

**TRAFFIC SAFETY ADVISORY BOARD
SPECIAL MEETING AGENDA**

DATE: Tuesday, May 15, 2018

TIME: 7:00 PM

LOCATION: Municipal Building, Training Room

1. Approval of Minutes from the last meeting
2. Issues or concerns
3. Comments or questions on road work in the City
4. Additional business
5. Request for new business items or future briefings
6. Adjournment

If members cannot attend, please call William Polfus at 482-8068.

TRAFFIC AND SAFETY ADVISORY BOARD

Minutes

April 17, 2018

The April meeting of the Traffic and Safety Advisory Board was held at 7 PM on Tuesday, April 17, 2018, in the training room of the municipal building (room 104). Meeting was called to order at 7:07 PM.

Present were:

William Polfus, Melissa McMahan, Roger Flynn, Halfen Hoyt, Jana Humphrey, Jane Shelton, Marty Adler-Jansy, Ilona Kaczocha, Andrew Howe, Hannah Oran

1. Minutes from the February 6, 2018 meeting were approved unanimously with two misspelling corrections – the word 'hold' on the second page and Ilona's last name.
2. Issues or concerns
 - Potholes on Hillside: There are issues there that the contractor should be addressing and they are digging up for sewer repairs. Right now it's difficult to get ahead of the pothole repairs as there are so many of them.
 - Tennessee is going to get paved from New York to Michigan; they are going to replace the water line down the middle at the same time, put concrete behind hospital, take asphalt out.
 - Got the main holes on Lafayette filled (patching).
 - Roger took the paving contract to the council which was approved.
 - Concern brought forth regarding a resident on Parma road, off Tennessee in regards to a ditch that was filled in years ago with cement either by the city or another resident. Currently the ditch is filled with dirt, and both plants and animals are present. It wasn't clear to the resident if this was a homeowner's responsibility or the city given the history with the ditch. For the most part the homeowners have been able to keep it up until recent years. Roger was going to check into it if provided with the address or additional information.
 - Jackson Square stairs: Was brought up that the stairs coming from the Boy Scout covering/former Epicurean area up to Jackson Square are leaning to the right. Wasn't specifically clear if those were the responsibility of the city or the owner(s) of the Square. Also, the lighting under the canopy part of the building is potentially insufficient at night; again wasn't sure who's responsibility that fell under.
 - Discussion regarding Handicap access in the Bissell park area, wheelchairs are an issue with the gravel and such near the covered amphitheater. There is a consultant contract that we've received for an ADA compliance study city wide for all the facilities, sidewalks. Schools will do a separate study; when combined, it should be a good inventory of all sidewalks, ramps, pavement markings, pedestrian crossings, etc. The study itself can run in the \$200k range.
3. Comments or questions on road work in the city
 - We do well with street signage but at Emory Valley and Lafayette, there is only one small sign that says Gettysburg. Given that this is a main road for entry into the city we may want to consider additional signage.
 - Sidewalk grant is at 20% into the design phase

4. Additional business

- The Oak Ridge city newsletter had the announcement for the Public Works 2nd Annual Open House set for Thursday 5.24 from 5pm - 7:30 pm.
- Blue Print Project – The planning commission has a meeting set for 7.12 for discussion and wrap up.
- City Parks and Open Spaces discussion is 4.26 from 5:30 - 7 in the Civic Center.
- There is a proposed 2 store front building for near the Walgreens property.
- The site plan for the outparcel near Kroger includes lots of landscaping; they pulled the grading permit on it last week.
- The overlook area has had a gate put in place; this was not by the city. May have been from the property owners.

5. Request for new business items or future briefings

6. Adjournment

Meeting was adjourned at 8:17 PM

Next meeting will be May 22, 2018

Melissa McMahan
TSAB Secretary