

MINUTES OF THE

**OAK RIDGE BEER PERMIT BOARD**  
Regular Meeting

Central Services Complex Multipurpose Room  
Tuesday, March 15, 2022  
5:15 p.m.

**PRESENT:** Wende Doolittle, Chair; Mark Cantrell, Vice-Chair; Richard Bell, Secretary; Chip Dooley, Pam Layne, and Rodney Nelson,

**ABSENT:** NONE

**ALSO PRESENT:** Beth Hickman, Staff Liaison; Lieutenant Jeremy Huddleston, Oak Ridge Police Department

**AUDIENCE MEMBERS:** NONE

**ROLL CALL**

Chairman Doolittle called the meeting to order at 5:15 p.m. Staff Liaison Beth Hickman completed the calling of the roll. All members were present.

**ELECTION OF VICE-CHAIR**

Chairman Doolittle nominated Mark Cantrell for Vice-Chair. Rodney Nelson seconded, and the motion carried.

**APPROVAL OF MINUTES**

The minutes from the February 16, 2022 meeting were approved as presented.

**NEW BUSINESS**

**Application for New Beer Permit and Associated Manager Approval**

The Cafe at the Preserve (Application #1612 – Class F-On/Off Premises Consumption)  
199 Broadberry Avenue  
Joshua Sanderson, Owner  
Richard Spraker, Manager

Mr. Spraker was present to discuss the application. He already serves as Manager of the Preserve at Clinch River Club, which is also owned by Mr. Sanderson. The Café will be serving beer only, and patrons will be able to take their beer to the pool area, thus the request for on/off premises consumption. There will also be cameras and 24-hour surveillance at the establishment. Mr. Spraker plans to hire at least one or maybe two other people after the business is up and running.

Mr. Nelson moved to approve the applications condition upon receipt of the Life Safety Inspection. Mr. Dooley seconded, and the motion was approved unanimously.

Emory Valley Center (Application #1596 – Class E – Special Event Permit)  
Annual Compassion Fundraiser – April 7, 2022 (5:30-8:30 p.m.)  
723 Emory Valley Road  
Thomas Slankas, Responsible Party

Mr. Thomas Slankas and Janet Wood with Emory Valley Center were present to discuss the annual fundraiser and permit application. They are expecting 180-200 people and will have four servers. Wristbands will be provided to guests at check-in after identification checks. Mr. Slankas has overseen several fundraisers such as this for Emory Valley Center and has experience with serving beer and properly checking identification. The event will not run past 8:30 p.m.

Mr. Dooley moved to approve the application, and Mr. Nelson seconded. The motion was approved unanimously.

Anderson County Family Justice Center (Application #1597 – Class E – Special Event Permit)

Dinner and Auction – April 9, 2022 (6:00-8:30 p.m.)

St. Mary's Catholic Church, 327 Vermont Avenue

Charice Davis and Melissa Miller, Responsible Parties

Charice Davis was present representing the Family Justice Center. They are expecting 100 people and will be serving draft and bottled beer. Ms. Davis has previous serving experience with Calhoun's and taught ABC classes for 10 years.

Mr. Nelson moved for approval of the application, and Mr. Dooley seconded. The motion was approved unanimously.

REPORT FROM THE POLICE DEPARTMENT

Lieutenant Jeremy Huddleston was present representing the Oak Ridge Police Department. He informed the Board of an incident with a local business but wanted to talk with the officers in attendance and visit the business to obtain more information. He stated he or someone else from the Police Department would report back to the Board at the next meeting.

There was also a brief discussion about proper procedure about gathering information on a particular incident before bringing a business before the Board. Presently, there is nothing codified in the Beer Board Rules and Procedures that outline a process for dealing with an incident other than a Show Cause hearing, which several Board members feel should be a last resort. Staff Liaison Beth Hickman stated that the City is in the process of updating Board bylaws and rules/procedures, and the Legal Department is exploring some changes to the ordinance addressing beer sales. This would be a good time to include certain processes in the rules and procedures, which has never been done.

ANNOUNCEMENTS

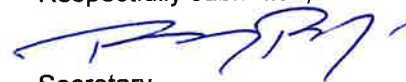
Staff Liaison Beth Hickman stated that there will be an election at the March 28, 2022 City Council Special Meeting to fill the vacancy caused by Mr. Whitson's resignation.

The next meeting of the Board will be Wednesday, April 6, 2022 at 5:15 p.m. in the Multipurpose Room of the Central Services Building.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,



Secretary