

**MINUTES OF THE
OAK RIDGE BEER BOARD**
Regular Meeting

Municipal Building Conference Room – Room 108
Wednesday, February 3, 2016
5:15 p.m.

PRESENT: Chairman Barton Bailey, Secretary Darren Osborne, Wende Doolittle, Theresa Scott, Debra Solmonson, and Danny Whitson

ABSENT: David Mosby

ALSO PRESENT: Tammy Dunn, Senior Staff Attorney / Staff Liaison to Board

AUDIENCE MEMBERS: None

ROLL CALL/ATTENDANCE

Chairman Bailey called the meeting to order at 5:15 p.m. All members were present except David Mosby.

APPROVAL OF MINUTES

Ms. Solmonson moved, seconded by Ms. Doolittle, to approve the minutes of the January 6, 2016 regular meeting (with a typographical correction made) and the motion passed unanimously.

APPLICATIONS FOR NEW BEER PERMITS AND ASSOCIATED MANAGER APPROVALS

Application #1535
Mohit M. Mankad, Owner/Manager
Ian's Market
400 Illinois Avenue
Class B Permit

Mr. Mankad was present to discuss his beer permit and manager applications. Mr. Mankad discussed with the Board his hours of operation, number of employees, experience level, and training. Ms. Dunn stated the background check information had been returned and the life safety inspection was passed. Having no further discussions, Chairman Bailey moved, seconded by Ms. Solmonson, to approve the applications and the motion carried unanimously. [Note – This item was heard later in the agenda.]

APPLICATIONS FOR NEW MANAGER APPROVALS

John L. Wolfe
Aubrey's
481 S. Illinois Avenue
Replacement Manager

Mr. Wolfe was present to discuss his manager application. Mr. Wolfe discussed with the Board the expectation of their employees with respect to drinking at the establishment, the parking lot

responsibilities, and the ID policy. Ms. Dunn stated the background check information was still outstanding. Having no further discussion, Chairman Bailey moved, seconded by Ms. Scott, to approve the manager application subject to the background check and the motion carried unanimously.

NEW BUSINESS/OLD BUSINESS

Reports from Oak Ridge Police Department – None

Businesses Changing Ownership

The Board discussed many businesses that seem to be changing ownership (Fuji's, Riverside, etc.) and the need to make sure new owners are aware of the permitting requirements for beer sales.

Possible Amendments

Ms. Dunn and the Board discussed a variety of potential beer ordinance amendments as set forth in Legal Department Memorandum 16-01 as well as growlers. The Board requested further information on manufacturing permits and sealing a growler. The Board further discussed a limitation of three months from the time of Board approval to opening the establishment, with the possibility of an extension.

Chairman Bailey moved, seconded by Ms. Scott, to amend the Board's Rules and Procedures to provide that in the absence of an elected official (Chairman and Secretary), the other elected official will act in that person's absence without any further action needed by the Board. The motion carried unanimously.

Attendance Policy

The attendance policy as set forth by City Council was discussed.

ADJOURNMENT

There being no other business to come before the Board, Chairman Bailey moved, seconded by Ms. Scott, to adjourn the meeting at 6:15 p.m. and the motion carried unanimously.

Respectfully submitted,

Signed on Official File Version
Darren Osborne, Secretary