



ADDENDUM NUMBER FOUR FOR CONTRACT NUMBER FY2014-95

DATE: February 25, 2014

TO: ALL PROPOSERS OF RECORD

PROPOSAL FOR: Media Updates to Municipal Building Courtroom

This addendum forms a part of and modifies the Request for Proposal specifications for the above item currently scheduled to open February 28, 2014 at 10:00 a.m. (local time) at the City of Oak Ridge, Central Services Complex, 100 Woodbury Lane, Oak Ridge, Tennessee.

ITEM 1 – Questions, Comments and Requests for Clarification received from Proposers

Question: Is the City interested in agenda and meeting automation?

Response: At this present time, the City is not interested in pursuing agenda and/or meeting automation.

Question: Do you have a ppt. or PDF copy of the Courtroom Media Upgrades you could email me?

Response: No, the file is too large to email out.

Inquiry: In order for us to properly be selected as a vendor, we would need to schedule a technical validation call to ensure we can customize our service to be the best fit for you courtroom updates.

Response: At this time, the City will not be scheduling a technical validation call. Vendors should submit a proposal as best they can with the information that was already provided. Even if a proposal only includes one of the three components, city staff would appreciate receiving any proposals offered.

******* Acknowledge receipt of this addendum when you submit your bid *******