

# OAK RIDGE CITY COUNCIL MEETING

Municipal Building Courtroom

July 20, 2009 – 7:00 p.m.

## AGENDA

1. **INVOCATION**

Mr. R. Boyd Carter, Minister Emeritus, United Church Chapel on the Hill

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPEARANCE OF CITIZENS**

5. **APPROVAL OF AGENDA**

6. **RECOGNITION OF VISITORS**

7. **PROCLAMATIONS AND COURTESY RESOLUTIONS** - None

8. **PUBLIC HEARING** – None

9. **CONSENT AGENDA**

- a. Approval of the Minutes of the June 22, 2009 City Council meeting.
- b. Adoption of a resolution extending for an additional one-year term the subrecipient agreement between the City and Aid to Distressed Families of Appalachian Counties Incorporated (ADFAC) in the amount of \$2,000 for homeownership counseling services for the period of July 1, 2008 through June 30, 2009, to allow ADFAC the opportunity to utilize the remaining funds in the amount of \$1,000.00.
- c. Approving the appointment of Council members D. Jane Miller, Ellen D. Smith, and David N. Mosby to serve as the FY 2009 Audit Committee, with Councilwoman Miller to serve as the Chair; Council members David N. Mosby, Thomas W. Hayes, and Anne Garcia Garland to serve as the FY 2010 City Manager Evaluation Committee, with Councilman Mosby to serve as the Chair; and Council members Thomas W. Hayes, L. Charles Hensley, and D. Jane Miller to serve as the FY 2010 City Attorney Evaluation Committee, with Councilman Hayes to serve as the Chair.
- d. Confirming the appointment of Councilwoman D. Jane Miller to serve as the City's representative on the Anderson County Tourism Council for the Fiscal 2010 term.
- e. Confirming the appointment of Mr. Terry C. Domm to serve as the Mayor's designee on the Oak Ridge Municipal Planning Commission, the term to be coextensive with the Mayor's term of office.

10. **SPECIAL REPORTS**

- a. Mayor and City Council

b. Special Committees

FY 2009 City Manager Evaluation Committee: Mayor Tom Beehan, Chair

City Manager Evaluation Procedure for FY 2009

c. Boards and Commissions

d. Other

11. APPROVAL OF MINUTES

12. ORDINANCES

a. First Reading of New Ordinances – None

b. Adoption of Ordinances (Second Reading)

AN ORDINANCE TO AMEND TITLE 15, TITLED "MOTOR VEHICLES, TRAFFIC AND PARKING," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SECTION 15-507, TITLED "MAXIMUM SPEED LIMITS ON SPECIFIC STREETS – FORTY-FIVE MILES PER HOUR," SUBSECTION (4) AND SECTION 15-509, TITLED "MAXIMUM SPEED LIMITS ON SPECIFIC STREETS – FIFTY-FIVE MILES PER HOUR," SUBSECTION (4), TO LOWER THE SPEED LIMIT ALONG A 1.21-MILE PORTION OF THE OAK RIDGE TURNPIKE (STATE ROUTE 95) FROM FIFTY-FIVE MILES PER HOUR TO FORTY-FIVE MILES PER HOUR.

13. RESOLUTIONS

a. General Resolutions

A resolution prohibiting any person authorized to carry a handgun under Tennessee Code Annotated §39-17-1351 from possession of any handgun while within a public park, greenway, natural area, or other similar public place that is owned and operated by the City of Oak Ridge or any of its instrumentalities for recreational and public purposes.

A resolution authorizing the submission of a grant application to the Tennessee Department of Transportation for an Operating Assistance Grant to reimburse the City for up to fifty percent (50%) of the net operating expenses of the City's Public Transportation Program and for the purchase of buses, in the estimated amount of \$268,424.00.

A resolution urging the U.S. Department of Energy to amend the *Memorandum of Agreement Among the U.S. Department of Energy Oak Ridge Operations Office, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation, Pursuant to 36 CFR Part 800.6(b)(2) Regarding Site Interpretation of the East Tennessee Technology Park (ETTP) (Formerly K-25 Site) on the Oak Ridge Reservation, Roane County, Tennessee* to stipulate the demolition of the entire K-25 structure, and the construction of an interpretive facility at the ETTP site to capture the history of uranium enrichment operations at that location.

A resolution urging the U. S. Department of Energy, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation to include support for the Center for Oak Ridge Oral History in the Integrated Facilities Disposition Project Memorandum of Agreement to support local historic preservation and as a means to help mitigate the adverse impacts associated with the proposed Integrated Facilities Disposition Project action.

b. Bids and Contracts

A resolution awarding a bid in the estimated amount of \$133,415.00 to Stuart C. Irby Company, Johnson City, Tennessee, for the furnishing of underground electric cable.

14. ELECTIONS

Election of three (3) members to the Board of Building and Housing Code Appeals for three-year terms of office commencing on August 1, 2009.

Election of three (3) members to the Health and Educational Facilities Board for the balance of unexpired terms of office ending on June 6, 2011, June 6, 2013, and June 6, 2015.

Election of one (1) member of the Oak Ridge City Council to serve on the Oak Ridge Municipal Planning Commission for two years, or at the expiration of the member's City Council term of office, whichever occurs first.

Election of sixteen (16) members to the Youth Advisory Board for one-year terms of office commencing on August 1, 2009.

Notice of Elections

Three (3) elections are scheduled for the August 10, 2009 City Council meeting to appoint:

- One (1) member to the Board of Electrical Examiners
- One (1) member to the Board of Commissioners of the Oak Ridge Housing Authority
- One (1) member to the Personnel Advisory board.

The deadline for filing is 5:00 p.m. on Tuesday, July 28, 2009.

15. COMMUNICATIONS

A communication from Lawrence T. Young, President and CEO of the Community Reuse Organization of East Tennessee (CROET), advising that the CROET and its affiliates, the Heritage Center, LLC and the Horizon Center, LLC, have been investigating the possibility of establishing a general aviation airport on property within the East Tennessee Technology Park, and requesting that the City endorse the efforts to secure this project and cooperate with zoning and permitting matters if and when the project is determined to be feasible.

16. CITY MANAGER'S REPORT

17. CITY ATTORNEY'S REPORT

18. **UNFINISHED BUSINESS**
19. **NEW BUSINESS**
20. **MISCELLANEOUS**
21. **UPCOMING MEETINGS/MAJOR ISSUES**
22. **ADJOURNMENT**

**CITY CLERK MEMORANDUM**

09-47

DATE: July 10, 2009

TO: Honorable Mayor and Members of City Council

FROM: Jacquelyn J. Bernard, City Clerk

SUBJECT: CONSENT AGENDA

The following items are presented for the Council's consideration as the Consent Agenda for the July 20, 2009 City Council meeting.

Approval of Minutes – June 22, 2009

Resolutions

Adoption of a resolution extending for an additional one-year term the subrecipient agreement between the City and Aid to Distressed Families of Appalachian Counties Incorporated (ADFAC) in the amount of \$2,000 for homeownership counseling services for the period of July 1, 2008 through June 30, 2009, to allow ADFAC the opportunity to utilize the remaining funds in the amount of \$1,000.00.

Elections

Approving the appointment of Council members D. Jane Miller, Ellen D. Smith, and David N. Mosby to serve as the FY 2009 Audit Committee, with Councilwoman Miller to serve as the Chair; Council members David N. Mosby, Thomas W. Hayes, and Anne Garcia Garland to serve as the FY 2010 City Manager Evaluation Committee, with Councilman Mosby to serve as the Chair; and Council members Thomas W. Hayes, L. Charles Hensley, and D. Jane Miller to serve as the FY 2010 City Attorney Evaluation Committee, with Councilman Hayes to serve as the Chair.

Confirming the appointment of Councilwoman D. Jane Miller to serve as the City's representative on the Anderson County Tourism Council for the Fiscal 2010 term.

Confirming the appointment of Mr. Terry C. Domm to serve as the Mayor's designee on the Oak Ridge Municipal Planning Commission, the term to be coextensive with the Mayor's term of office.

**The documentation for these items follows this memorandum.**

  
City Clerk

# MINUTES OF THE OAK RIDGE CITY COUNCIL MEETING

June 22, 2009

The regular meeting of the City Council of the City of Oak Ridge, Tennessee, convened at 7:00 p.m. on June 22, 2009 in the Courtroom of the Municipal Building with Mayor Thomas L. Beehan presiding.

## INVOCATION

The Invocation was given by The Reverend Stella Roberts of First United Methodist Church.

## PLEDGE OF ALLEGIANCE

Mr. Michael Beehan, son of Mayor Thomas L. Beehan, led the Pledge of Allegiance to the Flag of the United States of America.

## ROLL CALL

The following members of Council were present: Anne Garcia Garland, Thomas W. Hayes, L. Charles Hensley, D. Jane Miller, David N. Mosby, Ellen D. Smith, and Mayor Thomas L. Beehan.

Also present were James R. O'Connor, City Manager; Kenneth R. Krushenski, City Attorney; Steven W. Jenkins, Deputy City Manager; and Jacquelyn J. Bernard, City Clerk.

## APPEARANCE OF CITIZENS – None

## APPROVAL OF AGENDA

There being no objection, the Mayor announced that the election of the Mayor and Mayor Pro Tem would take place immediately following the approval of the agenda.

He then announced requested changes, as follows:

### By City Staff

- Under General Resolutions, the addition of a resolution authorizing the submittal of a grant application in the amount of \$16,710.00 to the U.S. Department of Justice for funding to purchase software upgrades and data transfer services for the Police Department.
- Under Bids and Contracts, replacement of the lease agreement attached to the resolution approving the lease agreement with Anderson County for the current Senior Center facility with a slightly revised version.

### By Councilwoman Smith

- Under Proclamations, the addition of a proclamation designating the week of July 13–18, 2009 as “Anderson County Fair Week.”

Councilwoman Miller moved that the agenda be amended as requested. The motion was seconded by Councilwoman Smith and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting “Aye.”

Continuing, the Mayor reported the receipt today of a letter from the Commissioner of the Tennessee Department of Transportation proposing options for the SR 95 improvement project from SR 58 to near Westover Drive in Oak Ridge. He recommended that it be placed on the agenda under Communications.

Councilman Hayes moved that the agenda be amended as recommended by the Mayor. The motion was seconded by Councilwoman Smith and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

The agenda was approved as amended by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

### **ELECTION OF MAYOR AND MAYOR PRO TEM**

On first ballot, Council member Thomas L. Beehan was elected to serve as Mayor of the City of Oak Ridge for a two-year term of office beginning immediately. The vote with unanimous, with all Council members present and voting.

On first ballot, Council member D. Jane Miller was elected to serve as Mayor Pro Tem in the temporary absence or disability of the Mayor. She received the votes of Council members Hayes, Hensley, Miller, and Mayor Beehan. Council members Garcia Garland, Mosby, and Smith voted for Councilman David N. Mosby.

### **RECOGNITION OF VISITORS**

Mayor Beehan welcomed all visitors to the meeting, according special recognition to the "Under 23" rowers and their coaches who are currently in Oak Ridge training for the world championship event to be held in Racine, Czech Republic.

### **PROCLAMATIONS AND COURTESY RESOLUTIONS**

**A proclamation designating the week of July 13–18, 2009 as "Anderson County Fair Week."**

Councilwoman Smith moved that the proclamation be adopted. The motion was seconded by Councilwoman Miller and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

### **PUBLIC HEARING** - None

### **CONSENT AGENDA**

Councilwoman Smith requested that the following item be removed from the Consent Agenda:

Adoption of a resolution waiving competitive bids and making award to Insight Public Sector, Tempe, Arizona, for the furnishing of seven (7) laptop computers for Fire Department vehicles in the estimated amount of \$38,220.36.

Councilman Hayes then moved that the Consent Agenda be approved as amended. The motion was seconded by Councilwoman Smith and was adopted, thereby:

- Approving the Minutes of the May 18, 2009 City Council meeting;

- Adopting **Resolution No 6-50-09** approving a grant agreement and authorizing the disbursement of budgeted funds in the amount of \$31,850.00 to the Anderson County Health Council for use in its Healthy Start Program;
- Adopting **Resolution No. 6-51-09** awarding a contract in the estimated amount of \$40,288.00 to Rogers Group, Inc., Oak Ridge, Tennessee, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for the construction of a parking lot at Highland View Park;
- Adopting **Resolution No. 6-52-09** approving a lease agreement between the City and the Scarboro Day Care Center for the purpose of operating a day care for an initial term of July 1, 2009 through June 30, 2010, with the option to continue the lease arrangement for up to five (5) additional one-year periods;
- Adopting **Resolution No. 6-53-09** authorizing the City to enter into a contract with the State of Tennessee, Department of Transportation, Nashville, Tennessee, for the maintenance of prescribed sections of State routes within Oak Ridge during the period of July 1, 2009 through June 30, 2010;
- Confirming the appointment of Mayor Beehan to serve as Chair of the FY 2009 City Manager Evaluation Committee; and
- Confirming Alan L. Liby to serve as Commissioner of the Oak Ridge Utility District for a five-year term beginning July 1, 2009.

The vote was unanimous with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

### **SPECIAL REPORTS**

#### TML Annual Conference

Mayor Beehan, who is the outgoing President of the Tennessee Municipal League (TML), reported on the TML Annual Conference which was held in Chattanooga, Tennessee, June 12–16, 2009. He advised that the conference was attended by himself and Council members Hayes and Smith, the City Manager, the City Attorney, the Public Works Director, and the Government and Public Affairs Coordinator. Council members Smith and Hayes also reported on the conference, and it was the consensus of all attending Council members that it was a worthwhile event.

#### Secret City Festival

Councilwoman Miller, who participates actively in the planning and fundraising for the Secret City Festival, reported on the event which was held successfully in Oak Ridge this past weekend, June 19 and 20, 2009.

#### City Council Audit Committee

Councilman Hensley, who chairs the FY 2008 Audit Committee, presented the Committee's report, concluding with its recommendation for acceptance of the Comprehensive Annual Financial Report, City of Oak Ridge, Tennessee, for the Fiscal Year Ended June 30, 2008 and the Report on Policies,

Management Guidelines and Procedures Placed in Operation, and Tests of Operating Effectiveness for the Period from July 1, 2007 to June 30, 2008 for the City's Electric Department.

Councilman Hensley moved that the Audit Committee's recommendation be approved. The motion was seconded by Councilwoman Miller and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Youth Advisory Board State of the Youth Address

Ms. Shannon Mullane, Chair of the City's Youth Advisory Board, presented the Board's "State of the Youth Address."

Mr. Matt Reedy, the City Recreation Specialist who serves as adviser to this Board, commended Ms. Mullane and other members who have served on the Youth Advisory Board over the past year. He said, "the Board is in good hands."

Councilwoman Smith moved that the State of the Youth Address be accepted. The motion was seconded by Councilman Hayes and following a brief discussion, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

**APPROVAL OF MINUTES**

See Consent Agenda.

**ORDINANCES**

First Reading of New Ordinances

AN ORDINANCE TO AMEND TITLE 15, TITLED "MOTOR VEHICLES, TRAFFIC AND PARKING," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SECTION 15-507, TITLED "MAXIMUM SPEED LIMITS ON SPECIFIC STREETS – FORTY-FIVE MILES PER HOUR," SUBSECTION (4) AND SECTION 15-509, TITLED "MAXIMUM SPEED LIMITS ON SPECIFIC STREETS – FIFTY-FIVE MILES PER HOUR," SUBSECTION (4), TO LOWER THE SPEED LIMIT ALONG A 1.21-MILE PORTION OF THE OAK RIDGE TURNPIKE (STATE ROUTE 95) FROM FIFTY-FIVE MILES PER HOUR TO FORTY-FIVE MILES PER HOUR.

Councilman Hayes moved that the ordinance be approved on first reading. The motion was seconded by Councilwoman Smith and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Adoption of Ordinances (Second Reading)

Ordinance No. 11-09

AN ORDINANCE TO AMEND ORDINANCE NO. 21-08, AS AMENDED, WHICH ORDINANCE IMPOSES A TAX ON ALL PROPERTY WITHIN THE CITY, FIXES THE RATE OF THE TAX, ADOPTS A BUDGET, AD ADOPTS APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2008, BY AMENDING SAID APPROPRIATIONS.

Councilwoman Smith moved that the ordinance be adopted. The motion was seconded by Councilman Hensley and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

## **RESOLUTIONS**

### **General Resolutions**

Resolution No. 6-54-09

**A resolution adopting a revised salary schedule for City employees with implementation to be effective with the pay period beginning July 12, 2009.**

Councilwoman Miller moved that the resolution be adopted. The motion was seconded by Councilman Hayes and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-55-09

**A resolution authorizing the execution of a Certificate of Good Moral Character for Mark Dawn as a condition for his obtaining a license to sell alcoholic beverages on behalf of the Elks Lodge No. 1684 in the city of Oak Ridge, Tennessee.**

Councilman Hayes moved that the resolution be adopted. The motion was seconded by Councilwoman Smith and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-56-09

**A resolution authorizing the submittal of a grant application in the amount of \$16,710.00 to the U.S. Department of Justice for funding to purchase software upgrades and data transfer services for the Police Department.**

Councilman Hayes moved that the resolution be adopted. The motion was seconded by Councilwoman Smith and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

### **Bids and Contracts**

Resolution No. 6-57-09

**A resolution employing the firm of Pugh & Company, P.C., Certified Public Accountants, Knoxville, Tennessee, to audit the accounts and funds of the City of Oak Ridge covering the operations for the fiscal year ending June 30, 2009, for a fee of \$47,800 for the regular audit and preparation of the City's Comprehensive Annual Financial Report and \$27,500 for additional procedures related to the Electric Department, with the cost of such additional procedures to be reimbursed by the Tennessee Valley Authority.**

Councilwoman Smith moved that the resolution be adopted, seconded by Councilwoman Miller.

Councilman Hensley, who chairs the Council's Audit Committee, reported that at its meeting on June 8, 2009 the Committee voted unanimously to recommend the adoption of this resolution.

The resolution was adopted by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-58-09

**A resolution renewing the contract approved by Resolution No. 6-73-07 between the City and the Oak Ridge Chamber of Commerce for an additional one-year term at a cost of \$224,546.00.**

Councilman Hensley moved that the resolution be adopted. The motion was seconded by Councilman Hayes and the resolution was deliberated at some length with the City Manager and Mr. Parker Hardy, President of the Chamber, responding to the Council's questions and comments.

The resolution was adopted by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-59-09

**A resolution approving a contract between the City and the Oak Ridge Convention and Visitors Bureau for the provision of services and materials to promote tourism in Oak Ridge for the period July 1, 2009 through June 30, 2010, in the total amount of \$404,208.00.**

Councilwoman Miller moved that the resolution be adopted. The motion was seconded by Councilman Hensley and the resolution was deliberated at some length with the City Manager and Ms. Katy Brown, Director of the Convention and Visitors Bureau, responding to the Council's questions and comments.

The resolution was adopted by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-60-09

**A resolution approving a Professional Services Agreement between the City and Bill Nolan and Associates, Oak Ridge, Tennessee, for the provision of consulting services in the area of relations with the Tennessee General Assembly and the Executive Branch of the State of Tennessee for agreed upon priorities for the City, in the estimated amount of \$55,800.00.**

Councilwoman Miller moved that the resolution be adopted. The motion was seconded by Councilman Hensley and the resolution was deliberated at some length with the City Manager and Mr. Bill Nolan responding to the Council's questions and comments.

The resolution was adopted by electronic vote with Council members Garcia Garland, Hensley, Miller, Mosby and Mayor Beehan voting "Aye," and Council members Hayes and Smith voting "Nay."

Resolution No. 6-61-09

**A resolution approving a Professional Services Agreement between the City and The Ferguson Group, LLC, Washington, D.C., for the provision of consulting services to develop a comprehensive federal government relations agenda and action plan to secure federal appropriations for agreed upon priorities for the City, in the estimated amount of \$102,000.00.**

Councilwoman Miller moved that the resolution be adopted. The motion was seconded by Councilman Hensley and the resolution was deliberated at some length with the City Manager responding to the Council's questions and comments.

Councilwoman Smith moved that action on this resolution be postponed for one month to allow the staff to look into alternate ways (such as the engagement of an intern) for delivery of the same kind of product as that delivered by the Ferguson Group at lesser cost. The motion was seconded by Councilwoman Garcia Garland but failed to carry by electronic vote with Council members Hayes, Hensley, Miller, Mosby, and Mayor Beehan voting "Nay," and Council members Garcia Garland and Smith voting "Aye."

The resolution was adopted by electronic vote with Council members Hensley, Miller, Mosby, and Mayor Beehan voting "Aye" and Council members Garcia Garland, Hayes, and Smith voting "Nay."

**A resolution approving a lease agreement between the City and Anderson County to lease space at the Daniel Arthur Rehabilitation Center (DARC) for the purpose of operating a senior center, with the lease agreement providing for a seven-year term at a total cost of \$460,180.00, including an annual lease payment of \$5,170.00 per month for the lease of space plus an additional \$25,900 amortized over a five-year period for the cost of improvements to the gym, and with the City to pay 24% of the utility bills for the DARC Complex.**

Councilman Hayes moved that the resolution be adopted, seconded by Councilwoman Miller.

Deliberations were lengthy and became focused on the possibility of purchasing the Trinity United Methodist Church facility as an alternative to the approval of this lease for the prescribed term. This discussion began with comments by Councilwoman Smith who said, "I would like to ask that we continue on a month-to-month lease and defer action on this item until August of this year to give the Elder Citizens Advisory Board and the community at large time to see if the resources can be assembled to make this project work, and also to take a 'sharp knife' to the renovation plan and determine what elements are truly necessary." At the urging of Councilman Hensley, she agreed to put her suggestion in the form of a motion but in stating the motion she simply moved that the resolution be postponed until August. Councilman Hensley seconded the motion, commenting that this would give the Elder Citizens Advisory Board one last chance to "find some money."

Councilman Mosby urged that the motion be clarified by charging an individual or entity such as the Elderly Citizens Advisory Board with a specific task. He stated that he would "hate to postpone and nobody picks it up and runs with it to the point of conclusion." The Mayor concurred but no amendment was offered.

Councilwoman Smith suggested consideration of a "supporting arm" for the Senior Center that would be engaged in bringing in philanthropic gifts and the like as part of a donation process. There was discussion of the possible creation of a 501(c)(3) organization that could operate in this manner, and the Oak Ridge Education Foundation was used as an example of how this might work.

The following members of the Elder Citizens Advisory Board expressed support for the postponement: Mr. David McCoy, 24 Brookside Drive, the Chair; Ms. Elizabeth Batchelor, 119 Greystone Drive; and Mr. William A. Pryor, 114 Wendover Circle. Both Mr. McCoy and Mr. Pryor mentioned further examination of the possibility of raising private funds to assist with the purchase of a new senior center site.

The following citizens expressed support for a senior center facility generally and/or the postponement specifically: Mr. Phil Longhurst, 117 Carnegie Drive; Ms. Maria Orlando Gee, 169 N. Purdue Avenue; Mr. Robert Baker, 125 Sanford Lane; and Ms. Barbara Gunn, 137 Whippoorwill Drive.

Mr. Daniel Axelrod, 121 Nesper Road, proposed construction of a new facility on a City-owned site in the Jackson Square area that would be a combined senior center and U.S. Department of Energy "display area" and would be roughly the size of the second floor of the American Museum of Science and Energy.

Mr. Peter Mazur, 125 Westlook Circle, questioned the legality of supporting one segment of the population (namely seniors) with taxpayers' money. He also asked about the number of users of the current senior center.

On inquiry by Councilman Hayes, the City Manager advised that the proposed lease agreement with Anderson County for the current senior center contains a provision that requires 90 days' notice to discontinue the lease. He pointed out, however, that if the City exercised that 90-day notice option, it would also have to pay for the new HVAC system.

The motion to postpone the resolution until August carried by electronic vote with Council members Garcia Garland, Hensley, Mosby, and Smith voting “Aye” and Council members Hayes, Miller, and Mayor Beehan voting “Nay.”

Mayor Beehan asked the City Manager if he understood how the staff should proceed in response to this postponement. The City Manager said, “the way I understand it is that there will be a report given back to the City from the Elder Citizens Advisory Board outlining how we would pay for the building (Trinity Church) and how they would get their funding source.”

The discussion continued after the vote with comments from the Mayor, Mr. David McCoy, Councilwoman Garcia Garland and Councilman Hensley.

Deviating from the order of the agenda:

### **COMMUNICATIONS**

A communication from Gerald F. Nicely, Commissioner of the Tennessee Department of Transportation suggesting the availability of three “viable and prudent” options for improvements to State Route 95 from State Route 58 to near Westover Drive, those being (1) redesign involving the evaluation of an alignment shift, (2) redesign involving a change in the typical section from a depressed median to a paved median, and (3) continue with the extensive efforts to make modifications to project features with emphasis between the proposed pavement edge and existing right-of-way, with a requested response by July 15, 2009

Councilwoman Miller moved that the communication be received for the record, seconded by Councilman Hayes.

On inquiry by Mayor Beehan, the City Manager agreed that the staff would investigate this matter further with the Tennessee Department of Transportation (TDOT) and would be prepared to share the results of its investigation in a work session as well as a special meeting to reach a decision on the matter prior to the July 15<sup>th</sup> deadline imposed by TDOT.

Councilwoman Miller moved that the motion be amended by directing the staff to move forward with arrangements for discussion of this communication in a work session and the scheduling of a special meeting to arrive at the City’s position with reference to the proposed options prior to July 15, 2009. The motion was seconded by Councilman Hensley.

The following citizens expressed their continuing concerns about this SR 95 improvement project:

Mr. Evan Kravchenko, 205 Sweet Gum Lane  
Mr. Victor Hazelwood, 123 E. Southwood Lane  
Mr. Anthony Dodson, 197 Sweet Gum Lane  
Ms. Kit Zittner, 262 Sweet Gum Lane  
Mr. Gary Riser, 100 E. Southwood Lane  
Ms. Oksana Kravchenko, 205 Sweet Gum Lane

Mr. Parker Hardy, President of the Oak Ridge Chamber of Commerce, expressed the Chamber’s continuing support for this project.

The amendment was adopted by unanimous voice vote and the motion was adopted, as amended, by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Reverting to the order of the agenda:

Resolution No. 6-62-09

**A resolution making awards in the grand total estimated amount of \$811,185.00 for the furnishing of various materials as required by the City during Fiscal Year 2010, based upon the competitive bids that have or will be received on an as-needed basis.**

Councilman Hayes moved that the resolution be adopted. The motion was seconded by Councilman Hensley and after brief deliberation, it carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-63-09

**A resolution waiving competitive bids and making awards in the grand total estimated amount of \$4,455,400.00 based upon the written quotations and agreements which have been negotiated with the respective suppliers of materials, equipment or services required by the City during Fiscal Year 2010.**

Councilwoman Miller moved that the resolution be adopted. The motion was seconded by Councilman Hayes and the resolution was deliberated at some length with the City Manager, the Deputy City Manager, and the Director of Public Works, Mr. Gary Cinder, responding to the Council's questions and comments.

At the request of Councilwoman Smith, the City Manager agreed that if a company other than Utility Meter Services (UMS) is engaged to provide contract meter readers to the City, the Council will be notified.

The resolution was adopted by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye."

Resolution No. 6-64-09

**A resolution waiving competitive bids and making award to Insight Public Sector, Tempe, Arizona, for the furnishing of seven (7) laptop computers for Fire Department vehicles in the estimated amount of \$38,220.36.**

Councilwoman Smith moved that the resolution be adopted. The motion was seconded by Councilman Hensley and after brief deliberation, it carried by unanimous voice vote.

## **ELECTIONS**

### **Anderson County Community Action Commission**

Councilwoman Miller moved that Mr. Edward Alan Beauchamp be elected by acclamation to serve on the Anderson County Community Action Commission for a one-year term of office commencing on July 1, 2009. The motion was seconded by Councilwoman Garcia Garland; however, there were indications of a lack of unanimity and the Mayor called for election by ballot. By ballot, Mr. Beauchamp was elected. He received the votes of Council members Garcia Garland, Miller, Mosby, and Mayor Beehan. Council members Hayes, Hensley and Smith abstained. There were no other candidates.

Anderson County Economic Development Association

Councilwoman Miller moved that Mr. Gerald L. Cooksey, Jr., be elected by acclamation to serve on the Board of Directors of the Anderson County Economic Development Association for a four-year term of office commencing on July 1, 2009. The motion was seconded by Councilman Hensley and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye." There were no other candidates.

Oak Ridge Convention and Visitors Bureau

On first ballot, Ms. Kelly L. Ayers, Ms. Mary Ann Damos, Mr. Charles J. Hope, Jr., and Mr. Thomas H. Row were elected to serve on the Board of Directors of the Oak Ridge Convention and Visitors Bureau for three-year terms of office commencing on July 1, 2009. The ballots were cast as follows:

<u>Candidate</u>	<u>Vote by Council Member</u>	<u>Total</u>
Kelly L. Ayers	Beehan/Garcia Garland/Hensley/Miller/Mosby/Smith	6
Gerald L. Cooksey, Sr.	Hayes	1
Mary Ann Damos	Beehan/Garcia Garland/Miller/Smith	4
Charles J. Hope, Jr.	Beehan/Garcia Garland/Hayes/Hensley/Miller/Mosby/Smith	7
Thomas H. Row	Beehan/Garcia Garland/Hayes/Hensley/Miller/Mosby/Smith	7
Tony Turner	Hayes/Hensley/Mosby	3

Elder Citizens Advisory Board

Councilwoman Miller moved that Mr. Dewie Bilbrey, Ms. Lynne Burchell, and Mr. William A. Pryor be elected by acclamation to serve on the Elder Citizens Advisory Board for three-year terms of office commencing on July 1, 2009. The motion was seconded by Councilwoman Smith and carried by unanimous voice vote with Council members Garcia Garland, Hayes, Hensley, Miller, Mosby, Smith, and Mayor Beehan voting "Aye." There were no other candidates.

Notice of Elections

Mayor Beehan announced that four (4) elections are scheduled for the July 20, 2009 City Council meeting to appoint:

- Three (3) members to the Board of Building and Housing Code Appeals
- One (1) member to the Board of Electrical Examiners
- Three (3) members to the Health and Educational Facilities Board
- Sixteen (16) members to the Youth Advisory Board

The deadline for filing is 5:00 p.m. on Tuesday, July 7, 2009.

**CITY MANAGER'S REPORT** – None

**CITY ATTORNEY'S REPORT**

The City Attorney reported that a "Guns in Parks" resolution would be presented for the Council's consideration at the July 20, 2009 City Council meeting.

**MISCELLANEOUS**

Councilman Hensley, who serves as the Council's representative on the Roane County Long Range Recovery Committee, reported briefly on recent actions in connection with the ash spill at the Tennessee Valley Authority's Kingston Steam Plant.

**ADJOURNMENT**

The meeting adjourned at 11:20 p.m.

  
City Clerk

**COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM**  
**09-31**

DATE: June 29, 2009

TO: James R. O'Connor, City Manager

FROM: Susie Stooksbury, Library Operations Manager  
Tim Ward, Community Development Department Division Manager  
Angie Marshall, Police Department Crime Analyst  
Kahla Gentry, Community Development Department Senior Planner

THROUGH: Kathryn Baldwin, Community Development Director *KGB*

SUBJECT: **AMENDMENT TO A SUBRECIPIENT AGREEMENT FOR THE  
PY2008/FY2009 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

The accompanying resolution recommends amending the PY2008/FY2009 Community Development Block Grant (CDBG) subrecipient agreement for Housing Counseling Services with Aid to Distressed Families of Appalachian Counties (ADFAC) by extending the time allowed for project completion to June 30, 2010, with the remaining allocation of funding in the amount of \$1,000.00.

The funds allocated to this project are available from the City's CDBG Entitlement funds and will not affect any of the funded projects for FY2010. Since the amendment is for extending the time to utilize the funds, an amendment to the PY2008/FY2009 CDBG Annual Action Plan is not required.

Each fiscal year, the City of Oak Ridge allocates CDBG funding to local non-profit organizations with one-year subrecipient agreements. During FY2009 one of the City's subrecipients, ADFAC, began a new project, which provides housing counseling services to clients of ADFAC that are new homeowners. Due to this being the first year of the project, costs for the services were estimated and the allocated funds will not be expended by June 30, 2009. The subrecipient submitted a written request (copy attached) for an extension of time to utilize the FY2009 allocated funds, which changes the scope of the one-year subrecipient agreements. ADFAC plans to use the \$1,000 for housing counseling services during the period of July 1, 2009 through June 30, 2010.

Staff recommends approval of the attached resolution as submitted.

*Kahla Gentry*  
\_\_\_\_\_

**City Manager's Comments:**

I have reviewed the above issue and recommend council action as outlined in this document.

*James R. O'Connor*  
\_\_\_\_\_  
James R. O'Connor, City Manager

*7/8/09*  
\_\_\_\_\_  
Date



*Serving the diverse charitable needs of rural Appalachia since 1987*

June 15, 2009

Susan Fallon  
City of Oak Ridge  
CDBG/Grants Planner  
Post Office Box 1  
Oak Ridge, TN 37830

Dear Ms. Fallon:

On behalf of the Affordable Housing Program at Aid To Distressed Families of Appalachian Counties, I am requesting permission to carry-over \$1,000 from FY2009 CDBG Funds. These funds are set-aside for Homeownership Counseling Services.

More specifically, this affects Contract No: CDBG FY09-07, Approved by Resolution Number 5-37-08 in the total amount of \$2,000.

I am happy to report ADFAC exceeded the Performance Measure in the number of people served while using approximately 50% of the funds. We were originally providing services to 4 new homeowners and we actually provided that service to 5 new homeowners. We were able to do this by partnering resources and coordinating training time.

The carry over funds, if allowed, will remain in Homeownership Counseling as we now have other residents that we will continue to work with and allow them the same benefit from this service. ADFAC would expect to expend the \$1,000 by December 31, 2009.

Please do not hesitate to contact me at 481-3837, ext 107 should you have any questions regarding this request. We appreciate the support of the City of Oak Ridge and your willingness to make a positive difference in the lives of Oak Ridge residents.

Sincerely,

Cindy Ross  
Director  
Affordable Housing Program

Aid to  
Distressed  
Families of  
Appalachian  
Counties

Affordable Housing  
Program

Post Office Box 5953  
Oak Ridge, TN 37831

phone 865.481.3837  
fax 865.481.3822  
www.adfac.org

*ADFAC is an equal opportunity  
provider, employer and lender.*

*To file a complaint of  
discrimination, write U.S.  
Department of Housing and  
Urban Development, Assistance  
Secretary For Fair Housing and  
Equal Opportunity, Washington,  
D.C. 20410 or you may write  
USDA, Office of Civil Rights, 1400  
Independence Avenue,  
Washington, D.C. 20250, or you  
may call 800-795-3272 (voice) or  
202-720-6382 (TTY).*



**RESOLUTION**

WHEREAS, by Resolution 5-37-08, City Council authorized the allocation of Community Development Block Grant Entitlement funds for FY2009 in the total amount of \$282,411.00; and

WHEREAS, said allocations included \$2,000.00 to Aid to Distressed Families of Appalachian Counties Incorporated (ADFAC) for homeownership counseling services; and

WHEREAS, the City and ADFAC entered into a subrecipient agreement (CDBG FY09-07) for these services for the period of July 1, 2008 through June 30, 2009; and

WHEREAS, ADFAC has exceeded the performance measures outlined in the agreement utilizing only \$1,000.00 of the available funds; and

WHEREAS, ADFAC has requested permission to carry-over the remaining \$1,000.00 in funds to provide the same services during this fiscal year; and

WHEREAS, the City Manager recommends approval of a one-year extension of CDBG FY09-07 to allow ADFAC the ability to continue to provide homeownership counseling services with the remaining funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the subrecipient agreement (CDBG FY09-07) between the City and Aid to Distressed Families of Appalachian Counties Incorporated (ADFAC) for homeownership counseling services for the period of July 1, 2008 through June 30, 2009 in the amount of \$2,000.00 is hereby extended for an additional one-year term to allow ADFAC the opportunity to utilize the remaining funds in the amount of \$1,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 20th day of July 2009.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**MAYOR'S MEMORANDUM**  
**09-03**

DATE: July 8, 2009

TO: Fellow Members of City Council

FROM: Mayor Tom Beehan

SUBJECT: COMMITTEE APPOINTMENTS

As you know, there are three (3) committees of City Council that are appointed on an annual basis to assist the Council with its performance of functions dictated by the City Charter or other legal instruments. Those are the Audit Committee, the City Manager Evaluation Committee, and the City Attorney Evaluation Committee. The Council's policy provides that every Council member shall have an opportunity to serve on each of those committees, rotating upward until they serve as Chair, then coming off the committee until their turn to serve comes around again. A copy of Resolution No. 11-106-07, which confirms that policy, is attached. Obviously, because we have seven members of Council, it is not unusual for Council members to serve concurrently on more than one committee. After review of each committee and with the concurrence of each of the named Council members, my recommendations for committee membership are as follows.

FY 2009 Audit Committee

The Oak Ridge City Charter, Article V, Section 19, provides that at the end of each fiscal year an audit shall be made of the accounts and funds of the City, covering the operations of the past fiscal year, by a certified public accountant selected by the Council. On June 22, 2009, City Council approved the engagement of Pugh & Company PC, Certified Public Accountants, to conduct the audit of the City's accounts and funds for the fiscal year ending June 30, 2009. This committee is charged with review of the auditor's report upon completion of the audit, and presentation of recommendations to the Council based on that review.

The previous committee was composed of Councilman Hensley, as Chair, and Council members Miller and Smith as members. In accordance with policy, Councilman Hensley, having served as the Chair, will rotate off the committee and Councilwoman Miller will rotate upward to serve as Chair. Councilwoman Smith will remain as a member and Councilman Mosby has agreed to assume the vacant seat. Therefore, I recommend your approval of the following to serve as the FY 2009 Audit Committee:

Councilwoman D. Jane Miller, Chair  
Councilwoman Ellen D. Smith  
Councilman David N. Mosby

FY 2010 City Manager Evaluation Committee

The City Manager's Employment Agreement, Section 3, Performance Evaluation, requires that no later than the last business day of June of each year, or at such time as is mutually agreed upon by City Council and the City Manager, a committee of City Council shall meet with the City Manager to establish performance criteria and goals and objectives which shall provide the basis for the evaluation of the City Manager for the following fiscal year. The Employment Agreement further provides that evaluations shall be conducted on an annual basis by July 31 of each year for the previous fiscal year. Under Special Reports, the FY 2009 City Manager Evaluation Committee will present its recommendations for completion of the City Manager's performance evaluation for FY 2009. This committee will continue to function until that evaluation process has been completed.

COMMITTEE APPOINTMENTS

Mayor Tom Beehan  
July 8, 2009  
Page 2

The FY 2009 committee was composed of Mayor Beehan, as Chair, and Council members Mosby and Hayes. Mayor Beehan will rotate off the committee and Councilman Mosby will rotate upward to serve as Chair. Councilman Hayes will remain as a member and Councilwoman Garcia Garland has agreed to assume the vacant seat. Therefore, I recommend your approval of the following to serve as the FY 2010 City Manager Evaluation Committee.

Councilman David N. Mosby, Chair  
Councilman Thomas W. Hayes  
Councilwoman Anne Garcia Garland

FY 2010 City Attorney Evaluation Committee

The City Attorney's Employment Agreement, Section 3, Performance Evaluation, Paragraph B, provides that an evaluation of the City Attorney's performance shall be conducted on an annual basis by May 31<sup>st</sup> of each year. The agreement further provides that City Council and the City Attorney may modify the performance criteria and the goals and objectives of the City Attorney during the annual evaluation process. The Council completed the City Attorney's FY 2009 performance evaluation on May 18, 2009.

The FY 2009 committee was composed of Councilwoman Smith, as Chair, and Council members Hayes and Golden. Councilwoman Smith will rotate off the committee and Councilman Hayes will rotate upward to serve as Chair. Council members Hensley and Miller have agreed to assume the vacant seats. Therefore, I recommend your approval of the following to serve as the FY 2010 City Attorney Evaluation Committee:

Councilman Thomas W. Hayes, Chair  
Councilman L. Charles Hensley  
Councilwoman D. Jane Miller

Other committee appointments are scheduled for upcoming City Council meetings, as follows:

August 10, 2009	City Council Rules and Procedures Review Committee
September 14, 2009	Budget and Finance Committee Intergovernmental Relations Committee

A complete listing of all committee and other organizational appointments will be provided to the Council after all appointments have been made.



Mayor

Attachment

**RESOLUTION**

WHEREAS, certain types of committees are appointed on an annual basis to assist the Council with its performance of functions dictated by the City Charter or other legal instruments; and

WHEREAS, to ensure that every member of City Council is given an equal opportunity to serve on those committees, the established practice has been for each member to be appointed in turn by City Council, upon the recommendation of the Mayor, rotating upward on the committee until serving as Chair and then rotating off the committee until it is the member's turn to serve again; and

WHEREAS, on September 24, 2007, City Council appointed a Committee Structure Review Committee (the Committee) with the charge to *review all current committees of City Council, both active and dormant, including their missions, functionality, method of appointment, and compliance with the Oak Ridge City Charter*, and

WHEREAS, the Committee has completed its review of current committees and has determined that the established practice has worked well to ensure that all members of City Council are given an equal opportunity to serve on those committees that are appointed on a regular basis; and

WHEREAS, it is the recommendation of the Committee that the established practice or a similar such practice be continued.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That it is the policy of this City Council that all of its members shall be given an equal opportunity to serve on those committees that are appointed regularly to assist the Council with its performance of functions dictated by the City Charter or other legal instruments.

BE IT FURTHER RESOLVED that the recommendation of City Council's Committee Structure Review Committee is approved and the established practice for appointment of its members to serve on such committees, or a similar such practice, shall be continued as a mechanism for ensuring adherence to said policy.

This the 19<sup>th</sup> day of November 2007.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
City Attorney

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Clerk

**MAYOR'S MEMORANDUM**  
**09-04**

DATE: July 8, 2009

TO: Fellow Members of City Council

FROM: Mayor Tom Beehan

SUBJECT: APPOINTMENT OF ANDERSON COUNTY TOURISM COUNCIL  
REPRESENTATIVE

The bylaws of the Anderson County Tourism Council provide that each municipality in the county is represented by one member, which is either the mayor, city manager, or an appointee decided upon by the mayor or city manager. Councilwoman Miller has served as the City's representative since joining the Council. It is now time to decide upon a representative for FY 2010. At my request, the City Clerk asked Jane if she would be willing to continue serving as our representative on this Council and she has agreed to do so. Jane is uniquely suited for this role, having served on the Board of the Oak Ridge Convention and Visitors Bureau for a number of years prior to becoming a member of City Council.

Although not required, I am requesting your confirmation of Councilwoman Jane Miller to serve as the City's representative on the Anderson County Tourism Council for the Fiscal 2010 term.

  
\_\_\_\_\_  
Mayor

**MAYOR'S MEMORANDUM**  
**09-05**

DATE: July 8, 2009

TO: Fellow Members of City Council

FROM: Mayor Tom Beehan

SUBJECT: MEMBERSHIP ON THE OAK RIDGE MUNICIPAL PLANNING  
COMMISSION

As I believe you know, the ordinance which established the Oak Ridge Municipal Planning Commission provides that the Commission's membership shall include the Mayor or his designee and one member of City Council who is selected by the Council. The selection of a member to serve as the Council's representative appears later in the agenda under "Elections."

My duties as Mayor are such that I do not believe I have the time to give the Planning Commission that would be required to do the job well. Furthermore, the current Mayor's designee is Mr. Terry C. Domm who has been a member of the Commission for some years and serves as its Chair. I have asked Mr. Domm to continue his service on the Commission as my designee, and he has agreed to do so.

Although not required, I am requesting your confirmation of Mr. Terry C. Domm to serve as the Mayor's designee on the Oak Ridge Municipal Planning Commission. Mr. Domm's term of office will be coextensive with my term as Mayor.



---

Mayor

Attachments: Attendance Record  
and Resume

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Terry C. Domm

BOARD OR COMMISSION: Oak Ridge Municipal Planning Commission

TIME IN OFFICE: Term of Office Serves as Mayor's designee concurrent with his term as Mayor

Date Appointed 2-02-04 \*

Number of Terms Served 3

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 24

Number of Absences 4

\* First term ended with Mayor's term in 2005.

Date Prepared 7/08/09

Attachment: Resume

**PERSONAL DATA SHEET**  
**TERRY C. DOMM**  
May 26, 2001

**PERSONAL**

Address: 148 Whippoorwill Drive, Oak Ridge, TN 37830  
Home Telephone: (865) 482-3211  
Work Telephone: (865) 574-9747  
Age: 57

**COMMUNITY INVOLVEMENT**

**Girls Incorporated**

1999 – Present	Director
1986 – 1991	
1997 – 1999	President, Board of Directors
1989 – 1990	
1991 – 1994	Led efforts to acquire property and construct softball facility
1990 – 1991	Volunteer of the Year
1979 – 1993	Coach

**Scouts**

1981 – 1992, 1996	Assistant Scoutmaster, Boy Scouts of America
1992 – 1993	Member, Troop Committee
1985 – 1986	Troop Leader, Girl Scouts of America
1978 – 1981	Treasurer, Cub Scout Pack

**Church**

1998 – 1999	Chairman, Facility Expansion Design Committee
1995-1997	Chairman, Facilities Planning Task Force
2001 – Present	Administering Commission
1992 – 1998	
1992 – 1994	Long Range Planning Task Force
1979 – 1986	Building Committee

**PERSONAL DATA SHEET  
TERRY C. DOMM**

**COMMUNITY INVOLVEMENT (Continued)**

1975 – 1976	Church Council
1975 – 1976	Sunday School Superintendent

**CIVIC INVOLVEMENT**

1990 – Present	Chairman, Oak Ridge Regional Planning Commission
2000 – 2001	Oak Ridge Representative, Roane County Growth Committee
1987 – Present	Member, Oak Ridge Regional Planning Commission
1987 – 1990	Member, Environmental Quality Advisory Board (EQAB)
1991	Leadership Oak Ridge

**PROFESSIONAL INVOLVEMENT**

Registration:	Registered Professional Engineer, Tennessee
Awards:	Outstanding Engineer of the Year, Tennessee Society of Professional Engineers, 1990
	Young Engineer of the Year, Tennessee Society of Professional Engineers, Oak Ridge Chapter, 1979

**Memberships:**

Tennessee Society of Professional Engineers

1989 – 1991	Chairman, State Membership Committee
1987 – 1989	Chairman, State Awards Committee
1986 – 1987	State Director
1985 – 1986	President, Oak Ridge Chapter
1984	Chairman of Annual State Meeting
1981	Chairman, WATTec/Engineer's Week Banquet Committee
1980 – 1981	Vice President, Oak Ridge Chapter
1979 - 1980	Treasurer, Oak Ridge Chapter

**PERSONAL DATA SHEET**  
**TERRY C. DOMM**

**PROFESSIONAL INVOLVEMENT (Continued)**

1979 Chairman, Engineer's Week Committee  
 Instrumental in organizing the 1<sup>st</sup> Annual Paper Airplane Contest

National Society of Professional Engineers

1979 Member, NSPE Annual Meeting Publications Committee

American Planning Association

1987 – Present Member

**ACADEMIC INVOLVEMENT**

Industrial Advisory Board, Computer Integrated Manufacturing Systems Program,  
 Georgia Institute of Technology

1989 – 1990 Chairman

1988 – 1989 Vice Chairman

1986 – 1992 Member

**EXPERIENCE**

BWXT Y-12; Lockheed Martin Energy Systems; Martin Marietta Energy Systems; Union Carbide Corporation

1992 – Present Manager, Engineering Technology Applications, responsible for providing planning, implementation, development and support for computer aided engineering and manufacturing tools.

1985 – 1992 Department Head, Applications Support, responsible for development and implementation of computer aided engineering tools.

1982 – 1985 Department Head, Development Engineering, responsible for providing mechanical design services in support of centrifuge programs.

1980 – 1982 Section Head, Centrifuge Design Section and Development Equipment Support Section, Development Engineering, responsible for mechanical design services to centrifuge programs.

1978 – 1981      Principal Engineer, Technology Test Facilities, responsible for design integration of a \$20 million project to provide new centrifuge development facilities. Coordinated the efforts of 11 engineering disciplines and an architect-engineering firm.

1972-1976      Lead Engineer, Sample Transport System providing remote handling equipment in an ultra high vacuum environment for the Fusion Program and Converter vessel and mounts for the Portsmouth Gaseous Diffusion Add-On Plant.

1972 – 1976      Design Engineer, Machine Design Engineering

Prior Experience

1969 – 1971      Lieutenant, U.S. Army, Redstone Arsenal and Korea

1967 –1969      Engineer, Heavy Equipment Design Section, Tennessee Valley Authority

#### **EDUCATION**

1972      MS, Mechanical Engineering, Georgia Institute of Technology

1967 – 1968      Graduate course work in Mechanical Engineering, 36 credit hours, University of Tennessee

1967      BSME, Mechanical Engineering, Georgia Institute of Technology

## MEMORANDUM

DATE: July 6, 2009

TO: Fellow Members of City Council

FROM: City Manager Evaluation Committee  
Mayor Thomas L. Beehan, Chair  
Councilman Thomas W. Hayes  
Councilman David N. Mosby

SUBJECT: CITY MANAGER EVALUATION PROCEDURE FOR FY 2009

The City Manager Evaluation Committee met on June 26, 2009 to develop a procedure for evaluation of the City Manager's performance for FY 2009. The Council's employment agreement with the City Manager provides that evaluations shall be conducted on an annual basis by July 31 of each year for the previous year. All of the Committee members were present as well as the City Manager and the City Clerk.

In considering the procedure for evaluation of the City Manager's performance for FY 2009, the Committee reviewed the evaluation questionnaire used for evaluation of his performance in FY 2008. It was agreed unanimously to recommend the use of the same questionnaire for this evaluation period. In addition, the Committee is recommending that each member of City Council submit three (3) to five (5) goals/objectives for the City Manager, in priority order, which shall provide the basis for the evaluation of his performance for the following year. The Committee will review the submitted goals/objectives for commonality and present an integrated list to the Council for approval as part of the completed evaluation package. Attached are the following:

The City Manager's Employment Agreement, as Amended  
The Proposed FY 2009 Evaluation Questionnaire  
A Proposed Schedule for Completion of the Evaluation Process

You will note that the schedule provides for presentation of the Committee's final report and recommendations to City Council at the August meeting. Mr. O'Connor has agreed to this schedule; therefore, it causes no problem with the terms of the employment agreement. He has also agreed to provide a report on his accomplishments during FY 2009 that, upon approval of this procedure, will be distributed with the evaluation packet.

As in previous years, the committee is suggesting that following the completion of the formal evaluation process, each member of City Council make an appointment with the City Manager to personally discuss his performance during FY 2009 and to clarify their expectations for his performance in coming years.

The City Manager Evaluation Committee believes that this recommended evaluation process will provide beneficial information to both the City Manager and the Council. It is submitted for your approval, and with such approval the evaluation process will begin.

  
\_\_\_\_\_  
Tom Beehan

Attachments

# EMPLOYMENT AGREEMENT

This is an agreement entered into this 11th day of February, 2004 between the City of Oak Ridge (the City) by the City Council and James R. O'Connor (City Manager) to provide for the employment of James R. O'Connor as City Manager of the City of Oak Ridge, Tennessee, and to set forth the terms and conditions of his employment and the mutual obligations, rights and duties of each party.

Now, therefore, in consideration of the mutual promises as set forth in this agreement, the City of Oak Ridge and James R. O'Connor agree as follows:

## Section 1. Duties

A. City Council agrees to employ James R. O'Connor as City Manager of the City of Oak Ridge to perform the functions and duties as specified in the City Charter and the City Code, and to perform such other legally permissible and proper duties and functions as the City Council shall from time to time assign.

B. The City Manager agrees to remain in the exclusive employ of the City and agrees to neither accept other employment nor become employed by any other employer during the term of this agreement, including any renewals and extensions.

## Section 2. Term

A. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the City Council to terminate the services of the City Manager at any time, subject only to the provisions of the City Charter and those set forth in Section 5, Paragraphs A, B, and C of this agreement.

B. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the City Manager to resign at any time, subject only to the provisions set forth herein.

C. Except as otherwise herein stated, this agreement shall become effective as of March 15, 2004, and shall continue in effect until March 15, 2013, except as provided in Section 2, Paragraph D. (Amended 2/16/04, Resolution No. 2-24-04; 7/18/05, Resolution No. 7-74-05; 7/24/06, Resolution No. 7-91-06; 6/4/07, Resolution No. 6-62-07; 8/18/08, Resolution No. 8-74-08)

D. In order to extend the term of this agreement, City Council shall take action by July 31, 2012, or at such time as is mutually agreed upon by City Council and the City Manager. However, upon the request of the City Manager during this same period, City Council shall make a decision as to whether it desires to extend said agreement. (Amended 6/4/07, Resolution No. 6-62-07; 8/18/08, Resolution No. 8-74-08)

## Section 3. Performance Evaluation

A. No later than the last business day of June of each year, or at such time as is mutually agreed upon by City Council and the City Manager, a committee of City Council shall

date of such reduction within the meaning and context of the herein severance pay provision.

C. The City Manager may terminate his employment with the City by directing written notice to the Mayor and City Council 60 days in advance of the effective date of termination.

Section 6. Disability

If the City Manager becomes permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of four successive weeks beyond any accrued leave, the City shall have the option to terminate this agreement, subject to the severance pay requirements of Section 5, Paragraph A.

Section 7. Salary

A. City agrees to pay the City Manager for his services rendered pursuant hereto an annual base salary of \$130,644.80, retroactive to March 9, 2008, and payable in installments at the same time as other City employees are paid. (Amended 7/18/05, Resolution No. 7-74-05; 7/24/06, Resolution No. 7-91-06; 6/4/07, Resolution No. 6-62-07; 8/18/08, Resolution No. 8-74-08)

B. In addition, the City Manager shall be entitled to longevity payments in the same manner as other City employees as specified in Article 6 of the City of Oak Ridge Personnel Plan. (Amended 7/24/06, Resolution No. 7-91-06)

C. City agrees to increase said base salary and/or other benefits of the City Manager in such amounts and to such an extent as the City Council may determine desirable on the basis of the performance evaluation developed as required by Section 3 of this agreement. Nothing in this paragraph shall require the City to increase the base salary or other benefits of the City Manager. (Amended 7/24/06, Resolution No. 7-91-06)

Section 8. Hours of Work

The City of Oak Ridge requires the full-time service of its City Manager and, therefore, in the event the City Manager is not available for his duties, he shall designate a City employee as his representative to be responsible in his place, and so inform members of City Council when appropriate.

Section 9. Automobile and Communications Equipment

A. The City Manager requires that he shall have for business and personal use during his employment with the City an automobile provided to him by the City. City shall be responsible for paying liability, property damage, and comprehensive insurance and for the purchase, operation, maintenance, repair, and regular replacement of said automobile.

Section 14. Leave

As of the date of commencement of the term of employment, the City Manager shall have credited to his account 80 hours of sick leave and 120 hours of annual leave. Thereafter, the City Manager shall accrue leave in the same manner as other City employees as specified in Article 11 of the City of Oak Ridge Personnel Plan. Provided, however, that Section 11.2e, Effect of Termination on Emergency Leave Credits, of said Plan shall have no applicability to the City Manager, and Sections 11.1f and 11.8 of said Plan shall be applied to the City Manager as follows:

Section 11.1f. General and Emergency Leave Upon Termination

Upon termination of employment, all General Leave and Emergency Leave shall be paid to the City Manager, subject to the provisions of Section 5, Termination and Severance Pay, of this Employment Agreement.

Section 11.8. Administrative Leave

The City Council may excuse the City Manager from duty in special situations for short periods of time for the benefit of the City. This type of leave would also be granted when the City Manager is assigned to home pending completion of an investigation.

(Amended 7/24/06, Resolution No. 7-91-06)

Section 15. Medical, Dental, Disability, Long-Term Care, and Life Insurance Benefits

The City agrees to provide medical, dental, disability, long-term care and life insurance benefits to the City Manager, and to pay the premiums thereon equal to that which is provided all other general employees of the City.

Section 16. Liability Protection

The City shall provide the same liability protection for the City Manager as provided for all general employees of the City, as specified in Section 13.4 of the Personnel Ordinance.

Section 17. Bonding

The City agrees to bear the full cost of any fidelity or other bonds required of the City Manager under any law, ordinance or regulation.

Section 18. Residence

The City requires and the City Manager agrees to the establishment of his principal residence inside the corporate limits of the City of Oak Ridge prior to December 31, 2004, and further agrees to maintain his principal residence in Oak Ridge during the term of this

# City Council's City Manager Evaluation Questionnaire, FY 2009

GROUP A, LEADERSHIP/PERSONAL INITIATIVE		Ranking					General Comments
1	2	3	4	5	0		
<b>Descriptive Statements</b>							
1	Sets and enforces high, yet attainable work standards						
2	Motivates self and others to maximum performance						
3	Work efforts lead toward successful accomplishment of goals						
4	Demonstrates drive and initiative in achieving organizational goals and objectives						
5	Demonstrates the ability to perform tasks energetically and puts forth extra effort in task completion						
6	Responds and adjusts quickly to extra demands on time						
7	Achieves respect from others while maintaining credibility as an individual						
8	Is able to identify, assimilate, and comprehend the critical elements of a situation						
9	Has the ability to conceptualize the needs of the city						
10	Has complete personal and professional integrity						
11	Is politically astute while remaining completely impartial and non-political						
12	Ensures that reports to the Council include all the information on a given issue, not just the information that leads to a certain conclusion						
13	Provides innovative ideas to aid in the restoration of aging infrastructure						
14	Is comfortable in brokering the agreements that build the vision of what the city wants to become						
15	Implements policy as set by Council						
16	Successfully interprets direction and intent of City Council and establishes operational goals based upon that direction						
17	Exercises appropriate flexibility of ideas in dealing with new issues						
<b>Additional Comments:</b>							
1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Good, 5 - Excellent, 0 - No Observation							

# City Council's City Manager Evaluation Questionnaire, FY 2009

GROUP B, FISCAL MANAGEMENT/BUDGETING		Ranking					General Comments
1	2	3	4	5	0		
<b>Descriptive Statements</b>							
1	Presents a realistic and responsible budget						
2	Controls expenditures within set budget levels						
3	Develops, seeks, and implements creative strategies for novel funding sources						
4	Takes action to consistently provide high service levels efficiently and effectively						
5	Achieves budget objectives						
6	Communicates budget status to City Council						
7	Prepares understandable budget documentation						
8	Is innovative with a lean budget						
9	Clearly states funding and service alternatives						
<b>Additional Comments:</b>							
1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Good, 5 - Excellent, 0 - No Observation							

# City Council's City Manager Evaluation Questionnaire, FY 2009

GROUP C, ADMINISTRATIVE AND MANAGEMENT ACTIVITIES		Ranking					General Comments
1	2	3	4	5	0		
<b>Descriptive Statements</b>							
1	Understands the City's laws and ordinances						
2	Enforces the City's laws and ordinances						
3	Meets deadlines for agendas, status reports, budgets, and other routine assignments						
4	Administers a number of ongoing projects successfully						
5	Clearly defines problems and demonstrates creativity, decisiveness, and imagination in solving them						
6	Anticipates problems and takes proactive measures						
7	Uses consensus problem-solving strategies when appropriate and actively seeks input from staff						
8	Encourages participation by those who will be impacted by a decision						
9	Motivates others by encouraging creativity and the pursuit of excellence						
10	Develops long and short-range planning objectives which are consistent with policies established by Council						
11	Demonstrates insight, flexibility, and creativity in strategic planning sessions						
12	Is able to be sensitive and perceive the needs and feelings of others						
13	Resolves citizen complaints consistent with Council policy and in a timely manner						
14	Demonstrates a thorough understanding of City operations and continually seeks improvements thereto						
15	Has the respect and support of the staff on the conduct of City operations and programs						
16	Recommends amendments to outdated ordinances and policies						
<b>Additional Comments:</b>							
1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Good, 5 - Excellent, 0 - No Observation							





**SCHEDULE FOR COMPLETION OF THE CITY  
MANAGER'S PERFORMANCE EVALUATION FOR FY 2009**

- |                 |  |
|-----------------|--|
| July 20, 2009   | City Council approval of the evaluation procedure  |
| July 21, 2009   | Distribution of the evaluation packet to City Council, including the evaluation questionnaire, the City Manager's report on his accomplishments during FY 2009, and a form for submission of three (3) to five (5) goals/objectives for use in FY 2010 |
| July 24, 2009   | Deadline for return of the completed evaluation questionnaires and goals/objectives to the City Clerk  |
| July 28, 2009   | Committee meeting for review of the summary of the evaluation questionnaires prepared by the City Clerk and the goals/objectives submitted by Council members, and to develop the Committee's report and recommendations to City Council               |
| August 10, 2009 | City Council consideration of the committee's report and recommendations   |

**PUBLIC WORKS MEMORANDUM**  
**09-25**

**DATE:** June 9, 2009  
**TO:** James R. O'Connor, City Manager  
**THROUGH:** Gary M. Cinder, P.E., Director of Public Works   
**FROM:** Steven R. Byrd, P.E., City Engineer  
**SUBJECT:** **State Route 95 (Oak Ridge Turnpike) Speed Limit Reduction**

The accompanying Ordinance authorizes approval to reduce the current 55 mph speed limit to 45 mph along State Route 95 from Westover Drive to a point 200 feet west of the west Rarity Oaks Parkway access, a distance of 1.21 miles.

Under Tennessee Code Annotated Section 55-8-153 Establishment of Speed Zones, municipalities possess the power to prescribe lower speed limits on highways designated as state highways in their respective jurisdictions when, on the basis of an engineering and traffic investigation, it is shown that the public safety requires a lower speed limit. At the request of the City Manager, the Public Works Engineering Division completed an engineering investigation on the State Route 95 roadway section of concern. The elements of review and results are provided.

Consider road characteristics, shoulder condition, grade, alignment and sight distance. A portion of the roadway section is approaching the current construction project. There is one narrow bridge with very narrow shoulders. The width of the existing wide shoulders is significantly reduced at locations where exclusive left-turn lanes have been constructed. Alignment and sight distance is generally good. Pedestrian traffic is very low and there is some bicycle traffic that use the shoulder.

Evaluate the number of existing intersections, their geometric design and service area. There are five street intersections within the roadway section, Gates Lane, Wisconsin Avenue, Sweetgum Lane, Southwood Lane and Rarity Oaks Parkway. These intersections serve residential areas with high number of existing or proposed dwelling units.

Evaluate the number of existing traffic lanes. There is one through traffic lane in each direction along the roadway section. An exclusive left-turn storage lane exists for the Wisconsin Avenue, Sweetgum Lane and Southwood Lane/Rarity Oaks Parkway intersections. It is desirable to reduce the vehicle speeds in the area of these turn lanes. Observations at the Wisconsin Avenue intersection revealed that vehicles traveling westbound significantly encroach upon the eastbound left-turn storage lane when westbound vehicles are turning right onto Wisconsin Avenue.

Conduct multiple driving trips through the roadway section to determine a comfortable driving speed during non-peak traffic hours. After multiple trips, a speed in the range of 45 mph to 50 mph was felt to be a comfortable driving speed along the roadway section.

Discuss with the Tennessee Department of Transportation (TDOT) the design, bid letting and recommended posted speed limit along the roadway section that will be included in the next State Route 95 construction phase. The bid letting for the project from Westover Drive to the State Route 95/58 interchange is tentatively scheduled for fall 2009. TDOT advised that the present design is to post a 45 mph speed limit from Westover Drive to west of the Southwood Subdivision. Included within this roadway section is a transition from a four-lane divided roadway just east of Westover Drive to a five-lane section at the historical DOE guard stations, then back to a four-lane divided highway in the area of the Southwood Subdivision.

Based on the information obtained by the engineering investigation and the State's proposal to post a 45 mph speed zone after the future construction project is completed, it is staff's recommendation that the current 55 mph speed limit be reduced to 45 mph along the 1.21 mile roadway section of State Route 95 from Westover Drive to a point 200 feet west of the west Rarity Oaks Parkway access. The eastern limit of this new speed zone section will tie to the reduced construction speed limit zone that was recently approved by City Council in August 2008. The Police Department has reviewed and agrees with the recommendation to reduce the speed limit to 45 mph.

During the review of the current Ordinance on speed limits, two roadway sections were identified as areas that needed to be slightly amended. The Oak Ridge Turnpike section from State Route 61 to the L&N Railroad underpass that was previously annexed needed to be incorporated into the 55 mph Ordinance section. The second Turnpike area that needed to be "cleaned up" is an approximate 1,000 feet section just west of Westover Drive, which was not identified in any speed zone section. This area is now included in the new proposed 45 mph speed zone section.

Staff recommends approval of the enclosed Ordinance.

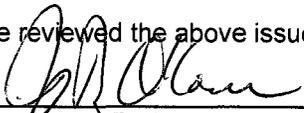
  
Steven R. Byrd

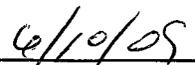
ks

pc: David Beams, Police Chief

**City Manager's Comments:**

I have reviewed the above issue and recommend council action as outlined in this document.

  
James R. O'Connor

  
Date

TITLE

AN ORDINANCE TO AMEND TITLE 15, TITLED "MOTOR VEHICLES, TRAFFIC AND PARKING," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SECTION 15-507, TITLED "MAXIMUM SPEED LIMITS ON SPECIFIC STREETS – FORTY-FIVE MILES PER HOUR," SUBSECTION (4) AND SECTION 15-509, TITLED "MAXIMUM SPEED LIMITS ON SPECIFIC STREETS – FIFTY-FIVE MILES PER HOUR," SUBSECTION (4), TO LOWER THE SPEED LIMIT ALONG A 1.21 MILE PORTION OF THE OAK RIDGE TURNPIKE (STATE ROUTE 95) FROM FIFTY-FIVE MILES PER HOUR TO FORTY-FIVE MILES PER HOUR.

WHEREAS, the Code of Ordinances, City of Oak Ridge, Tennessee, specifies a maximum speed limit for all roads, streets and lanes open to public travel within the city limits; and

WHEREAS, the Oak Ridge Turnpike is a state route (State Route 95) with speed limits ranging from 35 miles per hour to 55 miles per hour; and

WHEREAS, pursuant to Tennessee Code Annotated, the City may lower the speed limit on a state route when, on the basis of an engineering and traffic investigation, it is shown that the public safety requires a lower speed limit; and

WHEREAS, the City Engineer has conducted an engineering and traffic investigation along a 1.21 mile portion of the Oak Ridge Turnpike from Westover Drive to a point 200 feet west of the west Rarity Oaks Parkway access and recommends a speed limit reduction from 55 miles per hour to 45 miles per hour for public safety.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Title 15, titled "Motor Vehicles, Traffic and Parking," Chapter 5, titled "Speed Regulations," Section 15-507, titled "Maximum speed limits on specific streets – forty-five miles per hour," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by deleting subsection (4) in its entirety and substituting therefor a new subsection (4) which shall read as follows:

- Sec. 15-507. Maximum speed limits on specific streets – forty-five miles per hour.
- (4) Oak Ridge Turnpike between the L & N Railroad underpass and a point three hundred (300) feet east of Georgia Avenue; from Illinois Avenue west to a point two hundred (200) feet west of the west Rarity Oaks Parkway access; and from a point twenty-eight hundred (2800) feet west of Blair Road to a point eight thousand (8,000) feet west of Blair Road.

Section 2. Title 15, titled "Motor Vehicles, Traffic and Parking," Chapter 5, titled "Speed Regulations," Section 15-509, titled "Maximum speed limits on specific streets – fifty-five miles per hour," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by deleting subsection (4) in its entirety and substituting therefor a new subsection (4) which shall read as follows:

- Sec. 15-509. Maximum speed limits on specific streets – fifty-five miles per hour.
- (4) Oak Ridge Turnpike from State Route 61 to the L & N Railroad underpass; and from a point two hundred (200) feet west of the west Rarity Oaks Parkway access to a point twenty-eight hundred (2,800) feet west of Blair Road; and from a point eight thousand (8,000) feet west of Blair Road to Bear Creek Road at Gallaher Bridge.

Section 3. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Mayor

\_\_\_\_\_  
City Clerk

First Reading:                    6/22/09  
Publication Date:                6/29/09  
Second Reading:                 \_\_\_\_\_  
Publication Date:                 \_\_\_\_\_  
Effective Date:                    \_\_\_\_\_

**LEGAL DEPARTMENT MEMORANDUM**  
**09-27**

DATE: July 7, 2009

TO: Honorable Mayor and Members of City Council

FROM: Kenneth R. Krushenski, City Attorney

SUBJECT: LOCAL OPT-OUT RESOLUTION PROHIBITING HANDGUNS IN  
MUNICIPAL PARKS

An item for the July 20, 2009 agenda is a resolution which authorizes the City of Oak Ridge to opt-out of the recently-passed Public Chapter No. 428 which authorizes handgun carry permit holders to lawfully possess handguns in federal, state and local parks.

Effective September 1, 2009, persons with a valid handgun carry permit will be authorized by state law (Public Chapter 428) to possess handguns in municipal parks. Prior to this date, possession of a handgun in a municipal park by a person with a valid handgun permit was prohibited and punishable by state law as a misdemeanor. Public Chapter 428 permits local governments to opt-out of the new provisions and prohibit the possession of handguns while on or within public parks owned or operated by the city. This is accomplished by adoption of a resolution by a majority of the governing body.

Public Chapter 428 explicitly states that an opt-out resolution allows municipalities to:

prohibit the possession of handguns while within or on a public park, natural area, historic park, nature trail, campground, forest, greenway, waterway or other similar public place that is owned or operated by a county, a municipality or instrumentality thereof.

This language suggests that the legislative intent of the bill is to authorize cities not only to prohibit handguns in public parks, but also to prohibit them in the aforementioned similar places if owned or operated by the municipality.

Upon the prohibition of handguns in a park, a municipality is charged with displaying prominent signage in accordance with Tennessee Code Annotated § 39-17-1311(c)(1), giving notice of the prohibition. The provision requires display of the sign in prominent locations and requires the sign to be at least six inches (6") high and fourteen inches (14") wide, stating the following:

**MISDEMEANOR. STATE LAW PRESCRIBES A MAXIMUM PENALTY OF ELEVEN (11) MONTHS AND TWENTY-NINE (29) DAYS AND A FINE NOT TO EXCEED TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500) FOR CARRYING WEAPONS ON OR IN PUBLIC RECREATIONAL PROPERTY.**

Upon approval of the attached resolution, appropriate signs will be posted in accordance with state law.

Exercising the City's ability to opt-out of the new state law provision takes the City back to the previous way the law was written – to prohibit handguns in parks. This prohibition does not affect the ability of persons authorized by Tennessee Code Annotated §39-17-1311(b)(1)(A)-(H) to lawfully possess handguns within city parks. Examples would be law enforcement officers in the discharge of their official duties, persons hunting during lawful hunting season such as the hunts at Haw Ridge Park, and persons possessing a handgun at a gun show that has been approved to be at the recreational facility. These exceptions to the prohibition are referenced within the attached resolution by reference to state law. For clarification, the attached resolution also specifies that the prohibition does not apply to sanctioned

instructional, display or ceremonial events authorized by the City to occur at a park such as the re-enactment that occurs at the annual Secret City Festival.

Approval of the attached resolution is recommended.

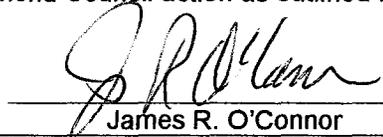
  
Kenneth R. Krushenski

Attachment

cc: James R. O'Connor, City Manager  
Josh Collins, Recreation and Parks Director  
David Beams, Chief of Police  
Dr. Amy Fitzgerald, Government and Public Affairs Coordinator

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
James R. O'Connor

7/8/08  
Date

**RESOLUTION**

WHEREAS, effective September 1, 2009, Public Chapter 428 of the 106th General Assembly allows the carrying of handguns while within municipal-owned parks by persons with valid carry permits; and

WHEREAS, this law permits a municipality to prohibit, by resolution of the governing body, the carrying of handguns while within a municipal-owned park; and

WHEREAS, for safety of the public, the City Manager recommends prohibiting the possession of handguns within City-owned parks, greenways, natural areas, and other similar public places that are used or operated by the City for recreational and public purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and any person authorized to carry a handgun under Tennessee Code Annotated §39-17-1351 is hereby prohibited from possession of any handgun while within a public park, greenway, natural area, or other similar public place that is owned and operated by the City of Oak Ridge or any of its instrumentalities for recreational and public purposes.

BE IT FURTHER RESOLVED that this prohibition applies to the entire park, notwithstanding the provisions of Tennessee Code Annotated §39-17-1311(b)(1)(I).

BE IT FURTHER RESOLVED that this prohibition does not prohibit the lawful possession of any handgun in accordance with Tennessee Code Annotated §39-17-1311(b)(1)(A)-(H).

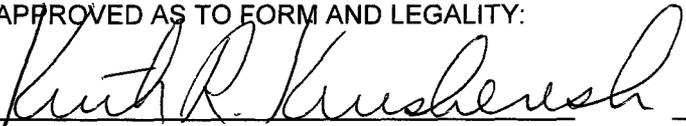
BE IT FURTHER RESOLVED that this prohibition does not prohibit the lawful possession of any handgun for instructional, display or sanctioned ceremonial purposes authorized by the City, including but not limited to the re-enactment event during the annual Secret City Festival.

BE IT FURTHER RESOLVED that signs shall be displayed in prominent locations at all City-owned parks, greenways and other similar public place meeting the requirements of Tennessee Code Annotated §39-17-1311(c)(1), which currently requires the following language to be displayed on a sign at least six inches high and fourteen inches wide stating:

MISDEMEANOR. STATE LAW PRESCRIBES A MAXIMUM PENALTY OF ELEVEN (11) MONTHS AND TWENTY-NINE (29) DAYS AND A FINE NOT TO EXCEED TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500) FOR CARRYING WEAPONS ON OR IN PUBLIC RECREATIONAL PROPERTY.

This the 20th day of July 2009.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**FINANCE DEPARTMENT MEMORANDUM**  
**09-05**

DATE: July 7, 2009  
TO: James R. O'Connor, City Manager  
THROUGH: Steven W. Jenkins, Deputy City Manager   
FROM: Janice E. McGinnis, Finance Director  
SUBJECT: TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) OPERATING ASSISTANCE GRANT FOR FY 2010

An item for City Council's consideration is a resolution authorizing the City to apply for an Operating Assistance Grant from the Tennessee Department of Transportation (TDOT) for public transportation services during fiscal year 2010. The resolution also authorizes acceptance of the grant upon approval from TDOT. The City has been receiving this grant on an annual basis since 1993.

For fiscal 2010, the State has allocated \$268,424 in operational funding for the City's transit programs. This Operating Assistance Grant will be used to pay for up to 50% of the non-federal share of net transit operating expenses for the City's two Public Transit Programs. Other eligible uses for the grant funds include advertising, marketing and promotions of the City's transit programs.

The City's share of expenses comes through the Streets and Public Transportation Fund, which gets its revenue primarily from a 1-cent per gallon fee levied by the State on petroleum products, and shared with local governments. The City's revenue from this source has continued to decline each year since 1994. This revenue is allocated to local governments based on a prorated share based on population. Escalating fuel costs resulting in reduced unit sales may also be impacting annual revenues.

**Overview of Oak Ridge Public Transit Program** - The City of Oak Ridge Public Transportation Program offers a valuable service to area citizens by providing door-to-door, on-demand transportation to any location within the City limits. The program is composed of two components:

1. **Demand Responsive Transit System**. The City's Demand Responsive Systems was created in 1993 to provide transportation service to all persons within the corporate limits of Oak Ridge. Riders can utilize the City's disabled-accessible minibuses to reach their doctors offices, places of employment and favorites stores. Approximately 11% of the passenger trips are for individuals in wheelchairs.

By Resolution 6-75-03, City Council awarded a contract to East Tennessee Human Resource Agency (ETHRA) to provide demand-responsive public transportation services for the City. ETHRA is responsible for the daily operations and management of the system. This contract was for an initial one-year term, running on the City's fiscal year, and provides for up to nine (9) additional one-year terms upon the mutual consent of both parties. Fiscal year 2010 will be the seventh year of this contract. The City may reduce the amount of service rendered if, in the City's determination, the monthly ridership does not warrant operation of the vehicles during all service hours.

The City provides ETHRA with three disabled-accessible minibuses, with the capacity to carry 12 ambulatory and 2 wheelchair passengers each; and a van equipped with a hydraulic lift, which accommodates 13 ambulatory and 2 wheelchairs passengers. The vehicles currently operate six days a week, Monday through Saturday, from 8:00 a.m. until 4:30 p.m., and are leased to ETHRA for the sum of \$1.00 per vehicle per year by the City. ETHRA is responsible for maintenance, at its expense, of the vehicles in accordance with manufacturers and state maintenance standards and also provides fuel for operation of the vehicles. Passengers are picked up and delivered anywhere within the City limits for only \$1.50 per one-way trip, or \$3.00 round trip. Rides are scheduled one day in advance by calling 482-2785. Same-day service is provided for emergency trips whenever feasible. The \$1.50 charged per trip rate will be reviewed during fiscal 2010 to see if a rate increase is warranted. This rate has not changed since inception of the program in 1993.

Transportation Assistance Program. The Transportation Assistance Program began in December 1974, offering a means to supplement transportation for eligible participants to healthcare, shopping, social, cultural and recreational events. The program was not designed to meet the total transportation needs of residents, but rather to supplement the efforts of family, neighbors and friends to assist with transportation needs within the City. Originally established to assist senior citizens, the program was restructured in 1987 to provide help for disabled adults as well. Any resident aged 55 or older or any disabled resident aged 18 or older with a physician-certified disability may purchase taxicab coupons. One coupon may be used per one-way trip.

Coupons are sold from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Oak Ridge Senior Center. Proof of identification, age and residency is required. Any one person per year may purchase a maximum of 144 coupons. Coupons are sold in books of 12 for \$9.00 per book. Each coupon is good from July 1 through June 30. Persons' having coupons left over after June 30 can trade them at the Senior Center for current coupons. The taxicab company offers a 10% discount, absorbing thirty cents of the coupon cost, and the City provides the remaining \$1.95.

Financial Breakdown		
City's Share	\$1.95	65%
Participant's Share	\$0.75	25%
Taxicab Share	\$0.30	10%
	<u>\$3.00</u>	<u>100%</u>

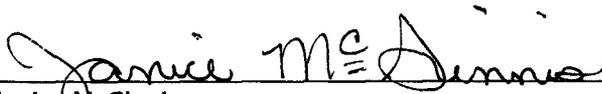
Projected fiscal 2010 City expenditures and the funding sources for these two programs are outlined as follows:

ETHRA Public Transit	\$165,000
City's Share Taxi Coupons	<u>56,000</u>
Total Expenditures	\$221,000

Funding Source	
TDOT Grant 50% of Costs	\$110,500
1-Cent Gas Tax Collections	58,840
General Fund Transfer	30,000
Fund Balance Street & Public Transportation Fund	<u>21,660</u>
Total Funding Sources	\$221,000

The City will be requesting that available grant proceeds above that required to operate the City's two Public Transit Programs be utilized for replacement of buses used for the demand responsive transit system. The City will also be requesting the option to utilize the funds for a federal grant match if the opportunity arises for the purchase of an electric bus.

Staff recommends approval of the attached resolution. The fund balance of the Street & Public Transportation Fund is projected at \$34,050 at the end of fiscal 2009. At current levels, the existing fund balance of this Fund can be utilized through 2010 to provide the short fall in annual funding from state and federal sources for this program. In 2011, additional funding levels will be required from the General Fund to support the operations of this service.

  
Janice McGinnis

City Manager's Comments:

I have reviewed the above issue and recommend council action as outlined in this document.

  
James R. O'Connor

7/9/09  
Date

NUMBER \_\_\_\_\_

**RESOLUTION**

WHEREAS, the City has implemented a public transportation program including a demand-responsive system and a transportation assistance program; and

WHEREAS, the Tennessee Department of Transportation has grant monies available under its Operating Assistance Grant program and has allocated funding to reimburse the City for a portion of the operating expenses for the City's transit system; and

WHEREAS, the City Manager recommends submittal of an application for said grant and recommends acceptance of said grant should it be approved by the Tennessee Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

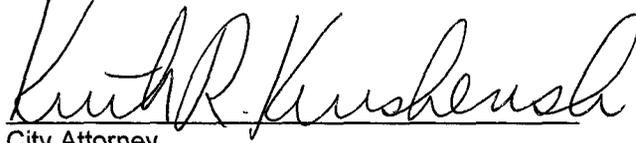
That the recommendation of the City Manager is approved and the City is hereby authorized to submit a grant application to the Tennessee Department of Transportation for an Operating Assistance Grant to reimburse the City for up to fifty percent (50%) of the net operating expenses of the City's Public Transportation Program and for the purchase of buses, in the estimated amount of \$268,424.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate instruments to accomplish the same.

BE IT FURTHER RESOLVED that if said application is approved by the Tennessee Department of Transportation, the Mayor is authorized to accept said grant for the City.

This the 20th day of July 2009.

APPROVED AS TO FORM AND LEGALITY:



City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**GOVERNMENT AND PUBLIC AFFAIRS MEMORANDUM**  
**09-01**

TO: James R. O'Connor  
City Manager

FROM: Amy Fitzgerald, Ph.D.  
Government and Public Affairs Coordinator

DATE: July 7, 2009

RE: **RESOLUTIONS IN SUPPORT OF EAST TENNESSEE TECHNOLOGY PARK (ETTP)  
AND INTEGRATED FACILITIES DISPOSITION PROJECT (IFDP) HISTORIC  
PRESERVATION ACTIVITIES**

An item for the July 20th City Council meeting is the adoption of the attached resolutions communicating the City's position to the U.S. Department of Energy (DOE) on how the agency should proceed with historic preservation activities associated with the ETTP and IFDP projects. The DOE is required to mitigate adverse impacts of demolishing historic structures associated with these projects pursuant to Section 106 of the National Historic Preservation Act.

The first resolution pertains to the North End of the K-25 Building. In March 2005, the DOE ORO executed an MOA entitled *Memorandum of Agreement Among the U.S. Department of Energy Oak Ridge Operations Office, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation, Pursuant to 36 CFR Part 800.6(b)(2) Regarding Site Interpretation of the East Tennessee Technology Park (ETTP) (Formerly K-25 Site) on the Oak Ridge Reservation, Roane County, Tennessee*. The City of Oak Ridge is a signatory to the MOA as a "Concurring Party." Among the stipulations provided for by the 2005 MOA is the preservation of the North End of the K-25 Building. This stipulation is described on pages 3-4 in the attached copy of the MOA.

On May 5, 2009 Mayor Beehan and city staff participated in a consultation meeting hosted by DOE to discuss the provisions of the 2005 Memorandum of Agreement (MOA) regarding the ETTP site. At the meeting, DOE staff explained the reasons why the agency is not able to comply with the stipulation to preserve the North End of the K-25 Building. Alternatively, DOE Oak Ridge Office prefers construction of an interpretive facility at the ETTP site to capture the history of operations at the K-25 site, and is requesting a revision of the 2005 MOA to substitute the North End provision with one that pledges support for the interpretive facility. Information about this request is provided for your review in the May 20<sup>th</sup> letter from Mayor Beehan to Steve McCracken, and the June 9<sup>th</sup> letter from Gerald Boyd to Patrick McIntyre.

A number of community organizations are supporting DOE's recommendation including the Oak Ridge Heritage and Preservation Association, the American Museum of Science and Energy Foundation, the Community Reuse Organization of East Tennessee, the Oak Ridge Convention and Visitors Bureau, the Oak Ridge Associated Universities, and the Local Oversight Committee. Thus, the first resolution attached herein communicates the City's support for the interpretive facility.

The second resolution pertains to a new Memorandum of Agreement that is in development to cover Section 106 requirements for the IFDP project. The project scope for the IFDP includes the decontamination and demolition of 439 buildings at the Oak Ridge National Laboratory and the Y-12 National Security Complex totaling 5.3 M ft<sup>2</sup> of excess space over a schedule range of 26 to 29 years.

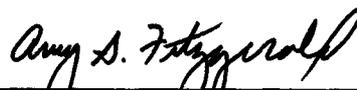
On May 6, 2009, Mayor Beehan and city staff participated in the consultation meeting for the IFDP MOA, and requested that support for the Center for Oak Ridge Oral History (COROH) at the Oak Ridge Public

**Government and Public Affairs Memorandum 09-01**  
**July 7, 2009**  
**Page Two**

Library is included in the IFDP MOA. Doing so will help mitigate the impacts of demolishing historical facilities at ORNL and Y-12. Thus, the second resolution urges DOE and the consulting parties to implement the City's recommendation.

As with the previous MOAs, these documents do not legally obligate the City in any way; rather, they demonstrate the City's support for DOE's efforts to mitigate the adverse impacts associated with the agency's projects. Should any issues remain unresolved the MOAs will be brought back to Council for further action.

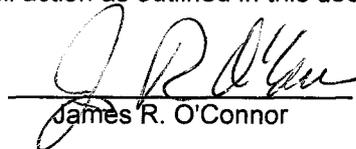
Staff recommends adoption of the resolutions.

  
\_\_\_\_\_  
Amy S. Fitzgerald

Attachments

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
\_\_\_\_\_  
James R. O'Connor

7/8/09  
Date



## Department of Energy

Oak Ridge Office  
P.O. Box 2001  
Oak Ridge, Tennessee 37831—

April 12, 2005

Multiple Addresses

### **NATIONAL HISTORIC PRESERVATION ACT, SECTION 106 COMPLIANCE, FINAL MEMORANDUM OF AGREEMENT REGARDING SITE INTERPRETATION OF THE EAST TENNESSEE TECHNOLOGY PARK**

Enclosed for your information is the fully ratified Memorandum of Agreement (MOA) regarding site interpretation of the East Tennessee Technology Park (formerly K-25 Site) located in Roane County, Tennessee. This MOA was developed through consideration of comments provided by the consulting parties. All written comments received from the consulting parties were considered in preparation of this MOA. The MOA was signed by the Advisory Council on Historic Preservation on March 28, 2005.

The Department of Energy appreciates the time and effort of the consulting parties in development of this MOA. If you have any questions or need additional information, please telephone me at 865-576-0273.

Sincerely,

A handwritten signature in cursive script that reads "Gary S. Hartman".

Gary S. Hartman  
DOE ORO Cultural Resources  
Management Coordinator

Enclosure

cc w/enclosure:  
See Page 2

cc w/enclosure:

Angel Perkey, TDEC DOE Oversight Office  
Cindy Kelly, Atomic Heritage Foundation  
Connie Jones, EPA Region 4  
Joe Valentino, Executive Director, Oak Ridge Convention & Visitors Bureau  
John Owsley, TDEC DOE Oversight Office  
Kerry Trammell, Oak Ridge Site Specific Advisory Board  
Norman Mulvenon, Oak Ridge Site Specific Advisory Board  
Russell Townsend, Eastern Band of Cherokee Indians, Cultural Resources/THPO  
Steve Stow, American Museum of Science and Energy  
Susan Gawarecki, ORR Local Oversight Committee  
William J. Wilcox, Jr., Oak Ridge, TN 37830  
Greg Eidam, BJC, Bldg. K-2527K, MS 7313  
James Hall, Bldg. 5500, MS 6395, ORNL  
Jennifer Dixon, Bldg. 9116, MS 8098, Y-12  
Lydia Birk, BJC, Bldg. K-1316A, MS 7405  
Mick Wiest, Bldg. 9116, MS 8098, Y-12  
Sheila Thornton, Parallax, SE-322  
Steve Goodpasture, CDM, Bldg. K-1007, MS 7240  
Tony Poole, BJC, Bldg. K-1580, MS 7131  
Donald R. Erbschloe, SC-3, HQ/FORS  
Skip Gosling, HR-76, HQ/FORS  
Gerald Boyd, M-1, ORO  
Robert Brown, M-3, ORO  
Walter Perry, M-4, ORO  
Nancy Carnes, CC-10, ORO  
Steve McCracken, EM-90, ORO  
Bill Cahill, EM-911, ORO  
Donna Perez, EM-911, ORO  
Wendy Cain, EM-911, ORO  
Larry Kelly, SE-30, ORO  
Katatra Day, SE-322, ORO

Multiple Addresses:

Dr. Joseph Garrison  
Tennessee Historical Commission  
Tennessee Department of Environment and Conservation  
2941 Lebanon Road  
Nashville, TN 37243-0442

Dr. Thomas McCulloch  
Advisory Council on Historic Preservation  
1100 Pennsylvania Avenue NW  
Suite 809  
Washington, DC 20004

Dr. Amy S. Fitzgerald  
City of Oak Ridge  
P.O. Box 1  
Oak Ridge, TN 37831-0001

Mr. Lloyd Stokes  
Oak Ridge Heritage and Preservation Association  
131 Orchard Lane  
Oak Ridge, TN 37830



MAR 28 2005

Preserving America's Heritage

Mr. Gary S. Hartman  
DOE-ORO Cultural Resources Management Coordinator  
Department of Energy  
Oak Ridge Office  
P.O. Box 2001  
Oak Ridge, TN 37831

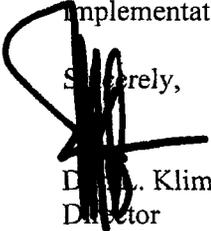
REF: Memorandum of Agreement for interpretation of the East Tennessee Technology Park,  
Roane County, Tennessee

Dear Mr. Hartman:

Enclosed is the executed Memorandum of Agreement for the referenced project. By carrying out the terms of the Agreement, the Department of Energy will have fulfilled its responsibilities under Section 106 of the National Historic Preservation Act and the Council's regulations. Please forward a copy of the executed Agreement to the Tennessee State Historic Preservation Officer and other consulting parties.

We appreciate your cooperation in reaching this Agreement, and wish you success in its implementation.

Sincerely,

  
D. Klima  
Director  
Office of Federal Agency Programs

Enclosure

**AMESH**  
OFFICIAL FILE COPY  
DOCS NO. 211984  
DATE RECEIVED MAR 28 2005  
FILE CODE \_\_\_\_\_

ADVISORY COUNCIL ON HISTORIC PRESERVATION

1100 Pennsylvania Avenue NW, Suite 809 • Washington, DC 20004  
Phone: 202-606-8503 • Fax: 202-606-8647 • achp@achp.gov • www.achp.gov

**MEMORANDUM OF AGREEMENT  
AMONG THE U.S. DEPARTMENT OF ENERGY,  
OAK RIDGE OPERATIONS OFFICE, THE  
TENNESSEE STATE HISTORIC PRESERVATION OFFICE, AND  
THE ADVISORY COUNCIL ON HISTORIC PRESERVATION,  
PURSUANT TO  
36 CFR PART 800.6(b)(2)  
REGARDING SITE INTERPRETATION OF THE  
EAST TENNESSEE TECHNOLOGY PARK (ETTP)  
(Formerly K-25 Site)  
ON THE OAK RIDGE RESERVATION, ROANE COUNTY, TENNESSEE**

WHEREAS the U.S. Department of Energy, Oak Ridge Operations Office (DOE ORO); the Tennessee State Historic Preservation Office (SHPO); and the Advisory Council on Historic Preservation (Advisory Council) ratified a Memorandum of Agreement (MOA) on July 17, 2003, entitled "Memorandum of Agreement Among the U.S. Department of Energy, Oak Ridge Operations Office, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation, Pursuant to 36 CFR Part 800.6(b)(2); and

WHEREAS DOE ORO and the Tennessee SHPO ratified an MOA on April 12, 2004, entitled "Memorandum of Agreement Between the U.S. Department of Energy, Oak Ridge Operations Office, and the Tennessee State Historic Preservation Office Pursuant to 36 CFR 800.6(b)(1)(iv) Regarding the Demolition of 108 Buildings/Structures at the East Tennessee Technology Park (ETTP) (Formerly K-25 Site) on the Oak Ridge Reservation, Roane County, Tennessee; and

WHEREAS DOE ORO has previously agreed to specific stipulations contained in these two MOAs and these stipulations shall be completed (should a conflict between past MOAs and this document occur, this document shall govern); and

WHEREAS, in consultation with the Tennessee SHPO, DOE ORO has established the ETTP site interpretation area of potential effect undertaking as defined at 36 CFR 800.16(d) to be all lands and properties located within the boundaries of the K-25 Site Main Plant and Powerhouse Historic Districts located on the Oak Ridge Reservation (ORR) in Roane County, Tennessee; and

WHEREAS the term "consulting parties to this MOA" pursuant to 36 CFR Part 800.6(c)(3) means DOE ORO, Tennessee SHPO, Advisory Council, City of Oak Ridge (COR), Oak Ridge Heritage and Preservation Association, ORR Local Oversight Committee, and Oak Ridge Site-Specific Advisory Board; signatory parties to this MOA are DOE ORO, DOE Federal Preservation Officer (FPO), the Tennessee SHPO, and the Advisory Council, each of which has authority under 36 CFR 800.7(a) to terminate the consultation process; concurring parties include the City of Oak Ridge and the Oak Ridge Heritage and Preservation Association; and

WHEREAS DOE ORO pursuant to 36 CFR 800.4(c) and in consultation with the Tennessee SHPO has reassessed the National Register of Historic Places (National Register) eligibility for the ETTP and has determined that ninety-nine buildings/structures and associated appurtenances are contributing properties to the K-25 Site Main Plant and Powerhouse Historic Districts and that eleven buildings/structures (including the K-25 and K-27 Buildings) and associated appurtenances are eligible for inclusion in the National Register; and

WHEREAS DOE ORO has determined that the decontamination, decommissioning, and demolition of these properties at the ETTP will have an adverse effect on the historical character of these structures as well as on the K-25 Site Main Plant and Powerhouse Historic Districts, and has consulted with the Advisory Council and the Tennessee SHPO pursuant to Section 106 of the National Historic Preservation Act (NHPA), 16 U.S.C. § 470, and its implemented regulations (36 CFR Part 800) to resolve any adverse effects of site interpretation at the ETTP; and

WHEREAS DOE ORO with participation of all consulting parties to this MOA and the DOE FPO has identified and agreed upon the best and most cost-effective mitigation to permanently commemorate, interpret, and preserve the significance of the ETTP (former K-25 Site) as being the use of the North End of the K-25 Building (North End), and shall proceed with demolition of the remaining scientific and technological facilities; and

WHEREAS, after consultation with the consulting parties of this MOA, the eight buildings (Buildings K-1002, K-1003, K-1008-C, K-1019-5A, K-1021, , K-601, K-1024, and K-1101) listed in the April 12, 2004, MOA have been reevaluated and agreement reached that these eight buildings are not necessary for interpretation of the K-25 Site and can be demolished by DOE ORO; and

WHEREAS the Manhattan Project National Historic Park Study Act was signed into law on October 18, 2004; and when funded a two-year study will be conducted by the U.S. Department of Interior (DOI) to determine whether the historic sites of the Manhattan Project in Oak Ridge, Hanford, and Los Alamos should be included and protected in the National Park System; and DOE ORO shall work with the DOI to assist with this two-year study and provide support as needed; and

WHEREAS the Secretary of Energy has directed the Office of History and Heritage Resources at DOE Headquarters to conduct a National Museum Study which will include the American Museum of Science and Energy (AMSE); and

WHEREAS DOE currently owns AMSE but may transfer ownership of the facility in the future, DOE shall, in the event of such a transfer, offer the subsequent owner the opportunity to become an invited signatory to this MOA, and further shall offer such subsequent owner the right of first refusal to historic artifacts recovered from the ETTP and to be kept in Oak Ridge, with the exception of equipment and artifacts which DOE wishes to retain and/or use to interpret the former K-25 Site; and

WHEREAS historic artifacts recovered from the ETTP Site are the property of the Federal Government and must be curated in accordance with the requirements of 36 CFR Part 79; and

WHEREAS DOE ORO and the consulting parties have agreed upon a process to identify historical significant artifacts at the ETTP, and this process has been documented in consultation meeting minutes; and

WHEREAS AMSE has the lead role in overseeing DOE Oak Ridge Reservation (ORR) oral history interviews (including contractor and community), and AMSE will serve as the central point of contact for conducting DOE ORR oral history interviews and may serve as the potential repository for tapes and transcripts of ORR oral histories; and

WHEREAS DOE ORO intends to use the provision of this MOA to address applicable requirements of Section 110(b) of NHPA, 16 U.S.C. § 470h-2(b).

NOW, THEREFORE, DOE ORO, the Tennessee SHPO, and the Advisory Council agree upon execution of this MOA and upon the decision by DOE ORO, to proceed with demolition of Buildings K-25 (with the exception of the North End as stated below) and K-27, and the remaining 108 Buildings/Structures located at the ETTP (with the exception of K-1028-45, also known as Portal 4); DOE ORO shall ensure that the following stipulations shall be implemented in order to take into account the effects of the undertaking on these historic properties.

#### STIPULATIONS

DOE ORO shall ensure the following measures are carried out:

##### Phase 1 (short-term actions by DOE ORO)

1. The north-end of the "U"-shaped K-25 Building (footprint of approximately 135,000 sq ft) will be retained. The roof will be replaced and the transite sealed sufficient to ensure integrity. Original equipment in the building will be dispositioned and managed as follows:
  - a. The cell housings for a total of eight converter cells located adjacent to Withdrawal Alley 13A (four on each side) will remain;
  - b. All motors and compressors (with connecting shafts) located along Withdrawal Alley 13A will remain in place along with railings, steps and other original elements of the operational configuration so as to provide for an authentic visual representation of a typical cell floor withdrawal alley during operational times;

- c. All converters, process gas piping and instrumentation lines etc (including those contained within the eight cell housings that are located adjacent to Withdrawal Alley 13A), other motors and compressors, and cell housings located in the north-end building will be removed and disposed of accordingly; and
  - d. The equipment to remain in the north-end as described above will be retained until November 2006 to allow sufficient time to evaluate the possibility of retaining a portion of this original equipment for historic preservation purposes. Experience gained from decontamination and decommissioning work in the legs of the K-25 "U"-shaped building will be used to evaluate the feasibility and cost-effectiveness of decontaminating north-end equipment for potential future interpretation. DOE plans to conduct periodic status meetings on this experience, as appropriate, with community parties working on north-end historic preservation.
2. Conduct an inventory of equipment missing from the K303-9 and K303-10 areas of the operating floor in the north-end of the K-25 Building, and evaluate the feasibility and cost-effectiveness of replacement of missing equipment.
3. Retain approximately the upper 10' of the interior walls of the legs of the "U", filling the lower portion and planting grass; and provide a handrail with lighting as needed for safety. The walls shall be made available for use by others to portray the history of Oak Ridge which may include, but not necessarily be limited to, painting murals along these walls. DOE or the appropriate managing entity shall review and approve all suggested interpretations before they are applied to the interpretive walls.
4. Visual indicators will be provided at each corner of the former K-25 Building footprint to represent the original height of the structure.
5. One example of each of the four sizes of diffuser/converter shells and their compressors will be retained (not decontaminated or declassified).
6. DOE ORO is committed to selecting and salvaging those portions of the "Roosevelt Cell" and associated equipment that are necessary to illustrate and convey the gaseous diffusion process at K-25. DOE will preserve the Roosevelt Cell and associated equipment for possible future display and interpretation, whether in situ or in a museum setting, pending resolution of security and contamination issues (no funding currently exists for decontamination or declassification of this equipment).
7. Artifacts identified as useful for interpretation either at the ETTP site or other locations will be retained. AMSE will have first right of refusal on all artifacts with the exception of equipment and artifacts which DOE wishes to retain and/or use to interpret the former K-25 Site.
8. Portal 4, also known as K-1028-45, will be retained.

9. Evaluate the feasibility of retaining a portion of one, or if possible both, of the low chimneys of the USN Boiler Station on the peninsula that are the sole remnants of the S-50 Plant.
10. Oral histories for the ETPP site being overseen by AMSE will incorporate histories from people representative of the entire site, including interviews with former property owners, construction workers, etc., if available.

**Phase 2 (long-term future actions by DOE ORO)**

11. To bring DOE ORR efforts together and have a coordinated path forward on the commemoration of the Manhattan Project, DOE ORO shall develop a Manhattan Project Strategic Plan which will evaluate the ORR Manhattan Project "Signature Facilities" (K-25 Building, Y-12 Beta 3 Calutron "Racetrack", and Oak Ridge National Laboratory [ORNL] Graphite Reactor); provide recommendations for interpreting the ORR Manhattan Project sites, including plans for historic resources interpretation at the ETPP Site (former K-25 Site); and provide a documented strategy for DOE to manage the ORR "Signature Facilities" and other important historic properties from the Manhattan Project era.
12. DOE ORO will work with the Department of Interior to nominate the footprint of the K-25 Building for National Historic Register Landmark Status, in coordination with the COR and ORHPA.

**Phase 3 (long-term/future actions by either DOE ORO or DOE Headquarters)**

13. Once the National Park Service has completed its study as to whether the property should be managed by the National Park Service or a decision is reached by DOE to allow management by an outside entity (e.g., private foundation), the property could be transferred out of DOE ownership. In such an event, the property shall be protected pursuant to Section 106 of the National Historic Preservation Act (NHPA), 16 U.S.C. § 470, and its implemented regulations (36 CFR Part 800) and the historic resources interpretation plan.
14. Resolving Objections
  - a. Once the operational phase of this project has begun, should the SHPO or the Advisory Council object to activities relative to this project and pursuant to this MOA, the DOE ORO shall consult with the objecting signatory party to resolve the objection. All actions or facilities under this MOA that are not the subject of the objection shall remain unchanged.
  - b. If DOE ORO determines that the objection cannot be resolved, DOE ORO shall forward all documentation relevant to the dispute to the Advisory Council. Within 45 days of receipt of this documentation, the Advisory Council will either

- i. Provide DOE ORO with recommendations which DOE ORO will take into account when reaching a final decision regarding the dispute; or
  - ii. Notify DOE ORO that it will comment pursuant to 36 CFR 800.7(c), and proceed to comment. Any such comment will be taken into account by DOE ORO in accordance with 36 CFR 800.7(c)(4) when reaching a final decision regarding the dispute.
- c. Should the Advisory Council not exercise one of the above options within 45 days after receipt of all pertinent documentation, DOE ORO may assume the Advisory Council's concurrence in its proposed response to the objection.

#### 15. Administrative Stipulations

- a. Alterations to Project Documents. DOE ORO shall not alter any plan, scope of service, or other document that has been reviewed and commented on pursuant to this MOA, except to finalize the documents commented on in the draft, without first affording the SHPO and the Advisory Council the opportunity to review the proposed change(s) and determine whether it shall require this MOA to be amended. If either of the above parties determine that an amendment is needed, the parties of the MOA shall consult in accordance with 36 CFR 800.6(c)(7) to consider such an amendment. All consulting parties shall be afforded the opportunity to review, comment, and participate in the MOA amendment process.
- b. Amendments. Either of the other signatory parties to this MOA may propose to DOE ORO that the MOA be amended, whereupon DOE ORO shall consult with all other parties to this MOA to consider such an amendment; 36 CFR 800.6(c)(7) shall govern the execution of any such amendment.
- c. Termination.

If DOE ORO determines that it cannot implement the terms of this MOA, or either of the other signatory parties determines the MOA is not being properly implemented, the objecting party may propose to the other parties to this MOA that it be terminated.

- ii. The party proposing to terminate this MOA shall notify all consulting parties to this MOA explaining the reasons for termination and affording them at least 30 days to consult and seek alternatives to termination.

Should such consultation fail and the MOA be terminated, DOE ORO shall either consult in accordance with 36 CFR 800.6(a) to develop a new MOA or request the comments of the Council pursuant to 36 CFR 800.7(c).

Execution of this MOA, by the DOE ORO, and the other signatory parties and implementation of its terms serve as evidence that DOE ORO has afforded the SHPO and the other consulting parties an opportunity to comment on the site interpretation of

the ETTP in which ninety-nine buildings/structures are contributing properties to the K-25 Site and Powerhouse Historic Districts and eleven buildings/structures are eligible for inclusion in the National Register and that DOE has taken into account the effects of this project on these historic properties.

DEPARTMENT OF ENERGY

By: *Gerald Boyd* Date: *3/7/05*  
Agency Official for Purpose of Section 106

DOE FEDERAL PRESERVATION OFFICER

By: *A. J. [unclear]* Date: *3/18/05*

TENNESSEE STATE HISTORIC PRESERVATION OFFICER

By: *Herbert L. Hyman, DSHPO* Date: *3/17/05*

ADVISORY COUNCIL ON HISTORIC PRESERVATION

By: *Min [unclear]* Date: *3/28/05*

CONCUR:

CITY OF OAK RIDGE

By: *Dawn Bradshaw* Date: *3-7-2005*

OAK RIDGE HERITAGE AND PRESERVATION ASSOCIATION

By: *Tatlex Moore* Date: *3-7-2005*

CITY OF  
OAK RIDGE



OFFICE OF THE MAYOR

Telephone (865) 425-3432

POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

May 20, 2009

Mr. Stephen H. McCracken  
Assistant Manager for Environmental Management  
U.S. Department of Energy  
P.O. Box 2001, EM-90  
Oak Ridge, TN 37831

Dear Mr. McCracken:

Enclosed for your review is a copy of City Council Resolution 2-13-08, which was adopted on February 18, 2008. The resolution urges the Department of Energy (DOE) to amend the Memorandum of Agreement regarding site interpretation of the East Tennessee Technology Park (ETTP) to support the preservation of a portion of the K-25 North Tower.

I participated in the recent K-25 Site Historic Preservation consultation meeting, and it is clear from the technical information presented that the preservation of the North Tower is no longer a viable option. A new option under consideration is the construction of a new, moderately-sized K-25 History Center to be located at the ETTP near the current K-25 footprint. The History Center would house artifacts and would help tell the remarkable story of K-25's role in the Manhattan Project. It is my understanding that the facility would be integrated with programming at AMSE to expand the heritage tourism experience in Oak Ridge.

I believe this new option is in the community's best interests. It will help to preserve Oak Ridge's history and will support implementation of the City's Heritage Tourism Plan. In June, I intend to ask City Council to adopt a new resolution in support of the option to construct a K-25 History Center at ETTP.

Sincerely,

A handwritten signature in cursive script that reads "Thomas L. Beehan".

Thomas L. Beehan  
Mayor

Enclosure



## Department of Energy

Oak Ridge Office  
P.O. Box 2001  
Oak Ridge, Tennessee 37831

June 9, 2009

RECEIVED  
2009 JUN 18 P 2:35  
CITY MANAGER  
by ASF

Mr. E. Patrick McIntyre  
Executive Director and State Historic  
Preservation Officer  
Tennessee Historical Commission  
Department of Environment  
and Conservation  
2941 Lebanon Road  
Nashville, Tennessee 37243-0442

Dear Mr. McIntyre:

### **EAST TENNESSEE TECHNOLOGY PARK HISTORIC PRESERVATION ACTIVITIES**

The purpose of this letter is to obtain your comments on a proposed path forward for historic preservation activities at the East Tennessee Technology Park (ETTP). As you are aware, the U.S. Department of Energy (DOE) hosted a consultation meeting on this matter May 5, 2009. DOE is requesting revision of the current Memorandum of Agreement (MOA), dated March 28, 2005, regarding site interpretation measures for ETTP. As stated during the meeting, DOE hopes to quickly build consensus on new MOA provisions that finalize preservation and interpretation plans for the entire site.

The current MOA stipulates multiple site interpretation responsibilities for DOE. While many of these stipulations can (and are) being implemented, several have proven impractical. In particular, we propose to eliminate current stipulations related to preserving the north-end of the "U"-shaped K-25 building (footprint of approximately 135,000 sq ft); salvaging of the Roosevelt Cell; and retaining approximately the upper 10 feet of the interior walls of the legs of the "U." The enclosure document provides DOE's rationale for being unable to implement these three stipulations. DOE proposes to retain the balance of the stipulations contained in the current MOA as currently written. The removed stipulations would be replaced by new ones setting DOE's commitment for K-25 site interpretation and saving and interpreting a cell facility identical to the Roosevelt Cell, but in better condition.

During a series of consultation meetings held in 2007 Oak Ridge Office (ORO) representatives discussed a range of alternatives to preserving the North Tower, including the creation of an interpretive facility at ETTP, or alternatively at the American Museum of Science and Energy in downtown Oak Ridge. At a public hearing held in February 2008 ORO representatives requested

**EAST TENNESSEE TECHNOLOGY PARK HISTORIC PRESERVATION ACTIVITIES**

that interested parties provide their ideas on alternatives to North Tower preservation as a means of preserving the important history at ETTP. Most of the input received has promoted development of a manned interpretive facility at ETTP. In February 2009 the Oak Ridge Site Specific Advisory Board recommended that DOE consider creating an unmanned facility at ETTP, along with development of exhibits at the American Museum of Science and Energy in downtown Oak Ridge.

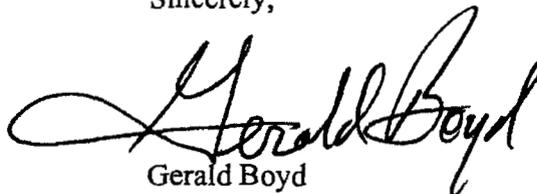
Discussion at the May 5, 2009 consultation meeting focused heavily on options for an interpretive facility to capture the history of operations at the K-25 site. Based on input received at that meeting, it is clear that the consulting parties are interested in creating a significant facility in Oak Ridge. Some discussion focused on whether or not the primary investment should be at the ETTP site itself or alternatively at the American Museum of Science and Energy. After consideration of all the input received on this issue over the past two and a half years the DOE ORO prefers construction of a facility at the actual location where the historic enrichment operations took place.

By copy of this letter, I am requesting that all interested parties provide any comments they have on the matters discussed above by no later than June 30, 2009. I am also soliciting any ideas the consulting parties might offer related to future management and financing for the facility. I will then review your responses so that DOE can make a final decision on appropriate mitigation for loss of the K-25 building. Comments should be forwarded to Katatra Vasquez, of my staff, via e-mail to [vasquezkc@oro.doe.gov](mailto:vasquezkc@oro.doe.gov) or by written correspondence to Katatra's attention at DOE ORO, Post Office Box 2001, SE-32, Oak Ridge, Tennessee 37831.

After we have reviewed all comments provided, DOE will draft appropriate revisions to the current MOA for review and comment by the consulting parties. My objective is to have a revised MOA in place by August 2009.

If you have any questions or if we can be of any further assistance, please feel free to contact me at (865) 576-4444, David Adler at (865) 576-4094, or Katatra Vasquez (865) 576-0835.

Sincerely,



Gerald Boyd  
Manager

Enclosure

cc's next page

Mr. E. Patrick McIntyre

-3-

June 9, 2009

**EAST TENNESSEE TECHNOLOGY PARK HISTORIC PRESERVATION ACTIVITIES**

cc w/enclosure:

Joseph Garrison, Tennessee Historical Commission  
Thomas McCulloch, Advisory Council on Historic Preservation  
Amy S. Fitzgerald, City of Oak Ridge  
Susan Gawarecki, ORR Local Oversight Committee  
Steve Dixon, ORSSAB  
Lloyd Stokes, ORHPA  
Katy Brown, Oak Ridge Convention & Visitors Bureau  
Jim Comish, American Museum of Science and Energy  
Cindy Kelly, Atomic Heritage Foundation  
Lawrence Young, CROET  
William J. Wilcox, Jr., PKP  
Keith McDaniel, ORHPA  
Steve Stow, ORSSAB  
DOE Information Center  
Terry Fehner, HR-76, HQ/FORS  
Skip Gosling, HR-76, HQ/FORS  
David Adler, EM-91, ORO  
David Allen, SE-32, ORO  
Gerald Boyd, M-1, ORO  
Robert Brown, M-2, ORO  
Nancy Carnes, CC-10, ORO  
Larry Clark, NS-50, ORO  
Larry Kelly, SE-30, ORO  
Stephen McCracken, EM-90, ORO  
Teresa Perry, SE-30, ORO  
Walter Perry, M-4, ORO  
Russell Vranicar, EM-93, ORO

Mr. E. Patrick McIntyre

-4-

June 9, 2009

**EAST TENNESSEE TECHNOLOGY PARK HISTORIC PRESERVATION ACTIVITIES**

bcc w/enclosure:

Gary Hartman, SE-32, ORO

Katatra Vasquez, SE-32 ORO

Steve Goodpasture, CDM, K-1007, MS-7240

Ken Jackson, BJC, 2527P, MS-7313

Shelia Thornton, SE-32, Parallax Inc.

## Explanation of Inability to Implement Certain Memorandum of Agreement Stipulations in the March 2005 MOA

DOE has identified three stipulations in the March 2005 Memorandum of Agreement (MOA) which cannot be achieved as written. Consequently, the MOA cannot be effectively implemented. An explanation of the inability to implement each of these MOA stipulations is given below.

1. *The north-end of the "U"-shaped K-25 Building (footprint of approximately 135,000 sq ft) will be retained.*

Preservation of the North Tower is impractical due to factors related to the cost and implementation hazards associated with preserving the structure. Subsequent to establishing the Department's original plan to preserve the structure, events at the site and subsequent actions taken to evaluate preservation options have resulted in a change in the Department's position.

A primary contributor to the Department's change in position involves a serious accident which occurred on January 3, 2006, in the east wing of the K-25 structure. In this incident a contractor employee fell through a concrete-panel on the operating floor in K-25. DOE and its contractor subsequently conducted extensive engineering and safety reviews of the facilities design and condition. These reviews concluded that the degraded conditions which resulted in this accident are present throughout the K-25 facility, including the North Tower. Due to the risk of further operating floor failure, access to the building was restricted and debris protection was installed below the floor. Reviews found that deterioration of the roof and operating floor concrete panels made roof replacement much less safe and more complex than earlier expected, due to a lack of normal access to these areas. Further deterioration of the concrete corbels and beams supporting the main process area or cell floor has led to additional concerns with the structural stability of the building. Investigation of the design drawings showed that the building was built to wartime codes in which the basement (vault level) concrete columns and walls were not fastened to footers, only resting on keyways in them, and had little rebar and smooth aggregate, conditions which do not meet modern building code requirements. As a consequence, extensive measures are expected to be necessary to allow public access into the building. Combined with evidence of some building shifting over time, and the great difficulty in removing radiological and other hazardous materials to levels necessary to allow release for public access, it was determined that other alternatives should be considered for preservation of the K-25 Building history. DOE provided this information to the consulting parties in four ETPP consultation meetings during 2007. Subsequent assessments identified several alternatives which were more safe, practical and cost-effective.

With respect to the cost-effectiveness of historic preservation, a 2007 estimate of approximately \$47.4M for MOA compliance showed that the DOE cost would be far higher than the \$26.8M baseline, with a future owner cost of around \$20M to convert the retained North Tower into a visitor-ready facility. Key factors in the cost escalation were : (1) the need to replace the failing operating floor with a more acceptable one; (2) roof replacement difficulty when accounting for the inability to allow workers on the roof surface due to its extensive deterioration; (3) extensive corbel and beam repairs to support cell floor process equipment removal; (4) independent verification that the facility meets criteria to allow release for public use; and, (5) replacement of the vault wall, due to its construction not being amenable to retention, as described below. These costs do not include the

amount needed to make the building structurally code-compliant, which could approach \$10M. The cost for implementation of DOE's proposed alternative for a K-25 History Center at ETTP is estimated to be approximately \$18.3M, with little to no cost for a future operating organization to have a visitor-ready facility. Demolition of the North Tower is estimated to cost around \$5.0 – 6.0M.

Cost for the other five alternatives considered range between the costs for these two alternatives, all with added expense to complete the transition to a visitor-ready facility. The order of magnitude estimated cost for the various alternative were presented at a May 5, 2009, consultation meeting in Oak Ridge. More detailed cost information is available upon request.

All these factors contribute to making retention of the north end of the K-25 Building no longer the best and most cost-effective mitigation to preserve the significance of ETTP.

3. *Retain approximately the upper 10' of the interior walls of the legs of the "U".*

Retention of the interior vault wall has been shown to not be practical because it was not designed and constructed to be a retaining wall and the area behind much of the wall length is a pipe-containing void rather than being backfilled, weakening the slab above the wall. The wall is not secured to its footer, nor is it tied back to the concrete slab extending inward from the wall; rather it is attached to the cell floor being demolished with the building. Demolition experience to date has shown that wall failure is common; its post-demolition state is unsafe and could not be mitigated without extensive work or complete replacement. A more practical and cost-effective alternative would be construction of a new retaining wall. In working with local stakeholders, it was found that construction of a 200 foot section of "vault wall" for future use would satisfy their expectations. This alternative presents a safer, more cost-effective measure to portray the history of Oak Ridge and the K-25 Gaseous Diffusion Plant than attempting to save the entire unstable interior wall.

6. *DOE ORO is committed to selecting and salvaging those portions of the "Roosevelt Cell" and associated equipment that are necessary to illustrate and convey the gaseous diffusion process.*

Salvaging the Roosevelt Cell presents major problems due the level of enrichment of residual contamination in the process gas equipment and piping contained therein. The potential for small amounts of highly enriched uranium being left in the Roosevelt Cell equipment, as well as other north end process gas equipment (the compressors for Withdrawal Alley 13A, identified in Stipulation 1.b) makes salvage of these items impractical for release to public access. While assessing possible alternatives to salvaging the Roosevelt Cell, the true history of this demonstration cell was obtained for the Oak Ridge Historian, a key driving force behind the K-25 historic preservation effort. It was determined that the cell was used for showing General Groves, Secretary of War Stimson, and other dignitaries how the gaseous diffusion process worked, not for a World War II visit by President Roosevelt. The cell was not called "the Roosevelt Cell" until much later in the life of the plant. Consequently, any cell with like equipment would enable the mitigation of this cell to be achieved without the risk of not being able to display the process equipment to the public. Subsequently, it was determined that salvaging a cell and other equipment at the lower end of the cascade in the K-27 Building, which contains identical equipment with very low enrichment or even depleted uranium would be a safer and better, more cost-effective alternative for salvaging. The K-27 Building does not present the overhead falling debris risk found in K-25, because its operating floor being cast-in-place, reinforced concrete rather than the dangerous concrete panels found in the K-25 Building.

**RESOLUTION**

WHEREAS, the U.S. Department of Energy, Oak Ridge Office (DOE ORO) is in the process of decontaminating, decommissioning, and demolishing the K-25 and K-27 Buildings and associated appurtenances located at the East Tennessee Technology Park (ETTP), formally known as the K-25 site, located in the City of Oak Ridge; and

WHEREAS, these buildings and associated appurtenances are eligible for inclusion in the National Register of Historic Places; and

WHEREAS, pursuant to 36 CFR Part 800 regulations implementing Section 106 of the National Historic Preservation Act (U.S.C. Part 470f) and in consultation with the Tennessee State Historic Preservation Office (SHPO), DOE ORO has determined that the demolition of these buildings/structures at the ETTP will have an adverse effect on the historical character of these buildings/structures, as well as on the K-25 Site Main Plant Historic District and the Powerhouse Historic Districts; and

WHEREAS, the City of Oak Ridge supports the preservation of key historical artifacts from the ETTP site, and the interpretation of the significance of these facilities and the gaseous diffusion process at the American Museum of Science and Energy, the Oak Ridge Public Library and other locations within the City limits; and

WHEREAS, the City of Oak Ridge also supports the accelerated cleanup of the ETTP in order to reduce risk and to promote reindustrialization of the site for economic diversification; and

WHEREAS, in March 2005, the DOE ORO executed an MOA entitled *Memorandum of Agreement Among the U.S. Department of Energy Oak Ridge Operations Office, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation, Pursuant to 36 CFR Part 800.6(b)(2) Regarding Site Interpretation of the East Tennessee Technology Park (ETTP) (Formerly K-25 Site) on the Oak Ridge Reservation, Roane County, Tennessee*; and

WHEREAS, the City of Oak Ridge is a signatory to the MOA as a "Concurring Party," to demonstrate support for the mitigation of adverse effects on the historical character of these buildings/structures on the K-25 Site Main Plant Historic District and the Powerhouse Historic Districts, as well as support for the demolition of the remaining buildings/structures; and

WHEREAS, in June 2009, the DOE recommended a modification to the MOA that would result in the demolition of the entire K-25 structure, and the construction of an interpretive facility at the ETTP site to capture the history of uranium enrichment operations at that location; and.

WHEREAS, the City of Oak Ridge commends DOE for its continued willingness to work with the City and stakeholder groups to find ways to preserve a select few historic government buildings and to help the City and neighboring communities create and sustain heritage tourism programs; and

WHEREAS, the City Manager supports the recommendation to demolish the entire K-25 structure, and the construction of an interpretive facility at the ETTP site to capture the history of uranium enrichment operations at that location; and

WHEREAS, the City Manager recommends that DOE amend the MOA entitled *Memorandum of Agreement Among the U.S. Department of Energy Oak Ridge Operations Office, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation, Pursuant to 36 CFR Part 800.6(b)(2) Regarding Site Interpretation of the East Tennessee Technology Park (ETTP) (Formerly K-25 Site) on the Oak Ridge Reservation, Roane County, Tennessee*; to accomplish the same.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and that the City urges DOE to amend the *Memorandum of Agreement Among the U.S. Department of Energy Oak Ridge Operations Office, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation, Pursuant to 36 CFR Part 800.6(b)(2) Regarding Site Interpretation of the East Tennessee Technology Park (ETTP) (Formerly K-25 Site) on the Oak Ridge Reservation, Roane County, Tennessee* to stipulate the demolition of the entire K-25 structure, and the construction of an interpretive facility at the ETTP site to capture the history of uranium enrichment operations at that location.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 20th day of July 2009.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**RESOLUTION**

WHEREAS, the U.S. Department of Energy, Oak Ridge Office (DOE ORO) has proposed the Integrated Facilities Disposition Project (IFDP), which is a collaborative effort among several DOE program offices to demolish 439 buildings at the Oak Ridge National Laboratory (ORNL) and the Y-12 National Security Complex (Y-12) totaling 5.3 M ft<sup>2</sup> of excess space over a schedule range of 26 to 29 years; and

WHEREAS, these facilities are located in the City of Oak Ridge; and

WHEREAS, the City of Oak Ridge commends DOE for its continued willingness to work with the City and stakeholder groups to find ways to preserve a select few historic government buildings and to help the City and neighboring communities create and sustain heritage tourism programs; and

WHEREAS, the City of Oak Ridge supports the preservation of key historical artifacts from the proposed IFDP action, and the interpretation of the significance of these facilities at ORNL, Y-12, the American Museum of Science and Energy, the Oak Ridge Public Library and other locations within the City limits; and

WHEREAS, the City of Oak Ridge also supports the proposed action IFDP in order to reduce risk and to promote continued modernization of ORNL and Y-12; and

WHEREAS, the DOE ORO has notified the Tennessee State Historic Preservation Office (SHPO) about the proposed IFDP action; and

WHEREAS, the SHPO responded that the proposed IFDP action may adversely affect historic properties; and

WHEREAS, in May 2009, the DOE ORO initiated consultation pursuant to 36 CFR Part 800 regulations implementing Section 106 of the National Historic Preservation Act (U.S.C. Part 470f); and

WHEREAS, the DOE ORO is developing a Memorandum of Agreement (MOA) among the DOE, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation to address IFDP historic preservation; and

WHEREAS, the City of Oak Ridge is a signatory to the MOA as a "Concurring Party," to demonstrate support for the mitigation of adverse effects on IFDP historical properties, as well as support for the demolition of the remaining buildings/structures; and

WHEREAS, the City of Oak Ridge has recently established the Center for Oak Ridge Oral History (COROH) at the Oak Ridge Public Library with the support of DOE ORO, the State of Tennessee, and numerous organizations and volunteers from around the region; and

WHEREAS, the mission of COROH is to collect the oral histories of members of the scientific/technical community and area residents in an effort to ensure that the memories of those involved in the history of the City of Oak Ridge--from its inception to the present--and its profound significance to the region, the United States, and the world will not be lost; and

WHEREAS, the COROH project also serves an education mission by making materials available to students, scholars, and other members of the public to learn about the history of Oak Ridge and its profound significance to the region, the United States, and the world; and

WHEREAS, the City Manager recommends that DOE, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation include support for the COROH in the IFDP MOA to support local historic preservation and as a means to help mitigate the adverse impacts associated with the proposed IFDP action.

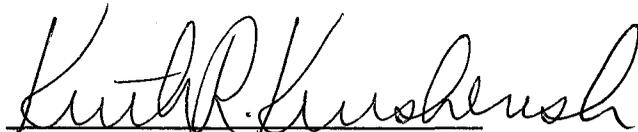
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and that the City urges DOE, the Tennessee State Historic Preservation Office, and the Advisory Council on Historic Preservation to include support for the Center for Oak Ridge Oral History in the Integrated Facilities Disposition Project Memorandum of Agreement to support local historic preservation and as a means to help mitigate the adverse impacts associated with the proposed Integrated Facilities Disposition Project action.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute the appropriate legal documents to accomplish the same.

This the 20th day of July 2009.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**ELECTRIC DEPARTMENT MEMORANDUM**

**09-06**

DATE: July 1, 2009

To: James R. O'Connor, City Manager

From: Jack L. Suggs, Electrical Director

SUBJECT: AWARD OF BID FOR UNDERGROUND ELECTRIC CABLE

Attached is a resolution awarding a bid to Stuart C. Irby Company, Johnson City, Tennessee for the provision of 15,000 feet of underground electric cable in the approximate amount of \$133,415.00.

For several years, power delivery problems have been prominent in the Westwood subdivision. As you are aware, power for this area winds up Nebraska Avenue to West Outer Drive, where it eventually connects to Whippoorwill. We have had lower than expected power reliability and quality due to the long lines, heavy tree population and lack of opportunities for back feed.

Staff designed a plan several years ago to remedy this situation by running a feed from the Oak Ridge Turnpike up Wisconsin Avenue to Whippoorwill. This line, in combination with selective reconductoring of the overhead lines near West Outer, will mitigate many of the problems being experienced in the Westwood subdivision as well as providing an alternate feed for the area to the east.

Funding for the plan was included in the 2009 budget, but construction was delayed until State Highway 95 had reached a point where installation of the infrastructure at the intersection of the Oak Ridge Turnpike and Wisconsin was practical. Such a point has now been reached and staff is ready, with this purchase, to begin moving forward.

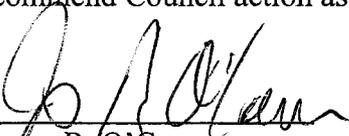
As a side note, substantial funding exists in the CIP for further improvements along Whippoorwill that will take place over the next several years. These improvements will involve replacing and providing backup for the power lines along Whippoorwill itself, such lines being inadequate to support further growth and reliability.

Staff recommends adoption of the attached resolution.

  
\_\_\_\_\_  
Jack L. Suggs  
Electrical Director

**City Manager's Comments:**

I have reviewed the above issue and recommend Council action as outlined in this document.

  
\_\_\_\_\_  
James R. O'Connor

7/9/09  
Date

**CITY OF OAK RIDGE, TENNESSEE**  
**Abstract of Bids**

Spec #: 2009 Purchase 500 MCM Cable for Wisconsin  
 OPENING DATE: June 22, 2009 11:00 A.M.  
 FOR ---

DESCRIPTION	ITEM	UNIT	BIDDER:		BIDDER:		BIDDER:	
			UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
UNDERGROUND DISTRIBUTION CABLE  THE FURNISHING OF UNDERGROUND DISTRIBUTION CABLE PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE ELECTRIC DEPARTMENT  * CONTRACT AMENDMENT BUDGET FOR OVERAGE, SHALL NOT EXCEED 5%.	1	15,600	\$ 8,145	\$ 127,062.00				
	2*	780	\$ 8,145	\$ 6,353.10				
TOTAL PRICE				\$ 133,415.10				\$
TERMS				Net 30				\$
DELIVERY				8 weeks ARO				
F.O.B.				Oak Ridge				
VIA				Truck				

OTHER BIDDERS CONTACTED:  
 Kerite Company - Seymour, CT  
 The Okonite Company - Woodstock, GA

BIDS OPENED AND RECORDED BY---  
*Lyn Dowlen*  
 Lyn Dowlen  
 Accounting Division Manager

BIDS REVIEWED BY---  
*Janice McGinnis*  
 Janice McGinnis  
 Finance Director

REASON FOR AWARD  
 ONLY BID RECEIVED  
 LOW PRICE  
 BETTER OR REQUIRED DESIGN  
 EARLY DELIVERY  
 LOWEST TOTAL COST

RECOMMEND AWARD BE MADE TO:  
 Stuart C. Irby Co.  
 501 West Mountain View Road  
 Johnson City, TN 37604

NUMBER \_\_\_\_\_

**RESOLUTION**

WHEREAS, the City of Oak Ridge has issued invitations to bid for the purchase of underground electric cable for use in its electrical distribution system to address power delivery problems in the vicinity of the Westwood subdivision; and

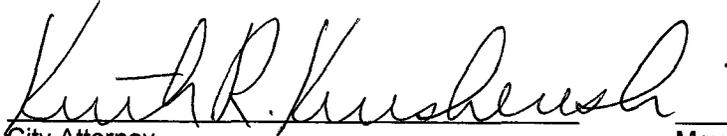
WHEREAS, bids were received and publicly opened on June 22, 2009, with Stuart C. Irby Company, Johnson City, Tennessee, submitting the sole bid, which bid the City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Stuart C. Irby Company, 501 West Mountain View Road, Johnson City, Tennessee 37604, for the furnishing of underground electric cable; said award in strict accordance with the required specifications and the bid as submitted and publicly opened on June 22, 2009, and in the estimated amount of \$133,415.00.

This the 20th day of July 2009.

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

# ELECTIONS

**BOARD OF BUILDING  
& HOUSING CODE  
APPEALS**

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Michael Brown

BOARD OR COMMISSION: Board of Building and Housing Code Appeals

TIME IN OFFICE: Term of Office 3 Years

Date Appointed 8/21/06

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 41

Number of Absences 15

Date Prepared 7/7/09

Attachment: Resume

**Michael Edwin Brown**

121 Newhaven Road Oak Ridge, TN 37830 8 65-755-2278 cell mike@mmproductionsusa.com

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**SUMMARY OF QUALIFICATIONS**

- Extensive practical experience as owner of small business.
- Effective labor leader of municipal employees.
- Exemplary service in municipal fire departments.
- Excellent leadership skills with proven record of success.

**EMPLOYMENT HISTORY**

- 1996 – Present** *City of Knoxville Fire Department, Knoxville, TN – Master Firefighter/Paramedic*  
Served in roles of Fire Suppression, Emergency Medical Services, Rescue and CBRNE Haz-Mat Specialist. Assigned to Special Operations Division administration overseeing haz-mat, rescue and medical response and training issues.
- 1988 – Present** *M & M Productions USA, Knoxville, TN – CEO*  
Owner and Operator of Corporate Audio/Visual and Event Management Company. Personnel management of all production personnel. Installation of audio visual equipment both temporarily and permanent.
- 2003 – 2005 -** *Knoxville Fire Fighters Association, IAFF Local 65, Knoxville, TN – President*  
Labor President. Oversaw all business and fundraising activities of organization. Responsible for 238% increase in fundraising revenue and large increase of membership. Negotiated with department and elected leaders. Served as legal advisor and mediator.
- 1995-1996** *Mel & The Party Hats, Inc., Nashville, TN - Road Manager*  
Daily management of regional entertainment group including negotiations, travel and production. Managed all production staff.
- 1994-1995** *Q-Zar Lasertainment Inc. – Area General Manager*  
Managed over forty employees for the Northern Virginia/Maryland region. Tasked with expansion plan and all area operational decisions including building site selection and build-out including code compliance.
- 1994-1995** *American Audio-Video, Falls Church, VA - Audio-Visual Technician*  
Sound, lighting and video show design and operation. Established and maintained client relationships.
- 1994** *Marriott Hotels & Resorts Arlington, VA - Audio Visual Consultant*  
Served as consultant and technician in development and implementation of Marriott Visual Presentations in Washington DC region hotels.

**EDUCATION**

- 2005 - Present Roane State Community College, Associate of Applied Science in Emergency Medical Services Management
- 1996 - 06 City of Knoxville Fire Training Academy and Continuing Education Courses throughout employment with KFD
- 1996 – 97 Roane State Community College, Paramedic Certificate
- 1994 Lanier Technical Institute
- 1992 Osbourn Park Senior High School Manassas, VA

**ACCOMPLISHMENTS/HONORS**

- Selected for National Peer Review – Assistance to Firefighters Grant – 2 years
- Goodwill Industries Volunteer of the Year
- Nominated for Leadership Knoxville program
- TN Professional Firefighters Association Executive Board and Finance Committee Member
- Chairperson of Goodwill Fire & Rescue Challenge
- Tennessee Volunteer Spirit Award by Governor Sundquist

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Joseph Lee

BOARD OR COMMISSION: Board of Building and Housing Code Appeals

TIME IN OFFICE: Term of Office 3 Years

Date Appointed 9/25/06

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 41

Number of Absences 2

Date Prepared 7/7/09

Attachment: Resume

**Resume:**

Joseph E. Lee III  
99 East Pasadena Road  
Oak Ridge, Tennessee 37830  
H-(865) 483-1209 C-(865) ~~659-3119~~ 389-6812  
~~joephlee3@aol.com~~ bellsouth.net

**Career Objective:**

To provide efficient and high quality on-site supervision of construction personnel and deliver a project that is in-budget and on-schedule.

**Professional Experience:**

2003-2005     **Kesterson Construction**     Maryville, Tennessee  
    **Project Superintendent:**  
    Scarboro Community Center     Oak Ridge, Tennessee  
    Townsend Heritage Museum     Townsend, Tennessee  
1995-2003     **Partners & Associates**     Knoxville, Tennessee  
    **Project Manager:**  
    Carson-Newman College     Jefferson City, Tennessee, 2002  
    Renovation of Swan Hall  
    Renovation of Alumni Hall  
    LaGrange College     LaGrange, Georgia, 2001  
    Design development of a new, 248-bed residence hall  
    Design & construction of residence hall site  
    Design & construction of women's softball complex  
    Construction of new tennis courts  
    City of Gadsden     Gadsden, Alabama, 2000  
    Design & construction of Cossa Bend Golf Clubhouse  
    Design & construction of golf course maintenance facility  
    Design & development & site prep for Cossa Bend Golf Club  
    Whirlpool Corporation     St. Joseph, Michigan, 1999  
    Renovation & expansion of existing research facility  
    The Center at Gettysvue     Knoxville, Tennessee, 1999  
    Construction of upscale market with fuel center & retail shops  
    Shorter College     Rome, Georgia, 1998  
    Construction of Fitton Student Union & Recreation Complex  
    City of Oak Ridge     Oak Ridge, Tennessee, 1998  
    Construction of the Centennial Golf Clubhouse  
    Bennett Galleries     Knoxville, Tennessee, 1997  
    Renovation of a theater into an art gallery & retail space  
    Truett-McConnell College     Cleveland, Georgia, 1997  
    Design & construction of the Student Development Center  
    Design & construction of the Institutional Center  
    Renovation of the college gymnasium  
    Renovation of the main administration building

**Professional Experience Cont.**

- Gettysvue Polo, Golf & Country Club Knoxville, Tennessee, 1996  
Construction of the golf clubhouse & grounds  
Construction of the club swimming pools  
Construction of the club tennis complex
- 1995 **Emerik Properties** Oak Ridge, Tennessee  
Project Superintendent  
Construction of the Revco Drug Store
- 1993-1995 **Cherokee Construction** Jefferson City, Tennessee  
Project Superintendent  
Construction of two, 42-unit HUD housing developments:  
Auburn Hills in Oak Ridge, Tennessee & Cherry Hills in Spring City, Tennessee
- 1992-1993 **Martin Contracting Co.** Knoxville, Tennessee  
Project Manager  
Construction of an 18,000 sq. ft. Mini-Mall retail store and gas station at the  
Tennessee Air National Guard Base
- 1991-1992 **Independent Contractor** Oak Ridge, Tennessee  
Contractor  
Renovation and remodeling of commercial and residential buildings
- 1989-1991 **Lockwood Greene Engineers** Wilson, North Carolina  
Project Manager  
Construction of the \$36 million/400,000 sq. ft. expansion of the  
Firestone Tire and Rubber Plant in Wilson, North Carolina,  
including coordination of the expansion activities with Firestone Engineering Department,  
contract administration, change order negotiations, and review and approval of payment  
applications.
- 1987-1988 **Downtown Management Co.** Oak Ridge, Tennessee  
Project Manger  
Design and development of a new shopping mall, construction of the Wal-Mart Store,  
renovations for current tenant improvements, and design and construction of new tenant  
spaces.

**Educational Background:**

- 1986 Home Builders Institute Hendersonville, North Carolina  
Production Management Training
- 1981 United States Army Fort Jackson, South Carolina  
Basic Combat Training
- 1972 - 1975 Warren Wilson College Swananoa, North Carolina  
Pursuing a Liberal Arts degree
- 1971 Boy Scouts of America Oak Ridge, Tennessee  
Rank of Eagle Scout
- 1970 Oak Ridge High School Oak Ridge, Tennessee  
High School Diploma

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Aaron Wells

BOARD OR COMMISSION: Board of Building and Housing Code Appeals

TIME IN OFFICE: Term of Office 3 Years

Date Appointed 2/18/08

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 28

Number of Absences 0

Date Prepared 7/7/09

Attachment: Resume

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2009 JUN 30 PM 1:52

OFFICE OF THE CITY CLERK

To the Oak Ridge City Council,

My name is Aaron Wells and I am asking for your vote for a reappointment to the Board of Building and Housing Code Appeals. Over the last year I feel that significant progress has been made in the improvement of our city's housing. Some of these improvements are a reflection of my stance on rundown houses and my belief in forcing absentee landlords to make improvements.

It is my hope that you will allow me to continue my time on the board over the next few years and stay the course on creating a better Oak Ridge for all of the citizens. If there are any questions you have about my tenure up to this point please feel free to contact me at 865-898-7471 or by email [wellsofficesupply@gmail.com](mailto:wellsofficesupply@gmail.com).

Sincerely,  
Aaron Wells

**HEALTH &  
EDUCATIONAL  
FACILITIES  
BOARD**

**LEGAL DEPARTMENT MEMORANDUM**  
**08-30**

DATE: June 4, 2008  
TO: Honorable Mayor and Members of City Council  
FROM: Kenneth R. Krushenski, City Attorney  
SUBJECT: CITY ATTORNEY REPORT – JUNE 16, 2008 MEETING

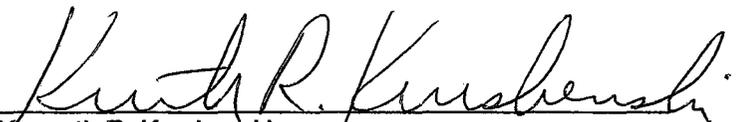
I. Health and Educational Facilities Board Vacancies

Council Action Recommendation: None – Information only.

At its February 19, 2008 meeting, Council referred to the City Attorney the question of retaining the Health and Educational Facilities Board as an operational Board of the City due to several longstanding vacancies on that Board.

After reviewing with City Bond Counsel, Mark Mamantov, the complicated legal aspects involved in dissolving the Board, it was the conclusion of the City Attorney that the best approach to the problem would be to fill vacancies on the Board with members of the City's Industrial Development Board (IDB) since the bond approval and issue functions of both Boards, to a certain degree, overlap. This approach was discussed at the last two IDB meetings with its members and they have been encouraged to submit applications.

I am pleased to report that Mr. David E. Wilson, a current member of the Industrial Development Board, has submitted his resume in consideration of appointment to the Health and Educational Facilities Board.

  
Kenneth R. Krushenski

cc: James R. O'Connor, City Manager  
Douglas B. Janney, Jr. – Chairperson – Industrial Development Board  
Industrial Development Board Members

## Executive Resume

William J. Biloski, P.E., M.B.A.  
33 Palisades Parkway  
Oak Ridge, Tennessee 37830  
(865) 574-4182

### Professional Experience Summary

Demonstrated leadership in real estate activities, industrial recruitment, asset resource management, facilities operations, facilities engineering, and program management. Skilled in communications, both written and verbal. Experience in coordinating multi phased projects with diverse clientele from conception to completion. A broad background in all aspects of facility, resource, and program management.

### Work Experience Summary

<b>Manager, Reindustrialization</b>	<b>Bechtel Jacobs Company LLC</b>	<b>4/98 to Present</b>
<b>Director, Reindustrialization</b>	<b>Lockheed Martin Corporation</b>	<b>8/96 to 3/98</b>

The Department of Energy transitioned the Reindustrialization contract to Bechtel Jacobs Company LLC on April 1, 1998. Managing principal for the Reindustrialization Team which includes: the Department of Energy Oak Ridge Operations Office and the Community Reuse Organization of East Tennessee. Conceptualized and manage a professional asset transition technical team. Implemented cultural and policy changes to view challenged facilities as assets not liabilities. Developed industrial recruitment marketing plan and asset portfolio package to include available land parcels and employee-owned spin-off enterprises. Reindustrialization's Brownfield initiative at the Oak Ridge Reservation has resulted in the transition of ownership from the Department of Energy to the private sector of 600, 000 sq. ft. of building floor space, full development of a 1,000 acre business park, and created 400+ private sector jobs. The program was the recipient of the prestigious EPA National Phoenix Award and is recognized as the model Department of Energy Brownfield reuse program.

<b>Manager, Facilities, Restructuring and Real Estate</b>	<b>Lockheed Martin Corporation</b>	<b>5/95 to 8/96</b>
---	------------------------------------	---------------------

Managing principal on the \$70M "Radar Center of Excellence" restructuring project. Developed the concept and implemented the partnership with New York State on the "Electronics Park Industrial Revitalization" program. Transitioned a 1.8M sq ft manufacturing complex to New York State. Sold the French Road Utica Plant (600K sq ft) avoiding \$4M+ of carrying costs per year.

<b>Manager, Facilities</b>	<b>Martin Marietta Corporation</b>	<b>1/90 to 4/95</b>
----------------------------	------------------------------------	---------------------

Managing principal for a multi-functional Facilities Team in a high tech manufacturing multi-plant environment. Responsibilities included lease negotiations, facility design and construction, government (DOD/DIS) security, plant and equipment maintenance, utility purchase and distribution, and contract services. Responsible for the Glen Burnie Facility Transition, Farrell Road Plant closure and sale, and Court Street Plant closure (1.6M sq. ft., \$30M, under budget and on schedule). During tenure, operational floor space reduced 1.6M sq. ft./employment reduced 314 to 116/budget reduced from \$34M to \$16.5M.

<b>Manager, Facilities Project Engineering, BSY-2 Buildup</b>	<b>General Electric Corporation</b>	<b>1/88 to 12/89</b>
---	-------------------------------------	----------------------

Managed the closure/relocation of an existing business which vacated a 450K sq. ft. facility. Developed, gained approval, and implemented a \$36.7M facility modification project. Managed all facilities for the \$1.5B General Electric Company Submarine Combat System contract.

<b>Manager, Facilities Project Engineering</b>	<b>General Electric Corporation</b>	<b>12/85 to 12/87</b>
--	-------------------------------------	-----------------------

Managed the Plant Engineering organization consisting of 11 multi-disciplined engineers with a budget of \$4M for a multi-plant, three-site, 3,000,000 sq. ft. operation.

**MANAGEMENT SENSITIVE**

**William J. Biloski, P.E., M.B.A.**

**Education**

MBA	Business Administration	Syracuse University	6/85
BS	Environmental Engineering	Clarkson University	6/72
BS	Civil Engineering	Clarkson University	6/72

**Other Qualifications**

- New York State Registered Professional Engineer, License Number 56950
- MBA Degree – Major Area – Organization and Management Systems
- Structural Engineering, Construction Management, Construction Scheduling and Estimating
- Real Estate Transaction Closure

**Professional/Interpersonal Strengths**

Technical Engineering

Business Education

Economic

Managerial

Leadership

Key Traits

- BS, Civil and Environmental Engineering
- New York State Professional Engineer License
- Masters Business Administration Degree
- Experience in project cost, facilities management, real estate, property management, and program management
- M.B.A. Major – “Organization and Management”
- Excellent cross-functional and intercompany managerial leadership
- Excellent team builder and motivator
- Effectively develops vision into an orderly implementation plan while proactively managing change and motivating others
- Organization/Dedication/Drive/Customer Orientation

**Board of Director and Community Activities**

- Oak Ridge Industrial Development Board
- East Tennessee Economic Council – Board of Directors
- Community Reuse Organization of East Tennessee – Board of Directors
- Horizon Center LLC – Board of Directors
- Roane Alliance – Board of Directors
- Oak Ridge Public Schools Education Foundation – Board of Directors
- Rotary International – Oak Ridge

RECEIVED

**Louise B. Dunlap**  
**116 Clark Lane**  
**Oak Ridge, Tennessee 37830**  
**483-9361 (H)**  
**805-0830 (C)**

2009 FEB 23 AM 10: 05

OFFICE OF THE CITY CLERK

## **EDUCATION**

B. S. Degree in Chemistry – University of Tennessee

Attended Graduate School of Business – University of Tennessee

Completed Lockheed Martin Leadership Skills Institute

Completed Advanced Management Course, Martin Marietta Energy Systems

Completed course in “Superconductivity: Basic Concepts and Applications, UCLA Extension

Completed Course in Basic Industrial Development, Georgia Institute of Technology

Completed Course for Women in Management, University of Tennessee

Completed 3 years, U. S. Chamber of Commerce, Institutes for Organizational Management

## **EMPLOYMENT**

2004-Present

Retired

2000 – 2003

Associate Director, ORNL Technology Transfer and Economic Development Directorate: Responsible for all technology transfer activities and facilitating the use of ORNL-developed technology to create new companies in the area.

1990 – 2000

Director, ORNL Office of Science and Technology Partnerships

## EMPLOYMENT, cont'd

1988 – 1990                      Manager, Industrial Partnership Program, ORNL High Temperature Superconductivity Pilot Center

1986 – 1988                      Director, Technology Applications, ORNL Office of Technology Transfer

1984 – 1986                      Assistant Director, Public Relations, Martin Marietta Energy Systems

1977 – 1984                      Executive Director, Oak Ridge Chamber of Commerce

1974 – 1976                      Economic Development Department, Oak Ridge Chamber of Commerce

1964 – 1974                      Active Civic Volunteer

1958 – 1963                      Analytical Chemistry Division, ORNL

1957                                  Undergraduate Assistant, Chemistry Department University of Tennessee

## HONORS

Oak Ridge Woman of the Year, 1986

Martin Marietta President's Award for Continuous Improvement, 1993

Knoxville Area YWCA Tribute to Women, Woman of the Year in Business and Government, 1994

## ACTIVITIES

Oak Ridge City Council, Chair, Economic Development Committee ; Representative to Energy Communities Alliance ; Chair, Partners for Progress

Former Chair and Current Member, CROET Board of Directors

Board of Directors, Oak Ridge Economic Partnership

ACTIVITIES, cont'd

Board of Directors, Oak Ridge Institute of Continued Learning

Former Chair and Current Member, Board of Directors, Methodist Medical Center Foundation

Former Chair and Current Member, Methodist Medical Center Advisory Board

Board of Visitors, UT Chemistry Department

Board of Governors, University of Tennessee

Board of Directors, Pellissippi State Community College Foundation

Member, Oak Ridge Planning Commission

Member, Oak Ridge Rotary Club

Past Chair, Oak Ridge Charter Commission

Past President, United Way of Anderson County

Past President, East Tennessee Industrial Council

Past Member, Board of Directors, Melton Hill Regional Industrial Development Association.

RECEIVED  
2009 JUL -2 AM 8:02

157 Whippoorwill Dr.  
Oak Ridge, TN 37830  
July 1, 2009

To: Jacquelyn J. Bernard, City Clerk  
City of Oak Ridge  
P.O. Box 1  
Oak Ridge, TN 37830

RE: APPLICATION FOR A VACANCY ON THE HEALTH AND FACILITIES BOARD OR A SIMILAR BOARD FOR WHICH I MIGHT BE QUALIFIED.

#### Brief Résumé

#### Personal:

I am a retired in-mover to Oak Ridge from Reno, NV. My daughter is in Memphis for the summer as an intern to Chief Justice Janice Holder. Her husband is an employee of EnergX located in Oak Ridge.

#### Education:

B.S. Univ. of Oregon (Journalism)  
M.A. UCLA (Sociology – Family Studies emphasis)  
Ph.D. Stanford Univ. (Social Psychology – Attitude and Behavior Change emphasis)

#### Professional Experience:

Extension State Specialist, Human Relations, U. of California  
Extension State Specialist, Health Education, U. of Nevada  
Professor, Adult Development and Family Studies, U. of Nevada Reno

#### Community Service:

Member and Chair, Nevada Governor's appointee, Nevada Older Americans Advisory Council  
Member and Chair, Washoe County Health Dept., Board of Directors  
Member, Board of Directors, State Health Coordinating Council  
Member, Board of Directors, Greater Nevada Health Systems Agency

Community Service: (continued)

Member, Board of Directors, Family Counseling Center, Reno and Carson  
City

Registered Nevada State Lobbyist for AARP

Chair, Legislative Committee, AARP Chapter 625, Oak Ridge

Grants (principal investigator):

UNR Foundation

Community Services Agency Nevada

U.S. Health and Human Resources (4 grants)

Nevada Division of Health

Robert Wood Foundation and Nevada Rural Health

U.S.D.A. Nutrition Program

Also:

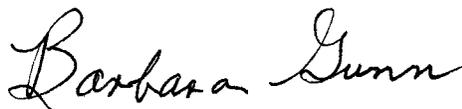
IRS Section 501(c)(3)

FAMILY FOOD MINISTRY

Granting "bequests, estate, charitable (including in-kind contributions)"  
eligible for deduction from income taxes.

I was program administrator and filed the papers for this and received  
approval from IRS.

For a more detailed résumé, local and Nevada references or perhaps an  
interview, the best way to contact me is by letter or phone call to:



Dr. Barbara Gunn  
157 Whippoorwill Dr.  
Oak Ridge, TN 37830  
Ph: (865) 483-9220

# David L. Mason

## QUALIFICATIONS

- Twenty-five years of project management experience in both DOE and private sectors (project sizes varying from approximately \$100 thousand to \$700 million).
- Experienced in establishing and building new organizations comprised of multi-disciplined staffs.
- Hands-on experience establishing and maintaining project schedules (using Primavera).
- Experienced in Conduct of Operations and the process of restarting idled facilities

## EXPERIENCE

### **Pro 2 Serve**

**2006 – 2009**

*Consultant*

Teach project management, leadership and strategic planning

### **United States Enrichment Corporation**

**2000 - 2005**

**Oak Ridge, Tennessee**

*Director, Centrifuge Engineering and Manufacturing Project*

Manages the centrifuge demonstration project to ensure DOE objectives are met on schedule and within budget. Ensures continued excellence in working relations with ORNL staff.

### **Lockheed Martin Energy Systems, Inc.**

**1993 -1999**

**Oak Ridge, Tennessee**

*Director, Y-12 Enriched Uranium (EUO) Operations and Resumption Project*

**1998 - 1999**

While meeting all production schedules successfully restarted the accountability portion of EUO and began the process to restart the last and most difficult part of EUO.

*Deputy Director, Environmental Management and Enrichment*

**1997 - 1998**

*Facilities (EMEF)*

As deputy to the Vice President of EMEF, was responsible for direct oversight of all EMEF programs and operations.

*Director, Project Support Organization, EMEF*

**1997- 1997**

Responsibilities included direct oversight of Oak Ridge Site Management, Portsmouth Site Management, and Paducah Site Management by providing a quality, cost-effective infrastructure of resources necessary to support project planning, execution, control, and completion.

*Director, EMEF Technical Support Organization*

**1995 - 1996**

Responsibilities included executive management of the K-25 Technical Division, the materials and chemistry laboratory, and reindustrialization business planning, in addition to the Enrichment Facilities program.

*Director, Enrichment Facilities Support*

**1993 – 1995**

Responsibilities included the DOE nuclear energy programs at Paducah, Portsmouth, and Oak Ridge. Also served as the three-site DUF<sub>6</sub> Program Manager during the Defense Nuclear Facility Safety Board Recommendation 95-1.

*Acting Production Support Manager, United States Enrichment Corporation*

**1993**

Responsible for production operations at Paducah and Portsmouth until the United States Enrichment Corporation was able to staff with employees.

**D. L. Mason**

**Martin Marietta Energy Systems, Inc.**  
**Oak Ridge, Tennessee**

**1988 -1993**

*Director, Enrichment Technical Operations for Uranium Enrichment*

**Hobart Brothers Corporation**  
**Troy, Ohio**

**1985 -1988**

*General Manager, Advanced Welding Systems*

Responsible for the design, manufacture, and marketing of robotic and automated welding systems.

**Cabot Satellite Division, Cabot Corporation**  
**Elkhart, Indiana**

**1982 -1985**

*Manager, Surfacing Systems*

Responsible for the design, manufacture, and marketing of automated systems for applying wear and corrosion resistant coatings to various parts and components.

**Union Carbide Corporation**  
**Oak Ridge, Tennessee**

**1968 -1982**

*Group Leader, Instrumentation*

Led group in development and use of devices to nondestructively characterize components and systems to either monitor processes or to fabricate components.

*Department Superintendent, Instrumentation and Characterization*

Led department in the above-mentioned projects and in microanalytical analysis of materials.

*Division Director, Health, Safety, and Environmental Affairs*

## **PERSONAL**

Serve on the State Supreme Court's Board of Professional Responsibility

Serve on UWAC distribution panel

Serve on the Coalition of Oak Ridge Retired Employees (CORRE)

Charter President of the Rotary Club of Oak Ridge Sunset

## **EDUCATION**

Ph.D., Physics, University of Florida

ORAU Fellowship for dissertation studies at Oak Ridge National Laboratory

Dissertation Title: Proton-Proton Bremsstrahlung at 65 MeV

B. A., Physics and Mathematics, Austin Peay State University (Graduated first in class)

**OAK RIDGE  
MUNICIPAL  
PLANNING  
COMMISSION**

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Councilman Charlie Hensley

BOARD OR COMMISSION: Oak Ridge Municipal Planning Commission

TIME IN OFFICE: Term of Office 2 Years

Date Appointed 7-16-07

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 24

Number of Absences 5

Date Prepared 7/08/09

Attachment: Resume

**Bernard, Jacquelyn**

---

**From:** chuck188@comcast.net  
**Sent:** Wednesday, July 08, 2009 12:27 PM  
**To:** Anne Garcia Garland; D. Jane Miller; D. Jane Miller; David Mosby; David Mosby; Smith, Ellen (comcast); Smith, Ellen (ornl); Tom Beehan; Tom Hayes  
**Cc:** Bernard, Jacquelyn; O'Connor, James; Terry Domm; Baldwin, Kathryn  
**Subject:** Re: Planning Commission Election

Fellow City Leaders:

This note is to confirm my interest in continuing as Council's representative on the Planning Commission. My past experience includes serving actively for 8 years on the Planning Commission from 1984 through 1992. This experience combined with the past two years as Council's representative gives me a unique perspective and experience background that will continue to enhance my participation in both roles, and allow me to effectively represent Planning Commission during Council business meetings.

The position of Council Representative on the Planning Commission is one of our most time-intensive appointments. Since I am only employed part-time, my schedule allows time to fully consider issues and attend all meetings, with few exceptions.

Thank you for your consideration and, if re-appointed, look forward to serving Council in this position for the next two years.

Sincerely,  
Charlie Hensley

**YOUTH  
ADVISORY  
BOARD**

# CITY OF OAK RIDGE



POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

June 17<sup>th</sup>, 2009

Honorable Mayor and Members of City Council  
P.O. Box 1  
Oak Ridge, TN 37831

Dear Council Members,

The City Youth Advisory Board Screening Panel for the 2009-2010 term of office consisted of City Council member Tom Hayes, ORHS staff member Connie Wilson, and Recreation and Parks Department staff member Matt Reedy. The YAB Screening Panel has selected the following sixteen students to recommend to City Council for appointment to the 2009-2010 Youth Advisory Board. The applications are attached to be included in the agenda for the July 20<sup>th</sup> meeting of the Oak Ridge City Council.

<u>NAME</u>	<u>ADDRESS</u>	<u>GRADE LEVEL</u>
Calvin Cummings	9 Rivers Run Way	11
Rachael Foust	16 Rivers Run Blvd.	12
Alexis King	301 Briarcliff Ave. Apt. 0-2	8
Domenic King	104 Nantucket Way	11
Magdalene King	104 Nantucket Way	8
Zach Meyers	17 Radcliff Terrace	12
Kristen Myers	104 Baypath Dr.	11
Katie Rosichan	790 EmoryValley Rd. # 717	12
Faith Shire	118 Amherst Ln.	12
Mackenzie Stearns	107 Olmstead Ln.	11
Nathan Stokely	104 Nebraska Ave.	8
Sarah Stokely	104 Nebraska Ave.	10
Kristen Summerlin	121 Washburn Circle	12
Rebecca Therrien	19 Raintree Crossing	10
Kelsey Warmbrod	106 Neville Ln.	8
Stephen Wilson	119 Amanda Dr.	9

Sincerely,

Matt Reedy

Tom Hayes

Connie Wilson

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Calvin Cummings

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 10/23/06

Number of Terms Served 2 1/2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 15

Number of Absences 3

Date Prepared 7/7/09

Attachment: Resume

RECEIVED

Date Received: April 28<sup>th</sup> 2009  
2009 JUN -2 AM 8:00

**City of Oak Ridge Youth Advisory Board**  
Application for Appointment

OFFICE OF THE CITY CLERK

**Note:** Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

**General Information:**

Full Name Calvin Cummings Date of Birth 11/16/92  
Address 9 Rivers Run Way Sex M Race \_\_\_\_\_ (optional)  
Home Phone (865) 482 7719 Cell Phone 865 387 1233  
Email calvin.t.cummings@gmail.com Years of service on YAB 3

**School Information: (Currently enrolled)**

School Name Oak Ridge High School Grade 10 (Rising Junior)  
GPA (grade point average) 4.25 (weighted) 3.83 (unweighted) Favorite Class Combined Studies  
Extra-curricular Activities Scholar's Bowl, International Relations Club, Art Club, Canitar Club, + Give Haiti-Hope Club!

Honors  
+  
Eng  
History  
(bnt I  
don't have  
one I  
don't like

**Volunteer/Work Experiences:**

• Organization Youth Advisory Board Dates worked 2006-2009  
Describe this experience: It was really fun being able to host all the events at the civic center.

• Organization Tate's Day Camp Dates worked Summer of 2008  
Describe this experience: I love working with kids and working with them when they are young really gives them good role models to look up to.

Why do you want to serve on the City Youth Advisory Board? I've served on the Youth Advisory Board for about 3 years and I love community service. Our town has serious problems, and I like to know I've done something to help.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831  
Fax: 425-3418 Phone: 425-3450

Calvin Cummings

Address: 9 Rivers Run Way

Phone Number: (865) 387 1233

E-mail: calvin.t.cummings@gmail.com

Academic Experience:

Oak Ridge High School: 2007-2008

Freshman GPA: 3.5

Art Club

Sophomore GPA: 4.25 (weighted) 3.93 (un-weighted)

International Relations Club

Give Haiti Hope Club

Scholar's Bowl

Guitar Club

Chess Club

Art Club

Attended NAIMUN (North American Invitational Model United Nations) with International Relations Club. NAIMUN is the largest Model UN conference in the Western Hemisphere.

Voted to be Junior Class Secretary

Dogwood Art's Festival: Won Best in Show at the Dogwood Arts Festival Chalk

Walk with partner: Katie Simmons. There were also art teachers in the competition.

Jefferson Middle School: 2003-2007

Finishing GPA: 3.6

5th Grade: Home-room Student Council Representative

7th Grade: Home-room Student Council Representative

SAT Scores: Critical Reading: 470 (35th National Percentile of College-Bound Seniors)

Math: 570 (65th National Percentile)

Writing: 440

Overall score: 1480/2400

8th Grade: Home-room Student Council Representative, Treasurer of Student council.

Woodland Elementary School

Became part of Gifted Program in 2nd Grade

Chess Club

Extracurricular Activities:

Oak Ridge Youth Advisory Board Member 2006-2007

Oak Ridge Youth Advisory Board Member 2007-2008

Oak Ridge Youth Advisory Board Secretary 2008-2009

First Underclassmen Secretary

Attended The Duke Talent Identification Program at Duke University West Campus

Course: Abnormal Psychology

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Rachael Foust

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1Year

Date Appointed 7/21/08

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 15

Number of Absences 3

Date Prepared 7/7/09

Attachment: Resume

RECEIVED

APPLICATION DUE: June 15<sup>th</sup>, 2009

Date Received:

2009 JUN -3 AM 8:22

City of Oak Ridge Youth Advisory Board  
Application for Appointment

OFFICE OF THE CITY CLERK

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Rachael Foust Date of Birth 06/01/1992  
Address 16 Rivers Run Blvd Sex F Race \_\_\_\_\_ (optional)  
Home Phone (865)482-6432 Cell Phone (865)809-3279  
Email rlfoust2@bellsouth.net Years of service on YAB 4

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 11<sup>th</sup>  
GPA (grade point average) 4.0 Favorite Class English  
Extra-curricular Activities ORHS Tennis, YAB, International Relations Club, National Honors Society

Volunteer/Work Experiences:

- Organization Youth Advisory Board Dates worked Aug 1, 2008 - present  
Describe this experience: I served as vice-chairperson and helped plan and attended events such as Breakfast with Santa and Battle of the Bands.
- Organization CRESO Dates worked May - Aug 2008  
Describe this experience: This organization records changes in population size and location of East Tennessee's wildlife as the environment changes. It was a fun, educational experience

Why do you want to serve on the City Youth Advisory Board? I have served on the board in years past and have found it to be a very rewarding experience. I hope to, if selected, continue to offer services to the youth as well as to magnify the youth's voice on city issues.

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831  
Fax: 425-3418 Phone: 425-3442

APPLICATION DUE: June 15<sup>th</sup>, 2009

RECEIVED  
Date Received: 6-15-09  
2009 JUN 15 PM 2:54

City of Oak Ridge Youth Advisory Board

Application for Appointment

OFFICE OF THE CITY CLERK

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Alexis Elaine King Date of Birth 12-10-95  
Address 301 Briarcliff Ave. Apt. Q-2 Sex F Race W (optional)  
Home Phone 385-0158 Cell Phone 705-6127  
Email \_\_\_\_\_ Years of service on YAB 0

School Information: (Currently enrolled)

School Name JMS Grade 8<sup>th</sup>  
GPA (grade point average) \_\_\_\_\_ Favorite Class Chorus  
Extra-curricular Activities Piano

Volunteer/Work Experiences: Secret City Festival

• Organization Egg Hunt/Halloween Party Dates worked \_\_\_\_\_  
Describe this experience: Assisted in the kids activities.

• Organization NHC Healthcare Dates worked \_\_\_\_\_  
Describe this experience: Helped with the activities, and I visited with 4 or 5 citizens at least 3x's a week.

Why do you want to serve on the City Youth Advisory Board? I believe it is important for youth to take part in their community and I think this board is a great way for the youth to get their voices heard, and I would love to be a

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831  
Fax: 425-3418 Phone: 425-3442

part of that process.

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Joseph Domenic King

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 6/19/06

Number of Terms Served 3

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 15

Number of Absences 2

Date Prepared 7/7/09

Attachment: Resume

RECEIVED

Date Received: 2/16/09  
~~2009 APR 30~~ AM 8:11

**City of Oak Ridge Youth Advisory Board**  
Application for Appointment

OFFICE OF THE CITY CLERK

**Note:** Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

**General Information:**

Full Name Joseph Dominic King Date of Birth 1/18/93  
 Address 104 Nantuxet Way Sex M Race White (optional)  
 Home Phone 615-092 Cell Phone \_\_\_\_\_  
 Email kingdominic@msn.com Years of service on YAB 3

**School Information: (Currently enrolled)**

School Name Oak Ridge High School Grade 10<sup>th</sup>  
 GPA (grade point average) 3.1 Favorite Class Ensemble  
 Extra-curricular Activities Football and Ensemble

**Volunteer/Work Experiences:**

• Organization YAB Faith Day Dates worked \_\_\_\_\_

Describe this experience: I was able to help clean up areas behind the City Center and all kids put their handprints on recycling bins.

• Organization YAB Secret City Dates worked \_\_\_\_\_

Describe this experience: I helped provide the entire Civic Center and worked in the kids area.

Why do you want to serve on the City Youth Advisory Board? I know how boring this city can be and I like to be able to give kids something to do and help out my city any way I can.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831  
 Fax: 425-3418 Phone: 425-3450

"Maggie

RECEIVED

APPLICATION DUE: June 15<sup>th</sup>, 2009

2009 JUN - 9 AM 7:59 Date Received: June 4

City of Oak Ridge Youth Advisory Board  
Office of the City Clerk  
Application for Appointment

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Magdalene Kate King Date of Birth April 26, 1996  
Address 104 Nantucket way Sex FM Race white (optional)  
Home Phone 481-0192 Cell Phone 963-8031  
Email luvmealways@rocke.fm Years of service on YAB 0  
or  
u.k.agodsgia@gmail.com

School Information: (Currently enrolled)

School Name ROBERTSVILLE MIDDLE Grade 8  
GPA (grade point average) \_\_\_\_\_ Favorite Class Journalism  
Extra-curricular Activities volleyball, softball

Volunteer/Work Experiences:

• Organization Youth Act Dates worked May - April  
Describe this experience: Cleaned up trash along  
the manna.

• Organization Youth Act Dates worked \_\_\_\_\_  
Describe this experience: collected money for  
families in Cambodia for water  
filters.

Why do you want to serve on the City Youth Advisory Board? I like to  
help people and I think that  
helping the community with service  
is important.

Maggie Kate King  
104 Nantucket Way  
Oak Ridge, Tennessee  
37830  
(865)481-0192

## **Leadership:**

\* Leader of service project for Robertsville Middle School Youth Act club. Helped collect more than \$2,000 for clean water in Cambodia.

\* One of the main editors for the Rambler, Robertsville's Newspaper, in the Journalism class.

\* Captain for the Junior Varsity Volleyball team at RMS.

## **Instrument:**

\* 3<sup>rd</sup> chair flute in the 7<sup>th</sup>/8<sup>th</sup> Robertsville Band.

## **Singing:**

\* Would like to start my singing carrier in Sound Company this year (2009), and continue with singing into the high school (2010)

## **References:**

Norma James, the main leader for the Youth Act service project club

Beth McCoy, the Robertsville Middle School head volleyball coach

Jeff Kile, the Robertsville Middle School band director.

RECEIVED

APPLICATION DUE: June 15<sup>th</sup>, 2009

Date Received: 2009 JUN 15 AM 10:10

City of Oak Ridge Youth Advisory Board

Application for Appointment

OFFICE OF THE CITY CLERK

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Kristen Myers Date of Birth 07/02/93
Address 104 Bay Path dr. Sex f Race White (optional)
Home Phone (865) 481-0972 Cell Phone (865) 202-9921
Email highdrama25@yahoo.com Years of service on YAB 0

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 11th
GPA (grade point average) Favorite Class Spanish
Extra-curricular Activities cheerleader from 7th-9th grade

Volunteer/Work Experiences:

- Organization egg hunt Dates worked 2001-2009
Describe this experience: I volunteered at the egg hunt and helped hide eggs for the kids that showed up.
Organization Vacation Bible School Dates worked 2005-2009
Describe this experience: I work with kids at my church during VBS. I help with the games, Arts & Crafts, and Snacks

Why do you want to serve on the City Youth Advisory Board? I want to serve on the YAB because I love volunteering and I'm a great leader. I can do all tasks.

104 Baypath Drive, Oak Ridge, TN 37830 (865) 481-0972

# Kristen D. Myers

---

Volunteer/  
Work Experience

- City of Oak Ridge
  - Egg Hunt
  - Halloween Party
  - Breakfast With Santa

Heritage Fellowship Church

- Children's Church/Nursery
- Vacation Bible School
- Anderson Co. Toy Run

Certifications

- CPR/First Aid

Education

Oak Ridge High School	Oak Ridge, TN 37830	Class of 2011
-----------------------	---------------------	---------------

Interests/Activities

- Cheerleading
- Spanish
- Piano

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Zachary Meyers

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 11/21/05

Number of Terms Served 4

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 15

Number of Absences 3

Date Prepared 7/7/09

Attachment: Resume

# Zach Meyers

APPLICATION DUE: June 15<sup>th</sup>, 2009

Date Received: \_\_\_\_\_

RECEIVED

2009 MAY 21 AM 9:29

**City of Oak Ridge Youth Advisory Board**  
Application for Appointment

OFFICE OF THE CITY CLERK

**Note:** Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

**General Information:**

Full Name Zachary Meyers Date of Birth 6/9/92  
Address 17 Radcliff Terrace Sex M Race White (optional)  
Home Phone (865) 483-6030 Cell Phone 335-5026  
Email Zmeyers10@yahoo.com Years of service on YAB 4

**School Information: (Currently enrolled)**

School Name Oak Ridge High Grade 11<sup>th</sup>  
GPA (grade point average) ~4.1 Favorite Class Psychology  
Extra-curricular Activities YAB, Cross Country, League Basketball, IRC, CISV, NHS, Spanish Club

**Volunteer/Work Experiences:**

- Organization YAB Dates worked since 8<sup>th</sup>  
Describe this experience: being on a lot of committees and leading for several events. being at lot of talking.
- Organization White Elephant Store Dates worked This year  
Describe this experience:  
  - working the register
  - organizing the stock.

Why do you want to serve on the City Youth Advisory Board? I feel that being on the YAB is the best way to serve and give back to the community. Its a way to collaborate and help improve things for the youth

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Katie Rosichan

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/21/08

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 15

Number of Absences 5

Date Prepared 7/7/09

Attachment: Resume

APPLICATION DUE: June 15<sup>th</sup>, 2009

RECEIVED  
Date Received: May 14, 2009  
2009 JUN 11 AM 8:03

City of Oak Ridge Youth Advisory Board  
Application for Appointment

OFFICE OF THE CITY CLERK

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Katie Carolyn Bosichan Date of Birth January 17, 1992  
 Address 790 Emory Valley Rd # 717 Sex Female Race ca (optional)  
 Home Phone (865) 483-5340 Cell Phone (865) 973-1793  
 Email SugarSug01092@aol.com Years of service on YAB one

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade Junior (11<sup>th</sup>)  
 GPA (grade point average) 3.0 Favorite Class PHYSICS  
 Extra-curricular Activities part time job at Little Ceasars,  
Interact Club, YAB '08-'09, Orchestra.

Volunteer/Work Experiences:

- Organization YAB Battle of Bands Dates worked April of 2008 & 2009  
 Describe this experience: Amazing experience that helped me  
branch out to other teenagers in Oak Ridge in a  
positive way, while still having fun.
- Organization YAB ICE BOWL '09 Dates worked Jan. 17, 2009  
 Describe this experience: The ice bowl was alot of fun, I was able  
to learn about a new sport & meet new people while  
making money for a good cause.

Why do you want to serve on the City Youth Advisory Board? I would like  
to be a member of the City Youth Advisory Board again because  
its a positive experience that lets me interact with my community,  
and it also helped me grow alot as a person in the last year.

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Faith Shire

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/21/08

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 15

Number of Absences 0

Date Prepared 7/7/09

Attachment: Resume

APPLICATION DUE: June 15<sup>th</sup>, 2009

RECEIVED  
Date Received: 4/8/09  
2009 MAY 27 AM 7:59

**City of Oak Ridge Youth Advisory Board**  
Application for Appointment

OFFICE OF THE CITY CLERK

**Note:** Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

**General Information:**

Full Name Faith M. Shire Date of Birth 5/19/92  
Address 118 Amherst Lane Sex F Race W (optional)  
Home Phone 865-482-7056 Cell Phone 865-242-2592  
Email AMFAITH@aol.com Years of service on YAB 1

**School Information: (Currently enrolled)**

School Name Oak Ridge Grade 11  
GPA (grade point average) 2.8 Favorite Class English & Art  
Extra-curricular Activities Youth Advisory Board, Interact Club, Archery, Photography, & Volunteer work

**Volunteer/Work Experiences:**

• Organization Youth Advisory Board Dates worked \_\_\_\_\_  
Describe this experience: I volunteered with the board to work at the Battle of Bands in 2007, 2008 and 2009. Each time I participated I had a terrific experience.

• Organization Childrens Museum Dates worked \_\_\_\_\_  
Describe this experience: In the summers I volunteer at the Childrens Museum of Oak Ridge. I love to help out the museum in any way I can and I always have a blast working.

Why do you want to serve on the City Youth Advisory Board? I want to serve on the City Youth Advisory Board because I would like to support the constructive development of the youth in Oak Ridge

## Faith Shire

118 Amherst Lane, Oak Ridge, TN 37830

(865) 482-7056

Email: [omifaith@aol.com](mailto:omifaith@aol.com)

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<b>Objective</b>	<b>To receive an appointment to the Youth Advisory Board</b>		
<b>Education</b>	1997 – 2001	Linden Elementary	Oak Ridge, TN
	2001 – 2002	Glenwood Elementary	Oak Ridge, TN
	2002 – 2006	Jefferson Middle	Oak Ridge, TN
	2006 – Present	Oak Ridge High	Oak Ridge, TN
	I will be in 12 <sup>th</sup> grade in the fall.		
<b>Volunteer Experience</b>	Youth Advisory Council member 2008 appointment		
	Breakfast with Santa 2008		
	Boys and Girls Club of Oak Ridge ("Club Members of the Month" pizza parties)		
	Children's Museum Oak Ridge Summer Volunteer 2008 & 2007		
	Children's Museum of Oak Ridge Gala 2008 & 2007		
	Children's Museum of Oak Ridge Festival of Nations 2009 & 2008		
	Earth Day Festival of Oak Ridge in 2008		
	Easter Egg Hunt 2009, 2008 & 2007		
	Halloween Party of Oak Ridge 2008 & 2007		
	Oak Ridge Library Volunteer in the summer of 2005 and received a special award from the Library		
Oak Ridge Ice Bowl Tourney			
Youth Advisory Board Battle of Bands 2009, 2008, & 2007			
I will be working as a volunteer this summer with the Children's Museum			
<b>Awards Received</b>	Oak Ridge 2007 Street Painting Festival- High School Team 1 <sup>st</sup> place Award		
	Participant Award for the "1 <sup>st</sup> Annual Oak Ridge/Secret City Films" Film and Video Competition 2007		
	Participant Award for the Oak Ridge Junior Playhouse Theatre Training Academy 2006		
	Superior Effort Award from Jefferson Middle School 2004, 2005 and 2006		
Honorable Mention in the American History Essay Contest by the Clinch Bend Chapter of the National Society Daughter of the American Revolution			
<b>Summary of Qualifications</b>	I am very interested in receiving an appointment to the Youth Advisory Board. I feel that Oak Ridge is becoming something great and I would like to continue to be a part of it. I have worked with the youth advisory board this past year and I understand how important this participation is.		

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RECEIVED

2009 JUN 11 AM 8:04

OFFICE OF THE CITY CLERK



Children's Museum of Oak Ridge  
461 West Outer Drive  
Oak Ridge, TN 37830-3714

June 1, 2009

Executive Director  
Mary Ann Damos

Deputy Director  
Carroll Welch

Board of Trustees

Officers  
Lillian Rubin, Pres.  
Larry Burkholder, V.P.  
Terri Schneider, Treas.  
Larry Allard, Secty.

Board Members  
Sandra Batry  
David Carr  
Frances Drake  
Gordon Fee  
Martha Hart  
Pat Imperato  
Bruce Jacobson  
Lesa Larson  
Larry Lewis  
Jennifer MacGillivray  
Ruthie McIntyre  
Selma Shapiro  
Tom Tuck  
Roger Ward  
Glenn Young

Advisory Board  
Gay Bryant  
Edward Kahn  
Donna Kraemer  
Cavanaugh Mims

To Whom It May Concern:

It is my pleasure to recommend Faith Shire to you. Faith has volunteered over 400 hours of her time at the Children's Museum of Oak Ridge during the past two summers and for special events during the school year. She has worked in several different capacities at the Children's Museum and has shown she is willing to work hard and can excel in many jobs.

Not only does she work well with me and with other adults, she also works well with children.

I have thoroughly enjoyed working with Faith and look forward to hearing about her success in the future!

Sincerely,

Carroll Welch  
Deputy Director  
Children's Museum of Oak Ridge

RECEIVED

Date Received: 5-4-09  
2009 MAY -5 AM 8:05

**City of Oak Ridge Youth Advisory Board**  
Application for Appointment

OFFICE OF THE CITY CLERK

**Note:** Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

**General Information:**

Full Name Mackenzie Stearns Date of Birth May 31, 1992  
Address 107 Almshead Ln Oak Ridge TN 37830 Sex F Race White (optional)  
Home Phone (865) 481-4243 Cell Phone (865) 621-7619  
Email Mackbeth92@yahoo.com Years of service on YAB 0

**School Information: (Currently enrolled)**

School Name Oak Ridge High School Grade 10  
GPA (grade point average) 3.232 Favorite Class Photography  
Extra-curricular Activities French Clubs, Philosophy Club, Art Club, and Jr. Volunteering at Methodist Medical Center of Oak Ridge.

**Volunteer/Work Experiences:**

• Organization Jr. volunteering at MHC Dates worked 2006-present (occasional)  
Describe this experience: Volunteering at MHC. I get to attend Surgeries, work in the ER and now I have a close relationship with most of the staff. Almost everyday I learn some thing new.

• Organization ORRA Dates worked 2007-present  
Describe this experience: Rowing was a great experience but later on I could no longer afford it so I started volunteering at the Regattas. Its a great feeling to feel like you really are helping someone.

Why do you want to serve on the City Youth Advisory Board? Working with YAB would be a great leadership opportunity and would give me a chance to positively impact my community. I would love to participate in such a great program.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831  
Fax: 425-3418 Phone: 425-3450

RECEIVED

Date Received: 2009 MAY 21 AM 9:29

City of Oak Ridge Youth Advisory Board  
Application for Appointment

OFFICE OF THE CITY CLERK

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Nathan Stokely Date of Birth 9/15/95  
Address 104 Nebraska Ave. Sex M Race \_\_\_\_\_ (optional)  
Home Phone (865)-482-3711 Cell Phone \_\_\_\_\_  
Email nstokely@earthlink.net Years of service on YAB 0

School Information: (Currently enrolled)

School Name Robertsville Middle School Grade 7  
GPA (grade point average) 4.0 Favorite Class Math  
Extra-curricular Activities Cross-country, Track, and Youthart

Volunteer/Work Experiences:

• Organization Youthart Dates worked 4/28/09  
Describe this experience: The group went to the Clinch river and cleaned the bank.

• Organization \_\_\_\_\_ Dates worked \_\_\_\_\_  
Describe this experience: \_\_\_\_\_

Why do you want to serve on the City Youth Advisory Board? To gain service experience

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Sarah Stokely

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 6/18/07

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 15

Number of Absences 4

Date Prepared 7/7/09

Attachment: Resume

APPLICATION DUE: June 15<sup>th</sup>, 2009

RECEIVED  
Date Received: 5-16-09  
2009 JUN -2 AM 8:00

City of Oak Ridge Youth Advisory Board  
Application for Appointment

OFFICE OF THE CITY CLERK

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Sarah Stobely Date of Birth 3-1-94  
Address 104 Nebraska Avenue Sex F Race white(optional)  
Home Phone 865-482-3711 Cell Phone 865-789-2027  
Email stobely@earthlink.net Years of service on YAB 2

School Information: (Currently enrolled)

School Name Oak Ridge High School Grade 9th  
GPA (grade point average) 4.0 Favorite Class Biology  
Extra-curricular Activities Youth Advisory Board

Volunteer/Work Experiences:

- Organization Youth Advisory Board Dates worked Dec. 2008

Describe this experience: I volunteered at the Breakfast with Santa event with the YAB. I thoroughly enjoyed this event because I was able to do various activities. For example, I helped set up

- Organization Youth Advisory Board Dates worked April 2009 <sup>for the eve,</sup> <sup>and I cooke</sup> <sup>in the kitch</sup>

Describe this experience: I volunteered at the Battle of the Bands event. I enjoyed this event because I was able to hear some talented bands. During this event, I helped sell <sub>+shirts</sub>

Why do you want to serve on the City Youth Advisory Board? I truly enjoy serving on the Youth Advisory Board because I have a chance of making a difference in my community. I also enjoy volunteering at the events the YAB sponsors.

CITY OF OAK RIDGE, TENNESSEE  
BOARDS AND COMMISSIONS

**TIME IN OFFICE AND ATTENDANCE RECORD**

NAME: Kristen N. Summerlin

BOARD OR COMMISSION: Youth Advisory Board

TIME IN OFFICE: Term of Office 1 Year

Date Appointed 7/21/08

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 15

Number of Absences 2

Date Prepared 7/7/09

Attachment: Resume

APPLICATION DUE: June 15<sup>th</sup>, 2009

RECEIVED  
Date Received: May 16  
2009 JUN 11 AM 8:04

City of Oak Ridge Youth Advisory Board

Application for Appointment

OFFICE OF THE CITY CLERK

**Note:** Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

**General Information:**

Full Name Kristen Nicole Sommertin Date of Birth June 19, 1992  
Address 121 Washburn Circle Sex F Race \_\_\_\_\_ (optional)  
Home Phone 865-560-5921 Cell Phone 865-851-5017  
Email knsummer619@hotmail.com Years of service on YAB 1

**School Information: (Currently enrolled)**

School Name Oak Ridge High School Grade rising 12<sup>th</sup>  
GPA (grade point average) 3.2 Favorite Class Medica  
Extra-curricular Activities Youth advisory Board, Announcer for  
School Television channel.

**Volunteer/Work Experiences:**

• Organization Oak Ridge City Dates worked \_\_\_\_\_  
Describe this experience: I volunteered at a city egg  
hunt. I hid eggs and watched kids.

• Organization Excel Program Dates worked \_\_\_\_\_  
Describe this experience: I worked at Glenwood elementary  
helping to watch kids and doing activities  
with them etc.

Why do you want to serve on the City Youth Advisory Board? I enjoyed the  
year I served learning how the process is  
and working at the events. I like the great  
people I met.

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831  
Fax: 425-3418 Phone: 425-3442

RECEIVED

Date Received: 5-7-09  
2009 MAY 21 AM 9:29

**City of Oak Ridge Youth Advisory Board**  
Application for Appointment      OFFICE OF THE CITY CLERK

**Note:** *Residency in the city of Oak Ridge, TN is required to serve on the City YAB.*

**General Information:**

Full Name Rebecca Rachelle Therrien      Date of Birth 01/16/93  
Address 19 Raintree Crossing Oak Ridge, TN 37830      Sex F      Race White (optional)  
Home Phone 865-685-0349      Cell Phone 865-748-6159  
Email becca.therrien@gmail.com      Years of service on YAB 1 (06-07)

**School Information: (Currently enrolled)**

School Name Dorman High School      Grade 10  
GPA (grade point average) 4.596      Favorite Class Math  
Extra-curricular Activities Cross Country, Track, Interact Club, Beta Club, FCA

**Volunteer/Work Experiences:**

- Organization Girls On the Run      Dates worked Nov-Dec '08  
Describe this experience: I ran with girls during their first 5K and encouraged them along the way. It was a great experience and I enjoyed helping the girls reach their goals.
- Organization Tutoring      Dates worked Aug '08-present  
Describe this experience: I tutor kids in any subject they are struggling in and help them be able to understand the material better.

Why do you want to serve on the City Youth Advisory Board? After being on the board in 8<sup>th</sup> grade, I wished to continue but I moved. Now that I am moving back, I want to help out in the community again and I feel like I would be a great asset to the board.

Mail to: City of Oak Ridge, P.O. Box 1, Oak Ridge, TN 37831  
Fax: 425-3418      Phone: 425-3450

RECEIVED

Date Received: 6/10/09  
2009 JUN 15 AM 10:24

**City of Oak Ridge Youth Advisory Board**  
Application for Appointment **OFFICE OF THE CITY CLERK**

**Note:** *Residency in the city of Oak Ridge, TN is required to serve on the City YAB.*

**General Information:**

Full Name Nelsay Lane Warmbrod Date of Birth 12/28/1995  
Address 106 Neville Lane Sex F Race \_\_\_\_\_ (optional)  
Home Phone (865)425-0651 Cell Phone (865)425-0651  
Email klwarmbrod@hotmail.com Years of service on YAB 0

**School Information: (Currently enrolled)**

School Name Robertsville Middle School Grade rising 8<sup>th</sup>  
GPA (grade point average) 4.0 Favorite Class Math  
Extra-curricular Activities Youthact, Girl Scouts, Swimming (ORCA)

**Volunteer/Work Experiences:**

• Organization Youthact Dates worked all 7<sup>th</sup> grade

Describe this experience: We cleaned the lake, collected books to hand out to children at the Christmas Parade, served ice cream to Willowbrook kids, collected money to send to Cambodia's families to get clean water, and created the Ribs memorial garden.

• Organization Girl Scouts Dates worked 1<sup>st</sup> to 7<sup>th</sup> grade

Describe this experience: My troop did several projects including care packages for troops, Linden's Nature Trail, collecting toys for less fortunate kids, and organizing the Linden Library.

Why do you want to serve on the City Youth Advisory Board? I would like to help this city grow in a positive way and to make Oak Ridge a better place to live and grow up for the youth.

RECEIVED

APPLICATION DUE: June 15<sup>th</sup>, 2009

Date Received: 6/12/09  
2009 JUN 15 AM 10:10

City of Oak Ridge Youth Advisory Board

Application for Appointment

OFFICE OF THE CITY CLERK

Note: Residency in the city of Oak Ridge, TN is required to serve on the City YAB.

General Information:

Full Name Stephen J. Wilson Date of Birth 12-28-94  
Address 119 Amanda Drive Sex M Race W (optional)  
Home Phone 483-8273 Cell Phone 228-2275  
Email wilson122894@yahoo.com Years of service on YAB 0

School Information: (Currently enrolled)

School Name ORHS Grade Incoming Freshman  
GPA (grade point average) 3.0 Favorite Class History  
Extra-curricular Activities Football

Volunteer/Work Experiences:

- Organization Gardens To Go, Inc. Dates worked 2000-2009  
Describe this experience: Gardening and landscaping assistance in family business; and also assisted in Santa's Kids program
- Organization Girls Inc. Dates worked 5-6/2009  
Describe this experience: Landscaped Girls Inc.

Why do you want to serve on the City Youth Advisory Board?

To bring my ideas and leadership skills to benefit the youth of Oak Ridge.

Mail to: City of Oak Ridge, City Clerk, P.O. Box 1, Oak Ridge, TN 37831  
Fax: 425-3418 Phone: 425-3442



**KERN MEMORIAL UNITED METHODIST CHURCH**

**451 E. Tennessee Avenue  
Oak Ridge, Tennessee 37830  
(865) 483-5273  
kernumc.org**

RECEIVED

2009 JUN 15 AM 9:25

OFFICE OF THE CITY CLERK

June 13, 2009

Mr. Matt Reedy  
Oak Ridge City Government  
Oak Ridge, Tennessee 37830  
[mreedy@corn.org](mailto:mreedy@corn.org)

Dear Mr. Reedy:

Please accept my personal and professional recommendation of Stephen Wilson for the Youth Advisory Board of Oak Ridge. Kern Church is privileged to have the Wilson family as members. Stephen was a member of our Confirmation Class two years ago, giving me the opportunity to get to know him fairly well. Stephen is an exceptional young man, a rising ninth grader at Oak Ridge High School. Stephen takes seriously his academics, athletics (football and track) and citizenship. He knows and cares about the Oak Ridge community. He would be quite an asset to the Youth Advisory Board. I am very pleased about his interest in serving on the Board.

If you need additional information, you may contact me by phone at (865) 919-8328 (cell), 483-5273 (office) or 692-9658 (home). Thank you for your consideration of this recommendation.

Best wishes to you and the Youth Advisory Board.

Sincerely,

Rev. Jim Bailes  
Minister

Stephen Wilson  
119 Amanda Drive  
Oak Ridge, Tennessee 37830

**King, Sandy**

RECEIVED

**From:** Reedy, Matt  
**Sent:** Monday, June 15, 2009 9:20 AM  
**To:** King, Sandy  
**Subject:** FW: Steve Wilson

2009 JUN 15 AM 9: 25  
OFFICE OF THE CITY CLERK

-----Original Message-----

**From:** connie lane-douglas [mailto:clanedouglas@yahoo.com]  
**Sent:** Friday, June 12, 2009 4:27 PM  
**To:** Reedy, Matt  
**Subject:** Steve Wilson

Hey Matt,

I am sending this to let you know what a fine young man Steve Wilson is. He has helped me with creating our Community Garden here at Girls Inc and is always willing to lend a helping hand. He shows a sense of concern for his peers. Steve is responsible and has a level of maturity uncommon for someone his age. I think he would be an asset to the youth advisory board.

Connie Lane-Douglas  
Program Specialist/Volunteer Coordinator  
Girls Incorporated of Oak Ridge

6/15/2009

# JOYCE, MEREDITH, FLITCROFT & NORMAND

ATTORNEYS AT LAW

P.O. BOX 6197  
OAK RIDGE, TN 37831-3814

W. CLARK MEREDITH  
DAVID L. FLITCROFT  
JAMES T. NORMAND

EUGENE L. JOYCE - (1917 - 2003)

June 4, 2009

TOWN HALL BUILDING  
30 KENTUCKY AVENUE  
OAK RIDGE, TENNESSEE

TELEPHONE (865) 482-2486

TELE-FAX (865) 482-5786

Email: [JNORMAND@JMFN.org](mailto:JNORMAND@JMFN.org)

M. LYNN ROGERS  
JOHN E. MCDONALD  
CAROL GUTHRIE  
PAMELA P. GIBSON  
DUSTIN R. LANDRY

OF COUNSEL:  
HOWARD P. WATSON

**VIA EMAIL TO: [MREEDY@CORTN.org](mailto:MREEDY@CORTN.org)**

City of Oak Ridge Youth Advisory Board  
Recreation and Parks Department  
Attn: Mr. Matt Reedy  
P.O. Box 1  
Oak Ridge, Tennessee 37831

RE: Stephen Wilson - Youth Advisory Board Recommendation

Dear Mr. Reedy:

I want to take this opportunity to recommend Stephen Wilson for the City of Oak Ridge Youth Advisory Board. I believe that allowing students to interact with working adults in an actual business/government type setting provides a wonderful opportunity for the students to have a truly invaluable learning experience. I have had the pleasure of knowing Stephen Wilson for over eight years. I have known him as an athlete, where I coached him in both football and basketball for seven years. I also have known him socially through my son Elliott, where Stephen has spent time at our house and he has traveled with our family on several weekend trips. Finally, I have known Stephen through various school functions. During all of this time Stephen has always conducted himself in a very mature and responsible manner, beyond his years. Stephen is a very hard worker and he completes tasks assigned to him with a positive attitude and he has always been eager to volunteer to help with what ever someone might ask him to do. Stephen is also very industrious. He has a history of coming up with unique ideas and implementing them with little assistance or instruction. Based upon the foregoing, I am pleased to be able to highly recommend Stephen Wilson to the City of Oak ridge Youth Advisory Board, without reservation.

Should you have any questions or need additional information, please feel free to contact me at your convenience.

Yours very truly,

James T. Normand

JTN:sh

**NOTICE  
OF  
ELECTIONS**

**CITY CLERK MEMORANDUM**  
09-48

DATE: July 9, 2009

TO: Honorable Mayor and Members of City Council

FROM: Jacquelyn J. Bernard, City Clerk

SUBJECT: ELECTIONS – August 10, 2009

The following elections are scheduled for the August 10, 2009 City Council meeting:

Board of Electrical Examiners

There is one (1) vacancy on the Board of Electrical Examiners due to a member's removal from office. There are no special qualifications for this seat and the unexpired term will end on March 10, 2011. As of this date, there are no candidates.

Oak Ridge Housing Authority

On August 17, 2009, one (1) seat on the Oak Ridge Housing Authority's Board of Commissioners will become vacant due to the normal expiration of term. A letter has been sent to the incumbent, Ms. Karen A. Buckley, to determine her interest in serving again but we have yet to hear from her in this regard. As of this date, there are no new candidates. The term of office is five years.

Personnel Advisory Board

On August 31, 2009, one (1) seat on the Personnel Advisory Board will become vacant due to the normal expiration of term. A letter has been sent to the incumbent, Ms. Ella H. DuBose, to determine her interest in serving again but we have yet to hear from her in this regard. As of this date, there are no new candidates. The term of office is three years.

Deadline for Filing

The deadline for filing is 5:00 p.m. on Tuesday, July 28, 2009.

  
City Clerk



Community Reuse Organization  
of East Tennessee

107 Lea Way

P.O. Box 2110

Oak Ridge, TN 37831-2110

phone: 865.482.9890

fax: 865.482.9891

[www.croet.com](http://www.croet.com)

RECEIVED

2009 JUL -2 AM 8: 04

OFFICE OF THE CITY CLERK

July 01, 2009

Mayor Tom Beehan  
City of Oak Ridge  
P.O. Box 1  
Oak Ridge, Tennessee 37831-0001

RE: General Aviation Airport Study

Mayor Beehan and Honorable Members of City Council:

The Community Reuse Organization of East Tennessee and its affiliates, the Heritage Center, LLC and the Horizon Center, LLC, have been investigating the possibility of establishing a general aviation airport on property within the East Tennessee Technology Park (ETTP). We are writing to you to inform and gain your support in this endeavor.

We have, over the past few months, been investigating numerous sites within the ETTP. With the assistance of the Knoxville Metropolitan Airport Authority staff, we have identified a number of possible choices that could support a 5,000+ linear foot runway. It is now time to undertake a professional study of the ETTP area to ascertain its true feasibility. The areas under consideration are on property owned by CROET or are on property slated to be transferred from DOE to CROET.

It is our understanding that grant monies are available for such an endeavor. We intend on contracting with the Knoxville Metropolitan Airport Authority to assist us in acquiring funding for the project. We do not intend to request any funding from the City, however, we would ask that the City endorse our efforts to secure this project and that the City cooperate with zoning and permitting matters, if and when, the project is determined to be feasible.

Much work needs to be done to ascertain the viability of the project within the ETTP site and it is likely that much more work will need to be done to any potential sites in making them ready to accommodate a general aviation airport. First steps are important. As such, we would very much like to have the City of Oak Ridge's support in this very worthwhile community enhancement project.

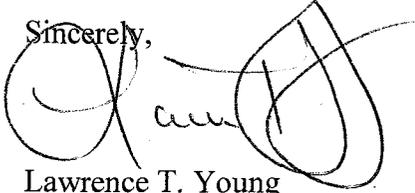
Airport Feasibility Study

July 01, 2009

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I look forward to receipt of your considered and positive reply. As always, I am available to answer any questions that arise from this request for support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lawrence T. Young', written over a circular stamp or seal.

Lawrence T. Young  
President and CEO

cc: CROET Directors  
Heritage Center Directors  
Horizon Center Directors  
Robert Brown, DOE  
Mike Farmer, Roane County

**CITY COUNCIL MEMORANDUM**  
**09-24**

DATE: July 9, 2009

TO: Honorable Mayor and Members of City Council

FROM: James R. O'Connor, City Manager

SUBJECT: UPCOMING MEETINGS/MAJOR ISSUES

Monday, August 3, 2009, 6:30 p.m. – Agenda Review Session, Multipurpose Room,  
Central Services Complex

Monday, August 10, 2009, 7:00 p.m. – Regular Meeting

- Public Hearing and First Reading:
  - Flood Map Change (Roane County)
  - Rezoning of ED-5 from FAIR to IND-2
  - Rezoning of Property in Front of the Federal Building
  - Zoning Ordinance Text Amendment – Temporary Off-site Directional Signs – Flood Map Change (Roane County)
- Senior Center Lease
- Sewer Rehab Contract “N”

  
James R. O'Connor