

MINUTES OF THE

**OAK RIDGE BEER PERMIT BOARD**  
Regular Meeting

Central Services Complex Multipurpose Room  
Wednesday, September 7, 2022  
5:15 p.m.

**PRESENT:** Wende Doolittle, Chair; Mark Cantrell, Vice-Chair; Richard Bell, Secretary; Raynauld Cherry, Pam Layne, and Rodney Nelson

**ABSENT:** Chip Dooley

**ALSO PRESENT:** Valarie Emery, Staff Liaison; Lieutenant Jeremy Huddleston, Oak Ridge Police Department

**AUDIENCE MEMBERS:** Kayla Simon, ASAP of Anderson  
Steven Smith and Mathew Palko, Food City Applicants  
Perry Lewis, Director 7<sup>th</sup> Judicial District Crimes Task Force

ROLL CALL

Chairman Doolittle called the meeting to order at 5:15 p.m. Acting Staff Liaison Valarie Emery completed the calling of the roll.

APPROVAL OF MINUTES

The minutes from the August 3, 2022 meeting were approved as presented.

UNFINISHED BUSINESS

(NONE)

NEW BUSINESS

*Food City #681, 1199 Oak Ridge Turnpike, Permit 1618 Class F- Steven Curtis Smith/ Owner; Mathew Palko/ Manager*

Mr. Curtis and Mr. Palko were present to discuss the permit applications and answer questions from the Board. Ms. Doolittle asked questions about hours of operation, containment, training and safeguards. Mr. Palko and Mr. Curtis both answered questions. Mr. Cantrell discussed awareness of serving. Lieutenant Huddleston addressed being mindful of adults buying for minors/ hand offs and enforcing compliance.

Ms. Doolittle reviewed manager application with board and inquired as to work history. Mr. Palko answered her questions.

Mr. Nelson moved for approval for both permit applications, Ms. Layne seconded. The motion was approved unanimously. Motions passed unanimously (6-0). Permits will be provided to the establishment after completion of the life safety inspection.

*Presentation from Perry Lewis, Director 7<sup>th</sup> Judicial District Crimes Task Force.*

Mr. Lewis gave an overview of his position, and how operations are funded. There was discussion of undercover operations and that his unit would solely be for security for the undercovers. Mr. Lewis stated that he and Lieutenant Huddleston have had a long going working relationship. Lieutenant Huddleston concurred and stated he would keep the board updated as to operations and violations.

Mr. Cantrell motioned to move items VI d & e, Mr. Nelson seconded the motion. Motion passed unanimously (6-0).

*Review and Possible Action on Alcoholic Beverage Commission Compliance Checklist.*

Lieutenant Huddleston and board had a group discussion on recent findings from ABC and compliance issues. Mr. Cantrell inquired as to how the board can obtain reports from ABC and stated that the board would like to be kept up to date with issues that may arise.

Mr. Nelson motioned that Zandunga have a show cause hearing due to failure of compliance findings from the ABC Report. Mr. Cherry seconded the motion. The motion was passed unanimously (6-0).

Mr. Nelson inquired as to Barrios failure of compliance finding. Due to the sale being liquor rather than beer acting liaison, Valarie Emery stated that she would consult with the City Attorney and follow up with staff liaison Beth Hickman.

*Discussion of Board Rules and Procedures.*

Ms. Doolittle presented changes on Item 6 Appendix B and reviewed proposed letter with the board. Mr. Nelson motioned to approve Appendix B and Letter, Ms. Layne seconded the motion. The motion passed unanimously.

**REPORT FROM THE POLICE DEPARTMENT**

The Police Department had no incidents to report.

**APPEARANCE OF CITIZENS**

Ms. Kayla Simon, Director of ASAP introduced herself to the group, and discussed staff changes.


**ANNOUNCEMENTS**

The board discussed next meeting date to ensure a quorum. The next meeting will be held on October 12<sup>th</sup>, 2022.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

  
Secretary