

Oak Ridge Public Library Fines and Fees:

Library Cards:

Residents of Oak Ridge	No charge
Non-residents of Oak Ridge	\$45/year
Non-resident Internet Courtesy Card	\$2/day
Replacement Card	\$4

Overdue and Lost/Damaged Materials:

Item	Check Out Period	Overdue Fine
Books, Audiobooks, and CDs	3 weeks	\$.20/day
DVDs	1 week	\$2/day
Launchpads	3 weeks	\$.20/day
Wi-Fi Hotspots	1 week	\$2/day
Maximum Overdue Fine for any one item		\$10.00

Library Services:

Interlibrary Loan	No charge*
Black and White prints and copies	\$.10/page
Color Prints	\$.40/page
Scanning	No charge

*Please see ILL policy for exceptions.

Lost or Damaged Materials:

Books	Original cost +\$5 processing fee	Will accept replacement of original material if in acceptable condition and of an equal or newer version + \$5 processing fee. Replacement requires prior approval of library staff.
DVDs, Mp3s, CDs	Original cost + \$10 processing fee	Will accept replacement of original material if in acceptable condition and of an equal or newer version + \$10 processing fee. Replacement requires prior approval of library staff.
Launchpads		
	Lost or Damaged Tablet	\$70
	Lost or damaged bumper only	\$9
	AC Power adapter (without cord)	\$10
	Lost or Damaged Case	\$13

	Earbuds	\$2
	USB Cord	\$5
Wi-Fi Hotspots		
	Lost or Damaged Device/entire item	\$90
	USB cord or adapter	\$5 each
	Lost or Damaged Case	\$10

***Interlibrary Loan**

Interlibrary loan requests are accepted through our online form found both on our website, orpl.org, and our Catalog, orpl.ent.sirsi.net. All requests for materials from other libraries must be made through this form.

Patrons may submit 5 ILL requests at a time, assuming their library card is in good standing. There is no charge for this service. However, there will be times when we cannot locate the requested items through one of our partner libraries. In this case, we will ask if you are willing to pay the associated costs before requesting the item.

Interlibrary Loan services are offered for items not owned by Oak Ridge Public Library in the desired format. If an item is lost from our collection or is more than 30 days overdue with no plans to replace the item, we will request it through ILL. However, ILL is not meant to provide extra copies of items the library currently owns.

Digital materials – ebooks, downloadable audiobooks, streaming video, and online magazines – cannot be obtained through ILL.

Items that are less than one year old cannot be borrowed through Interlibrary Loan. Patrons may submit a Request Materials form, found on our website and in our catalog, for items that are less than one year old from publication.

ILL items may not be renewed without approval of the lending library.

ILL fines for lost, damaged, or overdue materials are set by the lending library. Please do not purchase a replacement copy for in Interlibrary Loan item.