



**PRE-QUALIFICATION APPLICATION**

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**CITY OF OAK RIDGE  
WATER TANK PAINTING AND REHABILITATION**

By this signature, the signer affirms that the information provided herein is true and correct to the best of his/her knowledge, information, and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012

Bidding Entity: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Type or Print)

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

City of Oak Ridge  
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The application should be completed by an individual able to answer questions regarding its content. Retain a copy of the completed application for reference. All requested information must be supplied in a thorough, concise fashion with appropriate supporting documentation. Applications will be received by the City of Oak Ridge (OWNER) until the time shown in the Advertisement. OWNER may request information as the OWNER deems necessary to establish financial ability of the Bidders, proposed subcontractors, suppliers, individuals, or entities to perform the Work. Complete your application based on the format below beginning with Item A.

- A. Legal name of bidding entity.
- B. Other names which bidding entity may have used within the past five (5) years.
- C. Name of Bonding Company (include agent and maximum bond available).
- D. Date bidding entity founded.
- E. Type of Company: Corporation, Partnership, Sole Proprietorship, Ltd Liability Company, or Part of a Holding Company (if so, name of ownership)
- F. Submit copy of Tennessee Contractor's License.
- G. Provide documentation of any training programs, such as, confined space entry, climbing fall prevention, abrasive blasting, paint application, etc., the bidding entity provides for employees and any certifications held by the bidding entity, such as, SSPC QP1, QP2, etc.
- H. Provide project information for water tank painting (repainting) and rehabilitation projects performed within the past five (5) years (include: owner, engineer, tank size/type, cost of construction, length of contract time, time required to complete project and specifics about major rehabilitation, including subcontractors for roof/dome replacement and other major non-painting related work).
- I. Provide reference letters from a maximum of three (3) owner representatives (includes owner's consulting engineer) for each of the project managers and job site superintendents/foremen that were responsible for repainting and rehabilitation projects within the past three (3) years.
- J. Provide resumes of project managers and job site superintendents which would be assigned to Oak Ridge projects. Include any NACE or SSPC certifications and/or training. (No later substitutions without prior approval from the OWNER will be allowed).
- K. Percentage of projects estimated to be sub-contracted.
- L. List potential subcontractors which would be considered for use on Oak Ridge projects and type of work activity (only those listed will be permitted during actual projects).
- M. List projects where litigation has been involved within the past five (5) years.

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- N. List any projects which were not completed.
- O. List equipment owned which would be required for the projects and equipment which may be leased.
- P. Document the Safety Record of the Company over the past five (5) years (include loss time incidents, TOSH/OSHA violations, and other pertinent data).
- Q. List any current contracts for water tank painting and rehabilitation (include owner, engineer, and inspector).
- R. Typically, only one tank at a time will be allowed to be out-of-service for painting and rehabilitation. However, multiple tanks may be bid in a single contract requiring concurrent work (maximum of two tanks out-of-service at a time) or multiple contracts bid during the same (overlapping) timeframe. Identify whether or not that multiple crews could be assigned to complete multiple tank projects within the specified timeframe. If a pre-qualified contractor has chosen to bid on a multiple tank contract (requiring concurrent, multiple tank work) or more than one construction contract and becomes the successful bidder, the contractor must demonstrate they have the resources to complete both contracts independent of each other within the specified timeframe.

The application, including the required supporting documents, shall be submitted in triplicate to:

Ms. Susan Fallon  
City of Oak Ridge  
Contracts/Grants Coordinator  
100 Woodbury Lane                      or                      P.O. Box 1  
Oak Ridge, TN 37830

Please return your completed submittal by 4 p.m. (local time) on Thursday June 14, 2012.

Questions concerning the pre-qualification application will be received beginning June 1, 2012 and shall be directed to Susan Fallon via email [sfallon@corn.org](mailto:sfallon@corn.org).