



ADDENDUM NUMBER ONE FOR FY2016-003

DATE: April 8, 2015
TO: ALL BIDDERS OF RECORD
FROM: LYN MAJESKI, ACCOUNTING DIVISION MANAGER
BID FOR: NEW REFERENCE AND LIBRARY BOOKS FOR THE OAK RIDGE PUBLIC LIBRARY

This addendum forms a part of and modifies the bid specifications for the above item currently scheduled to open April 21, 2015 at 2:00 p.m. (local time) at the City of Oak Ridge, Central Services Complex, 100 Woodbury Lane, Oak Ridge, Tennessee.

ITEM 1 – Comments and Questions received from Potential Bidders

1. We would like to clarify that you are not interested in e-references and/or e-books – please advise.

Yes, this contract will only be for printed materials.

2. There is no mention anywhere in the bid document about cataloging/processing of the books to be acquired, so are we to assume that the Oak Ridge Public Library will be doing its own cataloging/processing and that the chosen supplier will only be supplying the books as they are ordered?

Yes, it is just to supply books. We do the processing.

3. Will this be a primary or multiple award contract? If it is a primary award, are orders able to be made with specialty vendors?

It is a primary award contract however Oak Ridge Public Library will continue to buy material from other vendors as needed.

4. Are orders able to be placed with Tenn-Share participating vendors?

No, we don't limit what people request from us to books only available from Tenn-Share vendors.

5. If a multiple award contract, can vendors bid some, but not all, categories?

No, vendors cannot bid from only some categories.

It is Plan A or Plan B.

It is a bid for the contract for the main book jobber for the library.

Oak Ridge Public Library will continue to buy material from other vendors as needed.

******* Acknowledge receipt of this addendum on the Bid Form *******