

MINUTES OF THE

OAK RIDGE BEER PERMIT BOARD
Regular Meeting

Central Services Complex Multipurpose Room
Wednesday, April 6, 2022
5:15 p.m.

PRESENT: Wende Doolittle, Chair; Mark Cantrell, Vice-Chair; Richard Bell, Secretary; Chip Dooley, Pam Layne, and Rodney Nelson,

ABSENT: NONE

ALSO PRESENT: Beth Hickman, Staff Liaison; Lieutenant Jeremy Huddleston, Oak Ridge Police Department

AUDIENCE MEMBERS: Chantal Harris, ASAP of Anderson

INTRODUCTION AND SWEARING-IN OF NEW BOARD MEMBER

Raynauld Cherry was introduced to the group as the new board member elected by City Council at the March 28, 2022 meeting. Mr. Cherry was sworn in as a member by Staff Liaison Beth Hickman.

ROLL CALL

Chairman Doolittle called the meeting to order at 5:15 p.m. Staff Liaison Beth Hickman completed the calling of the roll. All members were present.

APPROVAL OF MINUTES

The minutes from the March 15, 2022 meeting were approved as presented.

NEW BUSINESS

Discussion of Proposed Bylaws and Rules/Procedures

Staff Liaison Beth Hickman presented a draft of the proposed Bylaws and Rules/Procedures for discussion. During discussion, it was requested that a sample letter be attached to the Rules and Procedures as an appendix that would be sent to a permit holder when an incident has occurred and reported to the Board by the Oak Ridge Police Department, but no action is being taken by the Board. It was also discussed that language in the Rules and Procedures needs to match language in the ordinance with respect to who makes the final decision regarding revocation or suspension of a permit. Staff Liaison Beth Hickman will make the necessary changes in the Rules and Procedures, and Chairperson Doolittle will draft a sample letter that will be reviewed at the next meeting. No action was taken on the proposed Bylaws and Rules and Procedures.

REPORT FROM THE POLICE DEPARTMENT

Lieutenant Jeremy Huddleston was present representing the Oak Ridge Police Department. He reported that an incident had occurred at Zandunga Mexican Restaurant that had resulted in the arrest of a patron for public intoxication and other offenses. The restaurant followed procedure and called police to deal with the situation, as the Board encourages businesses to do. Because procedure was followed, no formal action will be taken by the Board, but a letter will be sent to the business acknowledging the incident and the response to it.

ANNOUNCEMENTS

The next meeting of the Board will be Wednesday, May 4, 2022 at 5:15 p.m. in the Multipurpose Room of the Central Services Building.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,



Secretary