



**Annual Action Plan  
For the Period of  
July 1, 2013 through June 30, 2014**

## A. Executive Summary

The Consolidated Plan for Housing and Community Development is a requirement of the 1990 National Affordable Housing Act and the Community Development Plan, for the U.S. Department of Housing and Urban Development (HUD). Such a plan is required of entitlement communities, which receive Community Development Block Grant (CDBG) funds under HUD's housing and service programs related to the needs of low and moderate-income persons. The development of the fifth City of Oak Ridge Consolidated Plan took place during the seven-month period of September 2010 through March 2011 and will be utilized for the three-year period of July 1, 2011 through June 30, 2014 (CDBG Program Year 2011 through Program Year 2013).

~~Nationwide, all CDBG entitlement funds have been reduced, and the City of Oak Ridge is no exception. The allocation for PY2013/FY2014 is expected to be reduced by 5% or \$11,317 from the PY2012/FY2013 level of funding. On May 30, 2013 the City received the (FY) 2013 CDBG funding allocation letter from HUD stating that the City of Oak Ridge CDBG funding amount is \$239,341. The \$24,317 increase in funding that is being added to the previously approved amount of 107,024.00 for Acquisition and Removal of Dilapidated Housing does not require a substantial amendment as defined by the City's Consolidated Plan. A substantial amendment occurs whenever one of the following decisions is made:~~

- to carry out an activity that was not included or approved in the one-year Annual Action Plan;
- to cancel an activity, prior to the end of the plan year, that was included and approved in the one-year Annual Action Plan;
- to increase or decrease the amount to be expended on a particular activity from the amount stated in the one-year Annual Action Plan by more than 50%;
- to change the purpose, scope, specific location or beneficiaries of an activity that was included and approved in the one-year Annual Action Plan.

Each Annual Action Plan of the Consolidated Plan must be submitted to HUD at least forty-five days prior to the beginning of the entitlement community's fiscal year. A citizen participation plan element requires that interested parties have a 30-day period in which to review and comment upon the funding proposals and that at least one public hearing be held. Any information received during the public comment period or at the public hearing will be included with the submitted Annual Action Plan.

The 30-day comment period for the Program Year (PY) 2013 / Fiscal Year (FY) 2014 Annual Action Plan will begin on Monday, April 1, 2013 and end on Tuesday, April 30, 2013. A public hearing is scheduled for Monday April 8, 2013 at 7:00 p.m. during the Oak Ridge City Council meeting at the Oak Ridge Municipal Building. No comments were received.

The objectives and outcomes utilizing the HUD Outcome Framework identified in the PY2013/FY2014 Annual Action Plan include the following:

- |  |                                       |
|--|---------------------------------------|
| Objective 1: Suitable Living Environment | Outcome 3: Sustainability             |
| Objective 2: Decent Housing              | Outcome 3: Sustainability             |
| Objective 1: Suitable Living Environment | Outcome 1: Availability/Accessibility |

Copies of the City of Oak Ridge Consolidated Plan 2011 – 2013 and the PY2013/FY2014 Annual Action Plan are available upon written request to:

City of Oak Ridge  
Municipal Building  
Community Development Department  
200 S. Tulane Avenue  
Oak Ridge, TN 37830  
Kahla Gentry, Senior Planner  
kgentry@oakridgetn.gov  
or  
Online at [www.oakridgetn.gov](http://www.oakridgetn.gov), Community Development Department.

## B. General Information

The City of Oak Ridge is an entitlement jurisdiction, receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). A requirement of CDBG entitlement communities is the preparation and implementation of a *Consolidated Plan for Housing and Community Development* and one-year *Annual Action Plan* updates.

The City of Oak Ridge has developed a Consolidated Plan for the period of July 1, 2011 through June 30, 2014 (PY2011-PY2013) that establishes the following priorities to address the community's needs utilizing CDBG funding during the three-year period:

- Debt repayment for the Scarboro Community Center expansion project
- Acquisition and demolition of dilapidated housing
- Code enforcement activities

The City of Oak Ridge plans to utilize CDBG funds each year included in the Consolidated Plan for the following strategies:

- Housing
- Community Development

All programs funded by the City of Oak Ridge with CDBG entitlement funds will be in accordance with HUD regulations and meet the City's strategies for monitoring, fair housing, lead-based paint hazards and anti-poverty as stated in the three-year Consolidated Plan.

The Annual Action Plan is a document that describes the City of Oak Ridge HUD-funded projects and community development related activities that will be conducted within the community in the upcoming fiscal year and implements the strategies and priorities of the city's three-year Consolidated Plan.

The CDBG staff committee is comprised of staff representatives from various departments, along with the Senior Planner. The committee for PY2012/FY2013 consists of Susan Fallon, Contracts/Grants Coordinator, Public Works Department; Matt Widner, Housing Remediation Specialist, Community Development Department; Kathryn Baldwin, Director, Community Development Department; Athanasia Lewis, Community Development Specialist, Community Development Department and Ken Krushenski, City Attorney. Kahla Gentry, Senior Planner, Community Development Department is responsible for the coordination and documentation for the CDBG program and the preparation of the Annual Action Plan.

The PY2013/FY2014 Annual Action Plan is the third installment of the City of Oak Ridge CDBG Consolidated Plan 2011 - 2013. Following is an outline of the process utilized to develop the PY2013/FY2014 Annual Action Plan.

---

October 11, 2012	CDBG Public Hearing #1 – Needs Assessment and Proposed Projects
October 15, 2012	CDBG Public Hearing #2 – Needs Assessment and Proposed Projects
April 1, 2013	30-Day Public Comment Period Begins for the PY2011/FY2012 Annual Action Plan
April 8, 2013	CDBG Public Hearing #3 – PY2013/FY2014 Annual Action Plan
April 30, 2013	30-Day Public Comment Period Ends for the PY2013/FY2014 Annual Action Plan
May 13, 2013	City Council Approval of the PY2013/FY2014 Annual Action Plan
May 15, 2013	PY2013/FY2014 Annual Action Plan Submitted to HUD (45 Day Review Period)
July 1, 2013	CDBG PY2013/FY2014 Year Begins

---

The City of Oak Ridge PY2013/FY2014 CDBG funding allocation represents the 30<sup>th</sup> year receiving the entitlement grant funds (see history of funding). ~~The amount of the PY2013/FY2014 allocation is expected to be \$215,024, a decrease of \$11,317 from the previous year.~~ The amount of the PY2013/FY2014 CDBG funding is \$239,341.

**CITY OF OAK RIDGE, TENNESSEE  
CDBG HISTORY OF FUNDING**

<b>Year #</b>	<b>CDBG Program Year</b>	<b>COR Fiscal Year</b>	<b>Grant Amount</b>
1	1984	1985	\$ 256,000
2	1985	1986	\$ 253,000
3	1986	1987	\$ 213,000
4	1987	1988	\$ 214,000
5	1988	1989	\$ 199,000
6	1989	1990	\$ 207,000
7	1990	1991	\$ 198,000
8	1991	1992	\$ 222,000
9	1992	1993	\$ 231,000
10	1993	1994	\$ 260,000
11	1994	1995	\$ 283,000
12	1995	1996	\$ 270,000
13	1996	1997	\$ 264,000
14	1997	1998	\$ 257,000
15	1998	1999	\$ 262,000
16	1999	2000	\$ 263,000
17	2000	2001	\$ 282,000
18	2001	2002	\$ 299,000
19	2002	2003	\$ 302,000
20	2003	2004	\$ 309,000
21	2004	2005	\$ 313,000
22	2005	2006	\$ 293,923
23	2006	2007	\$ 266,461
24	2007	2008	\$ 267,165
25	2008	2009	\$ 252,411
26	2009	2010	\$ 260,463
27	2010	2011	\$ 282,187
28	2011	2012	\$ 236,955
29	2012	2013	\$ 226,341
30	2013	2014	\$ 239,341
<b>TOTAL</b>			<b>\$7,682,247</b>

## C. Priority Needs Analysis and Strategies

### General Information

A requirement of the Consolidated Plan process is the analysis of the housing and community development priority needs for the City of Oak Ridge and the development of priority strategies, objectives and performance measures to meet the needs. HUD also requires each CDBG entitlement recipient to develop strategies regarding specific issues.

The PY2013/FY2014 Annual Action Plan is the third annual plan relative to the current three-year Consolidated Plan. The PY2013/FY2014 Annual Action Plan describes the activities for the coming program year to address the priority strategies of the City of Oak Ridge CDBG Consolidated Plan 2011 – 2013.

### Strategies and Objectives

Utilizing the data gathered in the preparation of the City of Oak Ridge CDBG Consolidated Plan 2011 – 2013, the City of Oak Ridge developed priority strategies, objectives and performance measurements to meet the needs described in the Housing, Homeless, Community Development and Non-Homeless Special Needs sections of the Consolidated Plan. The Annual Action Plan for PY2013/FY2014 will continue to utilize the objectives and outcomes established in the HUD Outcome Framework. The City of Oak Ridge will continue the investment of CDBG entitlement funds according to these strategies.

### Housing Strategy

**Strategy:** Elimination of Blight or Deterioration. Promote Increased Homeownership and Preservation of Affordable Housing

#### Objectives:

1. Remove dilapidated housing
2. Continue code enforcement to address property maintenance issues.
3. Provide assistance to extremely low, low and moderate-income homeowners for housing rehabilitation.
4. Provide assistance to extremely low, low and moderate-income residents for the maintenance of their property.
5. Support housing counseling services for low and moderate-income residents.
6. Support affordable housing opportunities for first-time homebuyers.
7. Support affordable housing opportunities for extremely low and low-income renters.

### Homeless Strategy

**Strategy:** Help Homeless Persons and Persons At-Risk of Becoming Homeless Obtain Affordable Housing

#### Objectives:

1. Support to organizations to provide transitional housing space for the homeless.
2. Support the operations of transitional housing providers.
3. Support case management, housing counseling and job training for homeless individuals and families.
4. Encourage the various homeless organizations to continue to coordinate their efforts and develop appropriate data.

### Special Populations Strategy

**Strategy:** Assist in the Provision of Housing Options for Persons with Special Needs including the Elderly

#### Objectives:

1. Provide assistance for accessibility alterations for existing owner-occupied housing.
2. Provide assistance to special needs (including the elderly) residents with the maintenance of their property.
3. Support public facilities for persons with special needs including the elderly.

### **Community Development Strategy**

**Strategy:** Improve the Safety and Livability of Neighborhoods

**Objectives:**

1. Acquisition and demolition to remove dilapidated housing
2. Provide code enforcement services to address property maintenance issues, especially in the Highland View Redevelopment Area and CDBG target areas.
3. Provide financial assistance for the improvement of public facilities.
4. Support infrastructure improvements that provide safety, accessibility and connectivity.

HUD requires each CDBG entitlement community to provide strategies pertaining to four specific areas. Consolidated Plan and Annual Action Plan regulations require the City of Oak Ridge to address these strategies during the years covered by the Consolidated Plan, but they do not require CDBG funding of specific projects related to them. The strategies of the four specific areas listed below are included in their respective sections of the PY2013/FY2014 Annual Action Plan.

<ul style="list-style-type: none"><li>• Monitoring</li><li>• Lead-based Paint Hazards</li></ul>	<ul style="list-style-type: none"><li>• Fair Housing</li><li>• Anti-Poverty</li></ul>
---	---

### **Chronic Homelessness**

A HUD requirement beginning in 2007 was to address chronic homelessness within the community. The federal definition of chronic homelessness is defined below:

A “chronically homeless” person is defined as an “unaccompanied homeless individual with a disabling condition who has either been continuously homeless for a year or more, or has had at least four (4) episodes of homelessness in the past three (3) years.

The preparation of the three-year Consolidated Plan included a discussion of chronic homelessness within the city limits of Oak Ridge. Kahla Gentry, Senior Planner attended a community discussion of homelessness in Oak Ridge sponsored by the League of Women Voters on March 5, 2013. Kahla Gentry and Athanasia Lewis, Community Development Specialist, City of Oak Ridge Community Development Department also participate in the Tennessee Valley Coalition to End Homelessness. It appears that homelessness affects a small but growing number of individuals in our community and Oak Ridge may have a small number of residents that fit the federal definition of chronic homelessness based upon the Point in Time count. In addressing chronic homelessness the focus will continue to be on prevention. Actions directed towards the prevention of chronic homelessness include the following:

- ADFAC’s Social Services program places emphasis on the prevention of homelessness and the development of self-sufficiency. Short-term financial assistance and counseling are provided with the goal of stabilizing the family during times of crisis.
- Trinity Outreach Center of Hope (TORCH) is a new non-profit organization in Oak Ridge that also provides services to prevent homelessness. TORCH aims to assist clients in becoming more self-sufficient by connecting clients to existing community resources, and helping them overcome barriers to self-sufficiency. This program receives funding from the Emergency Shelter Grant set-aside allocation from the City of Oak Ridge.
- Information provided by the HMIS database does not separate Oak Ridge from Anderson County, however during the period of 1/1/2012 – 1/1/2013 data from HMIS indicates that 77 single-person households and 51 members across 19 multi-person households in Anderson County received assistance.
- The Oak Ridge Police Department is not aware of residents that are “living on the street”. If police identify persons that may be homeless they seek to make an appropriate referral for assistance.

- Ridgeview gives priority to homeless individuals when there are openings in their transitional housing units.
- The City of Oak Ridge is a member of the Tennessee Valley Coalition to End Homelessness.

For the previous twelve years, the City of Oak Ridge has emphasized homeless prevention activities with the city-funded Social Services Program, CDBG funded transitional housing units and the state set-aside funds of the Emergency Shelter Grant Program. The Oak Ridge Police Department Chaplain program has also served as an integral part of the homeless prevention activities.

It must be noted that there is not an overnight homeless shelter located within the city limits of Oak Ridge, which significantly reduces the number of persons seeking one-time shelter. The City of Oak Ridge will continue to concentrate our resources on the homeless prevention activities to stabilize residents, so that we will not have citizens who would be categorized as chronic homeless.

## D. Recommended Funding Allocation

The Annual Action Plan recommends the total allocation of **\$215,024** for PY2013/FY2014 to support the following program areas:

- **Debt Service**-The recommendation for **\$95,000** to provide the twelfth of fifteen installments for the city's debt repayment of the Scarborough Community Center Expansion Project. (Consolidated Plan Priority – Debt Repayment (SCC), Strategies – Community Development and Special Populations)
- **Acquisition & Removal of Dilapidated Housing** – The recommendation for ~~\$407,024~~ **\$131,341** to provide funds for acquisition and clearance of vacant blighted properties. (Consolidated Plan Strategy – Community Development)
- **Program Grant Administration**-The recommendation for **\$13,000** to be used for general program administration, project implementation and all reporting requirements for the CDBG entitlement program.

The recommended allocations must comply with the following three funding caps:

- CDBG Required Public Service Cap – 15% of \$215,024 = \$32,253.60
- CDBG Required Program Administration Cap – 20% of \$215,024 = \$43,004.80
- City Council Required Single Sub-recipient Project Cap – 40% of \$215,024 = \$86,009.60

PY2013/FY2014 Entitlement Grant	\$215,024.00
	\$239,341.00

**City of Oak Ridge Programs:**

Scarboro Community Center Debt	\$ 95,000.00	
Acquisition & Removal of Dilapidated Housing	<del>\$ 407,024.00</del>	\$131,341.00
Grant Administration	<u>\$ 13,000.00</u>	
TOTAL	<del>\$ 215,024.00</del>	\$239,341.00

## **E. Geographic Distribution**

All of the activities to be undertaken during PY2013/FY2014 will be located in predominantly low and moderate-income areas and include minority residents. The U.S. Census Block Groups with a low and moderate income population of 51% or more based upon HUD data is the CDBG Target Area. A map of the CDBG Target Area is included in the Appendix.

## F. Other Sources of Funds

This section provides an overview of the potential resources available for programs benefiting Oak Ridge residents concerned with the priorities and strategies established in the City of Oak Ridge CDBG Consolidated Plan 2011 – 2013. This section does not include the CDBG Entitlement funds. The City of Oak Ridge and community non-profits consistently search for funding sources through grant opportunities, community organizations and other philanthropic groups.

### **Low-income Tax Credit Projects**

Currently there are areas within the city limits of Oak Ridge that qualify for low-income tax credits which are being utilized by private developers. An application for a low-income tax credit project with 119 units in the City of Oak Ridge is currently under review by THDA and is being supported by the City of Oak Ridge. The City of Oak Ridge is encouraging that letters of support for this project be sent to the Tennessee Housing Development Agency.

### **1. Indirect Federal Programs**

#### **a. HUD via Tennessee Housing Development Agency (THDA)**

The Tennessee Housing Development Agency (THDA) has approved \$62,791 for the City of Oak Ridge PY2012 Emergency Solutions Grant (ESG) Program. Trinity Outreach Center of Hope (TORCH) will provide a 100% match and will use the funds for homeless prevention, rapid re-housing and HMIS.

#### **b. HUD EDI Special Projects Program**

The City of Oak Ridge has been awarded \$237,500, which includes \$47,500 for grant administration. The funding is for acquisition and removal of blighted structures within the Highland View neighborhood. Grant funds must be obligated by September 30, 2016.

#### **c. Federal Highway Administration via Tennessee Department of Transportation (TDOT) 2012 Transportation Enhancement Grant**

The City of Oak Ridge has been awarded a Tennessee Department of Transportation (TDOT) 2012 Transportation Enhancement Grant for Jackson Square, in the amount of \$798,687. The grant is for Phase I of the Jackson Square Townsite Reconfiguration Project, which includes major modifications to the parking lot on Broadway Avenue. Public sidewalks adjacent to the area will be reconstructed and will be connected to new sidewalks within the landscaped plaza. The project will also add park benches, bicycle racks, canopy trees, and pedestrian lighting.

## **2. State of Tennessee**

### **a. Department of Transportation Operating Assistance**

The City of Oak Ridge began contracting the operation of a demand response van transit system during February 1993. The City's current contractor for operating the transit system is East Tennessee Human Resources Agency (ETHRA). The City of Oak Ridge appropriated \$195,000 for this program in the FY2013 budget. The primary source of revenue for this program is a special one-cent-per-gallon inspection fee levied on all petroleum products bought, sold or stored in the state, and an operating assistance grant from the State of Tennessee, Department of Transportation (TDOT).

## **3. City General Fund Resources**

### **a. Housing Fund and Land Bank**

A major change for fiscal 2012 was the addition of a new Fund, the Housing Fund, to account for the City's new housing initiative programs. The addition of the Fund is part of the City's developing "Not in Our Town" campaign to accelerate the City's response to crime and code violations in the City, in particular in legacy WW II housing areas to prevent further blighting and decline in property values. It is planned for this funding to be utilized to acquire any property that may be available in the future at fair market value without the use of eminent domain. The fund will be established from a \$50,000 operating transfer from the General Fund and a \$250,000 operating transfer from the Economic Diversification Fund of the amount targeted to the Highland View Redevelopment Area. In 2012 the Tennessee General Assembly passed legislation authorizing Oak Ridge to establish a land bank program. The land bank project is also part of the City's "Not In Our Town" campaign. The goal of the program is to assist in the revitalization of Oak Ridge's older neighborhoods by facilitating acquisition and redevelopment of distressed properties. During FY2013 \$25,000 was included for the land bank program in the City budget by transferring \$25,000 from the Housing Fund.

### **b. Social Services Program**

The City of Oak Ridge budgeted \$140,000 during FY2013 for the Social Services Program. The program was developed to assist City residents with short-term housing needs to assist in preventing homelessness. Assistance guidelines were adopted by the Oak Ridge City Council in the Social Services Policy and include payments for rent and utilities for eligible Oak Ridge residents. The City has contracted with the ADFAC Social Services Program to utilize these funds.

### **c. Healthy Start Program**

The City of Oak Ridge FY2013 budget contains an appropriation for \$31,850 as a grant for the Healthy Start Program. This program assists first time mothers who are assessed as "at risk" of not being an effective parent due to family history and the mother's current status. The program provides assistance using Family Support Workers who visit participating families in their homes at least weekly for three to five years, or until the child starts school. Funding is expected to continue at the same level during FY2014

### **d. Capital Improvements Program**

Each year City of Oak Ridge staff prepare a Capital Improvements Program (CIP) that provides detailed information on capital projects for the upcoming six-year period. The capital projects are to maintain and enhance city facilities, parks, utility infrastructure and streets. The amount included in the CIP for FY2014 for these programs totals \$8,778,000. Funding for the capital projects is provided by several agencies within the federal and state governments and funding resources by the City of Oak Ridge.

### **e. Affordable Housing Fee Adjustments**

In order to facilitate the provision of affordable housing in the City of Oak Ridge, zoning and permit fees are adjusted for residential construction (including renovation) projects

that are documented as providing affordable housing. Housing must be affordable to households with 95% of median income or less in the Knoxville metropolitan area. Thus far during FY2013 the City has waived the building permit fee for five Habitat for Humanity projects and two ADFAC projects.

## G. Institutional Structure

CDBG entitlement funds, Emergency Solution Grant (ESG) set-aside funds and city general fund dollars are utilized to assist the City of Oak Ridge residents with the three national goals of the CDBG program to provide decent housing, create a suitable living environment and expand economic opportunities. Leadership begins with the City's elected officials with the approval of the Consolidated Plan strategies and Annual Action Plan activities and subrecipient agreements.

The City of Oak Ridge utilizes a committee approach instead of assigning one staff member and/or one department with total responsibility for the CDBG program. The CDBG staff committee is comprised of staff representatives from various departments. The committee for PY2012/FY2013 consists of Susan Fallon, Contracts/Grants Coordinator, Public Works Department; Matt Widner, Housing Remediation Specialist, Community Development Department; Kathryn Baldwin, Director, Community Development Department; Athanasia Lewis, Community Development Specialist, Community Development Department; Ken Krushenski, City Attorney along with Kahla Gentry, Senior Planner, Community Development Department.

Kahla Gentry, Senior Planner continues to receive support and assistance in the Community Development Department for the preparation of the required HUD reports including the three-year Consolidated Plan, the annual CAPER and the Annual Action Plan updates. This support also allows for the design and update of a web page for the CDBG program.

During the upcoming CDBG program year, the City of Oak Ridge, Code Enforcement Division of the Community Development Department will continue to be tasked with assisting the residents of the Highland View Redevelopment Area with addressing the neighborhood's housing concerns as well as the neighborhood revitalization effort.

The effective program delivery would not be possible, however, without the efforts of Federal, State and local partners. The City of Oak Ridge staff and officials rely on the area non-profit organizations, state and federal officials to provide insight into the needs of the residents. The non-profit organizations are vital partners for the delivery of services and programs for Oak Ridge residents. These organizations work well together and do not hesitate to seek guidance from each other, thus forming a valuable network of resources for the residents of Oak Ridge.

The Oak Ridge Ministerial Association is a Faith-Based Organization that provides assistance to Oak Ridge residents with homeless prevention activities. This organization partners with the volunteer chaplains of the City's police department to provide emergency motel, food and fuel vouchers to homeless persons traveling through Oak Ridge.

The Knoxville HUD office provides advice and assistance with statutory and regulatory requirements, technical assistance and training for the CDBG entitlement program for City of Oak Ridge staff and officials. The HUD office also helps with marketing and outreach efforts to promote community development and affordable housing for the region. Tennessee Housing Development Agency provides advice and assistance with the statutory and regulatory requirements for the ESG and HOME programs for the City of Oak Ridge staff and officials.

## H. Monitoring

The City of Oak Ridge is responsible for monitoring the CDBG funds that it receives from HUD. As a recipient of CDBG entitlement funds, the City of Oak Ridge is required to follow the applicable laws and regulations of the program. The City of Oak Ridge staff and officials view monitoring as an opportunity to provide ongoing technical assistance and support to help its subrecipient partners reach project goals and improve services for the residents. The open and consistent communication of City of Oak Ridge staff and officials, subrecipient partners and citizens is vital for a successful CDBG program.

The project monitoring activities can include desk monitoring, performance reports and onsite reviews. These three methods combine to provide a clear and timely picture of each funded CDBG activity's progress.

Desk monitoring requires the complete and accurate documentation regarding client eligibility, property eligibility, appropriate funding levels for the activity and the compliance with all program requirements (i.e. environmental review). Utilizing the subrecipient agreements, the City of Oak Ridge requires this documentation by each subrecipient be available to the City upon request.

Performance reports are required on a periodic basis for all CDBG entitlement funded projects. These reports consist of the time record of the Contracts/Grants Coordinator, monthly activity reports and biweekly time reports for the Code Enforcement services and quarterly reports from the subrecipients. The City of Oak Ridge requires performance reports to review the progress of the activities and to better ensure timeliness with IDIS (HUD computerized data system) input.

The City of Oak Ridge Contracts/Grants Coordinator shall, as appropriate, conduct annual onsite reviews of activities to assess the capabilities of subrecipients and to review case files. Each year, the Contracts/Grants Coordinator will "hand deliver" the agreements with each subrecipient, which ensures at least one onsite visit each year.

The City of Oak Ridge has additional monitoring procedures included in each subrecipient agreement that requires the subrecipient to provide the following assurances:

- Ensure consistency with primary objective—not less than 70 percent of CDBG funds used during the program year must be for activities that benefit low- and moderate-income persons
- Ensure each activity meets the criteria for one or more of the national objectives
- Ensure compliance with all other regulatory eligibility requirements for each activity
- Ensure compliance with all other applicable laws and program requirements
- Ensure production and accountability
- Evaluate organizational performance
- Evaluate each activity utilizing the HUD Outcome Framework that includes specific objectives and corresponding outcomes

The monitoring activity is part of the grant administration duties performed by Kahla Gentry, Senior Planner. She will monitor the progress of all PY2013/FY2014 Annual Action Plan programs and prepare the Consolidated Annual Performance Evaluation Report (CAPER), which will cover the progress made for each activity, as well as number of beneficiaries, number of units and number of dollars spent through the annual Grantee Performance Report. The primary monitoring goal for PY2013/FY2014 will be the continuing implementation of the HUD Outcome Framework and City compliance with CDBG program rules and regulations.

## I. Public Housing

Public housing was established to provide decent and safe rental housing for eligible low-income families, the elderly and persons with disabilities. Public housing includes federally subsidized affordable housing that is owned and operated by the local public housing authority (PHA). The public housing authority also administers the federal Section 8 tenant-based rent subsidy program, which assists very low-income families in paying rent for privately owned housing units of their choice.

Residents of the City of Oak Ridge are served by the Oak Ridge Housing Authority (ORHA), which was incorporated September 5, 1969 under the "Housing Authorities Law" Chapters 8 through 11 Title 13 TCA Sections 801 through 1113. The Oak Ridge City Council is responsible for all board appointments to the ORHA. However, the City has no further accountability for the organization. The City cannot impose its will on the ORHA board since it does not have the ability to modify or approve their budget or overrule or modify decisions of the board. The ORHA board is fiscally independent and there is no financial benefit or burden relationship with the City of Oak Ridge.

The ORHA submitted to the City of Oak Ridge a HUD Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan. According to the Executive Summary submitted with the request for signature of the certification, the ORHA Agency Plan for the period of October 1, 2010 through September 30, 2015 includes the following strategic goals:

- 
- Increase the availability of decent, safe and affordable housing
  - Improve community quality of life and economic vitality
  - Promote self-sufficiency and asset development of families and individuals
- 

The ORHA is a vital partner in assisting with the possible relocation of residents within the Highland View Redevelopment Area. City of Oak Ridge staff has been working with the ORHA Executive Director and board on ways the ORHA can assist residents within the redevelopment area.

The ORHA did not submit an application for CDBG entitlement funds from the City of Oak Ridge for PY2013/FY2014.

## J. Fair Housing

On April 21, 1969, the City of Oak Ridge adopted a Fair Housing Ordinance, which at the time was one of the first of its kind in the State of Tennessee. The City of Oak Ridge continues to be committed to working with the public, private, and nonprofit partners in the community to ensure fair housing choice for all residents. This commitment includes incorporating fair housing strategies into activities supported with CDBG entitlement funds.

The development of the City of Oak Ridge CDBG Consolidated Plan for 2005 – 2007 included an update, utilizing statistics from the 2000 U.S. Census data, to the June 1994 City of Oak Ridge Analysis of Impediments to Fair Housing (AI). The City of Oak Ridge CDBG Consolidated Plan 2008 – 2010 consisted of a review of the AI, but not an update since there is no indication that the 2000 U.S. Census data has significantly changed. Although 2010 Census data was not available during the completion of the 2011 – 2013 Consolidated Plan, the AI was completely updated based upon the best available data and input from various organizations and individuals. The City of Oak Ridge CDBG Consolidated Plan 2011 – 2013 lists the following eight recommendations included in the updated AI that the City of Oak Ridge staff and officials will continue to implement.

1. The City government should continue to support fair housing by proclaiming, "April is Fair Housing Month," by formal City Council action and by input to the media.
2. The City should continue to appoint members to the Board of Housing Code Appeals whereby charges of housing discrimination may be addressed.
3. The City should continue to address the issue of emergency housing in a fair manner through its social service programs, and through referrals to private, state and federal programs.
4. The City should support affordable housing programs with local housing providers and make applications for funding of rehabilitation grants and other housing assistance.
5. The City's housing-related staff should seek out further opportunities for training regarding fair housing.
6. The City staff should monitor lending institutions and landlords periodically for disclosure of practices and fairness regarding lending and renting.
7. The City staff should use non-traditional as well as traditional means, aimed to reach the lower-income, less-educated population, to make sure they are aware of fair housing laws and policies.
8. The City should add a short message on its web site and utility bills that Fair Housing is the City's policy, with a telephone number for questions.

During PY12/FY13 took the following steps towards implementing the recommendations included in the Analysis of Impediments to Fair Housing:

1. A proclamation recognizing April as Fair Housing Month was approved at the City Council meeting and a display ad of the proclamation was printed in the local newspapers.
2. The Board of Building and Housing Code Appeals is available as an avenue for addressing charges of housing discrimination.
3. The City continues to address emergency housing needs through its social services program and Emergency Solutions Grant funding.
4. The City has been supportive of a two new housing projects for the elderly and disabled. The City approved a resubdivision plat and site plan for an affordable housing project for that is being financed through HUD's 202 housing program. The City has also approved a 90 percent, 10-year tax break for a project to convert the rundown Alexander Inn into an assisted living center.
5. City staff distributed Fair Housing Posters written in Spanish to three local Hispanic markets.

6. City staff member Athanasia Lewis attended the 2013 ECHO Spring Fair Housing Conference in Knoxville.

Specific Fair Housing actions for PY2013/FY2014 include:

- Oak Ridge City Council is to proclaim April 2014 as Fair Housing Month
- During the month of April, the City will place a message on the utility bills that will reach more than 14,000 customers
- A display notice will be placed in a local newspaper during April
- The City Council appoints citizens to the Board of Housing Code Appeals that is tasked with addressing any housing discrimination charges
- The City of Oak Ridge requires all subrecipients to promote Fair Housing with all of their clients
- Information concerning fair housing will be displayed on the City's website.

## **K. Lead-Based Paint Hazards**

Childhood lead based paint poisoning is a significant problem nationally. On September 15, 2000, HUD regulation (24 CFR Part 35) took effect that streamlined, modernized and consolidated all lead-based paint requirements in federally- assisted housing to ensure that children are adequately protected from lead poisoning. The regulation prescribes certain action by HUD grantees to identify, stabilize or remove lead-based paint hazards in any housing receiving HUD assistance.

The rule only affects residential structures built before 1978. The scope of activities required by HUD is dependent upon the type of housing impacted and the amount of federal assistance being provided, with rehabilitation activities using in excess of \$25,000 of HUD funds requiring the highest level of treatment.

The City of Oak Ridge includes a detailed and strict requirement in the CDBG subrecipient agreements pertaining to the treatment of lead-based paint. The article of the subrecipient agreement specifies the Lead-Based Paint Poisoning Prevention Act and the HUD Lead-Based Paint Regulations. The City of Oak Ridge also verifies from the subrecipients that information concerning lead-based paint hazards is provided to their clients.

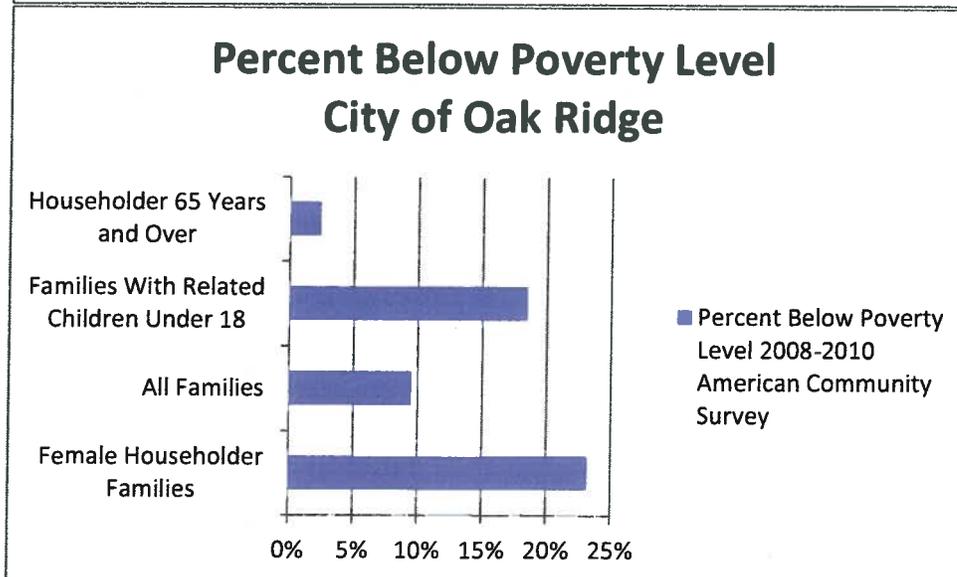
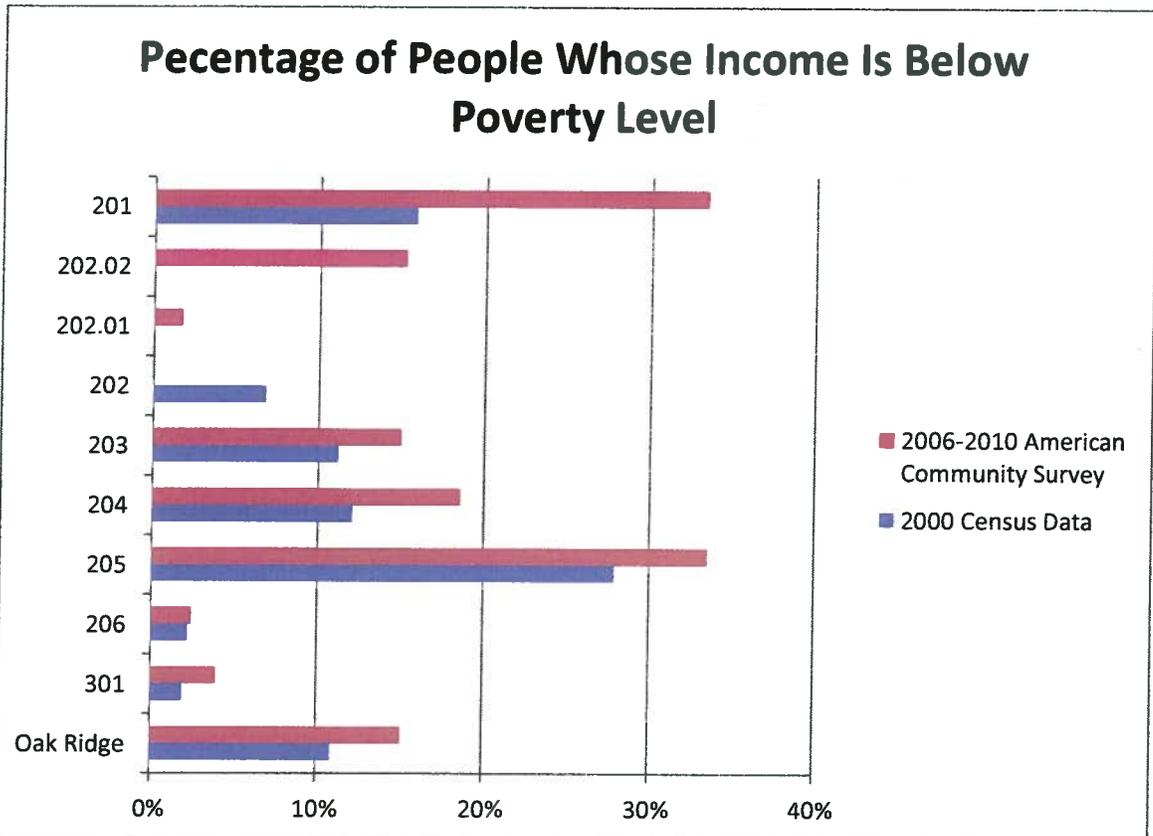
Rehabilitation projects by ADFAC are the most affected by the HUD ruling. ADFAC assumes that all units built prior to 1978 have lead-based paint, so all contractors must use safe work practices. Once the project is complete, each unit is required to be inspected and given clearance, utilizing HUD specified standards. ADFAC provides all of their client's detailed information regarding lead-based paint and its possible effects to children, elderly and others in the household.

Habitat for Humanity of Anderson County is now a certified renovator, as well as an EPA-accredited lead safety training provider. Habitat is one of only a few EPA-accredited training providers in the state and one of the first non-profit organizations accredited nationwide. Habitat's name appears on the EPA's listing of certified training programs. The City of Oak Ridge is fortunate to have this local non-profit agency available as a resource.

The City of Oak Ridge and partners will continue to address the hazards of lead-based paint in the activities receiving HUD funding, in compliance with the prescribed regulations and for the health, safety and welfare of our citizens.

## L. Anti-Poverty Strategy

Data from the 2000 U.S. Census indicated that there were 2,947 (10.9%) of Oak Ridge residents living in poverty. The 2008 – 2010 American Community Survey indicated that there were 4,370 (15.1%) residents living in poverty. The charts below shows the poverty rate within each of the census tracts in Oak Ridge and by various categories of people.



The City of Oak Ridge recognizes that it has little control or influence on the most critical factors related to poverty such as wages, family disruptions, health problems and mental illness, social responsibility and employment opportunities. The City's primary tools to address poverty are limited to tax policies, social service programs, housing assistance and economic development programs. When these are combined with the provision of life safety programs such as police and fire protection and the construction and maintenance of city streets, parks and utilities, they help create the kind of environment where citizens can concentrate on working and making a living.

Generally, the City, in conjunction with other public agencies and private organizations, will seek to provide very low- and low-income households with various opportunities to gain the knowledge, skills and motivation to become fully self-sufficient. Specifically, the City of Oak Ridge will continue to pursue resources and innovative partnerships to support the development of affordable housing, rental assistance, homeless prevention, emergency food and shelter, counseling and health services and transportation all with the intent of providing the direction to build a community empowered to provide a good quality of life for all its citizens.

## **M. Underserved Needs**

The PY2013/FY2014 Annual Action Plan attempts to address the priority needs established in the City of Oak Ridge CDBG Consolidated Plan 2011 - 2013. As with most communities, Oak Ridge has more needs than there exists resources to meet them. The City staff member, Kahla Gentry, administrator for the CDBG program, will continue to work with the citizens and non-profits to more clearly identify the unmet needs of the City of Oak Ridge. Contact with citizens and non-profits should be able to provide the City with information regarding underserved needs.

## N. Strategy Implementation

In 2011, the CDBG Staff Committee updated a prioritized list of project categories that meet the community's priorities and are included in the City of Oak Ridge CDBG Consolidated Plan 2011 – 2013.

### Section A – Community Priority

Priority	CDBG Project Category	Points	Definition and Examples
1	Section 108 Loan Repayment	25	Repayment of loan for addition to Scarboro Community Center
2	Acquisition and Removal of Blighted Housing	25	Acquisition in whole or in part by the City, or other public or private nonprofit entity, by purchase, donation, or otherwise, of real property for any public purpose, subject to the limitations of §570.207. Clearance, demolition, and removal of buildings and improvements,
3	Code Enforcement	25	Costs incurred for inspection for code violations and enforcement of codes (e.g., salaries and related expenses of code enforcement inspectors and legal proceedings, but not including the cost of correcting the violations) in deteriorating or deteriorated areas when such enforcement together with public or private improvements, rehabilitation, or services to be provided may be expected to arrest the decline of the area.
4	Housing Rehabilitation and Construction	15	The <i>Housing Rehab and Construction</i> category is for "bricks and mortar" housing projects for people of low to moderate income. Examples of these projects and programs include, but are not limited to, physical improvements to existing housing stock, repairs to existing housing stock, and construction of new housing stock.
5	Program Administration and Project Management (This category is subject to additional caps and constraints by HUD)	15	The Program Administration and Project Management category is for projects where funds are used to support administrative staff in eligible organizations, or support project management services. Examples would include, but not be limited to, funding for a sub-recipient's administrator or staff personnel, purchase of equipment for personnel, and funding for management of projects.
6	Housing Subsidies and Loans, including transitional housing assistance.	15	The <i>Housing Subsidies and Loans</i> category is for projects that provide people of low to moderate income with loans, assistance with closing costs, rent subsidies, or rent. This category is for actual provision of a subsidy; it is not for programs that provide counseling with no monetary component. Examples of the projects and programs include, but are not limited to, providing rent for transitional houses for people leaving shelters and institutions, supplementing rent for qualified people, supplements towards closing costs on mortgages, and providing housing incentives for people of low to moderate income.

7	<b>Counseling and Education Programs, and Non-housing subsidies.</b>	15	The <i>Counseling and Education Programs</i> category is for projects that provide counseling, educational programs, and non-housing subsidies to people of low to moderate income. Examples of these projects and programs would include, but not be limited to, child care programs, counseling on budgeting, education on how to obtain a loan, education on how to handle a mortgage during crisis, counseling for battered women on how to obtain housing, job training, counseling on how to obtain a job, and emergency help with utilities, medicine, and transportation.
8	<b>Public Improvements – by community organizations.</b>	15	The <i>Public Improvements</i> category is for community-initiated projects on public or private property benefiting areas of low to moderate income. Examples of these projects would include, but not be limited to, parks or park equipment, gazebos, landscaping, buildings, parking areas, sidewalks, and greenways.
9	<b>Studies, Evaluations, and Assessments</b>	10	The <i>Studies, Evaluations, and Assessments</i> category is for projects that perform studies, evaluations, or assessments involving people of low to moderate income. Examples would include, but not be limited to, energy audits, evaluation of housing stock, studies evaluating housing for the homeless or transient, and evaluating discrimination issues and disparities in housing options.
10	<b>Business Development and Job Creation</b>	10	The <i>Business Development and Job Creation</i> category is for projects that help people of low income start businesses and programs that provide jobs. An example would be an owner/operated business.

The projects recommended in the PY2013/FY2014 Annual Action Plan will assist with meeting the strategies developed for the City of Oak Ridge CDBG Consolidated Plan 2011 – 2013. The City of Oak Ridge will use innovative approaches and cooperative partnerships with other public agencies and private organizations to meet its housing and community development goals and objectives. In accordance with the Highland View Redevelopment and Urban Renewal Plan and the City of Oak Ridge CDBG Consolidated Plan 2011 – 2013, the City has prioritized CDBG funds for housing needs, including homeless and populations with special needs, and community development needs. The City of Oak Ridge will pursue the following strategies and objectives to assist with its housing and community development needs for its extremely low, low and moderate-income residents.

### **Housing Strategy**

**Strategy:** Elimination of Blight or Deterioration. Promote Increased Homeownership and Preservation of Affordable Housing

**Objectives:**

1. Remove dilapidated housing
2. Continue code enforcement to address property maintenance issues.
3. Provide assistance to extremely low, low and moderate-income homeowners for housing rehabilitation.
4. Provide assistance to extremely low, low and moderate-income residents for the maintenance of their property.
5. Support housing counseling services for low and moderate-income residents.
6. Support affordable housing opportunities for first-time homebuyers.
7. Support affordable housing opportunities for extremely low and low-income renters.

### **Homeless Strategy**

**Strategy:** Help Homeless Persons and Persons At-Risk of Becoming Homeless Obtain Affordable Housing

**Objectives:**

1. Support to organizations to provide transitional housing space for the homeless.
2. Support the operations of transitional housing providers.
3. Support case management, housing counseling and job training for homeless individuals and families.
4. Encourage the various homeless organizations to continue to coordinate their efforts and develop appropriate data.

### **Special Populations Strategy**

**Strategy:** Assist in the Provision of Housing Options for Persons with Special Needs including the Elderly

**Objectives:**

1. Provide assistance for accessibility alterations for existing owner-occupied housing.
2. Provide assistance to special needs (including the elderly) residents with the maintenance of their property.
3. Support public facilities for persons with special needs including the elderly.

### **Community Development Strategy**

**Strategy:** Improve the Safety and Livability of Neighborhoods

**Objectives:**

1. Acquisition and demolition to remove dilapidated housing
2. Provide code enforcement services to address property maintenance issues, especially in the Highland View Redevelopment Area and CDBG target areas.
3. Provide financial assistance for the improvement of public facilities.
4. Support infrastructure improvements that provide safety, accessibility and connectivity.

### **Required Strategies**

Annual Action Plan regulations require the City of Oak Ridge to address strategies pertaining to the four specific areas of monitoring, fair housing, lead-based paint hazards and anti-

poverty, but they do not require CDBG funding of specific projects related to them. These strategies are included on each Table 3 for the associated projects.

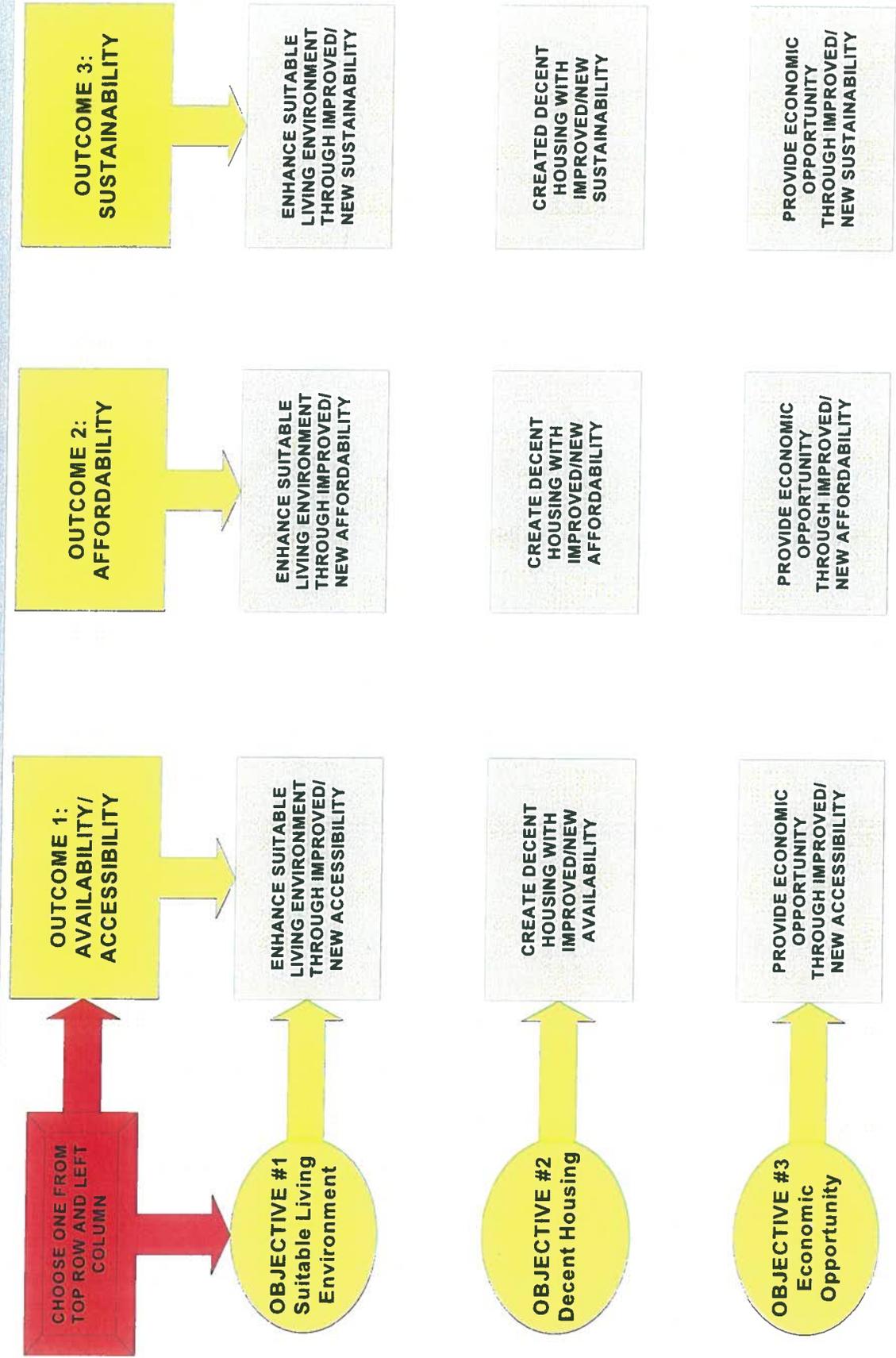
## **O. Performance Measurement**

Except for administrative activities, the Consolidated Plan activities must meet one of the three national goals of the CDBG program determined by HUD. The City of Oak Ridge is responsible for ensuring that Annual Action Plan activities meet these goals. Objectives will be measured by the proposed and actual accomplishments. The Annual Action Plan will list the proposed measurements for each objective and the CAPER will list the actual measurement for each objective.

A HUD Table 3 is required for each project of the Annual Action Plan. The table includes the HUD Program Outcome based on the 2005 Outcome Framework, provides basic information about the project and the performance expected from the activity.

The HUD Outcome Framework is a method to standardize and track the performance of CDBG projects from the local level. Once all the entitlement communities utilize the Outcome Framework and report the results, then HUD can provide performance results on a national level.

**THE OUTCOME FRAMEWORK\***  
**MAKING THE LINK BETWEEN OBJECTIVES, OUTCOMES AND THE NINE OUTCOME STATEMENTS**



\*Framework provided by U.S. Department of Housing and Urban Development Office of Community Planning and Development, July 2005

**HUD Table 3  
Annual Action Plan Listing of Projects**

**Applicants Name:** City of Oak Ridge (COR)

**Consolidated Plan Priority:** Debt Repayment (SCC)

**Priority Need:** Community Development

**Project Title:** Debt Repayment-Scarboro Community Center Expansion Project

**Project Description:** Provision of the twelfth of fifteen installments for the City's debt repayment for the Scarboro Community Center Expansion Project.

**Location:** 148 Carver Avenue Oak Ridge, TN  
Scarboro Community Center is located in one of the CDBG Target Areas.

**Funding Sources:** **CDBG: \$ 95,000.00** ESG: N/A HOME: N/A HOPWA: N/A  
Non-CDBG: \$182,641.00 (COR Operational Budget for SCC for FY2013)  
Total: \$277,641.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 3:** Sustainability

<b>National CDBG Strategy</b> Anti-Poverty	<b>CDBG National Objective</b> Benefiting Low-and moderate-income persons	<b>HUD Matrix Code</b> 03-Public Facilities & Improvements	<b>CDBG Citation</b> 570.201 (C)
<b>Project ID</b> 2013 – 1	<b>Type of Recipient</b> Local Government	<b>Start Date</b> 7/1/2013	<b>End Date</b> 6/30/2014
<b>Performance Indicator</b> # of persons utilizing facility and programs	<b>Proposed Annual Units</b> 34,000 visits/year	<b>IDIS Activity #</b> 122	<b>Units Upon Completion</b>

**Consolidated Plan Performance Measurement  
COR – Debt Repayment for Scarboro Community Center Expansion Project**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>CD-SCC</b> Provide financial assistance for the improvement of public facilities.	<b>2013: \$95,000</b> Year 12 of 15 for SCC debt payment	<b>Consolidated Plan: 1 Unit</b>	<b>Consolidated Plan: Unit (Reported in CAPER)</b>

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**HUD Table 3  
Annual Action Plan Listing of Projects**

**Applicants Name:** City of Oak Ridge (COR)

**Consolidated Plan Priority:** Clearance and Demolition of Property

**Priority Need:** Community Development

**Project Title:** Acquisition & Removal of Dilapidated Housing

**Project Description:** Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment. Vacant blighted property to be acquired and cleared.

**Location:** CDBG Target Areas

**Funding Sources:** CDBG: ~~\$107,024.00~~ ESG: N/A HOME: N/A HOPWA: N/A  
 CDBG: \$131,341.00  
 Non-CDBG: \$ 37,100.00 COR  
 Total: \$168,441.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 3:** Sustainability

<b>National CDBG Strategies</b> Lead-Based Paint Hazards	<b>CDBG National Objectives</b> Preventing or eliminating slums or blight LMA	<b>HUD Matrix Code</b> 04	<b>CDBG Citation</b> 570.201 (d)
<b>Project ID</b> 2013 – 2	<b>Type of Recipient</b> Local Government	<b>Start Date</b> 7/1/2013	<b>End Date</b> 6/30/2014
<b>Performance Indicator</b> # of properties acquired and cleared	<b>Proposed Annual Units</b> 3	<b>IDIS Activity #</b> TBD	<b>Units Upon Completion</b> 3

**Consolidated Plan Performance Measurement  
COR – Code Enforcement**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>H-1</b> Remove dilapidated housing <b>CD-1</b> Acquisition & demolition of dilapidated housing	<del>2013: \$107,024</del> <b>\$131,341</b> Acquisition and demolition of blighted structure.	<b>Consolidated Plan:</b> <b>3 Unit</b>	<b>Consolidated Plan:</b> <b>Unit</b> <b>(Reported in CAPER)</b>

**Annual Action Plan Performance Measurement  
COR – Acquisition and Clearance**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>CD-2</b> Provide code enforcement activities to address property maintenance issues, especially in priority neighborhood and CDBG target areas.	<b>2013:</b> Acquire and clear vacant blighted property	<b>Annual Action Plan: 3 unit</b>	<b>Annual Action Plan: Units (Reported in CAPER)</b>

The primary purpose of the project is to help:

- The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**HUD Table 3  
Annual Action Plan Listing of Projects**

**Applicants Name:** City of Oak Ridge (COR)

**Priority Need:** Planning/Administration

**Project Title:** CDBG Program Administration

**Project Description:** Provide fund to be used for general program administration, project implementation, management of subrecipient agreements and all reporting requirements.

**Location:** N/A

**Funding Sources:** **CDBG:** \$13,000.00    ESG: N/A    HOME: N/A    HOPWA: N/A  
Non-CDBG:                      \$23,293.00 COR

Total:                                      \$36,293.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 3:** Sustainability

<b>National CDBG Strategies</b> Monitoring and Fair Housing	<b>CDBG National Objectives</b> Benefiting low- and moderate-income persons	<b>HUD Matrix Code</b> 21A-General Program Administration	<b>CDBG Citation</b> 570.202 (C)
<b>Project ID</b> 2013 – 3	<b>Type of Recipient</b> Local Government	<b>Start Date</b> 7/1/2013	<b>Completion Date</b> 6/30/2014
<b>Performance Indicator</b> HUD Monitoring Letters and Reports	<b>Proposed Annual Units</b> 1 Person	<b>IDIS Activity #</b> TBD	<b>Units Upon Completion</b>

**Annual Action Plan Performance Measurement  
COR – CDBG Program Administration**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	HUD National Monitoring	2013: Monitoring of CDBG program as required including submitting reports to HUD in a timely manner.	Annual Action Plan: <b>3 Units</b> Number of CDBG projects for PY2013/FY2014	Annual Action Plan: <b>Units</b> (Reported in CAPER)
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	HUD National Fair Housing	2013: Submit necessary information for City Council Proclamation of Fair Housing Month, Utility Bill Message and Newspaper Notice.	Annual Action Plan: <b>3 Units</b> Number of Fair Housing Initiatives	Annual Action Plan: <b>Units</b> (Reported in CAPER)

The primary purpose of the project is to help:

The Homeless    Persons with HIV/AIDS    Persons with Disabilities    Public Housing Needs

## P. Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** – The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development (HUD) Act of 1974, as amended, in connection with any activity assisted with funding under the Community Development Block Grant (CDBG.)

**Drug Free Workplace** – It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; And
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti Lobbying** – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with Plan** – The housing activities to be undertaken with CDBG, HOME,

Emergency Shelter Grant, and Housing Opportunities for Persons with Aids funds are consistent with the strategic plan.

**Section 3** – It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR part 135.

Signature



Mark S. Watson, City Manager  
City of Oak Ridge



Date

**SPECIFIC CDBG CERTIFICATIONS**

The Entitlement Community certifies that:

**Citizen Participation** – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See 24 CFR 570.2 and 24 CFR part 570)

**Following a Plan** – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by Housing and Urban Development.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with Community Development Block Grant (CDBG) funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities, which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 1998-1999, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70% of the amount is expended for activities that benefit such persons during the designated period; and
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination Laws** – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

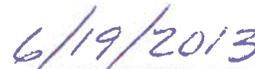
**Lead-Based Paint** – Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR 570.608.

**Compliance with Laws** – It will comply with applicable laws.

Signature



Mark S. Watson, City Manager  
City of Oak Ridge



Date

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, Housing and Urban Development, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:  
Place of Performance:  
City of Oak Ridge, Tennessee  
200 South Tulane Avenue  
Oak Ridge, TN 37830

Check \_\_\_\_\_ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

**"Controlled substance"** means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

**"Conviction"** means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

**"Criminal drug statute"** means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

**"Employee"** means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).

## Appendix

- **Public Hearings Information**

Newspaper Notice for Annual Action Plan Public Hearing #1 and #2

*The Oak Ridger* – September 21, 2012

*The Oak Ridge Observer* – September 20, 2012

Agenda, Attendance, Minutes for Public Hearing #1 and #2

Newspaper Notice for Annual Action Plan Public Hearing #3 and 30-Day Comment Period for the  
PY2013/2014 Annual Action Plan

*The Oak Ridger* – March 22, 2013

*The Oak Ridge Observer* – March 28, 2013

Oak Ridge City Council Agenda and Memo for Public Hearing #3

Oak Ridge City Council Minutes for Public Hearing #3

- **Maps**

Oak Ridge Census Tract Maps

CDBG Target Areas Map

Highland View Redevelopment Area Map

- **Certifications submitted by other Agencies**

None in PY 2012

- **Oak Ridge City Council Documents**

Oak Ridge City Council Resolution May 6, 2013

- **Other Administrative Information**

City of Oak Ridge Administrative Policy D-200, Section 2.110

City of Oak Ridge Capital Improvements Program

- **Fair Housing Initiatives**

Oak Ridge City Council Proclamation of Fair Housing Month

*The Oak Ridger* – April \_\_, 2013

*The Oak Ridge Observer* – April \_\_, 2013

Trustee or his duly appointed agent, by virtue of the power, duty and

PARTICULAR DESCRIPTION OF SAID LOT. BEING THE SAME PROPERTY CONVEYED TO LANCE DEMLER, UNMARRIED BY WARRANTY DEED FROM SARA SHEPHERD M/K/A SARA KENEDY AND HUSBAND BILL KENEDY DATED OCTOBER 5, 2005, OF RECORD BY BOOK

branches as well as any priority created by a fixture filing; and to any matter that an accurate survey of the premises

property-listings.php Tel: (877) 813-0992 Fax: (404) 601-5846 Ad #37122: 2012-09-06 2012-09-13, 2012-09-20

proper consent with the undersigned at once. This 8/27/12 David Eric Neumann Personal Representative

from the date of the first publication of this notice or twelve (12) months from the decedent's date of death, otherwise

**SUBSCRIBE TO THE OBSERVER!**  
 Home of Office Delivery  
 \$80 for 1 year (12 Issues)  
 eSubscriptions NOW AVAILABLE!  
 Call: **(865) 483.1866**

**MARLOW'S PAINTING**  
 Commercial and Residential Painting  
 A Family Business  
 for More Than 50 Years!  
**FREE ESTIMATES!**  
**(865) 481-3861**

**CDR Sandless**  
 No dust, no mess, no sanding  
 No to the dry, other methods same day  
 No need for priming.  
**865.675.0910**

**RE**  
 We will  
**PROOF**  
 We ar  
**OVE**  
**Go**  
 Email  
 Licen

**CITY OF OAK RIDGE, TENNESSEE**  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**  
**NOTICE OF PUBLIC HEARINGS**  
**NEEDS ASSESSMENT AND POTENTIAL PROJECTS**  
 for  
**PROGRAM YEAR 2013 / FISCAL YEAR 2014**  
 July 1, 2013 through June 30, 2014

The City of Oak Ridge will hold two public hearings to gain citizen input on needs and potential projects, which may be eligible under the CDBG Entitlement Program for the period of July 1, 2013 through June 30, 2014 (PY13/FY14). Suggestions for potential projects will be solicited, both verbally and in writing, from all interested parties. CDBG Entitlement funds for PY13/FY14 are expected to total approximately \$225,000.00. These funds must meet a HUD National Objective and benefit low/moderate income (LMI) individuals.

Citizens are encouraged to attend the public hearing and to provide suggestions to the City staff for uses of the CDBG Entitlement funds. If unable to attend the hearing, please submit written comments, no later than October 20, 2012.

The first public hearing will begin at 12:00 p.m. (local time) on Thursday, October 11, 2012 and the second public hearing will be held at 5:00 p.m. (local time) on Monday, October 15, 2012 and both will be held at  
 City of Oak Ridge  
 Municipal Building  
 Community Development Conference Room  
 200 S. Tulane Avenue  
 Oak Ridge, TN 37830

Written comments and questions should be directed to:  
 Kahla Gentry  
 City of Oak Ridge  
 Community Development Department  
 P.O. Box 1  
 Oak Ridge, TN 37831-0001  
 865-425-3426 fax  
[kgentry@cortn.org](mailto:kgentry@cortn.org)

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this hearing should notify Kahla Gentry, City of Oak Ridge, 865-425-3580, at least three days prior to the hearing.

**CLASSIFIED O**  
 EMPLOYMENT • REAL ESTATE • AUTO

**Line Ad**  
**24 Words**

*Just fill out the form below to*

Name \_\_\_\_\_ Ad \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Print your ad here \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Minimum cost (up to 24 words) = \$ 10.00 Pa  
 + \_\_\_\_\_ additional words x 25 cents = \$ \_\_\_\_\_ Cr  
 + other options \_\_\_\_\_ = \$ \_\_\_\_\_ Ex  
 Bil

Cost per week \_\_\_\_\_ x \_\_\_\_\_ weeks = \_\_\_\_\_ Ho  
 sig

Send your classified  
 The Oak Ridge Observer 40 New Yor  
 Or call 483-1866 to place y

**DEADLINE: TUES**



CDBG Public Hearing  
Needs Assessment and Potential Projects  
October 11, 2012 12 p.m. Community Development Department

**AGENDA**

1. Welcome and Introductions
2. Public Hearing Sign-in Sheet
3. History of CDBG Funding
  - Three National Objectives
  - Program Information
4. Other Grant Funds Received by the City
  - ESG
  - Economic Development Initiative
5. CDBG Application and Program Model
6. Projected Funds for FY14
7. Significant Dates for CDBG Process
8. Questions and Concerns



**CDBG PUBLIC HEARING**  
**Needs Assessment and Potential Projects**  
**Program Year 2013 / Fiscal Year 2014**  
**City of Oak Ridge Community Development Conference Room**

10/11/12 12 P.M.

**NAME**

Sheila Michel

Connie Ball

Jennifer Sheehan

Zabrina P Minor

**ORGANIZATION REPRESENTED**

TORCH

ADFEAC

Habitat for Humanity of Anderson County

Oak Ridge Housing Authority

**email ADDRESS**

sheila@oakridge.torch.org

adfeac@adfeac.net

jennifer@hfa.org

zminor@orha.net



**CDBG PUBLIC HEARING**  
**Needs Assessment and Potential Projects**  
**Program Year 2013 / Fiscal Year 2014**  
**City of Oak Ridge Community Development Conference Room**

10/15/12 5:00 P.M.

**NAME**

Brian Buuck

**ORGANIZATION REPRESENTED**

Ridgewison

**email ADDRESS**

BuuckBP@RidgeWV.com

City of Oak Ridge  
CDBG Entitlement Program  
PY13/FY14 July 1, 2013 through June 30, 2014

**Minutes of Public Hearing #1 – Needs Assessment and Potential Projects**

Thursday, October 11, 2012 12:00 p.m.

Community Development Department Conference Room

Attended by City of Oak Ridge staff member – Kahla Gentry, Sheila Michel – TORCH,  
Connie Ball – ADFAC, Jenifer Sheehan – Habitat for Humanity of Anderson County, Zabrina  
Minor – Oak Ridge Housing Authority

**Agenda Items**

After introductions, Ms. Gentry discussed the CDBG program, providing general information about the program and specific information about the City's current Consolidated Plan and priorities. At this time the two top priorities are removal of blight and code enforcement. CDBG funds are not currently being used for code enforcement but are targeted towards the acquisition and demolition of blighted housing. Code enforcement is an important component of the "Not In Our Town" program. Six staff members in the Community Development Department have code enforcement as part of their job duties; however CDBG funds are not currently being used for this activity. The current year of CDBG funding also includes a housing repair program targeting the Woodland neighborhood. Information about the Emergency Solutions Grant Program and the grant funding for Highland View Redevelopment District was also discussed, particularly the possibility of TORCH utilizing ESG grant funds. Another new program that should relate to the City's CDBG program is in the planning stages. The state recently passed a land bank bill after a push from the city. The land bank will serve as a corporation to hold land that the City of Oak Ridge acquires and it is seen as another tool in the City's efforts to improve the older neighborhoods. The participants were interested in seeing the land bank program move forward and see potential for working with the land bank to obtain lots for residential redevelopment. Attendees also recommended utilizing funds for housing rehabilitation.

Ms. Gentry reviewed the CDBG program model and application process.

The public hearing was adjourned at 12:45 p.m.

  
\_\_\_\_\_  
Kahla Gentry, Senior Planner

City of Oak Ridge  
CDBG Entitlement Program  
PY13/FY14 July 1, 2013 through June 30, 2014

**Minutes of Public Hearing #2 – Needs Assessment and Potential Projects**

Thursday, October 15, 2012 5:00 p.m.

Community Development Department Conference Room

Attended by City of Oak Ridge staff member – Kahla Gentry, Brian Buuck, Ridgeview

**Agenda Items**

After introductions, Ms. Gentry discussed the CDBG program, providing general information about the program and specific information about the City's current Consolidated Plan and priorities. At this time the two top priorities are removal of blight and code enforcement. CDBG funds are not currently being used for code enforcement but are targeted towards the acquisition and demolition of blighted housing. Code enforcement is an important component of the "Not In Our Town" program. Six staff members in the Community Development Department have code enforcement as part of their job duties; however CDBG funds are not currently being used for this activity. The current year of CDBG funding also includes a housing repair program targeting the Woodland neighborhood. Information about the Emergency Solutions Grant Program and the grant funding for Highland View Redevelopment District was also discussed. Ms. Gentry asked about the status of Ridgeview's transitional housing program, which received CDBG funding in the past. Mr. Buuck said the transitional housing is still operating with funding from other sources.

Ms. Gentry reviewed the CDBG program model and application process.

The public hearing was adjourned at 5:20 p.m.

  
\_\_\_\_\_  
Kahla Gentry, Senior Planner

Recruiting Manager  
Coulter & Justus, P.C.  
9717 Cogdill Road, Suite 201  
Knoxville, TN 37932  
Email to [recruiter@cj-pc.com](mailto:recruiter@cj-pc.com)

positive customer-service attitude. Prior  
Senior Living Executive Management  
experience preferred. Please send resume to  
[resume@canterfieldoakridge.com](mailto:resume@canterfieldoakridge.com) or mail to  
Canterfield Resumes, P. O. Box 3425,  
Crossville, TN 38557 EOE



U.S. Department of Housing and Urban Development (HUD)  
Community Development Block Grant (CDBG)  
Entitlement Program for the City of Oak Ridge, Tennessee



**NOTICE OF 30-DAY PUBLIC COMMENT PERIOD  
AND CITY COUNCIL PUBLIC HEARING For  
Annual Action Plan of the Consolidated Plan  
CDBG Program Year 2013; City of Oak Ridge Fiscal Year 2014**

The Consolidated Plan for Housing and Community Development is a requirement of the 1990 National Affordable Housing Act and the Community Development Plan, for the U.S. Department of Housing and Urban Development (HUD). Such a plan is required of entitlement communities, which receive Community Development Block Grant (CDBG) funds under HUD's housing and service programs related to the needs of low and moderate-income persons. The development of the fifth City of Oak Ridge Consolidated Plan took place during the eight-month period of September 2010 through March 2011 and is to be utilized for the three-year period of July 1, 2011 through June 30, 2014 (CDBG Program Year 2011 through Program Year 2013).

The Annual Action Plan must be submitted to HUD at least forty-five days prior to the beginning of the entitlement community's fiscal year. A citizen participation plan element requires that interested parties have a 30-day period in which to review and comment upon the funding proposals and that at least one public hearing be held. Any information received during the public comment period or at the public hearing will be included with the submitted Annual Action Plan.

The 30-day comment period for the PY2013/FY2014 City of Oak Ridge Annual Plan will begin on Monday, April 1, 2013 and end on Tuesday, April 30, 2013. A public hearing is to be held on Monday, April 8, 2013 at 7:00 p.m. during the City of Oak Ridge Council meeting at the Oak Ridge Municipal Building. Copies of the City of Oak Ridge PY2013/FY2014 Annual Action Plan will be available April 1, 2013 online at [www.oakridgetn.gov](http://www.oakridgetn.gov) at the Community Development Department site or by contacting Kahla Gentry at 865-425-3580, [kentry@oakridgetn.gov](mailto:kentry@oakridgetn.gov).

**PROPOSED FUNDING ALLOCATION**

PY2013/FY2014 Entitlement Grant (Estimate) \$215,024.00

City of Oak Ridge Programs:

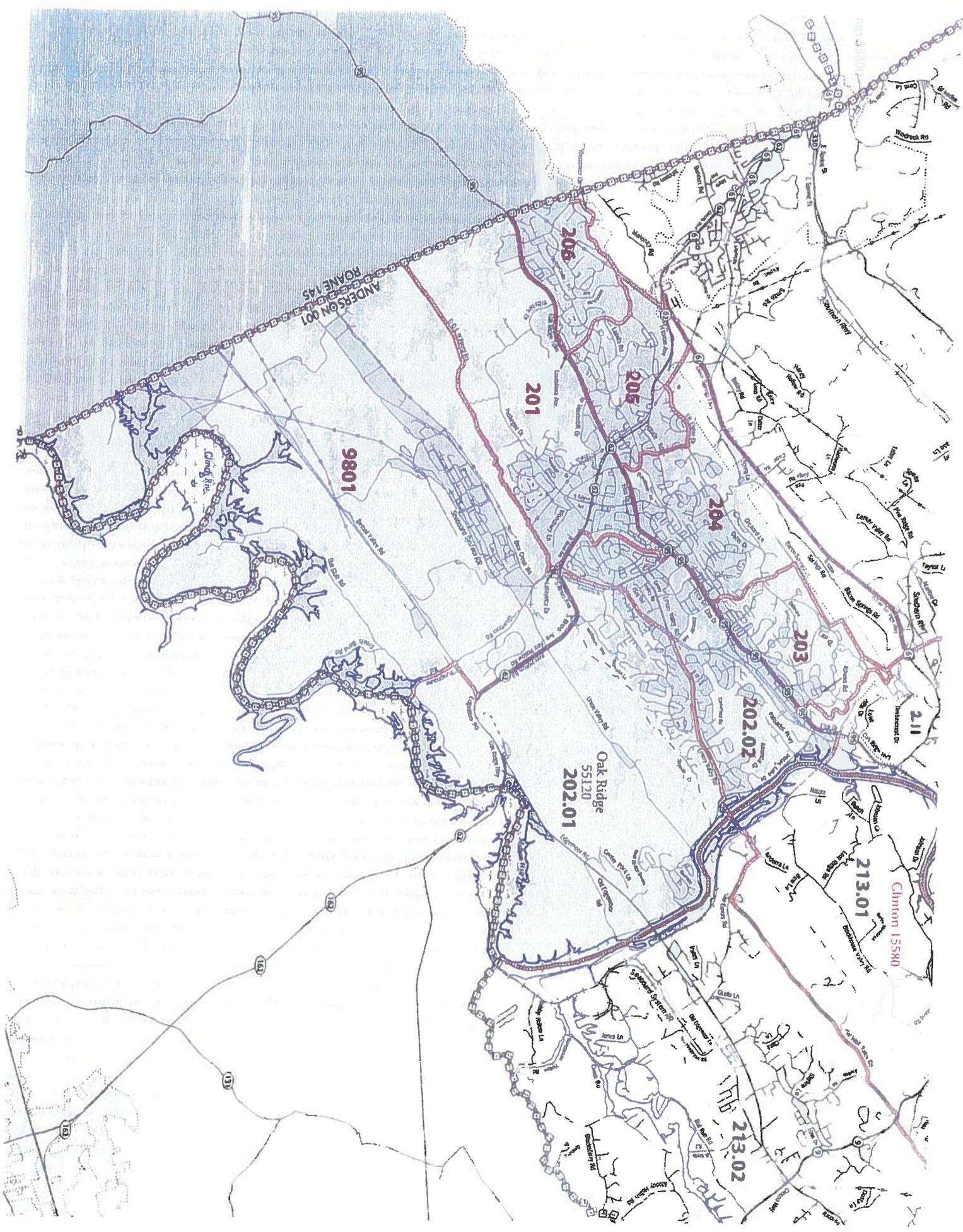
Scarboro Community Center Debt	\$ 95,000.00
Acquisition and Removal of Dilapidated Housing	\$117,024.00
Grant Administration	\$ 3,000.00
Total	\$215,024.00

TOTAL FUNDS PROPOSED FOR ALLOCATON \$215,024.00

The public hearing is to be held on Monday April 8, 2013 at 7:00 p.m. during the City of Oak Ridge Council meeting at the Oak Ridge Municipal Building. Citizens are encouraged to attend the public hearing. If unable to attend the hearing, please submit written comments, no later than April 29, 2013 to:

City of Oak Ridge  
Kahla Gentry, Community Development Department  
P.O. Box 1  
Oak Ridge, TN 37831-0001  
865-425-3426 fax or [kentry@oakridgetn.gov](mailto:kentry@oakridgetn.gov)

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this hearing should notify Kahla Gentry, City of Oak Ridge, 865-425-3580, at least three days prior to the hearing.



ANDERSON 001  
ROANE 155

9801

201

205

204

203

202.02

Oak Ridge  
55120  
202.01

211

213.01

Chilton 15580

213.02

163

139

124

124

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

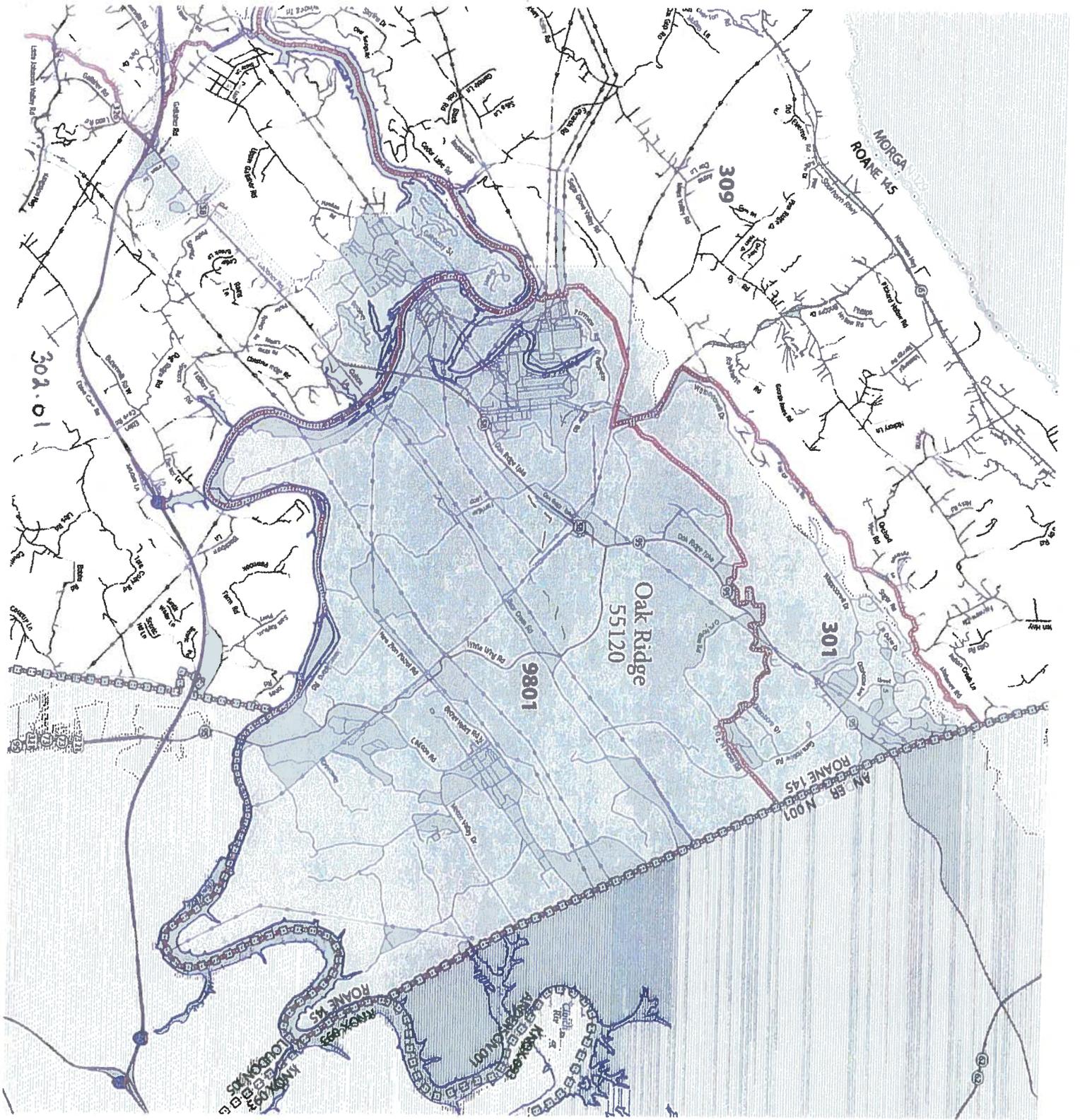
1000

1000

1000

1000

1000



DESCRIPTION	SYMBOL
County (or statistically equivalent entity)	□ □
Minor Civil Division (MCD) 1,2	○ ○
Consolidated City	○ ○
Incorporated Place 1,3	○ ○
Census Designated Place (CDP) 3	○ ○
Census Tract	—
Interstate	— 1 —
U.S. Highway	— 2 —
State Highway	— 3 —
Other Road	— 4 —
4WD Trail, Sandway, Atv, Walkway, or Ferry	— 5 —
Railroad	— 6 —
Pipeline or Power Line	— 7 —
Ridge or Fence	— 8 —
Property Line	— 9 —
Nonvisible Boundary or Feature Not Discernible Classified	— 10 —

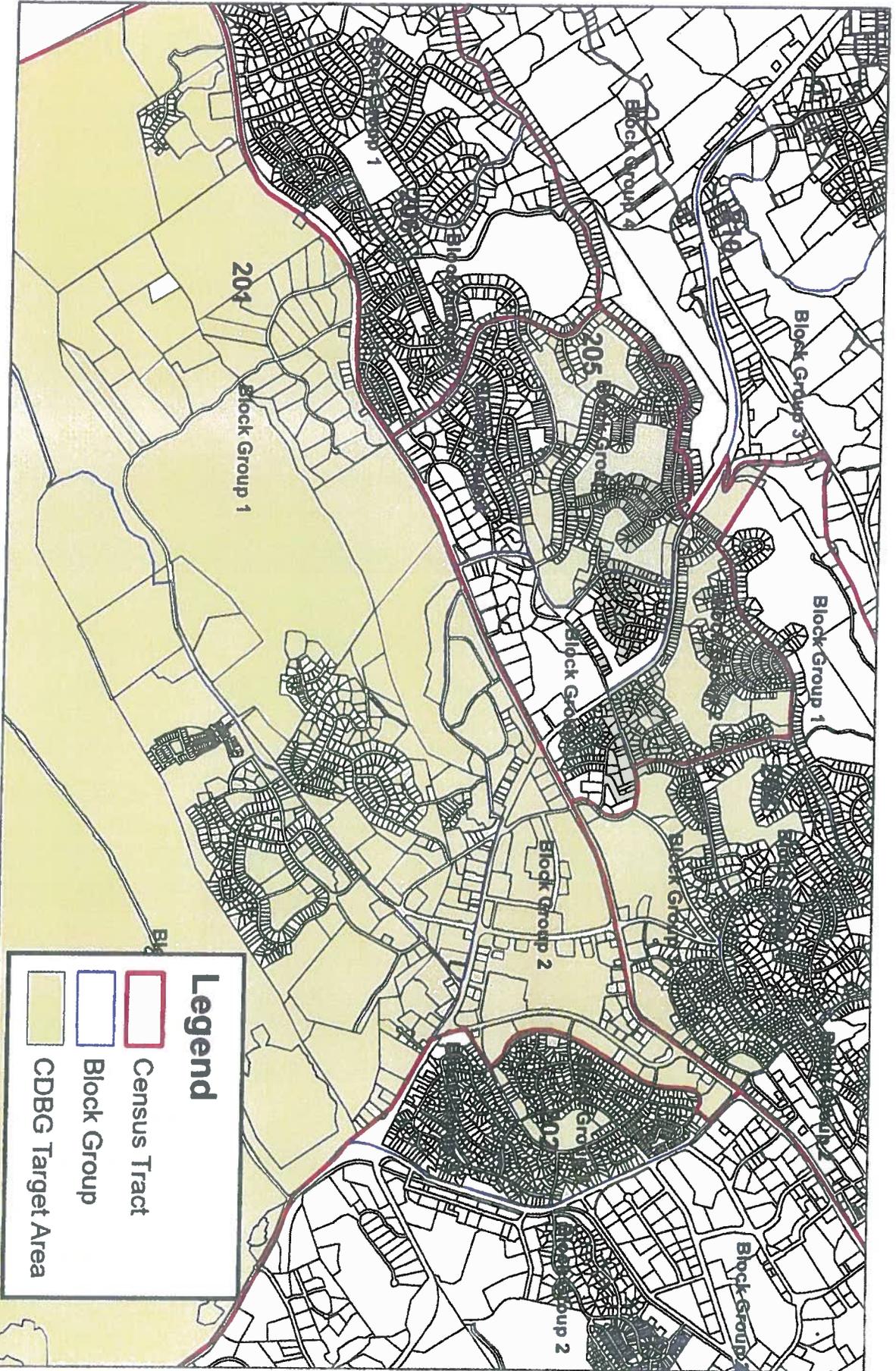
Where state, county, and/or MCD boundary symbol for only the highest-ranking one.

1 A '1' following an MCD name denotes that a false MCD exists with the false MCD label is not shown.

2 MCD boundaries are shown in the 1 governments: Connecticut, Maine, New Hampshire, New Jersey, New York, and Wisconsin.

3 Place label color correlates to the place label color in the legend.

# CDBG Target Areas



December 30, 2011



2.110 Affordable Housing Fee Adjustments

In order to facilitate the provision of affordable housing in the City of Oak Ridge, fees will be adjusted for residential construction projects that meet the following criteria as affordable housing:

- (a) Construction occurring in the CDBG target neighborhoods. Included is the CDBG target area that became effective in July 1984 (see map dated 1-20-84) and the target area that became effective October 11, 1993 (see map dated 1/23/96).
- (b) In the case of replacement or renovation of existing homes, the existing home has been cited by the City for being in violation of the City Housing Code.
- (c) The applicant for fee adjustments has submitted a letter to the City Manager in which the applicant commits to selling the home at a price at or below 2 1/2 times 95 percent of the median family income currently listed for the Knoxville Metropolitan Statistical Area published by the U. S. Department of Housing and Urban Development; or if rental housing is produced, renting the home for at least five years at a rent (including utilities) that is at or below 30 percent of the same 95 percent income limits; or if utilities are not included, at or below 24 percent of the same 95 percent income limits.
- (d) Should a house for which fees set forth herein have been adjusted be sold by the applicant at a price in excess of the price established herein, or should rentals within the five-year period exceed the rental price established hereunder, then the applicant will pay all fees that would have been due had no adjustments been made pursuant to this section.

The fee adjustments for residential construction meeting the above criteria are as follows:

	<u>Normal Fee</u>	<u>Adjusted Fee</u>
Zoning Variance	\$ 50.00	None
Zoning Special Exception	\$ 50.00	None
Building, Electrical, and Plumbing Permits	Varies	\$25.00
Moving Fee	\$150.00	None
Demolition Fee	\$ 75.00	None
Water Service Tap (3/4 inch or 1 inch)	\$500.00-\$600.00	None
Sewer Service Tap	\$150.00-\$300.00	None

**CAPITAL PROJECTS FUND  
BUDGET SUMMARY**

	ACTUAL 2011	BUDGET 2012	PROJECTED 2012	BUDGET 2013	BUDGET 13 vs 12	% CHANGE
<b>REVENUES:</b>						
4610 Interest on Investments	3,791	5,000	2,000	5,000	-	0.0
4800 Clean TN Energy Grant	-	-	-	250,000	250,000	100.0
4830 TDOT - Jackson Square	-	-	-	800,000	800,000	100.0
4830 Greenways Grants	59,751	607,652	489,679	117,973	(489,679)	-80.6
<b>TOTAL REVENUES</b>	<b>63,542</b>	<b>612,652</b>	<b>491,679</b>	<b>1,172,973</b>	<b>560,321</b>	<b>91.5</b>
<b>EXPENDITURES:</b>						
<b>School Expenditures:</b>						
29211 Miscellaneous Building Improvements:	557,399	750,000	700,000	-	(750,000)	-100.0
29202 Woodland Elementary	-	-	-	400,000	400,000	100.0
<b>Total School Expenditures</b>	<b>557,399</b>	<b>750,000</b>	<b>700,000</b>	<b>400,000</b>	<b>(350,000)</b>	<b>-46.7</b>
<b>City Expenditures:</b>						
29323 Roane State Community College	-	500,000	250,000	250,000	(250,000)	-50.0
<b>29307 Municipal Building Improvements:</b>						
Security Upgrades & Renovations	-	300,000	250,000	-	(300,000)	-100.0
ADA Restroom	-	-	10,000	-	-	0.0
Roof Replacement	343,667	-	2,363	-	-	0.0
Exterior Doors and Awnings	-	55,000	23,868	-	(55,000)	-100.0
<b>29313 Fire Stations Improvements</b>						
Roof Replacement	-	-	57,000	-	-	0.0
Station 3 HVAC	-	-	-	25,000	25,000	100.0
<b>29318 Central Services Complex</b>						
HVAC Management System	45,349	42,000	49,940	-	(42,000)	-100.0
29322 Storm Water Drainage	45,306	100,000	91,707	-	(100,000)	-100.0
29332 Intersection Improvements	2,139	-	2,775	-	-	0.0
29326 Parking Lot Maintenance	17,527	50,000	5,738	-	(50,000)	-100.0
29333 Sidewalk Construction/Maintenance	7,742	90,000	911	-	(90,000)	-100.0
29336 Park Meade Road Area Slope	13,088	-	-	-	-	0.0
29341 Library HVAC Controls	24,200	-	-	-	-	0.0
29306 Tennis Courts	35,202	-	-	-	-	0.0
29317 Recreation Facility ADA Improvements	1,543	30,000	9,801	30,000	-	0.0
29400 Ball Field Lights, Poles and Misc. Recreation	42,286	80,000	250	80,000	-	0.0
29400 Senior Center Feasibility Study	-	-	25,387	-	-	0.0
29400 Field Fencing	-	25,000	-	-	(25,000)	-100.0
29400 Bleachers Replacement	-	-	4,875	-	-	0.0
29494 Greenways Phase IV	74,688	758,431	612,099	146,332	(612,099)	-80.7
28405 Oak Ridge Marina Rowing Improvements	-	75,000	12,500	25,000	(50,000)	-66.7
29409 Big Turtle Park - Parking Lot Rehab	-	50,000	-	-	(50,000)	-100.0
29412 Cedar Hill Park	191,534	-	49,916	-	-	0.0
29413 Elm Grove Park	-	40,000	-	-	(40,000)	-100.0
29416 LaSalle Park	77,528	30,000	-	-	(30,000)	-100.0
29420 Elza Gate Park - Parking	72,350	-	-	-	-	0.0
5530 Jackson Square Revitalization	-	-	-	1,080,000	1,080,000	100.0
5530 Facility Energy Efficiency Upgrades	-	-	-	500,000	500,000	100.0
29999 Contingency	-	-	-	48,172	48,172	100.0
<b>Total City Expenditures</b>	<b>994,149</b>	<b>2,225,431</b>	<b>1,459,130</b>	<b>2,184,504</b>	<b>(40,927)</b>	<b>-1.8</b>
29999 Project Carryforward and Emergency Projects	-	1,524,569	-	1,000,496	(524,073)	-34.4
<b>TOTAL EXPENDITURES</b>	<b>1,551,548</b>	<b>4,500,000</b>	<b>2,159,130</b>	<b>3,585,000</b>	<b>(915,000)</b>	<b>-20.3</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(1,488,006)</b>	<b>(3,887,348)</b>	<b>(1,667,451)</b>	<b>(2,412,027)</b>	<b>1,475,321</b>	<b>38.0</b>
<b>OTHER FINANCING SOURCES (USES):</b>						
<b>Other Financing Sources and Transfers In:</b>						
Contingency Funding/Carryforward	-	1,524,569	-	1,000,496	(524,073)	-34.4
General Fund	476,271	2,012,000	2,012,000	500,000	(1,512,000)	-75.1
Special Program Fund	-	-	-	200,000	200,000	100.0
<b>Total Other Financing Sources (Uses)</b>	<b>476,271</b>	<b>3,536,569</b>	<b>2,012,000</b>	<b>1,700,496</b>	<b>(1,836,073)</b>	<b>-51.9</b>
<b>Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses</b>	<b>(1,011,735)</b>	<b>(350,779)</b>	<b>344,549</b>	<b>(711,531)</b>	<b>(360,752)</b>	<b>102.8</b>
<b>FUND BALANCE - 7/1</b>	<b>2,388,176</b>	<b>1,398,031</b>	<b>1,376,441</b>	<b>1,720,990</b>	<b>322,959</b>	<b>23.1</b>
<b>FUND BALANCE - 6/30</b>	<b>1,376,441</b>	<b>1,047,252</b>	<b>1,720,990</b>	<b>1,009,459</b>	<b>(37,793)</b>	<b>-3.6</b>

**CITY OF OAK RIDGE**

**Capital Improvements Program - Capital**

**Summary Of Programs - (\$000's)**

	<i>Responsible Department</i>						<b>TOTAL</b>
	<b>FY2014</b>	<b>FY2015</b>	<b>FY2016</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	
<b>Board of Education</b>							
<b>Electric</b>		\$2,000	\$8,500	\$2,000	\$5,100	\$2,000	\$19,600
<b>Fire Department</b>	\$4,550	\$3,430	\$2,555	\$1,100	\$1,055	\$1,055	\$13,745
<b>Public Works</b>		\$158	\$0	\$0	\$0	\$0	\$158
<b>Public Works/Fire Department</b>	\$3,960	\$3,150	\$3,000	\$3,000	\$1,950	\$1,600	\$16,660
<b>Public Works/Library</b>	\$18						\$18
<b>Recreation and Parks</b>		\$500	\$5,500				\$6,000
<b>TOTAL CAPITAL IMPROVEMENTS PROGRAM</b>	\$250	\$250	\$775	\$45			\$1,320
	\$8,778	\$9,488	\$20,330	\$6,145	\$8,105	\$4,655	\$57,501

**ADMINISTRATIVE ACTION REFERRAL**  
**City of Oak Ridge, Tennessee**

**TO:** City Clerk\*  
Community Development Director\* ✓

**FROM:** City Manager

**DATE:** April 9, 2013

**DESCRIPTION OF SUBJECT: PROCLAMATIONS AND PUBLIC RECOGNITIONS**

A proclamation designating April 2013 as *Fair Housing Month*.

**TYPE OF MEETING:**  
CITY COUNCIL MEETING

**DATE OF MEETING:**  
April 8, 2013

**ACTION TAKEN:**

Adopted.

**ADMINISTRATIVE ACTION REQUESTED:**

- To Comply
- To investigate; report recommendations to this office
- \* No report necessary; information only
- Coordinate with
- See remarks

**ATTACHMENTS**

*City Manager's Office*

**CITY CLERK MEMORANDUM**

**13-15**

**DATE:** April 1, 2013  
**TO:** Honorable Mayor and Members of City Council  
**FROM:** Diana R. Stanley, City Clerk  
**SUBJECT:** PROCLAMATIONS AND PUBLIC RECOGNITIONS FOR APRIL

The following proclamations are presented for the April 8, 2013 City Council meeting for City Council's consideration:

Celebration for the Young Child

Oak Ridge Children's Museum Executive Director Carol Welch requested the proclamation for the April 8 City Council agenda. Ms. Welch will be in attendance to accept the proclamation, along with some visiting children.

National Library Week

Virginia Spence, Reference Assistant for the Oak Ridge Public Library, requested the proclamation for the April 8 City Council agenda.

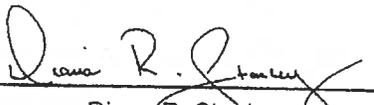
Library Director Kathy McNeilly will be in attendance to accept the proclamation.

Fair Housing Month

Community Development Director Kathryn Baldwin requested the proclamation for the April 8 City Council agenda and Senior Planner Kahla Gentry will accepting to proclamation.

Attachment(s)

Proclamation-National Library Week  
Proclamation-Fair Housing Month  
Proclamation-Celebration of the Young Child

  
Diana R. Stanley

# PROCLAMATION

**WHEREAS**, each year since the enactment of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, the Federal Government designates April, the anniversary month of said law, as "Fair Housing Month"; and

**WHEREAS**, because fair housing is consistent with the principle of equality and justice for all – a principle upon which our nation was founded – all of us should share in the fight to ensure that fair housing is a reality for all Americans; and

**WHEREAS**, fair housing is the policy of the City of Oak Ridge. On April 21, 1969, the Oak Ridge City Council adopted a Fair Housing Ordinance, which was one of the first of its kind in the State of Tennessee; and

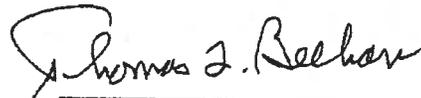
**WHEREAS**, implementation of that policy requires the continuing positive commitment, involvement, and support of each one of our citizens.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE**, that the month of April 2013 be proclaimed

## FAIR HOUSING MONTH

in the City of Oak Ridge, Tennessee, and that all Oak Ridgers be urged to join in reaffirming the obligation and commitment to fair housing opportunities for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 8<sup>th</sup> day of April in the year 2013.



THOMAS L. BEEHAN  
MAYOR

### Brush pickup begins April 29

The city will begin brush pickup on Monday, April 29, at 7 a.m. Residents are asked to place brush in their curbside bins by 6 p.m. on the day before pickup.

### City Manager to present budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### Writer talks moonshine

Local author and moonshine enthusiast, Tom Baggett, will be speaking at a community meeting on Monday, April 22, at the Oak Ridge Community Center.

### Ed. Foundation to host program

The Ed. Foundation will host a community program on Monday, April 22, at the Oak Ridge Community Center. The program will focus on educational issues in the community.

### Budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### City Manager to present budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### Ed. Foundation to host program

The Ed. Foundation will host a community program on Monday, April 22, at the Oak Ridge Community Center. The program will focus on educational issues in the community.

### Budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### City Manager to present budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### Ed. Foundation to host program

The Ed. Foundation will host a community program on Monday, April 22, at the Oak Ridge Community Center. The program will focus on educational issues in the community.

### Budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### City Manager to present budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### Ed. Foundation to host program

The Ed. Foundation will host a community program on Monday, April 22, at the Oak Ridge Community Center. The program will focus on educational issues in the community.

### Budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### City Manager to present budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### Ed. Foundation to host program

The Ed. Foundation will host a community program on Monday, April 22, at the Oak Ridge Community Center. The program will focus on educational issues in the community.

### Budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### City Manager to present budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### Ed. Foundation to host program

The Ed. Foundation will host a community program on Monday, April 22, at the Oak Ridge Community Center. The program will focus on educational issues in the community.

### Budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### City Manager to present budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

### Ed. Foundation to host program

The Ed. Foundation will host a community program on Monday, April 22, at the Oak Ridge Community Center. The program will focus on educational issues in the community.

### Budget at Monday meeting

The formal budget hearing will be held at 7 p.m. on Monday, April 22, at the Municipal Building. City Manager Tom Baggett will present the budget to the City Council.

IN WITNESS WHEREOF, the Mayor and the City Clerk have hereunto set their hands and the official seal of the City of Oak Ridge, Tennessee, this 15th day of April, 2013.

NOW, THEREFORE, the Mayor and the City Clerk do hereby certify that the foregoing is a true and correct copy of the resolution of the City Council of the City of Oak Ridge, Tennessee, as the same appears in the minutes of the City Council.

WITNESSED my hand and the official seal of the City of Oak Ridge, Tennessee, this 15th day of April, 2013.

Mayor, \_\_\_\_\_  
City Clerk, \_\_\_\_\_

## ENGINEERING TECHNOLOGY

00:9+9:9

THE OAK RIDGE OBSERVER

## SPRING PLANT SALE

### SATURDAY, APRIL 20

9:00 AM - 3:00 PM

PLANT SALE

SPRING PLANT SALE

SATURDAY, APRIL 20

9:00 AM - 3:00 PM

PLANT SALE

### County Commission creates task force on school security

The County Commission has created a task force to address school security concerns. The task force will be led by County Commissioner Rick McCall and will include representatives from the Oak Ridge School District and the local law enforcement community.

The task force will meet on Monday, April 22, at 7:30 a.m. at the Oak Ridge Community Center. The meeting is open to the public and will focus on identifying current security issues and developing strategies to enhance school safety.

County Commissioner Rick McCall said, "School security is a top priority for our community, and we need to work together to ensure the safety of our students and staff. This task force will provide a forum for open discussion and collaboration on this important issue."

The task force will also hold a public hearing on Monday, April 22, at 7:30 a.m. at the Oak Ridge Community Center. The hearing will allow community members to voice their concerns and suggestions for improving school security.

For more information, contact County Commissioner Rick McCall at (615) 542-3636 or visit the County Commission website at www.oakridge.org.

# 'Girls of Atomic City' rises to No. 14 on Best Sellers List

Denise Kiernan continues to take her amazingly successful book, "The Girls of Atomic City," about Oak Ridge to audiences that we Oak Ridgers could never have reached. It has just reached No. 14 on the New York Times Best Sellers List, up from No. 33!

As I write this, she was scheduled to appear on MSNBC again on Friday, April 12. She was on MSNBC's "Morning Joe" on March 28. Finally, Denise is soon to embark on an extended national book tour. Wow, folks ... this is phenomenal.

What is even more rewarding to me is to see the smiles on the faces of the "girls" (elderly women now) that she included in her book. I told her by e-mail tonight that she had done something very special for these ladies and had literally "taken years off their expressions." And that is not stretching it a bit. When these ladies talk to me about Denise, their smiles seem to be a mile wide. She truly has made them feel special — and they are special.

Shame on us for not being able to do this and for not seeing the value in our



**D. RAY SMITH**  
HISTORICALLY  
SPEAKING  
(865) 482-4224

own "celebrities." For example, there is Liane Russell, who discovered the purpose for the "Y" chromosome. She is right here in Oak Ridge. There are others. We should be singing their praises much more than we do. I know we have many people who are getting recognition in their fields of endeavor and who are regularly given awards in their technical societies or at their workplace. I just think we could do better generally.

Back to Denise. Her schedule is full right now. She is in New York City doing interviews, meetings and all the other things required of her at this stage of the book's success.

She has been on National Public Radio and took Colleen Black and Celia Klemki with her. What a great interview that was. You can listen to it here at Denise's website: [http://denisekiernan.com/About\\_Denise\\_Kiernan.html](http://denisekiernan.com/About_Denise_Kiernan.html).

Denise was interviewed by Ray Suarez on PBS NewsHour on March 26.

She was on The Daily Show with Jon Stewart and here's the link —

<http://www.thedailyshow.com/watch/thu-march-28-2013/exclusive--denise-kiernan-extended-interview-pt-1>. Here is the link to Part 2 of the interview that was not included in the broadcast: [http://www.thedailyshow.com/watch/thu-march-28-2013/exclusive--denise-kiernan-extended-interview-pt-2?xrs=share\\_copy](http://www.thedailyshow.com/watch/thu-march-28-2013/exclusive--denise-kiernan-extended-interview-pt-2?xrs=share_copy)

The book has been featured in O, The Oprah Magazine.

Gregory Cowles, in the New York Times Sunday Book Review's "Inside the List" started the April 5 article off with a photograph of Denise and a splendid review of her book: [http://www.nytimes.com/2013/04/14/books/review/inside-the-list.html?\\_r=0](http://www.nytimes.com/2013/04/14/books/review/inside-the-list.html?_r=0).

Of course, Denise spoke to a full house at the American Museum of Science and Energy on March 19. That was a delightful experience for many. I can't count the number of people who have commented to me about just how much they enjoyed that evening. And a number of the people in the audience were singled out by Denise and aided her as she conducted the interviews for the book.

The next time you will be able to hear her talk about "The Girls of Atom-

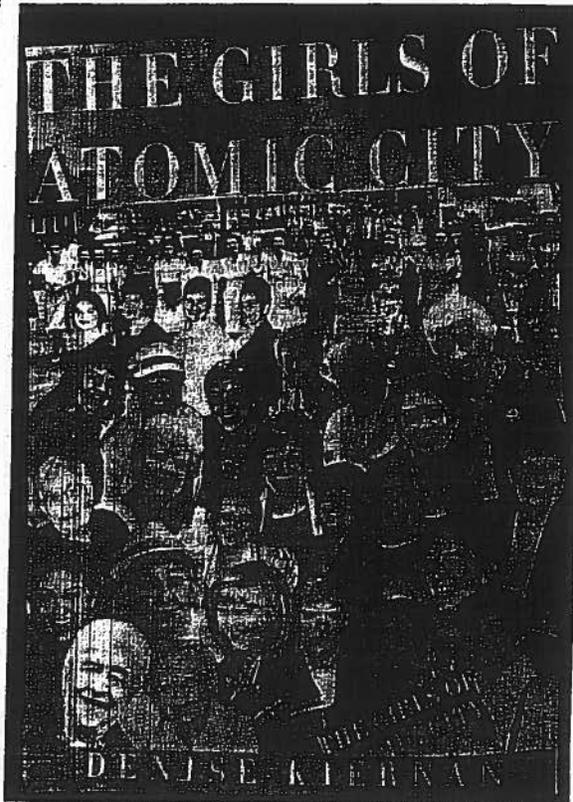
ic City" will be on May 21, at Lunch with League of Women Voters. I suggest you make your plans now to attend that lunch. She has also committed

to be the featured speaker at the March 2014, Lunch 4 Literacy event.

I'm excited just to think about what might be in store for her and for Oak

Ridge as the interest in "The Girls of Atomic City" continues to grow. With a national book tour,

See GIRLS, Page 5A



A wonderful collage by Oak Ridger Colleen Black of the 'The Girls of Atomic City.'



Special to The Oak Ridger  
Colleen Black is seen in the audience of the American Museum of Science and Energy, where she was recognized by Denise. See the 'mile-wide' smile?

## PROCLAMATION

**WHEREAS**, each year since the enactment of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, the Federal Government designates April, the anniversary month of said law, as "Fair Housing Month"; and

**WHEREAS**, because fair housing is consistent with the principle of equality and justice for all - a principle upon which our nation was founded - all of us should share in the fight to ensure that fair housing is a reality for all Americans; and

**WHEREAS**, fair housing is the policy of the City of Oak Ridge. On April 21, 1969, the Oak Ridge City Council adopted a Fair Housing Ordinance, which was one of the first of its kind in the State of Tennessee; and

**WHEREAS**, implementation of that policy requires the continuing positive commitment, involvement, and support of each one of our citizens

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL, OF THE CITY OF OAK RIDGE, TENNESSEE,** that the month of April 2013 be proclaimed

## FAIR HOUSING MONTH

in the City of Oak Ridge, Tennessee and that all Oak Ridgers be urged to join in reaffirming the obligation and commitment to fair housing opportunities for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this 8th day of April in the year 2013.

*Tom Reel*

MAYOR

## REAL ESTATE OUTLOOK 2013

How to search for a good agent  
Getting a mortgage  
What you need in insurance

Finding your Dream home

Publishing April 19 • Ad copy deadline April 15th

For more information call your ad representative  
Wanda Reagan 220-5526 • Mark Walter 220-5521