

**TRAFFIC SAFETY ADVISORY BOARD
SPECIAL MEETING AGENDA**

This meeting is to serve as the make-up meeting for January 16, 2018 meeting that was cancelled due to inclement weather and as the February 2018 meeting.

DATE: Tuesday, February 6, 2018

TIME: 7:00 PM

LOCATION: Municipal Building, Training Room

1. Approval of Minutes from the last meeting (November 2017)
2. Issues or concerns
3. Comments or questions on road work in the City
4. Update on speed limit on SR-95/SR-58 interchange and the Roane-Loudon County line at the Melton Lake bridge
5. Election of new officers
6. Additional business
7. Request from 330 S. Illinois Avenue for right in/right out access
8. Request for new business items or future briefings
9. Adjournment

If members cannot attend, please call William Polfus at 482-8068.



LEGAL NOTICE

On Tuesday, February 6, 2018 at 7:00 p.m. there will be a special called meeting of the Traffic Safety Advisory Board of the City of Oak Ridge in the Training Room in the Municipal Building to serve as a make-up meeting for January's cancelled meeting due to inclement weather and as the replacement for the February 20 meeting.

TRAFFIC AND SAFETY ADVISORY BOARD
Minutes
November 14, 2017

UNAPPROVED

The November meeting of the TSAB was held at 7 PM on Tuesday, November 14, 2017, in the training room of the municipal building (room 104). Meeting was called to order at 702 PM

Present were:

William Polfus, Melissa McMahan, Jana Humphrey, Roger Flynn, Halfen Hoyt, Andrew Howe, Jane Shelton, Marty Adler-Jansy, Hannah Oran, Ilona Kazocha

1. Minutes from the October 17, 2017 meeting were approved unanimously with two revisions: Change to item 1; Melissa cited the August TSAB meeting minutes as being approved versus the September. Second, Ilona's name was spelled incorrectly.

2. Issues or concerns

A resident had shared with a board member that the turnpike between Louisiana and Nebraska seems to develop standing water during heavy rains. Roger inquired for more information, since that is a pretty large area (Louisiana to Nebraska) as it could be an issue with plugged drains.

Another resident shared concerns with a board member about a blind corner when you pull out from Broadway onto Kentucky and there are cars parked at the town hall building.

3. Comments or questions on road work in the city

Roger shared that he had the plans regarding road work and he was currently working through them. It was mentioned that the road to the post office on the east end of town was in very poor shape. However, the postal service owns this particular area and there really is not a communication path to try and raise the concern to.

He also shared interesting information regarding overall road repaving in that the ideal paving cycle is about 15 to 17 years. In Oak Ridge we are in the close to 40 year range.

4. City Blueprint Sessions

Overall consensus from the input received thus far was that we have a problem with sidewalks. Roger discussed the plans for repaving Tennessee behind the hospital and that when you do that, you redo the sidewalks in lines with ADA guidelines which does indeed increase the costs associated with the project.

With the Main Street project, the area near Walgreens now has a new sidewalk. It does not look like we're getting a crosswalk or a new sidewalk on the other side of that road.

Hopefully, if a desired grant project works out, the Turnpike side will get sidewalks.

The latest City Blueprint session held at Robertsville Middle School was poorly attended. It was shared that it seemed to be poorly advertised.

UNAPPROVED

Also from the resident input, speeding was in the top categories of items discussed. For the Blueprint sessions, we're focusing on problems, needs and opportunities. It was asked if we are taking these and summarizing the items or are we supposed to get into specifics as in each specific area. Guidance seems to be that first we identify categories; then we identify and articulate some goals and then objectives. Then focus on what would be the elements of our new plan. The end result is a document that should be our community's plan for the future.

It was discussed that some items were very specific to certain intersections and that it would be interesting to pull those out and do site visits to get a better understanding on the ideas that have been suggested.

We discussed the initial response that we had created over the summer and if we think those are still the appropriate categories for all the submitted comments. There are not as many comments related to biking as we originally thought; the biggest concerns were speeding and walking.

At this time the board is going to continue to review the comments to identify problems, needs and opportunities.

5. Additional Business

We discussed if the city had someone devoted to finding grants and applying for them. Roger shared that although we do not have a dedicated grant writer on staff, we try to identify and apply for grants as we can and have been able to secure several.

We do receive submissions from time to time from consultants that generally try to tie a project into a grant they've identified.

All board members were invited to the city's holiday party on Friday 12/8 in the Wildcat Den, aka Midtown Community Center.

We asked Roger if there was anything coming up that our input may be asked for. He shared that there may be a traffic study conducted for a new business, so a subsequent request for a traffic light may be coming.

We have two board members with expiring terms next month; Melissa McMahan and Marty Adler-Jansy.

6. Request for new business items or future briefings

It was determined that we would skip the December meeting and reconvene in January.

7. The meeting was adjourned at 825 PM.

Next meeting will be January 16, 2018

Melissa McMahan
TSAB Secretary

Oak Ridge Site Developers

Rob Monday | 865-888-6505 | 902 Kermit Drive, Knoxville, TN 37912



December 8, 2017

Mr. Roger Flynn, P.E.
200 S Tulane Ave
Oak Ridge, TN 37830

Subject: Need for access at 330 S Illinois Ave.

Dear Mr. Flynn,

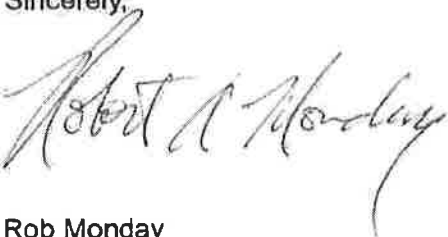
Recently I spoke with Bryan Mills who asked that I send this letter to you.

I am proposing a high-quality multi-tenant retail development at 330 S Illinois Ave. This space will be built to suit the needs of specific tenants once they have signed a lease agreement. Total square footage is estimated to be between 12,000 SF and 15,000 SF.

Attached is the output from the traffic study, which was conducted in July and August as part of pre-submittal site review process and as part of my on-going conversations with the Oak Ridge Community Development and Engineering Departments. I am also including the (earlier submitted) site plan concept and drawing from SITE Inc.

Please call me if you have questions. My cell phone number is 865-888-6505. I appreciate your time.

Sincerely,



Rob Monday
Oak Ridge Site Developers

CC: Kelly Duggan, Community Development
Bryan Mills, Civil Engineer



Rob Monday <rob@mondayproperties.com>

330 S Illinois Ave in Oak Ridge

John Anderson <janderson@site-incorporated.com>
To: Rob Monday <rob@mondayproperties.com>

Wed, Aug 30, 2017 at 7:55 AM

Rob,

Based upon the proposed 15,000SF of Retail Shops with 3,000SF of that being restaurant, the trip generation using the 9th edition of Trip Generation (LUC 820) is as follows:

DAILY	1979
AM PEAK	49
PM PEAK	168

Please let me know if you need anything else.

Thanks,

John R. Anderson, P.E.

SITE, Incorporated

10215 Technology Drive, Suite 304

Knoxville, Tennessee 37932

Phone: (865) 777-4160

Direct: (865) 777-4165

Fax: (865) 777-4189

www.site-incorporated.com



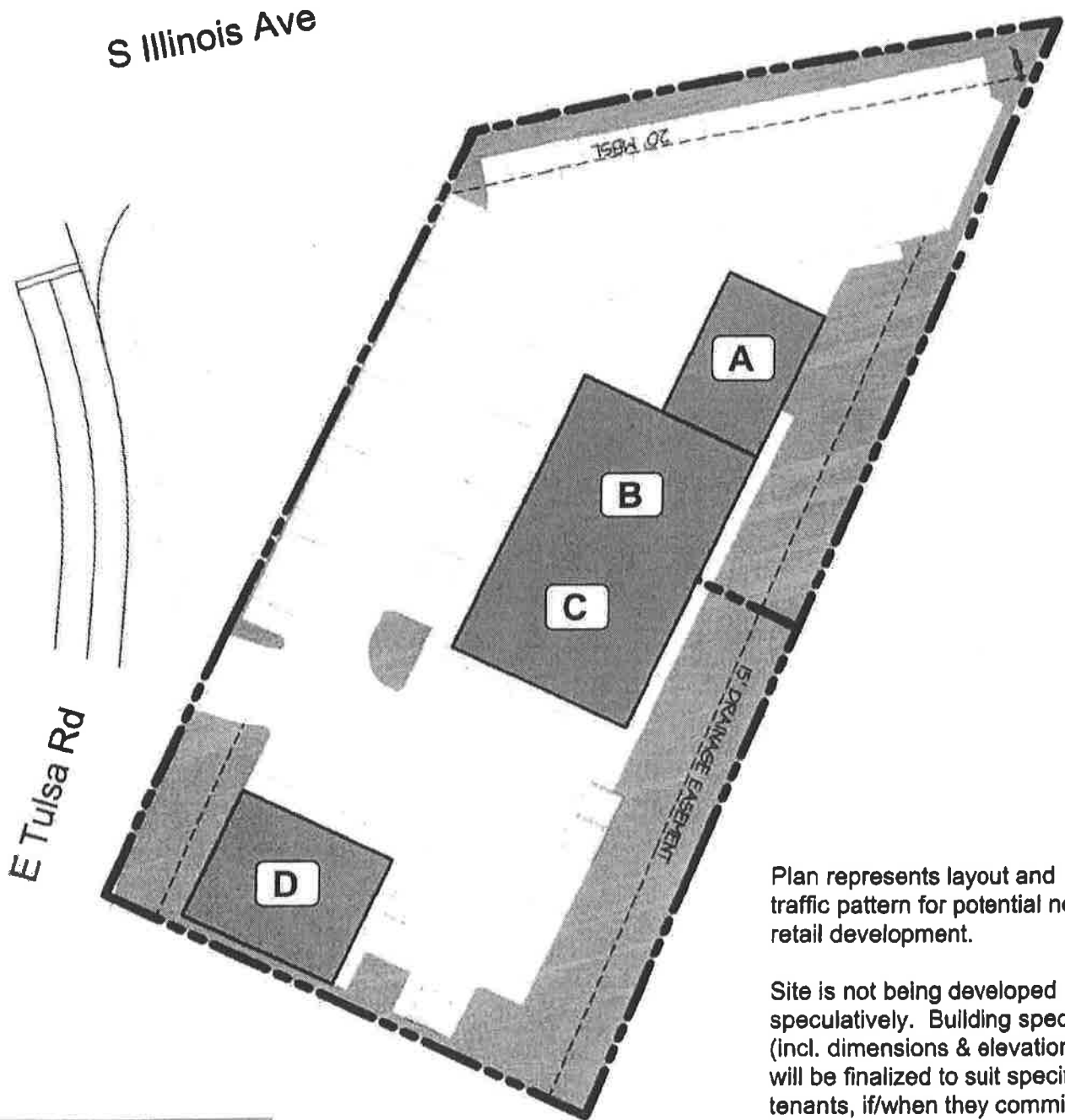
1997 - 2017

Site Plan, Concept as of 9/1/17

330 S. Illinois Ave, Oak Ridge, TN 37830

12,000-15,000 SF of Brand New Retail Shops (Preleasing Only)

Right-in, right-out access proposed

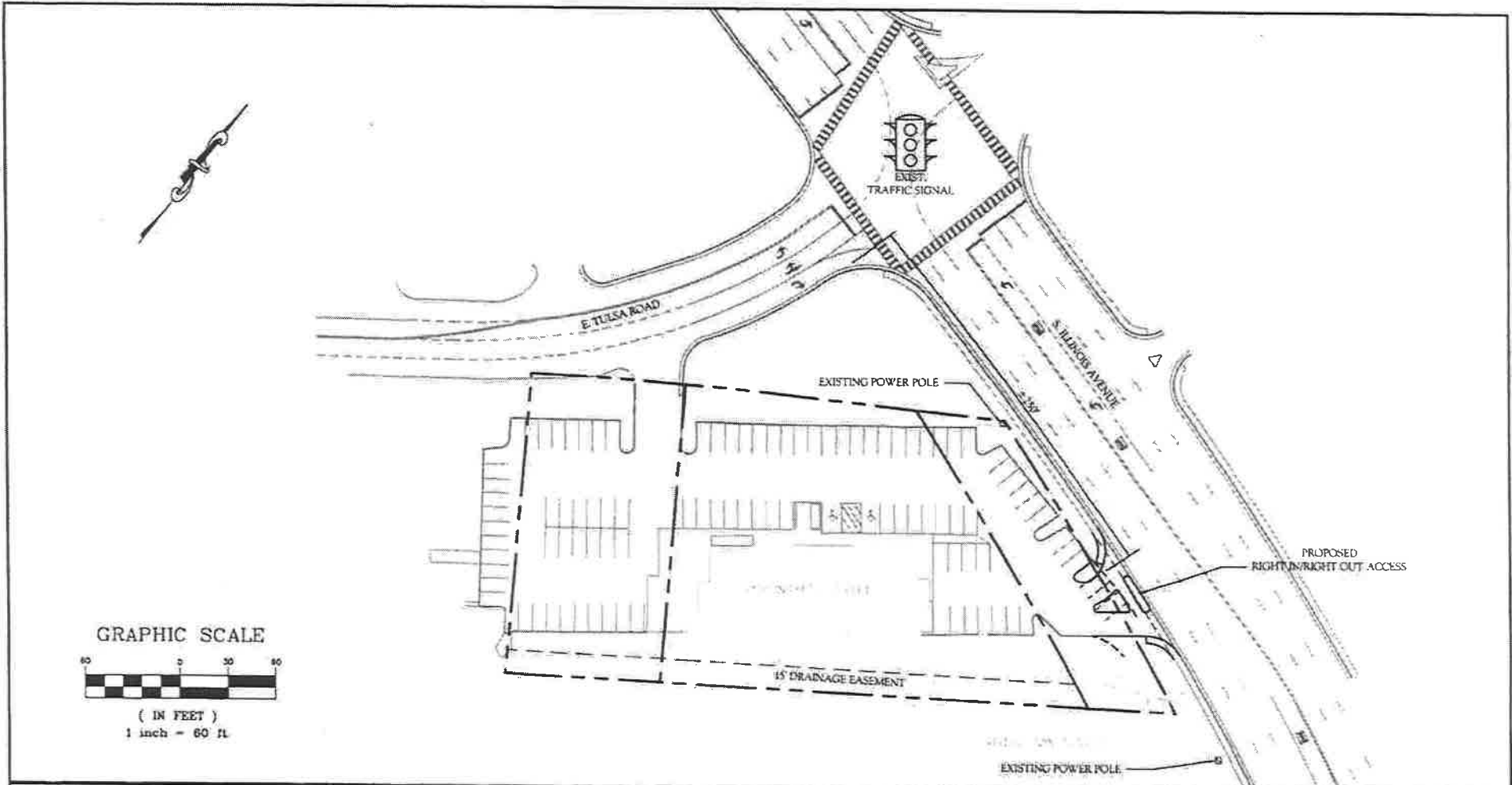


Plan represents layout and traffic pattern for potential new retail development.

Site is not being developed speculatively. Building specs (incl. dimensions & elevations) will be finalized to suit specific tenants, if/when they commit to locating at the site.

Preliminary, Not to Scale

Oak Ridge
Site Developers



GRAPHIC SCALE
 (IN FEET)
 1 inch = 60 ft.

SITE
 INCORPORATED
 Site Infrastructure Transportation Engineers

10245 Technology Drive
 Phone: (865) 777-4160

Knobville, TN 37932
 Fax: (865) 777-4189

Conceptual Site Plan

Existing Super Buffet
 330 S. Illinois Avenue
 Oak Ridge, TN

DRAWN BY: --- DATE: 08/08/17
 CHECKED BY: --- FILE: 300/OakRidge/CSP

REVISIONS		
NO.	DATE	COMMENTS

CSP1

Access Comparison

330 S. Illinois Ave
Oak Ridge, TN 37830



Rob Monday | 865-888-6505 | rob@mondayproperties.com

[Link to Aerial](#)