

**NOTES OF THE  
INDUTRIAL DEVELOPMENT BOARD  
OF THE CITY OF OAK RIDGE**

**WORK SESSION  
July 21, 2014**

A call meeting of the Industrial Development Board of the City of Oak Ridge, Tennessee, convened at 3:00 p.m. on July 21, 2014 in the West Conference Room of the Chamber of Commerce. David Wilson, Chairman, called the meeting to order.

**ROLL CALL**

The following members were present: Lou Dunlap, David Mason, Hal Osucha, Harold Trapp, Melissa Frederick, Chris Johnson, and David Wilson.

The following members were absent: Richard Chinn and Buzz Patrick.

Also present were: Kevin Shick; Knoxville Internet and Jennifer Johnson; Administrative Assistant to the IDB.

**APPROVAL OF THE AGENDA**

Mr. Osucha made a motion to approve the agenda. Mr. Mason second the motion. The motion carried unanimously.

**Vendors for the IDB Website**

Mr. Kevin Shick, representative for Knoxville Internet, presented a proposal for the IDB website. After Mr. Shick presented his proposal discussion of cost ensued. Package cost of \$3749 and a monthly fee of \$95 a month (hosting fee/licensing) will consist of website design and production, content management, mobile site with responsive theme, hosting, and continued support for 12 months. Work would start with half on the total cost down and the remainder of the cost to be paid at website startup.

Mr. Josh Flynn, representative for In10sity was not available to present his proposal in person but did provide Jennifer Johnson a PowerPoint slide show to be presented. After discussion of total cost presented by In10sity of \$11,500 with the initial down payment of \$5,200 and a monthly cost of \$25 - \$30 a month for 36 months. The Board decided that cost was substantially higher than what was quoted from the previous vendor proposal for the same services requested.

Mr. Johnson commented that the role of the IDB has a broader charge in terms of helping support the economic development in our community. Mr. Mason also added that this website will provide a service tool in helping prospects find other available properties within the City.

Mr. Wilson recommended that the Work Session to be adjourned and move into the Call Meeting for a vote. He asked the Board if this website proposal was something the Board was either interested in pursuing this and if the Board was comfortable in making a decision moving forward.

Mr. Wilson called a motion to adjourn. Mrs. Dunlap made the motion to move. Mr. Mason second the motion. Motion passed unanimously.

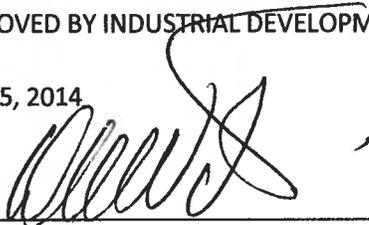
**ADJOURN**

Mrs. Dunlap made a motion to adjourn the meeting. Mr. Mason second the motion. The motion carried unanimously.

The meeting adjourned at 3:55 p.m.

APPROVED BY INDUSTRIAL DEVELOPMENT BOARD

July 25, 2014

A handwritten signature in black ink, appearing to read 'David Wilson', is written over a horizontal line. The signature is stylized and cursive.

David Wilson  
Chairman