

**AGENDA**  
**Industrial Development Board of the City of Oak Ridge**  
**City of Oak Ridge Municipal Building – Training Room**

**MONDAY– OCTOBER 3, 2016 – 4:00 p.m.**

- |       |   |  |
|-------|---|--|
| I.    | Call to Order   | David Wilson                             |
| II.   | Roll Call   | Samantha Royster                         |
| III.  | Approval of Agenda  | David Wilson                             |
| IV.   | Approval of Minutes –<br>September 6, 2016 Regular Meeting            | David Wilson                             |
| V.    | Treasurer’s Report  |  |
|       | a. Financial Statements   | Phil Yager                               |
| VI.   | Prospect Activity Report  | Parker Hardy<br>Steve Jones<br>Ray Evans |
| VII.  | Attorney’s Report   | Ken Krushenski                           |
| VIII. | Executive Assistant Report  | Samantha Royster                         |
| IX.   | Committee Reports   |  |
|       | a. Finance Committee  | Phil Yager                               |
|       | b. Land Use Committee-Horizon Center                                  |  |
|       | 1. Update on Area 5 Timber Sale                                       | Hal Osucha                               |
|       | 2. Bush Hogging Report  | Hal Osucha                               |
|       | 3. Irrigation System Closeout   | Hal Osucha                               |
|       | c. Special Projects Committee   |  |
|       | 1. Horizon Center Covenants- Section Regarding<br>CAM Fees/Billing    | Dave Mason                               |
|       | d. Spec Building Committee  | David Wilson                             |
|       | e. Policies and Procedures Committee                                  |  |
|       | 1. IDB Procurement Policy   | Phil Yager                               |
|       | 2. IDB Internal Control and Compliance Manual                         | Phil Yager                               |
| X.    | Old Business  |  |
|       | a. CAM Fees- HJN Properties/LeMond Composites                         | David Wilson                             |
| XI.   | New Business  |  |
|       | a. Renewal of Chamber of Commerce MOU                                 | David Wilson                             |
|       | b. Horizon Center Property Owners And Occupants Association<br>Bylaws | David Wilson                             |
| XII.  | Adjourn   |  |

***Next Regularly Scheduled Meeting is Monday, November 7, 2016***