

**Industrial Development Board of the City of Oak Ridge  
Chamber of Commerce Building – West Conference Room**

**JULY 21, 2014 – 3:00 p.m.**

**WORK SESSION AGENDA**

- |      |   |                  |
|------|---|------------------|
| I.   | Call to Order                                 | David Wilson     |
| II.  | Roll Call                                     | Jennifer Johnson |
| III. | Approval of Agenda                            | David Wilson     |
| IV.  | Presentation of Vendors for IDB Website       | David Wilson     |
|      | a. Knoxville Internet – Kevin Shick           |                  |
|      | b. In10sity – Josh Flynn (PowerPoint)         |                  |
| V.   | Executive Administrative Assistant to the IDB | David Wilson     |
|      | a. Review Duties and Responsibilities         |                  |
|      | b. Review Bonding:                            |                  |
|      | 1. Dishonest Employee Bonding                 |                  |
|      | 2. Notary Bonding                             |                  |
| VI.  | Adjourn                                       |                  |

***Next Regularly Scheduled Meeting is Monday, August 4, 2014***