

**MINUTES OF THE
OAK RIDGE BEER BOARD**
Regular Meeting

APPROVED

Training Room – Municipal Building
January 9, 2012
12:00 noon

PRESENT: Barton Bailey, Colin Colverson, Carol Heck, Theresa Scott, Debra Solmonson,
and Randy Tedford

ABSENT: Gerald Cooksey (called prior to meeting, ill)

ALSO
PRESENT: Tammy Dunn, Senior Staff Attorney
Alan Massengill, Deputy Police Chief

AUDIENCE
MEMBERS: JoAnn Oran (Legal Department)
Beverly Majors (The Oak Ridger)
Michael Foster (Allies for Substance Abuse Prevention)

ROLL CALL

Ms. Dunn called the meeting to order at 12:00 noon.

INTRODUCTION OF NEW MEMBERS

Mr. Colin Colverson was introduced to the Board. He was elected by City Council to serve a three-year term of office beginning January 1, 2012 and ending December 31, 2014.

Ms. Theresa Scott was introduced to the Board. She was elected by City Council to serve the remainder of an unexpired term of office ending December 31, 2012.

(Agenda was taken out of order while the City Manager was briefly delayed)

ELECTION OF OFFICERS

Mr. Tedford was nominated by Ms. Solmonson, seconded by Ms. Heck, to continue in the role as Chairperson and the motion carried unanimously. There were no other nominations.

Mr. Bailey was nominated by Chairman Tedford, seconded by Ms. Solmonson, to continue in the role as Secretary and the motion carried unanimously. There were no other nominations.

APPROVAL OF MINUTES

Ms. Dunn stated Mr. Cooksey had emailed her two typographical errors which have been corrected. Secretary Bailey moved, seconded by Chairman Tedford, to approve the minutes of the December 12, 2011 and the motion carried unanimously.

Upon motion of Chairman Tedford, seconded by Secretary Bailey, the manager applications were moved up on the agenda and the motion carried unanimously.

(Agenda taken out of order)

MANAGER APPLICATIONS

Leah Van Winkle
Ruby Tuesday
375 S. Illinois Avenue

Ms. Van Winkle was not present for the meeting and was not present in December for the original meeting date. Ms. Oran stated she left a message to remind Ms. Van Winkle. Ms. Dunn stated the Legal Department would contact Ruby Tuesday for explanation.

(The City Manager arrived and the Board resumed the original agenda order.)

BRIEFING BY THE CITY MANAGER

Mark Watson, City Manager, was present to discuss his goals for the Board. Mr. Watson outlined three specific goals as follows: (1) Examine and conduct periodic reviews of existing licensed facilities, utilizing calls for service information and other relevant information that will determine continued licensing; (2) Review present licensing requirements and determine recommendations for approvals in redevelopment areas; and (3) Assess the Board's new requirements for beer sales at events and any corresponding impacts. Mr. Watson asked the Board to broaden their focus beyond criminal records and whether someone meets the qualifications to apply, and to consider the impact of the proposed business on the surrounding area. Mr. Watson also mentioned some recent changes such as the City's philosophy regarding involvement in special events and the upcoming proposed ordinance changes as part of the Not in Our City campaign.

Mr. Watson announced his plans to meet with the chairpersons of all boards and commissions along with the City Attorney. The intent is to discuss items of interest such as agenda preparation and open meetings requirements. Mr. Watson also invited the Board to meet with other boards for joint meetings, such as meeting with the Traffic Safety Advisory Board to discuss impacts of a proposed business on the Bike/Pedestrian Plan. Mr. Watson invited the Board to offer any suggestions it may have.

Ms. Solmonson asked how the Board's suggestions would be followed up on and Mr. Watson stated any proposed changes that were relatively routine could go straight from the Board to Council, but other suggestions could be presented to Council at a work session. (Ms. Dunn can provide assistance with any suggestions by the Board.)

(The Board continued with manager applications which was the item under discussion prior to the City Manager's arrival.)

MANAGER APPLICATIONS

(continued)

James M. Leitnaker, Jr.
Loyal Order of Moose Lodge #1316
103 N. Jefferson Circle

Mr. Leitnaker was present to discuss his application. Ms. Dunn stated any approval would be subject to the background investigation which was not yet complete. Mr. Leitnaker was a previous manager for this establishment and is returning to this position since the prior Board approved manager (Pamla Morton) has left. Deputy Chief Massengill reported no problems with this establishment.

Chairman Tedford inquired about security cameras and encouraged the establishment to consider them. Mr. Leitnaker stated there is one camera at the door, but that he would discuss this issue at the next meeting of their board. Chairman Tedford stated cameras are a good deterrent.

Ms. Heck inquired about the types of events. Mr. Leitnaker stated it is a members only establishment and guests can only come twice before having to become a member. Mr. Leitnaker stated there are no large crowds. Secretary Bailey inquired about the number of members and Mr. Leitnaker replied there are approximately 360 men and 140 women members. Chairman Tedford inquired about training and Mr. Leitnaker replied Moose International required TIPS training of all servers.

Secretary Bailey moved, seconded by Ms. Solmonson, to approve the manager application and the motion carried unanimously.

Regina S. Jett
Rocky Top Market
20 Jefferson Avenue

Ms. Jett and Ms. Jane Ollis, district manager, was present to discuss Ms. Jett's application. Ms. Dunn stated any approval would be subject to the background investigation which was not yet complete. Deputy Chief Massengill reported no problems with this location.

Chairman Tedford inquired about Ms. Jett's experience and the training and re-training of employees. Ms. Jett stated she has worked at this Rocky Top location for a while. Ms. Ollis stated all employees are re-trained annually as part of the responsible vendor program. Chairman Tedford asked Ms. Jett about the ID policy and she replied anyone who appears under the age of 50 is ID'd. Ms. Ollis also stated any patron unknown to the establishment, regardless of age, would be ID'd, but regular customers over the age of 50 and known to the establishment are not.

Secretary Bailey moved, seconded by Ms. Solmonson, to approve the manager application and the motion carried unanimously.

(The Board resumed the original agenda order.)

APPLICATIONS FOR NEW BEER PERMITS AND THEIR ASSOCIATED MANAGER APPROVALS

Application No. 1437
Frederic Avery for
Atomic Elks Lodge (Membership based Club)
Roger Tyrone Williamson – Manager
262 Wilberforce Avenue
Class "D" Permit

Deputy Chief Massengill reported on his meeting with Mr. Avery and the security individual. Deputy Chief Massengill stated a security plan was not given to him at the first meeting so a second meeting was scheduled. At the second meeting, Mr. Avery arrived alone. Mr. Williamson was not present for either meeting. Deputy Chief Massengill stated a complete plan for security has still not been provided to him. Ms. Scott asked if the establishment was still open. Deputy Chief Massengill stated there have been some events at this location and the Police Department has checked on the establishment when persons/vehicles are observed in the parking lot. Deputy Chief Massengill stated beer cannot be sold by the establishment, but the establishment can remain open.

Mr. Avery was present for the meeting, however, Mr. Williamson was not. Mr. Avery stated Mr. Williamson was sick. Since the Board could not completely act on the application for a new beer permit and manager approval without Mr. Williamson present, Ms. Solmonson moved, seconded by Chairman Tedford, to continue the application to the February meeting and the motion carried unanimously. Chairman Tedford told Mr. Avery the applications would be resolved at the February meeting and both Mr. Avery and Mr. Williamson needed to be present.

NEW / OLD BUSINESS

Allies for Substance Abuse Prevention

Mr. Michael Foster with Allies for Substance Abuse Prevention (ASAP) came to the meeting to provide the Board with some materials on the ASAP and to offer their services.

Fingerprinting/Background Checks – Chairman Tedford

Chairman Tedford stated there is nothing new to report at this time from the Tennessee Bureau of Investigation (TBI) and Anderson County.

Board Roster

Ms. Dunn asked the members to review the Board's roster for any updates or corrections.

ADJOURNMENT

There being no other business before the Board, the meeting was adjourned at 12:50 p.m. upon motion of Chairman Tedford, seconded by Secretary Bailey, and unanimous vote of all members.

Respectfully submitted,

Barton Bailey, Secretary