



**BEER PERMIT BOARD  
REGULAR MEETING**

Central Services Complex Multipurpose Room  
100 Woodbury Lane

November 2, 2022 - 5:15 PM

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF GUESTS
- IV. APPROVAL OF MINUTES
  - a. October 12, 2022 Meeting Minutes  
[Beer Permit Board Minutes 10-12-22.pdf](#)
- V. UNFINISHED BUSINESS
- VI. NEW BUSINESS
  - a. Discussion and Possible Action on Prior Notifications from the Tennessee Alcoholic Beverage Commission
  - b. Discussion and Possible Action on Board Policies, Including Refusal to Appear When Requested by the Board
- VII. REPORT FROM OAK RIDGE POLICE DEPARTMENT
- VIII. APPEARANCE OF CITIZENS (Non-Agenda Items)  
ALL CITIZENS ARE GIVEN 3 MINUTES
- IX. ANNOUNCEMENTS
- X. ADJOURNMENT

MINUTES OF THE

**OAK RIDGE BEER PERMIT BOARD**  
Regular Meeting

Central Services Complex Multipurpose Room  
Wednesday, October 12, 2022  
5:15 p.m.

**PRESENT:** Wende Doolittle, Chair; Mark Cantrell, Vice-Chair; Raynauld Cherry, Chip Dooley and Rodney Nelson

**ABSENT:** Richard Bell, Secretary and Pamela Layne

**ALSO PRESENT:** Beth Hickman, Staff Liaison; Lieutenant Jeremy Huddleston, Oak Ridge Police Department

**AUDIENCE MEMBERS:** Chantel Harris, ASAP of Anderson

**ROLL CALL**

Chairman Doolittle called the meeting to order at 5:15 p.m. Staff Liaison Beth Hickman completed the calling of the roll, and it was determined a quorum was present.

**APPOINTMENT OF ACTING SECRETARY**

In the absence of Secretary Richard Bell, Mr. Cherry nominated Chip Dooley to serve as acting Secretary, and Mr. Nelson seconded. The motion was approved unanimously.

**APPROVAL OF MINUTES**

The minutes from the September 7, 2022 meeting were approved as presented.

**UNFINISHED BUSINESS**

(NONE)

**NEW BUSINESS**

*Permit Application for Fire and Salt, LLC, 792 Briarcliff Avenue, Permit 1619 Class F – John Alexander Gass, Owner and Manager*

Mr. Gass was present to discuss the permit application and the manager application. He is targeting a November 15, 2022 opening and plans to offer catering services as well. Planned hours will be 11:00 a.m. to 10:00 p.m. Tuesday through Saturday and closed Sunday and Monday.

Mr. Cherry moved to approve the permit and manager applications conditioned upon passage of the Life Safety Inspection, and Vice-Chair Cantrell seconded. The motion was approved unanimously.

*Adam Daniel Keith, Manager, Atomic Battle Axe*

Mr. Keith was present to discuss his manager application for Atomic Battle Axe. He is being added to replace a manager that is no longer with the establishment. Mr. Keith detailed his prior experience working at axe-throwing establishments that serve alcohol.

Vice-Chair Cantrell moved to approve the manager application, and Mr. Cherry seconded. The motion was approved unanimously.

*Discussion and Possible Action on Beer Permit Board Rules and Procedures*

There was additional discussion on the proposed Rules and Procedures for the Beer Permit Board. Staff Liaison Beth Hickman stated that the letter prepared as Appendix B has been incorporated into the proposed document. There was also discussion about a proposed fine matrix and whether it should be approved as part of the Rules/Procedures or as a separate policy.

Mr. Dooley moved to approve the previously discussed fine matrix as a Board policy rather than as part of the Rules/Procedures, and Mr. Nelson seconded. The motion was approved unanimously.

Mr. Dooley then moved for approval of the Rules and Procedures as presented with the two letters added as Appendices A and B. Mr. Nelson seconded, and the motion was approved unanimously.

**REPORT FROM OAK RIDGE POLICE DEPARTMENT**

*Discussion and Possible Action on Reported Incidents*

Lieutenant Jeremy Huddleston updated the Board on four incidents that have occurred in the City since September 2<sup>nd</sup>, all involving Ridge Runners. After discussion, Mr. Nelson moved that a letter be drafted and sent to the business asking them to appear before the Board. Mr. Cherry seconded, and the motion was approved unanimously.

**APPEARANCE OF CITIZENS**

(NONE)

**ANNOUNCEMENTS**

The next Board meeting will be on Wednesday, November 2, 2022 at 5:15 p.m.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 6:39 p.m.

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Chip Dooley, Acting Secretary