

**OAK RIDGE BOARD OF ZONING APPEALS**

**MINUTES**

DATE: February 8, 2011

PLACE: Municipal Building Court Room

PRESIDING: Judy Mason

PRESENT: Jay Adams, Keith Craft, Susan Donnelly, David Gengozian, Judy Mason, Monica Austin – Staff Representative

ABSENT: None

Mr. Craft made a motion that the minutes of the meeting held January 11, 2011 be approved as submitted. Ms. Donnelly seconded the motion. Motion carried.

The following cases were reviewed:

**Case No. 11-03**

Jeremy Upham, 101 Windsong Lane, Lot 9, Block 12-BZ, in a R-1-A zoning district is requesting a variance to reduce the front setbacks for an addition.

Ms. Donnelly made a motion that the requested variance be approved as requested under sections 16.10(c) and 5.03(d) due to the shape and topography of the lot, and the house location due to topography. Mr. Craft seconded the motion. Ms. Donnelly made a motion to amend the original motion to include it will not detrimentally affect the adjacent properties. Mr. Adams seconded the motion. Motion carried unanimously to approve the amendment and the variance to allow a covered porch to encroach upon the minimum front setback requirement of 30 feet.

**Election of Officers**

Ms. Donnelly made a motion to retain Judy Mason as Chairperson. Mr. Gengozian seconded the motion. Motion carried unanimously.

Mr. Craft made a motion to retain Jay Adams as Vice-Chairperson. Ms. Donnelly seconded the motion. Motion carried unanimously.

Mr. Craft made a motion to retain Ms. Donnelly as Secretary. Mr. Gengozian seconded the motion. Motion carried unanimously.

On a motion by Mr. Craft, seconded by Mr. Adams, the meeting was adjourned at 6:10 p.m.

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Susan Donnelly  
Secretary

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