



**BEER PERMIT BOARD
REGULAR MEETING**

Central Services Complex Multipurpose Room
100 Woodbury Lane

December 7, 2022 - 5:15 PM

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF GUESTS
- IV. APPROVAL OF MINUTES
 - a. November 2, 2022 Meeting Minutes
[Beer Permit Board Minutes November 2, 2022.pdf](#)
- V. UNFINISHED BUSINESS
- VI. NEW BUSINESS
 - a. Discussion of and Possible Action on Permit Status for Ridge Runners Bar and Grill
 - b. Discussion and Possible Action on Fine Matrix
- VII. REPORT FROM OAK RIDGE POLICE DEPARTMENT
- VIII. APPEARANCE OF CITIZENS (Non-Agenda Items)
ALL CITIZENS ARE GIVEN 3 MINUTES
- IX. ANNOUNCEMENTS
- X. ADJOURNMENT

MINUTES OF THE

OAK RIDGE BEER PERMIT BOARD
Regular Meeting

Central Services Complex Multipurpose Room
Wednesday, November 2, 2022
5:15 p.m.

PRESENT: Mark Cantrell, Vice-Chair; Richard Bell, Secretary; Raynauld Cherry, Pam Layne, and Rodney Nelson

ABSENT: Wende Doolittle, Chair and Chip Dooley

ALSO PRESENT: Beth Hickman, Staff Liaison; Lieutenant Jeremy Huddleston, Oak Ridge Police Department

AUDIENCE MEMBERS: Chantal Harris, ASAP of Anderson

ROLL CALL

Vice-Chair Mark Cantrell called the meeting to order at 5:15 p.m. Staff Liaison Beth Hickman completed the calling of the roll.

APPROVAL OF MINUTES

The minutes from the October 12, 2022 meeting were approved as presented.

UNFINISHED BUSINESS

(NONE)

NEW BUSINESS

Discussion and Possible Action on Prior Notifications from the Tennessee Alcoholic Beverage Commission

The Board discussed previously received notifications from the Tennessee Alcoholic Beverage Commission for sales to a minor and possible actions.

Mr. Cherry moved to write a letter to Barrios Mexican Cantina asking them to appear in front of the Board to discuss the issues presented by the Alcoholic Beverage Commission, and Ms. Layne seconded. The motion was approved unanimously with Chairperson Doolittle and Mr. Dooley being absent.

Discussion and Possible Action on Board Policies, Including Refusal to Appear When Requested by the Board

The Board discussed the policy that was approved at the October meeting regarding the fine matrix. Staff Liaison Beth Hickman said that there was discussion held at a prior meeting about the levels of the fine matrix but she did not have them down in her notes. She will ask Chairperson Doolittle if she has record of the numbers in her notes. Otherwise, the Board will need to discuss appropriate fines at the next meeting. There was also discussion about action to take when a permit holder refuses to appear in front of the Board when requested absent a show cause hearing. The Board asked that Staff Liaison Beth Hickman provide the Board with a copy of the previously discussed fine matrix if available and also the instructions pertaining to holding a show cause hearing.

REPORT FROM THE POLICE DEPARTMENT

The Police Department had no incidents to report.

APPEARANCE OF CITIZENS

(NONE)

ANNOUNCEMENTS

The board set its next meeting for Wednesday, November 7, 2022 at 5:15 p.m.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Secretary