found to perform satisfactorily. Any major change of chemicals used requires bench, lab, and field testing to ensure proper performance and compatibility prior to making any full scale changes in chemical or vendor. Usage of some of the chemicals is quite variable depending on specific circumstances, such as raw water conditions, i.e. clear versus muddy. Prompt delivery after order is critical and the current vendors continue to meet that criterion. The chemicals are ordered on an as needed. The price of the chemicals can fluctuate depending on cost and availability of the products used to make the chemicals.

Establishing long-term working relationships with a variety of vendors allows plant staff to learn about the required chemicals and conduct the bench and lab testing as needed. Vendor sales representatives are welcome at all plants to provide information to staff concerning the chemicals required.

These items are warehouse stock. They include various chemicals which are used on a routine basis by the water and wastewater treatment plants. These chemicals include Chlorine, Hydrofluosilicic Acid, Polymer, Phosphate and Corrosion Inhibitor. These chemicals are purchased from suppliers such as DPC Enterprises, L.P., Coastal Water Technology, LLC, The Dycho Co., USALCO and Naico Company. The estimated amount for FY15 is **\$300,000**.

**Recommendation**

Staff recommends approval of the attached resolutions as submitted. As the recommendation is that competitive bids be waived, council is reminded that a unanimous vote is required for approval for each resolution.

  
Lyn Majeski

<p><b>City Manager's Comments:</b></p> <p>I have reviewed the above issue and recommend Council action as outlined in this document.</p> <p> Mark S. Watson</p> <p> Date</p>
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**RESOLUTION**

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO MANSFIELD OIL COMPANY FOR FURNISHING UNLEADED AND DIESEL FUEL FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$683,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2015 (July 1, 2014 through June 30, 2015) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, the City has a long-term relationship with Mansfield Oil Company for furnishing unleaded and diesel fuel and continues to receive a lower rate than would be anticipated upon rebid due to research with other purchasing agents in the area; and

WHEREAS, maintaining this relationship has been beneficial to the City, especially during the 2008 fuel shortage when the City's fuel supply was never low; and

WHEREAS, the City Manager recommends that competitive bids be waived and award be made to Mansfield Oil Company for furnishing unleaded and diesel fuel.

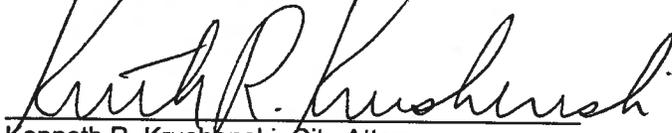
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and award is hereby made to Mansfield Oil Company for the furnishing of unleaded and diesel fuel for FY2015 (July 1, 2014 through June 30, 2015), in the estimated amount of \$683,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**RESOLUTION**

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO HD SUPPLY POWER SOLUTIONS AND OTHER SUITABLE QUALIFIED PROVIDERS FOR FURNISHING ABB BRAND CUTOUTS OR OTHER QUALIFIED BRANDS FOR THE ELECTRIC DEPARTMENT FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$35,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2015 (July 1, 2014 through June 30, 2015) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, the Electric Department has a need for replacement cutout stock items which are isolation and protective devices used in a the electric distribution network; and

WHEREAS, the City utilizes ABB brand cutouts due to superior performance over competitor brands due to climatic conditions which increases reliability of the system and reduces risk to electric system personnel; and

WHEREAS, HD Power Supply Solutions is the sole East Tennessee supplier of the ABB brand cutout; and

WHEREAS, the City Manager recommends that competitive bids be waived and awards be made to the HD Power Supply Solutions for said product.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and award is hereby made to HD Supply Powers Solutions and any other qualified providers for the furnishing of ABB brand cutouts or other qualified brands for the Electric Department for FY2015 (July 1, 2014 through June 30, 2015), in the estimated amount of \$35,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**RESOLUTION**

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO THE BEST PROVIDERS FOR FURNISHING CHEMICALS FOR THE WATER AND WASTEWATER TREATMENT PLANTS FOR FISCAL YEAR 2015 IN THE ESTIMATED AMOUNT OF \$300,000.00.

WHEREAS, the City of Oak Ridge has need for certain routine materials, equipment and services during Fiscal Year 2015 (July 1, 2014 through June 30, 2015) that do not lend themselves to the normal competitive bidding procedure; and

WHEREAS, the City has long-term relationships with various vendors for supplying chemicals for the Water and Wastewater Treatment Plants including chlorine, hydrofluosilicic acid, polymer, phosphate, and corrosion inhibitor; and

WHEREAS, prior to utilizing chemicals in the plants, the chemicals must be pretested to perform satisfactorily in the plants and any major change in chemicals would require bench, lab, and field testing to ensure proper performance; and

WHEREAS, the City Manager recommends that competitive bids be waived and awards be made to the best providers for chemicals for the Water and Wastewater Plants.

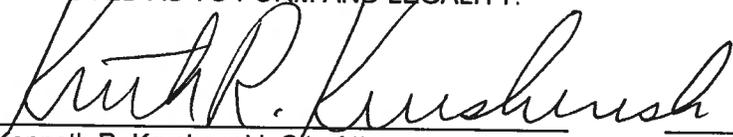
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager that competitive bids be waived is approved and awards are hereby made to DPC Enterprises L.P., Coastal Water Technology LLC, The Dycho Co., USALCO, Naico Company, and other qualified providers for the furnishing of chemicals for the Water and Wastewater Plants for FY2015 (July 1, 2014 through June 30, 2015), in the estimated amount of \$300,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

\_\_\_\_\_  
Diana R. Stanley, City Clerk

**FINANCE DEPARTMENT MEMORANDUM**  
**14-10**

**DATE:** May 30, 2014  
**TO:** Mark S. Watson, City Manager  
**THROUGH:** Janice E. McGinnis, Finance Director   
**FROM:** Lyn Majeski, Accounting Division Manager  
**SUBJECT:** COMPETITIVELY BID COMMODITY REQUIREMENTS FOR FISCAL YEAR 2015

Introduction

An item for City Council's consideration is a resolution authorizing the approval of the City's routine commodity requirements in the total estimated amount of **\$1,419,739**.

Funding

Funds are budgeted and available in FY 2015 and included in the existing property tax and utility rates.

Background/Analysis/Review/Consideration

The following three items are annual contract orders that effectively commit the City's full requirements for a specific commodity with the supplier for a specified period. The supplier agrees to meet the City's service requirements at the agreed upon price, generally fixed for the contract term. The supplier is ensured of a certain level of business activity at an estimated quantity and can adjust their inventory and service level accordingly. Delivery lead times are reduced and additional savings are achieved through paperwork and inventory reduction. The accompanying bid abstracts provide the bid quotation detail and explain the award recommendation.

WAREHOUSE STOCK STONE – REQUEST #138737

The recommended supplier for this product is Rogers Group, Inc. which provided the lowest bid received. This product is delivered to the stockpile located at the Central Service Complex. The FY15 estimated cost for this product is **\$207,809**

STONE PRODUCTS – REQUEST #138738

The recommended supplier for these items is Rogers Group, Inc., which provided the lowest total bid received. The FY15 estimated cost for these products total **\$147,250**.

HOT MIX ASPHALT – REQUEST #133813

The recommended supplier for this product is Rogers Group, Inc., which provided the only bid. Staff believes this to be a fair bid for the City's annual requirement after a review of current State pricing received for construction contracts this year. When Rogers Group, Inc. cannot meet the City's requirement on any given day, staff will utilize secondary suppliers such as Duracap Asphalt Materials, LLC or APAC, Inc. to fill those immediate needs. The FY15 estimated cost for this product is **\$315,180**.

The following four items are warehouse stock. These items will be competitively bid and purchased on an as needed basis during the fiscal year. The following information is provided to further explain the evaluation and recommendation process.

FIRE HYDRANTS

Hydrants are included in warehouse stock. The value of hydrants has increased due to manufacturing costs. The Public Works Department purchases each year approximately 54 four foot bury hydrants for the City's hydrant replacement program and emergency use. The delivery for this item can be 4-6 weeks. The City staff has standardized hydrants used throughout the City, which are purchased directly from the manufacturer through G & C Supply Company, Piping Supply, Consolidated Pipe & Supply Co., and HD Water Supply. These items will be competitively bid as needed. The estimated amount is **\$67,500**.

POLES

Poles are warehouse stock and include all sizes of wood and metal poles for use by the Electric Department. This item varies by the size and quantity required for certain jobs. Staff will attempt to order by the full truckload so that freight charges will be less than with partial loads. The poles will be procured through competitive bids from companies such as Thomasson Company, Baldwin Pole Company and Cox Industries, Inc. The estimated amount is **\$150,000**.

CABLES

This item includes OH (overhead) and URD (underground) cables in warehouse stock for use by the Electric Department. The increasing cost of metals has directly influenced the price of these items. These items will be procured through competitive bids from suppliers such as Stuart C. Irby Company, Wesco Distribution, Inc. and Power Supply Company. The estimated amount is **\$150,000**.

FAULT INDICATORS

This item includes OH (overhead) and URD (underground) fault indicators in warehouse stock for use by the Electric Department. These items will be procured through competitive bids from suppliers such as Wesco Distribution, Inc. and Power Supply Company. The estimated amount is **\$150,000**.

The partnership contract with the State of Tennessee is the result of a competitive bid process by the State in which it has developed specifications, solicited bids, reviewed the bids and made an award. In general, the State has increased bargaining power with suppliers and receives a larger discount on their contracts than local governments.

SALT

Salt is a warehouse stock item. The storage area located at the Central Services Complex can hold approximately 2,400 tons of highway salt in two separate bins. During FY14 the City used approximately 800 tons of highway salt and plans to replace 400 tons of it in FY15. This commodity will be purchased using the State of Tennessee Contract from the awarded vendor(s) as needed. The total estimated amount is **\$32,000**.

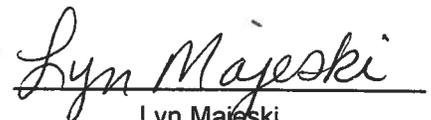
The following items are routinely used by all City departments. These items will be competitively bid and purchased on an as needed basis during the fiscal year.

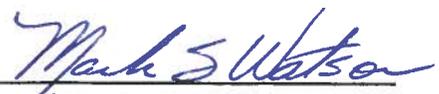
COMPUTERS, PRINTERS, SERVERS AND OTHER COMPUTER RELATED EQUIPMENT

Staff is requesting that Council authorize an expenditure of \$200,000 for the purchase of computers and computer related items for City departments in FY15 that are routinely replaced as needed. The estimated life of a computer is four years. These items will be competitively bid as the need arises. The estimated amount for FY14 is **\$200,000**.

Recommendation

Staff recommends approval of the attached resolution as submitted.

  
Lyn Majeski

<b>City Manager's Comments:</b>	
I have reviewed the above issue and recommend Council action as outlined in this document.	
 Mark S. Watson	 Date

**CITY OF OAK RIDGE, TENNESSEE**  
**Abstract of Bids**

REQUEST NUMBER: 138737

OPENING DATE: MAY 6, 2014 2:00 P.M.

FOR — WAREHOUSE STOCK STONE			<b>BIDDER:</b> Rogers Group, Inc. 250 Union Valley Rd Oak Ridge, TN 37830		<b>BIDDER:</b> Aggregates USA LLC P.O. 15005 Knoxville, TN 37901		<b>BIDDER:</b> Vulcan Materials Company 3001 Alcoa Hwy Knoxville, TN 37920		<b>BIDDER:</b>		
DESCRIPTION	ITEM	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
ANNUAL CONTRACT ORDER FOR THE PERIOD JULY 1, 2014 THROUGH JUNE 30, 2015 FOR STOCK STONE FOR USE BY VARIOUS CITY OF OAK RIDGE DEPARTMENTS.											
BASE STONE	1	12,000 TONS	\$ 16.40	\$ 196,800.00	\$ 18.15	\$ 217,800.00	\$ 18.70	\$ 224,400.00			
COLD MIX	2	132 TONS	\$ 83.40	\$ 11,008.80	NO BID		NO BID				
<b>TOTAL PRICE</b>			\$ 207,808.80		\$ 217,800.00		\$ 224,400.00				
<b>TERMS</b>			NET 30 DAYS		15th OF THE FOLLOWING MONTH		NET 15 DAYS				
<b>DELIVERY</b>			AS REQUESTED		AS SCHEDULED		1 DAY FROM ORDER				
<b>F.O.B.</b>			OAK RIDGE CENTRAL SERVICES		CITY OF OAK RIDGE		DIXIE LEE QUARRY				
<b>VIA</b>			TRUCK		TANDEM TRUCK		TRUCK				
OTHER BIDDERS CONTACTED:							BIDS OPENED AND RECORDED BY—  Lyn Majeski Accounting Division Manager				
<b>REASON FOR AWARD:</b> ONLY AVAILABLE SOURCE <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input checked="" type="checkbox"/>			<b>RECOMMEND AWARD BE MADE TO:</b>  Rogers Group, Inc. 250 Union Valley Rd Oak Ridge, TN 37830				BIDS REVIEWED BY—  Janice McGinnis Finance Director				

**CITY OF OAK RIDGE, TENNESSEE**  
**Abstract of Bids**

REQUEST NUMBER: 138738  
OPENING DATE: MAY 16, 2014 2:00 P.M.

FOR --- NON-STOCK STONE PRODUCTS			BIDDER: Rogers Group, Inc. 250 Union Valley Rd. Oak Ridge, TN 37830		BIDDER: Vulcan Materials Company 3001 Alcoa Hwy Knoxville, TN 37920		BIDDER: Aggregates USA LLC PO Box 15005 Knoxville, TN 37921		BIDDER:		
DESCRIPTION	ITEM	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
ANNUAL CONTRACT ORDER FOR THE PERIOD JULY 1, 2014 THROUGH JUNE 30, 2015 FOR CRUSHED AND GRADED STONE FOR THE CITY OF OAK RIDGE.											
BASE STONE - REQUIRED TO MEET TDOT BASE STONE REQUIREMENTS	1	7,000 TONS	\$ 13.00	\$ 91,000.00	\$ 13.70	\$ 95,900.00	\$ 14.25	\$ 99,750.00			
#4 STONE - REQUIRED TO MEET TDOT FOR #2 GRADATION	2	300 TONS	\$ 14.00	\$ 4,200.00	\$ 16.15	\$ 4,845.00	\$ 16.35	\$ 4,905.00			
#57 OR 1" STONE REQUIRED TO MEET TDOT #57 GRADATION	3	3,000 TONS	\$ 14.25	\$ 42,750.00	\$ 16.15	\$ 48,450.00	\$ 16.35	\$ 49,050.00			
GRADED RIP RAP	4	400 TONS	\$ 16.00	\$ 6,400.00	\$ 19.50	\$ 7,800.00	\$ 17.75	\$ 7,100.00			
SURGE RIP RAP	5	200 TONS	\$ 14.50	\$ 2,900.00	\$ 17.95	\$ 3,590.00	\$ 16.10	\$ 3,220.00			
DELIVERY CHARGE PER TON OF ITEMS 1,2,3 & 4			\$ 3.40		\$ 5.00		\$ 4.90				
DELIVERY CHARGE PER TON OF ITEM 5			\$ 5.50		\$ 7.00		\$ 6.90				
<b>TOTAL PRICE</b>			\$ 147,250.00		\$ 160,585.00		\$ 164,025.00				
<b>TERMS</b>			NET 30 DAYS		NET 15 DAYS		15th OF THE FOLLOWING MONTH				
<b>DELIVERY</b>			AS REQUESTED		1 DAY FROM ORDER		AS SCHEDULED				
<b>F.O.B.</b>			OAK RIDGE QUARRY		DIXIE LEE QUARRY		CITY OF OAK RIDGE				
<b>VIA</b>			TRUCK		TRUCK		TANDEM TRUCK				
OTHER BIDDERS CONTACTED:							BIDS OPENED AND RECORDED BY-- <i>Lyn Majeski</i> Lyn Majeski Accounting Division Manager				
<b>REASON FOR AWARD:</b>			<b>RECOMMEND AWARD BE MADE TO:</b>				BIDS REVIEWED BY-- <i>Janice McGinnis</i> Janice McGinnis Finance Director				
ONLY AVAILABLE SOURCE <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input checked="" type="checkbox"/>			Rogers Group, Inc. 250 Union Valley Rd. Oak Ridge, TN 37830								

**CITY OF OAK RIDGE, TENNESSEE**

**Abstract of Bids**

REQUEST NUMBER: 138739

OPENING DATE: MAY 6, 2014 2:00 P.M.

FOR --- HOT MIX ASPHALT			BIDDER: Rogers Group, Inc. 250 Union Valley Rd Oak Ridge, TN 37830		BIDDER:		BIDDER:		BIDDER:		
DESCRIPTION	ITEM	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
ANNUAL CONTRACT ORDER FOR THE PERIOD JULY 1, 2014 THROUGH JUNE 30, 2015 FOR HOT MIX ASPHALT FOR THE CITY OF OAK RIDGE											
HOT MIX ASPHALTIC CONCRETE TDOT SECTION 411, GRADE E, PICKED UP BY CITY TRUCKS	1	2,200 TONS	\$ 81.00	\$ 178,200.00							
HOT MIX BITUMINOUS CONCRETE BASE MATERIAL TDOT SECTION 307, GRADE B, PICKED UP BY CITY TRUCKS	2	1,200 TONS	\$ 72.40	\$ 86,880.00							
GRADE C HOT MIX, TDOT SECTION 411 AND 307, PICKED UP BY CITY TRUCKS	3	300 TONS	\$ 75.00	\$ 22,500.00							
GRADE D HOT MIX, TDOT SECTION 411 AND 307, PICKED UP BY CITY TRUCKS	4	300 TONS	\$ 92.00	\$ 27,600.00							
DELIVERY CHARGE PER TON OF ITEM 1, 2, AND 3. MINIMUM 22 TON LOAD NOTE: ALL QUANTITIES ARE ESTIMATED	5		\$ 3.60	\$ -							
<b>TOTAL PRICE</b>				<b>\$ 315,180.00</b>							
<b>TERMS</b>				<b>NET 30 DAYS</b>							
<b>DELIVERY</b>				<b>AS REQUESTED</b>							
<b>F.O.B.</b>				<b>ASPHALT PLANT - 8 MILES</b>							
<b>VIA</b>				<b>COR TRUCK</b>							
OTHER BIDDERS CONTACTED Vulcan Materials Company – Knoxville, TN Aggregates USA LLC – Knoxville, TN Duracap Asphalt Materials LLC – Knoxville, TN							BIDS OPENED AND RECORDED BY—  <i>Lyn Majdski</i> Lyn Majdski Accounting Division Manager				
<b>REASON FOR AWARD:</b> ONLY BID RECEIVED <input checked="" type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input type="checkbox"/>			<b>RECOMMEND AWARD BE MADE TO:</b>  Rogers Group, Inc. 250 Union Valley Rd Oak Ridge, TN 37830				BIDS REVIEWED BY—  <i>Janice McGinnis</i> Janice McGinnis Finance Director				

**RESOLUTION**

A RESOLUTION AWARDING BIDS IN THE GRAND TOTAL ESTIMATED AMOUNT OF \$1,419,739.00 FOR THE FURNISHING OF VARIOUS MATERIALS AS REQUIRED BY THE CITY DURING FISCAL YEAR 2015.

WHEREAS, the City of Oak Ridge has issued invitations to bid for the furnishing of various materials as required during Fiscal Year 2015 (July 1, 2014 through June 30, 2015) and has received competitive bids which were publicly opened; and

WHEREAS, other required materials, with an aggregate cost exceeding \$25,000.00 during Fiscal Year 2015, will be competitively bid during the year on an as needed basis; and

WHEREAS, the City Manager recommends that awards be made based upon the competitive bids that have or will be received with the respective suppliers of materials hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and awards are hereby made as follows:

To Rogers Group, Inc., 250 Union Valley Road, Oak Ridge, Tennessee 37830, for the furnishing of warehouse stock stone products, in accordance with its bid as submitted and publicly opened on May 6, 2016, as shown on Request No. 138737, in an estimated amount of \$207,809.00.

To Rogers Group, Inc., 250 Union Valley Road, Oak Ridge, Tennessee 37830, for the furnishing of non-stock stone products, in accordance with its bid as submitted and publicly opened on May 6, 2014, as shown on Request No. 138738, in an estimated amount of \$147,250.00.

To Rogers Group, Inc., 250 Union Valley Road, Oak Ridge, Tennessee 37830, for the furnishing of hot mix asphalt, in accordance with its bid as submitted and publicly opened on May 6, 2014, as shown on Request No. 138739, in an estimated amount of \$315,180.00.

To G & C Supply Company, Piping Supply, Consolidated Pipe & Supply Co., and HD Water Supply after utilization of the City's competitive bid process as the sole suppliers of required warehouse stock fire hydrants for use by the Public Works Department, in an estimated amount of \$67,500.00.

To Thomasson Company, Baldwin Pole Company, Cox Industries, Inc., and other suitable companies after utilization of the City's competitive bid process for the furnishing of warehouse stock poles, in an estimated amount of \$150,000.00.

To Stuart C. Irby Company, Wesco Distribution Inc., Power Supply Company, and other suitable companies after utilization of the City's competitive bid process for the furnishing of warehouse stock overhead and underground cables for the Electric Department, in an estimated amount of \$150,000.00.

To Wesco Distribution Inc., Power Supply Company, and other suitable companies after utilization of the City's competitive bid process for the furnishing of warehouse stock fault indicators for the Electric Department, in an estimated amount of \$150,000.00.

To the State of Tennessee Contract awarded vendor(s) for the furnishing of warehouse stock salt in an estimated amount of \$32,000.00.

To the lowest and best responsible bidder for the furnishing of computers, printers, servers, and other computer-related items and equipment for City departments, in an estimated amount of \$200,000.00.

Said awards in the grand total estimated amount of \$1,419,739.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk

CITY COUNCIL MEMORANDUM  
14-23

DATE: July 3, 2014  
TO: Honorable Mayor and Members of City Council  
FROM: Mark S. Watson, City Manager  
SUBJECT: OAK RIDGE CHAMBER OF COMMERCE LEASE AMENDMENT

Introduction

An item City Council's consideration is a resolution approving a change in the 1969 lease of the Oak Ridge Chamber of Commerce to conform with IRS regulations governing 501C(6) organizations.

Funding

There is no funding impact with this change, as it is a clarification of lease activities.

Background

The City of Oak Ridge has had a working relationship with the Oak Ridge Chamber of Commerce for many years. The Oak Ridge Chamber has been active since 1949 and is chartered with the Tennessee Secretary of State's office. The City executed an original lease for land with the City in 1968. Since that time, the Chamber of Commerce has constructed its offices on the land and the facility has been used by the business community for various activities, public events and services.

The Revenue Act of 1913 created the predecessor of Internal Revenue Code 501(c)(6) status for nonprofit "commercially-oriented" organizations. Chambers of Commerce were the first type of organization recognized for this status and have operated accordingly, including the promotion of business through its activities.

Most recently, a restriction was noted in Clause 9 of the contract between the City of Oak Ridge and the Chamber of Commerce, which restricts the group's leased premises from usage "by any political group or for any organized political purpose." The Chamber has requested that this term be deleted to reflect the current activities used by Chambers today (see attached letter from James T. Normand). The proposed resolution simply deletes the restrictive language.

Currently, the Oak Ridge Chamber has used its facilities for such events as candidate debates, community forums, and meetings of City Boards such as the IDB. The Chamber brought the above language to the City's attention and indicates that such may be subject to misinterpretation in light of what is actually done by the Chamber such as a "meet the candidate" reception or helping with key legislation.

Recommendation

Approval of the attached resolution is recommended.

  
Mark S. Watson

Attachments: Letter from James T. Normand  
Chamber Lease Agreement with Amendments  
Resolution with Lease Amendment

**JOYCE, MEREDITH, FLITCROFT & NORMAND**

ATTORNEYS AT LAW  
POST OFFICE BOX 6197  
OAK RIDGE, TENNESSEE 37831-3814

W. CLARK MEREDITH  
JAMES T. NORMAND

EUGENE L. JOYCE - (1917-2003)

JOHN E. McDONALD  
CAROL GUTHRIE  
PAMELA P. GIBSON  
LUANN HILEMAN

TOWN HALL BUILDING  
30 KENTUCKY AVENUE  
OAK RIDGE, TN 37830

June 27, 2014

TELEPHONE: (865) 482-2486  
FACSIMILE: (865) 482-6786

OF COUNSEL:  
DAVID L. FLITCROFT  
HOWARD P. WATSON

**VIA FACSIMILE & U.S. MAIL: (865) 425-3420**

Kenneth R. Krushenski, Esq.  
City of Oak Ridge  
P.O. Box 1  
Oak Ridge, Tennessee 37831

**RE: Oak Ridge Chamber of Commerce Lease Clarification**

Dear Ken,

As you are aware my firm and I serve as General Counsel for the Oak Ridge Chamber of Commerce. In light of recent changes to the corporate structure of the Chamber, associated with the Oak Ridge Economic Development Initiative and Leadership Oak Ridge and its upcoming 15<sup>th</sup> year of re-accreditation, the Chamber is undertaking a routine examination of its Board Governance, Personnel and Accounting policies.

As you know, the Chamber has provided very important and vital services to the City of Oak Ridge since its inception and has continued to explore and develop new ideas and methodologies to enhance the economic vitality of the greater Oak Ridge community and support its mission to provide exceptional business and leadership opportunities for its members. The Chamber strives to be the community's recognized business voice, representing its members and leading in advocacy for quality growth, convening pro-growth partnerships, as well as mobilizing business and community leadership to assure the economic vitality of Oak Ridge. In order to be sure that the Chamber is not unduly restricted in its efforts to support the City and its members, the leadership of the Chamber has asked me to review the legal documents relating to the Chamber, (i.e. its Charter, Bylaws, Lease, etc.), to ascertain whether they are consistent with each other and do not restrict the Chamber from carrying out the functions and purposes generally incident to those normally carried on by the Chamber and with the IRS recognized rights of a 501(c)6 corporation.

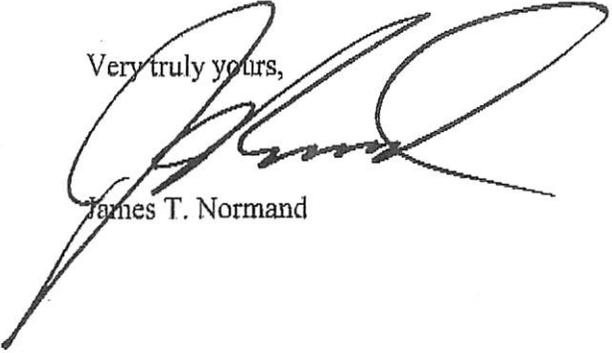
In reviewing the Chamber's Lease with the City I noted conflicting language with the rights and actions typically exercised by Chambers of Commerce and those granted to a 501(c)6 entity wherein "... the leased premises shall not be used by any political group or for any organized political purpose." I am sure this language was included for some particular purpose at the time that the it was drafted; however, in now leaves the Lease open for misinterpretation. As it stands now, the Lease could

disallow the Chamber from performing some of the tasks and actions that it has performed since the Chamber filed its initial Charter with the Tennessee Secretary of State's office in April 1949. The Chamber signed its original Lease with the City in 1968, and it was granted its 501(c)6 status in 1973. Since its inception the Chamber had been engaged in many initiatives, movements and political activities, well before the Lease was signed. In fact, in 1965 the Chamber actually had a "Civic and Governmental Division." Over the years the Chamber has frequently partnered with the City on legislative issues regarding matters such as highway construction priorities, sales tax referendums, and many other referendums. The Chamber has worked hand in hand with the City to provide a forum for elected representatives to speak to the business leaders of the community. The Chamber has hosted "Meet the Candidate Receptions" and supported key legislation that has been very important to the City and its members. The City has never objected to these actions by the Chamber and it has received many benefits from the Chamber's actions and efforts. As you know, political activity is routinely allowed on City property and the City allows space to be rented at the civic center by political and religious groups and/or for political purposes. Based upon the foregoing, the Chamber has asked me to request that the Lease be amended to delete the language from the Lease, allowing the Chamber to continue its efforts to support the City and its members, removing any question as to whether its actions could be construed to be in violation of the Lease.

The Chamber would like rectify this and finalize the amendment by July if possible. Please contact me once you have reviewed the Lease to discuss moving forward with the amendment process.

I appreciate your assistance with this matter. If you have any questions please do not hesitate to contact me at your earliest convenience. With kindest regards, I am

Very truly yours,



James T. Normand

JTN/sld

LEASE AGREEMENT

*6.10.68*

THIS AGREEMENT OF LEASE made and entered into this 15th day of July, 1968, by and between the CITY OF OAK RIDGE, a municipal corporation chartered and existing under the laws of the State of Tennessee, party of the first part, herein designated as Lessor, and the OAK RIDGE CHAMBER OF COMMERCE, party of the second part, herein designated as Lessee.

WITNESSETH

That for and in consideration of the mutual agreements herein contained, the parties do hereby covenant to and with each other as follows:

FIRST: Lessor does hereby lease to the Lessee the following described parcel of real property located in the City of Oak Ridge, Second Civil District, to-wit:

Being a portion of Parcel 269 on the Plat of the entire City of Oak Ridge, Tennessee, Subdivision Plan as shown on Block Plan SD G-13 which Plat is recorded in Oak Ridge Plat Book No. 2, Page 152, in the Register's Office of Anderson County, Tennessee, the portion hereby leased being particularly described as follows:

Beginning at the point of intersection with the west right-of-way line of North Tulane Avenue and the north right-of-way line of the Oak Ridge Turnpike, said point being the southeast property corner of Parcel 269; thence and with the north right-of-way line of the Oak Ridge Turnpike N 69° 06' W, 250.0 feet to a point, thence and leaving said right-of-way line N 20° 53' E, 231.0± feet to a point; and thence S 57° 08' 44" E, 282.78 feet to a point on the west right-of-way line of North Tulane Avenue; thence and with the west right-of-way line of North Tulane Avenue in a southerly direction to the right with the arc of a curve of radius of 654.4 feet, a distance of 175± feet to the point of beginning; such property being 1.23 acres more or less. All bearings used in this description are based on the Oak Ridge Grid Coordinate System and do not refer to either true or magnetic north.

TO HAVE AND TO HOLD the above described premises at the rentals and upon the terms and conditions herein stated for the term of twenty (20) years commencing with the first day of July, 1968 and ending with the last day of June, 1988. The Lessee shall have the option of renewing this lease for one (1) additional period of ten (10) years under the same terms and conditions, provided that the Lessee should notify the Lessor in writing one (1) year prior to the end of the initial term of its intention to exercise this option to renew.

26 March 69 2:00 P  
of Record the  
Deed M. MULLEN, REGISTER

SECOND: Lessee does hereby agree to pay to the Lessor as rental for the leased premises the sum of Twenty-five Dollars (\$25.00) per year payable annually in advance.

THIRD: Lessee has completed initial plans for the construction of a building to house the facilities of the Lessee's operations, being a structure containing approximately 3,600 square feet of floor area. Lessee agrees that construction of such a building for the facilities will be commenced on or before September 1, 1969. Should Lessee fail to fulfill this covenant, this lease shall thereupon immediately terminate.

FOURTH: Lessee agrees that the leased premises and building erected thereon, including any additional buildings or modifications constructed in the future, shall be in conformity and compatible in architecture with the Civic Center and the immediate surrounding area, and to this end, Lessee agrees to work with the Oak Ridge Regional Planning Commission and City Planning staff. Approval of said plans and architecture by the Planning Commission shall be deemed to be compliance with this paragraph.

FIFTH: Lessee covenants to use the said land hereby leased for the purposes generally incidental to those normally carried on by the Chamber of Commerce or in a community building and for no other purposes without the express written consent of the Lessor.

SIXTH: This agreement is made upon the express condition that the Lessor shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury or injuries to any person or persons or property of Lessee, its agents or employees, or third persons, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this lease or occasioned by any occupancy or use of said premises or any activity carried on by Lessee in connection therewith. Lessee hereby covenants and agrees to indemnify and save harmless the Lessor from all liabilities, charges, expenses (including counsel fees) and costs on account of or by reason of any such injuries, liabilities, claims, suits or losses however occurring or damages growing out of same. Lessee shall carry and pay the cost of the following insurance, in at least the amounts indicated below for each, covering injury to or death of persons and injury to or destruction of property as a result of any accident arising out of the conduct of the business or use of

the premises or any operations which may or may not be necessary or incidental thereto:

- a. Public liability \$50,000.00 - \$100,000.00
- b. Property damage \$5,000.00

A certificate shall be filed with the City Clerk showing such coverage has been obtained and is currently in effect and said certificate shall contain a requirement for ten (10) days notice to the City of any change or cancellation.

SEVENTH: Lessee covenants that the use and enjoyment of the premises hereby leased shall not be restricted because of race, creed, color or national origin of any person or persons seeking to exercise such use or enjoyment, and the same, together with additional facilities operated by Lessee as an integral part of this operation, shall be available to the public.

EIGHTH: Lessee hereby covenants with Lessor that Lessee will comply with all existing laws, rules and regulations established by any government or political subdivision or which may be lawfully enacted and which is applicable to the occupancy or use of the premises or any activities carried on by the Lessee in connection therewith.

NINTH: It is agreed by the Lessee and Lessor that the Lessee's activities shall at all times have priority in the use of the leased premises, and that in determining such priorities, the Lessee shall have absolute control of said premises. It is further agreed that the leased premises shall not be used by any political group or for any organized political purpose.

TENTH: In case Lessee shall default in the performance of any covenant or agreement herein contained, and such default shall continue for sixty (60) days after receipt by Lessee of written notice thereof given by Lessor, or the agent or attorney of Lessor, the Lessor, at the option of the Lessor, may declare said term ended, and may re-enter upon the leased premises either with or without process of law, and remove all persons therefrom. Lessee expressly agrees that the exercise by Lessor of the right of re-entry shall not be a bar to or in any way prejudice any other legal remedies available to Lessor.

ELEVENTH. At the expiration or earlier termination of this lease, the Lessee agrees to surrender peaceable possession of the premises to the Lessor together with all buildings and structures erected thereon.

TWELFTH: Lessor covenants that it is seized of the leased premises and has full right to make this lease and that Lessee shall have quiet and peaceful possession of the leased premises during all of said term as against lawful acts of third parties and as against the acts of all parties claiming title to or a right to the possession of the leased premises.

THIRTEENTH: This lease shall become effective when properly signed by the duly authorized officers of Lessor and Lessee. This lease is not assignable by the Lessee without the written consent of the Lessor, nor shall the Lessee sublet the premises or any part thereof without such written consent.

98

IN WITNESS WHEREOF, the parties hereto have executed this LEASE AGREEMENT in the City of Oak Ridge, State of Tennessee, this 21ST day of March, 1969, as for the day and year first above written, the City of Oak Ridge by its Mayor by authority duly given.

APPROVED AS TO FORM AND LEGALITY:

CITY OF OAK RIDGE

*Arthur M. Reed*  
City Attorney

BY: *A. K. Bissell*  
Mayor

ATTEST:

OAK RIDGE CHAMBER OF COMMERCE

*James E. Murphy*  
City Clerk

BY: *J. Tomlinson*

STATE OF TENNESSEE

COUNTY OF ANDERSON

Before me, *James E. Murphy*, a Notary Public in and for the State and County aforesaid, personally appeared A. K. BISSELL, with whom I am personally acquainted and who, upon oath, acknowledged himself to be the Mayor of the City of Oak Ridge and that he, as such Mayor being duly authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the CITY OF OAK RIDGE by himself as the Mayor.

Witness my hand and seal in Oak Ridge, Anderson County, Tennessee, this 24 day of March, 1969.

*James E. Murphy*  
Notary Public



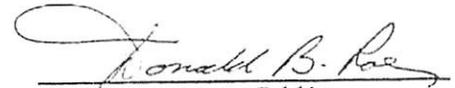
My Commission Expires: Oct 22, 1969

STATE OF TENNESSEE

COUNTY OF ANDERSON

Before me, Donald B. Roe, a Notary Public of the State and County aforesaid, personally appeared J. TOM HARVEY, with whom I am personally acquainted and who, upon oath, acknowledged himself to be the President of the OAK RIDGE CHAMBER OF COMMERCE, the within named bargainer, and that he, as such President, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the OAK RIDGE CHAMBER OF COMMERCE by himself as President.

Witness my hand and official seal at office this 21st day of March, 1964.

  
Notary Public

My Commission Expires:

My commission expires July 21, 1971



LEASE AMENDMENT

This Agreement entered into this 10th day of June, 1991 by and between the CITY OF OAK RIDGE, TENNESSEE, hereinafter Lessor, and the OAK RIDGE CHAMBER OF COMMERCE, hereinafter Lessee.

Whereas, the parties have heretofore entered into a Lease Agreement dated July 15, 1968 whereby the Lessor leased a portion of Parcel 269, Block 17-CB and 18-CB, to Lessee; and

Whereas, the parties are mutually desirous of amending said lease.

IT IS THEREFORE AGREED AS FOLLOWS:

The Lease Agreement between the Lessor and Lessee dated July 15, 1968 for a portion of Parcel 269, Block 17-CB and 18-CB, is hereby amended as follows:

1. The Lessee is hereby granted the option to extend the lease for an additional fifteen (15) years at the rental rate of \$100 per annum, and further granted the option to extend the option for an additional twenty- five (25) year period thereafter with the annual rental for such additional period to be negotiated at the time of such extension, provided the Lessee shall notify the Lessor in writing one (1) year prior to the expiration of the preceding term of its intention to renew. Any extension shall be on the same terms as provided in the original Lease, except as otherwise provided herein.
2. The provisions of the FOURTH paragraph are hereby deleted in their entirety.
3. The public liability limits of insurance coverage provided in the SIXTH paragraph are hereby amended to \$100,000 per person, \$300,000 per occurrence.
4. All other terms and provisions of the original Lease not inconsistent with the provisions hereof shall remain in full force and effect.

APPROVED AS TO FORM AND LEGALITY:

Robert W. Williams  
City Attorney

CITY OF OAK RIDGE, TENNESSEE

BY: Ray J. Smith  
Mayor

OAK RIDGE CHAMBER OF COMMERCE

BY: James E. Blount

LEASE AMENDMENT NO. 2  
(OAK RIDGE CHAMBER OF COMMERCE – PARCEL 269, BLOCKS 17-CB AND 18-CB)

This Amendment No. 2 to the Lease Agreement, dated July 15, 1968, by and between the City of Oak Ridge, Tennessee, hereinafter referred to as the "Lessor" and the Oak Ridge Chamber of Commerce, hereinafter referred to as "Lessee," is dated this 3<sup>rd</sup> day of September, 2002.

WITNESSETH

WHEREAS, the Lessor and the Lessee have entered into a Lease Agreement, dated July 15, 1968, as amended on June 10, 1991, whereby the Lessor leased a portion of Parcel 269, Blocks 17-CB and 18-CB, to the Lessee; and

WHEREAS, since the Lessee would like to make an addition to the building located on the leased property, the Lessee desires to exercise their option, in advance, to extend the lease.

NOW, THEREFORE, in consideration of the provisions, terms, conditions, and covenants contained herein, the parties hereto do mutually agree to amend the Lease Agreement dated July 15, 1968, as amended on June 10, 1991, as follows:

1. The Lessee hereby exercises its option to extend the lease for an additional twenty-five (25) year period, as set forth in Paragraph 1 of the Lease Amendment, dated June 10, 1991, with said extension beginning on July 1, 2013 and ending June 30, 2038.
2. The annual rental rate shall increase from \$100.00 to \$515.00 effective with the July 1, 2003 payment and said rental rate shall increase annually by one-hundred percent (100%) of the Consumer Price Index (CPI) for the month of April of the current year, which reflects the unadjusted annual percentage change from the month of April of the prior year.
3. The Lease Agreement, as amended, may be renewed for an additional ten (10) year period upon the mutual written consent of both parties with the annual rental for such additional ten (10) year period to be negotiated between the parties at the time of such extension. Any extension shall be upon the same terms and conditions as provided in the Lease Agreement, as amended, unless otherwise modified in writing signed by both parties.
4. The public liability limits of insurance coverage as set forth in Paragraph 3 of the Lease Amendment, dated June 10, 1991, are hereby amended to \$130,00 per person/occurrence and \$350,000 aggregate.
5. The property damage limits of insurance coverage as set forth in Paragraph 6 of the Lease Agreement, dated July 15, 1968, are hereby amended to \$50,000 per occurrence.
6. The provisions set forth in Paragraph 7 of the Lease Agreement, dated July 15, 1968, are hereby deleted in their entirety and replaced with the following:

Anti-Discrimination

The Lessee covenants and hereby agrees that the use and enjoyment of the premises hereby leased shall not be restricted based on race, color, creed, religion, national origin, age, sex, disability or other legally protected status.

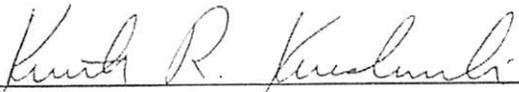
7. The Lessee covenants and hereby agrees to pay all applicable real and personal property taxes, and such other taxes, which may become due and payable as a result of the Lessee's operation on the premises, specifically included, but not limited to, real property taxes which may be

assessed under Tennessee law against the Lessee's leasehold interest which is established hereunder. The Lessee and the Lessor each acknowledge that the Lessee's current operation on the premises is in furtherance of a governmental obligation of the Lessor.

8. All other terms, conditions and provisions of the Lease Agreement, as amended, not in conflict with this Amendment No. 2 shall remain in full force and effect.

IN WITNESS WHEREOF, the City of Oak Ridge, Tennessee and the Oak Ridge Chamber of Commerce have caused this Lease Amendment No. 2 to be executed by the duly authorized representatives thereof.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
City Attorney

THE CITY OF OAK RIDGE, TENNESSEE

  
\_\_\_\_\_  
Mayor

OAK RIDGE CHAMBER OF COMMERCE

  
\_\_\_\_\_  
President/CEO

**RESOLUTION**

A RESOLUTION APPROVING AMENDMENT NO. 3 TO THE LEASE AGREEMENT BETWEEN THE CITY AND THE OAK RIDGE CHAMBER OF COMMERCE TO ELIMINATE THE PROHIBITION ON POLITICAL ACTIVITIES.

WHEREAS, the City of Oak Ridge is the owner of Parcel 269, Blocks 17-CB and 18-CB, located at 1400 Oak Ridge Turnpike; and

WHEREAS, by Resolution 7-79-68 City Council authorized a lease agreement with the Oak Ridge Chamber of Commerce (Chamber) for a portion of said parcel, which lease agreement limits the Chamber's use of the premises to the purposes generally incidental to those normally carried on by the Chamber and for no other purposes without the express written consent of the City and further prohibits the Chamber from allowing the premises to be used by any political group or for any organized political purpose; and

WHEREAS, the lease agreement has been previously amended by Resolution 5-57-91 and Resolution 9-115-02, and the parties are currently in the third renewal period (July 1, 2013 through June 30, 2038) with one additional ten-year renewal option remaining; and

WHEREAS, the Chamber received its Internal Revenue Code 501(c)(6) status in 1973 after the lease agreement was signed, which status allows political activities; and

WHEREAS, the Chamber has requested an amendment to the lease agreement to remove the prohibition on political activity which will allow the Chamber to conduct all functions and activities normally carried out by the Chamber and allowable under its Internal Revenue Code 501(c)(6) status; and

WHEREAS, the City Manager recommends approval of the request.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the attached Lease Amendment No. 3 between the City of Oak Ridge, Tennessee and the Oak Ridge Chamber of Commerce is hereby approved which amendment deletes the prohibition on political activities as set forth in Ninth Section of the lease.

BE IT FURTHER RESOLVED that this Lease Amendment No. 3 will allow the Chamber to use the leased premises for political activities as permitted by Internal Revenue Code 501(c)(6).

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of July 2014.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk

**LEASE AMENDMENT NO. 3  
(OAK RIDGE CHAMBER OF COMMERCE – PARCEL 269, BLOCKS 17-CB AND 18-CB)**

This Amendment No. 3, dated the 14th day of July 2014 to the Lease Agreement, dated July 15, 1968, by and between the City of Oak Ridge, Tennessee, hereinafter referred to as the "Lessor," and the Oak Ridge Chamber of Commerce, hereinafter referred to as the "Chamber."

WITNESSETH

WHEREAS, the City of Oak Ridge is the owner of Parcel 269, Blocks 17-CB and 18-CB, located at 1400 Oak Ridge Turnpike; and

WHEREAS, by Resolution 7-79-68 City Council authorized a lease agreement with the Oak Ridge Chamber of Commerce (Chamber) for a portion of said parcel, which lease agreement limits the Chamber's use of the premises to the purposes generally incidental to those normally carried on by the Chamber and for no other purposes without the express written consent of the City and further prohibits the Chamber from allowing the premises to be used by any political group or for any organized political purpose; and

WHEREAS, the lease agreement has been previously amended by Resolution 5-57-91 and Resolution 9-115-02, and the parties are currently in the third renewal period (July 1, 2013 through June 30, 2038) with one additional ten-year renewal option remaining; and

WHEREAS, the Chamber received its Internal Revenue Code 501(c)(6) status in 1973 after the lease agreement was signed, which status allows political activities, and the Chamber has requested an amendment to the lease agreement to remove the prohibition on political activity which will allow the Chamber to conduct all functions and activities normally carried out by the Chamber and allowable under its Internal Revenue Code status.

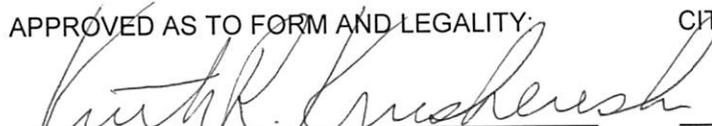
The parties hereby amend the Lease Agreement, dated July 15, 1968, as amended, as follows:

1. The Ninth Section of the Lease Agreement is hereby amended by deleting the last sentence ("It is further agreed that the lease premises shall not be used by any political group or for any organized political purpose.") in its entirety without replacement.
2. All other terms and conditions of the Lease Agreement, dated July 15, 1968, as approved by Resolution 7-79-68 and subsequently amended by Resolution 5-57-91 and Resolution 9-115-02, not in conflict with this Lease Amendment No. 3 shall remain in full force and effect.

IN WITNESS WHEREOF, the City of Oak Ridge, Tennessee, and the Oak Ridge Chamber of Commerce have caused this Lease Amendment No. 3 to be executed by the duly authorized representatives thereof.

APPROVED AS TO FORM AND LEGALITY:

CITY OF OAK RIDGE, TENNESSEE

  
Kenneth R. Krushenski, City Attorney

\_\_\_\_\_  
Thomas L. Beehan, Mayor

OAK RIDGE CHAMBER OF COMMERCE

\_\_\_\_\_  
Parker Hardy, President/CEO

**ELECTIONS**  
**&**  
**APPOINTMENTS**  
**ANNOUNCEMENTS**  
**SCHEDULING**

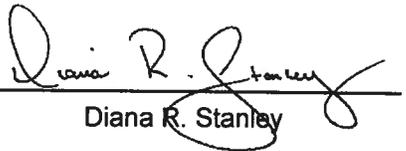
**CITY CLERK MEMORANDUM**  
**14-43**

**DATE:** July 1, 2014  
**TO:** Honorable Mayor and Members of City Council  
**FROM:** Diana R. Stanley, City Clerk  
**SUBJECT:** 2014 MID-YEAR ELECTION

Attached, please find the 2014 Mid-Year Election Report for City Boards and Commissions. During this recruitment, the City Clerk's Office did not receive any applications for the Traffic Safety Advisory Board position.

Mr. John Clayton applied for a position on the Senior Advisory Board (SAB). Although he does not appear to be a representative of The 43 Club or AARP, Oak Ridge Chapter, staff's review of Section 1 of Resolution No. 7-75-77 would indicate that City Council can consider his application as an at-large position. The City Clerk's Office did not receive any information on possible representatives of The 43 Club or AARP during the recruitment period.

Any positions not filled during this mid-year election would collect as part of the larger end-of-year election process.

  
Diana R. Stanley

Attachments

WHEREAS, the City Council of Oak Ridge desires the establishment of a program of elder citizen activities and services which meet the wishes and needs of elder citizens; and

WHEREAS, the priority use of the Senior Center by elder citizens and secondary use by other citizens is deemed proper as a means to achieve full utilization of this publicly-owned facility; and

WHEREAS, the existence in Oak Ridge of organized elder citizen groups and interested individuals is recognized as a valuable community asset which can contribute positively to the desired program of activities and services; and

WHEREAS, the City Council is authorized to establish Advisory Boards under City Charter, Article III, Section 5.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCILMEN OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. There is hereby created an Elder Citizens' Advisory Board for the City of Oak Ridge consisting of nine (9) members all of whom shall be citizens of Oak Ridge. The Board shall include one official representative from each of the following organizations:

- American Association of Retired Persons
- Forty Plus Club
- National Association of Retired Federal Employees
- Retired Teachers Association
- Senior Citizens Club
- Anderson County Council on Aging

Representatives shall be nominated by their respective organizations for three-year terms and confirmed by the City Council. The remaining places on the Board shall also be for three-year terms and appointments shall be made entirely at the discretion of the City Council. If any of the five elder citizens organizations or the Anderson County Council on Aging fails to nominate a representative for City Council confirmation within three months following a vacancy in that organization's seat on the Board, the City Council may appoint an individual to that seat without regard to organizational affiliation.

Section 2. Of the members first appointed, three (3), including the representatives of the American Association of Retired Persons and the Forty Plus Club, shall serve until July 1, 1978; three (3) including the representatives of the National Association of Retired Federal Employees and the Retired Teachers Association, shall serve until July 1, 1979; and three (3), including the representatives of the Senior Citizens Club and Anderson County Council on Aging, shall serve until July 1, 1980.

Thereafter, all appointments to the Board shall be for terms of three (3) years and all terms shall commence on July 1. If a successor has not been named at the expiration of a member's term, he shall continue to serve until his successor is appointed. Whenever a vacancy occurs, an appointment shall be made for the remainder of the unexpired term.

Section 3. A Chairman, a Vice-Chairman, a Secretary, and other officers, as deemed appropriate by the Board, shall be elected by the Board for one-year terms beginning July 1 of each year. A member shall be eligible for reappointment to one of these offices as long as he remains on the Board.

Section 4. Members of the Elder Citizens' Advisory Board may be excused from attendance at Board meetings whenever the Board deems that such absence is justified. Any member with three consecutive unexcused absences from regularly-scheduled meetings shall automatically cease to be a member of said Board.

Section 5. The functions of the Board shall be to advise and assist the City Council in the continual development and reassessment of the program of elder citizen activities and services.

Section 6. The Board shall hold meetings at such regular intervals as it may designate. All meetings of the Board shall be open to the public and meeting notices shall be posted at the Senior Center. A majority of the Board shall constitute a quorum for the transaction of business and all actions will be passed by the affirmative vote of at least five members.

Section 7. The Board shall annually prepare a written report of its activities and recommendations to the City Council, which shall be retained as a part of the official City records.

Section 8. In performance of its functions, the Board is authorized to:

- a. Conduct any studies or reviews it deems worthwhile regarding development and maintenance of a program of activities and services which meet the needs and wishes of elder citizens in Oak Ridge.
- b. Cooperate with any group or organization in any way that it judges will aid in fulfilling its functions.
- c. Make recommendations regarding a policy for (1) use of the Senior Center by nonelder citizens and (2) the reserving of certain hours for exclusive use by elder citizens.

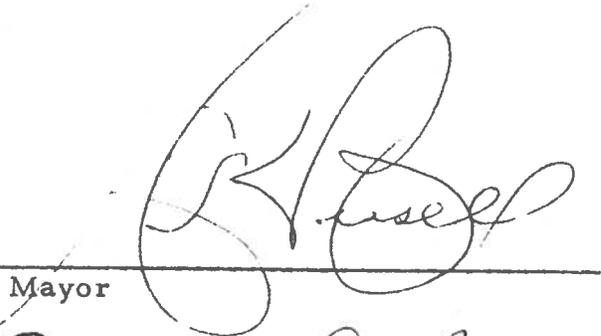
- d. Adopt any rules and procedures it feels advisable for the conduct of its meetings.

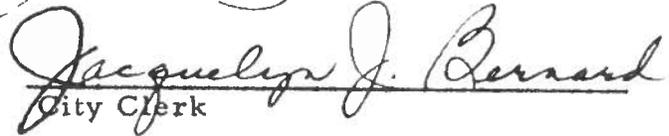
Section 9. Members of the Elder Citizens' Advisory Board shall serve without compensation, but may be reimbursed for all necessary expenses incurred in the discharge of their duties in accordance with appropriations made by City Council. The Board is not otherwise authorized to make expenditure of City funds.

This the 18th day of July, 1977.

APPROVED AS TO FORM  
AND LEGALITY:

  
City Attorney

  
Mayor

  
City Clerk

# Board of Building and Housing Code Appeals

NumVacancies 2 Total # of Members 7

## Term of Office

(1) Balance of an unexpired term ending on December 31, 2015; and (2) Balance of an unexpired term ending on December 31, 2016.

## Qualifications

One (1) vacancy is for an architect or engineer while the other vacancy can be filled by the public-at-large. If no individuals meet the above criteria, City Council may appoint applicants from the public-at-large.

Board of Building and Housing Code Appeals	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Leonard Vaughen		6/20/2014	1	0
Mr. Phil Yager		6/16/2014	2	0
Total Number of Applicants: 2				

## Current Members

Member Name	Special Qualifications	Term Expires
Mr. Joseph E. Lee	Building-related contractor or Building supply dealer (Construction Superintendent)	2015
Dr. Bruce Ryan LeForce	Physician (Neurologist)	2016
Mr. Philip W. Nipper		2014
Ms. Amy L. Seiber		2014
Mr. Aaron Wells	Incumbent	2015

# City of Oak Ridge Board Application 2014

BoardName: Board of Building and Housing Code Appeals

Application Submitted

Applicant: Vaughen, Leonard

6/20/2014

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address

108 Euclid Place

Contact Information

Home Phone: (865) 482-6879

Email: lvaughen@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Physicians Regional Medical Center/Tennova Healthcare

Current Position / Title

Hospital Safety Officer/Emergency Preparedness Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Bachelor's of Science in Architecture, University of Tennessee

Tennessee professional architect's license

Special event volunteer for Child Advocacy Center of Anderson County

Explain why you are interested in being appointed to this board, commission or committee

I enjoy what Oak Ridge has to offer and would like to contribute to its future success as a board member.

I support the role of this committee to resolve building and housing code issues.

As a board member, I would also want to hear from those impacted by its decisions.

Describe any special knowledge or past experience qualifying you for this appointment?

I have a working knowledge of NFPA and ICC Codes.

Having worked in large organizations for over 20 years, I understand the impact of interpreting, assessing and/or enforcing building codes upon new and existing facilities.

I work well with others and have fostered successful work relationships with building code officials, building owners and the general public.

Additional Information

Special Qualifications

June 19, 2014

Honorable Mayor and  
Members of City Council  
City Of Oak Ridge  
P.O. Box 1  
Oak Ridge, TN 37831

Re: City Of Oak Ridge TN Commissions & Boards Application

Dear Members of City Council,

I am pleased to apply for a position with the Board of Building And Housing Code Appeals.

I am a resident of Oak Ridge and an Oak Ridge High School graduate. I enjoy what Oak Ridge has to offer and would be honored to contribute to its future success in this way.

My experience in the architectural field includes working with national codes and resolving issues related to new and existing structures. I enjoy working with building code officials, agencies / departments and the general public. I am familiar with committee processes and understand the importance of following the city's laws and statues.

I am very interested in this opportunity and invite any questions you may have about my skills or experience.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Vaughen", with a long horizontal flourish extending to the right.

Leonard Vaughen, NCARB, CHFM  
108 Euclid Place  
Oak Ridge, TN 37830  
(865) 604-2658

**LEONARD K. VAUGHEN, NCARB, CHFM**  
**108 EUCLID PLACE**  
**OAK RIDGE, TN 37830**  
**(865) 604-2658**  
**lvaughen@gmail.com**

## **CITY OF OAK RIDGE COMMISSION/BOARD APPLICANT**

Contribute to the quality of life and financial stability of the city with national codes, facility management and conflict resolution experience from 18 years of professional practice.

### **KEY SKILLS AND COMPETENCIES**

- NFPA and ICC Building Codes
- Building Code Officials & Inspectors
- Institutional / Residential Facilities
- Diverse Building Types, Building Ages & Occupancies
- Maintenance, Capital Projects, Renovations
- Utilities, Lighting / Energy Conservation

### **SELECTED WORK EXPERIENCE**

- Oct 2012 To Present**     **HOSPITAL SAFETY OFFICER / EMERGENCY PREPAREDNESS MANAGER** for Physicians Regional Medical Center, Tennova Healthcare, Knoxville TN
- Coordinate regulatory and safety programs among three large urban medical facilities, two ambulatory surgery centers, hospice and clinics
  - Facilitate emergency hospital functions with Knox County, State and Federal Agencies
  - Architect / Space Planner duties below
- April 2002 To Present**     **ARCHITECT / SPACE PLANNER** for Physicians Regional Medical Center, Tennova Healthcare, Knoxville TN
- Major maintenance working with code officials, designers, consultants, contractors and in-house forces
  - Capital Institutional projects including additions and renovations
  - Prepare for and respond to State Fire Marshal, federal and insurance inspection findings
  - Facilitate ways to maximize facility maintenance efficiencies
  - All phases of project management including programming, building studies, pre-construction meetings, construction reports and close-out documents
  - Coordinate organization's building standards with new projects
  - Plan / phase projects to minimize disruption to on-going activities
  - Unify best practices and streamline organization's processes
  - Long range budget estimating and planning

### **EDUCATION AND CAREER ACHIEVEMENTS**

- January 1996**     **PROFESSIONAL ARCHITECT'S LICENSE**, Tennessee State Board, Nashville TN
- March 1984**     **BACHELORS OF SCIENCE IN ARCHITECTURE WITH HONORS**, University Of Tennessee, Knoxville TN
- June 1978**     **OAK RIDGE HIGH SCHOOL GRADUATE**, Oak Ridge TN

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End of Application for

Vaughen, Leonard

For Board:

Board of Building and Housing Code Appeals

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# City of Oak Ridge Board Application 2014

BoardName: Board of Building and Housing Code Appeals

Application Submitted

Applicant: Yager, Phil

6/16/2014

Race (Optional):

Number of Times Previously Applied: 0

Preference: 2

Address

66 Riverview Drive

Contact Information

Home Phone: (865) 272-5153

Email: psyager@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Goelzer Investment Management

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

B.S. Business Administration, Indiana Wesleyan University

FINRA Securities Licenses 4, 7, 55, 63

Indiana Life and Health Insurance License 1986-2000

Oak Ridge Neighborhood Watch

Explain why you are interested in being appointed to this board, commission or committee

Just as I stated in the above board application, I want to make a positive impact in my new hometown. With this board, I want to be part of the solution.

Housing is one of the most crucial issues this city faces. The legacy homes and large number of rentals in Oak Ridge demands vigilance in maintaining the integrity of our neighborhoods. I believe a strong building and housing code appeals board is important for the current, as well as future, residents.

Describe any special knowledge or past experience qualifying you for this appointment?

After a 30 year career in the investment industry, I have a solid understanding of studying and analyzing a subject and making a

solid, informed decision without emotional bias.

You will not find a more diligent or hard working candidate. I have a valuable commodity, time, available to me in order to devote my complete attention to this board.

Additional Information

Special Qualifications

PHILLIP S. YAGER  
66 Riverview Dr  
Oak Ridge, TN 37830

Home: (865) 272-5153  
e-mail: [piym@sbcglobal.net](mailto:piym@sbcglobal.net)

## SUMMARY OF QUALIFICATIONS

An experienced professional with a broad range of skills. I have many years of handling large amounts of responsibilities, quality work, consciousness work habits, and sound decision making. I am a motivated individual who tackles challenges with enthusiasm with results and works well on my own, as well as in team environments. My fervent desire is to seek out opportunities that can utilize my abilities and experience, as well as add to them through different skill sets.

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## CAREER EXPERIENCE

**GOELZER INVESTMENT MANAGEMENT**, Indianapolis, IN  
2006-2014  
Vice President

Managed portfolios with a mixture of sector exchange traded funds, cap-weighted ETF's, and fixed income. Evaluated fixed income strategies for investment managers in reference to client accounts based on duration, quality, and suitability, making recommendations on purchasing bonds, bringing portfolios into compliance with clients' objectives. Fixed income securities evaluated include municipal, government agency, Treasury, corporate bonds, and preferred stock. I had very good relationships with customers of the firm, as well as members of the firm.

Assisted portfolio managers with suitable equity opportunities based on value, growth, and/or dividend yield. Recommend stocks that fit the criteria of each type of investment objective.

Oversaw execution of all types of investments: fixed income, equities, options, and mutual funds.

**NATCITY INVESTMENTS**, Indianapolis, IN  
1996-2005  
NASDAQ Equity Trader

The Securities Division of National City Corporation, parent company of National City Bank. The Securities Division employed over 200 investment representatives.

- Highly successful proprietary position trader maintaining markets and inventory and executing trades that involve institutional, dealer, and individual orders. Monthly volume of trading activity exceeded \$30 million.
- Effectively utilized ability to research and analyze financial data, industry trends, and price ranges of stocks in order to capitalize on trading opportunities.
- Participated in a fast-paced, high-stress environment where crucial decisions must be planned and executed with speed, efficiency, and accuracy.

**BETTER BUSINESS BUREAU**, Indianapolis, Indiana  
Director of Consumer Relations

I was the department head that oversaw the consumer/company complaint mediation resolutions. My responsibilities required that I keep an even disposition in dealing with consumers who felt they had been wronged by a business, balanced with the task that the firm be given an opportunity to either make right the complaint or explain the reason that the customer was not entitled to any compensation.

I also headed the arbitration program, which brought together businesses and consumers in matters that could not be resolved through mediation. I coordinated the panel of three volunteer arbitrators that I had trained and ran the meeting. The parties had previously agreed to accept the decision of the arbitrators.

A national program between the BBB and General Motors was rolled out which obligated GM to arbitrate any dispute that could not be mediated. That agreement quadrupled the number of cases I handled.

**CITY SECURITIES CORPORATION**, Indianapolis, Indiana  
1983-1996  
Assistant Vice President, Equity Trading

Regional investment banking firm specializing in municipal bond underwriting, equities, and insurance products. Responsibilities and experience included administration functions, insurance, investment sales, and supervisory duties.

- Over-The-Counter trader in equities for proprietary account and agency accounts.
- Developed idea into a workable plan and increased revenues \$150,000 by implementing business relationship agreements.
- Investigated and recommended implementation of alternative execution system for exchange listed securities that dramatically reduced processing order time, increasing accuracy, and leading to a revenue generating program, saving the company over \$50,000 per year. The installed system resulted in the reduction of expenses by allowing department to operate with 40% less manpower.
- Ensured compliance by the supervision of investment representative sales practices for stocks and options.

**EDUCATION AND PROFESSIONAL LICENSES**

Indiana Wesleyan University, Indianapolis, Indiana  
B.S. Business Administration

FINRA Securities Licenses 4, 6, 7, 55, and 63

Indiana Life and Health Insurance License  
1982-1996

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End of Application for

Yager, Phil

For Board:

Board of Building and Housing Code Appeals

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**Voting Ballot B for  
Board of Building and Housing Code Appeals**

Please write-in one of the elected member's name for each of the terms listed below:

Balance of an unexpired term ending on December 31, 2016

\_\_\_\_\_

Balance of an unexpired term ending on December 31, 2015

\_\_\_\_\_

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Member, Oak Ridge City Council  
7/14/2014

**Round: 1**

SAMPLE

# Convention and Visitors Bureau

NumVacancies 1 Total # of Members 10

Term of Office

Balance of an unexpired term ending on December 31, 2014.

Qualifications

No special qualifications, other than Oak Ridge residency.

Convention and Visitors Bureau	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jim Dodson		6/10/2014	1	N/A
Total Number of Applicants: 1				

## Current Members

Member Name	Special Qualifications	Term Expires
Ms. Mary Anne Damos		2015
Mr. J. Mark Harvey		2015
Ms. Gretchen A. Julius	Hotel Representative (General Manager)	2014
Mr. Troy Patel	Hotel Representative (General Manager)	2014
Mrs. Patti Shelton		2014
Mrs. Carol Smallridge		2014
Mr. Hugh B. Ward Jr.		2015
Mr. Aaron Wells		2015
Ms. Misty Williams	Hotel Representative (General Manager)	2014

# City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

Applicant: Dodson, Jim

6/10/2014

Race (Optional): Caucasian

Number of Times Previously Applied: N/A

Preference: 1

Address

10 Presidential Drive

Contact Information

Home Phone: (865) 482-5589

Email: Jdodsonart@aol.com

Oak Ridge, TN 37830

Current Company/Organization

Oak Ridge Schools/Arts Council of Oak Ridge

Current Position / Title

Art Educator with Oak Ridge Schools Executive Director with Arts Council of Oak Ridge

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Bachelor of Fine Arts, Bachelor of Science in Education, Masters of Science in Education, Specialist in Education all from UTK. Youth Leadership Oak Ridge board, Chair three committees and incoming board member of the Dogwood Arts Festival, Past board member and president Arts Council of Oak Ridge, Past parish council chair St. Mary's Catholic Church, Past president of the Tennessee Art Education Association, Visual Art Director of the Tennessee Arts Academy, Member of Sunset Rotary club of Oak Ridge.

Explain why you are interested in being appointed to this board, commission or committee

I have been a resident of Oak Ridge for the past 20 years and an educator in the Oak Ridge City Schools for the past 27 years and believe that our community's best days are ahead of us. Our town has so much to offer and I would love to work with local government and the CVB to promote our town and hopefully convince others of the many benefits of living, working and raising their families in our special and unique region of the country.

Describe any special knowledge or past experience qualifying you for this appointment?

Teacher with the Oak Ridge Schools for the past 27 years.

Resident of Oak Ridge for the past 20 years.

Board member, president, and executive director Arts Council of Oak Ridge.

Member leadership Oak Ridge and founder of the Youth Leadership Oak Ridge program with the Chamber of Commerce.

Volunteer Secret City Festival 8 years.

Chair of three committees with Dogwood Arts Festival and incoming board member.

Named the National Art Education Association's National Middle Level Art Educator of the year in 1999.

Coordinator of three regional student art exhibitions in east, middle, and west Tennessee bringing in over 5 million dollars in scholarship offerings for deserving high school students over the past 8 years.

Additional Information

Special Qualifications

End of Application for Dodson, Jim

For Board: Convention and Visitors Bureau

Wednesday, June 25, 2014

# Environmental Quality Advisory Board

NumVacancies 1 Total # of Members 12

Term of Office

Balance of an unexpired term ending on December 31, 2014.

Qualifications

The position is reserved for a member of the Oak Ridge Municipal Planning Commission.

Applicants

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Aditya Chourey	Oak Ridge High School Student Representative	2015
Mrs. Patricia Imperato		2014
Mr. Robert G Kennedy III, PE		2014
Mr. Stephen Todd Kenworthy		2016
Ms. Donna Kridelbaugh		2016
Dr. Sylvia Milanez		2014
Ms. Emma Milloway	Oak Ridge High School Student Representative	2015
Mrs. Paige R. Z. Russell		2015
Dr. Aditya Savara		2015
Ms. Ellen D. Smith		2015
Mr. Joseph Wood		2016

COMMUNITY DEVELOPMENT MEMORANDUM  
PLANNING DIVISION  
14-22

**DATE:** July 1, 2014  
**TO:** Diana R. Stanley, City Clerk  
**FROM:** Kathryn G. Baldwin, Community Development Director   
**SUBJECT:** PLANNING COMMISSION APPOINTMENT TO THE ENVIRONMENTAL QUALITY ADVISORY BOARD

Historically, the Oak Ridge Planning Commission has appointed a member to serve on the Environmental Quality Advisory Board (EQAB). This position was long held by Chuck Agle, whose term as a Planning Commissioner expired on December 2013. Since that time no one on the Planning Commission expressed a desire to serve as the Commission representative on EQAB. During discussion on a representative, board members felt representation on both boards was not necessary, and that in the event the EQAB needed feedback or input from the Planning Commission, the board could make the Commission aware of that need.

Based on this discussion, the Planning Commission members voted unanimously to request City Council for an amendment to the composition of EQAB to remove the requirement for a representative of Planning Commission to serve a dual term on the Environmental Quality Advisory Board.

This request will be presented to City Council during the August meeting.

cc: Mark S. Watson, City Manager  
Kenneth R. Krushenski, City Attorney

# Oak Ridge Housing Authority

NumVacancies 1 Total # of Members 5

Term of Office

Balance of an unexpired term ending on December 31, 2015.

Qualifications

No special qualifications, other than Oak Ridge residency.

Oak Ridge Housing Authority	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Colin Anderson		6/18/2014	1	0
Ms. Carol G. Cox		6/19/2014	1	6
Mr. Phil Yager		6/16/2014	1	0
Total Number of Applicants: 3				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Karen A. Buckley		2014
Ms. Sharon Crane		2018
Mr. Charlie W. Jernigan		2016
Ms. Judith L. Osucha		2017

# City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Housing Authority

Application Submitted

Applicant: Anderson, Colin

6/18/2014

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Address

790 Emory Valley Road - Apt. 623

Contact Information

Home Phone: (865) 296-1097

Email: Anderson.Colin.D@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

ORNL Federal Credit Union

Current Position / Title

Chief Financial Officer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Oak Ridge Land Bank

Education, Professional and or Community Activity

B.S. Finance - Drake University

Master's in Business Administration - Drake University

25+ years of professional experience in the Financial Services industry

Explain why you are interested in being appointed to this board, commission or committee

As we recently relocated to Oak Ridge, I am interested in contributing to the community through volunteer activities. I believe my professional background, combined with my interest in the community make me well-suited for this role. And, because I was recently appointed to the Oak Ridge Land Bank board of directors, I am gaining knowledge of the community and the need for improved housing conditions.

Describe any special knowledge or past experience qualifying you for this appointment?

See above. Oak Ridge Land Bank board member

Additional Information

Special Qualifications

End of Application for

Anderson, Colin

For Board:

Oak Ridge Housing Authority

Wednesday, June 25, 2014

# City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Housing Authority

Application Submitted

Applicant: Cox, Carol

6/19/2014

Race (Optional): Anglo-Saxon, white

Number of Times Previously Applied: 6

Preference: 1

Address

101 East Newcomb Road

Contact Information

Home Phone: (865) 482-3402

Email: carolgcox@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Ridgeview Psychiatric Services, Oak Ridge

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

B.A., Emory and Henry College, Emory, Virginia

M.A. Tennessee Technological University, Cookeville, TN

Oak Ridge has been my home since 1973. We raised two sons, Orion (46) and Paul (38) both of whom were involved along with their parents in athletic, school, and community activities. I have been retired from Ridgeview Psychiatric Center since 2011 as Director of Community Support Services, where I supervised the community services provided to chronically mentally ill folks.

My other two strong interests are music and the church. I'm an active member of Kern Memorial United Methodist Church, play piano and organ, direct the handbell choir and sing in the Chancel Choir.

Explain why you are interested in being appointed to this board, commission or committee

In my professional role as housing developer at Ridgeview, I worked with Steve Murray and the Housing Development Corporation in grant-writing and identifying options for rehabilitating properties for purposes of affordable housing for low-income folks. I also worked with the OR Housing Authority in placing folks in available HUD housing supervised by them. We, as a housing group, developed collaborative relationships with other local agencies whose goals were similar to ours. As a mental health professional, I collaborated with state organizations, the Department of Mental Health and the Housing Development Corporation of the Clinch Valley in an effort to finance and provide housing on the local level for mental health folks as well as other low income residents.

One of Ridgeview's first housing initiatives was with the Oak Ridge Housing Authority. We entered into an agreement to place only Ridgeview clients in the 12-apartment Joel Lane complex and provide case management and informal sight management. This arrangement has been maintained until this day with very satisfying results. Ridgeview currently operates a consumer-run recreational and educational service center in the recreational facility at Joel Lan

Describe any special knowledge or past experience qualifying you for this appointment?

Safe and affordable housing for low-income folks, particularly the psychiatrically disabled, has been and is a passion of mine due to my observation of the life-changing difference it makes in their lives. But I also know that making that housing possible requires top-notch administration of the funding source. Because I have worked with many other Housing Authorities statewide, I am aware of the high quality maintained at ORHA but am certainly ready to make whatever adjustments are necessary to improve services and I want to continue making a contribution to this organization. I have been

Wednesday, June 25, 2014

# City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Housing Authority

Applicant: Cox, Carol

Application Submitted

6/19/2014

Race (Optional): Anglo-Saxon, white

Number of Times Previously Applied: 6

Preference: 1

a commissioner on the ORHA Board for about 16 years until my current term was up in December 2013, and although I applied for a new term, was not re-elected.

I believe I am particularly qualified due to my experience, knowledge, and interest.

Additional Information

Special Qualifications

End of Application for

Cox, Carol

For Board:

Oak Ridge Housing Authority

# City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Housing Authority

Application Submitted

Applicant: Yager, Phil

6/16/2014

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address

66 Riverview Drive

Contact Information

Home Phone: (865) 272-5153

Email: psyager@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Goelzer Investment Management

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

B.S. Business Administration, Indiana Wesleyan University

FINRA Securities Licenses 4, 7, 55, 63

Indiana Life and Health Insurance License 1986-2000

Oak Ridge Neighborhood Watch

Explain why you are interested in being appointed to this board, commission or committee

As a homeowner since 2006 and resident in 2013, I want to make a positive impact in my new hometown. My wife and I love Oak Ridge, and, now that I am retired, am looking to find the best ways to utilize my enthusiasm and creativity in making this community the best it can be.

Housing is one of the most crucial issues this city faces. The legacy homes and large number of rentals in Oak Ridge demands vigilance in maintaining the integrity of our neighborhoods. I believe a strong housing authority is important for the current, as

well as future, residents.

Serving on this city board would be an honor.

Describe any special knowledge or past experience qualifying you for this appointment?

After a 30 year career in the investment industry, I have a solid understanding of studying and analyzing a subject and making a

solid, informed decision without emotional bias.

You will not find a more diligent or hard working candidate. I have a valuable commodity, time, available to me in order to devote my complete attention to this board.

Additional Information

Special Qualifications

PHILLIP S. YAGER  
66 Riverview Dr  
Oak Ridge, TN 37830

Home: (865) 272-5153  
e-mail: [pjym@sbcglobal.net](mailto:pjym@sbcglobal.net)

## SUMMARY OF QUALIFICATIONS

An experienced professional with a broad range of skills. I have many years of handling large amounts of responsibilities, quality work, consciousness work habits, and sound decision making. I am a motivated individual who tackles challenges with enthusiasm with results and works well on my own, as well as in team environments. My fervent desire is to seek out opportunities that can utilize my abilities and experience, as well as add to them through different skill sets.

---

## CAREER EXPERIENCE

**GOELZER INVESTMENT MANAGEMENT**, Indianapolis, IN  
2006-2014  
Vice President

Managed portfolios with a mixture of sector exchange traded funds, cap-weighted ETF's, and fixed income. Evaluated fixed income strategies for investment managers in reference to client accounts based on duration, quality, and suitability, making recommendations on purchasing bonds, bringing portfolios into compliance with clients' objectives. Fixed income securities evaluated include municipal, government agency, Treasury, corporate bonds, and preferred stock. I had very good relationships with customers of the firm, as well as members of the firm.

Assisted portfolio managers with suitable equity opportunities based on value, growth, and/or dividend yield. Recommend stocks that fit the criteria of each type of investment objective.

Oversaw execution of all types of investments: fixed income, equities, options, and mutual funds.

**NATCITY INVESTMENTS**, Indianapolis, IN  
1996-2005  
NASDAQ Equity Trader

The Securities Division of National City Corporation, parent company of National City Bank. The Securities Division employed over 200 investment representatives.

- Highly successful proprietary position trader maintaining markets and inventory and executing trades that involve institutional, dealer, and individual orders. Monthly volume of trading activity exceeded \$30 million.
- Effectively utilized ability to research and analyze financial data, industry trends, and price ranges of stocks in order to capitalize on trading opportunities.
- Participated in a fast-paced, high-stress environment where crucial decisions must be planned and executed with speed, efficiency, and accuracy.

**BETTER BUSINESS BUREAU, Indianapolis, Indiana**  
Director of Consumer Relations

I was the department head that oversaw the consumer/company complaint mediation resolutions. My responsibilities required that I keep an even disposition in dealing with consumers who felt they had been wronged by a business, balanced with the task that the firm be given an opportunity to either make right the complaint or explain the reason that the customer was not entitled to any compensation.

I also headed the arbitration program, which brought together businesses and consumers in matters that could not be resolved through mediation. I coordinated the panel of three volunteer arbitrators that I had trained and ran the meeting. The parties had previously agreed to accept the decision of the arbitrators.

A national program between the BBB and General Motors was rolled out which obligated GM to arbitrate any dispute that could not be mediated. That agreement quadrupled the number of cases I handled.

**CITY SECURITIES CORPORATION, Indianapolis, Indiana**  
1983-1996  
Assistant Vice President, Equity Trading

Regional investment banking firm specializing in municipal bond underwriting, equities, and insurance products. Responsibilities and experience included administration functions, insurance, investment sales, and supervisory duties.

- Over-The-Counter trader in equities for proprietary account and agency accounts.
- Developed idea into a workable plan and increased revenues \$150,000 by implementing business relationship agreements.
- Investigated and recommended implementation of alternative execution system for exchange listed securities that dramatically reduced processing order time, increasing accuracy, and leading to a revenue generating program, saving the company over \$50,000 per year. The installed system resulted in the reduction of expenses by allowing department to operate with 40% less manpower.
- Ensured compliance by the supervision of investment representative sales practices for stocks and options.

**EDUCATION AND PROFESSIONAL LICENSES**

Indiana Wesleyan University, Indianapolis, Indiana  
B.S. Business Administration

FINRA Securities Licenses 4, 6, 7, 55, and 63

Indiana Life and Health Insurance License  
1982-1996

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End of Application for

Yager, Phil

For Board:

Oak Ridge Housing Authority

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# Voting Ballot A for Oak Ridge Housing Authority

Vacancies 1

Term Valid Through Balance of an unexpired term ending on December 31, 2015.

Full Name	Preference	
<input type="checkbox"/> Colin Anderson	1	<input type="checkbox"/> Abstain
<input type="checkbox"/> Carol G. Cox	1	
<input type="checkbox"/> Phil Yager	1	

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Member, Oak Ridge City Council  
7/14/2014

Round: 1

SAMPLE

# City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Spears, Bradley

6/2/2014

Race (Optional): Caucasian

Number of Times Previously Applied: 1

Preference: 1

Address

77 Rolling Links Blvd.

Contact Information

Home Phone: (865) 804-4902

Email: bradleyspears@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Restoration Services, Inc.

Current Position / Title

Associate Business Manager

Retired?

Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

As provided with my attached resume, my education includes a B.S. in Biology and an M.B.A in Business Management. Current community activities include participation/enrollment in the Chamber of Commerce's Leadership Oak Ridge.

Though I have worked in Oak Ridge for over 14 years, I have only been an Oak Ridge City resident for 2 years. Therefore, my community organizational involvement is still growing. Though still a relatively new resident, I am however currently participating in the Chamber of Commerce's Leadership Oak Ridge and have been quite proactive in organizing events within Oak Ridge. Most recently, I organized the "Haw Ridge Trash Race", a trash pick up trail running race that resulted in 540lbs of trash being removed from the shoreline at Haw Ridge. Additionally, I am organizing/directing the Rock & Root 30K Trail Running Race in September that not only will generate proceeds to go to Friends of Haw Ridge but will also expose new people to what Haw Ridge has to offer. My goal is that this event becomes a staple event for years to come.

Explain why you are interested in being appointed to this board, commission or committee

As I perhaps alluded to above, I am an active person with an intense love of the outdoors with my favorite pastimes related to cycling, running, and hiking. These activities and passions along with a great school system are what led my wife and I to choose Oak Ridge as our home. When the decision was made to move here, we specifically chose our home due to its proximity to the Melton Hill Greenway and Haw Ridge Park. Since living here (and because I have a toddler that loves playgrounds), I have also become quite familiar with most of Oak Ridge's city parks as well. With mornings that start on the Melton Hill Greenway for a run and evenings that end with my child and I playing in a local city park, there are several days each week where I may spend as much time in an Oak Ridge park as I have my own home. Therefore, it goes without saying that I am interested in how Oak Ridge's parks are maintained, developed and managed.

I also believe that our parks, waterways and hiking trails are some of Oak Ridge's best assets. Unfortunately, they could arguably be some of Oak Ridge's most underutilized assets as well, with so much potential for more growth and exposure. As a "young adult" with a child that I intend to raise here in Oak Ridge, I have a vested interest into the future of this city. I sincerely believe that highlighting and branding this city's assets to a younger generation is one way to ensure that this city continues to grow and develop beyond just being a "DOE" town.

I feel that appointment to this board will provide the platform and insight to help me make a difference in this community and its future.

Wednesday, June 25, 2014

# City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Spears, Bradley

6/2/2014

Race (Optional): Caucasian

Number of Times Previously Applied: 1

Preference: 1

Describe any special knowledge or past experience qualifying you for this appointment?

Beyond the inherent knowledge that I have of Oak Ridge's parks and recreational areas attained from the amount of time I have spent in them, I also can provide this board relevant business and management experiences and qualifications. First and foremost, I can communicate well and understand simple to complex business functions due to the nature of my profession. Likewise, my profession of business manager is one that exposes me to a variety of obstacles each day regarding budget, costs, contracts, contractors and personnel. This constant exposure to diverse issues has sharpened my problem solving ability with direct experience that is relevant to the issues this board is most certainly faced with.

Additional Information

Special Qualifications

# **Bradley G. Spears**

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June 2, 2014

City of Oak Ridge  
Attention: City Clerk's Office  
Municipal Building  
200 South Tulane Avenue, Oak Ridge TN 37830  
Oak Ridge, Tennessee 37830

**Reference: Recreation and Parks Advisory Board Mid-Year Application**

City Clerk's Office:

Please consider my request and application for a position with the Recreation and Parks Advisory Board for the mid-year election. Along with my completed questionnaire, I have also included my professional resume. As I am solely interested in a position on the Recreation and Parks Advisory Board, I have not completed the questionnaire for alternate board choices.

Sincerely,



Bradley Spears

77 Rolling Links Blvd • Oak Ridge, TN 37830 • Phone: 865.804.4902

[bradleyspears@comcast.net](mailto:bradleyspears@comcast.net)

# **BRADLEY G. SPEARS**

77 Rolling Links Blvd. • Oak Ridge, TN 37830 • PHONE (865) 804-4902

## **PROFESSIONAL PROFILE:**

Degreed professional with undergraduate studies in biology and ecology, coupled with a graduate degree in business management • Over 13 years experience in the environmental services field • Possesses excellent communication, organizational, and written presentation skills with an acute attention to details • Excels in team environments that require leadership skills and strong work ethics

## **EDUCATION:**

MBA, Business Management  
Lincoln Memorial University, Harrogate, TN  
Graduated December 2011

Bachelor of Science, Biology Major  
Lindsey Wilson College, Columbia, KY  
Member of Student League of Sciences  
Graduated December 2001

Tennessee Technological University  
Cookeville, TN  
Attended 1996-1999

## **CLEARANCES:**

“Q” Clearance (Active)  
Department of Energy

## **EXPERIENCE:**

**Associate Business Manager**  
**Restoration Services, Inc., Oak Ridge, Tennessee**

- Associate Business Manager for corporate operations and business functions for a more than \$45 million, 270 person company, which includes Accounting, Project Controls, Procurement / Contracts, Human Resources, Information Technology and annual Business Planning. Currently serving as the single point of customer accountability for performance, compliance, quality assurance and contractual matters for several multi-million dollar contracts.

**Project Manager**  
**Restoration Services, Inc., Oak Ridge, Tennessee**

- Characterization Manager for the OR22 Hot Cells Project at Oak Ridge National Laboratory. Responsibilities include the planning and development of all associated characterization activities for the project; development and submittal of regulatory documentation associated with waste characterization for disposal; planning and coordination of personnel; preparation and tracking of spending, costs, and associated budgets; preparation and coordination of baseline schedules; and implementation of characterization scope for all three facilities under the OR22 Hot Cells Project.
- Field Manager for the Y-12 National Security Complex (NSC) 81-10 Area Project Geoprobe® characterization. Responsibilities include all project-related tracking, reporting, and field implementation for the Geoprobe® activities beneath ORISE as a major contractor at the Y-12 NSC. Additional responsibilities include the coordination of personnel for daily activities and project integration with various contractors working on the project.

- Project Characterization Lead for Phase 1 of the B&W Y-12 American Recovery and Reinvestment Act legacy material characterization project in the Y-12 Alpha 5 Facility. Responsibilities included daily project reporting and planning activities, document preparation, and contractor interface. The project was completed ahead of schedule for all Phase 1 field sampling and characterization activities.

**Environmental Project Leader / Sr. Environmental Scientist  
Commodore Advanced Sciences, Inc., Oak Ridge, Tennessee**

- Water Quality Project Leader for the Water Resources and Restoration (WRRP) water quality program for surface water and groundwater sampling scopes under the U.S. Department of Energy (DOE) contract with Bechtel Jacobs Company LLC. Responsibilities included collection of the pre-processing stream flow data as part of the flux calculations scope of the WRRP water quality monitoring program. Also ensured schedules were met and projects completed per project-specific sampling and analysis plans.
- Project Manager for a Department of Interior, Office of Surface Mining project in Knoxville, Tennessee. Responsibilities included ensuring submittals were reported properly and on time, all field work was done in accordance to contractual requirements, and was responsible for reporting and collecting data.

**Environmental Sampling Technician  
MDM Services Corporation, Oak Ridge, Tennessee**

- Environmental Sampling Technician at the East Tennessee Technology Park, Oak Ridge, Tennessee. Responsibilities included assisting in operational efforts by conducting routine sampling, monitoring, and data collection activities. Calibrated, set up, and operated field and laboratory instrumentation equipment. Followed defined and detailed plans and procedures to manually or automatically collect environmental samples such as water, soil, vegetation, biota, ambient air, and waste samples. Conducted field measurements such as pH, temperature, dissolved oxygen, conductivity, and turbidity. Verified sample accountability by facilitating chain of custodies.

**Biology/Ecology Assistant  
U.S. Corp of Engineers, Green River Lake, KY**

- Performed as liaison between the Nature Conservancy and U.S. Corps of Engineers for Green River Restoration Project at Green River Lake in Kentucky. Responsibilities included water testing, analysis, monitoring, and recommendations for restoration of local downstream farmland.

**Employment History**

Associate Business Manager	Restoration Services, Inc.	11/2009 – Present
Environmental Project Leader/ Senior Environmental Scientist	Commodore Advanced Sciences, Inc.	12/2004 – 11/2009
Environmental Sampling Technician	MDM Services Corporation	11/2002 – 12/2004
Biology/Ecology Assistant	U.S. Corp of Engineers	8-12/2001

*References and Other Work Experience Available Upon Request*

# **BRADLEY G. SPEARS**

77 Rolling Links Blvd. • Oak Ridge, TN 37830 • PHONE (865) 804-4902

## **PROFESSIONAL REFERENCES:**

### **Richard Ferguson**

Vice President, Restoration Services, Inc.  
203 Victorious Blvd.  
Oak Ridge, TN 37830  
865-297-4900 ext. 106 (office)  
865-806-0876 (cell)

### **Peter Caswell**

Vice President, Restoration Services, Inc.  
203 Victorious Blvd.  
Oak Ridge, TN 37830  
865-297-4900 ext. 173 (office)  
865-776-1588 (cell)

### **Barry C. Money**

Senior Business Manager, Restoration Services, Inc.  
203 Victorious Blvd.  
Oak Ridge, TN 37830  
865-297-4900 ext. 184 (office)

## **PERSONAL REFERENCES:**

### **Brian Shelton**

Business Owner, Foothills Running Company  
155 W. Broad Street  
Cookeville, TN 38501  
(931)-267-4357

### **Tom Martin**

Hendrick Contracting  
111 Nathan Lane  
Oak Ridge, TN  
(865)-755-2664

### **Jeff Bale**

360 Chestnut Ridge, Rd.  
Kingston, TN 37763  
(865)719-9706

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End of Application for

Spears, Bradley

For Board:

Recreation and Parks Advisory Board

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# City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Yager, Phil

6/16/2014

Race (Optional):

Number of Times Previously Applied: 0

Preference: 3

Address

66 Riverview Drive

Contact Information

Home Phone: (865) 272-5153

Email: psyager@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Goelzer Investment Management

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

B.S. Business Administration, Indiana Wesleyan University

FINRA Securities Licenses 4, 7, 55, 63

Indiana Life and Health Insurance License 1986-2000

Oak Ridge Neighborhood Watch

Explain why you are interested in being appointed to this board, commission or committee

The parks and greenways are vital locations for the community as a whole. These are important social, physical, and pride pieces of our greater good. Getting more people out to enjoy the resources we have adds to the experience of living in Oak Ridge.

There are not many cities our size that has the trail system that we can boast. There are so many opportunities to engage the community through outdoor activities, such as the number of soccer fields, for an example, and we should embrace that challenge and bring in tournaments, host more races, get the full use of Haw Ridge as a location for trail riding, and being proactive in as many ways as possible.

There should also be an opportunity for our aging population to have destinations for physical activities, as well. There could be

leagues for my age groups, which could bring in people from other communities.

Describe any special knowledge or past experience qualifying you for this appointment?

I am a lifelong physical fitness fan, and, as Bear Bryant once said when people were critical about the amount of money and attention the Alabama football garnered, "It's kinda hard to rally 'round a math class." People love to compete and watch people compete.

Getting the most out of the abundant assets of Oak Ridge is good for everyone.

Additional Information

Special Qualifications

PHILLIP S. YAGER  
66 Riverview Dr  
Oak Ridge, TN 37830

Home: (865) 272-5153  
e-mail: [pjym@sbcglobal.net](mailto:pjym@sbcglobal.net)

## SUMMARY OF QUALIFICATIONS

An experienced professional with a broad range of skills. I have many years of handling large amounts of responsibilities, quality work, consciousness work habits, and sound decision making. I am a motivated individual who tackles challenges with enthusiasm with results and works well on my own, as well as in team environments. My fervent desire is to seek out opportunities that can utilize my abilities and experience, as well as add to them through different skill sets.

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## CAREER EXPERIENCE

**GOELZER INVESTMENT MANAGEMENT**, Indianapolis, IN  
2006-2014  
Vice President

Managed portfolios with a mixture of sector exchange traded funds, cap-weighted ETF's, and fixed income. Evaluated fixed income strategies for investment managers in reference to client accounts based on duration, quality, and suitability, making recommendations on purchasing bonds, bringing portfolios into compliance with clients' objectives. Fixed income securities evaluated include municipal, government agency, Treasury, corporate bonds, and preferred stock. I had very good relationships with customers of the firm, as well as members of the firm.

Assisted portfolio managers with suitable equity opportunities based on value, growth, and/or dividend yield. Recommend stocks that fit the criteria of each type of investment objective.

Oversaw execution of all types of investments: fixed income, equities, options, and mutual funds.

**NATCITY INVESTMENTS**, Indianapolis, IN  
1996-2005  
NASDAQ Equity Trader

The Securities Division of National City Corporation, parent company of National City Bank. The Securities Division employed over 200 investment representatives.

- Highly successful proprietary position trader maintaining markets and inventory and executing trades that involve institutional, dealer, and individual orders. Monthly volume of trading activity exceeded \$30 million.
- Effectively utilized ability to research and analyze financial data, industry trends, and price ranges of stocks in order to capitalize on trading opportunities.
- Participated in a fast-paced, high-stress environment where crucial decisions must be planned and executed with speed, efficiency, and accuracy.

**BETTER BUSINESS BUREAU**, Indianapolis, Indiana  
Director of Consumer Relations

I was the department head that oversaw the consumer/company complaint mediation resolutions. My responsibilities required that I keep an even disposition in dealing with consumers who felt they had been wronged by a business, balanced with the task that the firm be given an opportunity to either make right the complaint or explain the reason that the customer was not entitled to any compensation.

I also headed the arbitration program, which brought together businesses and consumers in matters that could not be resolved through mediation. I coordinated the panel of three volunteer arbitrators that I had trained and ran the meeting. The parties had previously agreed to accept the decision of the arbitrators.

A national program between the BBB and General Motors was rolled out which obligated GM to arbitrate any dispute that could not be mediated. That agreement quadrupled the number of cases I handled.

**CITY SECURITIES CORPORATION**, Indianapolis, Indiana  
1983-1996  
Assistant Vice President, Equity Trading

Regional investment banking firm specializing in municipal bond underwriting, equities, and insurance products. Responsibilities and experience included administration functions, insurance, investment sales, and supervisory duties.

- Over-The-Counter trader in equities for proprietary account and agency accounts.
- Developed idea into a workable plan and increased revenues \$150,000 by implementing business relationship agreements.
- Investigated and recommended implementation of alternative execution system for exchange listed securities that dramatically reduced processing order time, increasing accuracy, and leading to a revenue generating program, saving the company over \$50,000 per year. The installed system resulted in the reduction of expenses by allowing department to operate with 40% less manpower.
- Ensured compliance by the supervision of investment representative sales practices for stocks and options.

**EDUCATION AND PROFESSIONAL LICENSES**

Indiana Wesleyan University, Indianapolis, Indiana  
B.S. Business Administration

FINRA Securities Licenses 4, 6, 7, 55, and 63

Indiana Life and Health Insurance License  
1982-1996

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End of Application for

Yager, Phil

For Board:

Recreation and Parks Advisory Board

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# Voting Ballot B for Recreation and Parks Advisory Board

Please write-in one of the elected member's name for each of the terms listed below:

Balance of an unexpired term ending on December 31, 2015

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Balance of an unexpired term ending on December 31, 2014

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Member, Oak Ridge City Council  
7/14/2014

**Round: 1**

SAMPLE

# Senior Advisory Board

NumVacancies 2 Total # of Members 11

## Term of Office

Both vacancies are for balances of unexpired terms ending on December 31, 2014.

## Qualifications

One (1) member shall be a representative of the 43 Club; one (1) member shall be a representative of the AARP, Oak Ridge Chapter.

Senior Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. John Clayton		6/17/2014	1	0
Total Number of Applicants: 1				

## Current Members

Member Name	Special Qualifications	Term Expires
Ms. Elizabeth Batchelor	Representative of the Anderson County Adult Safety Coalition and Elder Watch	2016
Mrs. Lynne Burchell	Anderson County Office on Aging	2014
Mr. Gene R Dunaway	At-Large Position	2016
Mr. Lee Roy Gilliam	Anderson County ADA Oversight Committee	2015
Mr. David McCoy	At Large	2014
Mr. William A. Pryor	National Association of Retired Federal Employees	2015
Mr. Alfred Skyberg	At Large	2014
Mr. Robert Smallridge	Oak Ridge Retired Teachers' Association	2015
Dr. Wendy Williams	Senior Citizen's Club	2016

# City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

Applicant: Clayton, John

6/17/2014

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address

132 Newport Drive

Contact Information

Home Phone: (865) 483-5741

Email: jclayton57@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Navarro Reserach and Engineering

Current Position / Title

Project Control Lead - Uranium Processing Facility

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

B. S. Finance, Murray State University

MBA, University of Tennessee at Knoxville

Chairman, Supervisory Committee and Member, Board of Directors, Enrichment Federal Credit Union

Creative Arts Team and Leadership Team, Ridgepoint Church

Member, Board of Directors (including serving as Secretary and Vice President) Boys and Girls Club of Oak Ridge (2007-2013)

Certified Project Management Professional

27 years professional experience in Financial Management, Business Management and Project Controls with Lockheed Martin, Bechel Jacobs, USEC and Navarro Reserach and Engineering (serving as Project Controls Lead for UPF)

Explain why you are interested in being appointed to this board, commission or committee

I have lived in Oak Ridge for 27 years and have enjoyed many recreational opportunities offered to residents and visitors including softball fields, Haw Ridge walking and biking, greenways and greenbelts, the city pool, Cedar Hill and Big Turtle parks, the disc golf course, and the civic center. Most recently my wife and I have enjoyed taking our dogs Lucy and Ginger to the newly opened dog park. I would be interested in serving on the Recreation and Parks Advisory Board to help preserve these unique offerings for current and future residents as well as exploring ways to expand recreational opportunities.

Describe any special knowledge or past experience qualifying you for this appointment?

I have served on the Board of the Boys and Girls Club of Oak Ridge and understand some of the complexities with offering recreational services to large groups of individuals.

I have personally enjoyed a number of the city's recreational options and have raised two sons (now 15 and 20) who have used many of the parks and athletic fields.

I have served in leadership roles both professionally and through volunteer organizations and believe my leadership experience can be of service to the city through this Board.

Additional Information

Special Qualifications

Wednesday, June 25, 2014

# City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Applicant: Clayton, John

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Application Submitted
6/17/2014

## **John Clayton**

### **Project Controls Subject Matter Expert**

John Clayton provides project controls support to the Uranium Project Office through Navarro Research and Engineering, Inc. As a Subject Matter Expert in project controls he leads assessments of UPF project areas such as Baseline Change Proposals and Trends. John also provides independent government analysis of areas such as schedule progress, earned value management, cost performance, the Engineering Progress and Performance Report (EPPR) and monthly project reviews. He works collaboratively with the contractor's project controls team to ensure a direct and clear line of communication exists between UPO and contractor personnel with regard to project controls issues.

Prior to Navarro, John served as the Senior Manager for Enterprise Project Controls for United States Enrichment Corporation (USEC) supporting the American Centrifuge Project (ACP). The ACP is a multi-billion dollar advanced gas centrifuge uranium enrichment technology to fuel commercial nuclear power plants in the United States and around the world. In supporting the ACP John led the effort to establish the project Work Breakdown Structure, develop the first integrated project schedule and complete the first comprehensive project cost estimate ultimately leading to the first project baseline. John also instituted process and procedures such as baseline change control and earned value management.

Prior to USEC John served as Project Controls Manager for Bechtel Jacobs Company supporting the Waste Management and Disposition Project, and Y-12 and ORNL environmental cleanup projects. John also served as Project Controls Manager, Business Manager, Finance Manager, and Finance Officer for Lockheed Martin Energy Systems supporting Department of Energy Environmental Management projects at the East Tennessee Technology Park.

Overall, John has 27 years of experience in project controls, business management, and finance.

He holds a Bachelor of Science degree in Finance from the Murray State University, an MBA from the University of Tennessee in Knoxville, is certified as a Project Management Professional, and is a Six Sigma Yellow Belt. John is a member of the Association for the Advancement of Cost Engineering (AACE) and the Project Management Institute (PMI).

John serves on the Board of Directors of Enrichment Federal Credit Union where he also chairs the Supervisory Committee. John also serves on the Creative Team and Leadership Team for Ridgepoint Church. John served on the Board of Directors for the Boys and Girls Club of Oak Ridge from 2007 through 2013.

John resides in Oak Ridge with his wife of 27 years, Kara their two sons. Ben is a sophomore at the University of Tennessee at Chattanooga; Eli attends Oak Ridge High School.

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End of Application for

Clayton, John

For Board:

Senior Advisory Board

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# CITY MANAGER'S REPORT

CITY COUNCIL MEMORANDUM  
14-24

DATE: July 7, 2014  
TO: Honorable Mayor and Members of City Council  
FROM: Mark S. Watson, City Manager  
SUBJECT: CITY MANAGER'S REPORT

International Legislative Process and Governance Professional Fellows Program

Council Action Recommended: Concurrence and Support of Travel to Indonesia for City Manager.

Earlier this year, the U.S. Department of State, Bureau of Educational and Cultural Affairs, along with the International City/County Management Association selected the City of Oak Ridge to be a host community for its International Legislative Process and Govern Professional Fellows program. Due to increased interest by the U.S. State Department in the Southeast Asia region, they have used the Professional Management Fellows program to enhance working relationships with government officials in that region and have utilized the skills of U. S. local government managers to assist in this effort. The recent visit by two local government officials from Indonesia was the result of this effort.

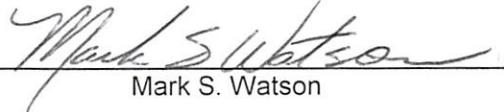
The City of Oak Ridge has been advised of the desire to send representatives of four U. S. cities on an official delegation to Indonesia through this program. As your City Manager, I have been considered to participate in that delegation. The purpose of the trip is to deliver technical assistance and consultation with local governments helping them engage citizens in addressing Indonesian local government challenges. Working with municipal government officials on behalf of the United States, the "American Fellows" team will provide U.S. perspectives and advice on the provision of local government services in Indonesia.

The four communities that have been asked to participate are (1) Coconino County, Arizona, (2) Mount Dora, Florida, (3) Austin, Texas and (4) Oak Ridge, Tennessee. The communities will be represented by city managers and senior level staff. Future opportunities may arise for other Oak Ridge specialty services. As a participant, I will be involved with this visit from Friday, August 22, 2014, through Friday, September 5, 2014. The State Department is also arranging for a visit to one of the participant's Indonesian cities who visited Oak Ridge last month. This allows further work on-site with those cities we were matched with. Costs for this program are supported by ICMA, the U.S. Department of State, and host communities.

Having practiced in City Management over many years, many of my personal ideas and initiatives that I have returned to my respective community have their roots in International ideas. I believe the same results will occur from Indonesia as it is planned out by the U.S. Department of State. Oak Ridge is recognized for its work with our current sister cities in Japan and Russia. For instance, during a trip to Japan three years ago, I studied our sister city's community gardens and the farmer's market systems there and determined the potential for applicability to our community. As Jackson Square is developed, I will probably propose some ideas from that trip.

The program is meant to promote local government partnerships, establish networks and international relationship, leading to creativity in identifying locally appropriate solutions for creating more resilient, engaged communities. The program will connect American local government leaders with Indonesian local government practitioners.

I would request the City Council's concurrence and support in the next phase of this program and allow my efforts to be considered official time representing the Oak Ridge organization on behalf of our city and our country.

  
Mark S. Watson