

**Oak Ridge Municipal Planning Commission**

**Minutes**

**Meeting date:** October 25, 2012

**Call to Order:** A regular meeting of the Oak Ridge Municipal Planning Commission was held in the Courtroom of the Municipal Building, Oak Ridge, TN on October 25, 2012. The meeting convened at 5:30 p.m. with Kelly Callison, Vice-Chairman, presiding.

**Members in attendance:** Chuck Agle, Kelly Callison, Charlie Hensley, Claudia Lever, Patrick McMillan, Jane Shelton

**Visitors/Others:** Kahla Gentry – Staff Representative, Bryan Mills, ACHW

**Approval of Agenda:** Agenda was unanimously approved as presented.

**Approval of Minutes:**

Motion was made by Ms. Lever to approve the minutes of the September 27, 2012 meeting as presented. Second by Ms. Shelton followed by a vote of 6-0 to approve. Motion was made by Ms. Lever to approve the minutes of the October 11, 2012 special called meeting. Seconded by Ms. Shelton followed by a vote of 6-0 to approve.

**Consent agenda:**

The consent agenda was approved by unanimous vote thereby approving:

- October bond report
- One-year Letter of Credit Extension in the amount of \$2,509,160 for Rarity Ridge, Phase 7, Subareas G, I, and K, and Phase 8, Subarea O.

**Business Items:**

**Resubdivision - Oak Ridge Summit, dividing Lot 22, Block 23-CC into three lots**

- **This plat divides Lot 22 into three lots. Lot 22 was a common area lot. Lot 22 is located on the right hand side of Summit Drive as one is entering the development. The new lots created will be Lots 22 25 and 26. Utilities are being extended along Summit Drive to serve the new building lot. The owner is dividing the lot to create a lot for a new office building. Two lots will remain as common area lots and one lot will no longer be a common area lot and will provide the site for the new office building. Staff recommended approval of the revised drawings submitted on October 18th subject to staff comments:**

Motion was made by Mr. Hensley to approve the resubdivision plat of Lot 22, Block 23-CD subject to:

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1. Change Note #3 on both sheets to reflect the standard note from CORED's check list (#5, part 3, revised 10/1/2011)
2. Modify proposed underground electric origination point. CORED will field check existing vaults and coordinate proposed feed with designer. Maintain a minimum of 5-ft. between proposed electric and other utilities.

Seconded by Ms. Lever followed by a vote of 6-0 to approve.

**Reports:**

- a. City Council actions – Approved Weigel's and Kroger rezoning.
- b. Staff Report – No report
- c. EQAB – EQAB has been reviewing the Smart Meter Program for metering of electricity.
- d. TSAB –No meeting
- e. Anderson and Roane County Regional Planning Commissions – The Anderson County Planner position has been discontinued.
- f. Highland View Redevelopment Advisory Board – No meeting
- g. PlanET – Ms. Lever reported on the combined Working Group meeting.

**Adjournment:** The meeting adjourned at 5:55 p.m.

  
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Vice-Chairman  
Oak Ridge Municipal Planning Commission

  
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Date of Approval