

City of Oak Ridge, Tennessee  
Fiscal Year 2007 Annual Budget

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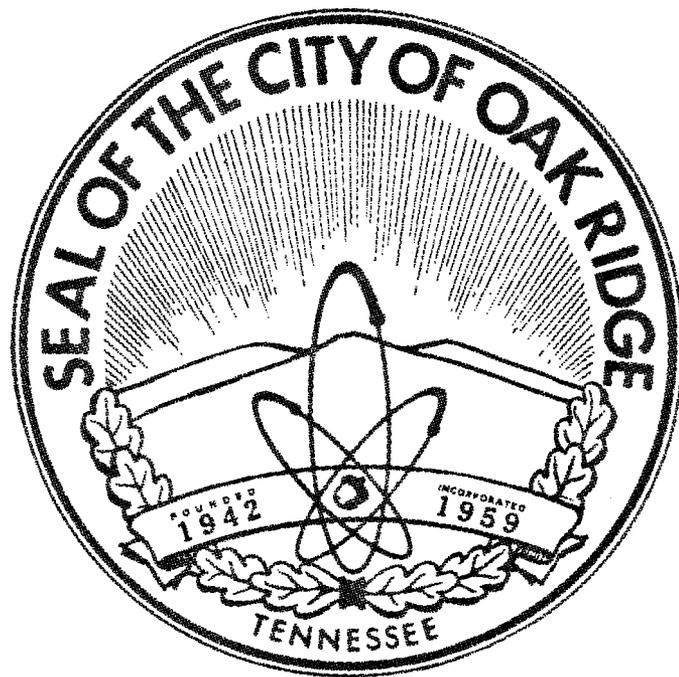
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**DEPUTY CITY MANAGER**

<http://www.cortn.org>





## **CITY OF OAK RIDGE** **VISION, VALUES, AND MISSION**

### **Our Citizens' Vision**

WE WANT OAK RIDGE TO BE AN EXCEPTIONAL PLACE FOR ALL  
TO LIVE, WORK, AND VISIT

### **As an Organization, We Value:**

- PROGRESSIVE, CUSTOMER-ORIENTED SERVICE
  - A WELL TRAINED, SAFETY-CONSCIOUS STAFF
  - OUR EMPLOYEES AND THEIR FUTURE
    - OPENNESS AND DIVERSITY
    - PERSONAL INTEGRITY
      - LEADERSHIP

### **Our mission:**

TO BE A LEADER AND PARTNER IN ACHIEVING EXCELLENCE AS  
A COMMUNITY.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Oak Ridge  
Tennessee**

For the Fiscal Year Beginning

**July 1, 2005**

President

Executive Director

*The Government Finance Officers Association of the United States and Canada (GFOA) presented and Award for Distinguished Budget Presentation to the City of Oak Ridge for its annual budget for the fiscal year beginning July 1, 2005*

*In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium. The award is valid for a period of one year only.*

*We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.*

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**BUDGET OVERVIEW – ALL FUNDS**  
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oak  
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General Information



# **CITY OF OAK RIDGE GENERAL INFORMATION**

## **LOCATION**

The City of Oak Ridge is located in the eastern part of the State, approximately 22 miles northwest of Knoxville. The City occupies a southern portion of Anderson County and an eastern portion of Roane County. Nearly ninety percent of the City's taxable parcels are located in Anderson County, while only about ten percent of the parcels are in Roane County. Oak Ridge is approximately ninety-two (92) square miles in area and includes the plant and facilities of the U.S. Department of Energy. Residential, commercial and municipal owned portions of the City make up nearly thirty (30) square miles. The remaining area of the City is owned by the Department of Energy. The population of Oak Ridge according to the 2000 census is 27,387, an increase of 77 over the 1990 census population.

Oak Ridge borders the Clinch River's navigable waterway for 42 miles along the shores of Watts Bar and Melton Hill Lakes. Two state highways, Route 95 and Route 62, intersect in the middle of the City. Access to Interstates 75 and 40 is within 9 miles.

## **HISTORY**

The City of Oak Ridge has a unique history. This area was selected by the United States government in 1942 as the location for its production plants for uranium 235, a component of the first atomic bomb. Constructed by the U.S. Corps of Engineers as part of the secret World War II "Manhattan Project", the early task of the plant was the separation of fissionable uranium-235 from the more stable uranium-238 by an electro-magnetic process. Some 80,000 workers were hired for emergency construction of the laboratories and offices in the then 56,000-acre site.

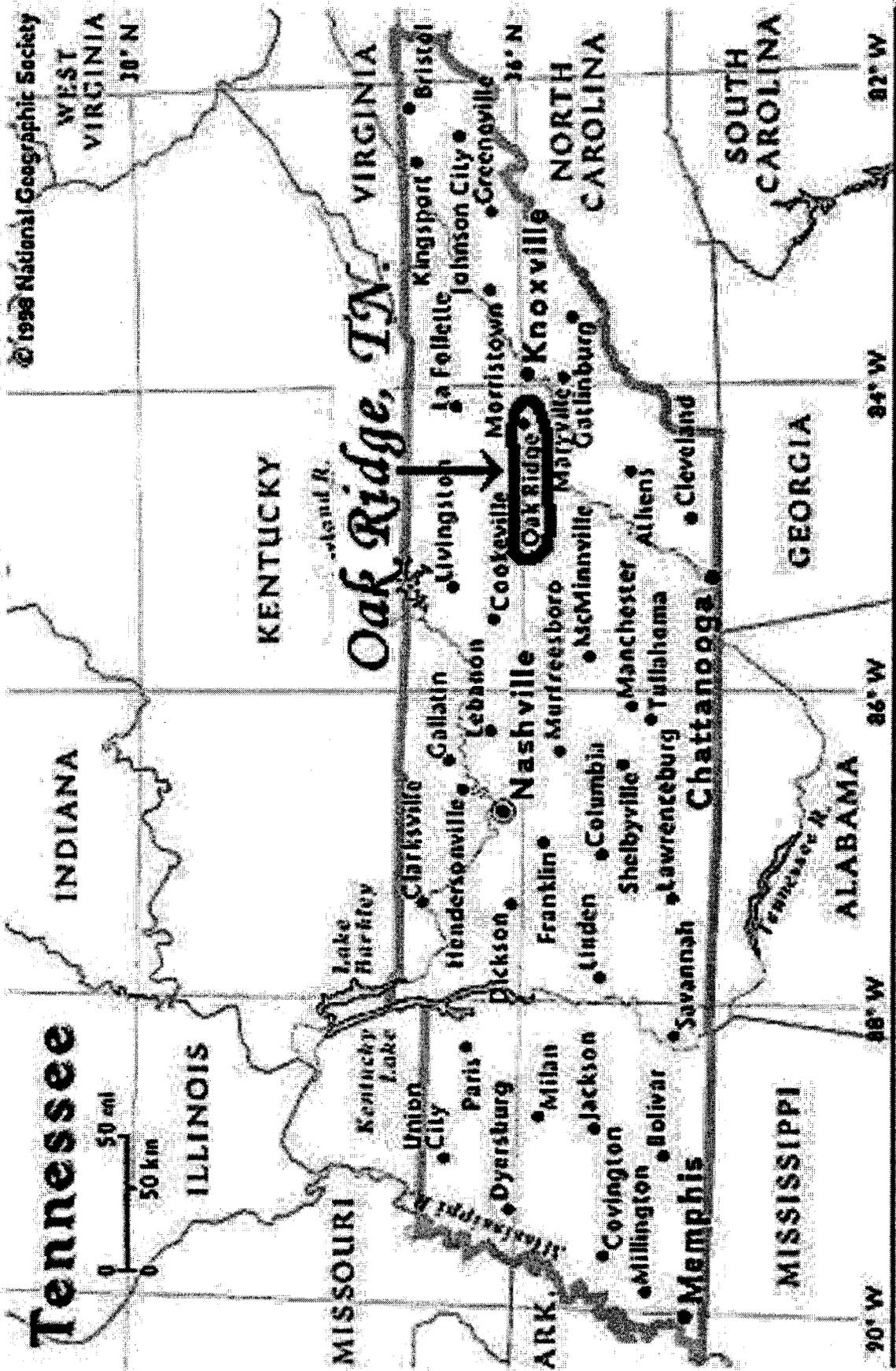
The original townsite was built during World War II to house and furnish necessary facilities for the employees of the uranium plants. This project was transferred to the Atomic Energy Commission in 1947, and the community was operated by contractors under the control of the Atomic Energy Commission.

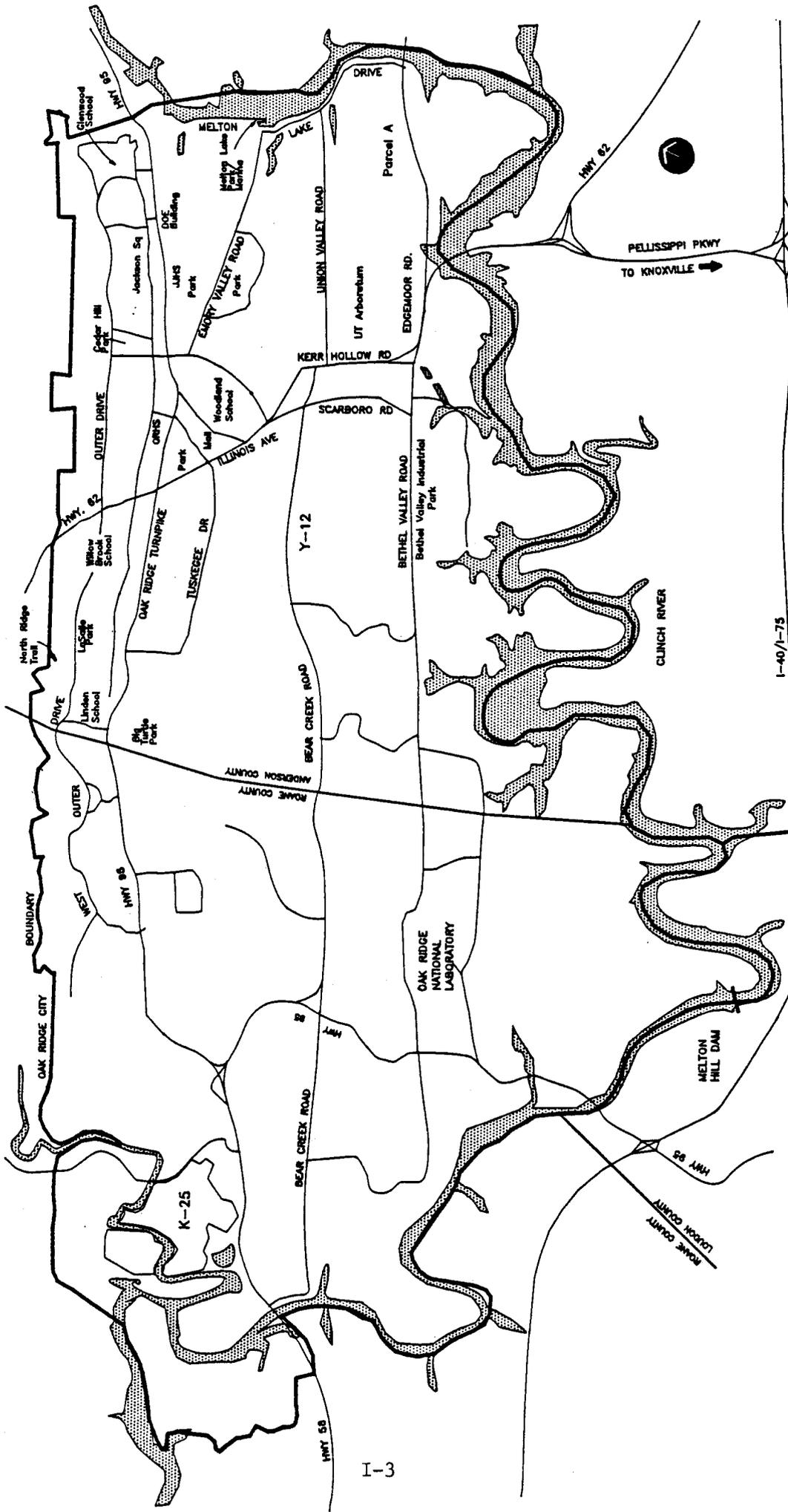
In 1955 Congress passed Public Law 221, which allowed the Atomic Energy Commission to sell the homes and land to the residents, and to give the City all municipal facilities if it voted to incorporate. By 1959, all housing had been sold, and residents voted overwhelmingly in favor of incorporation under a modified city manager-council form of government.

## **GOVERNMENTAL STRUCTURE**

The City is governed by a modified City Manager-Council form of government. The governing body of the City is a seven member City Council. Approximately, half of the City Council is elected on a non-partisan basis every two years for a four-year term of office. Following each regular City election, the City Council elects one of its members as Mayor to serve for a two-year period as ceremonial head of the City and presiding officer of the City Council. The City Council appoints the City Manager, who is the chief administrative officer of the City. The City Manager appoints all other City employees except the City Attorney who is appointed by City Council.

The City School System is governed by a five member Board of Education elected at large with four-year terms of office. The Board of Education appoints the Director of Schools who serves as the chief administrative officer of the school system.





NOT TO SCALE

CITY OF OAK RIDGE

The City provides a wide range of services characteristic of similar jurisdictions in the State including public safety (police and fire protection), education, residential refuse collection, culture-recreational programs, street maintenance, public improvements, planning and zoning, economic development and general administrative services. The City also provides electric and water and sewer collection and treatment services.

## **FINANCIAL OPERATIONS**

As required by the City Charter and generally accepted accounting principles (GAAP), all City funds and account groups are organized according to standards established by the Government Accounting Standards Board (GASB). The City's financial reporting system is designed to provide timely, accurate feedback on the City's overall financial position and includes, at a minimum, quarterly reports to the City Council. All City financial statements are audited annually by independent certified public accountants.

The City has received annually the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for its annual operating budget since the inception of the award by GFOA. The award recognizes that the annual operating budget meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium.

The City has received annually the GFOA Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report since the City was incorporated. The Certificate of Achievement recognizes that the City's financial statements meet the strict standards of GASB.

The City operates under several broad multi-year budgetary policies. The most notable of these policies is the Multi-Year Budget Management Plan, which was initiated in 1986 and includes a long-range fiscal planning tool for the General Fund referred to as the multi-year model. This annually updated financial tool is the successor to the Score Plan, the name given to the blueprint adopted by the City to assure prudent use of nearly \$22.3 million in one-time in-lieu-of-tax proceeds received from the Department of Energy in 1986.

On an annual basis, the City's financial plans are set forth in the annual operating budget and the capital improvement program as required by applicable provisions of the City Charter. On August 15, 2005, City Council adopted an updated strategic plan titled "*Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*". City Council's guidance to the City Manager regarding preparation of the fiscal 2007 General Fund budget was to present a proposed budget which supported the strategic plan. On March 20, 2006, City Council adopted the Budget and Finance Committee's Proposed Major Policy Guidelines, which provides more specific guidance to City staff regarding development of the annual budget toward meeting the goals of the Strategic Plan. The adopted strategic plan begins on page I-33 of this document. The Proposed Major Policy Guidelines begins on page I-42 of this document.

Budget amendments which revise the total expenditures of any fund may occur at any time during the fiscal year after a public hearing before the City Council; however, the City Manager may, on his own authority, transfer budgeted amounts between departments within any fund. Normal budgeted control is maintained at the activity level by reviewing estimated purchase amounts prior to the release of purchase orders to vendors. Outstanding encumbrances are reported as reservations of fund balance at the end of the fiscal year in the General, Special Revenue and Capital Projects Funds.

## **MANAGEMENT AND DEPARTMENT ORGANIZATION**

All departments of the City are under the supervision and control of the City Manager who is appointed by City Council. A Director or Deputy City Manager appointed by the City Manager heads each department listed below. The exception is the Legal Department whose departmental head is appointed by City Council.

Administrative Services  
Community Development  
Economic Development  
Electric  
Finance  
Fire

Legal  
Library  
Personnel  
Police  
Public Works  
Recreation & Parks

Each department consists of separate entities referred to as activities, which have specific functions and purposes unique to that activity.

## **EDUCATION**

The City school system operates schools covering grades kindergarten through 12, with an approximate enrollment of 4,280 students and a professional teaching staff of 399. The primary and secondary schools are among the finest in Tennessee and the nation. The September 2000 issue of the Wall Street Journal's Offspring Magazine listed the Oak Ridge School system in the top 100 in the nation and second in the South. The March 2000 issue of Newsweek magazine listed the Oak Ridge Schools as a top ranked high school based on number of graduating seniors taking Advanced Placement courses. In addition to the City system, a parochial school also exists within the city limits covering grades one through eight.

In the fall of 1999, a new approximately 100,000 square foot branch campus for Roane State Community College opened which offers courses in radiation physics, radioactive waste management and a two-year certification program for health physics technicians. Enrollment has consistently exceeded projections

Oak Ridge Associated Universities (ORAU), a consortium of six Tennessee and 49 other colleges and universities and a management and operating contractor for the U.S. Department of Energy is also located in the City. A pioneer in technology transfer, with historic contributions in nuclear medicine and health physics, ORAU today conducts specialized training in nuclear related areas of energy, health and the environment. In particular, ORAU has been able to provide technical assistance to government, the academic community and industry in radiological site assessment, environmental monitoring and provision of radiopharmaceutical internal dose information.

## **INDUSTRY AND MANUFACTURING**

Since the 1940's, the nuclear industry has been the largest employer for the City and County. Today, the U.S. Department of Energy ("DOE"), working through its primary subcontractors, BWXT and UT-Battelle, occupies approximately 33,117 acres within the City limits, and employs approximately 8,645 employees in engineering, skilled and semi-skilled crafts, technicians and administrative support. BWXT operates the Y-12 weapons plant facilities and UT-Battelle operates the Oak Ridge National Laboratory.

The ongoing functions of the Y-12 plant are to support DOE's weapons designs labs, recover U-235 from spent nuclear weapons, and provide support to other government agencies. The mission of the Oak Ridge National Laboratory is to develop safe, economical and environmentally acceptable technologies for energy production and use. The Laboratory has greatly expanded its mission within recent years to include major developments in the following diverse fields: advanced ceramic materials, robotics, information management and environmental sciences. Construction is under way of the Spallation Neutron Source (SNS) at DOE's Oak Ridge National Laboratory. When completed in 2006, the SNS will become the world's foremost center for neutron scattering research for making a variety of materials stronger, lighter and cheaper. The project is projected to cost \$1.4 billion, employ 2,300 workers during construction and add several hundred permanent employees after completion. Additionally, the SNS expects up to 3,000 scientists to visit each year for varying periods of time, and numerous small industries to be spun off from the experiments and findings.

DOE is continuing to research and develop solutions to local and national problems related to radioactive and hazardous wastes. Using their own facilities in the City, DOE through its subcontractors have begun a significant program to implement environmental remedial action in and around the Oak Ridge Reservation.

A dedicated effort by the DOE to transfer technology to the private sector that was heretofore held as proprietary to the U.S. Government alone has led to an unparalleled growth in new business development in the City. Licenses have been granted to existing firms as well as start-up firms to manufacture for commercial use products using state-of-the-art technology in robotics, ceramics and nuclear medicine.

The City has been actively seeking to diversify its economic base from as early as the mid 1960's. In addition, the commercial and industrial portion of the property tax base has risen from 35% in 1987 to 47% in 2006. Currently, there are four industrial parks in the City that were developed by the municipality and two parks that were developed by private firms. A new industrial park, Horizon Center, is currently under construction on 1,000 acres of undeveloped federal land.

## **OPERATING BUDGET POLICIES**

1. The City will consider as its highest priority the maintenance of basic public services and facilities necessary to meet the needs of its residential, institutional, commercial and industrial "citizens." A basic public service or action is one that would not be provided without public action, and one that is either:
  - Essential to the health and safety of the city's residents; or
  - Necessary in order to avoid irreparable damage to City resources; or
  - A service the absence of which the City would be generally unacceptable to its residents.
2. After one or more work sessions, Council will provide policy guidance to the City Manager and staff for preparation of the proposed budget for the next fiscal year. Council guidance will define the appropriate service levels for municipal programs and overall personnel policies.
3. The City Manager will prepare an operating budget that supports the Oak Ridge City Council Strategic Plan and adheres to guidelines established by City Council. The City Manager will not be precluded from proposing program expansions based on Council guidance or staff initiatives.

4. The City Manager and others involved in the operating budget preparation process will also use the priorities expressed in the Comprehensive Plan as the framework for review and formulation of the proposed City budget. The City staff will review programs and projects on at least an annual basis to ensure their conformance with the Comprehensive Plan.
5. The Council may meet once or more annually with the Board of Education to discuss the services offered by the Schools and factors affecting budget preparation for next fiscal year.
6. Responsive, quality service will characterize the City of Oak Ridge. All departments of the City will continue periodically to examine and effect changes in program delivery responsibilities or management that would improve productivity, lower costs, enhance service and further communication with the public.
7. The City will continue actions to ensure that all City staff members are sensitive to the special needs of the community and its residents.
8. The City will take steps to continue to increase citizen involvement in the ongoing planning, programming and budgeting process.
9. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations. In particular, the City will continue the scheduled level of maintenance and replacement for its infrastructure and fleet.
10. The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation, subject to a minimum increase of \$2,000.
11. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
12. The City will integrate performance measurement and productivity indicators within the budget.
13. In all actions to balance the budget, the City will attempt to avoid layoffs. If possible, any personnel reduction will be scheduled to come permanently from attrition.

## **REVENUE POLICIES**

1. The City will attempt to develop a diversified and stable revenue system to shelter it from short-run fluctuations in any one-revenue source. Specifically, the City will do the following:
  - a. Continually monitor and assess the local taxing effort of Oak Ridge as compared to other Tennessee cities.
  - b. Aggressively pursue equitable, in-lieu-of-tax payments from the Department of Energy and the United States Congress for existing and new projects located on nontaxable federal property in order to reinforce and enhance a climate of economic competitiveness and vitality in the community.

- c. Move toward a local revenue structure for financing public services, which de-emphasizes the property tax and encourages the use and development of alternative revenue sources such as greater reliance on the local option sales tax.
2. The City will follow an aggressive policy of collecting revenues.
3. The City will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.
4. All charges for services, fees and licenses will be reviewed annually and, whenever possible, recommendations for adjustment will be made at one time.
5. The City will consider the establishment of new user fees as an alternative to property tax funding. Before implementation of new user fees, the City will first determine the cost of administering and collecting the fee, what other jurisdictions are charging for similar fees, the purpose of the fee and if it can be accomplished.
6. The City will aggressively seek Federal and State grants. These revenues will be targeted as much as possible to capital improvements.
7. The City will ensure that Oak Ridge receives a fair proportion of all State and County shared taxes and revenue.
8. Whenever possible, revenue sources will be designed or modified to include provisions to automatically allow the collections to grow at a rate that keeps pace with the cost of providing the service.

## **DEBT MANAGEMENT GUIDELINES**

1. Long-term borrowing will only be utilized for capital improvements or capital projects that cannot be financed with current revenues.
2. Bonds will be repaid over a period less than or equal to the project's useful life.
3. The City of Oak Ridge may borrow money as provided by Tennessee General Law. Such authority is found within Title 9, Chapter 21, of the Tennessee Code, entitled Local Government Public Obligation Act.
4. Debt instruments will be structured to allow future flexibility and market interest by including the Optional Redemption Features and Optional Bidding on Bond Insurance.
5. The City will maintain good communications with bond rating agencies regarding the City's financial condition.
6. The City will fully disclose information on every financial report and bond prospectus.

## **BUDGET FORMAT**

The budget document for the City of Oak Ridge provides historical, present, and future comparisons of revenues and expenditures; allocations of resources -- both fiscal and personnel; and descriptions of the anticipated annual accomplishments of City programs.

### **BUDGET ORGANIZATION**

The budget document is organized to provide a summary of the total budget in the Budget Overview section of this document. Revenues and expenditures for each fund are located in the applicable fund section of this document. The major portion of the budget consists of detail pages containing a description of the funds and activities along with an expenditure summary for that function. Legal Requirements, the Personnel Schedule, Statistical Information, Glossary and Index conclude the document.

### **FINANCIAL STRUCTURE**

The City accounts are organized by fund and account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into six generic fund types and two broad fund categories as follows:

#### **Governmental Funds**

##### General Fund

The General Fund is the principal fund of the City and is used to account for all activities of the City not included in other specified funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, etc.).

##### Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City of Oak Ridge utilizes the following Special Revenue Funds - General Purpose School Fund, Drug Enforcement Program Fund, State Street Aid Fund, Streets and Public Transportation Fund, Economic Diversification Fund, Solid Waste Fund, and Grants Fund.

##### Debt Service Fund

The Debt Service Fund is used to account for the payment of principal and interest on long-term general obligation debt not serviced by an Enterprise Fund. The General Fund primarily provides funding for this debt service obligation.

##### Capital Projects Fund

The Capital Projects Fund is used to account for financial resources segregated for the acquisition or construction of major capital facilities other than those financed by enterprise operations. The primary funding source for the Capital Projects Fund is from proceeds from general obligation long-

term debt issuances and operating transfer from the General Fund. In fiscal 2000, the General Fund began budgeting annual operating transfers to the Capital Projects Fund to provide funding for routine City and School capital maintenance projects. This transfer was started to reduce the City's reliance on long-term debt proceeds for capital maintenance projects under \$300,000.

## **Proprietary Funds**

### Enterprise Funds

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public be financed or recovered primarily through user charges; or (b) for which the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City utilizes four Enterprise Funds for municipal operations that includes the Electric Fund, Waterworks Fund, Emergency Communication District Fund and Golf Course Fund.

### Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to another department of the City on a cost-reimbursement basis. Established Internal Service Funds include the Insurance Fund and Equipment Replacement Rental Fund.

## **BASIS FOR BUDGETING**

Budgets for all Governmental Funds (General, Special Revenue, Debt Service and Capital Projects Funds) are adopted on a basis consistent with generally-accepted accounting principles (GAAP), except that in the General, Special Revenue and Capital Projects Funds encumbrances are treated as budgeted expenditures in the fiscal year the commitment to purchase is made. Budgeted amounts reflected in the accompanying budget and actual comparisons are as originally adopted or as amended by City Council.

Budgets for all Governmental Funds are approved by City Council and adopted as legal appropriation levels for those funds for that fiscal year. The appropriation ordinance for fiscal year 2007 is presented on page I-47 of this document. A lump sum expenditure amount for each Governmental Fund, exclusive of operating transfers, is approved by City Council as the legal appropriation for that fund. Operating transfer amounts for Governmental Funds and projected expenses for Proprietary Funds (Enterprise and Internal Service Funds) are presented in the appropriation ordinance for informational purposes only.

The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by City Council. Expenditures may not exceed appropriations at the fund level.

Formal budgetary integration is employed as an ongoing management control device for Governmental Funds. Budgetary control is also achieved for the Debt Service Fund through general obligation bond indenture provisions. All appropriations that are not expended or encumbered lapse at year-end.

## **BASIS OF ACCOUNTING**

All Governmental Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Taxes and intergovernmental revenue, with the exception of property taxes, are considered measurable at the point of sale, due date or transaction occurrence for revenue recognition. Availability for revenue recognition purpose is 60-days after fiscal year end. For budget presentation purposes, property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

All Proprietary Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. The reserve method is used to estimate the allowance for doubtful accounts for electric, water and wastewater service receivables.

To facilitate the cost accounting process, the City distributes the cost of a number of common use, "overhead" expenses to each General Fund budget activity on the basis of a predetermined cost distribution. Indices such as square footage, number of telephones, and number of clerical personnel are used to assign the cost of utilities, telephones, and other costs on a pro-rata basis. To further identify the actual cost of each General Fund budget activity, all or a major portion of the work performed by certain service centers is transferred to the benefiting activities under the caption "Reduction of Costs." Examples of service (or cost distribution) centers include 935 Engineering and 845 Computer Services.

In each case, these activities provide the supervision, engineering, labor, materials, or equipment for construction, maintenance, and repair of the City's buildings, water and sewer systems, streets, equipment, and other items of physical plant or administrative services necessary for the operation of these Funds. The costs involved are transferred in whole or in part to the benefiting Fund or activity. The purpose of cost distribution is to assign all costs, to the extent practicable, to the budget activity incurring or requiring the expenditure.

## **ADOPTED EXPENDITURES COMPARED TO RATE OF INFLATION**

City Council has adopted an operating budget policy which states, "The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation subject to a minimum increase of \$2,000." In accordance with this policy, the monetary change and the percentage difference are identified for each object code. An explanation of the most significant expenditure increases is provided in the Significant Expenditure Changes section of each activity summary sheet except for Personal Services, outlined below.

## **PERSONAL SERVICES CALCULATIONS**

In the FY 2007 Budget, the expenditure category Personal Services, (Object Codes 5110 through 5175), includes regular, temporary and overtime salaries, and related benefits, for employees of the City of Oak Ridge, such as employer contributions for Social Security and retirement and a life and health insurance program.

The salary for each regular employee is allocated to a department activity and budgeted under Object Code 5111. Salary calculations are computed for each employee on the basis of 26 biweekly pay periods using the current pay plan rate adjusted by an average merit increase for all City employees. During fiscal 2003, a citywide comprehensive pay plan review was completed, which updated job descriptions and salary ranges. The new pay plan structure eliminated awarding across-the-board cost-of-living-adjustments (COLA's) to city employees. Now all pay increases awarded to city employees are to be based solely on each employee's job performance during the preceding year. The new pay plan structure also eliminated set percentage step increases within the salary ranges. Generally, the percentage merit increase awarded to individual employees is based on that employee's performance review rating ranked with other employees in their department. For fiscal 2007, an across the board 6% salary increase was awarded to all city employees. This was a one-time adjustment to compensate for low merit increases and no COLA's over the past few fiscal years due to budget constraints. This one-time 6% increase was achievable due to minor increases in retirement and employee insurance costs for fiscal 2007 allowing for the allocation of more funds to salary increases. Low annual increases in these costs do not typically occur. Overtime is projected in Object Code 5130. Overtime expenditures are impacted by the Fair Labor Standards Act (FLSA), which requires either payment in cash or compensatory time at time and one-half for all hours worked in excess of normal duty hours.

The calculation of the City's contribution for Social Security, (Object Code 5141), and the Tennessee Consolidated Retirement System (TCRS) Benefits, (Object Code 5150), are mandated based on a percentage of each employee's salary, with the Social Security contribution currently 7.65% and the Retirement contribution 11.86% for both regular civilian employees and regular Public Safety employees. The City's TCRS contribution increased from 11.53% to 11.86% of gross wages in fiscal 2007. The Retirement contribution percentage is adjusted biennially by the TCRS and will be reviewed again for fiscal 2009. In Object Code 5160, the City also provides individual health insurance coverage, which includes medical insurance, dental reimbursement, long-term disability insurance and life insurance coverage.

## **BUDGET PROCEDURE**

The Charter for the City of Oak Ridge provides that prior to the beginning of the fiscal year on July 1, the City Manager shall submit to the City Council a Proposed Budget for the next fiscal year, which presents a complete financial plan for the ensuing year. In accordance with the City Charter the following information must be provided: (a) detailed estimates of all proposed expenditures for each department, board, officer or other agency of the City, showing, in addition, the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern; (b) statements of bonded and other indebtedness of the City, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking funds; (c) detailed estimates of all anticipated revenues of the City from all sources, including current and delinquent taxes, non tax revenues and proceeds from the sale of any bonds, with a comparative statement of the amounts received by the city from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year; (d) a statement of the estimated balance or deficit, as of the end of the current fiscal year; (e) and any other supporting schedules as requested by City Council.

To ensure compliance with this Charter requirement, a budget schedule is prepared each year to facilitate the decision-making process by providing overall direction to City departments. The budget preparation process begins in late summer when City departments begin preparation of six-

year Capital Improvements Program requests for submission to the Community Development Department by late September. By early October, Community Development staff prepares a recommended draft Capital Improvements Plan that is submitted to the City Manager for review and approval. By late October, the consolidated draft document is submitted to the Oak Ridge Regional Planning Commission for review. The program identifies anticipated projects, establishes priorities, and identifies the anticipated source of funding. The program, as modified and approved by the Planning Commission, is submitted for Council's consideration by January 31.

In early November, City departments begin assessing new resource needs for the coming year relative to capital equipment, including fleet; extraordinary maintenance requirements; automation services; and proposed new or expanded work programs. Budget requests and supporting documentation are prepared and submitted in by January 31 for Finance Department and the City Manager's review.

A self-evaluation of the departments' objectives and measures of performance for the current year is initiated in November and used in the preparation and development of objectives and performance measurements for the upcoming year. The budget documentation prepared includes a statement of departmental goals and objectives, proposed performance measures, an estimate on the status of performance measures at the end of the current year, traditional object code line item expenditure requests, justification for expanded expenditure requests, and initial financial estimates on the department's expenditure status by the end of the current fiscal year.

During February, the Finance Department quantifies preliminary budget information for the City Manager's review. Departmental objectives, measures of performance and operating budgets are refined for consolidation in the Proposed Budget document during the month of March. Expenditure and revenue projections for the current fiscal year and estimates for the proposed fiscal year and thereafter are updated with the latest available data. This information permits final adjustments to routine operating expenditures and new and expanded programs for inclusion in the Proposed Budget.

A Proposed Budget for the upcoming fiscal year is presented to the City Council at a date set by City Council in April or May. The Board of Education also presents the General Purpose School Fund budget at this meeting, including a request for appropriation of City funds to meet program obligations. Budget Work Sessions are held with City Council if needed for a detailed review of the proposed operating and capital improvements budgets. These sessions provide the opportunity for City Council to analyze the City Manager's Proposed Budget and to request additional information as needed.

At a meeting date set by City Council, a formal public hearing is held on the Proposed Budget. This meeting provides citizen input to Council on decisions and issues related to the budget. The first reading of the Appropriations Ordinance is also approved as amended by Council during this meeting. City Council adopts the Appropriations Ordinance, as amended, at second reading of the Ordinance, which occurs prior to May 31. Council approval of the Ordinance adopts the Budget for the fiscal year beginning July 1 and sets the tax rate for the upcoming year.

**FY 2007 BUDGET CALENDAR**

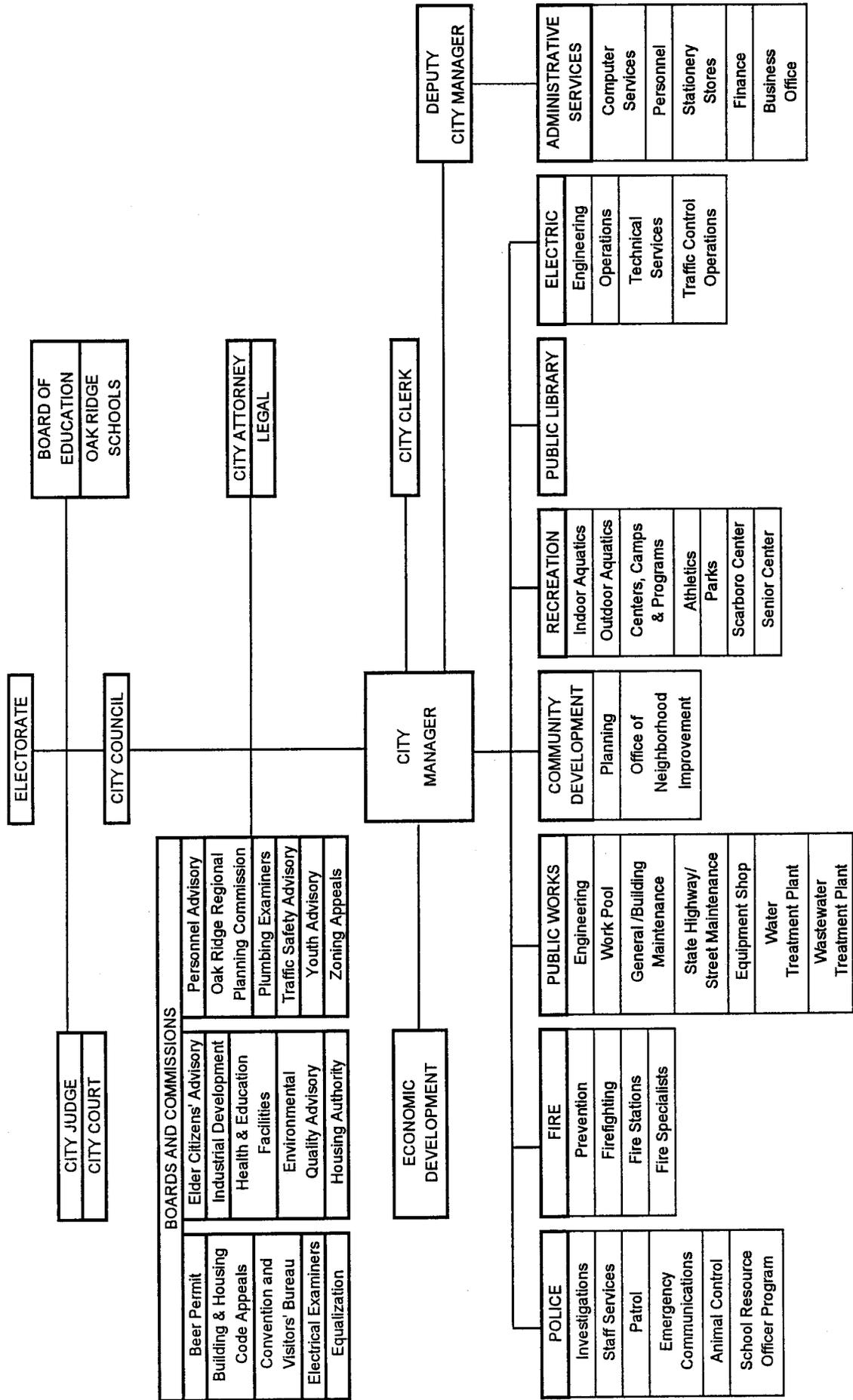
<u>Date</u>	<u>Event</u>	<u>Responsibility</u>
August	City Staff preparation of six-year Capital Improvements Program requests (FY 2007 – FY 2012)	Responsible Departments
September	Submission of Proposed Capital Improvements Program to Senior Management for preliminary review & approval	Community Development
October	*Compile and Print Proposed Capital Improvements Program Document	Community Development
10/27/05	Submission of Proposed Capital Improvements Program to Planning Commission for review	Planning Commission
10/27/05	Approval of six-year Capital Improvements Program	Planning Commission
November to December	Review of Proposed Capital Improvements Program by Planning Commission	Responsible Department Community Development
November to April	Preparation of Proposed Budget including budget projections, narratives and schedules	Finance Department
By January 31	Preparation and submission of all Budget Updates for FY 2007	All Departments
11/07/05 and 4/03/06	City Council work sessions to provide guidance to the City Manager on the proposed Budget	City Council, City Manager
3/20/06	Public Hearing on FY 2007 Community Development Block Grant Proposals	City Council
4/17/06	Administrative Public Hearing-Proposed Statement of Community Development Objectives and Projected Use of CDBG Funds	CDBG Committee
5/01/06	Presentation of FY 2007 City, Schools, CIP Proposed Budgets, and Major Budgetary Recommendations Report to City Council	City Council, City Manager
5/02/06	Proposed Budget to City Clerk and Public Library for Public Inspection	Finance Department

**FY 2007 BUDGET CALENDAR (Cont'd)**

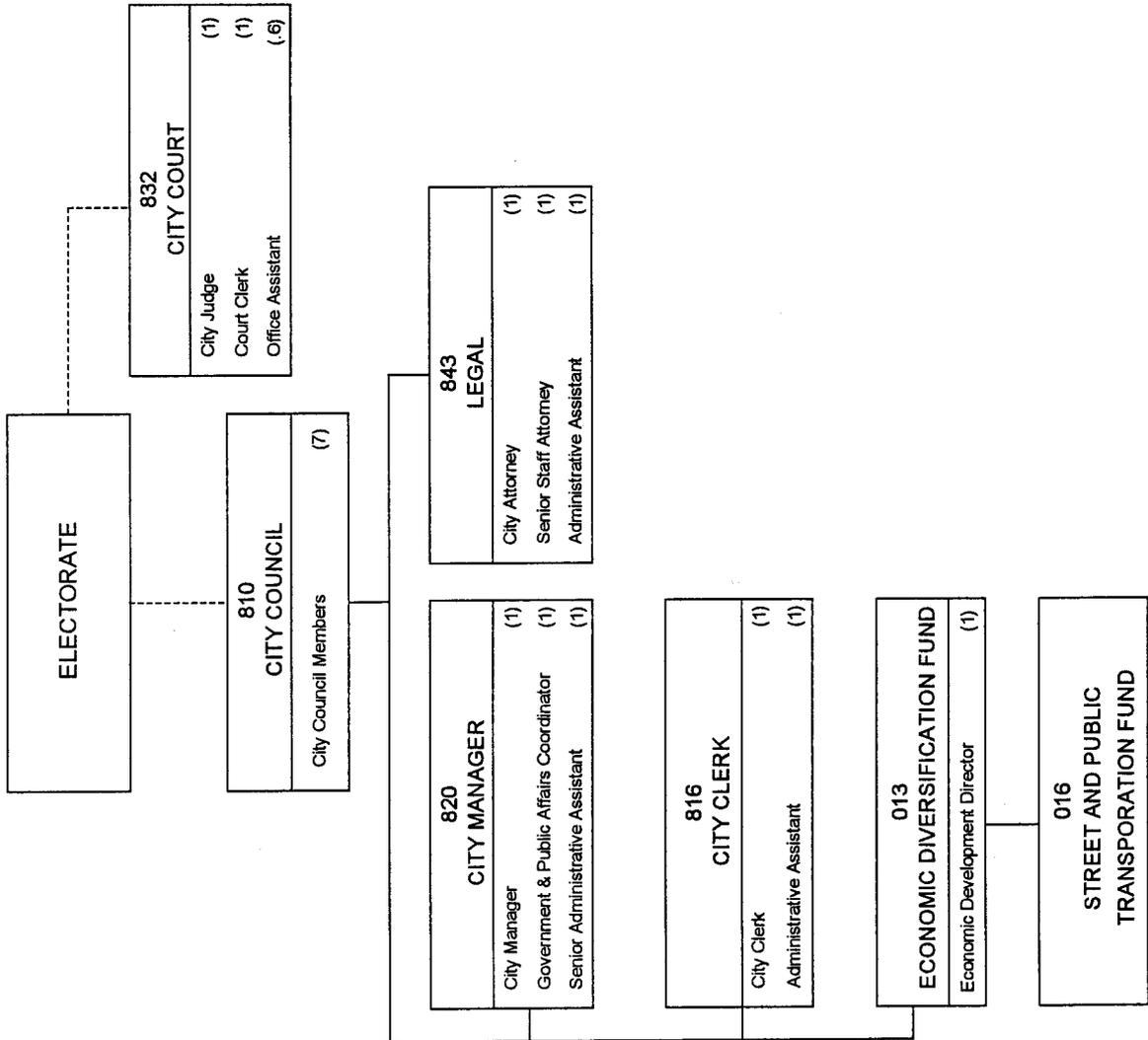
<u>Date</u>	<u>Event</u>	<u>Responsibility</u>
5/08/06	Public Hearing on FY 2007 Budget	City Council
5/08/06	Council Meeting for first reading and adoption of FY 2007 Budget	City Council
5/22/06	Council meeting for final reading and adoption of FY 2007 Budget and 2006 tax rate	City Council
6/01/06	Effective Date of Budget Ordinance	

# ORGANIZATION CHART

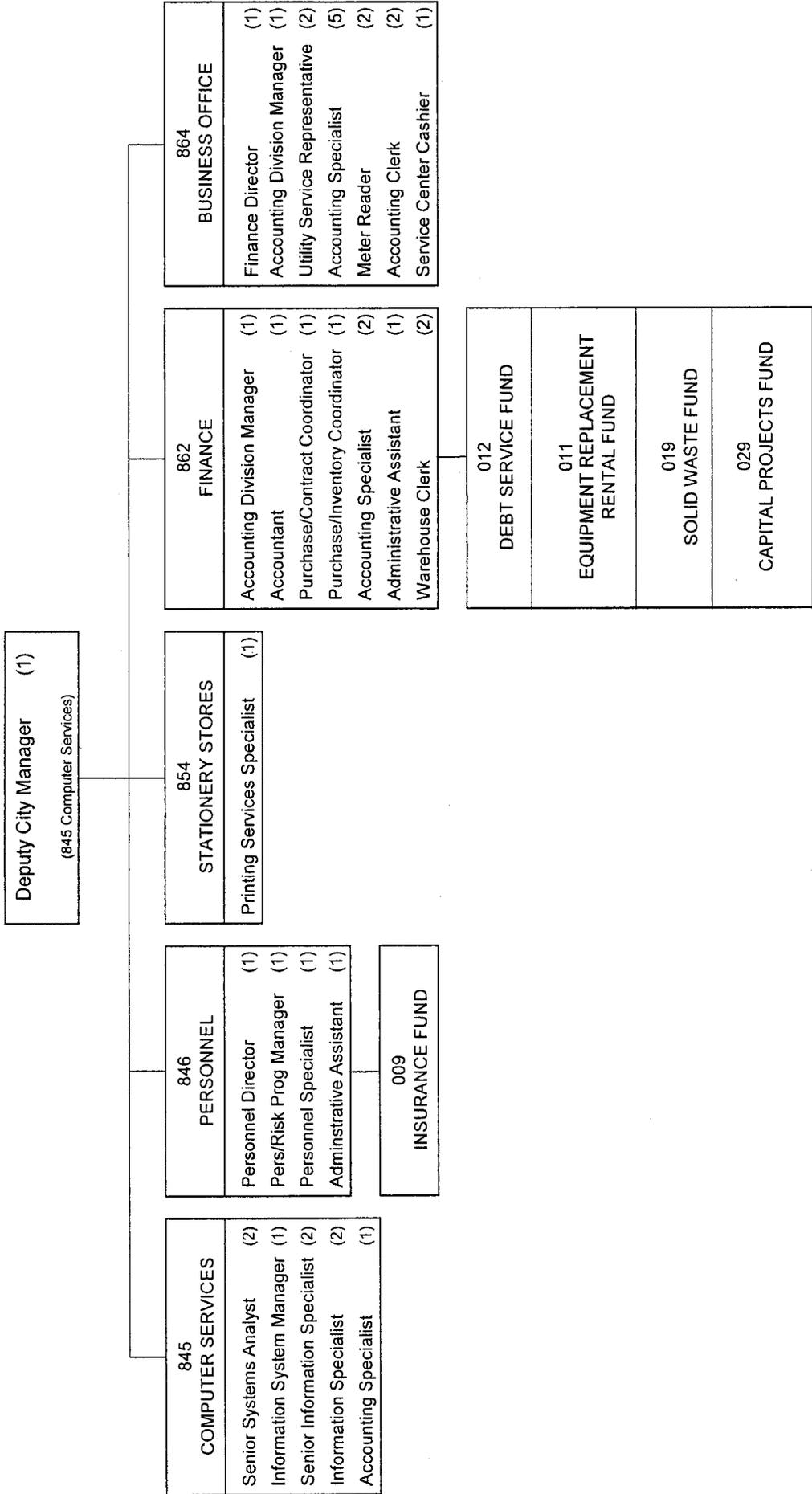
## City of Oak Ridge, Tennessee



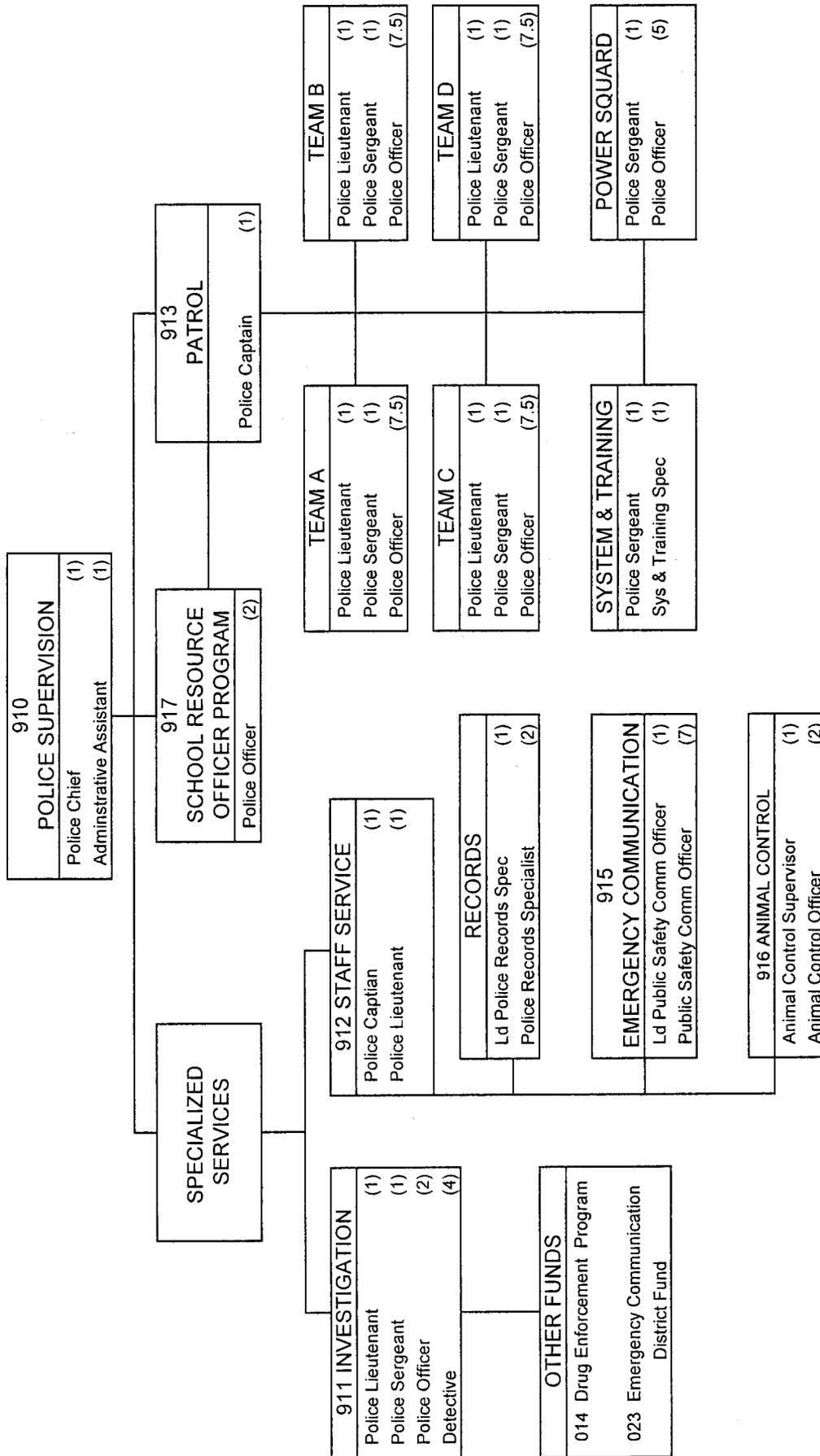
# GENERAL GOVERNMENT



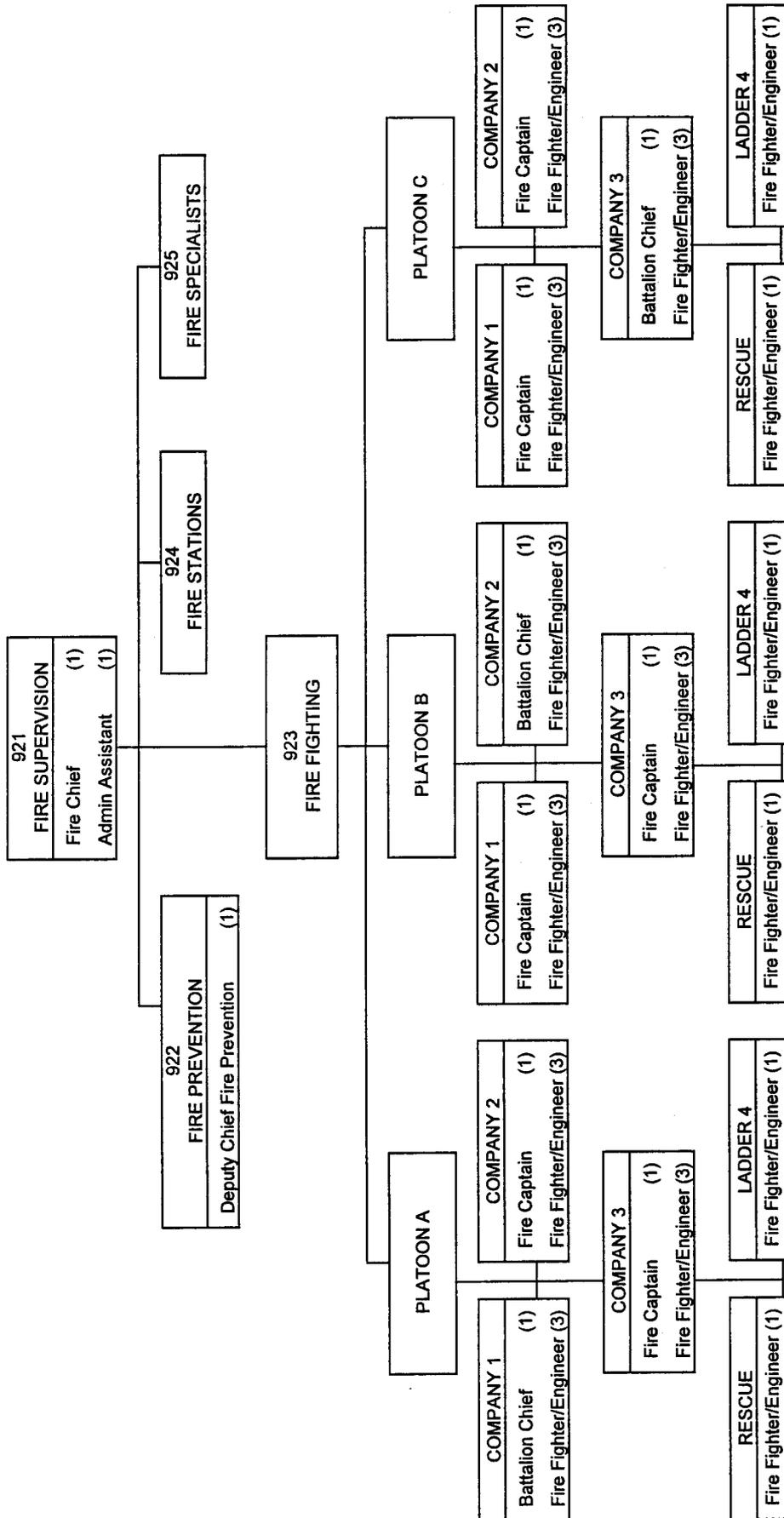
# ADMINISTRATIVE SERVICES



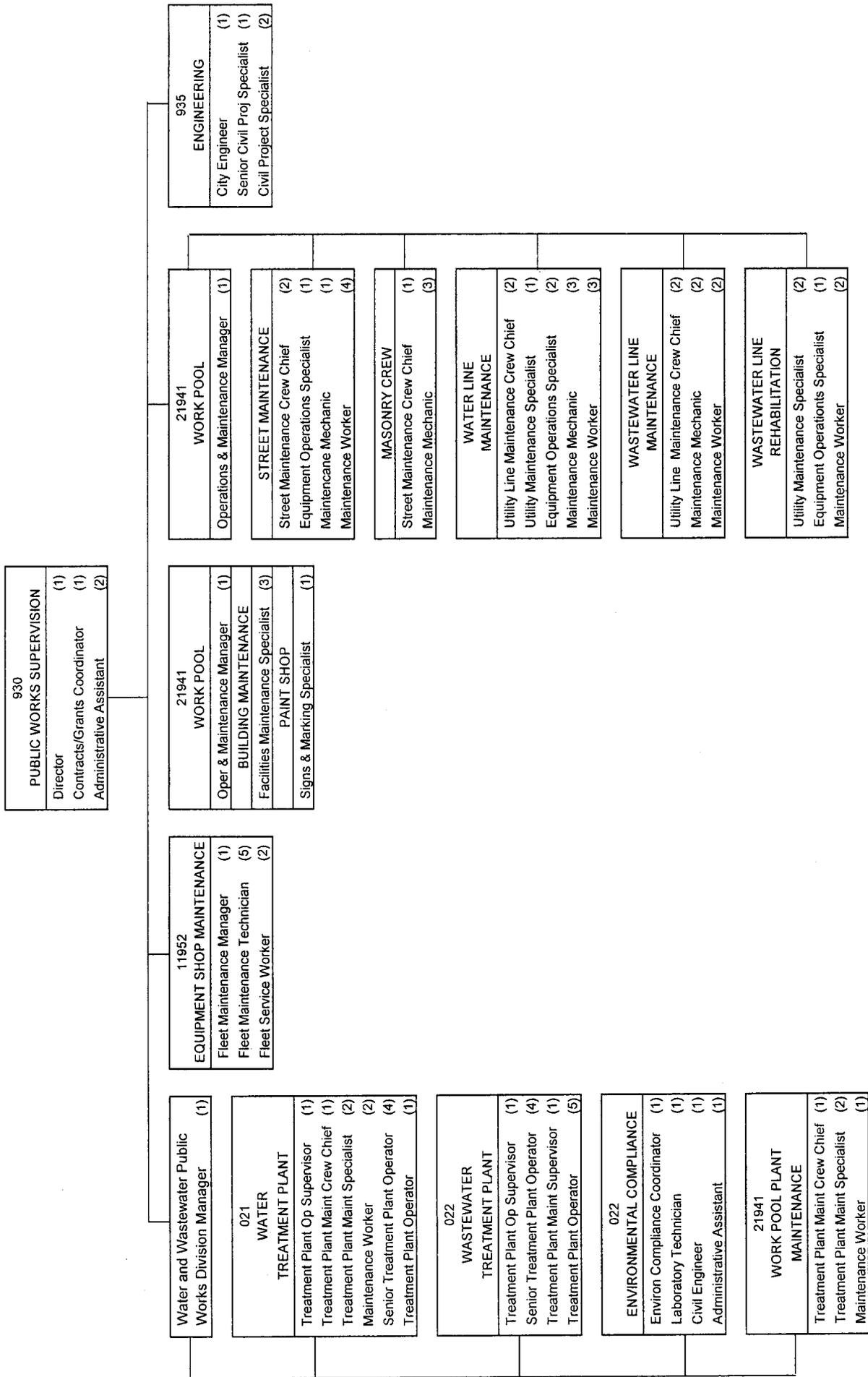
# POLICE DEPARTMENT



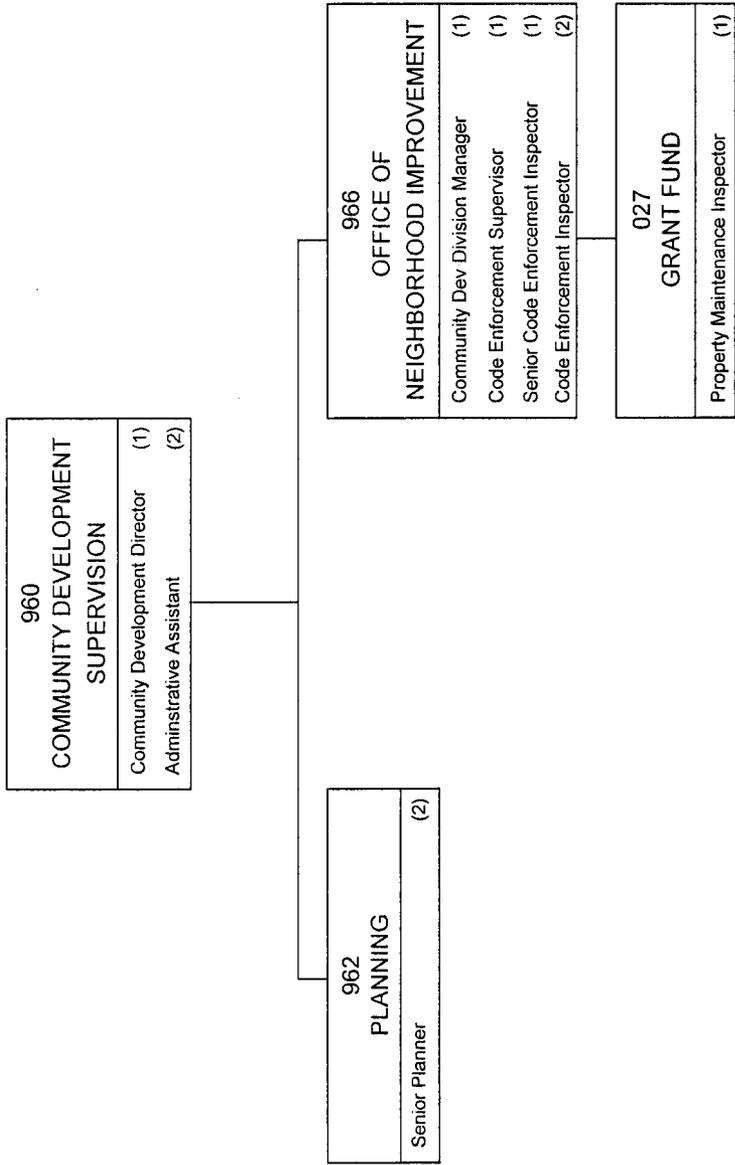
# FIRE DEPARTMENT



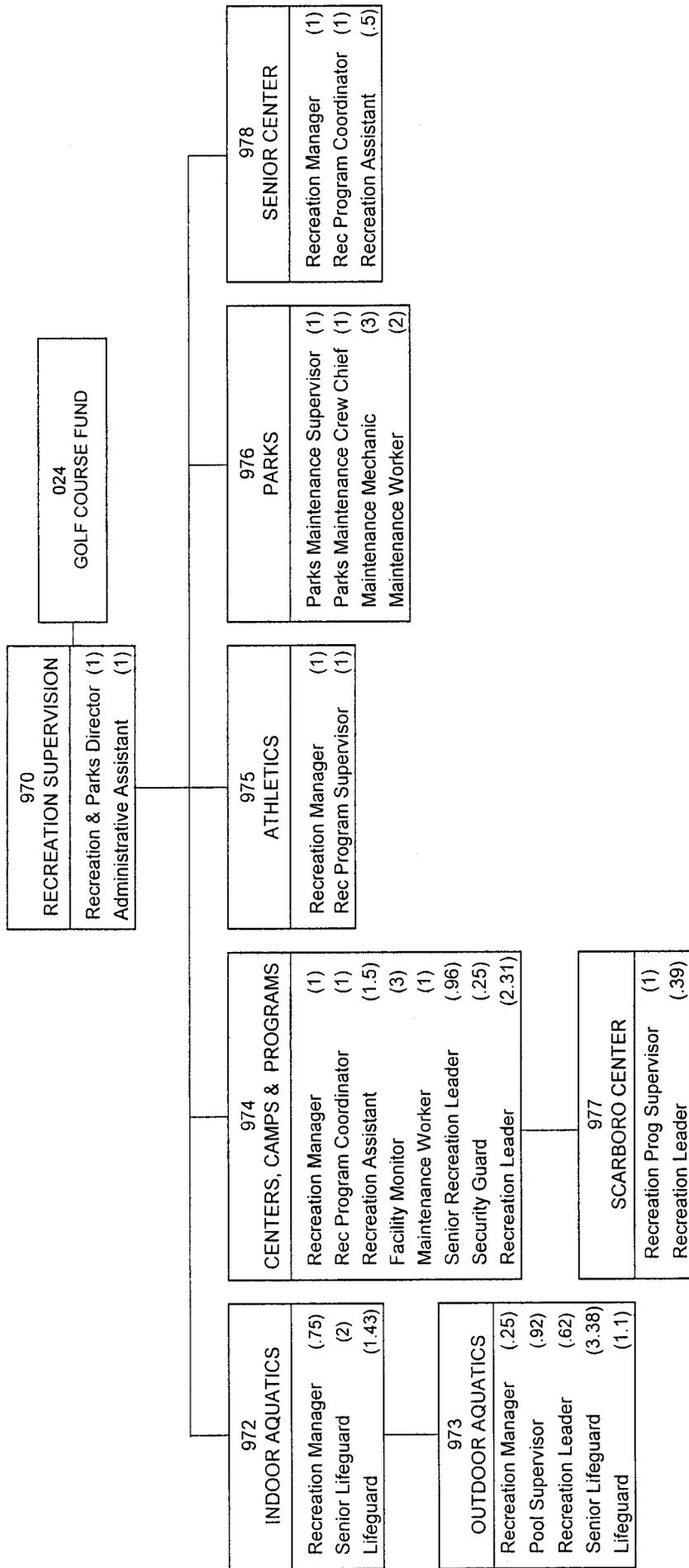
# PUBLIC WORKS DEPARTMENT



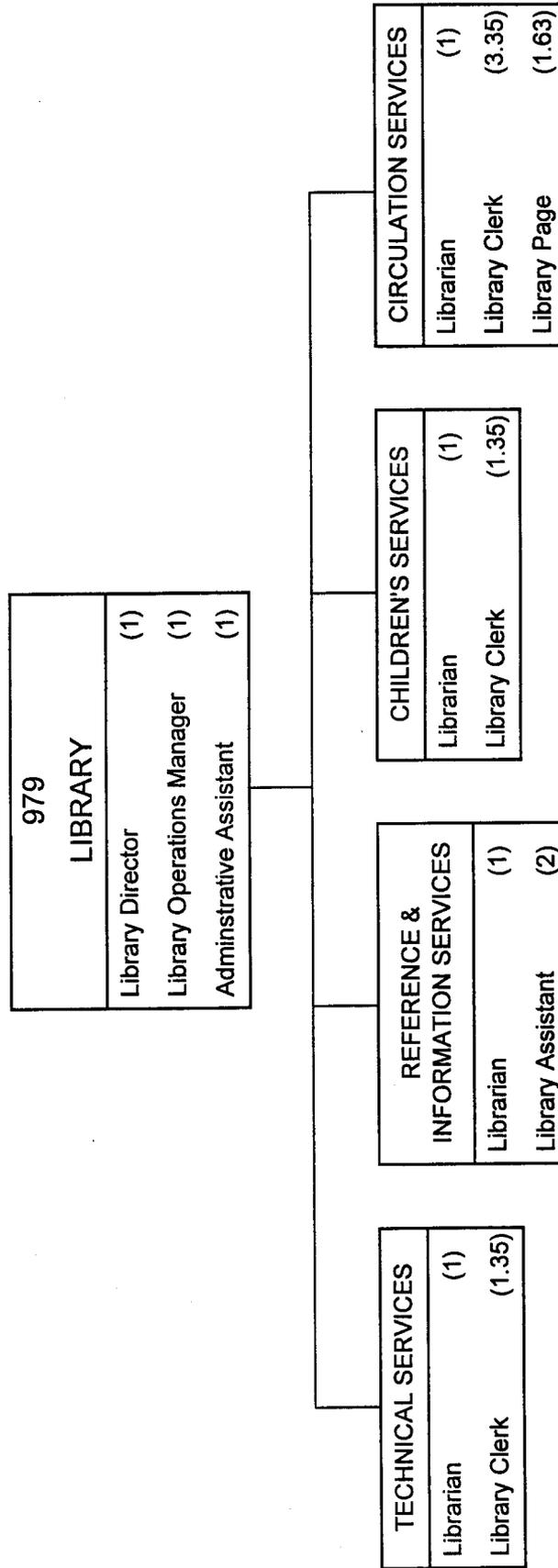
# COMMUNITY DEVELOPMENT DEPARTMENT



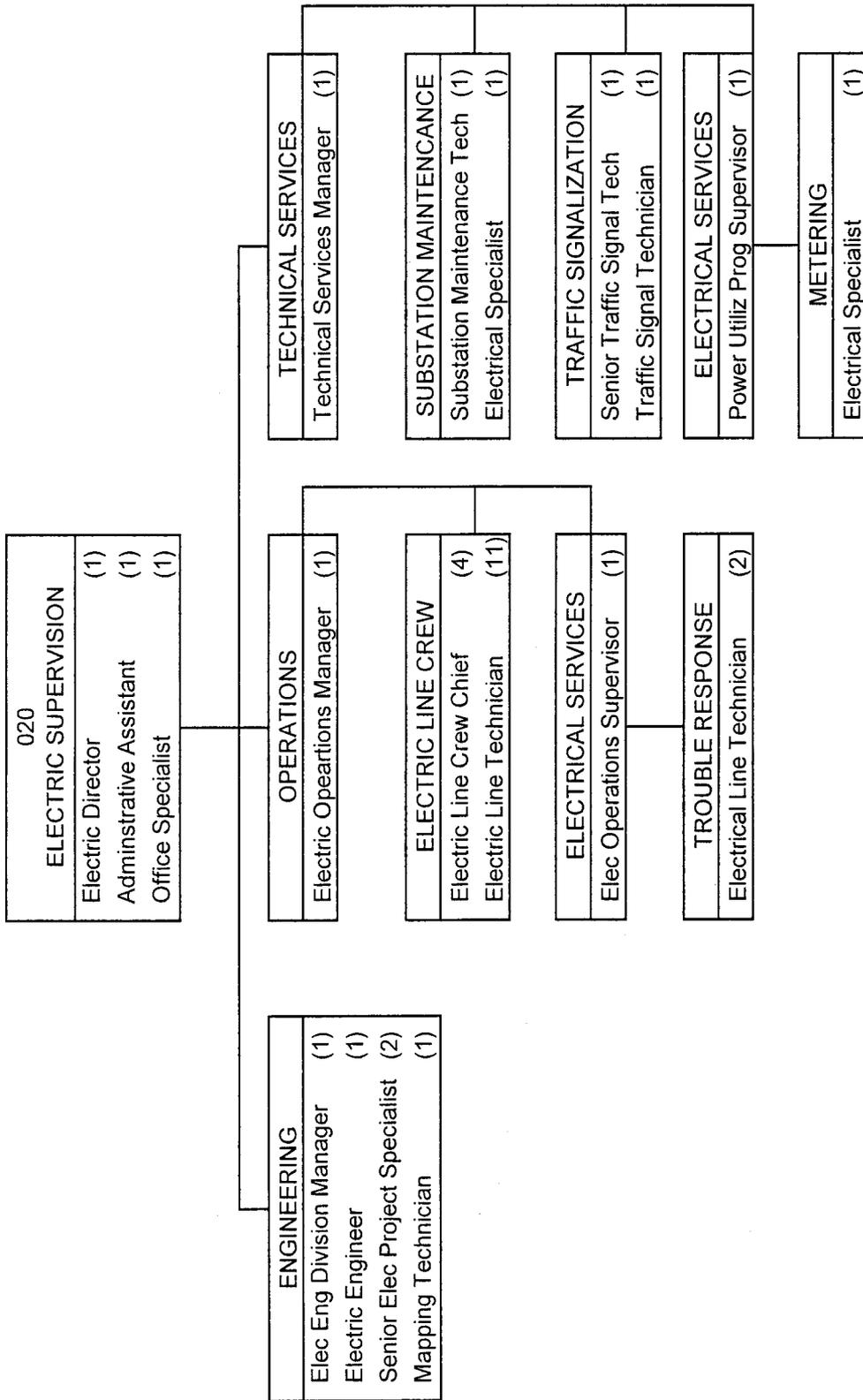
# RECREATION AND PARKS DEPARTMENT

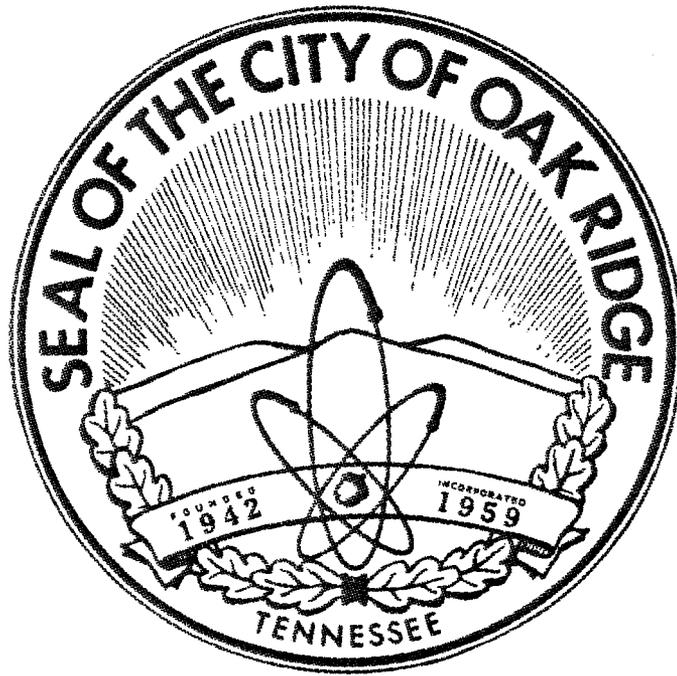


# LIBRARY



# ELECTRIC DEPARTMENT







oak  
ridge



Budget Message

## **BUDGET MESSAGE**

This section, beginning on page I-29, contains the City Manager's proposed budget message to City Council. The budget message outlines the parameters used by staff to prepare the fiscal 2007 budget. City Council instructed the City Manager to present a fiscal 2007 proposed budget that supported the strategic objectives outlined in the *Oak Ridge City Council Strategic Plan, The Path Forward 2006-2009* and the *Proposed Major Policy Guidelines*. The *Oak Ridge City Council Strategic Plan, The Path Forward 2006-2009* was adopted by City Council on August 15, 2006 and begins on page I-35 of this document. The *Proposed Major Policy Guidelines* were adopted by City Council on March 20, 2006 and are presented on pages I-42 to I-43 of this document.

The City Manager's budget message presents an overview of the budgeted revenues, expenditures of the General Fund. Budget deliberations primarily focus on the General Fund since the operations and transfers of that Fund are supported by the property tax rate, which is adopted at final reading of the budget. There were no amendments by City Council to the proposed budget ordinance and the property tax rate was adopted at a rate of \$2.55 per \$100 of assessed valuation.



June 5, 2006

Honorable Mayor and  
Members of City Council  
City of Oak Ridge  
Oak Ridge, Tennessee

Dear Mayor and Members of Council:

This information for explanation relates to the operating and capital budget for fiscal year 2007 beginning July 1, 2006, and ending June 30, 2007 as adopted by City Council on May 22, 2006. This budget has been developed in accordance with the City Charter, applicable city ordinances, state and federal laws, and city policies and procedures.

The budget combines our exceptionally high-quality and distinctive service levels with public affordability and no property tax rate increase. No City programs have been reduced or eliminated in this budget. We believe that City Council and the public will appreciate the investment value offered.

The development of the budget is guided by the broad operating parameters established by City Council, including:

- Oak Ridge City Council Strategic Plan, Fiscal Years 2006-2009 -- Where the strategic objective to help Oak Ridge become an exceptional place for all to live, work and visit is established along with the supporting critical outcomes both operationally and financially.
- Oak Ridge Budget and Finance Major Initiatives -- Where the major initiatives are necessary for Oak Ridge to maintain or improve its competitive property tax position when compared with benchmark cities.
- Multiyear Budget Management Plan -- Where the maintenance of adequate fund balance with accompanying projected tax rates are forecasted based on the major initiatives adopted by City Council.
- Compensation Philosophy and Policy -- Where the employee compensation plan will be periodically adjusted based on a market review of salary rates for job classifications.
- Operational Budget Policies on Personnel Actions -- Where the city will attempt to avoid layoffs and will attempt, whenever possible, to achieve reductions-in-force through attrition.

## Property Tax Rate and Fund Balance

In accordance with City Council's Major Policy Guidelines, the fiscal 2007 adopted budget is based on the property tax rate remaining at the fiscal 2006 rate of \$2.55 per one hundred dollars of assessed valuation. The budget will also maintain the goal of a combined City and School fund balance of over \$5 million.

### Revenues

The General Fund's two largest revenue sources are property and sales tax collections. Actual property assessment growth is projected at 2.5% due to ongoing construction in the community, including the Rarity Ridge development, and the Central Park and National Fitness Buildings. Local sales tax collections are projected to increase 5.3% over the fiscal 2006 budget amounts. Local sales tax collections have increased due to ongoing large construction projects including the modernizations at Y-12 and ORNL and the Oak Ridge High School. These construction projects are anticipated to continue into fiscal 2007. State shared revenues are projected to increase 16.5%, which includes the restoration of the revenues that were reduced by the State in fiscal 2004.

### Expenditures

City Council's adopted Major Policy Guidelines allowed City municipal expenditures and the School operating transfer to increase by 4.25% for fiscal 2007. The 664,419 increase in City municipal expenditures were primarily used to fund a restructured employee pay plan, which includes longevity pay, and increased costs for liability insurance, fuel, natural gas and other utilities. The transfer to the school system for operational expenses is \$12,070,138 (excluding capital building cost) an increase of \$492,068 over last fiscal year.

### Capital Expenditures

Funding for the continuing renovation of Oak Ridge high school estimated at \$62 million is included in the capital budget. Funding for this project is provided through an increase in the sales tax rate in the Anderson County portion of the City and private donations. There is no increase in the property tax rate related to this project as presented to the citizens prior to the City's sales tax referendum in 2005.

### Economic Development Agencies

Funding is in the FY 2007 Budget for several agencies that provide economic development and tourism-related services to the city including; the Oak Ridge Convention and Visitors Bureau (CVB), the Chamber of Commerce, the East Tennessee Economic Development Agency, Anderson County Economic Development Association (ACEDA) and The Roane Alliance.

For the CVB, \$360,382 is proposed for FY 2007, a \$14,692 increase over 2006 funding levels. This equates to 4.25% increase over the previous year.

For the Chamber of Commerce, \$217,700 in funding is budgeted in FY 2007. This is a \$8,875 4.25% increase over funding for fiscal 2006. The programmatic emphasis of the Chamber continues to be directed toward marketing and economic development opportunities that will create a diversified local economy.

ACEDA is budgeted at \$15,000, and The Roane Alliance is budgeted at \$10,000 for FY 2007. These amounts are unchanged from FY 2006.

### Staffing

A total of 353.64 staff years is included in the Personnel Schedule for FY 2007, the same as FY 2006. This achieves the budget initiative of adding no new staff unless the addition reduces expenditures while enhancing our ability to achieve the housing and quality of life critical outcomes outlined in the Strategic Plan.

### Salaries and Benefits

The fiscal 2007 budget funds the new salary compensation plan and a longevity payment. The compensation plan is based primarily on the market rate for each position with some modifications for internal equity. The plan was developed with the recommendations of an Employee Advisory Group along with City staff and a private personnel consultant. Implementation of the plan will provide at a least a 6% increase for all regular employees.

The fiscal 2007 budget also includes a longevity payment of approximately \$100 per year, up to a maximum of 25 years, to employees who have been with the City 5 years as of June 30. The inclusion of a longevity payment was based on the recommendations of the Employee Advisory Group as to benefits they would like to see considered and funded.

### Other Agencies and Boards

FY 2007 funding for Social Service programs provided by Aid to Distressed Families of Appalachian Counties (ADFAC) is proposed at \$136,500 and \$31,850 for the Anderson County Health Council for the Healthy Start program. For the Arts Council and Youth Advisory Board \$9,500 and \$9,000, respectively, are budgeted in FY 2007. These recommended contributions remain unchanged from last year.

### Unfunded Budget Requests

Requests for program enhancements and improved employee wages and benefits that could not be funded under the current budgetary guidelines were also included in the proposed budget for City Council review.

### Recognition and Thanks

The development of the budget is a significant project undertaken each year, requiring the support and effort of many city staff in all departments. The budget process this year required several meetings with the Budget and Finance Committee of City Council throughout the fiscal year. Many City employees play crucial roles in the research, preparation, and completion of the various budget related documents for which thanks are made. Without their assistance this document would not be possible.

Respectfully submitted,



James R. O'Connor  
City Manager





oak  
ridge



# Goals & Strategic Plan

## STRATEGIC PLAN AND GOALS

On October 7, 2002, Oak Ridge City Council adopted a five-year strategic plan to accomplish the goals "To help Oak Ridge become an exception place for all to live, work and visit". During City Council work sessions on June 15, June 27 and July 21, 2005, the Strategic Plan was reviewed and updated in an effort to continue the course of defining a path forward for the City of Oak Ridge. The revised Strategic Plan, which was adopted by City Council on August 15, 2005, resulted in a consensus to focus on the key areas of Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery and Economic Development. The *Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*, begins on page I-35 of this document.

City Council's Budget and Finance Committee developed the *Proposed Major Policy Guidelines* to accomplish the financial critical outcomes identified in the Strategic Plan. The Committee's recommendations were adopted by City Council on March 20, 2006 and are contained on pages I-42 to I-43 of this document. These policy guidelines set the framework for the development of the City's budget's through fiscal 2009. Among the goals listed are property tax rates at or below the 2006 rate of \$2.55 for both fiscals 2007 and 2008, and criteria for tax increases thereafter, and no new capital project borrowing before 2013 unless it can be accomplished without increasing the property tax rate. A one-time expenditure increase exception on the growth of municipal expenditures and operating transfers to the schools was allowed at 4.25% for fiscal 2007. The City uses a multi-year budget model as a tool to guide long-range planning for the City's General Fund and to establish the proposed property tax rate during the budget review process. The multi-year model and its assumptions are contained in Section II of this document.

The strategies from City Council as outlined in these two plans were the foundation used by City staff to prepare the fiscal 2007 proposed budget that was presented to City Council for adoption. The City Managers fiscal 2007 objective goals, which begin on I-44, were developed by City Council to meet the Strategic Plan's goals focused around Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery and Economic Development and are outlined as such.



**RESOLUTION**

WHEREAS, the Oak Ridge City Council held special work sessions on June 15, June 27, and July 21, 2005, to develop an updated strategic plan in an effort to continue on the course of defining a path forward for the City of Oak Ridge; and

WHEREAS, the original strategic plan, titled "Oak Ridge City Council Strategic Plan, The Path Forward, 2003 – 2007," was driven by the vision of the citizens of Oak Ridge, which is *To Help Oak Ridge become an exceptional place for all to live, work, and visit,* and that same vision became the driver for the updated plan; and

WHEREAS, the work sessions resulted in a consensus to focus on the key areas of Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery, and Economic Development; and

WHEREAS, goals were established for each of those key areas and objectives were identified to provide a basis for the development of plans and initiatives to achieve those goals; and

WHEREAS, at the work session on July 21, 2005, the Council reached a consensus on a draft strategic plan and determined that it would be presented for formal adoption after the citizens of Oak Ridge had been given an opportunity to comment on the draft plan; and

WHEREAS, the draft strategic plan was placed on the City's web site and was also made available for citizen comment during the "Council's Night Out Community Event" held on July 27, 2005; and

WHEREAS, the updated strategic plan, as developed by the Oak Ridge City Council, is now ready for formal adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the attached strategic plan, entitled "Oak Ridge City Council Strategic Plan, Fiscal Years 2006 – 2009," is hereby adopted.

BE IT FURTHER RESOLVED that said strategic plan shall supersede the original plan, entitled "Oak Ridge City Council Strategic Plan, *The Path Forward*, 2003 – 2007, for fiscal years 2006 and 2007.

This the 15<sup>th</sup> day of August 2005.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
City Attorney

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Clerk



# **OAK RIDGE CITY COUNCIL STRATEGIC PLAN**

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**FISCAL YEARS 2006 – 2009  
(July 1 – June 30)**

ADOPTED AUGUST 15, 2005



# OAK RIDGE CITY COUNCIL STRATEGIC PLAN FISCAL YEARS 2006 – 2009

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The Oak Ridge City Council has prepared this updated strategic plan to continue on its course of defining a path forward for the City of Oak Ridge. This plan is driven by the vision of the citizens of Oak Ridge, which is ***To Help Oak Ridge become an exceptional place for all to live, work, and visit.*** The City Council fully intends to use this plan to set its agenda.

To this end, the City Council met several times and forged a consensus on goals to be achieved over the next four years (the planning horizon) and how they might best be accomplished. Specifically, as shown on the following pages, goals were established for the key areas of ***Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery, and Economic Development.*** Objectives were identified to provide a basis for the development of plans and initiatives to achieve those goals. In the near future, and for each subsequent year thereafter, the City Council will establish performance criteria and goals and objectives for the City Manager that will, in part, be based upon the Strategic Plan. The Council has also created major City Council committees whose missions are driven by the Strategic Plan.

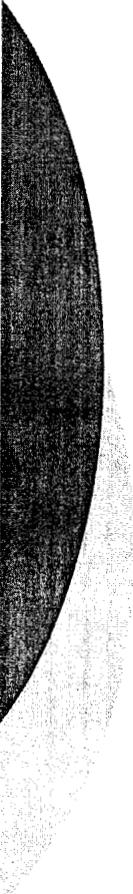


## Revenue/Stabilized Taxes

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### **Oak Ridge will maintain or improve its competitive property tax rate position when compared to benchmark cities.**

- The Oak Ridge tax rate will be stabilized by allowing a maximum tax rate adjustment and expenditure growth equal to the growth in local and state government workers' compensation as reported by the U.S. Department of Labor, Bureau of Labor Statistics.
- Necessary expansion of existing City services may occur through the use of new revenues.
  - Oak Ridge will continue to seek revenue from the presence of federal facilities.
  - Oak Ridge will monitor and update its plan to increase sales tax revenue.
  - Oak Ridge will develop a plan to encourage investment within the city.



# Housing

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**A. New Housing: Each year for the next four years, Oak Ridge will increase new housing starts by 25%.**

- Oak Ridge will encourage continued growth in new housing starts in a variety of price ranges.
- Oak Ridge will encourage the construction of modern apartments, condos, and town homes.
- Oak Ridge will continue to streamline the development process.
- Oak Ridge will promote this community as *the* choice of residency.

**B. Revitalization: Each year for the next four years, Oak Ridge will increase housing rehabilitation/redevelopment by 20%.**

- Oak Ridge will promote redevelopment of the older neighborhoods.
- Oak Ridge will support the initiatives of the Highland View Redevelopment Advisory Board.
- Oak Ridge will continue to incentivize the revitalization of existing housing.
- Oak Ridge will strive to increase owner occupation of existing single-family housing stock to 70%.



# Quality of Life/Service Delivery

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## **Oak Ridge will enhance the quality of life in the community.**

- Oak Ridge will periodically survey its citizens to determine issues of importance.
- Service delivery priorities will be:
  - Community Safety and Neighborhood Security
  - Quality Schools
  - Response Time for City Services
  - Enhanced Communications and Outreach
  - Enforcement of Codes and Ordinances
- Quality of life will be enhanced by encouraging and supporting:
  - Festivals and Entertainment
  - Environmental Amenities such as Parks, Greenways & Sidewalks
  - Rowing Events, Tournaments, and Outdoor Recreation
  - Heritage Tourism and Preservation Activities
  - Ethnic, Cultural, and Religious Diversity
  - Growth in Local Retail Shopping, including a Vibrant City Center



# Economic Development

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## **Oak Ridge will diversify its economic base through effective economic development as defined by assessment base growth, sales tax revenue growth and job creation.**

- Oak Ridge will focus its economic development activities through effective partnerships with the Oak Ridge Chamber of Commerce, Oak Ridge Economic Partnership, Industrial Development Board, Convention and Visitors Bureau, East Tennessee Economic Council, and other membership organizations.
- Oak Ridge will increase its employment base for non-federal related jobs while supporting federal programs within Oak Ridge.
- Oak Ridge will encourage industrial development through the development of additional industrial parks, construction of speculative buildings, and reuse of existing industrial sites.
- Oak Ridge will promote joint industrial park development with surrounding communities.
- Oak Ridge will encourage commercial and retail development to increase retail sales.
- Oak Ridge will encourage partnerships and initiatives to improve environmental quality in the region.

**RESOLUTION**

WHEREAS, by Resolution No. 8-80-05, City Council adopted the *Oak Ridge City Council Strategic Plan, Fiscal Years 2006–2009*; and

WHEREAS, by Resolution No. 11-152-02, City Council created a Budget and Finance Committee whose mission is now driven by the new Strategic Plan, with a focus on *Revenue/Stabilized Taxes* and the goal, "Oak Ridge will maintain or improve its competitive property tax rate position when compared to benchmark cities," along with the objectives identified for reaching that goal; and

WHEREAS, in fulfillment of its mission, the Budget and Finance Committee has developed *Proposed Major Policy Guidelines* and hereby submits them to City Council for consideration of adoption.

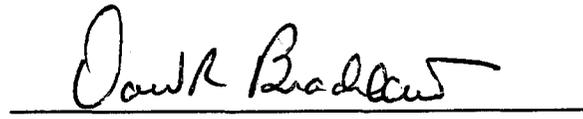
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the Budget and Finance Committee is approved and the attached *Proposed Major Policy Guidelines*, dated March 20, 2006, are hereby adopted as policy for accomplishing the goals and objectives identified under *Revenue/Stabilized Taxes* in the Oak Ridge City Council Strategic Plan, Fiscal Years 2006–2009.

This the 20<sup>th</sup> day of March 2006.

APPROVED AS TO FORM AND LEGALITY:

  
City Attorney

  
Mayor

  
City Clerk

## **BUDGET AND FINANCE COMMITTEE PROPOSED MAJOR POLICY GUIDELINES**

March 20, 2006

1. The Committee's desired overall goal is to first stabilize the property tax rate until 2009, and second to direct specific new revenues toward achieving the longer-term goal of a more competitive property tax rate. This is described in the Oak Ridge City Council Strategic Plan, Fiscal Years 2006-2009, as adopted on August 15, 2005.
2. The property tax rate goal shall be a rate at or below the current rate of \$2.55 for both FY 2007 and FY 2008. After FY 2008, in the absence of any additional windfall revenues, future expenditure growth and tax rate increases shall be at or below the published or anticipated Government Workers Compensation (GWC) Index growth rate (currently, the 2005 GWC Index growth rate is 3.6%).
3. From FY 2007–FY 2013, consider funding all General Fund capital projects with "balanced borrowing" only, meaning projects which will not increase the property tax rate. Funding for repayment of the new high school borrowing (~\$65,000,000) is assumed to have no impact upon the tax rate during the project's 30-year repayment duration and, therefore, is not reflected in the Budget Model. All funding for high school debt repayment is to be generated from the legally dedicated sales tax revenue, Education Foundation contributions, and utilizing a portion of the debt service payments as other borrowings are paid off. All major new general obligation capital projects are currently unfunded (such as School Administration Building, preschool building, American Museum of Science and Energy, Senior Center, or new fire stations). No new capital project specific borrowing is currently planned before FY 2013.
4. A one-time expenditure increase exception will be allowed in FY 2007. Municipal expenditures for operations and the Schools transfer will be allowed to increase at a maximum rate of 4.25%. The Municipal increase will be used to fund some baseline salary adjustments as requested by the City Manager.
5. No new City staffing shall be added through FY 2008 unless the addition of staff reduces overtime expenditures in a like amount and the requesting department is staffed at or above 98% of the currently authorized staff level, or the additional staff is fully funded through DOE or its subcontractors and a Memorandum of Understanding between DOE and the City supports the staff increases.
6. Unfunded mandates or other unanticipated revenue losses must be borne by the impacted budget component unless balancing revenues are identified by the City Manager.

## **CITY MANAGER'S FY 2007 OBJECTIVE GOALS**

BASED ON CITY COUNCIL'S STRATEGIC PLAN FOR FISCAL YEARS 2006–2009

July 24, 2006

### **Revenue/Stabilized Taxes**

1. Maintain a balanced budget without a property tax increase.
  - Work with the School Administration to improve communication and the budget process, including the acquisition of a long-term educational system strategic plan with a multi-year budget model identifying at least future City transfer fund expectations, capital improvement plans, or other financial needs.
  - Effectively manage the City's revenues/expenditures within the adopted "Major Policy Guidelines" document and suggest additional revenue enhancements that will result in keeping Oak Ridge a desirable, competitive city.
2. Identify near-term methods of increasing DOE-paid General Fund revenues through either federal reservation privatization or property taxes, or through expansion of PILT payments under the provisions of the AECA, Paragraph 91, to achieve a greater DOE fair-share revenue supporting Oak Ridge.
  - The long-term goal should be to achieve DOE paid PILT, or equivalent tax revenues, yielding 35% of all General Fund revenues.
3. Evaluate the use of an independent operational audit to identify and implement strategies to gain at least 10% efficiency improvement in City operations.
4. Provide quarterly summary reports or graphs to City Council showing projected versus actual sales tax receipts on a fiscal-year-to-date basis.

### **Housing**

1. Support fully the Highland View Redevelopment Plan.
  - Identify and implement methods of achieving "recycling" of the existing WWII housing stock and properties in Oak Ridge into desirable, competitive housing. Prototype these methods within the Highland View district and expand the proven methods into other areas of Oak Ridge.
  - Working with the Highland View Redevelopment Advisory Board, consider a small infill housing project in Highland View (similar to Willow Place in Woodland and the housing project near Scarboro Center).
  - Apply for HUD grants to support this redevelopment effort.
2. Complete the transfer of ED-6 from DOE to the City and invite proposals for development.
3. Work with realtors to identify and document specific gaps in the Oak Ridge housing market, considering current/proposed developments under construction.
4. Develop an improved City housing inspection form and benchmark it against other local government competitors.

### **Quality of Life/Service Delivery**

1. Encourage more regional athletic tournaments and other such events.

- Investigate enhancement of event management, such as rowing regattas, festivals, or other major draws, with a professional events manager who can bring together staff, volunteers, and contracted services.
  - a. Conduct the investigation in cooperation with the President of the Oak Ridge Convention and Visitors Bureau.
  - b. Develop a funding strategy that includes event returns or hotel/motel tax revenues.
- 2. Take aggressive action to decrease drug and other criminal activity in problem neighborhoods.
  - Working with the City legal staff, police department, and neighborhood watch groups, develop and implement additional plans to attack and eradicate illegal drug hot spots in Oak Ridge neighborhoods, including new legislation if warranted.
  - Show measurable improvement and progress on police effectiveness in combating the drug business and associated burglaries.
- 3. Provide proper training opportunities and empowering policies so that City staff are prepared and encouraged to solve citizen problems immediately and are also encouraged to develop and implement innovative ideas that provide a better living environment for Oak Ridge citizens and businesses.
  - Improve program to track/address citizen issues through resolution.
  - Continue to improve "customer service" awareness and image of all City staff in dealing with citizens/taxpayers on the telephone and in person, with a focus that the *customer is always the customer*.

### **Economic Development**

1. Aggressively pursue creative solutions to accelerate the redevelopment of the City Center/Oak Ridge Mall, and report progress to City Council quarterly.
2. Assist privately-funded development/redevelopment of the commercial and retail properties within the city.
  - Accomplish this using the free market system and either federal or state redevelopment grants to the fullest extent possible.
  - Evaluate the need for changes in the current economic incentives matrix.
    - a. Report on the effectiveness of the current matrix as a cost/benefit study, and suggest changes or apportioning of the economic incentives growth needs to achieve the minimum assessment base growth fractions supporting the City's future near-term revenue needs.
    - b. Provide a quarterly activity report on the Economic Diversification Fund.
    - c. Ensure that City Council has adequate data and time within which to make a decision concerning development issues on which it must vote.
3. Working with the waterfront committee, Oak Ridge Rowing Association, and developers, ensure that progress is made in developing the Melton Lake Drive waterfront to fully support recreation and retail development.
4. Complete the negotiations for the extension of utilities all the way to Rarity Ridge and transfer of the Heritage Center Fire Station to the City.
5. Continue working to make progress on the transfer of the Solway Bend area to the City for additional high end housing and commercial development.





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Ordinance

TITLE

AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2006, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.

WHEREAS, the City Manager, in accordance with the requirements of Article V, Section 10, of the Charter of the City of Oak Ridge, has submitted to City Council a proposed budget prior to the beginning of the fiscal year upon which a public hearing was held on May 8, 2006 as required by law; and

WHEREAS, in accordance with the requirements of the same Charter section, the Council held meetings on November 7, 2005 and April 3, 2006 to provide guidance to the City Manager on the preparation of the proposed budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. The budget for the fiscal year beginning July 1, 2006, submitted to City Council by the City Manager, is hereby adopted.

Section 2. In order to provide revenue for municipal purposes, there is hereby imposed on the value of all property within the City of Oak Ridge as such value has been ascertained by the taxing authority of the City, a levy at the rate of \$2.55 upon each One Hundred Dollars' (\$100.00) worth of assessed value of all taxable property, this levy to be the tax rate for the year 2006. This levy shall also be imposed upon such assessments as may be certified for tax purposes to the City of Oak Ridge by the Public Service Commission of the State of Tennessee.

Section 3. In accordance with Article V, Section 13, of the Charter of the City of Oak Ridge, the following amounts shall be and hereby are adopted as appropriations by funds for the operation of the City of Oak Ridge, Tennessee, for Fiscal Year 2007:

General Fund, Municipal Operations	\$16,326,766
Debt Service (Bond and Interest Redemption Fund)	8,170,885
State Street Aid Fund	1,424,795
Streets and Public Transportation Fund	266,000
Drug Enforcement Program Fund	98,450
Grant Fund	3,675,250
General Purpose School Fund	46,546,833
Capital Projects Fund	44,800,000
Solid Waste Fund	1,885,340
Economic Diversification Fund	3,167,000

Section 4. The following amounts in the proprietary-type funds are projected expenses for Fiscal Year 2007 and are provided for informational purposes:

Electric Fund	\$40,534,530
Waterworks Fund	15,163,177
Emergency Communications District Fund	460,000
Golf Course Fund	1,681,565

Section 5. In order to provide funds to meet the expenditure requirements, the following transfers are projected for Fiscal Year 2007 and are provided for informational purposes:

<u>To General Purpose School Fund for Operations</u>	
From General Fund	\$12,070,138
<u>To Debt Service Fund</u>	
From General Fund	\$ 2,900,000
From Capital Projects Fund	1,648,765
<u>To Economic Diversification Fund</u>	
From General Fund	\$ 184,500
From Electric Fund	151,380
From Waterworks Fund	126,150
<u>To State Street Aid Fund</u>	
From General Fund	\$ 539,210
<u>To Streets and Public Transportation Fund</u>	
From General Fund	\$ 10,790
<u>To Solid Waste Fund</u>	
From General Fund	\$ 1,183,340
<u>To Grant Fund</u>	
From General Fund	\$ 168,350
<u>To Capital Projects Fund</u>	
From General Fund	\$ 1,150,000
<u>To Golf Course Fund</u>	
From General Fund	\$ 300,000

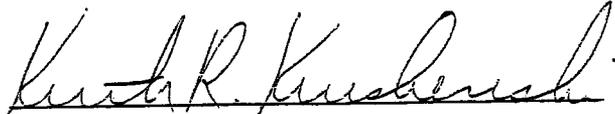
Section 6. All proceeds received through fines, forfeitures and the disposal of seized goods resulting from the City's drug enforcement program shall be used exclusively for that program. A Special Revenue Fund has been established and any funds expended will be limited to the funds collected for that program.

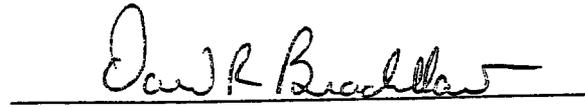
Section 7. The taxes levied under this Ordinance shall become due and payable, shall become delinquent and shall be subject to penalties, the execution of distress warrants and sale of property levied upon as provided by law.

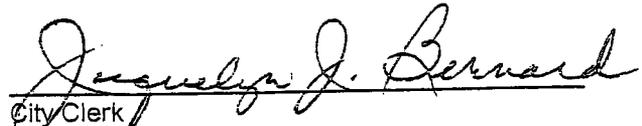
Section 8. The levy provided for herein shall be imposed on all taxable property as the same has been reported to the Council as a final total assessment of each class of property by the legally constituted Boards of Equalization for property situated in either Anderson County or Roane County within the City of Oak Ridge. The written report of the Equalization Boards shall be the assessment roll of the City of Oak Ridge.

Section 9. This Ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

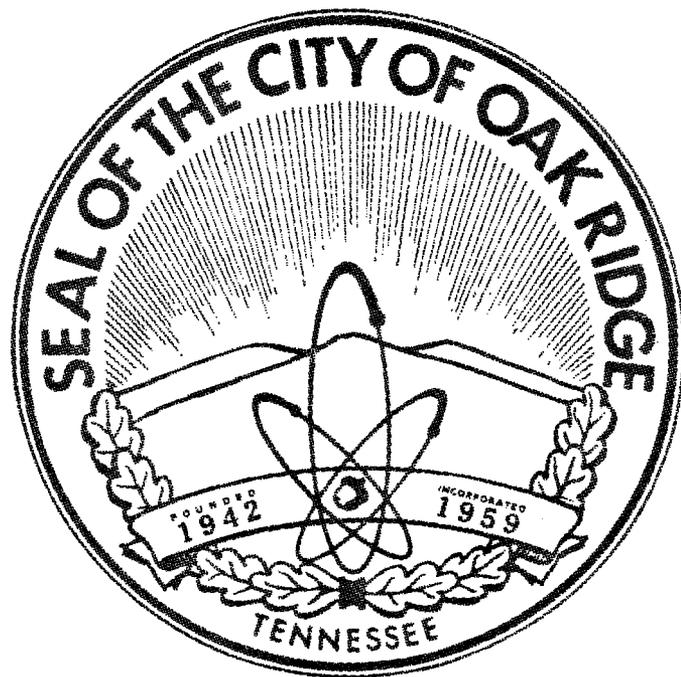
APPROVED AS TO FORM AND LEGALITY:

  
City Attorney

  
Mayor

  
City Clerk

Public Hearing: 5/8/06  
First Reading: 5/8/06  
Publication Date: 5/15/06  
Second Reading: 5/22/06  
Publication Date: 5/29/06  
Effective Date: 6/1/06





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Budget Overview

## **BUDGET OVERVIEW – ALL FUNDS**

Governmental accounting standards require the City to organize its accounts into Funds, each of which is considered a separate accounting entity. The City's resources are allocated to and accounted for in individual Funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the City are categorized into two broad Fund categories, Governmental and Proprietary.

Governmental Funds are grouped into four generic Fund types: General, Debt Service, Special Revenue and Capital Projects Funds. The budgeted expenditures, exclusive of operating transfers to other Funds, for each Governmental Fund is approved by City Council as the legal appropriation for that Fund. Expenditures cannot exceed the legally adopted appropriation at the Fund level. The City Manager is authorized to transfer budgeted amounts between departments within any Fund; however, any revisions that alter the total expenditures of any Governmental Fund must be approved by City Council. Outlined below are the City's Governmental Funds:

General Fund

Debt Service Fund

Special Revenue Funds:

General Purpose School Fund

Economic Diversification Fund

Drug Enforcement Program Fund

Grant Fund

State Street Aid Fund

Solid Waste Fund

Streets and Public Transportation Fund

Capital Projects Fund

Proprietary Funds are grouped into two generic Fund types: Enterprise and Internal Service Funds. Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursed basis. Outlined below are the City's Proprietary Funds:

Enterprise Funds:

Electric Fund

Waterworks Fund (Water and Wastewater Treatment and Distribution Operations)

Emergency Communications District Fund

Golf Course Fund

Internal Service Funds:

Equipment Replacement Rental Fund

Insurance Fund

Due to external influences beyond the City's control, actual expenses may vary either higher or lower than projected budgeted expenses in the City's Proprietary Funds. Factors such as weather patterns, mild or severe summers or winters, rainfall or drought conditions, unusual maintenance requirements such as replacement of downed electric lines or water line breaks, quantity of insurance claims, etc. effect the level of expenses of these Funds. The budgeted expenses for the City's Proprietary Funds are therefore not legally appropriated and are presented for informational purposes to show operational projections for the remaining major Funds of the City.

## Fiscal 2007 Appropriation Ordinance

A summary of the revenues and expenditures for all City Funds is presented on page I-53. Individual Fund schedules contained throughout this document provide comparisons between the fiscal 2006 and 2007 budgeted expenditures/expenses, as well as actual 2005 and projected 2006 expenditures/expenses for each Fund.

City Council has directed the City Manager to present a proposed budget that supports current council policies. Any additional programs or major modifications recommended by the City Manager are presented separately to City Council during budget deliberations. On August 15, 2005, Oak Ridge City Council adopted an updated four-year strategic plan to accomplish the goals "To help Oak Ridge become an exception place for all to live, work and visit". The plan resulted in a consensus by Council to focus on the key areas of revenue/stabilized taxes, housing, quality of life/service delivery and economic development. The *Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*, begins on page I-35 of this document. The strategic plan was also the basis of the City Manager's fiscal 2007 objective goals that support the key areas outlined above and begins on page I-44 of this document.

City Council's Budget and Finance Committee developed revised major policy guidelines to accomplish the financial critical outcomes identified in the Strategic Plan. The Committee's recommendations were adopted by City Council on March 20, 2006 and are contained on pages I-42 to I-43 of this document. The committee's adopted recommendations were incorporated by City Council into the fiscal 2007 budget. The policy guidelines allowed the General Fund municipal expenditures and the operating transfer to the Oak Ridge Schools to increase by 4.25% over fiscal 2006 levels. City Council made no amendments to the City Manager's proposed budget. The budget appropriation ordinance as adopted by City Council begins on page I-47 of this document. Outlined below is a comparison of the final budgeted expenditures/expenses from the fiscal 2006 and fiscal 2007 appropriation ordinances by Fund.

<u>Fund</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>Change</u>	
			<u>Dollars</u>	<u>Percent</u>
General Fund Municipal Operations	\$ 15,662,347	\$ 16,326,766	\$ 664,419	4.2
Debt Service Fund	8,036,000	8,170,885	134,885	1.7
General Purpose School Fund	45,043,373	46,546,833	1,503,460	3.4
Drug Enforcement Program Fund	98,450	98,450	0	0.0
State Street Aid Fund	1,412,170	1,424,795	12,625	0.9
Street & Public Transportation Fund	266,000	266,000	0	0.0
Economic Diversification Fund	3,066,000	3,167,000	101,000	3.3
Grant Fund	3,637,473	3,675,250	37,777	1.0
Solid Waste Fund	1,832,680	1,885,340	52,660	2.9
Capital Projects Fund	43,425,000	44,800,000	1,375,000	3.2
Electric Fund	38,928,301	40,534,530	1,606,229	4.0
Waterworks Fund	14,396,534	15,163,177	766,643	5.1
Emergency Communications District Fund	409,000	460,000	51,000	12.5
Golf Course Fund	<u>1,629,275</u>	<u>1,681,565</u>	<u>52,290</u>	<u>3.1</u>
<b>TOTAL ALL FUNDS</b>	<b><u>\$177,842,603</u></b>	<b><u>\$184,200,591</u></b>	<b><u>\$ 6,357,988</u></b>	<b><u>3.6</u></b>

**COMBINED SUMMARY OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
FISCAL YEAR 2007 - ALL FUNDS**

	General	Debt Service	General Purpose School	Drug Enforcement Program	State Street Aid	Streets & Transportation	Economic Diversification	Grant	Solid Waste	Capital Projects	Electric	Waterworks	Emergency Communications	Golf Course	Total All Funds
<b>REVENUES:</b>															
Taxes	20,436,810	2,403,000	11,332,212	0	0	0	450,000	0	0	0	0	0	0	0	34,622,022
Licenses & Permits	220,000	0	0	0	0	0	0	0	0	0	0	0	0	0	220,000
Intergovernmental	11,731,263	1,010,777	19,966,299	15,000	795,000	195,000	1,000,000	3,506,900	0	0	0	0	50,000	0	38,270,239
Charges for Services	346,000	0	1,886,212	0	0	0	0	0	702,000	0	41,034,000	14,741,050	433,000	0	59,142,262
Fines & Forfeitures	289,000	0	0	65,000	0	0	0	0	0	0	0	0	0	0	354,000
Other	558,500	125,000	20,000	11,000	2,250	2,000	85,714	0	0	750,000	677,000	700,775	10,000	1,286,598	4,228,837
<b>Total Revenues</b>	<b>33,581,573</b>	<b>3,538,777</b>	<b>33,204,723</b>	<b>91,000</b>	<b>797,250</b>	<b>197,000</b>	<b>1,535,714</b>	<b>3,506,900</b>	<b>702,000</b>	<b>750,000</b>	<b>41,711,000</b>	<b>15,441,825</b>	<b>493,000</b>	<b>1,286,598</b>	<b>136,837,360</b>
<b>EXPENDITURES:</b>															
Administration	0	0	0	0	236,095	0	0	0	0	0	0	0	0	0	236,095
General Government	763,761	0	0	0	0	0	0	0	0	0	0	0	0	0	763,761
Administrative Services	663,731	0	0	0	0	0	0	0	0	0	0	0	0	0	663,731
Police	5,036,167	0	0	98,450	0	0	0	0	0	0	0	0	0	0	5,134,617
Fire	3,954,760	0	0	0	0	0	0	0	0	0	0	0	0	0	3,954,760
Public Works	1,686,614	0	0	0	653,700	6,000	0	0	0	0	0	0	0	0	2,346,314
Community Development	578,866	0	0	0	0	0	0	0	0	0	0	0	0	0	578,866
Recreation & Parks	2,457,259	0	0	0	0	0	0	0	0	0	0	0	0	0	2,457,259
Library	1,185,608	0	0	0	0	0	0	0	0	0	0	0	0	0	1,185,608
Economic Development	0	0	0	0	0	260,000	3,167,000	0	0	0	0	0	0	0	3,427,000
Other Activities	0	0	0	0	0	0	0	3,675,250	1,885,340	0	0	0	0	0	6,020,590
Education	0	0	0	0	0	0	0	0	0	0	0	0	0	0	46,546,833
Capital Outlay	0	0	0	0	535,000	0	0	0	0	44,800,000	0	0	0	0	45,335,000
Debt Service	0	8,170,885	0	0	0	0	0	0	0	0	930,000	1,215,000	0	292,182	10,608,067
Golf Operations	0	0	0	0	0	0	0	0	0	0	0	0	0	1,389,383	1,389,383
Utility Operation	0	0	0	0	0	0	0	0	0	0	0	13,948,177	0	0	53,552,707
<b>Total Expenditures</b>	<b>18,326,766</b>	<b>8,170,885</b>	<b>46,546,833</b>	<b>98,450</b>	<b>1,424,795</b>	<b>266,000</b>	<b>3,167,000</b>	<b>3,675,250</b>	<b>1,885,340</b>	<b>44,800,000</b>	<b>40,534,530</b>	<b>15,163,177</b>	<b>460,000</b>	<b>1,681,565</b>	<b>184,200,591</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>17,254,807</b>	<b>(4,632,108)</b>	<b>(13,342,110)</b>	<b>(7,450)</b>	<b>(627,545)</b>	<b>(69,000)</b>	<b>(1,631,286)</b>	<b>(168,350)</b>	<b>(1,183,340)</b>	<b>(44,050,000)</b>	<b>1,176,470</b>	<b>278,648</b>	<b>33,000</b>	<b>(394,967)</b>	<b>(47,363,231)</b>
<b>OTHER FINANCING SOURCES (USES):</b>															
Debt Proceeds	0	0	0	0	0	0	0	0	0	41,648,765	0	0	0	0	41,648,765
Private Sources	0	351,235	0	0	0	0	0	0	0	0	0	0	0	0	351,235
Contingency	0	2,000,000	0	0	0	0	0	0	0	2,000,000	0	0	0	0	4,000,000
Transfers In	0	4,549,765	12,070,138	0	539,210	10,790	462,030	168,350	1,183,340	1,150,000	0	0	0	300,000	20,453,623
Transfers Out	(18,506,328)	0	0	0	0	0	0	0	0	(1,649,765)	(151,380)	(126,150)	0	0	(20,433,623)
<b>Total Other Financing Sources (Uses)</b>	<b>(18,506,328)</b>	<b>6,901,000</b>	<b>12,070,138</b>	<b>0</b>	<b>539,210</b>	<b>10,790</b>	<b>462,030</b>	<b>168,350</b>	<b>1,183,340</b>	<b>43,149,000</b>	<b>(151,380)</b>	<b>(126,150)</b>	<b>0</b>	<b>300,000</b>	<b>46,000,000</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses</b>	<b>(1,251,521)</b>	<b>2,268,892</b>	<b>(1,271,972)</b>	<b>(7,450)</b>	<b>(88,335)</b>	<b>(58,210)</b>	<b>(1,169,256)</b>	<b>0</b>	<b>0</b>	<b>(901,000)</b>	<b>1,025,090</b>	<b>152,498</b>	<b>33,000</b>	<b>(94,967)</b>	<b>(1,363,231)</b>
<b>ESTIMATED FUND BAL 7/1/06</b>	<b>4,419,291</b>	<b>6,368,533</b>	<b>3,885,547</b>	<b>66,089</b>	<b>93,244</b>	<b>110,798</b>	<b>1,785,209</b>	<b>71,119</b>	<b>0</b>	<b>2,121,084</b>	<b>21,636,114</b>	<b>10,889,760</b>	<b>415,754</b>	<b>(47,613)</b>	<b>51,614,929</b>
<b>ESTIMATED FUND BAL 6/30/07</b>	<b>3,167,770</b>	<b>8,637,425</b>	<b>2,613,575</b>	<b>58,639</b>	<b>4,909</b>	<b>52,588</b>	<b>615,953</b>	<b>71,119</b>	<b>0</b>	<b>1,220,084</b>	<b>22,661,204</b>	<b>10,842,258</b>	<b>448,754</b>	<b>(142,580)</b>	<b>50,251,698</b>

Fund Balances/Retained Earnings

In Governmental Funds, only current assets and current liabilities are generally included on the balance sheet. The reported unreserved fund balance for Governmental Funds is considered a measure of "available spendable resources" and is the amount available for appropriation. The balance sheets of Proprietary Funds contain current and noncurrent assets and liabilities. Proprietary Funds report retained earnings, rather than a fund balance, which is an accumulation of the net income (loss) generated by the Fund since the inception of the Fund. Due to the accounting differences in these two Fund categories, particularly regarding fixed assets, Retained Earnings is not a measure of "available spendable resources". Outlined below is a comparison of the projected fund balances and retained earnings of the City Funds at the end of fiscal 2006 and 2007.

	<u>FY 2006</u>	<u>FY 2007</u>	<u>Change</u>	
			<u>Dollars</u>	<u>Percent</u>
<u>FUND BALANCE:</u>				
General Fund	\$ 4,419,291	\$ 3,167,770	\$ (1,251,521)	(28.3)
Debt Service Fund	6,368,533	8,637,425	2,268,892	35.6
General Purpose School Fund	3,885,547	2,613,575	(1,271,972)	(32.7)
Drug Enforcement Program Fund	66,089	58,639	(7,450)	(11.3)
State Street Aid Fund	93,244	4,909	(88,335)	(94.7)
Streets & Public Transportation Fund	110,798	52,588	(58,210)	(52.5)
Economic Diversification Fund	1,785,209	615,953	(1,169,256)	(65.5)
Grant Fund	71,119	71,119	0	0.0
Solid Waste Fund	0	0	0	0.0
Capital Projects Fund	<u>2,121,084</u>	<u>1,220,084</u>	<u>(901,000)</u>	<u>(42.5)</u>
<b>TOTAL FUND BALANCES</b>	<b><u>\$18,920,914</u></b>	<b><u>\$16,442,062</u></b>	<b><u>\$ (2,478,852)</u></b>	<b><u>(13.1)</u></b>
<u>RETAINED EARNINGS:</u>				
Electric Fund	\$21,636,114	\$22,661,204	\$ 1,025,090	4.7
Waterworks Fund	10,689,760	10,842,258	152,498	1.4
Emergency Communications District Fund	415,754	448,754	33,000	7.9
Golf Course Fund	<u>(47,613)</u>	<u>(142,580)</u>	<u>(94,967)</u>	<u>199.5</u>
<b>TOTAL RETAINED EARNINGS</b>	<b><u>\$32,694,015</u></b>	<b><u>\$33,809,636</u></b>	<b><u>\$ 1,115,621</u></b>	<b><u>3.4</u></b>

The fund balance of the General Fund is projected to decrease \$1,251,521 in fiscal 2007. In fiscal 1986, the City received \$23.1 million dollars from the United States Department of Energy (DOE) as a settlement to cease annual financial assistance payments from DOE and for ten-years of in-lieu of property tax payments. Over the last twenty fiscal years, the City has gradually drawn down the fund balance created by the DOE settlement in order to maintain a reduced property tax rate. For fiscal 2007, it would take approximately 19 additional cents on the property tax rate to replace the budgeted fund balance draw. The City has established a targeted combined fund balance of the General Fund and General Purpose School Fund at \$5 million. At the end of fiscal 2007, the fund balance of the General Fund is projected at \$3,167,770 and the General Purpose School Fund is projected at \$2,613,575 for a combined total of \$5,781,345.

Under Tennessee State law, the fund balance of the General Purpose School Fund can only be expended in the event of a revenue shortfall or unforeseen expenditure until the fund balance exceeds three percent of operating expenditures. The accumulated Fund Balance in excess of three percent of budgeted annual operating expenditures may be budgeted and expended for nonrecurring purposes, but shall not be used to satisfy appropriation requirements for recurring annual operating expenditures. In fiscal 2007, the General Purpose School Fund has a budgeted fund balance draw of \$1,271,972, which will be utilized for capital and other nonrecurring expenditures. Since the purpose of a target fund balance is to maintain a reserve for unforeseen emergencies, the fund balance of the General Fund and General Purpose School Fund have been combined to incorporate the \$5 million targeted City fund balance reserve. The utilization of fund balance draws in the General Fund to equate revenues and expenditures is expected to continue through fiscal 2008.

The \$2,268,892 projected increase in fund balance of the Debt Service Fund, is for the accumulation of sales tax proceeds to fund the future debt service requirements for the construction and renovation of the Oak Ridge High School project. 18.18% of the City and Schools sales tax collections in the Anderson County portion of Oak Ridge will be used to fund the annual debt service on the renovation and construction of the Oak Ridge High School until all debt for the project has been extinguished.

Due to the type of revenues in these funds, the Grant and Solid Waste Funds are generally budgeted so that revenues and expenditures are approximately equal and result in only nominal fund balance fluctuations between fiscal years. Operating transfers from other City Funds equate revenues and expenditures of the Solid Waste Fund. Revenues for the Grant Fund are comprised primarily from state and federal grants.

The Drug Enforcement Program Fund has a limited revenue stream on which to draw for drug enforcement and education programs and therefore maintains a nominal fund balance. Revenues for the State Street Aid and Streets and Public Transportation Funds are primarily provided by state-shared motor fuel taxes and state grants. The General Fund also provides additional funding through operating transfers to these two Funds to support operations.

In fiscal 2000, the Economic Diversification Fund was established to accumulate resources and account for an enhanced concentration on economic development activities by the City. Expenditure levels and resultant fund balance will vary from year-to-year based on the economic development opportunities that occur in a particular fiscal year. A significant portion of the fund balance was created by the recent sales of City owned properties that were not being utilized by the City for service delivery.

The fund balance of the Capital Projects Fund, projected to decrease \$901,000 in fiscal 2007, can vary greatly from year-to-year depending on the timing of long-term debt issuances and the related capital project expenditures.

The Retained Earnings of the City's Enterprise Funds are projected to increase by \$1,115,621. This is not reflective of the accumulation of cash reserves in these Funds, rather, it is reflective of the earning of an aggregate net income for the year by these Funds. The City is in the process of a major capital upgrade and expansion of the City's utility systems. In Enterprise Funds, capital expenditures are expended through depreciation charges, which are amortized using the straight-line method over the life of the project. For example, a capital item that cost \$100,000 with a ten-year life would be expended (i.e. reduce Retained Earnings) by \$10,000 each year over the next ten fiscal years. Therefore, the cash for the capital item would be expended in one fiscal year with the related expense being fully reflected in Retained Earnings after ten fiscal years.

### Salaries and Personnel

The fiscal 2007 authorized City employment remained at the fiscal 2006 level of 353.64 staff years. The fiscal 2007 budget contains funding for an average increase of 6% in merit pay to City employees. Normally, the percentage merit increase awarded to individual employees is based on that employee's performance review rating ranked with other employees in their department. For fiscal 2007, an across the board 6% salary increase was awarded to all city employees meeting adequate performance levels. This was a one-time adjustment to compensate for low merit increases and no COLA's over the past few fiscal years due to budget constraints. This one-time 6% increase was achievable due to minor increases in retirement and employee insurance costs for fiscal 2007 allowing for the allocation of more funds to salary increases. Low annual increases in these costs do not typically occur.

Employees of the City are members of the benefit pension plan administered by the Tennessee Consolidated Retirement System (TCRS), which provides retirement benefits as well as death and disability benefits. The plan is fully funded by the City based on rates actuarially determined by TCRS on a biennial basis. The fiscal 2007 rate for the City's plan increased from 11.53% to 11.86% of covered wages.

Fiscal 2007 funding for the City's employee medical benefit package is budgeted to decrease 4.2% over fiscal budget 2006 levels to reflect the flattening of employee medical premiums. Fiscal 2006 employee medical premiums were projected to increase 10%; however, actual premiums remained inline with fiscal 2005 levels. Revisions to employee medical premiums are effective January 1 of each calendar year. Fiscal 2007 funding for worker's compensation remained flat with fiscal 2006 levels. Historically, costs for employee medical benefits and worker's compensation had increased dramatically over the past few years.

### Fiscal 2007 Agency Funding

The City provides funding to various agencies that either promote economic development and/or tourism-related services for the City, or render services to the citizens of Oak Ridge. Agencies budgeted for funding for economic development and/or tourism services are the Convention & Visitors Bureau (CVB) at \$360,382, Oak Ridge Chamber of Commerce at \$217,700, Anderson County Economic Development Association (ACEDA) at \$15,000 and Roane Alliance at \$10,000. Funding for the CVB and Chamber increased 4.25% over fiscal 2006 levels. Funding for ACEDA and the Roane Alliance remained unchanged from fiscal 2006 amounts.

Agencies budgeted for social service/cultural programs funding include Aid to Distressed Families of Appalachian Counties (ADFAC) (\$136,500), Anderson County Health Council (ACHC) for the Healthy Start program (\$31,850), Arts Council of Oak Ridge (\$9,500), and Youth Advisory Board (\$9,000). These funding amounts are unchanged from fiscal 2006 levels.

**SECTION II**  
**GENERAL FUND & PROPERTY TAXES**  
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## **General Fund**

The General Fund is the principal Fund of the City and is used to account for all activities of the City not included in other specified Funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, library, etc.), which is referred to in this document as municipal expenditures. Revenue generated through property tax collections is utilized to fund municipal expenditures and operating transfers of the General Fund. Property tax revenues are only used to support the functions or operations of other City and School Funds that are specifically identified as being financed through an operating transfer from the General Fund. For fiscal 2007, this is the General Purpose School, Debt Service, Solid Waste, Economic Diversification, State Street Aid, Street & Public Transportation and Capital Projects Funds.

A budget summary is presented on page II-2 that outlines revenue, municipal expenditures and operating transfers of the General Fund. Municipal expenditures and operating transfers for the General Fund are projected at \$34,833,094, an increase of \$1,230,797 or 3.7% from fiscal 2006 levels. Municipal expenditures are budgeted at \$16,326,766, up \$664,419 or 4.25%. Operating transfers are budgeted at \$18,506,328, up \$566,378 or 3.2%. Included in operating transfers is the City's contribution toward the operations of the Oak Ridge Schools, at \$12,070,138 up \$492,068 or 4.25%.

On October 7, 2002, Oak Ridge City Council adopted a five-year strategic plan to accomplish the goals "To help Oak Ridge become an exception place for all to live, work and visit". This plan was updated on August 15, 2005 continuing the consensus by Council to focus on the key areas of Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery and Economic Development. The *Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*, begins on page I-35 of this document. City Council's Budget and Finance Committee developed *Proposed Major Policy Guidelines* to accomplish the critical outcomes identified in the Strategic Plan. The Committee's recommendations were adopted by City Council on March 20, 2006 and are contained on pages I-42 to I-43 of this document. These documents outlined the framework upon which City staff utilized to develop the fiscal 2007 budget. The budgeted 4.25% increase in City municipal expenditures and the operational transfer to the Schools is in accordance with the *Proposed Major Policy Guidelines* as adopted by City Council.

### **General Fund Revenues**

General Fund revenues, excluding Fund Balance draw, for fiscal 2007 are projected at \$33,581,573, an increase of \$1,051,207 or 3.2% from the previous year. Budgeted General Fund expenditures and operating transfers exceed revenues by \$1,251,521, which is budgeted to be drawn from existing fund balance. The graph on page II-7 outlines General Fund revenues. The General Fund's primary revenue sources are from property taxes 48%, local sales taxes 24%, other City Funds 7% and state-shared taxes 8%.

## GENERAL FUND BUDGET SUMMARY

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<b>REVENUES:</b>						
Taxes	19,915,688	20,080,703	20,076,565	20,436,810	356,107	1.8
Licenses and Permits	340,802	220,000	389,500	220,000	0	0.0
Intergovernmental Revenues	10,574,555	11,026,163	11,482,459	11,731,263	705,100	6.4
Charges for Services	388,577	386,000	336,500	346,000	(40,000)	-10.4
Fines and Forfeitures	238,503	314,000	265,000	289,000	(25,000)	-8.0
Other Revenues	527,689	503,500	553,000	558,500	55,000	10.9
<b>Total Revenues</b>	<b>31,985,814</b>	<b>32,530,366</b>	<b>33,103,024</b>	<b>33,581,573</b>	<b>1,051,207</b>	<b>3.2</b>
<b>EXPENDITURES:</b>						
General Government	710,616	718,847	722,577	763,761	44,914	6.2
Administrative Services	668,853	747,660	612,220	663,731	(83,929)	-11.2
Police	4,313,434	4,830,737	4,826,929	5,036,167	205,430	4.3
Fire	3,536,123	3,656,473	3,596,325	3,954,760	298,287	8.2
Public Works	1,631,582	1,689,565	1,635,913	1,686,614	(2,951)	-0.2
Community Development	502,041	536,995	538,551	578,866	41,871	7.8
Recreation and Parks	2,285,546	2,344,160	2,347,256	2,457,259	113,099	4.8
Library	1,089,646	1,137,910	1,133,072	1,185,608	47,698	4.2
<b>Total Municipal Expenditures</b>	<b>14,737,841</b>	<b>15,662,347</b>	<b>15,412,843</b>	<b>16,326,766</b>	<b>664,419</b>	<b>4.2</b>
<b>Excess of Revenues Over Municipal Expenditures</b>	<b>17,247,973</b>	<b>16,868,019</b>	<b>17,690,181</b>	<b>17,254,807</b>	<b>386,788</b>	<b>2.3</b>
<b>OTHER FINANCING USES:</b>						
Operating Transfers Out:						
Oak Ridge Schools	(11,186,541)	(11,578,070)	(11,578,070)	(12,070,138)	492,068	4.3
General Fund Debt Service	(3,024,113)	(2,900,000)	(2,900,000)	(2,900,000)	0	0.0
Solid Waste Fund	(1,063,407)	(1,138,680)	(1,129,875)	(1,183,340)	44,660	3.9
Capital Projects Fund	(1,080,000)	(1,150,000)	(1,150,000)	(1,150,000)	0	0.0
State Street Aid Fund	(500,000)	(517,500)	(517,500)	(539,210)	21,710	4.2
Golf Course Fund	(300,000)	(300,000)	(300,000)	(300,000)	0	0.0
Economic Diversification Fund	(171,000)	(177,000)	(177,000)	(184,500)	7,500	4.2
Grant Fund	(168,350)	(168,350)	(168,350)	(168,350)	0	0.0
Street & Public Transportation Fund	(10,000)	(10,350)	(10,350)	(10,790)	440	4.3
<b>Total Other Financing Uses</b>	<b>(17,503,411)</b>	<b>(17,939,950)</b>	<b>(17,931,145)</b>	<b>(18,506,328)</b>	<b>566,378</b>	<b>3.2</b>
<b>Excess (Deficiency) of Revenues Over Expenditures &amp; Other Financing Uses</b>	<b>(255,438)</b>	<b>(1,071,931)</b>	<b>(240,964)</b>	<b>(1,251,521)</b>	<b>179,590</b>	<b>16.8</b>
<b>UNRESERVED FUND BALANCE - 7/1</b>	<b>4,915,693</b>	<b>4,260,335</b>	<b>4,660,255</b>	<b>4,419,291</b>	<b>158,956</b>	<b>3.7</b>
<b>UNRESERVED FUND BALANCE - 6/30</b>	<b>4,660,255</b>	<b>3,188,404</b>	<b>4,419,291</b>	<b>3,167,770</b>	<b>338,546</b>	<b>10.6</b>

**GENERAL FUND FISCAL 2007 VS 2006 BUDGET VARIANCE SUMMARY**

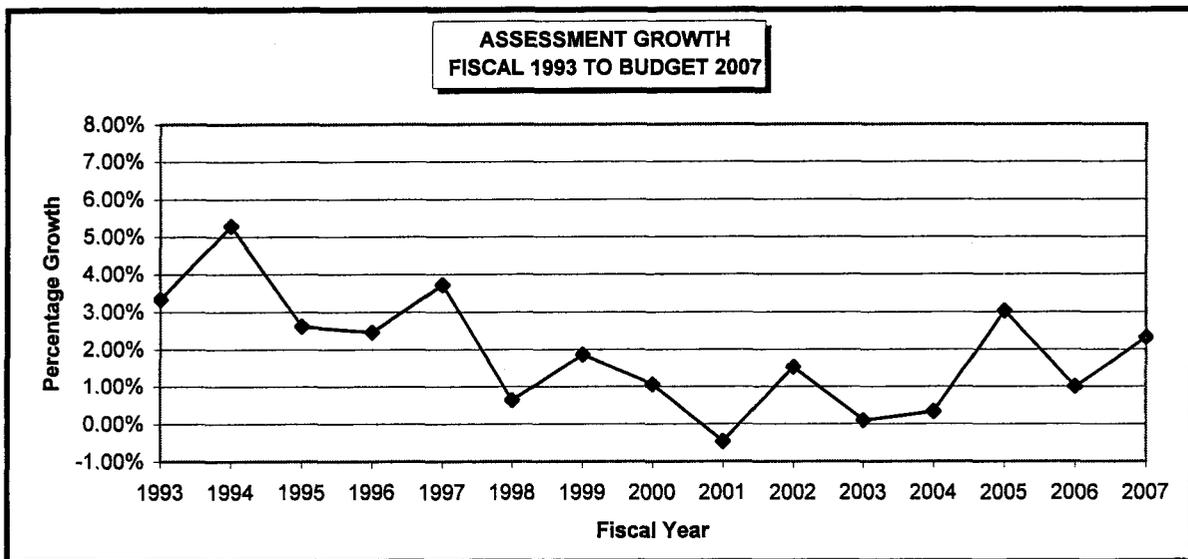
	BUDGET 2006		BUDGET 2007		BUDGET 2007 %		07 VS 06		DESCRIPTION OF PRIMARY CHANGE BASIS
					Of Total	%	BUDGET	CHANGE	
<b>REVENUES:</b>									
Property Taxes	\$ 15,691,642	\$ 15,985,000	45.89%	\$ 293,358	1.87%	1.87%	1.9% assessment growth; Property tax rate remains at 2006 rate of \$2.55		
Local Sales Taxes	7,495,000	7,895,000	22.67%	400,000	5.34%	5.34%	Growth from modernizations at Y-12 and ORNL		
State Shared Taxes (Sales, Income, TVA, Excise, etc)	2,195,200	2,559,500	7.35%	364,300	16.60%	16.60%	Increase from restored sales and income tax collections by state		
Other City Funds (In-lieu of Taxes & Rents)	2,569,061	2,491,810	7.15%	(77,251)	-3.01%	-3.01%	Electric & Waterworks Fund In-Lieu of taxes based on tax rate & fixed asset values		
Business Taxes (Business, Hotel & Alcohol Wholesale)	1,590,000	1,670,000	4.79%	80,000	5.03%	5.03%	Actual increased collections in Business Taxes		
DOE In-Lieu & Federal Grant	1,565,963	1,565,963	4.50%	0	0.00%	0.00%	DOE PILT and \$300,000 grant for police services		
Licenses and Permits - (Construction Permits, Beer/Liquor Sale, Animal Registration, ROW, Cable)	585,000	600,000	1.72%	15,000	2.56%	2.56%	Based on actual collection patterns, increase primarily from cable franchise fee		
Charges for Services - (Recreation Usage Fees, Building & Facility Rentals, Animal Shelter Fees)	383,000	343,000	0.98%	(40,000)	-10.44%	-10.44%	Reduction based on sale of rental property		
Fines and Forfeitures - (Traffic Violations, City Court, Library Fines)	317,000	292,000	0.84%	(25,000)	-7.89%	-7.89%	Based on actual collection patterns		
Interest & Misc.	138,500	179,300	0.51%	40,800	29.46%	29.46%	Interest earnings up due to higher interest rates		
Fund Balance Draw	1,071,931	1,251,521	3.59%	179,590	16.75%	16.75%	Equates Deficiency of Revenues Over Expenditures and Operating Transfers		
<b>TOTAL REVENUES</b>	<b>\$ 33,602,297</b>	<b>\$ 34,833,094</b>	<b>100.00%</b>	<b>\$ 1,230,797</b>	<b>3.66%</b>				
<b>EXPENDITURES AND OPERATING TRANSFERS:</b>									
Oak Ridge Schools Operations	\$ 11,578,070	\$ 12,070,138	34.65%	\$ 492,068	4.25%	4.25%	City operational funding to the Oak Ridge Schools increased by inflationary 4.25%		
Police	4,830,737	5,036,167	14.46%	205,430	4.25%	4.25%	Salary and benefits		
Fire	3,656,473	3,954,760	11.35%	298,287	8.16%	8.16%	Salary and benefits and equipment operational costs		
Debt Service (Principal & Interest Payments)	2,900,000	2,900,000	8.33%	0	0.00%	0.00%	Excludes ORHS debt during construction period		
Recreation and Parks	2,344,160	2,457,259	7.05%	113,099	4.82%	4.82%	Salary and benefits		
Library	1,137,910	1,185,608	3.40%	47,698	4.19%	4.19%	Salary and benefits		
Residential Garbage Pickup & Convenience Center	1,138,680	1,183,340	3.40%	44,660	3.92%	3.92%	Contractual increases based on inflation and actual cost		
Capital Projects Funding	1,150,000	1,150,000	3.30%	0	0.00%	0.00%	To provide ongoing funding stream for major maintenance capital projects		
Traffic & Street Lighting	955,300	955,300	2.74%	0	0.00%	0.00%	Utility costs for street lighting		
General Government (City Council, City Clerk, City Manger, City Court & Legal)	718,847	763,761	2.19%	44,914	6.25%	6.25%	Salary and benefits		
Community Development & Social Services	705,345	747,216	2.15%	41,871	5.94%	5.94%	Salary and benefits		
Public Works (Building & Street Maintenance)	734,265	731,314	2.10%	(2,951)	-0.40%	-0.40%	Reduction due to increased cost recoveries from utility funds for services provided		
Administrative Services ( Finance, Personnel, Computer Services & Utilities Business Office)	747,660	663,731	1.91%	(83,929)	-11.23%	-11.23%	Reduction due to increased cost recoveries from utility funds for services provided		
Street Resurfacing	517,500	539,210	1.55%	21,710	4.20%	4.20%	Street resurfacing funding increased by 4.25% inflationary rate		
Golf Course Debt Service	300,000	300,000	0.86%	0	0.00%	0.00%	Funding for debt service on bonds issued to construct Golf Course		
Economic Development	177,000	184,500	0.53%	7,500	4.24%	4.24%	Outside agency funding for economic development functions up inflationary 4.25%		
Street & Public Transportation Fund	10,350	10,790	0.03%	440	4.25%	4.25%	Public transit bus operations funding increased by 4.25% inflationary rate		
<b>TOTAL EXPENDITURES &amp; OPERATING TRANSFERS</b>	<b>\$ 33,602,297</b>	<b>\$ 34,833,094</b>	<b>100.00%</b>	<b>\$ 1,230,797</b>	<b>3.66%</b>				

**Property Taxes** - The property tax rate is established by City Council each year to finance municipal expenditures and operating transfers of the General Fund. Property taxes are the General Fund's largest revenue source providing 47.6% of total General Fund revenues. The table on page II-5 provides an analysis of property tax revenues.

The property tax rate for fiscal 2007 (tax year 2006) remains at the prior year's tax rate of \$2.55 per hundred dollars of assessed valuation. This is in accordance with City Council adopted *Proposed Major Policy Guidelines*. The assessed valuations for real and personal property and public utilities are projected to increase overall 1.9% from the prior year's budget. The assessment for real property is projected to increase 2.7% based on construction projects ongoing in the City. The assessments for personal property are projected to decrease 3.8% due to assets that have been removed from Oak Ridge, including those that were previously located at the K-25 site. The assessment for public utilities is projected to decline 9% based on actual prior year collections. The assessment for public utilities has been declining over the past few years due to successful appraisal appeals by telecommunications companies. The \$2.55 property tax rate is projected to generate \$15,829,000 in tax revenues from real, personal and public utilities assessments in fiscal 2007.

An additional \$110,000 is budgeted from interest and penalties on late tax payments and \$46,000 from in-lieu of tax payments based on rates established under separate contract with the City (i.e. reduced property taxes to locate business in Oak Ridge) or entities taxed under specific statutes (such as the Oak Ridge Housing Authority). Each penny on the property tax rate generates approximately \$66,000 in funding. Located on page II-6 is a chart indicating the allocation of an average households (\$115,000 appraised value) monthly tax contribution for fiscal 2007.

The table below shows assessment growth, actual 1993 through 2005 and projected 2006 and 2007. As the table indicates, assessment growth declined dramatically during the 1990's. There are numerous commercial and residential projects in the planning and construction stages in the community that should increase the growth level of assessed valuation for real property over the next few years.



**GENERAL FUND  
ANALYSIS OF PROPERTY TAX REVENUES**

	ACTUAL FY 2005 <u>2004 LEVY</u>	BUDGET FY 2006 <u>2005 LEVY</u>	PROJECTED FY 2006 <u>2005 LEVY</u>	BUDGET FY 2007 <u>2006 LEVY</u>	BUDGET FY 07 vs 06	% CHANGE
<b>ASSESSED VALUATION:</b>						
Real Property	479,769,525	540,274,510	546,941,176	554,980,400	14,705,890	2.7
Personal Property	50,694,286	57,499,020	49,333,333	55,333,300	(2,165,720)	-3.8
Public Utilities	10,153,540	11,467,333	10,416,157	10,431,375	(1,035,958)	-9.0
Total Assessed Valuation	<u>540,617,351</u>	<u>609,240,863</u>	<u>606,690,667</u>	<u>620,745,075</u>	<u>11,504,212</u>	<u>1.9</u>
<b>TAX RATE PER \$100 VALUATION</b>	2.87	2.55	2.55	2.55	0.00	0.0
<b>PROPERTY TAX REVENUES:</b>						
Real Property Taxes	13,641,339	13,777,000	13,947,000	14,152,000	375,000	2.7
Personal Property Taxes	1,409,926	1,466,225	1,258,000	1,411,000	(55,225)	-3.8
Public Utility Taxes	289,762	292,417	265,612	266,000	(26,417)	-9.0
Interest and Penalties	188,575	110,000	160,000	110,000	0	0.0
Total Property Tax Revenues	<u>15,529,602</u>	<u>15,645,642</u>	<u>15,630,612</u>	<u>15,939,000</u>	<u>293,358</u>	<u>1.9</u>

NOTE: Estimated assessments are based on the following constitutionally established ratios: (a) Residential Real, 25 percent; (b) Commercial and Industrial Real, 40 percent, Personal 30 percent; (c) Public Utilities, 55 percent and 40 percent.

**PROPERTY TAX RATES - ALL OVERLAPPING GOVERNMENTS  
LAST TEN TAX YEARS**

FISCAL YEAR	ANDERSON COUNTY, TENNESSEE			ROANE COUNTY, TENNESSEE		
	CITY	COUNTY	TOTAL	CITY	COUNTY	TOTAL
1997	2.19	3.00	5.19	2.19	2.465	4.655
1998	2.34	3.00	5.34	2.34	2.465	4.805
1999	2.09	2.59	4.68	2.09	2.12	4.21
2000	2.31	2.97	5.28	2.31	2.32	4.63
2001	2.57	3.14	5.71	2.57	2.11	4.68
2002	2.65	3.14	5.79	2.65	2.11	4.76
2003	2.94	3.14	6.08	2.94	2.11	5.05
2004	2.87	3.14	6.01	2.87	2.445	5.315
2005	2.87	3.22	6.09	2.87	2.445	5.315
2006	2.55	2.68	5.23	2.55	2.02	4.570
2007	2.55	Not Available		2.55	Not Available	

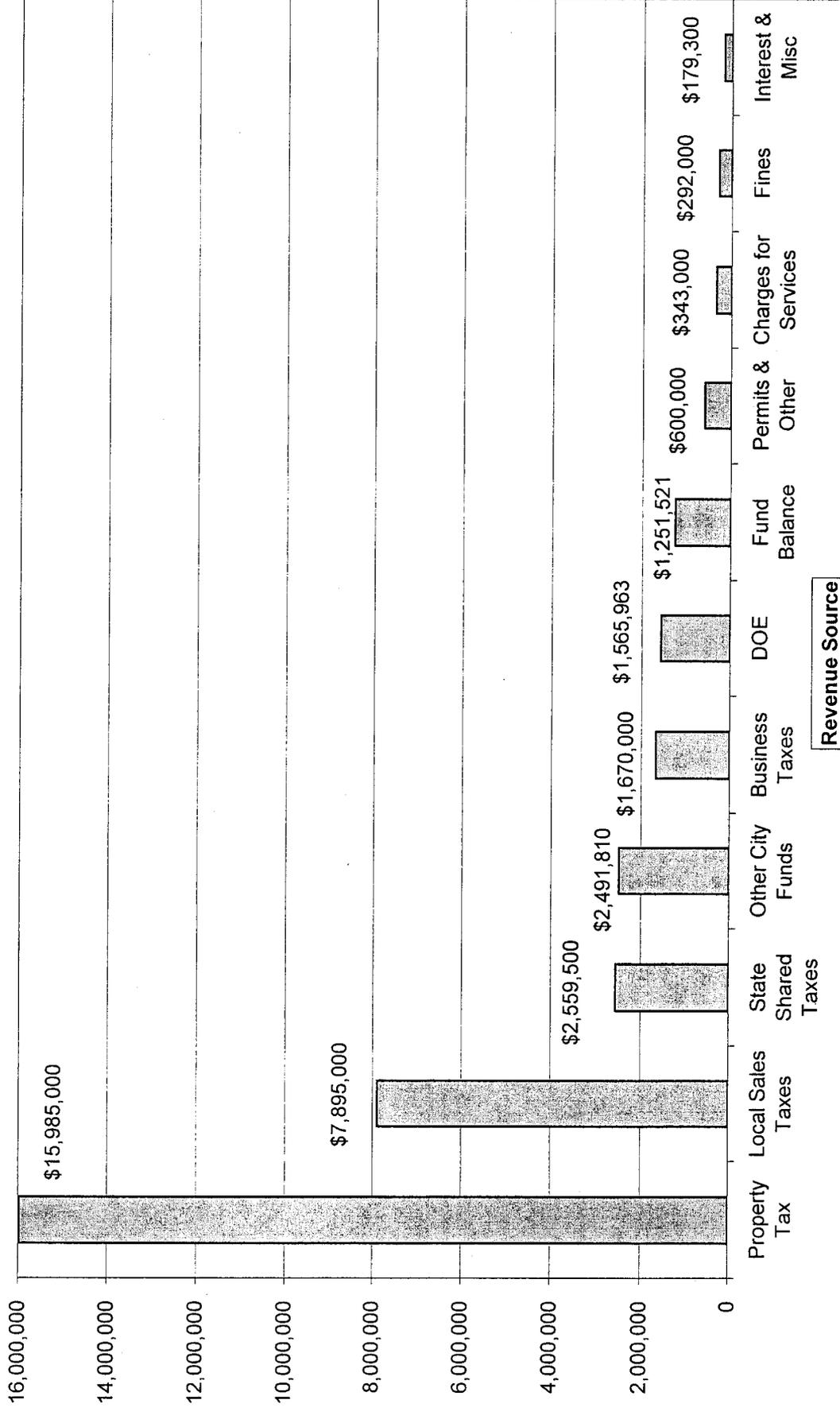
The City of Oak Ridge is located in two Tennessee counties: Anderson and Roane. Only ten percent of the taxable real parcels are located in the Roane County section of Oak Ridge. All properties in Anderson County and Roane County sections of Oak Ridge were re-appraised in fiscal years 1999 and 2006.

**FISCAL 2007 AVERAGE HOUSEHOLD  
CONTRIBUTION PER MONTH**

(Based on \$115,000 Appraisal at a \$2.55 Tax Rate)

	<u>FY 2007 MONTHLY CONTRIBUTION</u>
<b>Property Tax Supported Operations:</b>	
School Operations	\$ 21.17
Police	8.83
Solid Waste (includes monthly \$5 fee)	7.08
Fire	6.94
Debt Service	5.09
Parks & Recreation	4.31
City Building & Street Maintenance (Public Works)	2.23
Library	2.08
Capital Projects/Maintenance	2.02
Traffic and Street Lighting	1.68
Economic & Community Development	1.65
General Government	1.34
Administrative Services	1.16
Golf Course	<u>0.53</u>
<b>MONTHLY TAX TOTAL</b>	<b>\$ <u>66.09</u></b>
<b>Average Monthly Residential Utility Costs:</b>	
Electricity	\$ 83.00
Water	14.25
Wastewater	<u>19.75</u>
<b>MONTHLY UTILITY TOTAL</b>	<b>\$ <u>117.00</u></b>

**General Fund Revenues By Source  
Fiscal 2007 Budget**



**Local Sales Taxes** - Local sales tax revenues are the General Fund's second largest revenue source at 23.5% of total General Fund revenues. Local sales tax revenues are budgeted at \$7,895,000 for fiscal 2007, up 5.3% or \$400,000 from the previous year. The local sales tax rate in both the Anderson County and Roane County sections of Oak Ridge is at the state allowed maximum of 2.75%, which when combined with the State sales tax rate of 7% totals 9.75%. On August 5, 2004, the citizens in the Anderson County portion of Oak Ridge overwhelmingly voted to increase the local sales tax option from 2.25% to the state maximum of 2.75%, with the additional tax proceeds being legally restricted to fund the renovation, construction and related debt service of the ORHS project. The sales tax rate increase became effective with sales beginning on October 1, 2004. In May 2006, Anderson County citizens voted to supersede the City's local sales tax increase. The .50% increase will be split between Oak Ridge and Anderson County effective July 1, 2006. The City's share of the additional .50% local sales tax proceeds will continue to be accounted for in the Debt Service Fund and utilized to fund the debt on the ORHS project. The 2.75% local sales tax rate in the Oak Ridge portion of Roane County consists of a 2.50% rate imposed by Roane County and shared with the City and a .25% City of Oak Ridge rate. Outlined below is a detail of local sales taxes.

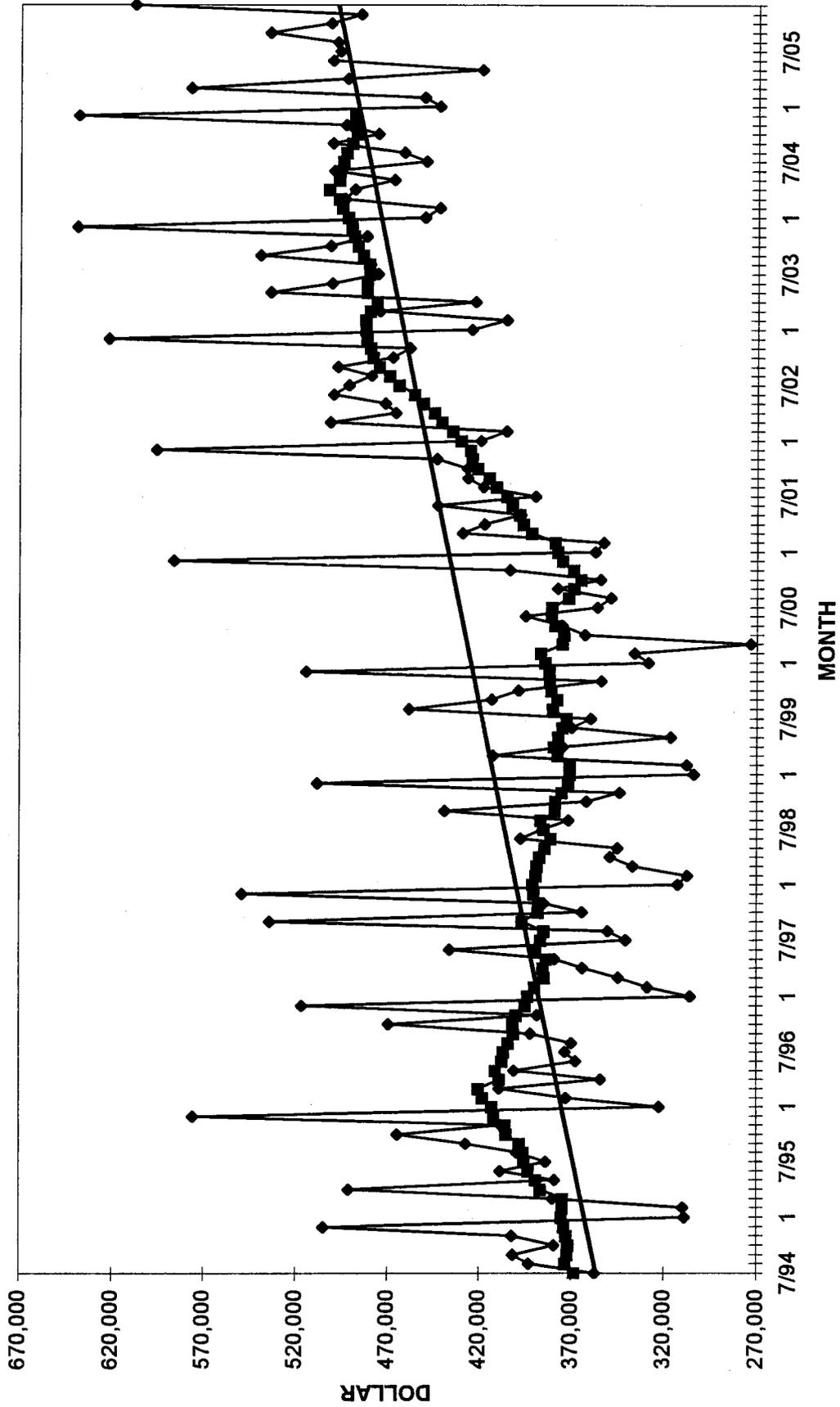
	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
Local Sales Taxes:						
Anderson County	\$ 5,902,095	\$ 6,040,000	\$ 5,950,000	\$ 6,095,000	\$ 55,000	0.9
Roane County	1,275,338	1,225,000	1,510,000	1,510,000	285,000	23.3
City Only - Roane Co.	222,094	230,000	290,000	290,000	60,000	26.1
Sales Tax Refund	<u>(176,000)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
Total Local Sales Taxes	<u>\$ 7,223,527</u>	<u>\$ 7,495,000</u>	<u>\$ 7,750,000</u>	<u>\$ 7,895,000</u>	<u>\$ 400,000</u>	<u>5.3</u>

Sales tax collections in the Anderson County portion of Oak Ridge, budgeted at \$6,095,000, are projected to increase \$55,000 or .9%. The increase is based on actual collection patterns. Monthly Anderson County sales tax collections had been sporadic in the 1990's, but in general had been declining since August of 1996. The decline was attributed to stagnation of the local economy due to the ongoing federal downsizing in Oak Ridge and the resulting impact on local consumers. During fiscal 2000, the downward trend flattened and collection levels began significantly increasing. Growth slowed in fiscal 2004 and has begun to flatten. Refer to the graph on page II-9.

Sales tax collections in the Roane County portion of Oak Ridge, budgeted at \$1,800,000, are projected to increase \$345,000 or 23.7%. Collections in this portion of Oak Ridge are primarily related to the federal ORNL and K-25 facilities. Collections in Roane County had declined sharply in October 2000 when the contractors changed at the Y-12 and K-25 facilities. Previously, Lockheed Martin was the contractor for both Y-12 and K-25 and due to the manufacturing aspect of Y-12, paid sales and use tax collections at the point of consumption (in Oak Ridge). Beginning in October 2000, BWXT assumed operation of the Y-12 plant and continues to pay sales and use taxes in the Anderson County portion of Oak Ridge at the point of consumption. Bechtel Jacobs was awarded operation of K-25 and because it is not a manufacturing facility pays sales taxes to the vendor at the time of purchase. While collections have begun to increase in recent months due to the \$300 million modernization program at ORNL, budgeted collections of \$1,800,000 are still well below the peak of \$2,062,799 that occurred in fiscal 1999. Refer to the graph on page II-10.

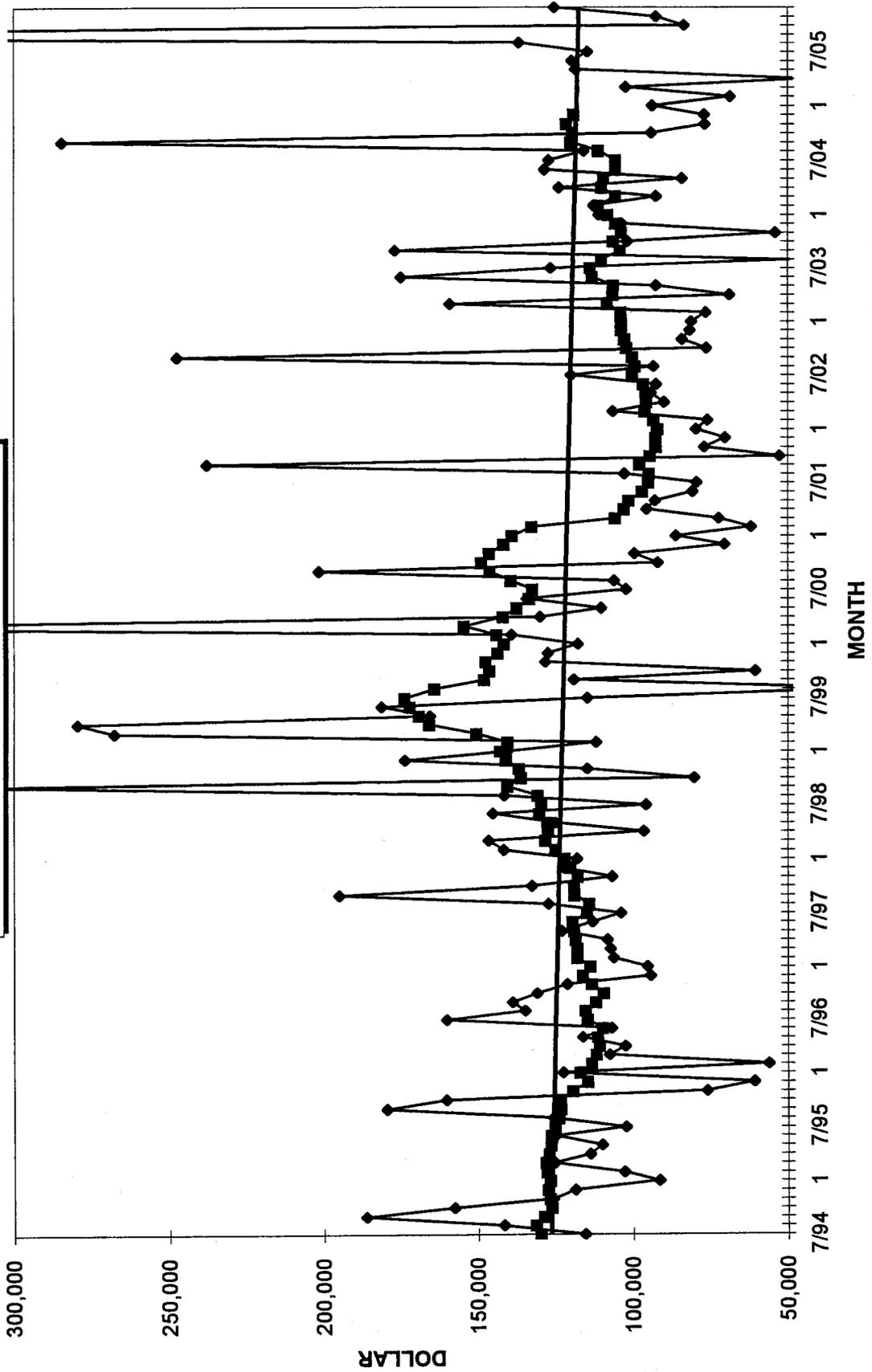
Combined sales and use tax collection in Anderson and Roane County since July 1994 are shown on the graph on page II-11. This graph shows the overall reduction trend flattening and then collections increasing significantly beginning in July 2001.

**ANDERSON COUNTY SALES TAX REVENUE**  
**July 1994 To December 2005**



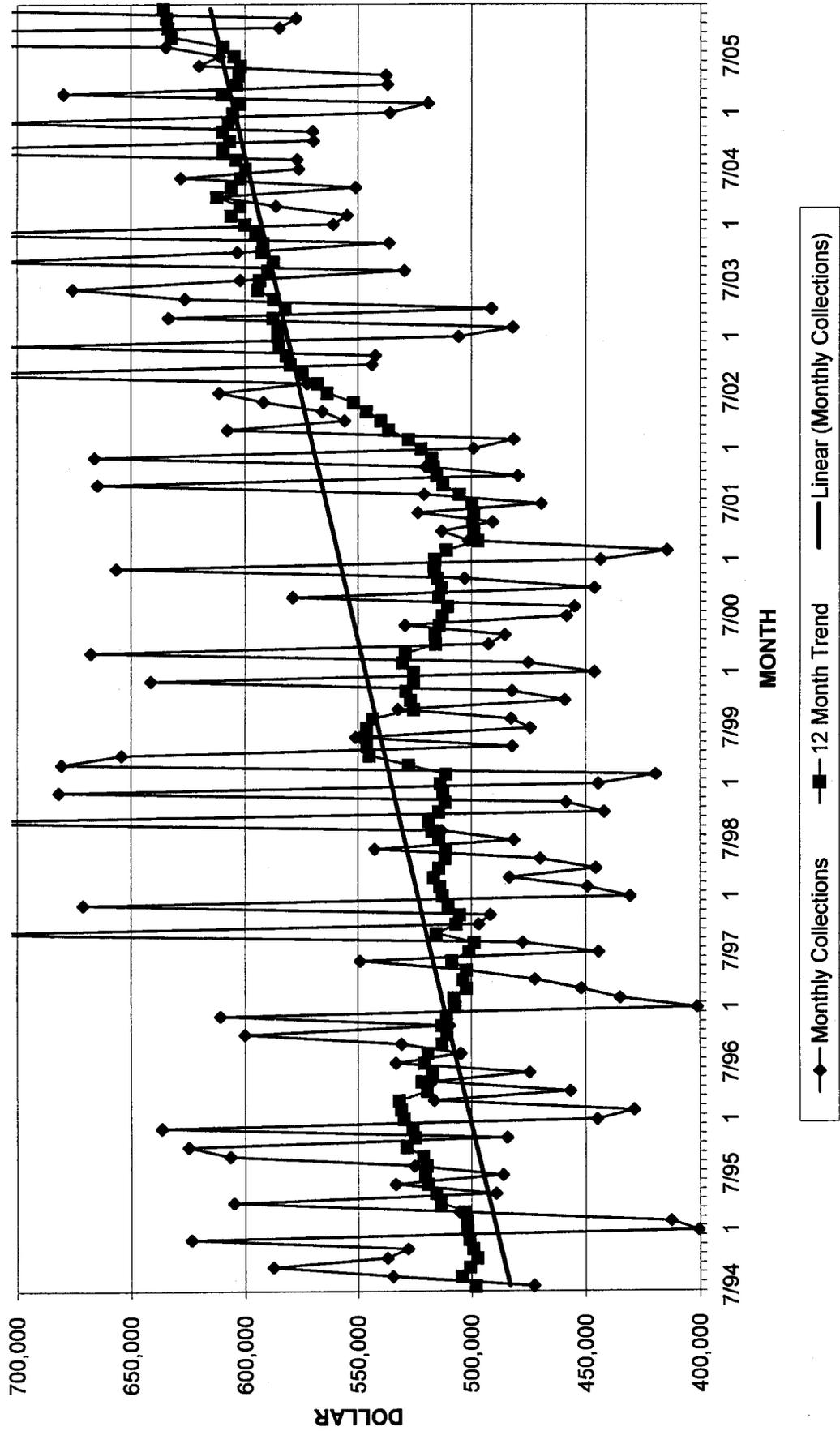
◆ Monthly Collections      ■ 12 Month Trend      — Linear (Monthly Collections)

**ROANE COUNTY SALES TAX REVENUE**  
July 1994 To December 2005



◆ Monthly Collections    ■ 12 Month Trend    — Linear (Monthly Collections)

**Anderson/Roane County Sales Tax Collections  
July 1994 To December 2005**



**State-Shared Taxes** - Revenues provided from state-shared taxes, budgeted at \$2,559,500, comprise 7.6% of total General Fund revenues. State-shared taxes are collected by the state with a portion distributed back to local governments based on either population or actual collections within that government's jurisdiction. The largest of these is sales taxes, budgeted at \$1,900,000, and income tax, budgeted at \$300,000 as outlined below.

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<b>State-Shared Taxes:</b>						
Sales Tax	\$ 1,668,873	\$ 1,665,000	\$ 1,815,000	\$ 1,900,000	\$ 235,000	14.1
Income Tax	274,127	205,000	275,000	300,000	95,000	46.3
TVA Replacement Tax	197,236	197,200	202,375	203,000	5,800	2.9
Mixed Drink Tax	77,907	73,000	87,700	91,500	18,500	25.3
Excise Tax	74,653	40,000	62,006	50,000	10,000	25.0
Beer Barrelage	<u>13,428</u>	<u>15,000</u>	<u>13,619</u>	<u>15,000</u>	<u>0</u>	<u>0.0</u>
<b>Total State-Shared Taxes</b>	<b><u>\$ 2,306,224</u></b>	<b><u>\$ 2,195,200</u></b>	<b><u>\$ 2,455,700</u></b>	<b><u>\$ 2,559,500</u></b>	<b><u>\$ 364,300</u></b>	<b><u>16.6</u></b>

The graph at the top of page II-14 shows a ten-year trend for these taxes. Most state-shared taxes, with the exception of Income Tax, are allocated by the State to local entities based on population. The State reviews and makes modifications to the local allocations after each 10-year federal census. The decline in collections in fiscal 2002 resulted from the City's flat population in comparison to population growth in many Tennessee local jurisdictions in the 2000 census. Revenues from the state-shared tax collections declined an average of 9% in fiscal 2004 due to a reduction in allocations to local entities by the State. The percentage reduction in the allocation of state-shared taxes to local entities adopted by the state varied by individual tax type. The difference to make up a total overall reduction of 9% was to be taken from Income Tax collections. Half of the reduction was restored to local entities in fiscal 2006, with the remainder to be restored in fiscal 2007. The increase in fiscal 2007 budget levels is primarily based on the restoration of these revenues to the City by the State.

**Other City Funds** – Revenues provided from Other City Funds, budgeted at \$2,491,810, comprise 7.4% of total General Fund revenues. This revenue is collected from the City's Electric and Waterworks Funds for tax equivalent (in-lieu of property tax) payments.

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<b>From Other City Funds:</b>						
Tax Equiv.-Electric Fund	\$1,200,507	\$1,247,750	\$ 1,206,664	\$1,247,750	\$ 0	0.0
Tax Equiv.-Waterworks Fund	<u>1,308,047</u>	<u>1,321,311</u>	<u>1,248,289</u>	<u>1,244,060</u>	<u>(77,251)</u>	<u>(5.8)</u>
<b>Total From Other City Funds</b>	<b><u>\$ 2,508,554</u></b>	<b><u>\$ 2,569,061</u></b>	<b><u>\$ 2,454,953</u></b>	<b><u>\$ 2,491,810</u></b>	<b><u>\$ (77,251)</u></b>	<b><u>(3.0)</u></b>

State law outlines the calculation for in-lieu of tax payments from Electric distributors, which are based on operating revenues and the net book value of fixed assets. The fiscal 2007 in-lieu of tax payment from the City's Electric Fund remains at the fiscal 2006 level. The Waterworks Fund in-lieu of tax payment is based on the net fixed asset value of the water and wastewater systems and the General Fund's initial cash investment in those systems. Based on this calculation, the Waterworks Fund tax equivalent payment for fiscal 2007 is budgeted at \$1,244,060, a \$77,251 decrease based on

lower 2006 actual levels. The flattening and reduction of tax equivalent payments is related to a decline in net asset values based on depreciation levels exceeding current capital expenditures amounts.

**Local Business Taxes** - Revenues provided from local business taxes, budgeted at \$1,670,000, comprise 5.0% of total General Fund revenues as outlined below:

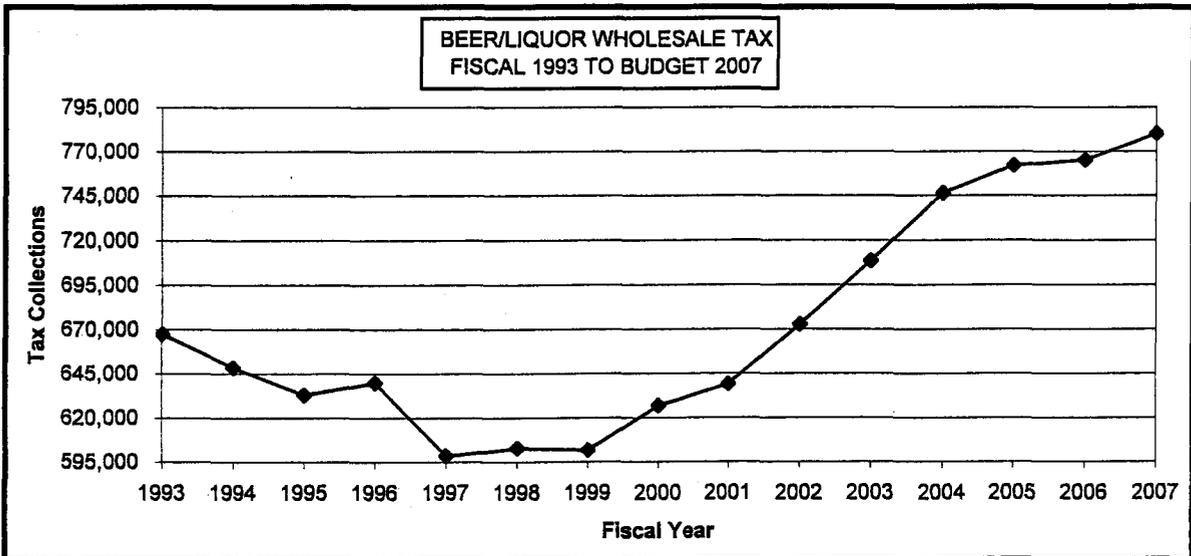
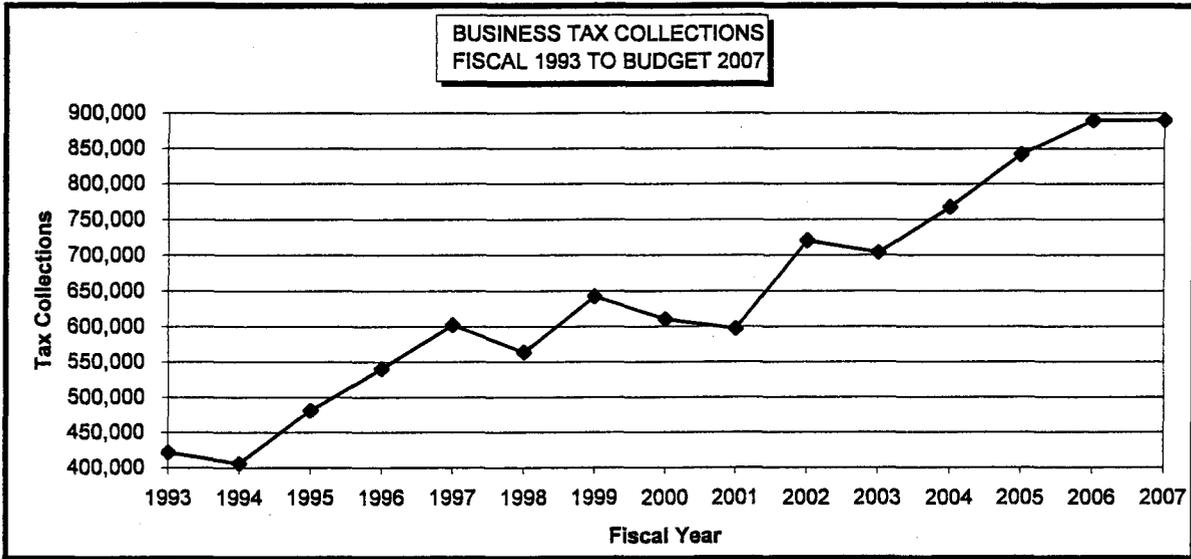
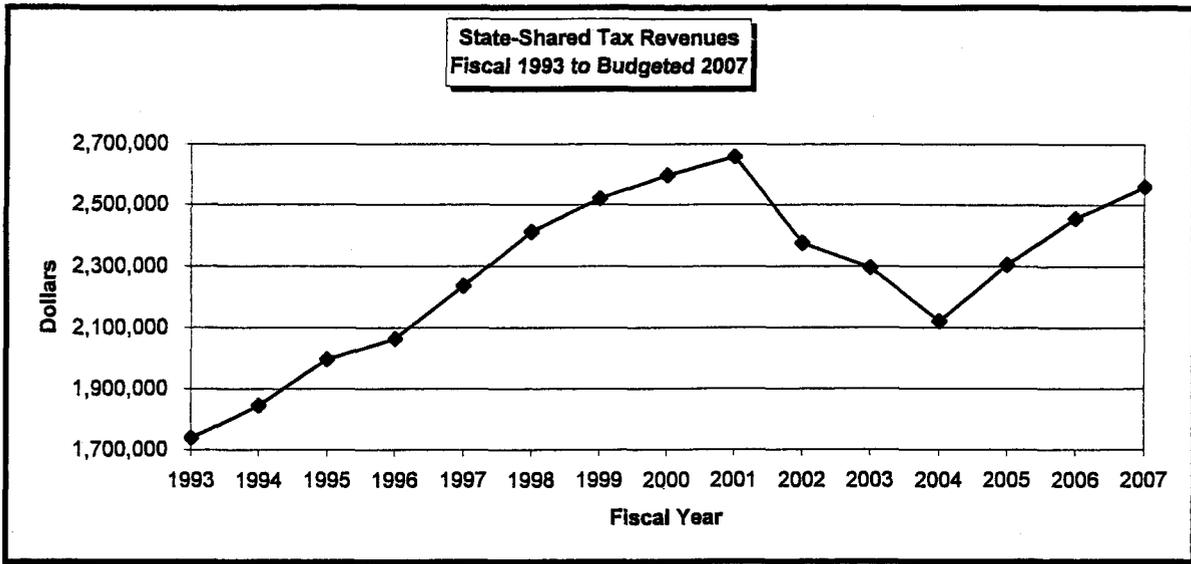
	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
Local Business Taxes:						
Business Tax	\$ 841,718	\$ 810,000	\$ 890,000	\$ 890,000	\$ 80,000	9.9
Beer Wholesale Tax	556,596	575,000	550,000	565,000	(10,000)	(1.7)
Liquor Wholesale Tax	<u>205,309</u>	<u>205,000</u>	<u>215,000</u>	<u>215,000</u>	<u>10,000</u>	<u>4.9</u>
Total Business Taxes	<u>\$ 1,603,623</u>	<u>\$ 1,590,000</u>	<u>\$ 1,655,000</u>	<u>\$ 1,670,000</u>	<u>\$ 80,000</u>	<u>5.0</u>

The graphs on page II-14 show the ten-year trend for these taxes. After several years of steady growth, collections from these taxes began declining during the fiscal 1997-98 time frame. Collections appear to have flattened out and once again begun to grow. The recent expansions in the retail sector have also resulted in increased business tax collections. The decline in beer and liquor wholesale tax collections from 1994 to 1999 resulted from law changes in communities surrounding Oak Ridge, which allowed the sale of these products in those jurisdictions. In fiscal 2000 collection levels began increasing again, however, the upward trend appears to be slowing.

**DOE** - Revenues from the US Department of Energy (DOE), which includes in-lieu of tax (PILT) payments and grant proceeds, are budgeted at \$1,565,963 and comprises 4.7% of General Fund revenues. DOE's PILT payment to the City is based on the number of acres on the federal reservation (currently 33,117 acres) at a per acre appraisal approved by DOE at the City's property tax rate (\$2.55). In accordance with the Atomic Energy Commission Act, the land value is assessed based on the original usage of the property, which was residential farmland when DOE purchased the land for the WWII effort, rather than the current use of the property. The residential property tax assessment rate of 25% is therefore used, rather than the 40% rate that would normally apply to commercial/industrial properties. DOE's remittance is also contingent on the annual federal appropriation of this payment.

In fiscal 2006, the City was awarded a \$300,000 annual grant from DOE for five fiscal years to provide police patrol services and traffic control on DOE roadways located inside the federal reservation. Five additional police officer positions were added in mid-fiscal 2006 whose salaries and equipment requirements will be funded by this grant.

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
US Dept of Energy:						
In-Lieu of Tax	\$ 1,265,963	\$ 1,265,963	\$ 1,266,963	\$ 1,265,963	\$ 0	0.0
Federal Grant	<u>0</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>	<u>0</u>	<u>0.0</u>
Total DOE Funds	<u>\$ 1,265,963</u>	<u>\$ 1,565,963</u>	<u>\$ 1,565,963</u>	<u>\$ 1,565,963</u>	<u>\$ 0</u>	<u>0.0</u>



**Licenses and Permits** - Revenues provided from licenses and permits, budgeted at \$600,000, comprise 1.8% of total General Fund revenues as outlined below:

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<b>Licenses and Permits:</b>						
CATV Franchise	\$ 312,587	\$ 305,000	\$ 317,000	\$ 320,000	\$ 15,000	4.9
Building Permits	256,825	125,000	300,000	130,000	5,000	4.0
ORUD Right-Of-Way	60,000	60,000	60,000	60,000	0	0.0
Alcohol Sale Permits	19,490	20,000	20,000	20,000	0	0.0
Electrical Permits	20,150	26,000	22,000	23,000	(3,000)	(11.5)
Plumbing Permits	21,805	22,000	22,000	22,000	0	0.0
Animal Regist. Permits	11,576	17,000	13,500	15,000	(2,000)	(11.8)
Other Permits & Fees	<u>10,956</u>	<u>10,000</u>	<u>12,000</u>	<u>10,000</u>	<u>0</u>	<u>0.0</u>
<b>Total Licenses &amp; Permits</b>	<b><u>\$ 713,389</u></b>	<b><u>\$ 585,000</u></b>	<b><u>\$ 766,500</u></b>	<b><u>\$ 600,000</u></b>	<b><u>\$ 15,000</u></b>	<b><u>2.6</u></b>

Revenues from Building, Electric, Plumbing and Grading Permits are directly impacted by local economic conditions and will vary from year-to-year based on large commercial projects. The increases in actual 2005 and projected 2006 are due to large commercial construction projects. Permit revenues are anticipated to increase in future fiscal years based on the development of Rarity Ridge, Parcel A and other residential/commercial projects currently in the planning stages. The \$15,000 budgeted revenue increase from the cable franchise fee is based on current collection patterns.

**Charges for Services** - Revenues provided from charges for services, budgeted at \$343,000, comprise 1.0% of total General Fund revenues as outlined below:

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<b>Charges For Services:</b>						
Rental Of Lands & Buildings	\$ 147,661	\$ 150,000	\$ 115,000	\$ 110,000	\$ (40,000)	(26.7)
Outdoor Pool Fees	66,948	70,000	67,000	70,000	0	0.0
Indoor Pool Fees	62,422	60,000	55,000	60,000	0	0.0
Animal Shelter Fees	29,331	38,000	32,000	35,000	(3,000)	(7.9)
Records Processing	39,589	35,000	35,000	35,000	0	0.0
General & Admin. Costs	31,473	20,000	25,000	23,000	3,000	15.0
Misc. Recreation						
Usage Fees	<u>8,570</u>	<u>10,000</u>	<u>5,000</u>	<u>10,000</u>	<u>0</u>	<u>0.0</u>
<b>Total Charges For Services</b>	<b><u>\$ 385,994</u></b>	<b><u>\$ 383,000</u></b>	<b><u>\$ 334,000</u></b>	<b><u>\$ 343,000</u></b>	<b><u>\$ (40,000)</u></b>	<b><u>(10.4)</u></b>

Budgeted revenues from land and building rentals include room rentals at the Civic and Scarboro Centers and the rental of two buildings located at the Marina. The \$40,000 budgeted decrease in these rents is related to the sale of rented property during fiscal 2006. Records Processing fee collections are primarily from police record checks related to federal contractors. General and Administration fees are charged to offset overhead costs to process miscellaneous billings (e.g. damage to City property as the result of a traffic accident). Animal Shelter fees and General and Administration fees were adjusted slightly to reflect current collections patterns.

**Fines and Forfeitures** - Revenues provided from fines, budgeted at \$292,000, comprise 0.9% of total General Fund revenues as outlined below:

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
Fines, Penalties & Forfeitures						
City Court Revenues	\$ 186,382	\$ 264,000	\$ 215,000	\$ 239,000	\$(25,000)	(9.5)
Library Fines and Fees	54,704	53,000	52,500	53,000	0	0.0
Total Fines, Penalties & Forfeitures	<u>\$ 241,086</u>	<u>\$ 317,000</u>	<u>\$ 267,500</u>	<u>\$ 292,000</u>	<u>\$(25,000)</u>	<u>(7.9)</u>

Collections from City Court revenues have been sporadic over the past few years due to staffing turnover and vacancies in the Police Department. Staffing levels in the Police Department were cut in fiscal 2004 to lower the property tax rate. The fiscal 2007 budgeted decrease of \$25,000 is to more accurately reflect current collection levels. Actual collections began increasing in late fiscal 2006 due to the addition of five officer positions funded through a DOE grant, however, collections remain well below budget 2006 amounts.

**Interest and Miscellaneous** - Revenues provided from interest and other revenues, budgeted at \$179,300 comprise 0.5% of total General Fund revenues as outlined below.

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
Other Revenues:						
Interest on Investments	\$ 137,567	\$ 135,000	\$ 175,000	\$ 175,000	\$ 40,000	29.6
Miscellaneous	18,470	3,500	1,796	4,300	800	22.9
Total Other Revenues	<u>\$ 156,037</u>	<u>\$ 138,500</u>	<u>\$ 176,796</u>	<u>\$ 179,300</u>	<u>\$ 40,800</u>	<u>29.5</u>

The \$40,000 budgeted increase in interest earnings is based on the recent rise in interest rates.

**Fund Balance Appropriation** - In fiscal 1986, the City received \$23.1 million dollars from the United States Department of Energy (DOE) as a settlement to cease annual financial assistance payments from DOE and for ten-years of in-lieu of tax payments. Over the last twenty fiscal years, the City has gradually drawn down the fund balance created by the DOE settlement in order to maintain a reduced property tax rate. Budgeted revenues, expenditures and operating transfers are balanced in the General Fund through the Fund Balance draw. The fund balance draw for fiscal 2007 is budgeted at \$1,251,521, which is \$179,590 more than was budgeted for fiscal 2006. This draw equates to 19-cents on the property tax rate. The draw should decrease dramatically with the next two years when a balanced budget (i.e. revenues equal expenditures and transfers) is reached.

## **General Fund Expenditures**

City staff's major focus during the budget process is the expenditures in the General Fund. Since revenue shortfalls must generally be offset by property taxes, the goal of staff is to maintain expenditures at the lowest possible level while continuing to provide quality services to the community. Gross expenditures before Cost Recoveries from other Funds, (refer to schedules on pages II-17 and II-30), are budgeted at \$20,448,816 for fiscal 2007, up \$1,046,514 or 5.4% from fiscal 2006. Approximately 20% of the General Fund's gross expenditures are transferred to other City Funds or Recovered from Users. General Fund Municipal Expenditures, net of Reduction of Costs, increased \$664,419 or 4.2%, for an appropriated budget amount of \$16,326,766.

The fiscal 2007 increase in gross budgeted expenditures is primarily for employee salary and benefits, equipment and vehicle equipment use charges and routine maintenance costs as outlined below:

6% wage increase	\$ 781,691
Retirement	252,284
Equipment & Vehicle Use Charges	54,705
Maintenance	<u>26,491</u>
Total	<u>\$1,115,171</u>

Actual expenditures for City employee medical, retirement (through the Tennessee Consolidated Retirement System) and workers compensation benefits are accounted for in the Insurance Fund. Other City Funds, primarily the General, Electric and Waterworks Funds, are charged a flat charge per each of their budgeted full-time employees for these benefits, which is show as an applicable expenditure in that Fund. The revenues from these flat charges are accounted for as a revenue in the Insurance Fund, which is shown as Charges for Services. The accounting for costs in this manner allows for the spreading of the impact on the General Fund of rapidly increasing expenditure items such as medical, workers compensation and retirement over a multi-year period.

Fiscal 2007 funding for employee medical insurance decreased by \$75,298, down 4.5%, reflecting the flattening of medical premiums. Fiscal 2006 employee medical premiums were projected to increase 10%; however, actual premiums remained inline with fiscal 2005 levels. Revisions to employee medical premiums are effective January 1 of each calendar year. Employee medical insurance premiums had historically increased by double digits each fiscal year.

**Personal Service** expenditures budgeted at \$14,695,493 account for 71.9% of total General Fund expenditures. Personal Services are budgeted to increase \$958,677 or 7.0%. Salaries are projected to increase \$781,691 for a 6% salary increase to City employees. Under the new pay plan structure enacted during fiscal 2003, COLA's will no longer be awarded. All employee salary increases are now based on each individual employee meeting individual performance criteria. The remaining increase is for retirement, medical and worker compensation costs.

**Contractual** Services total \$4,932,412 and comprise 24.1% of total General Fund expenditures. Budgeted funding for Contractual Services increased \$96,237, up 2.0% over the prior fiscal year. The fiscal 2007 budgeted amount for these line items were reviewed and funding reallocated based on actual costs and highest funding priority.

Utility services are budgeted at \$1,856,415. Of this amount, \$935,000 is budgeted to maintain traffic and street lighting throughout the City. The Electric Fund pays the cost of initial installation and routine maintenance of traffic and street lighting. Each year the General Fund pays to the Electric Fund an investment charge that is 13% of the net asset value of traffic and street lighting recorded in the Electric Fund. The General Fund pays the actual electric usage charges to operate traffic and streetlights. The remaining \$921,415 budgeted for utility charges includes electric, water, wastewater and gas usage and refuse collection at City owned buildings and telephone and other communication charges. Utility funding for City facilities is budgeted up \$15,120 or 1.7% based on electric and sewer rate increases during fiscal 2006.

Vehicle and large Equipment Usage Charges budgeted at \$874,405 increased \$54,705 or 6.7%. This charge provides funding for future vehicle replacement in the form of rent and actual maintenance and operating costs, including fuel. The vehicle rent is paid to the Equipment Replacement Rental Fund to accumulate cash for replacement of City vehicles. Rental charges cease shortly after full depreciation of the asset. Vehicles are replaced on an as needed basis rather than immediately after full depreciation. The increased funding levels in fiscal 2007 are related to the recent replacement of fire and police equipment, which activated the corresponding rent required for future replacement of these vehicles and higher fuel costs. \$217,384 is budgeted for the maintenance and replacement of small equipment items, including computers.

\$602,308 is budgeted for custodial services at City buildings (\$230,220), mowing (\$272,580), street sweeping (46,300) and litter pickup along right-of-ways, at City recreational facilities and at other City-owned sites (\$53,280). These services are provided under multiyear contracts that increase annually based on changes in the consumer price index (CPI). The fiscal 2007 budget for these items increased \$6,691 over the prior fiscal year.

\$620,469 is budgeted for repair and maintenance costs for City buildings, parks, sporting fields and other City facilities and sweeping of City streets. This includes annual maintenance contracts for services such as security systems, sprinkler systems and pest control. The fiscal 2007 budget for these items increased by \$26,491 or 4.5%.

\$304,234 is budgeted in fiscal 2007 for professional services. Expenditures budgeted here include \$100,000 for communication resources, \$42,600 for personnel costs such as drug screening and medical and psychological exams for police and fire applicants, \$16,000 for housing demolition, \$11,235 for computer training and support services, \$25,502 for the annual independent audit and \$5,830 for outside legal assistance. The \$15,080 budgeted increase in professional services was to provide for the contracting of professional personnel review services. The remaining \$87,987 budgeted for professional services is spread throughout the General Fund for a variety of services such as engineering, surveys, appraisals, library book binding and instructors for recreational sponsored classes.

The \$156,932 budgeted for travel to schools and conferences by City employees and City Council. Funding for travel and training includes \$60,894 for police and fire employees, \$26,000 for City Council, \$19,493 for the City Manager and Legal offices and \$17,075 for administrative services. Funding for patrol officers was reduced by \$9,200.

Funding for the replacement and maintenance of non-vehicle equipment, primarily computers and other small equipment is budgeted at \$217,384. Rents are budgeted at \$119,705 for fiscal 2007, a \$2,570 decrease primarily for leasing of small equipment. Rents include \$56,400 for space occupied by the Senior Center, leases for copiers and other equipment and for portable toilets at recreational facilities.

\$80,545 is budgeted for mailing costs, which includes monthly utility and annual property tax bills. All central mailing costs are budgeted in one activity, 854 Stationary Stores, and then the costs for the utility billings are allocated back to the Electric and Waterworks Funds through cost recoveries.

\$55,268 is budgeted for dues, memberships and subscriptions, including library subscription services, \$33,980 for advertising and legal notice publication and \$10,695 for printing costs including the budget document and annual financial report.

**Commodities** total \$561,251 and comprise 2.7% total General Fund municipal expenditures. Budgeted funding for commodities remained at the fiscal 2006 level, with the exception of funding for uniforms which decreased by \$5,000 and miscellaneous commodities which decreased by \$3,400.

Miscellaneous commodities, small tools and supply purchases are budgeted at \$362,499. Commodity purchases include not only supplies such as printer and copier paper, ribbons, toner cartridges, batteries and cleaning supplies but items such as veterinary supplies and food for the animal shelter, landscaping materials for City parks and sporting fields, chemicals for the indoor and outdoor pool, sanitary gloves for first responder firefighters and ammunition for police.

\$110,342 is budgeted for Library materials including book, CD, cassette and DVD purchases, \$31,995 for non-Library books and educational materials and \$56,415 for uniforms.

**Other Charges** total \$259,660 and comprise 1.3% of total General Fund municipal expenditures. \$232,060 is budgeted for property and liability insurance. The City maintains insurance coverage for property and other liabilities through commercial insurance carriers with per incident deductibles ranging from \$2,500 to \$10,000 for common occurrences and a \$50,000 per incident deductible for damage caused by floods or earthquakes.

\$22,000 is budgeted for grants and subsidies including \$9,500 to the Oak Ridge Arts Council, \$9,000 for Youth Advisory Board activities and \$3,500 for the Secret City Festival.

No capital expenditures are budgeted for fiscal 2007. All major general capital projects are funded through the issuance of long-term debt and accounted for in the Capital Projects Fund.

**Reduction of Costs** includes two components, Recovered from Users and Recovered from Funds. Costs that are recovered from specific users include billings for a police officer to be present at a non-City sponsored event that recover the officer's overtime and fees for special classes or programs that the City sponsors for which the costs for the class or program will fully or almost fully be recovered by fees. This has allowed the City to sponsor one-time or new classes without impacting the legal appropriation. Funds recovered from users are budgeted to increase at \$22,500 or 5.0%.

Recovered from Funds includes the transfer of expenditures to other City Funds based on the percentage of work performed by that activity for another City Fund. For Example, Activity 862, Finance performs the accounting, purchasing and warehousing etc, functions to support the operations of all City Funds. Finance transfers 47% of its gross expenditures to the Electric Fund, 28% to the Waterworks Fund, and 4% to the State Street Aid Fund with a net of 21% remaining in the General Fund. The transfer percentage is based on the level of work provided by that activity for each Fund. The costs that are transferred to the other Funds are included as expenditures/expenses in those Funds and funded by the revenue source for that Fund (i.e. Electric Fund from user electric fees). Reduction of Costs totaled \$3,650,070 for fiscal 2007, up \$359,595 or 10.9%.

**GENERAL FUND**

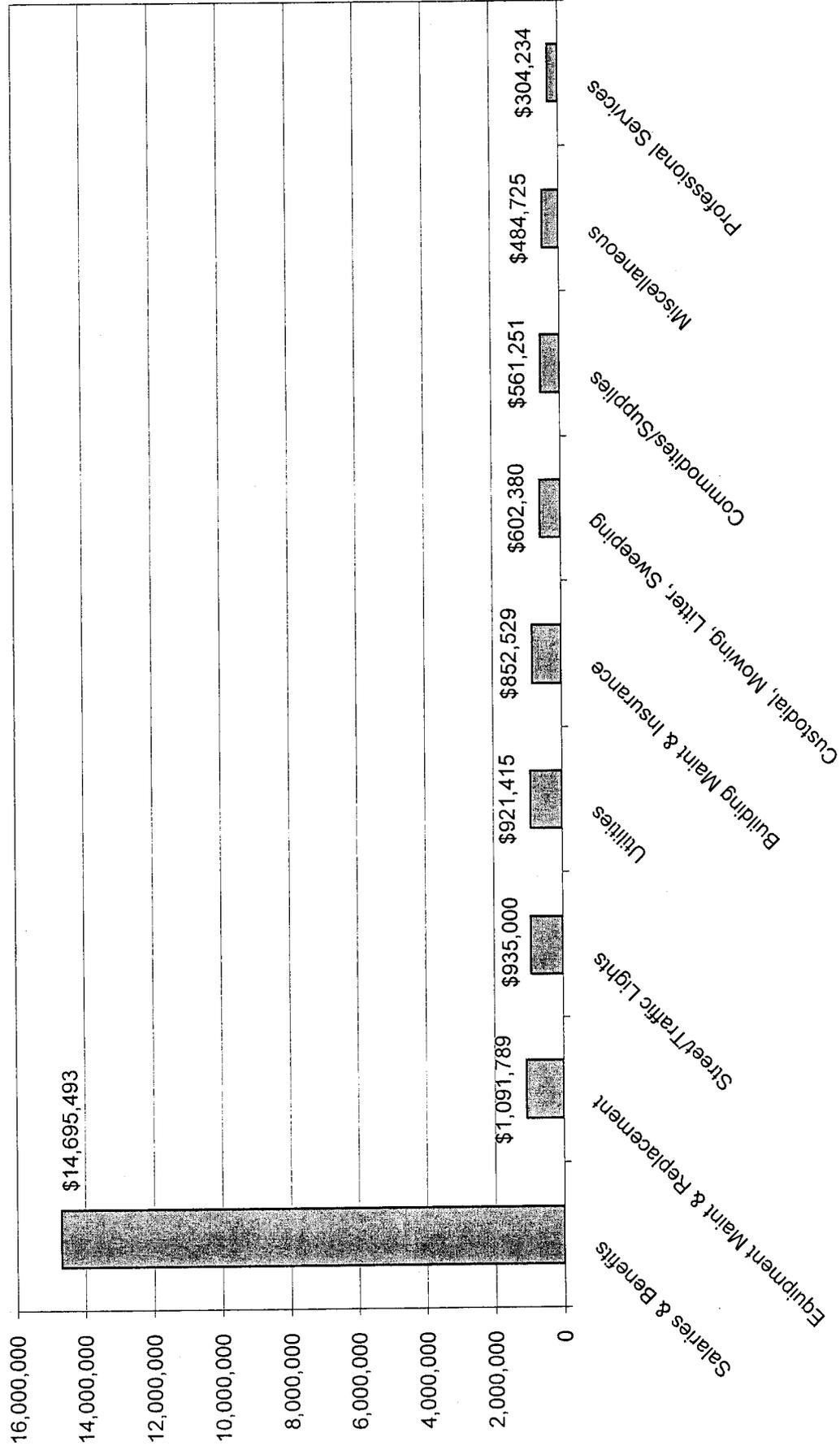
**SUMMARY OF GROSS EXPENDITURES AND TRANSFERS BY OBJECT CODE CLASSIFICATION**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<u>PERSONAL SERVICES:</u>						
5111 Salaries-Regular Employees	8,843,193	9,368,977	9,234,168	10,130,812	761,835	8.1
5120 Salaries-Temporary Employees	257,720	274,423	253,435	288,029	13,606	5.0
5131 Regular Overtime Pay	586,903	551,225	606,600	557,475	6,250	1.1
5141 Social Security	711,034	778,400	770,565	839,692	61,292	7.9
5150 Retirement	970,717	1,089,874	1,089,874	1,280,866	190,992	17.5
5160 Medical & Workers' Compensation	1,564,917	1,673,917	1,673,917	1,598,619	(75,298)	-4.5
Total Personal Services	12,934,484	13,736,816	13,628,559	14,695,493	958,677	7.0
<u>CONTRACTUAL SERVICES:</u>						
5201 Rents	113,727	122,275	119,205	119,705	(2,570)	-2.1
5205 Printing & Duplicating Charges	3,523	10,695	10,695	10,695	0	0.0
5206 Mailing & Delivery	88,488	80,545	80,545	80,545	0	0.0
5207 Dues, Memberships and Subscript.	56,858	55,348	55,348	55,268	(80)	-0.1
5210 Professional and Contractual Services	326,328	289,154	289,154	304,234	15,080	5.2
5210 Custodial Contract	195,427	238,154	223,505	230,220	(7,934)	-3.3
5210 Mowing Contract	262,535	263,395	264,640	272,580	9,185	3.5
5210 Litter Contract	49,803	51,370	51,725	53,280	1,910	3.7
5236 Street Sweeping	23,022	42,770	44,955	46,300	3,530	8.3
5211 Advertising and Publicity	27,981	43,980	43,980	33,980	(10,000)	-22.7
5212 Utility Services	788,313	906,295	885,670	921,415	15,120	1.7
5212 Street & Traffic Lights	895,236	935,000	920,000	935,000	0	0.0
5220 Travel, Schools and Conferences	119,474	166,132	166,132	156,932	(9,200)	-5.5
5235 Repair & Maintenance	589,835	593,978	593,978	620,469	26,491	4.5
5236 Other Equipment Maintenance	212,475	217,384	217,384	217,384	0	0.0
5289 Vehicle/Equipment Use Charges	705,357	819,700	819,700	874,405	54,705	6.7
Total Contractual Services	4,458,382	4,836,175	4,786,616	4,932,412	96,237	2.0
<u>COMMODITIES:</u>						
5310 Commodities/Tools/Supplies	370,509	365,899	365,899	362,499	(3,400)	-0.9
5320 Books/Education Materials	25,110	31,995	31,995	31,995	0	0.0
5320 Library Materials	104,257	110,342	110,342	110,342	0	0.0
5325 Uniforms/Clothing	49,904	61,415	61,315	56,415	(5,000)	-8.1
Total Commodities	549,780	569,651	569,551	561,251	(8,400)	-1.5
<u>OTHER CHARGES:</u>						
5410 Insurance	186,593	232,060	232,060	232,060	0	0.0
5430 Grants/Subsidies/Contributions	24,967	22,000	22,000	22,000	0	0.0
5499 Elections/Contingency/Other	16,510	5,600	5,600	5,600	0	0.0
Total Other Charges	228,070	259,660	259,660	259,660	0	0.0
<u>CAPITAL EXPENDITURES:</u>						
	46,384	0	0	0	0	0.0
TOTAL GROSS EXPENDITURES	18,217,100	19,402,302	19,244,386	20,448,816	1,046,514	5.4
<u>REDUCTION OF COSTS:</u>						
5610 Recovered from Users	(226,004)	(449,480)	(449,480)	(471,980)	(22,500)	5.0
5670 Recovered from Funds	(3,253,255)	(3,290,475)	(3,382,063)	(3,650,070)	(359,595)	10.9
Total Reduction of Costs	(3,479,259)	(3,739,955)	(3,831,543)	(4,122,050)	(382,095)	10.2
TOTAL MUNICIPAL EXPENDITURES	14,737,841	15,662,347	15,412,843	16,326,766	664,419	4.2
<u>OPERATING TRANSFERS:</u>						
5710 Operating Transfers	17,503,411	17,939,950	17,931,145	18,506,328	566,378	3.2
TOTAL NET EXPENDITURES	32,241,252	33,602,297	33,343,988	34,833,094	1,230,797	3.7

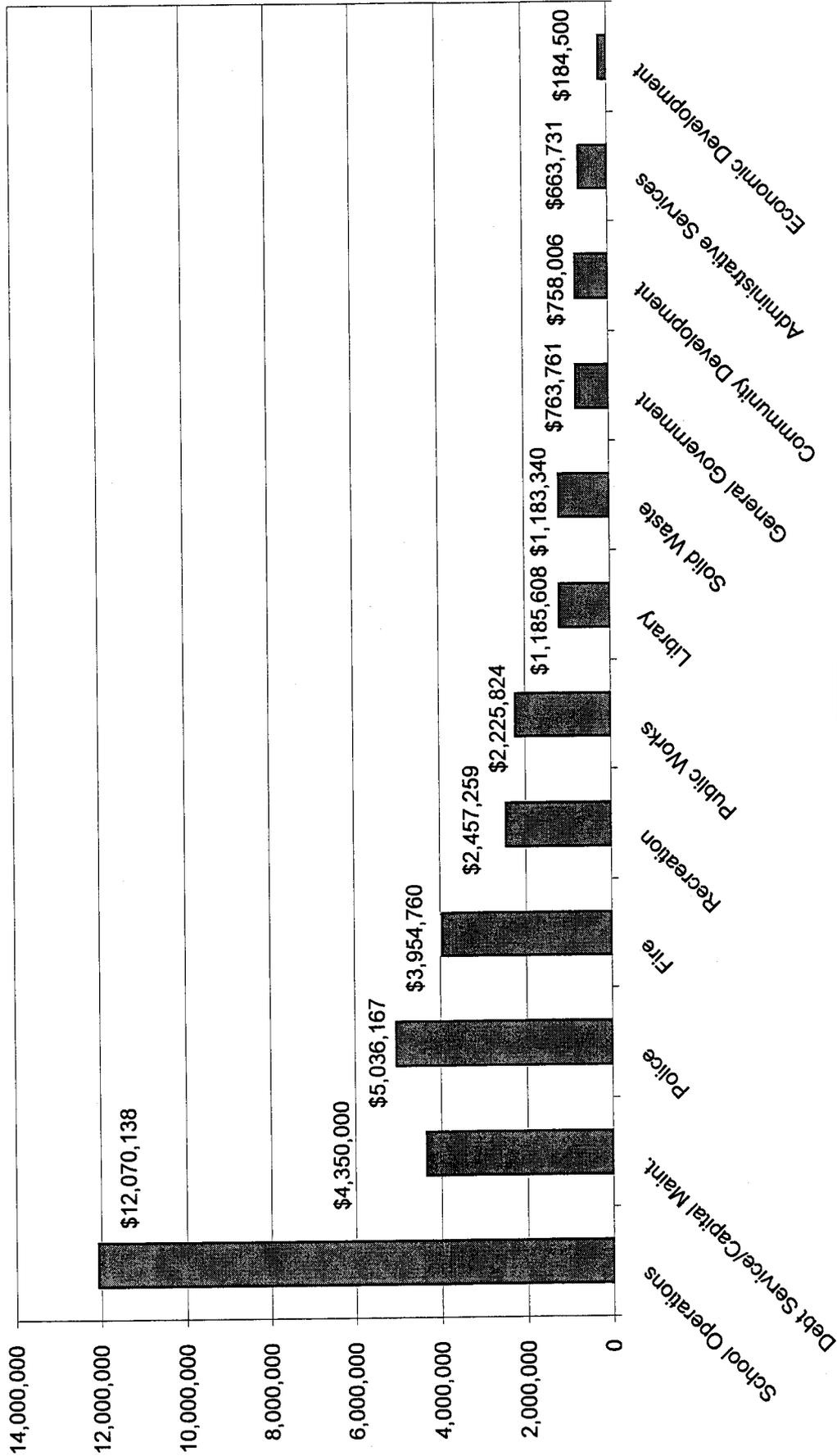
**GENERAL FUND EXPENDITURES AND OPERATING TRANSFERS  
FISCAL 2007 BUDGET**

	<u>BUDGET 2007</u>	<u>PERCENT OF GROSS</u>	<u>ACCUMULATED PERCENT OF GROSS</u>
Personal Services (Salaries, FICA Retirement, Insurance)	\$ 14,695,493	37.72	
Oak Ridge School Operations	12,070,138	30.98	68.71
Debt Service (Principal & Interest) City & Schools	2,900,000	7.44	76.15
Residential Garbage & Convenience Center	1,183,340	3.04	79.19
Capital Maintenance Funding City & Schools	1,150,000	2.95	82.14
Equipment Maintenance, Operation & Replacement (Vehicle & Computer)	1,091,789	2.80	84.95
Streets Lights and Traffic Lights	935,000	2.40	87.35
Utilities (Electric, Water, Sewer, Phones)	921,415	2.37	89.71
Custodial, Mowing, Litter Pick-Up & Street Sweeping Contracts	602,380	1.55	91.26
Repairs & Maintenance (Buildings)	620,469	1.59	92.85
Street Resurfacing	539,210	1.38	94.23
Commodities (Including Small Tools & Supplies)	362,499	0.93	95.17
Professional and Contractual Services	304,234	0.78	95.95
Debt Service on Golf Course	300,000	0.77	96.72
Insurance (Property & Liability)	232,060	0.60	97.31
Economic Development	184,500	0.47	97.79
Social Service Grants	168,350	0.43	98.22
Training & Conferences	156,932	0.40	98.62
Rents (Including Senior Center)	119,705	0.31	98.93
Library Materials	110,342	0.28	99.21
Mailing & Delivery	80,545	0.21	99.42
Uniforms/Clothing	56,415	0.14	99.56
Dues, Memberships and Subscriptions	55,268	0.14	99.70
Advertising and Publicity (includes Legal Notices)	33,980	0.09	99.79
Books/Education Materials	31,995	0.08	99.87
Other Grants/Subsidies/Contributions	22,000	0.06	99.93
Street & Public Transportation	10,790	0.03	99.96
Printing & Dup. Charges	10,695	0.03	99.99
Contingency/Election/Other	5,600	0.01	100.00
<b>GROSS EXPENDITURES AND OPERATING TRANSFERS</b>	<u>38,955,144</u>		
Costs Recovered From Users	(471,980)		
Costs Transferred to Other City Funds	<u>(3,650,070)</u>		
<b>NET EXPENDITURES AND OPERATING TRANSFERS</b>	<u>\$ 34,833,094</u>		

**General Fund Municipal Expenditures By Type  
Budget 2007**



**General Fund Expenditures and Operating Transfers  
Budget 2007**



**By Function**

## **General Fund Operating Transfers**

Operating Transfers are transfers of General Fund revenues to other City Funds to help finance that Fund's operating expenditures. Operating Transfers are budgeted at \$18,506,328, up 3.2% or \$566,378 in fiscal 2007.

The largest single use of General Fund revenues is the operating transfer to the Oak Ridge Schools, which is 34.7% of total General Fund expenditures and Operating Transfers. This is a \$492,068 increase of 4.25% over the fiscal 2006 amount. The School Board had requested an operating transfer to the Schools of \$12,561,083 for fiscal 2007, however, based on strategic guidelines adopted by City Council in March 2006, the General Fund's operating transfer to the Schools could only increase by 4.25%. This operating transfer will finance approximately 26% of the General Purpose School Fund's budgeted expenditures for fiscal 2007.

\$2,900,000 is budgeted for transfer to the Debt Service Fund for annual principal and interest payments on outstanding long-term debt issued to finance City and School Capital Projects, which remains the same as prior fiscal year. There are no new debt issuances financed from operating transfers from the General Fund budgeted for fiscal 2007.

\$1,183,340 is budgeted for transfer to the Solid Waste Fund in fiscal 2007 a \$44,660 increase. This funds a portion of the costs for residential refuse collection and the operations of a convenience center. These services are provided under a long-term contract with Waste Connections of Tennessee, which contains an annual contract price escalator based on the consumer price index. Residential users also pay a \$5 per month fee for residential refuse collection that is direct revenue to the Solid Waste Fund.

As the City's physical facilities continue to age, it has become more apparent that the City cannot continue to borrow the funds necessary for the maintenance and replacement of these facilities at the current pace. Over the past 15 years, the City has committed over \$60 million in tax-supported debt to pay for capital improvements, maintenance and replacement of facilities. Capital maintenance and facility replacement will continue to be a major drain on the City's resources in the future. In fiscal 2000, the City established a \$410,000 transfer from the General Fund to the Capital Projects Fund to begin the initial funding for this annual reserve. Without this reserve, the full cost of maintaining and replacing major assets must be paid through the use of borrowed funds. With annual General Fund debt service payments approaching \$5 million, equal to about \$1.00 on the property tax rate, City staff has expressed the concern that it will be difficult for the City to continue borrowing at this pace. In fiscal 2007, \$1,150,000 is budgeted for transfer to the Capital Projects Fund for this reserve to finance future capital maintenance. The intent is for this to be an annual transfer that gradually increases to approximately \$1.5 million per year.

The revenues of the State Street Aid Fund (SSAF) are insufficient to finance expenditure levels recorded in that Fund for street paving and routine street maintenance. In fiscal 1995, the City began a major Pavement Management Program with long-term goals of the program to provide adequate maintenance to City streets in order to prevent or prolong the need for more expensive street reconstruction. Funding for this program and other street maintenance costs are to be provided through operating transfers from the General Fund budgeted at \$539,210 in fiscal 2007. This is up \$21,710 from fiscal 2006 levels based on an inflationary 4.2% funding increase.

The General Fund is scheduled to transfer \$300,000 annually to the Golf Course Fund to pay a portion of the annual debt service payment on debt issued by the City to construct a golf course. The Bonds issued to construct the course are backed by the full faith and credit of the City as well as by

the proceeds from operation of the Course and the sale of land surrounding the course. All land surrounding the course has been sold and a portion of the remaining sale proceeds will be used to provide the balance to fund the approximate \$500,000 annual debt service payment for fiscal 2007.

In fiscal 2000, the Economic Diversification (ED) Fund was established to centralize economic development activities funded by the City. A primary revenue source for the ED Fund is operating transfers from the General, Electric and Waterworks Funds. The General Fund is budgeted to transfer \$184,500 to the ED Fund in fiscal 2007 up \$7,500 or 4.2%. The increase is to fund inflationary increases in contracts for economic development services.

\$168,350 is budgeted for transfer to the Grant Fund for social service funding for Aid to Distressed Families of Appalachian Counties (ADFAC) (\$136,500) and the Anderson County Health Council (ACHC) for the Healthy Start program (\$31,850). ADFAC administers the City's social service program which provides assistance with rent, mortgage and utility payments, medical assistance for some prescription drugs, transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance to eligible citizens. The Anderson County Health Council Healthy Start program provides assistance, training and support program for young mothers.

\$10,790 is budgeted for transfer to the Street & Public Transportation Fund is to support the City's taxi coupon and public transit bus service programs. This is a \$440 increase over prior fiscal year. The revenue stream for the Street & Public Transportation Fund from state funding sources is insufficient to completely support these operations.

**GENERAL FUND**  
**SUMMARY OF REVENUES BY SOURCE**

	<u>ACTUAL</u> 2005	<u>BUDGET</u> 2006	<u>PROJECTED</u> 2006	<u>BUDGET</u> 2007	<u>BUDGET</u> 07 vs 06	<u>%</u> <u>CHANGE</u>
<b><u>TAXES:</u></b>						
Property Taxes:						
4101 General Property Taxes:						
4110 Real Property Taxes	13,641,339	13,777,000	13,947,000	14,152,000	375,000	2.7
4225 Personal Property	1,409,926	1,466,225	1,258,000	1,411,000	(55,225)	-3.8
4120 Public Utilities	289,762	292,417	265,612	266,000	(26,417)	-9.0
4125 Interest and Penalties	188,575	110,000	160,000	110,000	0	0.0
Total Property Taxes	<u>15,529,602</u>	<u>15,645,642</u>	<u>15,630,612</u>	<u>15,939,000</u>	<u>293,358</u>	<u>1.9</u>
Other Property Taxes:						
4130 Other than Assessed	51,815	46,000	46,000	46,000	0	0.0
4135 Tax Equiv. - Elec. Fund	1,200,507	1,247,750	1,206,664	1,247,750	0	0.0
4140 Tax Equiv. - Waterworks Fund	1,308,047	1,321,311	1,248,289	1,244,060	(77,251)	-5.8
Total Other Property Taxes	<u>2,560,369</u>	<u>2,615,061</u>	<u>2,500,953</u>	<u>2,537,810</u>	<u>(77,251)</u>	<u>-3.0</u>
Other Taxes:						
4151 Gross Receipts Bus. Taxes:						
4155 Beer Wholesale Tax	556,596	575,000	550,000	565,000	(10,000)	-1.7
4160 Liquor Wholesale Tax	205,309	205,000	215,000	215,000	10,000	4.9
4170 Gross Receipts (Business Taxes)	831,949	800,000	880,000	880,000	80,000	10.0
4180 Penalty & Interest Business Tax	9,769	10,000	10,000	10,000	0	0.0
4187 City Sales Tax - Roane Co.	222,094	230,000	290,000	290,000	60,000	26.1
Total Other Taxes	<u>1,825,717</u>	<u>1,820,000</u>	<u>1,945,000</u>	<u>1,960,000</u>	<u>140,000</u>	<u>7.7</u>
<b>TOTAL TAXES</b>	<u>19,915,688</u>	<u>20,080,703</u>	<u>20,076,565</u>	<u>20,436,810</u>	<u>356,107</u>	<u>1.8</u>
<b><u>LICENSES AND PERMITS:</u></b>						
4205 Beer & Liquor Licenses & Permits	19,490	20,000	20,000	20,000	0	0.0
4225 Building Permits	256,825	125,000	300,000	130,000	5,000	4.0
4230 Electrical Permits	20,150	26,000	22,000	23,000	(3,000)	-11.5
4235 Plumbing Permits	21,805	22,000	22,000	22,000	0	0.0
4250 Animal Registration Permits	11,576	17,000	13,500	15,000	(2,000)	-11.8
4260 Other Permits and Fees	10,956	10,000	12,000	10,000	0	0.0
<b>TOTAL LICENSES &amp; PERMITS</b>	<u>340,802</u>	<u>220,000</u>	<u>389,500</u>	<u>220,000</u>	<u>0</u>	<u>0.0</u>
<b><u>INTERGOVERNMENTAL:</u></b>						
4311 D.O.E. In-Lieu of Tax	1,265,963	1,265,963	1,265,963	1,265,963	0	0.0
4313 Federal Grants	0	300,000	300,000	300,000	0	100.0
Shared State Taxes:						
4310 TVA Replacement Tax	197,236	197,200	202,375	203,000	5,800	2.9
4320 Sales Tax	1,668,873	1,665,000	1,815,000	1,900,000	235,000	14.1
4325 Income Tax	274,127	205,000	275,000	300,000	95,000	46.3
4340 Excise Tax	74,653	40,000	62,006	50,000	10,000	25.0
4345 Beer Barrelage	13,428	15,000	13,619	15,000	0	0.0
4350 Mixed Drink Tax	77,907	73,000	87,700	91,500	18,500	25.3
4355 State Grants in Aid	935	0	796	800	800	100.0
County Shared Sales Taxes:						
4366 Anderson County	5,902,095	6,040,000	5,950,000	6,095,000	55,000	0.9
4367 Sales Tax Refund	(176,000)	0	0	0	0	0.0
4370 Roane County	1,275,338	1,225,000	1,510,000	1,510,000	285,000	23.3
<b>TOTAL INTERGOVERNMENTAL</b>	<u>10,574,555</u>	<u>11,026,163</u>	<u>11,482,459</u>	<u>11,731,263</u>	<u>705,100</u>	<u>6.4</u>

**GENERAL FUND**  
**SUMMARY OF REVENUES BY SOURCE**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<b><u>CHARGES FOR SERVICES:</u></b>						
Charges for Current Services:						
4405 Records Processing	39,589	35,000	35,000	35,000	0	0.0
4417 General & Admin. Costs	31,473	20,000	25,000	23,000	3,000	15.0
4425 Library - Lost Books	2,583	3,000	2,500	3,000	0	0.0
4430 Animal Shelter Fees	29,331	38,000	32,000	35,000	(3,000)	-7.9
Total Charges for Current Services	<u>102,976</u>	<u>96,000</u>	<u>94,500</u>	<u>96,000</u>	<u>0</u>	<u>0.0</u>
Use of Property Services:						
4440 Activities	8,570	10,000	5,000	10,000	0	0.0
4450 Outdoor Pool	66,948	70,000	67,000	70,000	0	0.0
4455 Indoor Pool	62,422	60,000	55,000	60,000	0	0.0
4460 Rental of Lands & Buildings	121,718	125,000	90,000	85,000	(40,000)	-32.0
4485 Community Center Building	25,943	25,000	25,000	25,000	0	0.0
Total Use of Property Services	<u>285,601</u>	<u>290,000</u>	<u>242,000</u>	<u>250,000</u>	<u>(40,000)</u>	<u>-13.8</u>
<b>TOTAL CHARGES FOR SERVICES</b>	<u>388,577</u>	<u>386,000</u>	<u>336,500</u>	<u>346,000</u>	<u>(40,000)</u>	<u>-10.4</u>
<b><u>FINES, PENALTIES AND FORFEITURES:</u></b>						
4505 City Court - Fines	66,220	70,000	65,000	70,000	0	0.0
4510 City Court - Costs	33,247	40,000	45,000	40,000	0	0.0
4515 Bail Forfeitures	80,798	150,000	100,000	125,000	(25,000)	-16.7
4519 Misc. Court Revenues	6,117	4,000	5,000	4,000	0	0.0
4520 Library - Fines	52,121	50,000	50,000	50,000	0	0.0
<b>TOTAL FINES, PENALTIES,     &amp; FORFEITURES</b>	<u>238,503</u>	<u>314,000</u>	<u>265,000</u>	<u>289,000</u>	<u>(25,000)</u>	<u>-8.0</u>
<b><u>OTHER REVENUES:</u></b>						
4610 Interest on Investments	137,567	135,000	175,000	175,000	40,000	29.6
4710 CATV Franchise	312,587	305,000	317,000	320,000	15,000	4.9
4750 Right-of-Way	60,000	60,000	60,000	60,000	0	0.0
4790 Miscellaneous	17,535	3,500	1,000	3,500	0	0.0
<b>TOTAL OTHER REVENUES</b>	<u>527,689</u>	<u>503,500</u>	<u>553,000</u>	<u>558,500</u>	<u>55,000</u>	<u>10.9</u>
<b>TOTAL CURRENT MUNICIPAL REVENUES</b>	<u>31,985,814</u>	<u>32,530,366</u>	<u>33,103,024</u>	<u>33,581,573</u>	<u>1,051,207</u>	<u>3.2</u>
<b>FUND BALANCE APPROPRIATION</b>	255,438	1,071,931	240,964	1,251,521	179,590	16.8
<b>TOTAL REVENUES</b>	<u>32,241,252</u>	<u>33,602,297</u>	<u>33,343,988</u>	<u>34,833,094</u>	<u>1,230,797</u>	<u>3.7</u>

GENERAL FUND

**SUMMARY OF EXPENDITURES AND TRANSFERS  
BY DEPARTMENTS AND ACTIVITIES**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<u>General Government:</u>						
810 City Council	96,313	80,817	80,817	82,238	1,421	1.8
816 City Clerk	95,474	112,032	111,972	113,825	1,793	1.6
820 City Manager	233,703	227,880	229,331	243,505	15,625	6.9
832 City Court	110,665	114,387	115,464	120,440	6,053	5.3
843 Legal	174,461	183,731	184,993	203,753	20,022	10.9
<b>Total General Government</b>	<b>710,616</b>	<b>718,847</b>	<b>722,577</b>	<b>763,761</b>	<b>44,914</b>	<b>6.2</b>
<u>Administrative Services:</u>						
845 Computer Services	206,536	229,100	212,702	229,682	582	0.3
846 Personnel	165,485	208,479	173,107	191,641	(16,838)	-8.1
854 Stationery Stores	84,429	81,233	65,827	67,724	(13,509)	-16.6
862 Finance	158,212	168,826	103,421	110,126	(58,700)	-34.8
864 Business Office	54,191	60,022	57,163	64,558	4,536	7.6
<b>Total Administrative Services</b>	<b>668,853</b>	<b>747,660</b>	<b>612,220</b>	<b>663,731</b>	<b>(83,929)</b>	<b>-11.2</b>
<u>Police Department:</u>						
910 Supervision	179,414	182,108	181,983	198,079	15,971	8.8
911 Investigations	567,851	528,394	592,864	617,404	89,010	16.8
912 Staff Services	371,139	393,913	332,458	419,836	25,923	6.6
913 Patrol	2,629,182	3,124,761	3,124,761	3,172,456	47,695	1.5
915 Emergency Communications	215,109	231,940	216,722	247,552	15,612	6.7
916 Animal Control	222,960	245,010	249,868	253,385	8,375	3.4
917 School Resource Officer Program	127,779	124,611	128,273	127,455	2,844	2.3
<b>Total Police Department</b>	<b>4,313,434</b>	<b>4,830,737</b>	<b>4,826,929</b>	<b>5,036,167</b>	<b>205,430</b>	<b>4.3</b>
<u>Fire Department:</u>						
921 Supervision	172,431	177,065	176,934	191,483	14,418	8.1
922 Fire Prevention	109,613	110,621	110,560	120,482	9,861	8.9
923 Fire Fighting	3,021,118	3,110,120	3,078,308	3,365,380	255,260	8.2
924 Fire Stations	97,039	91,976	91,821	102,106	10,130	11.0
925 Fire Specialists	135,922	166,691	138,702	175,309	8,618	5.2
<b>Total Fire Department</b>	<b>3,536,123</b>	<b>3,656,473</b>	<b>3,596,325</b>	<b>3,954,760</b>	<b>298,287</b>	<b>8.2</b>
<u>Public Works Department:</u>						
930 Supervision	66,698	63,448	65,198	70,075	6,627	10.4
935 Engineering	154,954	159,916	111,390	121,937	(37,979)	-23.7
942 State Highway Maintenance	55,564	55,409	56,039	59,089	3,680	6.6
943 General Maintenance	197,627	208,525	212,670	224,480	15,955	7.7
946 Central Service Center	104,376	109,985	112,450	115,279	5,294	4.8
948 Municipal Building	131,068	136,982	137,866	140,454	3,472	2.5
953 Traffic Control and Lights	921,295	955,300	940,300	955,300	0	0.0
<b>Total Public Works Department</b>	<b>1,631,582</b>	<b>1,689,565</b>	<b>1,635,913</b>	<b>1,686,614</b>	<b>(2,951)</b>	<b>-0.2</b>

**GENERAL FUND**  
**SUMMARY OF EXPENDITURES AND TRANSFERS**  
**BY DEPARTMENTS AND ACTIVITIES**

	<u>ACTUAL</u> 2005	<u>BUDGET</u> 2006	<u>PROJECTED</u> 2006	<u>BUDGET</u> 2007	<u>BUDGET</u> 07 vs 06	<u>%</u> <u>CHANGE</u>
<u>Community Development</u>						
960 Supervision	110,025	116,662	120,066	126,198	9,536	8.2
962 Planning	94,174	98,382	100,938	107,163	8,781	8.9
966 Code Enforcement	<u>297,842</u>	<u>321,951</u>	<u>317,547</u>	<u>345,505</u>	<u>23,554</u>	<u>7.3</u>
Total Community Development	<u>502,041</u>	<u>536,995</u>	<u>538,551</u>	<u>578,866</u>	<u>41,871</u>	<u>7.8</u>
<u>Recreation and Parks Department:</u>						
970 Supervision	251,743	259,184	240,264	209,907	(49,277)	-19.0
972 Indoor Aquatics	154,038	184,556	168,997	191,034	6,478	3.5
973 Outdoor Aquatics	240,895	229,943	222,823	233,753	3,810	1.7
974 Centers, Camps & Programs	599,301	598,076	606,281	627,734	29,658	5.0
975 Athletics	51,797	66,363	92,368	116,444	50,081	75.5
976 Parks	617,502	636,289	638,075	693,876	57,587	9.1
977 Scarboro Center	119,124	115,722	112,719	119,004	3,282	2.8
978 Senior Center	<u>251,146</u>	<u>254,027</u>	<u>265,729</u>	<u>265,507</u>	<u>11,480</u>	<u>4.5</u>
Total Recreation and Parks Department	<u>2,285,546</u>	<u>2,344,160</u>	<u>2,347,256</u>	<u>2,457,259</u>	<u>113,099</u>	<u>4.8</u>
979 Public Library	<u>1,089,646</u>	<u>1,137,910</u>	<u>1,133,072</u>	<u>1,185,608</u>	<u>47,698</u>	<u>4.2</u>
TOTAL MUNICIPAL EXPENDITURES	<u>14,737,841</u>	<u>15,662,347</u>	<u>15,412,843</u>	<u>16,326,766</u>	<u>664,419</u>	<u>4.2</u>
<u>Operating Transfers:</u>						
991 State Street Aid Fund	500,000	517,500	517,500	539,210	21,710	4.2
991 Street & Public Transportation Fund	10,000	10,350	10,350	10,790	440	4.3
992 Capital Projects Fund	1,080,000	1,150,000	1,150,000	1,150,000	0	0.0
994 Golf Course Fund	300,000	300,000	300,000	300,000	0	0.0
995 Grant Fund	168,350	168,350	168,350	168,350	0	0.0
996 Economic Diversification Fund	171,000	177,000	177,000	184,500	7,500	4.2
997 Debt Service	3,024,113	2,900,000	2,900,000	2,900,000	0	0.0
998 Solid Waste	1,063,407	1,138,680	1,129,875	1,183,340	44,660	3.9
999 Oak Ridge Schools	<u>11,186,541</u>	<u>11,578,070</u>	<u>11,578,070</u>	<u>12,070,138</u>	<u>492,068</u>	<u>4.3</u>
TOTAL OPERATING TRANSFERS	<u>17,503,411</u>	<u>17,939,950</u>	<u>17,931,145</u>	<u>18,506,328</u>	<u>566,378</u>	<u>3.2</u>
TOTAL EXPENDITURES AND OPERATING TRANSFERS	<u>32,241,252</u>	<u>33,602,297</u>	<u>33,343,988</u>	<u>34,833,094</u>	<u>1,230,797</u>	<u>3.7</u>

**FY 2007 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,  
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED**

	GROSS BUDGET	ELECTRIC FUND			WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	GENERAL FUND
		16%	18%	21%	WATER	WASTEWATER			
<b>GENERAL GOVERNMENT:</b>									
810 City Council	115,828	16%	18,532	7%	8,108	6%	6,950	0	82,238
816 City Clerk	160,317	16%	25,651	7%	11,222	6%	9,619	0	113,825
820 City Manager's Office	487,010	25%	121,753	12%	58,441	12%	58,441	1%	243,505
832 City Court	120,440		0		0		0	0	120,440
843 Legal	286,976	16%	45,916	7%	20,088	6%	17,219	0	203,753
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,170,571</b>	<b>18%</b>	<b>211,852</b>	<b>8%</b>	<b>97,859</b>	<b>8%</b>	<b>92,229</b>	<b>0%</b>	<b>763,761</b>
<b>ADMINISTRATIVE SERVICES:</b>									
845 Computer Services	696,007	31%	215,763	20%	139,201	16%	111,361	0	229,682
846 Personnel	354,890	15%	53,233	13%	46,136	15%	53,233	3%	191,641
854 Stationary Stores	199,187	26%	51,789	20%	39,837	20%	39,837	0	67,724
862 Finance	524,409	47%	246,473	16%	83,905	12%	62,929	4%	110,126
864 Business Office	922,264	43%	396,574	27%	249,011	23%	212,121	0	64,558
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>2,696,757</b>	<b>36%</b>	<b>963,832</b>	<b>21%</b>	<b>558,090</b>	<b>18%</b>	<b>479,481</b>	<b>1%</b>	<b>663,731</b>
<b>POLICE DEPARTMENT:</b>									
910 Supervision	198,079		0		0		0	0	198,079
911 Investigations	617,404		0		0		0	0	617,404
912 Staff Services	419,836		0		0		0	0	419,836
913 Patrol	3,190,956		0		0		0	1%	18,500
915 Emergency Communications	446,940	12%	53,633	6%	26,816	2%	8,939	44%	110,000
916 Animal Control	286,385		0		0		0	12%	33,000
917 School Resource Officer	127,455		0		0		0	0	127,455
<b>TOTAL POLICE DEPARTMENT</b>	<b>5,287,055</b>	<b>1%</b>	<b>53,633</b>	<b>1%</b>	<b>26,816</b>	<b>0%</b>	<b>8,939</b>	<b>3%</b>	<b>161,500</b>
<b>FIRE DEPARTMENT:</b>									
921 Supervision	191,483		0		0		0	0	191,483
922 Fire Prevention	120,482		0		0		0	0	120,482
923 Fire Fighting	3,365,380		0		0		0	0	3,365,380
924 Fire Stations	102,106		0		0		0	0	102,106
925 Fire Specialists	175,309		0		0		0	0	175,309
<b>TOTAL FIRE DEPARTMENT</b>	<b>3,954,760</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,954,760</b>

FY 2007 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,  
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED

	GROSS BUDGET	ELECTRIC FUND		WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	GENERAL FUND
		WATER	WASTEWATER	WATER	WASTEWATER			
<b><u>PUBLIC WORKS DEPARTMENT:</u></b>								
930 Supervision	324,353	0	31%	87,576	100,549	15%	17,500	70,075
935 Engineering	348,391	34,839	20%	69,678	69,678	15%	0	121,937
942 State Highway Maintenance	182,369	0	0	0	0	0	68%	59,089
943 General Maintenance	224,480	0	0	0	0	0	0	224,480
946 Central Services Complex	480,330	201,739	18%	86,459	48,033	6%	0	115,279
948 Municipal Building	206,550	30,982	9%	18,590	16,524	0	0	140,454
953 Traffic Control & Lighting	955,300	0	0	0	0	0	0	955,300
TOTAL PUBLIC WORKS	2,721,773	267,560	10%	262,303	234,784	5%	140,780	1,686,614

**COMMUNITY DEVELOPMENT DEPARTMENT:**

960 Supervision	217,583	28,285	13%	28,286	34,814	0	0	126,198
962 Planning	164,866	21,433	11%	18,135	18,135	0	0	107,163
966 Code Enforcement	429,884	0	9%	38,690	38,689	0	7,000	345,505
TOTAL COMMUNITY DEVELOPMENT	812,333	49,718	6%	85,111	91,638	0	7,000	578,866

**RECREATION & PARKS DEPARTMENT:**

970 Supervision	209,907	0	0	0	0	0	0	209,907
972 Indoor Aquatics	227,034	0	0	0	0	0	36,000	191,034
973 Outdoor Aquatics	235,953	0	0	0	0	0	2,200	233,753
974 Centers, Camps & Programs	708,394	0	0	0	0	0	80,660	627,734
975 Athletics	130,944	0	0	0	0	0	14,500	116,444
976 Parks	718,876	0	0	0	0	0	25,000	693,876
977 Scarborough Center	122,344	0	0	0	0	0	3,340	119,004
978 Senior Center	266,507	0	0	0	0	0	1,000	265,507
TOTAL RECREATION & PARKS DEPARTMENT	2,619,959	0	0	0	0	0	162,700	2,457,259

**PUBLIC LIBRARY:**

979 Public Library	1,185,608	0	0	0	0	0	0	1,185,608
GRAND TOTAL	20,448,816	1,546,595	8%	1,030,179	907,071	1%	471,980	16,326,766

## **Multiyear Model**

The City utilizes a multiyear model to calculate the required current budget year property tax rate and forecast future year property tax rates based on projected levels of General Fund revenues, expenditures and operating transfers. Debt service on long-term debt, excluding that of Proprietary Funds, is an intricate part of the multiyear model and is directly related to increases in the current and future property tax rates.

The multiyear model was designed to be used as a long-range planning tool for establishing a proposed property tax rate during the annual budget review process. The multiyear model is only concerned with the revenues, expenditures and operating transfers of the General Fund since only these items impact the property tax rate. The multiyear model on page II-35 contains projected revenues, expenditures and operating transfers through fiscal 2012. The model contains debt service requirements for the General Fund on existing long-term debt issuances. All major non-utility capital projects have been delayed in order to contain the property tax rate.

This model was prepared in accordance with City Council's adopted Strategic Plan and Proposed Major Policy Guidelines, which are contained on pages I-35 through I-43 of this document.

### **Model Assumptions:**

- ◆ Expenditures for municipal operations and transfers to the Oak Ridge Schools for operations are projected to increase 3.5% annually beginning in fiscal 2008. The current guideline requires that all future expenditure growth and property tax rate increases shall be at or below the published or anticipated Government Workers Compensation Index growth rate.
- ◆ Revenues are anticipated to grow at the historical growth rate of each specific revenue source. The City's primary revenue source is from property taxes and sales and use tax collections. Property assessment growth is projected to increase by 9% in fiscal 2008 and 2% annually thereafter. Assessment growth is projected higher in fiscal 2008 based on current or planned construction projects in the community, in particular three large taxable facilities to be located on federal sites. Assessment growth has averaged below 2% since 1998.

Sales and use tax collections, which are the General Fund's other major revenue source, are projected to grow at 1.25% in fiscal 2008, 0% in 2009, 1.0% in 2010, 0% in 2011 and 2% in 2012. Actual sales tax receipts received by the City have varied from year-to-year based on operational levels by federal contractors and large one-time audit adjustments. Overall, sales tax collections were fairly flat from 1994 through 2001. Growth levels increase during fiscals 2002 and 2003 due to the opening of Home Depot, expansion of Wal-Mart and the major modernization programs at the federal facilities located in Oak Ridge. Increases in 2005 and 2006 are primarily due to large construction projects on which use tax was collected during the construction period. These include two facilities at ORNL and the expansion to the Oak Ridge High School. Sales tax collections from the retail sector remain flat. The low future growth levels projected in the model assumes the use tax collections from these large construction projects will end and be replaced with sales tax collections from retail growth. This results in an overall low percentage increase in total collections.

- ◆ The unreserved fund balance of the General Fund combined with that of the General Purpose School Funds should stabilize at approximately \$3.5 million in fiscal 2008.

#### Changes in Operating Transfers:

- ◆ Transfers to the Solid Waste Fund are projected to grow by 3% annually. The primary operations funded by this transfer are provided under a 10-year contract with a private business. Annual contractual increases are set at 90% of the current rate of inflation as indicated by the Consumer Price-Index.
- ◆ A 3.5% annual increase is budgeted to support the City's Street Funds, which is comprised of the State Street Aid (SSA) Fund and the Street and Public Transportation Fund. The City's major street resurfacing program and maintenance on non-state streets is accounted for in the SSA Fund. Revenues in the SSA Fund have been flat for many years and are insufficient to cover the cost of operations accounted for in this Fund. In fiscal 2007, the General Fund will transfer \$539,210 to the SSA Fund.

In fiscal 2004, the General Fund began providing an operating transfer to the Street and Public Transportation Fund to support the operations of the public transit buses. The primary source of revenue for this Fund is state-shared fuel taxes and a state grant. In fiscal 2004, the contracted costs to operate the public transit buses increased 55% and the revenue stream of that Fund is insufficient to support the higher costs. A \$10,790 transfer is budgeted in fiscal 2007 to support this program.

- ◆ In fiscal 2000, City Council approved establishment of the Economic Diversification (ED) Fund to enhance economic development endeavors, with funding primarily provided from operating transfers from the General, Electric and Waterworks Funds. From the fiscal 2007 base of \$185,000, the operating transfer to the ED Fund from the General Fund is projected to grow by 3.5% annually to support the City's funding for economic development endeavors.
- ◆ The operating transfer to the Golf Course Fund is projected to remain at \$300,000 annually through 2008, increase to \$350,000 in 2009, \$450,000 in 2010, \$500,000 in 2011 and flatten to \$550,000 in fiscal 2012. This transfer is to fund a portion of the approximate \$500,000+ annual debt service payment on the Bonds issued to construct the Golf Course. These bonds are backed by the "full faith and credit of the City". Cash reserves from the sale of the remaining land surrounding the golf course in 2004 and proceeds generated from the operations of the course will be utilized to supplement the operating transfer in order to fully fund the debt service payment accounted for in the Golf Course Fund.
- ◆ In fiscal 2001, the City started a reserve to fund capital maintenance projects costing between \$10,000 and \$300,000 from operating transfers from the General Fund to the Capital Projects Fund. This program was initiated to reduce the usage of long-term debt issuance to finance the City's routine capital maintenance needs. The transfer amount was \$1,150,000 in fiscal 2007 and will be increased each year until a level of approximately \$1.5 million annually is reached.
- The Debt Service City and School transfer lines only include debt service for existing debt issuances. This model does not include any funding for new future debt issuances to finance major capital projects. All major non-utility capital projects have been placed on hold until financing for the \$62,000,000 Oak Ridge High School (ORHS) project is completed. At this time, funding for the ORHS project is not expected to impact the property tax rate. Debt issuances to fund major capital projects has been a major driver in past property tax rate increases.

The current amortization schedule for General Long-Term Debt, which is funded through the operating transfer from the General Fund to the Debt Service Fund, is on page III-9 of this document.

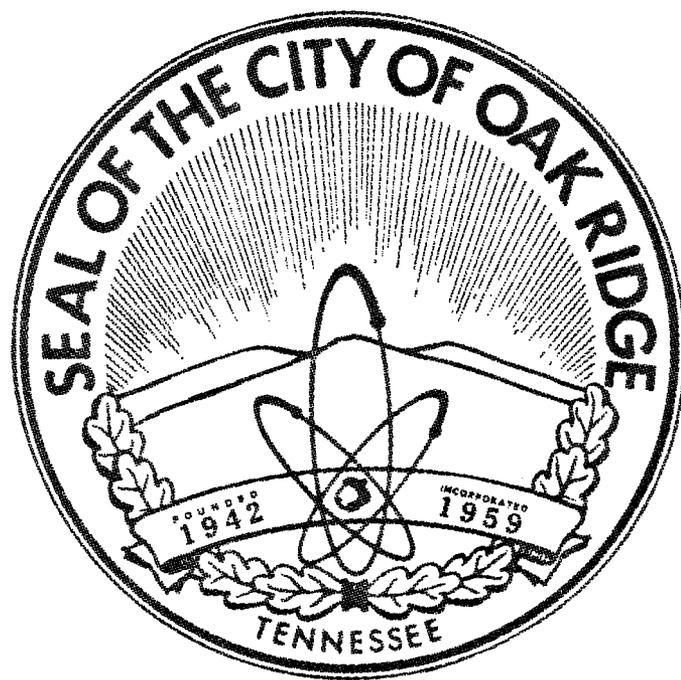
Based on these parameters in the multiyear model on page II-35, the projected property tax rate will remain at the fiscal 2006 rate of \$2.55 through fiscal 2007, increase by 10-cents in fiscal 2008, 8-cents in 2009, 9-cents in 2010 and 7-cents in 2011 with the tax rate being \$2.89 at that time. The multiyear model presented here is to demonstrate how the City relates the impact of debt and other related increases in expenditure levels to the property tax rate. For each cent on the tax rate, General Fund revenues will increase approximately \$66,000. Therefore, the property tax rate must be increased by one-cent for each \$66,000 increase in expenditures. This amount will vary slightly from year-to-year based on assessment growth.

The City has utilized fund balance draws since 1986 to balance the budget (i.e. revenues equal expenditures). In fiscal 2007, an additional 19-cents on the property tax rate would have been required to eliminate the fund balance draw. The usage of a fund balance draw to balance the budget is to cease by the year 2008 when the target fund balance of \$3.5 million is sustained. This along with moderate revenue growth is the primary driver for the projected increases in the property tax rate over the next few fiscal years.

The multiyear model is used for projection purposes and for management decisions concerning long-range projects. Obviously, the future property tax rates presented in these models will not necessarily be the rate that will be in effect during that fiscal year. The multiyear model is updated each year as a part of the budget process and is utilized by City staff to set the proposed property tax rate presented to City Council.

**CITY OF OAK RIDGE MULTIYEAR MODEL (IN THOUSANDS)**

	2004 ACTUAL	2005 ACTUAL	2006 PROJ.	2007 PROJ.	2008 PROJ.	2009 PROJ.	2010 PROJ.	2011 PROJ.	2012 PROJ.
<b>REVENUES:</b>									
General Property Taxes	14916	15530	15631	15939	18042	18953	19964	20864	21280
Other Property Taxes	2492	2560	2501	2538	2663	2770	2889	2990	3020
Business Taxes	1878	1604	1655	1670	1720	1772	1825	1880	1936
Licenses & Permits	173	341	389	220	222	224	226	228	230
DOE In-Lieu of Taxes	1267	1266	1266	1266	1316	1355	1400	1435	1435
Local Sales Tax	7223	7399	7750	7896	7995	7995	8075	8075	8236
Intergovernmental	1925	2032	2482	2559	2610	2662	2715	2769	2824
Hall Income Tax	208	275	275	300	312	324	337	350	364
Charges for Services	101	103	94	96	99	102	105	108	111
Use of Property	291	285	242	250	253	256	259	262	265
Fines & Penalties	341	239	265	289	298	307	316	325	335
Other Revenues	407	352	553	559	498	501	505	513	518
<b>TOTAL REVENUES</b>	<b>31222</b>	<b>31986</b>	<b>33103</b>	<b>33582</b>	<b>36027</b>	<b>37221</b>	<b>38616</b>	<b>39798</b>	<b>40554</b>
<b>TOTAL MUNICIPAL EXPENDITURES</b>									
<b>14118</b>	<b>14738</b>	<b>15612</b>	<b>16327</b>	<b>16898</b>	<b>17490</b>	<b>18102</b>	<b>18736</b>	<b>19391</b>	
<b>OPERATING TRANSFERS:</b>									
Gen. Purpose School Fund	10646	11187	11578	12070	12492	12930	13382	13851	14335
Solid Waste Fund	1023	1063	1130	1183	1218	1255	1293	1332	1372
Street Funds	510	510	528	550	569	589	610	631	653
Economic Diversification Fund	680	171	177	185	191	198	205	212	220
Grant Fund	0	168	168	168	168	168	168	168	168
Golf Course Fund	500	300	300	300	300	350	450	500	550
Capital Projects Fund (Capital Maintenance)	1057	1080	1150	1150	1200	1250	1300	1350	1400
Debt Service	3023	3024	2900	2900	2900	2900	2900	2900	2900
<b>TOTAL OPERATING TRANSFERS</b>	<b>17439</b>	<b>17503</b>	<b>17931</b>	<b>18506</b>	<b>19039</b>	<b>19640</b>	<b>20308</b>	<b>20944</b>	<b>21598</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>31557</b>	<b>32241</b>	<b>33543</b>	<b>34833</b>	<b>35938</b>	<b>37130</b>	<b>38410</b>	<b>39680</b>	<b>40990</b>
<b>REVENUES LESS EXPENDITURES &amp; TRANSFERS</b>	<b>-335</b>	<b>-255</b>	<b>-440</b>	<b>-1251</b>	<b>90</b>	<b>91</b>	<b>206</b>	<b>119</b>	<b>-436</b>
<b>UNRESERVED CITY FUND BAL. (BOY):</b>	<b>5251</b>	<b>4916</b>	<b>4661</b>	<b>4221</b>	<b>2970</b>	<b>3060</b>	<b>3151</b>	<b>3357</b>	<b>3475</b>
<b>UNRESTRICTED CITY FUND BAL. (EOY):</b>	<b>4916</b>	<b>4661</b>	<b>4221</b>	<b>2970</b>	<b>3060</b>	<b>3151</b>	<b>3357</b>	<b>3475</b>	<b>3040</b>
<b>SCHOOL FUND BAL. (EOY):</b>	<b>3701</b>	<b>4018</b>	<b>3886</b>	<b>2570</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>TOTAL FUND BALANCE (EOY):</b>	<b>8617</b>	<b>8679</b>	<b>8107</b>	<b>5540</b>	<b>3560</b>	<b>3651</b>	<b>3857</b>	<b>3975</b>	<b>3540</b>
Fund Balance As % Expenditures & Transfers	27.31%	26.92%	24.17%	15.90%	9.91%	9.83%	10.04%	10.02%	8.64%
<b>PROPERTY TAX RATE:</b>	<b>287</b>	<b>287</b>	<b>255</b>	<b>255</b>	<b>265</b>	<b>273</b>	<b>282</b>	<b>289</b>	<b>289</b>
% INCREASE PROPERTY TAX RATE	-2.38%	0.00%	-11.15%	0.00%	3.92%	3.02%	3.30%	2.48%	0.00%
<b>ASSESSMENT (0,000,000's)</b>	<b>52.47</b>	<b>54.06</b>	<b>60.60</b>	<b>62.12</b>	<b>67.71</b>	<b>69.06</b>	<b>70.44</b>	<b>71.85</b>	<b>73.29</b>
Total Tax rate Increase (Annual)	0.0	0.0	0.0	0.0	10.0	8.0	9.0	7.0	0.0
Ann. Assmnt. Growth	2.39%	3.03%	0.65%	2.50%	9.00%	2.00%	2.00%	2.00%	2.00%
Ann. Sales Tax Growth	1.26%	2.44%	4.74%	1.25%	1.25%	0.00%	1.00%	0.00%	2.00%
Avg. Ann. Growth since 1993	2.47%	2.47%	2.63%	2.54%	2.46%	2.32%	2.24%	2.12%	2.12%
Expenditure Growth City - Actual & Proj.	-2.89%	4.36%	5.96%	4.59%	3.46%	3.47%	3.47%	3.47%	3.47%
Expenditure Growth Schools	0.00%	5.08%	3.50%	4.25%	3.50%	3.50%	3.50%	3.50%	3.50%
Average Household Monthly Tax Increase	-1.46	0.00	0.00	0.00	2.08	1.67	1.88	1.46	0.00



oak  
ridge



General  
Government

## GENERAL GOVERNMENT

The General Government function includes the following activities: City Council, City Clerk, City Manager's Office, City Court and Legal.

Incorporated in 1960, the City of Oak Ridge operates under a charter providing for a modified City Manager-Council form of government, which combines the political leadership of elected officials in the form of a City Council with the managerial experience and expertise of a City Manager. City Council consists of seven members elected at large, with the Mayor and Mayor ProTem elected by fellow council members for two-year terms. City Council members set policy and enact legislation, review and adopt the City budget, and appoint the City Manager and City Attorney.

The City Clerk is responsible for recording legislative actions of City Council, assisting the City Manager in implementing ordinances and resolutions approved by City Council, and performing related functions.

The City Manager is responsible for the supervision of all City departments and serves as Council's chief advisor, providing Council with any information and recommendations they may request. He is also responsible for implementing Council approved policies. The City Manager's activity also includes a Government and Public Affairs Coordinator who assists in the management of relationships with the public and with external agencies and media organizations at the federal, state and local level.

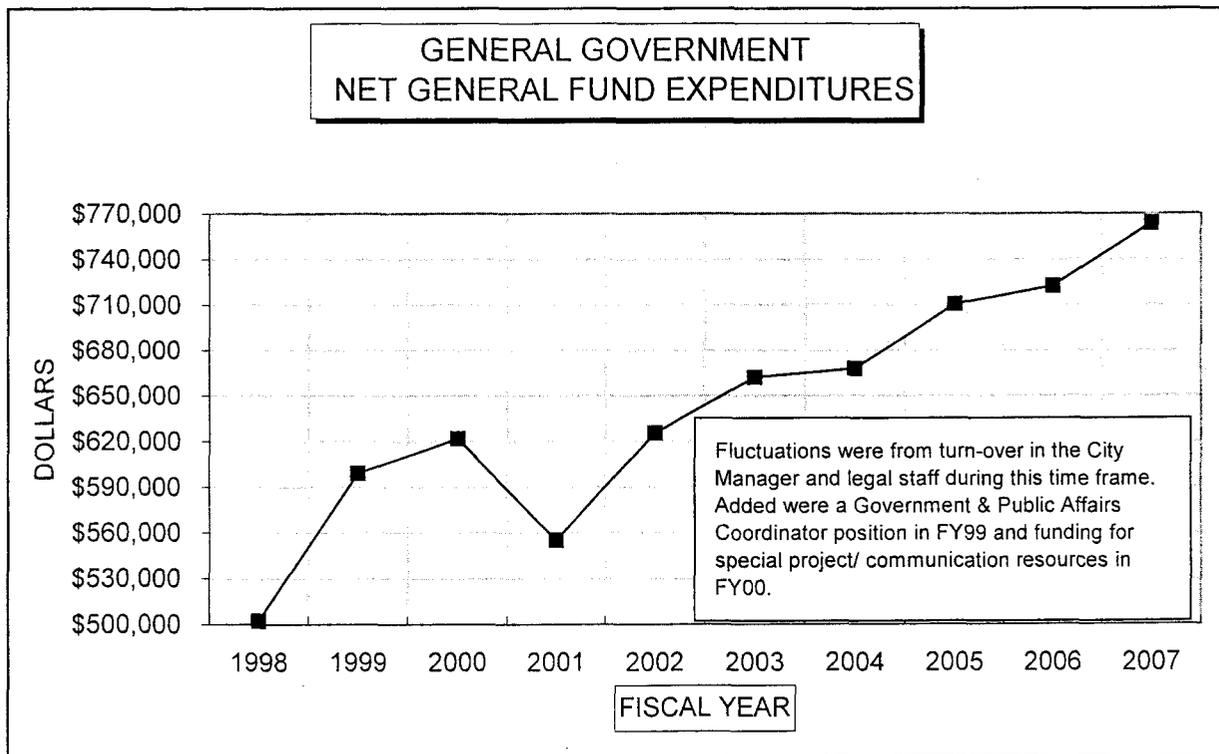
The City Court has jurisdiction within the City over cases involving violations of City ordinance. The Court is presided over by a City Judge elected for a four-year term.

The Legal Department is responsible for providing legal assistance and guidance to the City Council and City Manager and keeping all department directors fully advised on any legal matters. The Department also represents the City in civil litigations and serves as the staff representative to the City's Beer Board. The City Attorney is appointed by City Council. The legal staff also contains a senior staff attorney and an administrative assistant position.

GENERAL GOVERNMENT	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHANGE
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GENERAL FUND

810 City Council	96,313	80,817	80,817	82,238	1,421	1.8
816 City Clerk	95,474	112,032	111,972	113,825	1,793	1.6
820 City Manager	233,703	227,880	229,331	243,505	15,625	6.9
832 City Court	110,665	114,387	115,464	120,440	6,053	5.3
843 Legal	174,461	183,731	184,993	203,753	20,022	10.9
Total General Government	<u>710,616</u>	<u>718,847</u>	<u>722,577</u>	<u>763,761</u>	<u>44,914</u>	<u>6.2</u>



**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> General Government	<b>ACTIVITY</b> City Council	<b>NUMBER</b> 810
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**ACTIVITY DESCRIPTION**

The City of Oak Ridge is governed by a seven-member City Council, which is the legislative and policy-making body of the City. Council members are elected at large for four-year, staggered terms in elections held in June of every odd-numbered year. Following the election, the council elects one of its members to serve as Mayor for a term of two years and also chooses a member to serve as Mayor Pro-Tem in the temporary absence or disability of the Mayor.

The responsibilities of the City Council include (1) adopting ordinances, resolutions and policies necessary for the proper governing of the City's affairs; (2) reviewing and adopting the annual budget; (3) reviewing and acting on recommendations from various boards and commissions; (4) appointing a City Manager, City Attorney, and residents to various boards and commissions; (5) issuing directives and initiating measures to promote the general welfare of the City and the safety and health of its residents; and (6) representing the City at official functions.

City Council conducts its business in public sessions held in the Courtroom of the Municipal Building typically on the third Monday of each month.

**PROGRAM COMMENTS**

This activity provides for the engagement of an independent firm of certified public accountants to conduct an annual audit of the official accounting records of the City. A comprehensive annual financial report is prepared by the Finance Department, submitted to the Council, and made a part of the City's records.

Additional items provided for in this activity are memberships in the Tennessee Municipal League, the National League of Cities, the East Tennessee Development District, and the Energy Communities Alliance; and attendance by City Council members at meetings and conferences conducted by the Tennessee Municipal League, the National League of Cities, and the Energy Communities Alliance.

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Contractual Services increased by \$1,800 for Repair and Maintenance costs on communications equipment used during the City Council meetings and \$200 for Vehicle/Equipment Use Charges for fuel costs.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

810 City Council

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	13,274	14,400	14,400	14,400	0	.0
5141. Social Security	979	1,102	1,102	1,102	0	.0
<b>Total Personal Services</b>	<b>14,253</b>	<b>15,502</b>	<b>15,502</b>	<b>15,502</b>	<b>0</b>	<b>.0</b>
<b>Contractual Services</b>						
5205. Printing & Dup. Charges	160	500	500	500	0	.0
5207. Dues, Memberships & Sub.	14,355	16,873	16,873	16,873	0	.0
5210. Prof. & Contractual Ser.	29,000	25,502	25,502	25,502	0	.0
5211. Advertising & Publicity	2,650-	0	0	0	0	.0
5212. Utility Services	1,341	2,100	2,100	2,100	0	.0
5220. Training & Travel	17,834	26,000	26,000	26,000	0	.0
5235. Repair & Maintenance	24,154	800	800	2,600	1,800	225.0
5236.13 Other Equipment Maint.	345	345	345	345	0	.0
5289. Vehicle/Equip Use Charge	2,737	2,600	2,600	2,800	200	7.7
<b>Total Contractual Services</b>	<b>87,276</b>	<b>74,720</b>	<b>74,720</b>	<b>76,720</b>	<b>2,000</b>	<b>2.7</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	1,849	3,186	3,186	3,186	0	.0
5320. Books/Education Material	255	400	400	400	0	.0
<b>Total Commodities</b>	<b>2,104</b>	<b>3,586</b>	<b>3,586</b>	<b>3,586</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	12,600	14,970	14,970	14,970	0	.0
5420. Litigation/Judicial Costs	193	50	50	50	0	.0
5430. Grants/Subsidies/Contr.	3,000	0	0	0	0	.0
5499. Contingency	16,227	5,000	5,000	5,000	0	.0
<b>Total Other Charges</b>	<b>32,020</b>	<b>20,020</b>	<b>20,020</b>	<b>20,020</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>135,653</b>	<b>113,828</b>	<b>113,828</b>	<b>115,828</b>	<b>2,000</b>	<b>1.8</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	39,339-	33,011-	33,011-	33,590-	579-	1.8
<b>TOTAL NET EXPENDITURES</b>	<b>96,314</b>	<b>80,817</b>	<b>80,817</b>	<b>82,238</b>	<b>1,421</b>	<b>1.8</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> General Government	<b>ACTIVITY</b> City Clerk	<b>NUMBER</b> 816
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**ACTIVITY DESCRIPTION**

The City Clerk's office is responsible for recording and preserving the legislative actions of City Council and performing related functions as prescribed by the City Charter, City Manager and City Council. Implementation of these general functions involves preparation and distribution of Council meeting agenda materials and production of Council meeting minutes; filing and storage of official records; maintenance of the City Charter and Code; licensing and titling of City vehicles; and providing administrative and clerical support services for the City Manager, the Mayor and members of City Council.

**PERFORMANCE OBJECTIVES**

1. To accurately record the legislative actions of City Council.
2. To effectively respond to all requests for information.
3. To provide efficient administrative and clerical support to the City Manager and City Council.
4. To provide reliable records management service.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Agenda Production-Number of Sessions	31	26	25	26
Minutes Recorded	17	12	13	13
Ordinances Adopted	15	15	15	15
Resolutions Adopted	144	150	100	125
Proclamations Adopted	28	35	30	30
Administrative Action Referrals	324	350	260	300
Publications/Legal Notices	18	20	20	18
Official Notices Mailed to Individuals	21	35	130	35

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Contractual Services decreased \$10,000 for Advertising and Publicity due to charter revisions to the requirement of newspaper published legal notices and increased utilization of the City's website to disperse information to citizens.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

816 City Clerk

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	85,888	86,639	86,560	96,882	10,243	11.8
5131. Regular Overtime Pay	282	1,330	1,330	1,330	0	.0
5141. Social Security	6,186	6,730	6,724	7,513	783	11.6
5150. Retirement	8,738	9,677	9,677	11,785	2,108	21.8
5160. Medical & Workers Comp	14,859	15,202	15,202	14,594	608-	4.0-
<b>Total Personal Services</b>	<b>115,953</b>	<b>119,578</b>	<b>119,493</b>	<b>132,104</b>	<b>12,526</b>	<b>10.5</b>
<b>Contractual Services</b>						
5207. Dues, Memberships & Sub.	119	249	249	249	0	.0
5210. Prof. & Contractual Ser.	12	2,400	2,400	2,400	0	.0
5211. Advertising & Publicity	12,450	30,000	30,000	20,000	10,000-	33.3-
5212. Utility Services	1,372	1,600	1,600	1,600	0	.0
5220. Training & Travel	242	360	360	360	0	.0
5236.13 Other Equipment Maint.	1,825	1,825	1,825	1,825	0	.0
<b>Total Contractual Services</b>	<b>16,020</b>	<b>36,434</b>	<b>36,434</b>	<b>26,434</b>	<b>10,000-</b>	<b>27.4-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	2,224	1,243	1,243	1,243	0	.0
5320. Books/Education Material	204	336	336	336	0	.0
<b>Total Commodities</b>	<b>2,428</b>	<b>1,579</b>	<b>1,579</b>	<b>1,579</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5420. Litigation/Judicial Costs	69	200	200	200	0	.0
<b>Total Other Charges</b>	<b>69</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>134,470</b>	<b>157,791</b>	<b>157,706</b>	<b>160,317</b>	<b>2,526</b>	<b>1.6</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	38,996-	45,759-	45,734-	46,492-	733-	1.6
<b>TOTAL NET EXPENDITURES</b>	<b>95,474</b>	<b>112,032</b>	<b>111,972</b>	<b>113,825</b>	<b>1,793</b>	<b>1.6</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> General Government	<b>ACTIVITY</b> City Manager's Office	<b>NUMBER</b> 820
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**ACTIVITY DESCRIPTION**

The City Charter establishes the City Manager as the chief executive officer of the City. The City Manager is appointed by and serves at the pleasure of City Council. He is responsible for planning, organizing, directing, controlling, and evaluating the operations of the municipal government in order to implement Council policies in an effective, and economic manner.

In carrying out these responsibilities, the Manager interprets and implements Council-determined policy; oversees the enforcement of all laws and ordinances; appoints and removes department heads and employees on the basis of merit; exercises control and supervision over all departments; prepares and recommends annual operating and capital improvement budgets; screens and prepares agenda materials; recommends legislation that appears necessary and desirable; advises Council of the financial conditions and future needs of the City; informs the public through reports to Council regarding the operation of City government; represents the City in its relations with the public, the press, and other governmental and private agencies; and performs such other duties as may be described by the City Charter or required by ordinance or resolution of Council.

It is the goal of this activity to provide coordination and administrative direction to City departments in order to provide continuous improvement in the delivery of municipal services to the residents of Oak Ridge, and to inform and advise Council on City affairs, requirements, and problems, both existing and anticipated.

**PROGRAM COMMENTS**

On an annual basis, the City Manager submits a set of goals and objectives for the fiscal year through the budgeting process for City Council approval. These goals and objectives serve as objective measures of performance for this activity.

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Contractual Services increased by \$1,305 for Vehicle/Equipment Use Charges due to higher fuel costs.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

820 City Manager's Office

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	234,751	238,514	240,810	261,880	23,366	9.8
5131. Regular Overtime Pay	3,770	3,600	4,000	4,000	400	11.1
5141. Social Security	17,801	18,522	18,728	20,340	1,818	9.8
5150. Retirement	24,135	26,633	26,633	31,906	5,273	19.8
5160. Medical & Workers Comp	22,574	23,231	23,231	22,319	912-	3.9-
<b>Total Personal Services</b>	<b>303,031</b>	<b>310,500</b>	<b>313,402</b>	<b>340,445</b>	<b>29,945</b>	<b>9.6</b>
<b>Contractual Services</b>						
5206. Mailing & Delivery	0	50	50	50	0	.0
5207. Dues, Memberships & Sub.	1,682	1,385	1,385	1,385	0	.0
5210. Prof. & Contractual Ser.	110,525	100,000	100,000	100,000	0	.0
5211. Advertising & Publicity	380	0	0	0	0	.0
5212. Utility Services	4,275	4,600	4,600	4,600	0	.0
5220. Training & Travel	15,919	15,200	15,200	15,200	0	.0
5235. Repair & Maintenance	355	225	225	225	0	.0
5236.13 Other Equipment Maint.	690	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	6,580	5,195	5,195	6,500	1,305	25.1
<b>Total Contractual Services</b>	<b>140,406</b>	<b>127,690</b>	<b>127,690</b>	<b>128,995</b>	<b>1,305</b>	<b>1.0</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	7,480	2,100	2,100	2,100	0	.0
5320. Books/Education Material	387	500	500	500	0	.0
<b>Total Commodities</b>	<b>7,867</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	12,600	14,970	14,970	14,970	0	.0
<b>Total Other Charges</b>	<b>12,600</b>	<b>14,970</b>	<b>14,970</b>	<b>14,970</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>463,904</b>	<b>455,760</b>	<b>458,662</b>	<b>487,010</b>	<b>31,250</b>	<b>6.9</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	230,203-	227,880-	229,331-	243,505-	15,625-	6.9
<b>TOTAL NET EXPENDITURES</b>	<b>233,701</b>	<b>227,880</b>	<b>229,331</b>	<b>243,505</b>	<b>15,625</b>	<b>6.9</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> General Government	<b>ACTIVITY</b> City Court	<b>NUMBER</b> 832
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**ACTIVITY DESCRIPTION**

The City Court, presided over by a judge elected for a four-year term, has jurisdiction within the City over cases involving violations of City ordinances. The City Judge can assess fines of up to \$500 and can sentence convicted defendants to terms of up to ninety days in the County jail for violations of City ordinances. The City Judge is empowered, in his capacity as a Judicial Magistrate, to sign and issue State criminal arrest warrants and search warrants. This provides an additional judicial service to the Oak Ridge Police Department and the citizens of the City of Oak Ridge as well as facilitating the operations of the General Sessions Court. A major goal of the Oak Ridge City Court is to contribute to an orderly society by providing adjudication in compliance with the Constitutional guarantees of promptness and impartiality.

The City Court Clerk's office records and maintains permanent records of cases which come before the City Court. City warrants, Show Cause Orders, Court Orders, subpoenas, appearance bonds, and cash bonds are issued by this office. Money for fines and court costs is received in this office and is revenue to the General Fund.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Number of Court Cases:				
City violations	1,709	3,320	2,093	3,000
Fines and Costs Collected	\$213,692	\$279,000	\$223,000	\$270,000

**SIGNIFICANT EXPENDITURE CHANGES**

There are no significant expenditure changes for this activity in fiscal 2007.

City of Oak Ridge, Tennessee  
Activity Detail

832 City Court

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	69,978	73,000	74,000	77,928	4,928	6.8
5131. Regular Overtime Pay	4,781	3,500	3,500	3,500	0	.0
5141. Social Security	5,121	5,852	5,929	6,229	377	6.4
5150. Retirement	7,562	8,415	8,415	9,771	1,356	16.1
5160. Medical & Workers Comp	14,550	15,006	15,006	14,398	608-	4.1-
<b>Total Personal Services</b>	<b>101,992</b>	<b>105,773</b>	<b>106,850</b>	<b>111,826</b>	<b>6,053</b>	<b>5.7</b>
<b>Contractual Services</b>						
5201. Rents	336	370	370	370	0	.0
5207. Dues, Memberships & Sub.	0	165	165	165	0	.0
5210. Prof. & Contractual Ser.	83	1,500	1,500	1,500	0	.0
5212. Utility Services	1,550	2,100	2,100	2,100	0	.0
5220. Training & Travel	400	674	674	674	0	.0
5236.13 Other Equipment Maint.	1,680	1,680	1,680	1,680	0	.0
<b>Total Contractual Services</b>	<b>4,049</b>	<b>6,489</b>	<b>6,489</b>	<b>6,489</b>	<b>0</b>	<b>.0</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	4,572	2,025	2,025	2,025	0	.0
5320. Books/Education Material	52	100	100	100	0	.0
<b>Total Commodities</b>	<b>4,624</b>	<b>2,125</b>	<b>2,125</b>	<b>2,125</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>110,665</b>	<b>114,387</b>	<b>115,464</b>	<b>120,440</b>	<b>6,053</b>	<b>5.3</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>110,665</b>	<b>114,387</b>	<b>115,464</b>	<b>120,440</b>	<b>6,053</b>	<b>5.3</b>

**CITY OF OAK RIDGE**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>ACTIVITY</b>	<b>NUMBER</b>
General	Legal	Legal	843

**ACTIVITY DESCRIPTION**

The Legal Department provides legal services and guidance to the City. The City Attorney is responsible for representing and defending the City in all litigation in which the City is a party, attending all City Council meetings, advising City Council and advising City boards and commissions. The City Attorney is appointed by and serves at the pleasure of City Council.

Legal staff is responsible for providing legal counsel to the City Manager, all departments, city staff and the Oak Ridge Beer Permit Board. Other responsibilities include researching/drafting ordinances and resolutions; preparing, reviewing, and administering contracts, deeds, bonds, leases, and other official documents; prosecuting violations of City ordinances, and tracking legislation, both state and federal, to be up to date on issues affecting local governments.

**PERFORMANCE OBJECTIVES**

1. Collect or recommend other methods of disposition for outstanding City fines and costs.
2. Continue review and revision of the City Code in order to be in compliance with State law.

**SIGNIFICANT EXPENDITURE CHANGES**

There are no significant expenditure changes for this activity in fiscal 2007.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

843 Legal

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	175,913	176,705	178,356	199,560	22,855	12.9
5141. Social Security	12,888	13,518	13,644	15,266	1,748	12.9
5150. Retirement	17,592	19,438	19,438	23,947	4,509	23.2
5160. Medical & Workers Comp	22,276	22,957	22,957	22,045	912-	4.0-
<b>Total Personal Services</b>	<b>228,669</b>	<b>232,618</b>	<b>234,395</b>	<b>260,818</b>	<b>28,200</b>	<b>12.1</b>
<b>Contractual Services</b>						
5206. Mailing & Delivery	0	50	50	50	0	.0
5207. Dues, Memberships & Sub.	2,133	2,500	2,500	2,500	0	.0
5210. Prof. & Contractual Ser.	349	5,830	5,830	5,830	0	.0
5211. Advertising & Publicity	402	1,500	1,500	1,500	0	.0
5212. Utility Services	2,602	2,600	2,600	2,600	0	.0
5220. Training & Travel	806	4,293	4,293	4,293	0	.0
5236.13 Other Equipment Maint.	690	1,035	1,035	1,035	0	.0
<b>Total Contractual Services</b>	<b>6,982</b>	<b>17,808</b>	<b>17,808</b>	<b>17,808</b>	<b>0</b>	<b>.0</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	1,365-	1,000	1,000	1,000	0	.0
5320. Books/Education Material	11,430	7,000	7,000	7,000	0	.0
<b>Total Commodities</b>	<b>10,065</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5420. Litigation/Judicial Costs	4	350	350	350	0	.0
<b>Total Other Charges</b>	<b>4</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>245,720</b>	<b>258,776</b>	<b>260,553</b>	<b>286,976</b>	<b>28,200</b>	<b>10.9</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	71,259-	75,045-	75,560-	83,223-	8,178-	10.9
<b>TOTAL NET EXPENDITURES</b>	<b>174,461</b>	<b>183,731</b>	<b>184,993</b>	<b>203,753</b>	<b>20,022</b>	<b>10.9</b>





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ridge



Administrative Services

## ADMINISTRATIVE SERVICES

The Administrative Services division consists of 37 employees organized into the following activities: Computer Services, Personnel, Stationary Stores, Finance and Utilities Business Office.

The Computer Services staff, comprised of 7 technical employees, provide computer support to other City departments, including mainframe as well as personal computer support and training for various micro-computer software utilized by the City departments. The City utilizes an IBM AS/400 mainframe computer with workstations located in the Municipal Building, Library and Civic Center, and remote workstations at the Central Services Center and at the three fire stations. Staff is also responsible for maintaining and upgrading approximately 345 personal computers located throughout the City. The Deputy City Manager of Administrative Services and an Accounting Specialist are also accounted for in this activity.

The Personnel staff, comprised of 4 employees, is responsible for managing the personnel and training functions, risk management and the Insurance Fund. Personnel also provides staff support to the City's Personnel Advisory Board. In fiscal 2006, the City's work force will be comprised of 410 full-time and part-time employees, which is the equivalent of 353.64 staff years. Personnel staff is also responsible for administering the Insurance Fund. The City's various insurance programs are secured by a combination of commercial insurance and self-funding. The last citywide compensation plan review was completed in fiscal 2003 with employee job classification reviews performed by an independent contractor.

Stationary Stores is comprised of one employee who is responsible for printing and binding major City documents, maintaining a central copier and office supply facility for the Municipal Building, as well as the City's mail distribution.

Finance and Utility Business Office (UBO) staffs are comprised of 25 employees under the supervision of the Finance Director. The staffs of these activities are responsible for the financial management activities of the City. Program responsibilities include serving as the centralized accounting office for the City, processing payment of all City obligations, cash management and investments, procurement and operation of the central warehouse facility and utility accounting systems. Other responsibilities include administration of the Equipment Replacement Rental Fund and Debt Service Fund.

A primary function of Finance and UBO is the development and publishing of the City's audit and comprehensive annual financial report (CAFR) and annual operating budget. The City has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the past 45 years and the Distinguished Budget Presentation Award for the past 21 years. Staff also performs a utility rate study every two years for the City's Electric and Waterworks Funds.

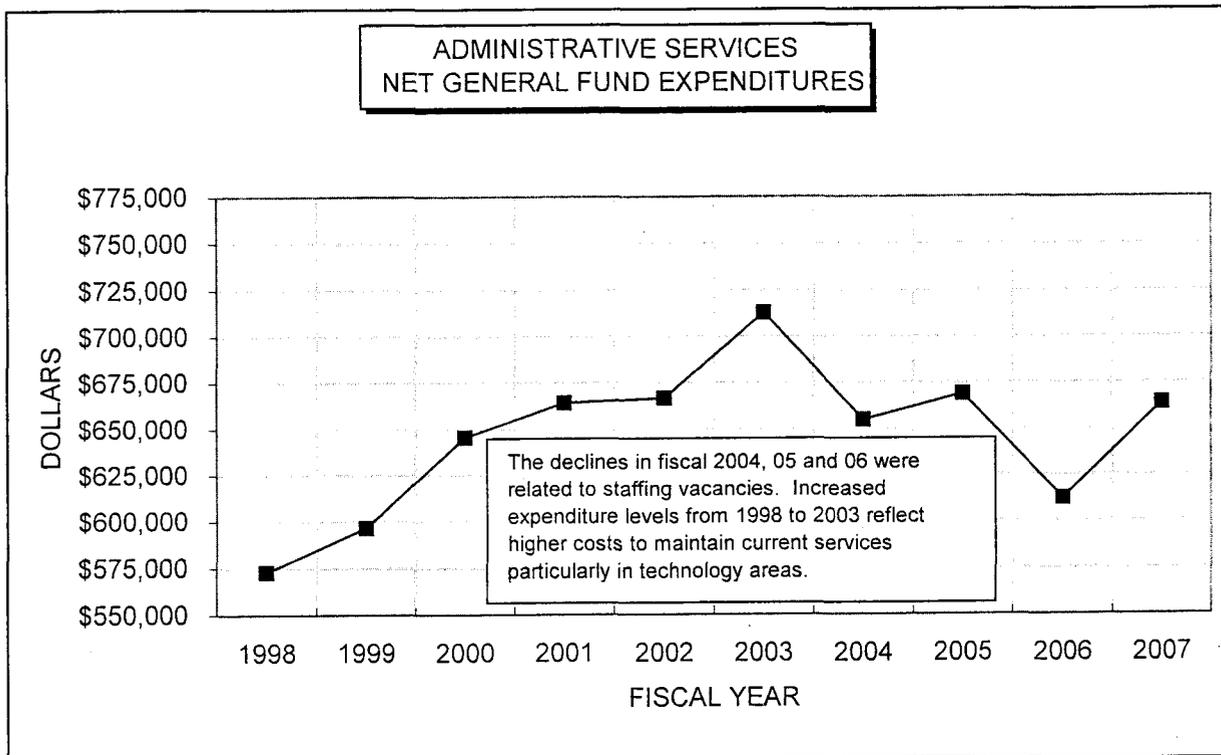
The Utilities Business Office, comprised of 13 employees, is responsible for the billing, collection and customer service for the City's utility services and property taxes. The City has over 15,000 utility accounts and nearly 13,300 parcels of property. The Business Office is responsible for the recording and depositing of all cash received by the City. Collections for utilities and property taxes totaled over \$67 million in fiscal 2006.

Major projects planned for fiscal 2007 included the acceptance of credit cards for utility payments, both in-house and online, review of electronic meter reading options, and upgrades and enhancements to the City's web page.

ADMINISTRATIVE SERVICES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHANGE
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GENERAL FUND

845 Computer Services	206,536	229,100	212,702	229,682	582	0.3
846 Personnel	165,485	208,479	173,107	191,641	(16,838)	-8.1
854 Stationery Stores	84,429	81,233	65,827	67,724	(13,509)	-16.6
862 Finance	158,212	168,826	103,421	110,126	(58,700)	-34.8
864 Business Office	54,191	60,022	57,163	64,558	4,536	7.6
<b>Total Administrative Services</b>	<b>668,853</b>	<b>747,660</b>	<b>612,220</b>	<b>663,731</b>	<b>(83,929)</b>	<b>-11.2</b>



**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Administrative Services	<b>ACTIVITY</b> Computer Services	<b>NUMBER</b> 845
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**ACTIVITY DESCRIPTION**

The Computer Services Department provides support service to various City departments and performs an active role in recommending and securing innovations in automation that promote organizational efficiency. The goals are to (1) analyze functional and management information needs of all municipal activities; (2) recommend cost-effective solutions utilizing automation; and (3) provide services to municipal users that are more than offset by savings in personnel, equipment and materials. Computers and major software purchases are funded by the Equipment Replacement Rental Fund.

**PERFORMANCE OBJECTIVES**

1. Ensure citywide compliance with microcomputer software regulations through maintenance of a software log, software auditing procedures, and employee education.
2. To provide system accessibility at 7:00 a.m. and maintain system availability 98% of normal work hours.
3. To provide technical support on the Geographic Information System.
4. To maintain the Citywide network and City's web page.
5. To maintain an electronic data storage and retrieval system.
6. To continue to improve and provide additional information to citizens on the City's web page.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Applications maintained	17	17	17	17
Objects maintained	9,000	9,000	9,000	9,000
Computer time user-available (Public Safety)	98%	98%	98%	98%
Computer time user-available (Non Public Safety)	100%	100%	100%	100%
Peripheral devices maintained	250	250	250	250
Personal computers maintained	345	345	345	345
Available Wide Area Network User	99%	99%	99%	99%

**SIGNIFICANT EXPENDITURE CHANGES**

There are no significant expenditure changes for this activity in fiscal 2007.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

845 Computer Services

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	398,580	448,019	401,860	448,216	197	.0
5120. Salaries-Temp. Employees	8,835	0	0	0	0	.0
5131. Regular Overtime Pay	4,408	6,105	6,105	6,105	0	.0
5141. Social Security	29,865	34,740	31,209	34,756	16	.0
5150. Retirement	43,970	49,954	49,954	54,519	4,565	9.1
5160. Medical & Workers Comp	65,271	68,370	68,370	65,634	2,736-	4.0-
<b>Total Personal Services</b>	<b>550,929</b>	<b>607,188</b>	<b>557,498</b>	<b>609,230</b>	<b>2,042</b>	<b>.3</b>
<b>Contractual Services</b>						
5201. Rents	1,052	1,070	1,070	1,070	0	.0
5207. Dues, Memberships & Sub.	3,434	1,175	1,175	1,175	0	.0
5210. Prof. & Contractual Ser.	12,562	11,235	11,235	11,235	0	.0
5212. Utility Services	14,564	17,300	17,300	17,300	0	.0
5220. Training & Travel	662	7,908	7,908	7,908	0	.0
5235. Repair & Maintenance	438	3,500	3,500	3,500	0	.0
5236.13 Other Equipment Maint.	21,809	21,569	21,569	21,569	0	.0
5289. Vehicle/Equip Use Charge	5,384	5,780	5,780	5,500	280-	4.8-
<b>Total Contractual Services</b>	<b>59,905</b>	<b>69,537</b>	<b>69,537</b>	<b>69,257</b>	<b>280-</b>	<b>.4-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	14,664	16,920	16,920	16,920	0	.0
5320. Books/Education Material	364	600	600	600	0	.0
<b>Total Commodities</b>	<b>15,028</b>	<b>17,520</b>	<b>17,520</b>	<b>17,520</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>625,862</b>	<b>694,245</b>	<b>644,555</b>	<b>696,007</b>	<b>1,762</b>	<b>.3</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	419,330-	465,145-	431,853-	466,325-	1,180-	.3
<b>TOTAL NET EXPENDITURES</b>	<b>206,532</b>	<b>229,100</b>	<b>212,702</b>	<b>229,682</b>	<b>582</b>	<b>.3</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Administrative Services	<b>ACTIVITY</b> Personnel	<b>NUMBER</b> 846
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**ACTIVITY DESCRIPTION**

Personnel is a service activity that coordinates personnel management functions for all City departments. Services include (1) recruitment, selection, and retention of competent employees; (2) maintenance of the classification plan; (3) coordination of the merit system, employee performance evaluation and compensation plan; (4) coordination of training and development; and (5) management of employment benefits. The activity provides staff and clerical support to the Personnel Advisory Board. Personnel is also responsible for administering the City's risk management program, employee safety program and all insurance coverages (Insurance Fund). This activity is responsible for managing the risks of the City in order to minimize the loss of physical, financial and human resources; including management of exposure and accidents, acts of nature, liability, theft and vandalism, and safety and employee health.

**PERFORMANCE OBJECTIVES**

1. Process all solicited applications (in response to recruitment notices) and forward to hiring manager within three days after application deadline.
2. Achieve an applicant mix for open positions that maximizes the opportunity for meeting the City's Work Force Diversity Plan objectives.
3. Ensure the selection process used to fill each opening is valid and nondiscriminatory toward any applicant.
4. Maximize positive employee attitudes toward all components of the work experience.
5. Coordinate safety inspections of all City facilities and work areas with OSHA and TML.
6. Coordinate safety and other meetings to assist departments in meeting their training needs.
7. Maintain a combination of insurance and City funds to satisfy foreseeable losses.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Applications received and processed	891	750	850	850
Minority applicants	9.32%	8.5%	8.0%	8.5%
Injuries requiring medical attention	42	60	40	50
Legitimate non-automotive liability claims	30	35	30	30
Automobile accidents preventable by employee	7	5	5	5

**SIGNIFICANT EXPENDITURE CHANGES**

Professional and Contractual Services increased by \$15,000 for an independent professional personnel consultant to assist staff with Personnel related matters.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

846 Personnel

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	153,907	207,320	199,235	214,081	6,761	3.3
5131. Regular Overtime Pay	497	2,280	750	2,280	0	.0
5141. Social Security	11,134	16,034	15,299	16,552	518	3.2
5150. Retirement	20,551	23,056	23,056	25,963	2,907	12.6
5160. Medical & Workers Comp	29,375	30,454	30,454	29,238	1,216-	4.0-
<b>Total Personal Services</b>	<b>215,464</b>	<b>279,144</b>	<b>268,794</b>	<b>288,114</b>	<b>8,970</b>	<b>3.2</b>
<b>Contractual Services</b>						
5201. Rents	533	390	390	390	0	.0
5207. Dues, Memberships & Sub.	792	2,692	2,692	2,692	0	.0
5210. Prof. & Contractual Ser.	24,233	24,500	24,500	39,500	15,000	61.2
5211. Advertising & Publicity	13,392	7,500	7,500	7,500	0	.0
5212. Utility Services	2,502	3,500	3,500	3,500	0	.0
5220. Training & Travel	242	2,500	2,500	2,500	0	.0
5236.13 Other Equipment Maint.	1,725	1,725	1,725	1,725	0	.0
<b>Total Contractual Services</b>	<b>43,419</b>	<b>42,807</b>	<b>42,807</b>	<b>57,807</b>	<b>15,000</b>	<b>35.0</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	2,041	6,890	6,890	6,890	0	.0
5320. Books/Education Material	911	1,479	1,479	1,479	0	.0
5325. Uniforms/Safety Equip.	290	600	600	600	0	.0
<b>Total Commodities</b>	<b>3,242</b>	<b>8,969</b>	<b>8,969</b>	<b>8,969</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>262,125</b>	<b>330,920</b>	<b>320,570</b>	<b>354,890</b>	<b>23,970</b>	<b>7.2</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	96,641-	122,441-	147,463-	163,249-	40,808-	33.3
<b>TOTAL NET EXPENDITURES</b>	<b>165,484</b>	<b>208,479</b>	<b>173,107</b>	<b>191,641</b>	<b>16,838-</b>	<b>8.1-</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Administrative Services	<b>ACTIVITY</b> Stationery Stores	<b>NUMBER</b> 854
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**ACTIVITY DESCRIPTION**

This activity is responsible for providing printing, duplicating and related publication services to all City departments. This activity also provides daily mail service for City departments and serves as a centralized store of office supplies for departments located in the Municipal Building and Civic Center. The activity's goal is to provide these services in an effective and efficient manner.

**PERFORMANCE OBJECTIVES**

1. Complete all major duplicating requests by date requested.
2. Maintain minimum level of office and printing supplies inventory.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Proposed Annual Budgets Printed	75	50	50	50
Adopted Annual Budgets Printed	75	75	75	75
Annual Financial Reports Printed	175	175	175	175
Requests completed on schedule	100%	100%	100%	100%

**SIGNIFICANT EXPENDITURE CHANGES**

There are no significant expenditure changes for this activity in fiscal 2007.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

854 Stationery Stores

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	38,453	38,670	38,650	43,309	4,639	12.0
5131. Regular Overtime Pay	6,212	5,800	6,000	5,800	0	.0
5141. Social Security	3,297	3,402	3,416	3,757	355	10.4
5150. Retirement	4,534	4,892	4,892	5,893	1,001	20.5
5160. Medical & Workers Comp	7,243	7,567	7,567	7,263	304-	4.0-
<b>Total Personal Services</b>	<b>59,739</b>	<b>60,331</b>	<b>60,525</b>	<b>66,022</b>	<b>5,691</b>	<b>9.4</b>
<b>Contractual Services</b>						
5201. Rents	16,700	16,550	16,550	16,550	0	.0
5206. Mailing & Delivery	88,331	79,500	79,500	79,500	0	.0
5212. Utility Services	649	760	760	760	0	.0
5236.13 Other Equipment Maint.	3,445	3,445	3,445	3,445	0	.0
5289. Vehicle/Equip Use Charge	2,823	2,825	2,825	2,910	85	3.0
<b>Total Contractual Services</b>	<b>111,948</b>	<b>103,080</b>	<b>103,080</b>	<b>103,165</b>	<b>85</b>	<b>.1</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	29,335	30,000	30,000	30,000	0	.0
<b>Total Commodities</b>	<b>29,335</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>201,022</b>	<b>193,411</b>	<b>193,605</b>	<b>199,187</b>	<b>5,776</b>	<b>3.0</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	116,592-	112,178-	127,778-	131,463-	19,285-	17.2
<b>TOTAL NET EXPENDITURES</b>	<b>84,430</b>	<b>81,233</b>	<b>65,827</b>	<b>67,724</b>	<b>13,509-</b>	<b>16.6-</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Administrative Services	<b>ACTIVITY</b> Finance	<b>NUMBER</b> 862
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**ACTIVITY DESCRIPTION**

The Finance activity is responsible for the recording all City financial transactions in accordance with generally accepted accounting principals (GAAP), performing financial analysis, establishing internal controls, preparing the annual budget, financial statements and biennial utility rate reviews, coordinating long-term debt issuances, and administering the City's cash management program and investing funds accordingly. The Finance activity also provides centralized control over the procurement, storage and distribution of all materials, supplies and services required for City operations, serves as the centralized accounting service for the Public Works and Electrical Departments and is responsible for paying all City obligations. This activity is responsible for determining the cost of maintaining City streets, the electrical distribution system, water distribution system and treatment plant, sewage collection system and treatment plants, equipment repair shop and the service department.

**PERFORMANCE OBJECTIVES**

1. Provide support for preparation of the budget document and retention of the GFOA Distinguished Budget Presentation Award.
2. Provide effective support services to other City departments.
3. Maintain adequate stock levels for inventory items by establishing economic reorder points and quantities.
4. Obtain needed goods and services at the lowest cost and at required quality.
5. Process cost distribution of labor and materials timely and accurately
6. Contribute to the financial stability of the City by providing timely financial data to City Management.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
State Highway Contract billing prepared by the 20th of each month	92%	92%	92%	92%
Monthly entries performed by 15th of month	92%	92%	92%	92%
Purchase Orders issued for user departments	4,524	2,000	4,000	4,000
Purchase Orders for stock purchases	1,219	1,350	1,350	1,350

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Contractual Services increased by \$1,495 for Vehicle/Equipment Use Charges. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for replacement of the vehicle and the actual purchase of the vehicle.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

862 Finance

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	315,948	321,939	321,685	355,407	33,468	10.4
5131. Regular Overtime Pay	2,541	4,520	1,000	4,520	0	.0
5141. Social Security	22,643	24,974	24,685	27,534	2,560	10.3
5150. Retirement	33,137	35,910	35,910	43,191	7,281	20.3
5160. Medical & Workers Comp	58,713	75,572	75,572	58,632	16,940-	22.4-
<b>Total Personal Services</b>	<b>432,982</b>	<b>462,915</b>	<b>458,852</b>	<b>489,284</b>	<b>26,369</b>	<b>5.7</b>
<b>Contractual Services</b>						
5201. Rents	3,144	3,250	3,250	3,250	0	.0
5205. Printing & Dup. Charges	0	2,370	2,370	2,370	0	.0
5207. Dues, Memberships & Sub.	405	970	970	970	0	.0
5210. Prof. & Contractual Ser.	4,500-	0	0	0	0	.0
5211. Advertising & Publicity	2,017	1,700	1,700	1,700	0	.0
5212. Utility Services	4,571	5,570	5,570	5,570	0	.0
5220. Training & Travel	1,987	2,065	2,065	2,065	0	.0
5235. Repair & Maintenance	103	250	250	250	0	.0
5236.13 Other Equipment Maint.	3,645	3,405	3,405	3,405	0	.0
5289. Vehicle/Equip Use Charge	7,142	5,705	5,705	7,200	1,495	26.2
<b>Total Contractual Services</b>	<b>18,514</b>	<b>25,285</b>	<b>25,285</b>	<b>26,780</b>	<b>1,495</b>	<b>5.9</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	13,036	6,335	6,335	6,335	0	.0
5320. Books/Education Material	112	800	800	800	0	.0
5325. Uniforms/Safety Equip.	833	1,210	1,210	1,210	0	.0
<b>Total Commodities</b>	<b>13,981</b>	<b>8,345</b>	<b>8,345</b>	<b>8,345</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>465,477</b>	<b>496,545</b>	<b>492,482</b>	<b>524,409</b>	<b>27,864</b>	<b>5.6</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	50-	0	0	0	0	.0
5670. Recovered from Funds	307,215-	327,719-	389,061-	414,283-	86,564-	26.4
<b>TOTAL NET EXPENDITURES</b>	<b>158,212</b>	<b>168,826</b>	<b>103,421</b>	<b>110,126</b>	<b>58,700-</b>	<b>34.8-</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Administrative Services	<b>ACTIVITY</b> Business Office	<b>NUMBER</b> 864
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**ACTIVITY DESCRIPTION**

This activity is responsible for reading all electric and water meters monthly and for billing and collecting monthly charges. All service requests for utility connections and meter installations and removals are processed by this office, along with the administration of a TVA residential heat pump program. This activity is also responsible for billing and collecting all real, personal and public utility property taxes and all other business licenses and related taxes. Other taxes billed and collected by this activity include the 5 percent liquor wholesale tax, the 17 percent wholesale beer tax, the hotel/motel room occupancy tax and any other fees, licenses, permits or special assessments authorized by the City.

The activity's goal is to bill and collect all utility and tax bills in a timely manner and to equitably administer all state statutes and City codes and ordinances relative to utility collections, tax assessments, and business licensing.

**PERFORMANCE OBJECTIVES**

1. Meet the pre-established utility billing schedule for 100 percent of billings.
2. Improve the collection process in order to reduce loss of revenue from bad debt.
3. Mail notices of taxes due to taxpayers by June 1 of each year.
4. Issue all delinquent notices within 60 days after delinquencies occur.
5. Retain the GFOA Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Utility billings prepared on schedule	100%	100%	100%	100%
Business licenses and permits issued	1,286	1,300	1,300	1,300

**SIGNIFICANT EXPENDITURE CHANGES**

There are no significant expenditure changes for this activity in fiscal 2007.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

864 Business Office

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	468,025	543,955	506,000	586,861	42,906	7.9
5131. Regular Overtime Pay	11,292	14,455	14,455	14,455	0	.0
5141. Social Security	34,173	42,718	39,815	46,001	3,283	7.7
5150. Retirement	56,556	61,425	61,425	72,158	10,733	17.5
5160. Medical & Workers Comp	107,388	98,176	98,176	108,124	9,948	10.1
<b>Total Personal Services</b>	<b>677,434</b>	<b>760,729</b>	<b>719,871</b>	<b>827,599</b>	<b>66,870</b>	<b>8.8</b>
<b>Contractual Services</b>						
5201. Rents	1,597	3,861	3,861	3,861	0	.0
5205. Printing & Dup. Charges	504	2,150	2,150	2,150	0	.0
5206. Mailing & Delivery	157	250	250	250	0	.0
5207. Dues, Memberships & Sub.	325	765	765	765	0	.0
5210. Prof. & Contractual Ser.	32,471	11,280	11,280	11,280	0	.0
5211. Advertising & Publicity	0	800	800	800	0	.0
5212. Utility Services	6,043	5,600	5,600	5,600	0	.0
5220. Training & Travel	1,517	4,602	4,602	4,602	0	.0
5235. Repair & Maintenance	555	480	480	480	0	.0
5236.13 Other Equipment Maint.	25,344	25,282	25,282	25,282	0	.0
5289. Vehicle/Equip Use Charge	22,321	20,605	20,605	20,000	605-	2.9-
<b>Total Contractual Services</b>	<b>90,834</b>	<b>75,675</b>	<b>75,675</b>	<b>75,070</b>	<b>605-</b>	<b>.8-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	2,189	13,715	13,715	13,715	0	.0
5320. Books/Education Material	288	300	300	300	0	.0
5325. Uniforms/Safety Equip.	415	2,020	2,020	2,020	0	.0
<b>Total Commodities</b>	<b>2,892</b>	<b>16,035</b>	<b>16,035</b>	<b>16,035</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	3,000	3,560	3,560	3,560	0	.0
<b>Total Other Charges</b>	<b>3,000</b>	<b>3,560</b>	<b>3,560</b>	<b>3,560</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>774,160</b>	<b>855,999</b>	<b>815,141</b>	<b>922,264</b>	<b>66,265</b>	<b>7.7</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	719,970-	795,977-	757,978-	857,706-	61,729-	7.8
<b>TOTAL NET EXPENDITURES</b>	<b>54,190</b>	<b>60,022</b>	<b>57,163</b>	<b>64,558</b>	<b>4,536</b>	<b>7.6</b>





oak  
ridge



Police

## POLICE DEPARTMENT

The Oak Ridge Police Department is responsible for enhancing the safety and security of all residents and other persons working in or visiting the City. The Department strives to maintain peace and order throughout the community by education, prevention of criminal activity, response to calls for assistance, and reports of criminal law violations. Comprised of 63 uniform officers (includes Animal Control) and 12 non-uniform support personnel, the Department is organized into the following activities: Supervision, Investigations, Staff Services, Patrol, Emergency Communications, Animal Control and School Resource Officer Program. A Police Chaplain and other associate chaplains provide counseling assistance to crime victims, indigent families and individuals, and departmental personnel on a voluntary basis.

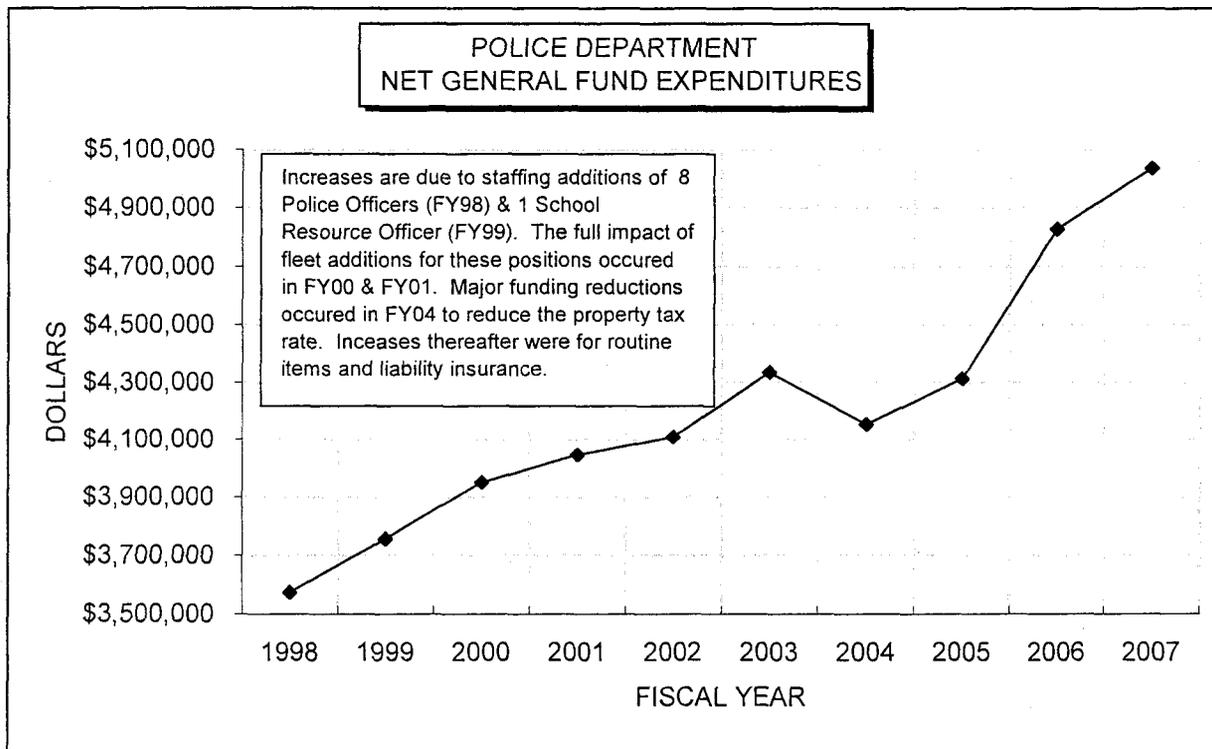
The Department is also responsible for administering the Drug Fund and the Emergency Communications District Fund. The Drug Fund is Special Revenue Fund utilized to account for drug related revenue and expenditures directly related to drug curtailment activities. The Emergency Communications Fund is an Enterprise Fund utilized to account for the proceeds of a surcharge on telephones in the City's 911 district which is used to support the City's 911 and other emergency communication systems.

The *Investigations and Patrol activities work jointly to investigate all serious crimes, which include murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft.* The Animal Control activity, in cooperation with the Anderson County Humane Society, operates a model animal control program. Anderson County, the City of Clinton, and the City of Oliver Springs utilize the animal shelter facility on a fee basis. The *School Resource Officer Program utilizes 2 police officers that are dedicated solely to working within the Oak Ridge school system. One officer is stationed at the High School and the other officer is split between the two Middle Schools. These officers also present DARE programs to the elementary schools. The objectives of this program are not only to decrease the number of crimes committed at or near school property, but to provide educational programs on topics such as drugs, law and justice, and to provide a means for positive interaction between the police and youth of the community.*

POLICE DEPARTMENT	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHANGE
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GENERAL FUND

910 Supervision	179,414	182,108	181,983	198,079	15,971	8.8
911 Investigations	567,851	528,394	592,864	617,404	89,010	16.8
912 Staff Services	371,139	393,913	332,458	419,836	25,923	6.6
913 Patrol	2,629,182	3,124,761	3,124,761	3,172,456	47,695	1.5
915 Emergency Communications	215,109	231,940	216,722	247,552	15,612	6.7
916 Animal Control	222,960	245,010	249,868	253,385	8,375	3.4
917 School Resource Officer Program	127,779	124,611	128,273	127,455	2,844	2.3
<b>Total Police Department</b>	<b>4,313,434</b>	<b>4,830,737</b>	<b>4,826,929</b>	<b>5,036,167</b>	<b>205,430</b>	<b>4.3</b>



**CITY OF OAK RIDGE**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>ACTIVITY</b>	<b>NUMBER</b>
General	Police	Supervision	910

**ACTIVITY DESCRIPTION**

Police Supervision administers the resources of the Police Department, supervises all police operations and plans and coordinates programs designed to accomplish the department's objectives.

The primary goals of the Police Department are as follows: (1) protection of life and property; (2) maintenance of law and order with justice; (3) identification and arrest of criminals; (4) prevention of crime; (5) regulation of non-criminal behavior; (6) provision of public assistance; and (7) promotion of department professionalism and training.

The Department's first priority is responding to emergency situations, including areas of responsibility imposed by law and tradition and other emergencies for which no other governmental agency is responsible. Second priority is the suppression of crime and prosecution of violators. Third priority is the apprehension of violators of other laws and ordinances, including traffic offenses.

**PERFORMANCE OBJECTIVES**

1. Oversee and manage the accomplishment of the department's performance objectives.
2. Oversee the development of operational action plans to achieve department objectives.
3. Maintain a current Policy and Procedures Manual through periodic update.
4. Continue to enhance and expand community oriented policing.
5. Identify and provide necessary training.

**SIGNIFICANT EXPENDITURE CHANGES**

There are no significant expenditure changes for this activity in fiscal 2007.

City of Oak Ridge, Tennessee  
Activity Detail

910 Police Supervision

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	124,417	125,566	125,450	138,126	12,560	10.0
5141. Social Security	9,221	9,606	9,597	10,567	961	10.0
5150. Retirement	12,535	13,812	13,812	16,575	2,763	20.0
5160. Medical & Workers Comp	14,944	15,345	15,345	14,737	608-	4.0-
<b>Total Personal Services</b>	<b>161,117</b>	<b>164,329</b>	<b>164,204</b>	<b>180,005</b>	<b>15,676</b>	<b>9.5</b>
<b>Contractual Services</b>						
5201. Rents	0	160	160	160	0	.0
5207. Dues, Memberships & Sub.	379	670	670	670	0	.0
5212. Utility Services	1,871	2,520	2,520	2,520	0	.0
5220. Training & Travel	4,656	2,069	2,069	2,069	0	.0
5235. Repair & Maintenance	0	100	100	0	100-	100.0-
5236.13 Other Equipment Maint.	1,035	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	9,343	9,105	9,105	9,500	395	4.3
<b>Total Contractual Services</b>	<b>17,284</b>	<b>15,659</b>	<b>15,659</b>	<b>15,954</b>	<b>295</b>	<b>1.9</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	962	1,530	1,530	1,530	0	.0
5320. Books/Education Material	0	475	475	475	0	.0
5325. Uniforms/Safety Equip.	0	115	115	115	0	.0
<b>Total Commodities</b>	<b>962</b>	<b>2,120</b>	<b>2,120</b>	<b>2,120</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	50	0	0	0	0	.0
<b>Total Other Charges</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>179,413</b>	<b>182,108</b>	<b>181,983</b>	<b>198,079</b>	<b>15,971</b>	<b>8.8</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>179,413</b>	<b>182,108</b>	<b>181,983</b>	<b>198,079</b>	<b>15,971</b>	<b>8.8</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Police	<b>ACTIVITY</b> Investigations	<b>NUMBER</b> 911
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**ACTIVITY DESCRIPTION**

The Investigations division conducts follow-up investigations of violent and serious crimes; drug enforcement, vice crime and all reported hate crimes. The division consists of general criminal investigations and drug enforcement investigations that conduct covert operations. The division maintains the departments technical and electronics laboratories; search, recover, identify and preserve evidence.

**PERFORMANCE OBJECTIVES**

1. Achieve a 30 percent serious crime clearance rate.
2. Achieve a 50 percent clearance rate of violent serious crimes.
3. Achieve a burglary clearance rate of 15%.
4. Conduct pro-active covert operations, involving illegal drug sales and vice crimes.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Serious Crimes (including all Group A offenses except theft.)	2204	2,000	4000	2,000
Serious Crimes clearance rate	30.7%	25%	30%	30%
Crimes against persons clearance rate	43%	65%	50%	50%
Burglaries	394	325	325	325
Burglary clearance rate	6.6%	15%	15%	15%

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Contractual Services increased by \$5,450 for Equipment Use Charges, primarily due to higher fuel costs. Equipment Use Charges on vehicles fund the future replacement of the vehicles and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

City of Oak Ridge, Tennessee  
Activity Detail

911 Investigations

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	370,021	331,264	386,245	400,239	68,975	20.8
5131. Regular Overtime Pay	25,839	25,000	30,000	25,000	0	.0
5141. Social Security	31,266	27,254	31,843	32,531	5,277	19.4
5150. Retirement	36,305	39,189	39,189	51,029	11,840	30.2
5160. Medical & Workers Comp	58,132	60,669	60,669	58,237	2,432-	4.0-
<b>Total Personal Services</b>	<b>521,563</b>	<b>483,376</b>	<b>547,946</b>	<b>567,036</b>	<b>83,660</b>	<b>17.3</b>
<b>Contractual Services</b>						
5207. Dues, Memberships & Sub.	130	100	100	100	0	.0
5210. Prof. & Contractual Ser.	50	500	500	500	0	.0
5212. Utility Services	2,090	3,000	3,000	3,000	0	.0
5220. Training & Travel	3,208	4,083	4,083	4,083	0	.0
5235. Repair & Maintenance	310	100	100	0	100-	100.0-
5236.13 Other Equipment Maint.	1,725	1,725	1,725	1,725	0	.0
5289. Vehicle/Equip Use Charge	27,881	22,050	22,050	27,500	5,450	24.7
<b>Total Contractual Services</b>	<b>35,394</b>	<b>31,558</b>	<b>31,558</b>	<b>36,908</b>	<b>5,350</b>	<b>17.0</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	2,475	3,770	3,770	3,770	0	.0
5320. Books/Education Material	70	100	100	100	0	.0
5325. Uniforms/Safety Equip.	1,650	2,100	2,000	2,100	0	.0
<b>Total Commodities</b>	<b>4,195</b>	<b>5,970</b>	<b>5,870</b>	<b>5,970</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	6,700	7,490	7,490	7,490	0	.0
<b>Total Other Charges</b>	<b>6,700</b>	<b>7,490</b>	<b>7,490</b>	<b>7,490</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>567,852</b>	<b>528,394</b>	<b>592,864</b>	<b>617,404</b>	<b>89,010</b>	<b>16.8</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>567,852</b>	<b>528,394</b>	<b>592,864</b>	<b>617,404</b>	<b>89,010</b>	<b>16.8</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Police	<b>ACTIVITY</b> Staff Services	<b>NUMBER</b> 912
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**ACTIVITY DESCRIPTION**

The Staff Services section supervises Police Records, monitors training for sworn personnel in accordance with minimum POST standards, maintains custody of all evidence and performs any other staff functions as assigned. The mission of police records is to maintain information on investigations and supporting files, provide limited statistical analysis, and provide for the dissemination of appropriate information to the public and other law enforcement agencies in accordance with legal requirements and departmental policy.

**PERFORMANCE OBJECTIVES**

1. Monitor training received by sworn personnel to ensure compliance with minimum POST Standards.
2. Maintenance and quality control of submitted records and the records management system.
3. Monitor the property control system and conduct random internal audits.
4. Provide information to the public without unreasonable delay and in accordance with legal requirements.
5. Continue training records personnel in use of reporting and statistical analysis software.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Projected minimum training to meet POST requirements.	3,400	3,400	3,400	3,400

**SIGNIFICANT EXPENDITURE CHANGES**

There are no significant expenditure changes for this activity in fiscal 2007.

City of Oak Ridge, Tennessee  
Activity Detail

912 Staff Services

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	235,672	255,396	198,450	276,393	20,997	8.2
5120. Salaries-Temp. Employees	3,925	0	0	0	0	.0
5131. Regular Overtime Pay	6,278	7,000	7,000	7,000	0	.0
5141. Social Security	18,047	20,073	15,564	21,680	1,607	8.0
5150. Retirement	26,445	28,864	28,864	34,007	5,143	17.8
5160. Medical & Workers Comp	43,396	45,420	45,420	43,596	1,824-	4.0-
<b>Total Personal Services</b>	<b>333,763</b>	<b>356,753</b>	<b>295,298</b>	<b>382,676</b>	<b>25,923</b>	<b>7.3</b>
<b>Contractual Services</b>						
5201. Rents	4,545	2,700	2,700	2,700	0	.0
5207. Dues, Memberships & Sub.	0	110	110	110	0	.0
5212. Utility Services	3,187	3,900	3,900	3,900	0	.0
5220. Training & Travel	2,193	1,830	1,830	1,830	0	.0
5236.13 Other Equipment Maint.	23,916	23,920	23,920	23,920	0	.0
<b>Total Contractual Services</b>	<b>33,841</b>	<b>32,460</b>	<b>32,460</b>	<b>32,460</b>	<b>0</b>	<b>.0</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	3,383	3,565	3,565	3,565	0	.0
5325. Uniforms/Safety Equip.	152	1,135	1,135	1,135	0	.0
<b>Total Commodities</b>	<b>3,535</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>371,139</b>	<b>393,913</b>	<b>332,458</b>	<b>419,836</b>	<b>25,923</b>	<b>6.6</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>371,139</b>	<b>393,913</b>	<b>332,458</b>	<b>419,836</b>	<b>25,923</b>	<b>6.6</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Police	<b>ACTIVITY</b> Patrol	<b>NUMBER</b> 913
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**ACTIVITY DESCRIPTION**

The basic responsibility of the uniformed Patrol force is to ensure community peace through the prevention, detection and investigation of crimes; the apprehension of criminal and traffic law violators; the regulation and control of traffic on city streets; and the provision of miscellaneous information and services to citizens and visitors on non-criminal matters.

Activity goals are to deter crime through visible patrol; to investigate crimes and apprehend criminal violators; to regulate traffic in such a manner as to ensure, to the greatest extent possible, the safe movement of traffic; to provide non-criminal assistance to the public as appropriate.

**PERFORMANCE OBJECTIVES**

1. Maintain the number of serious crimes at the FY 2005 level of 3,595.
2. Increase the ratio of arrests to reported serious offenses from the FY 2005 level of 25%.
3. Increase the level of traffic enforcement from FY 2005 level.
4. Provide crime scene investigation training for patrol personnel.
5. Conduct two citizens police academies during FY 2006.
6. Purchase of one new K-9 and selection of a K-9 officer.
7. Increase cooperation and patrols with DOE and Wackenhut Securities and their properties

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Serious crimes (all Group A offenses including theft)	3,595	4,000	4,000	4,000
Serious crimes clearance rate	25%	35%	35%	35%
Serious crimes per 100,000 population	13,315	14,000	14,000	14,000
Total Arrests	2,377	1,500	2,500	2,500
Arrests per 100,000	8,803	5,550	9,000	9,000

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Equipment Use Charges increased \$15,750 primarily due to higher fuel costs. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle. To offset this increase, the budgets for the following line items were decreased: Training and Travel \$9,200, Repair and Maintenance \$1,020, Commodities \$3,400 and Uniforms \$5,000.

Reduction of Costs includes proceeds from billings to other entities, such as the Schools, for contracted services provided by the police department.

City of Oak Ridge, Tennessee  
Activity Detail

913 Patrol

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	1,527,271	1,781,417	1,781,417	1,835,396	53,979	3.0
5131. Regular Overtime Pay	110,640	115,150	115,150	105,000	10,150-	8.8-
5141. Social Security	122,244	143,597	143,597	148,440	4,843	3.4
5150. Retirement	175,780	208,856	208,856	232,848	23,992	11.5
5160. Medical & Workers Comp	296,094	347,894	347,894	325,795	22,099-	6.4-
<b>Total Personal Services</b>	<b>2,232,029</b>	<b>2,596,914</b>	<b>2,596,914</b>	<b>2,647,479</b>	<b>50,565</b>	<b>1.9</b>
<b>Contractual Services</b>						
5205. Printing & Dup. Charges	0	2,200	2,200	2,200	0	.0
5206. Mailing & Delivery	0	25	25	25	0	.0
5207. Dues, Memberships & Sub.	385	130	130	130	0	.0
5210. Prof. & Contractual Ser.	16,696	2,300	2,300	2,300	0	.0
5212. Utility Services	7,596	11,975	11,975	11,975	0	.0
5220. Training & Travel	7,685	21,364	21,364	12,164	9,200-	43.1-
5235. Repair & Maintenance	4,118	7,928	7,928	6,908	1,020-	12.9-
5236.13 Other Equipment Maint.	46,092	46,095	46,095	46,095	0	.0
5289. Vehicle/Equip Use Charge	237,861	362,250	362,250	378,000	15,750	4.3
<b>Total Contractual Services</b>	<b>320,433</b>	<b>454,267</b>	<b>454,267</b>	<b>459,797</b>	<b>5,530</b>	<b>1.2</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	23,361	26,300	26,300	22,900	3,400-	12.9-
5320. Books/Education Material	2,956	3,380	3,380	3,380	0	.0
5325. Uniforms/Safety Equip.	15,604	21,050	21,050	16,050	5,000-	23.8-
<b>Total Commodities</b>	<b>41,921</b>	<b>50,730</b>	<b>50,730</b>	<b>42,330</b>	<b>8,400-</b>	<b>16.6-</b>
<b>Other Charges</b>						
5410. Liability Insurance	34,800	41,350	41,350	41,350	0	.0
<b>Total Other Charges</b>	<b>34,800</b>	<b>41,350</b>	<b>41,350</b>	<b>41,350</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>2,629,183</b>	<b>3,143,261</b>	<b>3,143,261</b>	<b>3,190,956</b>	<b>47,695</b>	<b>1.5</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	0	18,500-	18,500-	18,500-	0	.0
<b>TOTAL NET EXPENDITURES</b>	<b>2,629,183</b>	<b>3,124,761</b>	<b>3,124,761</b>	<b>3,172,456</b>	<b>47,695</b>	<b>1.5</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Police	<b>ACTIVITY</b> Emergency Communications	<b>NUMBER</b> 915
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**ACTIVITY DESCRIPTION**

The Emergency Communications activity provides emergency communication and dispatch services for Fire, Police and county ambulance services in Oak Ridge. In addition this activity coordinates maintenance for and manages the city's 800Mhz trunked radio system and the 911 telephone system. The goal is to provide effective methods of communication between citizens and the members of all emergency services of the City.

**PERFORMANCE OBJECTIVES**

1. Train all public safety dispatchers to obtain information from Spanish speaking callers.
2. Dispatch all police, fire, and ambulance calls timely and accurately.
3. Maintain training of all Public Safety Dispatchers in accordance with APCO standards, with emphasis on Emergency Medical Dispatch and compliance with new statutory requirements.
4. Implementation of and training in use of Phase II E-911 mapping. (in regards to tracking cellular telephones).
5. Continued coordination of radio frequency re-banding project. (Nextel issue).
6. Training in use of new in-car video system utilizing digital equipment with automatic wireless transfer, server storage and network access to recorded video.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Total calls for service	32,854	40,000	40,000	40,000

**SIGNIFICANT EXPENDITURE CHANGES**

There is no significant expenditure changes for this activity in fiscal 2007.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

915 Emergency Communications

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	246,734	267,672	243,000	283,919	16,247	6.1
5131. Regular Overtime Pay	27,634	18,000	25,000	18,000	0	.0
5141. Social Security	20,200	21,854	20,502	23,097	1,243	5.7
5150. Retirement	30,193	31,424	31,424	36,230	4,806	15.3
5160. Medical & Workers Comp	57,370	60,250	60,250	57,818	2,432-	4.0-
<b>Total Personal Services</b>	<b>382,131</b>	<b>399,200</b>	<b>380,176</b>	<b>419,064</b>	<b>19,864</b>	<b>5.0</b>
<b>Contractual Services</b>						
5201. Rents	6,920	6,400	6,400	6,400	0	.0
5207. Dues, Memberships & Sub.	143	150	150	150	0	.0
5212. Utility Services	150	750	750	750	0	.0
5220. Training & Travel	2,465	2,871	2,871	2,871	0	.0
5235. Repair & Maintenance	1,434	2,150	2,150	1,800	350-	16.3-
5236.13 Other Equipment Maint.	6,385	6,385	6,385	6,385	0	.0
<b>Total Contractual Services</b>	<b>17,497</b>	<b>18,706</b>	<b>18,706</b>	<b>18,356</b>	<b>350-</b>	<b>1.9-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	1,168	1,330	1,330	1,330	0	.0
5320. Books/Education Material	412	0	0	0	0	.0
5325. Uniforms/Safety Equip.	138	2,200	2,200	2,200	0	.0
<b>Total Commodities</b>	<b>1,718</b>	<b>3,530</b>	<b>3,530</b>	<b>3,530</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	5,040	5,990	5,990	5,990	0	.0
<b>Total Other Charges</b>	<b>5,040</b>	<b>5,990</b>	<b>5,990</b>	<b>5,990</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>406,386</b>	<b>427,426</b>	<b>408,402</b>	<b>446,940</b>	<b>19,514</b>	<b>4.6</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	0	110,000-	110,000-	110,000-	0	.0
5670. Recovered from Funds	191,277-	85,486-	81,680-	89,388-	3,902-	4.6
<b>TOTAL NET EXPENDITURES</b>	<b>215,109</b>	<b>231,940</b>	<b>216,722</b>	<b>247,552</b>	<b>15,612</b>	<b>6.7</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Police	<b>ACTIVITY</b> Animal Control	<b>NUMBER</b> 916
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**ACTIVITY DESCRIPTION**

This activity includes operation of the Animal Shelter and the enforcement of City animal control ordinances through animal registration, city patrol, apprehension of animals running at large, quarantine of bites, answering of citizen complaints, and follow-up on suspected rabies cases.

**PERFORMANCE OBJECTIVES**

1. Maintain the number of animal bites at fifty or less per year.
2. Increase the number of registered animals through enforcement and public education.
3. Continue to improve shelter health care by working with staff veterinarian and humane society volunteers.
4. Reduce the number of animal apprehensions through public education and public relations campaigns.
5. Certify new employees through NACA (National Animal Control Association).
6. Maintain all employee and facility certifications and licenses.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Animal bites reported	45	50	40	50
Animal bites attributable to at-large Animals	30	10	30	10
Animal apprehensions	2,500	2,400	2,850	2,400
Registered animals	4,400	5,600	4,200	5,600

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted funding for Contractual Services decreased \$4,690. Utility charges increased \$620 for higher electric and natural gas costs. Funding for equipment use charges decreased by \$4,460. Equipment use charges on vehicles fund the future replacement of the vehicle and the actual operating costs. Repair and Maintenance increased by \$1,400. Custodial services decreased by \$2,280 based on contractual modifications.

Reduction of Costs includes fees charged to Anderson County, the City of Clinton and the City of Oliver Springs for care, boarding and disposal of animals apprehended by those entities.

City of Oak Ridge, Tennessee  
Activity Detail

916 Animal Control

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	112,872	106,113	112,860	116,824	10,711	10.1
5131. Regular Overtime Pay	7,227	10,000	10,000	10,000	0	.0
5141. Social Security	8,408	8,883	9,399	9,702	819	9.2
5150. Retirement	11,785	12,772	12,772	15,219	2,447	19.2
5160. Medical & Workers Comp	21,687	22,610	22,610	21,698	912-	4.0-
<b>Total Personal Services</b>	<b>161,979</b>	<b>160,378</b>	<b>167,641</b>	<b>173,443</b>	<b>13,065</b>	<b>8.1</b>
<b>Contractual Services</b>						
5201. Rents	336	370	370	370	0	.0
5207. Dues, Memberships & Sub.	0	140	140	140	0	.0
5210. Prof. & Contractual Ser.	12,600	13,722	13,722	13,722	0	.0
5210.202 Custodial Contract	1,100	7,700	5,260	5,420	2,280-	29.6-
5210.203 Mowing Contract	561	580	595	610	30	5.2
5211. Advertising & Publicity	0	200	200	200	0	.0
5212. Utility Services	35,570	43,940	43,960	44,560	620	1.4
5220. Training & Travel	90-	965	965	965	0	.0
5235. Repair & Maintenance	10,276	7,510	7,510	8,910	1,400	18.6
5236.13 Other Equipment Maint.	690	1,990	1,990	1,990	0	.0
5289. Vehicle/Equip Use Charge	14,237	21,660	21,660	17,200	4,460-	20.6-
<b>Total Contractual Services</b>	<b>75,280</b>	<b>98,777</b>	<b>96,372</b>	<b>94,087</b>	<b>4,690-</b>	<b>4.7-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	16,597	13,575	13,575	13,575	0	.0
5320. Books/Education Material	0	400	400	400	0	.0
5325. Uniforms/Safety Equip.	29	930	930	930	0	.0
<b>Total Commodities</b>	<b>16,626</b>	<b>14,905</b>	<b>14,905</b>	<b>14,905</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	3,205	3,950	3,950	3,950	0	.0
<b>Total Other Charges</b>	<b>3,205</b>	<b>3,950</b>	<b>3,950</b>	<b>3,950</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>257,090</b>	<b>278,010</b>	<b>282,868</b>	<b>286,385</b>	<b>8,375</b>	<b>3.0</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	34,129-	33,000-	33,000-	33,000-	0	.0
<b>TOTAL NET EXPENDITURES</b>	<b>222,961</b>	<b>245,010</b>	<b>249,868</b>	<b>253,385</b>	<b>8,375</b>	<b>3.4</b>

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	School Resource Officer Program	917

#### ACTIVITY DESCRIPTION

During fiscal year 1995, the Police Department began the initial start up of a full time School Resource Officer Program. The mission of this program is to work primarily in the area of proactive, or preventive police services. In this program, one police officer is dedicated solely to working within the school system, dividing time among the various City schools. The goals of the School Resource Officer Program are:

1. To improve the police image in the eyes of the staff and the students.
2. To develop a close coordination between a school and police community team that works on mutual problems.
3. To prevent delinquent behavior through early detection by working closely with students, their parents and the community to redirect antisocial behavior.
4. To provide summer safety education at playgrounds, YWCA Safety-Town, driver's education, community meetings and neighborhood watch.
5. To investigate violations of law in the schools.

#### PERFORMANCE OBJECTIVES

1. To decrease the number of crimes committed on or near school property, and at school sponsored activities.
2. To provide a confidential setting conducive to youth's willingness to report crimes committed against themselves or their property.
3. To provide positive interaction between the police, school officials, and youth in the community.
4. To improve educational efforts in the schools concerning law, justice, and safety.
5. To help initiate and maintain police/school relations and to aid in the referral of juveniles to appropriate helping persons and agencies.
6. To provide early identification of youth who have potential behavior problems.
7. To present the Drug Abuse Resistance Education (D.A.R.E.) Program.
8. To provide support to Youth Advisory Board activities.

#### SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenditures for Contractual Services decreased by \$9,230 for Vehicle/Equipment Use Charges due to full vehicle depreciation. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

City of Oak Ridge, Tennessee  
Activity Detail

917 School Resource Officer Prog.

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	78,118	71,449	74,850	81,425	9,976	14.0
5131. Regular Overtime Pay	6,688	3,000	3,000	3,000	0	.0
5141. Social Security	6,324	5,695	5,956	6,459	764	13.4
5150. Retirement	7,877	8,189	8,189	10,131	1,942	23.7
5160. Medical & Workers Comp	14,375	15,078	15,078	14,470	608-	4.0-
<b>Total Personal Services</b>	<b>113,382</b>	<b>103,411</b>	<b>107,073</b>	<b>115,485</b>	<b>12,074</b>	<b>11.7</b>
<b>Contractual Services</b>						
5212. Utility Services	319	500	500	500	0	.0
5220. Training & Travel	655	1,000	1,000	1,000	0	.0
5236.13 Other Equipment Maint.	1,035	690	690	690	0	.0
5289. Vehicle/Equip Use Charge	9,170	11,980	11,980	2,750	9,230-	77.0-
<b>Total Contractual Services</b>	<b>11,179</b>	<b>14,170</b>	<b>14,170</b>	<b>4,940</b>	<b>9,230-</b>	<b>65.1-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	61	3,140	3,140	3,140	0	.0
5325. Uniforms/Safety Equip.	456	680	680	680	0	.0
<b>Total Commodities</b>	<b>517</b>	<b>3,820</b>	<b>3,820</b>	<b>3,820</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	2,700	3,210	3,210	3,210	0	.0
<b>Total Other Charges</b>	<b>2,700</b>	<b>3,210</b>	<b>3,210</b>	<b>3,210</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>127,778</b>	<b>124,611</b>	<b>128,273</b>	<b>127,455</b>	<b>2,844</b>	<b>2.3</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>127,778</b>	<b>124,611</b>	<b>128,273</b>	<b>127,455</b>	<b>2,844</b>	<b>2.3</b>





oak  
ridge



Fire

## FIRE DEPARTMENT

The Oak Ridge Fire Department is responsible for the protection of life and property against fire and other emergencies. The Department is comprised of 42 on-duty, fire station based, uniformed personnel, supplemented by fire specialists, an Administrative Assistant, the Deputy Fire Chief, and the Fire Chief. Fire specialists are either off-duty firefighters or City employees of other departments trained to support on-duty personnel with structural fire fighting operations.

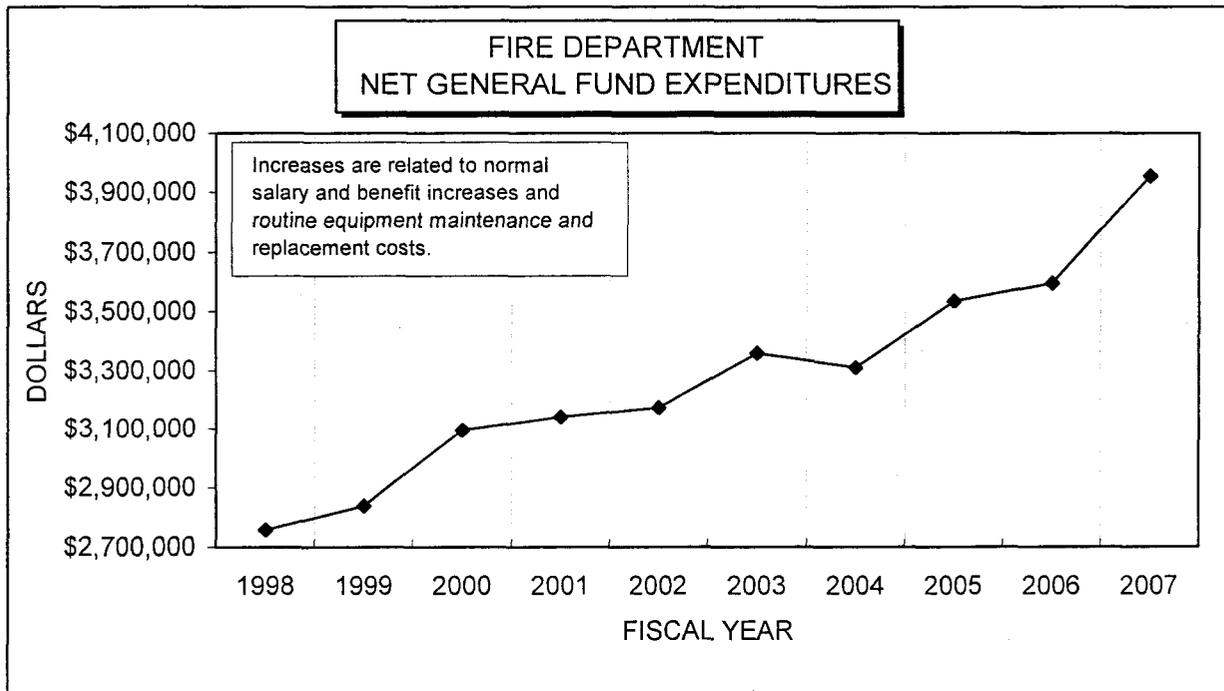
The Department provides a wide-range of emergency services in addition to fire suppression, including first responder emergency medical service, hazardous materials response, vehicle extrication, trench and confined space rescue among others. Fire prevention activities, including building plan review, fire code enforcement, and public education, are pursued on a full-time basis. Three shifts with fourteen on-duty personnel are utilized to staff the City's three fire stations. The City of Oak Ridge presently holds an Insurance Services Office (ISO) Public Protection Class 3/9/10. Class 3 applies to non-sprinklered occupancies less than five miles from a fire station and within 1000 feet of a fire hydrant. Class 9 applies to non-sprinklered occupancies located more than 1,000 feet from a fire hydrant. Class 10 (no protection) applies to non-sprinklered occupancies more than five miles from a fire station. The Fire Department has mutual aid agreements with the Department of Energy and with most surrounding agencies.

During fiscal 2005, there were 3,560 calls for service, with 2,887 being emergency calls. Due to the continuing increase in the number of requests for emergency medical assistance, the Department has shifted many of its training resources to focus on this area. As a result of this demand, 10 Department employees are trained to the level of Paramedic and 32 to the level of EMT. All Fire Department personnel are certified in CPR. Approximately 70% of the time the in-service engine companies provide the advanced life support level of emergency medical care. The per capita fire loss for FY05 was \$69.55 up from \$20 in FY04. Two major fires, the First Christian Church and the Buffalo Grill, were largely responsible for this increase. Average response time was less than five minutes.

FIRE DEPARTMENT	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHANGE
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GENERAL FUND

921 Supervision	172,431	177,065	176,934	191,483	14,418	8.1
922 Fire Prevention	109,613	110,621	110,560	120,482	9,861	8.9
923 Fire Fighting	3,021,118	3,110,120	3,078,308	3,365,380	255,260	8.2
924 Fire Stations	97,039	91,976	91,821	102,106	10,130	11.0
925 Fire Specialists	135,922	166,691	138,702	175,309	8,618	5.2
Total Fire Department	<u>3,536,123</u>	<u>3,656,473</u>	<u>3,596,325</u>	<u>3,954,760</u>	<u>298,287</u>	<u>8.2</u>



**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Fire	<b>ACTIVITY</b> Supervision	<b>NUMBER</b> 921
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**ACTIVITY DESCRIPTION**

The Fire Department, under the direction of the Fire Chief, is responsible for the protection of life and property against fire and other disastrous emergencies. This responsibility is affected through the supervision of the department in its efforts to prevent and extinguish fires and the abatement of life safety hazards. The Fire Chief coordinates the other activities within the department and external interaction necessary to accomplish department's goals and objectives. The goals of the department include the maintenance of an environment free from the devastating effects of fire and other potential hazards of a disastrous nature and the confinement of damage from hostile fires to the room of origin. These goals are furthered by conducting public education programs and encouraging the installation of smoke detectors and fire suppression systems.

Fire Supervision administers the department; supervises all fire operations; plans for emergency operations, fire prevention programs, and in-service training; and directs public education and fire safety programs.

**PERFORMANCE OBJECTIVES**

1. Maintain the current disaster plan, and hold community-wide exercises utilizing assets from at least three agencies outside the Oak Ridge city government.
2. Evaluate record keeping procedures. Insure the maintenance of adequate departmental records to monitor performance, while eliminating forms and records no longer needed.
3. Develop training programs, both on the job and formal, that will allow employees seeking promotion to the officer level to meet selected guidelines of the National Fire Protection Association, and that will allow other employees to develop their skills to the extent they desire.
4. Return site review comments to Development Implementation within two days of receipt.
5. Maintain the Fire Department's positive image in the community by taking advantage of as many opportunities as possible to make presentations to groups, especially adults.
6. Finalize plans to provide fire response consistent with other fire department goals.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Newly-constructed or substantially renovated Commercial structures with automatic fire Suppression systems or early alarm systems	85%	100%	85%	100%
Building fires confined to room of origin	95%	99%	95%	99%

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Contractual Services increased by \$1,715 for Equipment Use Charges due to higher fuel costs. Equipment Use Charges fund the actual maintenance and future replacement of vehicles.

City of Oak Ridge, Tennessee  
Activity Detail

921 Fire Supervision

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	122,937	124,516	124,395	134,601	10,085	8.1
5131. Regular Overtime Pay	279	0	0	0	0	.0
5141. Social Security	9,206	9,526	9,516	10,297	771	8.1
5150. Retirement	12,300	13,697	13,697	16,152	2,455	17.9
5160. Medical & Workers Comp	14,726	15,353	15,353	14,745	608-	4.0-
<b>Total Personal Services</b>	<b>159,448</b>	<b>163,092</b>	<b>162,961</b>	<b>175,795</b>	<b>12,703</b>	<b>7.8</b>
<b>Contractual Services</b>						
5206. Mailing & Delivery	0	60	60	60	0	.0
5207. Dues, Memberships & Sub.	335	440	440	440	0	.0
5210. Prof. & Contractual Ser.	0	313	313	313	0	.0
5212. Utility Services	2,841	2,600	2,600	2,600	0	.0
5220. Training & Travel	246	1,875	1,875	1,875	0	.0
5236.13 Other Equipment Maint.	790	790	790	790	0	.0
5289. Vehicle/Equip Use Charge	5,926	4,495	4,495	6,210	1,715	38.2
<b>Total Contractual Services</b>	<b>10,138</b>	<b>10,573</b>	<b>10,573</b>	<b>12,288</b>	<b>1,715</b>	<b>16.2</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	2,447	3,000	3,000	3,000	0	.0
5320. Books/Education Material	399	400	400	400	0	.0
<b>Total Commodities</b>	<b>2,846</b>	<b>3,400</b>	<b>3,400</b>	<b>3,400</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>172,432</b>	<b>177,065</b>	<b>176,934</b>	<b>191,483</b>	<b>14,418</b>	<b>8.1</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>172,432</b>	<b>177,065</b>	<b>176,934</b>	<b>191,483</b>	<b>14,418</b>	<b>8.1</b>

**CITY OF OAK RIDGE**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>ACTIVITY</b>	<b>NUMBER</b>
General	Fire	Fire Prevention	922

**ACTIVITY DESCRIPTION**

This activity, under the direction of the Deputy Chief-Fire Prevention, performs functions intended to prevent fires through the abatement of potential fire causes. Abatement activities include review of site and building plans for new commercial construction and initial compliance inspections for Certificate of Occupancy permits. In addition to these duties, this activity is responsible for investigating fire code violations and complaints, for performing code compliance inspections and surveys that are conducted by firefighting personnel, and for conducting fire safety education efforts such as lectures and press releases. This activity also investigates and prepares reports on all fire incidents. Suspicious fires are physically investigated, and through this office information and evidence are gathered in support of a police investigation.

**PERFORMANCE OBJECTIVES**

1. Conduct fire prevention surveys of all commercial property on a semi-annual basis.
2. Ensure compliance with fire protection standards for commercial development by reviewing construction plans within seven days and by monitoring the Certificate of Occupancy program.
3. Use an aggressive public fire safety education program to reduce the number of residential fires in the top "Ignition Factor" category by 25 percent and increase attendance at fire safety education presentations.
4. Reduce fires resulting from intentional causes by thoroughly and accurately identifying all occurrences of incendiary fires through the development of a fire investigation program, and increase the number of arson cases successfully closed.
5. Assure the installation of appropriate fire detection and suppression systems in all new and substantially renovated properties through the plans review and inspection processes.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Commercial fire prevention surveys conducted semi-annually	876	1,000	900	1,000
Violations reported by department inspection	850	1,000	900	1,000
Construction plans reviewed within 7 days	97%	100%	98%	100%
Attendance at presentations	10,993	8,500	9,000	8,500
Residential fires from "electrical causes"	5	5	4	5

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Contractual Services increased by \$1,710 for Equipment Use Charges due to higher fuel costs. Equipment Use Charges fund the actual maintenance and future replacement of vehicles.

City of Oak Ridge, Tennessee  
Activity Detail

922 Fire Prevention

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	65,593	66,522	66,465	73,032	6,510	9.8
5141. Social Security	4,872	5,089	5,085	5,587	498	9.8
5150. Retirement	6,674	7,317	7,317	8,764	1,447	19.8
5160. Medical & Workers Comp	7,369	7,694	7,694	7,390	304-	4.0-
<b>Total Personal Services</b>	<b>84,508</b>	<b>86,622</b>	<b>86,561</b>	<b>94,773</b>	<b>8,151</b>	<b>9.4</b>
<b>Contractual Services</b>						
5205. Printing & Dup. Charges	568	1,200	1,200	1,200	0	.0
5206. Mailing & Delivery	0	200	200	200	0	.0
5207. Dues, Memberships & Sub.	394	565	565	565	0	.0
5210. Prof. & Contractual Ser.	0	312	312	312	0	.0
5212. Utility Services	718	1,300	1,300	1,300	0	.0
5220. Training & Travel	5,815	3,237	3,237	3,237	0	.0
5236.13 Other Equipment Maint.	645	645	645	645	0	.0
5289. Vehicle/Equip Use Charge	6,278	6,790	6,790	8,500	1,710	25.2
<b>Total Contractual Services</b>	<b>14,418</b>	<b>14,249</b>	<b>14,249</b>	<b>15,959</b>	<b>1,710</b>	<b>12.0</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	5,430	7,500	7,500	7,500	0	.0
5320. Books/Education Material	5,099	2,000	2,000	2,000	0	.0
5325. Uniforms/Safety Equip.	157	250	250	250	0	.0
<b>Total Commodities</b>	<b>10,686</b>	<b>9,750</b>	<b>9,750</b>	<b>9,750</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>109,612</b>	<b>110,621</b>	<b>110,560</b>	<b>120,482</b>	<b>9,861</b>	<b>8.9</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>109,612</b>	<b>110,621</b>	<b>110,560</b>	<b>120,482</b>	<b>9,861</b>	<b>8.9</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Fire	<b>ACTIVITY</b> Fire Fighting	<b>NUMBER</b> 923
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**ACTIVITY DESCRIPTION**

Under the direction of the Fire Chief, this activity includes the trained on-duty fire fighting staff and equipment necessary to provide a range of services to respond to fires, accidents, or natural disasters; to reduce the frequency and severity of fires through fire prevention activities; and to prevent neighborhood deterioration through voluntary inspections and community education. Additional activities include commercial inspections, fire fighting pre-planning, residential safety inspections, and hydrant inspection and maintenance.

**PERFORMANCE OBJECTIVES**

1. Confine all fires to the damage level existing at the arrival time of fire suppression units.
2. Maintain fire suppression performance levels that exceed national standards.
3. Maintain fire fighting training levels that exceed national standards.
4. Conduct routine preventive maintenance on City fire hydrants in the most cost effective manner, permanently identify with current color codings (NFPA standards), and flow test all hydrants to determine capacity on a three year schedule.
5. Identify all locations within the City where regulatory quantities of hazardous materials are located and prepare pre-incident plans to control fires and/or spills for these locations. Update one-third of the pre-incident plans annually.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Average response time	4.0 mins.	4.0 mins.	4.2 mins.	4.0mins.
Average control time	4.0 mins.	4.0 mins.	4.0 mins.	4.0mins.
Fires contained to the damage level on				
Arrival of first fire unit	93%	100%	95%	100%
Employees certified at NFPA Fire Fighter II	33	45	35	45
Fire hydrants maintained annually	2,550	2,500	2,550	2,500

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Equipment Use Charges increased \$27,490 primarily due to higher fuel costs. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle. Utility Services increased by \$1,430 due to increases in electric and natural gas utility rates.

City of Oak Ridge, Tennessee  
Activity Detail

923 Firefighting

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	1,671,620	1,740,487	1,658,935	1,911,707	171,220	9.8
5131. Regular Overtime Pay	279,334	248,000	300,000	260,000	12,000	4.8
5141. Social Security	144,518	152,119	149,859	166,136	14,017	9.2
5150. Retirement	189,843	218,734	218,734	260,605	41,871	19.1
5160. Medical & Workers Comp	303,145	317,115	317,115	304,347	12,768-	4.0-
<b>Total Personal Services</b>	<b>2,588,460</b>	<b>2,676,455</b>	<b>2,644,643</b>	<b>2,902,795</b>	<b>226,340</b>	<b>8.5</b>
<b>Contractual Services</b>						
5205. Printing & Dup. Charges	649	0	0	0	0	.0
5207. Dues, Memberships & Sub.	0	460	460	460	0	.0
5210. Prof. & Contractual Ser.	14,079	16,980	16,980	16,980	0	.0
5212. Utility Services	47,256	46,520	46,520	47,950	1,430	3.1
5220. Training & Travel	21,968	40,000	40,000	40,000	0	.0
5235. Repair & Maintenance	4,627	0	0	0	0	.0
5236.13 Other Equipment Maint.	12,534	1,345	1,345	1,345	0	.0
5289. Vehicle/Equip Use Charge	220,643	206,510	206,510	234,000	27,490	13.3
<b>Total Contractual Services</b>	<b>321,756</b>	<b>311,815</b>	<b>311,815</b>	<b>340,735</b>	<b>28,920</b>	<b>9.3</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	55,728	60,000	60,000	60,000	0	.0
5320. Books/Education Material	631	6,500	6,500	6,500	0	.0
5325. Uniforms/Safety Equip.	23,043	17,920	17,920	17,920	0	.0
<b>Total Commodities</b>	<b>79,402</b>	<b>84,420</b>	<b>84,420</b>	<b>84,420</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	31,500	37,430	37,430	37,430	0	.0
<b>Total Other Charges</b>	<b>31,500</b>	<b>37,430</b>	<b>37,430</b>	<b>37,430</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>3,021,118</b>	<b>3,110,120</b>	<b>3,078,308</b>	<b>3,365,380</b>	<b>255,260</b>	<b>8.2</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>3,021,118</b>	<b>3,110,120</b>	<b>3,078,308</b>	<b>3,365,380</b>	<b>255,260</b>	<b>8.2</b>

**CITY OF OAK RIDGE**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>ACTIVITY</b>	<b>NUMBER</b>
General	Fire	Fire Stations	924

**ACTIVITY DESCRIPTION**

Building maintenance and operation of the three fire stations listed below are charged to this activity:

- Station No. 1 - 2097 Oak Ridge Turnpike (West End)
- Station No. 2 - 609 Oak Ridge Turnpike (East End)
- Station No. 3 - 333 Tuskegee Drive

**PERFORMANCE OBJECTIVES**

1. Maintain energy consumption at fire stations at FY 1994 levels.
2. Maintain an accident-free environment for the fire station activities.
3. Maximize cost effectiveness in application of materials, equipment and supplies related to site use and maintenance.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Energy Consumption: KW hours of electricity used	311,249	330,000	275,800	330,000

**SIGNIFICANT EXPENDITURE CHANGES**

Contractual Services increased \$3,110 for utility expenditures for higher electric and natural gas costs and \$7,000 for repair and maintenance.

City of Oak Ridge, Tennessee  
Activity Detail

924 Fire Stations

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
Total Personal Services	0	0	0	0	0	.0
<b>Contractual Services</b>						
5201. Rents	459	370	370	370	0	.0
5207. Dues, Memberships & Sub.	0	1,101	1,101	1,101	0	.0
5210. Prof. & Contractual Ser.	0	535	535	535	0	.0
5212. Utility Services	42,579	45,760	45,605	48,870	3,110	6.8
5235. Repair & Maintenance	28,422	14,640	14,640	21,640	7,000	47.8
5236.13 Other Equipment Maint.	2,315	2,070	2,070	2,070	0	.0
5289. Vehicle/Equip Use Charge	1,403	1,380	1,380	1,400	20	1.4
Total Contractual Services	75,178	65,856	65,701	75,986	10,130	15.4
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	19,196	21,090	21,090	21,090	0	.0
Total Commodities	19,196	21,090	21,090	21,090	0	.0
<b>Other Charges</b>						
5410. Liability Insurance	2,665	5,030	5,030	5,030	0	.0
Total Other Charges	2,665	5,030	5,030	5,030	0	.0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	97,039	91,976	91,821	102,106	10,130	11.0
<b>Reduction of Costs</b>						
TOTAL NET EXPENDITURES	97,039	91,976	91,821	102,106	10,130	11.0

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Fire Specialists	925

#### ACTIVITY DESCRIPTION

Fire Specialists are off-duty Fire Fighters or well-trained City employees who, upon receiving notice of an alarm, respond directly to the scene of a structural fire in order to supplement on duty Fire Fighters arriving from the fire stations. Fire Specialists are on call on a regularly scheduled basis and are equipped with a radio pager, fire fighting gear, and a City vehicle. They are compensated for this service by receiving a monthly supplement in addition to their regular City paycheck.

#### PERFORMANCE OBJECTIVES

1. 100% response of Specialists to all structural fires.
2. Conduct a minimum of six hours training per month for each Specialist employed by other City departments.
3. Staff four specialists per day.

#### PROGRAM COMMENTS

Fire Specialists are compensated at both a standby rate, which is fixed annually, and a per-call rate. Job classification, pay step and uniform rank determine the per-call rate. In order to comply with Fair Labor Standards Act (FLSA), all nonexempt City employees performing as Fire Specialists are compensated at the overtime rate associated with their regular job when those hours are served in addition to their basic workweek.

The Personal Services total represents the average overtime rate for those employees currently enrolled in the program that are in pay classifications 1 through 9, using a minimum of four responses daily as basic compensation in place of standby pay.

The Fire Specialist Program remains cost effective in that the cost of providing fire suppression services through the more traditional method of adding personnel to the on-duty strength of fire units would cost approximately \$338,000 rather than \$127,000 annually. This would result in the addition of four Fire Fighters (a number equal to the number of Fire Specialists on-duty each day of the year) to each of the department's three duty shifts, for a total of twelve fire fighters.

#### SIGNIFICANT EXPENDITURES

Contractual Services decreased \$6,570 for Vehicle/Equipment Use charges due to the attainment of full depreciation on some vehicles. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

City of Oak Ridge, Tennessee  
Activity Detail

925 Fire Specialists

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	55,325	67,000	50,000	74,800	7,800	11.6
5131. Regular Overtime Pay	31,082	40,000	31,000	44,000	4,000	10.0
5141. Social Security	6,589	8,186	6,197	9,088	902	11.0
5150. Retirement	10,778	11,770	11,770	14,256	2,486	21.1
<b>Total Personal Services</b>	<b>103,774</b>	<b>126,956</b>	<b>98,967</b>	<b>142,144</b>	<b>15,188</b>	<b>12.0</b>
<b>Contractual Services</b>						
5210. Prof. & Contractual Ser.	0	1,875	1,875	1,875	0	.0
5235. Repair & Maintenance	175	0	0	0	0	.0
5289. Vehicle/Equip Use Charge	28,939	31,070	31,070	24,500	6,570-	21.1-
<b>Total Contractual Services</b>	<b>29,114</b>	<b>32,945</b>	<b>32,945</b>	<b>26,375</b>	<b>6,570-</b>	<b>19.9-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	35	420	420	420	0	.0
5325. Uniforms/Safety Equip.	0	2,810	2,810	2,810	0	.0
<b>Total Commodities</b>	<b>35</b>	<b>3,230</b>	<b>3,230</b>	<b>3,230</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	3,000	3,560	3,560	3,560	0	.0
<b>Total Other Charges</b>	<b>3,000</b>	<b>3,560</b>	<b>3,560</b>	<b>3,560</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>135,923</b>	<b>166,691</b>	<b>138,702</b>	<b>175,309</b>	<b>8,618</b>	<b>5.2</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>135,923</b>	<b>166,691</b>	<b>138,702</b>	<b>175,309</b>	<b>8,618</b>	<b>5.2</b>





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Public Works

## PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for maintaining City-owned streets and rights-of-way, water and wastewater treatment plants, water distribution system, wastewater collection system, City and School vehicles and equipment, City-owned buildings and Solid Waste contractual services for residential refuse collection.

The Department consists of 87 employees and five divisions including Supervision/Administration, Engineering, Wastewater Treatment, Water Treatment, Equipment and Fleet Maintenance, and Work Pool. The activities and functions performed by the Department are included in the General Fund, Waterworks Fund, State Street Aid Fund, Equipment Replacement Rental Fund and Solid Waste Fund. The Department serves as the City staff representative to the Traffic Safety Advisory Board and also prepares and administers the Solid Waste Collection Contract.

The Engineering Division consists of 4 employees and is responsible for reviewing all sub-division and development plans proposed for construction within the city. This division is also responsible for performing site inspections to verify that utilities and roadways proposed for dedication to the City are properly installed or constructed to City specifications. Employees of this division are also responsible for revising and updating as-built plans and maps of the water, wastewater and storm drainage systems.

The Equipment and Fleet Maintenance Division of Public Works is composed of 8 employees and is responsible for maintaining the City's entire fleet of vehicles and equipment which includes 64 sedans, 69 pickup trucks, 66 heavy duty trucks, 39 school buses, and approximately 129 pieces of various light and heavy equipment.

The Work Pool Division consists of 44 employees assigned to one of several primary work crews responsible for Water Distribution System Maintenance; Wastewater Collection System Maintenance and Rehabilitation; Water and Wastewater Treatment Plant Maintenance; Roads, Streets and Drainage Maintenance; and Buildings and Facilities Maintenance. Employee crew assignments are flexible in order to allow for shifting of workers to various crews as necessary to satisfy large project demands or deadlines. The Work Pool is responsible for maintaining all City-owned buildings, including the Municipal Building and Central Service Center Complex along with other City facilities upon departmental requests. Maintenance of the water distribution and wastewater collection systems performed by the Work Pool Division involves maintaining approximately 231.9 miles of water main piping, 250.1 miles of wastewater collection mains, 2,580 fire hydrants, 4,953 main valves, 9,040 service laterals, 12,650 water meters, four elevated water storage tanks, two in-ground reservoirs, 11 water pumping stations, 6,040 manholes and 76 main pressure reducing valves.

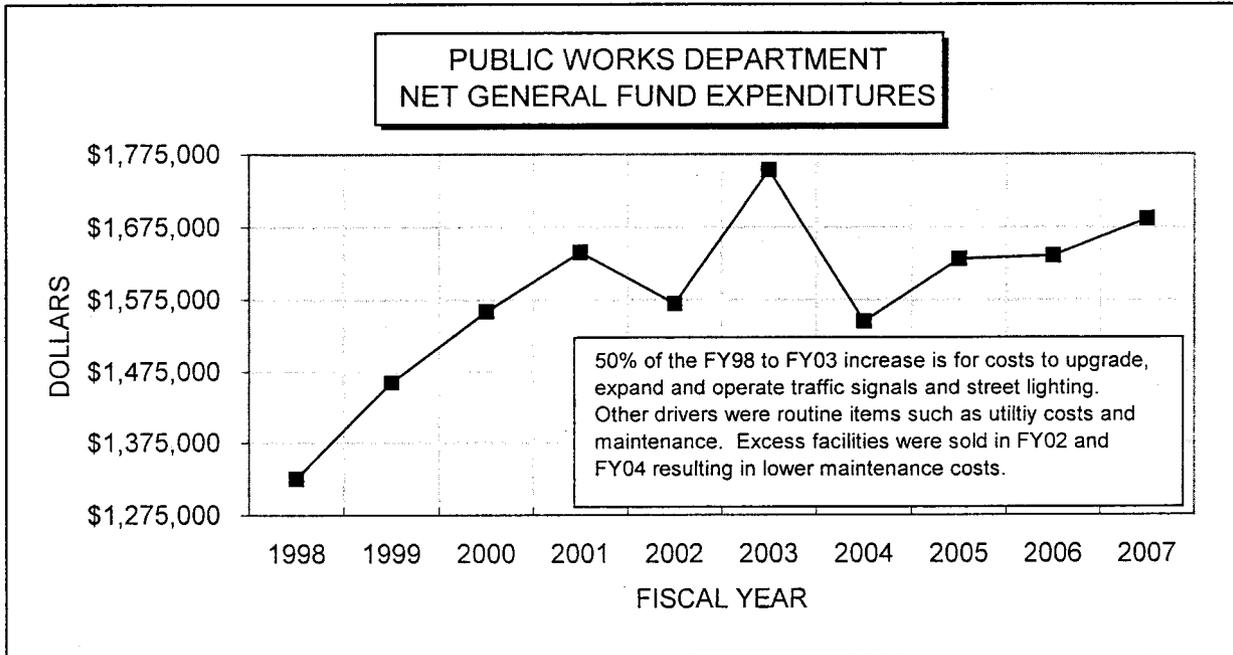
The Public Works Department operates the water treatment plant with a staff of 11 and two wastewater treatment facilities with a staff of 16. The main 6.0 MGD wastewater treatment plant serves most of the city and one small treatment plant that serves the Clinch River Industrial Park.

The Department is also responsible for maintaining approximately 226 miles of streets and 100 miles of sidewalk, including mowing on street rights-of-ways, maintaining flow of storm drainage ditches, providing an annual leaf pick-up program and an annual brush and rubbish pick-up program.

PUBLIC WORKS DEPARTMENT	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% Change
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GENERAL FUND

930 Supervision	66,698	63,448	65,198	70,075	6,627	10.4
935 Engineering	154,954	159,916	111,390	121,937	(37,979)	-23.7
942 State Highway Maintenance	55,564	55,409	56,039	59,089	3,680	6.6
943 General Maintenance	197,627	208,525	212,670	224,480	15,955	7.7
946 Central Service Center	104,376	109,985	112,450	115,279	5,294	4.8
948 Municipal Building	131,068	136,982	137,866	140,454	3,472	2.5
953 Traffic Control and Lights	921,295	955,300	940,300	955,300	0	0.0
<b>Total Public Works</b>	<b>1,631,582</b>	<b>1,689,565</b>	<b>1,635,913</b>	<b>1,686,614</b>	<b>(2,951)</b>	<b>-0.2</b>



**CITY OF OAK RIDGE**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>ACTIVITY</b>	<b>NUMBER</b>
General	Public Works	Supervision	930

**ACTIVITY DESCRIPTION**

The Public Works Department is responsible for the maintenance of City streets, water distribution system, wastewater collection system, treatment plants, and City-owned buildings; for the construction of and improvements to these facilities; and for maintenance, service and repair of all City and School automotive vehicles, heavy equipment and stationary equipment.

The goals of this activity are to ensure the provision of an acceptable level of physical services, to provide general supervision of Public Works programs, to ensure implementation of these programs through effective and efficient management and to coordinate extraordinary maintenance improvements to the City's physical assets.

**PERFORMANCE OBJECTIVES**

1. Continue rehabilitation activities for reducing inflow and infiltration from entering the wastewater collection system.
2. Continue efforts toward reducing unaccounted for water with continuation of meter replacement, meter downsizing and distribution system leak detection programs.
3. Continue efforts to improve overall condition and appearance of City streets, sidewalks and right-of-ways.
4. Coordinate operation of water and wastewater treatment plants to meet all state and federal requirements.

**SIGNIFICANT EXPENDITURE CHANGES**

There are no significant expenditure changes for this activity in fiscal 2007.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

930 Public Works Supervision

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	214,899	209,355	215,630	229,930	20,575	9.8
5131. Regular Overtime Pay	2,484	355	100	355	0	.0
5141. Social Security	15,205	16,043	16,503	17,617	1,574	9.8
5150. Retirement	21,537	23,068	23,068	27,634	4,566	19.8
5160. Medical & Workers Comp	29,551	32,084	32,084	30,868	1,216-	3.8-
<b>Total Personal Services</b>	<b>283,676</b>	<b>280,905</b>	<b>287,385</b>	<b>306,404</b>	<b>25,499</b>	<b>9.1</b>
<b>Contractual Services</b>						
5201. Rents	0	64	64	64	0	.0
5207. Dues, Memberships & Sub.	976	750	750	750	0	.0
5212. Utility Services	2,721	2,560	2,560	2,560	0	.0
5220. Training & Travel	1,669	4,000	4,000	4,000	0	.0
5236.13 Other Equipment Maint.	1,725	1,725	1,725	1,725	0	.0
5289. Vehicle/Equip Use Charge	6,222	5,500	5,500	6,400	900	16.4
<b>Total Contractual Services</b>	<b>13,313</b>	<b>14,599</b>	<b>14,599</b>	<b>15,499</b>	<b>900</b>	<b>6.2</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	4,349	2,100	2,100	2,100	0	.0
5320. Books/Education Material	122	200	200	200	0	.0
5325. Uniforms/Safety Equip.	0	150	150	150	0	.0
<b>Total Commodities</b>	<b>4,471</b>	<b>2,450</b>	<b>2,450</b>	<b>2,450</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>301,460</b>	<b>297,954</b>	<b>304,434</b>	<b>324,353</b>	<b>26,399</b>	<b>8.9</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	14,696-	17,000-	17,000-	17,500-	500-	2.9
5670. Recovered from Funds	220,065-	217,506-	222,236-	236,778-	19,272-	8.9
<b>TOTAL NET EXPENDITURES</b>	<b>66,699</b>	<b>63,448</b>	<b>65,198</b>	<b>70,075</b>	<b>6,627</b>	<b>10.4</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Public Works	<b>ACTIVITY</b> Engineering	<b>NUMBER</b> 935
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**ACTIVITY DESCRIPTION**

The Engineering activity oversees the design and construction of various municipal infrastructure and utility improvements within the City. These include capital projects initiated by the City and portions of projects built for City ownership by private developers. The activity provides three major services: (1) Design - including surveying, preparing and/or reviewing construction plans and specifications, estimating costs, monitoring City construction contracts and updating maps and records; (2) Development Review - reviewing preliminary and final subdivision plats, inspecting water, sewer, street and drainage construction within private developments and reviewing construction plans for commercial/industrial projects; and (3) Traffic Engineering - conducting traffic counts and analyzing the performance of the traffic circulation system, conducting and reviewing traffic impact studies and recommending improvements to signals and streets.

The goal is to obtain infrastructure and utility improvements into City ownership, which meet established engineering standards and code requirements and serve the community effectively, efficiently and safely.

**PERFORMANCE OBJECTIVES**

1. Inspect all projects in a timely manner in order to insure proper construction.
2. Respond to the development review process to ensure quality infrastructure improvements while minimizing time delays for the developer.
3. Complete the review of subdivision plans within one week.
4. Complete the review of plans for issuance of commercial/industrial grading permits within one week.
5. Provide current information obtained from new plats and as-built infrastructure drawings onto City permanent record drawings.
6. Complete roadway and intersection analysis and respond within eight weeks.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Daily inspection of major construction	95%	95%	95%	95%
Weekly inspection of projects during minor Construction	95%	95%	95%	95%
Project plans reviewed within one week	90%	90%	90%	90%
Subdivision plans reviewed within one week	90%	90%	90%	90%
Completion of City record drawings	90%	90%	90%	95%
Traffic analysis within eight weeks	80%	80%	80%	80%

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted expenditures for Equipment Use Charges increased \$3,615 due to higher fuel costs.

A portion of the costs of this activity is distributed to the State Street Aid Fund and the utility funds due to the involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

935 Engineering

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CRG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	207,131	209,098	209,135	229,193	20,095	9.6
5131. Regular Overtime Pay	487	2,500	1,000	2,500	0	.0
5141. Social Security	14,884	16,187	16,075	17,725	1,538	9.5
5150. Retirement	21,610	23,276	23,276	27,803	4,527	19.4
5160. Medical & Workers Comp	29,347	30,471	30,471	29,255	1,216-	4.0-
<b>Total Personal Services</b>	<b>273,459</b>	<b>281,532</b>	<b>279,957</b>	<b>306,476</b>	<b>24,944</b>	<b>8.9</b>
<b>Contractual Services</b>						
5205. Printing & Dup. Charges	295	275	275	275	0	.0
5206. Mailing & Delivery	0	150	150	150	0	.0
5207. Dues, Memberships & Sub.	1,075	880	880	880	0	.0
5210. Prof. & Contractual Ser.	1,228	6,500	6,500	6,500	0	.0
5211. Advertising & Publicity	0	250	250	250	0	.0
5212. Utility Services	2,635	3,360	3,360	3,360	0	.0
5220. Training & Travel	1,219	2,500	2,500	2,500	0	.0
5236.13 Other Equipment Maint.	1,380	1,610	1,610	1,610	0	.0
5289. Vehicle/Equip Use Charge	17,520	15,385	15,385	19,000	3,615	23.5
<b>Total Contractual Services</b>	<b>25,352</b>	<b>30,910</b>	<b>30,910</b>	<b>34,525</b>	<b>3,615</b>	<b>11.7</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	7,798	3,380	3,380	3,380	0	.0
5325. Uniforms/Safety Equip.	300	450	450	450	0	.0
<b>Total Commodities</b>	<b>8,098</b>	<b>3,830</b>	<b>3,830</b>	<b>3,830</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	3,000	3,560	3,560	3,560	0	.0
<b>Total Other Charges</b>	<b>3,000</b>	<b>3,560</b>	<b>3,560</b>	<b>3,560</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>309,909</b>	<b>319,832</b>	<b>318,257</b>	<b>348,391</b>	<b>28,559</b>	<b>8.9</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	154,954-	159,916-	206,867-	226,454-	66,538-	41.6
<b>TOTAL NET EXPENDITURES</b>	<b>154,955</b>	<b>159,916</b>	<b>111,390</b>	<b>121,937</b>	<b>37,979-</b>	<b>23.7-</b>

**CITY OF OAK RIDGE**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>ACTIVITY</b>	<b>NUMBER</b>
General	Public Works	State Highway Maintenance	942

**ACTIVITY DESCRIPTION**

This activity accounts for the maintenance of those portions of State Highway 62 (Illinois Avenue) and Highway 170 (Edgemoor Road) located within the city limits of Oak Ridge, and Highway 95 (Oak Ridge Turnpike) from the 95/61 split to the end of Wisconsin Ave.

The Tennessee Department of Transportation has a \$123,280 contract with the City of Oak Ridge for repairing the pavement, painting center and edge lines, street sweeping, snow and ice removal, and mowing median strips of State Highways. The State reimburses the City based on actual expenditures for maintaining state highways, within set maximum reimbursement amounts for each type of maintenance covered by the contract. The additional cost for rights-of-way mowing of these routes, which is not covered by the contract, is also budgeted in this activity.

If weather permits, State highways are swept by mechanical sweepers at least five times per year. Mowing of median strips and rights-of-way in the center of town is performed six times per year between March 15 and November 15. During the mowing season, the mowing contractor is responsible for litter pickup as the right-of-way is mowed. During the balance of the year, litter pickup is performed by a contractor on a monthly basis.

**PERFORMANCE OBJECTIVES**

1. Maintain 826,708 square yards of pavement at a cost of fourteen cents per square yard.
2. Mow 14.84 acres six times between March 15 and November 15.
3. Perform mechanical sweeping of state highways.
4. Litter pick-up on 3.39 miles of roadway twelve times per year.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
State Highways 62, 95 and 170:				
Square yards	826,708	826,708	826,708	826,708
Maintenance (hours)	313	1,000	500	800
Mowing R-O-W's (acres)	14.84	14.84	14.84	14.84

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted Contractual Services increased \$3,680, primarily for mowing services. Mowing, paving and street sweeping are performed by outside contractors.

City of Oak Ridge, Tennessee  
Activity Detail

942 State Highway Maintenance

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
Total Personal Services	0	0	0	0	0	.0
<b>Contractual Services</b>						
5210. Prof. & Contractual Ser.	3,852	12,000	12,000	12,000	0	.0
5210.203 Mowing Contract	61,113	62,950	64,700	66,640	3,690	5.9
5236.15 Street Sweeping	16,400	38,050	36,930	38,040	10-	.0
5235. Repair & Maintenance	35,553	65,689	65,689	65,689	0	.0
Total Contractual Services	116,918	178,689	179,319	182,369	3,680	2.1
<b>Commodities</b>						
Total Commodities	0	0	0	0	0	.0
<b>Other Charges</b>						
Total Other Charges	0	0	0	0	0	.0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	116,918	178,689	179,319	182,369	3,680	2.1
<b>Reduction of Costs</b>						
5610. Recovered from Users	61,355-	123,280-	123,280-	123,280-	0	.0
TOTAL NET EXPENDITURES	55,563	55,409	56,039	59,089	3,680	6.6

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	General Maintenance	943

#### ACTIVITY DESCRIPTION

This activity provides for maintenance of the following functions: storm drainage ditches; street cleaning; litter removal; mowing of street rights-of-way and other areas; city-wide cleanup; cemetery maintenance; and miscellaneous building maintenance.

In addition to cleaning City streets, the City-owned Jackson Square and Grove Center parking lots are also maintained in order to present a neat and orderly appearance. Litter removal is performed by a private contractor for the months of November through March, with City crews providing assistance as required. Mowing includes 162 acres of street rights-of-way and other small parcels. Cemetery maintenance is provided to ten small cemeteries located throughout the City.

Formerly cared for by the Atomic Energy Commission, the cemeteries were transferred to the City upon incorporation. Minor building maintenance is performed on the Marina and the old Fire Alarm Building, which houses the Anderson County Ambulance Service.

#### PERFORMANCE OBJECTIVES

1. Maintain 12.4 miles of storm drains without a major flooding incident attributable to maintenance.
2. Perform 210 miles of sweeping on City Streets.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Storm drains – miles	12.4	12.4	12.4	12.4
Maintenance – hours	1,250	2,500	1,600	2,000

#### SIGNIFICANT EXPENDITURE CHANGES

Budgeted funded for Contractual Services increased \$15,955 for fiscal 2007. Funding for mowing, litter pick-up and street sweeping increased \$7,905. These services are performed under contacts with private vendors. Costs for routine maintenance are projected to increase \$7,850.

City of Oak Ridge, Tennessee  
Activity Detail

943 General Maintenance

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
Total Personal Services	0	0	0	0	0	.0
<b>Contractual Services</b>						
S210.203 Mowing Contract	95,645	98,475	98,620	101,580	3,105	3.2
S210.205 Litter Contract	13,172	13,640	13,600	14,010	370	2.7
S236.15 Street Sweeping	3,486	0	4,300	4,430	4,430	.0
S212. Utility Services	5,272	5,910	5,650	6,110	200	3.4
S235. Repair & Maintenance	75,492	90,310	90,310	98,160	7,850	8.7
Total Contractual Services	193,067	208,335	212,480	224,290	15,955	7.7
<b>Commodities</b>						
S310. Commodities/Tools/Supplies	4,510	100	100	100	0	.0
Total Commodities	4,510	100	100	100	0	.0
<b>Other Charges</b>						
S410. Liability Insurance	50	90	90	90	0	.0
Total Other Charges	50	90	90	90	0	.0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	.0
<b>TOTAL GROSS EXPENDITURES</b>	<b>197,627</b>	<b>208,525</b>	<b>212,670</b>	<b>224,480</b>	<b>15,955</b>	<b>7.7</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>197,627</b>	<b>208,525</b>	<b>212,670</b>	<b>224,480</b>	<b>15,955</b>	<b>7.7</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Public Works	<b>ACTIVITY</b> Central Service Complex	<b>NUMBER</b> 946
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**ACTIVITY DESCRIPTION**

This activity includes maintenance and operation of the Central Services Center Complex located at 100 Woodbury Lane. The Complex houses Public Works Supervision, Equipment Shop, Work Pool, Parks activities, Electrical Department, Finance and the Schools' maintenance shop and bus dispatching office.

**PERFORMANCE OBJECTIVES**

Maintain and operate 177,000 square feet of building space at a cost of \$2.71 per square-foot.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Square feet maintained	177,000	177,000	177,000	177,000
Cost per square-foot	\$2.45	\$2.59	\$2.65	\$2.71

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted funding for Contractual Services increased \$22,061 or 5.1%. Contracted custodial services costs increased \$2,251. Utility costs are up \$18,610 due to rate increases for electricity, sewer and natural gas during fiscal 2006.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

946 Central Service Center

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
Total Personal Services	0	0	0	0	0	.0
<b>Contractual Services</b>						
5201. Rents	5,777	5,300	5,300	5,300	0	.0
5210. Prof. & Contractual Ser.	17,864	5,000	5,000	5,000	0	.0
5210.202 Custodial Contract	46,940	53,439	54,065	55,690	2,251	4.2
5210.203 Mowing Contract	3,685	3,800	3,880	4,000	200	5.3
5212. Utility Services	215,369	228,820	238,390	247,430	18,610	8.1
5235. Repair & Maintenance	112,787	128,720	128,720	129,720	1,000	.8
5236.13 Other Equipment Maint.	3,721	3,800	3,800	3,800	0	.0
Total Contractual Services	406,143	428,879	439,155	450,940	22,061	5.1
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	2,972	2,000	2,000	2,000	0	.0
Total Commodities	2,972	2,000	2,000	2,000	0	.0
<b>Other Charges</b>						
5410. Liability Insurance	24,115	27,390	27,390	27,390	0	.0
Total Other Charges	24,115	27,390	27,390	27,390	0	.0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	433,230	458,269	468,545	480,330	22,061	4.8
<b>Reduction of Costs</b>						
5670. Recovered from Funds	328,856-	348,284-	356,095-	365,051-	16,767-	4.8
TOTAL NET EXPENDITURES	104,374	109,985	112,450	115,279	5,294	4.8

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Public Works	<b>ACTIVITY</b> Municipal Building	<b>NUMBER</b> 948
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**ACTIVITY DESCRIPTION**

This activity includes expenses involved in the operation of the Municipal Building such as utilities, custodial services, motor pool, maintenance of the heating and air conditioning system, plumbing and electrical repairs and other building maintenance.

The operation of a three-car motor pool is also included in the cost of this activity. The motor pool is used by various offices in the building which do not have vehicles permanently assigned to them.

**PERFORMANCE OBJECTIVES**

Maintain 35,652 square feet of building space at a cost of \$5.79 per square-foot.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Building maintenance, cost per square-foot	\$5.40	\$5.65	\$5.69	\$5.79

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted funding for Contractual Services increased \$5,105 or 2.7%. Contracted custodial services costs increased \$2,415. Utility costs are up \$2,090 due to rate increases for electricity, sewer and natural gas during fiscal 2006.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

948 Municipal Building

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
Total Personal Services	0	0	0	0	0	.0
<b>Contractual Services</b>						
5210. Prof. & Contractual Ser.	902	1,685	1,685	1,685	0	.0
5210.202 Custodial Contract	35,824	36,915	38,180	39,330	2,415	6.5
5210.203 Mowing Contract	3,577	3,690	3,765	3,880	190	5.1
5236.15 Street Sweeping	1,130	1,165	1,160	1,190	25	2.1
5212. Utility Services	70,065	75,970	75,935	78,060	2,090	2.8
5235. Repair & Maintenance	64,406	68,960	68,960	68,960	0	.0
5236.13 Other Equipment Maint.	603	1,500	1,500	1,500	0	.0
5289. Vehicle/Equip Use Charge	1,076	2,000	2,000	2,385	385	19.3
Total Contractual Services	177,583	191,885	193,185	196,990	5,105	2.7
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	8,848	200	200	200	0	.0
Total Commodities	8,848	200	200	200	0	.0
<b>Other Charges</b>						
5410. Liability Insurance	6,075	9,360	9,360	9,360	0	.0
Total Other Charges	6,075	9,360	9,360	9,360	0	.0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	192,506	201,445	202,745	206,550	5,105	2.5
<b>Reduction of Costs</b>						
5670. Recovered from Funds	61,438-	64,463-	64,879-	66,096-	1,633-	2.5
TOTAL NET EXPENDITURES	131,068	136,982	137,866	140,454	3,472	2.5

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Public Works	<b>ACTIVITY</b> Traffic Control and Lights	<b>NUMBER</b> 953
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**ACTIVITY DESCRIPTION**

This activity includes traffic control maintenance, the cost of traffic control signals and painting of crosswalks on City streets. The proper lighting of City streets, sidewalks and public parking areas is also included in this activity. Adequate lighting will increase traffic and pedestrian safety, reduce crime and vagrancy and promote business and commercial activities.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Street Name Signs: Hours for maintenance and installation	412	400	259	400
Traffic control and School Flashing Signals: Inventory – each	390	390	390	390
Hours for maintenance and installation	2,508	3,000	1,601	2,500
Street Lights, Public Inventory –each	5,426	5,400	5,500	5,500
Hours for maintenance and installation	1,606	2,500	2,100	2,300

**PROGRAM COMMENTS**

The automated traffic control equipment and the street lighting system are installed and maintained by the Electric Department. The General Fund pays an annual investment charge (13%) for the maintenance and amortization of these fixtures, a charge for energy usage and the actual cost of materials to replace lamps and glassware. The investment charge is an annual charge paid by the General Fund to the Electric Fund for use of the traffic control equipment and the street lighting system. An assessment by TVA in 1986 established the investment rate at 13 percent of the plant value of the traffic control and street lighting systems. For the beginning of fiscal 2006, the plant value of the street lighting system is \$3,141,454 and the book value of the traffic control system is \$1,958,420.

**SIGNIFICANT EXPENDITURE CHANGES**

There were no significant expenditure changes for this activity for fiscal 2007.

City of Oak Ridge, Tennessee  
Activity Detail

953 Traffic Control & Lights

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
-----						
Personal Services						
-----						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210. Prof. & Contractual Ser.	11,179	0	0	0	0	.0
5212. Utility Services	895,236	935,000	920,000	935,000	0	.0
5235. Repair & Maintenance	14,881	20,300	20,300	20,300	0	.0
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Total Contractual Services	921,296	955,300	940,300	955,300	0	.0
Commodities						
-----						
Total Commodities	0	0	0	0	0	.0
Other Charges						
-----						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
-----						
Total Capital Expenditures	0	0	0	0	0	.0
-----						
TOTAL GROSS EXPENDITURES	921,296	955,300	940,300	955,300	0	.0
Reduction of Costs						
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TOTAL NET EXPENDITURES	921,296	955,300	940,300	955,300	0	.0
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oak  
ridge



Community Development

## COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department strives to promote orderly physical growth within the City, while at the same time protecting Oak Ridge's quality lifestyle by facilitating development sensitive to aesthetics and the environment. The Department is responsible for coordinating the City's planning and code enforcement functions.

The Department staff consists of 11 employees who also provide support to the following boards and commissions: Oak Ridge Municipal Planning Commission, Board of Zoning Appeals, Board of Building and Housing Code Appeals, the Boards of Electrical and Plumbing Examiners, Greenways Oak Ridge, and the Highland View Redevelopment Advisory Committee.

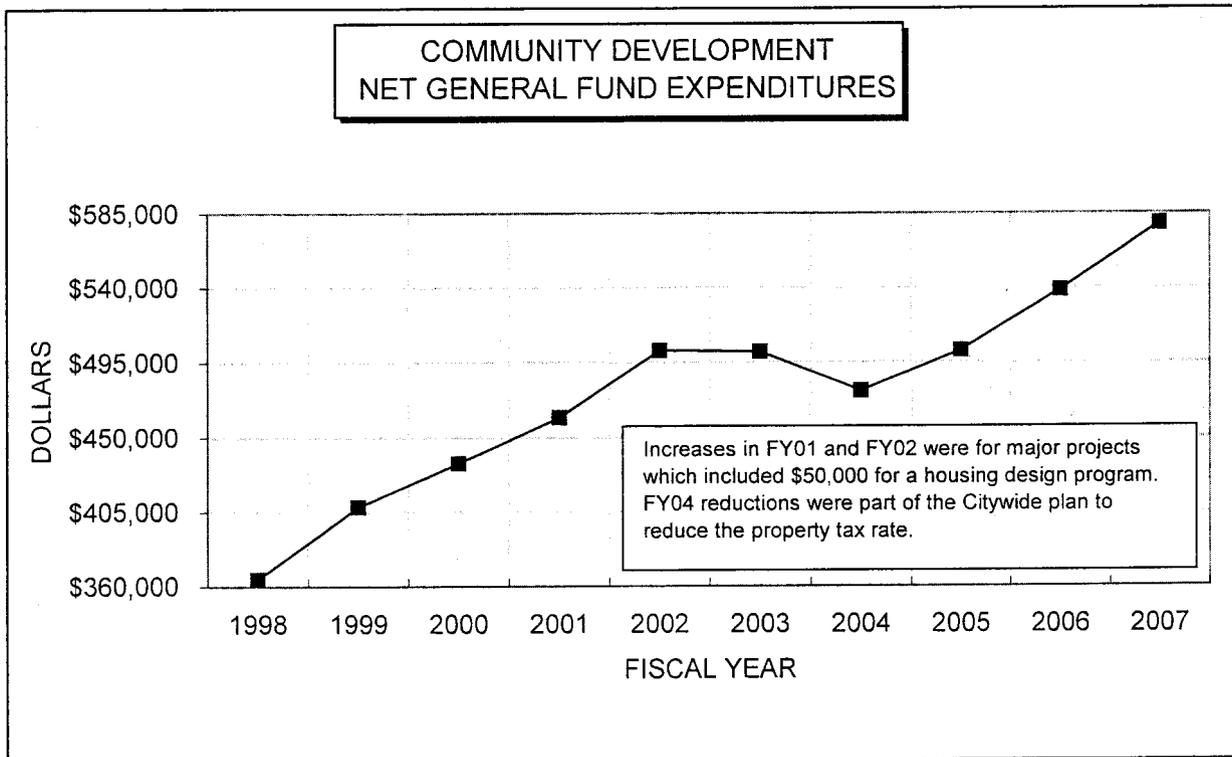
The Department continues its work on the Highland View Redevelopment Plan, evaluating properties that pose any risk to the public or occupants' safety. The Division of Code Enforcement administers this redevelopment effort, working closely with the Council-appointed Advisory Board and neighborhood association leaders, along with a host of professional organizations interested in neighborhood preservation efforts.

One full-time inspector, funded through Community Development Block Grant entitlement funds, works exclusively in the Highland View neighborhood and serves as the Division's staff representative to the Advisory Board. Additionally, staff continues to look for grants and other funding sources available to help enhance this revitalization effort. One such grant in the amount of \$121,000.00 was awarded by the Tennessee Housing Development Agency for a 2005 HOME grant. This funding will be directly applied to the Highland View neighborhood during the 06-07 budget year.

COMMUNITY DEVELOPMENT	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHANGE
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GENERAL FUND

960 Supervision	110,025	116,662	120,066	126,198	9,536	8.2
962 Planning	94,174	98,382	100,938	107,163	8,781	8.9
966 Code Enforcement	<u>297,842</u>	<u>321,951</u>	<u>317,547</u>	<u>345,505</u>	<u>23,554</u>	<u>7.3</u>
Total Community Development	<u>502,041</u>	<u>536,995</u>	<u>538,551</u>	<u>578,866</u>	<u>41,871</u>	<u>7.8</u>



CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Community Development	Supervision	960

#### ACTIVITY DESCRIPTION

The Community Development Department, under the supervision of the Departmental director, includes the divisions of Planning and Code Enforcement. The Department consolidates the planning and building code portions of development in order to improve service delivery coordination. This is accomplished through active facilitation with the applicant to guide the project through the review and permitting process. The objectives of the Community Development Department is to effectively coordinate and improve the municipal government's initiatives and cultivate a warm environment to attract quality development in a competitive environment. The basis to encourage quality growth and development is through implementation of the Comprehensive Plan and the Capital Improvements Program (CIP) in addition to one-on-one dialogue and feedback with the development community.

The objective of the Community Development Department is to effectively coordinate and improve the municipal government's initiatives and responses toward development in Oak Ridge. The basis to encourage quality growth and development is through implementation of the Comprehensive Plan and the Capital Improvement Program.

#### PERFORMANCE OBJECTIVES

1. Maintains regular communications with department heads and staff to coordinate workflow among departments. Hold weekly site plan review meetings with 4 Departments on pending applications.
2. Assist and advise the City Manager promptly in carrying out City planning goals, particularly with regards to special projects and developing solutions to issues raised by City Council.
3. Reference the Comprehensive Plan regularly in making zoning, subdivision and site review decisions to provide consistency toward more quality growth and development.
4. Insure the responses to applicants and citizens are carried out in a courteous manner.
5. Continually cultivate and nurture a positive relationship with the private sector to encourage new growth that will be an asset to the community.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Hold weekly site plan review meetings with four Departments on pending applications	30	40	38	40
Percent of citizen comments followed up with a response which has been verified	100%	100%	100%	100%
Meetings with private sector parties involved in the development of Oak Ridge	140	170	140	170
Percent of requests from the City Manager responded to by due date	100%	100%	100%	100%

#### SIGNIFICANT EXPENDITURE CHANGES

There were no significant expenditures changes for this activity for fiscal 2007.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

960 Community Development

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	133,709	135,143	141,785	148,555	13,412	9.9
5131. Regular Overtime Pay	196	1,390	200	1,390	0	.0
5141. Social Security	9,425	10,445	10,862	11,471	1,026	9.8
5150. Retirement	13,599	15,019	15,019	17,993	2,974	19.8
5160. Medical & Workers Comp	21,822	22,745	22,745	21,833	912-	4.0-
<b>Total Personal Services</b>	<b>178,751</b>	<b>184,742</b>	<b>190,611</b>	<b>201,242</b>	<b>16,500</b>	<b>8.9</b>
<b>Contractual Services</b>						
5201. Rents	2,208	3,600	3,600	3,600	0	.0
5207. Dues, Memberships & Sub.	255	365	365	365	0	.0
5210. Prof. & Contractual Ser.	0	500	500	500	0	.0
5212. Utility Services	3,092	3,800	3,800	3,800	0	.0
5220. Training & Travel	1,598	2,531	2,531	2,531	0	.0
5236.13 Other Equipment Maint.	1,035	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	977	2,460	2,460	2,400	60-	2.4-
<b>Total Contractual Services</b>	<b>9,165</b>	<b>14,291</b>	<b>14,291</b>	<b>14,231</b>	<b>60-</b>	<b>.4-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	1,782	2,110	2,110	2,110	0	.0
<b>Total Commodities</b>	<b>1,782</b>	<b>2,110</b>	<b>2,110</b>	<b>2,110</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>189,698</b>	<b>201,143</b>	<b>207,012</b>	<b>217,583</b>	<b>16,440</b>	<b>8.2</b>
<b>Reduction of Costs</b>						
5270. Recovered from Funds	79,673-	84,481-	86,946-	91,385-	6,904-	8.2
<b>TOTAL NET EXPENDITURES</b>	<b>110,025</b>	<b>116,662</b>	<b>120,066</b>	<b>126,198</b>	<b>9,536</b>	<b>8.2</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Community Development	<b>ACTIVITY</b> Planning	<b>NUMBER</b> 962
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**ACTIVITY DESCRIPTION**

The Planning Division is responsible for reviewing subdivision plats, rezoning requests, site plans and planned unit developments with the Planning Commission and other City departments. Advance planning includes review and updating of regulations and procedures that affect development (zoning, subdivision regulations and others), helping to develop programs to achieve objectives of the Comprehensive Plan, assessing the impact of new proposals relative to those objectives and periodically reviewing the Plan itself. The Division analyzes and makes recommendations regarding internal traffic designs, land development needs, annexation service studies and related matters. Information related to development of the community is shared with citizens, developers, investors and other local governments.

the BZA reviews cases such as additions to principal buildings, placement of carports and accessory buildings, height of fences, setback reductions, and interpretations of the Zoning Ordinance.

**PERFORMANCE OBJECTIVES**

1. Administer Subdivision Regulations and the Zoning Ordinance within new commercial developments and maintain quality standards within existing commercial areas.
2. Work to insure the health, safety and welfare of all residents in new and existing neighborhoods.
3. Respond to appointed and elected officials as well as residents to establish guidelines which create a livable community.
4. Draft major amendments to the zoning document in an effort to update information and streamline process.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Subdivision plats reviewed	49	50	45	50
Zoning changes reviewed	0	5	5	5
TND & PUDs (preliminary & final) reviewed	8	8	4	5
Site plans reviewed - Non-Residential	18	20	18	20
Site plans reviewed - Residential	110	150	119	150
Board of Zoning Appeals	30	35	20	20

**SIGNIFICANT EXPENDITURE CHANGES**

There were no significant expenditures changes for this activity for fiscal 2007.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

962 Planning Office

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	101,188	102,278	106,710	113,216	10,938	10.7
5131. Regular Overtime Pay	0	780	0	780	0	.0
5141. Social Security	7,242	7,884	8,163	8,721	837	10.6
5150. Retirement	10,151	11,336	11,336	13,680	2,344	20.7
5160. Medical & Workers Comp	14,572	15,222	15,222	14,614	608-	4.0-
<b>Total Personal Services</b>	<b>133,153</b>	<b>137,500</b>	<b>141,431</b>	<b>151,011</b>	<b>13,511</b>	<b>9.8</b>
<b>Contractual Services</b>						
5205. Printing & Dup. Charges	8	500	500	500	0	.0
5206. Mailing & Delivery	0	60	60	60	0	.0
5207. Dues, Memberships & Sub.	2,736	1,322	1,322	1,322	0	.0
5210. Prof. & Contractual Ser.	462	0	0	0	0	.0
5211. Advertising & Publicity	568	730	730	730	0	.0
5212. Utility Services	1,171	1,700	1,700	1,700	0	.0
5220. Training & Travel	3,408	2,425	2,425	2,425	0	.0
5236.13 Other Equipment Maint.	2,328	2,328	2,328	2,328	0	.0
<b>Total Contractual Services</b>	<b>10,681</b>	<b>9,065</b>	<b>9,065</b>	<b>9,065</b>	<b>0</b>	<b>.0</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	846	4,340	4,340	4,340	0	.0
5320. Books/Education Material	186	450	450	450	0	.0
<b>Total Commodities</b>	<b>1,032</b>	<b>4,790</b>	<b>4,790</b>	<b>4,790</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5420. Litigation/Judicial Costs	17	0	0	0	0	.0
<b>Total Other Charges</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>144,883</b>	<b>151,355</b>	<b>155,286</b>	<b>164,866</b>	<b>13,511</b>	<b>8.9</b>
<b>Reduction of Costs</b>						
5670. Recovered from Funds	50,709-	52,973-	54,348-	57,703-	4,730-	8.9
<b>TOTAL NET EXPENDITURES</b>	<b>94,174</b>	<b>98,382</b>	<b>100,938</b>	<b>107,163</b>	<b>8,781</b>	<b>8.9</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Community Development	<b>ACTIVITY</b> Code Enforcement	<b>NUMBER</b> 966
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**ACTIVITY DESCRIPTION**

Code Enforcement is responsible for administering and enforcing all Codes and Ordinances involving the construction, repair and use of all buildings and structures within the City, including building, housing, plumbing, electrical, zoning, mechanical and environmental codes. For new construction and alterations, the City issues necessary permits, examines all plans and checks for compliance with building and zoning codes. The City also inspects properties for code compliance routinely and on a complaint basis - including abandoned vehicles, litter and weeds. The goal of this division to ensure the health and safety of the citizens in their residences, as well as in all commercial and public buildings, and to provide assistance to citizens on building problems.

**PERFORMANCE OBJECTIVES**

1. Provide inspection service within 4 hours of a request for routine inspections.
2. Promote preservation of our existing neighborhoods.
3. Continue the inspector certifications program to promote in-house cross training among inspectors.
4. Provide inspection expertise in assisting homeowners with residential projects, developers and architects.
5. Provide staff support for the Electric Examiners, Plumbing Examiners, and Building and Housing Code Appeals Boards.
6. Provide staff support for the Highland View Redevelopment Advisory Board.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Building Permits	582	600	487	600
Inspections	531	720	569	650
Plumbing Permits	400	425	400	650
Inspections	613	610	550	610
Electrical Permits	530	600	425	550
Inspections	586	685	500	675
Zoning Investigations and Nuisance Complaints				
Nuisance Abatement	1,691	2,500	2,000	1,800
Abandoned Vehicles	416	600	615	660
Housing Inspections	48	250	200	250

**SIGNIFICANT EXPENDITURE CHANGES**

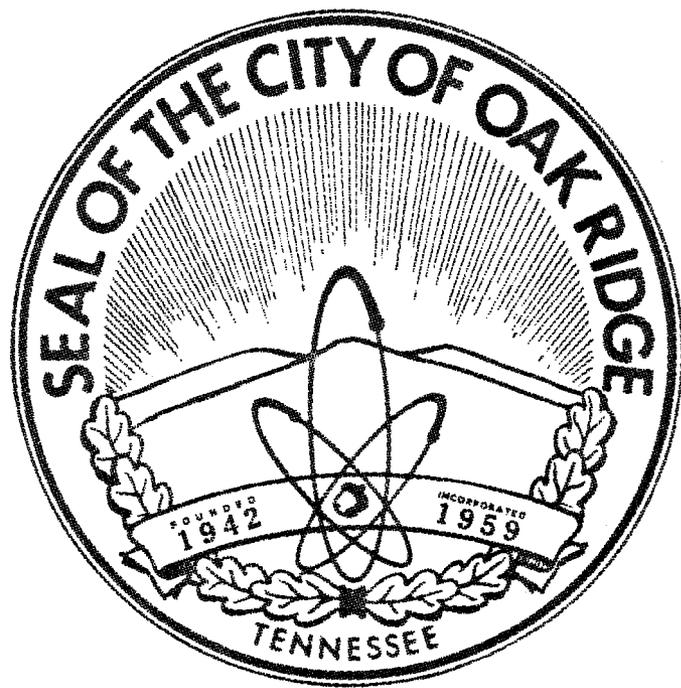
Equipment Use Charges increased by \$2,020 due to higher fuel costs.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee  
Activity Detail

966 Code Enforcement

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	242,391	249,290	244,600	270,785	21,495	8.6
5131. Regular Overtime Pay	671	1,000	700	1,000	0	.0
5141. Social Security	17,595	19,147	18,765	20,792	1,645	8.6
5150. Retirement	25,000	27,532	27,532	32,614	5,082	18.5
5160. Medical & Workers Comp	37,353	38,036	38,036	36,516	1,520-	4.0-
<b>Total Personal Services</b>	<b>323,010</b>	<b>335,005</b>	<b>329,633</b>	<b>361,707</b>	<b>26,702</b>	<b>8.0</b>
<b>Contractual Services</b>						
5205. Printing & Dup. Charges	500	600	600	600	0	.0
5206. Mailing & Delivery	0	200	200	200	0	.0
5207. Dues, Memberships & Sub.	525	480	480	480	0	.0
5210. Prof. & Contractual Ser.	6,122	16,000	16,000	16,000	0	.0
5211. Advertising & Publicity	523	1,300	1,300	1,300	0	.0
5212. Utility Services	6,196	4,600	4,600	4,600	0	.0
5220. Training & Travel	2,948	5,052	5,052	5,052	0	.0
5235. Repair & Maintenance	1,379	7,365	7,365	7,365	0	.0
5236.13 Other Equipment Maint.	2,078	2,070	2,070	2,070	0	.0
5289. Vehicle/Equip Use Charge	10,105	16,730	16,730	18,750	2,020	12.1
<b>Total Contractual Services</b>	<b>30,376</b>	<b>54,397</b>	<b>54,397</b>	<b>56,417</b>	<b>2,020</b>	<b>3.7</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	5,199	1,240	1,240	1,240	0	.0
5320. Books/Education Material	1,234	6,000	6,000	6,000	0	.0
5325. Uniforms/Safety Equip.	402	960	960	960	0	.0
<b>Total Commodities</b>	<b>6,835</b>	<b>8,200</b>	<b>8,200</b>	<b>8,200</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	3,000	3,560	3,560	3,560	0	.0
<b>Total Other Charges</b>	<b>3,000</b>	<b>3,560</b>	<b>3,560</b>	<b>3,560</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>363,221</b>	<b>401,162</b>	<b>395,790</b>	<b>429,884</b>	<b>28,722</b>	<b>7.2</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	0	7,000-	7,000-	7,000-	0	.0
5670. Recovered from Funds	65,380-	72,211-	71,243-	77,379-	5,168-	7.2
<b>TOTAL NET EXPENDITURES</b>	<b>297,841</b>	<b>321,951</b>	<b>317,547</b>	<b>345,505</b>	<b>23,554</b>	<b>7.3</b>





oak  
ridge



Recreation  
& Parks

## RECREATION AND PARKS DEPARTMENT

The Recreation and Parks Department is responsible for planning, organizing, supervising, and conducting a comprehensive program of leisure activities and facilities for the citizens of Oak Ridge. The Department is comprised of 22 full-time and 64 part-time employees organized into the following activities: Supervision, Indoor Aquatics, Outdoor Aquatics, Centers, Camps and Programs, Athletics, Scarboro Center, Parks, and the Senior Center. Over 30 City-owned properties are maintained by the Department, including 15 parks, 15 athletic fields, 23 lighted tennis courts, three community centers, two pools (indoor and outdoor), 10 greenways and 1,200 acres of green belts.

City sponsored activities are geared to the needs of various age groups and coordinated with community organizations in an effort to reduce duplication of services. Among the recreational opportunities sponsored by the City include swimming lessons, exercise classes and softball, basketball and volleyball league play.

Other events and programs offered through the Department include an annual Easter Egg hunt for children 3 years through 4<sup>th</sup> grade in which over 10,000 eggs are hidden containing over 200 prizes provided by area businesses and an annual Halloween Carnival. Fun in the Sun is held in the Scarboro Community Center in August with games, food vendors, crafts, and music. Secret City Festival is a weekend event held each June whose mission is to foster pride and involvement in the Oak Ridge community by showcasing its diversity through cultural and athletic events and activities for people of all ages. Each summer the Department offers a Summer Camp and an Adventure Camp. Summer Camp is for children 6 to 12 with activities that include field trips, special events, games, arts & crafts, sports, swimming, snacks, hot lunches and a T-shirt. There is also a Scarboro playground program that is open to all Oak Ridge children 6 to 12. This program includes games, sports, crafts, snacks, field trips and a hot lunch program.

The Senior Center is open six days a week with services directed toward citizens 55 and older. In addition to the recreation facilities available to seniors, the City sponsors meals on wheels, blood pressure screenings, a tax assistance program, flu shot clinics, a "55 Alive" driver education course and a taxi coupon assistance program. Education programs on a variety of subjects of interest to senior adults are offered regularly and staff maintains a database of information about agencies and programs that can assist the elderly. There are also many special events such as dances, picnics, dinners, lunches and parties scheduled throughout the year.

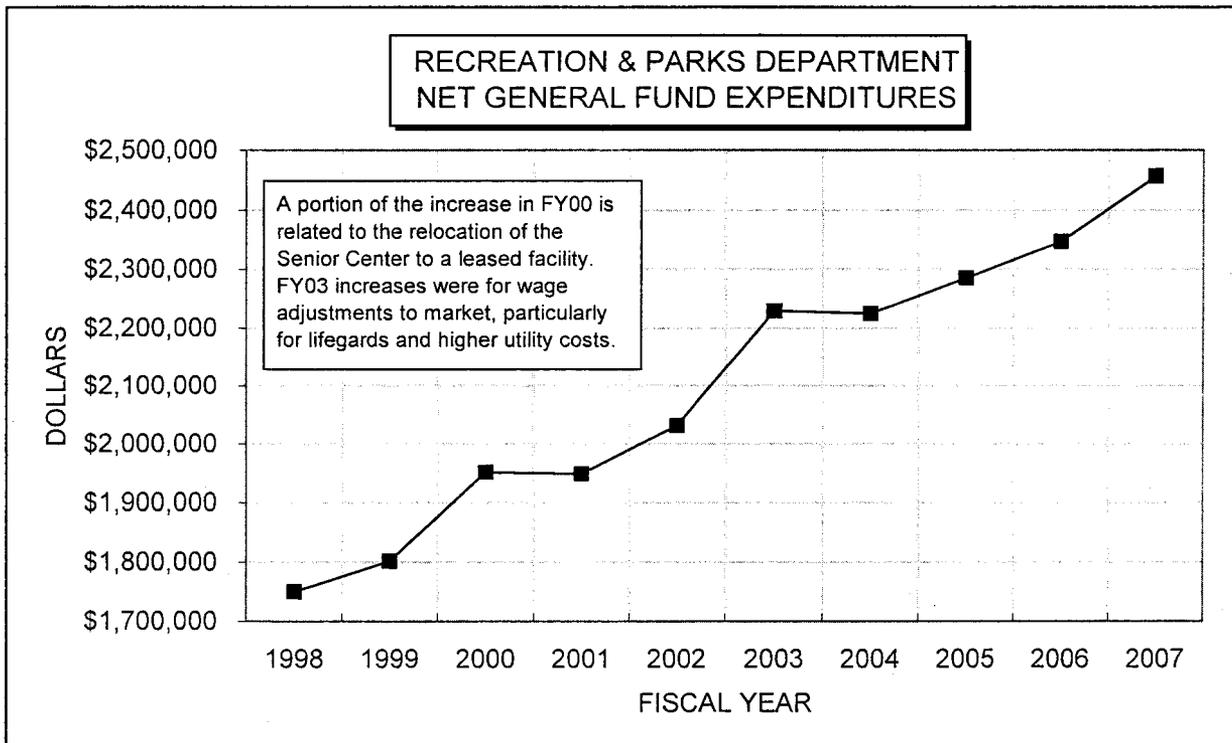
Departmental staff also supports the Youth Advisory Board, which is a sixteen member City Board that acts as a liaison between the Oak Ridge City Council and the youth of the community. The Board encourages the positive growth and development of area youth by inviting them to become involved in a wide range of programs and activities that are drug and alcohol free. The YAB sponsor bus trips, dances, and educational sessions and provide volunteer services for several community events. Graduation Celebration is the largest event sponsored by the YAB with assistance from the Graduation Celebration Community Foundation.

The City received Tree City USA designation for the 16<sup>th</sup> consecutive year and observed Arbor Day at Linden Elementary School. During fiscal 2007, the Department will host a national archery shoot, The Secret City Festival and assist the Oak Ridge Rowing Association with a full slate of rowing events. It will oversee the ripping of a portion of the lakefront at Melton Lake and Solway Parks and initiate the design process to extend the Melton Lake Greenway to the Solway Bridge.

RECREATION & PARKS DEPARTMENT	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHANGE
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GENERAL FUND

970 Supervision	251,743	259,184	240,264	209,907	(49,277)	-19.0
972 Indoor Aquatics	154,038	184,556	168,997	191,034	6,478	3.5
973 Outdoor Aquatics	240,895	229,943	222,823	233,753	3,810	1.7
974 Centers, Camps & Programs	599,301	598,076	606,281	627,734	29,658	5.0
975 Athletics	51,797	66,363	92,368	116,444	50,081	75.5
976 Parks	617,502	636,289	638,075	693,876	57,587	9.1
977 Scarboro Center	119,124	115,722	112,719	119,004	3,282	100.0
978 Senior Center	251,146	254,027	265,729	265,507	11,480	4.5
<b>Total Recreation &amp; Parks</b>	<b>2,285,546</b>	<b>2,344,160</b>	<b>2,347,256</b>	<b>2,457,259</b>	<b>113,099</b>	<b>4.8</b>



**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Recreation and Parks	<b>ACTIVITY</b> Supervision	<b>NUMBER</b> 970
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**ACTIVITY DESCRIPTION**

Recreation and Parks Supervision is responsible for the planning, coordination and general administration of the Recreation and Parks Department. Supervision provides direction in fiscal management, planning, staffing, organizing and program evaluation procedures. Supervision is also responsible for operating a systematic and economical maintenance program for Recreation and Parks facilities. Such programs and facilities must be provided to assure all residents an opportunity to participate in a wide variety of leisure time activities. To further enhance the recreational opportunities within the community, the staff continues to assist and advise interested outside agencies.

**PERFORMANCE OBJECTIVES**

1. Inspect all recreation and park areas at least monthly and document necessary maintenance.
2. Establish City-wide special events that emphasize seasonal activities and programs.
3. Increase the number of participants in the Cold Facts Program by 5%.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Documented monthly inspections	12	12	12	12
City wide special events	7	7	7	7
Cold Facts Program participants	2,341	2,400	2,360	2,375

**SIGNIFICANT EXPENDITURE CHANGES**

Decreases in Personal Services of \$49,792 and in various contractual service line items of \$2,025 was due to the transfer of a Recreation Program Supervisor position from this activity to activity 975 Athletics during fiscal 2006. Funding for Vehicle/Equipment Use Charges increased by \$2,540 due to higher fuel costs.

City of Oak Ridge, Tennessee  
Activity Detail

970 Recreation Supervision

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	154,064	156,160	138,585	120,069	36,091-	23.1-
5131. Regular Overtime Pay	1,389	700	700	700	0	.0
5141. Social Security	11,188	12,000	10,655	9,239	2,761-	23.0-
5150. Retirement	15,733	17,255	17,255	14,492	2,763-	16.0-
5160. Medical & Workers Comp	21,924	22,873	22,873	14,696	8,177-	35.7-
<b>Total Personal Services</b>	<b>204,298</b>	<b>208,988</b>	<b>190,068</b>	<b>159,196</b>	<b>49,792-</b>	<b>23.8-</b>
<b>Contractual Services</b>						
5201. Rents	1,374	1,400	1,400	1,400	0	.0
5207. Dues, Memberships & Sub.	855	840	840	760	80-	9.5-
5212. Utility Services	3,196	4,795	4,795	3,995	800-	16.7-
5220. Training & Travel	1,929	1,986	1,986	1,186	800-	40.3-
5235. Repair & Maintenance	3,696	3,540	3,540	3,540	0	.0
5236.13 Other Equipment Maint.	1,035	1,035	1,035	690	345-	33.3-
5289. Vehicle/Equip Use Charge	11,757	13,460	13,460	16,000	2,540	18.9
<b>Total Contractual Services</b>	<b>23,842</b>	<b>27,056</b>	<b>27,056</b>	<b>27,571</b>	<b>515</b>	<b>1.9</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	1,845	1,090	1,090	1,090	0	.0
5320. Books/Education Material	0	50	50	50	0	.0
5325. Uniforms/Safety Equip.	157	0	0	0	0	.0
<b>Total Commodities</b>	<b>2,002</b>	<b>1,140</b>	<b>1,140</b>	<b>1,140</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5430. Grants/Subsidies/Contr.	21,967	22,000	22,000	22,000	0	.0
<b>Total Other Charges</b>	<b>21,967</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>252,109</b>	<b>259,184</b>	<b>240,264</b>	<b>209,907</b>	<b>49,277-</b>	<b>19.0-</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	365-	0	0	0	0	.0
<b>TOTAL NET EXPENDITURES</b>	<b>251,744</b>	<b>259,184</b>	<b>240,264</b>	<b>209,907</b>	<b>49,277-</b>	<b>19.0-</b>

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Recreation and Parks	<b>ACTIVITY</b> Indoor Aquatics	<b>NUMBER</b> 972
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**ACTIVITY DESCRIPTION**

The function of the Indoor Aquatics activity is to provide safe and healthy swimming facilities with a varied and comprehensive swimming program. A well-rounded aquatics program is provided which includes recreational, therapeutic, competitive and instructional aquatic programs. In the past year, this facility has accommodated approximately 16 different groups and/or swimming sessions. At present, 95 hours of swimming per week are scheduled at the Civic Center Pool, with only three hours open for additional programs. This activity also includes the maintenance and operations of the Civic Center Swimming Pool. A Recreation Manager coordinates the aquatics program. Swimming lessons, ORCA swim team, water exercise, and programmed activities are used to recover a portion of operational costs.

The overall goal of the activity is to provide a well-maintained aquatic facility, which is operated in an efficient and safe manner.

**PERFORMANCE OBJECTIVES**

1. Increase the aquatic staff certified in the American Red Cross Lifeguard Training Course (which includes CPR and first aid) and trained in the operations of the swimming pool in order to better safeguard and serve the public.
2. Collect revenue equal to 25 percent of the pool's operating costs.
3. To increase attendance by one percent.
4. Certify 100% of the Aquatic staff in AED and Oxygen administration.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Pool staff certified in first aid and pool Operation	100%	100%	100%	100%
Revenues as percentage of cost	40%	33%	33%	31%
Revenue Generated	\$62,422	\$60,000	\$55,000	\$60,000
Staff certified in Red Cross Lifeguard Training Course	100%	100%	100%	100%
Number of Participants	21,243	40,000	30,000	40,000
Pool staff certified in O2 and AED	90%	100%	100%	100%
Attendance % increase	-45%	3%	41%	33%

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted funding for Contractual Services decreased by \$7,800 for utility services based on actual consumption levels.

Cost Recoveries from fees for special indoor aquatics programs increased by \$10,000 based on current rates and collections patterns.

City of Oak Ridge, Tennessee  
Activity Detail

972 Indoor Aquatics

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	50,682	53,421	51,755	63,927	10,506	19.7
5120. Salaries-Temp. Employees	55,882	58,569	56,000	69,121	10,552	18.0
5131. Regular Overtime Pay	3,492	4,150	4,150	4,150	0	.0
5141. Social Security	8,236	8,885	8,561	10,496	1,611	18.1
5150. Retirement	4,228	6,333	6,333	8,169	1,836	29.0
5160. Medical & Workers Comp	5,423	5,673	5,673	5,446	227-	4.0-
<b>Total Personal Services</b>	<b>127,943</b>	<b>137,031</b>	<b>132,472</b>	<b>161,309</b>	<b>24,278</b>	<b>17.7</b>
<b>Contractual Services</b>						
5207. Dues, Memberships & Sub.	425	480	480	480	0	.0
5210. Prof. & Contractual Ser.	4,615	1,000	1,000	1,000	0	.0
5212. Utility Services	38,549	54,200	43,200	46,400	7,800-	14.4-
5220. Training & Travel	855	495	495	495	0	.0
5235. Repair & Maintenance	8,364	9,580	9,580	9,580	0	.0
5236.13 Other Equipment Maint.	640	345	345	345	0	.0
<b>Total Contractual Services</b>	<b>53,448</b>	<b>66,100</b>	<b>55,100</b>	<b>58,300</b>	<b>7,800-</b>	<b>11.8-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	4,557	3,710	3,710	3,710	0	.0
5325. Uniforms/Safety Equip.	123	155	155	155	0	.0
<b>Total Commodities</b>	<b>4,680</b>	<b>3,865</b>	<b>3,865</b>	<b>3,865</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	3,000	3,560	3,560	3,560	0	.0
<b>Total Other Charges</b>	<b>3,000</b>	<b>3,560</b>	<b>3,560</b>	<b>3,560</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>189,071</b>	<b>210,556</b>	<b>194,997</b>	<b>227,034</b>	<b>16,478</b>	<b>7.8</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	35,033-	26,000-	26,000-	36,000-	10,000-	38.5
<b>TOTAL NET EXPENDITURES</b>	<b>154,038</b>	<b>184,556</b>	<b>168,997</b>	<b>191,034</b>	<b>6,478</b>	<b>3.5</b>

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Outdoor Aquatics	973

#### ACTIVITY DESCRIPTION

The Outdoor Aquatics activity includes the maintenance and operation of the Oak Ridge Municipal Swimming Pool. Municipal Pool operations begin Memorial Day weekend. Daily operations continue until mid August. In addition to recreational swimming, a variety of other activities are offered through the Outdoor Aquatics program including swimming lessons, Learn to Swim, and competitive and recreational swimming (ORCA summer league). Private swim parties are reserved by several community organizations. A Recreation Manager, who is responsible for both indoor and outdoor aquatic programs, performs the coordination of this activity.

#### PERFORMANCE OBJECTIVES

1. Certify 100 percent of the Guard staff in American Red Cross Lifeguard Training.
2. Collect revenues equal to 40 percent of operating costs.
3. To increase attendance.
4. Certify 100 percent of the Guard staff in O2 and AED.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Staff certified in Red Cross Life Guard Training	100%	100%	100%	100%
Revenues as percentage of cost	27%	30%	30%	30%
Revenues	\$66,948	\$70,000	\$67,000	\$70,000
Attendance	39,532	50,000	45,000	50,000
Hours of in-service training (first aid, rescue techniques, and pool maintenance)	60	60	60	60
Staff Certified in AED and O2	90%	100%	95%	100%
Attendance % increase	- 1.5%	25%	14%	11%

#### SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased \$800. Utility Services cost increased by \$700 based on higher utility rates and contracted Mowing increased by \$100.

City of Oak Ridge, Tennessee  
Activity Detail

973 Outdoor Aquatics

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	13,669	14,188	17,252	15,536	1,348	9.5
5120. Salaries-Temp. Employees	95,109	108,846	100,000	110,000	1,154	1.1
5131. Regular Overtime Pay	9,741	9,000	9,000	9,000	0	.0
5141. Social Security	9,086	10,101	9,658	10,292	191	1.9
5150. Retirement	3,378	2,551	2,551	2,944	393	15.4
5160. Medical & Workers Comp	1,870	1,892	1,892	1,816	76-	4.0-
<b>Total Personal Services</b>	<b>132,853</b>	<b>146,578</b>	<b>140,353</b>	<b>149,588</b>	<b>3,010</b>	<b>2.1</b>
<b>Contractual Services</b>						
5201. Rents	468	0	0	0	0	.0
5207. Dues, Memberships & Sub.	340	100	100	100	0	.0
5210. Prof. & Contractual Ser.	707	0	0	0	0	.0
5210.203 Mowing Contract	1,795	1,900	1,940	2,000	100	5.3
5212. Utility Services	27,976	30,520	29,585	31,220	700	2.3
5235. Repair & Maintenance	33,603	17,035	17,035	17,035	0	.0
5236.13 Other Equipment Maint.	3,178	2,445	2,445	2,445	0	.0
<b>Total Contractual Services</b>	<b>68,067</b>	<b>52,000</b>	<b>51,105</b>	<b>52,800</b>	<b>800</b>	<b>1.5</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	22,216	20,335	20,335	20,335	0	.0
5320. Books/Education Material	0	50	50	50	0	.0
5325. Uniforms/Safety Equip.	355	1,880	1,880	1,880	0	.0
<b>Total Commodities</b>	<b>22,571</b>	<b>22,265</b>	<b>22,265</b>	<b>22,265</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	7,113	11,300	11,300	11,300	0	.0
<b>Total Other Charges</b>	<b>7,113</b>	<b>11,300</b>	<b>11,300</b>	<b>11,300</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
5540 Machinery & Equipment	11,121	0	0	0	0	.0
<b>Total Capital Expenditures</b>	<b>11,121</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>241,725</b>	<b>232,143</b>	<b>225,023</b>	<b>235,953</b>	<b>3,810</b>	<b>1.6</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	828-	2,200-	2,200-	2,200-	0	.0
<b>TOTAL NET EXPENDITURES</b>	<b>240,897</b>	<b>229,943</b>	<b>222,823</b>	<b>233,753</b>	<b>3,810</b>	<b>1.7</b>

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Centers, Camps And Programs	974

#### ACTIVITY DESCRIPTION

This activity includes the operation and maintenance of the Civic Center Recreation Building. It also includes all non-aquatic camps, programs and special events at this facility. The Civic Center has two rooms with space for 124 people and two rooms with space for 30 people. The game room, available for drop-in use, offers billiards, table tennis and cable television. The Shep Lauter Room (gymnasium) is used primarily for free play and league play but is also used for large events. Rooms are available for rent by community groups.

The eight-week summer programs operate with a staff of 19 full-time seasonal employees to provide a variety of recreation and leisure activities to area children. Summer Camp, held at the Civic Center, includes sports, organized games, arts & crafts, field trips and special events. A special Day Camp program is offered for handicapped children. An Adventure Camp for youth 13-15 includes climbing, rappelling, ropes course, caving, hiking and canoeing.

#### PERFORMANCE OBJECTIVES

1. Improve public awareness of leisure services and providers.
2. Include monthly activities in the Oak Ridger.
3. Conduct basic first aid training for all employees.
4. Conduct a Summer Camp with maximum enrollment of 960.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Employees Certified:				
CPR	95%	95%	95%	95%
Multimedia First Aid	95%	95%	95%	95%
Instructors (Multimedia)	1	1	1	1
Instruction hours per employee	8	8	8	8
Summer Camp enrollment	875	960	880	960

#### SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services decreased by \$10,330. Custodial Services decreased \$5,435 based on contractual provisions and Utility Services cost decreased by \$4,910 based on actual consumption levels.

City of Oak Ridge, Tennessee  
Activity Detail

974 Centers, Camps & Programs

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	219,352	208,391	227,000	240,572	32,181	15.4
5120. Salaries-Temp. Employees	60,115	68,064	61,000	69,667	1,603	2.4
5131. Regular Overtime Pay	22,652	10,500	20,000	10,500	0	.0
5141. Social Security	21,239	21,952	23,562	24,537	2,585	11.8
5150. Retirement	23,298	24,078	24,078	30,129	6,051	25.1
5160. Medical & Workers Comp	60,025	59,828	59,828	57,396	2,432-	4.1-
<b>Total Personal Services</b>	<b>406,681</b>	<b>392,813</b>	<b>415,468</b>	<b>432,801</b>	<b>39,988</b>	<b>10.2</b>
<b>Contractual Services</b>						
5201. Rents	0	2,000	2,000	2,000	0	.0
5205. Printing & Dup. Charges	840	900	900	900	0	.0
5207. Dues, Memberships & Sub.	150	130	130	130	0	.0
5210. Prof. & Contractual Ser.	22,784	12,800	12,800	12,800	0	.0
5210.202 Custodial Contract	48,148	62,465	55,375	57,030	5,435-	8.7-
5236.15 Street Sweeping	616	635	635	650	15	2.4
5211. Advertising & Publicity	900	0	0	0	0	.0
5212. Utility Services	89,930	112,565	105,205	107,655	4,910-	4.4-
5220. Training & Travel	10,660	3,283	3,283	3,283	0	.0
5235. Repair & Maintenance	61,602	56,375	56,375	56,375	0	.0
5236.13 Other Equipment Maint.	1,425	1,090	1,090	1,090	0	.0
<b>Total Contractual Services</b>	<b>237,055</b>	<b>252,243</b>	<b>237,793</b>	<b>241,913</b>	<b>10,330-</b>	<b>4.1-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	25,526	19,770	19,770	19,770	0	.0
5320. Books/Education Material	0	300	300	300	0	.0
5325. Uniforms/Safety Equip.	2,362	1,150	1,150	1,150	0	.0
<b>Total Commodities</b>	<b>27,888</b>	<b>21,220</b>	<b>21,220</b>	<b>21,220</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	7,715	12,460	12,460	12,460	0	.0
<b>Total Other Charges</b>	<b>7,715</b>	<b>12,460</b>	<b>12,460</b>	<b>12,460</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>679,339</b>	<b>678,736</b>	<b>686,941</b>	<b>708,394</b>	<b>29,658</b>	<b>4.4</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	80,037-	80,660-	80,660-	80,660-	0	.0
<b>TOTAL NET EXPENDITURES</b>	<b>599,302</b>	<b>598,076</b>	<b>606,281</b>	<b>627,734</b>	<b>29,658</b>	<b>5.0</b>

**CITY OF OAK RIDGE**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>ACTIVITY</b>	<b>NUMBER</b>
General	Recreation and Parks	Athletics	975

**ACTIVITY DESCRIPTION**

This activity plans, organizes and directs adult and youth athletics and other programs with the cooperation of volunteer leaders, groups organized by the Recreation and Parks Department, and community groups serving as sponsors of an activity or for individual teams. Programs include baseball, softball, tennis, soccer, volleyball and basketball.

**PERFORMANCE OBJECTIVES**

1. Promote a variety of athletic activities for youth and adults.
2. Promote and encourage volunteers to help conduct the athletic programs.
3. Promote and sponsor two special events.
4. Promote more sporting events.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Youth participants	186	210	147	150
Adult participants	1,845	1,350	1,784	1,600
Youth teams	18	20	16	16
Adult teams	138	100	129	120

**SIGNIFICANT EXPENDITURE CHANGES**

Increases in Personal Services of \$60,056 and additional funding for Contractual Services of \$2,025 were due to the transfer of a Recreation Program Supervisor position to this activity from activity 970 Recreation Supervision during fiscal 2006.

Cost Recoveries from non-resident fees for athletic programs is projected to increase by \$12,000 based on current rates and collection patterns.

City of Oak Ridge, Tennessee  
Activity Detail

975 Athletics

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	42,238	43,405	67,562	87,397	43,992	101.4
5131. Regular Overtime Pay	3,447	2,460	2,460	2,460	0	.0
5141. Social Security	3,482	3,509	5,357	6,874	3,365	95.9
5150. Retirement	4,488	5,045	5,045	10,783	5,738	113.7
5160. Medical & Workers Comp	7,297	7,569	7,569	14,530	6,961	92.0
<b>Total Personal Services</b>	<b>60,952</b>	<b>61,988</b>	<b>87,993</b>	<b>122,044</b>	<b>60,056</b>	<b>96.9</b>
<b>Contractual Services</b>						
5210. Prof. & Contractual Ser.	0	0	0	80	80	.0
5212. Utility Services	58	0	0	800	800	.0
5220. Training & Travel	0	0	0	800	800	.0
5235. Repair & Maintenance	8	0	0	0	0	.0
5236.13 Other Equipment Maint.	345	345	345	690	345	100.0
<b>Total Contractual Services</b>	<b>411</b>	<b>345</b>	<b>345</b>	<b>2,370</b>	<b>2,025</b>	<b>587.0</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	3,612	2,970	2,970	2,970	0	.0
5325. Uniforms/Safety Equip.	39	0	0	0	0	.0
<b>Total Commodities</b>	<b>3,651</b>	<b>2,970</b>	<b>2,970</b>	<b>2,970</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	3,000	3,560	3,560	3,560	0	.0
<b>Total Other Charges</b>	<b>3,000</b>	<b>3,560</b>	<b>3,560</b>	<b>3,560</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>68,014</b>	<b>68,863</b>	<b>94,868</b>	<b>130,944</b>	<b>62,081</b>	<b>90.2</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	16,216-	2,500-	2,500-	14,500-	12,000-	480.0
<b>TOTAL NET EXPENDITURES</b>	<b>51,798</b>	<b>66,363</b>	<b>92,368</b>	<b>116,444</b>	<b>50,081</b>	<b>75.5</b>

CITY OF OAK RIDGE			
<b>FUND</b> General	<b>DEPARTMENT</b> Recreation and Parks	<b>ACTIVITY</b> Parks	<b>NUMBER</b> 976

#### ACTIVITY DESCRIPTION

The Parks activity provides an opportunity for Oak Ridge citizens to enjoy the out-of-doors without traveling great distances from the City. This activity provides grounds, turf and equipment maintenance for 10 City-owned properties, 5 flower gardens, 15 athletic fields, 15 parks, 23 tennis courts, 10 greenway trails (22.35 miles), 1 National Recreation Trail (7.5 miles), Haw Ridge Park trails (25 miles) and numerous greenbelt areas. Park design, landscaping and beautification programs are also performed by this activity. One of the overall goals of the activity is to provide monthly inspections and follow up maintenance for all outdoor facilities to ensure citizens and participants a safe environment for their recreational and leisure time activities.

#### PERFORMANCE OBJECTIVES

1. Maintain the percentage of man-hours allocated to maintenance activities at the current level.
2. Continue to inspect all facilities on a monthly basis.
3. Reduce man-hours for athletic field preparation.
4. Increase maintenance to park areas.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Athletic field maintenance (hours)	2,862	2,850	2,668	2,975
Flower garden maintenance (hours)	180	330	478	335
Building/grounds maintenance (hours)	1,746	2,200	2,229	2,215
Parks maintenance (hours)	6,075	5,440	5,511	5,510
Facilities (hours)	639	800	694	805
Administrative (hours)	1,441	1,600	1,449	1,600

#### SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased by \$22,135. To meet the fiscal 2007 goal to increase maintenance to park areas, funding was increased by \$12,000. Equipment Use Charges increased \$10,835, primarily due to higher fuel costs. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle. Funding for contracted mowing and litter pick-up services was increased by \$3,410. Funding for rental of small equipment decreased \$2,570. Utility funding also decreased by \$1,150 based on actual consumption patterns.

City of Oak Ridge, Tennessee  
Activity Detail

976 Parks

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	229,023	230,372	244,206	259,801	29,429	12.8
5131. Regular Overtime Pay	4,267	6,500	4,000	6,500	0	.0
5141. Social Security	16,392	18,121	18,988	20,372	2,251	12.4
5150. Retirement	24,422	26,056	26,056	31,956	5,900	22.6
5160. Medical & Workers Comp	50,437	52,761	52,761	50,633	2,128-	4.0-
<b>Total Personal Services</b>	<b>324,541</b>	<b>333,810</b>	<b>346,011</b>	<b>369,262</b>	<b>35,452</b>	<b>10.6</b>
<b>Contractual Services</b>						
5201. Rents	6,359	11,670	8,600	9,100	2,570-	22.0-
5210. Prof. & Contractual Ser.	3,430	3,625	3,625	3,625	0	.0
5210.203 Mowing Contract	96,160	92,000	91,140	93,870	1,870	2.0
5210.205 Litter Contract	36,631	37,730	38,125	39,270	1,540	4.1
5236.15 Street Sweeping	0	910	500	520	390-	42.9-
5212. Utility Services	32,000	42,300	35,830	41,150	1,150-	2.7-
5220. Training & Travel	350	364	364	364	0	.0
5235. Repair & Maintenance	42,153	47,710	47,710	59,710	12,000	25.2
5236.13 Other Equipment Maint.	345	345	345	345	0	.0
5289. Vehicle/Equip Use Charge	49,031	44,165	44,165	55,000	10,835	24.5
<b>Total Contractual Services</b>	<b>266,459</b>	<b>280,819</b>	<b>270,404</b>	<b>302,954</b>	<b>22,135</b>	<b>7.9</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	35,109	37,080	37,080	37,080	0	.0
5320. Books/Education Material	0	150	150	150	0	.0
5325. Uniforms/Safety Equip.	3,332	3,550	3,550	3,550	0	.0
<b>Total Commodities</b>	<b>38,441</b>	<b>40,780</b>	<b>40,780</b>	<b>40,780</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	4,230	5,880	5,880	5,880	0	.0
<b>Total Other Charges</b>	<b>4,230</b>	<b>5,880</b>	<b>5,880</b>	<b>5,880</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
5530. Improve Other Than Building	15,728	0	0	0	0	.0
<b>Total Capital Expenditures</b>	<b>15,728</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>649,399</b>	<b>661,289</b>	<b>663,075</b>	<b>718,876</b>	<b>57,587</b>	<b>8.7</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	31,897-	25,000-	25,000-	25,000-	0	.0
<b>TOTAL NET EXPENDITURES</b>	<b>617,502</b>	<b>636,289</b>	<b>638,075</b>	<b>693,876</b>	<b>57,587</b>	<b>9.1</b>

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Scarboro Center	977

#### ACTIVITY DESCRIPTION

The Scarboro Community center includes a middle school size gym, full size kitchen with a pass through window, small kitchenette, four meeting rooms, game room, and a state of the art Computer Lab. The Scarboro Daycare is housed in the A and B rooms, Ebony room, and has use of the kitchen facilities. Outdoor facilities include a park/playground, fenced softball field, tennis court and basketball/volleyball courts. Rooms are available for rent and the computer lab is open daily with classes being offered to the public at various times during the year.

The eight-week summer programs operate with a staff of 3 full-time seasonal employees to provide a variety of recreation and leisure activities to area children. The Scarboro summer program includes games, crafts, field trips and special events.

#### PERFORMANCE OBJECTIVES

1. Conduct a Scarboro Summer Program at the Scarboro Center with maximum enrollment of 240.
2. Conduct an after school program for 6-12 year olds at the Scarboro Center.
3. Provide 12 educational sessions for Senior Adults at the Scarboro Center.
4. Provide 2 new programs at the Scarboro Center.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Employees Certified:				
CPR	4	4	4	4
Summer Camp enrollment	225	240	230	240
Instruction hours per employee	26	40	40	40
Educational sessions for seniors	10	12	9	12
2 new programs at Scarboro	2	2	1	2
Scarboro Community Center attendance	27,000	28,000	27,500	29,000
Computer classes	12	5	6	6

#### SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services decreased by \$1,580. Utilities services cost increased \$5,020 based on electric, sewer and natural gas rate increases during fiscal 2006. To offset this increase, funding for contracted custodial services decreased \$4,070 based on contract revisions and Repair and Maintenance decreased \$2,600.

City of Oak Ridge, Tennessee  
Activity Detail

977 Scarboro Center

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	34,019	34,243	35,645	37,798	3,555	10.4
5120. Salaries-Temp. Employees	4,835	6,518	6,435	7,040	522	8.0
5131. Regular Overtime Pay	4,610	800	2,000	800	0	.0
5141. Social Security	3,248	3,179	3,372	3,491	312	9.8
5150. Retirement	3,473	3,855	3,855	4,632	777	20.2
5160. Medical & Workers Comp	7,198	7,567	7,567	7,263	304-	4.0-
<b>Total Personal Services</b>	<b>57,383</b>	<b>56,162</b>	<b>58,874</b>	<b>61,024</b>	<b>4,862</b>	<b>8.7</b>
<b>Contractual Services</b>						
5210. Prof. & Contractual Ser.	2,553	1,360	1,360	1,360	0	.0
5210.202 Custodial Contract	21,973	28,900	24,100	24,830	4,070-	14.1-
5236.15 Street Sweeping	277	220	285	290	70	31.8
5212. Utility Services	25,166	24,225	23,245	29,245	5,020	20.7
5220. Training & Travel	1,087	0	0	0	0	.0
5235. Repair & Maintenance	9,565	4,850	4,850	2,250	2,600-	53.6-
5236.13 Other Equipment Maint.	375	345	345	345	0	.0
<b>Total Contractual Services</b>	<b>60,996</b>	<b>59,900</b>	<b>54,185</b>	<b>58,320</b>	<b>1,580-</b>	<b>2.6-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	8,790-	3,000	3,000	3,000	0	.0
5325. Uniforms/Safety Equip.	70	0	0	0	0	.0
<b>Total Commodities</b>	<b>8,720-</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
<b>Total Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
5530 Improve Other Than Building	18,855	0	0	0	0	.0
<b>Total Capital Expenditures</b>	<b>18,855</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>128,514</b>	<b>119,062</b>	<b>116,059</b>	<b>122,344</b>	<b>3,282</b>	<b>2.8</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	9,387-	3,340-	3,340-	3,340-	0	.0
<b>TOTAL NET EXPENDITURES</b>	<b>119,127</b>	<b>115,722</b>	<b>112,719</b>	<b>119,004</b>	<b>3,282</b>	<b>2.8</b>

**CITY OF OAK RIDGE**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>ACTIVITY</b>	<b>NUMBER</b>
General	Recreation and Parks	Senior Center	978

**ACTIVITY DESCRIPTION**

This activity includes expenditures for various programs conducted on behalf of the City's elderly, including all Senior Center expenditures and the Taxi Coupon Program. The goal is to provide and maintain programs which are available and accessible to all senior citizens and contribute to their physical, mental, social and cultural well-being.

The Senior Center temporarily occupies facilities leased from Anderson County located at 728 Emory Valley Road. The Senior Center has rooms for large and small groups, a kitchen, TV lounge, recreation room with billiard tables and other game tables available for use.

**PROGRAM COMMENTS**

The scope of municipal services to senior citizens is not limited to General Fund expenditures in this activity. Many elder citizens benefit from a variety of service programs such as drug purchases, large print books in the Library, and home insulation assistance. The Business Office also processes applications for State-funded tax relief to elderly, low-income persons under the Property Assessment and Classification Act of 1973.

Other services available to senior citizens include a nutrition program through the East Tennessee Human Resource Agency (ETHRA), utility bill payments through Anderson County Community Action Commission, public housing and rental assistance through the Housing Authority, and services of the Anderson County Health Department.

The administration of the Taxi Coupon Program is performed by this activity, while expenditures are reflected in the Streets and Public Transportation Fund. The Taxi Coupon Program is expected to cost \$60,000 in FY 2006 with 40 percent of the costs being funded through a grant from the Tennessee Department of Transportation. The City's subsidizes the coupon price by \$1.95 per coupon.

**PERFORMANCE OBJECTIVES**

1. Effectively utilize local newspaper, radio and newsletters to advertise activities at the Center.
2. Utilize computer equipment to target outreach efforts to older Oak Ridgers.
3. Continue to promote "Cold Facts" program, utilizing volunteers for outreach and implementations.
4. Develop new fitness programs and promote Senior Games competition.

**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Recreation and Parks	<b>ACTIVITY</b> Senior Center	<b>NUMBER</b> 978
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<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
Senior Center users (non-duplicated)	2,080	2,500	2,200	2,250
Senior Center users (duplicated)	46,558	50,000	45,000	46,000
Physical fitness participants	307	400	315	325
Cost per participant (non-duplicated)	\$121	\$102	\$115	\$115
Taxi system users	534	525	520	500
Volunteer hours	3,738	3,500	3,800	3,500
Cold Facts participants	2,341	2,400	2,360	2,375

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted funding for Contractual Services decreased by \$1,510. Custodial Contract increased \$1,135 based on contract provisions. Repair and Maintenance decreased by \$2,645.

City of Oak Ridge, Tennessee  
Activity Detail

978 Senior Center

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	104,515	105,770	116,395	116,223	10,453	9.9
5131. Regular Overtime Pay	4,683	3,350	4,000	3,350	0	.0
5141. Social Security	8,064	8,348	9,210	9,147	799	9.6
5150. Retirement	9,454	12,003	12,003	14,349	2,346	19.5
5160. Medical & Workers Comp	11,241	15,171	15,171	14,563	608-	4.0-
<b>Total Personal Services</b>	<b>137,957</b>	<b>144,642</b>	<b>156,779</b>	<b>157,632</b>	<b>12,990</b>	<b>9.0</b>
<b>Contractual Services</b>						
5201. Rents	56,756	56,770	56,770	56,770	0	.0
5207. Dues, Memberships & Sub.	0	10	10	10	0	.0
5210. Prof. & Contractual Ser.	1,035	90	90	90	0	.0
5210.202 Custodial Contract	18,494	18,735	19,300	19,870	1,135	6.1
5212. Utility Services	9,470	16,400	15,400	16,400	0	.0
5220. Training & Travel	133	0	0	0	0	.0
5235. Repair & Maintenance	3,490	4,940	4,940	2,295	2,645-	53.5-
5236.13 Other Equipment Maint.	3,035	3,035	3,035	3,035	0	.0
<b>Total Contractual Services</b>	<b>92,413</b>	<b>99,980</b>	<b>99,545</b>	<b>98,470</b>	<b>1,510-</b>	<b>1.5-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	21,143	6,720	6,720	6,720	0	.0
5320. Books/Education Material	0	25	25	25	0	.0
5325. Uniforms/Safety Equip.	0	100	100	100	0	.0
<b>Total Commodities</b>	<b>21,143</b>	<b>6,845</b>	<b>6,845</b>	<b>6,845</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	3,000	3,560	3,560	3,560	0	.0
<b>Total Other Charges</b>	<b>3,000</b>	<b>3,560</b>	<b>3,560</b>	<b>3,560</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>254,513</b>	<b>255,027</b>	<b>266,729</b>	<b>266,507</b>	<b>11,480</b>	<b>4.5</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	3,366-	1,000-	1,000-	1,000-	0	.0
<b>TOTAL NET EXPENDITURES</b>	<b>251,147</b>	<b>254,027</b>	<b>265,729</b>	<b>265,507</b>	<b>11,480</b>	<b>4.5</b>

.oak  
ridge



Library

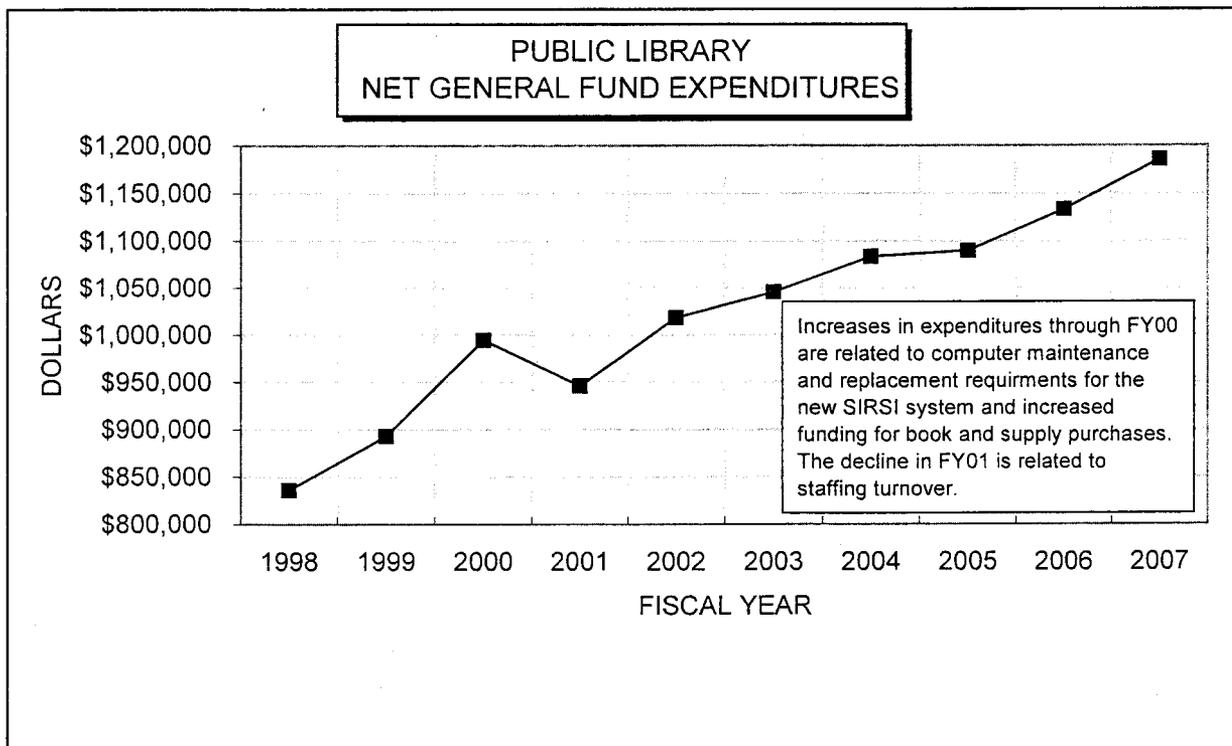
## LIBRARY

The Oak Ridge Public Library provides informational and recreational material to meet the needs of the community. The Library is staffed by a combination of 23 full-time and part-time employees, and also recruits and trains volunteers to support the staff and services offered. During fiscal 2005, 103 volunteers provided 4,130.5 hours of service and support. The Library's total collection consists of approximately 114,707 volumes and 52,415 other non-print material, including cassettes, videos, CD's, DVD's, puzzles, microforms, etc. The Library is currently open 61 hours a week throughout the year. In fiscal 2005, Library staff circulated 204,585 books and audiovisual materials. Library patrons borrowed 291 books from other libraries through the Interlibrary Loan Service, while the Library loaned 253 books to other libraries. The staff answered 35,622 reference questions.

The Library also houses the Oak Ridge Room, and collects materials pertaining to the history and development of the Oak Ridge area. Some of the Oak Ridge Room's outstanding features include the DOE photograph collection of approximately 1,000 photos of early Oak Ridge, the DVD photos of all pre-Oak Ridge housing, blueprints of the 'alphabet houses', cemetery lists, all phone books used in Oak Ridge, and entire sets of School Board and City Council minutes, city budgets, and many maps of early Oak Ridge to the present day.

The Children's Room provides material and services such as Preschool Storytime, Lapsit Storytime, Saturday Storytime, Ruff Reading and the Summer Reading/Listening program. Participation in these programs in fiscal 2005 totaled 5,355 children, and 514 for Summer Reading and Listening. The Library provides a book delivery service to the senior residences in town through its Service to Seniors program. Books are exchanged once a month at the five residences bringing reading materials to those who cannot come to the Library.

The Library offers public access to the Internet in the Main Library and the Children's Room. The Library's automated system allows the Library to automate acquisitions, cataloging, and catalog and provide a user-friendly system for Library patrons. The catalog is also available for searching over the Internet.



**CITY OF OAK RIDGE**

<b>FUND</b> General	<b>DEPARTMENT</b> Public Library	<b>ACTIVITY</b> Public Library	<b>NUMBER</b> 979
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**ACTIVITY DESCRIPTION**

The Oak Ridge Public Library provides informational and recreational materials to meet the needs of the community. The Library acquires printed and non-printed materials, organizes them for convenient use and assists the public in using the materials. The Library maintains a collection of materials covering the history of Oak Ridge.

The Library supports programming designed to connect books and information with the user. These programs provide access to Library resources for residents of all ages. The Library offers Lapsit and Preschool Storytime programs, Summer Reading/Listening Programs, and Service to Seniors, which is a book delivery service to the senior residences.

**PERFORMANCE OBJECTIVES**

1. To enhance the quality of life in our community by offering exceptional library services.
2. To provide a continuum of knowledge, making information available in its ever-changing formats.
3. To collect, preserve and make available the history of our unique community.
4. To furnish our community with an extensive, easily accessible collection of recreational resources, which combines the best of the old and the new.
5. To nurture the children and youth of our community by giving them access to the exciting world of ideas.
6. To address the concerns of library users by listening and responding to their suggestions.
7. To appreciate the unique qualities of all individuals and to give each respect, consideration and excellent service.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Total Circulation	204,585	200,000	175,000	175,000
Registered Patrons	23,735	23,000	23,000	23,000
Items Added to the Collection	6,183	5,800	5,800	5,800
Items Withdrawn from the Collection	10,682	6,000	2,000	35,000
Reference Questions and Readers Service	35,622	35,000	35,000	35,000
Storytime Attendance	5,355	4,600	3,300	3,300

**SIGNIFICANT EXPENDITURE CHANGES**

Budgeted funding for various Contractual Service line items was review and reallocated for a net decreased of \$3,104 in order to fund additional salary costs to reopen the Library on Sunday afternoons, except during the summer months.

City of Oak Ridge, Tennessee  
Activity Detail

979 Public Library

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 06 vs. 07	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	531,015	531,300	534,285	572,824	41,524	7.8
5120. Salaries-Temp. Employees	29,018	32,426	30,000	32,201	225-	.7-
5141. Social Security	40,764	43,125	43,168	46,284	3,159	7.3
5150. Retirement	53,057	58,443	58,443	68,739	10,296	17.6
5160. Medical & Workers Comp	93,370	98,062	98,062	94,110	3,952-	4.0-
<b>Total Personal Services</b>	<b>747,224</b>	<b>763,356</b>	<b>763,958</b>	<b>814,158</b>	<b>50,802</b>	<b>6.7</b>
<b>Contractual Services</b>						
5201. Rents	5,164	5,980	5,980	5,980	0	.0
5207. Dues, Memberships & Sub.	24,510	19,351	19,351	19,351	0	.0
5210. Prof. & Contractual Ser.	1,432	9,810	9,810	9,810	0	.0
5210.202 Custodial Contract	22,948	30,000	27,225	28,050	1,950-	6.5-
5236.15 Street Sweeping	1,113	1,790	1,145	1,180	610-	34.1-
5212. Utility Services	71,801	86,075	84,055	83,275	2,800-	3.3-
5220. Training & Travel	5,208	600	600	600	0	.0
5235. Repair & Maintenance	47,889	30,921	30,921	33,177	2,256	7.3
5236.13 Other Equipment Maint.	30,867	46,295	46,295	46,295	0	.0
<b>Total Contractual Services</b>	<b>210,932</b>	<b>230,822</b>	<b>225,382</b>	<b>227,718</b>	<b>3,104-</b>	<b>1.3-</b>
<b>Commodities</b>						
5310. Commodities/Tools/Supplies	22,119	27,120	27,120	27,120	0	.0
5320. Books/Education Material	104,257	110,342	110,342	110,342	0	.0
<b>Total Commodities</b>	<b>126,376</b>	<b>137,462</b>	<b>137,462</b>	<b>137,462</b>	<b>0</b>	<b>.0</b>
<b>Other Charges</b>						
5410. Liability Insurance	4,435	6,270	6,270	6,270	0	.0
<b>Total Other Charges</b>	<b>4,435</b>	<b>6,270</b>	<b>6,270</b>	<b>6,270</b>	<b>0</b>	<b>.0</b>
<b>Capital Expenditures</b>						
5540 Machinery & Equipment	680	0	0	0	0	.0
<b>Total Capital Expenditures</b>	<b>680</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>1,089,647</b>	<b>1,137,910</b>	<b>1,133,072</b>	<b>1,185,608</b>	<b>47,698</b>	<b>4.2</b>
<b>Reduction of Costs</b>						
<b>TOTAL NET EXPENDITURES</b>	<b>1,089,647</b>	<b>1,137,910</b>	<b>1,133,072</b>	<b>1,185,608</b>	<b>47,698</b>	<b>4.2</b>



**SECTION III**  
**DEBT SERVICE & CAPITAL PROJECTS FUNDS**  
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### Long-Term Debt Overview

On page III-2 is a summary of the City's outstanding \$134,332,280 in long-term debt as of June 30, 2006 by Fund. Also listed are the budgeted principal and interest payments for fiscal 2007. Almost all the City's debt is backed by the "full faith and credit" of the City, with the exception of \$9,515,000 in electric revenue bonds issued in 2003 and \$10,380,000 in TN-Loans issued in 2001 which are backed solely by the net revenues of the electric system. Under Tennessee State Law there is no restriction on debt levels for municipal governments. This supersedes any municipal charter provisions.

As of June 30, 2006 the outstanding principal balance of debt account through the Debt Service Fund was \$74,651,040. The description of this debt begins on page III-3 of this document. Funding for annual debt service is provided from operating transfers from the General Fund, building and equipment rental charges from the Electric, Waterworks, Emergency Communications and Street Funds and 18.18% of local sales tax collections in the Anderson portion of Oak Ridge to fund debt service on issuances related to the Oak Ridge High School project (ORHS). An additional \$28,000,000 in debt is expected to be issued over the next three years for completion of the ORHS project.

The annual debt service payment on \$800,000 in outstanding debt used by the City to renovate the Scarboro Community Center is being funded through the Community Development Block Grant (CDBG) award and is being accounted for in the Grant Fund. \$1,159,000 in outstanding debt is being accounted for in the Equipment Replacement Rental Fund (ERRF) with annual debt service payments provided from existing cash reserves in the ERRF and charges for services to other City Funds for rental of equipment.

As of June 30, 2006, there was \$57,722,240 in outstanding Enterprise Fund debt. Of this amount, \$22,418,953 is serviced by the Electric Fund, \$29,048,287 by the Waterworks Fund and \$6,255,000 by the Golf Course Fund. The revenues generated by these Funds will be utilized for the annual debt service payments on this debt. The debt service payments by the City's utility funds impact user fees for electric, water and sewer service. A rate study is prepared biennially to establish the user charges for these services. The City currently has \$8,249,304 in authorized and available loan proceeds that can be drawn for electric, water and wastewater projects. Loan proceeds are drawn as the work occurs. Of this amount, \$4,832,304 is restricted to wastewater rehabilitation capital projects. Projected future utility rate increases are primarily the result of debt service requirements on debt issued to finance capital improvements in those systems.

On August 1, 1998, the City issued \$7,275,000 in Golf Course Revenue and Tax Bonds related to construction of a golf course. Debt service was to be provided from the revenues of the Golf Course Fund, which includes operations of the course and sale of land surrounding the course for residential development. Current revenues of the Golf Course Fund are insufficient to fund the annual debt service payment. There is no remaining land surrounding the course available for sale by the City. Operating transfers from the General Fund are currently programmed to fund the approximately \$500,000 annual debt service payment on this debt.

**CITY OF OAK RIDGE  
SUMMARY OF LONG-TERM DEBT  
BUDGET 2007**

Issues	Rate Type	Principal Outstanding 6/30/06	Budget FY 2007 Principal	Budget FY 2007 Interest	Budget FY 2007 Total Debt Service	Maturity Date
<b><u>DEBT SERVICE FUND</u></b>						
GO Bonds 2003	Fixed	\$ 5,421,000	\$ 430,000	\$ 199,261	\$ 629,261	06/01/16
GO Bonds 2001	Fixed	17,225,000	1,605,000	837,963	2,442,963	04/01/15
GO Bonds 2000	Fixed	225,000	225,000	11,412	236,412	04/01/07
TNLOANS 2001	Variable	18,570,000	0	835,649	835,649	05/25/22
TMBF 1994	Variable	568,765	0	25,600	25,600	05/25/23
GO Bonds 2005 (ORHS Debt)	Fixed	15,000,000	0	666,188	666,188	06/01/25
TNLOANS 2004 (ORHS Debt)	Fixed Swap	10,000,000	0	420,000	420,000	06/01/33
QZAB Series 2004 (ORHS Debt)	Fixed	6,608,775	440,585	2,115	442,700	11/24/20
QZAB Series 2005 (ORHS Debt)	Fixed	1,032,500	68,833	330	69,163	12/28/20
ORHS Debt & Other Contingency			0	2,402,949	2,402,949	
<b>TOTAL DEBT SERVICE FUND</b>		<b>74,651,040</b>	<b>2,769,418</b>	<b>5,401,467</b>	<b>8,170,885</b>	
<b><u>GRANT FUND *Debt Service Funded By CDBG Grant</u></b>						
TMBF 2002	Variable	800,000	56,000	39,000	95,000	05/25/17
<b><u>EQUIPMENT REPLACEMENT RENTAL FUND</u></b>						
GO Bonds 2003	Fixed	1,159,000	175,000	42,000	217,000	06/01/13
<b><u>ELECTRIC FUND</u></b>						
Revenue Bonds 2003	Fixed	9,515,000	850,000	374,250	1,224,250	06/01/16
TNLoans 2001	Variable	10,380,000	0	448,060	448,060	05/25/30
TMBF 2006	Variable	2,523,953	138,204	107,690	245,894	05/25/26
<b>TOTAL ELECTRIC FUND</b>		<b>22,418,953</b>	<b>988,204</b>	<b>930,000</b>	<b>1,918,204</b>	
<b><u>WATERWORKS FUND</u></b>						
<b><u>Water</u></b>						
TMBF 1994	Variable	1,033,409	0	46,503	46,503	05/25/17
TMBF 2002	Variable	2,609,000	110,000	117,405	227,405	05/25/22
TMBF 2006	Variable	2,000,443	88,587	90,020	178,607	05/25/26
GO Bonds 2003	Fixed	1,907,990	161,630	68,577	230,207	05/25/23
TLDA State	Fixed	61,420	15,936	75	16,011	02/20/10
<b>TOTAL WATER DEBT</b>		<b>7,612,262</b>	<b>376,153</b>	<b>322,580</b>	<b>698,733</b>	
<b><u>Wastewater</u></b>						
TMBF 1994	Variable	1,770,326	0	79,665	79,665	05/25/17
TMBF 2006	Variable	1,058,604	71,209	65,244	136,453	05/25/26
GO Bonds 2003	Fixed	2,222,010	188,370	79,923	268,293	05/25/23
State Revolving Loan 97	Fixed	9,974,979	450,960	399,588	850,548	06/20/22
State Revolving Loan 98	Fixed	4,242,410	184,680	168,000	352,680	06/20/23
State Revolving Loan 02	Fixed	2,167,696	0	100,000	100,000	N/A
<b>TOTAL WASTEWATER DEBT</b>		<b>21,436,025</b>	<b>895,219</b>	<b>892,420</b>	<b>1,787,639</b>	
<b>TOTAL WATERWORKS FUND</b>		<b>29,048,287</b>	<b>1,271,372</b>	<b>1,215,000</b>	<b>2,486,372</b>	
<b><u>GOLF COURSE FUND</u></b>						
Bonds 1998	Fixed	6,255,000	200,000	292,182	492,182	06/01/23
<b>TOTAL CITY DEBT</b>		<b>\$ 134,332,280</b>	<b>\$ 5,459,994</b>	<b>\$ 7,919,649</b>	<b>\$ 13,379,643</b>	

## **Debt Service Fund**

### **Fund Overview:**

The Debt Service Fund is used for the accumulation of resources for the payment of principal and interest on general obligation long-term debt backed and funded by the full faith and credit of the City. This includes the debt service on Schools projects. City Charter prohibits the Schools from issuing long-term debt. The City issues the debt for school capital projects and provides funding for the annual debt service payments on those issuances. Approximately 65% of the City's general debt issuances since 1988 have been to provide funding for School capital projects. The use of general long-term debt is normally restricted to those capital improvements or projects that cannot be financed with current revenues, with the bonds repaid over a period less than or equal to the projects' useful life. Long-term debt for the City's Enterprise and Internal Service Funds are accounted for in those Funds rather than the Debt Service Fund.

Statistical information regarding the City's outstanding general obligation debt as of June 30, 2006 is on pages VI-23 to VI-26 of this document. The City's General Obligation Bonds are rated "Aa3" by Moody's Investor Service and "A+" by Standard and Poor's. Page III-5 contains a graph of the City's *outstanding general obligation debt for the past 10 fiscal years*. The spike in fiscal 2005 is due to the issuance of \$32,049,360 in debt for the Oak Ridge High School Project.

The following is a summary of the City's general obligation debt issuances since 1998 for which the *debt service payments are accounted for in the Debt Service Fund*. The bond proceeds and the related capital expenditures for these issuances are accounted for in the Capital Projects Fund.

\$10,000,000 in General Obligation Bonds (GOB) and notes was issued in 1988 to fund the renovation of Willow Brook and Woodland Elementary Schools and the construction of Emory Valley Road and other street improvements.

\$5,385,000 in General Obligation Bonds were issued in 1989 to fund the construction of a new Glenwood Elementary School.

\$4,950,000 in General Obligation Bonds were issued in 1991 to fund the renovation of several municipal and sports facilities, the purchase of an 800MHz trucking communications system, the renovation of the outdoor pool, the construction of a central fire station and the renovation of two existing fire stations.

\$11,150,000 in General Obligation Bonds were issued in 1995 for the renovation of the High School and two City Middle Schools.

A \$1,247,994 variable rate loan was obtained in fiscal 1995 from the Tennessee Municipal Bond Fund for the purchase of land for a new Roane State community College Campus in Oak Ridge and storm drainage improvements.

\$16,000,000 in General Obligation Bonds were issued in 1996 to fund construction of a new City Central Service Complex and various other City and School facility improvements and equipment, including construction of 3 baseball/softball fields at Parcel 457, Briarcliff/Laboratory Road extension, purchase of the Library MARC system and improvements at Linden Elementary School including construction of a stage and the addition of an elevator to meet ADA requirements.

A \$3,213,000 variable rate loan was obtained in 1998 through the TN-LOANs program to fund demolition and remediation of the old Central Service Complex site, street resurfacing including Rutgers Avenue, storm water drainage improvements, Schools ADA enhancements and Willow Brook Elementary wall repairs, Melton Lake Greenway construction and other City building improvements.

\$10,000,000 in General Obligation Bonds were issued in FY 2000 with the bond proceeds split equally on City and School capital improvements. School projects include American Disabilities Act (ADA) renovations and replacement of windows at various school buildings, roof and chiller replacement at Linden Elementary School, upgrades to the auditoriums at the High School and two Middle Schools and systemwide technology upgrades. City projects include storm water drainage improvements, which includes the Mitchell Road and Emory Creek Projects, City share of the State roadway expansion into the City's southwest quadrant, completion of Phase II and Phase III of the Melton Lake greenway and the Emory Valley Road greenway, expansion of the Animal Shelter to house the City's two K-9 dogs and numerous building and recreation facility improvements.

\$33,081,860 in long-term debt has been issued for the construction and renovation of the Oak Ridge High School (ORHS) project. \$8,081,860 has been issued through the Tennessee State School Board Authorities Qualified Zone Academy Projects (QZAB) program. The QZAB program provides interest free loans to school systems that met certain criteria. \$10,000,000, utilizing an interest rate SWAP, was borrowed in December of 2004 and a \$15,000,000 fixed rate issuance was closed in February 2005. Funding for the remaining costs of approximately \$29,000,000 to complete the project will be borrowed over the next two or three years.

Since 1988, there has been 4 bond refundings, which consolidated and lowered the interest rate on the outstanding debt on the above debt issuances. The outstanding principal balance of long-term debt funded through the Debt Service Fund is projected to be \$74,651,040 at June 30, 2006. Page III-9 contains the amortization schedule for this debt. Of this amount, \$19,138,765 is in variable interest rate debt. For budget purposes, this is estimated using a 4.45% interest rate. There is also \$1,159,000 in outstanding general obligation debt that was issued to purchase fire trucks and Y2K compliant computer hardware and software that will be funded and accounted for through the Equipment Replacement Rental Fund, an internal service fund, and \$800,000 in outstanding general obligation debt that was issued to expand and renovate the Scarboro Center whose debt service will be funded from a HUD Grant that is accounted for in the Grant Fund.

#### Budget Changes:

On August 5, 2004, the citizens in the Anderson County portion of Oak Ridge overwhelmingly voted to increase the local sales tax option from 2.25% to the state maximum of 2.75%, with the additional tax proceeds being legally restricted to fund the renovation, construction and related debt service of the ORHS project. The sales tax rate increase became effective with sales beginning on October 1, 2004. In May 2006, Anderson County voted by referendum to supersede the City's local sales tax option increase. The .50% additional local sales tax proceeds must now be split with Anderson County who then reallocates the proceeds to all city and county school systems. 18.18% of the City and Schools local sales tax proceeds received through Anderson County will be allocated to funding the annual debt service on the ORHS project debt. The Oak Ridge Public Schools Education Foundation is working to raise \$8,000,000 in private contributions for the ORHS project. Preliminary project presentations have allocated this private funding to pay the annual debt service on the QZAB bonds.

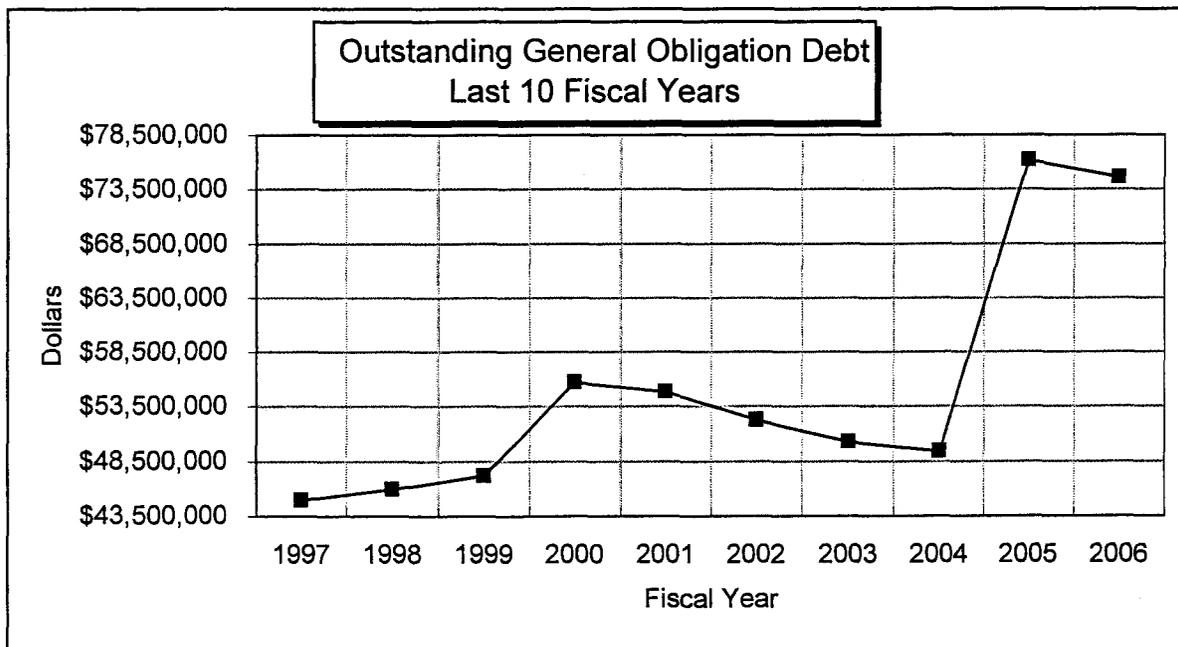
Major Revenue/Other Financing Sources:

Revenues and Other Financing Sources for the Debt Service Fund are budgeted at \$10,439,777 for fiscal 2007. Revenues include \$2,403,000 from local sales tax proceeds and \$1,010,777 in rental charges from other City Funds. \$892,732 is for building rental from the Electric, Waterworks and Streets Funds to provide funding for the debt service on \$12.7 million borrowed in fiscal 1996 to construct a new Central Service Center Complex. The Debt Service Fund is also receiving \$118,045 in radio rentals, primarily from the Emergency Communications Fund, to provide funding for the annual debt service on debt issued in 1991 to purchase a new 800 MHz trucking communications system.

Other Financing Sources includes an operating transfer from the General Fund budgeted at \$2,900,000. Long-term debt proceeds transferred from the Capital Projects Fund will be used to finance the annual debt service on debt issued for the ORHS project during the four-year construction phase of this project. \$351,235 is budgeted from private sources to fund the 2007 debt service payment on the QZAB bonds. There is also a \$2,000,000 contingency budgeted for variances in future debt issuances.

Major Expenditure Areas:

Fiscal 2007 projected debt service obligations on existing and future debt totaled \$8,170,885. The appropriation also includes a \$2,000,000 contingency for fluctuations in variable rate debt and for timing variances on future debt issuances.



**DEBT SERVICE FUND  
BUDGET SUMMARY**

	<u>ACTUAL</u> 2005	<u>BUDGET</u> 2006	<u>PROJECTED</u> 2006	<u>BUDGET</u> 2007	<u>BUDGET</u> 07 vs 06	<u>%</u> <u>CHANGE</u>
<b>REVENUES:</b>						
4187 Sales Tax Proceeds (High School Project)	1,808,627	2,380,000	2,380,000	2,403,000	23,000	1.0
4467 City Building Rentals	892,732	892,732	892,732	892,732	0	0.0
4482 Radio Rents	118,045	118,045	118,045	118,045	0	0.0
4610 Interest	42,510	80,000	125,000	125,000	45,000	56.3
<b>Total Revenues</b>	<u>2,861,914</u>	<u>3,470,777</u>	<u>3,515,777</u>	<u>3,538,777</u>	<u>68,000</u>	<u>56</u>
<b>EXPENDITURES:</b>						
<b>Debt Issuances for City Capital Projects:</b>						
12151 TMBF 1994 Variable Rate Loan	13,645	21,613	20,000	25,600	3,987	18.4
12175 General Obligation Bond Refunding 2003	572,466	569,947	569,931	571,401	1,454	0.3
12171 Public Improvements, Series 2000	109,971	110,506	110,642	118,206	7,700	7.0
12156 TN-Loan 2001 Variable Rate Loan	35,742	63,055	55,000	74,670	11,615	18.4
12173 Public Improvements, Series 2001	1,911,748	1,913,396	1,913,052	1,900,877	(12,519)	-0.7
<b>Total City Projects</b>	<u>2,643,572</u>	<u>2,678,517</u>	<u>2,668,625</u>	<u>2,690,754</u>	<u>12,237</u>	<u>0.5</u>
<b>Debt Issuances for School Capital Projects:</b>						
12120 Oak Ridge High School Project Issuances	296,568	2,001,005	517,042	2,001,000	(5)	0.0
12176 General Obligation Bond Refunding 2003	57,968	57,713	57,251	57,860	147	0.3
12172 Public Improvements, Series 2000	109,971	110,506	110,642	118,206	7,700	7.0
12157 TN-Loan 2001 Variable Rate Loan	364,248	642,605	550,000	760,979	118,374	18.4
12174 Public Improvements, Series 2001	544,827	545,654	545,198	542,086	(3,568)	-0.7
<b>Total School Projects</b>	<u>1,373,582</u>	<u>3,357,483</u>	<u>1,780,133</u>	<u>3,480,131</u>	<u>122,648</u>	<u>3.7</u>
12999 Contingency/Miscellaneous Expenditures	0	2,000,000	2,500	2,000,000	0	0.0
<b>Total Expenditures</b>	<u>4,017,154</u>	<u>8,036,000</u>	<u>4,451,258</u>	<u>8,170,885</u>	<u>134,885</u>	<u>1.7</u>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	(1,155,240)	(4,565,223)	(935,481)	(4,632,108)	(66,885)	1.5
<b>OTHER FINANCING SOURCES</b>						
Debt Proceeds	0	1,651,885	0	0	(1,651,885)	-100.0
Private Sources	0	349,120	337,042	351,235	2,115	0.6
Contingency	0	2,000,000	0	2,000,000	0	0.0
<b>Operating Transfers In:</b>						
City General Fund	3,024,848	2,900,000	2,900,000	2,900,000	0	0.0
Capital Projects Fund	296,568	0	180,000	1,649,765	1,649,765	100.0
<b>Total Other Financing Sources</b>	<u>3,321,416</u>	<u>6,901,005</u>	<u>3,417,042</u>	<u>6,901,000</u>	<u>(5)</u>	<u>0.0</u>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	2,166,176	2,335,782	2,481,561	2,268,892	(66,890)	-2.9
<b>FUND BALANCE - 7/1</b>	<u>1,720,796</u>	<u>3,916,017</u>	<u>3,886,972</u>	<u>6,368,533</u>	<u>2,452,516</u>	<u>62.6</u>
<b>FUND BALANCE - 6/30</b>	<u>3,886,972</u>	<u>6,251,799</u>	<u>6,368,533</u>	<u>8,637,425</u>	<u>2,385,626</u>	<u>38.2</u>

DEBT SERVICE FUND EXPENDITURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHANGE
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12120 HIGH SCHOOL RENOVATION ISSUANCES

5210 Professional & Cont. Services	0	1,005	0	1,000	(5)	0.0
5439.1 Principal Retirement	0	0	337,042	509,749	509,749	100.0
5439.2 Interest Charges	296,568	2,000,000	180,000	1,490,251	(509,749)	-25.5
Total	296,568	2,001,005	517,042	2,001,000	(5)	0.0

12151 TMBF 1994 VARIABLE RATE LOAN - CITY

5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	13,645	21,613	20,000	25,600	3,987	18.4
Total	13,645	21,613	20,000	25,600	3,987	18.4

12156 TN-LOAN 2001 VARIABLE RATE LOAN - CITY

5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	35,742	63,055	55,000	74,670	11,615	18.4
Total	35,742	63,055	55,000	74,670	11,615	0.0

12157 TN-LOAN 2001 VARIABLE RATE LOAN - SCHOOLS

5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	364,248	642,605	550,000	760,979	118,374	18.4
Total	364,248	642,605	550,000	760,979	118,374	0.0

12171 PUBLIC IMPROVEMENTS, SERIES 2000 - CITY

5210 Professional & Cont. Services	250	250	386	250	0	0.0
5439.1 Principal Retirement	95,000	100,000	100,000	112,500	12,500	12.5
5439.2 Interest Charges	14,721	10,256	10,256	5,456	(4,800)	-46.8
Total	109,971	110,506	110,642	118,206	7,700	7.0

12172 PUBLIC IMPROVEMENTS, SERIES 2000 - SCHOOLS

5210 Professional & Cont. Services	250	250	386	250	0	0.0
5439.1 Principal Retirement	95,000	100,000	100,000	112,500	12,500	12.5
5439.2 Interest Charges	14,721	10,256	10,256	5,456	(4,800)	-46.8
Total	109,971	110,506	110,642	118,206	7,700	7.0

DEBT SERVICE FUND EXPENDITURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHANGE
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12173 PUBLIC IMPROVEMENTS, SERIES 2001 - CITY

5210 Professional & Cont. Services	156	500	156	500	0	0.0
5439.1 Principal Retirement	1,159,543	1,210,127	1,210,127	1,249,038	38,911	3.2
5439.2 Interest Charges	752,049	702,769	702,769	651,339	(51,430)	-7.3
Total	1,911,748	1,913,396	1,913,052	1,900,877	(12,519)	-0.7

12174 PUBLIC IMPROVEMENTS, SERIES 2001 - SCHOOLS

5210 Professional & Cont. Services	44	500	44	500	0	0.0
5439.1 Principal Retirement	330,457	344,873	344,873	355,962	11,089	3.2
5439.2 Interest Charges	214,326	200,281	200,281	185,624	(14,657)	-7.3
Total	544,827	545,654	545,198	542,086	(3,568)	-0.7

12175 GENERAL OBLIGATION BOND REFUNDING  
2003 CITY

5210 Professional & Cont. Services	0	454	438	455	1	0.2
5439.1 Principal Retirement	376,841	381,381	381,381	390,462	9,081	2.4
5439.2 Interest Charges	195,625	188,112	188,112	180,484	(7,628)	-4.1
Total	572,466	569,947	569,931	571,401	1,454	0.3

12176 GENERAL OBLIGATION BONDS REFUNDING  
2003 SCHOOLS

5210 Professional & Cont. Services	0	46	44	46	0	0.0
5439.1 Principal Retirement	38,159	38,619	38,159	39,538	919	2.4
5439.2 Interest Charges	19,809	19,048	19,048	18,276	(772)	-4.1
Total	57,968	57,713	57,251	57,860	147	0.3

12999 CONTINGENCY

5439.2 Interest Charges and Other Charges	0	2,000,000	2,500	2,000,000	0	0.0
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TOTAL DEBT SERVICE  
FUND EXPENDITURES

	<u>4,017,154</u>	<u>8,036,000</u>	<u>4,451,258</u>	<u>8,170,885</u>	<u>134,885</u>	<u>1.7</u>
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GENERAL LONG-TERM DEBT  
 AMORTIZATION SCHEDULE\*  
 ESTIMATED AT 6/30/06

Fiscal Year	Principal	Interest	Total Requirements
2007	\$ 2,769,418	\$ 2,986,942	\$ 5,756,360
2008	2,859,418	2,893,055	5,752,473
2009	2,949,419	2,801,067	5,750,486
2010	2,947,418	2,698,092	5,645,510
2011	3,112,418	2,571,762	5,684,180
2012	3,449,419	2,448,332	5,897,751
2013	3,449,418	2,304,332	5,753,750
2014	3,429,418	2,162,607	5,592,025
2015	3,599,419	2,022,730	5,622,149
2016	3,774,418	1,890,645	5,665,063
2017	3,970,140	1,749,704	5,719,844
2018	4,154,745	1,598,917	5,753,662
2019	3,949,669	1,441,146	5,390,815
2020	4,019,930	1,291,459	5,311,389
2021	4,205,564	1,136,988	5,342,552
2022	3,812,183	979,711	4,791,894
2023	3,198,626	806,398	4,005,024
2024	3,300,000	655,125	3,955,125
2025	1,700,000	490,125	2,190,125
2026	0	420,000	420,000
2027	0	420,000	420,000
2028	0	420,000	420,000
2029	0	420,000	420,000
2030	0	420,000	420,000
2031	1,200,000	415,800	1,615,800
2032	4,300,000	354,550	4,654,550
2033	4,500,000	173,250	4,673,250
<b>TOTAL</b>	<b>\$74,651,040</b>	<b>\$37,972,740</b>	<b>\$112,623,780</b>

\*Excludes Contingency Amounts

## Capital Projects Fund

### Fund Overview:

This Capital Projects Fund is used to account for financial resources segregated for the acquisition, construction or renovation of major City and School capital facilities other than those financed by Enterprise Funds. By charter, the Oak Ridge Schools cannot issue debt. Expenditures for major School capital projects are accounted for in the Capital Projects Fund and are financed either through long-term debt issued by the City and/or capital maintenance reserves funded by operating transfers from the City General Fund.

### Major Revenue Sources:

Funding is provided from long-term debt issuances and operating transfers from the General Fund. The major project for fiscal 2007 is the continuing renovation and construction of the Oak Ridge High School (ORHS) Project. This project is projected to cost \$62,000,000 over a 4-year period. Funding for the project is to be provided from a series of long-term debt issuances, with \$41,648,765 in long-term debt proceeds budgeted in fiscal 2007.

For the past several years, the City has been funding capital maintenance projects through the issuance of long-term debt. The funding of these type items through the issuance of long-term debt is eroding the City's debt capacity, in addition to the required borrowings for major renovations or construction projects. In fiscal 2001, a program was recommend to City Council to finance capital projects costing between \$10,000 and \$300,000 from operating transfers from the General Fund to the Capital Projects Fund rather than through the issuance of long-term debt. The initial operating transfer in 2001 was for \$410,000 with the intent of gradually increasing the transfer amount each fiscal year until the required annual funding level of approximately \$1.2 to \$1.5 million is achieved. The fiscal 2007 General Fund transfer amount is budgeted at \$1,150,000.

### Major Expenditures Areas:

Capital improvements totaling \$44,800,000 is budgeted for fiscal 2007. \$40,000,000 is budgeted for the continuing renovation and construction to the ORHS. \$2,440,000 is for City and School capital maintenance projects to be funded from the 2007 operating transfer from the General Fund and existing reserves from prior year transfers from the General Fund. The budget includes a \$2,360,000 contingency for unplanned or timing variances in capital projects.

Major City capital improvements of \$1,240,000 budgeted for fiscal 2007 include storm water drainage improvements, refurbishing the gym lighting system at the Civic Center, construction of a children's wading pool at the outdoor pool, and continuation of upgrades to the City's recreational facilities to comply with the American Disabilities Act (ADA) including a new play structure at A.K. Bissell Park. \$815,000 is budgeted for the construction of Phase IV of the Melton Lake Greenway with \$650,000 of the project to be funded through grant proceeds.

Major School capital improvements, other than the ORHS project, are budgeted at \$1,200,000 for fiscal 2007 and include roofs, chillers, heat pumps and other miscellaneous building improvements and the refurbishing of the visitors bleachers at Blankenship Field.

Current budget allotments allow for \$600,000 each in annual budgeted funded for City and School capital projects to be financed from the annual operating transfer from the General Fund. The additional \$600,000 budgeted over this goal for fiscal 2007 for School projects are provided from carryover budgeting of projects not completed in fiscal 2006.

A more in-depth presentation of planned City and School capital projects is located in the Capital Improvements Program 2007-2012 document.

**CAPITAL PROJECTS FUND  
BUDGET SUMMARY**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	%
						CHANGE
<b>REVENUES:</b>						
4610 Interest on Investments	85,116	50,000	125,000	100,000	50,000	100.0
4830 Greenways Grants	136,875	0	239,365	650,000	650,000	100.0
<b>TOTAL REVENUES</b>	<b>221,991</b>	<b>50,000</b>	<b>364,365</b>	<b>750,000</b>	<b>700,000</b>	<b>1400.0</b>

**EXPENDITURES:**

School Expenditures:

29201 Willowbrook Elementary	25,414	0	169,799	0	0	0.0
29202 Woodland Elementary	33,856	0	0	164,000	164,000	100.0
29203 Glenwood Elementary	0	0	0	189,000	189,000	100.0
29204 Oak Ridge High School Preproject	11,041	0	0	0	0	0.0
29205 Jefferson Jr High Renovations	0	0	35,623	0	0	0.0
29217 Oak Ridge High School Project	3,713,441	40,000,000	10,000,000	40,000,000	0	0.0
29206 Robertsville Chiller Replacement	125,200	0	38,388	70,000	70,000	100.0
29207 School Equipment/Technology	3,035	0	0	0	0	0.0
29210 Linden Elementary	33,938	0	0	0	0	0.0
29211 Miscellaneous Site Improvements:						
Ben Martin Track Resurfacing/Bleachers/Fencing	43,550	0	101,574	0	0	0.0
Blankenship Field Bleachers	0	0	0	127,000	127,000	100.0
Carpet Replacement	81,778	0	55,958	50,000	50,000	100.0
Kitchen Fire Suppression	4,410	0	0	0	0	0.0
Heat Pumps/HVAC/Misc Bld Improvments	0	600,000	0	600,000	0	0.0
Sidewalks & Service Drives	55,780	0	0	0	0	0.0
29212 Asbestos Abatement	45,862	0	26,056	0	0	0.0
29213 Roof Replacements	147,697	0	74,819	0	0	0.0
<b>Total School Expenditures</b>	<b>4,325,002</b>	<b>40,600,000</b>	<b>10,502,217</b>	<b>41,200,000</b>	<b>600,000</b>	<b>1.5</b>

City Expenditures:

29307 Municipal Building Improvements:

Roof	2,380	0	3,415	0	0	0.0
Repave and restrip parking lots	0	0	0	25,000	25,000	100.0
29313 Fire Stations Roofs	0	90,000	90,000	0	(90,000)	-100.0
29314 Civic Center and Library Improvements:						
HVAC Replacement	0	25,000	25,000	0	(25,000)	-100.0
Ceiling Tiles	6,933	0	0	0	0	0.0
Exterior Doors	0	22,000	22,000	0	(22,000)	-100.0
Brick Floors/Pavers	293,067	75,000	0	0	(75,000)	-100.0
Gym Lighting	0	0	0	85,000	85,000	100.0
29330 Roadway Improvements	4,612	0	0	0	0	0.0
29322 Storm Water Drainage	100,000	100,000	100,000	100,000	0	0.0
29331 Rutgers Avenue Improvements	134,101	163,000	0	0	(163,000)	-100.0
29333 Sidewalk Construction/Maintenance	25,523	30,000	30,000	30,000	0	0.0

**CAPITAL PROJECTS FUND  
BUDGET SUMMARY**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<i>City Expenditures (Continued)</i>						
29306 Tennis Courts	0	40,000	40,000	0	(40,000)	-100.0
29312 Outdoor Pool - Wading Pool	0	0	0	100,000	100,000	100.0
29317 Recreation Facility ADA Improvements	469	25,000	25,000	25,000	0	0.0
29493 Emory Valley Road Greenway	586,745	0	0	0	0	0.0
29494 Greenways Phase IV	0	0	0	815,000	815,000	100.0
29401 Scarboro Park - Parking Area	0	25,000	25,000	0	(25,000)	-100.0
29408 A.K. Bissell Park - Play Structure	0	0	0	60,000	60,000	100.0
29411 Carl Yearwood Park - Fence/Bleacher Repair	24,541	0	0	0	0	0.0
29415 Highland View Park - ADA Playground Equipment	0	50,000	50,000	0	(50,000)	-100.0
29417 Melton Lake Park - Rip Rap	0	75,000	75,000	0	(75,000)	-100.0
29418 Solway Park- Rip Rap	0	60,000	60,000	0	(60,000)	-100.0
29430 Indoor Pool - Filtration System	0	45,000	45,000	0	(45,000)	-100.0
Total City Expenditures	<u>1,178,371</u>	<u>825,000</u>	<u>590,415</u>	<u>1,240,000</u>	<u>415,000</u>	<u>50.3</u>
29999 Contingency	<u>0</u>	<u>2,000,000</u>	<u>0</u>	<u>2,360,000</u>	<u>360,000</u>	<u>18.0</u>
TOTAL EXPENDITURES	<u>5,503,373</u>	<u>43,425,000</u>	<u>11,092,632</u>	<u>44,800,000</u>	<u>1,375,000</u>	<u>3.2</u>
Excess (Deficiency) of Revenues Over Expenditures	(5,281,382)	(43,375,000)	(10,728,267)	(44,050,000)	(675,000)	-1.6
<b>OTHER FINANCING SOURCES (USES):</b>						
Other Financing Sources and Transfers In:						
Long-Term Debt Proceeds	1,123,916	40,000,000	12,589,525	41,648,765	1,648,765	4.1
Contingency Funding	0	2,000,000	0	2,000,000	0	0.0
General Fund	1,080,000	1,150,000	1,150,000	1,150,000	0	0.0
Transfers out:						
Debt Service Fund	0	0	(180,000)	(1,649,765)	(1,649,765)	100.0
Grant Fund	(57,253)	0	0	0	0	0.0
Total Other Financing Sources (Uses)	<u>2,146,663</u>	<u>43,150,000</u>	<u>13,559,525</u>	<u>43,149,000</u>	<u>(1,000)</u>	<u>0.0</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	(3,134,719)	(225,000)	2,831,258	(901,000)	(676,000)	300.4
<b>FUND BALANCE - 7/1</b>	<u>2,424,545</u>	<u>1,459,425</u>	<u>(710,174)</u>	<u>2,121,084</u>	<u>661,659</u>	<u>45.3</u>
<b>FUND BALANCE - 6/30</b>	<u>(710,174)</u>	<u>1,234,425</u>	<u>2,121,084</u>	<u>1,220,084</u>	<u>(14,341)</u>	<u>-1.2</u>

### **Citywide Capital Improvement Programs**

Beginning on page III-15, is a summary and description of citywide capital improvement projects budgeted for fiscal 2007. The summary on pages III-15 and III-16 outline the projects by funding source.

The projects funded by the Capital Projects Fund are financed by a combination of long-term debt proceeds and existing fund balance created from operating transfers from the General Fund. The long-term goal is to fund major capital projects through the issuance of long-term debt and routine capital maintenance through the accumulated annual operating transfers from the General Fund. The break between routine and major is currently being defined at the \$300,000 level. The major project budgeted in the Capital Projects Fund in fiscal 2007 is the renovation and construction of the Oak Ridge High School Project. The project is projected to cost \$62,000,000 over a 4-year period. \$40,000,000 is budgeted in fiscal 2007 with funding to be provided from long-term debt issuances.

The Electric and Waterworks Fund capital improvements will be funded through a combination of long-term debt and existing cash generated through the applicable user rates for those services. The City currently has \$8,249,304 in authorized and available loan proceeds that can be drawn for electric, water and wastewater projects. Of this amount, \$4,832,304 is restricted to wastewater rehabilitation capital projects. This debt is in the form of draw loans where funds are drawn down as capital expenditures occur over the next three years. If the City is required to fund the electric, water and sewer line relocation costs for the widening of State Route 95/58, this will require the issuance of additional long-term debt. Recent State legislation allows the State to reimburse the City for relocation costs along a State Route. The issuance of debt in the Electric and Waterworks systems will impact future user rates. It is currently anticipated that Waterworks user rates will require an increase within the next two years due to prior and ongoing capital projects.

Capital improvement projects accounted for in the State Street Aid Fund are funded through an operating transfer from the General Fund and state shared tax revenues. The capital improvement level in this Fund should remain fairly constant from year-to-year.

At the end of each calendar year, a Capital Improvements Program (CIP) document is prepared that outlines the City's capital needs for the next six years. City staff drafts the document and then it is forwarded to the Oak Ridge Regional Planning Commission for review. A detail sheet is prepared outlining the need and cost of each capital project. The final adopted CIP is then incorporated into the City's annual budget document. Please refer to the CIP 2007-2012 document for a more in-depth discussion of the capital projects presented in this budget document.

SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS  
FISCAL YEAR 2007

PROJECT DESCRIPTION	CAPITAL PROJECTS FUND	ELECTRIC FUND	WATERWORKS FUND	STATE STREET AID FUND	STATE/FEDERAL/PRIVATE	TOTAL CAPITAL PROJECTS
OAK RIDGE MUNICIPAL BUILDING	\$ 25,000	\$ -	\$ -	\$ -	\$ -	25,000
CIVIC CENTER PART 1	85,000					85,000
RECREATION FACILITY ADA IMPROVEMENTS	25,000					25,000
A.K. BISSELL PARK	60,000					60,000
GREENWAY IMPLEMENTATION	165,000				650,000	815,000
OUTDOOR SWIMMING POOL - WADING POOL	100,000					100,000
SIDEWALK IMPROVEMENTS	30,000			30,000		60,000
STREET RESURFACING & CITY-OWNED PARKING LOTS				535,000		535,000
RUTGERS AVENUE AT MANHATTAN AVENUE		80,000				80,000
STATE ROUTE 95/58 ROAD IMPROVEMENTS / R-O-W & CONST.					13,000,000	13,000,000
STATE ROUTE 95/58 ELECTRIC LINE RELOCATION / STREET LTS.		50,000				50,000
STATE ROUTE 95/58 WATER LINE RELOCATION			400,000			400,000
STATE ROUTE 95/58 SEWER LINE RELOCATION			100,000		600,000	700,000
STORM WATER PROGRAM, EPA NPDES	100,000					100,000
NEW 13 KV SUBSTATION 1000		750,000				750,000
STREET LIGHT IMPROVEMENT PROGRAM		30,000				30,000
FACILITIES EXPANSION FOR NEW LOADS AND SERVICES		550,000				550,000
TRAFFIC SIGNAL, PUBLIC & PRIVATE LT MAINT./IMPROVEMENTS		110,000				110,000
ELECTRIC SUBSTATION IMPROVEMENTS		60,000				60,000
DISTRIBUTION SYSTEM IMPROVEMENTS		600,000				600,000
<b>SUBTOTAL CAPITAL IMPROVEMENT PROGRAMS</b>	<b>\$ 590,000</b>	<b>\$ 2,230,000</b>	<b>\$ 500,000</b>	<b>\$ 565,000</b>	<b>\$ 16,150,000</b>	<b>\$ 20,035,000</b>

SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS  
FISCAL YEAR 2007

PROJECT DESCRIPTION	CAPITAL PROJECTS FUND	ELECTRIC FUND	WATERWORKS FUND	STATE STREET AID FUND	STATE/FEDERAL/PRIVATE	TOTAL CAPITAL PROJECTS
TRANSMISSION SYSTEM MAINTENANCE	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
ROUTINE EXPANSION, MAINTENANCE AND MINOR ADDITIONS		725,000				725,000
WATER TREATMENT PLANT CAPITAL IMPROVEMENTS			1,900,000			1,900,000
WATER TREATMENT PLANT CAPITAL MAINTENANCE			300,000			300,000
WATER BOOSTER STATION UPGRADES			70,000			70,000
WATER DISTRIBUTION SYSTEM REHABILITATION			900,000			900,000
SEWER LINE REHABILITATION PROGRAM			1,000,000			1,000,000
WASTEWATER LIFT STATION REPLACEMENT/UPGRADES			120,000			120,000
WASTEWATER LIFT STATION CAPITAL MAINTENANCE			40,000			40,000
WASTEWATER TREATMENT PLANT CAPITAL MAINTENANCE			200,000			200,000
WEST END / RARITY RIDGE BACKBONE		25,000				25,000
WEST END / HORIZON CENTER - WATER			300,000		500,000	800,000
WEST END / RARITY RIDGE WWTP - SEWER			400,000			400,000
WEST END / HERITAGE WTP ACQUISITION			500,000			500,000
WEST END / RARITY RIDGE CONNECTION			250,000			250,000
WEST END / RARITY RIDGE RIVER CROSSING - WATER			900,000		1,000,000	1,900,000
OAK RIDGE HIGH SCHOOL RENOVATION	40,000,000					40,000,000
HEAT PUMP AND MISCELLANEOUS BUILDING IMPROVEMENTS	600,000					600,000
BLANKENSHIP FIELD - REFURBISH VISITOR BLEACHERS	127,000					127,000
GLENWOOD ELEMENTARY	189,000					189,000
ROBERTSVILLE MIDDLE SCHOOL	70,000					70,000
SYSTEMWIDE SIDEWALK REPAIR/CARPET REPLACEMENT	50,000					50,000
WOODLAND ELEMENTARY	164,000					164,000
<b>TOTAL CAPITAL IMPROVEMENT PROGRAMS</b>	<b>\$ 41,790,000</b>	<b>\$ 3,080,000</b>	<b>\$ 7,380,000</b>	<b>\$ 565,000</b>	<b>\$ 17,650,000</b>	<b>\$ 70,465,000</b>

**CAPITAL IMPROVEMENTS PROGRAM  
FISCAL YEAR 2007**

**I. COMMERCIAL/RESIDENTIAL DEVELOPMENT**

**1. West End Development & Expansion**

City staff has been developing an approach to service the utility needs of the undeveloped west end of the City. In June of 1999, eight "Partners for Progress" consisting of the City of Oak Ridge, Roane County, Anderson County, Department of Energy (DOE), Tennessee Valley Authority (TVA), State of Tennessee, Boeing-Oak Ridge, and The Community Reuse Organization of East Tennessee (CROET), entered into a Memorandum of Understanding (MOU). The MOU is a pledge for the partners to work together to find sources of funding for the installation of infrastructure, projected to cost \$15.2 million, to five large parcels of vacant land in the Oak Ridge portion of Roane County. With the installation of infrastructure, it is anticipated that the land will be much more attractive to industries with the entire region benefiting from the investment.

Other west-end development projects will be development driven and some cost sharing arrangements with the properties being served should be possible. The Partners for Progress will review phasing and cost sharing.

Funding Source

Electric Fund	\$ 25,000
Waterworks Fund	2,350,000
CROET Grant	500,000
Matching Funds Grant	<u>1,000,000</u>
TOTAL	<u>\$3,875,000</u>

Electric Service- Rarity Ridge Backbone	\$ 25,000
Rarity Ridge River Crossing (Water)	900,000
Grant for Matching Funds	1,000,000
Horizon Center Interconnect (Water)	300,000
CROET Grant for Horizon Center	500,000
Heritage Water Treatment Plant Acquisition	500,000
Rarity Ridge Wastewater Treatment Plant	400,000
Heritage Center Pump Station and Force Main to Rarity Ridge	250,000
TOTAL	<u>\$3,875,000</u>

Operational Impact: The expansion of services into the Roane County portion of Oak Ridge will result in additional lines and facilities to maintain. Additional personnel will be required for operations and maintenance as well as increased operating costs.

**TOTAL COMMERCIAL/RESIDENTIAL DEVELOPMENT \$3,875,000**

**II. MUNICIPAL FACILITIES**

**1. Renovations/Additions to Municipal Facilities (Capital Maintenance)**

This project provides for improvements to existing City-owned facilities.

Funding Source and Purpose

Capital Projects Fund		<u>\$110,000</u>
Oak Ridge Municipal Building	\$ 25,000	
Oak Ridge Civic Center Part 1	<u>85,000</u>	
TOTAL	\$110,000	

Operational Impact: Maintenance projects will have minimal impact on operations.

**TOTAL MUNICIPAL FACILITIES \$110,000**

**III. RECREATION AND PARKS**

**1. Greenway Implementation**

A Greenway is a system of walking trails connecting the City's greenbelts. The advantage is to bring parkland nearer to all Oak Ridge citizens. The Citywide system recommended by the Greenway Task Force has been endorsed by City Council. These greenways are being funded through a combination of City and grant money from the Tennessee Department of Transportation (TDOT).

Funding Source

Capital Projects Fund	\$165,000
Tennessee Department of Transportation Grants	<u>650,000</u>
TOTAL	<u>\$815,000</u>

Operational Impact: Maintenance cost is estimated at \$220 per mile per year.

**2. Construction and Improvement of Various Park and Recreation Facilities**

Existing long-term debt proceeds will be utilized for various recreational facility improvements. The comprehensive plan outlines the development or improvement of a neighborhood park within walking distance of each neighborhood. The City is continuing to conduct ADA compliant upgrades and enhancements to City owned playgrounds to comply with new standards established by the Consumer Product Safety Council.

The addition of a wading pool adjacent to the outdoor pool would allow young children to play in a shallow pool and will reduce the number of times the big pool must be closed due to fecal accidents. The outdoor pool could attract larger crowds and serve a larger region if additional features are added.

**III. RECREATION AND PARKS (Continued)**

**2. Construction and Improvement of Various Park and Recreation Facilities (Continued)**

Funding Source

Capital Projects Fund		<u>\$185,000</u>
ADA Compliant Playgrounds (Renovation)	\$ 25,000	
A.K. Bissell Capital Maintenance	60,000	
Wading Pool	<u>100,000</u>	
TOTAL	\$185,000	

Operational Impact: Additional Staff (2.5) will be required for the wading pool.

**TOTAL RECREATION AND PARKS \$1,000,000**

**IV. TRANSPORTATION**

**1. Street Resurfacing including City-Owned Parking Lots (Maintenance)**

This program funds the City's Enhanced Pavement Maintenance Program and provides for annual resurfacing of designated city streets in a manner which utilizes both corrective and preventative maintenance strategies. Corrective maintenance includes the use of conventional hot-mix asphalt overlays along with pavement milling where necessary and is used to rehabilitate and correct streets, which are very deteriorated and/or have poor pavement conditions. Preventative maintenance strategies used include the application of thin micro-surface overlays and the application of asphalt rejuvenating surface treatments. These strategies are used to extend the life of street pavements, which are still in good to excellent condition.

In addition to resurfacing streets, this program also includes resurfacing of city-owned parking lots that are in poor condition including such parking lots as those located in the Grove Center and Jackson Square commercial area and various city parks.

Funding Source

State Street Aid Fund	<u>\$535,000</u>
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Operational Impact: By resurfacing or rejuvenating streets on a need basis, this project reduces the overall cost and amount of maintenance required for City streets. This project is performed under contract with minimal impact on operations.

**IV. TRANSPORTATION (Continued)**

**2. Sidewalk Improvements**

This project focuses on the rehabilitation of existing sidewalks throughout the City. Approximately 100 miles of concrete and asphalt sidewalk are located throughout Oak Ridge. Many of the existing sidewalks are 20 to 30 years old and this program will serve to keep them in acceptable condition to assure pedestrian safety. The new sidewalks will continue the completion of a pedestrian network in downtown Oak Ridge.

Funding Source

State Street Aid Fund	\$ 30,000
Capital Projects Fund	<u>30,000</u>
TOTAL	<u>\$ 60,000</u>

Operational Impact: Sidewalk renovation does not initially impact operating expenses. Direct operating costs are generally insignificant and can be handled with existing municipal forces.

**3. Rutgers Avenue at Manhattan Avenue**

This project is for the realigning of Manhattan Avenue to connect with Rutgers Avenue opposite Perimeter Road. A side street access will be provided to the TNBank property. The improvements will be compatible with the widening of Rutgers Avenue and the traffic signal at the Rutgers Avenue and Perimeter Road intersection constructed under the Wal-Mart expansion improvements.

Tennessee Department of Transportation will design and construct the improvements with City allocated Federal TEA21 Surface Transportation Program funds plus City matching funds. TDOT has received approval for the project within a Historical District.

Funding Source

Electric Fund	<u>\$80,000</u>
Electric Line Relocation	\$80,000

Operational Impact: The addition of an intersection with traffic signals will increase electric maintenance costs but no additional personnel will be required.

**IV. TRANSPORTATION (Continued)**

**4. State Route 95/58 Road Improvements**

The scope of this project includes widening State Route 95/58 in Roane County and State Route 95 in Anderson County from I-40 Gallahar Road interchange to State Route 62 (South Illinois Avenue). Phase II proposed improvements include widening to a four-lane divided roadway between SR 95/58 interchange to Westover Drive. Phase III proposed improvements include widening to a four-lane grass median divided highway from Westover Drive to Jefferson Avenue and a five-lane section from Jefferson Avenue to State Route 62 (South Illinois Avenue). Since funding has not been appropriated for construction, these two phases are now projected in FY 2007/2008. TDOT's new projected bid letting schedule for construction is December 2006 for Phase III with nothing scheduled for Phase II through FY2008. New State legislation pertaining to State funds for utility relocation costs may significantly change the listed funding sources.

Funding Source

State of Tennessee and Federal Funding	\$13,000,000
Electric Fund	50,000
Waterworks Fund	500,000
Grant for Matching funds for Waterworks	<u>2,500,000</u>
<b>TOTAL</b>	<b><u>\$16,050,000</u></b>

Right of Way and Roadway Construction	\$13,000,000
Electric Line Relocation and Street Lighting	50,000
Water Line Relocation	400,000
Grant for Matching Funds	1,900,000
Sewer Line Relocation	100,000
Grant for Matching Funds	<u>600,000</u>
<b>TOTAL</b>	<b>\$16,050,000</b>

Operational Impact: Minimal impact on City operational expenses. Total state/federal funding for all phases of the project is estimated at \$33.7 million. Maintenance will be provided under the City's highway maintenance contract with the State.

**TOTAL TRANSPORTATION \$16,725,000**

V. UTILITIES

1. **Facilities Expansion for New Load**

This item combines the various elements of the Department's efforts to serve new loads with the exception of substations and major feeder lines. These include line extensions, construction within subdivisions and other such activities. Cost is dependant on development activity and this should be treated as a placeholder. For instance, residential underground subdivisions cost about \$1,200 per acre for electric infrastructure, 90% of which is borne by the ratepayers. Commercial installations are heavily supported by the customer/developer. For total cost, these numbers should be combined with System Expansion items.

Funding Source

Electric Fund		<u>\$550,000</u>
Underground Residential	\$ 90,000	
Overhead Residential	50,000	
Underground Commercial	90,000	
Overhead Commercial	50,000	
Rarity Ridge Community	<u>270,000</u>	
TOTAL	\$550,000	

Operational Impact: Expanded service areas will require additional maintenance by City electrical crews. Outside contractors are utilized for distribution expansion and other operational projects to supplement electric crews on an as needed basis.

2. **Electrical Distribution System Improvements**

This project provides for the upgrade of existing system components, including conductors, underground service vaults, and the addition of specific protection devices. It describes non-routine work done by the department to rectify identified inadequacies, along with items required to enhance system performance.

Underground cable failure and replacement continues to be a major effort, demanding more and more effort on the part of the Electric Department. Including planned and emergency work, the cost of last year's efforts skyrocketed when compared to the previous year. This demand caused a shift away from system improvements and routine maintenance and resources were directed toward underground issues and new construction. This trend has not been projected into the future, as routine system needs cannot be indefinitely postponed.

Line segments are routinely evaluated via the Department's system model for potential use in switching operations, alternate feeds and line loss, as well as age, condition and functionality. Other structures particularly underground vaults need to be upgraded.

Funding Source

Electric Fund	<u>\$600,000</u>
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Operational Impact: With new equipment installed annual operating costs should decrease and system safety improved.

V. UTILITIES (Continued)

3. **Electrical Routine Expansion, Maintenance, Replacement and Minor Additions (Maintenance)**

Most of the routine work done by the Department is considered capital (under TVA guidelines). This item has been included to capture the cost of that routine capital. Much of the City's underground cable has aged to the point that replacement is necessary. Also this item represents minor items that are completed on an ongoing basis in the Department – such as pole change outs. Miscellaneous capital includes a broad range of items from meters and transformers to protection equipment.

Funding Source

Electric Fund	<u>\$725,000</u>
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Operational Impact: This is an ongoing project for replacement of aging equipment and will reduce overall maintenance expenses and insure good quality electric power delivery.

4. **Street Light Improvement Program (Capital/Maintenance)**

This project provides for the correction of problems to improve the level of street lighting activity within the City. Reduced funding will allow for minor improvements to critical need locations.

The Electrical Department has a street light survey of the city and has policies and guidelines for street lighting. This program will address the street lights in areas with deteriorated or inadequate lighting. Streets include residential as well as industrial and commercial areas, and some thoroughfares. Underground street light cable, which in some cases is over twenty years old, has to be replaced. No funds were included for significant new lighting projects.

Funding Source

Electric Fund	<u>\$30,000</u>
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5. **Transmission System Improvements (Maintenance)**

This program provides funding for maintenance of the City's 69kV system. Other amounts reflect the occasional need to replace wooden poles as they decay.

Reconductoring and pole replacement are being completed as needed. Work in replacing insulators, connectors, and switches have been identified in engineering studies.

Funding Source

Electric Fund	<u>\$100,000</u>
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Operational Impact: This project represents an effort to maintain the 69kV system. Delay of this project significantly increases chance of widespread electrical outages.

**V. UTILITIES (Continued)**

**6. Traffic Signal and Street Lighting Improvements (Maintenance)**

This project provides for the routine maintenance, installation and replacement of existing traffic signals, street and private lighting. These items are maintained and replaced on an ongoing basis and will be budgeted annually.

Funding Source

Electric Fund	<u>\$110,000</u>
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Operational Impact: The Electric Fund pays for and installs the capital equipment and performs ongoing maintenance to the traffic/street lighting systems. The General Fund annually pays the Electric Fund a 13% investment charge on the net book value of the traffic signal and street lighting assets for the installation and maintenance of the equipment

**7. Electric Substation Improvements**

This project provides funding to install communications and security equipment in electrical substations, but also to provide upgrades to equipment in the stations.

For a number of years, we have used telephone lines to monitor alarm conditions, which has prevented many outages and helped the situation somewhat. Current technology equipment being installed in substations, however, has significant communications capability. As the price of wireless wide area network technology decreases, the ability to utilize this capability and provide basic system monitoring becomes economically feasible. Additionally, the security of the stations, both from a homeland security standpoint and from a pilferage standpoint need to be improved. This item would allow both of these objectives to be met. Many of the relays in the field are antiquated units for which parts are becoming rare. We envision moving equipment in the station into the field and replacing the station equipment with newer more reliable equipment.

Funding Source

Electric Fund	<u>\$60,000</u>
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**8. New 13kV Substation 1000**

This project is to provide funding for a new substation, or expansion of an existing substation to provide capacity at the 13kV level.

Significant growth in the Commerce Park and Bethel Valley Industrial Park area has taken Substation 500 to its capacity. Additionally, the Parcel "A" area appears to be moving forward with the potential for significant load. If growth continues, it will necessitate capacity expansion in the near future, perhaps within the next three years. This item replaces a substation listing in the "Long Term Electrical System Needs" CIP item. Without additional capacity, the system will not be able to support anticipated electrical growth in the areas mentioned.

Funding Source

Electric Fund	<u>\$750,000</u>
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V. UTILITIES (Continued)

9. **Stormwater Management Activities and EPA NPDES Stormwater Program**

This project combines two previous projects regarding the EPA NPDES Stormwater Program and the Stormwater Management Activity. This project provides funding for compliance with the new EPA Stormwater regulations and for routine maintenance activities. Upon completion of a management plan, additional funding will be allocated in the future for needed improvements to meet required regulations. Such improvements may include upgrading of inadequate structures, replacement of current structures and/or new installations.

Final EPA regulations for Phase II stormwater requirements were released in October 1999 and Oak Ridge is expected to fall in this second phase of rulemaking. A management plan was developed in mid-2003 with full implementation of the plan anticipated by 2008. Camp Dresser and McKee is under contract to begin the management plan process. Although some inventory tasks have been completed, the project is on hold until the State provides official notification that the City is included in the program. The State presently lists Oak Ridge as a pending city for the program.

Funding Source

Capital Projects Fund – Storm Water Management	<u>\$100,000</u>
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Operational Impact: Minimal impact on operations at this time.

10. **Water Booster Station Upgrades (Maintenance)**

Additional maintenance capital is added to replace or upgrade items such as pumps, motors, or pipes that will fail as time takes its toll on these forty-year old structures. The general upgrade of all water booster stations is complete. Additional capital maintenance funding is added to replace existing equipment such as pumps and motors that will fail as it ages.

Water booster stations are an integral part of the water system. Many repairs and upgrades resulted in the stations looking and performing more efficiently. The extended life of over thirty years necessitates continued maintenance for uninterrupted water for our customers.

Funding Source

Waterworks Fund	<u>\$70,000</u>
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Operational Impact: Continuation of upgrades to the City's main water booster pump stations including buildings, pumps, motors, and the hydraulic capability of the pumping stations. This will reduce maintenance costs and improve the operation of the pumping stations.

11. **Water Distribution System Rehabilitation (Maintenance)**

This program provides funding for ongoing routine capital maintenance activities within the water distribution system. Activities include inspection and repainting of the five elevated water tanks, replacement of large diameter water valves and piping, replacement of obsolete fire hydrants, and replacement and downsizing of water meters. A three-year program for replacement of obsolete meters, two inches and larger is proposed through fiscal 2007.

Replacement of fire hydrants and large diameter valves and piping occur throughout the year.

V. **UTILITIES (Continued)**

11. **Water Distribution System Rehabilitation (Maintenance)(Continued)**

This project continues a plan for rehabilitation of the City's water distribution system. The plan concentrates on 1) Replacing obsolete fire hydrant which are no longer manufactured and repair parts are no longer available; 2) Replacement of approximately 5,000 feet of 12 inch force main from the east booster that fill Orchard Reservoir due to age and large number of breaks we have had on that line, estimated to be approximately \$300,000. The "twin" to this line is also becoming problematic and fills the Louisiana Reservoir. It is proposed for replacement at a similar cost in FY 09 and 3) Replacement and downsizing of water meters. Approximately 80 meters, two inches and larger, are nearly forty-five years old. Replacement parts are becoming unavailable, as these meters are no longer manufactured. The program proposes to replace these meters through FY 07.

Funding Source

Waterworks Fund	<u>\$900,000</u>
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Operational Impact: This project will concentrate on replacement of aged system components focusing initially on large diameter valves (14" through 30") and valve vaults and finally on water main replacement. This will decrease the number of water breaks and lower maintenance costs. Older fire hydrants are being replaced instead of being repaired because the parts are no longer being manufactured.

12. **Water Treatment Plant Improvements (Capital/Maintenance)**

On May 1, 2000, the City acquired ownership of a 50+ year-old water treatment plant from the Department of Energy (DOE). This program provides for ongoing capital improvements to the plant necessary to ensure the plant's physical and mechanical structure and allows it to continuously produce drinking water, which meets or exceeds guidelines established by State and Federal regulations. The funding provided by this program will allow for a timely replacement of various aged plant equipment, including electronic monitoring and control components, electric motors, pumps, main electrical service and other plant components. Capital maintenance funding will continue on an annual basis. This project is subject to change based on future new regulations from the EPA.

To date, a new telemetry control unit has been installed, a valve replacement project completed, a new telephone system installed, installation of new turbidimeters and particle counters, and replacement of the roofs on the water plant maintenance shop, water intake and water booster station.

Funding Source

Waterworks Fund	<u>\$2,200,000</u>
Capital Improvements	\$1,900,000
Maintenance Capital Improvements	<u>300,000</u>
TOTAL	\$2,200,000

Operational Impact: The Lamar Dunn engineering study indicated that the plant's physical condition, which is still operational at the present time, will require various improvements in order to replace outdated equipment with new, modern and more reliable equipment which will allow for cost efficient operation of the facility.

V. UTILITIES (Continued)

13. **Wastewater Lift Station Replacement /Upgrade Program (Capital/Maintenance)**

This program funds the systematic replacement of deteriorated sewer lift stations and the upgrading of some other lift stations.

Funding Source

Waterworks Fund		<u>\$160,000</u>
Station Replacement/Upgrades	\$120,000	
Wastewater Lift Station Maintenance	<u>40,000</u>	
TOTAL	\$160,000	

Operational Impact: Systematic replacement of wastewater lift stations will reduce maintenance expenses. Funding will be provided from a 20-year loan from the Tennessee State Revolving Loan Program.

14. **Sewer Line Rehabilitation (Maintenance)**

This program provides funding to rehabilitate deteriorated lines on an ongoing basis.

Funding Source

Waterworks Fund	<u>\$1,000,000</u>
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Operational Impact: This program is part of an annual repair and replacement program to upgrade the City's sewer collection system and correct Infiltration and Inflow problems. Funding will be provided from a 20-year loan from the Tennessee State Revolving Loan Program.

15. **West Wastewater Treatment Plant (Maintenance)**

This program provides for the ongoing capital maintenance at the west end Wastewater Treatment Facility. This is part of the City's wastewater collection and treatment systems. Additional maintenance capital is added to replace or upgrade items such as pumps, meters or transmission pipes that will fail as time takes its toll on the existing 20-year old equipment.

Funding Source

Waterworks Fund	<u>\$200,000</u>
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Operational Impact: Additional maintenance will be required on the new equipment. Funding will be provided from a \$20 million 20-year loan from the Tennessee State Revolving Loan Program.

**TOTAL UTILITIES** \$ 7,555,000

**TOTAL CITY OF OAK RIDGE** \$29,265,000

**VI. SCHOOLS**

**1. Site Development Capital Improvements**

Building of new Oak Ridge High School as approved by referendum.

Funding Source

Capital Projects Fund \$40,000,000

Operational Impact: Will improve efficiency and productivity of School Staff.

**4. Site Development and Building Improvements to Various Schools (Maintenance)**

This project provides for improvements to existing School facilities.

Funding Source and Purpose

Capital Projects Fund \$1,200,000

Blankenship Field Reburish Visitors Bleachers	127,000
Glenwood Elementary	189,000
Heat Pump and Miscellaneous Building Improvements	600,000
Robertsville Middle School	70,000
System Wide Carpet Replacement/Sidewalk Repair	50,000
Woodland Elementary	<u>164,000</u>
TOTAL	\$1,200,000

Operational Impact: Minimal operational impact on School Staff.

**TOTAL SCHOOLS** \$41,200,000

**GRAND TOTAL - CAPITAL IMPROVEMENTS** \$70,465,000



**SECTION IV**  
**ENTERPRISE FUNDS & UTILITY RATES**  
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## **ENTERPRISE FUNDS**

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. Due to external influences beyond the City's control, actual expenses may vary either higher or lower than projected budgeted expenses in the City's Enterprise Funds. Factors such as weather patterns, mild or severe summers or winters, rainfall or drought conditions, unusual maintenance requirements such as replacement of downed electric lines or water line breaks, etc. effect the level of expenses of these Funds. Therefore, the budgeted expenses for the City's Enterprise Funds are not legally appropriated and are presented for informational purposes to show operational projections for the remaining major Funds of the City. As outlined in this Section, the City maintains four Enterprise Funds:

Electric Fund – Accounts for the provision of electric service to the residents of the City.

Waterworks Fund – Accounts for the provision of water treatment and distribution and wastewater collection and treatment for residents of the City.

Emergency Communications Fund – Accounts for some activities related to the provision of emergency communication service (911) to the residents of the City and some surrounding areas.

Golf Course Fund – Accounts for the construction and operation of the Tennessee Centennial municipal golf course and sale of the remaining available land surrounding the course.

### **Electric Fund**

#### **Fund Overview:**

The City is a TVA electric power distributor. Major activities include purchasing power from TVA and providing service to the City's more than 15,000 residential and industrial customers within the city limits, excluding the DOE Reservation. Historically, purchased power costs are generally between 75% to 79% of electric sales revenues.

Under the responsibility of the Electric Department, the system's physical plant is maintained by a variety of specialized crews supplemented by contract labor. The Department is divided into three divisions; engineering, operations and technical services, and is staffed by 34 employees. The Electric Fund provides for the construction, operation and maintenance of the electrical distribution system, the street lighting system and the traffic signal system. The Electric Department also maintains the fire alarm system, water distribution telemetering controls, electric instruments at the water booster stations and sewer lift stations and for providing electric maintenance of all City buildings.

The City purchases electrical power from the Tennessee Valley Authority (TVA) at a voltage of 161-Kv at one of three delivery points and distributes it to commercial and residential customers through five distribution substations. The substations are supplied electricity through 14.5 miles of 69KV transmission lines, at which point the voltage is stepped down to 13.2 KV for utilization in the distribution circuits. The distribution system consists of 1,044 miles of overhead primary and 238 miles of various underground conductors.

These services are provided in accordance with three guiding principals: safety for employees and City customers; quality; and efficiency of operations. Other departmental objectives of the Electric Department include:

1. Respond to all customer requests for meter accuracy verification within 2 working days.
2. Respond to 90% of street light complaints within 2 working days of receipt.
3. Meet/exceed state law requirements in response to all requests for underground line location.
4. Respond to all requests for tree trimming or removal within 1 week of request.

Major Revenue Source:

Fiscal 2007 total Electric Fund revenues are budgeted at \$41,711,000. Operating revenues for the system stems from the sale of electricity to residential and commercial customers. Among the variables that affect sales revenue are weather, electric rates and the quantity of power sold. Actual electric sales revenues can vary greatly from year-to-year due solely to weather conditions. Therefore, the amount projected for electric sales revenues and purchased power are only estimates based on current weather trends. Fiscal 2007 Electric sales revenues are budgeted up 5% \$1,937,000 from that of fiscal 2006 based on rate increases of 17.5% and current billing patterns. Correspondingly, purchased power costs are budgeted to increase \$1,085,000 for fiscal 2007 to correlate with actual charges. Also included in revenues, is an annual investment charge paid by the General Fund for the maintenance and amortization of traffic control equipment and the street lighting system.

Based on historical trends, residential sales have increased at approximately one percent annually. Due to current and proposed new residential developments, this growth pattern is expected to continue for future fiscal years. Commercial sales have increased more rapidly than residential sales due to new development in the community, although commercial growth is more sporadic than residential growth. Commercial activities account for approximately 65 of total power sales.

TVA acts as the regulatory agency for the City's rates. TVA rate analysts review and must approve all electric rate increase requests by the City. TVA provides the electric billing rate structure for approved rate increases and this structure is presented to City Council for its adoption prior to being effective for the City's residential and commercial electric customers. Adjustments to TVA wholesale power charges are passed onto the City's consumers within a revised rate structure. Electric rates are generally reviewed and adjusted on a biennial basis.

On October 1, 2005, a TVA board approved rate increase of 7.5% was imposed on electric power sales to TVA's electric power distributors, which includes the City of Oak Ridge. Electric rates were increased by 9.95% effective April 1, 2006 by TVA for the second increase within that fiscal year. Accordingly, the City's billing rate structure was revised to pass the TVA rate increase onto the City's electric customers.

Major Expenditure Areas:

Purchased power from TVA, projected at \$30,865,000 for fiscal 2007, accounts for 77.9% of the total operating expenses. Operating expenses, excluding purchased power, tax equivalents and depreciation are projected at \$5,254,530, up \$224,808 or 4.5%. Projected increases are related to salaries and benefits, liability insurance and routine maintenance of overhead and underground lines and street and traffic lights. Budgeted depreciation and amortization increased by \$216,421 (13%) and tax equivalent payments remained flat at \$1,610,000 based on planned capital improvements to the electric system.

For budgeting purposes, the departmental operating expenses are divided into six activities including (1) Purchased Power (2) Other Expenses (depreciation, tax equivalents and interest expense); (3) Substation Cost; (4) Line Maintenance; (5) Street Lighting and Traffic Signals; and (6) General and Administration (includes Bad Debt and Services from the General Fund).

Operating Transfers Out total \$151,380, a \$6,170 increase over the prior fiscal year. This transfer is to fund economic development activities accounted for in the Economic Diversification Fund.

Budget Changes:

The major budgetary changes for fiscal 2007 resulted from an increase of budgeted revenues and an increase in budgeted purchased power costs to reflect more actually occurring results related to the 2006 electric rate increases.

Capital Projects, Electric Rates and Long-Term Debt

The current electric user rates are sufficient to finance most routine capital improvements, however, major capital projects must be funded through the issuance of long-term debt. Page IV-7 of this document contains a listing of the \$3,389,000 in electric system capital projects planned for fiscal 2007. Other major capital budgeted for fiscal 2007 that might require funding through long-term debt, is \$550,000 for facilities expansion for new loads, \$750,000 for construction of a new 13 kV substation (Substation 1000) and \$600,000 for distribution system improvement. The issuance of additional long-term debt would impact the electric rates at the next review cycle in the fall of 2006. A more in-depth presentation of planned Electric Fund capital projects is located in the Capital Improvements Program 2007-2012 document.

Capital improvements impact electric user rates from increased expenses for depreciation and tax equivalent payments based on higher asset values, and the need for sufficient cash levels to fund principal and interest payments on long-term debt issued to finance the projects. Interest expense is budgeted to increase \$80,000 related to the Electric Fund's outstanding \$12,903,953 in variable rate debt. \$2,523,953 in new variable rate debt was issued in late fiscal 2006. The interest rate on this debt varies on a weekly basis. For amortization purposes, this is estimated at a 4.45% interest rate. A current long-term debt amortization schedule is on page IV-8. The Electric Fund's \$22,418,953 in outstanding long-term debt is secured by the revenues of the Electric system and therefore will not impact the City's property tax rate.

**ELECTRIC FUND**  
**PROJECTED STATEMENT OF REVENUE AND EXPENSES**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<u>OPERATING REVENUES:</u>						
Electric Sales Revenues:						
4011 Residential	11,636,205	13,085,000	14,100,000	14,390,000	1,305,000	10.0
4013 Small Lighting & Power	3,183,836	3,378,000	3,548,000	3,619,000	241,000	7.1
4014 Large Lighting & Power	19,150,002	21,544,000	21,003,000	21,925,000	381,000	1.8
4017 Street & Outdoor Lighting	<u>1,081,614</u>	<u>1,090,000</u>	<u>1,090,000</u>	<u>1,100,000</u>	<u>10,000</u>	<u>0.9</u>
Total Electric Sales Revenues	<u>35,051,657</u>	<u>39,097,000</u>	<u>39,741,000</u>	<u>41,034,000</u>	<u>1,937,000</u>	<u>5.0</u>
Other Operating Revenues:						
4041 Customer Forfeited discounts	213,847	220,000	220,000	220,000	0	0.0
4042 Rent from Electric Property	217,478	210,000	212,000	212,000	2,000	1.0
4043 Misc. Electric Revenues	<u>188,715</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>0</u>	<u>0.0</u>
Total Other Operating Revenues	<u>620,040</u>	<u>630,000</u>	<u>632,000</u>	<u>632,000</u>	<u>2,000</u>	<u>0.3</u>
Total Operating Revenues	<u>35,671,697</u>	<u>39,727,000</u>	<u>40,373,000</u>	<u>41,666,000</u>	<u>1,939,000</u>	<u>4.9</u>
<u>OPERATING EXPENSES:</u>						
5460 Depreciation and Amortization	1,699,486	1,658,579	1,800,000	1,875,000	216,421	13.0
5491 Tax Equivalent	1,549,042	1,610,000	1,556,986	1,610,000	0	0.0
5465 Purchased Power from TVA	26,543,605	29,780,000	29,900,000	30,865,000	1,085,000	3.6
5000 Operating Expenses	<u>4,592,950</u>	<u>5,029,722</u>	<u>5,149,787</u>	<u>5,254,530</u>	<u>224,808</u>	<u>4.5</u>
Total Operating Expenses	<u>34,385,083</u>	<u>38,078,301</u>	<u>38,406,773</u>	<u>39,604,530</u>	<u>1,526,229</u>	<u>4.0</u>
Operating Income	1,286,614	1,648,699	1,966,227	2,061,470	412,771	25.0
<u>NONOPERATING REVENUES (EXPENSES)</u>						
4810 Interest Revenue	53,076	45,000	45,000	45,000	0	0.0
5439 Interest Expense	<u>(709,210)</u>	<u>(850,000)</u>	<u>(800,000)</u>	<u>(930,000)</u>	<u>(80,000)</u>	<u>-9.4</u>
Total Nonoperating Revenues (Expenses)	<u>(656,134)</u>	<u>(805,000)</u>	<u>(755,000)</u>	<u>(885,000)</u>	<u>(80,000)</u>	<u>-9.9</u>
Net Income Before Operating Transfers Out	630,480	843,699	1,211,227	1,176,470	332,771	39.4
<u>OPERATING TRANSFERS</u>						
Operating Transfers Out	<u>(140,300)</u>	<u>(145,210)</u>	<u>(145,210)</u>	<u>(151,380)</u>	<u>(6,170)</u>	<u>-4.2</u>
Net Income	490,180	698,489	1,066,017	1,025,090	326,601	46.8
<u>RETAINED EARNINGS - 7/1</u>	<u>20,079,917</u>	<u>20,855,385</u>	<u>20,570,097</u>	<u>21,636,114</u>	<u>780,729</u>	<u>3.7</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>20,570,097</u>	<u>21,553,874</u>	<u>21,636,114</u>	<u>22,661,204</u>	<u>1,107,330</u>	<u>5.1</u>

City of Oak Ridge, Tennessee  
Activity Detail  
Electric Fund

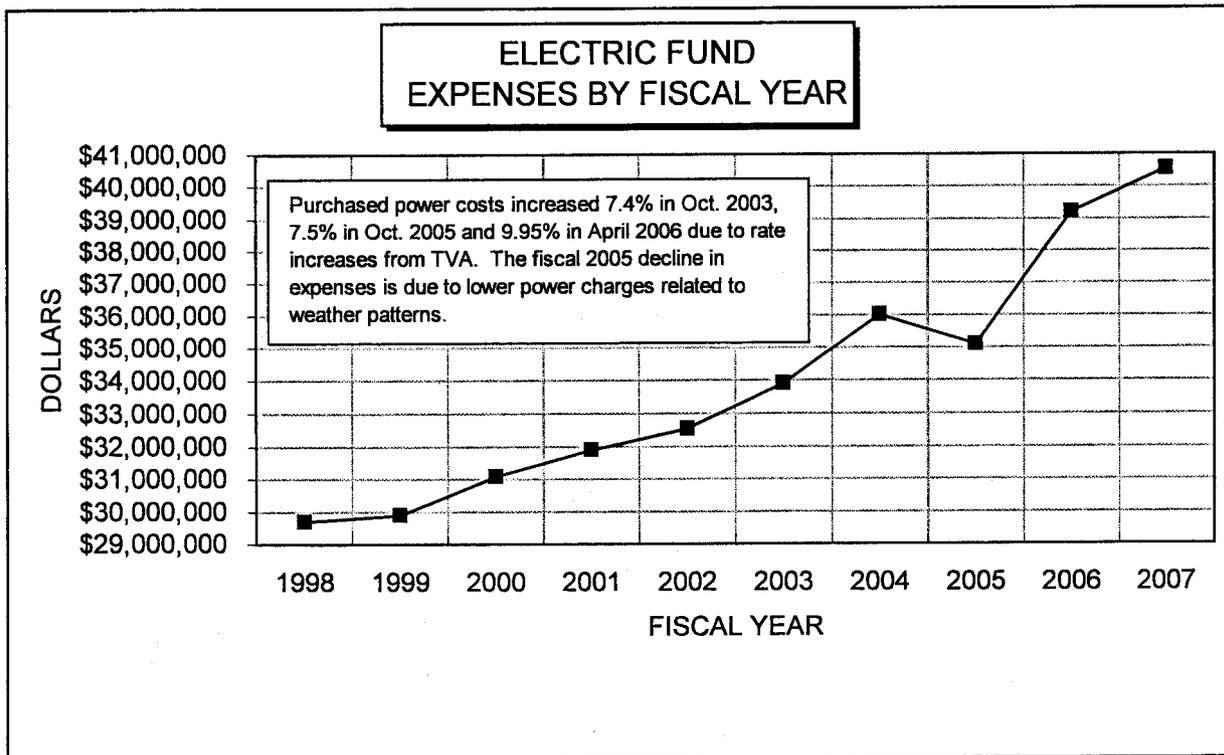
00020 Electric Fund

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	385,656	422,192	422,192	451,714	29,522	7.0
5141. Social Security	88,848	83,538	83,538	91,843	8,305	9.9
5150. Retirement	110,100	125,910	125,910	162,076	36,166	28.7
5160. Medical & Workers Comp	148,596	156,301	156,301	156,301	0	.0
<b>Total Personal Services</b>	<b>733,200</b>	<b>787,941</b>	<b>787,941</b>	<b>861,934</b>	<b>73,993</b>	<b>9.4</b>
<b>Contractual Services</b>						
5201. Rents	825,559	739,378	739,378	739,378	0	.0
5205. Printing & Dup. Charges	0	1,500	1,500	1,500	0	.0
5206. Mailing & Delivery	0	3,500	3,500	3,500	0	.0
5207. Dues, Memberships & Sub.	21,161	25,680	25,680	25,680	0	.0
5210. Prof. & Contractual Ser.	15,489	74,800	74,800	74,800	0	.0
5210.203 Mowing Contract	7,044	7,300	7,755	7,990	690	9.5
5211. Advertising & Publicity	0	1,000	1,000	1,000	0	.0
5212. Utility Services	30,537	38,720	38,770	38,770	50	.1
5220. Travel, Schools, & Conf.	23,150	31,300	31,300	31,300	0	.0
5235. Routine Rep. & Maint.	1,073,316	1,279,890	1,325,953	1,359,121	79,231	6.2
5236.13 Other Equipment Maint.	0	10,005	10,005	10,005	0	.0
5262. Nonroutine Rep. & Maint.	387,741	475,100	482,100	492,100	17,000	3.6
5289. Equipment Use Charge	5,194	11,000	11,000	11,000	0	.0
<b>Total Contractual Services</b>	<b>2,389,191</b>	<b>2,699,173</b>	<b>2,752,741</b>	<b>2,796,144</b>	<b>96,971</b>	<b>3.6</b>
<b>Commodities</b>						
5310. Materials-Tools-Supplies	97,821	28,650	75,650	75,650	47,000	164.0
5320. Books/Education Material	421	1,000	1,000	1,000	0	.0
5325. Uniforms/Safety Equip.	15,963	26,065	26,065	26,065	0	.0
<b>Total Commodities</b>	<b>114,205</b>	<b>55,715</b>	<b>102,715</b>	<b>102,715</b>	<b>47,000</b>	<b>84.4</b>
<b>Other Charges</b>						
5410. Insurance	45,096	71,904	71,904	71,904	0	.0
5420. Litigation/Judicial Cost	150	500	500	500	0	.0
5430. Economic Development/TVA	12,966	13,455	13,455	13,455	0	.0
5439. Debt Service	709,210	850,000	850,000	850,000	0	.0
5455. Bad Debt	102,000	100,000	100,000	100,000	0	.0
5456. Collection Fees	9,884	12,900	12,900	12,900	0	.0
5460. Depreciation	1,699,486	1,647,498	1,800,000	1,875,000	227,502	13.8
5460.10 Amort. Electric Plant	923	11,081	0	0	11,081	100.0
5460.30 Amortization Debt Exp.	23,881	24,000	24,000	24,000	0	.0
5465. Purchased Power TVA	26,543,605	29,780,000	29,900,000	30,865,000	1,085,000	3.6
5470. Ser. from General Fund	1,201,449	1,274,634	1,244,131	1,361,478	86,844	6.8
5490. Tax Equivalents	1,549,042	1,610,000	1,556,986	1,610,000	0	.0
<b>Total Other Charges</b>	<b>31,897,692</b>	<b>35,395,972</b>	<b>35,573,876</b>	<b>36,784,237</b>	<b>1,388,265</b>	<b>3.9</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>35,134,288</b>	<b>38,938,801</b>	<b>39,217,273</b>	<b>40,545,030</b>	<b>1,606,229</b>	<b>4.1</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	38,054	10,500	10,500	10,500	0	.0
5670. Recovered from Funds	1,941	0	0	0	0	.0
<b>Total Reduction of Costs</b>	<b>39,995</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>	<b>0</b>	<b>.0</b>
<b>TOTAL NET EXPENDITURES</b>	<b>35,094,293</b>	<b>38,928,301</b>	<b>39,206,773</b>	<b>40,534,530</b>	<b>1,606,229</b>	<b>4.1</b>

ELECTRIC DEPARTMENT	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHANGE
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ELECTRIC FUND

Purchased Power	26,543,605	29,780,000	29,900,000	30,865,000	1,085,000	3.6
Other Expenses (Depreciation, Tax Equivalent & Interest Expense)	3,958,661	4,118,579	4,206,986	4,335,000	216,421	5.3
Substation Costs	153,300	217,318	217,738	221,947	4,629	2.1
Line Maintenance	1,201,613	1,324,612	1,424,516	1,476,098	151,486	11.4
Street Lighting/Traffic Signals	198,467	274,035	273,949	276,892	2,857	1.0
General and Administration	3,038,649	3,213,757	3,183,584	3,359,593	145,836	4.5
<b>TOTAL EXPENSES</b>	<b>35,094,295</b>	<b>38,928,301</b>	<b>39,206,773</b>	<b>40,534,530</b>	<b>1,606,229</b>	<b>4.1</b>
Capital Projects	3,122,003	3,770,000	2,328,000	3,080,000	(690,000)	-18.3
Equipment	48,882	168,500	230,779	309,000	140,500	83.4
<b>TOTAL CAPITAL</b>	<b>3,170,885</b>	<b>3,938,500</b>	<b>2,558,779</b>	<b>3,389,000</b>	<b>(549,500)</b>	<b>-14.0</b>
<b>TOTAL EXPENSES &amp; CAPITAL</b>	<b>38,265,180</b>	<b>42,866,801</b>	<b>41,765,552</b>	<b>43,923,530</b>	<b>1,056,729</b>	<b>2.5</b>



ELECTRIC FUND

CAPITAL PROJECTS AND EQUIPMENT

	BUDGET 2006	PROJECTED 2006	BUDGET 2007
<u>CAPITAL IMPROVEMENT PROJECTS</u>			
Electric Distribution System Improvements	\$ 530,000	\$ 650,000	\$ 600,000
Electric Substation Improvements	35,000	60,000	60,000
Facilities Expansion for New Loads and Services	515,000	600,000	550,000
Street Lighting Improvements	30,000	18,000	30,000
Rutgers Ave at Manhattan Ave	80,000	10,000	80,000
State Route 95/58 Road Improvements	1,475,000	230,000	50,000
New 13 kV Substation 1000	-	-	750,000
<u>CAPITAL MAINTENANCE PROJECTS</u>			
Traffic Signal Improvements/Public & Private Lt Mtn	130,000	65,000	110,000
Transmission System Improvements	5,000	5,000	100,000
West End / Rarity Ridge Backbone	200,000	5,000	25,000
Routine Expansion, Maintenance, Replacement and Minor Additions (including Transformers)	770,000	685,000	725,000
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 3,770,000</b>	<b>\$ 2,328,000</b>	<b>\$ 3,080,000</b>
<u>EQUIPMENT</u>			
Furniture Purchases	\$ 1,000	\$ 1,000	\$ 5,000
Hand-Held Radio Replacement	20,000	20,000	20,000
Underground Equipment	6,000	6,000	25,000
Ford F477 Bucket Truck (384)	-	93,860	-
Ford F450 Dump Truck (387)	47,000	-	47,000
Hydraulic Press	12,000	12,000	-
Voltage Monitoring Equipment	6,500	6,500	-
Single Reel Wire Trailer	10,000	10,000	-
Chevrolet Extend Cab Pickup (227)	30,000	53,305	-
Jeep Cherokee (229)	30,000	22,114	-
Scissor Lift (shared with Public Works)	6,000	6,000	-
Ford Expedition (228)	-	-	30,000
Ford F250 Pickup 4WD (275)	-	-	32,000
Trailer with Cable Racks	-	-	15,000
Ford F800 Aerial Bucket Truck (396)	-	-	135,000
<b>TOTAL EQUIPMENT</b>	<b>\$ 168,500</b>	<b>\$ 230,779</b>	<b>\$ 309,000</b>
<b>TOTAL CAPITAL PROJECTS &amp; EQUIPMENT</b>	<b>\$ 3,938,500</b>	<b>\$ 2,558,779</b>	<b>\$ 3,389,000</b>

ELECTRIC FUND  
LONG-TERM DEBT AMORTIZATION SCHEDULE  
ESTIMATED AT 6/30/06

Fiscal Year	Principal	Interest	Total Requirements
2007	\$ 984,719	\$ 947,976	\$ 1,932,695
2008	1,021,953	916,455	1,938,408
2009	1,047,830	883,716	1,931,546
2010	1,083,707	845,616	1,929,323
2011	1,125,036	806,202	1,931,238
2012	1,166,365	760,457	1,926,822
2013	1,183,146	703,029	1,886,175
2014	1,274,927	644,799	1,919,726
2015	1,112,160	592,965	1,705,125
2016	1,154,394	547,610	1,702,004
2017	492,531	499,468	991,999
2018	515,216	477,467	992,683
2019	798,806	453,502	1,252,308
2020	842,395	417,795	1,260,190
2021	675,768	380,929	1,056,697
2022	690,000	350,806	1,040,806
2023	735,000	319,937	1,054,937
2024	775,000	287,083	1,062,083
2025	825,000	252,413	1,077,413
2026	870,000	215,535	1,085,535
2027	925,000	176,619	1,101,619
2028	980,000	135,256	1,115,256
2029	1,040,000	91,426	1,131,426
2030	1,100,000	44,927	1,144,927
<b>Total</b>	<b>\$22,418,953</b>	<b>\$11,751,988</b>	<b>\$34,170,941</b>

## Waterworks Fund

### Fund Overview:

The Waterworks Fund provides water treatment and distribution and wastewater collection and treatment within Oak Ridge. Fund activities include the sale of water and maintenance of reservoirs, distribution mains, booster stations, water and wastewater treatment plants and wastewater package plant. Water and wastewater operations are under the supervision of the Public Works Department. The Public Works Department consists of 87 employees and five divisions including Supervision/Administration, Engineering, Wastewater Treatment, Water Treatment, Equipment and Fleet Maintenance, and Work Pool. There are 11 employees that conduct water treatment functions, 16 employees in wastewater treatment and 44 employees in the Work Pool. Costs for employees in the Work Pool are charged out to the applicable City Fund based on the actual jobs performed. A major portion of the jobs the Work Pool performs is maintenance to water and wastewater systems.

### Water Operations

From incorporation of the City through April 30, 2000, the City purchased treated water from the US Department of Energy (DOE) for sale to residential and commercial entities within Oak Ridge, excluding the DOE plants. On May 1, 2000, the City acquired the water treatment plant from DOE and assumed responsibility for water plant operations. The City entered into a 10-year contract for the sale of water to DOE's X-10 and Y-12 facilities in exchange for the plant. The plant has a treatment capacity of approximately 27 MGD and is operated by a staff of 11 employees. Water sales to DOE comprise approximately 36% of all water sales revenues.

Maintenance of the water distribution system is performed by the Work Pool Division and involves maintaining approximately 231.9 miles of water main piping, 2,580 fire hydrants, 4,953 main valves, 9,040 service laterals, 12,650 water meters, four elevated water storage tanks, two in-ground reservoirs, 11 water pumping stations, and 76 main pressure reducing valves.

PERFORMANCE MEASURES	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007
Miles of mains	231.3	235	231.9	232
Maintenance (hours)	13,348	16,000	14,226	16,000
Fire Hydrants (each)	2,489	2,500	2,580	2,600
Maintenance (hours)	95	200	192	200
Water meters installed (each)	12,199	12,400	12,650	12,700

### Wastewater Operations

The wastewater system consists of two treatment facilities operated by the Wastewater Treatment Division and approximately 246 miles of collection system piping maintained by the Work Pool Division. The 6.0 MGD main treatment plant provides primary and secondary treatment for all of the developed areas of the City and the Y-12 plant. The package plant treats wastes from the industries located in the Clinch River Industrial Park. During fiscal 2005, the main treatment plant treated approximately 2.1 billion gallons of wastewater and the package plant about 1.6 million gallons. A major goal of this activity is to meet the National Pollutant Discharge Elimination System (NPDES) permit for plant effluent and to protect the environment from industrial wastewater pollutants in a cost-effective manner.

The City's major wastewater customer is the Y-12 plant whose consumption is nearly 25% of total billed wastewater consumption and equates to 45%-50% of all residential consumption combined in any given month.

The Wastewater Treatment Plant maintenance staff maintains 28 wastewater-pumping stations, two raw water intake pump stations and a raw water booster pumping station. The Work Pool wastewater tasks include sludge hauling, road maintenance, maintenance of mains, laterals, and taps as well as installation of new connections and extensions, lateral lines and maintenance of approximately 2,470 manholes.

In fiscal year 1995, the Department initiated a multi-year program to rehabilitate the collection system and upgrade the wastewater treatment plant. The upgrade and expansion to the wastewater treatment plant is virtually complete at a cost of about \$13 million. Since fiscal 1996, approximately \$17 million has been spent on the collection system with \$1,000,000 in collection system capital maintenance and improvements budgeted for fiscal 2007. Maintenance of the collection system will be an ongoing annual program.

<b>PERFORMANCE MEASURES</b>	<b>ACTUAL FY 2005</b>	<b>BUDGET FY 2006</b>	<b>PROJECTED FY 2006</b>	<b>BUDGET FY 2007</b>
<b>West End Sewer Plant</b>				
Water treated - gallons (billions)	2.1	2.1	1.8	1.8
Average reduction of B. O. D.	97%	97%	97%	97%
NPDES Effluent Permit Violations	0	0	1	0
<b>Collection System</b>				
Miles of sewer mains	246	246	250	250
Sewer maintenance - staff hours	14,942	13,000	16,585	16,000
Customers	11,909	12,000	11,970	12,000

**Major Revenue Source:**

Waterworks revenues are projected to increase overall by \$891,725, up 6.1%, to align revenues with recent actual collection patterns and a 9.75% sewer rate increase effective May 1, 2006. Monthly billings to customers for wastewater usage are based on metered water consumption. Therefore, the revenue patterns will be the same for both water and wastewater usage. Weather, in the form of drought or high rainfall conditions, can significantly impact the revenue collections in any particular fiscal year.

**Major Expenditure Areas:**

Waterworks operating expenses are projected to increase \$681,643 or 5.1%. Tax equivalent payments to the General Fund are projected to decrease \$104,940 and Depreciation is projected to increase \$162,600, to align the budget with actual charges. These costs are based on net asset value, with the increases related to the completion of major capital projects. Purchased water costs are projected to increase \$133,550 due to the development on the west end of Oak Ridge. Interest expense is budgeted to increase \$85,000 related to higher interest rates on variable rate debt and the issuance of \$3,721,439 in additional debt during fiscal 2006. Other operating expenses increased \$490,433, up 6.2% for salaries and routine maintenance costs.

Operating Transfers Out totaled \$126,150, a \$5,150 increase over the prior fiscal year. This transfer is to fund activities accounted for in the Economic Diversification Fund, for economic development functions in fiscal 2007.

#### Capital Projects, Water and Wastewater Rates and Long-Term Debt

For accounting purposes, the operations of the water and wastewater systems are combined into one Fund, the Waterworks Fund. Costs for the two systems are tracked separately and user rates are established based on the operations of the individual systems. Therefore, the water user rates are based on the operations of the water treatment and distribution system and the wastewater user rates are based on the operations of the wastewater collection and treatment system.

Biennially, the City reviews its rate structure for water and wastewater services. The last wastewater rate increase was effective on May 1, 2006; wastewater rates for customers increased approximately 9.75%. This rate increase was due to the completed major upgrade and expansion to the wastewater treatment plant and ongoing rehabilitation of the wastewater collection system. The full rate impact of these improvements is being spread over several rate review cycles. Additional wastewater user rate increases are anticipated due to this major capital maintenance project. Water rates remained unchanged due to the acquisition of the water plant and the resulting cost reduction to obtain treated water. The last water rate increase was effective May 1, 1998. The next rate review is scheduled for the spring of 2008.

Capital improvements are the major driver for water and wastewater user rate increases. Capital improvements impact user rates from increased expenses for depreciation and tax equivalent payments based on higher asset values, and the need for sufficient cash levels to fund principal and interest payments on long-term debt issued to finance the projects. A listing of water capital improvements planned for fiscal 2007 totaling \$8,734,000 is located on page IV-17 of this document and wastewater capital projects totaling \$2,722,500 on page IV-21. A more in-depth presentation of planned Waterworks Fund capital projects is located in the Capital Improvements Program 2007-2012 document.

An updated amortization schedule as of June 30, 2006 for the Waterworks Fund \$29,048,287 in outstanding long-term debt is on page IV-15. The \$8,471,782 in outstanding variable interest rate debt is projected at a 4.45% interest rate. Approximately 74% of the Waterworks Fund outstanding long-term debt is for wastewater projects. The amortization schedule for long-term debt issued for water projects is on page IV-18 and wastewater projects on page IV-22. The City currently has \$4,832,304 available from the State Revolving Loan Fund to finance the continuation of the wastewater treatment plant and collection system capital projects through fiscal 2009. As these funds are drawn to finance capital improvements, this will impact future wastewater user rates. The annual debt service payments on the outstanding Waterworks Fund debt will be funded through the revenues generated by the water and wastewater systems. The City's taxing authority is also pledged as an additional security on this outstanding debt. It is not anticipated that the City's taxing authority would ever be utilized to generate cash to pay the annual debt service on Waterworks Fund debt.

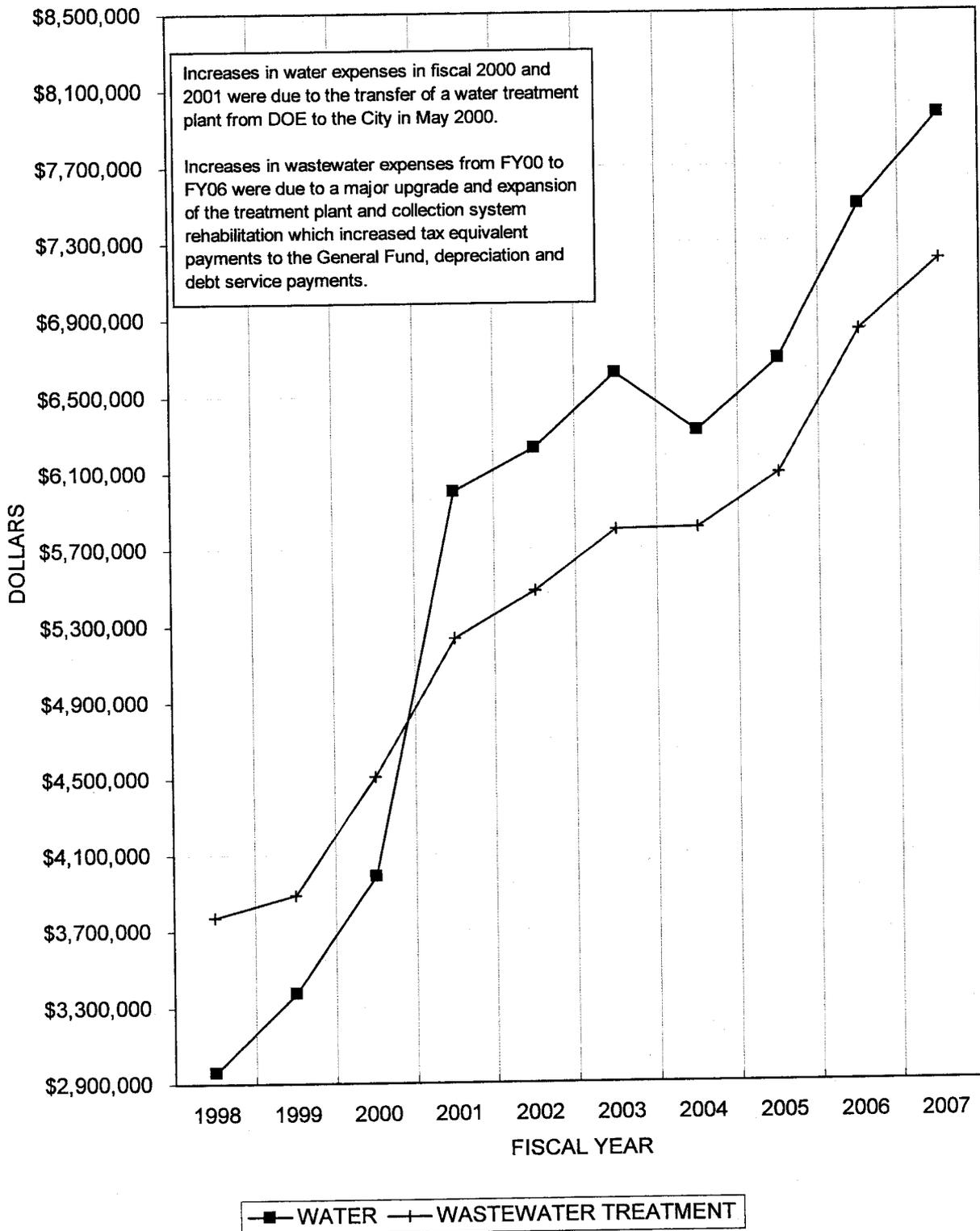
**WATERWORKS FUND**  
**PROJECTED STATEMENT OF REVENUE AND EXPENSES**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<b>OPERATING REVENUES:</b>						
4021 Residential Water Sales and Wastewater Fees	4,598,304	5,162,200	4,919,500	5,457,400	295,200	5.7
4022 Commercial Water Sales and Wastewater Fees	4,498,296	4,878,600	4,577,000	5,413,600	535,000	11.0
4024 DOE Treated Water Sales	1,569,760	1,975,600	2,035,000	2,200,000	224,400	11.4
4025 COR Treated Water Sales	913,988	1,106,400	1,061,000	1,235,000	128,600	11.6
4026 DOE Raw Water Sales	284,479	352,000	330,000	390,000	38,000	10.8
4023 Public Fire Protection	43,670	42,850	42,850	45,050	2,200	5.1
4041 Forfeited Discounts	67,956	71,400	72,200	73,050	1,650	2.3
4043 Miscellaneous Revenue	2,028	22,725	22,725	22,725	0	0.0
4046 Grant Revenue	640,469	693,325	31,123	0	(693,325)	-100.0
4791 Capital Contributions	929,082	240,000	600,000	600,000	360,000	100.0
Total Operating Revenues	<u>13,548,032</u>	<u>14,545,100</u>	<u>13,691,398</u>	<u>15,436,825</u>	<u>891,725</u>	<u>6.1</u>
<b>OPERATING EXPENSES:</b>						
5460 Depreciation	2,690,672	2,814,980	2,897,080	2,977,580	162,600	5.8
5492 Tax Equivalent	1,308,047	1,349,000	1,248,300	1,244,060	(104,940)	-7.8
5466 Purchased Water	939,644	1,143,450	1,100,500	1,277,000	133,550	11.7
5000 Operating Expenses						
Water	3,653,483	4,100,417	4,051,386	4,348,572	248,155	6.1
Wastewater	<u>3,212,648</u>	<u>3,858,687</u>	<u>3,872,427</u>	<u>4,100,965</u>	<u>242,278</u>	<u>6.3</u>
Total Operating Expenses	<u>11,804,494</u>	<u>13,266,534</u>	<u>13,169,693</u>	<u>13,948,177</u>	<u>681,643</u>	<u>5.1</u>
Operating Income (Loss)	1,743,538	1,278,566	521,705	1,488,648	210,082	16.4
<b>NONOPERATING REVENUES (EXPENSES)</b>						
4810 Interest Revenue	3,077	5,400	5,000	5,000	(400)	-7.4
5439 Interest Expense	<u>(969,910)</u>	<u>(1,130,000)</u>	<u>(1,153,000)</u>	<u>(1,215,000)</u>	<u>(85,000)</u>	<u>7.5</u>
Total Nonoperating Revenues (Expenses)	<u>(966,833)</u>	<u>(1,124,600)</u>	<u>(1,148,000)</u>	<u>(1,210,000)</u>	<u>(85,400)</u>	<u>7.6</u>
Net Income (Loss) Before Operating Transfers	776,705	153,966	(626,295)	278,648	124,682	81.0
<b>OPERATING TRANSFERS</b>						
Operating Transfers Out	<u>(116,900)</u>	<u>(121,000)</u>	<u>(121,000)</u>	<u>(126,150)</u>	<u>(5,150)</u>	<u>4.3</u>
Net Income (Loss)	659,805	32,966	(747,295)	152,498	119,532	-362.6
RETAINED EARNINGS - 7/1	<u>10,777,250</u>	<u>10,249,101</u>	<u>11,437,055</u>	<u>10,689,760</u>	<u>440,659</u>	<u>4.3</u>
RETAINED EARNINGS - 6/30	<u>11,437,055</u>	<u>10,282,067</u>	<u>10,689,760</u>	<u>10,842,258</u>	<u>560,191</u>	<u>5.4</u>

City of Oak Ridge, Tennessee  
Waterworks Fund  
Activity Detail

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	1,100,651	1,115,121	1,128,500	1,201,749	86,628	7.8
5131. Regular Overtime Pay	45,616	60,000	60,000	60,000	0	.0
5141. Social Security	82,019	89,897	90,921	96,525	6,628	7.4
5150. Retirement	128,911	135,492	135,492	170,337	34,845	25.7
5160. Medical & Workers Comp	189,417	197,064	197,064	189,160	7,904-	4.0-
<b>Total Personal Services</b>	<b>1,546,614</b>	<b>1,597,574</b>	<b>1,611,977</b>	<b>1,717,771</b>	<b>120,197</b>	<b>7.5</b>
<b>Contractual Services</b>						
5201. Rents	363,763	397,310	397,318	397,460	150	.0
5206. Mailing & Delivery	0	100	100	100	0	.0
5207. Dues, Memberships & Sub.	24,921	27,241	27,271	27,271	30	.1
5210. Prof. & Contractual Ser.	182,534	271,775	265,700	271,800	25	.0
5210.203 Mowing Contract	43,400	44,980	44,785	46,120	1,140	2.5
5211. Advertising & Publicity	0	50	50	50	0	.0
5212. Utility Services	1,415,673	1,686,275	1,637,075	1,772,375	86,100	5.1
5220. Travel, Schools, & Conf.	11,262	13,000	13,000	13,000	0	.0
5235. Routine Rep. & Maint.	1,392,086	1,704,336	1,763,271	1,817,511	113,175	6.6
5236.13 Other Equipment Maint.	0	3,450	3,450	3,450	0	.0
5262. Nonroutine Rep. & Maint.	2,218	500	500	500	0	.0
5289. Equipment Use Charge	83,011	112,640	112,640	112,640	0	.0
<b>Total Contractual Services</b>	<b>3,518,868</b>	<b>4,261,657</b>	<b>4,265,160</b>	<b>4,462,277</b>	<b>200,620</b>	<b>4.7</b>
<b>Commodities</b>						
5310. Supplies	347,878	445,850	389,850	414,850	31,000-	7.0-
5320. Books/Education Material	668	300	300	300	0	.0
5325. Uniforms/Safety Equip.	14,501	16,420	16,420	16,820	400	2.4
5330. Small Tools/Equipment	1,775	1,000	1,000	1,000	0	.0
5334. Motor Fuels, Oils & Lub.	1,586	1,700	5,200	5,200	3,500	205.9
5340. Replacement Parts	0	1,000	1,000	1,200	200	20.0
5350. Facilities Materials	5,023	4,000	4,000	4,000	0	.0
5399. Other Commodities	0	0	200	0	0	.0
<b>Total Commodities</b>	<b>371,431</b>	<b>470,270</b>	<b>417,970</b>	<b>443,370</b>	<b>26,900-</b>	<b>5.7-</b>
<b>Other Charges</b>						
5410. Insurance	207,256	305,120	314,870	314,870	9,750	3.2
5439. Debt Service	969,910	1,130,000	1,153,000	1,215,000	85,000	7.5
5455. Bad Debt	36,000	36,000	42,000	42,000	6,000	16.7
5460. Depreciation	2,690,672	2,814,980	2,897,080	2,977,580	162,600	5.8
5460.30 Amortization Debt Exp.	8,233	7,183	8,660	8,700	1,517	21.1
5466. Purchased Water	939,644	1,143,450	1,100,500	1,277,000	133,550	11.7
5470. Ser. from General Fund	1,491,871	1,597,300	1,579,176	1,808,349	211,049	13.2
5490. Tax Equivilents	1,308,047	1,349,000	1,248,300	1,244,060	104,940-	7.8-
<b>Total Other Charges</b>	<b>7,651,633</b>	<b>8,383,033</b>	<b>8,343,586</b>	<b>8,887,559</b>	<b>504,526</b>	<b>6.0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>13,088,546</b>	<b>14,712,534</b>	<b>14,638,693</b>	<b>15,510,977</b>	<b>798,443</b>	<b>5.4</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	42,663-	51,000-	51,000-	51,000-	0	.0
5620. Recovered from Depts	271,478-	265,000-	265,000-	296,800-	31,800-	12.0
<b>Total Reduction of Costs</b>	<b>314,141-</b>	<b>316,000-</b>	<b>316,000-</b>	<b>347,800-</b>	<b>31,800-</b>	<b>10.1</b>
<b>TOTAL NET EXPENDITURES</b>	<b>12,774,405</b>	<b>14,396,534</b>	<b>14,322,693</b>	<b>15,163,177</b>	<b>766,643</b>	<b>5.3</b>

## WATERWORKS FUND EXPENSES BY FISCAL YEAR



WATERWORKS FUND  
LONG-TERM DEBT AMORTIZATION SCHEDULE  
ESTIMATED AT 6/30/06

Fiscal Year	Principal	Interest	Total Requirements
2007	\$ 1,274,858	\$ 1,215,000	\$ 2,489,858
2008	1,336,637	1,132,517	2,469,154
2009	1,386,845	1,081,062	2,467,907
2010	1,507,805	1,021,546	2,529,351
2011	1,552,386	961,183	2,513,569
2012	1,621,091	898,488	2,519,579
2013	1,686,758	830,936	2,517,694
2014	1,748,889	760,643	2,509,532
2015	1,819,085	687,750	2,506,835
2016	1,895,864	611,916	2,507,780
2017	1,800,388	531,680	2,332,068
2018	1,884,795	454,781	2,339,576
2019	1,973,665	374,258	2,347,923
2020	2,067,070	289,900	2,356,970
2021	1,909,462	202,486	2,111,948
2022	1,969,971	121,450	2,091,421
2023	781,360	56,255	837,615
2024	125,659	29,650	155,309
2025	130,557	24,752	155,309
2026	135,647	19,663	155,310
2027	140,933	14,376	155,309
2028	146,427	8,883	155,310
2029	152,135	3,174	155,309
<b>Total</b>	<b>\$ 29,048,287</b>	<b>\$ 11,332,349</b>	<b>\$ 40,380,636</b>

City of Oak Ridge, Tennessee  
Activity Detail

00021 Water Fund

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	404,260	416,270	438,700	464,662	48,392	11.6
5131. Regular Overtime Pay	15,934	20,000	20,000	20,000	0	.0
5141. Social Security	29,797	33,375	35,091	37,077	3,702	11.1
5150. Retirement	48,785	50,302	50,302	65,429	15,127	30.1
5160. Medical & Workers Comp	79,669	83,059	83,059	79,715	3,344-	4.0-
<b>Total Personal Services</b>	<b>578,445</b>	<b>603,006</b>	<b>627,152</b>	<b>666,883</b>	<b>63,877</b>	<b>10.6</b>
<b>Contractual Services</b>						
5201. Rents	215,519	216,010	216,018	216,160	150	.1
5206. Mailing & Delivery	0	100	100	100	0	.0
5207. Dues, Memberships & Sub.	12,563	14,200	14,230	14,230	30	.2
5210. Prof. & Contractual Ser.	114,529	128,575	122,500	128,600	25	.0
5210.203 Mowing Contract	32,279	33,380	33,305	34,300	920	2.8
5212. Utility Services	935,591	1,062,800	1,009,400	1,106,000	43,200	4.1
5220. Travel, Schools, & Conf.	8,019	7,000	7,000	7,000	0	.0
5235. Routine Rep. & Maint.	836,955	998,680	999,680	1,033,920	35,240	3.5
5262. Nonroutine Rep. & Maint.	319	500	500	500	0	.0
5289. Equipment Use Charge	20,914	25,000	25,000	25,000	0	.0
<b>Total Contractual Services</b>	<b>2,176,688</b>	<b>2,486,245</b>	<b>2,427,733</b>	<b>2,565,810</b>	<b>79,565</b>	<b>3.2</b>
<b>Commodities</b>						
5310. Supplies	212,312	198,850	198,850	223,850	25,000	12.6
5320. Books/Education Material	668	300	300	300	0	.0
5325. Uniforms/Safety Equip.	6,536	7,250	7,250	7,650	400	5.5
5330. Small Tools/Equipment	735	1,000	1,000	1,000	0	.0
5334. Motor Fuels, Oils & Lub.	1,031	1,500	5,000	5,000	3,500	233.3
5340. Replacement Parts	0	0	0	200	200	.0
5350. Facilities Materials	5,023	4,000	4,000	4,000	0	.0
5399. Other Commodities	0	0	200	0	0	.0
<b>Total Commodities</b>	<b>226,305</b>	<b>212,900</b>	<b>216,600</b>	<b>242,000</b>	<b>29,100</b>	<b>13.7</b>
<b>Other Charges</b>						
5410. Insurance	132,931	184,560	194,310	194,310	9,750	5.3
5439. Debt Service	190,663	300,000	323,000	315,000	15,000	5.0
5455. Bad Debt	18,000	24,000	24,000	24,000	0	.0
5460. Depreciation	1,305,786	1,411,980	1,437,080	1,444,580	32,600	2.3
5460.30 Amortization Debt Exp.	4,074	4,500	4,500	4,500	0	.0
5466. Purchased Water	939,644	1,143,450	1,100,500	1,277,000	133,550	11.7
5470. Ser. from General Fund	793,904	850,206	822,091	947,869	97,663	11.5
5490. Tax Equivilents	596,536	627,000	575,900	577,660	49,340-	7.9-
<b>Total Other Charges</b>	<b>3,981,538</b>	<b>4,545,696</b>	<b>4,481,381</b>	<b>4,784,919</b>	<b>239,223</b>	<b>5.3</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>6,962,976</b>	<b>7,847,847</b>	<b>7,752,866</b>	<b>8,259,612</b>	<b>411,765</b>	<b>5.2</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	5,386-	0	0	0	0	.0
5620. Recovered from Depts	271,478-	265,000-	265,000-	296,800-	31,800-	12.0
<b>Total Reduction of Costs</b>	<b>276,864-</b>	<b>265,000-</b>	<b>265,000-</b>	<b>296,800-</b>	<b>31,800-</b>	<b>12.0</b>
<b>TOTAL NET EXPENDITURES</b>	<b>6,686,112</b>	<b>7,582,847</b>	<b>7,487,866</b>	<b>7,962,812</b>	<b>379,965</b>	<b>5.0</b>

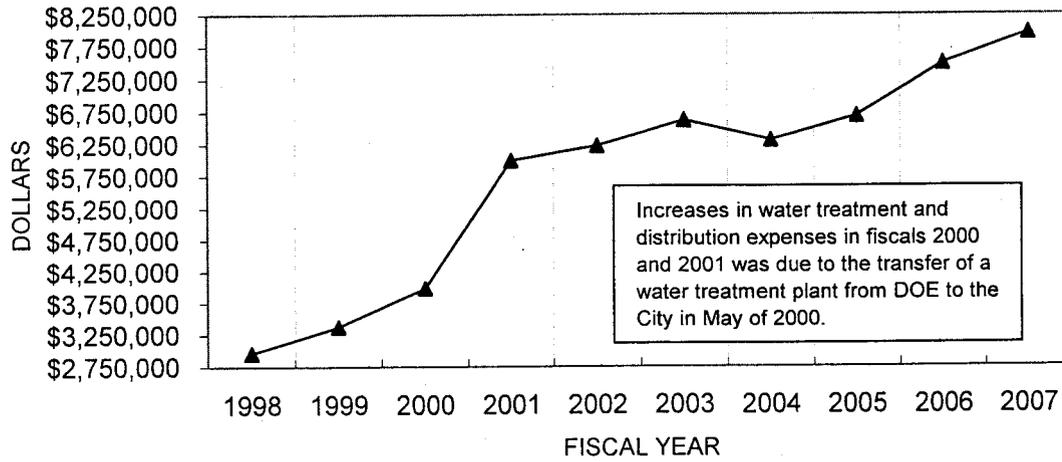
WATER CAPITAL PROJECTS AND EQUIPMENT

	BUDGET 2006	PROJECTED 2006	BUDGET 2007
<u>CAPITAL PROJECTS:</u>			
West End Development	\$ 1,000,000	\$ -	\$ -
Water/Rarity Ridge River Crossing	-	100,000	900,000
Grant for Matching Funds	-	-	1,000,000
West End Development - Water /Horizon	-	-	300,000
CROET Grant	-	-	500,000
West End Development - Water /Heritage WTP Acquisition	-	-	500,000
Booster Station Improvements	70,000	70,000	70,000
Water Distribution System Rehabilitation	400,000	400,000	400,000
14" Turnpike Main Replacement	-	-	500,000
SR95 Water Line Relocation	1,540,000	-	400,000
Grant for Matching Funds	-	-	1,900,000
Water Treatment Plant	2,100,000	500,000	-
Electric Upgrades	-	-	1,100,000
Reservoir Covers	-	-	500,000
Raw Water Line Improvements	-	150,000	300,000
Capital Maintenance	300,000	300,000	300,000
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 5,410,000</b>	<b>\$ 1,520,000</b>	<b>\$ 8,670,000</b>
<u>EQUIPMENT:</u>			
Radio Equipment	\$ 7,500	\$ 7,500	\$ 7,500
Scissor Lift (shared with Electric and Wastewater)	3,000	3,000	-
Ford F350 1 Ton Truck (398)	-	56,592	-
Water Treatment Plant			
Radio	3,000	3,000	3,000
Furniture	1,500	1,500	1,500
Laboratory Equipment	2,500	2,500	2,500
Plant Tools	2,500	2,500	2,500
Pickup Truck (replaces 152)	-	-	17,000
Pickup Truck (replaces 239)	37,000	-	30,000
<b>TOTAL EQUIPMENT</b>	<b>\$ 57,000</b>	<b>\$ 76,592</b>	<b>\$ 64,000</b>
<b>TOTAL CAPITAL PROJECTS &amp; EQUIPMENT</b>	<b>\$ 5,467,000</b>	<b>\$ 1,596,592</b>	<b>\$ 8,734,000</b>

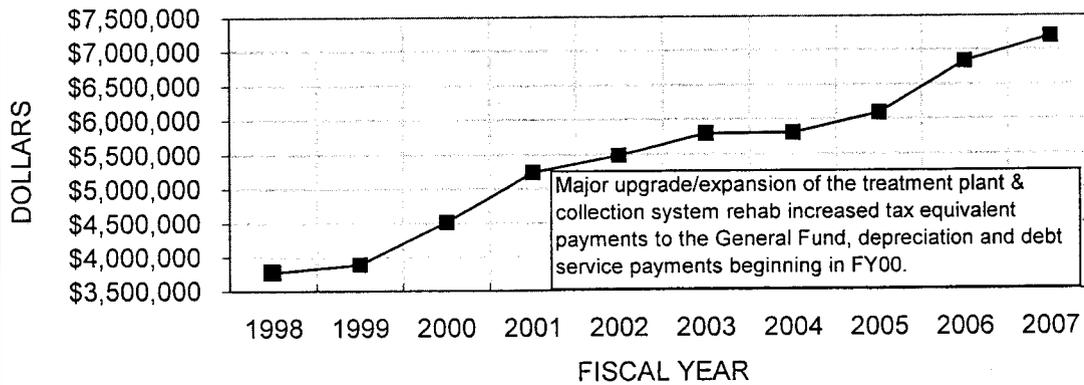
WATERWORKS FUND  
WATER  
LONG-TERM DEBT AMORTIZATION SCHEDULE  
ESTIMATED AT 6/30/06

Fiscal Year	Principal	Interest	Total Requirements
2007	\$ 394,342	\$ 318,958	\$ 713,300
2008	415,925	305,151	721,076
2009	430,806	289,821	720,627
2010	441,706	273,915	715,621
2011	445,562	256,453	702,015
2012	466,814	238,336	705,150
2013	486,116	218,390	704,506
2014	503,108	197,616	700,724
2015	523,768	176,101	699,869
2016	547,493	153,698	701,191
2017	459,936	129,867	589,803
2018	483,392	109,312	592,704
2019	508,148	87,708	595,856
2020	534,516	64,998	599,514
2021	394,945	41,729	436,674
2022	396,490	24,148	420,638
2023	179,195	7,310	186,505
<b>Total</b>	<b>\$ 7,612,262</b>	<b>\$ 2,893,514</b>	<b>\$10,505,776</b>

**WATERWORKS FUND  
WATER TREATMENT & DISTRIBUTION EXPENSES**



**WATERWORKS FUND  
WASTEWATER TREATMENT EXPENSES**



City of Oak Ridge, Tennessee  
Activity Detail

00022 Wastewater Treatment Fund

	ACTUAL FY 2005	BUDGET FY 2006	PROJECTED FY 2006	BUDGET FY 2007	BUDGET 07 vs 06	% CHG
<b>Personal Services</b>						
5111. Salaries-Reg. Employees	696,391	698,851	689,800	737,087	38,236	5.5
5131. Regular Overtime Pay	29,683	40,000	40,000	40,000	0	.0
5141. Social Security	52,222	56,522	55,830	59,448	2,926	5.2
5150. Retirement	80,126	85,190	85,190	104,908	19,718	23.1
5160. Medical & Workers Comp	109,747	114,005	114,005	109,445	4,560-	4.0-
<b>Total Personal Services</b>	<b>968,169</b>	<b>994,568</b>	<b>984,825</b>	<b>1,050,888</b>	<b>56,320</b>	<b>5.7</b>
<b>Contractual Services</b>						
5201. Rents	148,245	181,300	181,300	181,300	0	.0
5207. Dues, Memberships & Sub.	12,358	13,041	13,041	13,041	0	.0
5210. Prof. & Contractual Ser.	68,005	143,200	143,200	143,200	0	.0
5210.203 Mowing Contract	11,121	11,600	11,480	11,820	220	1.9
5211. Advertising & Publicity	0	50	50	50	0	.0
5212. Utility Services	480,082	623,475	627,675	666,375	42,900	6.9
5220. Travel, Schools, & Conf.	3,242	6,000	6,000	6,000	0	.0
5235. Routine Rep. & Maint.	555,131	705,656	763,591	783,591	77,935	11.0
5236.13 Other Equipment Maint.	0	3,450	3,450	3,450	0	.0
5262. Nonroutine Rep. & Maint.	1,899	0	0	0	0	.0
5289. Equipment Use Charge	62,097	87,640	87,640	87,640	0	.0
<b>Total Contractual Services</b>	<b>1,342,180</b>	<b>1,775,412</b>	<b>1,837,427</b>	<b>1,896,467</b>	<b>121,055</b>	<b>6.8</b>
<b>Commodities</b>						
5310. Supplies	135,566	247,000	191,000	191,000	56,000-	22.7-
5325. Uniforms/Safety Equip.	7,965	9,170	9,170	9,170	0	.0
5330. Small Tools/Equipment	1,040	0	0	0	0	.0
5334. Motor Fuels, Oils & Lub.	554	200	200	200	0	.0
5340. Replacement Parts	0	1,000	1,000	1,000	0	.0
<b>Total Commodities</b>	<b>145,125</b>	<b>257,370</b>	<b>201,370</b>	<b>201,370</b>	<b>56,000-</b>	<b>21.8-</b>
<b>Other Charges</b>						
5410. Insurance	74,325	120,560	120,560	120,560	0	.0
5439. Debt Service	779,247	830,000	830,000	900,000	70,000	8.4
5455. Bad Debt	18,000	12,000	18,000	18,000	6,000	50.0
5460. Depreciation	1,384,886	1,403,000	1,460,000	1,533,000	130,000	9.3
5460.30 Amortization Debt Exp.	4,159	2,683	4,160	4,200	1,517	56.5
5470. Ser. from General Fund	697,967	747,094	757,085	860,480	113,386	15.2
5490. Tax Equivilents	711,511	722,000	672,400	666,400	55,600-	7.7-
<b>Total Other Charges</b>	<b>3,670,095</b>	<b>3,837,337</b>	<b>3,862,205</b>	<b>4,102,640</b>	<b>265,303</b>	<b>6.9</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.0</b>
<b>TOTAL GROSS EXPENDITURES</b>	<b>6,125,569</b>	<b>6,864,687</b>	<b>6,885,827</b>	<b>7,251,365</b>	<b>386,678</b>	<b>5.6</b>
<b>Reduction of Costs</b>						
5610. Recovered from Users	37,278-	51,000-	51,000-	51,000-	0	.0
<b>Total Reduction of Costs</b>	<b>37,278-</b>	<b>51,000-</b>	<b>51,000-</b>	<b>51,000-</b>	<b>0</b>	<b>.0</b>
<b>TOTAL NET EXPENDITURES</b>	<b>6,088,291</b>	<b>6,813,687</b>	<b>6,834,827</b>	<b>7,200,365</b>	<b>386,678</b>	<b>5.7</b>

WASTEWATER CAPITAL PROJECTS AND EQUIPMENT

	<u>BUDGET 2006</u>	<u>PROJECTED 2006</u>	<u>BUDGET 2007</u>
<u>CAPITAL PROJECTS:</u>			
Rutgers Ave at Manhattan Ave	\$ 10,000	\$ 10,000	\$ -
West End Development-Rarity WWTP	1,250,000	100,000	400,000
Heritage-Rarity Ridge Connection	-	-	250,000
Wastewater Treatment Plants Maintenance	180,000	180,000	200,000
Sewer Line Rehabilitation	1,200,000	1,200,000	1,000,000
Lift Station Replacement/Improvements	120,000	120,000	120,000
Lift Station Capital Maintenance	40,000	40,000	40,000
SR95 Sewer Line Relocation	295,000	-	100,000
Grant for Matching Funds	-	-	600,000
CRIP Capital Maintenance	10,000	10,000	-
TOTAL CAPITAL PROJECTS	<u>\$3,105,000</u>	<u>\$1,660,000</u>	<u>\$2,710,000</u>
<u>EQUIPMENT:</u>			
Radio Equipment	\$ 8,000	\$ 8,000	\$ 8,000
Lab Equipment	1,500	1,500	1,500
Plant Tools	2,500	2,500	2,500
Furniture	500	500	500
Chevrolet Ext Cab 4WD Truck (200)	30,000	22,114	-
Sreco Sewer Cleaner (386) defer to FY2008	90,000	-	-
Jeep Cherokee 4WD (153)	21,000	22,114	-
Ford F350 Boom Truck (388)	80,000	76,186	-
John Deere 310D Backhoe (441)	-	85,853	-
Scissor Lift (shared with Electric and Water)	3,000	3,000	-
GMC HD Vandura (211) defer to FY2008	-	-	-
TOTAL EQUIPMENT	<u>\$ 236,500</u>	<u>\$ 221,767</u>	<u>\$ 12,500</u>
TOTAL CAPITAL PROJECTS & EQUIPMENT	<u>\$3,341,500</u>	<u>\$1,881,767</u>	<u>\$2,722,500</u>

WATERWORKS FUND  
WASTEWATER  
LONG-TERM DEBT AMORTIZATION SCHEDULE  
ESTIMATED AT 6/30/06

Fiscal Year	Principal	Interest	Total Requirements
2007	\$ 880,516	\$ 896,042	\$ 1,776,558
2008	920,712	827,366	1,748,078
2009	956,039	791,241	1,747,280
2010	1,066,099	747,631	1,813,730
2011	1,106,824	704,730	1,811,554
2012	1,154,277	660,152	1,814,429
2013	1,200,642	612,546	1,813,188
2014	1,245,781	563,027	1,808,808
2015	1,295,317	511,649	1,806,966
2016	1,348,371	458,218	1,806,589
2017	1,340,452	401,813	1,742,265
2018	1,401,403	345,469	1,746,872
2019	1,465,517	286,550	1,752,067
2020	1,532,554	224,902	1,757,456
2021	1,514,517	160,757	1,675,274
2022	1,573,481	97,302	1,670,783
2023	602,165	48,945	651,110
2024	125,659	29,650	155,309
2025	130,557	24,752	155,309
2026	135,647	19,663	155,310
2027	140,933	14,376	155,309
2028	146,427	8,883	155,310
2029	152,135	3,174	155,309
<b>Total</b>	<b>\$ 21,436,025</b>	<b>\$ 8,438,835</b>	<b>\$ 29,874,860</b>

## Emergency Communications District (ECD) Fund

### Fund Overview:

In 1972, the City of Oak Ridge implemented a 911 emergency telephone system. In 1987, Oak Ridge voters overwhelmingly approved a referendum to establish an Enhanced 911 emergency communications district (ECD). An ECD Board was established to oversee the management of the district, with system operations commencing in August 1988. Oak Ridge City Council serves as the Board for the Oak Ridge ECD. The initial intent of establishing the ECD was to provide a revenue stream to finance the purchase of equipment, including the 800 MHz trunking radio communications system, to receive and dispatch 911 calls. The 8 Public Safety Dispatcher positions are under the supervision of the Police Department and the operational costs related to those positions are accounted for in activity 915 in the City's General Fund.

The 911 system, with automatic location identifiers (ALI), is called "Stand Alone Location Identification" (SALI) and is capable of providing the following information and reports:

1. Instant display of caller's name, telephone number, address and landmark information;
2. Display of history of calls from calling number; and
3. Management reports (daily and weekly) of 911 calls.

### Major Revenue Source:

Revenues are provided from user fees on landline telephones located within Oak Ridge that are collected by the telephone service providers and then remitted to the District. The ECD also receives an allocated share of State collected user fees on wireless telephones. Revenues for FY 2007 are projected at \$483,000, up \$45,500 over the previous year based on actual collection levels. Since inception of the district, Oak Ridge landline telephone users had paid monthly fees of \$.44 per residential and \$1.33 per business phone line. Effective June 1, 2002, this monthly fee increased to \$.65 and \$2.00 per residential and business phone line, respectively. The rate increase was required due to a lower number of landline telephones in Oak Ridge, particularly business lines as newer business telephone systems allow for more extensions on fewer telephone lines, and increasing costs to operate the 911 equipment. City Council, which also serves as the Board of Directors for the ECD, approved increasing the fee to the state maximum to generate revenues to fund dispatcher salaries accounted for in the General Fund. The maximum user fee allowed under current Tennessee State Law is \$1.50 and \$3.00 monthly for residential and business phones lines respectively. The State 911 Board approved this increase on January 15, 2003.

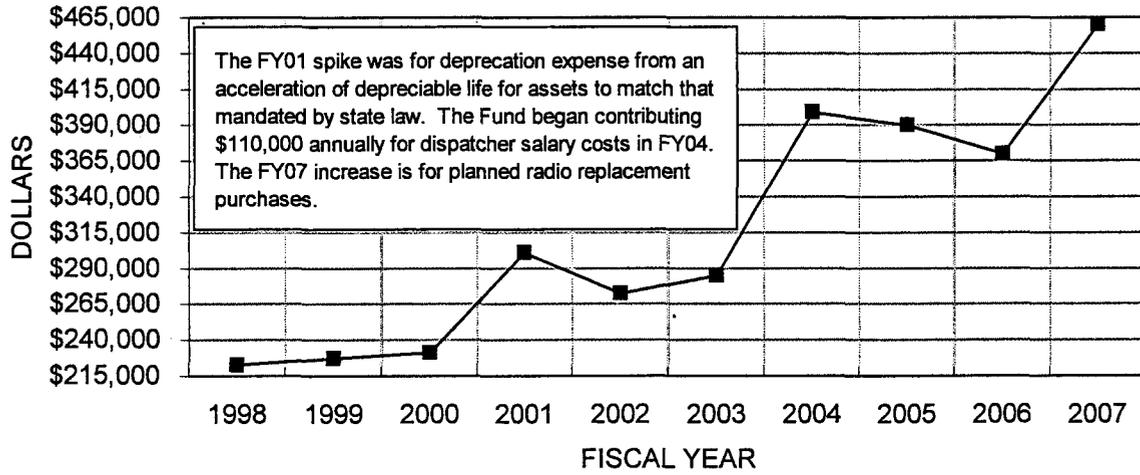
### Major Expenditure Areas:

Projected 2007 expenses of \$460,000 include rental payments of \$100,015 to the Debt Service Fund for the 800 MHz trunking radio communications system used by police and fire personnel. This rental payment provides debt service funding on long-term debt issued to purchase the 800 MHz system. \$11,652 in rental payments is being made to the Equipment Replacement Rental Fund (ERRF) to reimburse that Fund over an eight-year period for 911 related equipment purchased by the ERRF. \$110,000 is being paid annually to the General Fund to finance a portion of dispatcher salary and benefits. \$100,000 is budgeted to begin the replacement of small equipment for the City's again radio system. The remaining \$138,333 in projected expenses is for operational costs of the 911 systems, including \$50,000 to BellSouth for addressing information and \$50,600 to Motorola for the maintenance contract on the 800 MHz radio system.

**EMERGENCY COMMUNICATIONS DISTRICT FUND**  
**BUDGET SUMMARY**

State Account Number	City Account Number		ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<u>OPERATING REVENUES:</u>								
3001	4841	Emergency Telephone Service Charge	387,687	395,000	385,000	385,000	(10,000)	-2.5
3002	4841.1	State Emergency Communications Board	46,041	42,500	48,000	48,000	5,500	12.9
3000	4840	Grant Proceeds	0	0	0	50,000	50,000	100.0
Total Operating Revenue			<u>433,728</u>	<u>437,500</u>	<u>433,000</u>	<u>483,000</u>	<u>45,500</u>	<u>10.4</u>
<u>OPERATING EXPENSES:</u>								
4207	5210.20	Contracted Dispatcher Services	110,000	110,000	110,000	110,000	0	0.0
4201	5217.1	Address/Mapping Expenses (BellSouth)	76,294	75,500	50,000	50,000	(25,500)	-33.8
4218	5236.20	Maintenance Contract (800 MHz Radio Syster	45,922	50,600	50,600	50,600	0	0.0
4227	5202.2	Communications Equipment Rental	111,667	111,667	111,667	111,667	0	0.0
4232	5263.19	Maintenance/Repair Communication Equipme	4,167	18,000	10,000	25,000	7,000	38.9
4305	5313	Small Equipment Purchases	29,058	30,000	30,000	100,000	70,000	233.3
4310	5217	General Telephone 911 Support Lines	1,302	7,000	2,000	5,000	(2,000)	-28.6
4405	5207.1	Due & Subscriptions	233	629	250	500	(129)	-20.5
4413	5207.4	Licenses and Fees	0	2,850	2,263	2,850	0	0.0
4419	5221	Travel	461	0	0	1,096	1,096	0.0
4600	5460	Depreciation	11,028	2,754	3,287	3,287	533	19.4
Total Operating Expenses			<u>390,132</u>	<u>409,000</u>	<u>370,067</u>	<u>460,000</u>	<u>51,000</u>	<u>12.5</u>
Operating Income (Loss)			43,596	28,500	62,933	23,000	(5,500)	-19.3
<u>NONOPERATING REVENUES:</u>								
5002	4610	Interest Income	4,941	5,000	10,000	10,000	5,000	100.0
Net Income (Loss)			48,537	33,500	72,933	33,000	(500)	-1.5
<u>RETAINED EARNINGS - 7/1</u>			<u>294,284</u>	<u>335,735</u>	<u>342,821</u>	<u>415,754</u>	<u>80,019</u>	<u>23.8</u>
<u>RETAINED EARNINGS - 6/30</u>			<u>342,821</u>	<u>369,235</u>	<u>415,754</u>	<u>448,754</u>	<u>79,519</u>	<u>21.5</u>

**EMERGENCY COMMUNICATIONS FUND  
EXPENDITURES BY FISCAL YEAR**



## Golf Course Fund

### Fund Overview:

In fiscal 1995, the City established the Golf Course Fund to account for the construction and operation of a Municipal Golf Course. The City issued \$7,275,000 in Golf Course Revenue and Tax Bonds to finance the construction and equipping of an 18-hole Golf Course, named the Tennessee Centennial Golf Course. The course is located on a 700 acre tract know as "Parcel A" which was purchased by the City from the Department of Energy. The course and range occupies approximately 192 acres with the remaining 500 acres having been sold by the City to private developers for residential and commercial development. The last 277 acres owed by the City was sold for \$1,750,000 on April 2, 2004 to a private developer who plans to construct a residential and commercial development to be known as Centennial Village.

The Tennessee Centennial Golf Course became operational in late-June 1997. Billy Casper Golf Management is currently under contract for operation and management of the course. Operations of the golf course, as well as proceeds from land sales on Parcel A for residential development are accounted for in the Golf Course Fund.

### Major Revenue Source:

Fiscal 2007 revenues are budgeted at \$1,286,598 and expenses budgeted at \$1,681,565, resulting in a projected \$94,967 net loss for the Golf Course Fund. Currently, revenues generated from the operation of the course are not sufficient to fully fund the annual debt service payment. A \$300,000 operating transfer from the General Fund is budgeted for fiscal 2007 to provided funding for a portion of the annual debt service payment on outstanding long-term debt. The bonds issued to construct the course are backed by the full faith and credit of the City as well as the proceeds for operation of the course and "Parcel A" land sales. An amortization schedule of the Golf Course Fund's \$6,255,000 in outstanding long-term debt is on page IV-28. To date, the golf course management company has transferred \$325,000 in cash to the Golf Course Fund based on profitable operations. Additional transfers are planned to occur in future fiscal years. These payments will be used to offset future operating transfers that may be required from the General Fund to support the annual debt service payment.

### Major Expenditure Areas:

Operating expenses, budgeted at \$1,389,383 increased by \$61,383 or 4.6% in comparison to the prior year, primarily due to the acquisition of the driving range during fiscal 2006. Other expense items were review and the budget reallocated to match current expenditure patterns.

**GOLF COURSE FUND**

**BUDGET SUMMARY**

	<u>ACTUAL</u> 2005	<u>BUDGET</u> 2006	<u>PROJECTED</u> 2006	<u>BUDGET</u> 2007	<u>BUDGET</u> 07 vs 06	<u>%</u> <u>CHANGE</u>
<b><u>OPERATING REVENUES:</u></b>						
Green Fees	544,190	586,680	537,646	558,859	(27,821)	-4.7
Cart Fees	324,133	375,444	318,623	343,479	(31,965)	-8.5
Pro Shop Sales	105,589	131,273	110,373	121,866	(9,407)	-7.2
Food & Beverage	149,138	164,268	159,430	162,925	(1,343)	-0.8
Driving Range	0	0	42,100	87,519	87,519	100.0
Misc/Other	25,967	1,500	4,980	1,950	450	30.0
Rent	27,840	24,000	13,920	0	(24,000)	-100.0
Total Operating Revenues	<u>1,176,857</u>	<u>1,283,165</u>	<u>1,187,072</u>	<u>1,276,598</u>	<u>(6,567)</u>	<u>-0.5</u>
<b><u>OPERATING EXPENSES:</u></b>						
Cost of Goods Sold	158,315	161,462	162,666	154,237	(7,225)	-4.5
Golf Operations	190,997	189,206	183,784	172,844	(16,362)	-8.6
Utility Costs	1,412	1,500	1,500	1,500	0	0.0
Maintenance	377,670	336,550	399,083	356,453	19,903	5.9
Food & Beverage	66,639	60,502	60,256	60,647	145	0.2
Marketing	16,082	21,425	27,239	19,240	(2,185)	-10.2
General & Administration	213,060	281,671	195,202	280,891	(780)	-0.3
Equipment Leases	146,246	119,660	113,654	108,300	(11,360)	-9.5
Driving Range	0	0	18,303	55,098	55,098	100.0
Depreciation and Amortization	175,173	154,800	177,673	177,673	22,873	14.8
Taxes	4,934	0	0	0	0	0.0
Miscellaneous Expenses	1,076	1,224	2,500	2,500	1,276	104.2
Total Operating Expenses	<u>1,351,604</u>	<u>1,328,000</u>	<u>1,341,860</u>	<u>1,389,383</u>	<u>61,383</u>	<u>4.6</u>
Operating Income (Loss)	(174,747)	(44,835)	(154,788)	(112,785)	(67,950)	151.6
<b><u>NONOPERATING REVENUES (EXPENSES):</u></b>						
Operating Transfers In	300,000	300,000	300,000	300,000	0	0.0
Interest Income	17,673	10,000	16,000	10,000	0	0.0
Interest Expense	(308,535)	(301,275)	(300,578)	(292,182)	9,093	-3.0
Total Nonoperating Revenues (Expenses)	<u>9,138</u>	<u>8,725</u>	<u>15,422</u>	<u>17,818</u>	<u>9,093</u>	<u>104.2</u>
Net Income (Loss)	(165,609)	(36,110)	(139,366)	(94,967)	(58,857)	163.0
<b>RETAINED EARNINGS (DEFICIT) - 7/1</b>	<u>257,362</u>	<u>175,682</u>	<u>91,753</u>	<u>(47,613)</u>	<u>(223,295)</u>	<u>-127.1</u>
<b>RETAINED EARNINGS (DEFICIT) - 6/30</b>	<u>91,753</u>	<u>139,572</u>	<u>(47,613)</u>	<u>(142,580)</u>	<u>(282,152)</u>	<u>-202.2</u>

GOLF COURSE FUND  
LONG-TERM DEBT AMORTIZATION SCHEDULE  
AT JUNE 30, 2006

Fiscal Year	Principal	Interest	Total Requirements
2007	\$ 200,000	\$ 292,915	\$ 492,915
2008	245,000	284,115	529,115
2009	265,000	273,335	538,335
2010	275,000	261,675	536,675
2011	285,000	249,575	534,575
2012	300,000	237,035	537,035
2013	315,000	223,535	538,535
2014	330,000	209,360	539,360
2015	345,000	194,180	539,180
2016	360,000	178,310	538,310
2017	380,000	161,570	541,570
2018	410,000	143,710	553,710
2019	460,000	124,235	584,235
2020	480,000	101,925	581,925
2021	510,000	78,645	588,645
2022	530,000	53,655	583,655
2023	565,000	27,685	592,685
<hr/>			
Total	\$ 6,255,000	\$ 3,095,460	\$ 9,350,460

**SECTION V**  
**SPECIAL REVENUE & INTERNAL SERVICE FUNDS**  
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## **Special Revenue Funds**

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. As outlined in this Section, the City maintains seven Special Revenue Funds:

General Purpose School Fund - Accounts for Oak Ridge School Operations.

Drug Enforcement Program Fund – Accounts for drug enforcement activities funded through restricted use drug fines and forfeitures.

State Street Aid Fund – Accounts for maintenance on non-state streets funded through restricted use State-shared gas and motor fuel taxes supplemented by operating transfers from the City's General Fund.

Street and Public Transportation Fund – Accounts for the City's public transportation programs funded through restricted use State-shared petroleum product inspection fees and a state operating assistance grant.

Economic Diversification Fund - Accounts for the City's economic development endeavors from funds City Council has allocated specifically for that purpose.

Grant Fund – Accounts for the receipt of various non-utility state and federal grant revenues, including the annual Community Development Block Grant (CDBG) and other grants that benefit low-income persons in the community.

Solid Waste Fund – Accounts for the collection and disposal of residential refuse. Under Tennessee State Law, these activities must be accounted for in a special revenue fund.

## **General Purpose School Fund**

School operations are funded by transfers from the City's General Fund, set at \$12,070,138 for fiscal 2007, and from revenues from the State of Tennessee, Anderson and Roane Counties as well as federal sources. An elected five member School Board has oversight responsibility for the Oak Ridge Schools. The School Board reviews the budget prepared by School staff and then submits a funding request to the City to finance School operations. The General Fund provides funding for approximately 26% of the Schools total budgeted expenditures. In fiscal 2007, the Oak Ridge Schools will receive an additional \$492,068 or 4.25% in funding from the City over that awarded for fiscal 2006. City Council's strategic guidance for development of the fiscal 2007 budget restricted growth in the City's operational funding for the Schools at 4.25% over the fiscal 2006 amount. This guidance was item number 4 in the Proposed Major Policy Guidelines adopted by City Council on March 20, 2006 and is shown on page I-43 of this document.

City Council approves the total legal expenditure appropriation for the General Purpose School Fund; however, City Council cannot alter any budget line item within the School's budget. The School Board reviews and may alter detail line items within the School's operating budget. The legal expenditure appropriation for the General Purpose School Fund for fiscal 2007 is \$46,546,833; a \$1,503,460 or 3.4% increase over the prior fiscal year. The School's prepare a separate budget document, which details the revenues and expenditures of the General Purpose School Fund.

**GENERAL PURPOSE SCHOOL FUND**

**BUDGET SUMMARY**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	%
						CHANGE
<b>REVENUES:</b>						
<b>Local Funds:</b>						
Local Taxes-Anderson/Roane Co.	10,820,403	10,999,760	11,225,000	11,332,212	332,452	3.0
Charges for Services	1,670,349	1,770,851	1,770,836	1,886,212	115,361	6.5
Other Local Revenues	310,480	338,944	337,500	278,060	(60,884)	-17.9
<b>State Funds:</b>						
State Education Funds	14,820,198	15,550,306	15,510,306	16,170,861	620,555	3.9
Other State Revenues	0	0	0	57,382	57,382	100.0
<b>Federal Funds:</b>						
Federal Funds Received Thru State	673,243	686,616	685,400	704,616	18,000	2.6
Direct Federal Funds	110,297	105,000	105,000	110,297	5,297	5.0
Federal Revenues	2,907,150	2,889,128	2,889,128	2,645,083	(244,045)	-8.4
Other Sources	62,698	20,000	20,000	20,000	0	0.0
<b>Total Revenues</b>	<b>31,374,818</b>	<b>32,360,605</b>	<b>32,543,170</b>	<b>33,204,723</b>	<b>844,118</b>	<b>2.6</b>
<b>EXPENDITURES:</b>						
<b>Instruction:</b>						
Regular Education Program	18,712,431	19,702,218	19,455,000	21,067,830	1,365,612	6.9
Alternative Schools	330,866	360,441	360,444	369,406	8,965	2.4
Special Education Program	3,389,117	3,610,237	3,650,237	3,698,687	88,450	2.4
Technology Career Program	772,057	816,483	816,000	941,406	124,923	15.3
Other - Instruction Services	0	50,000	25,000	15,996	(34,004)	-68.0
<b>Support Services:</b>						
Health Services	170,855	194,280	194,000	205,991	11,711	6.0
Other Student Support	1,399,116	1,373,118	1,373,118	1,432,345	59,227	4.3
Regular Instructional Support	1,472,877	1,719,403	1,621,403	1,710,246	(9,157)	-0.5
Special Education Support	435,774	455,855	455,855	596,678	140,823	30.9
Technology - Career Support	172,289	150,894	150,894	156,013	5,119	3.4
Board of Education Support	770,585	807,016	817,106	723,814	(83,202)	-10.3
Office of Superintendent	331,704	358,291	357,500	238,736	(119,555)	-33.3
Office of Principal	2,483,446	2,701,832	2,695,000	2,492,440	(209,392)	-7.7
Fiscal Services	562,492	565,215	565,215	591,411	26,196	4.6
Operation of Plant	3,067,958	3,275,518	3,128,745	3,703,203	427,685	13.1
Maintenance of Plant	1,114,536	1,215,013	1,163,500	1,303,622	88,609	7.3
Transportation	951,297	1,023,278	1,011,278	777,373	(245,905)	-24.0
Central Services	923,603	920,503	941,450	1,139,252	218,749	23.7
<b>Non-Instructional Services:</b>						
Food Service	1,593,002	1,569,095	1,556,822	1,575,295	6,200	0.4
Community Services	319,776	647,683	577,000	668,398	20,715	3.2
Capital Outlay	90,640	237,000	195,000	190,300	(46,700)	-19.7
Federal Projects	2,907,150	2,889,128	2,889,128	2,645,083	(244,045)	-8.5
Other	289,267	400,872	350,000	303,308	(97,564)	-24.3
<b>Total Expenditures</b>	<b>42,260,838</b>	<b>45,043,373</b>	<b>44,349,695</b>	<b>46,546,833</b>	<b>1,503,460</b>	<b>3.4</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(10,886,020)</b>	<b>(12,682,768)</b>	<b>(11,806,525)</b>	<b>(13,342,110)</b>	<b>(659,342)</b>	<b>5.2</b>
<b>Other Financing Sources (Uses)</b>						
Operating Transfers In	11,186,541	11,578,070	11,578,070	12,070,138	492,068	4.3
<b>Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses</b>	<b>300,521</b>	<b>(1,104,698)</b>	<b>(228,455)</b>	<b>(1,271,972)</b>	<b>(167,274)</b>	<b>15.1</b>
<b>Reserves and Fund Balance 7/1</b>	<b>3,813,481</b>	<b>4,114,002</b>	<b>4,114,002</b>	<b>3,885,547</b>	<b>(228,455)</b>	<b>-5.6</b>
<b>Reserves and Fund Balance 6/30</b>	<b>4,114,002</b>	<b>3,009,304</b>	<b>3,885,547</b>	<b>2,613,575</b>	<b>(395,729)</b>	<b>-13.2</b>

## Drug Enforcement Program Fund

### Fund Overview:

In 1985, the Drug Enforcement Program Fund was established by the City to account for revenues from drug fines and from the sale of items confiscated during drug curtailment activities. Tennessee state law requires those revenues to be accounted for in a separate special revenue fund and that disbursements from those revenues be legally restricted to drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures. The operations accounted for in this Fund are under the supervision of the Police Department.

### Major Revenue Sources:

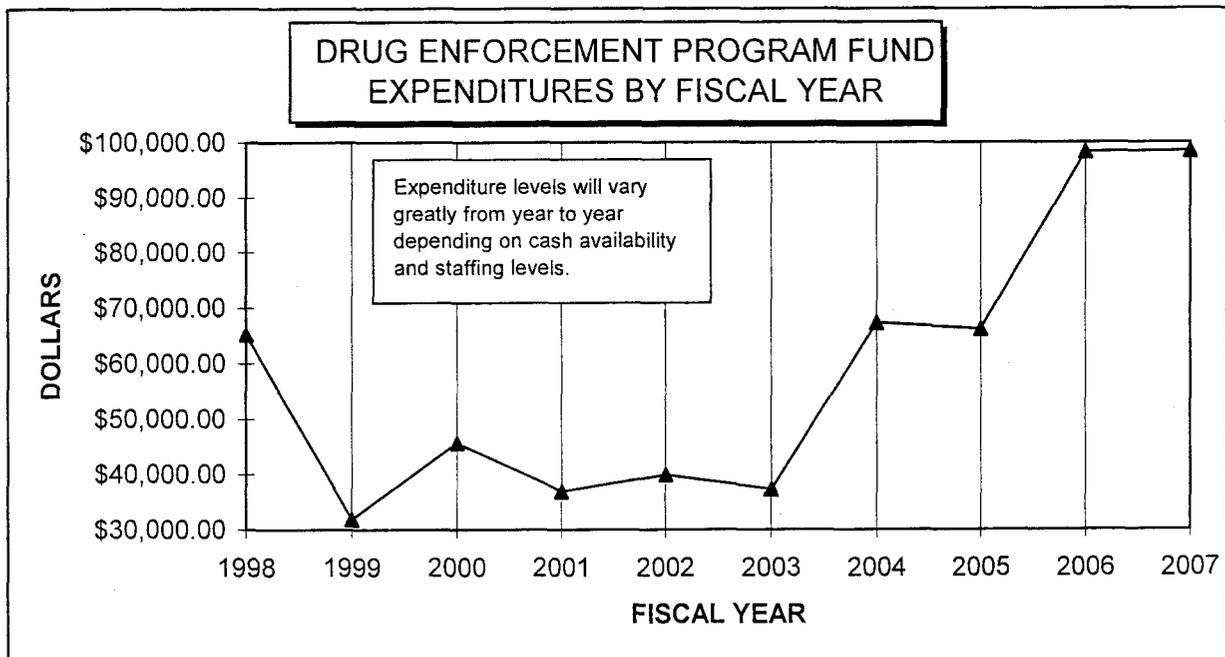
Fiscal 2007 revenues are budgeted at \$91,000 from drug fines and the sale of items confiscated during drug curtailment activities.

### Major Expenditure Areas:

Fiscal 2007 expenditures are budgeted at \$98,450 for drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures.

### Budget Overview and Changes:

Revenues and expenditures for this Fund will vary from year-to-year based on the level of Fund Balance and revenues collected during the fiscal year. Since expenditures are legally restricted, the \$98,450 appropriation for the Drug Enforcement Program Fund allows for fluctuations in expenditure levels due to irregular revenue/expenditure patterns from enforcement activities and the occasional state and/or federal grant award without requiring amendment of the appropriation ordinance.



**DRUG ENFORCEMENT PROGRAM FUND**

**BUDGET SUMMARY**

	<u>ACTUAL</u> <u>2005</u>	<u>BUDGET</u> <u>2006</u>	<u>PROJECTED</u> <u>2006</u>	<u>BUDGET</u> <u>2007</u>	<u>BUDGET</u> <u>07 vs 06</u>	<u>%</u> <u>CHANGE</u>
<b>REVENUES:</b>						
4035 Drug Fines	25,371	20,000	25,000	25,000	5,000	25.0
4036 Drugs Confiscated	19,952	40,000	40,000	40,000	0	0.0
4306 DOJ Equitable Sharing	12,026	5,000	30,000	15,000	10,000	100.0
4610 Interest on Investments	780	1,000	1,000	1,000	0	0.0
4790 Proceeds from Salvage Sale	<u>22,907</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>0.0</u>
Total Revenues	<u>81,036</u>	<u>76,000</u>	<u>106,000</u>	<u>91,000</u>	<u>15,000</u>	<u>19.7</u>
<b>EXPENDITURES:</b>						
5201 Rents	9,203	10,000	8,000	10,000	0	0.0
5207 Dues & Memberships	0	250	300	250	0	0.0
5210 Prof. & Contractual Services	0	1,200	1,000	1,200	0	0.0
5212 Utility Services	13,676	13,000	15,000	13,000	0	0.0
5220 Travel, Schools & Conferences	2,706	5,000	4,000	5,000	0	0.0
5235 Routine Repairs & Maintenance	4,879	2,000	4,000	2,000	0	0.0
5289 Equipment Use Charges	0	4,000	3,000	4,000	0	0.0
5292 Drug Cases	15,793	40,000	25,000	40,000	0	0.0
5293 Dare Program	0	3,000	3,000	3,000	0	0.0
5310 Commodities	<u>19,894</u>	<u>20,000</u>	<u>35,000</u>	<u>20,000</u>	<u>0</u>	<u>0.0</u>
Total Expenditures	<u>66,151</u>	<u>98,450</u>	<u>98,300</u>	<u>98,450</u>	<u>0</u>	<u>0.0</u>
Excess (Deficiency) of Revenues over Expenditures	14,885	(22,450)	7,700	(7,450)	15,000	-66.8
<b>UNRESERVED FUND BALANCE - 7/1</b>	<u>43,504</u>	<u>42,504</u>	<u>58,389</u>	<u>66,089</u>	<u>23,585</u>	<u>55.5</u>
<b>UNRESERVED FUND BALANCE - 6/30</b>	<u>58,389</u>	<u>20,054</u>	<u>66,089</u>	<u>58,639</u>	<u>38,585</u>	<u>192.4</u>

## **State Street Aid (SSA) Fund**

### **Fund Overview:**

The State Street Aid Fund provides for the maintenance of all City streets that are not designated State highways. The goal is to provide a cost effective and acceptable level of street maintenance and to improve overall quality of streets and sidewalks. The operations accounted for in this Fund are under the supervision of the Public Works Department. The City's work pool employees generally perform the routine street maintenance accounted for in this Fund, with the exception of the annual fall leaf pickup and major street resurfacing projects which are contracted to private vendors.

Maintenance of State streets located within Oak Ridge is accounted for in the City's General Fund, Activity 942. The State reimburses the City for a portion of State street maintenance under a separate contract.

### **Major Revenue Source:**

Revenues in this Fund are received from the State of Tennessee's twenty-one-cent gasoline and motor fuel tax and may be used for street construction and maintenance related activities. The State restricts municipalities as to what type of expenditures are eligible for disbursement from these tax proceeds. Revenues from state-shared fuel taxes are budgeted at \$795,000 for fiscal 2007, a 0.6% increase from the prior year.

The revenue stream provided from fuel taxes is insufficient to fund all the expenditures accounted for in the State Street Aid Fund. The fiscal 2007 budget includes a \$539,210 operating transfer from the General Fund.

### **Major Expenditure Areas:**

Expenditures are budgeted at \$1,424,795, a 0.9 percent increase over fiscal 2006. In fiscal 1995, the City began a major Pavement Management Program. Long-term goals of the program are to provide adequate maintenance to City streets in order to prevent or prolong the need for more expensive street reconstruction. Expenditures for this program should approximate between \$500,000 to \$600,000 annually.

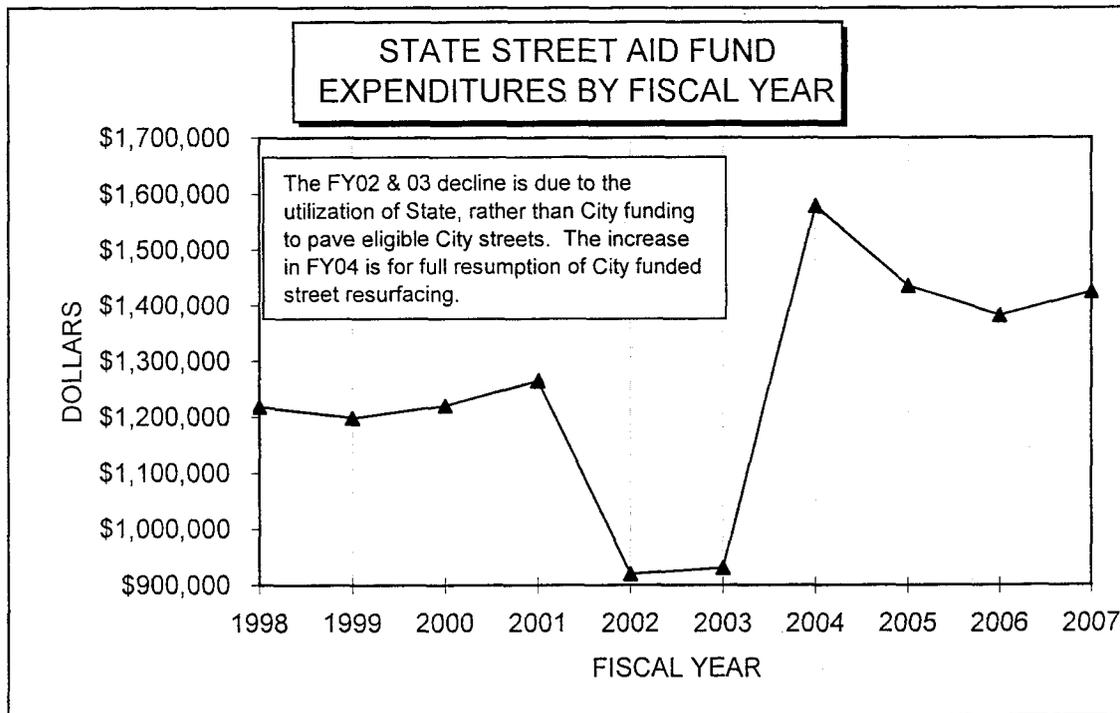
Major projects for FY 2007 include:

- Maintenance activities are budgeted at \$653,700, which includes street maintenance (\$325,000), sidewalk maintenance (\$30,000), leaf pickup (\$163,700), storm drains and spoil dumps (\$115,000) and snow and ice removal (\$20,000).
- Resurfacing of City streets at \$535,000
- Other Costs budgeted at \$236,095 is the allocation of charges from the General Fund for engineering and other services rendered and rental for space occupied at the Central Services Complex.

Budget Changes:

The \$12,625 budgeted increase in expenditures from fiscal 2006 levels is primarily related to street resurfacing, whose funding increased by \$17,500. Funding for this program was increased to reflect the SSA Fund's revenue stream. For fiscal 2007, funding levels for expenditure items other than street resurfacing are consistent overall with that of fiscal 2006. The funding levels for each of these items was reviewed and funding reallocated based on current expenditure patterns.

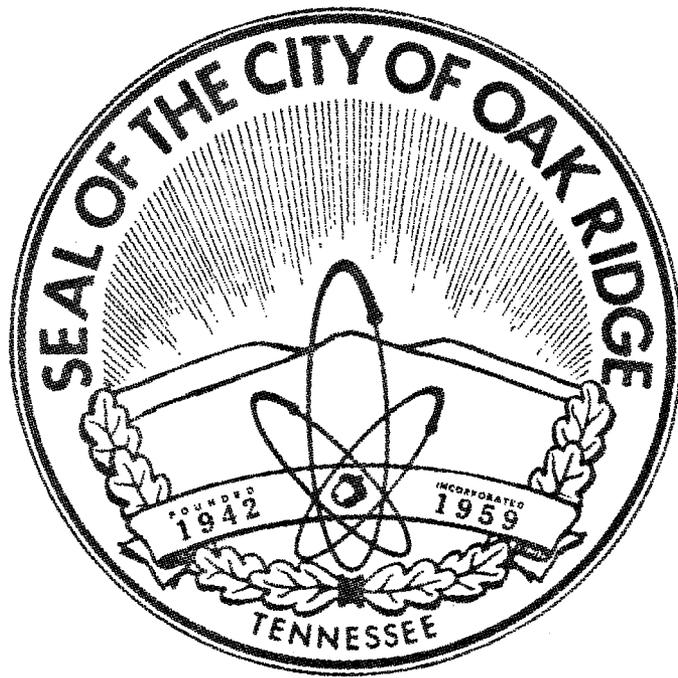
During budget deliberations in fiscal 2004, \$60,000 in funding for snow removal on non-state streets was removed from the budget. This service reduction was made solely to reduce the property tax rate. Correspondingly, a \$60,000 reduction was made to budgeted operating transfers from the General Fund. Fiscal 2007 will see snow removal efforts remaining at the reduced 2004 level with any excess expenditure over the \$20,000 budget coming from funds designated for street resurfacing.



**STATE STREET AID FUND**

**BUDGET SUMMARY**

	<u>ACTUAL 2005</u>	<u>BUDGET 2006</u>	<u>PROJECTED 2006</u>	<u>BUDGET 2007</u>	<u>BUDGET 07 vs 06</u>	<u>% CHANGE</u>
<u>REVENUES:</u>						
4610 Interest on Investments	9,874	10,000	7,500	2,250	(7,750)	-77.5
4810 Motor Fuel Tax	156,741	160,000	158,500	160,000	0	0.0
4811 State Shared Gasoline Tax	<u>619,846</u>	<u>630,000</u>	<u>635,000</u>	<u>635,000</u>	<u>5,000</u>	<u>0.8</u>
Total Revenues	<u>786,461</u>	<u>800,000</u>	<u>801,000</u>	<u>797,250</u>	<u>(2,750)</u>	<u>-0.3</u>
<u>EXPENDITURES:</u>						
15100 Street Maintenance	226,538	230,000	225,000	225,000	(5,000)	-2.2
15110 Curb & Gutter Replacement	56,703	55,000	50,000	55,000	0	0.0
15120 Traffic Sign Maintenance	26,349	25,000	25,000	25,000	0	0.0
15130 Striping City Streets	18,023	30,000	20,000	20,000	(10,000)	-33.3
15200 Sidewalk Maintenance	44,642	30,000	30,000	30,000	0	0.0
15300 Leaf Pickup	153,190	142,000	159,360	163,700	21,700	15.3
15400 Storm Drains	116,621	125,000	110,000	115,000	(10,000)	-8.0
15500 Snow & Ice Removal	4,530	20,000	20,000	20,000	0	0.0
15700 Other Costs	230,709	237,670	225,280	236,095	(1,575)	-0.7
15800 Street Resurfacing	<u>557,934</u>	<u>517,500</u>	<u>517,500</u>	<u>535,000</u>	<u>17,500</u>	<u>3.4</u>
Total Expenditures	<u>1,435,239</u>	<u>1,412,170</u>	<u>1,382,140</u>	<u>1,424,795</u>	<u>12,625</u>	<u>0.9</u>
Excess (Deficiency) of Revenues over Expenditures	(648,778)	(612,170)	(581,140)	(627,545)	(15,375)	2.5
<u>OTHER FINANCING SOURCES (USES)</u>						
Operating Transfers In General Fund	<u>500,000</u>	<u>517,500</u>	<u>517,500</u>	<u>539,210</u>	<u>21,710</u>	<u>4.2</u>
Total Other Financing Sources (Uses)	<u>500,000</u>	<u>517,500</u>	<u>517,500</u>	<u>539,210</u>	<u>21,710</u>	<u>0.0</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	(148,778)	(94,670)	(63,640)	(88,335)	6,335	-6.7
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>305,662</u>	<u>180,742</u>	<u>156,884</u>	<u>93,244</u>	<u>(87,498)</u>	<u>-48.4</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>156,884</u>	<u>86,072</u>	<u>93,244</u>	<u>4,909</u>	<u>(81,163)</u>	<u>-94.3</u>



## Street and Public Transportation Fund

### Major Revenue Sources

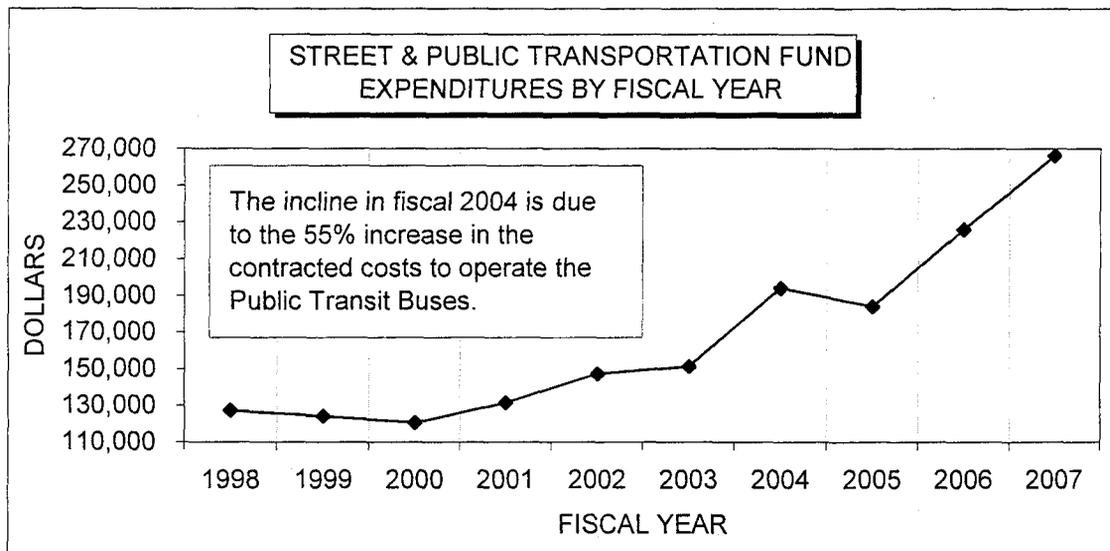
The primary source of revenue for this Fund is a special one-cent-per-gallon inspection fee levied on all petroleum products bought, sold or stored in the state and an operating assistance grant from the Tennessee Department of Transportation (TDOT). The inspection fee is distributed on a per-capita basis to assist municipalities with street signage and public transportation. Fiscal 2007 revenues from this fee are budgeted at \$65,000.

The TDOT operating assistance grant reimburses the City for 50% of the expenditures for the taxicab coupon program and the public transit program, up to a total grant award that is adjusted annually. Historically, eligible expenses have been well below the grant maximum resulting in the full 50% reimbursement allowed under the grant. During fiscal 2004, the City's contract with the East Tennessee Human Resource Agency (ETHRA), the contractor who operates the public transit buses, was renewed at an approximate 55% increase. Revenues from the state-shared fuel taxes and the TDOT operating assistance grant are insufficient to finance the higher operating costs for this program. In fiscal 2004, the General Fund began providing an operating transfer to the Street and Public Transportation Fund to support the operations of the public transit buses. For fiscal 2007, this operating transfer is budgeted at \$10,790.

### Major Expenditure Areas:

The Public Transit Program provides for the operation of four wheelchair lift equipped vans. The program is demand responsive and provides service within the City's corporate limits on a 24-hour advance reservation basis. Service is provided six days a week, Monday through Saturday, from 8:00 a.m. until 5:30 p.m. for a fare of \$1.50 per one-way trip. The system is operated under contract with the East Tennessee Human Resources Agency (ETHRA), who is responsible for all facets of operation, including hiring and training of personnel, scheduling, dispatch functions, vehicle maintenance and financial report/record keeping. ETHRA's 2004 contract to operate the public transit buses has 9 optional annual renewal terms with a built in cost-of-living escalator. \$195,000 is budgeted for this program in FY 2007.

The Taxi Coupon Program, administered in the Senior Center (Activity 978), provides for the purchase of coupons by the elderly for reduced taxi fares. The participant's share of the coupon is 75 cents for the rider, 30 cents for the taxi company and \$1.95 for the City. \$65,000 is budgeted for this program in fiscal 2007.



**STREET AND PUBLIC TRANSPORTATION FUND**

**BUDGET SUMMARY**

	<u>ACTUAL 2005</u>	<u>BUDGET 2006</u>	<u>PROJECTED 2006</u>	<u>BUDGET 2007</u>	<u>BUDGET 07 vs 06</u>	<u>% CHANGE</u>
<u>REVENUES:</u>						
4610 Interest on Investments	3,620	2,000	2,250	2,000	0	0.0
4820 State Shared Gasoline Tax Inspection Fees	61,593	65,000	62,000	65,000	0	0.0
4358 Tennessee Department of Transportation	<u>72,949</u>	<u>104,000</u>	<u>109,900</u>	<u>130,000</u>	<u>26,000</u>	<u>25.0</u>
Total Revenues	<u>138,162</u>	<u>171,000</u>	<u>174,150</u>	<u>197,000</u>	<u>26,000</u>	<u>15.2</u>
<u>EXPENDITURES:</u>						
16102 Maintenance Traffic Signs	1,681	6,000	6,000	6,000	0	0.0
16200 Taxi Coupon Program	41,704	65,000	58,000	65,000	0	0.0
16200 Public Transit Program	<u>140,668</u>	<u>195,000</u>	<u>161,800</u>	<u>195,000</u>	<u>0</u>	<u>0.0</u>
Total Expenditures	<u>184,053</u>	<u>266,000</u>	<u>225,800</u>	<u>266,000</u>	<u>0</u>	<u>0.0</u>
Excess (Deficiency) of Revenues over Expenditures	(45,891)	(95,000)	(51,650)	(69,000)	26,000	-27.4
<u>OTHER FINANCING SOURCES (USES):</u>						
Operating Transfers In General Fund	<u>10,000</u>	<u>10,350</u>	<u>10,350</u>	<u>10,790</u>	<u>440</u>	<u>100.0</u>
Total Other Financing Sources (Uses)	<u>10,000</u>	<u>10,350</u>	<u>10,350</u>	<u>10,790</u>	<u>440</u>	<u>100.0</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	(35,891)	(84,650)	(41,300)	(58,210)	26,440	-0.3
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>187,989</u>	<u>133,239</u>	<u>152,098</u>	<u>110,798</u>	<u>(22,441)</u>	<u>-16.8</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>152,098</u>	<u>48,589</u>	<u>110,798</u>	<u>52,588</u>	<u>3,999</u>	<u>8.2</u>

## **Economic Diversification (ED) Fund**

### **Fund Overview:**

A primary objective of the City is to promote diversification of the local Oak Ridge economic base, create and protect jobs, and provide for the common wealth of current and future Oak Ridgers. To assist in the attainment of this objective, the Economic Diversification (ED) Fund was established in fiscal 2000. The activities of the ED Fund are facilitated by the Economic Development Director.

### **Major Revenue Source:**

Fiscal 2007 revenues are budgeted at \$1,535,714, up \$72,500 or 5% over the prior fiscal year. \$1,000,000 in revenues is budgeted to allow for expenditures that may occur from any future grant awards. To date, there are no pending grant revenues identified for fiscal 2007. In fiscal 2005, accounting for revenues from Hotel/Motel Tax collections was moved from the General Fund to the ED Fund. Historically, revenues from Hotel/Motel Tax collections have been tied to the City's funding for the Convention and Visitors' Bureau (CVB). Hotel/Motel Tax collections are projected to be \$450,000 in fiscal 2007; a \$70,000 or 18.4% increase over the prior fiscal year based on actual collection levels and the anticipated opening of a new hotel during fiscal 2007. Incentive Returns are projected to be \$35,714 in fiscal 2007, a \$12,500 or 25.9 decrease over the prior fiscal year based on actual incentives awarded. Some of the location incentives offered by the City to business to expand or relocate in Oak Ridge include a reimbursement of these funds advanced to the business back to the City over a multi-year period.

The other major source of funding for the ED Fund is from Operating Transfers, which are budgeted at \$462,030 in fiscal 2007; a \$18,820 or 4.2% increase over fiscal 2006 levels.

### **Major Expenditure Areas:**

Expenditures for the ED Fund are budgeted at \$3,167,000 for fiscal 2007; a \$101,000 or 3.3% increase over fiscal 2006 levels. Budgeted expenditures include a \$2,100,000 contingency amount. Budgeting for a contingency allows the City the flexibility of obtaining state/federal grant funding and/or the awarding of location incentives for opportunities that arise after adoption of the budget without the requirement of reappropriation of the budget ordinance. This contingency is not operationally funded. Any actual expenditure for these contingency items would be funded through the ED Fund's existing fund balance or new grant revenues.

Other major expenditure areas budgeted in the ED Fund are as follows: \$123,918 for salary, travel and other administrative costs; \$150,000 for the City's costs to facilitate special events being held in Oak Ridge, such as the archery tournament and rowing regattas; \$30,000 to maintain the right-of-ways and vacant Industrial Development Board lots in City Industrial Parks and for major maintenance to the City's Incubator Building; and \$155,000 for legal and lobbying services related to economic development services, budgeted down \$40,000 over the prior fiscal year based on a change in the contractors that provide this service during fiscal 2006.

\$603,082 is budgeted for economic development services from the Oak Ridge Chamber of Commerce at \$217,700, Oak Ridge Convention and Visitors Bureau (CVB) at \$360,382, Anderson County Economic Development Association (ACEDA) at \$15,000 and Roane Alliance at \$10,000. Funding for the CVB and Chamber were increased by an inflationary 4.25% over fiscal 2006 funding amounts.

**ECONOMIC DIVERSIFICATION FUND  
BUDGET SUMMARY**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<b>REVENUES:</b>						
4110 Incentive Return	0	48,214	0	35,714	(12,500)	-25.9
4165 Hotel/Motel Tax Collections	397,925	380,000	425,000	450,000	70,000	18.4
4305 Future Grants	0	1,000,000	0	1,000,000	0	0.0
4730 Land Sale Proceeds	169,553	0	234,880	0	0	0.0
4610 Interest on Investments	42,059	35,000	50,000	50,000	15,000	42.9
<b>Total Revenues</b>	<b>609,537</b>	<b>1,463,214</b>	<b>709,880</b>	<b>1,535,714</b>	<b>72,500</b>	<b>5.0</b>
<b>EXPENDITURES:</b>						
5111 Salaries & Fringe Benefits	106,858	108,799	109,015	116,250	7,451	6.8
5300 Administrative and Miscellaneous Costs	4,052	17,406	7,425	7,668	(9,738)	-55.9
5200 Special Events/Recreational Projects	143,456	30,000	160,000	150,000	120,000	400.0
5200 Building & Property Maintenance	39,669	30,000	30,000	30,000	0	0.0
5430 Convention & Visitors Bureau	334,000	345,690	345,690	360,382	14,692	4.3
5430 Oak Ridge Chamber of Commerce	201,765	208,825	208,825	217,700	8,875	4.2
5430 ACEDA	15,000	15,000	15,000	15,000	0	0.0
5430 Legal/Lobbying Services	162,770	195,000	167,000	155,000	(40,000)	-20.5
5430 Roane Alliance	10,000	10,000	10,000	10,000	0	0.0
5430 Marketing	2,270	5,280	5,000	5,000	(280)	-5.3
5480 Investment/Initiative Grant Funded	0	1,000,000	0	1,000,000	0	0.0
5480 Investment/Initiative City Funded:	416,274	1,100,000	602,000	1,100,000	0	0.0
<b>Total Expenditures</b>	<b>1,436,114</b>	<b>3,066,000</b>	<b>1,659,955</b>	<b>3,167,000</b>	<b>101,000</b>	<b>3.3</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>(826,577)</b>	<b>(1,602,786)</b>	<b>(950,075)</b>	<b>(1,631,286)</b>	<b>(28,500)</b>	<b>1.8</b>
<b>OTHER FINANCING SOURCES:</b>						
Transfers From Other Funds						
General Fund	171,000	177,000	177,000	184,500	7,500	4.2
Electric Fund	140,300	145,210	145,210	151,380	6,170	4.2
Waterworks Fund	116,900	121,000	121,000	126,150	5,150	4.3
<b>Total Other Financing Sources</b>	<b>428,200</b>	<b>443,210</b>	<b>443,210</b>	<b>462,030</b>	<b>18,820</b>	<b>4.2</b>
<b>Excess (Deficiency) of Revenues and Other Sources Over Expenditures</b>	<b>(398,377)</b>	<b>(1,159,576)</b>	<b>(506,865)</b>	<b>(1,169,256)</b>	<b>(9,680)</b>	<b>0.8</b>
<b>UNRESERVED FUND BALANCE - 7/1</b>	<b>2,690,451</b>	<b>2,103,029</b>	<b>2,292,074</b>	<b>1,785,209</b>	<b>(317,820)</b>	<b>-15.1</b>
<b>UNRESERVED FUND BALANCE - 6/30</b>	<b>2,292,074</b>	<b>943,453</b>	<b>1,785,209</b>	<b>615,953</b>	<b>(327,500)</b>	<b>100.0</b>

## Grant Fund

### Fund Overview:

The Grant Fund accounts for the receipt of various non-utility state and federal grant revenues, including those that benefit low-income persons in the community. With the passage of the Urban-Rural Recovery Act of 1983, Oak Ridge became eligible for an automatic annual community block grant entitlement (CDBG) through the US Department of Housing and Urban Development (HUD). The entitlement has been used for projects that benefit low and very low-income persons; eliminate or prevent slums; or eliminate conditions detrimental to the health, safety and public welfare. The Grant Fund was initially established to account for the annual CDBG award. As grant opportunities expanded to other areas, the accounting for non-utility grants was centralized in the Grant Fund. Routine grant awards now include, an Emergency Shelter Grant (ESG) through the Tennessee Department of Human Services and police grants through the US Department of Justice.

### Major Revenue/Expenditure Sources and Budget Changes:

Grants awarded and therefore the appropriated expenditure level will vary from year to year in the Grant Fund. Revenues and expenditures are budgeted to be equal in the Grant Fund at \$3,675,250 for fiscal 2007.

The fiscal 2007 CDBG award is projected at \$266,461; with \$61,739 available as a carryover of funding provided from prior year CDBG grant awards, for a total budget of \$328,200. On January 22, 2002, City Council approved a staff recommendation that established the CDBG Program Model for awarding sub-recipient grants to community organizations. City Council established housing rehabilitation and construction as its top priority for funding. Usage of the CDBG model has brought a sense of fairness and consistency to the funding process. In fiscal 2007, two of the CDBG projects awarded are in support of the City's efforts in the Highland View Redevelopment Area and one in the Scarboro neighborhood. The fiscal 2007 allocation of CDBG funds is as follows:

- \$98,000 to Aid to Distressed Families of Appalachian Counties (ADFAC) to improve residences occupied by very low and low income persons, including emergency repairs. \$54,000 of this total award is specifically targeted for the Highland View Redevelopment Area. \$70,000 is to provide minor and/or major repairs to correct code violations within the home and property, with \$35,000 of this specifically targeted for the Highland View Redevelopment Area. \$28,000 is to fund the Yard Enhancement program, which provides grants to low-income and/or disabled homeowners for a contractor to assist them with removing trash and yard debris from their property, painting and general property clean-up, with \$19,000 of this allocated for the Highland View Redevelopment Area.
- \$30,000 to Ridgeview Psychiatric Hospital and Center, Inc. to provide two housing units and a housing coordinator for housing services for the homeless, mentally ill and/or dually diagnosed Oak Ridge citizens.
- \$15,000 to Housing Development Corporation of the Clinch Valley (HDCCV) for two housing units that provide short-term transitional housing for the homeless and for housing counseling on various housing issues issued by certified counselors to Oak Ridge residents.
- \$15,000 to the City of Oak Ridge for the development of the common area between Scarboro Community Center and the proposed Scarboro Housing Development by Habitat for Humanity of Anderson County and HDCCV. This area will include a walking trail and other amenities providing connectivity for the two properties.
- \$57,700 to provide funds for City employee and program costs associated with a City inspector for enforcement of municipal codes in CDBG eligible areas and programs.

- \$95,000 for annual debt service on funds borrowed by the City to renovate and expand the Scarboro Community Center. This is the fourth of fifteen installments on this debt.
- \$17,500 for general program administration, project implementation, management of subrecipient agreements and all reporting requirements.

\$25,200 is budgeted for an Emergency Shelter Grant (ESG) through the Tennessee Department of Human Services to provide funds for emergency assistance to low and very-low income persons threatened with displacement. \$168,350 is budgeted for City social services funding including \$136,500 for the City's social service program administered under a contract with Aid to Distressed Families of Appalachian Counties (ADFAC). The City's social service program provides assistance with rent, mortgage and utility payments, medical assistance for some prescription drugs, transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance to eligible citizens. \$31,850 in funding is budgeted for the Anderson County Health Council Healthy Start program, which provides assistance, training and support program for young mothers. Both of these programs are 100% funded by the operating transfer from the General Fund.

During fiscal 2006, the City was awarded a \$121,000 HOME grant which included \$43,500 for new homeownership activities, which was awarded in FY06 to Habitat for Humanity of Anderson County for soft second mortgages for four new homeowners living in the Scarboro neighborhood, and \$73,500 to be utilized for homeowner rehabilitation activities in the Highland View Redevelopment Area. During fiscal 2007, the City will be requesting proposals from area non-profits to assist the City with the administration of the homeowner rehabilitation activity.

Also budgeted is \$80,000 in police and fire grants. For the past few years, the City has been awarded grants toward police functions from the US Department of Justice and Fire grants from the Tennessee Department of Military. The fiscal 2007 appropriation for the Grant Fund also contains a \$3,000,000 contingency so that the City can aggressively pursue other federal and state grants.

**GRANT FUND  
BUDGET SUMMARY**

	ACTUAL 2005	BUDGET 2006	PROJECTED 2006	BUDGET 2007	BUDGET 07 vs 06	% CHANGE
<b>REVENUES:</b>						
4845 Police/Fire Grants	36,411	65,000	80,000	80,000	15,000	23.1
4877 Home Grant	0	0	47,500	73,500	73,500	100.0
4878 Emergency Shelter Grant (ESG)	25,200	25,200	25,200	25,200	0	0.0
4879 Community Development Block Grant (CDBG) Entitlement	362,134	378,923	414,923	328,200	(50,723)	-13.4
4880 Future and Other Grants	166,086	3,000,000	72,690	3,000,000	0	0.0
<b>Total Revenues</b>	<b>589,831</b>	<b>3,469,123</b>	<b>640,313</b>	<b>3,506,900</b>	<b>37,777</b>	<b>1.1</b>
<b>EXPENDITURES:</b>						
Community Development Block Grant (CDBG):						
27401 Property Maintenance Inspector	53,755	56,000	56,000	57,700	1,700	3.0
27405 Habitat for Humanity	30,000	0	30,000	0	0	0.0
27406 Grants Coordinator/Administrative	16,531	17,000	17,000	17,500	500	2.9
27408 Oak Ridge Housing Authority (ORHA)	28,818	22,000	22,000	0	(22,000)	-100.0
27411 Ridgeview Psychiatric Hospital	31,000	33,000	33,000	30,000	(3,000)	-9.1
27215 Scarboro Center Development	0	0	0	15,000	15,000	100.0
27215 Scarboro Center (Loan Payment)	95,764	95,000	95,000	95,000	0	0.0
27501 ADFAC	88,008	130,923	130,923	98,000	(32,923)	-25.1
27505 HDCCV	18,257	25,000	31,000	15,000	(10,000)	-40.0
Other Grants:						
27503 Home Grant	0	0	47,500	73,500	73,500	100.0
27504 Emergency Shelter Grant (ESG)	25,200	25,200	25,200	25,200	0	0.0
27603 Mona Lane/Carst Remediation	51,364	0	943	0	0	0.0
27604 Police Grants	18,489	50,000	50,000	50,000	0	0.0
27605 Fire Grants	17,922	15,000	30,000	30,000	15,000	100.0
27607 EDI Grant (HUD)	4,786	0	11,437	0	0	0.0
27609 Atomic Heritage Grant	162,690	0	60,310	0	0	0.0
27610 Miscellaneous Grants	4,500	0	0	0	0	0.0
27611 ADFAC (Social Services Program)	136,500	136,500	136,500	136,500	0	0.0
27612 Healthy Start	31,850	31,850	31,850	31,850	0	0.0
27216 Scarboro Center Computers	0	0	0	0	0	0.0
27900 Future Grants Contingency	0	3,000,000	0	3,000,000	0	0.0
<b>Total Expenditures</b>	<b>815,434</b>	<b>3,637,473</b>	<b>808,663</b>	<b>3,675,250</b>	<b>37,777</b>	<b>1.0</b>
Excess (Deficiency) of Revenues over Expenditures	(225,603)	(168,350)	(168,350)	(168,350)	0	0.0
<b>OTHER FINANCING SOURCES:</b>						
Transfer From Capital Projects Fund	57,253	0	0	0	0	0.0
Transfer From General Fund Fund	168,350	168,350	168,350	168,350	0	0.0
<b>Total Other Financing Sources</b>	<b>225,603</b>	<b>168,350</b>	<b>168,350</b>	<b>168,350</b>	<b>0</b>	<b>0.0</b>
Excess (Deficiency) Of Revenues and Other Financing Sources Over (Under) Expenditures	0	0	0	0	0	0.0
<b>UNRESERVED FUND BALANCE - 7/1</b>	<b>71,119</b>	<b>71,119</b>	<b>71,119</b>	<b>71,119</b>	<b>0</b>	<b>0.0</b>
<b>UNRESERVED FUND BALANCE - 6/30</b>	<b>71,119</b>	<b>71,119</b>	<b>71,119</b>	<b>71,119</b>	<b>0</b>	<b>0.0</b>



## Solid Waste Fund

### Fund Overview:

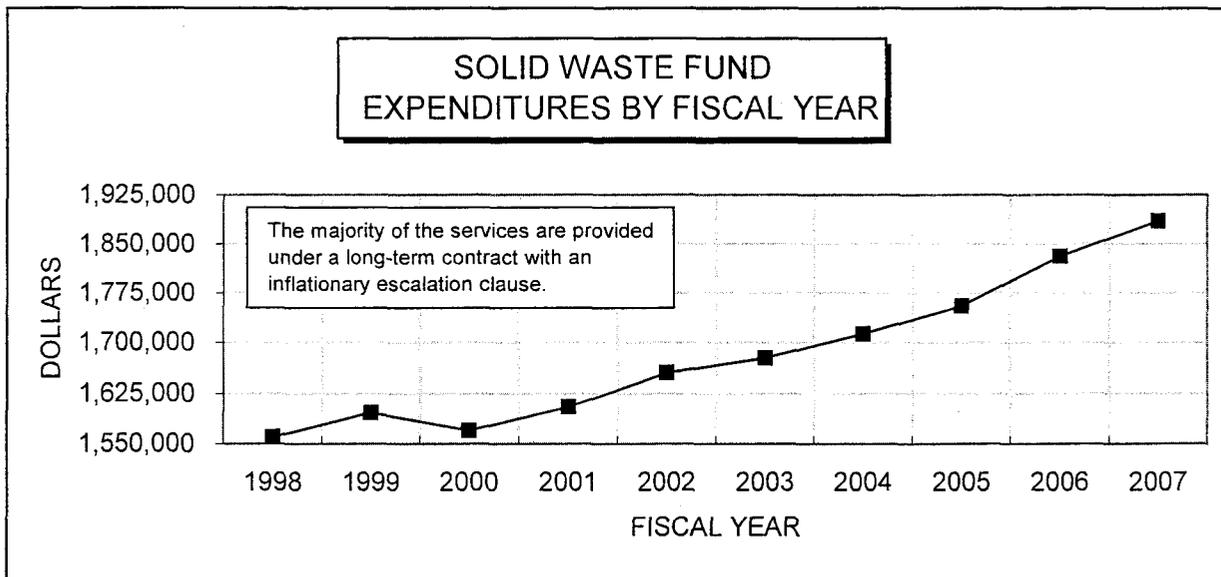
This Fund provides for the collection and disposal of residential refuse. The goal is to contribute to the health and welfare of the community by providing a quality level of refuse collection, while at the same time, continually striving to identify and recommend measures which improve the efficiency of the service to the public. This service had historically been funded and accounted for in the City's General Fund. In 1992, state legislation required that the City establish a separate Fund to account for solid waste management expenditures. General Fund revenues continue to provide funding for solid waste expenditures via an operating transfer from the General Fund.

### Major Revenue Source:

In fiscal 1999, City Council authorized a \$5 monthly fee be charged to residential households for solid waste collection. In fiscal 2007, this fee is estimated to provide \$702,000 in funding for the Solid Waste Fund. The City does not provide refuse collection to commercial entities located within Oak Ridge. The operating transfer from the General Fund is budgeted at \$1,183,340, up \$44,660 or 3.9% from the prior fiscal year. The operating transfer amount is adjusted each year so that budgeted revenues and expenditures will be equal.

### Major Expenditures Areas:

For fiscal 2007, expenditures for the Solid Waste Fund are budgeted at \$1,885,340, a \$52,660 increase from the preceding fiscal year due to inflation. The City contracts with Waste Connections for the collection and disposal of residential solid waste at an estimated cost of \$1,488,016. Residential refuse collection is provided once a week at the back door and once a week at curbside for recyclable items. The contractor is also responsible for the operation of a convenience center for disposing of residential waste and recyclable items, budgeted at a cost of \$300,044, and an annual spring clean-up and fall brush collection. The cost for providing these services increased 53% when the contract was last bid in 1996. In an effort to mitigate escalating costs, the City entered into a contract for these services, which extends through June 30, 2011. The current multiyear contract provides for annual increases in contract payments determined by a formula calculated on an increase of 90% of the change in the Consumer Price Index. Also budgeted in this Fund, is \$22,000 for landfill costs for waste generated by residents that live in the Roane County portion of Oak Ridge and \$49,560 for brush mulching costs.



**SOLID WASTE FUND**

**BUDGET SUMMARY**

	<u>ACTUAL 2005</u>	<u>BUDGET 2006</u>	<u>PROJECTED 2006</u>	<u>BUDGET 2007</u>	<u>BUDGET 07 vs 06</u>	<u>% CHANGE</u>
<b>REVENUES:</b>						
4400 Charges for Services	691,481	694,000	701,300	702,000	8,000	1.2
<b>EXPENDITURES:</b>						
5210 Residential Refuse Pickup & Recycle Service	1,403,805	1,445,915	1,444,685	1,488,016	42,101	2.9
5210 Convenience Center Rental	283,013	291,505	291,305	300,044	8,539	2.9
5210 Roane County Landfill	196	22,000	22,000	22,000	0	0.0
5210 Annual Brush Collection	24,222	25,000	24,925	25,720	720	2.9
5210 Mulching Contract	43,395	43,260	43,260	44,560	1,300	3.0
5235 Support Services for Mulching	257	5,000	5,000	5,000	0	0.0
Total Expenditures	<u>1,754,888</u>	<u>1,832,680</u>	<u>1,831,175</u>	<u>1,885,340</u>	<u>52,660</u>	<u>2.9</u>
<b>OTHER FINANCING SOURCES:</b>						
Operating Transfers In General Fund	<u>1,063,407</u>	<u>1,138,680</u>	<u>1,129,875</u>	<u>1,183,340</u>	<u>44,660</u>	<u>3.9</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures	0	0	0	0	0	0.0
<b>UNRESERVED FUND BALANCE - 7/1</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
<b>UNRESERVED FUND BALANCE - 6/30</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>

### **Internal Service Funds**

Internal Service Funds are used to account for services provided by one department to other departments of the City on a cost-reimbursement basis. Rates for revenues are set by City staff in order for projected revenues to be equal to projected expenses. These Funds are presented merely to show an accumulation of the total cost of providing these services to the City. The budgets of these Funds are not legally appropriated. These Funds are not presented in the Combined Summary of Revenues, Expenditures and Changes in Fund Balance – All Funds presented on page I-53 of this document, as this would be a duplication of expenditures/expenses. The City currently maintains two Internal Service Funds, the Equipment Replacement Rental Fund and the Insurance Fund.

### **Equipment Replacement Rental Fund (ERRF)**

This Fund is used to accumulate resources for the future replacement of equipment utilized by Governmental Funds and by the work pool and to account for the maintenance of that equipment. This is accomplished in the form of an equipment use charge to the corresponding activity/Fund which utilizes the equipment. For example, the ERRF charges the General Fund Fire Department, Activity 923, for maintenance and rental (for future replacement) of fire fighting equipment (fire trucks, etc.). This is recorded in the General Fund as an equipment use charge. Equipment use charges include both the actual cost of providing maintenance of the equipment (fuel, material and labor) and depreciation charges on the equipment. The accumulation of the proceeds from the depreciation charges is used to fund the future replacement of assets serviced by the Fund (i.e. fire trucks, etc.). The cost of providing this service is recorded as an expenditure in both the applicable Fund (General Fund in this example) and in the ERRF for the actual maintenance cost and depreciation expense. Proceeds from equipment use charges to other Funds, which are recorded as revenues in the ERRF, are budgeted at \$2,438,770 for fiscal 2007. Maintenance and depreciation expenses are budgeted at \$2,465,930.

\$2,326,575 in long-term debt was issued in fiscal 1999 to purchase three fire pumpers and one ladder truck and year 2000 compliant mainframe computers and software. Debt service on this debt issuance will be funded by the ERRF. Interest payments are budgeted at \$42,000 for fiscal 2007. Revenues and existing cash levels of the ERRF should be sufficient to fund the annual debt service requirements for the purchase of this equipment; therefore, no impact for this debt is anticipated on the property tax rate.

Equipment accounted for in this Fund is eligible for replacement review once it is fully depreciated. Each year the equipment shop staff in conjunction with the department reviews the physical state of the equipment to determine if it should be replaced or retained. Equipment replacement is based on the mechanical state of the equipment rather than depreciation status. Page V-21 contains \$865,000 in equipment that will be eligible for replacement in fiscal 2007.

**EQUIPMENT REPLACEMENT RENTAL FUND**  
**BUDGET SUMMARY**

	<u>ACTUAL 2005</u>	<u>BUDGET 2006</u>	<u>PROJECTED 2006</u>	<u>BUDGET 2007</u>	<u>BUDGET 07 vs 06</u>	<u>% CHANGE</u>
<b><u>OPERATING REVENUES:</u></b>						
4466 Charges for Service	<u>2,150,086</u>	<u>2,312,760</u>	<u>2,473,245</u>	<u>2,438,770</u>	<u>126,010</u>	<u>5.4</u>
<b><u>OPERATING EXPENSES:</u></b>						
5235 Routine Repair & Maintenance	1,627,254	1,734,835	1,771,415	1,785,930	51,095	2.9
5460 Depreciation	<u>634,702</u>	<u>680,000</u>	<u>710,000</u>	<u>680,000</u>	<u>0</u>	<u>0.0</u>
Total Operating Expenses	<u>2,261,956</u>	<u>2,414,835</u>	<u>2,481,415</u>	<u>2,465,930</u>	<u>51,095</u>	<u>2.1</u>
Operating Income (Loss)	(111,870)	(102,075)	(8,170)	(27,160)	74,915	-73.4
<b><u>NONOPERATING REVENUES/(EXPENSES):</u></b>						
4610 Net interest Income	15,082	10,000	10,000	10,000	0	0.0
4720 Gain/(Loss) on Sale of Assets	19,823	30,000	15,000	30,000	0	0.0
5439 Interest Expense	<u>(47,628)</u>	<u>(50,000)</u>	<u>(45,000)</u>	<u>(42,000)</u>	<u>8,000</u>	<u>-16.0</u>
Total Nonoperating Revenues (Expenses)	<u>(12,723)</u>	<u>(10,000)</u>	<u>(20,000)</u>	<u>(2,000)</u>	<u>8,000</u>	<u>-80.0</u>
Net Income (Loss)	(124,593)	(112,075)	(28,170)	(29,160)	82,915	-74.0
<b><u>RETAINED EARNINGS - 7/1</u></b>	<u>1,058,186</u>	<u>967,976</u>	<u>933,593</u>	<u>905,423</u>	<u>(62,553)</u>	<u>-6.5</u>
<b><u>RETAINED EARNINGS - 6/30</u></b>	<u>933,593</u>	<u>855,901</u>	<u>905,423</u>	<u>876,263</u>	<u>20,362</u>	<u>2.4</u>

**EQUIPMENT REPLACEMENT RENTAL FUND  
CAPITAL EXPENDITURES**

The following equipment is fully depreciated and scheduled for replacement in **FY 2007**.

ACTIVITY	ASSET NO.	DESCRIPTION	BUDGETED COST
820 City Manager's Office	Addition	Mid Size Hybrid SUV	\$ 22,000
864 Business Office	245	GMC Sierra Pickup Truck, 1997	18,000
911 Investigations	104	Ford Crown Victoria, 2003(Interceptor)	23,000
	105	Ford Crown Victoria, 2003(Interceptor)	23,000
	107	Ford Crown Victoria, 2003(Interceptor)	23,000
916 Animal Control	389	Ford F250 w/Animal Control Unit	30,000
925 Fire Specialist	120	Jeep Cherokee, 1996	25,000
930 Public Works Supervision	106	Chevrolet Malibu, 1998	25,000
966 Office of Neighborhood Insp.	103	Jeep Cherokee, 1997	25,000
976 Parks	299	GMC Sierra 4x4 Truck, 1994	24,000
	800	Smithco Super AFAC, 2000	10,000
		Items Less Than \$5,000	20,000
11951 Equipment Shop	310	Chevrolet 1 1/2 Ton Stake, 1959	30,000
		Items Less Than \$5,000	5,000
21941 Work Pool	271	GMC 3/4 Ton Pickup, 1988	24,000
	287	Ford Econo Line Van, 1990	24,000
	371	GMC 2 1/2 Ton Dump, 1990	35,000
	372	Cronkhite Flat Bed Trailer, 1990	15,000
	378	Chevrolet 2 1/2 Ton, 1992	35,000
	379	Chevrolet 2 1/2 Ton, 1992	35,000
	397	Ford F350 1-Ton Truck, 1996	35,000
	399	Ford F350 1-Ton Truck, 1996	35,000
	437	Case Forklift, 1988	20,000
	525	Mauldin 4000 Compaction Roller, 1996	9,000
	688	Ford Tractor w/Broom, 1988	20,000
690		Tarco Leaf Loader	30,000
		Items Less Than \$5,000	20,000
24100 Golf Course Fund		Various Equipment	50,000
845 Computer Services		Desk Top Computers & Printers	75,000
		GIS Equipment	50,000
		Records Management System	50,000
			<u>\$ 865,000</u>

## Insurance Fund

The Insurance Fund ensures that adequate funds are available to pay for various losses, which the City may incur. The Insurance Fund ensures the City's ability to pay for losses through the purchase of insurance, the maintenance of monetary reserves or a combination of both. Revenues to the Insurance Fund are provided through charges to the General, Electric and Waterworks Funds and from employee and retiree contributions toward medical premiums.

Budgeted expenses for the Insurance Fund totaled \$6,049,711 for fiscal 2007; a \$453,836 or 8.1% increase over fiscal 2006. Expense areas include City employee retirement benefits to the TCRS, employee medical benefits, workers compensation, and property and liability insurance.

In fiscal 2005, the accounting for the City's contribution to the TCRS for employee retirement benefits was centralized in the Insurance Fund in order to spread the rising costs for retirement over multi-year periods. To accomplish this, the General, Electric and Waterworks Funds are charged a flat amount for TCRS contributions. This flat charge is recorded as revenue in the Insurance Fund. Correspondingly, actual retirement payments to the TCRS are recorded as an expense in the Insurance Fund. Short-term shortages in the corresponding revenues versus expenses for retirement benefits will be funded from existing cash reserves in the Insurance Fund. The goal is to reach a flat percentage charged to other City Funds that will not fluctuate as much as the actual TCRS rate. Historically, the TCRS rate has increased and decreased based on fluctuations in the stock market and other investment instruments. In fiscal 2007, expenses for employee retirement benefits with the TCRS are budgeted at \$2,019,046, up \$322,271 or 19% over fiscal 2006 levels based on increases in salaries and the required contribution rate. In fiscal 2007, the City's required contribution to the TCRS increased from 11.53% to 11.86% of covered wages, a 2.8% increase. The City's contribution to the TCRS for employee retirement benefits is actuarially reviewed on a biennial basis.

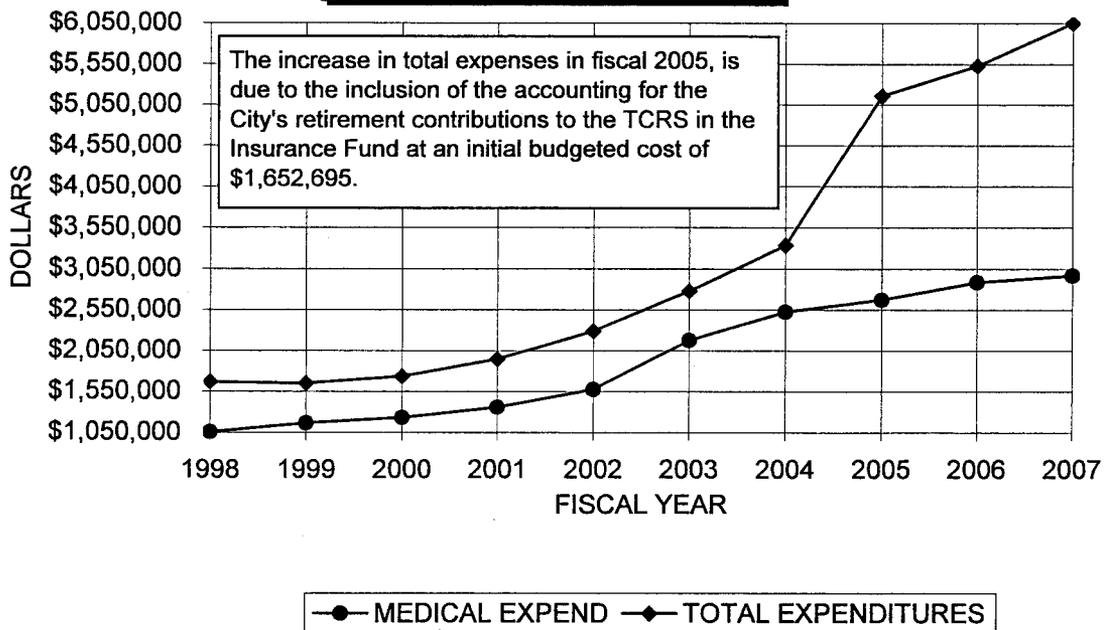
The City continually reviews its insurance programs and providers in an attempt to mitigate ever increasing insurance costs, particularly employee medical. In 1990, the City began a primarily self-insured program for employee medical claims. Medical claims increased 87.8% from 1991 to 1995. On August 1, 1996, the City converted to a Group Hospitalization plan under which employee medical claims were funded entirely through insurance premiums, with contributions by employees and retirees funding a portion of costs. Since 1999, the City has contracted employee medical coverage through the State of Tennessee Local Government Health Insurance Program. In an overall cost reduction endeavor, the employee paid percentages toward the medical insurance premiums were increased on July 1, 2003, with the City paying 85% of the highest single premium and 70% of the highest family premium. Fiscal 2007 budgeted funding for employee medical insurance premiums remains at the 2006 level of \$2,975,000. Employee medical insurance premiums were budgeted to increase 10% on January 1, 2006, but actually increased by an average of 4.8%.

At the present time, the City purchases insurance with deductibles for Worker's Compensation, and liability and property damage. The City has a \$50,000 per incident deductible on Workers' Compensation coverage and property damage due to a natural disaster. Other deductibles for property, equipment and general liabilities range from \$5,000 to \$10,000 per incident. The City is self-insured for the employee dental/hearing/vision reimbursement program and unemployment compensation. Monetary reserves are maintained within the Insurance Fund to pay for the City's portion of any losses in these areas. The appropriate level of reserves within the Fund is determined by examining the potential for losses in each area of risk and providing the necessary funds to cover a catastrophic loss in any one-risk area.

**INSURANCE FUND  
BUDGET SUMMARY**

	<u>ACTUAL 2005</u>	<u>BUDGET 2006</u>	<u>PROJECTED 2006</u>	<u>BUDGET 2007</u>	<u>BUDGET 07 vs 06</u>	<u>% CHANGE</u>
<b><u>OPERATING REVENUES:</u></b>						
4400 Charges for Service	<u>5,464,847</u>	<u>5,575,788</u>	<u>5,497,403</u>	<u>5,935,635</u>	<u>359,847</u>	<u>6.5</u>
<b><u>OPERATING EXPENSES:</u></b>						
5150 TCRS	1,601,370	1,696,775	1,663,300	2,019,046	322,271	19.0
5160 Medical Insurance	2,674,583	2,975,000	2,890,775	2,975,000	0	0.0
5175 Workers Compensation	290,410	300,000	256,650	300,000	0	0.0
5200 Contractual Services	2,115	14,000	7,500	14,000	0	0.0
5400 Other	<u>590,124</u>	<u>610,100</u>	<u>710,672</u>	<u>741,665</u>	<u>131,565</u>	<u>21.6</u>
Total Operating Expenses	<u>5,158,602</u>	<u>5,595,875</u>	<u>5,528,897</u>	<u>6,049,711</u>	<u>453,836</u>	<u>8.1</u>
Operating Income (Loss)	306,245	(20,087)	(31,494)	(114,076)	(93,989)	467.9
<b><u>NONOPERATING REVENUES:</u></b>						
4610 Interest Income	<u>14,622</u>	<u>10,000</u>	<u>15,000</u>	<u>10,000</u>	<u>0</u>	<u>0.0</u>
Net Income (Loss)	320,867	(10,087)	(16,494)	(104,076)	(93,989)	-100.0
<b><u>RETAINED EARNINGS - 7/1</u></b>	<u>562,245</u>	<u>400,260</u>	<u>883,112</u>	<u>866,618</u>	<u>466,358</u>	<u>116.5</u>
<b><u>RETAINED EARNINGS - 6/30</u></b>	<u>883,112</u>	<u>390,173</u>	<u>866,618</u>	<u>762,542</u>	<u>372,369</u>	<u>95.4</u>

**INSURANCE FUND EXPENSES  
BY FISCAL YEAR**





**SECTION VI**  
**APPENDIX**  
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Legal Requirements

**LEGAL REQUIREMENTS**  
**CHARTER REQUIREMENTS**

The following excerpts from the Charter of the City of Oak Ridge provide the basis for budget preparation and administration:

**ARTICLE IV. TAXATION AND ISSUANCE  
OF OBLIGATIONS**

**Section 1. Assessments.**

The council by ordinance may provide for the assessment of property lying within the corporate limits by city assessing personnel, or may enter into any necessary agreements with the appropriate county officials for joint assessments by the city and county, or may elect to use county assessments. There shall be added to any county assessment any property omitted from such assessments.

**Section 3. Levy, due date, and delinquencies.**

Unless otherwise provided by ordinance, the schedule for ad valorem property tax levy, due date, and delinquencies shall be the same as provided by general law for counties, provided that the tax levy shall be set by council prior to the beginning of the new fiscal year. If no levy is made before the end of the fiscal year, the current levy shall be carried forward to the new fiscal year.

**Section 4. Municipal debt.**

The City of Oak Ridge may borrow money as provided by Tennessee General Law. Such authority is found within Title 9, Chapter 21, of the Tennessee Code, entitled Local Government Public Obligation Act.

**ARTICLE V. CITY MANAGER--ADMINISTRATION OF CITY AFFAIRS**

**Section 3. Council-manager relationships.**

The manager shall be responsible to the council for the administration of all units of the city government under his or her jurisdiction and for carrying out policies adopted by the council. Except for the purpose of inquiry, the council and its members shall deal with the administrative officers and employees solely through the manager. Neither the council nor any member thereof shall give orders to the manager's subordinates or otherwise interfere with managerial functions through such means as directing or requesting the appointment or removal of any of the manager's subordinates, or the making of particular purchases from, or contracts with, any specific organization. The office of any council member violating any provision of this section shall immediately become vacant upon the member's conviction in a court of competent jurisdiction.

**Section 4. Duties and authority of manager.**

The manager shall supervise the administrative affairs of the city. The manager shall be charged with the preservation of the public peace and health, the safety of persons and properties, and the enforcement of the laws, ordinances, and franchises, and the development and utilization of the city's resources. The manager shall make such reports and recommendations as may be deemed desirable and perform such other duties as may be prescribed by this Charter or required of him or her by ordinance or resolution of the council not inconsistent with this Charter. The manager shall have the right to take part in the discussion of all matters coming before the council, but not the right to vote.

**Section 5. Administrative organization.**

Within the framework established by this Charter, the administrative organization of the city shall be organized into departments of general government, finance, and such other departments necessary to provide health, welfare, police, recreation, fire, library, public works, utilities and other municipal services as shall be provided in a plan of administrative organization to be developed by the city manager and submitted to the council for approval and adoption by ordinance. The council may by ordinance amend the plan of administrative organization only after receiving the written recommendations of the city manager. Administrative regulations governing the operations and relationships of departments, agencies, and offices within the administrative organization shall be prepared and issued by the city manager. The authority to prepare and issue departmental rules and regulations may be delegated to designated subordinates.

**Section 7. Assessment and collection of taxes.**

The city manager or administrative personnel appointed by the manager shall make use of every method provided by general law to insure the collection of taxes due the city, and shall also be authorized to use and shall use, if necessary, the methods now available to cities organized under the uniform city manager- commission charter, TCA 6-22-110 through TCA 6-22-116.

**Section 9. Fiscal year.**

The fiscal year of the city shall begin on the first day of July and shall end on the thirtieth day of June of the succeeding year, but another fiscal year may be fixed by ordinance for the entire city government or for any utility.

**Section 10. Manager to prepare budget -- Contents.**

After one or more council meetings devoted to guidance to the city manager with respect to the budget to be submitted, as determined by the council, on or before a date fixed by the council, the manager shall submit to the council a proposed budget for the next fiscal year. The budget shall present a complete financial plan for the ensuing year, including at least the following information:

- (a) Detailed estimates of all proposed expenditures for each department, board, officer or other agency of the city, showing in addition the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern.

(b) Statements of the bonded and other indebtedness of the city, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking funds.

(c) Detailed estimates of all anticipated revenues of the city from all sources including current and delinquent taxes, non tax revenues and proceeds from the sale of any bonds, with a comparative statement of the amounts received by the city from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year.

(d) A statement of the estimated balance or deficit, as of the end of the current fiscal year.

(e) Such other supporting schedules as the council may request, or are otherwise required by law.

#### **Section 11. Capital budget program.**

As a part of the proposed annual budget, the city manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be raised therefor by appropriations in the budget and the respective amounts, if any, proposed to be raised therefor by the issuance of bonds during the fiscal year. Such pending and proposed capital projects shall be based upon the guidance of council as expressed in the guidance meeting(s) carried out under Article V, Section 10 of this Charter. Council shall use as one basis of its guidance to the manager the program of capital projects prepared annually by the planning commission. The manager shall provide the council written comments on the planning commission program at the time of the first guidance meeting.

#### **Section 12. Public hearing on budget--Inspection--Distribution.**

A public hearing on the budget shall be held before its final adoption by the council, at such time and place as the council shall direct, and notice of such public hearing shall be published ten (10) days in advance of the date of the hearing. All persons present shall be given a reasonable opportunity to be heard for or against the estimates of any item thereof. The budget and budget message and all supporting schedules shall be a public record in the office of the city clerk open to public inspection by anyone. The city manager shall cause sufficient copies of the budget and budget message to be prepared for distribution to interested persons at least ten (10) days before the hearing.

#### **Section 13. Adoption of budget--Appropriation ordinance.**

Before the beginning of the next fiscal year, the council shall adopt an appropriation ordinance, based on the city manager's budget with such modifications as the council considers necessary or desirable, provided that modifications in the school budget as submitted by the board of education shall be subject to the limitations of Article VI, Section 13, of this Charter. Appropriations need not be in more detail than a lump sum for each fund. The council shall not make any appropriations in excess of estimated revenues, except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the city and declared by a unanimous vote of all members of the council present, when there is a quorum. Provided, however, that if for any reason an appropriation ordinance is not adopted prior to the end of the fiscal year, the appropriations for the current fiscal year shall be carried forward for the new fiscal

year, until the adoption of the new appropriation ordinance. The appropriation ordinance insofar as it relates to the appropriation for schools shall be further subject to the provisions of Article VI, Section 14, of this Charter.

**Section 14. Amendments to appropriation ordinance.**

Amendments may be made to the original appropriation at any time during a current fiscal year after a public hearing before the council on five (5) days notice published once in the official city newspaper, provided that increased appropriations may be made only after the city manager has certified in writing that sufficient amount of unappropriated revenue will be available, except for emergency appropriations as provided above.

**Section 15. Unexpended appropriation to lapse.**

Any portion of an annual appropriation remaining unexpended and unencumbered at the close of a fiscal year shall lapse and be credited to the general fund, except that any balance remaining in any other fund at the end of a fiscal year may remain to the credit of that fund and be subject to further appropriation.

**Section 16. Budget control.**

At the beginning of each quarterly period during the fiscal year, and more often if required by the council, the manager shall submit to the council data showing the relations between the estimated and actual revenues and expenditures to date; and if it shall appear that the revenues are less than anticipated, the council may reduce the appropriations, as prescribed in Article V, Section 14, except amounts required for debt and interest charges, and with the further exception to such a degree as may be necessary to keep expenditures within the receipts. The manager may provide for monthly or quarterly allotments of appropriations to all departments, agencies or activities within the manager's jurisdiction under such rules as he or she shall prescribe, and make transfers between departments, agencies, or activities within each fund, and when authorized by the city council, from one fund to another, provided that any transfer of moneys from the city school fund to any other fund shall be made only with the concurrence of the board of education.

A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly city income and expense statement, and a statement of the number of city employees and full-time equivalent city employees shall be placed quarterly on the city's web site. A comparison between actual and previously estimated fiscal year revenues to date by source and expenses to date by department shall be placed semi-annually in the local library and posted on the city's web site.

## ARTICLE VI. PUBLIC SCHOOLS

### **Section 12. Financial management.**

All school moneys appropriated by the city council, all state and county funds received for the city school system, and all other moneys, fees, revenues or income which are received by the city school system or which heretofore or hereafter are granted or permitted to the city school system shall be deposited in a city school fund to be withdrawn only upon the order of the board of education provided that a full estimate thereof shall have been summarized in each school budget and provided further that those portions of such funds derived from city appropriation ordinances shall be subject to the provisions of Article V, Sections 14-16. The board of education shall establish such school funds as are required by general law or as it considers necessary for the operation of the school system. At the end of each fiscal year an audit shall be made of the accounts and funds of the school system covering the operations of the last fiscal year by certified public accountants selected by the board. The board of education may employ certified accountants to audit all or any of the school funds and accounts at any time it may deem expedient to assure the correctness thereof. Article V, Section 21, shall apply with the board of education standing in the stead of council.

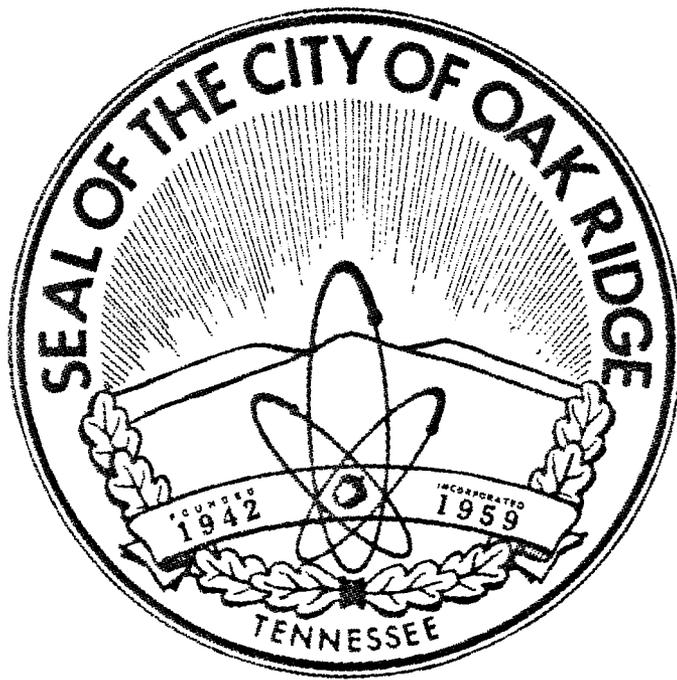
### **Section 13. School budget.**

The city school budget submitted by the board of education through the city manager to the city council shall include estimates of all school revenues as well as estimates of expenditures necessary for the operation of the school system for the next fiscal year period. Neither the city manager nor the city council shall have any authority to modify or delete any item of the school estimates and the council shall have the power to modify only the total amount of the school budget, except that in no event shall a reduction in school budget exceed the total sum requested by the board of education from current city tax revenues. Such budget estimates shall not include any requests for the purchase of land or the purchase, construction, reconstruction, or major alteration of any building for school purposes. Requests for such improvements shall be transmitted to the planning commission for review and incorporation into the capital improvement program before November 1 prior to the next fiscal year.

A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly schools income and expense statement and a statement of the number of schools employees shall be placed quarterly on the city's web site.

### **Section 14. Notice of appropriation.**

The adoption by the city council of an appropriation ordinance for the next fiscal year, or the allowance of a continuation of the appropriation for the last fiscal year, shall serve as notice to the board of education of the total amount of the school appropriation for the next fiscal year period.





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Personnel Schedule

## PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENT	<u>AUTHORIZED POSITIONS</u>			<u>AUTHORIZED STAFF YEARS</u>		
	FY	FY	FY	FY	FY	FY
	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
<u>TOTALS BY DEPARTMENT</u>						
GENERAL GOVERNMENT	11	11	11	10.60	10.60	10.60
ADMINISTRATIVE SERVICES	37	37	37	37.00	37.00	37.00
POLICE	70	75	75	70.00	75.00	75.00
FIRE	45	45	45	45.00	45.00	45.00
PUBLIC WORKS	87	87	87	87.00	87.00	87.00
COMMUNITY DEVELOPMENT	11	11	11	11.00	11.00	11.00
RECREATION AND PARKS	86	86	86	36.36	36.36	36.36
LIBRARY	23	23	23	16.68	16.68	16.68
ECONOMIC DEVELOPMENT	1	1	1	1.00	1.00	1.00
ELECTRIC	<u>34</u>	<u>34</u>	<u>34</u>	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>
TOTAL ALL FUNDS	405	410	410	348.64	353.64	353.64
TRANSFERS	<u>115</u>	<u>115</u>	<u>115</u>	<u>115.00</u>	<u>115.00</u>	<u>115.00</u>
TOTAL NET GENERAL FUND	<u>290</u>	<u>295</u>	<u>295</u>	<u>233.64</u>	<u>238.64</u>	<u>238.64</u>

## PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES	<u>AUTHORIZED POSITIONS</u>			<u>AUTHORIZED STAFF YEARS</u>		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<u>GENERAL GOVERNMENT</u>						
816 City Clerk	2	2	2	2.00	2.00	2.00
820 City Manager	3	3	3	3.00	3.00	3.00
832 City Court	3	3	3	2.60	2.60	2.60
843 Legal	3	3	3	3.00	3.00	3.00
TOTAL GENERAL GOVERNMENT	<u>11</u>	<u>11</u>	<u>11</u>	<u>10.60</u>	<u>10.60</u>	<u>10.60</u>
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services	9	9	9	9.00	9.00	9.00
846 Personnel	4	4	4	4.00	4.00	4.00
854 Stationery Stores	1	1	1	1.00	1.00	1.00
862 Finance	8	8	8	8.00	8.00	8.00
864 Business Office	15	15	15	15.00	15.00	15.00
TOTAL ADMINISTRATIVE SERVICES	<u>37</u>	<u>37</u>	<u>37</u>	<u>37.00</u>	<u>37.00</u>	<u>37.00</u>
<u>POLICE DEPARTMENT</u>						
910 Police Supervision	2	2	2	2.00	2.00	2.00
911 Investigations	8	8	8	8.00	8.00	8.00
912 Staff Services	6	5	5	6.00	5.00	5.00
913 Patrol	41	47	47	41.00	47.00	47.00
915 Emergency Communications	8	8	8	8.00	8.00	8.00
916 Animal Control	3	3	3	3.00	3.00	3.00
917 School Resource Officer Program	2	2	2	2.00	2.00	2.00
TOTAL POLICE DEPARTMENT	<u>70</u>	<u>75</u>	<u>75</u>	<u>70.00</u>	<u>75.00</u>	<u>75.00</u>
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision	2	2	2	2.00	2.00	2.00
922 Fire Prevention	1	1	1	1.00	1.00	1.00
923 Fire Fighting	42	42	42	42.00	42.00	42.00
TOTAL FIRE DEPARTMENT	<u>45</u>	<u>45</u>	<u>45</u>	<u>45.00</u>	<u>45.00</u>	<u>45.00</u>
<u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision	4	4	4	4.00	4.00	4.00
935 Engineering	4	4	4	4.00	4.00	4.00
011 Equipment Shop	8	8	8	8.00	8.00	8.00
021 Work Pool	44	44	44	44.00	44.00	44.00
021 Water Plant	11	11	11	11.00	11.00	11.00
022 Wastewater Treatment	16	16	16	16.00	16.00	16.00
TOTAL PUBLIC WORKS DEPARTMENT	<u>87</u>	<u>87</u>	<u>87</u>	<u>87.00</u>	<u>87.00</u>	<u>87.00</u>

## PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>						
960 Community Development Supervision	3	3	3	3.00	3.00	3.00
962 Planning	2	2	2	2.00	2.00	2.00
966 Office of Neighborhood Improvement	5	5	5	5.00	5.00	5.00
027 Grants Fund	1	1	1	1.00	1.00	1.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	11	11	11	11.00	11.00	11.00
<u>RECREATION AND PARKS DEPARTMENT</u>						
970 Recreation Supervision	3	2	2	3.00	2.00	2.00
972 Indoor Aquatics	14	14	14	4.18	4.18	4.18
973 Outdoor Aquatics	26	26	26	6.27	6.27	6.27
974 Centers, Camps & Programs	29	29	29	11.02	11.02	11.02
975 Athletics	1	2	2	1.00	2.00	2.00
976 Parks	7	7	7	7.00	7.00	7.00
977 Scarboro Center	3	3	3	1.39	1.39	1.39
978 Senior Center	3	3	3	2.50	2.50	2.50
TOTAL RECREATION AND PARKS DEPARTMENT	86	86	86	36.36	36.36	36.36
<u>LIBRARY</u>						
979 Library	23	23	23	16.68	16.68	16.68
<u>ECONOMIC DEVELOPMENT</u>						
013 Economic Diversification Fund	1	1	1	1.00	1.00	1.00
<u>ELECTRIC DEPARTMENT</u>						
020 Electric	34	34	34	34.00	34.00	34.00
TOTAL ALL FUNDS	405	410	410	348.64	353.64	353.64
<u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	34	34	34	34.00	34.00	34.00
Waterworks Fund	71	71	71	71.00	71.00	71.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
Grants Fund	1	1	1	1.00	1.00	1.00
Economic Diversification Fund	1	1	1	1.00	1.00	1.00
TOTAL TRANSFERS	115	115	115	115.00	115.00	115.00
TOTAL NET GENERAL FUND	290	295	295	233.64	238.64	238.64

## PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<u>GENERAL GOVERNMENT</u>						
816 City Clerk						
City Clerk	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00
820 City Manager						
City Manager	1	1	1	1.00	1.00	1.00
Government & Public Affairs Coordinator	1	1	1	1.00	1.00	1.00
Senior Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	3	3	3	3.00	3.00	3.00
832 City Court						
City Judge	1	1	1	1.00	1.00	1.00
Court Clerk	2	2	2	1.60	1.60	1.60
Total	3	3	3	2.60	2.60	2.60
843 Legal						
City Attorney	1	1	1	1.00	1.00	1.00
Senior Staff Attorney	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	3	3	3	3.00	3.00	3.00
TOTAL GENERAL GOVERNMENT	11	11	11	10.60	10.60	10.60
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services						
Deputy City Manager	1	1	1	1.00	1.00	1.00
Senior Systems Analyst	2	2	2	2.00	2.00	2.00
Information Systems Manager	1	1	1	1.00	1.00	1.00
Senior Information Specialist	2	2	2	2.00	2.00	2.00
Information Specialist	2	2	2	2.00	2.00	2.00
Accounting Specialist	1	1	1	1.00	1.00	1.00
Total	9	9	9	9.00	9.00	9.00

## PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<u>ADMINISTRATIVE SERVICES (Continued)</u>						
846 Personnel						
Personnel Director	1	1	1	1.00	1.00	1.00
Personnel/Risk Program Manager	1	1	1	1.00	1.00	1.00
Personnel Specialist	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	4	4	4	4.00	4.00	4.00
854 Stationery Stores						
Printing Services Specialist	1	1	1	1.00	1.00	1.00
862 Finance						
Accounting Division Manager	1	1	1	1.00	1.00	1.00
Accountant	1	1	1	1.00	1.00	1.00
Purchasing/Contracts Coordinator	1	1	1	1.00	1.00	1.00
Purchasing/Inventory Coordinator	1	1	1	1.00	1.00	1.00
Accounting Specialist	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Warehouse Clerk	2	2	2	2.00	2.00	2.00
Total	8	8	8	8.00	8.00	8.00
864 Business Office						
Finance Director	1	1	1	1.00	1.00	1.00
Accounting Division Manager	1	1	1	1.00	1.00	1.00
Utility Service Representative	2	3	3	2.00	3.00	3.00
Accounting Specialist	6	6	6	6.00	6.00	6.00
Meter Reader	2	2	2	2.00	2.00	2.00
Accounting Clerk	2	1	1	2.00	1.00	1.00
Service Center Cashier	1	1	1	1.00	1.00	1.00
Total	15	15	15	15.00	15.00	15.00
 TOTAL ADMINISTRATIVE SERVICES	 37	 37	 37	 37.00	 37.00	 37.00

## PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<b><u>POLICE DEPARTMENT</u></b>						
910 Police Supervision						
Police Chief	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00
911 Investigations						
Police Lieutenant	1	1	1	1.00	1.00	1.00
Police Sergeant	1	1	1	1.00	1.00	1.00
Police Officer	2	2	2	2.00	2.00	2.00
Detective	4	4	4	4.00	4.00	4.00
Total	8	8	8	8.00	8.00	8.00
912 Staff Services						
Police Captain	-	1	1	-	1.00	1.00
Police Lieutenant	1	-	-	1.00	-	-
Police Sergeant	2	1	1	2.00	1.00	1.00
Lead Police Records Specialist	1	1	1	1.00	1.00	1.00
Police Records Specialist	2	2	2	2.00	2.00	2.00
Total	6	5	5	6.00	5.00	5.00
913 Patrol						
Police Captain	1	1	1	1.00	1.00	1.00
Police Lieutenant	4	4	4	4.00	4.00	4.00
Police Sergeant	5	6	6	5.00	6.00	6.00
Systems & Training Specialist	1	1	1	1.00	1.00	1.00
Police Officer	30	35	35	30.00	35.00	35.00
School Crossing Guard	-	-	-	-	-	-
Total	41	47	47	41.00	47.00	47.00
915 Emergency Communications						
Lead Public Safety Communications Officer	1	1	1	1.00	1.00	1.00
Public Safety Communications Officer	7	7	7	7.00	7.00	7.00
Total	8	8	8	8.00	8.00	8.00
916 Animal Control						
Animal Control Supervisor	1	1	1	1.00	1.00	1.00
Animal Control Officer	2	2	2	2.00	2.00	2.00
Total	3	3	3	3.00	3.00	3.00
917 School Resource Officer Program						
Police Officer	2	2	2	2.00	2.00	2.00
TOTAL POLICE DEPARTMENT	70	75	75	70.00	75.00	75.00

## PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision						
Fire Chief	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00
922 Fire Prevention						
Deputy Chief-Fire Prevention	1	1	1	1.00	1.00	1.00
923 Fire Fighting						
Battalion Chief	3	3	3	3.00	3.00	3.00
Fire Captain	6	6	6	6.00	6.00	6.00
Fire Fighter/Engineer	33	33	33	33.00	33.00	33.00
Total	42	42	42	42.00	42.00	42.00
TOTAL FIRE DEPARTMENT	45	45	45	45.00	45.00	45.00
<u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision						
Public Works Director	1	1	1	1.00	1.00	1.00
Contracts/Grants Coordinator	1	1	1	1.00	1.00	1.00
Administrative Assistant	2	2	2	2.00	2.00	2.00
Total	4	4	4	4.00	4.00	4.00
935 Engineering						
City Engineer	1	1	1	1.00	1.00	1.00
Senior Civil Project Specialist	1	1	1	1.00	1.00	1.00
Civil Project Specialist	2	2	2	2.00	2.00	2.00
Total	4	4	4	4.00	4.00	4.00
011 Equipment Shop						
Fleet Maintenance Manager	1	1	1	1.00	1.00	1.00
Fleet Maintenance Technician	5	5	5	5.00	5.00	5.00
Fleet Service Worker	2	2	2	2.00	2.00	2.00
Total	8	8	8	8.00	8.00	8.00

## PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<b>PUBLIC WORKS DEPARTMENT (Continued)</b>						
021 Work Pool						
Operations & Maintenance Manager	2	2	2	2.00	2.00	2.00
Treatment Plant Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Utility Line Maintenance Crew Chief	4	4	4	4.00	4.00	4.00
Street Maintenance Crew Chief	3	3	3	3.00	3.00	3.00
Utility Maintenance Specialist	3	3	3	3.00	3.00	3.00
Treatment Plant Maintenance Specialist	2	2	2	2.00	2.00	2.00
Signs and Markings Specialist	1	1	1	1.00	1.00	1.00
Facilities Maintenance Specialist	2	3	3	2.00	3.00	3.00
Equipment Operations Specialist	4	4	4	4.00	4.00	4.00
Maintenance Mechanic	9	9	9	9.00	9.00	9.00
Maintenance Worker	13	12	12	13.00	12.00	12.00
Total	44	44	44	44.00	44.00	44.00
021 Water Treatment						
Treatment Plant Operations Supervisor	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Specialist	2	2	2	2.00	2.00	2.00
Senior Treatment Plant Operator	2	2	4	2.00	2.00	4.00
Treatment Plant Operator	3	3	1	3.00	3.00	1.00
Maintenance Worker	2	2	2	2.00	2.00	2.00
Total	11	11	11	11.00	11.00	11.00
TOTAL WATER FUND	55	55	55	55.00	55.00	55.00
022 Wastewater Treatment						
Public Works Division Manager	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Supervisor	1	1	1	1.00	1.00	1.00
Civil Engineer	1	1	1	1.00	1.00	1.00
Treatment Plant Operations Supervisor	1	1	1	1.00	1.00	1.00
Laboratory Technician	1	1	1	1.00	1.00	1.00
Environmental Compliance Coordinator	1	1	1	1.00	1.00	1.00
Senior Treatment Plant Operator	2	3	4	2.00	3.00	4.00
Treatment Plant Operator	7	6	5	7.00	6.00	5.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	16	16	16	16.00	16.00	16.00
TOTAL PUBLIC WORKS DEPARTMENT	87	87	87	87.00	87.00	87.00

## PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>						
960 Community Development Supervision						
Community Development Director	1	1	1	1.00	1.00	1.00
Administrative Assistant	2	2	2	2.00	2.00	2.00
Total	3	3	3	3.00	3.00	3.00
962 Planning						
Senior Planner	2	2	2	2.00	2.00	2.00
Total	2	2	2	2.00	2.00	2.00
966 Office Of Neighborhood Improvement						
Community Developemnt Division Manager	1	1	1	1.00	1.00	1.00
Code Enforcement Supervisor	1	1	1	1.00	1.00	1.00
Senior Code Enforcement Inspector	1	1	1	1.00	1.00	1.00
Code Enforcement Inspector	2	2	2	2.00	2.00	2.00
Total	5	5	5	5.00	5.00	5.00
027 Grants Fund						
Property Maintenance Inspector	1	1	1	1.00	1.00	1.00
Total	1	1	1	1.00	1.00	1.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	11	11	11	11.00	11.00	11.00
<u>RECREATION AND PARKS DEPARTMENT</u>						
970 Recreation Supervision						
Recreation & Parks Director	1	1	1	1.00	1.00	1.00
Recreation Program Supervisor	1	-	-	1.00	-	-
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	3	2	2	3.00	2.00	2.00
972 Indoor Aquatics						
Recreation Manager	1	1	1	0.75	0.75	0.75
Senior Lifeguard	7	7	7	2.00	2.00	2.00
Lifeguard	6	6	6	1.43	1.43	1.43
Total	14	14	14	4.18	4.18	4.18

## PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<u>RECREATION AND PARKS DEPARTMENT (Continued)</u>						
973 Outdoor Aquatics						
Recreation Manager	1	1	1	0.25	0.25	0.25
Pool Supervisor	3	3	3	0.92	0.92	0.92
Recreation Leader	2	2	2	0.62	0.62	0.62
Senior Lifeguard	11	11	11	3.38	3.38	3.38
Lifeguard	9	9	9	1.10	1.10	1.10
Total	26	26	26	6.27	6.27	6.27
974 Centers, Camps & Programs						
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Coordinator	1	1	1	1.00	1.00	1.00
Security Guard	4	4	4	0.25	0.25	0.25
Recreation Assistant	2	2	2	1.50	1.50	1.50
Facility Monitor	3	3	3	3.00	3.00	3.00
Maintenance Worker	1	1	1	1.00	1.00	1.00
Senior Recreation Leader	5	5	5	0.96	0.96	0.96
Recreation Leader	12	12	12	2.31	2.31	2.31
Total	29	29	29	11.02	11.02	11.02
975 Athletics						
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Supervisor	-	1	1	-	1.00	1.00
	1	2	2	1.00	2.00	2.00
976 Parks						
Parks Maintenance Supervisor	1	1	1	1.00	1.00	1.00
Parks Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Maintenance Mechanic	1	3	3	1.00	3.00	3.00
Maintenance Worker	4	2	2	4.00	2.00	2.00
Total	7	7	7	7.00	7.00	7.00
977 Scarboro Center						
Recreation Program Supervisor	1	1	1	1.00	1.00	1.00
Recreation Leader	2	2	2	0.39	0.39	0.39
Total	3	3	3	1.39	1.39	1.39
978 Senior Center						
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Coordinator	1	1	1	1.00	1.00	1.00
Recreation Assistant	1	1	1	0.50	0.50	0.50
Total	3	3	3	2.50	2.50	2.50
 TOTAL RECREATION AND PARKS DEPARTMENT	 86	 86	 86	 36.36	 36.36	 36.36

## PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<u>LIBRARY</u>						
979 Library						
Library Director	1	1	1	1.00	1.00	1.00
Library Operations Manager	1	1	1	1.00	1.00	1.00
Librarian	4	4	4	4.00	4.00	4.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Library Assistant	3	3	3	2.00	2.00	2.00
Library Clerk	8	8	8	6.05	6.05	6.05
Library Page	5	5	5	1.63	1.63	1.63
TOTAL LIBRARY	23	23	23	16.68	16.68	16.68
<u>ECONOMIC DEVELOPMENT</u>						
013 Economic Diversification Fund						
Economic Development Director	1	1	1	1.00	1.00	1.00
TOTAL ECONOMIC DEVELOPMENT	1	1	1	1.00	1.00	1.00
<u>ELECTRIC DEPARTMENT</u>						
020 Electric						
Electrical Director	1	1	1	1.00	1.00	1.00
Electrical Engineering Division Manager	1	1	1	1.00	1.00	1.00
Senior Electric Project Specialist	2	2	2	2.00	2.00	2.00
Electric Operations Manager	1	1	1	1.00	1.00	1.00
Electric Operations Superintendent	1	1	1	1.00	1.00	1.00
Technical Services Superintendent	1	1	1	1.00	1.00	1.00
Power Utilization Program Supervisor	1	1	1	1.00	1.00	1.00
Electric Engineer	1	1	1	1.00	1.00	1.00
Electric Line Crew Chief	4	4	4	4.00	4.00	4.00
Substation Maintenance Technician	1	1	1	1.00	1.00	1.00
Electric Line Technician	13	13	13	13.00	13.00	13.00
Electrical Specialist	2	2	2	2.00	2.00	2.00

## PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	<u>AUTHORIZED POSITIONS</u>			<u>AUTHORIZED STAFF YEARS</u>		
	FY	FY	FY	FY	FY	FY
	2005	2006	2007	2005	2006	2007
<u>ELECTRIC DEPARTMENT (continued)</u>						
SeniorTraffic Signal Technician	1	1	1	1.00	1.00	1.00
Traffic Signal Technician	1	1	1	1.00	1.00	1.00
Mapping Technician	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Office Specialist	1	1	1	1.00	1.00	1.00
TOTAL ELECTRIC DEPARTMENT	34	34	34	34.00	34.00	34.00
TOTAL ALL FUNDS	<u>405</u>	<u>410</u>	<u>410</u>	<u>348.64</u>	<u>353.64</u>	<u>353.64</u>
 <u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	34	34	34	34.00	34.00	34.00
Waterworks Fund	71	71	71	71.00	71.00	71.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
Grants Fund	1	1	1	1.00	1.00	1.00
Economic Diversification Fund	1	1	1	1.00	1.00	1.00
	<u>115</u>	<u>115</u>	<u>115</u>	<u>115.00</u>	<u>115.00</u>	<u>115.00</u>
TOTAL NET GENERAL FUND	<u>290</u>	<u>295</u>	<u>295</u>	<u>233.64</u>	<u>238.64</u>	<u>238.64</u>



oak  
ridge



Statistical  
Information

CITY OF OAK RIDGE, TENNESSEE  
GENERAL FUND EXPENDITURES/TRANSFERS AND REVENUES/FINANCING SOURCES

Last Ten Years

	FY 1996	FY 1997	FY 1998	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	% Increase Last Ten Years
<b>MUNICIPAL EXPENDITURES</b>											
General Government	466,124	457,861	502,345	599,052	621,635	554,922	625,416	662,177	667,898	710,616	-100.0%
Administration	513,660	578,292	572,739	596,527	645,426	664,146	666,639	712,873	654,858	668,853	-100.0%
Police	2,966,982	3,062,511	3,573,746	3,756,265	3,949,928	4,045,992	4,109,573	4,335,623	4,153,941	4,313,434	-100.0%
Fire	2,521,393	2,623,719	2,757,054	2,837,650	3,096,154	3,141,566	3,174,246	3,359,397	3,310,138	3,536,123	-100.0%
Public Works	1,195,921	1,392,038	1,324,769	1,459,623	1,558,523	1,640,685	1,569,310	1,753,310	1,544,789	1,631,582	-100.0%
Community Development	407,773	438,597	384,263	407,996	434,284	461,997	502,051	501,422	477,992	502,041	-100.0%
Recreation and Parks	1,545,969	1,650,805	1,749,852	1,801,148	1,951,341	1,948,694	2,031,101	2,228,975	2,224,872	2,285,546	-100.0%
Library	787,706	788,970	835,928	892,926	994,557	945,977	1,017,939	1,045,519	1,083,161	1,089,646	-100.0%
Economic Development	184,303	108,736	264,174	375,323	182,734	0	0	0	0	0	-100.0%
Total Municipal Expenditures	10,589,831	11,101,529	11,944,870	12,726,510	13,434,582	13,403,979	13,696,275	14,599,296	14,117,649	14,737,841	39.2%

**OPERATING TRANSFERS:**

Agencies	0	0	0	73,000	0	0	0	0	0	0	-100.0%
Debt Service Fund	993,694	2,217,431	3,114,066	3,243,261	3,903,938	4,747,305	4,621,305	4,213,207	4,034,485	3,024,113	204.3%
Solid Waste Fund	928,760	1,492,100	1,560,000	904,369	891,849	918,163	973,422	982,664	1,023,006	1,063,407	14.5%
State Street Aid Fund	0	60,000	249,000	310,000	395,000	500,000	265,000	500,000	500,000	500,000	100.0%
Street & Public Trans Fund	0	0	0	0	0	0	0	0	10,000	10,000	100.0%
School Operations	8,145,544	8,393,820	8,433,558	8,605,065	8,830,065	9,553,768	9,949,638	10,646,242	10,646,242	11,186,541	37.3%
School Renovation Projects	0	0	0	0	605,519	1,305,099	1,331,688	1,146,665	679,764	171,000	100.0%
Economic Diversification Fund	0	0	500,000	0	0	410,000	617,000	711,000	1,057,000	1,080,000	100.0%
Capital Projects Fund	0	0	0	0	0	0	200,000	713,000	500,000	300,000	100.0%
Golf Course Fund	0	0	0	0	0	0	0	0	0	0	0.0%
Total Operating Transfers	10,067,998	12,163,351	13,856,624	13,135,695	14,626,371	17,434,335	17,959,053	18,922,778	18,450,497	17,335,061	72.2%
Total Expenditures/Transfers	20,657,829	23,264,880	25,801,494	25,862,205	28,060,953	30,838,314	31,654,328	33,522,074	32,568,146	32,072,902	55.3%

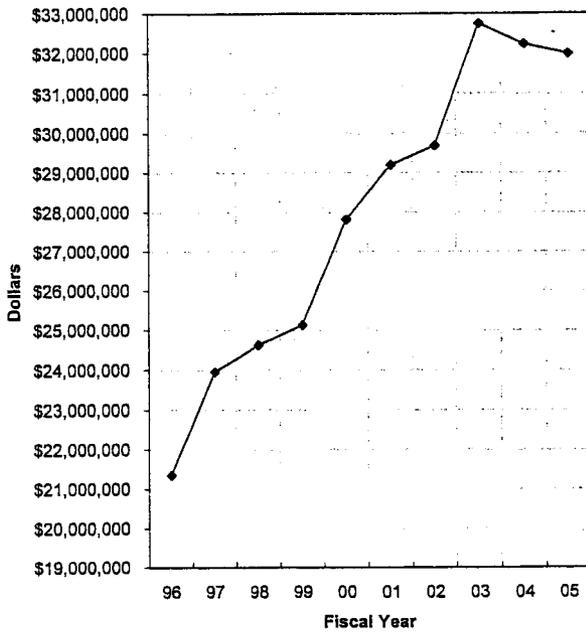
**REVENUES:**

Licenses and Permits	155,618	116,750	143,627	141,617	251,324	223,135	173,790	197,357	173,514	340,802	119.0%
Intergovernmental	8,570,787	8,451,242	8,295,176	8,074,301	8,451,752	8,384,878	8,743,814	9,316,309	9,144,663	9,308,592	8.6%
Property Taxes	8,927,340	10,222,382	10,943,356	11,573,489	13,300,963	15,005,308	15,544,400	17,769,773	17,406,958	18,069,971	102.6%
Business Taxes	1,754,285	1,754,269	1,747,801	1,855,266	1,801,686	1,748,135	1,898,167	2,006,517	2,090,356	1,825,717	4.1%
Charges for Services	541,337	1,447,345	1,466,153	1,450,254	1,366,592	1,377,231	1,390,694	1,393,281	1,403,450	388,577	-28.2%
Fines and Forfeitures	377,451	326,081	371,023	410,361	301,216	339,987	285,514	331,069	340,788	238,503	-36.8%
Other	855,600	895,287	866,876	896,911	1,442,300	982,396	476,887	437,019	406,555	527,689	-38.3%
In-Lieu-of-Tax Payment - DOE	167,845	742,585	793,447	789,395	902,644	1,143,932	1,176,297	1,297,898	1,266,919	1,265,963	654.2%
Total Current Revenues	21,350,263	23,955,941	24,627,459	25,131,594	27,818,477	29,204,902	29,689,563	32,749,223	32,233,203	31,985,814	49.8%
Fund Balance Appropriation	0	0	1,174,035	730,611	242,476	1,633,412	1,964,765	772,851	334,943	255,438	100.0%
Total Revenues	21,350,263	23,955,941	25,801,494	25,862,205	28,060,953	30,838,314	31,654,328	33,522,074	32,568,146	32,241,252	51.0%

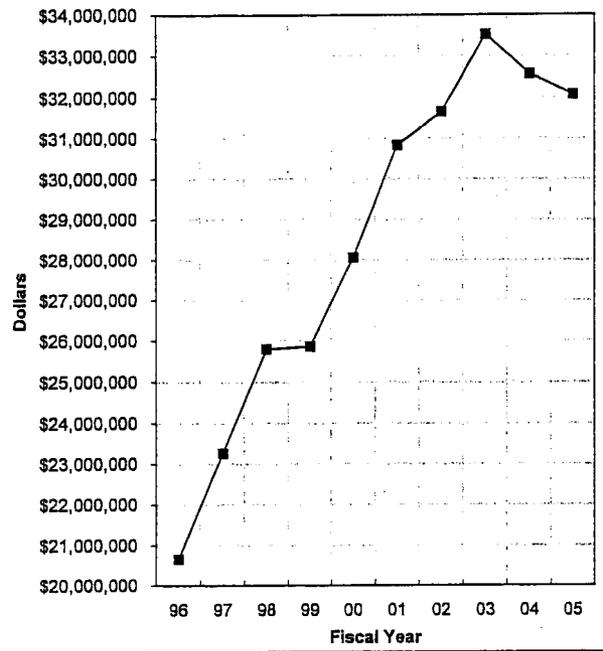
**EXPENDITURES FOR MUNICIPAL OPERATIONS COMPARED TO THE RATE OF INFLATION:**

- Applicable Consumer Price Index, All Urban Consumers, All Items	156.7	160.3	163	166.2	172.3	178.0	179.9	183.7	189.4	194.5	24.1%
- Percentage Inflation Increase from Previous Year	2.8%	2.3%	1.7%	2.0%	3.7%	3.3%	1.1%	2.1%	3.1%	2.7%	24.8%
- Percentage Increase in Municipal Expenditures and Solid Waste Transfer	0.0%	9.3%	7.2%	0.9%	5.1%	0.0%	2.4%	6.3%	-2.9%	4.4%	37.2%

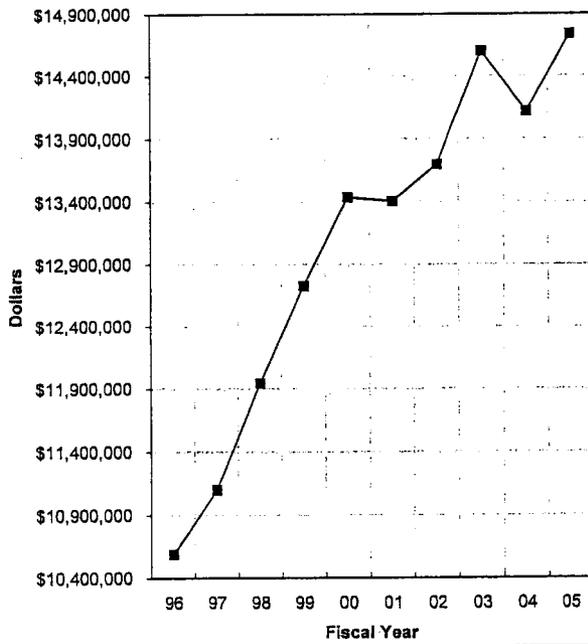
**General Fund Revenues  
Last Ten Years**



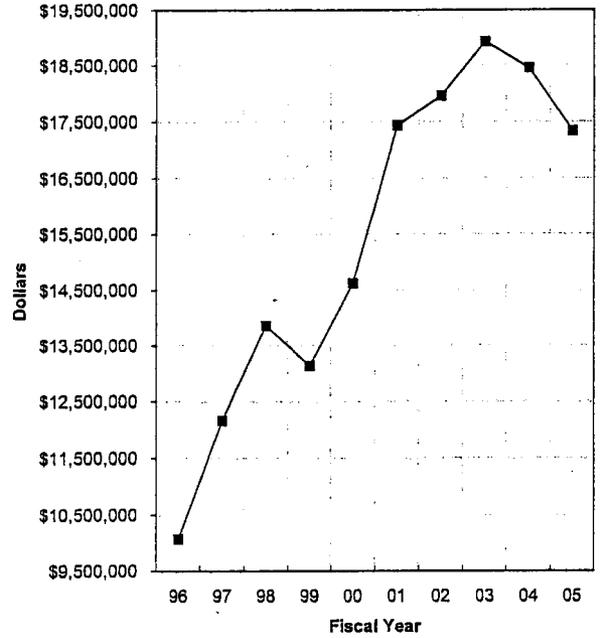
**General Fund Expenditures/Transfers  
Last Ten Years**



**General Fund Municipal Expenditures  
Last Ten Years**



**General Fund Operating Transfers  
Last Ten Years**



**CITY OF OAK RIDGE, TENNESSEE**  
**PROPERTY TAX LEVIES AND COLLECTIONS**  
**LAST TEN FISCAL YEARS**

Fiscal Year	Total Tax Levy	Current Tax Collections	Percentage of Levy Collected	Delinquent Tax Collections (1)	Total Tax Collections	Total Collections as Percentage of Tax Levy	Outstanding Delinquent Taxes (2)	Outstanding Delinquent Taxes as Percentage of Tax Levy
1996	\$ 8,123,777	\$ 7,994,789	98%	\$ 79,855	\$ 8,074,644	99%	\$ 200,410	2%
1997	9,311,579	9,112,842	98%	96,972	9,209,814	99%	245,811	3%
1998	9,891,970	9,684,743	98%	163,498	9,848,241	100%	330,146	3%
1999	10,484,535	10,245,066	98%	177,715	10,422,781	99%	350,094	3%
2000	11,710,850	11,283,542	96%	156,992	11,440,534	98%	641,362	5%
2001	12,970,084	12,585,185	97%	133,108	12,718,293	98%	776,716	6%
2002	13,579,083	12,921,156	95%	281,803	13,202,959	97%	773,142	6%
2003	15,066,995	14,768,834	98%	482,851	15,251,685	101%	589,856	4%
2004	15,059,042	14,460,793	96%	262,348	14,723,141	98%	837,127	6%
2005	15,515,718	14,934,125	96%	522,534	15,456,659	100%	641,836	4%

Note: (1) Each amount includes collections for any prior year's delinquent taxes received in the year presented.

(2) On September 20, 2004, City Council authorized the Anderson County Delinquent Tax Attorney to collect City of Oak Ridge delinquent real property taxes in consolidation with the collection of Anderson County delinquent taxes. As real property becomes eligible for a delinquent property tax sale under Tennessee State law, the City is turning those delinquencies over to the Anderson County Delinquent Tax Attorney for collection.

**CITY OF OAK RIDGE, TENNESSEE**  
**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**  
**LAST TEN FISCAL YEARS**

Fiscal Year	Real Property		Personal Property		Public Utility Property		Total		Ratio of Total Assessed to Total Estimated Actual Value
	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	
1996	\$ 361,427,703	\$ 1,201,690,700	\$ 32,524,330	\$ 108,414,433	\$ 16,339,725	\$ 29,708,590	\$ 410,291,758	\$ 1,339,813,723	31%
1997	369,397,050	1,225,058,500	36,707,763	122,359,210	19,080,767	34,692,304	425,185,580	1,382,108,014	31%
1998	371,299,256	1,234,949,502	39,346,941	131,172,126	12,087,566 (3)	21,977,393 (3)	422,733,763	1,388,099,021	30%
1999	439,574,710 (2)	1,488,553,300 (2)	46,459,688 (2)	154,865,627 (2)	15,617,983 (2)	28,396,333 (2)	501,652,381 (2)	1,671,815,260 (2)	30%
2000	443,329,438	1,491,097,145	48,111,477	160,371,590	15,549,682	28,272,151	506,990,597	1,679,740,886	30%
2001	443,712,065	1,503,891,804	46,228,403	154,094,464	14,732,079	26,785,601	504,672,547	1,684,771,869	30%
2002	452,459,608	1,532,308,228	47,009,498	156,698,171	12,948,598	23,542,906	512,417,704	1,712,549,305	30%
2003	454,787,962	1,541,654,110	46,245,603	154,152,010	11,449,272	20,816,860	512,482,837	1,716,622,980	30%
2004	466,890,078	1,576,995,410	48,281,222	160,937,406	9,534,000	17,334,546	524,705,300	1,755,267,362	30%
2005	479,769,525	1,610,022,500	50,694,286	175,377,996	10,153,540	18,460,944	540,617,351	1,803,861,440	30%

**Notes:**

- (1) Overall assessment ratios and effective rates for 1973 and thereafter are weighted averages due to varying constitutional assessment ratios which became effective statewide January 1, 1973. Assessment ratios are Residential Property, Real at 25 percent with all bank accounts and \$7,500 of all other items in the hands of a taxpayer exempt; Commercial and Industrial - Real at 40 percent and Personal at 30 percent except that the Personal Property of eligible Banks is 40 percent; Public Utilities (excluding Railroads and Telecommunications) - All Property both Real and Personal at 55 percent; Railroads and Telecommunications - Real and Personal at 40 percent.
- (2) All properties were reappraised in tax year 1998 (fiscal year 1999).
- (3) The assessed value for Public Utility properties declined in fiscal 1998 due to a statewide court awarded reduction in the assessment ratio from 55 percent to 40 percent for specific public utilities. Additionally, after several years of appeals, the final determination of value for Bellsouth properties resulted in a reduced assessment for those properties, both in the City and statewide.

**CITY OF OAK RIDGE, TENNESSEE**

**RATIO OF NET GENERAL OBLIGATION DEBT (1)  
TO ASSESSED VALUE AND NET GENERAL OBLIGATION DEBT PER CAPITA**

**LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Population*</u>	<u>Assessed Value</u>	<u>General Obligation (1) Debt</u>	<u>Debt Service Monies Available</u>	<u>Net General Obligation Debt</u>	<u>Ratio of Net General Obligation Debt to Assessed Value</u>	<u>Net General Obligation Debt Per Capita</u>
1996	27,310	\$ 410,291,758	\$ 29,996,636	\$ 18,139	\$ 29,978,497	7.31%	\$ 1,098
1997	27,310	425,185,580	44,936,930	21,492	44,915,438	10.56%	1,645
1998	27,310	422,733,763	45,987,130	30,008	45,957,122	10.87%	1,683
1999	27,310	501,652,381 (2)	47,167,927	9,761	47,158,166	9.40%	1,727
2000	27,387	506,990,597	55,766,665	41,667	55,724,998	10.99%	2,035
2001	27,387	504,672,547	54,877,746	85,765	54,791,981	10.86%	2,001
2002	27,387	512,417,704	52,314,464	783,398	51,531,066	10.06%	1,882
2003	27,387	512,482,837	50,273,005	1,239,747	49,033,258	9.57%	1,790
2004	27,387	524,705,300	49,403,008	1,720,796	47,682,212	9.09%	1,741
2005	27,387	540,617,351	78,862,318	3,886,972	74,975,346	13.87%	2,738

\*Source: U.S. Census

- (1) This excludes general obligation debt in which debt service is to be funded through an Enterprise Fund.
- (2) The assessed value reflects a reappraisal of real property.

**CITY OF OAK RIDGE, TENNESSEE  
LONG-TERM INDEBTEDNESS AND DEBT RATIOS  
FOR THE LAST FIVE FISCAL YEARS**

INDEBTEDNESS	2001	2002	2003	2004	2005
<b>GENERAL OBLIGATION DEBT:</b>					
General Obligation Bonds	\$ 29,515,000	\$ 27,235,000	\$ 29,176,000	\$ 27,141,000	\$ 40,046,000
Qualified Zone Academy Bonds (QZAB)	0	0	0	0	7,049,360
Capital Outlay Notes	160,592	82,255	0	0	0
Tennessee Municipal Bond Fund Loan	1,167,296	1,143,483	725,028	1,473,765	1,422,765
TN-LOANS	21,783,000	21,783,000	18,570,000	18,570,000	28,570,000
General Obligation Bonds City Equipment Replacement Rental Fund	2,000,890	1,876,991	1,669,000	1,499,000	1,329,000
Capital Leases	250,968	193,735	132,977	719,243	445,193
<b>TOTAL GENERAL OBLIGATION DEBT</b>	<b>54,877,746</b>	<b>52,314,464</b>	<b>50,273,005</b>	<b>49,403,008</b>	<b>78,862,318</b>
<b>REVENUE SUPPORTED DEBT:</b>					
Waterworks Fund General Obligation Bonds	0	0	5,125,000	4,800,000	4,470,000
Waterworks Fund TLDA Bonds and Notes	130,370	117,921	104,846	91,205	76,797
Waterworks Fund Tennessee Municipal Bond Fund Loan	5,754,204	6,493,316	4,174,572	4,385,739	5,517,735
Waterworks Fund TN-LOANS	2,432,000	2,432,000	0	0	0
Waterworks Fund State Revolving Program Loan	12,419,047	14,527,214	14,718,277	15,413,645	16,332,989
Golf Course Fund Bonds	7,060,000	6,965,000	6,800,000	6,625,000	6,445,000
Electric Fund Bonds	6,020,000	5,745,000	11,980,000	11,170,000	10,350,000
Electric TN-LOANS	13,045,056	15,767,348	10,380,000	10,380,000	10,380,000
<b>TOTAL REVENUE SUPPORTED DEBT</b>	<b>46,850,677</b>	<b>52,047,799</b>	<b>53,282,695</b>	<b>52,865,589</b>	<b>53,572,521</b>
<b>TOTAL LONG-TERM DEBT</b>	<b>101,728,423</b>	<b>104,362,263</b>	<b>103,555,700</b>	<b>102,268,597</b>	<b>132,434,839</b>
Less: Debt Service Fund	(85,765)	(783,398)	(1,239,747)	(1,720,796)	(3,886,972)
Less: Revenue Supported	(46,850,677)	(52,047,799)	(53,282,695)	(52,865,589)	(53,572,521)
<b>NET GENERAL OBLIGATION DEBT</b>	<b>54,791,981</b>	<b>51,531,066</b>	<b>49,033,258</b>	<b>47,682,212</b>	<b>74,975,346</b>
<b>OVERLAPPING DEBT - (1)</b>	<b>10,358,037</b>	<b>8,970,008</b>	<b>9,906,522</b>	<b>14,945,752</b>	<b>15,270,314</b>
<b>NET GENERAL OBLIGATION &amp; OVERLAPPING DEBT</b>	<b>\$ 65,150,018</b>	<b>\$ 60,501,074</b>	<b>\$ 58,939,780</b>	<b>\$ 62,627,964</b>	<b>\$ 90,245,660</b>
<b>TOTAL PROPERTY TAXES</b>					
Actual Value	\$ 1,782,261,577	\$ 1,864,303,620	\$ 1,868,738,276	\$ 1,910,807,056	\$ 2,056,620,043
Appraised Value	1,684,771,869	1,712,549,305	1,716,622,980	1,755,267,362	1,803,861,440
Assessed Value	504,672,547	512,417,704	512,482,837	524,705,300	540,617,351

(Continued)

**CITY OF OAK RIDGE, TENNESSEE**  
**LONG-TERM INDEBTEDNESS AND DEBT RATIOS**  
**FOR THE LAST FIVE FISCAL YEARS**

	2001	2002	2003	2004	2005
<b>DEBT RATIOS</b>					
TOTAL LONG TERM DEBT to Actual Value	5.71%	5.60%	5.54%	5.35%	6.44%
TOTAL LONG TERM DEBT to Appraised Value	6.04%	6.09%	6.03%	5.83%	7.34%
TOTAL LONG TERM DEBT to Assessed Value	20.16%	20.37%	20.21%	19.49%	24.50%
NET GENERAL OBLIGATION DEBT to Actual Value	3.07%	2.76%	2.62%	2.50%	3.65%
NET GENERAL OBLIGATION DEBT to Appraised Value	3.25%	3.01%	2.86%	2.72%	4.16%
NET GENERAL OBLIGATION DEBT to Assessed Value	10.86%	10.06%	9.57%	9.09%	13.87%
OVERLAPPING DEBT to Actual Value	0.58%	0.48%	0.53%	0.78%	0.74%
OVERLAPPING DEBT to Appraised Value	0.61%	0.52%	0.58%	0.85%	0.85%
OVERLAPPING DEBT to Assessed Value	2.05%	1.75%	1.93%	2.85%	2.82%
NET GENERAL OBLIGATION & OVERLAPPING DEBT to Actual Value	3.66%	3.25%	3.15%	3.28%	4.39%
NET GENERAL OBLIGATION & OVERLAPPING DEBT to Appraised Value	3.87%	3.53%	3.43%	3.57%	5.00%
NET GENERAL OBLIGATION & OVERLAPPING DEBT to Assessed Value	12.91%	11.81%	11.50%	11.94%	16.69%

**PER CAPITA RATIOS**

POPULATION (2)	27,387	27,387	27,387	27,387	27,387
PER CAPITA PERSONAL INCOME (2)	\$ 25,982	\$ 26,889	\$ 27,668	\$ 27,668	\$ 27,668
Actual Value to POPULATION	\$ 65,077	\$ 68,073	\$ 68,235	\$ 69,771	\$ 75,095
Assessed Value to POPULATION	\$ 18,427	\$ 18,710	\$ 18,713	\$ 19,159	\$ 19,740
TOTAL LONG TERM DEBT to POPULATION	\$ 3,714	\$ 3,811	\$ 3,781	\$ 3,734	\$ 4,836
NET GENERAL OBLIGATION DEBT to POPULATION	\$ 2,001	\$ 1,882	\$ 1,790	\$ 1,741	\$ 2,738
OVERLAPPING DEBT to POPULATION	\$ 378	\$ 328	\$ 362	\$ 546	\$ 558
NET GENERAL OBLIGATION & OVERLAPPING DEBT to POPULATION	\$ 2,379	\$ 2,209	\$ 2,152	\$ 2,287	\$ 3,295
Total Long-Term Debt Per Capita as a percent of PER CAPITA PERSONAL INCOME	14.30%	14.17%	13.67%	13.50%	17.46%
NET GENERAL OBLIGATION DEBT Per Capita as a % of PER CAPITA PERSONAL INCOME	7.70%	7.00%	6.47%	6.29%	9.89%
OVERLAPPING DEBT Per Capita as a % of PER CAPITA PERSONAL INCOME	1.46%	1.22%	1.31%	1.97%	2.02%
NET GENERAL OBLIGATION & OVERLAPPING DEBT Capita as a % of PER CAPITA PERSONAL INCOME	9.16%	8.22%	7.78%	8.27%	11.91%

(1) OVERLAPPING DEBT includes that portion of debt for those portions of Anderson and Roane Counties located within the City boundaries.

(2) Per Capita computations are based upon population data according to the 2000 U.S. Census.

**CITY OF OAK RIDGE, TENNESSEE**

**COMPUTATION OF DIRECT AND OVERLAPPING DEBT**

**June 30, 2005**

<u>Jurisdiction</u>	<u>Net Debt Outstanding</u>	<u>Percentage of Debt Applicable To the City</u>	<u>City's Share of Debt</u>
Direct:			
City of Oak Ridge -			
General Obligation Bonds	\$ 37,488,028	100%	\$ 37,488,028
Tennessee Municipal Bond Fund Loan	1,422,765	100%	1,422,765
TN-LOANS	28,570,000	100%	28,570,000
Qualified Zone Academy Bonds (QZAB)	7,049,360	100%	7,049,360
Capital Lease	445,193	100%	445,193
	<u>74,975,346</u>		<u>74,975,346</u>
Total Direct Debt			
	<u>74,975,346</u>		<u>74,975,346</u>
Overlapping:			
Anderson County, Tennessee	26,278,871	45.83%	* 12,043,607
Roane County, Tennessee	24,152,000	13.36%	* 3,226,707
	<u>50,430,871</u>		<u>15,270,314</u>
Total Overlapping Debt			
	<u>50,430,871</u>		<u>15,270,314</u>
Total Direct and Overlapping Debt			
	<u>\$ 125,406,217</u>		<u>\$ 90,245,660</u>

\* Applicable percentage is determined by ratio of assessed valuation of real property subject to taxation in overlapping unit to valuation of real property subject to taxation in reporting unit.

**CITY OF OAK RIDGE, TENNESSEE**

**REVENUE BOND COVERAGE  
ELECTRIC SYSTEM BONDS**

**LAST TEN FISCAL YEARS**

Fiscal Year	Gross Revenues (1)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage Ratio
				Principal	Interest	Total	
1996	\$ 28,554,493	\$ 25,758,587	\$ 2,795,906	\$ 215,000	\$ 774,274	\$ 989,274	2.83
1997	27,576,939	25,622,088	1,954,851	225,000	732,621	957,621	2.04
1998	30,171,408	27,718,138	2,453,270	460,000	701,162	1,161,162	2.11
1999	30,317,007	27,773,119	2,543,888	480,000	740,858	1,220,858	2.08
2000	30,654,173	28,784,333	1,869,840	600,000	767,181	1,367,181	1.37
2001	33,291,474	29,404,337	3,887,137	899,944	1,275,692	2,175,636	1.79
2002	33,434,251	30,414,099	3,020,152	660,000	699,127	1,359,127	2.22
2003	34,689,697	31,647,977	3,041,720	730,000	740,151	1,470,151	2.07
2004	35,913,653	33,623,285	2,290,368	810,000	580,229	1,390,229	1.65
2005	35,724,771	32,545,257	3,179,514	820,000	694,765	1,514,765	2.10

NOTE:

- (1) Includes operating and nonoperating revenues.
- (2) Total operating expenses exclusive of depreciation.

**CITY OF OAK RIDGE, TENNESSEE**  
**PRINCIPAL TAXPAYERS**  
**TAX YEAR 2004**  
**(FOR FISCAL YEAR 2005)**

Taxpayer	Type of Business	2004 Assessed Valuation	Percentage of Total Assessed Valuation
UT-Battelle	Management Contractor (ORNL)	\$ 24,743,044	4.58%
Boeing Tennessee Inc.	Manufacturing and Engineering	12,699,771	2.35%
Oak Ridge Tech Center Oak Ridge Corp Partners	Office Complex	10,838,880	2.00%
BellSouth	Communications	7,406,636	1.37%
Methodist Medical Center of Oak Ridge	Health Services	7,291,840	1.35%
Richard Chinn	Entrepreneur	7,241,320	1.34%
Oak Ridge City Center LLC	Shopping Mall/Misc. Development	5,693,600	1.05%
International Environmental Resources (AKA Manufacturing Sciences)	Environmental Services	5,057,257	0.94%
BNFL, Inc.	Environmental Services	5,010,305	0.93%
Scientific Ecology Group (AKA GTS Duratek)	Environmental Services	<u>4,091,334</u>	<u>0.76%</u>
<b>TOTAL</b>		<b><u>\$ 90,073,987</u></b>	<b><u>16.66%</u></b>

\*Does not include in-lieu of tax payments.

**CITY OF OAK RIDGE, TENNESSEE**  
**TEN LARGEST ELECTRIC CUSTOMERS**  
**For the Fiscal Year Ending June 30, 2005**

<u>Customer</u>	<u>Annual Demand</u>	<u>Annual Kwh Usage</u>	<u>Annual Sales Dollars</u>	<u>Percentage Of Total Sales</u>
City of Oak Ridge	58,950	11,584,841	\$ 1,886,662	5.38%
Methodist Medical Center	43,938	12,087,109	1,371,242	3.91%
Scientific Ecology Group (SEG) (AKA GTS Duratek)	(1)	21,811,514	1,105,856	3.15%
Boeing	(1)	21,466,016	1,033,415	2.95%
BNFL Inc.	30,302	6,520,000	1,010,098	2.88%
Oak Ridge Board Of Education	33,222	2,565,001	862,065	2.46%
US Department of Energy	17,092	8,173,180	500,710	1.43%
Advanced Measurement	15,450	8,307,500	492,638	1.41%
BWXT Y-12	17,432	8,169,238	475,962	1.36%
Rogers Group Inc.	22,680	4,511,167	<u>442,468</u>	<u>1.26%</u>
<b>Total</b>			<u>\$ 9,181,117</u>	<u>26.19%</u>

(1) This customer is on the ESP program offered through the Tennessee Valley Authority.

**CITY OF OAK RIDGE, TENNESSEE**  
**ELECTRICAL SYSTEM DATA**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

RESIDENTIAL RATE

Energy Charge Per Month:  
6.679 cents per kilowatt-hour

Customer Charge:  
\$7.30 per delivery point per month

COMMERCIAL RATE

Customers with a demand of less than 50 kilowatts and with energy takings less than 15,000 kilowatt-hours:

Energy Charge per Month:  
7.382 cents per kWh per month

Customer Charge:  
\$17.00 per delivery point per month

Customers with a demand of (a) greater than 50 kilowatts but less than 1,000 kilowatts or (b) a demand of less than 50 kilowatts but with energy takings exceeding 15,000 kilowatt-hours:

Demand Charge Per Month:  
First 50 kilowatt-hours at no demand charge  
Excess over 50 kilowatts at \$10.93 per kW

Customer Charge:  
\$55.00 per delivery point per month

Energy Charge per Month:  
First 15,000 kilowatt-hours at 7.746 cents per kWh  
Additional kilowatt-hours at 3.935 cents per kWh

Customers with demand exceeding 1,000 kilowatts:

Demand Charge Per Month:  
First 1,000 kilowatts at \$10.09 per kW  
Next 4,000 kilowatts at \$12.02 per kW

Customer Charge:  
\$150.00 per delivery point per month

Energy Charge Per Month:  
4.087 cents per kilowatt-hour

Note: Bills on all above rates are subject to certain adjustments. The above rates are net, the gross rates being 5 percent higher.

**CITY OF OAK RIDGE, TENNESSEE**

**ELECTRICAL SYSTEM DATA  
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

CLASS OF SERVICE:	Consumers - June		Electric Sales This Year	
	<u>This Year</u>	<u>Last Year</u>	<u>Kilowatt Hours</u>	<u>Amount</u>
Residential	13,042	12,964	160,182,885	\$ 11,636,205
Small lighting and power	1,731	1,698	38,931,229	3,183,836
Large lighting and power	346	360	308,416,971	19,150,002
Street and outdoor lighting	<u>61</u>	<u>62</u>	<u>7,029,750</u>	<u>1,081,614</u>
Totals	<u>15,180</u>	<u>15,084</u>	<u>514,560,835</u>	<u>\$ 35,051,657</u>

	Purchased Power This Year	
	<u>Kilowatt Hours</u>	<u>Amount</u>
Power billings for the year	<u>534,063,705</u>	<u>\$ 26,543,605</u>

LINE LOSSES AND COST PER KILOWATT-HOUR PURCHASED

Kilowatt-hours purchased (per above)	534,063,705
Kilowatt-hours sold (per above)	<u>514,560,835</u>
Line losses and kilowatt-hours unaccounted for	<u>19,502,870</u>
Percentage of losses and unaccounted for kilowatt-hours to purchases	<u>3.65%</u>
Cost per kilowatt-hour purchases	<u>\$0.0497</u>

OTHER STATISTICS

Miles of electric lines	<u>282.00</u>
Number of regular street lights	<u>5,426</u>
Number of private outdoor lights	<u>1,577</u>

**CITY OF OAK RIDGE, TENNESSEE**

**WASTEWATER TREATMENT SYSTEM DATA  
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

<u>CLASS OF SERVICE:</u>	<u>Consumers - June</u>		<u>Wastewater Fees</u>
	<u>This Year</u>	<u>Last Year</u>	<u>Fiscal Year 2005</u>
Residential	10,740	10,671	\$ 2,488,010
Commercial	1,169	1,167	3,226,537
<b>Totals</b>	<b>11,909</b>	<b>11,838</b>	<b>\$ 5,714,547</b>

WASTEWATER TREATMENT:

Clinch River Industrial Park Plant Capacity daily (gallons)	<u>10,000</u>
Treatment during Fiscal Year 2005 (gallons)	<u>1,600,000</u>
West End Plant Capacity daily (gallons)	<u>30,000,000</u>
Treatment during Fiscal Year 2005 (gallons)	<u>2,100,000,000</u>

COLLECTION SYSTEM:

Miles of sewer mains	<u>245.87</u>
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WASTEWATER TREATMENT RATE:

<u>Recover of Total Cost</u>	
First 2,000 gallons per month or any part thereof	\$10.50 flat rate
Next 8,000 gallons per month	\$3.75 per thousand gallons
Next 4,999,990 gallons per month	\$5.05 per thousand gallons
Over 5,000,000 gallons per month	\$5.90 per thousand gallons

Minimum Charge per Month

The total wastewater charge shall be no less than \$10.50 per month.

Maximum Charge per Month

The following terms are defined:

Winter Period - November 2 through May 1.

Summer Period - May 2 through November 1.

Residential meter readings taken during the Summer Period shall be subject to a maximum monthly charge. The maximum charge shall be computed using the rates in effect applied to the highest monthly meter reading taken during the preceding Winter Period.

The maximum charge set forth herein is not applicable unless a residential customer has maintained water service at the metered location continuously during the preceding Winter Period.

Note: Bills on all above rates are subject to certain adjustments. The above rates are net, the gross rated being 5 percent higher.

CITY OF OAK RIDGE, TENNESSEE

WATER SYSTEM DATA  
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

1. Commodity charge:

First 2,000 gallons or any part thereof	\$ 8.01 per month
Next 8,000 gallons	3.10 per thousand
Next 40,000 gallons	2.77 per thousand
Next 150,000 gallons	2.29 per thousand
Next 800,000 gallons	1.90 per thousand
Next 1,000,000 gallons	1.56 per thousand

United States Department of Energy:

Treated Water	\$ 0.658 per thousand
Raw Water	0.165 per thousand

2. Minimum monthly billings:

For customers using 5/8" or 3/4" meter	\$ 8.01 per month
For customers using 1" or 1-1/4" meter	20.80 per month
For customers using 1-1/2" meter	37.68 per month
For customers using 2" meter	69.67 per month
For customers using 3" meter	117.22 per month
For customers using 4" meter or larger meter	166.68 per month

Note: Bills on all above rates are subject to certain adjustments. The above rates are net; the gross rates being 5 percent higher.

**CITY OF OAK RIDGE, TENNESSEE**  
**WATER SYSTEM DATA**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

CLASS OF SERVICE:	<u>Consumers - June</u>		Water Sales
	<u>This Year</u>	<u>Last Year</u>	<u>Fiscal Year 2005</u>
Residential	11,019	10,955	\$ 2,110,294
Commercial	1,490	1,423	1,271,759
U.S. Department of Energy (DOE)	1	1	1,854,239
Public fire protection (fire hydrants)	<u>1</u>	<u>1</u>	<u>43,670</u>
<b>Totals</b>	<u><u>12,512</u></u>	<u><u>12,381</u></u>	<u><u>\$ 5,279,961</u></u>

LINE LOSSES AND COST PER GALLON

Gallons treated (Thousands)	3,700,000
Treated gallons sold to DOE (Thousands)	2,345,427
Gallons sold - residential and commercial customers (Thousands)	<u>1,176,303</u>
Line losses and gallons unaccounted for (Thousands)	<u><u>178,270</u></u>
Percentage of losses and unaccounted for gallons to purchases	<u>4.82%</u>

OTHER STATISTICS

Average daily water consumption (gallons)	<u>9,648,575</u>
Miles of water mains	<u>225.77</u>
Number of fire hydrants	<u>2,700</u>

**CITY OF OAK RIDGE, TENNESSEE**

**DEMOGRAPHIC STATISTICS**

**1980 AND 1990 CENSUS YEAR INFORMATION AND LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>(1) Population</u>	<u>(2) Per Capita Income</u>	<u>(2) Median Age</u>	<u>(2) Unemployment Rate</u>	<u>School Enrollment</u>
1980	27,662	\$ 9,244 (1)	35.0 (1)	5.4% (1)	5,274
1990	27,310	17,661 (1)	39.6 (1)	4.9% (1)	4,432
1996	27,310	22,292	(3)	4.8%	4,965
1997	27,310	22,130	(3)	5.6%	4,845
1998	27,310	24,337	(3)	3.6%	4,801
1999	27,310	25,181	(3)	3.6%	4,639
2000	27,387	24,793 (1)	43.4 (1)	3.2% (1)	4,491
2001	27,387	25,982	(3)	4.1%	4,398
2002	27,387	26,889	(3)	4.0%	4,391
2003	27,387	27,668	(3)	4.7%	4,323
2004	27,387	(3)	(3)	4.9%	4,285
2005	27,387	(3)	(3)	(3)	4,280

NOTE:

- (1) Source: U. S. Census Bureau. Statistic is for the City of Oak Ridge
- (2) Source: East Tennessee Development District/Bureau of Economic Analysis. Statistic is for Anderson County. Information is maintained on a county basis and is unavailable for the City of Oak Ridge as a separate entity in a non-census year. The City comprises approximately 38% of Anderson County.
- (3) Data Not Available.

**CITY OF OAK RIDGE, TENNESSEE**

**OTHER STATISTICAL DATA  
JUNE 30, 2005**

Population (2000 Census)	27,387
Date of incorporation	June 16, 1959
Date of adoption of City Charter	May 5, 1959
Date City took over operations from U. S. Atomic Energy Commission	June 1, 1960
Form of government	Modified City Manager-Council
Number of Council Members (elected at large for a four-year term, staggered so that approximately half of the Council is elected every two years.)	7
Mayor (Council elects one of their members for a two-year term)	
City employees (not including schools):	
Regular Full-Time	319
Seasonal Full-Time	35
Regular Part-Time	8
Seasonal Part-Time	7
Temporary Part-Time	<u>21</u>
Total	390
Area of City	92 square miles
Miles of roads and streets:	
Asphalt	197.81
Bituminous	24.52
Miles of sidewalks:	
Asphalt	55.12
Concrete	45.49
<b>FIRE PROTECTION:</b>	
Classification	Class 3/9/10
Number of stations	3
Number of full-time employees	45
Number of on-call Fire Specialists	24
Number of fire trucks (pumpers and ladder) radio equipped	6
Number of rescue vehicles - radio equipped	2
Number of sedans - radio equipped	4
Number of Fire Specialists' vehicles	5
Number of fire hydrants	2,700

(continued)

**CITY OF OAK RIDGE, TENNESSEE**

(Cont.)

**OTHER STATISTICAL DATA  
JUNE 30, 2005**

**POLICE PROTECTION:**

Number of stations	1
Number of employees:	
Police Officers	54
Records and support personnel	4
Emergency dispatchers	8
Animal Control Officers	3
Number of vehicles:	
Marked	23
Unmarked	6
Animal control	2
Other	9

**EDUCATION - PUBLIC SCHOOL SYSTEM:**

	<u>Number</u>	<u>ADM</u>	<u>ADA</u>	<u>Teacher/Pupil Ratio</u>
Senior High (Grade 9 through 12)	1	1,390	1,308	1 to 12.90
Middle Schools (Grade 5 through 8)	2	1,339	1,272	1 to 12.00
Elementary Schools (Grade K through 4)	4	1,475	1,408	1 to 11.70
Other (special education)		80	73	
Total Students		<u>4,284</u>	<u>4,061</u>	
Certified Staff	399			
Non-certified Personnel	<u>307</u>			
Total Personnel	<u>706</u>			

**RECREATION:**

Parks (total acres)	2,237
Number developed	12
Number undeveloped	2
Number of playground (summer)	1
Number of swimming pools	2
Number of tennis courts	22
Number of baseball parks	5
Number of softball parks	6
Number of gymnasiums	1
Number of golf courses	2
Number of soccer fields	9
Number of marina slips	30

**UTILITIES:**

Electric -	City-owned (statements and statistics are included in this report).
Water -	City-owned (statements and statistics are included in this report).
Sewer -	City-owned (statements and statistics are included in this report).
Gas -	Natural gas system owned and operated by the Oak Ridge Utility District.
Telephone -	Oak Ridge is served by South Central Bell Telephone Company.
Railroads -	Oak Ridge is served by two railroads - Seaboard System and Southern (freight only).
Airports -	Limousine service to McGhee-Tyson Airport at Knoxville (40 minute drive).

**CITY OF OAK RIDGE, TENNESSEE**

**MAJOR EMPLOYERS\***

<u>FIRM NAME</u>	<u>PRODUCT</u>	<u>EMPLOYMENT</u>
<u>Major DOE Subcontractors:</u>		
BWXT Y-12	National Security	4,600
UT- Battelle	National Security	4,045
Bechtel Jacobs Co. LLC	Environmental Management	1,337
<u>Other Employers:</u>		
Methodist Medical Center	Health Care	1,350
Science Applications Int'l. Corp. (SAIC)	IT Research & Engineering	1,000
Oak Ridge Associated Universities	Research & Development	600
Wackenhut-Oak Ridge Team	Security	900
Oak Ridge Schools	Public School System	699
Duratek	Resource Recovery	510
ClientLogic	Customer & Technical Service	450
Boeing Defense & Space	Aerospace Component Management	413
ORNL Federal Credit Union	Financial Institution	381
Navarro Research & Engineering	Engineering & Administrative Services	375
City of Oak Ridge	City Government	356
Washington Group	Waste Management	300
Jacobs Engineering	Environmental Management	274
Pro2Serve Professional Project Services, Inc.	National Security	250
Ametek	Instruments	234
Bechtel National, Inc.	Environmental Management	220
Capital One Insurance Service	Insurance Sales & Service Support Center	200
Emory Valley Center	Business Support Services	200
Weskem	Waste Management	155
Theta Technologies, Inc	Engineering Services	150

\* Compiled by the Oak Ridge Chamber of Commerce.



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Glossary

## GLOSSARY

Account Number: A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc. in such a manner that the symbol used quickly reveals certain required and/or desired information.

Accounts Payable: A liability account reflecting amounts of open accounts owing to private persons or organizations for goods and services received.

Accounts Receivables: An asset account reflecting amounts owing and open accounts from private persons or organizations for goods and services provided.

Accrual Basis of Accounting: A basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred as opposed to when cash is actually received or spent.

Activity: A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., patrol is an activity within the police department).

ADA: American with Disabilities Act

Ad Valorem Taxes: This is also referred to as property taxes, which are levied on both real and personal property according to the property's valuation and the tax rate.

Adopted Budget: A budget that has been prepared and reviewed in accordance with State law and has been duly adopted by City Council.

Allocate: To set aside portions of budgeted expenditures that are specifically designated to organizations, departments, etc.

Amortization Schedule: A table detailing each periodic payment on a loan.

Annual Budget: A budget covering a single fiscal year (July 1 – June 30).

Appropriation: An authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Appropriations Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes.

Assessment: The process for determining values of real and personal property for taxation purposes.

Audit Committee: A committee comprised of three City Council members elected by City Council for the purpose of coordinating with the city's auditor and providing oversight to the city's management of the accounting system.

Audit Scope: In the context of a financial statement audit, the coverage provided by the independent auditor's opinion on the financial statements.

Authorized Positions: These are employee positions that are authorized in the adopted budget to be filled during the fiscal year.

Availability criterion: Principle of the modified accrual basis of accounting according to which revenues may only be recognized when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Availability period: A specified period immediately following the close of the fiscal year by the end of which cash must be collected for related revenue to be recognized in accordance with the availability criterion of modified accrual accounting.

Balanced Budget: A budget in which anticipated revenues are equal to planned expenditures.

Basis difference: Differences that arises when the basis of budgeting differs from the basis of accounting prescribed by GAAP for a given fund type.

Basis of accounting: Timing of recognition for financial reporting purposes (i.e., when the effects of transactions or events should be recognized in financial statements).

Basis of budgeting: The method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bond: A long-term promise to pay. It is a promise to replay a specified amount of money on a particular date. Bonds are used primarily to finance capital projects.

Budget: A financial plan for a specified period of time (fiscal year) that balances projected revenues and fund balance appropriations to estimated service expenditures and operating transfer obligations.

Budget Calendar: The schedule of key dates, which a government follows in the preparation and adoption of its budget.

Budget Message: The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Capital assets: Land, improvements to land, easements, building, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operation and that have initial useful lives extending beyond a single reporting period.

Capital Improvements Budget: Appropriation of operating funds and bond funds for a capital improvement project. A capital improvement project is a permanent addition to the City's assets and includes design, construction and purchase of land, buildings and facilities.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a six-year period.

Capital Outlay: Represents expenditures, which result in the acquisition or addition to fixed assets including land, buildings, improvements, machinery or equipment. Most equipment or machinery expenditures are included in the General Fund budget and the Equipment Replacement Rental Fund. Capital improvements such as acquisition of land and related construction and engineering fees are included in the Capital Improvements budget.

Capital Projects Fund: Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary funds and trust funds.

Cash Basis: A basis of accounting in which transactions are recognized only when cash is received or disbursed.

CDBG: Community Development Block Grant, a federal entitlement program designed to benefit low and moderate income persons, specifically in the areas of housing and quality of life.

Certificate of Achievement for Excellence in Financial Reporting Program: Program sponsored by the Government Finance Officers Association to encourage and assist state and local governments to prepare high-quality comprehensive annual financial reports. The program has been in continuous operation since 1946. The program originally was known as the Certificate of Conformance Program.

City Council: The governing body of the City of Oak Ridge.

City Manager: The chief executive officer of the City of Oak Ridge by City Council.

Commodities: Expendable items used by operating activities. Examples include office supplies, repair and replacement parts for equipment, books and gasoline.

Comprehensive annual financial report (CAFR): A financial report that encompasses all funds and components units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions and statistical data.

Contractual Services: Services rendered to City activities by private firms, individuals or other City departments. Examples include utilities, vehicle charges and building maintenance.

Debt Ceiling: See Debt Limit.

Debt Limit for the City of Oak Ridge: The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City of Oak Ridge that shall be outstanding at any one time shall not exceed 10% of the total appraised valuation of all real estate lying within the city limits.

Debt Management Policy: A policy dealing with the issues of debt, how it is managed, and the manner in which debt is issued.

Debt Reduction Plan: A strategic plan and policy designed to eliminate the need for annual bond issues for annual capital projects while, at the same time, increasing the amount of annual cash appropriations for capital projects.

Debt Service Fund: Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Debt Service: Debt Service expenditures are the result of bonded indebtedness of the City. Debt Service expenditures include principal, interest, and bond reserve requirements on the City's outstanding debt.

Deficit: An excess of expenditures over revenues or expense over income.

Department: The highest levels of operation in the structural organization of the City, which indicates overall management responsibility for a division or a group of related operational divisions.

Depreciation: A decrease in value of property through wear, deterioration, or obsolescence.

Designated unreserved fund balance: Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the government's senior management. Expressed another way, designations reflect a government's self-imposed limitations on the use of otherwise available expendable financial resources in governmental funds.

Distinguished Budget Presentation Awards Program: A voluntary program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Encumbrance: An administrative control under which commitments for the expenditures of money are recorded; thus the money is not available for new expenditure commitments. The use of encumbrances prevents overspending and permits officials to be certain of how much money is available for new commitments.

Enterprise Funds: A proprietary accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds in Oak Ridge are the Electric, Waterworks (water and sewer), Emergency Communications District (9121 operators) and Golf Course Funds.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. Unless fixed by ordinance, the Charter specifies July 1 to June 30 of the succeeding year as the fiscal year for the entire City government.

Foundations of Excellence: A City of Oak Ridge budgeting guideline whereby annual municipal budget allocations per household in the proposed budget will not exceed current per-household allocations by more than 110 percent of the rate of inflation.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or governmental functions. Eight commonly used fund groups in governmental accounting are: general fund, special revenue funds, debt service funds, capital projects funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Refers to the excess of assets over liabilities and is therefore also known as surplus funds. It represents the accumulated residual of revenues over expenditures since the inception of the organization.

Fund type: One of 11 classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary fund types include enterprise funds and internal services funds. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Generally Accepted Accounting Principles (GAAP): The conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements. The various sources of GAAP for state and local government are set forth by SAS No. 69, *The meaning of "Present Fairly in Conformity with Generally Accepted Accounting Principles"*

General Fund: The principal fund of the City, the General Fund is used to account for all activities not included in other specified funds. General Fund revenue sources include property and business taxes, licenses and permits, intergovernmental revenues, service charges, fines and forfeitures, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, library, refuse contract, parks and recreation, public works and general government administration.

General Obligation Bonds: Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

Goal: A specific statement about that which is to be accomplished or achieved for a particular program during the fiscal year.

Government Finance Officers Association (GFOA): An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Governmental Accounting Standards Board (GASB): the ultimate authoritative accounting and financial reporting standard-setting body for state and local governments. The GASB was established in June 1984 to replace the NCGA.

Governmental funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grants: A contribution or gift in cash or other assets from other government units to be used for a specific purpose.

Independent auditor: Auditors who are independent, both in fact and appearance, of the entities they audit. Both GASS and GAGAS set specific criteria that must be met for an auditor to be considered to be independent.

Independent auditor's report: The official written communication of the results of an audit. In a financial audit, the independent auditor's report typically will offer (or disclaim) an opinion on whether a set of financial statements is fairly presented in conformity with GAAP (or some other comprehensive basis of accounting).

Infrastructure: Streets, bridges, water and sewer lines and treatment facilities, storm drainage, traffic signal, etc.

Interfund transfer: Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Interest and Penalties Receivable on Taxes: Uncollected interest and penalties on property taxes.

Internal Service Fund: Proprietary funds used to account for the furnishing of goods or services by one department or agency to other departments or agencies on a cost-reimbursement basis; for example, the Equipment Replacement Rental Fund.

Investments: Securities held for the production of revenues in the form of interest, dividends, and rentals or lease payments.

Lease purchase Agreement: A contractual agreement by which capital outlay, usually equipment, may be purchased over a period not exceeding 60 months through annual lease payments.

Legal debt margin: The excess of the amount of debt legally authorized over the amount of debt outstanding.

Levy: The amount of tax, service charges and assessments imposed by a government.

Lien date: For property (ad valorem) Taxes, the date when an enforceable legal claim to taxable property arises. Generally the lien date is specified in the relevant enabling legislation. Many governments use the term *lien date* even though a lien is not formally placed on the property at that date. Alternatively, there term *assessment date* is used to describe this same date.

Mandate: A requirement imposed upon a local government by the federal and/or state governments to provide certain levels of service.

MARC: The library's computerized card catalog.

Measurement focus: The objective of a measurement, that is, what is being expressed in reporting and entity's financial performance and position. A particular measurement focus is accomplished by considering not only which resources are measured (for example, financial or economic resources), but also when the effects of transactions or events involving focus of government-wide financial statements, proprietary fund financial statements, and fiduciary fund financial statements is economic resources. The measurement focus of governmental fund financial statements is current financial resources.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which they fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Bonds: A bond issued by a unit of local government.

Net general obligation debt: General obligation debt reduced by amounts being paid with other than general resources (e.g., general obligation debt associated with proprietary funds), as well as amounts available in sinking funds for debt repayment.

Non-Operating Expenses: Expenses that are not directly related to the provision of services such as debt service.

Non-Operating Revenues: Revenues that are generated from other sources, such as interest income, and are not directly related to service activities.

Object Code: A detailed line item expenditure category, such as Regular Salaries (5110), Office Supplies (5310), or Professional Services (5210).

Obligations: Amounts that a government may be required legally to meet from its resources. They include liabilities and encumbrances.

Operating Budget: The expenditure plan for continuing every-day service programs and activities. In most instances, operating expenditures are made in a single fiscal year. These expenditures include personal services, contractual services, commodities, minor capital outlay and debt service requirements.

Operating Transfers: Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated for expenditures in the fund receiving the transfer.

Ordinance: A formal legislative action enacted by a majority vote on two readings by City Council. It has the effect of law within the community and it must not conflict with federal and/or state law.

Other financing source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of *other financing sources* category is limited to items so classified by GAAP.

Other financing use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the *other financing uses* category is limited to items so classified by GAAP.

Overlapping debt: proportionate share that property within a government must bear of the debts of other local governments located wholly or in part within the geographic boundaries of the reporting government.

Payment in lieu of taxes (PILT): Payment that a property owner not subject to taxation makes to a government to compensate it for services that the property owner receives that normally are financed through property taxes.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services: All costs related to compensating employees of the City of Oak Ridge, including salaries, and employee benefit costs such as City contributions for retirement, social security and health insurance.

Property Tax: A tax levied on the assessed value of real and personal property.

Proposed Budget: A budget prepared under the direction of the City Manager's Office and presented to the governing body prior to adoption by City Council for review, amendment and adoption.

Proprietary funds: Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Public Hearing: An open meeting of the City Council specifically for the purpose of obtaining public comment and input on a particular issue.

Qualified Zone Academy Bonds (QZAB): A federal financing program that provides interest free funding for school renovations, repairs, and other school improvements that benefit low-income students. It cannot however be used for new school construction For governments to qualify for the bonds, private businesses must contribute not less than 10% of the net present value of the proceeds of the bond.

Retained Earnings: The cumulative earnings since the establishment of the system that generally have been invested in property, plant and equipment or current assets (cash, accounts receivable, and inventory). The balance in Retained Earnings declines as the property depreciates.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Reserved Fund Balance: The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue recognition: See Availability criterion and Available period.

Risk Management: An organized effort to protect a government's assets against accidental loss by the most economic method.

Sinking fund: See Debt service fund

Special revenue fund: A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects). The City of Oak Ridge's special Revenue Funds are General Purpose School Fund, Drug Enforcement Program Fund, State Street Aid Fund, Streets and Public Transportation Fund, Economic Diversification Fund, Grant Fund, Solid Waste Fund.

State Shared Revenue: Revenue levied and collected by the State of Tennessee but shared with its localities on a predetermined method.

IDOT: Tennessee Department of Transportation

Tennessee Municipal Bond Fund (TMBF): The Tennessee Municipal Bond Fund creates and administers various types of loan programs for the benefit of cities and counties.

Transfers: See Interfund transfers and Operating transfers.

Un-audited: Accounts or numbers that have not been verified for their accuracy.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is the amount of money still available for future purposes.

Unreserved Fund Balance: The portion of a fund's balance that is not restricted for a specified purpose and is available for general appropriation.

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