



## **ADDENDUM NUMBER ONE**

**DATE:** November 28, 2016

**TO:** ALL PROPOSERS OF RECORD

**FROM:** LYN MAJESKI, ACCOUNTING DIVISION MANAGER

**PROPOSAL:** FINANCIAL MANAGEMENT AND UTILITY BILLING SOFTWARE AND IMPLEMENTATION SERVICES

This addendum forms a part of and modifies the proposal specifications for the above item currently due by January 19, 2017 at 2:00 P.M. (local time, EST) at the City of Oak Ridge, Central Services Complex, 100 Woodbury Lane, Oak Ridge, Tennessee.

### **ITEM 1 – Questions received from Potential Proposers**

1. Whether companies from Outside USA can apply for this?  
(like, from India or Canada)

Yes.

2. Whether we need to come over there for meetings?

Are they asking if the members of City staff will go to foreign country? No.

If the question is: Does the foreign company have to come to Oak Ridge for meeting and support? Yes

3. Can we perform the tasks (related to RFP) outside USA?  
(like, from India or Canada)

Yes.

4. Can we submit the proposals via email?

No.

Bottom line: Companies need to be able to discuss their ability to support the future needs of the City in an economical and responsive manner regardless of their headquarters or support center locations. This includes timely on site response.

**\*\*\*\*\* Acknowledge receipt of this addendum with your Proposal \*\*\*\*\***