

Approved

OAK RIDGE MUNICIPAL PLANNING COMMISSION

MINUTES

**Meeting date:** August 23, 2012

**Call to order:** A regular meeting of the Oak Ridge Municipal Planning Commission (Planning Commission) was held in the Municipal Building Courtroom, Oak Ridge, TN on August 23, 2012. The meeting convened at 5:30 p.m. with Mr. Domm presiding.

**Members in attendance:** Chuck Agle, Lauren Biloski, Linda Brown, Kelly Callison, Terry Domm, Charles Hensley, Austin Lance, Claudia Lever, Patrick McMillan, Jane Shelton, Kathryn Baldwin – Staff Representative and Monica Austin Carroll – Staff Representative

**Visitors/Others:** See attached Visitor Attendance Record

**Approval of agenda:** Agenda was approved unanimously as presented. (Linda Brown was not present during this time)

**Approval of minutes:** Mr. Hensley made a motion to approve the minutes of the meeting held June 28, 2012. Ms. Levers seconded the motion. Motion carried by all except Ms. Brown who was not present at this time.

**Consent Agenda:** Ms. Lever made a motion to approve the consent agenda. Mr. Hensley seconded the motion. Motion carried unanimously thereby approving:

- a. One year Letter of Credit extension in the amount \$300,000 for Oak Ridge Summit completion of infrastructure
- b. One year Letter of Credit extension in the amount of \$225,000 for Groves Park Commons, Phase 1A completion of infrastructure
- c. August Bond Report

**Business Items:** Mr. Agle made a motion to approve the rezoning request for 107 Potomac Circle; Lot 19, Block 21-CB or Tax Map No. 100P, Group F, Parcel 41.00, approximately 1.539 acres. From O-2 PUD to UB-2. Mr. Hensley seconded the motion. Motion carried by a vote of 7 – 3 to approve.

**Reports:**

- a. City Council actions – Reminder of Monday Night Retreat
- b. Staff Report - None
- c. EQAB (C. Agle) - None
- d. TSAB (J. Shelton) – Mention of studying the need of a traffic light for the high school
- e. Anderson and Roane County Regional Planning Commissions (Staff) - None
- f. Highland View Redevelopment Advisory Board (Claudia Lever) – Mention of demolition activity via Community Development Block Grant (CDBG) funds

- g. PlanET (K. Baldwin) – Discussion of recent activities, status report now available, mention of upcoming symposium, and discussion of working with Knoxville MPC staff and UT students on the form based code for Jackson square area.

**Adjournment:** The meeting was adjourned at 6:25p.m.

  
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Chairman  
Oak Ridge Municipal Planning Commission

9-27-2012  
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Date of Approval