

**Industrial Development Board of the City of Oak Ridge
City of Oak Ridge Municipal Building – Training Room**

MONDAY – JUNE 4, 2012 – 4:00 p.m.

- I. Call to Order Bill Biloski
- II. Roll Call Elisabeth Brown
- III. Approval of Agenda Bill Biloski
- IV. Approval of Minutes – May 7, 2012 Bill Biloski
- V. Treasurer's Report Harold Trapp
- VI. Executive Director's Report Kim Denton
 - a. Prospect Update
 - b. NAI Marketing Report Sam Tate, NAI
 - c. Ridge Realty Marketing Report Ron Asher, Ridge Realty
 - d. RSI FastTrack Grant Update
 - e. Babcock Services Update Kathy Barber
- VII. Attorney's Report Ken Krushenski
 - a. RSI Property Closing
 - b. Report on Debt Obligation
 - c. Babcock Services Progress Report
- VIII. Committee Reports
 - a. Finance Committee
 - 1. FY 2013 Budget Harold Trapp
 - b. Land Use Committee
 - 1. Horizon Center Electrical Infrastructure Jack Suggs, COR
 - 2. Horizon Center Entrance Work/Landscaping Hal Osucha
 - 3. Horizon Center Marketing Brochure Kim Denton
 - c. Special Projects Committee Dave Mason
 - 1. Process for Awarding Future Grants
 - d. Spec Building Committee David Wilson
- IX. Old Business
 - a. IDB Administrative Services Bill Biloski
 - b. 2011 PILOT Report Follow-Up
 - c. Auditor Contract Renewal Harold Trapp
 - d. Accountant Contract Renewal Harold Trapp
 - e. IDB Goals FY 2012-2013 Bill Biloski
- X. New Business
 - a. RRP Right of First Refusal at Horizon Center Bill Biloski
- XI. Adjourn

Next Regularly Scheduled Meeting is Monday July 2, 2012